



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, July 14, 2022
Board Room
5:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
Tenure Recommendations
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes
College Insurance

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, July 14, 2022 – 5:30 p.m. – Board Room (C307)

The meeting can be accessed by the public at <https://zoom.us/j/6794788792>. Once logged in, use the meeting ID number 679 478 8792. For dial-in, call 1 (312) 626-6799.

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Consent Agenda Items – Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 6.1 Approval of Minutes – June 9, 2022 Board Meeting (Pages 1-7)
 - 6.2 Approval of Bills - \$1,480,226.85
 - 6.2.1 Education Fund - \$776,331.25
 - 6.2.2 Operations & Maintenance Fund - \$84,872.90
 - 6.2.3 Operations & Maintenance (Restricted Fund) - \$43,896.73
 - 6.2.4 Auxiliary Fund - \$18,262.20
 - 6.2.5 Restricted Fund - \$277,465.15
 - 6.2.6 Liability, Protection & Settlement Fund - \$279,398.62
 - 6.3 Treasurer’s Report (Pages 8-25)
 - 6.3.1 Financial Highlights (Page 9)
 - 6.3.2 Balance Sheet (Pages 10-11)
 - 6.3.3 Summary of FY22 Budget by Fund (Pages 12-19)
 - 6.3.4 Budget to Actual by Budget Officers (Page 20)
 - 6.3.5 Statement of Cash Flows (Page 21)
 - 6.3.6 Investment Status Report (Pages 22-24)
 - 6.3.7 Disbursements - \$5,000 or more (Page 25)
 - 6.4 Personnel – Stipends for Pay Periods Ending June 4, 2022 and June 18, 2022 & PT Faculty and Staff Appointments June 2022 (Pages 26-30)
 - 6.5 Purchase Request – ICCTA Annual Dues (Page 31)

7. President's Report
8. Committee Reports
9. FY2023 Tentative Budget (Pages 32-34)
10. Student Athletic Insurance Renewals (Page 35)
11. Risk Management Plan Update (Page 36)
12. Staff Appointment – Mary Beth Herron, Director Human Resources (Pages 37-38)
13. Faculty Appointment – Shannon Slaight-Brown, Art Instructor (Pages 39-40)
14. Faculty Retirement – Tim Bias, Manufacturing Tech Instructor (Pages 41-42)
15. Bid Results – Upgrade Building Exteriors (Pages 43-44)
16. Furniture Purchase – D-201 Renovation (Page 45)
17. Board Travel (Page 46)
18. Items for Information (Pages 47-62)
 - 18.1 Fall 2022 Election Day/Calendar Update (Page 47)
 - 18.2 Staff Retirement – Terry Wallin, Network Administrator (Page 48)
 - 18.3 Staff Resignation – Carolyn Chapman, Assistant. Controller/Bursar (Page 49)
 - 18.4 Staff Resignation – Alexander Sampo, Part-time Academic Support Technologist (Page 50)
 - 18.5 Staff Resignation – Alyssa Boaz, Course Materials Specialist (Page 51)
 - 18.6 Staff Resignation – Diane Lane, Administrative Systems Lead (Page 52)
 - 18.7 ICCB & IBHE Approval – Dental Hygiene A.A.S. Degree (Page 53)
 - 18.8 Distinguished Budget Presentation Award (Page 54)
 - 18.9 Administrative Procedure Mileage Rate Adjustment (Pages 55-59)
 - 18.10 Administrative Procedure Background Checks (Pages 60-61)
 - 18.11 Administrative Procedure Email Retention & Release Guidelines (Page 62)
19. Trustee Comment
20. Closed Session – 1) complaint lodged against an official or employee of the public body; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 3) pending litigation; 4) security procedures, school building safety and security; and 5) closed session minutes
21. Approval – Closed Session Minutes
22. Other
23. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
June 9, 2022

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 5:30 p.m. on Thursday, June 9, 2022 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Everett J. Solon, Chair
Amy L. Boyles
Jane E. Goetz
Maureen O. Rebholz
Austin F. Dille, Student Trustee

Members Virtually Present: William F. Hunt

Members Telephonically Present:

Members Absent: Jay K. McCracken, Vice Chair
Angela M. Stevenson, Secretary

Others Physically Present: Jerry Corcoran, President
Matthew Seaton, Vice President for Business Services & Finance
Gary Roberts, Vice President for Academic Affairs
Mark Grzybowski, Vice President for Student Services
Bonnie Campbell, Associate Vice President for Academic Affairs
Leslie Hofer, Director of Human Resources
Eric Johnson, Director of Financial Aid
Miguel Hermosillo, Financial Aid Compliance Specialist
Walt Zukowski, Attorney

Others Virtually Present:

Mr. Solon informed of the following: Provisions within Section 7(e) of the Open Meetings Act, allowing for Board meetings to be virtual and without requiring the physical presence of a quorum of the members, continue to apply to our Board meetings due to (a) Governor Pritzker's most recent disaster proclamation; and (b) my determination that in-person meetings are not practical or prudent (for all board members and members of the public) because of the disaster. It is the custom and practice of the college to record Board meetings and the meeting was being recorded both audio and video. Anyone joining the meeting virtually, please mute until you are ready to speak.

MOMENT OF SILENCE

Dr. Corcoran shared that Patrick J. Solon, brother of IVCC Trustee Everett Solon, passed away on May 16, 2022 after a courageous eight-year battle with ALS. He asked that everyone please join him in a moment of silence in memory of Patrick J. Solon.

APPROVAL OF AMENDED AGENDA

It was moved by Dr. Boyles and seconded by Ms. Goetz to approve the amended agenda. Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

APPOINTMENT OF SECRETARY PRO-TEM

Mr. Solon appointed Ms. Goetz as secretary pro-tem in the absence of Ms. Stevenson.

PUBLIC COMMENT

None

CAMPUS UPDATE – FINANCIAL AID – ERIC JOHNSON & MIGUEL HERMOSILLO

Eric Johnson and Miguel Hermosillo presented a snapshot of service provided during 2021 and 2022 fiscal years by the Financial Aid Office at IVCC. Highlighting cost advantages of attending IVCC, Mr. Johnson noted that 1,776 students received Higher Education Emergency Relief Funds this spring and over 800 of those students also received financial aid. He added that the percentage of students who fulfilled their tuition and fee obligations and subsequently received a refund check was nearly 80 percent in fall and over 97 percent in spring. Mr. Hermosillo informed that last fall and spring, 2,653 students received \$6.7 million in Pell, MAP, loans, veteran benefits and IVCC Foundation scholarships. In fiscal 2021, 1,400 students received \$8.3 million. Mr. Johnson noted that our office is helping make higher education more accessible to students and families. Additionally, he informed that the Illinois Student Assistance Commission recently approved the Illinois MAP grant to be expanded to cover short-term career and technical certificate programs. Such programs at IVCC include the Certified Nursing Assistant program and Truck Driver Training program. Mr. Johnson noted that this change will be a tremendous benefit for our students.

CONSENT AGENDA ITEMS

It was moved by Ms. Goetz and seconded by Dr. Boyles to approve the consent agenda, as presented.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

The following items were approved in the consent agenda:

Approval of Minutes – May 12, 2022 Planning Committee Meeting and May 12, 2022 Board Meeting.

Approval of Bills - \$1,204,960.12

Education Fund - \$878,857.63; Operations & Maintenance Fund - \$180,997.58; Auxiliary Fund - \$22,613.42; Restricted Fund - \$71,743.02; and Liability, Protection & Settlement Fund - \$50,748.47.

Treasurer's Report

Personnel

Approved stipends for pay periods ending May 7, 2022 and May 21, 2022 & Part-time Faculty and Staff Appointments May 2022.

PRESIDENT'S REPORT

Dr. Corcoran extended many thanks to everyone who played a role in our Nurse Pinning, Commencement and Adult Education recognition events being so well done. He noted that it was good for campus morale to be doing once again what we all enjoy most: celebrating student success. Dr. Corcoran shared that feedback on all events was positive and Dr. Holly Novak's keynote speech was right-on. Dr. Corcoran informed that Vice President Grzybowski and he were pleased to receive Athletic Director Cory Tomasson's report for the spring semester student athletes showing that the overall athletic department's GPA for the spring term was 3.02 with the breakdown being 2.89 for men's sports and 3.2 for women's sports. He noted that last night's Northwest Region meeting of the ICCTA at Highland Community College was time well spent visiting with our counterparts and hearing about best practices in place elsewhere that might be worth replicating at our home institutions. Dr. Corcoran thanked Jane Goetz for representing IVCC and for her leadership within the ICCTA and thanked Dr. Amy Boyles for her virtual attendance.

COMMITTEE REPORTS

Mr. Solon pointed out that the Planning Committee meeting minutes are in the Board book. Ms. Goetz, Chair of the Planning Committee noted that Dr. Roberts provided a wealth of valuable information at the committee meeting on May 12.

STAFF APPOINTMENT – ANNA BRUCH, INTERIM DIRECTOR OF NURSING

It was moved by Dr. Rebholz and seconded by Ms. Goetz to approve the appointment of Anna Bruch, MSN, RN, as Interim Director of Nursing with additional compensation as noted on the May 23, 2022 memorandum from Dr. Gary Roberts and Bonnie Campbell, as presented.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

FACULTY APPOINTMENT – DR. JENNIFER TIMMERS, AGRICULTURE INSTRUCTOR

It was moved by Dr. Boyles and seconded by Dr. Rebholz to approve the appointment of Dr. Jennifer Timmers as Agriculture Instructor effective August 11, 2022 at Step G-5, an annualized salary of \$62,738 on the 2021/2022 faculty salary schedule.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried. Dr. Timmers was present virtually and was welcomed and congratulated by the Board on her appointment.

REQUEST INACTIVTION – LEADERSHIP ELEVATION FRAMEWORK CERTIFICATE

It was moved by Ms. Goetz and seconded by Dr. Boyles to approve inactivation of the Leadership Elevation Framework Certificate, as presented.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

AUTHORIZATION TO CONTINUE OPERATIONS FOR STANDARD OPERATING EXPENDITURES

It was moved by Dr. Rebholz and seconded by Dr. Boyles to authorize to continue the operation of the College by making those expenditures required for normal operations, including salaries, approved contracts, utilities, maintenance, supplies, and regular activities for the period July 1, 2022 through budget adoption.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

FY2024 RAMP CAPITAL REQUESTS

It was moved by Dr. Boyles and seconded by Ms. Goetz to approve submittal of the Library/Student Success Center RAMP for a total cost of \$6,514,300 with local funding of \$1,628,500, as presented.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

It was moved by Dr. Rebholz and seconded by Mr. Hunt to approve submittal of the Nursing Program Expansion RAMP for a total cost of \$2,699,000 with local funding of \$674,800, as presented.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

It was moved by Dr. Rebholz and seconded by Dr. Boyles to approve submittal of the Agriculture Center RAMP for a total cost of \$5,179,000 with local funding of \$1,294,800, as presented.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

PRESIDENT’S CONTRACT

It was moved by Ms. Goetz and seconded by Dr. Rebholz to approve a three-year contract for President Dr. Jerry Corcoran from July 1, 2022 to June 30, 2025 with a salary increase of 4 percent for FY2023, providing for an annual salary of \$224,689 as well as benefits and other conditions presented in the contract.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

VICE PRESIDENTS’ CONTRACTS

It was moved by Dr. Boyles and seconded by Dr. Rebholz to approve the FY23 employment contract for Dr. Matthew Seaton, Vice President for Business Services & Finance with a 4 percent

increase for FY2023, resulting in an annualized salary of \$153,400 and duties, benefits and other conditions as presented in the contract.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

It was moved by Dr. Rebholz and seconded by Dr. Boyles to approve the FY23 employment contract for Dr. Gary Roberts, Vice President for Academic Affairs with a 4 percent increase for FY2023, resulting in an annualized salary of \$135,200 and duties, benefits and other conditions as presented in the contract.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

It was moved by Dr. Rebholz and seconded by Ms. Goetz to approve the FY23 employment contract for Mr. Mark Grzybowski, Vice President for Student Services with a 4 percent increase for FY2023, resulting in an annualized salary of \$98,881 and duties, benefits and other conditions as presented in the contract.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

INSURANCE RENEWALS

It was moved by Ms. Goetz and seconded by Dr. Boyles to approve the renewal of all insurance coverages with the same carriers at \$219,198, as presented.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Boyles and Mr. Solon. “Nay” – none. Motion carried.

APPROVAL – PROPOSAL FOR PHONE SYSTEM UPGRADE

It was moved by Dr. Rebholz and seconded by Ms. Goetz to approve the proposal from Burwood Group for the purchase and implementation of a new phone system. The upfront cost for the project would be \$129,805.94 with a monthly reoccurring cost of \$2,885 for three years.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Boyles and Mr. Solon. “Nay” – none. Motion carried.

BID RESULTS – DENTAL LAB EQUIPMENT

It was moved by Dr. Boyles and seconded by Dr. Rebholz to approve to accept the bid from Midway Dental, Livonia, Michigan, in the amount of \$99,254 for the Dental Lab Equipment.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

BID RESULTS – CADIAC MONITOR

It was moved by Dr. Rebholz and seconded by Ms. Goetz to approve to accept the bid from Stryker Sales LLC, Portage, Michigan, in the amount of \$35,201.45 for a new Lifepak Cardiac Monitor.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

BID RESULTS – MECHANICAL UPGRADES

It was moved by Ms. Goetz and seconded by Dr. Rebholz to approve to accept the base bid from Dodson Plumbing, Heating & Air Conditioning, Inc., Pontiac, Illinois in the amount of \$335,000 for the Mechanical Upgrades, as presented.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

APPROVAL – PROPOSAL FOR NEW DELL SERVER

It was moved by Dr. Rebholz and seconded by Ms. Goetz to approve the proposal from Dell for \$241,019.10 for the purchase and implementation of a new server.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

APPROVAL – PROPOSAL FOR SLATE IMPLEMENTATION

It was moved by Dr. Rebholz and seconded by Dr. Boyles to approve the proposal from RHB for \$65,000 for the implementation services for Slate, our new CRM service.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

STAFF APPOINTMENT – JUSTIN DENTON, DIRECTOR OF INFORMATION TECHNOLOGY SERVICES

It was moved by Ms. Goetz and seconded by Dr. Rebholz to approve the appointment of Justin Denton as Director of Information Technology Services effective June 20, 2022 at an annualized salary of \$96,000, as presented.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried. Mr. Denton joined the meeting virtually and was welcomed and congratulated by the Board on his appointment.

