

Illinois Valley Community College

2023 Clery Annual Security Report

Statements of Policy, Fire Safety Report and Missing Students

2022 Crime Statistics	2
OPENING STATEMENT:	5
CRIME REPORTING (ACCURATELY AND PROMPTLY):	5
CAMPUS SECURITY AND ACCESS:	5
CAMPUS POLICE AUTHORITY:	6
REPORTING BY COUNSELORS:	6
SECURITY AWARENESS, CRIME PREVENTION and SAFETY PROGRAMS:	6
CRIMINAL ACTIVITY MONITORING (OFF CAMPUS):	7
ALCOHOL AND DRUG ABUSE/POSSESSION:	7
SUBSTANCE ABUSE EDUCATION SERVICES:	9
DISCLOSURES TO ALLEGED VICTIMS OF CRIMES OF VIOLENCE OR NON-FORCEABLE SEX OFFENSES:	9
EMERGENCY RESPONSE AND EVACUATION PROCEDURES:	9
TIMELY WARNINGS:	10
CONFIDENTIAL REPORTING OF CRIMES (LIMITED):	10
REPORTING BY COUNSELORS:	11
DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT and STALKING:	11
SEX OFFENSES (PREVENTION AND RESPONSE):	13
SEX OFFENDER REGISTRATION INFORMATION:	16
PREPARATION AND DISCLOSURE OF CRIME STATISTICS AND DAILY CRIME LOG:	16
MEMORANDUM OF UNDERSTANDING (MOU) STATEMENT:	16
CLOSING STATEMENT:	16

2023 Annual Security Report (ASR)

2022 Crime Statistics

Reported Incidents in 2022	Main Campus	Public Property	Ottawa Center	Public Property
Murder/Non-Negligent Manslaughter	0	0	0	0
Negligent Manslaughter	0	0	0	0
Sex Offenses – Forcible (rape and fondling)	0	0	0	0
Incest	0	0	0	0
Statutory Rape	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Aggravated Battery	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Dating Violence (Date Rape)	0	0	0	0
Domestic Violence	0	0	0	0
Stalking	0	0	0	0
Unfounded Clery Crimes	0	0	0	0
Liquor Law Violations	0	0	0	0
Drug Law Violations	0	0	0	0
Weapons Offenses	0	0	0	0
Hate Crimes as defined in 34CFR 668.46 ©(1)(iii)B	0	0	0	0
Theft	0	0	0	0
Theft from Motor Vehicle	0	0	0	0
Burglary from Motor Vehicle	0	0	0	0
Arrests for the following incident	Main Campus	Public Property	City Center	Public Property
Illegal Weapons	0	0	0	0
Drug Law	0	0	0	0
Liquor Law	0	0	0	0
Domestic Violence	0	0	0	0
Dating Violence (Date Rape)	0	0	0	0
Stalking	0	0	0	0
Sex Offenses / Forcible and Non	0	0	0	0

Public property includes thoroughfares, streets, sidewalks and parking facilities that are within the campus, or immediately adjacent to and accessible from the campus.

2023 Annual Security Report (ASR)

2020 - 2021 Crime Statistics

Main Campus

	2020	2021
Murder – Non Negligent Manslaughter	0	0
Negligent Manslaughter	0	0
Forcible Sex Offences (rape and fondling)	0	0
Incest	0	0
Statutory Rape	0	0
Robbery	0	0
Aggravated Assault	1	0
Aggravated Battery	0	0
Burglary	0	0
Motor Vehicle Theft	1	0
Arson	0	0
Dating Violence (Date Rape)	0	0
Domestic Violence	0	0
Stalking	0	0
Liquor Law Violations	0	0
Drug Law Violations	0	0
Weapons Offenses	1	0
Hate Crimes	0	0
Unfounded Clery Crimes	0	0
Theft	0	0
Theft from Motor Vehicle	0	0
Burglary from Motor Vehicle	0	0
Arrests for the Following Incidents		
Illegal Weapons	0	0
Drug Law	0	0
Liquor Law	0	0
Domestic Violence	0	0
Domestic / Dating Violence	0	0
Stalking	0	0
Sex Offences / Forcible and Non	0	0
Weapons Offenses	1	0

Public Property

	2020	2021
Murder – Non Negligent Manslaughter	0	0
Negligent Manslaughter	0	0
Forcible Sex Offences (rape and fondling)	0	0
Incest	0	0
Statutory Rape	0	0
Robbery	0	0
Aggravated Assault	0	0
Aggravated Battery	0	0
Burglary	0	0
Motor Vehicle Theft	0	0
Arson	0	0
Dating Violence (Date Rape)	0	0
Domestic Violence	0	0
Stalking	0	0
Liquor Law Violations	0	0
Drug Law Violations	0	0
Weapons Offenses	0	0
Hate Crimes	0	0
Unfounded Clery Crimes	0	0
Theft	0	0
Theft from Motor Vehicle	0	0
Burglary from Motor Vehicle	0	0
Arrests for the Following Incidents		
Illegal Weapons	0	0
Drug Law	0	0
Liquor Law	0	0
Domestic Violence	0	0
Domestic / Dating Violence	0	0
Stalking	0	0
Sex Offences / Forcible and Non	0	0
Weapons Offenses	0	0

2020 - 2021 Crime Statistics

Ottawa Center

	2020	2021
Murder – Non Negligent Manslaughter	0	0
Negligent Manslaughter	0	0
Forcible Sex Offences (rape and fondling)	0	0
Incest	0	0
Statutory Rape	0	0
Robbery	0	0
Aggravated Assault	0	0
Aggravated Battery	0	0
Burglary	0	0
Motor Vehicle Theft	0	0
Arson	0	0
Dating Violence (Date Rape)	0	0
Domestic Violence	0	0
Stalking	0	0
Liquor Law Violations	0	0
Drug Law Violations	0	0
Weapons Offenses	0	0
Hate Crimes	0	0
Unfounded Clery Crimes	0	0
Theft	0	0
Theft from Motor Vehicle	0	0
Burglary from Motor Vehicle	0	0
Arrests for the Following Incidents		
Illegal Weapons	0	0
Drug Law	0	0
Liquor Law	0	0
Domestic Violence	0	0
Domestic / Dating Violence	0	0
Stalking	0	0
Sex Offences / Forcible and Non	0	0
Weapons Offenses	1	0

