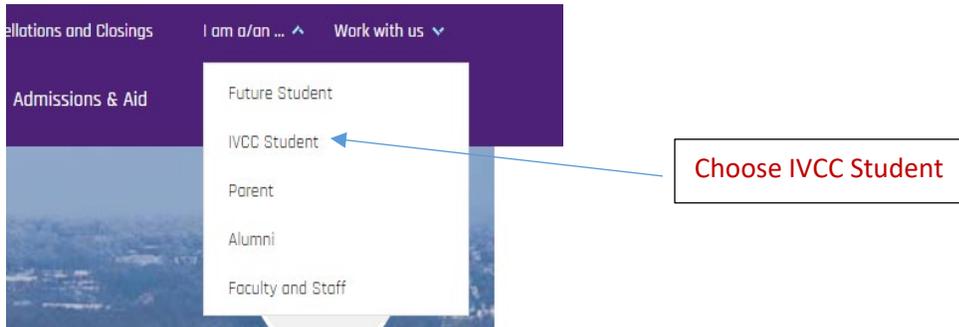


## How to Access My 1098-t Form Using Colleague Self Service:

(Remember: All students who were eligible to receive a 2021 1098-t form will receive a copy in the mail.)

1.) To access your form 1098-t electronically go to [www.ivcc.edu](http://www.ivcc.edu).

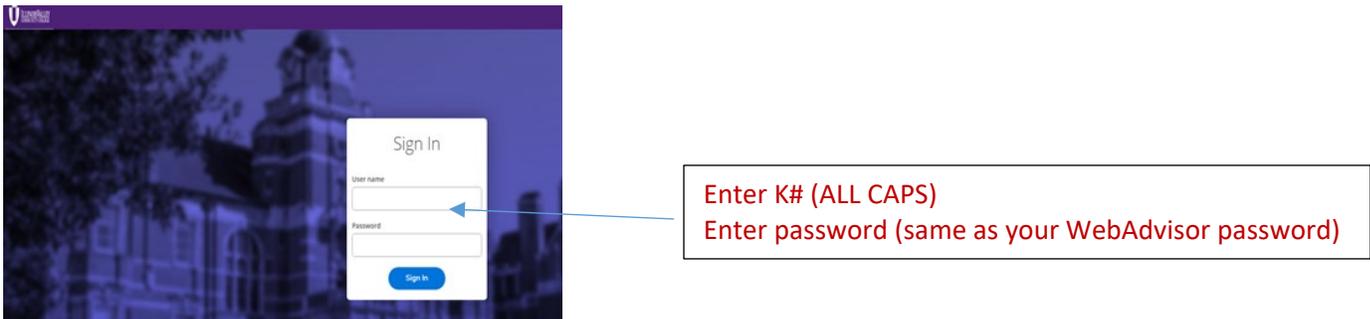


2.) Click on Colleague Self Service

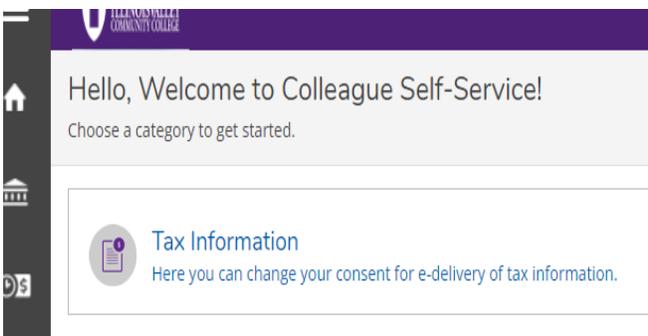
# IVCC Student



3.) Log-in to Colleague Self Service using your K# and password (*this is the same log-in information that you currently use for WebAdvisor*)



4.) Choose Tax Information



## 5.) Choose 1098 Information

Tax Information

1098 Information

Select an option below to set your preferences for receiving your electronic 1098:

Receive my 1098 only in electronic format

 By selecting this option, I agree to receive my official 1098-E and/or 1098-T only in electronic format by accessing the web and viewing/printing. I understand that by consenting to receive my 1098 tax forms in electronic format, I will not receive a paper 1098 statement. I understand that I have the ability at any time to return to this form and remove my consent.

Withhold my consent

 I choose to withhold my consent and understand by doing so that I will receive my official 1098-E and/or 1098-T in paper format. I understand that I have the ability at any time to return to this form and consent to receiving my official 1098-E and/or 1098-T in electronic format only.

[Save](#)

1098 Statements

Tax Year	Notation
2020	<a href="#">2020 1098T Statement</a>

## 6.) Set your preference for receiving your 1098-t form to electronic format

Tax Information

1098 Information

You have opted to receive your 1098 in electronic format. [Change Preferences](#)

 **Receive my 1098 only in electronic format**  
By selecting this option, I agree to receive my official 1098-E and/or 1098-T only in electronic format by accessing the web and viewing/printing. I understand that by consenting to receive my 1098 tax forms in electronic format, I will not receive a paper 1098 statement. I understand that I have the ability at any time to return to this form and remove my consent.

1098 Statements

Tax Year	Notation
2020	<a href="#">2020 1098T Statement</a>

Electronic 1098 Consent History

Date	Consent Status
2/1/2022 2:11:12 PM	Consent Given

*(Note: Once electronic format is chosen, your 1098-t statements will appear. Please note: To view online, you must use the electronic format. If you wish to receive a paper copy in the future, please be sure to reset your choice.)*