



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Tuesday, September 18, 2012
Board Room
6:30 p.m.**

NOTE: If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Tenure Recommendations
Non-tenured Faculty Contracts
Reduction in Force
Tuition and Fee Review
Five-year Financial Forecast

March

Strategic Plan Update
President's Evaluation
Student Demographic Profile

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
Bid Approval for Spring and Summer/Fall
Schedules
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
IT Strategic Plan
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance (every 3 years)

September

Protection, Health, and Safety Projects
Cash Farm Lease
Program Review Report
Performance Results – KPIs
Annual Employee Demographics Report
Approval of College Calendar (even years)

October

Authorize Preparation of Levy
Audit Report
Key Performance Indicators
ICCTA Award Nominations

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Tuesday, September 18, 2012 – 6:30 p.m. – Board Room (C307)

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Campus Update – Employee Demographics Report (Glenna Jones)
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – August 21, 2012 Board Meeting (Pages 1-6)
 - 7.2 Approval of Bills - \$1,933,549.16
 - 7.2.1 Education Fund - \$987,923.04
 - 7.2.2 Operations & Maintenance Fund - \$189,095.00
 - 7.2.3 Operations & Maintenance (Restricted Fund) - \$40,355.38
 - 7.2.4 Auxiliary Fund - \$363,351.86
 - 7.2.5 Restricted Fund - \$52,727.29
 - 7.2.6 Audit Fund - \$7,500.00
 - 7.2.7 Liability, Protection & Settlement Fund - \$292,596.59
 - 7.3 Treasurer's Report (Pages 7-26)
 - 7.3.1 Financial Highlights (Pages 8-9)
 - 7.3.2 Balance Sheet (Pages 10-11)
 - 7.3.3 Summary of FY12 Budget by Fund (Page 12)
 - 7.3.4 Budget to Actual Comparison (Pages 13-20)
 - 7.3.5 Budget to Actual by Budget Officers (Page 21)
 - 7.3.6 Statement of Cash Flows (Page 22)
 - 7.3.7 Investment Status Report (Pages 23-24)
 - 7.3.8 Check Register - \$5,000 or more (Pages 25-26)
 - 7.4 Personnel - Stipends for Pay Periods Ending August 11, 2012 and August 25, 2012 (Pages 27-34)

- 7.5 Purchase Request – Computers to Upgrade the Computer-Aided Drafting Lab (Page 35)
- 7.6 Consortium Purchase – Rock Salt (Page 36)
- 7.7 Bid Results – Multi-purpose Paper (Page 37)
8. President’s Report
9. Committee Reports
10. Purchase Request – SQL Migration Services for the Update of the Colleague Administrative System (Pages 38-43)
11. Purchase Request – Hardware, Software and Services for the Update of the Colleague Administrative System (Pages 44-57)
12. Purchase Request – Hardware for Expansion of the Virtual Desktop Infrastructure (VDI) Pilot Project to Production (Page 58)
13. Bid Results - Cash Farm Lease (Page 59)
14. Academic Calendars for 2013-2014, 2014-2015, and Revised Summer 2013 (Pages 60-73)
15. Economic Development Administration Grant Correction (Pages 74-75)
16. Resolution Designating Date, Time and Place for Filing Board of Trustee Nominating Petitions (Pages 76-77)
17. Items for Information (Pages 78-84)
 - 17.1 Staff Appointment – Steve Gillio, Custodian (Page 78)
 - 17.2 Faculty Resignation – Patti McGuire, Dental Assisting Instructor (part-time) (Page 79)
 - 17.3 Staff Resignation – Sarah H. Partington, Career Development Coordinator, Dislocated Workers Center at Sauk Valley Community College (Page 80)
 - 17.4 Summer 2012 Graduation (Page 81)
 - 17.5 Tuition Agreement between IVCC and Lincoln College-Normal (Pages 82-83)
 - 17.6 Intramural Athletics (Page 84)
18. Trustee Comment
19. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending litigation; and 3) closed session minutes.
20. Other
21. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
August 21, 2012

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Tuesday, August 21, 2012 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Dennis N. Thompson, Chair
Melissa M. Olivero, Vice Chair
Michael C. Driscoll
Larry D. Huffman
David O. Mallery (entered the meeting at 6:35 p.m.)

Members Absent: Leslie-Anne Englehaupt, Secretary
James A. Narczewski
Britney Burkart, Student Trustee

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Lori Scroggs, Interim Vice President for Learning and Student Development
Walt Zukowski, Attorney

PUBLIC HEARING

This being the time and place published for a Public Hearing regarding the FY2013 Budget, Board Chair, Dennis Thompson, called for questions and/or comments from the audience. Since there were no questions and/or comments, Mr. Thompson called for a motion to close the Public Hearing. It was moved by Dr. Huffman and seconded by Ms. Olivero to close the Public Hearing. Motion passed by voice vote.

SECRETARY PRO-TEM

In the absence of Leslie Englehaupt, Dr. Larry Huffman volunteered to serve as Secretary Pro-Tem.

APPROVAL OF AMENDED AGENDA

It was moved by Ms. Olivero and seconded by Dr. Driscoll to approve the amended agenda, as presented. The item added to the agenda was Bid Results – Treasurer’s Bond. Motion passed by voice vote.

PUBLIC COMMENT

None.

CAMPUS UPDATE – BUILDING BRIDGES: IVCC PARTNERSHIPS

Dr. Tracy Morris reported on the Running Start Program which is an option whereby qualified Marquette Academy juniors and seniors may earn an Associate’s Degree from Illinois Valley Community College concurrent with a high school diploma. This is an extremely rigorous program and the student must be committed to complete the program. Having a structured program, support of counselors at both institutions, the need for faculty at the high school to meet the Dual Credit Quality Act standards, awareness of the impact of a rigorous curriculum on multiple areas of the school and communication between the high school and the college are important to the success of the program. Marquette Academy’s first successful completer of the Running Start Program is on track to complete both the Associate in Art and Associate in Science degrees in May 2013. This is a pilot program and the College is currently having discussions about expanding this program to another pilot school. Dr. Morris reported on the unique partnership with Lincoln College-Normal whereby a bachelor’s degree is brought to the IVCC campus. The Program offers bachelor degree options in business, health services administration, liberal arts, and criminal justice. Lincoln College-Normal provides a site coordinator on the IVCC campus Monday through Friday. The format for the Accelerated Bridge to Education Program (ABE) allows students to complete a bachelor degree at an accelerated pace designed for working adults. Students take one course at a time, meeting one evening per week for a five-week period. This allows students to complete up to 27 credits per calendar year toward their bachelor’s degree requirements. Beginning this fall Lincoln College will offer two capstone degrees geared toward students who have previously received an Associate’s in Applied Science degree – Bachelor’s degree in Applied Management in Entrepreneurship and a Bachelor’s degree in Applied Science in Organizational Leadership. Recently a memorandum of understanding has been signed whereby full-time IVCC employees will receive a 20 percent reduction on their tuition at Lincoln College. Lincoln College will host a fall open house on Thursday, August 30 from 3 – 6 p.m. on the IVCC campus. Dr. Morris noted that Phi Theta Kappa, the International Honor Society for two-year colleges, is encouraging students to “Commit to Complete” their associate degree. Activities are being planned throughout the year to accomplish this initiative.

CONSENT AGENDA

It was moved by Dr. Huffman and seconded by Dr. Driscoll to approve the consent agenda as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes - July 17, 2012 Board Meeting and August 9, 2012 Audit/Finance Committee Meeting.

Approval of the Bills - \$1,421,216.04

Education Fund - \$1,111,818.45; Operations and Maintenance Fund - \$61,184.03; Auxiliary Fund - \$142,204.81; Restricted Fund - \$67,785.30; Audit Fund - \$12,500; and Liability, Protection and Settlement Fund - \$25,723.45.

Treasurer's Report

Personnel

Approved the stipends for the pay periods ending July 14, 2012 and July 28, 2012.

Request to Purchase – Radio Advertising Contracts

Approved to expend \$66,163 for annual radio advertising contracts for fiscal year 2013 from NRG Media, LaSalle County Broadcasting Corp., The Radio Group, and WZOE, Inc.

Request to Purchase – Fuel for Truck Driver Training Program

Approved to expend an estimated \$41,000 for fuel for the Truck Driver Training Program from Sapp Bros., Peru, Illinois and Flying J, LaSalle, Illinois.

Consortia Purchases – Janitorial Supplies and Elevator Maintenance

Approved to purchase janitorial supplies from Interline Brands, Inc., d/b/a AmSan, Peoria, Illinois, at an estimated annual cost of \$40,000 through the Illinois Public Higher Education Cooperative (IPHEC) and elevator maintenance services from ThyssenKrupp Elevator Corporation, Peoria, Illinois, through Horizon Resource Group at an annual cost of \$17,443.56.

Bid Results – Printing Supplies

Accepted the bid from Smart Group Systems for printing supplies in the amount of \$34,168.

PRESIDENT'S REPORT

Dr. Corcoran reported the July 25 licensed practical nurse pinning ceremony was held in the gym rather than the cultural centre and it was very well done thanks to the planning and oversight by Dean Bonnie Campbell and the nursing faculty. He thanked Dr. Driscoll, Mr. Mallery, and Student Trustee Britney Burkart for attending on behalf of the Board of Trustees and the 24 graduates.

Regarding a construction update, precast panel installation is complete and interior caulking has begun. Insulation of precast panels has also begun. Roofing has been underway for two weeks. Masonry work will begin this week. Construction of stairs between stories will begin in approximately two weeks. Phase 2 asbestos abatement should begin soon and work by the general contractor on Buildings 5 and 10 and the Maintenance Building will begin in mid-to-late September. Geothermal field site preparation for landscaping has begun. Pond excavation has resumed and the trench by the softball field has been filled in and leveled.

The response to an aggressive outreach campaign has been very satisfying: 240 employers across the district agreed to allow IVCC posters to be displayed at their business sites, nine of the 18 scheduled presentations regarding the value of higher education have been made, and 28 students have entered into financial aid contracts and enrolled in 301 credit hours.

The new student convocation held Friday, August 17 was well received by approximately 378 students. The Convocation Committee made up of Tracy Morris, Sue Isermann, Mark Grzybowski, Chris Herman, Jeff Anderson, Carey Burns, Connie Skerston, Danielle Stoddard, Dawn Watson, Fran Brolley, Jenna Stinson, Jennifer Sowers, Kim Stahly, Linda Hawkins, Robert Mattson, Sandy Beard, Norman Engstrom, Betsy Klopceic, Cory Tomasson, Francie Skoflanc, Nora Villarreal, Melissa Killian, and Renee Prine should be commended for a job well done. Beyond these fine individuals, there were a number of faculty who volunteered for breakout sessions; student ambassadors who handed out programs, ran tours and assisted students in the hallways; and Learning Commons' personnel who provided computer tutorials. There was also a number of employees who set up tables in the courtyard during the student picnic showcasing the many programs and support services the College has to offer such as peer tutoring, career services, Student Government Association, Project Success, IVCH, BPART, PTK and the "Commit to Complete" campaign. Overall, it was a great effort and Dr. Corcoran thinks the staff really set the tone for new students by showing that not only is the College a high quality teaching and learning institution, but also a college that embraces its core values. Spirit Day is scheduled for September 12th.

This year's 21st Century Scholars dinner will be held at 5:30 p.m. on August 30 at Starved Rock. There are 32 members of the 21st Century Scholars Society. If anyone is interested in joining, they are to contact Fran Brolley, Director of Community Relations and Development.

Professor Francie Skoflanc has announced that one of her students, Helen E. Krieger, has won second place in the Graphic Arts Education and Research Foundation 2012 Postsecondary Student Design Competition. Helen's work will be featured in a special display at the GRAPH EXPO 2012 Conference to be held at McCormick Place October 7-10 and she will receive a check for \$1500 from the Graphic Arts Education and Research Foundation (GAERF). Dr. Corcoran congratulated Helen Kreiger on her fine work and Francie Skoflanc for the well-deserved recognition of the Graphic Arts program.

The latest issue of *NJCAA Review* recognizes two IVCC outstanding student athletes for exemplary academic achievement (3.60-3.79 GPA): John Poulakos (3.72 - tennis) and Lauren Senica (3.61 - softball). Dr. Corcoran congratulated the student athletes for their recognition and the coaching staff for emphasizing the importance of academic success.

COMMITTEE REPORTS

Dr. Huffman, chair of the Audit/Finance Committee, reported on the August 9 meeting. The committee reviewed the bid results for the property/casualty and workers' compensation insurance. The committee's views were reflected in the administration's recommendation as presented in the board book which the board will take action later in the meeting. The committee also reviewed a list of change orders that have been approved by the Capital Development Board (CDB). Approximately 20 percent of the project has been paid and the change orders reflected 5 percent of the contingency. The committee was provided samples of three plaques. The CDB plaque, a plaque recognizing past board members, past student trustees, administration, faculty and staff and former Senator Dahl and Representative Mautino, and a plaque explaining how the

new building came about and the support received from Senator Dahl and Representative Mautino. The recommendation of the committee was to go with two plaques - the CDB plaque and the plaque recognizing former board members, past student trustees, administration, faculty and staff and former Senator Dahl and Representative Mautino.

FISCAL YEAR 2013 BUDGET

It was moved by Dr. Huffman and seconded by Dr. Driscoll to adopt the FY2013 Budget, as presented.

Roll Call Vote: "Ayes" – Ms. Olivero, Dr. Driscoll, Dr. Huffman, Mr. Mallery, and Mr. Thompson. "Nays" – None, motion carried.

INSURANCE RENEWAL

It was moved by Ms. Olivero and seconded by Dr. Driscoll to accept the proposal for property/casualty insurance from Mesirow Financial and workers' compensation insurance from Kuhl & Company for total premiums of \$316,675. Even though the proposal submitted by the Illinois Community College Risk Management Consortium was the lowest, it also required a three-year commitment and the Audit/Finance committee was uncomfortable with this length of time and no guarantee on the premiums for the second and third year. By recommending the second lowest proposal from Mesirow Financial/Kuhl & Company (\$3,982 less than the Consortium), the risk would be minimized with a shorter duration. The request for proposal specified one year and the bid from Mesirow Financial/Kuhl & Company was the lowest and most responsible bid. Motion passed by voice vote.

ETHANOL PLANT APPRAISAL

It was moved by Dr. Huffman and seconded by Ms. Olivero to accept the proposal from Federal Appraisal & Consulting to perform appraisal services of the assets of the Marquis Energy Ethanol Refinery in Hennepin, Illinois at a cost of \$25,000 plus reimbursable expenses. Motion passed by voice vote.

BID RESULTS – TREASURER'S BOND

It was moved by Dr. Huffman and seconded by Dr. Driscoll to accept the alternate bond proposal from R. J. Galla through The Hartford for three years at \$31,504. The proposal specifications for the treasurer's bond was for one year. R.J. Galla Agency offered an alternate proposal, guaranteeing the rate for either two or three years if the premium is prepaid. Mr. Mallery questioned whether a notice was provided to the other companies to bid multiple years. He withdrew his concern when he realized the lowest bid for one year was also from R.J. Galla Agency. Motion passed by voice vote.

ITEMS FOR INFORMATION

Dr. Corcoran noted this was the first year the business office submitted a Popular Annual Financial Report and it received the highest recognition. The only other college to receive this award in Illinois is Oakton Community College. Dr. Corcoran commended Cheryl Roelfsema, Patrick Berry, and their staff for such an outstanding achievement.

TRUSTEE COMMENT

None.

CLOSED SESSION

It was moved by Ms. Olivero and seconded by Mr. Mallery to convene a closed session at 7:28 p.m. to discuss 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending litigation; and 3) closed session minutes. Motion carried by voice vote.