FACULTY RESIGNATION – PROMISE K. YONG, CHEMISTRY INSTRUCTOR

It was moved by Dr. Boyles and seconded by Dr. Rebholz to accept with regret the resignation of Promise K. Yong, Chemistry Instructor, effective August 12, 2022. Dr. Corcoran noted that Dr. Yong has been a wonderful colleague these past fourteen years and we wish him great success in his future endeavors.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

ITEMS FOR INFORMATION

Mr. Solon pointed out the information items on pages 78-85 of the Board book.

TRUSTEE COMMENT

None

CLOSED SESSION

Mr. Solon requested a motion and a roll call vote at 6:10 p.m. to enter into a closed session to discuss: 1) complaint lodged against an official or employee of the public body; 2) the

appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 3) pending litigation; 4) collective negotiations; 5) security procedures, school building safety and security; and 6) closed session minutes. Motion made by Dr. Rebholz and seconded by Mr. Dille to enter into a closed session.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes”– Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried. The Board immediately entered closed session at 6:15 p.m.

Motion made by Dr. Rebholz and seconded by Ms. Goetz to return to the regular meeting.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes”– Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried. The regular meeting resumed at 7:00 p.m.

RATIFICATION OF AMERICAN FEDERATION OF TEACHERS LOCAL 1810 CONTRACT

It was moved by Mr. Hunt and seconded by Dr. Boyles to approve the four-year collective bargaining agreement with the AFT Local 1810, as presented.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

COMPENSATION FY23 – EMPLOYEES NOT AFFECTED BY A NEGOTIATED LABOR AGREEMENT

Motion made by Dr. Rebholz and seconded by Mr. Hunt to approve the four percent increase for employees not affected by a negotiated labor agreement, contingent upon evaluations and grant support in FY23 and the special salary adjustments for employees identified as warranting such an increase in FY23.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes”– Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

CLOSED SESSION MINUTES

It was moved by Ms. Goetz and seconded by Dr. Boyles to approve and retain the closed session minutes of the May 12, 2022 Board meeting.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes”– Dr. Boyles, Ms. Goetz, Mr. Hunt, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

OTHER

None

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 7:05 p.m.

Everett J. Solon, Board Chair

Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

JUNE 2022

Dr. Matthew Seaton
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – June 2022

Revenues

- As of July 5, headcount for summer semester was 736 which is 140 students, or 15.98 percent, fewer than at the same point in time last year. Credit hours were down 679, a 16.02 percent decrease from summer 2021. Traditional credit hours are down 16.9 percent.
- On a much more positive note, as of July 5, headcount for fall semester was 1,641, which is 5 students, or 0.31 percent, more than at the same point in time last year. Credit hours were up 377.5, a 2.48 percent **increase** from the same point in registration last year. Traditional credit hours were up 2.9 percent. Ottawa Center credits are up 27.69 percent at this point in time compared to the same point in time last year.

Expenses

- Overall, expenses are running at 91.0 percent of budget. Budget variances include the HEERF/CARES funding that was not budgeted. Also noteworthy is that the College has paid nearly \$500,000 out of pocket for the Dental Lab Renovation on the FY22 Budget that was NOT included in the original budget. Even with that additional non-budgeted expense, the College is projected to finish the fiscal year with a surplus of over \$4 million.

Protection, Health & Safety and Other Projects

- Parking Lots 1 and 5 are in process of being resealed/resurfaced this summer. Final work should wrap soon.
- The D201 project is in full swing. Asbestos abatement is complete and the General Contractor is mobilizing to begin work the week of July 11.
- The CDB project for exterior water and air sealing is still set to begin late summer.
- The Dental Lab Expansion project is finishing with the College IT staff and Maintenance staff putting the final touches on the newly renovated space.

Other Grant Work

- A grant has been submitted to LaSalle County for approximately \$218,000 to fund a complete retiling of the College's Farm. We are awaiting word from the County on the status of the grant.
- The College has received some positive motion with regards to the Federal EDA grant submitted for \$4.6 million for the new Agriculture building. The EDA has given preliminary approval to the project. We are currently working with them to answer a few questions to finalize the approval.
- A grant has been submitted through Senator Duckworth's Office for \$1.8 million to fund the completion of the Nursing Simulation Lab. We have received no new news on this grant.
- A grant has been submitted through Representative Kinzinger's Office for \$250,000 to partially fund the construction of a new Greenhouse on the Agriculture site south of the Main Campus. We have also received no new word on this grant.
- We are beginning preparations for a \$1 million grant through the USDA to connect 10 area high schools with the College with "Zoom-ready" classrooms. This project, should it be awarded, will allow the College to expand offerings in Dual Credit, while potentially creating satellite sites in 10 area high schools throughout the District. More detail will be provided on this project as it develops over the next 2-3 months.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 June 30, 2022
 Unaudited

10

	Governmental Funds Types			Proprietary	Fiduciary	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 4,206,794	\$ 4,258,434	\$ 265,980	\$ (273,132)	\$ 710,594	\$ -	\$ -	9,168,671
Investments	8,727,890	7,197,849	578,879	-	352,194	-	-	16,856,813
Receivables								
Property Taxes	10,362,059	2,431,042	-	-	-	-	-	12,793,101
Governmental claims	-	3,184	-	-	26,319	-	-	29,503
Tuition and fees	2,172,186	-	-	435,041	-	-	-	2,607,228
Due from other funds	5,390,863	3,679	-	526,264	1,938	-	-	5,922,745
Due to/from student groups	-	-	-	-	-	-	-	-
Bookstore inventories	-	-	-	397,348	-	-	-	397,348
Other assets	184,844	285,221	593	-	-	-	-	470,658
Deferred Outflows	-	-	-	-	-	-	618,688	618,688
Fixed assets - net	-	-	-	27,466	-	61,396,703	-	61,424,169
Other debits								
Amount available in Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	14,077,183	14,077,183
Total assets and deferred outflows	\$ 31,044,637	\$ 14,179,410	\$ 845,453	\$ 1,112,986	\$ 1,091,046	\$ 61,396,703	\$ 14,695,871	\$ 124,366,106

LC

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 June 30, 2022
 Unaudited

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	273,373	8,563	-	4,820	7,357	-	-	294,113
Accrued salaries & benefits	1,013,106	-	-	1,943	-	-	-	1,015,050
Post-retirement benefits & other	152,495	-	-	-	-	-	-	152,495
Unclaimed property	404	-	-	-	-	-	-	404
Due to other funds	4,140	4,975,664	-	-	942,941	-	-	5,922,745
Due to student groups/deposits	-	-	-	-	140,747	-	-	140,747
Deferred inflows								
Property taxes	5,183,158	1,216,086	-	-	-	-	-	6,399,244
Tuition and fees	2,736,031	-	-	289,724	-	-	-	3,025,755
Grants	-	-	-	-	-	-	-	-
OPED	-	-	-	-	-	-	2,835,268	2,835,268
OPEB long term debt	-	-	-	-	-	-	11,860,603	11,860,603
Total Liabilities	9,362,707	6,200,313	-	296,488	1,091,046	-	14,695,871	31,646,423
Net Position/Net Assets								
Net investment in general fixed assets	-	-	-	-	-	61,396,703	-	61,396,703
Fund balance	-	-	-	-	-	-	-	-
Reserved for restricted purposes	-	7,979,097	-	-	-	-	-	7,979,097
Reserved for debt service	-	-	845,453	-	-	-	-	845,453
Unreserved	21,681,930	-	-	816,499	-	-	-	22,498,429
Total liabilities and net position	\$ 31,044,637	\$ 14,179,410	\$ 845,453	\$ 1,112,987	\$ 1,091,046	\$ 61,396,703	\$ 14,695,871	\$ 124,366,106

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended June 30, 2022
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxiliary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 21,013,073	\$ 2,968,761	\$ 877,613	\$ 1,405	\$ 1,258,812	\$ 7,437,992	\$ 56,199	\$ 45,536	\$ 1,546,865	\$ 35,206,257
Actual Expenditures	16,972,438	2,920,374	790,383	-	1,535,702	8,088,414	-	35,500	846,262	31,189,073
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	4,040,635	48,387	87,229	1,405	(276,890)	(650,421)	56,199	10,036	700,603	4,017,183
Fund balances July 1, 2021	11,704,505	3,907,998	4,320,004	846,815	215,579	58,180	5,063,720	33,276	416,318	26,566,395
Fund balances May 31, 2022	\$ 15,745,140	\$ 3,956,385	\$ 4,407,233	\$ 848,220	\$ (61,311)	\$ (592,241)	\$ 5,119,919	\$ 43,312	\$ 1,116,921	\$ 30,583,578

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
For the one month ended June 30, 2022
Unaudited

	6/30/2022	Annual Budget FY2022	Actual/Budget 100.0%	6/30/2021	Annual Budget FY2021	Actual/Budget 100.0%
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 8,894,794	\$ 8,713,650	102.1%	\$ 8,456,078	\$ 8,579,643	98.6%
Corporate Personal Property Replacement Tax	3,045,983	1,006,250	302.7%	1,241,155	900,513	137.8%
Tax Increment Financing Distributions	420,145	400,000	105.0%	405,988	387,250	104.8%
Total Local Government	<u>12,360,921</u>	<u>10,119,900</u>	122.1%	<u>10,103,221</u>	<u>9,867,406</u>	102.4%
State Government:						
ICCB Credit Hour Grant	1,799,064	1,733,248	103.8%	1,733,248	1,728,400	100.3%
Equalization Grant	50,000	50,000	100.0%	50,000	50,000	100.0%
Career/Technical Education Formula Grant	208,577	210,000	99.3%	211,154	200,000	105.6%
Other	-	-	-	-	-	-
Total State Government	<u>2,057,641</u>	<u>1,993,248</u>	103.2%	<u>1,994,402</u>	<u>1,978,400</u>	100.8%
Federal Government						
PELL Administrative Fees	-	7,825	0.0%	4,800	7,975	60.2%
Total Federal Government	<u>-</u>	<u>7,825</u>	0.0%	<u>4,800</u>	<u>7,975</u>	60.2%
Student Tuition and Fees:						
Tuition	5,648,347	5,989,253	94.3%	5,760,914	6,586,152	87.5%
Fees	657,640	759,550	86.6%	662,439	837,700	79.1%
Total Tuition and Fees	<u>6,305,987</u>	<u>6,748,803</u>	93.4%	<u>6,423,353</u>	<u>7,423,852</u>	86.5%
Other Sources:						
Public Service Revenue	185,483	242,450	76.5%	182,601	341,879	53.4%
Other Sources:	103,042	155,442	66.3%	105,951	234,613	45.2%
Total Other Sources	<u>288,524</u>	<u>397,892</u>	72.5%	<u>288,552</u>	<u>576,492</u>	50.1%
TOTAL EDUCATION FUND REVENUE	<u>\$ 21,013,073</u>	<u>\$ 19,267,668</u>	109.1%	<u>\$ 18,814,328</u>	<u>\$ 19,854,125</u>	94.8%
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	6,674,228	\$ 7,671,022	87.0%	7,127,538	\$ 8,239,344	86.5%
Employee Benefits	1,796,075	1,751,176	102.6%	1,693,807	1,705,720	99.3%
Contractual Services	79,998	119,415	67.0%	91,174	146,565	62.2%
Materials & Supplies	290,311	497,459	58.4%	338,592	404,772	83.7%
Conference & Meeting	50,236	163,405	30.7%	22,971	162,988	14.1%
Fixed Charges	50,920	58,000	87.8%	52,330	55,000	95.1%
Capital Outlay	-	-	0.0%	-	-	0.0%
Other	399	-	0.0%	-	-	0.0%
Total Instruction	<u>8,942,167</u>	<u>10,260,477</u>	87.2%	<u>9,326,412</u>	<u>10,714,389</u>	87.0%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended June 30, 2022
 Unaudited

