



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, July 9, 2015
Board Room
6:30 p.m.**

NOTE: If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

BOARD AGENDA ITEMS

January

Reduction in Force

February

Authorize Budget Preparation
Tenure Recommendations
Non-tenured Faculty Contracts
Student Fall Demographic Profile
Tuition and Fee Review
Five-year Financial Forecast

March

Strategic Plan Update
President's Evaluation

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
IT Strategic Plan
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance (every 3 years)

September

Protection, Health, and Safety Projects
Cash Farm Lease
Program Review Report
Approval of College Calendar (even years)
Student Accomplishments
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
Update Key Performance Indicators
ICCTA Award Nominations

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 6.1 Approval of Minutes – June 11, 2015 Board Meeting; June 11, 2015 Closed Session Minutes Committee Meeting; June 16, 2015 Audit/Finance Committee Meeting (Pages 1-9)
 - 6.2 Approval of Bills - \$965,261.79
 - 6.2.1 Education Fund - \$745,832.47
 - 6.2.2 Operations & Maintenance Fund - \$63,614.86
 - 6.2.3 Auxiliary Fund - \$33,429.03
 - 6.2.4 Restricted Fund - \$24,810.37
 - 6.2.5 Audit Fund - \$2,525.00
 - 6.2.6 Liability, Protection & Settlement fund - \$94,832.14
 - 6.3 Treasurer's Report (Pages 10-27)
 - 6.3.1 Financial Highlights (Pages 11-12)
 - 6.3.2 Balance Sheet (Pages 13-14)
 - 6.3.3 Summary of FY15 Budget by Fund (Page 15)
 - 6.3.4 Budget to Actual Comparison (Pages 16-22)
 - 6.3.5 Budget to Actual by Budget Officers (Page 23)
 - 6.3.6 Statement of Cash Flows (Page 24)
 - 6.3.7 Investment Status Report (Pages 25-26)
 - 6.3.8 Disbursements - \$5,000 or more (Page 27)
 - 6.4 Personnel - Stipends for Pay Period Ending May 30, 2015; June 6, 2015; and June 13, 2015 (Pages 28-36)

- 6.5 Purchase Requests (Pages 37-39)
 - 6.5.1 FY2016 Radio, Billboard and Television Advertising Contracts (Page 37)
 - 6.5.2 Consortia Purchases (Page 38)
 - 6.5.3 Fuel for Truck Driver Training Program (Page 39)
- 6.6 Daikin Applied Americas, Inc. Chiller Maintenance (Page 40)
7. President's Report
8. Committee Reports
9. Fiscal Year 2016 Tentative Budget (Pages 41-43)
10. Staff Appointment – Quintin M. Overocker, Director of Admissions, Records, and Transfer Services (Pages 44-45)
11. Faculty Appointment – Daniel J. Serafini, Mathematics Instructor (Pages 46-47)
12. Reduction in Force – Janice Studer, Financial Aid Administrative Assistant (part-time) (Pages 48-49)
13. Proposal Results – Health Insurance Consultant (Page 50)
14. Proposal Results – Classroom Control and Management Software (Page 51)
15. Student Athletic and Catastrophic Student Athletic Insurance Renewals (Pages 52-54)
16. LaSalle TIF – Intergovernmental Agreement Extension (Pages 55-56)
17. Request for Board Approval on Transfer of Funds for IT Infrastructure Improvements (Page 57)
18. Semi-annual Review of Closed Session Minutes (Page 58)
19. Items for Information (Pages 59-63)
 - 19.1 Staff Resignation – Ashley R. Matsen, EME Instructor (part-time) (Page 59)
 - 19.2 Staff Resignation – Rebekah Clark, Library Technician (part-time) (Page 60)
 - 19.3 Modification to 2016 Summer Class Schedule (Page 61)
 - 19.4 DCEO Energy Efficient Program Rebate (Page 62)
 - 19.5 Intergovernmental Agreement with Capital Development Board (Page 63)
20. Trustee Comment
21. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) collective negotiations; 3) litigation; and 4) closed session minutes
22. Closed Session Minutes – June 11, 2015 Board Meeting and June 11, 2015 Closed Session Committee Minutes
23. Other
24. Adjournment

**ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees**

**Closed Session Minutes Committee Meeting
June 11, 2015**

The Closed Session Minutes Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 5:30 p.m. on Thursday, June 11, 2015 in the Board Room - C307 at Illinois Valley Community College.

Members Present: Everett J. Solon, Chair
Michael C. Driscoll
David O. Mallery

Others Present: Laurie A. Bonucci (entered the closed session at 6:17 p.m.)

Members Absent: None.

The meeting was called to order at 5:30 p.m. by Mr. Solon.

CLOSED SESSION

It was moved by Dr. Driscoll and seconded by Mr. Mallery to convene a closed session at 5:34 p.m. to discuss the minutes of meetings lawfully closed under the Open Meetings Act. Motion passed by voice vote.

On a motion by Dr. Driscoll, seconded by Mr. Mallery, and carried unanimously, the regular meeting resumed at 6:24 p.m.

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 6:25 p.m.

Everett J. Solon, Committee Chair

Melissa M. Olivero, Board Chair

Larry D. Huffman, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
June 11, 2015

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Thursday, June 11, 2015 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Michael C. Driscoll, Vice Chair
Larry D. Huffman, Secretary
Laurie A. Bonucci
Jane E. Goetz
David O. Mallery
Everett J. Solon
Austin M. Burnette, Student Trustee

Members Absent: Melissa M. Olivero, Chair

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Deborah Anderson, Vice President for Academic Affairs
Sue Isermann, Associate Vice President for Academic Affairs
Mark Grzybowski, Associate Vice President for Student Services
Walt Zukowski, Attorney

In the absence of Ms. Olivero, Board Chair, Dr. Driscoll called the meeting to order at 6:30 p.m.

APPROVAL OF AGENDA

It was moved by Mr. Solon and seconded by Ms. Goetz to approve the agenda, as presented. Motion passed by voice vote.

PUBLIC COMMENT

Sue Isermann personally thanked Jane Goetz and her team of gardeners for taking care of the landscaping at the Ottawa Center. She also thanked Jane Norem, IVCC retiree, for helping Jane. She called the team Jane². The landscaping has never looked better.

CONSENT AGENDA

It was moved by Mr. Mallery and seconded by Mr. Burnette to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – May 14, 2015 Board Meeting

Approval of Bills - \$640,032.14

Education Fund - \$414,363.34; Operations & Maintenance Fund - \$83,884.15; Operations & Maintenance (Restricted Fund) - \$2,289.77; Bond & Interest Fund - \$18,875.00; Auxiliary Fund - \$69,464.18; Restricted Fund - \$13,422.13; and Liability, Protection and Settlement Fund - \$37,733.57

Treasurer's Report

Personnel

Approved the stipends for the pay periods ending May 2, 2015 and May 16, 2015

PRESIDENT'S REPORT

Dr. Corcoran reported last month's commencement and nurse pinning programs were terrific thanks to the fine work of Mark Grzybowski, Bonnie Campbell and the many other members of their teams who worked so hard to make sure that the students and their loved ones could have a memorable experience. The following week the GED graduation was held which was combined this year with recognition of naturalized citizens and recent completers of the bridge to manufacturing and health career programs. Dr. Corcoran commended Sara Escatel and her dedicated staff in Adult Education in coordinating an excellent program. Feedback from the 18 employees who attended IVCC's leadership and core values retreat on May 29th was very positive; kudos to Glenna and her planning committee for coordinating the program and making sure that it's a priority in the budget and on the calendar. The spring semester GPA for all athletics was a very impressive – 2.973. The College's student athletes, coaches, athletic director and chief student services officer have done a great job of reminding each other and the community that it's a privilege to represent IVCC across the state of Illinois, and that the College has high standards in the classroom, on the court and in the field. The Foundation's annual golf outing is scheduled for Wednesday, June 17 at Senica's Oak Ridge. Lunch will precede a 1 p.m. shotgun start. Dr. Corcoran encouraged others to participate. And finally, Dr. Brian Holloway recently sent a report on activities unique to the division of Humanities, Fine Arts and Social Sciences which was distributed to every member of the board. Faculty and staff in Brian's division are very engaged in the community when it comes to outreach, performances and accomplishments. Dr. Corcoran is very proud of Brian and the division he leads.

COMMITTEE REPORTS

Mr. Mallery noted that the ICCTA Annual Convention was held last weekend. He did not attend but he did have conversations with his peers including Mike Monaghan, ICCTA Executive Director, on issues with the community colleges and the legislators regarding presidential perks and severance packages. The Senate did act 53-1 to limit the severance package of presidents. ICCTA has taken a stance that it is an issue of local control. Mr. Mallery asked the Board to let him know their feelings on this issue.

BID RESULTS – AMBULANCE SIMULATOR

It was moved by Mr. Solon and seconded by Dr. Huffman to accept the bid from Rescue Simulation Products, McKinney, TX, as the lowest, most responsible bid for an Ambulance Simulator in the amount of \$34,645. This purchase will be paid for with funds from the Carl Perkins Grant. Motion passed by voice vote.

REQUEST FOR PROPOSALS – MARKETING PLAN

It was moved by Dr. Huffman and seconded by Ms. Bonucci to approve the request to seek proposals for a strategic marketing plan. Mr. Mallery noted the College received a similar marketing report from Northern Illinois University and there was considerable discussion regarding the results. He asked how this proposal would differ or protect the College from those types of questions or results. Dr. Corcoran noted that NIU's report was a benefit to the Strategic Enrollment Committee now led by Mark Grzybowski. The Enrollment Task Force meets regularly every two weeks. The Committee has great representation from across the campus. It needs something like this as a result of discussions working closely with other community colleges, like Noel Levitz. Something unique to community colleges could help the administration get the word out on the great value of a community college and how it is important to have a long-term strategic plan. The President's goals were established with one being the importance of designing and implementing a plan to boost enrollments. Motion passed by voice vote.

REQUEST FOR PROPOSALS – CLASSROOM CONTROL AND MANAGEMENT SOFTWARE

It was moved by Mr. Solon and seconded by Dr. Huffman to authorize the College to seek RFPs for a software-based classroom control and management system at an estimated cost of \$35,000. This is the first phase of a two-phase project. Motion passed by voice vote.

AUTHORIZATION TO CONTINUE PAYMENT FOR STANDARD OPERATING EXPENDITURES

It was moved by Dr. Huffman and seconded by Ms. Goetz to continue the operation of the College by making those expenditures required for normal operations, including salaries, approved contracts, utilities, maintenance, supplies, and regular activities for the period July 1, 2015 through budget adoption. Motion passed by voice vote.

PREVAILING WAGE RESOLUTION

It was moved by Ms. Goetz and seconded by Ms. Bonucci to adopt the Prevailing Wage Resolution for Fiscal Year 2016. Motion passed by voice vote.

FOOD VENDING MACHINE SERVICES

It was moved by Ms. Bonucci and seconded by Mr. Burnette to extend the existing lease with Tri-City Vending & Foodservice for one (1) additional year to June 30, 2016. Motion passed by voice vote.

TRUSTEE COMMENT

Jane Goetz encouraged others to form a foursome for the IVCC Foundation Golf outing. Her team will challenge any other foursome.

Mr. Mallery wanted to express his thoughts of the differences in the insurance policies but was unable to do so before this time for fear of an unfair labor practice. He has reviewed the policies and it does look like the plan selected by the administration is a better plan for the majority of employees. He wanted to clarify a previous statement he had made.

Everett Solon was pleased with the increase in enrollment for the summer classes.

CLOSED SESSION

It was moved by Ms. Bonucci and seconded by Ms. Goetz to convene a closed session at 6:52 p.m. to discuss 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) collective negotiations; 3) litigation; and 4) closed session minutes. Motion passed by voice vote.

After a short break, the Board entered closed session at 6:58 p.m. On a motion by Dr. Huffman and seconded by Mr. Solon, the regular meeting resumed at 8:40 p.m. Motion passed by voice vote.

PRESIDENT'S CONTRACT

It was moved by Ms. Bonucci and seconded by Mr. Mallery to approve a three-year employment contract for Dr. Jerry Corcoran, President, with a 2.5 percent increase for FY2016 resulting in a salary of \$187,670 as well as benefits and other conditions presented in the contract. Motion passed by voice vote.

VICE PRESIDENTS' CONTRACTS

It was moved by Ms. Goetz and seconded by Dr. Huffman to approve the FY2016 employment contract for Cheryl E. Roelfsema, Vice President for Business Services and Finance, with a 2.5 percent increase for FY2016, resulting in a salary of \$125,382 and duties, benefits, and other conditions as outlined in her contract. Motion passed by voice vote.

It was moved by Mr. Solon and seconded by Ms. Goetz to approve the FY2016 employment contract for Dr. Deborah Anderson as Vice President for Academic Affairs, with a 2.5 percent increase for FY2016, resulting in a salary of \$112,750 and duties, benefits, and other conditions as outlined in her contract. Motion passed by voice vote.

COMPENSATION FOR FY2016 – EMPLOYEES NOT AFFECTED BY A NEGOTIATED LABOR AGREEMENT

It was moved by Ms. Bonucci and seconded by Dr. Huffman to approve a 2.5 percent general increase for all support staff and administrators not affected by a negotiated labor agreement, contingent upon acceptable performance evaluations and support from grants and outside contracts for the impacted positions in FY2016. Motion passed by voice vote.

It was moved by Ms. Goetz and seconded by Mr. Solon to approve a special salary adjustment for Colleague ID #147033 keeping with past practice for internal equity, reorganization of a department, or additional job responsibilities. Motion passed by voice vote.

PART-TIME FACULTY PAY SCALE

It was moved by Mr. Burnette and seconded by Dr. Huffman to approve an increase in the Part-time Faculty Pay Scale by 2.5 percent effective the fall semester of FY2016. Motion passed by voice vote.

COACHES SALARY SCHEDULE

It was moved by Mr. Solon and seconded by Ms. Bonucci to approve the 2015-2016 athletic salary schedule for initial placement of newly hired coaches and a 2.5 percent increase to the respective 2014-2015 salaries for head coaching positions and assistant coaching positions. Motion passed by voice vote with Mr. Mallery voting naye.

It was moved by Dr. Huffman and seconded by Ms. Goetz to approve 2015-2016 as an additional probationary year for the Men's and Women's Tennis program. Mr. Mallery appreciates the fundraising efforts by the tennis program and the decision to fund their own sport and their own learning and life experiences. He would encourage other athletic sports to do the same. Motion passed by voice vote.

EMPLOYEE TERMINATION

It was moved by Dr. Huffman and seconded by Ms. Goetz to approve the administration's recommendation that the employment of Colleague ID# 177164 be terminated, effective immediately. Motion passed by voice vote.

CLOSED SESSION MINUTES

It was moved by Mr. Burnette and seconded by Ms. Bonucci to approve and retain the closed session minutes of the May 14, 2015 board meeting. Motion passed by voice vote.

OTHER

Mr. Mallery asked that the May 14, 2015 board minutes reflect his attendance (telephonically) at the May 14, 2015 closed session.

ADJOURNMENT

Dr. Driscoll declared the meeting adjourned at 9:48 p.m.

Melissa M. Olivero, Board Chair

Larry D. Huffman, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Audit/Finance Committee Meeting
June 16, 2015

The Audit/Finance Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 5 p.m. on Tuesday, June 16, 2015 in the Board Room (C307) at Illinois Valley Community College.

Committee Members Larry D. Huffman, Chair

Physically Present: Jane E. Goetz
Everett J. Solon

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Deborah Anderson, Vice President for Academic Affairs
Sue Isermann, Associate Vice President for Academic Affairs
Mark Grzybowski, Associate Vice President for Student Services
Kathy Ross, Controller
Harold Barnes, Director of Information Technology
Emily Vescogni, Director of Learning Technologies

The meeting was called to order at 5 p.m. by Dr. Huffman.