After a short break, the Board entered closed session at 7:33 p.m. On a motion by Ms. Olivero and seconded by Dr. Driscoll, the regular meeting resumed at 8:02 p.m. Motion passed by voice vote.

OTHER

It was moved by Dr. Huffman and seconded by Dr. Driscoll to approve and retain the closed session minutes of the July 17, 2012 meeting. Motion passed by voice vote.

ADJOURNMENT

It was moved by Dr. Driscoll, seconded by Mr. Thompson, and carried unanimously to adjourn the meeting at 8:05p.m.

Dennis N. Thompson, Board Chair

Leslie-Anne Englehaupt, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

AUGUST 2012

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Patrick Berry, CPA
Controller

FINANCIAL HIGHLIGHTS – August 2012

Revenues

- As of August 31, the headcount for fall semester 2012 is 3,944, which is 411 students less than at the same point in time last year. Credit hours for fall 2012 decreased by 4,182, or 10.33 percent, for a total of 36,289, from this point in time one year ago. The FY2013 budget was prepared assuming a ten percent decrease in credit hours from FY2012. Due to the 26.1 percent decrease for summer semester, spring semester credit hours will need to show a 5.4 percent decrease or less in order for us to meet the budgeted FY2013 tuition and fees revenue.
- Property tax payments have been received from all eight counties for tax year 2011. A Putnam County Board of Review hearing was held on September 7 for the Senachwine Club in Putnam County asking for their \$350,000 assessment to be reduced by 50 percent. The decision will be announced later. Negotiations continue on the LaSalle Generating Station for tax years 2009, 2010, and 2011. The Marquis Energy complaint continues for tax years 2008, 2009, 2010, and 2011.
- The State of Illinois Base Operating Grant, Equalization Grant, and Adult Education Grants were paid through February as of the fiscal year-end. Per the ICCB, it is unlikely we will receive any more Base Operating Grant payments until later in the lapse period, July through December 2012. Funding of the Equalization Grant is even more uncertain. Some Adult Education grant payments were received in July, but no Base Operating Grant or Equalization Grant payments for either FY12 or FY13.

Expenditures

Some of the more significant variances in expenditures for the two months ending August 31, 2012 include the following:

- Fund 01 – Education Fund – Academic Support – Contractual Services – includes \$70,600 for Blackboard support, \$7,130 in fees to the University of Illinois for library services, and other software renewals;
- Fund 01 – Education Fund – Institutional Support – Contractual Services – includes \$16,000 of maintenance support for IBM equipment, \$193,275 for Ellucian (formerly Datatel) support, \$11,250 for Blackboard support, and \$21,500 in legal fees;
- Fund 02 – Operations & Maintenance – Capital Outlay - \$64,890 for patching and striping six parking lots;

Protection, Health & Safety Projects in progress:

- Restroom Renovations Phase II – work continues in Building D restrooms; the air/water separator in Building C boiler room is scheduled for installation in mid-September.
 - Replace Panic Hardware – the project has not yet begun.
 - Ceiling/Lighting Replacement – classroom ceiling asbestos abatement work was complete as of August 3; ceiling and lighting replacement will take place during the semester break in December.
- Other Projects:
 - Slope Erosion Project – project is complete;
 - Community Instructional Center Project – continues on schedule. A tentative schedule for the project follows:

Geothermal Drilling	Geothermal field site preparation for landscaping has begun. Pond excavation will be complete the week of September 17. Plantings in the pond and geothermal field will begin at the end of September.
CTC – building shell	Precast panel installation, detailing, and caulking is now complete. Lite gauge exterior framing will be complete by September 21. Roofing continues. Masonry work began the week of August 27.
CTC – 1 st Floor	Layout of mechanical piping is in progress. CMU (concrete block) partitions will be complete by Sept. 24. Metal framing of restrooms, corridors, and mechanical rooms will be complete by September 10.
CTC – 2 nd Floor	HVAC duct work will be complete by September 7. Interior metal framing is in progress. Mechanical piping to start September 10.
CIC – Phase 2	Asbestos abatement on Building 5 is complete and Building 10 is underway; work should be complete by September 14. The general contractor is planning to start work in mid-September on the new maintenance building followed by demolition of Building 5 (first) then Building 10. Tree removal on east campus will begin in mid-September.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 August 31, 2012

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 2,499,221	\$ 976,159	\$ 150,829	\$ 466,579	\$ 232,365	\$ -	\$ -	\$ 4,325,153
Investments	5,138,119	18,750,333	1,396,530	1,650,051	-			26,935,033
Receivables								
Property taxes	7,904,725	1,877,976	1,262,083					11,044,784
Governmental claims	436,268	557,181			67,592			1,061,041
Tuition and fees	2,240,534	-		451				2,240,985
Due from other funds	601,525	11,852	-	449,366	-	-	-	1,062,743
Bookstore inventories				643,513				643,513
Other assets	19,464	89,206	1,697	8,120	-	-		118,487
Fixed assets - net where applicable				27,614		60,560,483		60,588,097
Other debits								
Amount available in Debt Service Fund							2,811,139	2,811,139
Amount to be provided to retire debt							2,188,861	2,188,861
Total Assets and Other Debits	<u>\$18,839,856</u>	<u>\$22,262,707</u>	<u>\$ 2,811,139</u>	<u>\$ 3,245,694</u>	<u>\$ 299,957</u>	<u>\$60,560,483</u>	<u>\$ 5,000,000</u>	<u>\$ 113,019,836</u>

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 August 31, 2012

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	\$ 84,122	\$ 5,584	\$ -	\$ 366,304	\$ -	\$ -	\$ -	\$ 456,010
Accrued salaries & benefits	342,832	4,882		10,497	-			358,211
Post-retirement benefits & other	118,674	189,429	75,000	-	-			383,103
Unclaimed property	2,472	401			41			2,914
Due to other funds	827,687	157,478	-	11,638	65,940	-	-	1,062,743
Due to student groups/deposits	96,445				233,976			330,421
Deferred revenue								-
Property taxes	3,952,363	938,989	631,042					5,522,394
Tuition and fees	-	-						-
Grants	-	-						-
Bonds payable							5,000,000	5,000,000
Total liabilities	<u>5,424,595</u>	<u>1,296,763</u>	<u>706,042</u>	<u>388,439</u>	<u>299,957</u>	<u>-</u>	<u>5,000,000</u>	<u>13,115,796</u>
Equity and Other Credits								
Investment in general fixed assets						60,560,483		60,560,483
Contributed capital								-
Retained earnings				2,857,255				2,857,255
Fund balance								-
Reserved for grant purposes		76,891						76,891
Reserved for building purposes		11,553,568						11,553,568
Reserved for debt service			2,105,097					2,105,097
Reserved for Liab., Prot., Sett.		4,649,742						4,649,742
Unreserved	<u>13,415,261</u>	<u>4,685,743</u>						<u>18,101,004</u>
Total equity and other credits	<u>13,415,261</u>	<u>20,965,944</u>	<u>2,105,097</u>	<u>2,857,255</u>	<u>-</u>	<u>60,560,483</u>	<u>-</u>	<u>99,904,040</u>
Total Liabilities, Equity and Other Credits	<u>\$18,839,856</u>	<u>\$22,262,707</u>	<u>\$ 2,811,139</u>	<u>\$ 3,245,694</u>	<u>\$ 299,957</u>	<u>\$60,560,483</u>	<u>\$ 5,000,000</u>	<u>\$ 113,019,836</u>

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2013 Revenues & Expenditures by Fund
 Two Months Ended August 31, 2012

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund (Restricted)	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 8,153,654	\$ 1,177,478	\$ 922,699	\$ 730,983	\$ 31	\$ 553,722	\$ 489,941	\$ 161,422	\$ 19,947	\$ 12,209,877
Actual Expenditures	(2,797,123)	(364,256)	(40,355)	-	-	(962,576)	(558,034)	(307,932)	(20,000)	(5,050,276)
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	5,356,531	813,222	882,344	730,983	31	(408,854)	(68,093)	(146,510)	(53)	7,159,601
Fund balances July 1, 2012	4,676,192	2,569,316	10,671,224	1,374,114	4,655,537	3,266,109	144,984	4,796,252	30,228	32,183,956
Fund balances August 31, 2012	<u>\$ 10,032,723</u>	<u>\$ 3,382,538</u>	<u>\$ 11,553,568</u>	<u>\$ 2,105,097</u>	<u>\$ 4,655,568</u>	<u>\$ 2,857,255</u>	<u>\$ 76,891</u>	<u>\$ 4,649,742</u>	<u>\$ 30,175</u>	<u>\$ 39,343,557</u>

**Illinois Valley Community College District No. 513
Fiscal Year 2013 Budget to Actual Comparison
Two Months Ended August 31, 2012**

	Annual Budget FY2013	Actual 8/31/12	Act/Budget 16.7%	Actual 8/31/11	Act/Budget FY12	Annual Budget FY2012
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 6,611,055	\$ 3,849,700	58.2%	\$ 3,698,619	55.4%	\$ 6,671,791
Corporate Personal Property Replacement Tax	878,840	21,692	2.5%	32,964	2.8%	1,190,000
TIF Revenues	381,000	122,031	32.0%	130,146	36.2%	360,000
Total Local Government	7,870,895	3,993,423	50.7%	3,861,729	47.0%	8,221,791
State Government:						
ICCB Credit Hour Grant	1,923,233	-	0.0%	294,193	16.7%	1,765,157
Equalization	133,618	-	0.0%	22,724	16.7%	136,345
Career/Technical Education Formula Grant	165,000	-	0.0%	-	0.0%	101,121
Dept of Corrections	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total State Government	2,221,851	-	0.0%	316,917	15.8%	2,002,623
Federal Government						
PELL Administrative Fees	10,000	-	0.0%	1,825	22.8%	8,000
ARRA Grant	-	-	0.0%	-	0.0%	-
Total Federal Government	10,000	-	0.0%	1,825	22.8%	8,000
Student Tuition and Fees:						
Tuition	6,329,675	3,480,980	55.0%	3,629,086	54.1%	6,706,315
Fees	950,335	529,240	55.7%	579,886	49.1%	1,180,439
Total Tuition and Fees	7,280,010	4,010,220	55.1%	4,208,972	53.4%	7,886,754
Other Sources:						
Investment Revenue	20,000	2,127	10.6%	1,846	4.6%	40,000
Public Service Revenue	457,450	143,276	31.3%	29,874	3.3%	904,812
Nongovernmental Gifts	48,000	4,000	8.3%	-	0.0%	48,000
Other	17,100	608	3.6%	1,244	1.3%	92,894
Total Other Sources	542,550	150,011	27.6%	32,964	3.0%	1,085,706
TOTAL EDUCATION FUND REVENUE	17,925,306	8,153,654	45.5%	8,422,407	43.9%	19,204,874
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	8,461,066	829,865	9.8%	1,800,189	19.5%	9,236,909
Employee Benefits	1,471,033	302,914	20.6%	298,262	19.4%	1,539,288
Contractual Services	133,779	8,555	6.4%	5,031	3.9%	128,150
General Materials & Supplies	382,084	31,736	8.3%	32,021	7.0%	457,723
Conference & Meeting Expenses	45,992	846	1.8%	2,934	2.9%	101,811
Fixed Charges	208,600	7,996	3.8%	146,769	61.2%	240,000
Utilities	1,000	101	10.1%	(3)	-0.3%	1,000
Capital Outlay	22,500	-	0.0%	-	0.0%	23,916
Other	-	-	0.0%	-	0.0%	-
Total Instruction	\$ 10,726,054	\$ 1,182,013	11.0%	\$ 2,285,203	19.5%	\$ 11,728,797

**Illinois Valley Community College District No. 513
Fiscal Year 2013 Budget to Actual Comparison
Two Months Ended August 31, 2012**

EDUCATION FUND EXPENDITURES (continued)	Annual Budget FY2013	Actual 8/31/12	Act/Budget 16.7%	Actual 8/31/11	Act/Budget FY12	Annual Budget FY2012
Academic Support:						
Salaries	\$ 617,016	\$ 97,896	15.9%	\$ 114,959	16.9%	\$ 679,854
Employee Benefits	109,095	22,996	21.1%	19,530	17.5%	111,647
Contractual Services	156,464	98,093	62.7%	77,916	50.9%	153,059
General Materials & Supplies	204,882	52,659	25.7%	80,225	25.0%	320,491
Conference & Meeting Expenses	10,437	-	0.0%	-	0.0%	15,782
Fixed Charges	-	-	0.0%	-	0.0%	4,680
Utilities	52,955	5,757	10.9%	5,075	11.5%	44,143
Capital Outlay	23,750	-	0.0%	-	0.0%	19,750
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	<u>1,174,599</u>	<u>277,401</u>	23.6%	<u>297,705</u>	22.1%	<u>1,349,406</u>
Student Services:						
Salaries	1,141,956	198,552	17.4%	228,068	20.5%	1,113,536
Employee Benefits	278,952	56,070	20.1%	54,295	19.7%	275,791
Contractual Services	2,050	450	22.0%	600	8.7%	6,885
General Materials & Supplies	48,045	7,006	14.6%	3,905	6.7%	58,567
Conference & Meeting Expenses	12,700	643	5.1%	290	1.3%	21,550
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Student Services	<u>1,483,703</u>	<u>262,721</u>	17.7%	<u>287,158</u>	19.5%	<u>1,476,329</u>
Public Services/Continuing Education:						
Salaries	418,792	81,987	19.6%	63,569	18.2%	349,346
Employee Benefits	49,405	8,249	16.7%	7,592	21.2%	35,766
Contractual Services	296,000	56,690	19.2%	48,346	13.5%	358,700
General Materials & Supplies	87,950	24,234	27.6%	17,869	13.7%	130,100
Conference & Meeting Expenses	8,375	2,021	24.1%	565	6.8%	8,300
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	250	-	0.0%	-	0.0%	250
Total Public Services/Continuing Education	<u>860,772</u>	<u>173,181</u>	20.1%	<u>137,941</u>	15.6%	<u>882,462</u>
Institutional Support:						
Salaries	1,688,680	310,586	18.4%	341,969	17.9%	1,914,461
Employee Benefits	462,246	113,117	24.5%	117,748	23.8%	494,372
Contractual Services	409,635	263,940	64.4%	227,213	56.6%	401,651
General Materials & Supplies	397,499	69,872	17.6%	50,253	11.9%	421,070
Conference & Meeting Expenses	72,410	3,516	4.9%	8,340	11.0%	75,720
Fixed Charges	17,000	-	0.0%	1,626	6.8%	24,000
Utilities	20,613	1,967	9.5%	(2,054)	-12.9%	15,956
Capital Outlay	362,951	-	0.0%	-	0.0%	38,650
Other	38,000	(1,095)	-2.9%	1,817	0.0%	-
Total Institutional Support	<u>3,469,034</u>	<u>761,903</u>	22.0%	<u>746,912</u>	22.1%	<u>3,385,880</u>
Scholarships, Grants and Wavers	631,095	139,904	22.2%	165,952	39.3%	422,000
TOTAL EDUCATION FUND EXPENDITURES	<u>\$ 18,345,257</u>	<u>\$ 2,797,123</u>	15.2%	<u>\$ 3,920,871</u>	20.4%	<u>\$ 19,244,874</u>
INTERFUND TRANSFERS - NET	<u>\$ 419,951</u>	<u>\$ -</u>	0.0%	<u>\$ -</u>	0.0%	<u>\$ 40,000</u>

**Illinois Valley Community College District No. 513
Fiscal Year 2013 Budget to Actual Comparison
Two Months Ended August 31, 2012**