	6/30/2022	Annual Budget FY2022	Actual/Budget 100.0%	6/30/2021	Annual Budget FY2021	Actual/Budget 100.0%
Academic Support:						
Salaries	946,454	1,094,032	86.5%	845,670	1,003,192	84.3%
Employee Benefits	204,573	216,560	94.5%	179,177	211,676	84.6%
Contractual Services	110,888	218,886	50.7%	242,606	197,118	123.1%
Materials & Supplies	173,807	270,468	64.3%	189,845	306,822	61.9%
Conference & Meeting	7,210	20,950	34.4%	2,574	20,595	12.5%
Utilities	16,500	26,445	62.4%	33,975	26,445	128.5%
Capital Outlay	-	-	0.0%	12,348	-	0.0%
Other	-	-	0.0%	-	-	0.0%
Total Academic Support	<u>1,459,432</u>	<u>1,847,341</u>	<u>79.0%</u>	<u>1,506,195</u>	<u>1,765,848</u>	<u>85.3%</u>
Student Services:						
Salaries	1,151,555	1,321,319	87.2%	1,123,350	1,121,572	100.2%
Employee Benefits	390,998	389,719	100.3%	388,192	385,992	100.6%
Contractual Services	11,215	33,981	33.0%	26,448	40,777	64.9%
Materials & Supplies	47,432	75,901	62.5%	48,731	77,202	63.1%
Conference & Meeting	9,762	41,925	23.3%	1,146	45,075	2.5%
Utilities	-	-	0.0%	562	-	0.0%
Total Student Services	<u>1,610,962</u>	<u>1,862,845</u>	<u>86.5%</u>	<u>1,588,429</u>	<u>1,670,618</u>	<u>95.1%</u>
Public Services/Continuing Education:						
Salaries	325,568	326,240	99.8%	302,751	344,429	87.9%
Employee Benefits	115,317	81,443	141.6%	83,479	77,863	107.2%
Contractual Services	70,577	82,500	85.5%	63,405	258,400	24.5%
Materials & Supplies	45,794	83,450	54.9%	34,755	92,800	37.5%
Conference & Meeting	3,825	5,650	67.7%	1,144	18,950	6.0%
Utilities	-	-	0.0%	-	-	0.0%
Other	-	-	0.0%	-	300	0.0%
Total Public Services/Continuing Education	<u>561,080</u>	<u>579,283</u>	<u>96.9%</u>	<u>485,534</u>	<u>792,742</u>	<u>61.2%</u>
Institutional Support:						
Salaries	1,746,713	1,884,628	92.7%	1,717,470	1,856,317	92.5%
Employee Benefits	718,823	741,287	97.0%	742,136	691,890	107.3%
Contractual Services	661,705	734,799	90.1%	654,146	569,172	114.9%
Materials & Supplies	417,724	377,630	110.6%	386,776	381,678	101.3%
Conference & Meeting	29,648	67,925	43.6%	13,353	69,225	19.3%
Utilities	18,896	26,315	71.8%	7,222	26,315	27.4%
Capital Outlay	-	-	0.0%	12,348	176,381	7.0%
Other	6,715	29,550	22.7%	(40,074)	29,550	-135.6%
Provision for Contingency	-	245,588	0.0%	-	500,000	0.0%
Total Institutional Support	<u>3,600,222</u>	<u>4,107,722</u>	<u>87.6%</u>	<u>3,493,377</u>	<u>4,300,528</u>	<u>81.2%</u>
Scholarships, Grants and Waivers	798,575	600,000	133.1%	632,943	600,000	105.5%
TOTAL EDUCATION FUND EXPENDITURES	<u>\$ 16,972,438</u>	<u>\$ 19,257,668</u>	<u>88.1%</u>	<u>\$ 17,032,889</u>	<u>\$ 19,844,125</u>	<u>85.8%</u>
INTERFUND TRANSFERS - NET	<u>\$ -</u>	<u>\$ (10,000)</u>	<u>0.0%</u>	<u>\$ (10,000)</u>	<u>\$ (10,000)</u>	<u>100.0%</u>

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
For the one month ended June 30, 2022
Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	6/30/2022	FY2022	100.0%	6/30/2021	FY2021	100.0%
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,422,970	\$ 1,404,861	101.3%	\$ 1,363,315	\$ 1,383,200	98.6%
Corporate Personal Property Replacement Tax	537,526	175,000	307.2%	219,027	225,000	97.3%
Tax Increment Financing Disbursements	123,798	130,000	95.2%	135,329	130,000	104.1%
Total Local Government	<u>2,084,295</u>	<u>1,709,861</u>	121.9%	<u>1,717,671</u>	<u>1,738,200</u>	98.8%
State Government:						
ICCB Credit Hour Grant	306,847	305,023	100.6%	300,175	305,023	98.4%
Total State Government	<u>306,847</u>	<u>305,023</u>	100.6%	<u>300,175</u>	<u>305,023</u>	98.4%
Student Tuition and Fees						
Tuition	450,060	476,979	94.4%	464,129	512,448	90.6%
Total Tuition and Fees	<u>450,060</u>	<u>476,979</u>	94.4%	<u>464,129</u>	<u>512,448</u>	90.6%
Other Sources:						
Facilities Revenue	111,652	120,000	93.0%	85,497	133,500	64.0%
Investment Revenue	9,516	22,650	42.0%	8,178	50,000	16.4%
Other	6,391	4,000	159.8%	4,336	2,500	173.4%
Total Other Sources	<u>127,558</u>	<u>146,650</u>	87.0%	<u>98,011</u>	<u>186,000</u>	52.7%
TOTAL OPERATIONS & MAINTENANCE REVENUES	\$ 2,968,761	\$ 2,638,513	112.5%	\$ 2,579,986	\$ 2,741,671	94.1%
OPERATIONS & MAINTENANCE FUND EXPENDITURES						
Operations & Maintenance of Plant:						
Salaries	884,861	995,322	88.9%	844,918	972,207	86.9%
Employee Benefits	332,402	319,272	104.1%	302,370	292,487	103.4%
Contractual Services	201,874	167,000	120.9%	129,734	169,100	76.7%
Materials & Supplies	171,064	271,204	63.1%	199,737	240,250	83.1%
Conference & Meeting	200	1,200	16.7%	200	1,175	17.0%
Fixed Charges	193,800	117,250	165.3%	190,192	117,250	162.2%
Utilities	652,120	753,450	86.6%	523,330	762,347	68.6%
Capital Outlay	423,180	19,000	2227.3%	10,200	102,832	9.9%
Provision for Contingency	-	25,600	0.0%	-	100,000	0.0%
Other	-	(63,000)	0.0%	(63,000)	(63,000)	100.0%
Total Operations & Maintenance of Plant	<u>2,859,502</u>	<u>2,606,298</u>	109.7%	<u>2,137,681</u>	<u>2,694,648</u>	79.3%
Institutional Support:						
Salaries	28,894	16,107	179.4%	14,868	31,342	47.4%
Employee Benefits	21,845	6,333	344.9%	6,093	6,076	100.3%
Contractual Services	2,615	2,700	96.9%	2,615	2,700	96.9%
Materials & Supplies	3,318	3,275	101.3%	2,809	3,105	90.5%
Fixed Charges	4,199	3,800	110.5%	3,688	3,800	97.1%
Other	-	-	-	-	-	0.0%
Total Institutional Support	<u>60,872</u>	<u>32,215</u>	189.0%	<u>30,073</u>	<u>47,023</u>	64.0%
TOTAL OPERATIONS & MAINTENANCE EXPENDITURES	\$ 2,920,374	\$ 2,638,513	110.7%	\$ 2,167,754	\$ 2,741,671	79.1%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended June 30, 2022
 Unaudited

	6/30/2022	Annual Budget FY2022	Actual/Budget 100.0%	6/30/2021	Annual Budget FY2021	Actual/Budget 100.0%
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources:						
Current Taxes	836,485	1,290,694	64.8%	1,358,653	1,556,066	87.3%
State Government Sources	-	-	0.0%	150,000	750,000	20.0%
Investment Revenue	41,128	48,000	85.7%	39,150	65,000	60.2%
Other	-	-	0.0%	-	-	0.0%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 877,613	\$ 1,338,694	65.6%	\$ 1,547,804	\$ 2,371,066	65.3%
OPERATIONS & MAINTENANCE FUND RESTRICTED EXPENDITURES						
Contractual Services	\$ 206,115	\$ -	0.0%	\$ 9,675	\$ -	0.0%
Fixed Charges	-	-	0.0%	-	-	0.0%
Capital Outlay	584,269	1,338,694	43.6%	1,707,197	2,250,000	75.9%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 790,383	\$ 1,338,694	59.0%	\$ 1,716,872	\$ 2,250,000	76.3%
DEBT SERVICE FUND						
Investment Revenue	\$ 1,405	\$ 2,500	56.2%	\$ 2,222	\$ 10,500	21.2%
TOTAL DEBT SERVICE FUND REVENUES	\$ 1,405	\$ 2,500	56.2%	\$ 2,222	\$ 10,500	21.2%
TOTAL DEBT SERVICE FUND EXPENDITURES	-	-		-	-	
AUXILIARY ENTERPRISES FUND REVENUE						
Service Fees	\$ 1,249,631	\$ 1,442,584	86.6%	\$ 1,234,184	\$ 1,316,000	93.8%
Investment Revenue	-	26,000	0.0%	96	4,500	2.1%
Other Revenue	9,181	1,000	918.1%	12,931	4,000	323.3%
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	\$ 1,258,812	\$ 1,469,584	85.7%	\$ 1,247,211	\$ 1,324,500	94.2%
AUXILIARY ENTERPRISES FUND EXPENSES						
Salaries	\$ 335,922	\$ 410,026	81.9%	\$ 316,095	\$ 346,958	91.1%
Employee Benefits	89,411	97,199	92.0%	94,362	118,699	79.5%
Contractual Services	54,689	60,175	90.9%	32,841	63,265	51.9%
Materials & Supplies	964,301	1,013,081	95.2%	1,016,478	1,014,882	100.2%
Conference & Meeting	28,163	25,780	109.2%	10,803	24,938	43.3%
Fixed Charges	44,633	50,000	89.3%	39,554	50,200	78.8%
Capital Outlay/Depreciation	17,084	11,600	147.3%	-	600	0.0%
Other	1,500	103,000	1.5%	104,500	103,000	101.5%
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	\$ 1,535,702	\$ 1,770,861	86.7%	\$ 1,614,634	\$ 1,722,542	93.7%
AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET	\$ -	\$ 61,414	0.0%	\$ 61,414	\$ 61,414	100.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
For the one month ended June 30, 2022
Unaudited

	6/30/2022	Annual Budget FY2022	Actual/Budget 100.0%	6/30/2021	Annual Budget FY2021	Actual/Budget 100.0%
RESTRICTED PURPOSE FUND REVENUES						
State Government Sources	\$ 280,146	\$ 288,331	97.2%	\$ 285,905	\$ 289,245	98.8%
Federal Government Sources	7,093,358	7,818,367	90.7%	4,867,519	4,437,598	109.7%
Nongovernmental Gifts or Grants	58,389	18,000	324.4%	52,631	2,500	2105.3%
Other Revenue	6,100	-	0.0%	2,557	-	0.0%
TOTAL RESTRICTED PURPOSE FUND REVENUES	\$ 7,437,992	\$ 8,124,698	91.5%	\$ 5,208,613	\$ 4,729,343	110.1%
RESTRICTED PURPOSE FUND EXPENDITURES						
Instruction:						
Salaries	\$ 419,050	\$ 486,214	86.2%	\$ 572,398	\$ 363,617	157.4%
Employee Benefits	133,957	166,927	80.2%	145,129	122,265	118.7%
Contractual Services	68,930	52,163	132.1%	108,465	24,242	447.4%
Materials & Supplies	116,517	29,825	390.7%	106,803	24,388	437.9%
Conference & Meeting	5,867	14,847	39.5%	3,053	13,491	22.6%
Utilities	-	850	0.0%	1,026	450	228.0%
Capital Outlay	51,874	-	-	45,968	15,000	306.5%
Other	-	-	-	-	-	-
Total Instruction	796,195	750,826	106.0%	982,843	563,453	174.4%
Academic Support						
Salaries	\$ 2,830	\$ -	0.0%	\$ -	\$ -	0.0%
Employee Benefits	71	-	0.0%	-	-	0.0%
Contractual Services	225	100,000	0.2%	39,376	-	0.0%
Materials and Supplies	120,160	150,000	80.1%	8,779	-	0.0%
Conference & Meeting	6,300	-	0.0%	-	-	-
Total Academic Support	129,586	250,000	0.0%	48,155	-	0.0%
Student Services:						
Salaries	\$ 211,646	\$ 212,637	99.5%	\$ 205,733	\$ 203,035	101.3%
Employee Benefits	70,706	75,553	93.6%	70,401	71,700	98.2%
Contractual Services	113,804	259,467	43.9%	13,397	15,800	84.8%
Materials & Supplies	72,840	16,600	438.8%	90,415	15,440	585.6%
Conference & Meeting	9,357	11,500	81.4%	5,287	10,600	49.9%
Utilities	21,003	-	0.0%	13,057	-	0.0%
Capital Outlay	-	8,000	0.0%	-	-	0.0%
Tuition Waivers (TRIO Grant)	27,800	30,000	92.7%	25,900	18,425	140.6%
Total Student Services	527,155	613,757	85.9%	424,191	335,000	126.6%
Public Services/Continuing Education:						
Contractual Services	6,565	-	0.0%	445	-	0.0%
Total Public Services:	6,565	-	0.0%	445	-	0.0%
Operations & Maintenance of Plant:						
Maintenance supplies	71,121	-	0.0%	7,998	-	0.0%
Total Operations & Maintenance of Plant	71,121	-	0.0%	7,998	-	0.0%
Institutional Support:						
Salaries (Federal Work Study)	71,153	84,412	84.3%	43,750	90,390	48.4%
Contractual Services	132,303	50,000	264.6%	4,791	-	0.0%

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Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
For the one month ended June 30, 2022
Unaudited

	6/30/2022	Annual Budget FY2022	Actual/Budget 100.0%	6/30/2021	Annual Budget FY2021	Actual/Budget 100.0%
Institutional Support	-	-	0.0%	1,374	-	0.0%
SURS on-behalf	-	-	0.0%	-	-	0.0%
Other	607,136	2,000,000	0.0%	-	-	0.0%
Total Institutional Support	<u>810,592</u>	<u>2,134,412</u>	38.0%	<u>49,915</u>	<u>90,390</u>	55.2%
Student Grants and Waivers (PELL & SEOG & HEERF)	5,747,199	4,383,703	131.1%	3,914,725	3,748,000	104.4%
TOTAL RESTRICTED FUND EXPENDITURES	<u>\$ 8,088,414</u>	<u>\$ 8,132,698</u>	99.5%	<u>\$ 5,428,271</u>	<u>\$ 4,736,843</u>	114.6%
RESTRICTED INTERFUND TRANSFERS - NET	<u>\$ -</u>	<u>\$ 10,000</u>	0.0%	<u>\$ 10,000</u>	<u>\$ 10,000</u>	100.0%
WORKING CASH FUND REVENUES						
Investment Revenue	\$ 56,199	\$ 55,000	102.2%	\$ 67,212	\$ 60,000	112.0%
WORKING CASH INTERFUND TRANSFERS - NET	<u>\$ -</u>	<u>\$ -</u>	0.0%	<u>\$ -</u>	<u>\$ -</u>	0.0%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended June 30, 2022
 Unaudited