FY2016-2018 STRATEGIC PLAN FOR INFORMATION TECHNOLOGY

The Committee was provided a memo from Harold Barnes and Emily Vescogni which included a brief explanation of each expenditure related to a strategic plan project or expenditures not related to the plan, but which the cost is expected to exceed \$10,000. Each entry indicated the source of funding. Also included was an executive summary of the FY2015 Progress Report and the Report highlighting projects and activities from the past year. The FY2016 Update to the Information Technology Strategic Plan provides the anticipated expenditures for achieving the stated goals and objectives. The PowerPoint focused on projects that have been completed and also those that are in the Plan for FY2016. Colleague migration was upgraded with different equipment and a new SQL server. Previously Colleague was run on IBM equipment and now it is less expensive to run. WiFi coverage has been expanded throughout the campus but will not be switched over for another couple of weeks due to a few finishing touches. An upgrade on the backbone fiber, core and edge switches has been completed increasing the College's bandwidth from 1Gb to 10Gb. Work has been completed on the campus-wide cellular service enhancement project. The College has received authorization to offer online-degree programs. Previously, the College offered online courses but not online-degree programs. Approximately 135 IVCC students, mostly adults, receive degrees completely online. The Ellucian Go Mobile App has been deployed which reconfigures documents to fit the size of your technology device. Projects for FY2016 include upgrading the Cisco phone system which currently runs on the College's network but will run from the College's cluster of servers. Users will be able to view or listen to emails and voice mails. Another project is linking Financial Aid to the Bookstore cash register which will eliminate lines

for vouchers, faster access to course materials, and reduced labor costs. When College web-time entry is installed, there will be no manual reentry of data into Colleague and there will be automated work flow for approvals which will save paper. The Ellucian Portal simplifies information exchange for students, faculty and staff by giving them a single, virtual doorway. This eliminates a different password for each device and also eliminates numerous cords for connecting devices. AV over IP (Audio Video over Internet Protocol) provides remote management which eliminates sending employees all over the campus to check out problems. It also provides usage reports on equipment which also eliminates employees checking each piece of equipment. Another project for FY2016 is to replace 14 small UPSs (Uninterruptible Power Supply) which will provide extended run time in case of a generator failure and it will be easier to maintain.

FY2016 BUDGET

Each committee member was presented with an excerpt from the FY2016 tentative budget. Cheryl Roelfsema noted the budget council is a fairly large group and represents every department of the campus. The budget is built on the following assumptions: Revenues will remain at FY2015 levels (no growth in the district's equalized assessed valuation, state funding, and enrollments). There is a seven percent increase in the tuition rate. Expenditures include average salary increases of 2.5 percent, employee benefit increases of 3.5 percent, a two percent inflation factor for other expenses, and a \$175,000 contingency in the operating funds. In FY2015 two full-time positions were not filled but the Dental Assistant full-time instructor position was added. For FY2016 five faculty positions are open due to a resignation, retirements, and a reduction in force. Two of the faculty positions, math instructor and World Languages instructor, will be filled. The Board commended Cheryl for managing the budget with revenues and enrollments decreasing while also managing a huge building project and attending numerous meetings in association with the project.

Dr. Corcoran noted the World Languages instructor position is being filled on the recommendation of Dr. Holloway, Dean of Humanities, Fine Arts, and Social Sciences. Dr. Corcoran views this position as an opportunity to build credit hours. Dr. Huffman noted that Dr. Holloway's justification of filling the position made sense. Hiring the right person is the key with the right educational background and ability to develop the program. Dr. Anderson noted that Dr. Holloway is being very creative on what this position can do. He is not hiring a person until it is the right person, even if it takes a year.

The administration has evaluated its personnel needs across the campus and determined a formal restructuring of some departments is necessary. This restructuring impacted five employees. Kim Herout is currently the full-time Workforce Development administrative assistant and will move to the full-time administrative assistant in Financial Aid. Lisa Witalka is currently the full-time administrative assistant in Counseling and will return to her former position in Career Services as the full-time administrative assistant. Becky Biers is currently the part-time administrative assistant in Financial Aid and will move to the part-time Admissions and Records enrollment services position. Crystal Credi is currently in a part-time enrollment services position and will move to the part-time administrative assistant position in Counseling. Janice Studer is currently the part-time administrative assistant in financial aid and this position will be eliminated. A new position for the part-time administrative assistant in Workforce Development will be advertised.

WORKERS' COMPENSATION INSURANCE EXPERIENCE RATING

It was reported that the Workers' Compensation Experience Rating for IVCC has declined in the last five years. Last year the rate was 1.38 and this year .94. Cheryl noted IVCC has a good carrier in helping the College to manage the claims. Human Resources should be commended for responding promptly in reporting incidents and staying in contact with the employees. Employees have become more cognizant of liability issues and reporting them in a timely manner.

OTHER

The College currently has a bond levy of \$5 million for its match in the construction of the Community Technology Center which is about to be retired. It would be in the College's best interest to consider replacing this bond levy with another which would position the College favorably for the future. The College has a partial-year levy left so if the Board decides to move forward with replacing the bond, a schedule would need to be worked out for the remainder of the calendar year. It was suggested to issue bonds for Information Technology improvements. The College could lease the computers and servers on a schedule of upgrading every three or four years. Since it is very difficult to stay on top of emerging technologies, the College would have the technology it needs and the students and faculty would have what they need, as well. Other suggestions for College needs included erosion control (the pond is gone and the dam washed out), additional facilities for new programs (a program that would have a payback, growth in credit hours, and serve the needs of the community – look into diesel mechanics or building the ag program), emergency sprinklers, and the Cultural Centre wish list. More discussions on a bond levy will take place with the Board.

The Illinois Valley Regional Dispatch Center Planning Board called Dr. Corcoran and discussed moving forward in securing an architect to design the Center. Discussions by the IVCC Board have not taken place as to leasing or donating the land. If the land is donated and not all the local district dispatch centers are included, it would be at the expense of the whole district. It was suggested that Dr. Corcoran discuss this with his colleagues to see what they have done in similar situations. The Board also suggested having the administration look into liability issues when a person is incarcerated at the Center. Utilities to the Center will be at the expense of the Planning Board. Tearing down the barn is another issue to be considered. The Board did support the request from the Illinois Valley Regional Dispatch Center Planning Board for discussion to continue on a plan that would involve the construction of a 5,000 square foot emergency dispatch center on IVCC's south campus at its March 12, 2015 board meeting. Dr. Corcoran will provide the Planning Board the name of IVCC's architect.

ADJOURNMENT

Dr. Huffman declared the meeting adjourned at 6:27 p.m.

Larry D. Huffman
Audit/Finance Committee Chair

Melissa M. Olivero, Board Chair

Larry D. Huffman, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

JUNE 2015

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – June 2015

Revenues

- As of June 25, the headcount for Summer Semester 2015 was 1,400, which is 4 students less than at the same point in time last year. However, credit hours for Summer 2015 increased by 331, or 5.44 percent, for a total of 6,420, from this point in time one year ago. This is the first increase in credit hours for summer semester since summer 2010. As of June 25, the headcount for fall semester is 2,276, which is 153 students less than at the same point in time last year. Credit hours for fall 2015 decreased by 2,142, or 8.27 percent, for a total of 23,749, from this point in time one year ago. Summer semester is the first semester of fiscal year 2016.
- The State of Illinois Base Operating Grant payment has been paid through April 2015 and we have received \$33,333, or 66 percent, of the Equalization Grant. On March 27, the governor approved a FY2015 budget reduction of 2.25 percent to the Base Operating Grant and Equalization Grant. This reduces the College's state funding by approximately \$50,000 for FY2015. The State of Illinois budget presented to the legislature provided for flat funding for FY16 for community colleges after the 2.25 percent reduction.
- The federal portions of Adult Education grants have been paid through June 2015 and the state portions through May 2015.

Expenditures

Some of the more significant variances in expenditures for the twelve months ending June 30, 2015 include the following:

- Employee Benefits – in January the employees' annual health savings account contributions were made. The total contribution for all employees was \$550,000. Of 169 eligible employees, 132 chose the high deductible health plan resulting in a savings of \$732,868 in health insurance premiums for calendar year 2015, a net of \$182,868 after the health savings account contributions.
- Fund 01 – Education Fund – Instruction – Contractual Services -- \$47,175 was paid to local high schools for providing instructors and classrooms for dual credit classes; \$24,200 for maintenance of the Truck Driver Training semis and trailers; \$12,475 for DOT physicals for Truck Driver Training students (a cost covered by their course fees); \$10,892 for Nursing student license exams and CPR cards (again, covered by their course fees).
- Fund 01 – Education Fund – Institutional Support – Contractual Services – includes \$227,750 to Ellucian for annual software support and \$10,000 to Ektron for maintenance services on audio/visual equipment; IT consultants for the software conversion to a Windows product at \$21,700; IT consulting services

from Burwood Group of \$58,275 for a network upgrade and \$25,750 for the distributed antenna system; and legal expenses of \$298,375.

- Fund 02 – Operations & Maintenance Fund – Contractual Services – includes \$56,675 to Daiken for annual chiller maintenance; \$39,200 to Thyssenkrupp for elevator maintenance; \$39,500 to Chamlin & Associates for the design and construction management of the parking lot project; \$26,800 for tree removal; and \$18,650 for sealing and stripping the roadways.
- Fund 06 – Restricted Purposes Fund – Instruction – Capital Outlay – includes \$184,050 for CTC equipment purchases with capital campaign funds; \$196,850 of equipment purchased with INAM grant funds; \$7,775 Program Improvement Grant purchase; \$5,426 National Science Foundation grant purchase; and \$29,000 of Nursing Department equipment purchased with donor funds.

Protection, Health & Safety Projects:

- Building A Air Handler/Chiller Replacement – a pre-construction meeting with Dodson Plumbing, Heating and Air Conditioning was held April 22. Contractor will mobilize the first half of December, though some cabling might be run over the summer months;
- Building E Elevator – in progress as part of the Phase 3 project;
- Asbestos Removal – asbestos abatement is complete;
- Building B Air Handler/Chiller Replacement – approved by ICCB with installation planned for winter 2016;
- Exterior Door Replacement – bid submitted by Vissering Construction was approved and work will commence in September 2015; and
- Cultural Centre Carpet Replacement – TSI began work on June 8 with completion scheduled for July 17.

Capital Renewal Project:

Building C Lobby Remodel – work will start mid-July as part of the Phase 3 project.

Other Projects:

Community Instructional Center Project –

- Phase 3 – Building D – ceiling grid is in, painting and floor coverings will follow along with casework; Building E – drywall has started; HVAC and electrical rough-in is complete; installation of glazing will start soon.

An intergovernmental agreement between the Capital Development Board (CDB) and IVCC will allow the state-funded projects to continue uninterrupted pending the State's FY2016 budget.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 June 30, 2015
 (Unaudited)

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ (465,625)	1,179,480	173,908	\$ 1,493,950	\$ 242,242			\$ 2,623,955
Investments	4,358,187	12,623,863	655,582	480,081	-			18,117,713
Receivables								
Property taxes	7,981,051	1,775,132	1,266,013	-	-			11,022,196
Governmental claims	3,461,769	29,083	-	-	9,266			3,500,118
Tuition and fees		476	-	36,969	85			37,530
Due from other funds	902,041	20,592	-	-	7,218			929,851
Due from student groups	274							274
Bookstore inventories	-	-	-	420,820	-			420,820
Other assets	47,470	-	-	3,167	-		1,437,982	1,488,619
Fixed assets - net where applicable	-	-	-	14,412	-	61,020,335	-	61,034,747
Other debits								
Amount available in Debt Service Fund	-		-		-			-
Amount to be provided to retire debt	-		-		-		72,018	72,018
Other Debits	<u>\$16,285,167</u>	<u>\$15,628,626</u>	<u>\$ 2,095,503</u>	<u>\$ 2,449,399</u>	<u>\$ 258,811</u>	<u>\$61,020,335</u>	<u>\$ 1,510,000</u>	<u>\$ 99,247,841</u>

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 June 30, 2015

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	\$ 259,990	\$ -	\$ 5,424	\$ 14,578	\$ 6,864			\$ 286,856
Accrued salaries & benefits	1,027,184	13,350	-	-	-			1,040,534
Post-retirement benefits & other	127,667	-	-	-	-			127,667
Unclaimed property	1,659	401	-	-	41			2,101
Due to other funds	86,625	629,262	18,875	96,405	98,684			929,851
Due to student groups/deposits		-	-	-	153,222			153,222
Deferred revenue								-
Property taxes	3,991,867	887,865	633,222	-	-			5,512,954
Tuition and fees	3,996,034	-	-	-	-			3,996,034
Grants	-	-	-	-	-			-
Bonds payable	-	-	-	-	-		1,510,000	1,510,000
Total liabilities	<u>9,491,026</u>	<u>1,530,878</u>	<u>657,521</u>	<u>110,983</u>	<u>258,811</u>	<u>-</u>	<u>1,510,000</u>	<u>13,559,219</u>
Equity and Other Credits								
Investment in general fixed assets						61,020,335		61,020,335
Contributed capital								-
Retained earnings								-
Fund balance								-
Reserved for restricted purposes		106,004						106,004
Reserved for building purposes		6,676,912						6,676,912
Reserved for debt service		4,725,709	1,437,982					6,163,691
Reserved for Liab., Prot., Sett.		2,589,123						2,589,123
Unreserved	6,794,141	-		2,338,416				9,132,557
Total equity and other credits	<u>6,794,141</u>	<u>14,097,748</u>	<u>1,437,982</u>	<u>2,338,416</u>	<u>-</u>	<u>61,020,335</u>	<u>-</u>	<u>85,688,622</u>
Total Liabilities, Equity and Other Credits	<u>\$16,285,167</u>	<u>\$15,628,626</u>	<u>\$ 2,095,503</u>	<u>\$ 2,449,399</u>	<u>\$ 258,811</u>	<u>\$61,020,335</u>	<u>\$ 1,510,000</u>	<u>\$ 99,247,841</u>

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2015 Revenues & Expenditures by Fund
 For the twelve months ended June 30, 2015
 (Unaudited)

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 18,199,793	\$ 2,466,030	\$ 1,619,686	\$ 1,265,981	\$ 13,672	\$ 2,228,751	\$ 9,163,000	\$ 248,629	\$ 36,210	\$ 35,241,752
Actual Expenditures	(18,831,223)	(2,491,079)	(587,963)	(1,266,919)	-	(2,633,688)	(9,351,109)	(991,251)	(31,225)	(36,184,457)
Other Financing Sources (Uses)	(20,598)	(270,000)	270,000			67,267	29,805	-	-	76,474
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	(652,028)	(295,049)	1,301,723	(938)	13,672	(337,670)	(158,304)	(742,622)	4,985	(866,231)
Fund balances July 1, 2014	4,602,374	3,118,043	5,375,189	1,438,917	4,712,037	2,680,741	268,337	3,331,746	23,966	25,551,350
Fund balances June 30, 2015	\$ 3,950,346	\$ 2,822,994	\$ 6,676,912	\$ 1,437,979	\$ 4,725,709	\$ 2,343,071	\$ 110,033	\$ 2,589,124	\$ 28,951	\$ 24,685,119

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Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the twelve months ended June 30, 2015

	Annual Budget FY2015	Projected 6/30/15	Act/Budget 100.0%	Actual 6/30/14	Act/Budget 100.0%	Annual Budget FY2014
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 6,762,916	\$ 6,765,211	100.0%	\$ 6,663,446	100.3%	\$ 6,646,368
Corporate Personal Property Replacement Tax	798,556	914,522	114.5%	1,017,358	127.4%	798,556
TIF Revenues	381,000	356,819	93.7%	361,456	94.9%	381,000
Total Local Government	<u>7,942,472</u>	<u>8,036,552</u>	101.2%	<u>8,042,260</u>	102.8%	<u>7,825,924</u>
State Government:						
ICCB Credit Hour Grant	1,923,233	1,582,468	82.3%	1,898,969	98.7%	1,923,233
Equalization	50,000	33,333	66.7%	50,000	100.0%	50,000
Career/Technical Education Formula Grant	165,000	206,271	125.0%	185,637	112.5%	165,000
Other	-	-	0.0%	-	0.0%	-
Total State Government	<u>2,138,233</u>	<u>1,822,072</u>	85.2%	<u>2,134,606</u>	99.8%	<u>2,138,233</u>
Federal Government						
PELL Administrative Fees	10,000	7,145	71.5%	7,815	78.2%	10,000
Total Federal Government	<u>10,000</u>	<u>7,145</u>	71.5%	<u>7,815</u>	78.2%	<u>10,000</u>
Student Tuition and Fees:						
Tuition	7,399,631	6,908,860	93.4%	6,710,141	99.2%	6,766,042
Fees	966,527	861,239	89.1%	912,364	93.9%	971,730
Total Tuition and Fees	<u>8,366,158</u>	<u>7,770,099</u>	92.9%	<u>7,622,505</u>	98.5%	<u>7,737,772</u>
Other Sources:						
Public Service Revenue	413,960	463,384	111.9%	406,796	96.4%	421,850
Nongovernmental Gifts	40,000	-	0.0%	770	0.1%	1,048,000
Other	88,472	100,541	113.6%	116,760	682.8%	17,100
Total Other Sources	<u>542,432</u>	<u>563,925</u>	104.0%	<u>524,326</u>	35.3%	<u>1,486,950</u>
TOTAL EDUCATION FUND REVENUE	<u>\$ 18,999,295</u>	<u>18,199,793</u>	95.8%	<u>18,331,512</u>	95.5%	<u>19,198,879</u>
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	\$ 8,893,252	8,758,188	98.5%	8,410,046	99.0%	8,492,966
Employee Benefits	1,567,960	1,716,619	109.5%	1,516,798	98.8%	1,535,040
Contractual Services	140,588	155,862	110.9%	148,618	117.7%	126,219
Materials & Supplies	441,166	314,420	71.3%	327,717	81.4%	402,788
Conference & Meeting Expenses	70,829	47,953	67.7%	43,062	80.5%	53,514
Fixed Charges	219,500	187,839	85.6%	207,817	94.6%	219,700
Utilities	600	-	0.0%	448	89.6%	500
Capital Outlay	3,245	-	0.0%	43,715	4.4%	1,000,000
Other	-	20	0.0%	-	0.0%	-
Total Instruction	<u>\$ 11,337,140</u>	<u>\$ 11,180,901</u>	98.6%	<u>\$ 10,698,221</u>	90.4%	<u>\$ 11,830,727</u>

Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the twelve months ended June 30, 2015

EDUCATION FUND EXPENDITURES (continued)	Annual Budget FY2015	Projected 6/30/15	Act/Budget 100.0%	Actual 6/30/14	Act/Budget 100.0%	Annual Budget FY2014
Academic Support:						
Salaries	\$ 672,958	\$ 606,990	90.2%	\$ 632,827	92.8%	\$ 681,604
Employee Benefits	134,630	150,448	111.7%	133,658	101.4%	131,760
Contractual Services	167,246	135,460	81.0%	143,803	87.1%	165,102
General Materials & Supplies	243,898	231,454	94.9%	224,938	73.9%	304,326
Conference & Meeting Expenses	11,885	5,829	49.0%	2,625	36.9%	7,115
Fixed Charges	-	300	0.0%	-	0.0%	-
Utilities	25,283	38,528	152.4%	30,977	61.1%	50,700
Capital Outlay	850	16,595	1952.4%	93,509	46.6%	200,763
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	<u>1,256,750</u>	<u>1,185,604</u>	94.3%	<u>1,262,337</u>	81.9%	<u>1,541,370</u>
Student Services:						
Salaries	1,194,194	1,063,307	89.0%	1,143,492	97.1%	1,177,829
Employee Benefits	296,852	305,684	103.0%	290,525	100.1%	290,105
Contractual Services	6,250	5,309	84.9%	3,998	78.4%	5,100
Materials & Supplies	53,560	48,353	90.3%	44,828	84.7%	52,895
Conference & Meeting Expenses	20,675	15,683	75.9%	11,814	78.1%	15,125
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Student Services	<u>1,571,531</u>	<u>1,438,336</u>	91.5%	<u>1,494,657</u>	97.0%	<u>1,541,054</u>
Public Services/Continuing Education:						
Salaries	445,953	439,193	98.5%	431,719	101.7%	424,443
Employee Benefits	51,932	67,876	130.7%	54,487	97.4%	55,924
Contractual Services	263,250	194,340	73.8%	187,883	67.9%	276,800
Materials & Supplies	85,025	66,169	77.8%	76,839	97.0%	79,175
Conference & Meeting Expenses	12,510	10,076	80.5%	14,828	148.7%	9,970
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	534	0.0%	498	0.0%	-
Total Public Services/Continuing Education	<u>858,670</u>	<u>778,188</u>	90.6%	<u>766,254</u>	90.5%	<u>846,312</u>
Institutional Support:						
Salaries	1,686,123	1,572,628	93.3%	1,710,797	102.3%	1,672,936
Employee Benefits	505,137	522,665	103.5%	504,046	107.0%	471,283
Contractual Services	535,329	713,082	133.2%	602,922	119.3%	505,516
Materials & Supplies	484,584	493,877	101.9%	650,639	116.5%	558,267
Conference & Meeting Expenses	66,900	30,022	44.9%	35,401	59.7%	59,305
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	11,228	14,621	130.2%	11,689	59.9%	19,500
Capital Outlay	751,280	546,273	72.7%	121,651	39.1%	310,829
Other	41,000	(40,938)	-99.8%	(37,434)	-98.5%	38,000
Provision for Contingency	77,203	-	0.0%	-	0.0%	-
Total Institutional Support	<u>4,158,784</u>	<u>3,852,230</u>	92.6%	<u>3,599,711</u>	99.0%	<u>3,635,636</u>
Scholarships, Grants and Waivers	588,700	395,964	67.3%	541,216	94.3%	574,200
TOTAL EDUCATION FUND EXPENDITURES	<u>\$ 19,771,575</u>	<u>\$ 18,831,223</u>	95.2%	<u>\$ 18,362,396</u>	92.0%	<u>\$ 19,969,299</u>
INTERFUND TRANSFERS - NET	<u>\$ 751,280</u>	<u>\$ (20,598)</u>	0.0%	<u>\$ 5,000</u>	0.0%	<u>\$ -</u>

Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the twelve months ended June 30, 2015

	Annual Budget FY2015	Projected 6/30/15	Act/Budget 100.0%	Actual 6/30/14	Act/Budget 100.0%	Annual Budget FY2014
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,206,048	\$ 1,206,524	100.0%	\$ 1,203,805	98.5%	\$ 1,221,821
Corporate Personal Property Replacement Tax	140,921	161,386	114.5%	179,534	127.4%	140,921
TIF	127,000	118,940	93.7%	120,485	94.9%	127,000
Total Local Government	<u>1,473,969</u>	<u>1,486,850</u>	100.9%	<u>1,503,824</u>	100.9%	<u>1,489,742</u>
State Government:						
ICCB Credit Hour Grant	339,394	279,259	82.3%	339,206	99.9%	339,394
Total State Government	<u>339,394</u>	<u>279,259</u>	82.3%	<u>339,206</u>	99.9%	<u>339,394</u>
Student Tuition and Fees:						
Tuition	589,134	569,132	96.6%	535,086	97.1%	551,081
Total Tuition and Fees	<u>589,134</u>	<u>569,132</u>	96.6%	<u>535,086</u>	97.1%	<u>551,081</u>
Other Sources:						
Facilities Revenue	115,000	120,000	104.3%	110,952	89.5%	124,000
Investment Revenue	2,000	1,300	65.0%	1,794	89.7%	2,000
Non-Governmental Gifts & Grants	-	-	0.0%	-	0.0%	-
Other	-	9,489	0.0%	4,753	-	-
Total Other Sources	<u>117,000</u>	<u>130,789</u>	111.8%	<u>117,499</u>	93.3%	<u>126,000</u>
TOTAL OPERATIONS & MAINTENANCE FUND REVENUES	\$ 2,519,497	\$ 2,466,030	97.9%	\$ 2,495,615	99.6%	\$ 2,506,217

	Annual Budget FY2015	Projected 06/30/15	Act/Budget 100.0%	Actual 06/30/14	Act/Budget 100.0%	Annual Budget FY2014
OPERATIONS & MAINTENANCE FUND						
Operations & Maintenance of Plant:						
Salaries	\$ 858,848	\$ 756,212	88.0%	\$ 852,437	101.5%	\$ 840,042
Employee Benefits	266,394	298,100	111.9%	231,150	104.1%	221,972
Contractual Services	178,550	234,650	131.4%	178,499	80.1%	222,820
General Materials & Supplies	218,470	157,778	72.2%	244,675	97.9%	250,000
Conference & Meeting Expenses	1,725	710	41.2%	1,246	31.2%	4,000
Fixed Charges	66,250	76,504	115.5%	70,245	133.8%	52,500
Utilities	726,900	599,397	82.5%	755,916	95.1%	794,980
Capital Outlay	626,038	371,015	59.3%	59,020	56.8%	104,000
Provision for Contingency	100,000	-	0.0%	-	0.0%	-
Other	(63,000)	(63,000)	0.0%	(63,000)	0.0%	(63,000)
Total Operations & Maintenance of Plant	<u>2,980,175</u>	<u>2,431,366</u>	81.6%	<u>2,330,188</u>	96.0%	<u>2,427,314</u>
Institutional Support:						
Salaries	49,556	38,783	78.3%	42,923	87.5%	49,065
Employee Benefits	9,665	11,111	115.0%	9,054	41.7%	21,738
Contractual Services	1,500	2,491	166.1%	-	0.0%	2,400
Materials & Supplies	3,601	3,118	86.6%	2,976	175.1%	1,700
Conference & Meeting Expenses	-	-	0.0%	-	0.0%	-
Fixed Charges	5,000	4,210	84.2%	4,851	121.3%	4,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>69,322</u>	<u>59,713</u>	86.1%	<u>59,804</u>	75.8%	<u>78,903</u>
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	\$ 3,049,497	\$ 2,491,079	81.7%	\$ 2,389,992	95.4%	\$ 2,506,217

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Illinois Valley Community College District No. 513
 Fiscal Year 2015 Budget to Actual Comparison
 For the twelve months ended June 30, 2015

	Annual Budget FY2015	Projected 6/30/15	Act/Budget 100.0%	Actual 6/30/14	Act/Budget 100.0%	Annual Budget FY2014
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources						
Current Taxes	\$ 1,498,515	\$ 1,487,751	99.3%	\$ 1,415,888	103.9%	\$ 1,362,330
State Government Sources	2,000,000	113,199	5.7%	-	0.0%	7,350,000
Investment Revenue	8,000	3,856	48.2%	8,012	53.4%	15,000
Other Revenue	-	14,880	0.0%	90,000	0.0%	-
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 3,506,515	1,619,686	46.2%	1,513,900	17.3%	8,727,330
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Operations & Maintenance						
Contractual Services	\$ -	(41,850)	0.0%	64,917	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	3,500,000	629,813	18.0%	4,047,803	46.4%	8,727,330
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 3,500,000	587,963	16.8%	4,112,720	47.1%	8,727,330
INTERFUND TRANSFERS - NET	\$ 270,000	\$ 270,000		\$ -		\$ -

	Annual Budget FY2015	Projected 6/30/15	Act/Budget 100.0%	Actual 6/30/14	Act/Budget 100.0%	Annual Budget FY2014
BOND & INTEREST FUND						
Local Government Sources						
Current Taxes	\$ 1,266,316	\$ 1,264,972	99.9%	\$ 1,254,800	99.7%	\$ 1,258,919
Investment Revenue	3,500	1,009	28.8%	2,839	56.8%	5,000
TOTAL BOND & INTEREST FUND REVENUES	1,269,816	1,265,981	99.7%	1,257,639	99.5%	1,263,919
BOND & INTEREST FUND						
Institutional Support:						
Debt Principal Retirement	\$ 1,215,000	1,215,000	100.0%	1,185,000	100.0%	1,185,000
Interest on Bonds	51,425	51,419	100.0%	76,198	0.0%	78,419
Fees	500	500	100.0%	500	100.0%	500
					0.0%	
TOTAL BOND & INTEREST EXPENDITURES	\$ 1,266,925	\$ 1,266,919	100.0%	\$ 1,261,698	99.8%	\$ 1,263,919

Fiscal Year 2015 Budget to Actual Comparison

	Annual Budget FY2015	Projected 6/30/15	Act/Budget 100.0%	Actual 6/30/14	Act/Budget 100.0%	Annual Budget FY2014
WORKING CASH FUND						
Investment Revenue	\$ 25,000	\$ 13,672	54.7%	\$ 20,634	59.0%	\$ 35,000
TOTAL WORKING CASH REVENUES	25,000	13,672	54.7%	20,634	59.0%	35,000
Transfers In (Out)	\$ -	\$ -	0.0%	\$ -	0.0%	\$ (120,000)

Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the twelve months ended June 30, 2015

	Annual Budget FY2015	Projected 6/30/15	Act/Budget 100.0%	Actual 6/30/14	Act/Budget 100.0%	Annual Budget FY2014
AUXILIARY ENTERPRISES FUND						
Service Fees	\$ 2,228,700	\$ 2,226,022	99.9%	\$ 2,380,716	96.3%	\$ 2,472,700
Other Revenue	-	50	0.0%	80	8.0%	1,000
Investment Revenue	4,500	2,679	59.5%	3,934	49.2%	8,000
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	2,233,200	2,228,751	99.8%	2,384,730	96.1%	2,481,700
AUXILIARY ENTERPRISES FUND						
Salaries	\$ 336,026	293,956	87.5%	325,549	96.0%	339,281
Employee Benefits	92,335	91,421	99.0%	89,798	94.9%	94,629
Contractual Services	45,050	38,134	84.6%	32,829	72.5%	45,300
Materials & Supplies	1,975,230	2,030,786	102.8%	2,185,758	109.4%	1,998,478
Conference & Meeting	26,456	23,464	88.7%	25,786	110.4%	23,363
Fixed Charges	45,150	51,389	113.8%	41,477	97.8%	42,400
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	3,838	-	0.0%	1,322	34.4%	3,840
Other	104,500	104,538	100.0%	113,873	102.1%	111,500
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	2,628,585	2,633,688	100.2%	2,816,392	105.9%	2,658,791
Transfer In (Out)	\$(338,586)	\$ 67,267	0.0%	\$ 61,414	0.0%	\$ -
RESTRICTED PURPOSES FUND						
Local Government Sources	\$ -	\$ 4,117	0.0%	\$ -	0.0%	\$ -
State Government Sources	390,814	1,430,602	366.1%	598,426	165.8%	360,972
Federal Government Sources	6,765,584	7,231,351	106.9%	5,847,279	86.7%	6,743,340
Service Fees	3,000	24,380	812.7%	2,265	75.5%	3,000
Nongovernmental gifts or grants	60,000	472,263	0.0%	900,411	0.0%	-
Other Revenue	-	287	0.0%	84	0.5%	15,700
TOTAL RESTRICTED PURPOSES FUND REVENUES	\$ 7,219,398	9,163,000	126.9%	7,348,465	103.2%	7,123,012
RESTRICTED PURPOSES FUND						
Instruction:						
Salaries	\$ 495,023	477,003	96.4%	458,661	94.4%	486,019
Employee Benefits	111,838	124,910	111.7%	106,592	92.2%	115,559
Contractual Services	75,830	70,742	93.3%	81,039	95.0%	85,284
Materials & Supplies	124,746	106,397	85.3%	325,891	226.2%	144,092
Conference & Meeting	63,266	33,617	53.1%	42,715	63.5%	67,273
Fixed Charges	-	-	0.0%	-	0.0%	500
Utilities	1,314	2,236	170.2%	2,371	67.7%	3,500
Capital Outlay	211,541	429,373	203.0%	575,966	270.8%	212,723
Other	-	300	0.0%	800	0.0%	-
Total Instruction	\$ 1,083,558	\$ 1,244,578	114.9%	\$ 1,594,035	143.0%	\$ 1,114,950

Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the twelve months ended June 30, 2015