OPERATIONS & MAINTENANCE FUND REVENUES	Annual Budget FY2013	Actual 8/31/12	Act/Budget 16.7%	Actual 8/31/11	Act/Budget FY12	Annual Budget FY2012
Local Government Sources:						
Current Taxes	\$ 1,245,606	\$ 726,517	58.3%	\$ 698,894	55.5%	\$ 1,260,330
Corporate Personal Property Replacement Tax	155,089	3,828	2.5%	5,817	2.8%	210,000
TIF	127,000	40,677	32.0%	43,382	37.1%	116,885
Total Local Government	1,527,695	771,022	50.5%	748,093	47.1%	1,587,215
State Government:						
ICCB Credit Hour Grant	339,394	-	0.0%	51,916	16.7%	311,498
Total State Government	339,394	-	0.0%	51,916	16.7%	311,498
Student Tuition and Fees:						
Tuition	672,792	397,208	59.0%	425,779	57.3%	743,178
Total Tuition and Fees	672,792	397,208	59.0%	425,779	57.3%	743,178
Other Sources:						
Facilities Revenue	94,000	6,102	6.5%	11,055	5.9%	187,000
Investment Revenue	2,000	226	11.3%	2,873	57.5%	5,000
Non-Governmental Gifts & Grants	-	-	0.0%	-	0.0%	-
Other	-	2,920	0.0%	631	0.0%	-
Total Other Sources	96,000	9,248	9.6%	14,559	7.6%	192,000
TOTAL OPERATIONS & MAINTENANCE FUND REVENUES	\$ 2,635,881	\$ 1,177,478	44.7%	\$ 1,240,347	43.8%	\$ 2,833,891

OPERATIONS & MAINTENANCE FUND	Annual Budget FY2013	Actual 08/31/12	Act/Budget 16.7%	Actual 08/31/11	Act/Budget FY12	Annual Budget FY2012
Operations & Maintenance of Plant:						
Salaries	\$ 848,004	\$ 128,927	15.2%	\$ 161,356	18.7%	\$ 862,900
Employee Benefits	226,694	40,141	17.7%	42,505	19.5%	218,101
Contractual Services	183,900	11,489	6.2%	13,447	7.3%	183,700
General Materials & Supplies	282,500	21,145	7.5%	14,176	5.6%	250,976
Conference & Meeting Expenses	4,000	495	12.4%	-	0.0%	6,000
Fixed Charges	40,000	88	0.2%	-	0.0%	40,000
Utilities	809,410	82,269	10.2%	104,759	12.8%	819,410
Capital Outlay	129,000	64,890	50.3%	3,575	2.1%	167,900
Facility Charges to Other Funds	(63,000)	-	0.0%	-	0.0%	-
Provision for Contingency	100,000	-	0.0%	-	0.0%	200,000
Total Operations & Maintenance of Plant	2,560,508	349,444	13.6%	339,818	12.4%	2,748,987
Institutional Support:						
Salaries	56,881	8,903	15.7%	10,690	19.1%	56,007
Employee Benefits	8,792	1,843	21.0%	1,779	20.9%	8,497
Contractual Services	2,400	2,395	99.8%	2,395	95.8%	2,500
General Materials & Supplies	3,300	657	19.9%	88	1.8%	4,900
Conference & Meeting Expenses	-	-	0.0%	-	0.0%	-
Fixed Charges	4,000	1,014	25.4%	338	2.6%	13,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	75,373	14,812	19.7%	15,290	18.0%	84,904
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	\$ 2,635,881	\$ 364,256	13.8%	\$ 355,108	12.5%	\$ 2,833,891

**Illinois Valley Community College District No. 513
Fiscal Year 2013 Budget to Actual Comparison
Two Months Ended August 31, 2012**

	<u>Annual Budget FY2013</u>	<u>Actual 8/31/12</u>	<u>Act/Budget 16.7%</u>	<u>Actual 8/31/11</u>	<u>Act/Budget FY12</u>	<u>Annual Budget FY2012</u>
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources						
Current Taxes	\$ 1,557,008	\$ 908,008	58.3%	\$ 873,479	56.8%	\$ 1,537,220
State Government Sources	12,500,000	-	0.0%	-	0.0%	-
Investment Revenue	180,000	14,691	8.2%	2,796	5.6%	50,000
Other Revenue	-	-	0.0%	-	0.0%	-
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	<u>14,237,008</u>	<u>922,699</u>	<u>6.5%</u>	<u>876,275</u>	<u>55.2%</u>	<u>1,587,220</u>
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Operations & Maintenance						
Contractual Services	-	-	0.0%	-	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	14,237,008	40,355	0.3%	358,616	5.4%	6,587,220
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	<u>14,237,008</u>	<u>40,355</u>	<u>0.3%</u>	<u>358,616</u>	<u>5.4%</u>	<u>6,587,220</u>
Other Financing Source - Bond Issuance	-	-	0.0%	-	0.0%	(5,000,000)
Transfer In (Out)	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -

Fiscal Year 2013 Budget to Actual Comparison

	<u>Annual Budget FY2013</u>	<u>Actual 8/31/12</u>	<u>Act/Budget 16.7%</u>	<u>Actual 8/31/11</u>	<u>Act/Budget FY12</u>	<u>Annual Budget FY2012</u>
BOND & INTEREST FUND						
Local Government Sources						
Current Taxes	\$ 1,261,840	\$ 730,872	57.9%	\$ 696,778	55.1%	\$ 1,265,000
Investment Revenue	2,000	111	5.6%	775	15.5%	5,000
TOTAL BOND & INTEREST FUND REVENUES	<u>1,263,840</u>	<u>730,983</u>	<u>57.8%</u>	<u>697,553</u>	<u>54.9%</u>	<u>1,270,000</u>
BOND & INTEREST FUND						
Institutional Support:						
Debt Principal Retirement	1,261,840	-	0.0%	-	0.0%	1,265,000
Interest on Bonds	-	-	0.0%	-	0.0%	-
Fees	500	-	0.0%	-	0.0%	400
TOTAL BOND & INTEREST EXPENDITURES	<u>\$ 1,262,340</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ 1,265,400</u>

Fiscal Year 2013 Budget to Actual Comparison

	<u>Annual Budget FY2013</u>	<u>Actual 8/31/12</u>	<u>Act/Budget 16.7%</u>	<u>Actual 8/31/11</u>	<u>Act/Budget FY12</u>	<u>Annual Budget FY2012</u>
WORKING CASH FUND						
Investment Revenue	\$ 20,000	\$ 31	0.2%	\$ 1,824	4.6%	\$ 40,000
TOTAL WORKING CASH REVENUES	<u>20,000</u>	<u>31</u>	<u>0.2%</u>	<u>1,824</u>	<u>4.6%</u>	<u>40,000</u>
Transfers In (Out)	\$ (120,000)	\$ -	0.0%	\$ -	0.0%	\$ (40,000)

Illinois Valley Community College District No. 513
Fiscal Year 2013 Budget to Actual Comparison
Two Months Ended August 31, 2012

AUXILIARY ENTERPRISES FUND	Annual Budget FY2013	Actual 8/31/12	Act/Budget 16.7%	Actual 8/31/11	Act/Budget FY12	Annual Budget FY2012
Service Fees	\$ 2,666,700	\$ 551,618	20.7%	\$ 637,242	19.2%	\$ 3,324,756
Data Processing Rentals	-	-	0.0%	-	0.0%	-
Other Revenue	1,000	2,024	202.4%	465	0.0%	-
Investment Revenue	5,000	80	1.6%	2,587	17.2%	15,000
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	2,672,700	553,722	20.7%	640,294	19.2%	3,339,756
AUXILIARY ENTERPRISES FUND						
Salaries	349,348	56,235	16.1%	118,565	20.5%	578,459
Employee Benefits	93,053	18,046	19.4%	42,782	20.1%	213,312
Contractual Services	51,035	9,942	19.5%	2,098	5.3%	39,230
Materials & Supplies	2,240,300	874,932	39.1%	921,433	38.1%	2,415,319
Conference & Meeting	21,683	1,910	8.8%	3,251	10.8%	30,196
Fixed Charges	53,400	1,511	2.8%	(525)	-1.2%	45,000
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	3,840	-	0.0%	-	0.0%	5,826
Other	103,000	-	0.0%	-	0.0%	63,000
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	2,915,659	962,576	33.0%	1,087,604	32.1%	3,390,342
Transfer In (Out)	\$ (265,537)	\$ -	0.0%	\$ -	0.0%	\$ 62,000

Fiscal Year 2013 Budget to Actual Comparison

RESTRICTED PURPOSES FUND	Annual Budget FY2013	Actual 8/31/12	Act/Budget 16.7%	Actual 8/31/11	Act/Budget FY12	Annual Budget FY2012
State Government Sources	\$ 468,498	\$ (9,374)	-2.0%	\$ (25,499)	-6.9%	\$ 371,408
Federal Government Sources	7,701,634	497,715	6.5%	627,316	9.3%	6,711,969
Service Fees	3,000	590	19.7%	240	0.0%	-
Other Revenue	11,000	1,010	9.2%	1	0.0%	35,000
TOTAL RESTRICTED PURPOSES FUND REVENUES	8,184,132	489,941	6.0%	602,058	8.5%	7,118,377
RESTRICTED PURPOSES FUND						
Instruction:						
Salaries	415,474	46,760	11.3%	51,491	14.4%	357,432
Employee Benefits	81,388	16,313	20.0%	14,759	16.3%	90,287
Contractual Services	61,654	5,300	8.6%	19,601	28.7%	68,360
Materials & Supplies	109,812	12,270	11.2%	7,156	5.5%	130,453
Conference & Meeting	73,520	7,177	9.8%	1,291	3.1%	41,279
Fixed Charges	3,000	-	0.0%	1,000	44.4%	2,250
Utilities	2,350	-	0.0%	-	0.0%	2,900
Capital Outlay	33,286	2,845	8.5%	7,350	14.7%	50,000
Other (P-16 Grant Waivers)	9,030	-	0.0%	-	0.0%	8,679
Total Instruction	\$ 789,514	\$ 90,665	11.5%	\$ 102,648	13.7%	\$ 751,640

Illinois Valley Community College District No. 513
Fiscal Year 2013 Budget to Actual Comparison
Two Months Ended August 31, 2012

RESTRICTED PURPOSES FUND	Annual Budget FY2013	Actual 8/31/12	Act/Budget 16.7%	Actual 8/31/11	Act/Budget FY12	Annual Budget FY2012
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ 312	0.0%	\$ -
Employee Benefits	-	-	0.0%	102	0.0%	-
Contractual Services	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	-	0.0%	-	0.0%	-
Conference & Meeting	-	-	0.0%	-	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Other	160,000	-	0.0%	-	0.0%	-
Total Academic Support	<u>160,000</u>	<u>-</u>	<u>0.0%</u>	<u>414</u>	<u>0.0%</u>	<u>-</u>
Student Services						
Salaries	199,755	33,230	16.6%	34,519	19.1%	180,825
Employee Benefits	61,214	12,293	20.1%	11,619	26.9%	43,259
Contractual Services	4,150	2,250	54.2%	1,900	47.5%	4,000
Materials & Supplies	7,100	294	4.1%	1,217	9.0%	13,500
Conference & Meeting	12,209	167	1.4%	236	0.9%	25,500
Capital Outlay	-	-	0.0%	-	0.0%	-
Tuition Waivers (TRIO Grant)	32,000	2,920	9.1%	7,255	22.7%	32,000
Total Student Services	<u>316,428</u>	<u>51,154</u>	<u>16.2%</u>	<u>56,746</u>	<u>19.0%</u>	<u>299,084</u>
Public Service						
Salaries	405,046	102,263	25.2%	102,440	21.0%	488,912
Employee Benefits	82,379	26,948	32.7%	25,831	23.7%	108,782
Contractual Services	146,701	16,904	11.5%	4,653	3.2%	145,205
Materials & Supplies	81,470	5,143	6.3%	11,758	15.3%	76,683
Conference & Meeting	49,017	5,283	10.8%	12,323	24.4%	50,410
Fixed Charges	19,119	1,899	9.9%	1,881	7.3%	25,735
Utilities	5,105	160	3.1%	177	2.9%	6,088
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	200	15	7.5%	-	0.0%	178
Total Public Service	<u>789,037</u>	<u>158,615</u>	<u>20.1%</u>	<u>159,063</u>	<u>17.6%</u>	<u>901,993</u>
Auxiliary Services						
Salaries	-	-	0.0%	83	2.1%	4,000
Employee Benefits	-	-	0.0%	-	0.0%	320
Contractual Services	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	5,561	0.0%	1,106	5.9%	18,844
Conference & Meeting	-	-	0.0%	-	0.0%	1,000
Other (Child Care Subsidies)	-	-	0.0%	500	5.0%	10,000
Total Auxiliary Services	<u>-</u>	<u>5,561</u>	<u>-</u>	<u>1,689</u>	<u>0</u>	<u>34,164</u>
Operations & Maintenance of Plant:						
Contractual Services	-	-	0.0%	-	0.0%	-
Total Operations & Maintenance	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ -</u>

Illinois Valley Community College District No. 513
Fiscal Year 2013 Budget to Actual Comparison
Two Months Ended August 31, 2012

	Annual Budget FY2013	Actual 8/31/12	Act/Budget 16.7%	Actual 8/31/11	Act/Budget FY12	Annual Budget FY2012
Institutional Support						
Salaries (Federal Work Study)	\$ 91,245	\$ 891	1.0%	\$ 6,285	8.3%	\$ 75,496
Employee Benefits	-	-	0.0%	-	0.0%	-
Contractual Services	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	-	0.0%	-	0.0%	-
Conference & Meeting	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>91,245</u>	<u>891</u>	<u>1.0%</u>	<u>6,285</u>	<u>8.3%</u>	<u>75,496</u>
Student grants and waivers (PELL & SEOG)	<u>6,088,493</u>	<u>251,148</u>	<u>4.1%</u>	<u>558,265</u>	<u>11.0%</u>	<u>5,061,000</u>
TOTAL RESTRICTED FUND EXPENDITURES	<u>\$ 8,234,717</u>	<u>\$ 558,034</u>	<u>6.8%</u>	<u>\$ 885,110</u>	<u>12.4%</u>	<u>\$ 7,123,377</u>
Transfer In (Out)	<u>\$ 27,000</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ -</u>

Fiscal Year 2013 Budget to Actual Comparison

	Annual Budget FY2013	Actual 8/31/12	Act/Budget 16.7%	Actual 8/31/11	Act/Budget FY12	Annual Budget FY2012
LIABILITY, PROTECTION, & SETTLEMENT FUND						
Local Government Sources	\$ 274,033	\$ 159,270	58.1%	\$ 151,831	58.8%	\$ 258,368
Investment Revenue	20,000	1,837	9.2%	5,519	11.0%	50,000
Other	-	315	0.0%	-	0.0%	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	<u>294,033</u>	<u>161,422</u>	<u>54.9%</u>	<u>157,350</u>	<u>51.0%</u>	<u>308,368</u>

LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES

Operations & Maintenance of Plant						
Salaries	-	923	0.0%	24,557	0.0%	-
Employee Benefits	-	58	0.0%	5,344	0.0%	-
Contractual Services	401,500	25,260	6.3%	2,001	0.5%	401,500
Material & Supplies	100	16	16.0%	503	503.0%	100
Conference & Meeting	500	-	0.0%	-	0.0%	500
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	46	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total for Operations & Maintenance of Plant	<u>\$ 402,100</u>	<u>\$ 26,303</u>	<u>6.5%</u>	<u>\$ 32,405</u>	<u>8.1%</u>	<u>\$ 402,100</u>

