

## **Memorandum of Understanding**

**2022-01**

### **Review Group**

Community College District 513 (the College) and the American Federation of Teachers Local 1810 (the Federation) agree to work collaboratively to discuss and if decided per a group consensus to address the following list of items during the Fall 2022 semester, changes of which (as to content and timeline) can be made with group (hereinafter, the “Review Group”) consensus and as set forth below. The Review Group shall consist of 4 representatives from the Faculty and 4 representatives from the Administration, all chosen prior to the commencement of the Review Group’s work by each of the aforementioned parties. Review Group members shall serve for a one-year term.

1. Implementation of the newly developed faculty department chair structure listed in Article XIII of the 2022-2026 bargaining agreement and detailed in the “Guidelines for Department Chairs” document as well as the development of a Department Chair election procedure.
2. The potential restructuring of the academic divisions in the future based on an academic reorganization.
3. The potential restructuring of Students Services for the 2023-2024 academic year that may result in a Counseling Department chair.
4. Develop a transparent list of position terms and additional compensation paid in the form of stipends or release time, often but not limited to, the use of a Work Transfer Form as listed in the Faculty Handbook.
5. The restructuring of committees shall, subject to the consensus decision-making of the Review Group, be in place by the beginning of the 2023-2024 academic year at the latest. The committees may transition earlier should this Review Group deem it appropriate by consensus. Committee recommendations shall be made in accordance with any and all relevant laws, regulations, Board policies, or accreditation requirements.
6. Development of a master schedule of courses that considers 1) effective course/section offerings with regard to timely graduation and program completion opportunities 2) course and section day/time combinations that allow a typical transfer or program student to build a draft 1-2 year schedule 3) a loosely predictable 1-2 year rotation of courses that often have experienced low enrollment and 4) dual-credit/enrollment offerings.

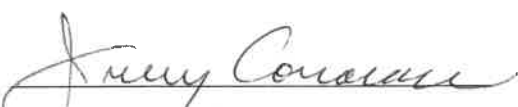
Both parties agree that this agreement is not intended to expand or limit the faculty role in

governance. Both parties acknowledge that the President is responsible to the Board of Trustees and that all consensus decisions of the Review Group that are the subject of this Memorandum of Understanding require the approval of the Board of Trustees should approval be necessary.

AMERICAN FEDERATION OF  
TEACHERS LOCAL 1810

PRESIDENT  
COMMUNITY COLLEGE DISTRICT 513

By: 

By: 

Date: June 13, 2022

Date: 6/19/2022