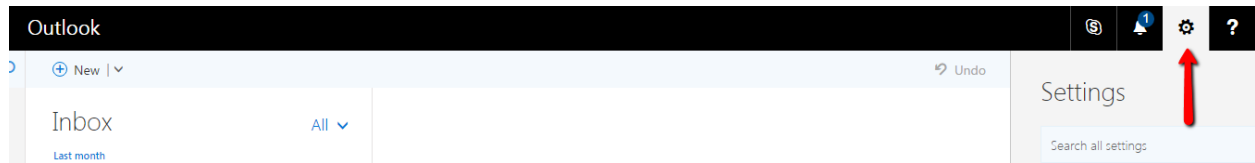


Assuring You Receive Emails

From your Outlook mailbox, click on the Settings icon/Gear menu in the upper, right-hand corner of the screen.



From the Settings menu, select Mail from the My app settings. In Options, choose Block or Allow. Change the Junk option to Don't move email to my Junk Email folder. Add ivcc.edu to your safe senders list.