Illinois Valley Community College District No. 513
 Fiscal Year 2013 Budget to Actual Comparison
 Two Months Ended August 31, 2012

LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES (continued)	Annual Budget FY2013	Actual 8/31/12	Act/Budget 16.7%	Actual 8/31/11	Act/Budget FY12	Annual Budget FY2012
Institutional Support						
Salaries	\$ 68,073	\$ 12,988	19.1%	\$ 7,045	10.3%	\$ 68,291
Employee Benefits	233,919	2,669	1.1%	5,170	2.0%	254,530
Contractual Services	55,000	314	0.6%	-	0.0%	12,000
Material & Supplies	2,750	60	2.2%	60	2.6%	2,300
Conference & Meeting	-	-	0.0%	-	0.0%	-
Fixed Charges	378,500	265,598	70.2%	92,185	23.6%	390,750
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>738,242</u>	<u>281,629</u>	<u>38.1%</u>	<u>104,460</u>	<u>14.4%</u>	<u>727,871</u>
TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	\$ 1,140,342	\$ 307,932	27.0%	\$ 136,865	12.1%	\$ 1,129,971

Fiscal Year 2013 Budget to Actual Comparison

AUDIT FUND	Annual Budget FY2013	Actual 8/31/12	Act/Budget 16.7%	Actual 8/31/11	Act/Budget FY12	Annual Budget FY2012
Local Government Sources	\$ 34,500	\$ 19,945	57.8%	\$ 18,800	59.7%	\$ 31,508
Investment Revenue	-	2	0.0%	23	11.5%	200
TOTAL AUDIT FUND REVENUES	<u>34,500</u>	<u>19,947</u>	<u>57.8%</u>	<u>18,823</u>	<u>59.4%</u>	<u>31,708</u>
AUDIT FUND						
Contractual Services	34,500	20,000	58.0%	9,500	29.2%	32,500
TOTAL AUDIT FUND EXPENDITURES	<u>\$ 34,500</u>	<u>\$ 20,000</u>	<u>58.0%</u>	<u>\$ 9,500</u>	<u>29.2%</u>	<u>\$ 32,500</u>

**Illinois Valley Community College District No. 513
Fiscal Year 2013 Budget to Actual Comparison
All Funds
Two Months Ended August 31, 2012**

Department	Annual Budget FY2013	Actual 8/31/2011	Act/Budget 16.7%	Explanation
President	\$ 301,234	\$ 55,874	18.5%	
Board of Trustees	21,000	5,568	26.5%	
Community Relations	332,604	48,578	14.6%	
Development Office	-	13,586	0.0%	
Continuing Education	1,098,209	229,984	20.9%	
Facilities	16,797,516	389,799	2.3%	
Information Technologies	1,923,871	502,307	26.1%	
Academic Affairs	227,778	52,422	23.0%	
Academic Affairs (AVPCE)	905,283	80,695	8.9%	
Adult Education	516,636	63,339	12.3%	
Dislocated Workers Center	597,452	114,179	19.1%	
Learning Technologies	607,529	115,707	19.0%	
Career & Tech Education Division	1,758,222	207,705	11.8%	
Natural Science & Business Division	2,107,206	242,771	11.5%	
Humanities & Fine Arts/Social Science Division	2,168,613	220,605	10.2%	
Health Professions Division	1,939,030	223,287	11.5%	
English, Mathematics, Education Division	2,421,081	265,366	11.0%	
Admissions & Records	360,857	62,944	17.4%	
Student Development	639,502	116,815	18.3%	
Student Services	128,371	24,196	18.8%	
Financial Aid	6,520,976	310,789	4.8%	
Athletics	241,247	29,207	12.1%	
TRIO (Student Success Grant)	300,652	51,155	17.0%	
Safety Service	400,000	25,544	6.4%	
Business Services/General Institution	2,174,356	202,377	9.3%	
Risk Management	740,342	282,388	38.1%	Pre-paid insurance
Tuition Waivers	631,095	139,904	22.2%	
Purchasing	108,502	18,856	17.4%	
Human Resources	121,403	18,770	15.5%	
Bookstore	2,501,943	910,119	36.4%	Bookstore purchases for fall and spring semesters
Shipping & Receiving	75,373	14,812	19.7%	
Copy Center	134,321	10,628	7.9%	
Total FY12 Expenditures	<u>\$ 48,802,204</u>	<u>\$ 5,050,276</u>	10.3%	

Illinois Valley Community College
Statement of Cash Flows
for the Month ended August 31, 2012

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	TOTAL
Balance on Hand	\$ 2,655,737.85	\$ 875,564.00	\$ 798,998.63	\$ 143,124.82	\$ 400,129.95	\$ (300,856.17)	\$ 389,606.38	\$ 18,473.96	\$ 583,540.05	\$ 3,253,162.99
Total Receipts	815,615.57	79,203.42	13,421.06	7,703.77	471,563.81	52,431.79	-	196.84	22,180.62	1,462,316.88
Total Cash	3,471,353.42	954,767.42	812,419.69	150,828.59	871,693.76	(248,424.38)	389,606.38	18,670.80	605,720.67	7,026,636.35
Due To/From Accts	(9,079.04)	(10.96)	-	-	10,066.46	(974.18)	-	-	(2.28)	(0.00)
Transfers/Bank CDs	-	-	-	-	-	-	-	-	-	-
Expenditures	(1,783,006.45)	(315,763.46)	(40,355.38)	-	(425,793.47)	(206,801.18)	-	(7,500.00)	(302,938.82)	(3,082,158.76)
ACCOUNT BALANCE	1,679,267.93	638,993.00	772,064.31	150,828.59	455,966.75	(456,199.74)	389,606.38	11,170.80	302,779.57	3,944,477.59
Deposits in Transit	(61,601.80)									(61,601.80)
Outstanding Checks	789,488.68									789,488.68
BANK BALANCE	2,407,154.81	638,993.00	772,064.31	150,828.59	455,966.75	(456,199.74)	389,606.38	11,170.80	302,779.57	4,672,364.47
Certificates of Deposit	500,000.00	300,000.00	1,000,000.00	500,000.00	1,200,000.00	-	4,250,000.00	-	4,100,000.00	11,850,000.00
Illinois Funds	3,030,846.21	1,307,273.26	1,367,056.58	896,530.43	450,051.24	151,270.59	-	1,455.11	254,943.55	7,459,426.97
CDB Trust Fund CTC			6,543,377.21							6,543,377.21
Bldg Reserve-ILLFund			1,082,229.68							1,082,229.68
Total Investment	\$ 3,530,846.21	\$ 1,607,273.26	\$ 9,992,663.47	\$ 1,396,530.43	\$ 1,650,051.24	\$ 151,270.59	\$ 4,250,000.00	\$ 1,455.11	\$ 4,354,943.55	\$ 26,935,033.86
LaSalle State Bank	\$ 839,499.20									
Centrue Bank	2,936,495.06									
Peru Savings Bank	896,370.21									
	<u>\$ 4,672,364.47</u>									

Respectfully submitted,



Cheryl Roelfsema
Vice President for Business Services & Finance/Treasurer

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
August 31, 2012

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
9/20/2012						500,000		500,000	FSB	0.95%	0.95%	1012812309
10/4/2012			500,000				500,000	1,000,000	FSB	0.95%	0.95%	1012883729
11/7/2012						150,000		150,000	MB	1.00%	1.00%	915192
11/23/2012						1,500,000		1,500,000	FSB	0.65%	0.65%	1013096844
12/13/2012	500,000		500,000				1,000,000	2,000,000	FSB	0.65%	0.65%	1013190905
12/20/2012				500,000		1,000,000	500,000	2,000,000	FSB	0.65%	0.65%	1013221568
1/30/2013						100,000		100,000	NCB	0.60%	0.60%	35803
3/21/2013						1,000,000		1,000,000	FSB	0.65%	0.65%	1013615272
4/22/2013							100,000	100,000	MB	0.80%	0.80%	914161
6/7/2013		300,000			1,200,000			1,500,000	FSB	0.75%	0.75%	1012287786
8/8/2013							2,000,000	2,000,000	FSB	0.70%	0.70%	1012583709
Total CD	500,000	300,000	1,000,000	500,000	1,200,000	4,250,000	4,100,000	11,850,000				

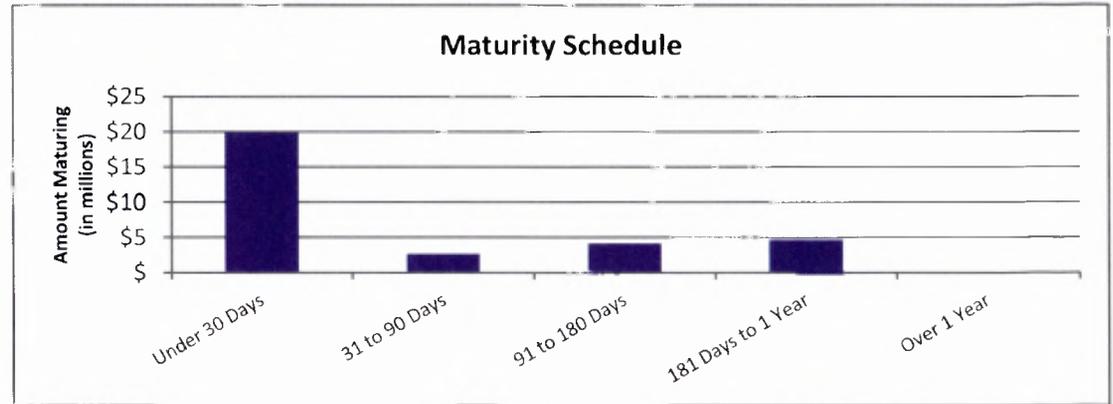
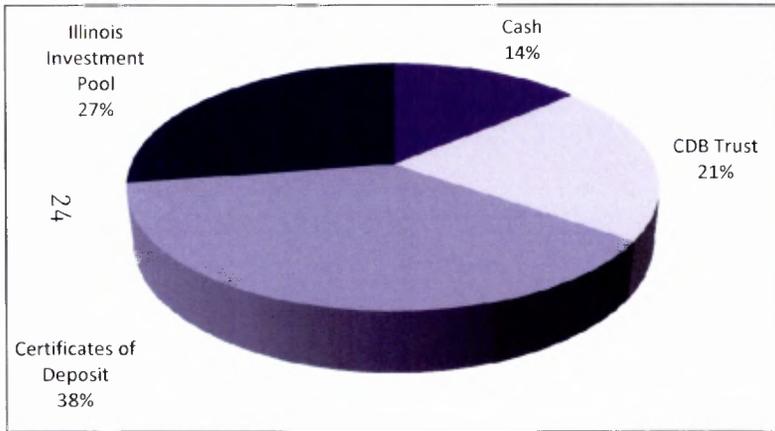
CB	Centruc Bank	LSB	LaSalle State Bank
CBNA	Commerce Bank, NA	MB	Marseilles Bank
CFNB	Citizens First National Bank	MSB	Midland State Bank
FSB	First State Bank of Mendota	NCB	North Central Bank - Ladd
HNB	Hometown National Bank	PFS	Peru Federal Savings

** Current IL Funds interest rate: 0.13%

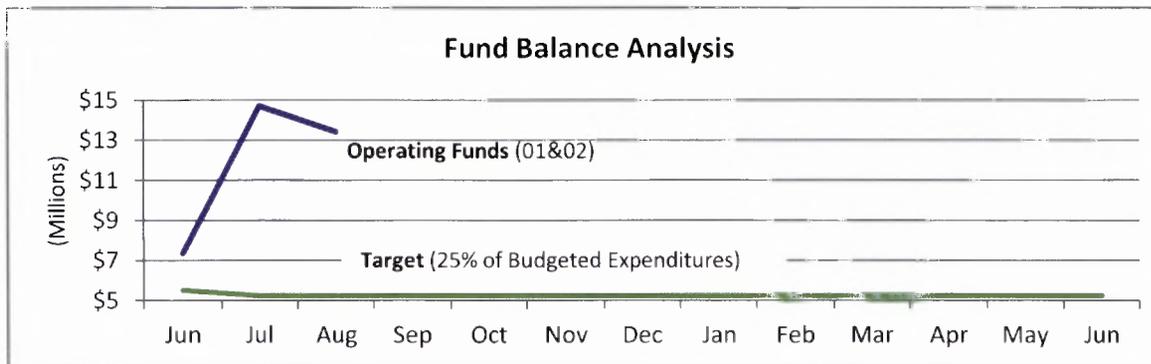
**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
August 31, 2012**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	13.8%	\$ 4,325,153	0.15%
CDB Trust	20.9%	6,543,377	0.25%
Certificates of Deposit	37.9%	11,850,000	0.72%
Illinois Investment Pool	27.3%	8,541,657	0.13%
Total	100.0%	\$ 31,260,187	0.38%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds (US Bank)	\$ 8,541,657			\$ 8,541,657	27%
Centrue Bank			2,936,495	2,936,495	9%
First State Bank		11,500,000		11,500,000	37%
LaSalle State Bank			839,499	839,499	3%
Marseilles Bank		250,000		250,000	1%
North Central Bank		100,000		100,000	0%
Citizens First National			6,921,769	6,921,769	22%
Peru Federal Savings			170,767	170,767	1%
Total	\$ 8,541,657	\$ 11,850,000	\$ 10,868,530	\$ 31,260,187	100%



Weighted Average Maturity of CD's 163 Days



\$5,000 and Over Check Register

08/01/12 - 08/31/12

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
700376	08/02/12	0001369	Ameren Illinois	\$ 34,938.06	Electricity (05/10/12-06/11/12), Gas EC (05/10/12-06/11/12)
700382	08/02/12	0108916	CCIC	293,919.40	Health Insurance (August)
700391	08/02/12	0109033	Elsevier Science	20,935.63	Books for Resale
700362	08/02/12	0000001	Illinois Valley Community College	93,020.58	Federal & State Payroll Taxes (08/02/12)
700433	08/02/12	0001594	Service Wholesale	28,282.27	Supplies for Resale
700370	08/02/12	0082897	SURS	49,799.65	Payroll (08/02/12)
	08/08/12	ACH	VALIC Retirement Services	14,399.59	403(b) & 457(b)Payroll (08/02/12)
700468	08/09/12	0173733	American Digital Corporation	16,038.14	Hardware & Software Maintenance Renewal
700476	08/09/12	0168777	Bob McCloskey Agency, LLC	35,237.00	Student Athlete Insurance
700477	08/09/12	0166518	Branded Custom Sportswear, Inc	11,954.48	Soft Goods for Resale
700478	08/09/12	0149548	Burwood Group	7,920.00	License Renewal for Emergency Telephone Broadcast
700480	08/09/12	0069021	Camp David	6,794.75	Soft Goods for Resale
700500	08/09/12	0001112	Gear for Sports	6,678.39	Soft Goods for Resale
700532	08/09/12	0101216	Missouri Book Company Textbook	10,462.71	Books for Resale
700545	08/09/12	0001039	Prestige Medical Inc.	6,071.05	Supplies for Resale
25 700554	08/09/12	0183070	Rittenhouse Book Distributors	5,954.04	Books for Resale
700556	08/09/12	0001060	Roaring Spring Blk Bk Co	17,447.90	Books for Resale
700558	08/09/12	0178235	Russell Athletic	6,957.25	Soft Goods for Resale
700571	08/09/12	0066555	United States Postal Service	6,000.00	Reimburse Postage Meter
700572	08/09/12	0183046	Universal Asphalt & Excavating	64,890.00	Asphalt Repairs
700573	08/09/12	0093131	University of Illinois	5,406.00	Library Database Renewals
	08/10/12	ACH	VALIC Retirement Services	14,299.59	403(b) & 457(b)Payroll (07/19/12)
700631	08/16/12	0081443	American Express	102,954.59	CDW Government, Inc , Cengage Learning Inc., Central Illinois Trucks, Inc., Elsevier Science, Matthews Medical Books
700633	08/16/12	0000868	American Technical Publishers	5,943.16	Books for Resale
700634	08/16/12	0112175	Apple Computer	5,676.95	iPad & Power Sync Tray for i-Pad (CCAMPIS Grant)
700648	08/16/12	0001296	Follett Higher Education Group	6,725.69	Books for Resale
700652	08/16/12	0001479	Goodheart-Willcox Company, Inc.	6,916.95	Supplies for Resale
700746	08/16/12	0000001	Illinois Valley Community College	86,026.62	Federal & State Payroll Taxes (08/16/12)
700668	08/16/12	0001634	MPS	30,584.10	Books for Resale
700716	08/16/12	0082897	SURS	45,513.64	Payroll (08/16/12)
700696	08/16/12	0102932	The College Board	11,700.00	Accuplacer Test Units
700697	08/16/12	0093131	University of Illinois	8,630.00	I-share and Carli Governing fees
	08/20/12	ACH	VALIC Retirement Services	14,383.63	403(b) & 457(b)Payroll (08/16/12)
700756	08/23/12	0156834	Are We There Yet?, LLC	5,025.00	Balance Due-Continuing Education Trip to Niagara Falls

