

ENROLLMENT CHECKLIST

1. Check Us Out!

- Schedule a visit with us, or shadow a class! Call **815.224.0439**.

2. Apply

The earlier the better!

- Submit an application at www.ivcc.edu/apply

3. Send your official transcripts

- Arrange to have your official signed and sealed transcripts sent to the **IVCC Admissions & Records Office**. Include high school and any college transcripts, or a sealed GED/HSE score report.

4. Apply for Financial Aid and Scholarships

- Complete the FAFSA online at <https://fafsa.gov>. Contact **815.224.0438** for assistance.
- IVCC's FAFSA code is 001705
- Browse scholarship opportunities online at www.ivcc.edu/foundation and the Financial Aid scholarship page.

5. Get Connected!

Set up your **IVCC email** and **WebAdvisor** accounts!

- Get started at www.ivcc.edu/webadvisoraccount and www.ivcc.edu/studentemail
 - You'll need your Student ID and K-number, found on your Acceptance letter.

6. Take Placement Exams

Reading, writing, and math exams are required.

- Visit www.ivcc.edu/assessment to schedule a testing appointment. Don't forget to bring your photo ID!

7. Meet with a Counselor

- High school seniors are required to attend Freshman Counseling & Registration.
- Sign up at www.ivcc.edu/fcr
- Call **815.224.0360** to schedule an appointment (placement exams must be completed prior to appointment).
- After your counseling appointment, take your registration form to **Admissions & Records** or register via WebAdvisor.
- Registration for Summer begins April 5**
- Registration for Fall begins April 11**

8. Pay Tuition

Online, by phone, or in-person... Whatever works for *you!*

- Pay through your **WebAdvisor** account.
 - Or set up a payment plan
- Call **815.224.0213** to pay by phone.
- Bring your payment to the cashier in **CTC 101** or the **Ottawa Center**.
- Call Cashier for Financial Aid and scholarship deferment.

9. Stay Updated

- Follow us on Facebook at **AdmissionsIVCC**.
- Check your student email for deadlines and reminders

10. You're Here!

- Attend New Student Convocation in August!