

AMENDED

MEMORANDUM OF UNDERSTANDING

2021-05

Full-Time Counselor Alternative Service Delivery

Community College District 513 (the College) and the American Federation of Teachers Local 1810 (the Federation) temporarily agree to the terms set forth in this document between the dates of January 1 and May 14, 2022 (hereinafter, the “MOU Period”). The terms of this Agreement shall apply during any such period when the entire jurisdiction of the College enters “Phase 4” of Governor Pritzker’s “Restore Illinois” plan as currently written (or achieves the functional equivalence of such status). This Agreement, will be applicable only to full-time Counselors (hereinafter, “Counselors”).

The Parties agree that there will be full-time Counselors on campus as set forth on exhibits to be prepared and be mutually agreed upon by the Vice President for Student Services and the counselors in a manner as practicable with previously prepared exhibits, unless superseded by the limitation set forth above. Modifications to the Exhibits shall be proposed by the Counselors, but subject to the determination of the Vice President for Student Services. When not working on campus Counselors shall satisfy their originally scheduled 7-hour days of counseling service remotely. They may do so in various ways, including but not limited to personal phones, video conferencing, etc.

The College shall make a computer lab available to students who do not have access to other electronic devices for purposes of participating in remote online (e.g. “Zoom”) meetings with Counselors.

The College shall make a classroom available for face-to-face meetings between Counselors and students such that meetings shall not be required to take place in the office of a Counselor. Such classroom will be cleaned between meetings by persons other than the Counselor, in accordance with the College’s room-cleaning protocol. Students and Counselors will be required to wear masks and to maintain social distance during such meetings.

The College will provide access to computers, to be used by the Counselors only for work-related purposes, which shall provide access to the “Colleague” software system at the College. Such computers shall remain the property of the College and the College may take whatever security precautions regarding such computers from time to time as it deems appropriate.

This Agreement may be extended upon mutual written agreement of both Parties. Upon the Memorandum Termination Date the Parties shall return to the resumption of the working conditions, Board Policies, Employee Handbook, and College custom which existed immediately prior to the first Covid related MOU on or about March 16, 2020.

The Parties acknowledge that the terms of this MOU are based on the unique facts and circumstances set forth in this MOU. The Parties acknowledge that the arrangements set forth herein shall be non-precedential, and in no way can be construed to require either party to make the same, similar or other adjustment in future documents.

The Parties acknowledge that by agreeing to this MOU: (a) there is no need to re-open the current Collective Bargaining Agreement between the Parties.

AMERICAN FEDERATION OF
TEACHERS LOCAL 1810

By: 

Date: Jan 10, 2022

PRESIDENT
COMMUNITY COLLEGE DISTRICT 513

By: 

Date: 1/14/2022