	6/30/2022	Annual Budget FY2022	Actual/Budget 100.0%	6/30/2021	Annual Budget FY2021	Actual/Budget 100.0%
AUDIT FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 45,464	\$ 38,634	117.7%	\$ 38,092	\$ 41,840	91.0%
Investment Revenue	71	150	47.7%	63	150	42.2%
TOTAL AUDIT FUND REVENUES	45,536	38,784	117.4%	38,155	41,990	90.9%
AUDIT FUND EXPENDITURES						
Contractual Services	35,500	40,000	88.8%	41,850	39,050	107.2%
TOTAL AUDIT FUND EXPENDITURES	\$ 35,500	\$ 40,000	88.8%	\$ 41,850	\$ 39,050	107.2%
LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE						
Local Government Sources:						
Current Taxes	\$ 1,542,975	\$ 1,522,557	101.3%	\$ 1,203,677	\$ 1,040,539	115.7%
Investment Revenue	3,890	2,000	194.5%	1,641	2,500	65.7%
Other Revenue	-	-		48,557	-	
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE	1,546,865	1,524,557	101.5%	\$ 1,253,875	\$ 1,043,039	120.2%
LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES						
Student Services:						
Salaries	72,306	77,160	93.7%	69,841	70,249	99.4%
Employee Benefits	29,323	28,585	102.6%	28,522	27,305	104.5%
Contractual Services	11,592	25,500	45.5%	14,206	23,000	61.8%
Materials & Supplies	1,010	3,400	29.7%	220	3,700	5.9%
Total Student Services	114,231	134,645	84.8%	112,788	124,254	90.8%
Operations & Maintenance of Plant:						
Contractual Services	395,187	531,600	74.3%	351,551	519,557	67.7%
Materials & Supplies	335	150	223.2%	52	170	30.4%
Utilities	486	500	97.2%	(13)	650	-1.9%
Total Operations & Maintenance of Plant	396,008	532,250	74.4%	351,590	520,377	67.6%
Institutional Support:						
Salaries	69,899	74,987	93.2%	68,408	66,197	103.3%
Employee Benefits	3,686	208,505	1.8%	185,932	208,438	89.2%
Contractual Services	47,598	37,750	126.1%	218,940	35,750	612.4%
Materials & Supplies	2,232	2,500	89.3%	9,485	2,100	451.7%
Conference & Meeting	6,320	4,500	140.4%	-	4,700	0.0%
Fixed Charges	206,288	257,200	80.2%	207,780	244,750	84.9%
Total Institutional Support	336,023	585,442	57.4%	690,545	561,935	122.9%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES	\$ 846,262	\$ 1,252,337	67.6%	\$ 1,154,924	\$ 1,206,566	95.7%

Illinois Valley Community College District No. 513
Fiscal Year 2022 Budget to Actual Comparison
All Funds - By Budget Officer
as of June 30, 2022
Unaudited

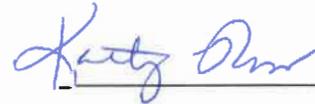
Department	Actual FY2022	Annual Budget FY2022	Actual/ Budget 100.0%
President	343,633	369,634	93.0%
Board of Trustees	14,019	14,850	94.4%
Community Relations	277,449	346,706	80.0%
Foundation	85,626	92,742	92.3%
Continuing Education	561,080	579,283	96.9%
Facilities	3,649,885	4,007,992	91.1%
Information Technologies	1,755,530	2,010,518	87.3%
Institutional Research	106,053	111,029	95.5%
Academic Affairs	233,851	233,115	100.3%
Academic Affairs (AVPCE)	272,633	294,469	92.6%
Carl Perkins (Grant)	176,911	228,075	77.6%
CTE Leadership (Grant)	48,848	49,665	98.4%
GEER (Grant)	51,811	22,000	235.5%
HEERF (Grant)	3,887,378	3,234,228	120.2%
Adult Education	453,323	457,086	99.2%
Learning Resources	1,315,539	1,441,116	91.3%
20 Workforce Development Division	2,003,780	2,222,147	90.2%
Natural Sciences & Business Division	2,741,444	3,072,938	89.2%
Humanities & Fine Arts/Social Science Division	2,479,097	2,860,116	86.7%
Health Professions Division	1,412,098	1,765,763	80.0%
Admissions & Records	385,967	409,321	94.3%
Counseling	488,441	574,813	85.0%
Student Services	261,741	319,689	81.9%
Financial Aid	3,397,179	4,162,829	81.6%
Career Services	33,185	40,266	82.4%
Athletics	311,822	326,677	95.5%
TRiO (Student Success Grant)	295,912	344,090	86.0%
Ottawa Center	82,899	114,844	72.2%
Campus Security	380,954	530,650	71.8%
Business Services/General Institution	1,055,607	1,203,089	87.7%
Risk Management	336,083	587,042	57.3%
Tuition Waivers	798,575	600,000	133.1%
Purchasing	119,729	126,274	94.8%
Human Resources	133,694	135,108	99.0%
Bookstore	1,102,028	1,238,501	89.0%
Shipping & Receiving	60,872	32,215	189.0%
Copy Center	74,396	114,753	64.8%
Total FY22 Expenditures	<u>31,189,073</u>	<u>34,273,633</u>	91.0%

Illinois Valley Community College
Statement of Cash Flows
for the Month ended June 30, 2022

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 3,929,040.48	\$ 85,821.49	\$ 904,505.44	\$ 204,134.26	\$ (447,256.11)	\$ (801,018.49)	\$ 1,173,680.22	\$ 15,933.64	\$ 292,481.60	\$ 211,775.08	\$ 5,569,097.61
Total Receipts	118,256.51	15,692.86	373.19	-	21,105.43	5,000.00	1,197.53	13.78	493.93	16,712.00	\$ 178,845.23
Total Cash	4,047,296.99	101,514.35	904,878.63	204,134.26	(426,150.68)	(796,018.49)	1,174,877.75	15,947.42	292,975.53	228,487.08	5,747,942.84
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	2,828,000.00	-	-	-	-	172,000.00	-	-	-	4,485.00	3,004,485.00
Expenditures	(1,311,728.17)	(182,639.21)	(43,896.73)	-	(55,655.61)	(339,032.70)	-	-	(294,076.46)	-	(2,227,028.88)
ACCOUNT BALANCE	5,563,568.82	(81,124.86)	860,981.90	204,134.26	(481,806.29)	(963,051.19)	1,174,877.75	15,947.42	(1,100.93)	232,972.08	6,525,398.96
Deposits in Transit	(1,413.50)										(1,413.50)
Outstanding Checks	725,732.43										725,732.43
BANK BALANCE	6,287,887.75	(81,124.86)	860,981.90	204,134.26	(481,806.29)	(963,051.19)	1,174,877.75	15,947.42	(1,100.93)	232,972.08	7,249,717.89
Certificates of Deposit	-	-	2,256,975.79	-	-	-	2,357,934.66	-	104,039.08	-	4,718,949.53
Illinois Funds	4,714,633.45	2,176,347.69	475,145.88	19,085.98	-	117,727.50	56,272.56	-	-	352,194.32	7,911,407.38
ISDLAF+ Funds	-	-	-	-	-	-	-	-	-	-	-
PMA Holdings- MM	30,870.02	-	-	-	-	-	-	-	-	-	30,870.02
Capital Dev. Fund-MD			539,371.79								539,371.79
Total Investment	\$ 4,745,503.47	\$ 2,176,347.69	\$ 3,271,493.46	\$ 19,085.98	\$ -	\$ 117,727.50	\$ 2,414,207.22	\$ -	\$ 104,039.08	\$ 352,194.32	\$ 13,200,598.72

LaSalle State Bank	\$ 87,848.44
Midland States Bank	<u>7,161,869.45</u>
	<u>\$ 7,249,717.89</u>

Respectfully submitted,

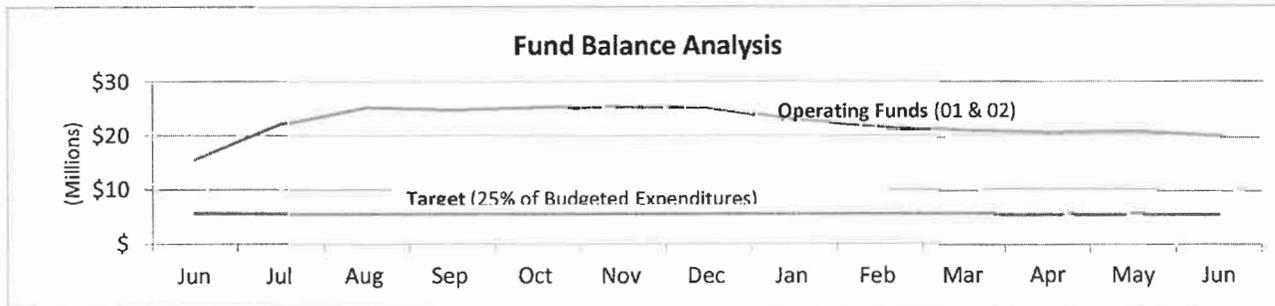
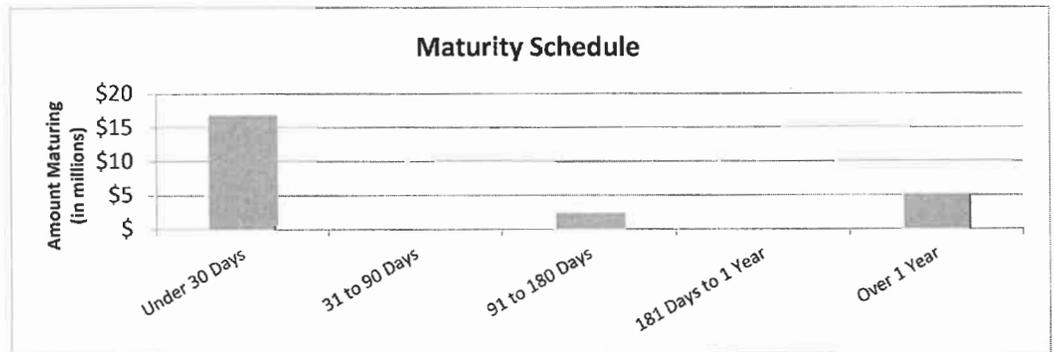
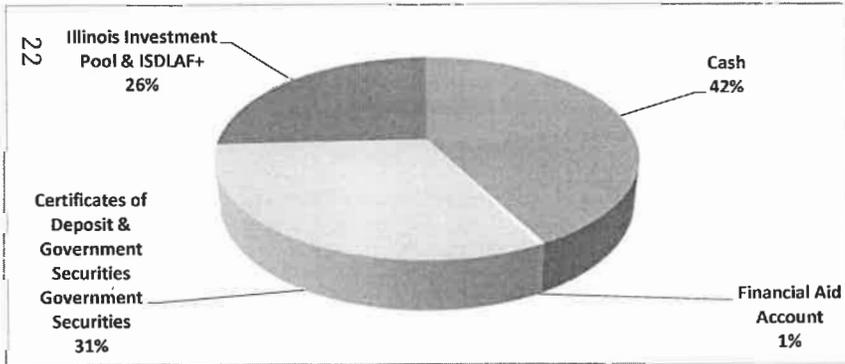


Kathy Ross
Controller

**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
June 30, 2022**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	42.2%	\$ 13,006,036	0.350%
Financial Aid Account	0.5%	163,602	0.350%
Certificates of Deposit & Government Securities	31.5%	9,706,727	3.792%
Illinois Investment Pool & ISDLAF+	25.7%	7,911,407	0.089%
Total		\$ 30,787,772	1.368%

Institution	Illinois Investment Pool ISDLAF+	Certificates of Deposit Government Securities	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 7,911,407	-	-	\$ 7,911,407	31%
ISDLAF+ Funds	-	-	-	-	0%
Midland States Bank	-	-	7,161,869	7,161,869	28%
Midland States-F/A	-	-	163,602	163,602	1%
Midland States-Bldg	-	-	539,372	539,372	2%
LaSalle State Bank	-	-	87,848	87,848	0%
Commerce Bank	-	1,006,455	-	1,006,455	4%
Multi Bank Securities	-	1,199,554	-	1,199,554	5%
Hometown Ntl Bank	-	212,323	-	212,323	1%
PMA Holdings	-	4,987,778	30,870	5,018,648	19%
Heartland Bank	-	-	198,298	198,298	1%
Marseilles Bank	-	2,300,617	-	2,300,617	9%
	\$ 7,911,407	\$ 9,706,727	\$ 8,181,860	\$ 25,799,995	100%



JK

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
June 30, 2022

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
7/19/2022						247,383		247,383	MBS	2.25%	2.25%	Discover Bank
7/19/2022						247,400		247,400	MBS	2.30%	2.30%	Capital One
7/19/2022						247,403		247,403	MBS	2.30%	2.30%	Wells Fargo
10/26/2022			1,004,262					1,004,262	MB	0.85%	0.85%	17050
11/7/2022						151,925		151,925	MB	0.85%	0.85%	15192
11/23/2022			1,040,391					1,040,391	MB	2.65%	2.67%	17012
11/23/2022							104,039	104,039	MB	2.65%	2.67%	17013
7/17/2023			212,323					212,323	HNB	0.60%	0.60%	600092-1002
11/7/2023						201,247		201,247	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						201,253		201,253	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						201,379		201,379	CB	3.55%	3.55%	Morgan Stanley Bank
11/8/2023						201,193		201,193	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						201,383		201,383	CB	3.55%	3.55%	Comenity Capital
8/12/2024						233,620		233,620	MBS	0.70%	0.70%	Sallie Mac Bank
2/25/2026						223,749		223,749	MBS	0.65%	0.65%	State Bank of India
Total CD	-	-	2,256,975	-	-	2,357,934	104,039	4,718,949				

