Faculty Rights and Responsibilities

Providing equal access to all students at Illinois Valley Community College is a shared responsibility. The CAN staff strives to "level the playing field" by engaging in an interactive process with each student, determining functional limitations based on disability status, and providing reasonable accommodations when appropriate, on a case-by-case basis. Faculty play an important role in reviewing and implementing approved accommodation requests. Information regarding faculty rights and responsibilities is included below.

Faculty Have the Right To:

- Maintain academic standards for courses, and hold all students to the same course requirements and grading standards
- Request notification, in the form of an accommodation letter, of a student's need for accommodation
- Be presented with accommodation requests in a timely manner. Students are required to provide at least 48 hours' notice of the need for testing accommodations
- Seek clarification about a student's accommodations or learning style. Faculty **do not** have the right to ask about disability status or request evidence of disability
- If students have not followed the CAN formal accommodation process and requested accommodations through that office, faculty have the right to refuse a student's request for accommodations
- Expect that students follow IVCC's Code of Conduct

Faculty Have the Responsibility To:

- Ensure that all instructional materials are accessible
- Provide reasonable accommodations in a timely manner when a student presents a formal letter of accommodation from the Center for Accessibility
- Refer any student requesting accommodations to the Center for Accessibility
- Include information regarding CAN via a Syllabus Statement (link)
- Assist in setting up testing accommodations as directed in the accommodation letter when given appropriate notice (48 hours) by students
- Maintain confidentiality of a student's disability-related issues
- Communicate with the CAN Coordinator when questions regarding accommodations arise

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