\$5,000 and Over Check Register

08/01/12 - 08/31/12

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
700769	08/23/12	0089239	Castle Prin Tech	6,800.00	Fall Continuing Education Schedule
700793	08/23/12	0041932	IVCC Tuition	10,254.00	Tuition (DWC)
700836	08/23/12	0188290	Illinois Valley Flute Ensemble	7,880.68	2012 Flute Camp
700800	08/23/12	0187054	McGladrey & Pullen , LLP	7,500.00	Audit FY12 Financials
700814	08/23/12	0180447	Prudential Insurance Company	5,599.72	Life & Disability Insurance (August)
700817	08/23/12	0099744	S.J. Smith Welding Supply	5,452.69	Instructional Supplies-Welding Fabrication
700912	08/30/12	0001369	Ameren Illinois	48,824.47	Electricity (06/11/12-07/11/12), Gas EC (06/11/12-07/11/12), Gas (06/30/12-07/31/12), Electricity & Gas TDT (06/11/12-07/11/12)
700979	08/30/12	0187046	BISCO Enterprise, Inc.	5,592.00	Filters for Welding Fume Collector (Program Improvement Grant)
700917	08/30/12	0187355	Bay Remediation LLC	36,000.00	Restroom Modifications Phase 2*
700921	08/30/12	0188283	BrickStreet Mutual Insurance	199,974.00	Worker's Compensation Insurance
700931	08/30/12	0181795	G4S Secure Solutions (USA) Inc.	24,500.16	Security Service (July)
700984	08/30/12	0000001	Illinois Valley Community College	94,976.47	Federal & State Payroll Taxes (08/30/12)
700957	08/30/12	0105687	R.J. Galla Company, Inc.	31,504.00	Treasurer Bond
700989	08/30/12	0082897	SURS	50,632.30	Payroll (08/30/12)
700973	08/30/12	0001927	Walter J Zukowski & Associates	16,330.75	Legal Services
				\$ 1,639,308.05	

*Protection, Health, & Safety (PHS) Projects

Stipend Report for Pay Period Ending 08/11/12

Name	Description	Start Date	Date	Pay Date	Type*	Amount	GL No.	Section Name	Section Title	Comments
Amor, Stephanie Yolanda	YOU-8001-03	07/23/12	07/26/12	08/11/12	ST	\$190.00	14110394151320			Portraits of Hugo & 3 Minors
Bias, Timothy John	MET-1202-195	07/13/12	08/11/12	08/11/12	RE	\$3,936.00	14210331051320	MET-1202-195	Manufacturing Materials & Processes I	
Black, Wesley Taylor	Outdoor Ed'Venture-Disc Golf	07/23/12	07/23/12	08/11/12	ST	\$50.00	14110394151320			
Bruch, Anna Marie Faletti	Nursing Orientation 7/31, 8/1	07/31/12	08/01/12	08/11/12	ST	\$94.23	11420730051340			
Codo, Kim G	Guitar Lessons / 8	06/27/12	08/11/12	08/11/12	RE	\$251.28	11120650051320	MUP-2013-01	Applied Music: Guitar	
Crew, Barbara Ellen	Outdoor Ed'Venture '12	07/23/12	07/26/12	08/11/12	ST	\$150.00	14110394151320			Say Cheese Hocus Pocus II
Devitt, Hayley Nicole	YOU-8001-01	07/23/12	07/26/12	08/11/12	ST	\$190.00	14110394151320			Claymation Animation & 3 Minors
Donna, Rebecca S	Outdoor Ed'Venture '12	07/23/12	07/26/12	08/11/12	ST	\$450.00	14110394151320			
Forney, Brittany	SV Recreational Program	07/16/12	07/27/12	08/11/12	ST	\$500.00	56920597351900			
Francisco, Marjorie Lynn	Nursing Orientation 07/31, 8/1	07/31/12	08/01/12	08/01/12	ST	\$188.46	11420730051340			
Frick, Wendy J	Outdoor Ed'Venture '12	07/23/12	07/26/12	08/11/12	ST	\$500.00	14110394151320			Globetrotters: Taste of Asia Painted Birdhouses Hoop Weaving
Gander, Bethany Michelle	YOU-8001-04	07/23/12	07/26/12	08/11/12	ST	\$100.00	14110394151320			Globetrotters: Taste of Asia
Gibson, James A	GNT-1201-01	07/16/12	08/11/12	08/11/12	RE	\$720.00	11320410051340	GNT-1201-01		
Giordano, Alyssa Rachele	SV Recreational Program	07/16/12	07/27/12	08/11/12	ST	\$500.00	56920597351900			
Goslin, Vanessa Marie	Out Door Ed'Venture	07/15/12	08/11/12	08/11/12	RE	\$500.00	14110394151320	YOU-8001-01	Claymation Animation	
Gregorich, Katherine Elyse	YOU-8001-01	07/23/12	07/26/12	08/11/12	ST	\$190.00	14110394151320			Claymation Animation & 3 Minors
Haynes, Tricia Lynn	Outdoor Ed'Venture '12	07/23/12	07/26/12	08/11/12	ST	\$500.00	14110394151320			Fish Tales, Mosaic Gem Art Edible Insects
Haywood, Mary Margaret	YOU-8001-04	07/23/12	07/26/12	08/11/12	ST	\$190.00	14110394151320			Globetrotters: Taste of Asia & 3 Minors
Heredia, Hugo	Outdoor Ed'Venture '12	07/23/12	07/26/12	08/11/12	ST	\$500.00	14110394151320			Wild & Crazy Portraits, Crazy Music, Wild & Crazy Music
Heredia, Hugo	SV Recreational Program	07/16/12	07/27/12	08/11/12	ST	\$200.00	56920597351900			
Hodgson, Laura Ann	Prep Fall Classes	07/30/12	08/10/12	08/11/12	ST	\$1,272.11	11420730051340			Freshman Orien., Prep for IV Therapy Seminars
Hogue, Julie Ann	Nursing Orientation 7/31, 8/1	07/31/12	08/01/12	08/11/12	ST	\$188.46	11420730051340			
Holman, Stacy Ann	YOU-8001-06	07/23/12	07/26/12	08/11/12	ST	\$190.00	14110394151320			CSI.... The Valley & 3 Minors
Killian, Melissa J.	5 Sessions	07/26/12	08/07/12	08/11/12	ST	\$1,609.20	13230030851540			
Klieber, Tracie Marie	SV Recreational Program	07/16/12	07/27/12	08/11/12	ST	\$500.00	56920597351900			
Koehler, Richard A	LC Drvr Imprvmt Prgm #827	07/28/12	07/28/12	08/11/12	ST	\$187.50	14110394251320	CDV-6000-03	LaSalle Co Driver Imp.	

27

Stipend Report for Pay Period Ending 08/11/12

28

Name	Description	Start Date	Date	Pay Date	Type*	Amount	GL No.	Section Name	Section Title	Comments
Koehler, Richard A	LC Drvr Imprvmt Prgm #828	08/08/12	08/11/12	08/11/12	ST	\$150.00	14110394251320	CDV-6000-03	LaSalle Co Driver Imp.	
Koehler, Richard A	LC Drvr Imprvmt Prgm #829	08/11/12	08/11/12	08/11/12	RE	\$187.50	14110394351320	CDV-6000-03	LaSalle Co Driver Imp.	
Leadingham, Paul	SU/12 Program Coordinator	05/21/12	08/09/12	08/11/12	ST	\$1,280.00	11320410051340			
Magana, Kathleen Kay	YOU-8001-02	07/23/12	07/26/12	08/11/12	ST	\$190.00	14110394151320			Fish Tales & 3 Minors
Mekeel, Ashley Marie	Piano Lessons / 11	07/12/12	07/26/12	08/11/12	ST	\$306.79	11120650051320	MUP-2005-01	Applied Music: Piano	
Mekeel, Ashley Marie	Piano Lessons / 8	07/31/12	08/02/12	08/10/12	ST	\$223.12	11120650051320	MUP-2005-01	Applied Music: Piano	
Moskalewicz, James P	9 Sessions	07/17/12	08/10/12	08/11/12	ST	\$3,205.51	13230030851540			
Nelson, Catherine Lee	Making Math Fun & Easy	08/06/12	08/09/12	08/11/12	ST	\$100.00	14110394151320			
Niemeyer, Loren	GNT 1201 01	07/16/12	08/11/12	08/11/12	RE	\$1,115.63	11320410051320	GNT-1201-01		
O'Shea, Dennis Patrick	Clothing Allowance/Taxable	08/07/12	08/07/12	08/11/12	TF	\$133.94	27210472052900			
Prine, Renee Marie	7 Sessions	08/01/12	08/10/12	08/11/12	ST	\$2,607.50	13230030851540			
Roth, Brenna Clair	YOU-8001-02	07/23/12	07/26/12	08/11/12	ST	\$190.00	14110394151320			Fish Tales & 3 Minors
Sangston, Amanda Paige	YOU-8001-07	07/23/12	07/26/12	08/11/12	ST	\$190.00	14110394151320			Botany, Bones and Arrows & 3 Minors
Savoia, Jennifer L	Nursing Orientation 7/31,8/1	07/31/12	08/01/12	08/11/12	ST	\$94.23	11420730051340			
Sparr, Dennis E	Outdoor Ed' Venture '12	07/23/12	07/26/12	08/11/12	ST	\$350.00	14110394151320			Blast Off
Swanson, Aaryn Ashley	Outdoor Ed' Venture '12	07/23/12	07/26/12	08/11/12	ST	\$100.00	14110394151320			
Vescogni, Tanya Allison	YOU-8001-07	07/23/12	07/26/12	08/11/12	ST	\$150.00	14110394151320			Botany, Bones and Arrows & 2 Minors
Wasmer, Susan Marie	ALH-1251-01, ALH-1251-02	07/30/12	09/08/12	09/08/12	RE	\$1,860.00	11420730051320	ALH-1251-01	Phlebotomy Practicum	
Total Stipends						\$69,892.28				

Cheryl Roelfsema

Cheryl Roelfsema
Vice President of Business Services and Finance

Jerry Corcoran 8/15/12

Dr. Jerry Corcoran
President

*Earn types
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 08/25/12

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Abbott, Mark D	MTH 0907 350	08/20/12	12/29/12	12/29/12	RE	\$2,880.00	011520910051320	MTH-0907-350	Intermediate Algebra	
Abernathy, Jennifer P	MUS 1000 600 630	08/20/12	12/29/12	12/29/12	RE	\$3,690.00	011120650051320	MUS-1000-600	Music Appreciation	
Aleksy, Donald J	MGT 2010 01	08/20/12	12/29/12	12/29/12	RE	\$1,995.00	011120570051320	MGT-2010-01	Principles of Management	
Aleksy, Donald J	MGT 1230 300	08/20/12	12/29/12	12/29/12	RE	\$1,935.00	011220570051320	MGT-1230-300	Owning & Operating Small Bus.	
Anderson, Michael J	CSP 1203 300	08/20/12	12/29/12	12/29/12	RE	\$2,152.50	011320410051320	CSP-1203-300	Microsoft Office Professional I	
Andree, Christopher D	WLD Series 04 Multi Preps	08/20/12	10/20/12	10/20/12	RE	\$1,845.00	011320410051320			
Baker, Kathryn June	CSP 2203 2204 100 01	08/20/12	12/29/12	12/29/12	RE	\$7,245.00	011320410051320	CSP-2203-01	Microsoft Office Professional II	
Blood, Trisha Marie	MTH 1000-600	08/20/12	12/29/12	12/29/12	RE	\$1,845.00	011120910051320	MTH-1000-600	Math for Liberal Arts	
Bluemer, Ronald Glenn	HIS 1000 502	08/20/12	12/29/12	12/29/12	RE	\$1,995.00	011120650051320	HIS-1000-502	History of Western Civilization I	
Bokus, Michael Todd	CSO 2202 300	08/20/12	12/29/12	12/29/12	RE	\$2,327.50	011320410051320	CSO-2202-300	Comprehensive Windows	
Borkowski, Andrew J	EMS CO Coordinator 2200 2201	08/20/12	12/29/12	12/29/12	RE	\$4,416.00	011420730051320	EMS-2200-01	Emergency Medical Responder	
Borth, Leahann M	BIO 1007 11 12 Lab	08/20/12	12/29/12	12/29/12	RE	\$6,240.00	011120570051320	BIO-1007-11	Anatomy & Physiology I	
Bortz, Richard D	Inspection Measurement	07/27/12	08/25/12	08/25/12	RE	\$2,185.00	014210331051320	MET-1200-195	Inspect, Measurement & Quality	
Bouxsein, Barbara Jean	CAD 1200 300 2202 300	08/20/12	12/29/12	12/29/12	RE	\$4,655.00	011320410051320	CAD-1200-300	Comp Aided Draft I AutoCAD	
Bouxsein, Gloria J	ALH 1214 304 305 306	08/20/12	12/29/12	12/29/12	RE	\$4,554.00	011420730051320	ALH-1214-304	Certified Nursing Assistant	
Brady-Crite, Stephanie Jean	ENG 0800 01 0900 08	08/20/12	12/29/12	12/29/12	RE	\$3,690.00	011520910051320	ENG-0800-01	Basic Composition I	
Bray, Kristal A	ALH 1214 02 06	08/20/12	12/29/12	12/29/12	RE	\$5,781.00	011420730051320	ALH-1214-02	Certified Nursing Assistant	
Breyer, Daniel S	PHL 1001 506	08/20/12	12/29/12	12/29/12	RE	\$1,845.00	011120650051320	PHL-1001-506	Introduction To Philosophy	
Brown, Suzanne	ENG 0900 600	08/20/12	12/29/12	12/29/12	RE	\$1,845.00	011520910051320	ENG-0900-600	Basic Composition II	
Brown, William J	Caterpillar	07/26/12	08/25/12	08/25/12	ST	\$3,192.00	014210331051320			
Bugelhoff, Theresa R	MTH 2001 500	08/20/12	12/29/12	12/29/12	RE	\$2,400.00	011120910051320	MTH-2001-500	Calculus & Analytic Geometry I	
Canale, Thomas James	Men's Basketball Head Coach	08/20/12	07/13/13	07/13/13	ST	\$8,331.00	056430360251900			
Carey, Lauri L	Program Coordinator Summer	08/20/12	08/25/12	08/25/12	ST	\$800.00	011320410051340			
Carey, Lori Ann	Clothing Allowance	08/20/12	08/25/12	08/25/12	TF	\$146.80	027210472052900			
Carter, John James	CNC Series 300	08/20/12	12/29/12	12/29/12	RE	\$2,613.75	011320410051320			
Carter, John James	CNC Caterpillar	07/05/12	08/24/12	08/24/12	RE	\$1,600.00	014210331051320			
Castaneda, Craig Alexander	BION 1007 09 04 05 01 03	08/20/12	12/29/12	12/29/12	RE	\$6,240.00	011120570051320	BIO-1007-09	Anatomy & Physiology I	
Cetwinski, Jennifer Louise	ENG 0900 09 0900 11	08/20/12	12/29/12	12/29/12	RE	\$3,690.00	011520910051320	ENG-0900-09	Basic Composition II Introduction To Therapeutic Massage	
Cherpeske, Roxanne Gay	THM 1200 01 300	08/20/12	12/15/12	12/15/12	RE	\$2,257.50	011420730051320	THM-1200-01	Massage	
Christmann, Mark Henry	ELE 1200 300	08/20/12	12/29/12	12/29/12	RE	\$3,200.00	011320410051320	ELE-1200-300	Basic Industrial Electricity I	