CB Commerce Bank
CTB Central Bank
HNB Hometown National Bank

LSB LaSalle State Bank
MB Marseilles Bank

MBS Multi-Bank Securities, Inc.
MSB Midland States Bank

ILLINOIS VALLEY COMMUNITY COLLEGE
PMA INVESTMENT STATUS REPORT
April 30, 2022

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>Investment Description</u>
3/31/2024	1,985,363	21,442						2,006,805	Goldman Sachs	2.25%	Govt Treasuries
3/15/2025		978,558		623,974				1,602,531	Nomura Securities	1.75%	Govt Treasuries
3/31/2026				1,026		899,298		900,325	J.P. Morgan	0.75%	Govt Treasuries
3/31/2027						500,702		500,702	J.P. Morgan	2.50%	Govt Treasuries
Total PMA	1,985,363	1,000,000	-	625,000	-	1,400,000	-	5,010,363			

Illinois Valley Community College
\$5,000 and Over Disbursements
06/01/22 - 06/30/22

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
775456	6/1/2022	223371	Central Truck Leasing LLC	8,360.20	Monthly Tractor Lease - two months
775457	6/1/2022	1169	City of Oglesby	6,576.18	MC/Police Protection 5/1-5/31 & Water Service 4/21-5/24
775480	6/1/2022	2781	Ms Katie L. Shevokas	10,000.00	Consultant: Career Pathway
775481	6/1/2022	27939	St. Margaret's Hospital and Clinics	5,000.00	Athletic Trainer Services
775500	6/9/2022	82897	SURS	50,609.46	Payroll Deductions (06/09/22)
775511	6/9/2022	209546	Allied Universal Security Services	8,306.17	Main Campus & OTC Security 5/13-5/19
775516	6/9/2022	234862	Temco Ind Inc	10,822.00	Spray Wash Cabinet
775521	6/9/2022	209567	Delta Dental of Illinois	8,446.28	Dental Insurance (May 2022)
775522	6/9/2022	174412	Demonica Kemper Architects	7,967.70	Project 21-055 CETLA/Band Room
775524	6/9/2022	209907	Ellucian Company, L.P.	108,253.00	Migration of Colleague to cloud based system
775526	6/9/2022	230600	Forensic Analytical Consulting	13,454.00	Asbestos Project
775542	6/9/2022	234204	Shimadzu Scientific Instrument	15,538.52	IRSpirit Dehumidifier
775550	6/9/2022	1927	Walter J Zukowski & Associates	16,589.70	Legal Services
ACH	6/9/2022		Internal Revenue Service	64,771.52	Federal Payroll Taxes
ACH	6/9/2022		Illinois Department of Revenue	22,197.89	State Payroll Taxes
ACH	6/9/2022		TSA EPARS	8,033.30	403(b) & 457(b)Payroll
ACH	6/14/2022		CCHC	278,399.07	Health Insurance (June 2022)
775553	6/15/2022	209546	Allied Universal Security Services	8,382.68	Main Campus & OTC Security 04/15-04/21
775564	6/15/2022	174412	Demonica Kemper Architects	35,929.03	Parking Lot Upgrades*/Mechanical Upgrades*
775566	6/15/2022	209907	Ellucian Company, L.P.	5,180.00	Ethos Integration
775572	6/15/2022	234860	iGrad Inc	5,500.00	Initial iGrad Set-Up and One Year of Service
775605	6/15/2022	197558	Wright Express FSC	6,265.51	Fuel for TDT / Fuel for Athletics
775618	6/23/2022	82897	SURS	50,392.13	Payroll Deductions (06/23/22)
775621	6/23/2022	209546	Allied Universal Security Services	8,150.77	Main Campus & OTC Security 05/27-06/02
775628	6/23/2022	179526	CAE Healthcare Inc	5,317.80	Nursing Department Equipment and Supplies
775631	6/23/2022	140900	CollegeNET, Inc	5,130.51	25Live software
775636	6/23/2022	1111	Dell Marketing LP	8,927.25	DELL Latitude laptops and pens
775637	6/23/2022	209907	Ellucian Company, L.P.	8,337.00	Migration of Colleague to cloud based system
ACH	6/23/2022		Internal Revenue Service	63,828.57	Federal Payroll Taxes
ACH	6/23/2022		Illinois Department of Revenue	22,093.69	State Payroll Taxes
ACH	6/23/2022		TSA EPARS	8,033.30	403(b) & 457(b)Payroll
775677	6/29/2022	209546	Allied Universal Security Services	8,138.00	Main Campus 6/3-6/9 & OTC Security 6/3-6/9 & 6/17-6/23
775680	6/29/2022	235115	Assured Partners of Illinois, LLC	152,844.00	Liability, Umbrella, Property & Casualty Insurance
775689	6/29/2022	173266	Xerox Business Solutions Midwest	6,057.38	Print Management Fees
775692	6/29/2022	1111	Dell Marketing LP	87,134.23	DELL 24 monitors - technology refresh
775694	6/29/2022	209495	Drake Lake Training	7,125.00	Presenter Fees: CNA Training
775698	6/29/2022	184108	German-Bliss Equipment Inc	20,270.00	2020 Polaris Ranger
775703	6/29/2022	228502	Illinois County Risk Management	66,354.00	Workers' Compensation Insurance
775704	6/29/2022	79038	IVCC Student Activity	39,346.53	IVCC Student Activity Fees
775709	6/29/2022	1524	LaSalle County Treasurer	11,369.62	Property Taxes
775710	6/29/2022	233357	Mansfield Power & Gas LLC	18,356.70	MC gas service 3/1-3/31 & 4/1-5/31
775720	6/29/2022	234851	Precision Scale & Controls, Inc	6,897.00	Grain Analysis Computer & Printer Kit
				\$ 1,308,685.69	

*Protection, Health, & Safety (PHS) Projects



IVCC Stipend Board Report for Payroll Ending 6/4/2022

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Ault, Richard L	CHM 1007-300	05/31/2022	07/27/2022	08/04/2022	SS	6660.00	011120570051340			
Balensiefen, Tara M	ALH-1214-02 Lab/Clinical	05/31/2022	07/25/2022	08/04/2022	SS	4406.25	011420730051320			
Beetz, Lyndsey Nicole	Dental Hygiene Program	05/01/2022	06/17/2022	06/17/2022	SG	2220.00	061320152751900			
Bhattacharya, Abhijeet	ECN 2003-100	05/31/2022	07/27/2022	08/04/2022	SS	2475.00	011120570051320			
Bishop, Heather Dawn	ACT 1210-100	05/31/2022	07/27/2022	08/04/2022	SS	2064.00	011220570051320			
Blaydes, Christine Ann	CNA Program Coordinator	05/31/2022	07/25/2022	08/04/2022	SS	2220.00	011420730051340			
Blaydes, Christine Ann	ALH 1214-01, 02, 03 Lec	05/31/2022	07/25/2022	08/04/2022	SS	4070.00	011420730051340			
Blaydes, Christine Ann	ALH 1214-601 Lab/Clinical	05/31/2022	07/25/2022	08/04/2022	SS	4625.00	011420730051340			
Boughton, Christina A.	NUR 1221-01 Clinical	05/31/2022	07/20/2022	08/04/2022	SS	3700.00	011420730051340			
Boughton, Christina A.	NUR 1221-01, 02 Lec	05/31/2022	07/20/2022	08/04/2022	SS	1901.80	011420730051340			
Boughton, Christina A.	NUR 1221-01 Sem	05/31/2022	07/20/2022	08/04/2022	SS	740.00	011420730051340			
Boyle- Bruch, Ida Lee	Online FSS w/In-Person Exam	06/02/2022	06/02/2022	06/09/2022	ST	100.00	014110394151320			
Bray, Kristal A	ALH-1214-01 Lab/Clinical	05/31/2022	07/25/2022	08/04/2022	SS	5156.25	011420730051320			
Brittingham, Rose Marie	ENG 0900 01/RED 0900 01	05/31/2022	07/27/2022	08/04/2022	SS	2283.00	011520650051320			
Bruch, Anna Marie Faletti	ALH 1002-100 Online	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011420730051340			
Carlson, James Edward	IT Interim Director	05/22/2022	06/04/2022	06/09/2022	ST	1350.00	012410595051110			
Carlson, James Edward	IT Interim Director	05/22/2022	06/04/2022	06/09/2022	ST	1350.00	018810595051110			
Castaneda, Craig Alexander	BIOD-1007-01	05/31/2022	07/27/2022	08/04/2022	SS	2475.00	011120570051320			
Castaneda, Craig Alexander	BIO 1200-300	05/31/2022	07/27/2022	08/04/2022	SS	2475.00	011220570051320			
Chambers, Dawn M	MTH 1000-100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120570051340			
Cinotte, Lori Maret	ENG 1002-100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120650051340			
Cinotte, Lori Maret	ENG 1002-102	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120650051340			
Dzurisin, Juliana Mae	ALH-1214-600 & 601 Lec	05/31/2022	07/25/2022	08/04/2022	SS	4537.50	011420730051320			
Dzurisin, Juliana Mae	ALH-1214-600 Lab/Clinical	05/31/2022	07/25/2022	08/04/2022	SS	5156.25	011420730051320			
Ewers, Kathryn Ciara	BIOD 1001-01	05/31/2022	07/27/2022	08/04/2022	SS	1586.00	011120570051320			
Ewers, Kathryn Ciara	BIO 1001-01	05/31/2022	07/27/2022	08/04/2022	SS	2379.00	011120570051320			
Fesperman, Jeffrey Norris	GEG 1001-100	05/31/2022	07/27/2022	08/04/2022	SS	3700.00	011120570051340			
Fesperman, Jeffrey Norris	GEG 1003-100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120570051340			
Fish, Nicholas R	EMS-2240-300	05/31/2022	07/27/2022	08/04/2022	SS	3700.00	011420410051340			
Forst, Jean M	ENG 1002 101	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120650051340			
Fox, Amber Rae	ACT 1010-100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120570051340			
Garrison, David Michael	MTH 1003-01	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120570051340			
Hartford, Carmen Nichole	BIO 1007-01	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120570051340			
Hodgson, Laura Ann	Nursing Elsevier Pkg-Part 2	05/16/2022	06/03/2022	06/09/2022	SG	1000.00	061320152751900			
Hubbell, Jonathan M	CRJ 1000-100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120570051340			
Jauch, Christian Martin	CSI-1002-100	05/31/2022	07/27/2022	08/04/2022	SS	3400.00	011120410051320			
Jenrich, Chuck	TransWld AS Impltn/Ins/Cert	05/26/2022	05/26/2022	06/09/2022	ST	375.00	014210331051320			
Johnson, LeeAnn	Open Lab	05/31/2022	07/27/2022	08/04/2022	SS	2775.00	011120570051340			
Killian, Melissa J	Overload x 35 hours	05/22/2022	06/04/2022	06/09/2022	OV	1295.00	013230030851540			