Public Property

	2020	2021
Murder – Non Negligent Manslaughter	0	0
Negligent Manslaughter	0	0
Forcible Sex Offences (rape and fondling)	0	0
Incest	0	0
Statutory Rape	0	0
Robbery	0	0
Aggravated Assault	0	0
Aggravated Battery	0	0
Burglary	0	0
Motor Vehicle Theft	0	0
Arson	0	0
Dating Violence (Date Rape)	0	0
Domestic Violence	0	0
Stalking	0	0
Liquor Law Violations	0	0
Drug Law Violations	0	0
Weapons Offenses	0	0
Hate Crimes	0	0
Unfounded Clery Crimes	0	0
Theft	0	0
Theft from Motor Vehicle	0	0
Burglary from Motor Vehicle	0	0
Arrests for the Following Incidents		
Illegal Weapons	0	0
Drug Law	0	0
Liquor Law	0	0
Domestic Violence	0	0
Domestic / Dating Violence	0	0
Stalking	0	0
Sex Offences / Forcible and Non	0	0
Weapons Offenses	1	0

OPENING STATEMENT:

IVCC and our Campus Security Department takes your personal safety seriously. This Annual Security Report (ASR) is mandated by the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*. It contains valuable information regarding crime, safety and related programs at IVCC and can assist you in making decisions regarding your personal safety. The report includes crime statistics for the past several years as well as statements of College policy regarding a number of crime, and safety related topics. We trust that you find this information helpful during your attendance at IVCC. The annual disclosure of crime statistics and related disclosures is prepared annually under the guidance of the Vice President for Business Services and Finance and with the assistance of the Administrative Assistant, Vice President for Student Services, and Campus Security Office as outlined more fully in Statement 17.

CRIME REPORTING (ACCURATELY AND PROMPTLY):

Statement # 1 Covers Requirements: Ch. 7(1)(a)(b)(c)(d) Covers Requirements: Ch. 7(3)(c)

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the IVCC Campus Security Department (referred to hereafter as either Campus Security Department or Campus Security) in a timely manner. Campus Security will complete an incident report form, which must be signed by the person(s) involved in the incident and their supervisor at the time the incident occurs, and then forward the completed form to the Vice President for Business Services.

The College has adopted procedures for responding to and addressing conduct that violates this policy and urges all students, employees, and visitors to be alert to the possibility of violence on campus. As part of the College community, all students, employees, and visitors are responsible for reporting violence they experience or witness. All incidents reported to IVCC Campus Security Department will be promptly and thoroughly investigated. The College will pursue disciplinary, student judicial, or civil or criminal action as appropriate under the circumstances, in alignment with the student code of conduct, board policies and procedures, and the employee handbook.

Persons with knowledge of crimes that have occurred are encouraged to report them especially if the victim is unable to do so themselves.

Crimes or safety related issues including medical emergencies at any IVCC Campus, may be reported in person at the IVCC Campus Security Department located in Room C-103 on Main Campus, to the Oglesby Resource Officer or Allied Campus Security Officer on any campus or by utilizing the following contact numbers:

IVCC Campus Security Department

Main Campus
C103
(815) 224-0314
(815) 739-1290 (cell)

Local Law Enforcement Agencies (if police support is needed)

Main Campus
Oglesby Police Department
(815) 883-8404

Ottawa Center

Ottawa Police Department
(815) 433-2131

Non-emergency offenses:

Contact IVCC Campus Security at 815-224-0314 and contact can be made with IVCC Campus Security Officers or Oglesby Police Resource Officer on-site.

Emergency situations including medical emergencies:

- o Dial 815-739-1290, 815-224-0314 or; Dial 911 to reach local police or fire
- o In addition you may report a non-emergency crime or situation to the following areas or numbers:
 1. Vice President for Student Services (student issues) Room CTC-202B or 815-224-0393
 2. Transformative Growth Mental Health (mental health) Room CTC-202L or 815-224-0345 or 630-423-6010
 3. Human Resources (employee issues) Room C319 or 815-224-0426

All reports to these offices will be used for the purposes of investigation, timely warnings (as applicable), and for statistical disclosure when require.

For information on limited confidential or anonymous crime reporting, see section "Confidential Reporting of Crimes (Limited)" in Statement 12.

CAMPUS SECURITY AND ACCESS:

Statement # 2 Covers Requirements Ch. 7(2)(a)(b)

Campus buildings and facilities are open to the public during normal College business hours. Business hours vary per campus but in general are Monday – Friday 7 AM – 10 PM with varying hours on weekends. For all Board designated holidays, all campuses will be closed. During the summer months when summer closings are in effect, all campuses will be closed Friday-Sunday.

During any closing, access to Main Campus only, will be limited to pre-approved individuals or emergency entry which will be gained by contacting Campus Security by calling 815-224-0314. If a person has badge access to enter the building, they should call Campus Security when entering and leaving campus.

Campus Security is responsible for the safety and security of all IVCC properties, students, and staff. The department is staffed 24 hours a day, seven days a week by Allied Universal Security Services, supported by sworn, armed officers from the Oglesby Police Department (OPD). Beginning in the summer of 2022, IVCC has contracted with OPD to provide a full-time "School Resource Officer" on campus. The Ottawa campus is supported during hours of operation by Campus Security as well as patrolled intermittently by local police agencies. Approximately 176 security cameras both internal and external are located at the main campus and are monitored intermittently by Campus Security.

Emergency related equipment including the PA system, fire extinguishers, duress buttons, AEDs, and cameras are checked monthly or as needed to determine functionality and necessary repairs are made accordingly. Campus Security also has Narcan, Epipens and gel glucose available.

CAMPUS POLICE AUTHORITY:

Statement # 3 Covers Requirements Ch. 7(3)(a)(b)

The IVCC Campus Security Department are not sworn police officers and will defer to the Oglesby Police Department for arrests. Campus Security officers have the authority to utilize the Student Code of Conduct or other corrective action in lieu of or in addition to, the criminal process, to resolve legal or college policy violations.

The prosecution of all criminal offenses, both felony and misdemeanor, are conducted in conjunction with LaSalle County.

Campus Security personnel work closely with local, state, and federal police agencies and the School Resource Officer provided by Oglesby Police Department.

The Campus Security personnel are trained in multiple security related areas including emergency response. The local, county or state law enforcement will be the point of contact in an emergency.

REPORTING BY COUNSELORS:

Statement # 4 Covers Requirement 7(3)(d)

The mission of the Transformative Growth Counseling program is to provide professional mental health services and consultation services for students that:

- Provides mental health counseling using attachment and emotionally focused therapy;
- Offers online, confidential mental health screening; and
- Promotes referral services to support students holistically.

IVCC offers four free sessions for all IVCC students and if care is needed after four sessions, there are sliding scales for appointments and offers insurance for payment. Transformative Growth counselors have been notified through the Vice President for Student Services of the need to advise self-reporting students of their reporting options outside of the Student Wellness venue. Transformative Growth counselors are informed that they can contact Campus or local Police or the Vice President for Student Services directly, refer or accompany the student to Campus Security or provide the student with the opportunity to report the crime "confidentially" as stated in the Confidential Reporting section below, for inclusion in the Clergy report.