Stipends For Pay Period 08/25/12

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Cinotte, Patrick V	Head Women's Basketball	08/20/12	07/13/13	07/13/13	ST	\$8,331.00	056430360351900			
Condie, Julie Ann	BIO 1200 300	08/20/12	12/29/12	12/29/12	RE	\$1,920.00	011120570051320	BIO-1200-300	Human Body Structure & Function	
Cooper, Debra S	MTH 0906 07 0907 07	08/20/12	12/29/12	12/29/12	RE	\$5,985.00	011520910051320	MTH-0906-07	Basic Algebra	
Corrigan, Kevin J	GEG 1005 300	08/20/12	12/29/12	12/29/12	RE	\$3,105.00	011120570051320	GEG-1005-300	Introduction To Astronomy	
Curtin, Walter Michael	FMS 2210 300 2211 300 2212 300	08/20/12	12/29/12	12/29/12	RE	\$4,059.00	011420730051320	FMS-2210-300	Paramedic I-Introduction	
Dellatori, Beth Ann	PSY 2001 01 300	08/20/12	12/29/12	12/29/12	RE	\$3,840.00	011120910051320	PSY-2001-01	Child Growth and Development	
Dellatori, Beth Ann	EDC 2000 01	08/20/12	12/29/12	12/29/12	RE	\$1,920.00	011220910051320	EDC-2000-01	Educational Psychology	
Deters, Samantha Jo	Assistant Volleyball	08/15/12	11/17/12	11/17/12	ST	\$3,116.00	056430361151900			
Dittmer, Alejandro Joseph	SPH 1001 300 505 509	08/20/12	12/29/12	12/29/12	RE	\$5,535.00	011120650051320	SPH-1001-300	Fundamentals of Speech	
Dove, Christine E	SOC 1000 100 101	08/20/12	12/29/12	12/29/12	RE	\$3,690.00	011120650051320	SOC-1000-100	Introduction To Sociology	
Dzurisin, Juliana Mae	ALH 1214 300 301	08/20/12	10/20/12	10/20/12	RE	\$3,382.50	011420730051320	ALH-1214-300	Certified Nursing Assistant	
Eccles, Kimberly A	CSN 1200 301 302	08/20/12	12/29/12	12/29/12	RE	\$4,830.00	011320410051320	CSN-1200-301	Using Internet World Wide Web	
Ficek, Rene Marie	ALH 1000 01	08/20/12	12/29/12	12/29/12	RE	\$1,845.00	011420730051320	ALH-1000-01	Introduction To Nutrition	
Fisher, Andrew	ENG 1001-502	08/20/12	12/29/12	12/29/12	RE	\$1,920.00	011120910051320	ENG-1001-502	English Composition I	
Forst, Jean	ENG 1002 06	08/20/12	12/29/12	12/29/12	RE	\$1,845.00	011120910051320	ENG-1002-06	English Composition II	
Forst, Jean	ENG 0900 04	08/20/12	12/29/12	12/29/12	RE	\$1,845.00	011520910051320	ENG-0900-04	Basic Composition II	
Fox, Amber Rae	ACT 1210 300	08/20/12	12/29/12	12/29/12	RE	\$1,845.00	011220570051320	ACT-1210-300	Fundamentals of Accounting	
Frahm, Jeannette Michelle	SFC 1000 601	08/20/12	12/29/12	12/29/12	ST	\$1,280.00	011120910051320	SFC-1000-601	Strategies for College	
Francisco, Marjorie Lynn	Nursing Orientation 07/31, 8/1	07/31/12	08/25/12	08/25/12	ST	\$188.46	011420730051340			
Francisco, Marjorie Lynn	IV Therapy	08/13/12	08/25/12	08/25/12	ST	\$376.92	011420730051340			
Gnidovec, Gary F	CRJ 2030 01 300 2050 01	08/20/12	12/29/12	12/29/12	RE	\$5,985.00	011120570051320	CRJ-2030-01	Evidence and Criminal Procedure	
Grebner, Barbara Eugenia	ALH 1214 301 306	08/20/12	12/29/12	12/29/12	RE	\$5,781.00	011420730051320	ALH-1214-301	Certified Nursing Assistant	
Groleau, Ronald W	BIO 1007 09 10 11 12 1200 02	08/20/12	12/29/12	12/29/12	ST	\$6,210.00	011220570051320	BIO-1007-09	Anatomy & Physiology I	
Gualandri, David Alan	FRS 1000 01	08/20/12	12/29/12	12/29/12	RE	\$1,845.00	011120570051320	FRS-1000-01	Introduction Forensic Science	
Guttilla, Thomas L	Real Estate License	08/21/12	12/04/12	12/04/12	RE	\$4,140.00	014810342051320	REA-1200-350	Real Est. Broker Pre-License I	
Harding, Suzanne	Coordinator Academic Program	08/20/12	05/18/13	05/18/13	ST	\$1,500.00	056430361451900			
Hardy, Tina L.	EDC 1000 350	08/20/12	12/29/12	12/29/12	RE	\$2,070.00	011220910051320	EDC-1000-350	Introduction To Education	
Harvey, Eva M	PHL 1001 600	08/20/12	12/29/12	12/29/12	RE	\$1,845.00	011120650051320	PHL-1001-600	Introduction To Philosophy	
Hauger, Elizabeth Lynne	MLC Princeton	08/20/12	12/29/12	12/29/12	RE	\$2,660.00	011520910051320			

Stipends For Pay Period 08/25/12

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Haynes, Tricia Lynn	ENG and RED	08/20/12	12/29/12	12/29/12	RE	\$7,680.00	011520910051320	ENG-0900-05	Basic Composition II	
Hinterlong, James Edward	BUL 2000 01	08/20/12	12/29/12	12/29/12	RE	\$2,070.00	011120570051320	BUL-2000-01	The Legal Environment of Business	
Hinterlong, James Edward	PSI 1000 501	08/20/12	12/29/12	12/29/12	RE	\$2,070.00	011120650051320	PSI-1000-501	American National Government	
Hodgson, Laura Ann	IV Therapy	08/20/12	08/25/12	08/25/12	ST	\$573.23	011420730051340			
Jakupcak, Joseph M	BIO 1000 403	08/20/12	12/29/12	12/29/12	RE	\$2,070.00	011120570051320	BIO-1000-403	The Global Environment	
Jauch, Christian Martin	CSO 1202 CSP 1203 01 02	08/20/12	12/29/12	12/29/12	RE	\$4,800.00	011320410051320	CSO-1202-100	Microsoft Windows	
Jauch, Christian Martin	Coordinator Business Tech PT	08/20/12	12/29/12	12/29/12	ST	\$960.00	011320410051320			
Kalis, Linda Spenny	MTH 0907 601	08/20/12	12/29/12	12/29/12	RE	\$2,767.50	011520910051320	MTH-0907-601	Intermediate Algebra	
Keiser, Melissa L	ART 1000 530 630	08/20/12	12/29/12	12/29/12	RE	\$3,690.00	011120650051320	ART-1000-530	Art Survey	
Kelly, Amy L	ALH 1000 01 02	08/20/12	12/29/12	12/29/12	RE	\$3,690.00	011420730051320	ALH-1000-101	Introduction To Nutrition	
Killian, Melissa J.	7 Sessions	08/06/12	08/25/12	08/25/12	ST	\$346.30	013230030851540			
Kochis, Nancy Ann	BIO 1001 300	08/20/12	12/29/12	12/29/12	RE	\$1,845.00	011120570051320	BIO-1001-300	General Biology I	
Koehler, Richard A	Bureau County #232	08/18/12	08/25/12	08/25/12	RE	\$150.00	014110394351320	CDV-7000-01	Bureau Co. Driver Improvement	
Krancic, Carol Ann	Nursing Orientation	08/01/12	08/25/12	08/25/12	ST	\$124.68	011420730051320			
Kreier, Rodney John	DFT 1203 IMT 1205	08/20/12	12/29/12	12/29/12	RE	\$3,997.50	011320410051320	DFT-1203-300	Machine Blueprint Reading	
Kusek, Karl Kenneth	ELE 1202 1203 1206	08/20/12	12/29/12	12/29/12	RE	\$5,120.00	011320410051320	ELE-1202-300	Motors and Controls I	
Landgraf, Tammy Lynn	ECE 1005 01 2219 01	08/20/12	12/29/12	12/29/12	RE	\$2,276.80	011220910051320	ECE-1005-01	Health, Safety and Nutrition	
Lange, Marilyn Lee	MTH 0906 08	08/20/12	12/29/12	12/29/12	RE	\$5,985.00	011520910051320	MTH-0906-08	Basic Algebra	
Lau, Michael S	PSY 1000 300	08/20/12	12/29/12	12/29/12	RE	\$1,995.00	011120650051320	PSY-1000-300	General Psychology	
Leadingham, Paul	Heartland Community College	08/07/12	08/25/12	08/25/12	RE	\$2,400.00	014210331051320	CEU-5201-08	Welding	
Lesman, Emily Elizabeth	MTH 0900 600	08/20/12	12/29/12	12/29/12	RE	\$5,985.00	011520910051320	MTH-0900-600	Pre-Algebra	
Lockwood, DawnAnne	CSG 1202 100	08/20/12	12/29/12	12/29/12	RE	\$2,145.00	011320410051320	CSG-1202-100	Photoshop	
Lockwood, DawnAnne	EDC 1203 150	08/20/12	12/29/12	12/29/12	RE	\$2,145.00	011220910051320	EDC-1203-150	Educational Technology	
Lockwood, DawnAnne	Nursing Orientation	08/01/12	08/25/12	08/25/12	ST	\$100.56	011420730051320			
Loebach, Nancy Ann	MTH 0906 301 0907 08	08/20/12	12/29/12	12/29/12	RE	\$5,535.00	011520910051320	MTH-0906-301	Basic Algebra	
Lukosus, James C	Head Golf	08/20/12	05/18/13	05/18/13	ST	\$5,830.00	056430360451900			
Mahoney, James Joseph	WLD SERIES 301 Multi Prep	08/20/12	12/29/12	12/29/12	RE	\$1,845.00	011320410051320			
Malavolti, Steven Otto	ELE 1200 WND 1200	08/20/12	12/01/12	12/01/12	RE	\$5,440.00	011320410051320	ELE-1200-02	Basic Industrial Electricity I	
Martin, Matthew	ART 1000 600	08/20/12	12/29/12	12/29/12	RE	\$1,995.00	011120650051320	ART-1000-600	Art Survey	
Mattson, Robert Carl	MTH 1003 300 1004 01	08/20/12	12/29/12	12/29/12	ST	\$4,480.00	011120910051320	MTH-1003-300	College Algebra	

Stipends For Pay Period 08/25/12

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Maurice, Jeanette A	ENG 1200 350	08/20/12	12/29/12	12/29/12	ST	\$1,380.00	011120910051320	ENG-1200-350	Grammar Skills for Workplace	
Maurice, Jeanette A	RWSS Lab Night	08/20/12	12/29/12	12/29/12	RE	\$2,070.00	011520910051320			
McCabe-Pinn, Linda	ALH 1002 300	08/20/12	12/29/12	12/29/12	RE	\$1,995.00	011420730051320	ALH-1002-300	Human Growth & Development	
McCarthy, Melissa R	PSY 1000 505 507 511	08/20/12	12/29/12	12/29/12	RE	\$5,535.00	011120650051320	PSY-1000-505	General Psychology	
McClure, Colleen S	MLC OTTAWA HS/PM OTTAWA CTR	08/20/12	12/29/12	12/29/12	RE	\$5,320.00	011520910051320			
McGuire, Patricia Ann	DLA 1201 01 1203 01 02	08/20/12	12/29/12	12/29/12	RE	\$5,760.00	011420730051320	DLA-1201-01	Dental Material Lab Procedure	
McKee, Larry E	MLC IVCC NIGHT	08/20/12	12/29/12	12/29/12	RE	\$3,990.00	011520910051320			
Mills, Michael Edward	EMS 2201 01 2201 300	08/20/12	12/29/12	12/29/12	RE	\$3,628.50	011420730051320	EMS-2200-01	Emergency Medical Responder	
Moore, Anni	BIO 1009 300 BION	08/20/12	12/29/12	12/29/12	RE	\$3,228.75	011120570051320	BIO-1009-300	Microbiology	
Moroni, Theresa Marie	ALH 1209 01 Program Coordinator	08/20/12	12/29/12	12/29/12	RE	\$5,227.50	011420730051320	ALH-1209-01	Infection Control Practices	
Moskalewicz, James P	21 Sessions	08/06/12	08/25/12	08/25/12	ST	\$1,181.79	013230030851540			
Neal, Elizabeth Marie	YOU 8001 06	07/23/12	08/25/12	08/25/12	RE	\$100.00	014110394151320	YOU-8001-06	CSI The Valley	
Nelson, Catherine Lee	RED 0900 02	08/20/12	12/29/12	12/29/12	RE	\$1,995.00	011520910051320	RED-0900-02	Basic Reading II	
Nelson, Catherine Lee	ECE 2005 300	08/20/12	12/29/12	12/29/12	RE	\$1,995.00	011220910051320	ECE-2005-300	Students/Disabilities Schools	
Nickel, Paul A	WLD Series 02 Multi Preps	08/20/12	10/20/12	10/20/12	RE	\$1,920.00	011320410051320			
Niemeyer, Loren	ELE 1220 ELT2205 WND 1210	08/20/12	12/29/12	12/29/12	RE	\$4,305.00	011320410051320	ELE-1220-300	Electrical Safety	
Noel, Catherine Ann	PSY 1000 504 514	08/20/12	12/29/12	12/29/12	RE	\$3,690.00	011120650051320	PSY-1000-504	General Psychology	
Norris, Blanche L	DePaul University	08/14/12	08/25/12	08/25/12	RE	\$400.00	014210331051320	CEU-6003-08	Working As a High Performance Team	
Novak, M. Elaine	CSP 1203 100	08/20/12	12/29/12	12/29/12	ST	\$2,152.50	011320410051320	CSP-1203-100	Microsoft Office Professional I	
O'Brien, Tina Marie	MLC Streator HS	08/20/12	12/29/12	12/29/12	RE	\$2,560.00	011520910051320			
O'Connor, Daniel J	ATO 2210 01	08/20/12	12/29/12	12/29/12	RE	\$5,382.00	011320410051320	ATO-2210-01	Adv Eng Perform & Drivability	
Opsal, James Allen	BIO BIOD 1007 305 01	08/20/12	12/29/12	12/29/12	RE	\$2,767.50	011120570051320	BIOD-1007-01	Anatomy/Physiology Day Lab	
Panizzi, Gerald W	LaSalle County #830	08/20/12	08/25/12	08/25/12	RE	\$37.50	014110394251320			
Parisot, Theodore Paul	GDT 2202 300	08/20/12	12/29/12	12/29/12	RE	\$2,152.50	011320650051320	GDT-2202-300	Photoshop II	
Paul, Kristine	SDT 1203 300	08/20/12	10/20/12	10/20/12	RE	\$615.00	011320410051320	SDT-1203-300	Job Seeking Skills	
Perkins, Roger W.	CSN 1231 300	08/20/12	12/29/12	12/29/12	RE	\$2,327.50	011320410051320	CSN-1231-300	Network Administration II	
Petersen, Bonnie S	HPE 1000 300 1003 600	08/20/12	12/29/12	12/29/12	RE	\$1,920.00	011120570051320	HPE-1000-300	Wellness	
Pinter, Debra Lynn	ALH 1214 01 05	08/20/12	12/29/12	12/29/12	RE	\$5,781.00	011420730051320	ALH-1214-01	Certified Nursing Assistant	
Pinter, Eric Neil	Head Baseball	08/20/12	05/18/13	05/18/13	ST	\$7,498.00	056430360151900			
Pommier, Elizabeth Ann	PSY 1000 100	08/20/12	12/29/12	12/29/12	RE	\$1,845.00	011120650051320	PSY-1000-100	General Psychology	

