

ILLINOIS VALLEY COMMUNITY COLLEGE
NON-TENURED FACULTY
CONTRIBUTIONS TO THE INSTITUTION
APPENDIX B

Instructor: _____ Date: _____

Dean: _____

Please place a mark next to the response that best describes the faculty member's institutional effectiveness in each area.

Please place a mark next to the response that best describes the classroom observation in each area.

EE = Exceeds Expectations

ME = Meets Expectations – The Faculty Member is doing his/her job well.

DN = Does Not Meet Expectations

DNO = Did not have occasion to observe

*Each section must include a written comment.

1. The faculty member participates effectively in college activities. (Examples: meetings, student organizations, forums, guest speakers, other presentations, grants, job placement, etc.)

Exceeds Expectations Meets Expectations Does Not Meet Expectations

Comments:

2. The faculty member participates effectively in instructional and program responsibilities. (Examples: syllabi updates, state/college reporting & updates, scheduling, advisory committees, department/subject area activities, articulation w/ high schools & 4 year schools, curriculum development)

Exceeds Expectations Meets Expectations Does Not Meet Expectations

Comments:

3. The faculty member models IVCC's core values in all relationships with colleagues, administration, and support/professional staff and contributes to the culture of the College.

Exceeds Expectations Meets Expectations Does Not Meet Expectations

Comments:

4. The faculty member models IVCC's core values in all interactions with students.

Exceeds Expectations Meets Expectations Does Not Meet Expectations

Comments:

Dean's Signature—Date

Faculty Member's Signature--Date