Professional assistance with a wide variety of personal challenges that students may face during their college experience are available to current IVCC students. These clinically licensed mental health providers will assess and provide up to four free sessions of confidential individual counseling to assist students with problems or concerns that are negatively impacting their educational and social experience at IVCC. Services include:

- Confidential personal counseling on a variety of issues
- Crisis intervention services
- Workshops, presentations to groups, and group therapy sessions
- Outreach activities and participation in student wellness events
- Consultation and training for faculty and staff on working with students that may have personal or mental health challenges that are impacting their academic or social environments

Transformative Growth
Contact phone: (630) 423-6010

Located in CTC-202L
Contact email: stephanie@transformativegrowth.org

SECURITY AWARENESS, CRIME PREVENTION and SAFETY PROGRAMS:

Statement # 5 Covers Requirement Ch. 7(4) Covers Requirement Ch. 7(5)

IVCC Campus Security Department utilizes a number of methods to make students and staff aware of the various safety issues and concerns that exist on IVCC campuses, and in their day to day routine both on and off campus. Below is a list of some of the programs and presentations utilized to achieve those goals.

IVCC Emergency Alert System: IVCC has an (opt out) emergency alert system which sends out text, e-mail, and voicemail notifications in emergency situations to all registered credit students and employees.

Drills: Annual fire and tornado drills are conducted on IVCC campuses. Active Shooter and other drills are being planned for the future.

Safety Guides: A safety guide has been created by the Emergency Management Committee and is distributed to all staff and faculty along with a request that they spend time at the beginning of each semester discussing the safety issues in the letter such as evacuation, shelter etc. This guide is posted in all classrooms and will be disseminated to all employees and students at the beginning of each semester via e-mail.

Safety Presentations: Safety presentations by both Campus Security, the Behavior Intervention Team (BIT), Vice President for Student Services, or Human Resources are made to or coordinated for various employee and student groups such as Department meetings, Union Meetings, Student Government, or Employee Development events, upon request.

Evacuation and Shelter Maps are posted in all classrooms, office areas and in various public locations.

Emergency phones are clearly marked and located inside campus and have direct contact with campus police. IVCC provides individual duress buttons for staff who work in areas where they feel isolated or where they could become involved in confrontational situations. Upon activation these buttons, Campus Security will be notified via a panel and by cell phone.

IVCC Camera System consists of approximately 176 cameras located on the main campus. These cameras are monitored intermittently by Campus Security.

Automatic External Defibrillators (AEDs): 11 AEDs are distributed strategically throughout all IVCC campuses. Training is provided periodically to staff members on AED use and First Aid.

First Responders: IVCC has an established First Responder program which is made up of volunteer staff who assist in emergency situations and evacuations etc. These employees are trained in first aid as well as evacuation and various other emergency situations. They are responsible for personal safety and may be called to provide immediate medical attention to injured persons or to assist responding medical personnel.

Escort Services are available upon request for escorts to and from vehicles. Individuals should contact Campus Security at 815-224-0314 as needed.

Vector training is also provided for employees and students related to Title IX, bystander reporting and Campus SAVE Act.

Immediate Action Guides containing emergency numbers and response information for potential emergency situations are distributed to staff and posted in classrooms, offices and public areas.

CRIMINAL ACTIVITY MONITORING (OFF CAMPUS):

Statement # 6 Covers Requirement Ch. 7(6) IVCC does not own any off campus housing or off campus student organization facilities.

IVCC Campus Security Department and the Vice President for Student Services address incidents of criminal activity or student misbehavior off campus, by use of the Student Code of Conduct when they are brought to the attention of the College and have a potential impact to the campus.

The Student Code reads in part that " Discipline may be imposed whenever a student commits or attempts to commit any act of misconduct on the College campus, or at a sporting event, activity, function or other event sponsored or supervised by the College."

Not all off-campus student activities and travel needs to be reported. To be Clery reportable (Non-Campus), the activity must meet certain requirements. First, the college must have control over the space used for the student activity and/or travel. Control, as defined by the Clery Act, means that there is a written agreement (no matter how informal) directly between the college and the end provider for use of the space. Some examples of a written agreement include reserving hotel rooms, leasing space for athletic purposes, or an agreement for academic space. Second, the controlled space must be used in direct support of, or in relation to, the institution's educational purposes and frequented by students. At IVCC, "frequently used by students" is defined as meeting at least one of the following two criteria:

- More than one night.
- Repeated use of the same location - either during the same calendar year or annually.

ALCOHOL AND DRUG ABUSE/POSSESSION:

Statement # 7 Covers Requirements Ch. 7(7) and 7(9)

Illinois Valley Community College complies with the Federal Drug-Free Workplace Act of 1988, the Drug-Free Workplace Act, 30 ILCS 580/1 et seq. and the Federal Drug-Free Schools and Communities Amendments Act of 1989, 20 USC section 3171 et seq. While the use of marijuana (cannabis) is allowed in Illinois under the Cannabis Regulation and Tax Act, no person shall use medical cannabis or possess any cannabis product while on any College property or while participating in any College-sponsored programs or events, whether on or off campus. IVCC seeks to improve the work environment, as well as the campus atmosphere, by eliminating drugs and alcohol in the workplace and on the College

campus. The consumption of alcoholic beverages or drugs is forbidden in all areas of the College unless a special permit for the consumption of alcoholic beverages on campus has been issued by the Board of Trustees. No employees, College representatives, students, or visitors are to consume or be under the influence of alcoholic beverages, cannabis, or controlled substances while on any College property. Those found in violation of this policy are subject to criminal prosecution and/or College disciplinary procedures.

The Board of Trustees is authorized to enact procedures as appropriate and permitted by law regarding serving alcoholic beverages at the College. (See Board Policy "Alcoholic Beverage Sales #6.17)

Information on Alcohol and Drug Abuse Health Risks

1. Altered mood, behavior, breathing and heart rate
2. Distorted senses of sight, hearing, touch, body images, and time
3. Staggering, stumbling, slurred speech, drowsiness or sleeplessness
4. Addiction Beyond the physical effects of drugs and alcohol, there is also the risk that abuse may lead to impaired learning, violence, injuries, accidents, drunk driving, acquaintance rape, unwanted pregnancies and sexually transmitted diseases.

Available Resources

Treatment, rehabilitation or re-entry programs can be obtained at:

1. Addiction Recovery Center at Carle Health Proctor Hospital, 5409 Knoxville Avenue, Peoria, IL 61614 309-691-1055
2. Suboxone Doctors, Brightside Clinic 408 W. Main Street, Ottawa, IL 61350

For more information on these and other options, consult your physician.