RESTRICTED PURPOSES FUND	Annual Budget FY2015	Projected 6/30/15	Act/Budget 100.0%	Actual 6/30/14	Act/Budget 100.0%	Annual Budget FY2014
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
Employee Benefits	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	5,000	0.0%	2,150	0.0%	-
Conference & Meeting	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	57,666	0.0%	-
Total Academic Support	<u>-</u>	<u>5,000</u>	<u>0.0%</u>	<u>59,816</u>	<u>0.0%</u>	<u>-</u>
Student Services						
Salaries	187,602	183,564	97.8%	183,546	98.0%	187,260
Employee Benefits	68,484	75,106	109.7%	66,381	102.0%	65,102
Contractual Services	2,320	7,204	310.5%	2,441	73.5%	3,320
Materials & Supplies	5,400	3,203	59.3%	2,011	38.7%	5,200
Conference & Meeting	6,112	2,589	42.4%	1,703	37.8%	4,500
Fixed Charges	-	-	0.0%	121	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Tuition Waivers (TRiO Grant)	20,000	34,900	174.5%	19,299	79.8%	24,175
Total Student Services	<u>289,918</u>	<u>306,566</u>	<u>105.7%</u>	<u>275,502</u>	<u>95.1%</u>	<u>289,557</u>
Public Service						
Salaries	152,530	149,521	98.0%	145,897	96.6%	151,098
Employee Benefits	34,845	41,318	118.6%	38,777	130.6%	29,701
Contractual Services	600	3,370	561.7%	4,200	840.0%	500
Materials & Supplies	2,275	3,555	156.3%	10,308	162.8%	6,330
Conference & Meeting	4,750	12,204	256.9%	11,584	146.1%	7,931
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	297	0.0%	198	19.8%	1,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Public Service	<u>195,000</u>	<u>210,265</u>	<u>107.8%</u>	<u>210,964</u>	<u>107.3%</u>	<u>196,560</u>
Operations and Maintenance of Plant						
Contractual Services	-	-	0.0%	-	0.0%	-
Capital Outlay	73,600	73,600	0.0%	-	0.0%	-
Total Operations & Maintenance of Plant	<u>73,600</u>	<u>73,600</u>	<u>0.0%</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>
Institutional Support						
Salaries (Federal Work Study)	\$ 91,689	\$ 91,689	100.0%	\$ 86,254	94.5%	\$ 91,245
Total Institutional Support	<u>91,689</u>	<u>91,689</u>	<u>100.0%</u>	<u>86,254</u>	<u>94.5%</u>	<u>91,245</u>
Student grants and waivers (PELL & SEOG)	5,495,633	7,419,411	135.0%	5,006,411	91.3%	5,485,000
TOTAL RESTRICTED FUND EXPENDITURES	<u>7,155,798</u>	<u>\$ 9,351,109</u>	<u>130.7%</u>	<u>\$ 7,232,982</u>	<u>100.8%</u>	<u>\$ 7,177,312</u>
Transfer In (Out)	<u>\$ (15,000)</u>	<u>\$ 29,805</u>	<u>0.0%</u>	<u>\$ 10,000</u>	<u>0.0%</u>	<u>\$ -</u>

Illinois Valley Community College District No. 513
 Fiscal Year 2015 Budget to Actual Comparison
 For the twelve months ended June 30, 2015

	Annual Budget FY2015	Projected 6/30/15	Act/Budget 100.0%	Actual 6/30/14	Act/Budget 100.0%	Annual Budget FY2014
LIABILITY, PROTECTION, & SETTLEMENT FUND						
Local Government Sources	\$ 260,808	\$ 249,917	95.8%	\$ 248,110	99.1%	\$ 250,473
Investment Revenue	25,000	(1,288)	-5.2%	16,274	54.2%	30,000
Other	-	-	0.0%	-	0.0%	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	<u>285,808</u>	<u>248,629</u>	87.0%	<u>264,384</u>	94.3%	<u>280,473</u>

Fiscal Year 2015 Budget to Actual Comparison

	Annual Budget FY2015	Projected 6/30/15	Act/Budget 100.0%	Actual 6/30/14	Act/Budget 100.0%	Annual Budget FY2014
LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES						
Operations & Maintenance of Plant						
Contractual Services	\$ 351,500	\$ 372,882	106.1%	\$ 352,733	100.4%	\$ 351,500
Material & Supplies	250	472	188.8%	160	160.0%	100
Conference & Meeting	500	282	56.4%	490	98.0%	500
Utilities	500	499	0.0%	547	0.0%	-
Capital Outlay	-	227,536		-		-
Total for Operations & Maintenance of Plant	\$ 352,750	\$ 601,671	170.6%	\$ 353,930	100.5%	\$ 352,100
Institutional Support						
Salaries	\$ 73,689	\$ 71,337	96.8%	\$ 77,061	108.6%	\$ 70,929
Employee Benefits	217,616	8,864	12.0%	198,735	82.5%	240,849
Contractual Services	29,000	17,614	60.7%	12,739	87.9%	14,500
Materials & Supplies	1,000	1,089	108.9%	959	34.9%	2,750
Conference & Meeting	-	-	0.0%	-	0.0%	-
Fixed Charges	361,500	290,676	80.4%	343,458	92.0%	373,250
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>682,805</u>	<u>389,580</u>	57.1%	<u>632,952</u>	90.1%	<u>702,278</u>
TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	<u>\$ 1,035,555</u>	<u>\$ 991,251</u>	95.7%	<u>\$ 986,882</u>	93.6%	<u>\$ 1,054,378</u>

Fiscal Year 2015 Budget to Actual Comparison

	Annual Budget FY2015	Projected 6/30/15	Act/Budget 100.0%	Actual 6/30/14	Act/Budget 100.0%	Annual Budget FY2014
AUDIT FUND						
Local Government Sources	\$ 35,277	\$ 36,180	102.6%	\$ 35,286	101.1%	\$ 34,900
Investment Revenue	-	30	0.0%	10	0.0%	-
TOTAL AUDIT FUND REVENUES	<u>35,277</u>	<u>36,210</u>	102.6%	<u>35,296</u>	101.1%	<u>34,900</u>
AUDIT FUND						
Contractual Services	35,700	31,225	87.5%	39,900	114.3%	34,900
TOTAL AUDIT FUND EXPENDITURES	<u>\$ 35,700</u>	<u>\$ 31,225</u>	87.5%	<u>\$ 39,900</u>	114.3%	<u>\$ 34,900</u>

Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
All Funds
For the twelve months ended June 30, 2015

<u>Department</u>	<u>Annual Budget FY2015</u>	<u>Projected 6/30/2015</u>	<u>Act/Budget 100.0%</u>	<u>Explanation</u>
President	\$ 320,600	\$ 305,959	95.4%	
Board of Trustees	16,000	13,832	86.5%	
Community Relations	399,207	362,227	90.7%	
Continuing Education	1,001,064	1,032,020	103.1%	
Facilities	6,380,175	3,233,979	50.7%	
Information Technologies	2,484,810	2,270,140	91.4%	
Academic Affairs	327,945	238,819	72.8%	
Academic Affairs (AVPCE)	1,130,619	927,205	82.0%	
Adult Education	486,555	481,281	98.9%	
Learning Technologies	676,994	629,218	92.9%	
Career & Tech Education Division	1,807,419	1,602,732	88.7%	
Natural Science & Business Division	2,258,167	2,325,548	103.0%	
Humanities & Fine Arts/Social Science Division	2,184,124	2,285,308	104.6%	
Health Professions Division	2,156,899	2,177,695	101.0%	
English, Mathematics, Education Division	2,527,729	2,543,030	100.6%	
Admissions & Records	382,679	345,581	90.3%	
Counseling	627,789	627,498	100.0%	
Student Services	154,530	94,581	61.2%	
Financial Aid	5,944,270	7,833,185	131.8%	Includes MAP grants - accounting change
Athletics	240,349	239,742	99.7%	
TRiO (Student Success Grant)	289,918	306,065	105.6%	
Campus Security	350,650	600,599	171.3%	Includes \$227,535 for DAS - cell phone reception
Business Services/General Institution	2,283,856	2,289,424	100.2%	
Risk Management	684,905	390,653	57.0%	
Tuition Waivers	588,700	395,964	67.3%	
Purchasing	98,229	111,557	113.6%	Assistant charged 100%-budgeted 50% to IR
Human Resources	130,065	116,466	89.5%	
Bookstore	2,199,721	2,253,099	102.4%	
Shipping & Receiving	69,322	59,714	86.1%	
Copy Center	136,742	91,336	66.8%	
Total FY14 Expenditures	<u>\$ 38,340,032</u>	<u>\$ 36,184,457</u>	94.4%	

Illinois Valley Community College
Statement of Cash Flows
for the Month ended June 30, 2015

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	TOTAL
Balance on Hand	\$ (91,761.18)	\$ 300,635.97	\$ 368,934.46	\$ 155,033.05	\$ 1,406,611.65	\$ (133,121.26)	\$ 431,262.63	\$ 5,318.71	\$ (37,227.50)	\$ 2,405,686.53
Total Receipts	207,005.55	18,634.13	113,198.72	-	25,276.32	6,665.00	-	-	-	370,779.72
Total Cash	115,244.37	319,270.10	482,133.18	155,033.05	1,431,887.97	(126,456.26)	431,262.63	5,318.71	(37,227.50)	2,776,466.25
Due To/From Accts	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	1,500,000.00	150,000.00	-	-	-	150,000.00	-	-	200,000.00	2,000,000.00
Expenditures	(1,623,946.80)	(139,622.71)	(217.92)	-	(60,537.74)	(88,043.59)	-	-	(101,306.06)	(2,013,674.82)
ACCOUNT BALANCE	(8,702.43)	329,647.39	481,915.26	155,033.05	1,371,350.23	(64,499.85)	431,262.63	5,318.71	61,466.44	2,762,791.43
Deposits in Transit	41,921.89									41,921.89
Outstanding Checks	477,801.97									477,801.97
BANK BALANCE	511,021.43	329,647.39	481,915.26	155,033.05	1,371,350.23	(64,499.85)	431,262.63	5,318.71	61,466.44	3,282,515.29
Certificates of Deposit	-	-	-	-	248,000.00	-	3,394,048.28	-	2,100,000.00	5,742,048.28
Illinois Funds	1,658,404.73	1,949,781.94	2,748,308.18	655,581.96	232,081.23	32,728.87	900,398.07	8,209.39	487,812.22	8,673,306.59
CDB Trust Fund CTC			1,619,149.92							1,619,149.92
Bldg Reserve-ILLFund			1,083,208.33							1,083,208.33
Total Investment	\$ 1,658,404.73	\$ 1,949,781.94	\$ 5,450,666.43	\$ 655,581.96	\$ 232,081.23	\$ 32,728.87	\$ 4,294,446.35	\$ 8,209.39	\$ 2,587,812.22	\$ 16,869,713.12

LaSalle State Bank \$ 91,495.00
Centrue Bank 3,191,020.29
\$ 3,282,515.29

Respectfully submitted,



Cheryl Roelfsema
Vice President for Business Services & Finance/Treasurer

ILLINOIS VALLEY COMMUNITY COLLEGE
 INVESTMENT STATUS REPORT
 June 30, 2015

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
10/24/2015							1,000,000	1,000,000	MB	0.60%	0.60%	916139
10/29/2015						1,000,000		1,000,000	FSB	0.76%	0.76%	
11/7/2015						150,000		150,000	MB	0.65%	0.65%	915192
3/26/2016							1,000,000	1,000,000	NCB	0.35%	0.35%	40419
3/31/2016						1,000,000		1,000,000	LSB	0.39%	0.39%	
4/22/2016							100,000	100,000	MB	0.45%	0.45%	914161
4/10/2017						248,000		248,000	MBS	0.85%	0.85%	
7/18/2017						996,048		996,048	MBS	1.24%	1.24%	RMB-02732'
5/20/2020						248,000		248,000	MBS	2.05%	2.05%	
Total CD	-	-	-	-	-	3,642,048	2,100,000	5,742,048				

CB	Centrue Bank	MB	Marseilles Bank
HBT	Heartland Bank and Trust	MBS	Multi-Bank Securities, Inc.
FSB	First State Bank of Mendota	MSB	Midland State Bank
HNB	Hometown National Bank	NCB	North Central Bank - Ladd
LSB	LaSalle State Bank	PFS	Peru Federal Savings

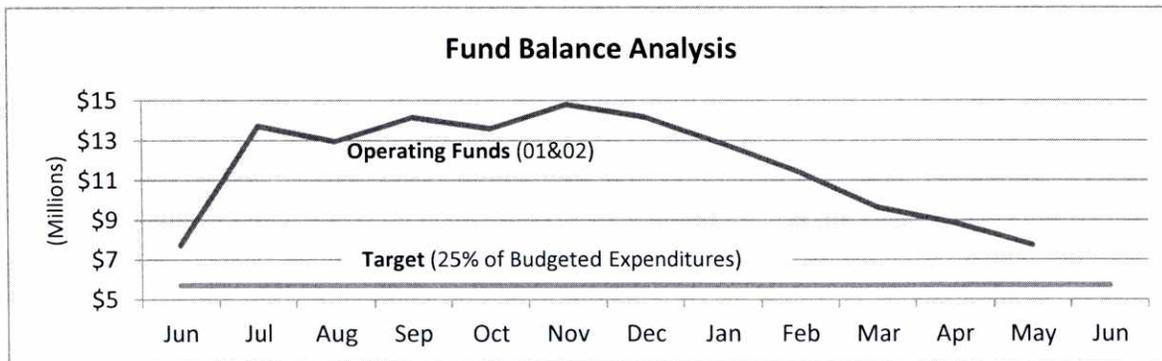
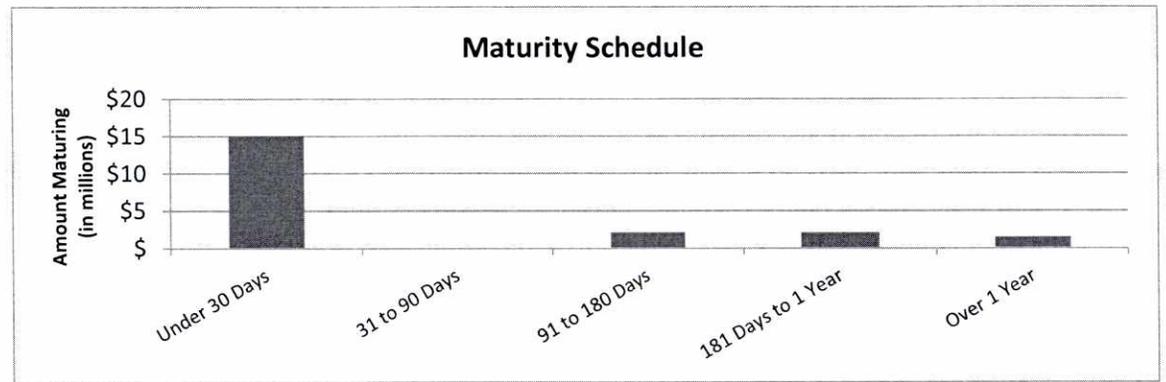
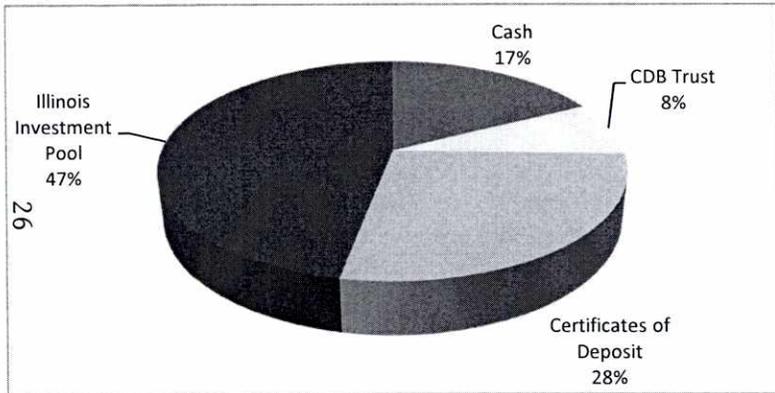
** Current IL Funds interest rate: 0.010%

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Illinois Valley Community College District No. 513
Investment Status Report
All Funds
June 30, 2015

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	17.6%	\$ 3,663,234	0.34%
CDB Trust	7.8%	1,619,150	0.10%
Certificates of Deposit	27.6%	5,742,048	0.73%
Illinois Investment Pool	46.9%	9,756,515	0.01%
Total		\$ 20,780,947	0.29%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds (US Bank)	\$ 9,756,515			\$ 9,756,515	47%
Centrue Bank			3,326,048	3,326,048	16%
North Central Bank		1,000,000		1,000,000	5%
Heartland Trust Acct			1,619,150	1,619,150	8%
LaSalle State Bank		1,000,000	91,495	1,091,495	5%
First State Bank		1,000,000		1,000,000	5%
Multi Bank Securities		1,492,048		1,492,048	7%
Heartland Bank			245,691	245,691	1%
Marseilles Bank		1,250,000		1,250,000	6%
	\$ 9,756,515	\$ 5,742,048	\$ 5,282,384	\$ 20,780,947	100%



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\$5,000 and Over Disbursements