32

Stipends For Pay Period 08/25/12

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Reeder, Brennan Trahern	BIO 1001 300	08/20/12	12/29/12	12/29/12	RE	\$922.50	011120570051320	BIO-1001-300	General Biology I	
Reif, Cynthia Lou	DLA 1200 01 1204 01 02 03 04	08/20/12	12/29/12	12/29/12	RE	\$5,760.00	011420730051320	DLA-1200-01	Dental Science I	
Renn, Kristine Marie	BIO 1007 10 304 Open Lab	08/20/12	12/29/12	12/29/12	RE	\$4,846.20	011120570051320	BIO-1007-10	Anatomy & Physiology I	
Retoff, Dan J	ALH 1002 01 1030 01 1031 01	08/20/12	12/29/12	12/29/12	RE	\$4,830.00	011420730051320	ALH-1002-01	Human Growth & Development	
Retoff, Dan J	BIO BION 1007 301 302	08/20/12	12/29/12	12/29/12	RE	\$3,517.50	011120570051320	BIO-1007-301	Anatomy & Physiology I	
Reynolds, Tod E	HVC 1230 300	08/20/12	12/29/12	12/29/12	RE	\$2,152.50	011320410051320	HVC-1230-300	Sheet Metal Fabrication	
Rodda, Jeanna Michele	FRS 1000 300	08/20/12	12/29/12	12/29/12	RE	\$1,920.00	011120570051320	FRS-1000-300	Introduction Forensic Science	
Rossman, Teri Lynn	ENG 0900 150	08/20/12	12/29/12	12/29/12	RE	\$1,995.00	011520910051320	ENG-0900-150	Basic Composition II	
Ruda, Anthony J	HPE 1000 100	08/20/12	12/29/12	12/29/12	ST	\$615.00	011120570051320	HPE-1000-100	Wellness	
Sack, Jane E	70 Sessions	08/06/12	08/25/12	08/25/12	ST	\$4,480.80	013230030851540			
Sanders, Brianne Marie	Note taker	08/20/12	08/25/12	08/25/12	ST	\$48.00	011120910051800			
Sarver, Carter Eugene	DFT 1200 300	08/20/12	12/29/12	12/29/12	RE	\$2,152.50	011320410051320	DFT-1200-300	Mechanical Drafting	
Scheri, Jennifer C	Reddick Library	08/24/12	08/25/12	08/25/12	ST	\$150.00	014210331051320	CEX-7608-08	Interpersonal Communication Skills	
Schultz, Kim Ann	ALH 1214 01 02 06 07 1215 600	08/20/12	12/29/12	12/29/12	RE	\$10,393.50	011420730051320	ALH-1214-601	Certified Nursing Assistant	
Sherbeyn, Julie A	Head Volleyball	08/15/12	11/17/12	11/17/12	ST	\$8,331.00	056430361151900			
Shields, Richard Maurice	ACT 1210 100	08/20/12	12/29/12	12/29/12	RE	\$1,920.00	011220570051320	ACT-1210-100	Fundamentals of Accounting	
Silvey, Anne Marie S.	SPH 1001 07 602 600	08/20/12	12/29/12	12/29/12	RE	\$5,535.00	011120650051320	SPH-1001-07	Fundamentals of Speech	
Smith, Mary Helen	CAD 1202 IMT 1208	08/20/12	12/29/12	12/29/12	RE	\$2,992.50	011320410051320	CAD-1202-300	Civil Applications of CAD	
Sobin, Betsy Lynn	SSK 0904 200	08/20/12	12/29/12	12/29/12	RE	\$1,995.00	011520910051320	SSK-0904-200	College Study Skills	
Sorrentino, Jane Elizabeth	THM 1226 01	08/20/12	12/29/12	12/29/12	RE	\$1,845.00	011420730051320	THM-1226-01	TherapeuticMassage Business Practice Ethics	
Spayer, Rodney Gene	ELE 1200 01	08/20/12	12/29/12	12/29/12	RE	\$6,765.00	011320410051320	ELE-1200-01	Basic Indus. Electricity I	
Spears, Chaya Riannon	ANT 1000 01 504 600	08/20/12	12/29/12	12/29/12	RE	\$5,535.00	011120650051320	ANT-1000-01	Introduction To Anthropology	
Sphar, Ronald E	HVC 1210 300 1220 300	08/20/12	12/29/12	12/29/12	RE	\$4,480.00	011320410051320	HVC-1210-300	Basic Heating	
Sramek, Katherine Lynn	CSP 1230 01	08/20/12	12/29/12	12/29/12	RE	\$922.50	011320410051320	CSP-1230-01	Basic Keyboarding	
Stevenson, Keith Howard	WHS 1200 01	08/20/12	10/06/12	10/06/12	RE	\$831.25	011320410051320	WHS-1200-01	Basic Forklift Operation	
Stockley, Douglas L	CSO 1201 CSP 1203	08/20/12	12/29/12	12/29/12	RE	\$4,968.00	011320410051320	CSO-1201-100	Dos for Windows	
Stockley, Douglas L	AGR 1005 01	08/20/12	12/29/12	12/29/12	RE	\$3,726.00	011120410051320	AGR-1005-01	Introductory Soil Science	
Stoddard, Danielle Annette	PSY 1000 560	08/20/12	12/29/12	12/29/12	RE	\$1,845.00	011120650051320	PSY-1000-560	General Psychology	
Strickler, Andrew Robert	MTH 0900 01 02 300	08/20/12	12/29/12	12/29/12	RE	\$5,535.00	011520910051320	MTH-0900-01	Pre-Algebra	

33

Stipends For Pay Period 08/25/12

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Swett, Steven A	SFC 1000 02	08/20/12	12/29/12	12/29/12	RE	\$1,656.00	011120910051320	SFC-1000-02	Strategies for College	
Swett, Steven A	MKT 2210 300	08/20/12	12/29/12	12/29/12	RE	\$600.00	011220570051320	MKT-2210-300	Principles of Advertising	
Templeton, Thomas J	CRJ 2010 01	08/20/12	12/29/12	12/29/12	RE	\$2,070.00	011120570051320	CRJ-2010-01	Criminal Investigation	
Torbeck, Joel A	ECN 2002 300	08/20/12	12/29/12	12/29/12	RE	\$1,995.00	011120570051320	ECN-2002-300	Principles of Microeconomics	
Towne, Brian J	CRJ 2020 300	08/20/12	12/29/12	12/29/12	RE	\$1,995.00	011120570051320	CRJ-2020-300	Criminal Law	
Trevier, Timothy P	Assistant Baseball	08/20/12	05/18/13	05/18/13	ST	\$3,919.00	056430360151900			
Turchi, Mary Lynn	SFC 1000 100	08/20/12	12/29/12	12/29/12	RE	\$1,380.00	011120910051320	SFC-1000-100	Strategies for College	
Turchi, Mary Lynn	SSK 0902 100 0903 100	08/20/12	12/29/12	12/29/12	RE	\$512.00	011520910051320	SSK-0902-100	Test Taking Techniques	
Turchi, Mary Lynn	CSP 1203 101	08/20/12	12/29/12	12/29/12	RE	\$2,415.00	011320410051320	CSP-1203-101	Microsoft Office Professional I	
Vesper, Kathy Ruth	ALH 1214 01 02 06	08/20/12	12/29/12	12/29/12	RE	\$7,038.00	011420730051320	ALH-1214-601	Certified Nursing Assistant	
Walczynski, Mark J	CRJ 1210 01 02 300	08/20/12	12/29/12	12/29/12	RE	\$6,240.00	011220570051320	CRJ-1210-01	Policing in America	
Walker, Amie Lynn	ALH 1001 01	08/20/12	12/29/12	12/29/12	RE	\$1,845.00	011420730051320	ALH-1001-01	Terminology Health Field	
Wasmer, Susan Marie	Coordinator ALH 1250 1251	08/20/12	12/29/12	12/29/12	RE	\$6,280.00	011420730051320	ALH-1250-300	Principle/Practice Phlebotomy	
Watland, Courtney Mae	CSP 1230 300	08/20/12	12/29/12	12/29/12	RE	\$1,537.50	011320410051320	CSP-1230-300	Basic Keyboarding	
Weber, Lynne Suzanne	ECE 1201 150 2208 350	08/20/12	12/29/12	12/29/12	RE	\$4,140.00	011220910051320	ECE-1201-150	Child Guidance/Child Study	
Weitl, Jamie B	ENG 0909 100 0900 300	08/20/12	12/29/12	12/29/12	RE	\$2,460.00	011520910051320	ENG-0909-100	English Lab	
Whightsil, Greg Allen	ELT 1200 300 2205 01	08/20/12	12/29/12	12/29/12	RE	\$3,447.50	011320410051320	ELT-1200-300	Beginning Industrial Electronics	
Whited, Barry Gene	BUS 1010 300	08/20/12	12/29/12	12/29/12	RE	\$1,995.00	011120570051320	BUS-1010-300	Introduction To Business	
						TOTAL	\$521,893.29			

34

*Earntypes
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend,
 ES=SURS Exempt Stipend, OV=Overload, VA=Vacation Payout,
 ML= Commuting Mileage
 MI=Miscellaneous, SS=Summer School

Cheryl Roelfsema

Cheryl Roelfsema
 Vice President of Business Services and Finance

Jerry Colozan 9/2/12

Dr. Jerry Colozan
 President

Purchase Request – Computers to Upgrade the Computer-Aided Drafting Lab

The administration requests authorization to purchase 26 Dell computers to update the hardware in the computer-aided drafting (CAD) lab. This purchase will be paid for with funds from the Perkins Grant.

26 Dell OptiPlex Model 3010 Computers (\$689 each)	\$17,914
-----------------------------------------------------------	-----------------

Recommendation:

The administration recommends Board approval to purchase 26 Dell computers for the amount of \$17,914.

Consortium Purchase – Rock Salt

The College has joined several purchasing consortia with the State of Illinois, the Illinois Community College System, and other higher education institutions. Membership in these consortia allows IVCC to purchase items that have already been through a bidding process by the consortia.

Recommendation:

The administration recommends Board approval to purchase 280 tons of rock salt from Cargill Incorporated Salt Division through the Illinois Department of Central Management Services at \$59.75 per ton, delivered, for a total of \$16,730.

Bid Results – Multi-Purpose Paper

Bids for multi-purpose paper were received and publicly opened on September 10, 2012. This paper is for campus-wide use in copy machines, fax machines, and printers. The paper is required to be certified by either the Forest Stewardship Council or the Rainforest Alliance. The following is a summary of bids received.

Bidder	880 Cartons 20 lb. 8-1/2" x 11" WHITE	60 Cartons 20 lb. 8-1/2" x 11" VARIOUS COLORS	50 Cartons 90 lb. 8-1/2" x 11" INDEX VARIOUS COLORS	TOTAL
Unisource Worldwide, Inc. Addison, IL	\$21,771.20	\$2,055.00	\$2,262.50	\$26,088.70
Unisource Worldwide, Inc. Addison, IL (Two Shipments)	\$22,660.00	\$2,115.00	\$2,300.00	\$27,075.00
(Option A) 1/30 Midland Paper Wheeling, IL	\$21,431.52	\$1,989.90	\$1,683.00	\$25,104.42
(Option A) 1/30 Midland Paper Wheeling, IL (Two Shipments)	\$21,867.12	\$2,019.60	\$1,707.75	\$25,594.47
<i>Option A requires payment within 30 days of delivery.</i>				
(Option B) Midland Paper Wheeling, IL	\$21,542.40	\$2,001.00	\$1,690.00	\$25,233.40
(Option B) Midland Paper Wheeling, IL (Two Shipments)	\$21,982.40	\$2,031.00	\$1,715.00	\$25,728.40
Xerox Corp. Lewisville, TX	No Bid			
Contract Paper Group Green, OH	No Bid			
CityBlue Peoria, IL	No Bid			

Recommendation:

The administration recommends the Board accept the bid of \$25,104.42 for multi-purpose paper from Midland Paper.

Purchase Request – SQL Migration Services for the Update of the Colleague Administrative System

The administration requests authorization to purchase SQL Migration services to upgrade the Ellucian (formerly Datatel) Colleague administrative system. The current hardware was purchased in FY2006 and the yearly maintenance costs have risen dramatically. Migration of the Colleague services from the AIX/Unidata platform to a Windows/SQL Server environment allows the College to use less expensive virtualized servers, move to the Microsoft SQL Server database for more effective reporting, and provide redundancy with automatic failover.

Ellucian	
SQL Migration Services	\$102,375
Travel Expenses (est.)	<u> 7,000</u>
Total	\$109,375

Recommendation:

The administration recommends Board approval to purchase services from Ellucian for the update of the Colleague administrative system in the amount not to exceed \$109,375.

Ellucian™

ATTACHMENT A-061212 I26 PERPETUAL TERM SOFTWARE

Illinois Valley Community College and Ellucian Inc. ("Ellucian") agree on this _____ day of _____, 2012, that subject to the Ellucian (formerly named Datatel) General Terms and Conditions Agreement separately signed and expressly incorporated by reference herein, Ellucian will license to Illinois Valley Community College and Illinois Valley Community College will accept license of the following software programs/modules and related documentation (the "Software").

Perpetual Term Software	
Description	Price
Colleague Database Port Fee <ul style="list-style-type: none"> • Illinois Valley Community College is granted the right for the Colleague Perpetual Term Software at Release 18 or higher to access the Microsoft SQL Server Database, including UNIX to Windows Operating System. Illinois Valley Community College must separately license the Microsoft SQL Server Database software from its owner. 	\$60,000
Illinois Valley Community College Discount⁽¹⁾	(\$12,000)
Total Software	\$48,000

⁽¹⁾ Discount applies only if contract is executed on or before June 29, 2012.

Software License Fee \$48,000
 Sales Tax (please submit a copy of your tax exempt certificate if applicable) As Incurred
NET CASH BALANCE DUE UPON SOFTWARE DELIVERY \$48,000

Ellucian Inc.