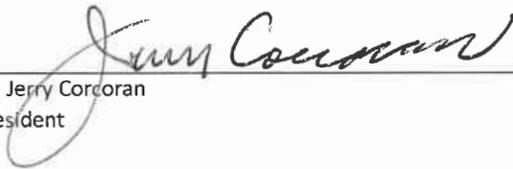
King, Keith Robert	BIOD 1009-01	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120570051340		
King, Keith Robert	BIO 1009-01	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120570051340		
Klieber, Tracie Marie	Yoga Unique to You-InPers&Onli	04/06/2022	05/25/2022	06/09/2022	ST	600.00	014110394151320		
Klieber, Tracie Marie	Yoga Unique to You InPer&Onlin	05/04/2022	06/01/2022	06/09/2022	ST	320.00	014110394151320		
Klopacic, Elizabeth Ann	PSY 2006 100	05/31/2022	07/27/2022	08/04/2022	SS	750.00	011120650051340		
Knowlton, Amber Sue	ALH 1000-100 Online	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011420730051340		
Lee, Tracy Denise	ENG 1001-101	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120650051340		
Lee, Tracy Denise	ENG 1001-100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120650051340		
Leonard, Bryan Donald	CHM 1004-300	05/31/2022	07/27/2022	08/04/2022	SS	4275.00	011120570051320		
Leynaud, Donald Craig	Open Lab Hours	05/31/2022	07/27/2022	08/04/2022	SS	1477.68	011120570051320		
Lockwood, Kirk D	ENG 1205-100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120650051340		
Mangold, Richard F	PSY 1000 101	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120650051340		
Mills, Jennifer P	MUS 1000-100	05/31/2022	07/27/2022	08/04/2022	SS	2379.00	011120650051320		
Moskalewicz, James P	Overload x 28 hours	05/22/2022	06/04/2022	06/09/2022	OV	1036.00	013230030851540		
Myers, Taylor Marie	ALH 1001-100 Online	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011420730051340		
O'Brien, Tina Marie	MTH-0920-100	05/31/2022	07/27/2022	08/04/2022	SS	2565.00	011220570051320		
O'Brien, Tina Marie	MTH-0910-100	05/31/2022	07/27/2022	08/04/2022	SS	2565.00	011220570051320		
O'Flanagan, Jamie Lynn	ALH-1214-03 Lab/Clinical	05/31/2022	07/25/2022	08/04/2022	SS	4756.25	011420730051320		
Olesen, Jared Jeffrey	SOC 1000 100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120650051340		
Olson, Rachael Z	ART 1000-100	05/31/2022	07/27/2022	08/04/2022	SS	2064.00	011120650051320		
Pretzsch, Ricky D	ECN 2002-100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120570051340		
Prine, Renee Marie	Overload X 21 hours	05/22/2022	06/04/2022	06/09/2022	OV	777.00	013230030851540		
Radek, Kimberly M	GEN 2001-100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120650051340		
Radek, Kimberly M	LIT 2005-100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120650051340		
Radek, Kimberly M	FLM 2009 100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120650051340		
Reese, Robert C	MGT 2010-100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120570051340		
Reese, Robert C	MKT 1210-100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120570051340		
Reese, Robert C	BUS 1010-100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120570051340		
Reese, Robert C	BUS 2210-02 Intrm/Pract	05/31/2022	07/27/2022	08/04/2022	SS	495.80	011120570051340		
Ritter, Kathryn R	CMA1240-350 Lec/Bin/Lab-Prg Co	05/31/2022	07/27/2022	08/04/2022	SS	2035.00	011420730051340		
Roach, Josh Joseph	WLD/WSP Series 302	05/31/2022	07/27/2022	08/04/2022	SS	2379.00	011320410051320		
Roach, Josh Joseph	WLD/WSP Multi-Prep Series 302	05/31/2022	07/27/2022	08/04/2022	SS	396.50	011320410051320		
Robertson, Amber Lynn	NUR 1220-01 Lec	05/31/2022	07/20/2022	08/04/2022	SS	740.00	011420730051340		
Robertson, Amber Lynn	ALH 1000-101 Online	05/31/2022	07/20/2022	08/04/2022	SS	2220.00	011420730051340		
Robinson, Delores R.	Test Admin Workshop	05/01/2022	06/02/2022	06/09/2022	ST	150.00	012420380151900		
Robinson, Delores R.	SPH 1001-100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120650051340		
Ruda, Anthony J	HPE 1003-100	05/31/2022	07/27/2022	08/04/2022	SS	1480.00	011120570051340		
Ruda, Anthony J	HPE 1000-100	05/31/2022	07/27/2022	08/04/2022	SS	740.00	011120570051340		
Sadnick, Adam Robert	WLD/WSP Multi-Prep Series 301	05/31/2022	07/27/2022	08/04/2022	SS	344.00	011320410051320		
Sadnick, Adam Robert	WLD/WSP Series 301	05/31/2022	07/27/2022	08/04/2022	SS	2064.00	011320410051320		
Schneider, Gregg A	Driver Imprmnt-LaSalle County	05/25/2022	05/25/2022	06/09/2022	ST	160.00	014110394251320		
Schroeder, Eric Steven	BIO 1000-100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120570051340		
Shirley, Scott Andrew	Assistant Softball	05/22/2022	06/18/2022	06/23/2022	ST	5064.00	056430360751900		
Sienza, Kristopher John	MTH-1206-100	05/31/2022	07/27/2022	08/04/2022	SS	2379.00	011220570051320		
Spanbauer, Jeffrey A	HIS 1000-100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120650051340		

Story, Michelle M	CSP-1203-100	05/31/2022	07/27/2022	08/04/2022	SS	2960.00	011220410051340			
Tunnell, Thomas D	MTH 1008-101	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120570051340			
Tunnell, Thomas D	MTH 1008-100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120570051340			
Urban-Bollis, Jill L	PSY 2001-100	05/31/2022	07/27/2022	08/04/2022	SS	2220.00	011120650051340			
Whiteaker, Samantha D	NUR 1221-02 Sem	05/31/2022	07/20/2022	08/04/2022	SS	740.00	011420730051340			
Whiteaker, Samantha D	NUR 1221-02 Clinical	05/31/2022	07/27/2022	08/04/2022	SS	3700.00	011420730051340			
Whiteaker, Samantha D	NUR 1221-01, 02 Lec	05/31/2022	07/20/2022	08/04/2022	SS	318.20	011420730051340			

\$ 203,145.48



Dr. Matthew Seaton
Vice President of Business Services and Finance



Dr. Jerry Corcoran
President

6/9/2022

*Earn Types
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School



IVCC Stipend Board Report for Payroll Ending 6/18/2022

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Bailey, Edward Eugene	Clothing Allowance FY22	06/07/2022	06/07/2022	06/18/2022	TF	132.00	027110471052900			
Bruch, Anna Marie Faletti	Nursing-SP Sched/Sched Fac	05/22/2022	06/04/2022	06/18/2022	OV	325.60	011420730051340			
Bruch, Anna Marie Faletti	ACC Showcase Event	06/17/2022	06/17/2022	06/18/2022	SG	150.00	061320152751900			
Carlson, James Edward	Interim IT Director	06/05/2022	06/18/2022	06/18/2022	ST	1200.00	018810595051110			
Carlson, James Edward	IT Interim Director	06/05/2022	06/18/2022	06/18/2022	ST	1200.00	012410595051110			
Data, Dorene Marie	ACC Showcase Event	06/17/2022	06/17/2022	06/18/2022	SG	150.00	061320152751900			
Fish, Nicholas R	EMS 2400-01	06/11/2022	06/11/2022	06/18/2022	ST	740.00	011420410051340			
Fitzpatrick, Sara Elizabeth	Kids in Kitchen:Fun w/Frosting	06/15/2022	06/15/2022	06/18/2022	ST	150.00	014110394151320			
Frahm, Jeannette Michelle	SFC 1000 100	06/07/2022	07/05/2022	07/07/2022	SS	1700.00	011120650051320			
Gibson, Stephen Benton	UNFI AdvLog Consult/Training	06/02/2022	06/09/2022	06/23/2022	ST	375.00	014210331051320			
Gibson, Stephen Benton	US Silica Pract Maint Testing	06/08/2022	06/08/2022	06/18/2022	ST	262.50	014210331051320			
Hubbell, Jonathan M	ACC Showcase Event	06/17/2022	06/17/2022	06/18/2022	SG	150.00	061320152751900			
Killian, Melissa J	Overload x 14 hours	06/05/2022	06/18/2022	06/18/2022	OV	518.00	013230030851540			
Koudelka, Arthur Edward	ACC Showcase Event	06/17/2022	06/17/2022	06/18/2022	SG	150.00	061320152751900			
Landgraf, Tammy L	ACC Showcase Event	06/17/2022	06/17/2022	06/18/2022	SG	150.00	061320152751900			
Marko, Richard Edward	ACC Showcase Event	06/17/2022	06/17/2022	06/18/2022	SG	150.00	061320152751900			
Molln, Theresa Marie	US Silica Practical Maint Test	06/08/2022	06/08/2022	06/18/2022	ST	225.00	014210331051320			
Moskalewicz, James P	Overload x 1 hour	06/04/2022	06/18/2022	06/18/2022	OV	37.00	013230030851540			
Mott, Willard D	ACC Showcase Event	06/17/2022	06/17/2022	06/18/2022	SG	150.00	061320152751900			
Nestler, Thomas E	40hr EquipRefshr-S.GibsonTDT	05/16/2022	05/20/2022	06/18/2022	ST	300.00	014210331051320			
Nestler, Thomas E	TDT 40 hr Equip Refresher	05/31/2022	06/11/2022	06/18/2022	ST	396.00	014210331051320			Eric Stoner TDT Student
Park, Tiffany Paige	Mileage from Home to Mendota	05/31/2022	06/23/2022	06/23/2022	ML	425.00	011120650055210			
Park, Tiffany Paige	SPH 1001 502	05/31/2022	05/31/2022	06/23/2022	ST	2064.00	011120650051320			Class ending on 6/24/22 after pay period
Park, Tiffany Paige	SPH 1001 512	05/31/2022	05/31/2022	06/23/2022	ST	2064.00	011120650051320			Class ending 6/24/22 after pay period
Prine, Renee Marie	Overload x 14 hrs	06/05/2022	06/18/2022	06/18/2022	OV	518.00	013230030851540			
Pytel, Kyle Edwin	Driver Imprvmt-LaSalle Cnty	06/04/2022	06/04/2022	06/18/2022	ST	200.00	014110394251320			
Reardon, Emily Elyse	SPH 1001 406/706	06/07/2022	07/05/2022	07/07/2022	SS	2283.00	011120650051320			
Robinson, Delores R.	SPH 1001 170	06/07/2022	07/05/2022	07/07/2022	SS	2220.00	011120650051340			
Schneider, Gregg A	Driver Imprvmt-LaSalle Cnty	06/08/2022	06/08/2022	06/23/2022	ST	160.00	014110394251320			
Schneider, Gregg A	Driver Imprvmt-Bureau/Put Cty	06/11/2022	06/11/2022	06/18/2022	ST	160.00	014110394351320			
Smith, Sara E	In-Person 8hr Food Sanitation	06/07/2022	06/16/2022	06/18/2022	ST	600.00	014110394151320			
Story, Michelle M	ACC Showcase Event	06/17/2022	06/17/2022	06/18/2022	SG	150.00	061320152751900			
Tomasson, Cory J	SPH 1001 101	06/08/2022	07/21/2022	07/21/2022	SS	2220.00	011120650051340			

29

\$21,675.10

Dr. Matthew Seaton
Vice President of Business Services and Finance

Dr. Jerry Corcoran
President

6/29/2022

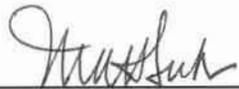
*Earn Types
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School

**Part-time Faculty/Staff Appointments
June 2022**

Employee Name	Position	Department	Hourly/Lab* Rate	Credit Hour Rate
Timmers, Jennifer	PT Instructor - Ag	NSB	N/A	688.00
Hauser, Jennifer	PT Instructor - 'CNA	Nursing	N/A	688.00

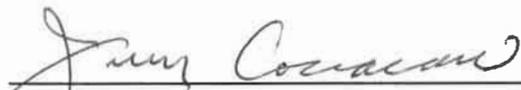
30

*In lab settings, part-time faculty are paid an hourly rate rather than by credit hour.



Dr. Matt Seaton
Vice President for Business Services & Finance

WFD - Workforce Development
NSB - Natural Sciences & Business
HFSS - Humanities, Fine Arts &
Social Sciences
CEBS - Continuing Ed & Business Services



JUL 5, 2022

Dr. Jerry Corcoran
President

Purchase Request – Illinois Community College Trustees Association (ICCTA) Dues

The College relies on the ICCTA to provide the following:

- Legislative advocacy – tracking state and federal legislation
- Organize Lobby Days in Springfield and Washington DC
- Honor outstanding faculty, graduates, and business partners
- New trustee orientation and trustee training as required by state law
- Timely information for trustees through news releases and mailings
- Legislative updates through regular legislative alerts.

Recommendation:

The administration recommends the Board authorize the payment of FY2023 annual dues to the ICCTA in the amount of \$11,550.

KPI 6: Resource Management

FY2023 Tentative Budget

The administration is pleased to present to the Board the tentative budget for the fiscal year ending June 30, 2023. This document presents the College's financial plan for operations during the fiscal year. The resolution for acceptance of the final budget will be submitted for Board approval on August 18, 2022.

The FY2023 budgeted revenue for all funds is \$37,500,174, an eight percent increase from the FY2022 budget mainly due to the HEERF federal funds of \$4,152,631. FY2023 budgeted expenditures for all funds are \$39,061,767, a thirteen percent increase from the FY2022 budget, again mainly due to the HEERF expenses. The difference of -\$1,561,593 is the result of using fund balance reserves for PHS Project expenses for ongoing projects.

The operating budget is balanced with revenue and expenditures at \$24,223,853. This represents an increase of eleven percent over last year's budget.

Recommendation:

- 1. Adopt the Resolution approving the FY2023 Tentative Budget, as presented.**
- 2. Authorize publication of the Notice of Public Hearing.**

KPI 6: Resource Management

**ILLINOIS VALLEY COMMUNITY COLLEGE
RESOLUTION TO ADOPT TENTATIVE FISCAL YEAR 2022-2023 BUDGET
OF THE ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 513
COUNTIES OF BUREAU, DEKALB, GRUNDY, LASALLE, LEE, LIVINGSTON, MARSHALL, AND PUTNAM,
STATE OF ILLINOIS**

For the fiscal year beginning July 1, 2022, and ending June 30, 2023.

WHEREAS, the Illinois Public Community College Act, 110 ILCS 805/3-20.1, requires the adoption of a budget.

NOW, THEREFORE, BE IT RESOLVED by the College Board of the Illinois Community College District No. 513, Counties of Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall, and Putnam, State of Illinois as follows:

- 1) That this fiscal year of the college district be and the same hereby is fixed and declared to be from July 1, 2022 to June 30, 2023.
- 2) That a tentative budget for said fiscal year be and same hereby is adopted.
- 3) That the budgeted named sums, or so much thereof as may be necessary, respectively, for the purpose named, are hereby tentatively appropriated to meet the necessary expense and liability of Illinois Community College District No. 513, Counties of Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall, and Putnam, State of Illinois, for said fiscal year beginning July 1, 2022 and ending June 30, 2023.
- 4) That the tentative budget shall be available for public inspection on the college's website, www.ivcc.edu, from this date until the 18th day of August, 2022.

On the 18th day of August, 2022, at 5:30 p.m. C.D.S.T., a public hearing shall be held at IVCC, Illinois Community College District No. 513, in the Board Room, C307, 815 N. Orlando Smith Rd., Oglesby, Illinois, upon said tentative budget.

- 5) That the Vice President for Business Services and Finance shall cause publication of the date, time, and place of said public hearing and the purpose therefore in a newspaper printed and published and of general circulation in the Illinois Community College District No. 513 once at least 30 days prior to the date of said hearing.

ADOPTED this 14th day of July, 2022.