Policies

Board policies on student conduct that refer to drugs and alcohol state that the following conduct will be subject to disciplinary action.

1. The sale, possession, use or distribution of any narcotic, drug, marijuana, or other addictive or hallucinogenic substance, except as permitted by law.
2. The possession and/or consumption of alcoholic beverages on campus or at any off-campus activity by those who do not meet minimum age established by state law.
3. Violators will be subject to disciplinary action that could lead to suspension or dismissal. Every effort will be made to assist the person to seek help for their problems.

Legal Ramifications

State and federal penalties for possession or distribution of illicit drugs and alcohol vary a great deal depending on the amount, type and what offense it is. In accordance with the Drug-Free School and Communities Act of 1989 (20 U.S.C.S 5145, Public Law 101- 226), IVCC has enacted two policies 6.7 Cannabis, 6.5 Drug-Free Workplace, which enforce the federal law that prohibits marijuana on campus, even though Illinois law changed regarding legal marijuana use. Marijuana use, possession or distribution is prohibited on all College properties.

Drug-Free Schools and Communities Act Rules

1. **Definitions**
 - a. The term "student" is defined as any person who is taking/attending any credit or non-credit class facilitated by Illinois Valley Community College.
 - b. The term "employee" is any full- or part-time employee of the college.
 - c. The term "controlled substance" is used as defined in the Federal Controlled Substances Act and the Illinois Controlled Substances Act.
 - d. The term "college property" is defined as any property or buildings owned, leased or controlled by the college whether on or off campus.
 - e. The term "college activities" shall include all on-campus functions as well as any off-campus function sponsored by the college, such as officially sanctioned field trips, athletic events, social activities and professional meetings attended by college employees.
 - f. The term "illicit alcohol" is defined as alcoholic liquor, which is possessed, used or distributed in violation of federal, state or local laws or college regulations.
2. **Standards of Conduct**

No student, employee or visitor shall:

 - a. Possess, distribute or use, any controlled substance or any substance containing cannabis, in violation of the Federal Controlled Substances Act, the Illinois Controlled Substance Act or the Cannabis Control Act on any college property or at any college activity.
 - b. Possess distribute or use any alcoholic liquor on any college property or at any college activity, regardless of their age, unless specifically authorized by the Office of the President.
3. **Statement of Sanctions**
 - a. Students: Discipline for violating the standards of conduct set out in the code of conduct, will be governed by college regulations and the student Code of Conduct, up to and including expulsion. Additionally, violators may be charged criminally under federal, state or local laws and ordinances.
 - b. Employees: Discipline for violating the standards of conduct set out in the employee handbook, will be governed by the college's employee disciplinary policies and rules and/or college regulations, up to and including termination. Additionally, violators may be charged criminally under federal, state or local laws and ordinances.

- c. Visitors: Violations of the standards of conduct, may result in criminal charges under federal, state or local laws and ordinances.
- 4. **Possible Legal Sanctions-Alcohol:**
 - a. Possession under 21: Class B misdemeanor; up to six months in jail; up to \$1,500 fine
 - b. DUI: Class A misdemeanor; up to one year in jail; up to \$2,500 fine
 - c. Open in Vehicle: Class A misdemeanor; up to one year in jail; up to \$2,500 fine
- 5. **Possible Legal Sanctions-Cannabis / Marijuana:**
 - a. Possession: * Up to Class one felony based on amount in possession; up to 15 years in jail; up to \$25,000 fine
 - b. Delivery: * Up to Class X felony; up to 30 years in jail; up to \$25,000 fine.
- 6. **Possible Legal Sanctions-Controlled Substances and/or Illegal Drugs:**

Includes any substance controlled under the Illinois Controlled Substances Act or similar federal statutes. Controlled substances include cocaine, heroin, methamphetamine, amphetamine, LSD, anabolic steroids, opiates, ketamine, PCP, methaqualone, pentazocine, ecstasy, barbiturates, peyote, hallucinogens, morphine, prescription drugs not prescribed to the holder and any look-alike substances.

 - a. Possession: * Up to Class X felony; up to 50 years in jail; up to \$250,000 fine
 - b. Delivery: * Up to Class X felony; up to 50 years in jail; up to \$250,000 fine

* Penalties may be dependent on amounts possessed and prior convictions. Penalties may be enhanced for possession or sale on or near college properties. Convictions may result in loss of federal financial aid and other federal benefits.

SUBSTANCE ABUSE EDUCATION SERVICES:

Statement # 8 Covers Requirement Ch. 7(8)

IVCC offers various drug and alcohol abuse prevention programs, which provide information and educational opportunities to community members allowing them to make good decisions or change harmful behaviors. The college will continue to work to together to provide various programs, support, assessments, and objectives in this area.

The Office of the Vice President for Student Services coordinates the offering of educational programs through Vector Solutions. The program specific to alcohol, other drugs and violence was offered in FY 2022. 143 students completed the Alcohol Awareness course. In FY 24, there is planned expansion of the programming through Vector Solutions.

The Transformative Growth partnership provides personal counseling, an online confidential mental health screening, and programs on mental health and additions.

Drug and Alcohol Abuse Services are available to employees through the IVCC Employee Assistance Program (EAP).

All Campus Security Officers are equipped with and trained in the administration of Naloxone which is an opioid inhibitor given to persons experiencing an opioid induced overdose.

Additional information regarding available drug prevention and abuse programs and information is available in the IVCC Biennial Review prepared by the Vice President for Student Services.

DISCLOSURES TO ALLEGED VICTIMS OF CRIMES OF VIOLENCE OR NON-FORCEABLE SEX OFFENSES:

Statement # 9 Covers Requirement Ch. 7(10)

Illinois Valley Community College will, upon written request, disclose to alleged victims of a crime of violence, or non-forcible sex offenses, the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of the crime or offense in accordance with state and federal law. IVCC will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

Further details regarding disciplinary process and rights are available at: <https://www.ivcc.edu/student-services/titleix.php>

EMERGENCY RESPONSE AND EVACUATION PROCEDURES:

Statement # 10 Covers Requirement Ch. 7(11)

(Please also refer to the section regarding Timely Warnings)

IVCC has an (opt out) Emergency Notification System. Any employee or student contact number or e-mail address is automatically downloaded into the system which when activated will send out text, phone and e-mail messages with the relevant emergency information. These include timely warnings, severe weather events, school closings etc. Additionally, PA systems are utilized along with closed circuit TVs. To convey information regarding evacuation or sheltering information. At the Ottawa Center, the on duty Campus Security Officer will make notifications as needed.

