Grade Exclusion Policy

The purpose of the grade exclusion policy is to provide the mature student an opportunity to achieve his/her educational objective without the demoting effects of previously earned failing grades. To be eligible for consideration under this policy, a student must meet the following criteria:

1. He/she cannot have attended any post-secondary educational institution for two consecutive semesters. (Summer sessions are not counted as semesters for this policy, but three consecutive academic quarters are considered the equivalent of two semesters.)

2. Upon returning to IVCC after the two consecutive stop-out semesters, he/she must complete a minimum of 12 semester hours of college level classes with a grade point average of 2.0 or better.

3. Upon satisfying criterion 2, the student return this form to the Admissions and Credentials Analyst in the Admissions and Records Office for implementation of the grade exclusion policy.

Explanatory note: Only Failing (F or WF) grades will be excluded from the computation of the cumulative GPA under this policy. If the student wishes to repeat some courses in which failing grades were received, he/she may utilize the college repeat policy for those courses by completing the appropriate form in the Office of Admissions and Records.

*Students planning to transfer to another institution are cautioned that the receiving college may use all grades earned in repeated or excluded courses for computation of GPA for admission or other purposes.

Request for Grade Exclusion:

Name: ___________________________________ Student ID or SS#: ____________________________

Address: _______________________________________________________________________________

Phone: ____________________________

I hereby request that the failing (F or WF) grades not be counted in my cumulative grade point average. I have earned at least a 2.0 GPA in 12 semester hours of IVCC college level credit since returning to IVCC after a minimum of two consecutive semesters out of school and am eligible for consideration for this policy. I further understand that the failing grades will remain on my transcript and that another institution may use all grades for computation of my GPA for admission or other purposes.

Students will receive a letter informing them of their cumulative IVCC GPA.

Signature: _____________________________ Date: ___________________