Chair, Board of Trustees, Illinois Valley Community College,
Illinois Community College District No. 513, Counties of
Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall,
and Putnam, State of Illinois

ATTEST:

Secretary, Board of Trustees, Illinois Valley Community
College, Illinois Community College District No. 513,
Counties of Bureau, DeKalb, Grundy, LaSalle, Lee,
Livingston, Marshall, and Putnam, State of Illinois

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN by the Board of Trustees of Community College District 513, counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy and Livingston, and the State of Illinois, that a tentative budget for Illinois Valley Community College District 513 for the fiscal year beginning July 1, 2022 will be on file and conveniently available to public inspection at the Business Office (Room C-338) of Community College District 513, 815 N. Orlando Smith Road, Oglesby, Illinois, on the 18th day of July, 2022. The document will be available for viewing during normal business hours through the 18th day of August, 2022.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said tentative budget will be held at 5:30 p.m. on the 18th day of August, 2022, in Room C-307 at Illinois Valley Community College, 815 N. Orlando Smith Road, Oglesby, Illinois.

DATED this 14th day of July, 2022.

BOARD OF TRUSTEES of Community College District 513, in the counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy and Livingston, and the State of Illinois.

Chair, Board of Trustees

ATTEST:

Secretary, Board of Trustees

Student Athletic and Catastrophic Student Athletic Insurance Renewals

The College's insurance consultant has been advised by our student athletic insurance agent, 1st Agency, that our current carrier, Guarantee Trust Life, will renew our policy at the rate of \$34,729 for another year, which is \$10,172, or more than last year. Because of the large increase, 1st Agency bid out the coverage and found that Berkley Life and Health Insurance would cover the same policy at a cost of \$25,064, which is only \$507 more than last year. The College has experienced two larger claims on this policy during the past year which is driving the rate increases.

We have also been advised by Zevitz Student Accident Insurance Services that the student athletic catastrophic insurance premium will remain the same, \$2,990, for the period August 1, 2022 through July 31, 2023.

Recommendation:

The administration recommends the Board accept the recommendation of the insurance consultant to accept the proposal from Berkley Life and Health for the student athletic insurance coverage with 1st Agency at \$25,064.

The administration recommends the Board accept the recommendation of the insurance consultant to accept the renewal from Gerber Life Insurance Company for the student athletic catastrophic insurance coverage with Zevitz Student Accident Insurance at \$2,990.

KPI 6: Resource Management

Approval – Updated Risk Management Program Policy

The Business Office is recommending the Board approve the updated Risk Management Program Policy, as presented. The new policy will allow for time studies to be completed to diversify how Tort funds are used by the College. The Auditor and Attorney have both reviewed the policy and have approved it.

Recommendation:

It is recommended that the Board of Trustees approve the updated Risk Management Program Policy, as presented.

KPI 5: District Population Served

Staff Appointment – Mary Beth Herron, Director of Human Resources

The search advisory committee has selected Mary Beth Herron as Director of Human Resources to fill the vacancy created by the retirement of Leslie Hofer. Information on this candidate is attached.

Recommendation:

The administration recommends the appointment of Mary Beth Herron as Director of Human Resources at an annualized salary of \$86,500, effective August 8, 2022.

KPI 4: Support for Employees

KPI 5: District Population Served

RECOMMENDED FOR STAFF APPOINTMENT
2022-2023

GENERAL INFORMATION:

POSITION TO BE FILLED: Director of Human Resources

NUMBER OF APPLICANTS: 4

NUMBER OF APPLICANTS INTERVIEWED: 2

APPLICANTS INTERVIEWED BY: Ms. Beard, Ms. Browder,
Ms. Landgraf, Dr. Lange, Ms. Ross, Dr. Seaton, Ms. Urban-Bollis

APPLICANT RECOMMENDED:

Mary Beth Herron

EDUCATIONAL PREPARATION:

Lincoln College, Normal, IL – B.B.A

Illinois Valley Community College, Oglesby, IL – general courses

EXPERIENCE:

St. Margaret's Health-Peru, Peru, IL – Director of Human Resources

Illinois Valley Community Hospital, Peru, IL – HR Director; Benefits Coordinator;
Administrative Assistant

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Experience working in a setting very similar to IVCC with similar staffing sizes.
2. Focused on relationships with appropriate strengths in communication, soft skills and people skills, adaptability and customer service experience.
3. Possesses the education that will provide a good foundation and the basic knowledge, drive and abilities of what it takes to be a great addition to the team.
4. Has the ability to stand her ground with employees and administration when she believes something may be unethical or mishandled.
5. Policy/procedures focus – orientations for all employees on regular basis.
6. Very positive reference check comments.

RECOMMENDED SALARY: \$86,500 annualized, effective August 8, 2022

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources

Faculty Appointment – Shannon Slaight-Brown, Art Instructor

The search advisory committee has selected Shannon Slaight-Brown as Art Instructor to fill the vacancy created by the retirement of Karen Zeilman. Information on this candidate is attached.

Recommendation:

The administration recommends the appointment of Shannon Slaight-Brown as Art Instructor effective August 11, 2022 at Step B-4, an annualized salary of \$49,874.00 on the 2022/2023 faculty salary schedule.

KPI 4: Support for Employees

RECOMMENDED FOR FACULTY APPOINTMENT
2022-2023

GENERAL INFORMATION:

POSITION TO BE FILLED: Art Instructor

NUMBER OF APPLICANTS: 16

NUMBER OF APPLICANTS INTERVIEWED: 8 by Zoom; 2 on campus

APPLICANTS INTERVIEWED BY:

Ms. Cinotte, Ms. Koehler, Dr. Kuester, Dr. Neziroski, Dr. Radek

APPLICANT RECOMMENDED:

Shannon Slaight-Brown

EDUCATIONAL PREPARATION:

Virginia Commonwealth University, Richmond, VA – M.F.A, Ceramics

University of Wisconsin-Madison, Madison, WI – Post-Baccalaureate Program in Ceramics

Illinois State University, Normal, IL – B.F.A., Studio Arts, Art History

Illinois Valley Community College, Oglesby, IL – A.A., A.S., Dental Assisting Certificate

EXPERIENCE:

Illinois Central College, East Peoria, IL – Adjunct Faculty

Illinois State University, Normal, IL – Instructional Assistant Professor-Adjunct

Dick Blick Holding Inc., Galesburg, IL – Product Information Specialist

Virginia Commonwealth University, Richmond, VA – Adjunct Faculty/Graduate Assistant

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Strong, personal connection to the IVCC Art Program as an IVCC graduate who took Art courses and was personally mentored by the previous Art Instructor.
2. Excellent interview in which a thoroughly-developed, multi-part strategic plan for re-envisioning the IVCC Art program was described and she was able to evaluate the condition of equipment and materials in the Art Studio.
3. In her teaching, provides examples from diverse contemporary artists students can relate with, hands-on teaching demonstrations, individual meetings with students, handouts, and online videos and images.
4. Strongly identifies as a practicing artist in ceramics; spoke about her skills in harvesting natural clay from local rivers, and brought a portfolio of her artwork.
5. Her knowledge of the area and her interest in meeting local artists will create connections in the local community to support student success.

RECOMMENDED SALARY: B-4, \$49,874 annualized, effective August 11, 2022

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources

Faculty Retirement – Tim Bias, Manufacturing Technology Instructor and Program Coordinator

Tim Bias, Manufacturing Technology Instructor and Program Coordinator, has submitted a notice of retirement effective August 10, 2022. His retirement letter is attached.

We thank Tim for his service and wish him well in retirement.

Recommendation:

Accept the retirement of Tim Bias, Manufacturing Technology Instructor and Program Coordinator effective August 10, 2022.

KPI 4: Support for Employees

From: [Leslie Hofer](#)
To: [Leslie Hofer](#)
Date: Tuesday, July 5, 2022 2:07:01 PM

Leslie, please use our previous conversations and this text to confirm adding my retirement to the July board agenda. I understand I have until July 12th to retract this. I will be retiring on August 10th, which is the last day before the Fall semester starts. Thank you. Tim Bias. Please confirm via text you received this

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

Bid Results – Upgrade Building Exteriors

On June 10, 2022 bids were opened for Capital Development Board Project 810-046-020: Upgrade Building Exteriors. The total of the apparent low bids, was \$1,050,000 which includes \$17,000 for the alternate bid.

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate – additional concrete repair</u>	<u>Total</u>
CAD Construction Inc.	\$1,230,000	\$85,000	\$1,315,000
P.J. Hoerr, Inc.	\$1,033,000	\$17,000	\$1,050,000
Vissering Construction Co.	\$1,943,423	\$55,000	\$1,998,423

Medeny Guy, Project Manager for the Capital Development Board, recommends awarding the bids to the lowest bidder, P.J. Hoerr.

Recommendation:

Approve the bid totaling \$1,050,000 for Upgrade Building Exteriors from P.J. Hoerr, as presented.

KPI 6: Resource Management

Unofficial Bid Opening Results

Project Number	810-046-020 (Ph. 1)
Location	Illinois Valley Community College - Oglesby, LaSalle County
Description	Upgrade Building Exteriors
Trade	General- Remod & Rehab
Bid Date/Time	6/8/2022 / 5:30 PM
Posted Date	5/11/2022
Status	Posted
Bid Type	Original

Firm Name	Bid Type	Alternate #	Alternate Priority	Amount
CAD Construction Inc.	Base			\$1,230,000.00
CAD Construction Inc.	Alternate	1	1	\$85,000.00
P.J. Hoerr, Inc.	Base			\$1,033,000.00
P.J. Hoerr, Inc.	Alternate	1	1	\$17,000.00
Vissering Construction Company	Base			\$1,943,423.00
Vissering Construction Company	Alternate	1	1	\$55,000.00

NOTICE: The information posted on this website does not indicate the final, "winning" bid for any CDB project. The information from bid tabulation sheets posted on this website represents only one step in the procurement process for state construction projects. Other criteria, along with cost proposals, are used to determine "winning" bids. "Winning" bidders receive a "Notice of Award" from CDB once the entire procurement process has been completed. Official procurement results are posted regularly on the Contract Awards section of the CDB Website.

[Print this Page](#)

Furniture Purchase – D201 Renovation

The following additional costs for the renovation of D201 for CETLA/Performing Arts were received from the architect:

<u>Company</u>	<u>Total for All Equipment</u>
KI	\$79,278.12
<u>Wenger</u>	<u>\$18,921.20</u>
Total	\$98,199.32

It was determined that both companies hold the state bid, so there is no need to bid them.

Recommendation:

The administration recommends Board approval to accept the quotes from KI and Wenger for a total of \$98,199.32 for D201 furniture purchases.

KPI 6: Resource Management

Approval – Board Travel

Per the Illinois Community College Act (50 ILCS 150/15), travel expenses for any member of the Board of Trustees must be approved by a roll-call vote during an open meeting of the Board of Trustees.

Ms. Jane Goetz incurred expenses of \$236.02 in order to attend the ICCTA Annual Convention on June 10 and 11, 2022. Ms. Goetz is the ICCTA Representative for Illinois Valley Community College.

Recommendation:

The administration recommends approval for reimbursement of expenses in the amount of \$236.02 incurred by Ms. Goetz for attending the 2022 ICCTA Annual Convention on June 10 and 11, 2022.

KPI 6: Resource Management



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Road
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

Memorandum

To: President's Council
From: Mark Grzybowski, Vice President for Student Services *MG*
Date: June 29, 2022
Subject: Fall 2022 Calendar Update – General Election Day

Recently, the Fall 2022 class schedule was modified so that the College is closed on November 8, 2022 for the 2022 General Election and in order to be in compliance with Public Act 102-0015.

A summary of the modifications include:

- The 2nd 8-wk Class Withdrawal Deadline moves from 11/17 to 11/18
- Tuesday Evening Class Final Exams move from 11/29 to 12/6
- Day Exams move from 12/6, 12/7, 12/8, and 12/9 to 12/7, 12/8, 12/9, and 12/12
- Grading Day on 12/13
- Grades Due on 12/14

Terry Wallin
Network Administrator
815 N. Orlando Smith Rd.
Oglesby, IL, 61348

ATTN: IVCC Board of Trustees

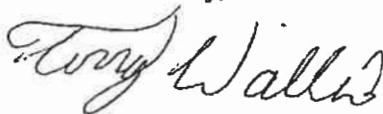
Please accept this letter of retirement from the position of Network Administrator. My last day at IVCC will be October 28, 2022.

Thank you for the opportunities for professional and personnel development that you have provided me over the years. I have enjoyed working with and learning from my colleagues for the past 24 years, and I am ready to move on to the next phase in my life.

While I look forward to enjoying my retirement, I will miss working at IVCC. If I can be of any assistance during this transition, please let me know.

It has been a pleasure working at IVCC.

Yours sincerely,



RECEIVING

JUN 27 2022

HUMAN RESOURCES

June 21, 2022

To: The Board of Trustees, Dr Corcoran, Matt Seaton, Kathy Ross, Human Resources, and my fellow coworkers,

Please accept this letter of resignation effective July 8th, 2022.

I would like to thank IVCC for the 20+ year career I have enjoyed here. I was presented with an opportunity that I was not expecting, but after careful consideration, I have decided to pursue.

The people I have worked with here at IVCC are some of the most caring and hard-working individuals I have ever met, and the decision to leave has been a very difficult one. I am proud of the contributions I have made to the college over the years. I hope IVCC can continue to build a team that will continue the tradition of excellent service to students and remain a pillar of the communities it serves.

Sincerely,
Carolyn Chapman

RECEIVING

JUN 21 2022

HUMAN RESOURCES

Zander Sampo
1903 3rd Street
Peru, Illinois 61354
Mobile: (815) 579-7034

Ellen Evancheck
Instructional Technology Systems Specialist
Illinois Valley Community College
815 N Orlando Smith St
Oglesby, IL 61348

6 June 2022

Dear Ellen:

I have enjoyed my time at the Student Help Desk and being back at IVCC. I very much enjoyed helping students with various technology concerns, and had a wonderful time assisting first year students get signed on to their accounts. I enjoyed the occasional small talk while the students waited for the computers to process their accounts for the first time.

While it has only been a few months, I am choosing to leave the Student Help Desk. I will be moving away and therefore unable to continue working at IVCC. Thank you for the learning experience, and I wish you and the college luck with the new changes come Fall.

