



## ILLINOIS VALLEY COMMUNITY COLLEGE

### Financial Aid Office

815 N. Orlando Smith Road  
Oglesby, IL 61348-9692  
Telephone: 815-224-0438  
Fax: 815-224-0638

## Veterans Services Office Checklist for Enrollment at IVCC

This form is available at  
<https://www.ivcc.edu/financialaid>  
Select Veterans Educational Assistance

- Apply to IVCC – <https://www.ivcc.edu/forms/onlineadmissionapplication.aspx> – or paper application or call the Admissions Office, 815.224.0439, – make sure you indicate you are a veteran for priority registration
- Apply for your Federal Benefits if you are eligible – <https://www.benefits.va.gov/gibill/> – click on Apply for Benefits – Do your research and make sure you are choosing the best program for your needs if you are eligible for more than one program – if you joined on or after 8/1/11 you may only choose one program
- Apply for your state benefits if you are eligible – for the IVG (Illinois Veteran Grant or the INGG (Illinois National Guard Grant) go to <https://studentportal.isac.org> and select ISAC Programs – for the IVG it is helpful if your DD214 is already scanned in so it can be attached – If not, it can be mailed  
MIA/POW – <https://www.illinois.gov/veterans/benefits/Documents/IL497-0472.pdf> – for dependents of 100% disabled Illinois veterans
- Apply for financial aid – <https://fafsa.ed.gov/> – ask about special circumstances if you are recently discharged or your income has recently been significantly reduced
- Set up your student email and WebAdvisor account – <https://www.ivcc.edu/webadvisoraccount/> – fill in the fields and submit – any IVCC email correspondence will come to this email account
- Have your military transcript sent to IVCC – Army, Navy, Marines, and Coast Guard – <https://jst.doded.mil/smart/signIn.do> or Air Force – <http://www.au.af.mil/au/barnes/ccaf/transcripts.asp>
- Submit your DD214 to the Records Office for evaluation. Submit any prior college transcripts as well. Request to have them, as well as any military transcripts evaluated. Complete the [Request for Evaluation of Transcripts](#) form.
- Take placement exams – Register at <https://www.ivcc.edu/assessmentstaff.aspx> or call the Assessment Center, 815.224.0542, to schedule your appointment
- Meet with a counselor – Contact the Counseling Center, 815.224.0360, to make an appointment or confirm that the walk-in option is available on the day or evening you plan to be on campus
- Register for classes – either online through WebAdvisor, by phone, or in-person in Records & Admissions
- Complete an Enrollment Certification Request and submit a copy of your schedule to the Certifying Official if you need GI Bill® certification
- Contact the Cashier to pay tuition and fees (Chapter 33 – the Certifying Official has to post the tuition first)
- Chapter 30 and 1606 recipients should log onto – <https://www.gibill.va.gov/wave/index.do> – the WAVE system – or call 1.877.823.2378 to certify on the last day of each month
- Veterans Lounge – SVA – C105B is the veterans lounge available for you to use – the SVA (Student Veterans Association) meets there as well – check for current semester dates
- Check out the state website – Illinois Department of Veterans Affairs – for any additional benefits or assistance you might need – <https://www.illinois.gov/veterans/Pages/default.aspx>
- Access ebenefits – <https://www.ebenefits.va.gov/ebenefits-portal/ebenefits.portal> or vets.gov – <https://www.vets.gov/> to keep track of all your benefits, education and other, and receive updates

For questions call the Veterans Advisor and Certifying Official, 815.224.0200