Drills: Annual fire and tornado drills are conducted on IVCC campuses. Active Shooter and other drills are being planned for the future.

The need to issue these messages is determined by the Vice President for Business Services and Finance or designee in the event of any in progress threat. In situations where there is time to evaluate the need and content of a message, members of the College's - ERT will meet to prepare the message. These generally include at a minimum, the President, Campus Security Director, Director of Facility Services and members of the President's Council. This group will evaluate the details of the incident, the degree of danger or threat posed to the public, what action to be taken and the appropriate communication to be sent out. The Director of Marketing and Communications is responsible for the activation of the Emergency Notification System.

Emergency evacuation maps and Emergency Response flip charts are posted in all classrooms and in many public areas. Email reminders are sent out to all faculty and staff asking that they review evacuation procedures and plans with their students each semester.

Systems Checks:

Emergency Notification System:	Checked at least annually
PA System:	Checked monthly
Panic System:	Checked monthly
-Naloxone and AEDS	Checked monthly
Fire Extinguishers and Suppression Systems:	Checked semi annually

TIMELY WARNINGS:

Statement # 11 Covers Requirement Ch. 7(a)

In the event that a situation arises, either on or off campus, that, in the judgment of the Vice President of Business Services and Finance or designee, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued at a minimum, through the following methods:

- College Wide Emergency Notification System which is tested several times per year
- IVCC employee and student e-mails account
- IVCC Web Site www.ivcc.edu

Depending on the particular circumstances of the crime, especially in situations that could pose an immediate threat to the community and individuals, Campus Security may also issue the "timely warning" and related safety information via the Public Address System at the Main Campus. The Ottawa Center is not equipped with PA systems, but notification of occupants will be conducted by the on duty Campus Security Officer.

CONFIDENTIAL REPORTING OF CRIMES (LIMITED):

Statement # 12 Covers Requirements Ch. 7(3)(d)

IVCC does not specifically allow for confidential reporting of crimes, however, there are reporting methods that will minimize and in some cases eliminate the possibility that your information might become public. These crimes will be included in the annual disclosure of crime statistics, as applicable. Confidentiality of complaints and parties will be preserved to the greatest extent possible, understanding that the College may have an obligation to take some action even if the complainant is reluctant to proceed. Parties and witnesses to a complaint are also expected to maintain confidentiality of the matter, understanding that they will often not have all the facts and that they could impair the investigation by divulging information to persons outside of the investigatory process.

If you are the victim of a crime and do not want to pursue action through the criminal justice system, you may still want to consider one of the following reporting options:

1. Report to Campus Security or Vice President for Student Services with the option of utilizing the Student Code of Conduct process. Code information is available at [Illinois Valley Community College - Code of Conduct \(smartcatalogiq.com\)](http://Illinois Valley Community College - Code of Conduct (smartcatalogiq.com))
2. Report to college staff members to make a report. In these cases, your report will remain confidential within the College system to the extent permitted by law. These reports will allow IVCC to help ensure your safety and the safety of other students or staff based on the information you provide. With such information, the College can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to particular locations, methods, or assailants, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

If you are the victim of a crime and wish to remain anonymous or you have information on a crime that occurred or may occur, you may utilize any of the following reporting options, including reporting by mental health counselors as outlined in the next section. In all of these reporting options it is not necessary to provide your name to make a report.

3. The Student Behavior Incident Reporting form is to document any behaviors or incidents on campus that warrants disciplinary action

or any behavior that is of concern. This may include violence, threats of violence, inappropriate contact with the teacher or other students, or inappropriate written assignments that reference violence toward anyone. This form is not mandatory, but allows individuals involved in the incident the option to provide additional information regarding the event. Reports for on-campus and extension site incidents should be submitted to the Vice President for Student Services. Incidents at the Ottawa Center can be provided to the OC Coordinator, who will communicate with the Vice President. In the case of an emergency, always call 911. For urgent, non-emergency situations, call Campus Security at x314. <https://ivcc-il.safecollegesincident.com/#/login>

REPORTING BY COUNSELORS:

Statement # 13 Covers Requirements 7(3)(d)

Transformative Growth counselors have been notified through the Vice President for Student Services of the need to advise self-reporting students of their reporting options outside of the Student Wellness venue. Transformative Growth counselors are informed that they can contact Campus or local Police or the Vice President for Student Services directly, refer or accompany the student to Campus Security or provide the student with the opportunity to report the crime "confidentially" as stated in the Confidential Reporting section below, for inclusion in the Clery report.

DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT and STALKING:

Statement # 14 Covers Requirements Ch. 8 (a)(b)(d)(e)(f)(g)(h)

It is the policy of the Board of Trustees of Illinois Valley Community College, in accordance with the Higher Education Amendments Act of 1992 regarding sex offenses, which the following procedures will apply should a sex offense occur on campus. In the event that a sex offense takes place on campus, a faculty or staff member shall immediately notify Campus Security personnel or the Switchboard Operator and the Vice President for Student Services. The offended person shall be given appropriate assistance and a determination shall be made if immediate medical attention is needed.

The person giving assistance shall help the offended person in contacting parents, relatives, friends, family physician or police as necessary. The Vice President for Student Services shall begin an investigation of the incident in cooperation with appropriate college and civil authorities as needed. Provisions of the Student Code of Conduct shall apply. An official College Incident Report shall be completed and distributed to the President, the Vice President for Student Services, the Vice President for Academic Affairs, and the Vice President for Business Services and Finance. This comprehensive plan is found in Board Policy 6.12 Sex Offenses on Campus and Board Policy 6.13 Sexual Misconduct, Sexual and Other Harassment and related college procedures, available at <https://www.ivcc.edu/student-services/titleix.php>. In Calendar Year 2022, there were 1041 total student trainings completed, with 894 trainings in the areas of Bystander Intervention (171), Intimate Partner Violence/VAWA (151), Sexual Violence Awareness (282) and Title IX (290).

The policies and procedures contain extensive information regarding all matters addressed in this statement.

Domestic Violence: includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the State of Illinois, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the State of Illinois.

IVCC prohibits the offenses of domestic violence, dating violence, sexual assault and stalking and reaffirms its commitment to maintain a campus environment emphasizing the dignity and worth of all members of the College community. This policy applies equally to all students and employees regardless of the sex, gender, sexual orientation, gender identity, or gender expression of any of the individuals involved. No officer, employee, or agent of an institution participating in any program under this title shall retaliate, intimidate, threaten, coerce, or otherwise discriminate against any individual for exercising their rights or responsibilities under any provision of this policy.

Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. Such a report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address, listed for the Title IX Coordinator at <https://www.ivcc.edu/student-services/titleix.php>.