06/01/15 - 06/30/15

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
720018	06/04/15	0108916	CCIC	\$ 231,762.27	Health Insurance (June)
720054	06/04/15	0201522	Seamless Cellular, LLC	109,973.00	DAS and Wireless Access Expansion
720070	06/04/15	0001927	Walter J Zukowski & Associates	37,097.74	Legal Services
ACH	06/04/15		Internal Revenue Service	70,555.56	Federal Payroll Taxes (06/04/15)
ACH	06/04/15		Illinois Department of Revenue	15,985.57	State Payroll Taxes (06/04/15)
ACH	06/04/15		VALIC Retirement Services	12,851.17	403(b) & 457(b)Payroll (06/04/15)
720101	06/09/15	0082897	SURS	46,849.61	Payroll (06/04/15)
720105	06/09/15	0001369	Ameren Illinois	38,720.64	Electricity (04/13/15-05/12/15)
720106	06/09/15	0081443	American Express	20,066.42	American Society for Engineering, CDW Government, Inc., Cengage Learning, Inc., Elsevier Science, McGraw Hill Publishing, Pearson Education
720109	06/09/15	0002577	AT&T	16,744.36	Telephone
720119	06/09/15	0001111	Dell Computers	73,336.14	Desktop and Laptop Computers
720140	06/09/15	0030668	LP Area Career Center	12,190.03	Early Entry Classes
720149	06/09/15	0001018	Ottawa Township High School	14,195.80	Early Entry Classes
720158	06/09/15	0034253	Streator Township High School	16,222.44	Early Entry Classes
720166	06/09/15	0001927	Walter J Zukowski & Associates	12,640.35	Legal Services
720187	06/18/15	0145770	All Risk Training and Safety	5,460.00	Business Seminars
720222	06/18/15	0202806	Pepboys Manny, Moe and Jack	6,276.98	Rotary Clearfloor Lift and Installation (Carl Perkins Grant)
ACH	06/18/15		Internal Revenue Service	77,304.62	Federal Payroll Taxes (06/18/15)
ACH	06/18/15		Illinois Department of Revenue	17,322.41	State Payroll Taxes (06/18/15)
ACH	06/18/15		VALIC Retirement Services	12,961.67	403(b) & 457(b)Payroll (06/18/15)
720280	06/18/15	0082897	SURS	58,773.92	Payroll (06/18/15)
720302	06/24/15	0108962	Carquest	8,282.76	Supplies-Auto Shop
720316	06/24/15	0181795	G4S Secure Solutions (USA) Inc.	32,869.86	Security Services (May)

\$ 948,443.32

Stipends For Pay Period 05/30/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Baker, Kathryn J.	Beginning Excel 2013 Microsoft Office Pro	04/23/15	05/14/15	05/30/15	ST	\$770.00	014110394151320	CEU-4118-304	Beginning Excel 2013 Microsoft Office Pro	
Baker, Kathryn J.	Faculty Summer Institute	05/30/15	05/30/15	05/30/15	ST	\$150.00	011120080151900			
Bandstra, Arnold B.	Coopering HLR 2306 404	04/23/15	05/02/15	05/30/15	ST	\$400.00	014110394151320	HLR-2306-404	Coopering	
Bias, Timothy J.	MET 2206 01 Program Coordinator	05/18/15	08/08/15	08/08/15	ST	\$811.20	011320410051340	MET-2206-01	Manufacturing Tech Internship	
Brolley, Vincent D.	PSY 1000 01	05/18/15	06/09/15	06/09/15	ST	\$1,920.00	011120650051340	PSY-1000-01	General Psychology	
Bubb, Jennifer L.	AFA Presenter	02/28/15	02/28/15	05/30/15	ST	\$75.00	011120080151900			
Cinotte, Lori M.	Faculty Summer Institute	05/30/15	05/30/15	05/30/15	ST	\$150.00	011120080151900			
Eccles, Kimberly A.	CSS 2200 80	05/18/15	08/04/15	08/08/15	ST	\$1,087.50	011320410051320	CSS-2200-80	Advanced Excel	
Elias, Gina R.	Program Coordinator	05/30/15	05/30/15	05/30/15	ST	\$640.00	011320410051340			
Engstrom, Norman B.	MUS 1000 01	05/18/15	06/09/15	06/13/15	ST	\$1,920.00	011120650051340	MUS-1000-01	Music Appreciation	
Forkner, Zachariah L.	Faculty Summer Institute	05/30/15	05/30/15	05/30/15	ST	\$150.00	011120080151900			
Gibson, James A.	WND 2222 01 ELT 2209 01 GNT 1240 300 1220 01 Program Coordinator	05/26/15	06/16/15	06/27/15	ST	\$3,840.00	011320410051340	GNT-1240-300	OSHA 30 Hour General Industry	
Gibson, James A.	MIMIC Duties	05/30/15	05/30/15	05/30/15	ST	\$500.00	061320152751900			
Hodgson, Laura A.	Class room set up	05/17/15	05/30/15	05/30/15	ST	\$1,295.66	011420730051340			
Jauch, Christian M.	CSP 2222 01 Program Coordinator	05/18/15	08/04/15	08/08/15	ST	\$1,317.33	011320410051320	CSP-2222-01	Business Technology Internship	
Jenrich, Chuck	CEU 6245 05 15 8259 05 15	05/12/15	05/14/15	05/30/15	ST	\$2,000.00	014210331051320	CEU-6245-05	Understand & Analyzing Work	
Kalis, Linda S.	Math Learning Center Ottawa	01/12/15	05/01/15	05/30/15	ST	\$2,604.08	011520910051320			
Killian, Melissa J.	49 Sessions	05/18/15	05/30/15	05/30/15	ST	\$1,568.00	013230030851540			
Klieber, Tracie M.	Yoga Unique to You	04/07/15	05/14/15	05/30/15	ST	\$450.00	014110394151320			
Klopocic, Elizabeth A.	Faculty Summer Institute	05/30/15	05/30/15	05/30/15	ST	\$150.00	011120080151900			
Koudelka, Arthur E.	ATO 2250 01	05/18/15	06/09/15	06/13/15	ST	\$2,304.00	011320410051340	ATO-2250-01	Heating and Air Conditioning	
Koudelka, Arthur E.	Program Coordinator	05/30/15	05/30/15	05/30/15	ST	\$640.00	011320410051340			
Kozell, Denise C.	Advanced Dog Grooming	05/23/15	05/23/15	05/30/15	ST	\$250.00	014110394151320	HLR-5613-305	Advanced Dog Grooming	
Krisch, Sarah L.	SDT 1203 300	05/18/15	06/09/15	06/13/15	ST	\$646.00	011320410051320	SDT-1203-300	Job Seeking Skills	
Kuester, David A.	SPH 1001 01 THE 2002 01	05/18/15	06/09/15	06/13/15	ST	\$3,840.00	011120650051340	THE-2002-01	Introduction To Theatre	

Stipends For Pay Period 05/30/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Leadingham, Paul	WLT 1202 2200 22 2223 34 01 02	05/01/15	05/30/15	05/30/15	ST	\$6,428.00	011320410051340			
Lee, Matthew J.	Advisory Committee Meeting	05/30/15	05/30/15	05/30/15	ST	\$25.00	061320152751900			
Mangold, Richard F.	SOC 1000 01	05/18/15	06/09/15	06/13/15	ST	\$1,920.00	011120650051340	SOC-1000-01	Introduction To Sociology	
Moskalewicz, James P.	35 Sessions	05/18/15	05/30/15	05/30/15	ST	\$2,072.25	013230030851540			
Oldaker, Adam G.	Meal Reimbursement	04/27/15	04/27/15	05/30/15	MI	\$6.44	011120910055211			
Olivero, Luke C.	AFA Presenter	02/28/15	02/28/15	05/30/15	ST	\$75.00	011120080151900			
Panizzi, Gerald W.	LC Driver Improvement #976	05/16/15	05/16/15	05/30/15	ST	\$187.50	014110394251320	CDV-6000-03	LaSalle Co Driver Improvement	
Patterson, Jill M.	Level 9 Duties	05/04/15	05/30/15	05/30/15	ST	\$250.00	056240262051900			
Petersen, Bonnie S.	Mileage Reimbursement	05/11/15	05/30/15	05/30/15	ML	\$20.70	011120570055212			
Prine, Renee M.	28 Sessions	05/18/15	05/30/15	05/30/15	ST	\$896.00	013230030851540			
Radek, Kimberly M.	Subbed for ENG 1003 01	05/30/15	05/30/15	05/30/15	ST	\$1,160.00	011120910051340			Subbed for Tracy Lee
Reardon, Emily E.	Faculty Summer Institute	05/30/15	05/30/15	05/30/15	ST	\$150.00	011120080151900			
Reif, Cynthia L.	Faculty Summer Institute	05/30/15	05/30/15	05/30/15	ST	\$150.00	011120080151900			
Retoff, Dan J.	T'ai Chi Session/ Intermediate	03/27/15	05/01/15	05/30/15	ST	\$437.50	014110394151320		Intermediate Yoga	
Rutkowski, Barbara A.	Advisory Committee Mtg	05/30/15	05/30/15	05/30/15	ST	\$25.00	061320152751900			
Sarver, Gregory S.	LC LaSalle County #977	05/20/15	05/20/15	05/30/15	ST	\$150.00	014110394251320	CDV-6000-03	LaSalle Co Driver Improvement	
Serafini, Richard J.	MIMIC Duties	05/30/15	05/30/15	05/30/15	ST	\$500.00	061320152751900			
Stacy, Stephanie	Thriller, Filler, Spiller	05/10/15	05/10/15	05/30/15	ST	\$50.00	014110394151320	HLR-5225-415	Thriller Filler Spiller	
Stone, Donna P.	Faculty Summer Institute	05/30/15	05/30/15	05/30/15	ST	\$150.00	011120080151900			
Story, Michelle M.	CSP 1231 80 Program Coordinator Proficiency Exams	05/18/15	08/04/15	08/08/15	ST	\$860.00	011320410051340	CSP-1231-80	Advanced Keyboarding Document Formatting	
Story, Michelle M.	Faculty Summer Institute	05/30/15	05/30/15	05/30/15	ST	\$150.00	011120080151900			
Tomasson, Cory J.	SPH 1001 02 1001 03	05/18/15	06/09/15	06/13/15	ST	\$3,840.00	011120650051340		Fundamentals of Speech	
Turchi, Mary L.	Meeting Attendance	05/30/15	05/30/15	05/30/15	ST	\$200.00	061320153451900			
Verucchi, Dorene M.	Program Coordinator	05/30/15	05/30/15	05/30/15	ST	\$640.00	011320410051340			
Vescogni, Emily B.	Assessment Fair	03/06/15	03/06/15	05/30/15	MI	\$100.00	012220322255211			Registration

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Stipends For Pay Period 05/30/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Villarreal, Joseph	Advisory Committee Meeting	05/30/15	05/30/15	05/30/15	ST	\$25.00	061320152751900			
Villarreal, Nora L.	ADJ Presenter	02/28/15	02/28/15	05/30/15	ST	\$75.00	011120080151900			
Villarreal, Nora L.	Subbed for ENG 1001 590	05/30/15	05/30/15	05/30/15	ST	\$1,093.20	011120910051340			Subbed for Tracy Lee
Zeilman, Karen E.	ART 1000 01	05/18/15	06/09/15	06/13/15	ST	\$1,920.00	011120650051340	ART-1000-01	Art Survey	
TOTAL						53,035.36				

Cheryl Roelfsema

Cheryl Roelfsema
Vice President of Business Services and Finance

Jerry Corcoran 6/29/15

Dr. Jerry Corcoran
President

*Earntypes

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 06/06/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Barr, Annette D.	GDT 1207 650	06/05/15	06/06/15	06/06/15	SS	\$1,938.00	011120650051320	GDT-1207-650	Digital Photography	
Blaydes, Christine A.	ALH 1214 01 02 03 301	06/05/15	06/06/15	06/06/15	SS	\$6,841.60	011420730051320	ALH-1214-301		
Borkowski, Andrew J.	EMS Program Coordinator	06/05/15	06/06/15	06/06/15	SS	\$2,016.00	011420730051320		EMS Program Coordinator	
Bray, Kristal A.	ALH 1214 03 lab/clinic	06/05/15	06/06/15	06/06/15	SS	\$3,487.68	011420730051320			
Brolley, Vincent D.	PSY 2005 600	06/05/15	06/06/15	06/06/15	SS	\$1,920.00	011120650051340	PSY-2005-600	Human Sexuality	
Brown, Paula A.	NUR 1221 02 Clinic	06/05/15	06/06/15	06/06/15	SS	\$2,745.50	011420730051320	NUR-1221-02	Holistic Medical Surgery Nursing	
Curtin, Walter M.	EMS 2217 300 2218 300	06/05/15	06/06/15	06/06/15	SS	\$3,979.36	011420730051320	EMS-2217-300	Paramedic VIII EMS	
Deffenbaugh, Gloria R.	ALH 1214 02	06/05/15	06/06/15	06/09/15	SS	\$3,352.74	011420730051320	ALH-1214-02	Certified Nursing Assistant	
Donna, Rebecca S.	CRJ 2280 01 2290 01 FRS 2280 0	06/05/15	06/06/15	06/06/15	SS	\$6,348.80	011220570051340	CRJ-2280-01		
Dzurisin, Juliana M.	ALH 1214 300 301	06/05/15	06/06/15	06/06/15	SS	\$7,183.68	011420730051320	ALH-1214-301		
Foemmel, Mary B.	ALH 1214 01	06/05/15	06/06/15	06/06/15	SS	\$3,627.81	011420730051320	ALH-1214-01	Certified Nursing Assistant	
Francisco, Marjorie L.	Program Coordinator	06/05/15	06/06/15	06/06/15	SS	\$1,920.00	011420730051320			
Hodgson, Laura A.	Program Coordinator	06/05/15	06/06/15	06/06/15	SS	\$1,920.00	011420730051320			
Knowlton, Amber S.	NUR 1221 01 02 03	06/05/15	06/06/15	06/06/15	SS	\$4,373.42	011420730051320	NUR-1221-03	Holistic Medical Surgery Nursing	
Kowalski, Andrea B.	SPH 1001 601	06/05/15	06/06/15	06/06/15	SS	\$2,097.00	011120650051320	SPH-1001-601	Fundamentals of Speech	
Kowalski, Dena L.	ALH 1251 301 303	06/05/15	06/06/15	06/06/15	SS	\$1,938.00	011420730051320	ALH-1251-301	Phlebotomy Practicum	
Mangold, Richard F.	ALH 1002 80	06/05/15	06/06/15	06/06/15	SS	\$75.00	011420730051320	ALH-1002-80	Human Growth & Development	
McCarthy, Melissa R.	PSY 1000 630	06/05/15	06/06/15	06/06/15	SS	\$2,016.00	011120650051320	PSY-1000-630	General Psychology	
Mills, Jennifer P.	Wind Ensemble Commencement 2015	06/05/15	06/06/15	06/06/15	SS	\$25.00	013830030054900			
Mills, Jennifer P.	MUS 1000 630	06/05/15	06/06/15	06/06/15	SS	\$1,938.00	011120650051320	MUS-1000-630	Music Appreciation	
Monterastelli, Cherie A.	THM 1214 01 1218 01 Program Coordinator	06/05/15	06/06/15	06/06/15	SS	\$9,344.00	011420730051320	THM-1214-01	Therapeutic Massage	
Moshage, Lynda M.	THM 1212 01	06/05/15	06/06/15	06/06/15	SS	\$1,938.00	011420730051320	THM-1212-01	Pathology for Massage Therapy	
O'Brien, Tina M.	MLC OTTC	06/05/15	06/06/15	06/06/15	SS	\$2,796.00	011520910051320			
O'Flanagan, Jamie L.	ALH 1214 600	06/05/15	06/06/15	06/06/15	SS	\$3,352.74	011420730051320	ALH-1214-600	Certified Nursing Assistant	
Petersen, Bonnie S.	HPE 1004 01	06/05/15	06/06/15	06/06/15	SS	\$1,398.00	011120570051320	HPE-1004-01	First Aid	
Reese, Robert C.	BUS 2210 02 Program Coordinator	06/05/15	06/06/15	06/06/15	SS	\$1,068.80	011220570051340	BUS-2210-02	Business Internship	