Since I respect both you and the college, this is an announcement of my final two weeks. My last day of work will be June 15, 2022.

Sincerely,

Zander
Academic Support Technologist

From: [Alyssa Boaz](#)
To: [Lauren Catalina](#)
Cc: [Leslie Hofer](#)
Subject: Resignation
Date: Tuesday, July 5, 2022 7:57:31 AM
Attachments: [image003.png](#)

I am resigning from my position as Text Buyer/ Course Materials Specialist effective 8/19/2022.

Alyssa Boaz | Course Materials Specialist
815 N Orlando Smith Street | Oglesby, IL 61348
Main: (815) 224-2720 | Direct: (815) 224-0222
www.IVCCBookstore.com

IVCC BOOKSTORE 

The college is closed on Fridays from 6/10-7/29.

The bookstore is owned and operated by Illinois Valley Community College. Your purchases made at our store support IVCC and its students since all proceeds from our operations are returned to the College, specifically geared towards student enrichment programs. We thank you for your support.

06/09/2022

Matt Seaton
Director of Information & Technology Services
Illinois Valley Community College
815 N Orlando Smith Rd
Oglesby, IL, 61348

Dear Matt Seaton,

Please accept this letter of resignation from the position of Systems Analyst, effective two weeks from today. My last day at Illinois Valley Community College will be 06/23/2022.

I have accepted a position with another university that will further my growth and development in my career. I have enjoyed working at Illinois Valley Community College over the past 9 years and will miss my colleagues. However, I cannot pass up this opportunity to further my career.

I truly appreciate the opportunities that Illinois Valley Community College has provided me, and I am happy to assist in the transition process in any way over the next two weeks. Please let me know if there is anything specific that you would like me to do.

Again, it has been a pleasure working as a part of the college and I wish you all the best moving forward.

Sincerely,


Diane Lane

RECEIVING

JUN -9 2022

HUMAN RESOURCES



Lazaro Lopez, Ed.D.
Chairman

Brian Durham, Ed.D.
Executive Director

Illinois Community College Board

June 30, 2022

Dr. Jerry Corcoran, President
Illinois Valley Community College
815 North Orlando Smith Rd.
Oglesby, Illinois 61348

Dear Dr. Corcoran,

This letter is notification that the College's request for approval to offer the following program was approved by the Illinois Community College Board on March 25, 2022, and by the Illinois Board of Higher Education on June 29, 2022:

- Dental Hygiene A.A.S. degree (71 credit hours)

If you have not already done so, please submit the required curriculum and related course addition requests for updating your college's master files at this time. Doing so will ensure the college receives the appropriate credit hour reimbursement funding.

Sincerely,

Brian Durham, Ed.D.
Executive Director

Cc: Deborah Anderson, Vice President of Academic Affairs – Illinois Valley Community College
Tricia Broughton – ICCB



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Illinois Valley Community College
Illinois**

For the Fiscal Year Beginning

July 01, 2021

Christopher P. Morill

Executive Director

Illinois Valley Community College Board Policy

Subject: Business Travel, Conference and Meeting Expenses	Effective Date: 10/19/10 Last Reviewed: 10/19/10
Number: 3.4	Last Revised: 10/19/10

Illinois Valley Community College will reimburse college employees and students for official college travel. Reimbursements will be for official college events or meetings of state and national associations which conduct educational programs in the disciplines and professions associated with community college programs and operations. Further, the College will reimburse employees for attendance at routine business meetings of the Illinois Community College Board, the Illinois Board of Higher Education, the General Assembly and executive branch agencies which may be conducting business which may affect Illinois Valley Community College.

Illinois Valley Community College Administrative Procedure

Subject: Business Travel, Conference and Meeting Expense	Effective Date: 10/19/10 Last Reviewed: 3/29/22
Number: 3.4	Last Revised: 3/29/22 7/14/22

Application for Travel

An application for travel form must be completed and approved in advance for all travel. Prior approval signatures should be on the appropriate lines on the left side of the form. Approval signatures are required per the following guidelines:

Travel cost of \$500 or less – two signatures – traveler and immediate supervisor.

Travel cost of \$500 - \$1,999 – three signatures – traveler, immediate supervisor and appropriate VP or President.

Travel cost of \$2,000 or more – four signatures – traveler, immediate supervisor and two VPs or one VP and President.

After the trip is complete, the same set of approval signatures should be on the appropriate lines on the right side of the form. Whenever a travel request is initiated, it must be completed whether expenses, as a result of the travel, are incurred or not.

If the travel expenses exceed any of the maximum amounts allowed under this policy, the travel expenses must be approved by a roll-call during an open meeting of the Board of Trustees.

If the travel is for a conference or professional development activity, a written summary of what was gained by the experience should be delivered to the appropriate supervisor along with the request for reimbursement.

All out of state travel requests must include a rationale explaining what the employee will gain from the experience. The President's approval signature is required for out of state travel requests.

WHITE COPY - hold until travel is complete, then fill in the column "Itemized Expenses" and submit for approval. After payment is made, the white copy is filed in the accounts payable files.

YELLOW COPY - returned to traveler

PINK COPY - if an advance check is required (registration fees, airfare, cash advance) forward pink copy to the Accounting Office. Also attach documentation for the registration fees and airfare. If no advance is required, send pink copy to Accounting with appropriate signatures and keep white copy until travel is completed and forward for approvals then to the Accounting office.

Any travel forms submitted to the accounting office by Monday at 4:30 p.m. will be paid the following Thursday. Per IRS regulations, any expenses for reimbursement submitted 60 days after the expenses have been incurred will be taxable to the employee.

Travel Expenditures

All official college travel must be supported by receipts for actual expenditures, and all expenses must be itemized for reimbursement on the travel form. Itemizing will include all dollar expenditures, participants involved and the function or purpose of the meeting. Cash advances may be issued for anticipated costs of at least \$100. Lesser expenses will be handled on a reimbursement-by-receipt basis.

Mileage Reimbursement

To qualify for mileage reimbursement for use of a personal vehicle, employees must comply with the vehicle use administrative procedure. Proof of vehicle insurance (copy of insurance card) must be submitted with the application to travel form prior to travel.

Mileage reimbursement may be taxable if travel originates at the employee's home rather than workplace. Employees are encouraged to consult the College Controller with questions about taxable reimbursement.

Reimbursement for personal vehicle use will be at the Board approved rate.

Commercial Travel

Commercial travel shall be reimbursed at actual cost. All receipts for air, bus, rail or other travel must be submitted with the official college travel form in order to claim reimbursement. All travel will be at coach rates.

Lodging

Reimbursement for lodging shall cover actual room cost for a standard room. If a double room is used, the individual will reimburse the college for the difference between single and double room costs. Receipts for all lodging must be submitted with the travel form in order to claim reimbursement.

Meals

Meals will be reimbursed for only those consumed while actually traveling on college business. Itemized receipts for all meals consumed while actually traveling must be attached to the travel form in order to claim reimbursement. Meal reimbursement will be the actual cost up to a maximum of \$35 per day including gratuities for non-metropolitan areas (e.g. Springfield, IL) and a maximum of \$45 per day including gratuities for metropolitan areas (e.g. Chicago).

No reimbursement will be made for alcoholic beverages.

Phone Calls

Only personal phone calls of five minutes or less will be reimbursed, as long as the call is to provide notice of safe arrival, change in schedule, etc. Necessary business calls are permitted.

Tours and Social Activities

No reimbursement will be made for tours, social activities, or entertainment.

PERMISSIBLE TRAVEL EXPENSES

The maximum reimbursable rates for travel are set forth as follows. Any expenses of a College Board member, administrator, employee, student or candidate for employment that exceeds the maximum allowed under the regulations adopted in this Procedure must be preapproved by the President or Vice President for Business Services and Finance prior to the travel commencing.

Maximum Reimbursable Rates for Transportation	
Air Travel	Lowest reasonable rate (coach)
Auto	IRS Standard Mileage Rate at time of reimbursement (\$0.585 /mile for 2022 \$0.625 as of 7/1/22)
Rental Car	Lowest reasonable rate (midsize)

Rail or Bus	Lowest reasonable rate and cost shall not exceed Air Travel
Taxi, Shuttle, Rideshare, or Public Transportation	Actual reasonable rate

Maximum Reimbursable Rates for Meals	
Per Day - nonmetropolitan	\$35.00
Per Day – metropolitan (Chicago)	\$45.00

Maximum Reimbursable Rates for Lodging – 2022 rates per US General Services Administration (as of 10/1/21)	
Chicago, Suburban Cook County, and Lake County	\$218.00/ night
DuPage County	\$114.00/ night
St. Clair County (St. Louis area)	\$141.00/ night
Will County	\$105.00/ night
All other Illinois Counties	\$96.00/ night
Outside of Illinois	\$218.00/ night or as approved by the Board
NOTE: When staying at a hotel designated by a Conference, the conference rate will be the approved rate, even if it exceeds the allowable per diem rate.	

Official Functions

The College will support the cost of official functions which are conducted for the primary purpose of carrying out the business of the college. The college President and/or the appropriate Vice President shall, in advance, approve all expenditures for meals and other official functions. Authorized expenditures are categorized as follows:

1. Official college committees and advisory groups meeting outside of normal work hours
2. Official external committees, advisory groups and guests providing services and/or advice and counsel to the college
3. College receptions, honors and award activities

4. Faculty and staff development, in-service and training functions
5. College-sponsored student functions
6. Official functions of the Board of Trustees.

TRAVEL OBJECT CODES

- 55111 Admin/Staff - Conference/Meeting** (Registration Fees for Conference or Meeting)
- 55211 Admin/Staff - Travel/In State** (Mileage, Hotel, Meals, Parking, Shuttles, etc.)
- 55311 Admin/Staff - Travel/Out of State** (Mileage, Train, Airfare, Hotel, Meals, Parking, Shuttles, etc.)
- 55112 Instructional - Conference/Meeting** (Registration Fees for Conference or Meeting)
- 55210 Extension Site Mileage**
- 55212 Instructional - Travel/In State** (Mileage, Hotel, Meals, Parking, Shuttles, etc.)
- 55312 Instructional - Travel/Out of State** (Mileage, Train, Airfare, Hotel, Meals, Parking, Shuttles, etc.)

Illinois Valley Community College Board Policy

Subject: Background Checks	Effective Date: 10/19/10
Number: 3.3	Last Reviewed: 04/14/16
	Last Revised: 04/14/16

It is the policy of the Board of Trustees of Illinois Valley Community College that references and background checks are performed on individuals being recommended by selection committees for employment. Procedures related to background checks shall be reviewed and revised according to applicable law and employment guidelines.

Illinois Valley Community College Administrative Procedure

Subject: Background Checks	Effective Date: 10/19/10
Number: 3.3	Last Reviewed: 07/14/22
	Last Revised: 07/14/22

The Office of Human Resources will generate the request for background checks.

The following guidelines will be used in generating background checks on new employees:

Criminal, verification of identity, and Motor Vehicle Records (MVR) checks will be conducted on all full and part-time administrators, faculty, and support staff, including coaches. All student workers will have a criminal and verification of identity check performed. An MVR will be processed on student workers in the facilities department.

The positions will be subject to a credit history in addition to the criminal, verification of identity and possible MVR check:

- Bookstore Manager
- Part-time Bookstore Assistant
- Senior Bookstore Assistant
- Course Materials Specialist Assistant Controller/Bursar
- Accounts Receivable Specialist/Cashier
- Accounting Clerks
- Controller
- Payroll Coordinator
- Staff Accountant
- Recruitment and Dual Credit/Dual Enrollment Coordinator
- Vice President, Business Services & Finance
- President

The above guidelines will also be used on current employees who are selected to fill open positions ~~that . No more than one background check will be performed on current employees changing positions unless the new position~~ would necessitate a portion of the background check which had not previously been requested. Any break-in-service greater than 60 days will require a new background check.

Before excluding a candidate from further consideration based on the results of the background investigation, the Director of Human Resources will consult with the Vice President for Business Services and Finance and legal counsel, if warranted, to discuss the nature of the criminal conviction and relevance of the crime to the responsibilities of the position.

Illinois Valley Community College Administrative Procedure

Subject:	Email Retention and Release Guidelines	Effective Date:	10/19/10
Number:	5.4 (c)	Last Reviewed:	04/14/16 6/6/22
		Last Revised:	04/14/16 7/14/22

IVCC email is retained on active servers **indefinitely as required by applicable legal authority**. Employees may utilize local archiving or other methods consistent with his/her work practices. Searchable content management applications are available for email retrieval for College business use, litigation, or Freedom of Information Act (FOIA) requests.

All e-mail which constitutes a public record shall be subject to this policy. Public record is defined as “all records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, microfilms, cards, tapes, recordings, electronic data processing records, recorded information and all other documentary materials, regardless of physical form or characteristics, having been prepared, or having been or being used, received, possessed or under the control of any public body” [5 ILCS 140/2(c)]. College email has been construed to meet this definition.

The Freedom of Information Act, Subsection 7 (1) a-z, Exemptions, provides guidance for situations, such as email, where portions of the documentation constitute public record and other portions do not.

If an email is not a public record, the employee responsible for the creation or receipt of the email should delete it as soon as practicable unless the email is subject to a litigation hold.

In addition, some information may be prohibited from disclosure or withheld from disclosure by the College due to state or federal law or regulations.

In an instance where a request is made to access one of the potentially exempt documents, the request will be reviewed and acted upon by the College President and FOIA Officer (Vice President for Business Services and Finance) based upon the requirements of the Freedom of Information Act (5 ILCS 140/1(et seq.)), the State of Illinois Local Records Act (50 ILCS 205/1 et. seq.), the State Records Act (5 ILCS 160/1 et. Seq.), IVCC Board Policies, and all other applicable state and federal statutes and regulations.

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

Purposes of IVCC

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization’s work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.