Definitions:

For Title IX reports, definitions, as defined in 2.01.19, will be used in accordance with federal law. IVCC will also support reports for the reported crimes below in accordance with state law. Title IX reports utilize the terms complainant (in place of victim) and respondent (in place of accused.)

Dating and Domestic Violence: Includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the State of Illinois, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the State of Illinois.

Stalking: Knowingly and without justification following or surveilling another on at least two separate occasions and threatening or placing in reasonable apprehension. Stalking occurs when a person knowingly engages in a course of conduct directed at a specific person and knows or

should know that the conduct would cause a reasonable person to fear for one's own safety or the safety of another person, or suffer emotional distress, defined as "significant mental suffering, anxiety or alarm. Stalking in conjunction with causing bodily harm, confining or restraining a person or violating court order or injunction is also prohibited.

Sexual Assault: Physical sexual acts perpetuated against a person's will, without consent or where a person is incapable of giving consent (e.g. due to the person's age, use of drugs or alcohol, or because an intellectual or other disability prevents the person from having the capacity to give consent).

Sexual assault includes, but is not limited to, rape, sexual assault, sexual battery or sexual abuse including the touching of the sexual organs or breasts of another, the penetration of the mouth, vagina or anus however slight, with any object or organ.

Consent: Consent is defined by 720 ILCS 5/11-1.70(a,c) as "a freely given agreement to the act of sexual penetration or sexual conduct in question. Lack of verbal or physical resistance or submission by the victim resulting from the use of force or threat of force by the accused shall not constitute consent. The manner of dress of the victim at the time of the offense shall not constitute consent. A person who initially consents to sexual penetration or sexual conduct is not deemed to have consented to any sexual penetration or sexual conduct that occurs after he or she withdraws consent during the course of that sexual penetration or sexual conduct."

Bystander Intervention and Risk Reduction: Strategies in incidents of Dating and Domestic Violence, Sexual Assault and Stalking, that do not put the individual at risk, are encouraged. Students and staff are encouraged to recognize signs of potential incidents and to take steps to diffuse or protect the victim. This could include staying with an at-risk intoxicated subject, having a group of students step in to speak to a potential offender etc.

Confidentiality:

Any reports filed will be treated confidentially to the degree permitted by law. Personally identifiable information will not be included in the Daily Crime Log or ASR or any other publicly released source unless required for criminal prosecution. Publicly available recordkeeping will not include personally identifiable information in accordance with section 40002(a)(20) of the Violence Against Women Act and other applicable laws.

In cases handled through the Student Code or Human Resources, the same level of confidentiality will apply to the extent allowed by federal and state law. Personal information of victims will only be disclosed to those who are directly involved in any investigatory, disciplinary or accommodation processes. It will be the responsibility of the Vice President for Student Services, Title IX Coordinator /Deputy Coordinators or Director of Human Resources or their designees to assure that this policy is followed in cases handled in their particular areas.

Resources and Rights:

IVCC has available internal counseling provided by clinically trained Transformative Growth counselors for students and Employee Assistance Program resources for employees. Additionally, there are numerous external resources available for victims. Please see the section below on "*Preventing and Responding to Sex Offenses*" for a complete list of free resources.

Students or employees making reports will be provided with a written list of rights and options as to how to proceed. The institution will provide written notification about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both within the institution and the community. This will include victims reporting incidents that may have occurred off campus. For a complete list of rights please refer to the "*Preventing and Responding to Sex Offenses*" section below.

Accommodations and Protective Measures:

A list of victim's rights are also included in the comprehensive policy and in the "*Preventing and Responding to Sex Offenses*" section above. These include the written notification provided to victims about the availability of reasonable academic, living, transportation or work accommodations for the protection of the victim, regardless of the reporting option chosen by the victim. The institution must make such accommodations or provide such protective measures upon request if reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement. Accommodations or protective measures will be offered to all parties in a reported incident in accordance with federal and state law and all applicable College policies and procedures.

Investigation and Discipline:

The policies and procedures contain extensive information regarding all matters addressed in this statement. Any allegations that do not meet the standards outlined in Board Policy 6.13 Sexual Misconduct, Sexual and Other Harassment and related college procedures, available at <https://www.ivcc.edu/student-services/titleix.php>.

Investigations into allegations made, will be conducted promptly, fairly and impartially throughout the entire process. Rights of all parties will be strictly respected, including the right to have an advisor or witnesses present at all stages of the hearing. Those conducting the investigations will receive annual training regarding the investigation process and the crimes/violations. The preponderance of evidence standard will be used during all conduct proceedings.

If the investigation into an allegation results in a finding against the offender, a variety of disciplinary or criminal sanctions may be imposed. If the offender is a student, sanctions can include warnings, counseling, probation, suspension or expulsion. For employees, disciplinary action can include warnings, written or verbal reprimands or termination. Additionally criminal penalties include supervision, probation and incarceration may be imposed if the case is pursued in the State Criminal Court process.

Both parties will be notified simultaneously of the outcome of any hearing, as well as the College's appeal process.

Level of Proof:

In cases referred through the Student Code, Title IX or Human Resources, the standard of proof required, is a "Preponderance of the Evidence". This means that it must be more likely than not (51%) that the offense occurred and the accused committed it. In the criminal proceedings, the standard of proof is "beyond a reasonable doubt."

SEX OFFENSES (PREVENTION AND RESPONSE):

Statement # 15 Cover Requirements Ch. 8(c)

If you are a victim of a sexual assault, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The IVCC Campus Security Department strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. For information on preserving evidence, please see the [RAINN website](#) regarding what to do in the aftermath of a sexual assault. An assault should be reported directly to the IVCC Campus Security Department at 815-224-0314 or in person in room C103. Reports may also be made to the Transformative Growth counselor or the Title IX Coordinator. Filing a police report will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental options from officers. Filing a police report will:

- a. Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim;
- b. Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam);
- c. Assure the victim has access to free confidential counseling from Transformative Growth (on-campus) or counselors (off-campus) specifically trained in the area of sexual crisis intervention.
- d. The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system by Local Police and/or the IVCC Student Code of Conduct, or not pursued at all.
- e. Campus Security can assist in obtaining a Civil No Contact Order in cases where there is no prior relationship between the victim and offender and Orders of Protection in cases where a prior or current relationship exists.

IVCC offers the following primary preventive and awareness programs:

- a. Safe Colleges/Vector training modules directed at all students and staff.
- b. Clery CSA and Title IX Responsible Employee training is mandated for all identified employee groups. Training is available on the Human Resources Portal under the "Safe Colleges" training module tab.

Board Policy 6.13 Sexual Misconduct, Sexual and Other Harassment and related college procedures, available at <https://www.ivcc.edu/studentservices/titleix.php>.