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Stipends For Pay Period 06/06/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Retoff, Dan J.	BIO 1200 600	06/05/15	06/06/15	06/06/15	SS	\$2,097.00	011120570051320	BIO-1200-600	Human Body Structure & Function	
Robinson, Delores R.	ENG 1002 630	06/05/15	06/06/15	06/06/15	SS	\$1,920.00	011120910051340	ENG-1002-630	English Composition II	
Schroeder, Eric S.	BIO 1000 01	06/05/15	06/06/15	06/06/15	SS	\$1,920.00	011120570051340	BIO-1000-01	The Global Environment	
Schultz, Kim A.	ALH 1214 600 601	06/05/15	06/06/15	06/06/15	SS	\$6,905.74	011420730051320	ALH-1214-601	Certified Nursing Assistant	
Skoflanc, Francie A.	GDT 1205 650	06/05/15	06/06/15	06/06/15	SS	\$640.00	011120650051340	GDT-1205-650	Introduction Social Media Marketing	
Tieman, Ryan M.	EMS Clinical Coordinator	06/05/15	06/06/15	06/06/15	SS	\$1,938.00	011420730051320			
Wasmer, Susan M.	ALH 1250 300 Program Coordinator	06/05/15	06/06/15	06/06/15	SS	\$4,032.00	011420730051320	ALH-1250-300	Principle Practice Phlebotomy	
Whiteaker, Samantha D.	NUR 1221 01 02 03	06/05/15	06/06/15	06/06/15	SS	\$1,126.40	011420730051320	NUR-1221-02	Holistic Medicine Surgery Nursing	
Yong, Promise K.	CHM 1000 01	06/05/15	06/06/15	06/06/15	SS	\$1,920.00	011120570051340	CHM-1000-01	Introduction To Chemistry	
TOTAL						102,140.27				

Cheryl Roelfsema

Cheryl Roelfsema
Vice President of Business Services and Finance

Jerry Corcoran 6/29/15

Dr. Jerry Corcoran
President

***Earntypes**

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 06/13/15

Name	Description	Start Date	End Date	Last Pay Date	Emp Type*	Amount	GL No.	Section Name	Section Title	Comments
Ault, Richard L.	CHM 1007 300	06/10/15	08/04/15	08/08/15	SS	4,352.00	011120570051340	CHM-1007-300	General Chemistry II	
Baker, Kathryn J.	CSP 1210 300	06/10/15	08/04/15	08/08/15	SS	937.50	011320410051320	CSP-1210-300	Basic Computer Skills Workplace	
Bates, Michael J.	GEL 1007 01	06/10/15	08/04/15	08/08/15	SS	2,907.00	011120570051320	GEL-1007-01	Environmental Geology	
Beyer, Jason A.	PHL 1013 01	06/10/15	08/04/15	08/08/15	SS	1,920.00	011120650051340	PHL-1013-01	Comparative Religions	
Bhattacharya, Abhijeet	ECN 1202 100	06/10/15	08/04/15	08/08/15	SS	1,920.00	011220570051340	ECN-1202-100	Fundamentals of Economics	
Bhattacharya, Abhijeet	BUS 2000 100 ECN 2003 100	06/10/15	08/04/15	08/08/15	SS	3,840.00	011120570051340	BUS-2000-100		
Black, Mary A.	IVCC MLC	06/10/15	08/04/15	08/08/15	SS	2,880.00	011520910051340			
Black, Wesley T.	MTH 1007 01 2002 01	06/10/15	08/04/15	08/08/15	SS	5,120.00	011120910051340	MTH-1007-01	Calculus for Business Social Science	
Blood, Trisha M.	MTH 1003 70 1005 01	06/10/15	08/04/15	08/08/15	SS	6,048.00	011120910051320	MTH-1003-70	College Algebra	
Boyle- Bruch, Ida L.	Food Service Sanitation	06/01/15	06/02/15	06/13/15	SS	500.00	014110394151320	CEU-1503-06	Food Service Sanitation-8 Hour	
Brolley, Vincent D.	Leadership and Core Values	05/30/15	05/30/15	06/13/15	SS	75.00	018440184051900			
Bruch, Anna M.	NUR 1221 03 01/Program Coordinator	05/26/15	07/20/15	07/25/15	SS	5,920.00	011420730051320	NUR-1220-01		
Bruessard, Tiffany M.	SPH 1001 402 412	06/10/15	07/02/15	07/11/15	SS	3,876.00	011120650051320	SPH-1001-402	Fundamentals of Speech	
Caley Opsal, Susan M.	ALH 1000 150	06/10/15	08/04/15	08/08/15	SS	1,920.00	011420730051320	ALH-1000-150	Introduction To Nutrition	
Castaneda, Craig A.	BIO 1200 300 BIOD 1007 01	06/10/15	08/04/15	08/08/15	SS	3,528.00	011120570051320	BIO-1200-300		
Christianson, Diane C.	ECE 2005 100	06/10/15	08/04/15	08/08/15	SS	1,920.00	011220910051340	ECE-2005-100	The Exceptional Learner	
Cook Fesperman, Amanda P.	Presenter for WHM	03/19/15	04/21/15	06/13/15	ST	150.00	018440184051900			
Cook Fesperman, Amanda P.	PSI 1000 100	06/10/15	07/07/15	07/11/15	SS	1,920.00	011120650051340	PSI-1000-100	American National Government	
Cooper, Debra S.	MTH 0907 02	06/10/15	08/04/15	08/08/15	SS	3,136.50	011520910051320	MTH-0907-02	Intermediate Algebra	
Donna, Rebecca S.	SOC 1000 100 101	06/10/15	08/04/15	08/08/15	SS	3,840.00	011120650051340	SOC-1000-100	Introduction To Sociology	
Dove, Christine E.	ANT 1002 100	06/10/15	08/04/15	08/08/15	SS	1,938.00	011120650051320	ANT-1002-100	Cultural Anthropology	
Dzwonnik, Marian C.	ENG 1001 300	06/10/15	08/04/15	08/08/15	SS	1,938.00	011120910051320	ENG-1001-300	English Composition I	
Ewers, Kathryn C.	BIO 1001 01 BIOD 1001 01	06/10/15	08/05/15	08/08/15	SS	2,907.00	011120570051320	BIOD-1001-01	General Biology I Day Lab	
Ewers, Kathryn C.	BIO 1001 01 BIOD 1001 01	06/10/15	08/05/15	08/08/15	SS	2,907.00	011120570051320	BIO-1001-01	General Biology I	
Fanning, Brett M.	Summer Camp	06/01/15	06/13/15	06/13/15	SS	200.00	056920597351900			
Fesperman, Jeffrey N.	GEG 1001 100 1003 100	06/10/15	08/04/15	08/08/15	SS	4,800.00	011120570051340	GEG-1001-100		
Forkner, Zachariah L.	ENG 1002 07	04/07/15	05/12/15	06/13/15	ST	900.00	011120910051320			Subbed for Tracy Lee
Forst, Jean	Fast Track English Meeting	05/21/15	05/21/15	06/13/15	ST	200.00	061120990051900			

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Stipends For Pay Period 06/13/15

Name	Description	Start Date	End Date	Last Pay Date	Exam Type*	Amount	GL No.	Section Name	Section Title	Comments
Forst, Jean	ENG 1002 01 300	06/10/15	08/04/15	08/08/15	SS	4,032.00	011120910051320	ENG-1002-01		
Fox, Amber R.	ACT 1010 300	06/10/15	08/04/15	08/08/15	SS	1,938.00	011120570051320	ACT-1010-300	Financial Accounting	
Frahm, Jeannette M.	SFC 1000 650	06/10/15	07/02/15	07/11/15	SS	1,344.00	011120910051320	SFC-1000-650	Strategies for College	
Fuller, Susan M.	PSY 1000 02 301	06/10/15	08/04/15	08/08/15	SS	4,026.00	011120650051320	PSY-1000-02	General Psychology	
Gibbs, Kathryn A.	Fast Track English Meeting	05/21/15	05/21/15	06/13/15	ST	200.00	061120990051900			
Hartford, Carmen N.	BIO 1007 01 1009 02	06/10/15	08/04/15	08/08/15	SS	3,360.00	011120570051340	BIO-1007-01		
Hodgson, Laura A.	ALH 1202 100	06/10/15	08/04/15	08/08/15	SS	1,280.00	011420730051320	ALH-1202-100	ALH Dosage Calculations	
Huffaker, Amber R.	Summer Camp	06/08/15	06/13/15	06/13/15	SS	150.00	056920597351900			
Jauch, Christian M.	CSP 1203 100 300	06/10/15	08/04/15	08/08/15	SS	4,879.00	011320410051320	CSP-1203-100	Microsoft Office Professional I	
Kelly, Amy L.	ALH 1000 101	06/10/15	08/04/15	08/08/15	SS	1,938.00	011420730051320	ALH-1000-101	Introduction To Nutrition	
Killian, Melissa J.	28 Sessions	05/31/15	06/13/15	06/13/15	SS	896.00	013230030851540			
King, Keith R.	BIO 1009 01	06/10/15	08/04/15	08/08/15	SS	6,240.00	011120570051340	BIO-1009-01	Microbiology	
Klieber, Tracie M.	Yoga Unique To You	05/19/15	05/28/15	06/13/15	SS	125.00	014110394151320	HLR-6218-05	Yoga Unique To You	
Kloplic, Elizabeth A.	Presenter for WHM	03/25/15	03/26/15	06/13/15	ST	150.00	018440184051900			
Kloplic, Elizabeth A.	PSY 1000 100	06/10/15	08/04/15	08/08/15	SS	1,920.00	011120650051340	PSY-1000-100	General Psychology	
Kowalski, Andrea B.	SPH 1001 601	06/10/15	07/02/15	07/11/15	SS	2,097.00	011120650051320	SPH-1001-601	Fundamentals of Speech	
Kozell, Denise C.	Pet CPR First Aid and Care	05/30/15	05/30/15	06/13/15	SS	390.00	014110394151320	HLR-5606-305	Pet CPR First Aid	
Kwiatkowski, Charles S.	CSI 1002 100	06/10/15	08/04/15	08/08/15	SS	2,352.00	011120410051320	CSI-1002-100	Introduction To Business Computer Systems	
Leadingham, Paul	AWS Testing	05/30/15	05/30/15	06/13/15	SS	1,010.00	014210331051320			
Leadingham, Paul	WLD Series 302	06/10/15	08/04/15	08/08/15	SS	1,984.00	011320410051340			
Leonard, Bryan D.	CHM 1004 301	06/10/15	08/04/15	08/08/15	SS	3,145.50	011120570051320	CHM-1004-301	Chemistry	
Lesman, Emily E.	IVCC MLC	06/10/15	08/04/15	08/08/15	SS	2,880.00	011520910051340			
Mahoney, James J.	WLD SERIES 301	06/10/15	08/04/15	08/08/15	SS	1,938.00	011320410051320			
Mammano, Pamela M.	ALH 1001 100	06/10/15	08/04/15	08/08/15	SS	1,920.00	011420730051320	ALH-1001-100	Terminology Health Field	
Martin, Todd A.	HIS 1000 01 1001 02	06/10/15	08/04/15	08/08/15	SS	3,876.00	011120650051320	HIS-1000-01	History of Western Civilization I II	
McKee, Larry E.	MLC IVCC NIGHTS	06/10/15	08/04/15	08/08/15	SS	4,194.00	011520910051320			
Mills, Jennifer P.	MUS 1000 02	06/10/15	08/04/15	08/08/15	SS	1,938.00	011120650051320	MUS-1000-02	Music Appreciation	
Nelson, Catherine L.	RED 0900 01	06/10/15	08/04/15	08/08/15	SS	2,097.00	011520910051320	RED-0900-01	Basic Reading II	

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Stipends For Pay Period 06/13/15

Name	Description	Start Date	End Date	Last Pay Date	Term Type*	Amount	GL No.	Section Name	Section Title	Comments
O'Brien, Tina M.	MLC OTTAWA	05/26/15	07/20/15	08/08/15	SS	1,398.00	011520910051320			
Oldaker, Adam G.	Bridging the Gap Meeting	05/21/15	05/21/15	06/13/15	ST	500.00	061120990051900			
Oldaker, Adam G.	ENG 0900 01 1001 01	06/10/15	08/04/15	08/08/15	SS	3,840.00	011520910051340	ENG-0900-01		
Olivero, Luke C.	Mileage Reimbursement	05/28/15	05/28/15	06/13/15	ML	36.80	061620298055212			
Panizzi, Gerald W.	LC Driver Improvement # 978	05/30/15	05/30/15	06/13/15	SS	187.50	014110394251320	CDV-6000-03	LaSalle Co Driver Improvement	
Phillips, Michael A.	GEL 1006 140	06/10/15	08/04/15	08/08/15	SS	1,280.00	011120570051340	GEL-1006-140	Introduction To Oceanography	
Pietrolonardo, Anna M.	SPN 1001 100 101 2001 100	06/10/15	07/07/15	07/11/15	SS	7,680.00	011120650051340	SPN-1001-101		
Prine, Renee M.	7 Sessions	05/31/15	06/13/15	06/13/15	SS	224.00	013230030851540			
Radek, Kimberly M.	Presenter for WHM	03/04/15	03/30/15	06/13/15	ST	150.00	018440184051900			
Radek, Kimberly M.	FLM 2009 100 GEN 2001 100	06/10/15	08/04/15	08/08/15	SS	3,840.00	011120650051340	FLM-2009-100		
Rambo, Randy R.	ENG 1001 100 1002 100 101	06/10/15	08/04/15	08/08/15	SS	5,760.00	011120910051340	ENG-1002-101	English Composition II	
Reardon, Emily E.	Faculty Summer Institute	05/30/15	06/13/15	06/13/15	ST	150.00	011120080151900			
Reeder, Brennan T.	BIOD 1009 01 Open Lab	06/10/15	08/04/15	08/08/15	SS	2,907.00	011120570051320	BIOD-1009-01	Microbiology Day Lab	
Reese, Robert C.	BUS 1010 100 MGT 2010 140	06/10/15	08/04/15	08/08/15	SS	2,400.00	011120570051340	BUS-1010-100	Introduction To Business	
Reese, Robert C.	BUS 2210 05 MKT 1210 140	06/10/15	08/04/15	08/08/15	SS	748.80	011220570051340	BUS-2210-05	Business Internship	
Renn, Kristine M.	BIOD 1007 02	06/10/15	08/04/15	08/08/15	SS	1,476.00	011120570051320	BIOD-1007-02	Anatomy/Physiology Day Lab	
Retoff, Dan J.	ALH 1002 100 01	06/10/15	08/04/15	08/08/15	SS	4,194.00	011420730051320	ALH-1002-01	Human Growth & Development	
Robinson, Delores R.	WC Ottawa	05/26/15	07/20/15	07/25/15	SS	960.00	011120910051340			
Ruda, Anthony J.	HPE 1000 100	06/10/15	08/04/15	08/08/15	SS	640.00	011120570051340	HPE-1000-100	Wellness	
Sankovich, Michael W.	ACT 1020 300	06/10/15	08/04/15	08/08/15	SS	1,920.00	011120570051340	ACT-1020-300	Managerial Accounting	
Savoia, Jennifer L.	ALH 1000 100	06/10/15	08/04/15	08/08/15	SS	1,920.00	011420730051320	ALH-1000-100	Introduction To Nutrition	
Schroeder, Eric S.	BIO 1000 100	06/10/15	08/04/15	08/08/15	SS	1,920.00	011120570051340	BIO-1000-100	The Global Environment	
Serafini, Richard J.	ACT 1210 100	06/10/15	08/04/15	08/08/15	SS	1,920.00	011220570051340	ACT-1210-100	Fundamentals of Accounting	
Shearer, Leah M.	ENG 1002 08	04/07/15	05/12/15	06/13/15	ST	1,006.00	011120910051320	ENG-1002-08	English Composition II	Subbed for Tracy Lee
Sherbeyn, Julie A.	HPE 1003 100 101	06/10/15	08/04/15	08/08/15	SS	1,677.60	011120570051320	HPE-1003-100	Personal and Community Health	
Skeen, Janice C.	Fast Track English Meeting	05/21/15	05/21/15	06/13/15	SS	200.00	061120990051900			
Sobin, Betsy L.	Fast Track English Meeting	05/21/15	05/21/15	06/13/15	ST	200.00	061120990051900			
Spanbauer, Jeffrey A.	HIS 1000 100 2000 100	06/10/15	08/04/15	08/08/15	SS	3,840.00	011120650051340	HIS-1000-100		