Rights of a Student Victim of Sexual Discrimination, Harassment, and Misconduct

The rights listed in this form, comply with the requirements of Title IX, the Illinois Prevention of Sexual Violence in Higher Education Act [110 ILCS/155] and the Illinois Board of Higher Education Act.

Students who have been victims of and/or complainants of sexual discrimination, harassment or misconduct will receive an explanation of their rights in writing. These rights include, but are not limited to, the following:

- a. To be contacted within 12 hours of the filing of a complaint.
- b. To make a report to a Confidential Advisor. (see Resources below)
- c. To have the report promptly investigated, responded to and resolved, by campus officials within 60 days of the initial report. This does not apply to the on-going criminal investigation.
- d. To a prompt, fair and impartial investigation of complaints by trained officials.
- e. To be advised of the name(s) of the investigating party(s) prior to the start of the investigation and to request a substitution if a conflict of interest exists.
- f. To be treated with respect, dignity, sensitivity and professionalism throughout the process.
- g. To have their privacy rights protected to the extent allowed under the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g, 34 C.F.R. Part 99. The College will make all reasonable efforts to ensure preservation of privacy, restricting information to those with a legitimate need to know.
- h. To have one advisor present during all meetings or hearings.
- i. To have information on how the reporting and investigation process proceeds.
- j. To be assisted with contacting Law Enforcement officials either inside or outside of the College.
- k. To receive a referral to private and confidential medical treatment/counseling.
- l. To have knowledge of and access to all campus accommodations available, including assistance in changing academic situations, living arrangements and obtaining College "No Contact Orders" and Orders of Protection.
- m. To choose whether or not to participate in police or campus investigations and student conduct procedures.
- n. To have safety issues addressed throughout the investigative and student processes including no requirement to participate in mediation.
- o. To have prior mental health, sexual past, or incidences of victimization excluded from a campus hearing.
- p. To be exempt from charges of other lesser secondary violations of the Code of Conduct in making a report (i.e. violations of campus

alcohol policy).

- q. To have a closed, non-public hearing process.
- r. To not be compelled to be cross examined by or testify in the presence of the respondent.
- s. To be notified when a report has been made by another party on one's behalf prior to any action being taken or the potential violator being notified.
- t. To an adequate amount of time to prepare for the hearing. Participants shall be given at least three (3) calendar days' notice prior to the hearing except in rare circumstances.
- u. To participate or decline to participate in the investigation or hearing process. However, the student conduct process will continue with the information available, and not participating in the investigation may preclude the College's ability to fully investigate.
- v. To refrain from making self-incriminating statements. However, the disciplinary process will continue with the information available.
- w. For student disciplinary procedures, to have the right to an equal opportunity to present witnesses and other evidence in any hearing/investigation, and the right to the same appeal process as provided to the respondent.
- x. To be informed of the outcome and sanction(s) issued by any student conduct administrative or conduct board hearing.
- y. With respect to student disciplinary procedures, notification will be simultaneous, and shall also address the right to file an appeal, if applicable. In accordance with federal and state privacy laws, the notification shall also address the sanction imposed against a respondent.
- z. To one level of appeal of the outcome or sanctions.

The policies and procedures contain extensive information regarding all matters addressed in this statement.

Resources

Students may contact an off-campus rape crisis resource who can maintain confidentiality. A compilation of local resources can be found at <https://www.ivcc.edu/specialpopulations/IllinoisValleyCommunityResourceGuide.pdf#search=sexual%20assault>.

Sexual Assault Service Center (Confidential) (815) 730-8984 (24hr. Hotline)

Freedom House
440 Elm St. Princeton, IL 61356
<https://www.freedomhouseillinois.org/>
Phone: (800) 474-6031

Safe Journeys

Safe Journeys provides free confidential services for survivors of domestic violence and dependents. Survivors of sexual assault and support person. They provide short term shelter/residential facilities for people fleeing domestic violence and their dependents. They have supportive counseling to work with a survivor to return to the spot they were before sexual assault, legal and medical advocacy, and case management to assist victims locating housing or needing help with utilities.

Location: 510 N Bloomington St. Streator, IL 61364
24 hour hotline: (815) 673-1555
Phone: (815) 672- 2353

National Sexual Assault Hotline (Confidential) 800-656-HOPE – Free Confidential 24/7

ICASA (Sexual Assault Counseling) (Confidential) 100 North 16th Street Springfield, IL 217-753-4117
<http://www.icasa.org/index.aspx?PageID=959>

You may also choose to **file an anonymous report** at <https://www.ivcc.edu/student-services/titleix.php>

IVCC Campus Security Department

Main Campus
C-103
(815) 224-0314

Ottawa Center

Ottawa Police Department
(815) 433-2131

Local Law Enforcement Agencies (if police support is needed)

Main Campus
Oglesby Police Department
(815) 883-8404

Medical Facilities

OSF St. Paul Medical Center

1401 E. 12th Street
Mendota, IL
(815) 539-7461

OSF St. Clare Medical Center

530 Park Avenue East
Princeton, IL

OSF St. Elizabeths

1100 E. Norris Drive
Ottawa, IL
(815) 433-3100

OSF Emergency Center

111 Spring Street
Streator, IL

Inquiries concerning the application of Title IX and complaints may be referred to the United States Department of Education's Office for Civil Rights:

Office for Civil Rights, Chicago Office

U.S. Department of Education Citigroup Center
500 W. Madison Street, Suite 1475
Chicago, IL 60661-4544
Telephone: (312)730-1560
Email: OCR.Chicago@ed.gov

Title IX Coordinators – Not Confidential Advisors

The College has one Title IX Coordinator and will be training and appointing Deputy Coordinators in 2023:

- Title IX Coordinator- Mark Grzybowski, Mark_Grzybowski@ivcc.edu 815-224-0393
-

Responsible Employees - Not Confidential Advisors

Title IX mandates that the College designate certain employees as Responsible Employees. In the event that a Responsible Employee is notified of a complaint under Title IX, that person is required to report the complaint through the College's reporting procedure and to assure that an investigation is initiated. This requirement was eliminated effective August 2020.

Campus Security Authority - Not Confidential Advisors

Under the Jeanne Clery Act, the College is required to designate certain employees as Campus Security Authorities (CSAs). CSAs are required to report any Clery related crimes that are reported to them, to the Campus Police Department so that these crimes can be included in the Annual Security Report filed with the Department of Education. CSA's must include campus police and security personnel and any official "who has significant responsibility for student and campus activities (34 CFR 668.46(a))."