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OK

Stipends For Pay Period 06/13/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Sprong, Connie L.	Mileage Reimbursement	05/20/15	05/20/15	06/13/15	ML	18.45	013130030755211			
Stone, Donna P.	SPH 1001 422	06/10/15	07/02/15	07/11/15	SS	1,938.00	011120650051320	SPH-1001-422	Fundamentals of Speech	
Strickler, Andrew R.	MTH 0900 01	06/10/15	08/04/15	08/08/15	SS	2,016.00	011520910051320	MTH-0900-01	Pre-Algebra	
Swett, Steven A.	ALH 1221 301	06/10/15	08/04/15	08/08/15	SS	150.00	011420730051320	ALH-1221-301	Industrial First Aid	
Tomasson, Cory J.	SPH 1001 04	06/10/15	08/04/15	08/08/15	SS	1,920.00	011120650051340	SPH-1001-04	Fundamentals of Speech	
Torbeck, Joel A.	ECN 2002 300	06/10/15	08/04/15	08/08/15	SS	2,175.00	011120570051320	ECN-2002-300	Principles of Microeconomics	
Tunnell, Thomas D.	MTH 1008 100 150 1010 80	06/10/15	08/04/15	08/08/15	SS	3,990.00	011120910051340	MTH-1008-100		
Urban-Bollis, Jill L.	PSY 2001 100	06/10/15	08/04/15	08/08/15	SS	1,920.00	011220910051340	PSY-2001-100	Child Growth and Development	
Villarreal, Nora L.	WC IVCC	06/10/15	08/04/15	08/08/15	SS	960.00	011120910051340			
Walczynski, Mark J.	PHL 1001 300	06/10/15	08/04/15	08/08/15	SS	2,091.00	011120650051320	PHL-1001-300	Introduction To Philosophy	
Warren, Mary C.	Mileage Reimbursement	05/27/15	05/27/15	06/13/15	ML	4.03	064420236655211			
Weber, Lynne S.	ECE 2208 80	06/10/15	08/04/15	08/08/15	SS	150.00	011220910051320	ECE-2208-80	Language Development	
Wiggins, Dawn M.	Presenter for WHM	03/03/15	04/02/15	06/13/15	ST	50.00	018440184051900			
Wiggins, Dawn M.	MTH 1000 100	06/10/15	08/04/15	08/08/15	SS	1,920.00	011120910051340	MTH-1000-100	Math for Liberal Arts	
TOTAL						207,077.68				

Cheryl Roelfsema

Cheryl Roelfsema
Vice President of Business Services and Finance

Jerry Corcoran 6/29/15

Dr. Jerry Corcoran
President

*Earntypes
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
MI=Miscellaneous, SS=Summer School

Purchase Request – Radio, Billboard, and Television Advertising Contracts

Each year, Community Relations and Marketing enters into several one-year radio and billboard advertising contracts. Television advertising is being added for FY2016. The payments are expended monthly. The contracts for FY2016 which total \$10,000 or more are listed below:

- NRG Media – Ottawa, Illinois - **\$14,510**
Includes advertising on WCMY 1430 AM and SAM 95.3 FM.
- LaSalle County Broadcasting Corp. – Oglesby, Illinois - **\$14,120**
Includes radio and web advertising on 99.3 WAJK, WLPO Classic Hits 103.9 FM, and 1220 AM and 96.5 The Wolf.
- Studstill Media – Peru, Illinois - **\$26,400**
Includes radio and web advertising on Q 97.7/103.3, WALLS 102 and 100.9 FM Rocks!
- WZOE, Inc. – Princeton, Illinois - **\$14,499**
Includes WZOE AM 1490, Z98 FM and WRVY FM 100.5.
- Comcast Spotlight - Chicago, Illinois - **\$15,083**
Includes advertising on 17 television network channels in the Streator/Ottawa and LaSalle/Peru zones, along with zoned expandable video impressions across Xfinity.com

Recommendation:

The administration recommends Board approval to expend \$84,612 for annual radio advertising, billboard contracts, and television advertising for fiscal year 2016 from NRG Media; LaSalle County Broadcasting Corp.; Studstill Media; WZOE, Inc.; and Comcast Spotlight.

Consortia Purchases

The College has joined several purchasing consortia with the State of Illinois, the Illinois Community College System, and other higher education institutions. Membership in these consortia allows us to purchase items that have already been through a bidding process by the consortia.

Recommendation:

The administration recommends Board approval to purchase the following through buying consortiums:

- Janitorial supplies from Interline Brands, Inc., d/b/a AmSan, Peoria, Illinois, at an estimated annual cost of \$54,000 through the Illinois Public Higher Education Cooperative (IPHEC).
- Elevator maintenance services from ThyssenKrupp Elevator Corporation, Peoria, Illinois, through National Joint Powers Alliance (NJPA) at an annual cost of \$22,921.44.

Purchase Request – Fuel for Truck Driver Training Program

The Truck Driver Training Program will expend an estimated \$55,000 in FY16 on fuel for its vehicles. There is no on-site fuel storage at our campus. Fuel is purchased at the pump, so it is not realistic to conduct a bidding process. In 2014, IVCC started using WEX Inc. for fuel cards for all College vehicles. With WEX Inc., IVCC is earning a 1.05 percent credit rebate on all fuel purchases.

Recommendation:

The administration recommends Board approval to expend an estimated \$55,000 for fuel for the Truck Driving Training Program using WEX Inc. fuel cards.

Daikin Applied Americas, Inc. Chiller Maintenance

The maintenance service contract with Daikin Applied Americas, Inc. is due to expire on June 30, 2015. The contract includes the option to renew for additional years.

Bids for the annual maintenance of five (5) McQuay Chillers were received and publicly opened on June 2, 2011. McQuay Factory Service (recently purchased by Daikin Applied Americas, Inc.), Wood Dale, Illinois submitted the only proposal.

The administration is requesting Board approval to extend the existing contract with Daikin Applied Americas, Inc. for the annual maintenance of five (5) McQuay Chillers for one (1) additional year.

Recommendation:

The administration recommends Board approval to extend the existing contract with Daikin Applied Americas Inc. for one (1) additional year at a cost of \$46,321.

FY2016 Tentative Budget

The administration is pleased to present to the Board the tentative budget for the fiscal year ending June 30, 2016. This document presents the College's financial plan for operations during the coming fiscal year. The resolution for acceptance of the final budget will be submitted for Board approval on August 13, 2015.

The FY2016 budget has \$33,510,562 in revenues (7.2 percent decrease from Fiscal Year 2015 budget) and \$36,336,710 in expenditures (5.7 percent decrease). Included in the Fiscal Year 2016 budget is \$1,477,000 in expenditures to complete the construction activities of the Community Instructional Center Project. Without the budgetary effects of this project, the budget would have \$34,859,710 in expenditures compared to \$34,114,806 in FY2015 (a 2.2 percent increase).

The total operating budget revenue is \$21,582,904. Compared to last year's operating budget revenues of \$21,539,792, this represents an increase of \$43,112, or 0.2 percent. The total operating budget expenditures are \$22,163,172. Compared to last year's operating budget expenditures of \$22,821,072, this represents a decrease of \$657,900, or 2.9 percent. Included in FY2015 operating fund expenditures was \$500,000 for an additional parking lot and improvements to parking lot #1.

In order to help balance the operating funds, the budget also includes net inter-fund operating transfers of \$580,268 (\$536,750 from Auxiliary Enterprise Funds for IT infrastructure improvements; \$70,000 from working cash accumulated interest; less \$26,482 for the Small Business Development Center federal grant match).

Recommendation:

- 1. Adopt the Resolution approving the FY2016 Tentative Budget as presented.**
- 2. Authorize publication of the Notice of Public Hearing.**

RESOLUTION APPROVING TENTATIVE BUDGET

RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 513, COUNTIES OF LASALLE, BUREAU, MARSHALL, LEE, PUTNAM, DEKALB, GRUNDY AND LIVINGSTON, AND THE STATE OF ILLINOIS, as follows:

SECTION 1: That the Budget as hereto prepared by Dr. Jerry Corcoran is hereby approved as a Tentative Budget only in the form attached hereto and made a part hereof.

SECTION 2: That said Tentative Budget shall be made available in such tentative form for public inspection for at least 30 days prior to final action thereon.

SECTION 3: That notice of the availability of said Tentative Budget for public inspection shall be given by publication in newspapers generally circulated within the school district.

SECTION 4: That a public hearing shall be held as to such Tentative Budget on the 13th day of August, 2015, at the hour of 6:30 p.m. in room C-307 at 815 N. Orlando Smith Road, Oglesby, Illinois.

ADOPTED this 9th day of July, 2015.

Chair, Board of Trustees

ATTEST:

Secretary, Board of Trustees

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN by the Board of Trustees of Community College District No. 513, counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy and Livingston, and the State of Illinois, that a tentative budget for Illinois Valley Community College District No. 513 for the fiscal year beginning July 1, 2015 will be on file and conveniently available for public inspection at the Business Office (Room C-338) of Community College District No. 513, 815 N. Orlando Smith Road, Oglesby, Illinois, on the 13th day of July, 2015. The document will be available for viewing during normal business hours through the 13th day of August, 2015.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said tentative budget will be held at 6:30 p.m. on the 13th day of August, 2015, in Room C-307 at Illinois Valley Community College, 815 N. Orlando Smith Road, Oglesby, Illinois.

DATED this 9th day of July, 2015.

BOARD OF TRUSTEES of Community College District No. 513, in the counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy and Livingston, and the State of Illinois.

Chair, Board of Trustees

ATTEST:

Secretary, Board of Trustees

Action Item 10.

Staff Appointment – Quintin M. Overocker, Director of Admissions, Records, and Transfer Services

The search advisory committee has selected Quintin M. Overocker as the top candidate to fill the Director of Admissions, Records, and Transfer Services position created by the promotion of Mark Grzybowski. Information on this applicant is attached.

Recommendation:

The administration recommends the appointment of Quintin M. Overocker as the Director of Admissions, Records, and Transfer Services with an annualized salary of \$60,500.

RECOMMENDED FOR STAFF APPOINTMENT
2015-2016

GENERAL INFORMATION:

POSITION TO BE FILLED: Director of Admissions, Records, and Transfer Services

NUMBER OF APPLICANTS: 41

NUMBER OF APPLICANTS INTERVIEWED: 7

APPLICANTS INTERVIEWED BY:

Ms. Calvetti, Ms. Campbell, Mr. Champlin, Ms. Credi, Mr. Grzybowski, Mr. Tomasson, Ms. Vescogni, Ms. Williamson

APPLICANT RECOMMENDED:

Quintin M. Overocker

EDUCATIONAL PREPARATION:

University of Tennessee, Knoxville, TN – M.S. in Geology
Western Illinois University, Macomb, IL – B.S. in Geology
Illinois Valley Community College, Oglesby, IL – attended 2 years

EXPERIENCE:

Illinois Wesleyan University, Bloomington, IL – Associate Registrar
University of Wisconsin-Stout, Menomonie, WI – First Year Advisor
University of Wisconsin-Stout, Menomonie, WI – Admissions Counselor
Stillwater Mining Company, Nye, MT – Grade Control Geologist

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Demonstrated a clear understanding of FERPA, the principles of Strategic Enrollment Management, and of the intricacies the transfer and articulation process;
2. Wealth of experience working with a student information system; and
3. Relevant understanding of new federal reporting rules for the National Student Clearinghouse.

RECOMMENDED SALARY: \$60,500 annualized

Ms. Glenna Jones, SPHR
Director of Human Resources

Faculty Appointment – Daniel J. Serafini, Mathematics Instructor

The selection committee has selected Daniel J. Serafini as Mathematics Instructor to fill the vacancy created by the resignation of Cynthia Schultz. Information on this applicant is attached.

Recommendation:

The administration recommends the Board approve the appointment of Daniel J. Serafini as Mathematics Instructor assigned to the Division of English, Math and Education, with placement on the salary schedule at Step C-12 - \$58,931.

RECOMMENDED FOR STAFF APPOINTMENT
2015-2016

GENERAL INFORMATION:

POSITION TO BE FILLED: Mathematics Instructor

NUMBER OF APPLICANTS: 46

NUMBER OF APPLICANTS INTERVIEWED: 5

APPLICANTS INTERVIEWED BY:

Dr. Bhattacharya, Mr. Black, Ms. Lockwood, Dr. Sack, Dr. Schiffman,
Ms. Story, Mr. Tunnell, Ms. Vescogni, Ms. Wiggins

APPLICANT RECOMMENDED:

Daniel J. Serafini

EDUCATIONAL PREPARATION:

Illinois State University, Normal, IL – M.S. in Mathematics

Illinois State University, Normal, IL – B.S. in Education

Illinois Valley Community College, Oglesby, IL – A.A., Mathematics

George Williams College, Aurora, IL – Certificate in Organizational Development and Training

EXPERIENCE:

Illinois Valley Community College, Oglesby, IL – Part-time Mathematics Instructor, 5 years

LaSalle-Peru Twp. High School, LaSalle, IL – Full-time Mathematics Instructor, 6 years

Putnam County High School, Granville, IL – Full-time Mathematics Instructor, 9 years

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Very good teaching demonstration that indicated mastery of the subject matter;
2. Twenty years of experience teaching mathematics; five years in a community college;
3. Brings 29 years of industry experience to the classroom; and
4. 2015 IVCC Outstanding Part-time Instructor recipient.

RECOMMENDED SALARY: C-12 - \$58,931 annualized

Ms. Glenna Jones, SPHR
Director of Human Resources

Reduction in Force – Janice Studer, Administrative Assistant, Financial Aid

As indicated in the attached memo from Glenna Jones, Director of Human Resources, the position of part-time administrative assistant in the Financial Aid department is changing from two part-time administrative assistants to one full-time administrative assistant. Janice Studer is employed in the Financial Aid department three days per week for a total of 12 hours per week. The other part-time administrative assistant will be moved to Admissions and Records.

This reduction in force is in no way associated with the performance of Ms. Studer. She has performed admirably in her role.

Recommendation:

Due to the changing needs of the College, approve with regret, terminating the employment of Janice Studer, Administrative Assistant in the Financial Aid department effective August 31, 2015.

Memo

To: Dr. Jerry Corcoran
From: Glenna Jones
Date: 7/2/2015
Re: Restructuring



The Administration has evaluated its personnel needs across the campus and determined that a formal restructuring of some departments is necessary.

The workload in Financial Aid has increased substantially over the past few years and we have tried unsuccessfully to meet the needs of the students with a part-time administrative assistant when a full-time administrative assistant is warranted.

At one time Career Services had two full-time positions, a full-time coordinator and an administrative assistant; we experimented with two part-time employees and the results have not been good. Since the part-time administrative assistant in Career Services has resigned her position, we have now the chance to resume having a full-time presence and better serve students and employers.

The Counseling department had previously operated with a part-time administrative assistant. The administration is proposing this full-time administrative assistant be returned to part-time status.

The Workforce Development office currently has a full-time administrative assistant that is not being fully utilized. The administration proposes this position be reduced to part-time.

Restructuring as outlined above impacts five employees.

Kim Herout – current full-time Workforce Development administrative assistant would be moved to the Financial Aid as the full-time administrative assistant.

Lisa Witalka – current full-time administrative assistant in Counseling would return to her former position in Career Services as the full-time administrative assistant.

Becky Biers – part-time administrative assistant in Financial Aid will move to the part-time Admissions and Records enrollment services position.

Crystal Credi – part-time enrollment services will move to the part-time administrative assistant position in Counseling.

Janice Studer – part-time administrative assistant in Financial Aid – reduction in force.

New position - part-time administrative assistant in Workforce Development will be advertised.

There is no increase to actual headcount; in fact we are actually eliminating one part-time 12 hour employee in Financial Aid. All employees involved in this restructuring have been apprised of the situation and support the change. We have provided opportunities for employees to transfer the skills they have developed in one area over to another area and give the College the cross-trained staff it needs to be effective.

Proposal Results - Health Insurance Consultant

In May 2015, IVCC's Board of Trustees approved the administration's request to solicit requests for proposals (RFPs) for a health insurance (medical, dental, vision) consultant to lead the College through the health insurance-bidding process. For the last 12 years, IVCC has been a member of the Community College Insurance Cooperative with Benefit Administration System (BAS) as the third-party administrator.

Proposals were received from three (3) firms: Northwest Comprehensive, Inc., a Risk Strategies Company; The Horton Group; and Brennan and Stuart, Inc. with Keystone Insurers Group. The College's Insurance Committee reviewed all three proposals.

Company	Proposed Fee
Northwest Comprehensive, Inc.	\$ 8,000
The Horton Group	\$37,500
Brennan and Stuart, Inc.*	\$33,840 – \$56,400

*Brennan and Stuart, Inc. gave a price range of \$15 - \$25 per month per active employee. The FY2016 budget includes 188 full-time employees who are eligible for health insurance benefits.

Due to the wide range in proposed fees, only one vendor – Northwest Comprehensive, Inc., a Risk Strategies Company – was invited to campus to give a presentation to the Insurance Committee.

Northwest Comprehensive, Inc.'s proposal for health insurance consulting specifically outlined how they would evaluate the consortium experience, evaluate ACA compliance to topics specific to Higher Education, and use benchmarking to compare IVCC to other colleges. IVCC has used Northwest Comprehensive, Inc. to secure life insurance and disability insurance in the past.

Recommendation:

The administration recommends Board approval to accept the proposal of Northwest Comprehensive, Inc., in the amount of \$8,000.00, to assist in analyzing health insurance options and the bidding process.

Proposal Results – Classroom Control and Management Software

Proposals for the Classroom Control and Management Software were received and publicly opened on June 29, 2015. High Resolution Systems (HRS), Lake Orion, MI and Utelogy, Santa Ana, CA submitted proposals.

Utelogy submitted the proposal that is most advantageous to the College, meeting all proposal requirements and specifications. To allow a single source, such as an emergency address, to be transmitted to all classrooms, the Utelogy system uses existing infrastructure and allows communication between rooms via the College's Ethernet computer network without additional hardware investments. HRS outlined a \$198,000 solution utilizing a centralized matrix switch which would require installation of fiber optic cable from each classroom to the server room.

The High Resolution Systems (HRS) solution scalability is dependent upon the server hardware, while the Utelogy solution is truly software-based.

References from three higher education customers who had each installed a Utelogy system in more than 80 of their classrooms was provided by Utelogy. Two previous Utelogy customers were contacted and expressed satisfaction in working with the corporation. The Utelogy proposal referenced prior work with "pedagogic experts" and spoke to why their solution was well suited for the classroom. HRS did not share any classroom examples or references.

Utelogy described training and support that is in line with the College's expectations.

	Initial Implementation (12 rooms)	Estimated cost to equip 12 rooms (Phase II)
High Resolution Systems, Lake Orion, MI	\$40,650	\$94,155
Utelogy Corporation, Santa Ana, CA	\$40,640 + \$2,000 travel expenses = \$42,640	\$81,100

Recommendation:

The administration recommends Board approval to accept the initial implementation proposal from Utelogy Corporation, Santa Ana, California, in the amount of \$40,640.

Student Athletic and Catastrophic Student Athletic Insurance Renewals

The College's insurance consultant has been advised by our student athletic insurance agent, 1st Agency, that our current carrier, Fidelity Security, will no longer offer athletic insurance. 1st Agency solicited proposals from other carriers which are listed on the attached worksheet. Guarantee Trust Life has the lowest premium for the same coverage. This premium is \$4,980.00, or 14.47 percent, higher than the current premium.

It has been the College's custom and practice to bid Student Athletic and Catastrophic Student Athletic insurance every three (3) years. It was last bid in 2014.

Recommendation:

The administration recommends the Board accept the recommendation of the insurance consultant to accept the proposal from Guarantee Trust Life for the Student insurance coverage with 1st Agency at \$39,400.

Illinois Valley Community College - Renewal Date: 08/01/2015

Totals

Insurance Agency Name	1st Agency	1st Agency	1st Agency	1st Agency	1st Agency	1st Agency
Insurance Carrier Name	Fidelity Security & Life	Guarantee Trust Life	AIG	Axis	Berkley	Zurich
Coverage	Current	Alt. Proposal	Alt. Proposal	Alt. Proposal	Alt. Proposal	Alt. Proposal
Blanket Student Athlete	34,420.00	39,400.00	44,746.00	51,400.00	48,120.00	50,116.00
Total Premium	\$34,420.00	\$39,400.00	\$44,746.00	\$51,400.00	\$48,120.00	\$50,116.00
Savings		(\$4,980.00)	(\$10,326.00)	(\$16,980.00)	(\$13,700.00)	(\$15,696.00)
Percentage of Increase		14.47%	30.00%	49.33%	39.80%	45.60%

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**Illinois Valley Community College - Renewal Date: 08/01/2015
Blanket Student Athlete Proposals**

Insurance Agency Name	1st Agency	1st Agency	1st Agency	1st Agency	1st Agency	1st Agency
Insurance Carrier Name	Fidelity Security & Life	Guarantee Trust Life	AIG	Axis	Berkley	Zurich
Blanket Student Athlete Insurance Coverage	Current	Alt. Proposal	Alt. Proposal	Alt. Proposal	Alt. Proposal	Alt. Proposal
<i>Medical Maximum Per Accident</i>	25,000	25,000	25,000	25,000	25,000	25,000
<i>Deductible</i>	1,000	1,000	1,000	1,000	1,000	1,000
<i>Benefit Period</i>	Two (2) Years	Two (2) Years	Two (2) Years	Two (2) Years	Two (2) Years	Two (2) Years
<i>Benefits Percentage</i>	100%	100%	100%	100%	100%	100%
<i>Accident Death & Dismemberment Benefits</i>	10,000	10,000	10,000	10,000	10,000	10,000
Total Premium	\$34,420.00	\$39,400.00	\$44,746.00	\$51,400.00	\$48,120.00	\$50,116.00

Is this insurance primary?	No	No	No	No	No	No
Is the student accident insurance school time coverage only? If not, please explain the coverage time.	No Coverage Would Be In Force For All Intercollegiate Athletic Participants During Regularly Scheduled Team Practices and Games As Governed By The Applicable Governing Bond (NJCAA), As Well As College-Sponsored And Supervised Team Travel	No Coverage Would Be In Force For All Intercollegiate Athletic Participants During Regularly Scheduled Team Practices and Games As Governed By The Applicable Governing Bond (NJCAA), As Well As College-Sponsored And Supervised Team Travel	No Coverage Would Be In Force For All Intercollegiate Athletic Participants During Regularly Scheduled Team Practices and Games As Governed By The Applicable Governing Bond (NJCAA), As Well As College-Sponsored And Supervised Team Travel	No Coverage Would Be In Force For All Intercollegiate Athletic Participants During Regularly Scheduled Team Practices and Games As Governed By The Applicable Governing Bond (NJCAA), As Well As College-Sponsored And Supervised Team Travel	No Coverage Would Be In Force For All Intercollegiate Athletic Participants During Regularly Scheduled Team Practices and Games As Governed By The Applicable Governing Bond (NJCAA), As Well As College-Sponsored And Supervised Team Travel	No Coverage Would Be In Force For All Intercollegiate Athletic Participants During Regularly Scheduled Team Practices and Games As Governed By The Applicable Governing Bond (NJCAA), As Well As College-Sponsored And Supervised Team Travel
Does this insurance cover student athletes for Football?	No	No	No	No	No	No
Does this insurance cover summer sports activities?	Yes - Covers Intercollegiate Athletic Practices and Competitions as Sanctioned by the NJCAA	Yes - Covers Intercollegiate Athletic Practices and Competitions as Sanctioned by the NJCAA	Yes - Covers Intercollegiate Athletic Practices and Competitions as Sanctioned by the NJCAA	Yes - Covers Intercollegiate Athletic Practices and Competitions as Sanctioned by the NJCAA	Yes - Covers Intercollegiate Athletic Practices and Competitions as Sanctioned by the NJCAA	Yes - Covers Intercollegiate Athletic Practices and Competitions as Sanctioned by the NJCAA
Does this insurance cover student athletes for activities that start before the actual school year begins?	Yes	Yes	Yes	Yes	Yes	Yes

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LaSalle TIF – Intergovernmental Agreement Extension

An intergovernmental agreement between the City of LaSalle and Illinois Valley Community College to establish a TIF in LaSalle was approved by the IVCC Board in February 1993. The City of LaSalle wishes to extend the life of TIF District I for 12 years. In the original agreement the parties agreed the creation of the TIF District would not result in IVCC's actual loss of real estate taxes within the TIF. In that regard, IVCC was "made whole" and did not suffer a loss of revenue. IVCC will receive 100 percent of the increment during the extension years. A letter of support to Representative Frank Mautino and Senator Sue Rezin for the City of LaSalle's request for the 12-year extension of LaSalle TIF District I follows.

Recommendation:

The administration recommends Board approval to support the 12-year extension of LaSalle TIF District I and authorize the administration to send a letter of support for securing approval in the State Legislature.



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Road
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

**Office of the President
Jerome M. Corcoran, EdD**

July 13, 2015

Hon. Frank J. Mautino, Representative
Illinois House of Representatives
300 Capitol Building
Springfield, IL 62706

Hon. Sue Rezin, Senator
Illinois Senate
309J Capitol Building
Springfield, IL 62706

Re: Proposed Extension of City of LaSalle TIF District I

Dear Representative Mautino and Senator Rezin:

On January 25, 1993, the City of LaSalle, Illinois, established its Tax Increment Financing District I pursuant to the Tax Increment Allocation Redevelopment Act (the "Act", 65 ILCS 5/11-74.4 *et. seq.*). Since its inception, tax increment financing within LaSalle TIF District I has facilitated the completion of numerous public and private redevelopment projects. The private redevelopment which has occurred within TIF District I has added many new jobs and played a major role in attracting new residents and has helped to sustain enrollments in our Schools. However, because there are additional private development projects to be undertaken and many critically important public improvements which remain to be completed within this redevelopment area, the City now seeks to extend the life of the TIF District for an additional twelve (12) years beyond its current termination in tax year 2016 payable 2017, for a total of thirty-five (35) years which will result in the final year of increment being received by the City through December 31, 2029.

Illinois Valley Community College supports the City's request for the 12-year Extension of LaSalle TIF District I and joins in asking for your help and support for securing the approval in the State Legislature. The City and our District share a common interest in stimulating economic development within the LaSalle TIF District I Redevelopment Project Area. Please contact me with any questions you may have.

Sincerely,

Dr. Jerry Corcoran
President

cc: Mr. Jeff Grove, Mayor, City of LaSalle

Request for Board Approval on Transfer of Funds for IT Infrastructure Improvements

During FY2015 the following costs were incurred as part of IT infrastructure improvements:

Network upgrade	\$560,379
Distributed antenna systems and wireless expansion	81,165
Projector – Cultural Centre	<u>21,508</u>
Total	<u>\$663,052</u>

Recommendation:

The administration recommends Board approval to transfer \$663,052 from the Auxiliary Enterprise Fund to the Education Fund for IT Infrastructure Improvements made during FY2015.

Semi-annual Review of Closed Session Minutes

The Closed Session Minutes Committee met on Thursday, June 11, 2015 to discuss the minutes of meetings lawfully closed under the Open Meetings Act. The Committee's recommendation follows:

Recommendation:

The Closed Session Minutes Committee recommends Board approval to release closed session minutes of the November 19, 2013 (Semi-annual Review of Closed Session Minutes); June 9, 2014 (Semi-annual Review of Closed Session Minutes); June 12, 2014 (Student Discipline); September 11, 2014 (Letter of Understanding); November 13, 2014 (Semi-annual Review of Closed Session Minutes) meetings.

Dear Robyn,

I got a job as a 7th Grade Math teacher in Colorado Springs. I will unfortunately not be able to work for IVCC this upcoming Fall. I wanted to let you know that I loved working here, everyone was so kind to me and I enjoyed every minute. I appreciate your vision for the college and you are a great administrator to work for! I can't thank you enough for the amazing opportunity that you have given me at IVCC.

Sincerely,

Ashley R Matsen

Ashley R Matsen

RECEIVED

MAY 28 2015

HUMAN RESOURCES

Frances Whaley, Head Librarian
Illinois Valley Community College
815 North Orlando Smith Road
Oglesby, Illinois 61348
June 10, 2015

Dear Frances,

Please accept this letter as formal notification that I am resigning from my position as Part-Time Library Technician 1 at Illinois Valley Community College. I have accepted a position as the Library Director at the Oglesby Public Library. My last day will be June 25, 2015.

Thank you so much for the opportunity to work at Jacobs Library for the past two and a half years. I have enjoyed working with everyone here. I plan to continue to be available as a substitute librarian.

During my last two weeks, I'll do everything possible to wrap up my duties and help with the transition. I wish you and the team here all the best, and I hope to stay in touch in the future.

Sincerely,


Rebekah Clark

RECEIVED

JUN 10 2015

HUMAN RESOURCES



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

Memorandum

To: President's Council

From: Mark Grzybowski, Associate Vice President for Student Services

Date: June 30, 2015

Subject: Modification to 2016 Summer Class Schedule

MG

Recently, the 2015 Summer class schedule was modified in an effort to more appropriately meet student need and optimize enrollment during the summer term. As of June 25th, enrollment data provided by the IVCC Institutional Research Department for the 2015 Summer term reflect positive growth in credit hours (5.44% increase) when compared to the same point in time in 2014.

This revision, which was based on historical enrollment data, feedback from the academic deans, counselors, and students, streamlined the summer schedule by reducing it to two sessions: a 3-week Summer A (pre-summer) session and an 8-week Summer B session. The Ottawa Center summer schedule was not altered, as there are facility and scheduling restrictions unique to that location which impact the schedule.

Because of this positive growth, the 2016 Summer class schedule has recently been modified to closely emulate the current 2015 Summer class schedule, with one slight modification. The only alteration made was a reduction of the Ottawa Center summer schedule from an 8-week session to a 7-week session. This reduction will allow the Ottawa Center summer schedule to begin on June 6th, after the Spring term ends for the in-district High Schools on the east side of our district.



ILLINOIS VALLEY
COMMUNITY COLLEGE

Memorandum

To: Jerry Corcoran
From: Cheryl Roelfsema *CR*
Date: June 25, 2015
Subject: DCEO Energy Efficiency Program Rebate

Last year Trustee David Mallery made us aware of a Public Sector Energy Efficiency rebate program through the Illinois Department of Commerce and Economic Opportunity (DCEO) for new construction. I followed up with Kurt Rimmele of Basalay, Cary and Alstadt. Kurt prepared the applications for us at no additional charge. Last week we received a total of \$113,198.72 for energy efficiencies in the Community Technology Center.

A rebate of \$111,829.72 was for the electrical portion and a rebate of \$1,369 was for the gas portion. We had earlier received a \$90,000 rebate from the Illinois Clean Energy Community Foundation for the geothermal installation in the Community Technology Center. Dominick Demonica helped us apply and receive that rebate, again as part of the architectural services agreement.

We sincerely appreciate the fine work all three gentlemen have put in to positioning the College favorably for these grants.



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

Memorandum

To: Jerry Corcoran
From: Cheryl Roelfsema *CR*
Date: June 25, 2015
Subject: Intergovernmental Agreement with Capital Development Board

As you are aware, the contractors working on the Community Instructional Center Phase 3 project received a letter last week from the Capital Development Board (CDB) informing them that the state legislature had not approved an appropriation for FY2016 and therefore all work on state projects should cease as of June 30, 2015.

Since the majority of Phase 3 is being financed with local funds (\$741,722 state funds, \$1,003,855 local funds) everyone involved would like to see this project continue. State funds were expended first with only \$112,210 of the \$741,722 remaining. The local match still has \$89,975 unobligated which is the five percent contingency. If the state were not to pay any more on this project, the College's exposure to complete the project would be \$22,235 (\$112,210 minus \$89,975) plus any change orders. We are anticipating change orders of approximately \$22,000. The maximum exposure to the College would be \$44,235.

If the contractors stop work and later have to remobilize, they will file claims for the extra work involved to close up the project now and later resume the work. These additional costs could well be in the \$20,000 to \$40,000 range.

We have been able to work out an intergovernmental agreement with the CDB where the contractors will remain on the project, but any work done after June 30 will be paid for with local match monies until the state legislature appropriates monies for FY2016. If there is no appropriation, the DCEO rebate received this week for \$113,198.72 can be used to offset the remaining \$112,210 in state funding. The rebate was for energy efficiencies achieved in Phase 1 of this project.

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Leading our community in learning, working and growing.

Mission Statement

IVCC teaches those who seek and is enriched by those who learn.

The Purposes of IVCC are:

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Assist all students in identifying and achieving their educational and career goals.
2. Promote the value of higher education.
3. Grow and nurture college resources needed to provide quality programs and services.
4. Promote understanding of diverse cultures and beliefs.
5. Demonstrate IVCC's core values through an inclusive and collaborative environment.