Mandated Reporters - Not Confidential Advisors

Under Illinois law, certain employees are required to report to the Department of Children and Family Services (DCFS), any crimes related to sexual or physical abuse of a minor, perpetrated by a parent, custodial party, family member or other person who has control over that child.

Rights of a Student Responding to a Complaint of Sexual Discrimination, Harassment, and Misconduct

The rights listed in this form, comply with the requirements of Title IX, the Illinois Prevention of Sexual Violence in Higher Education Act (110 ILCS/155) and the Illinois Board of Higher Education Act.

Student respondents will receive written notification of their rights and have an opportunity to a verbal explanation as requested. These rights include, but are not limited to, the following:

- To be treated with respect, dignity, sensitivity and professionalism throughout the process by college officials.
- To protect privacy of student records to the extent allowed under the Family Educational Rights and Privacy Act, 20U.S.C. 1232g, 34 C.F.R. Part 99. The College will make all reasonable efforts to ensure preservation of privacy, restricting information to those with a legitimate need to know.
- To a prompt, fair and impartial investigation of complaints by trained officials.
- To be advised of the name(s) of the investigating party(s) prior to the start of the investigation and to request a substitution if a conflict of interest exists.
- To have one advisor present during any meetings or hearings.
- To have information on how the reporting and investigation process proceeds, and to your rights through the process.
- To receive a referral to private and confidential counseling
- A timely written notice of the charges.
- To have a Student Conduct Administrative or Conduct Board Hearing of Charges.
- To have a closed, non-public hearing process.
- To an adequate amount of time to prepare for the hearing. Participants shall be given at least three (3) calendar days' notice prior to the hearing except in rare circumstances.
- To participate or decline to participate in the investigation or hearing panel process. However, the student conduct process will continue with the information available, and not participating in the investigation may preclude participation in the hearing panel or administrative hearing.
- To refrain from making self-incriminating statements. However, the disciplinary process will continue with the information available. Written information about the outcome and sanctions of any student conduct hearing.
- For student disciplinary procedures, to have the right to an equal opportunity to present witnesses and other evidence in any

hearing/investigation, and the right to the same appeal process as the complainant/victim.

- With respect to student disciplinary procedures, notification will be simultaneous, and shall also address the right to file an appeal, if applicable. In accordance with federal and state privacy laws, the notification shall also address the sanction imposed against a student.
- One level of appeal of the outcome or sanctions.
- To be free from any retaliation for reporting, providing information, exercising one's rights or responsibilities under this policy.

SEX OFFENDER REGISTRATION INFORMATION:

Statement # 16 Covers Requirements Ch. 8 (Pgs. 8-23)

In accordance to the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne *Clery Act* and the Family Educational Rights and Privacy Act of 1974, the IVCC Campus Security Department is providing a link to the Illinois State Police Sex Offender Registry at [State of Illinois Sex Offender Register](#).

Additionally, Illinois House Bill 0295, effective January 1, 2012 provides that a Sex Offender who is required by law to register, shall also register with the police or security department of any higher education institution which he or she attends, is employed at or carries on a vocation at. Any such person must register with the IVCC Campus Security Department within five (5) days of enrollment or beginning employment.

IVCC Campus Security Department monitors the State registry at the beginning of each semester and makes contact with persons meeting the above registration requirements. A Sex Offender Registration Log is maintained at the Campus Security Department located in Room C103- and is available for review by the public upon request. Persons requesting review must provide identification prior to any such review. Information regarding offenders who were adjudicated as juveniles is not included in the Log unless, the registering officer feels that failing to post that information would compromise safety.

More details regarding the Illinois legislation can be found in the Illinois Sex Offender Registration Act - 730 ILCS 150/2. The IVCC Police Department will adhere to all state and federal laws related to sex offender registration and notification.

PREPARATION AND DISCLOSURE OF CRIME STATISTICS AND DAILY CRIME LOG:

Statement # 17 Covers Requirement 7(1)(b)

The IVCC Campus Security Department and the Office of the Vice President for Business Services and Finance are responsible for the preparation, submission and distribution of the Annual Security Report (ASR) required under the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. Specifically, the preparation, submission and distribution of the ASR, is the responsibility of the Vice President for Business Services and Finance. To assure that there is a complete accounting of all Clery related crimes, students and employees should report these crimes to one of the entities listed below:

Campus Security	815-224-0314
Vice President for Student Services	815-224-0393
Transformative Growth counselors	815-224-

Crimes may be reported confidentially as indicated in this document under "Confidential Reporting".

The full text of this report can be located on the IVCC Campus Security Department website. Campus crime, arrests and Student Code referral statistics reported to Campus Security and the Vice President for Student Services are included in the ASR report which is available to the public on the IVCC Campus Security Department website and in paper form upon request at the IVCC Campus Security Department - Room C103. The Vice President of Student Services and Transformative Growth counselors inform their clients of the procedures to report crime to the IVCC Police on a voluntary basis, should they feel it is in the best interest of the client. Referral statistics are provided from the Vice President for Student Services office to include in the ASR. Crime statistics for mandated adjacent areas are obtained from local police agencies.

Each year, prior to October 1st, an e-mail notification will be made to all enrolled credit students as well as all current employees providing information regarding the availability and web address for the most recent ASR. Copies of the ASR may also be obtained at the IVCC Campus Police Department located in C103-or by calling 815-224-0314. The availability of the ASR and related policies along with the web address where it can be found, is included on all IVCC employment applications as well as on all student enrollment applications. IVCC Campus Security also maintains a Daily Crime Log mandated under the Clery Act. This log contains summary reports of all police activity and is available for inspection at the IVCC Campus Security Department.

MEMORANDUM OF UNDERSTANDING (MOU) STATEMENT:

Statement #18 Covers Requirement 7(3)(b)

The IVCC Campus Security Department has contracted with the city of Oglesby for a full-time police officer. The intergovernmental agreement calls for a full-time "School Resource Officer" from June 1, 2022 through April 2025.

In addition, IVCC has an excellent working relationship with Ottawa Police, LaSalle County Sheriff's Department, and Illinois State Police, in whose jurisdictions IVCC campuses lie.

CLOSING STATEMENT:

The full Clery Annual Security Report (ASR) which includes crime statistics for the past three years, statements of policy regarding a number of crime and safety related issues can be located at <https://www.ivcc.edu/businessservices/campus-security.php>. This includes sexual assault, domestic violence, dating violence and stalking, campus security and personal safety such as crime prevention and reporting, police law enforcement authority, disciplinary procedures and other related security policies. A booklet copy of this report is available upon request, at the IVCC Campus Police Department located in Room C-103 on Main Campus at 815 Orlando Smith Road, Oglesby, IL. This information is required by law and is made available by the IVCC Campus Security Department.