Illinois Valley Community College

By: 
 Authorized Signature

By: _____
 Authorized Signature

Name: Kevin M. Boyce
 Printed

Name: _____
 Printed

Title: Senior Vice President /
 Chief Financial Officer

Title: _____

Date: June 12, 2012

Date: _____

Illinois Valley Community College

Page 1 of 5

June 12, 2012

Rep:JT/Administrator:SD

Unless noted differently in this contract, pricing is valid for 30 days.

No: I26:061212

Note: Illinois Valley Community College acknowledges that any software purchased or licensed in this contract may require one or more third party software licenses and that use of such software is subject to the various third party licensing requirements which Illinois Valley Community College has previously accepted. This contract hereby confirms your continued acceptance and compliance with the terms and conditions of Illinois Valley Community College's Ellucian software license(s) and those certain third party license(s).

Email signed contract to: clientsalesorders@ellucian.com or Fax signed contract to: 703-968-4564

Ellucian™

ATTACHMENT C-061212-I26 EXTENDED SERVICES

Illinois Valley Community College and Ellucian Inc. ("Ellucian") agree on this _____ day of _____, 2012, that subject to the Ellucian (formerly named Datatel) General Terms and Conditions Agreement separately signed and expressly incorporated by reference herein, Ellucian will provide services (the "Services") to Illinois Valley Community College and Illinois Valley Community College will purchase stated Services during a period of twelve (12) consecutive months (the "Term").

Summary of Proposed Estimated Professional Services			
Service Description	Consulting Hours	Bundled Services	Estimated Retail Fee
COLLEAGUE (CORE) SYSTEM:			
SQL Migration Services (See Exhibit I-A)	405	\$1,125	\$102,375
Total Estimated Professional Services	405	\$1,125	\$102,375

Notes:

Ellucian staff travel and living expenses are not included, and will be billed as incurred.

The time and materials services outlined herein are estimates for budgeting purposes only. Project scope and estimated hours will be refined after a scoping call and again after discovery.

Basic Assumptions

- Standard Professional Services policies apply. These can be found at <http://clients.datatel.com/education/education/policies.cfm>.
- Illinois Valley Community College's project leader will lead this project at the institution site and will be the main point of contact for Ellucian throughout the implementation.
- The Ellucian Project Manager will serve as Illinois Valley Community College's primary point of contact at Ellucian.
- Ellucian's proposed level of effort for this project is based on the information provided thus far. If items found through the Discovery phase vary, any changes or additions to the scope of the mutually agreed upon services will be managed through the Ellucian Project Manager and Illinois Valley Community College's contact.
- Illinois Valley Community College has appropriate technology and application staff to complete the project.
- All work associated with this project will be developed for latest Colleague and Envision Releases.
- The delivery method of each service is assumed to be remote unless explicitly stated as onsite. If Illinois Valley Community College wishes to have additional services performed onsite, they will be responsible for all costs associated to travel as well as additional services fees.

Basic Client Responsibilities

- Illinois Valley Community College will provide Ellucian consultants with access to appropriate software and functionality in compliance with the institution's security and access policies.
- Illinois Valley Community College is required to provide Ellucian access to their servers via a Virtual Private Network (VPN) connection that is supplied by Cisco.
- Illinois Valley Community College will identify and provide access to the appropriate staff members to work with the service provider throughout the implementation process.

Illinois Valley Community College

Page 2 of 5

June 12, 2012

Rep:JT/Administrator:SD

Unless noted differently in this contract, pricing is valid for 30 days.

No: I26:061212

Note: Illinois Valley Community College acknowledges that any software purchased or licensed in this contract may require one or more third party software licenses and that use of such software is subject to the various third party licensing requirements which Illinois Valley Community College has previously accepted. This contract hereby confirms your continued acceptance and compliance with the terms and conditions of Illinois Valley Community College's Ellucian software license(s) and those certain third party license(s).

Email signed contract to: clientsalesorders@ellucian.com or Fax signed contract to: 703-968-4564

- Illinois Valley Community College staff will attend training/workshops/consulting engagements when scheduled. Recommended attendees (by function/role) will be defined prior to all training dates.
- Illinois Valley Community College staff will have completed preparation activities prior to all training/workshops/consulting engagements.
- Illinois Valley Community College will identify and provide actual person/student/faculty/staff records to be used for testing.
- Illinois Valley Community College IT staff will create security classes based on information and guidance provided by the Ellucian consultant.
- Illinois Valley Community College must have all necessary hardware onsite and operational.
- Illinois Valley Community College must have required software installed, other than software to be installed by Ellucian, as specifically scoped herein.
- Illinois Valley Community College will ensure that the software release on their system is up to date and all patches released by Ellucian have been loaded into the Live and Test environments as specified for installation and operation
- Illinois Valley Community College will document processes, decisions and end user training materials.
- Illinois Valley Community College will notify Ellucian of any firewall/connection issues that could cause a delay in the delivery of the service.
- Illinois Valley Community College will test all delivered functionality/configurations/set-up in a mutually agreed upon timeline.

Ellucian Standard Service Rate Schedule	
Rate Category	Client Retail Rates (US\$)
On-site Training:	
Application	\$312.50/hr
Technical	\$375.00/hr
Instructor Led Training:	
Application/Technical/Technical Administration	\$75.00/hr/seat
Application, Technical, Planning or Miscellaneous Consulting	\$250.00/hr
Custom Programming	\$225.00/hr
Off-Hours Consulting	\$375.00/hr

Fees \$102,375
Sales Tax (please submit a copy of your tax exempt certificate if applicable) As Incurred
NET CASH BALANCE DUE AS DELIVERED \$102,375

Ellucian Inc.

Illinois Valley Community College

By: 
Authorized Signature

By: _____
Authorized Signature

Name: Kevin M. Boyce
Printed

Name: _____
Printed

Title: Senior Vice President /
Chief Financial Officer

Title: _____

Date: June 12, 2012

Date: _____

Illinois Valley Community College

Page 3 of 5

June 12, 2012

Rep:JT/Administrator:SD

Unless noted differently in this contract, pricing is valid for 30 days.

No: 126:061212

Note: Illinois Valley Community College acknowledges that any software purchased or licensed in this contract may require one or more third party software licenses and that use of such software is subject to the various third party licensing requirements which Illinois Valley Community College has previously accepted. This contract hereby confirms your continued acceptance and compliance with the terms and conditions of Illinois Valley Community College's Ellucian software license(s) and those certain third party license(s).

Email signed contract to: clientsalesorders@ellucian.com or Fax signed contract to: 703-968-4564

Ellucian™

EXHIBIT I 061212-I26

A. SQL Migration Services

SQL Migration Services			
Service	Estimated Hours	Bundled Service Fee	Services Description
SQL Migration Planning Session	16		<p>The first step in your migration planning is to develop an institutional migration timeline, approach, and implementation strategy for migrating to SQL. This step will use Ellucian's implementation experience and industry best practices for defining the level of effort and timeframe needed for the migration. The result will be a timeline and project plan for the implementation.</p> <p>The completed timeline will be used as input for the Project Coordination phase and will be the monitoring tool used throughout the project.</p>
Project Coordination	48		Coordinate resources, timelines, and milestones with your project manager
Technical Migration	120		<p>Test Migration 1:</p> <ul style="list-style-type: none"> • Clone R18 Clean to R18 SQL Test • Migrate R18 UniData data to R18 SQL Test from UniData Test <p>Test Migration 2:</p> <ul style="list-style-type: none"> • Data Migration Preparation • Clone R18 Clean to R18 SQL Test • Migrate R18 UniData data to R18 SQL Test from UniData Test <p>Production Migration:</p> <ul style="list-style-type: none"> • Data Migration Preparation • Clone R18 Clean to R18 SQL Production • Migrate R18 UniData data to R18 SQL Production from UniData Production
Installation of WebAdvisor	4		Installation of WebAdvisor
Install UI 4.3	8		Installation of UI 4.3
Colleague R18 Installation	45		R18 Infrastructure Installation on New Servers Create R18 Clean
Custom Programming Consulting	60		Walk through the steps needed to identify, package, move, test, and upgrade your customizations to work under SQL. Provide technical consulting for any custom-related questions or issues. Provide guidance on managing customizations throughout the migration period.

SQL Migration Services			
Service	Estimated Hours	Bundled Service Fee	Services Description
Technical Consulting - Migration	24		During the process of migrating your environments to SQL Server and addressing all system issues you may need additional technical assistance. The Technical Buddy service provides scheduled consultations with Ellucian technical consultants to support you in these processes. As you focus on migrating to a SQL environment, this service provides you with consultations to resolve issues with a dedicated Ellucian technical consultant. The Ellucian consultant can help guide you through the process and/or answer questions in support of your needs.
Off-Hour Support Retainer		\$1,125	Retainer for Ellucian Technical Support to be on call during go-live (3 days \$375/day): - Saturday 9am-6pm (non-holiday) - Sunday 9am-6pm (non-holiday) - Sunday 6pm-midnight (non-holiday) There will be an additional charge of \$375/hours for actual usage time.
Application Consulting	80		Application consulting in business areas as need to support your migration to SQL including updating Colleague to reflect your current business needs as well as reduce custom where possible, as permitted within the allocated hours
Total Estimated Hours for Project ⁽¹⁾	405		

⁽¹⁾ All services will be performed during standard business hours (except as noted for Off-Hour Support). If off-hours are requested, additional fees will apply.

Additional Project Specific Client Responsibilities:

- The client is responsible for establishing the connection between the Windows server and Unix server for the copy to take place.

Additional Project Specific Assumptions:

- The client will test all deliverables and report any errors or issues immediately following delivery.
- The client will communicate all issues immediately to the assigned Ellucian Point of Contact.
- The client will respond to Ellucian requests in a timely manner so as not to impact the identified timeline.
- The client must have met the Release 18 File System Requirements.
- The consultant will execute the service remotely using Cisco VPN.
- All users must be out of the new server during the installation.
- Hardware meets at least minimum specifications (https://www.datatel.com/support/hardware_configurations.cfm).
- The client will create a method for the Windows server and Unix server to communicate for the copy which will have been established prior to the migration taking place.

Purchase Request –Hardware, Software, and Services for the Update of the Colleague Administrative System

The administration requests authorization to purchase hardware, software, and services to upgrade the Ellucian (formerly Datatel) Colleague Administrative system. The current hardware was purchased in FY2006 and the yearly maintenance costs have risen dramatically. Migration of the Colleague services from the AIX/Unidata platform to a Windows/SQL Server environment allows the College to use less expensive virtualized servers, move to the Microsoft SQL Server database for more effective reporting, and provide redundancy with automatic failover.

American Digital, one of only two Ellucian national infrastructure partners, offers the best suite of services that will allow IVCC to effectively migrate to the new environment.

Hardware	Servers	\$26,139	
	Switches	3,858	
	Storage	32,219	
	Backup appliance	29,633	
	Tape library	8,515	
	Subtotal:		\$100,364
Software	VMWare		29,042
Service			30,000
	Travel Expenses (estimated)		3,000
Total			\$162,406

The current vendor for IVCC's Microsoft academic licensing is CDW-G.

Software	Microsoft Server & SQL Server licenses (estimated)	\$15,000
----------	----------------------------------------------------	-----------------

Installation and configuration of the hardware and base software will start November 8, 2012. The installation of the Colleague system will follow with the migration process starting in January 2013 and continuing through March of 2014.

Recommendation:

The administration recommends Board approval to purchase hardware, software, and services from American Digital for the update of the Colleague administrative system in the amount of \$162,406.

The administration recommends Board approval to purchase software from CDW-G for the update of the Colleague administrative system in the amount not to exceed \$15,000.

AMERICANDIGITAL



Illinois Valley Community College
Ellucian SQL Implementation
Statement of Work

Presented By:
Jackson McLin
Account Executive
jacksonm@americandigital.com
(312) 420-4706

American Digital Corporation (HQ)
3030 Salt Creek Lane, Suite 134, Arlington Heights, IL 60005
(847) 637-4300 or (877) 220-5321 / Fax: (847) 919-8468

Table of Contents

INTRODUCTION.....	3
<i>Objective</i>	<i>3</i>
<i>American Digital Corporation and Ellucian</i>	<i>4</i>
SOLUTION OVERVIEW	5
SERVICE DESCRIPTION AND DELIVERABLES	6
<i>ADC Services Deliverables</i>	<i>6</i>
IMPLEMENTATION APPROACH	8
ROLES & RESPONSIBILITIES.....	9
<i>Resources</i>	<i>9</i>
<i>Illinois Valley Community College Resources & Obligations.....</i>	<i>9</i>
<i>Assumptions</i>	<i>10</i>
PRICING.....	11
<i>Pricing</i>	<i>11</i>
<i>Payment Terms.....</i>	<i>11</i>
<i>Travel and Expenses.....</i>	<i>11</i>
<i>Project Acceptance</i>	<i>11</i>
CUSTOMER ACCEPTANCE	12
LIMITATIONS.....	13

INTRODUCTION

Illinois Valley Community College is looking at migrating from their Ellucian IBM/AIX environment to a Microsoft SQL environment. With this migration they are looking at also implementing other Ellucian software packages. They are looking to purchase a new hardware infrastructure to run the full solution on. They hope to implement a Highly Available and Scalable solution to meet their current needs and have the ability to be easily upgrade to support future growth.

American Digital Corporation, hereinafter referred to as ADC, has the capability to be the single source for building integrated IT solutions for Illinois Valley Community College. ADC focuses on core hardware and software products that are combined with a unique consulting methodology to deliver a solution tailored to the customer's requirements.

Finally, ADC's goal is to develop a solid working relationship and a familiarity with Illinois Valley Community College's computing environment and associate requirements in order to validate the solution. ADC is in a singular position to provide the best possible solution in continuing support of this mission-critical environment.

The combination of these factors, combined with strategic pricing initiatives, makes ADC uniquely qualified to provide the design, consulting, and implementation of this infrastructure solution for Illinois Valley Community College.

Objective

This SOW outlines the implementation services ADC will provide on the Ellucian Infrastructure that Illinois Valley Community College will purchase.

These objectives are, but not limited to:

- Create a new Highly Available and Scalable VMware environment specific for Ellucian
- Create the required VMs to support all of the modules purchased from Ellucian
- Create a Backup environment for the environment

American Digital Corporation and Ellucian

American Digital Corporation is an Ellucian Infrastructure solution provider and has a team that has completed more than 200 Ellucian infrastructure implementations. The service offerings are proprietary and developed by ADC as a result of its experience and relationship with Ellucian.

The advantage of using ADC Consulting is proven by the successful implementations and satisfactory reviews received from its nation-wide customer base. This success is attributed to key deliverables that go above and beyond basic installations:

Project Management

Overseeing the services installation from conception to finality, ADC assigns a project manager as the customer's single point of contact and first escalation point. In addition, the project manager has the support of a Services Resource Coordinator and the VP of Professional Services as escalation points. Project Management services are comprised of coordination of all correspondence and status meetings, verifying shipping accuracy, coordinating various resources required to complete the installation, and providing escalation management.

Design Services and Pre-installation Planning

Design Service and Pre-install Planning provide a thorough understanding between ADC and client on the Final accepted solution. ADC welcomes customer input and feedback in this phase of the process. Final acceptance and sign-off from the customer is required to proceed to the next stage.

Ellucian Relationship

ADC consultants will configure the necessary components required to run the latest Ellucian modules efficiently, enabling your new system to be seamlessly deployed into your production environment. File systems, permissions, and environment and OS parameters are set to Ellucian's specifications. ADC consultants work directly with their Ellucian peers to ensure continuity and synchronization.

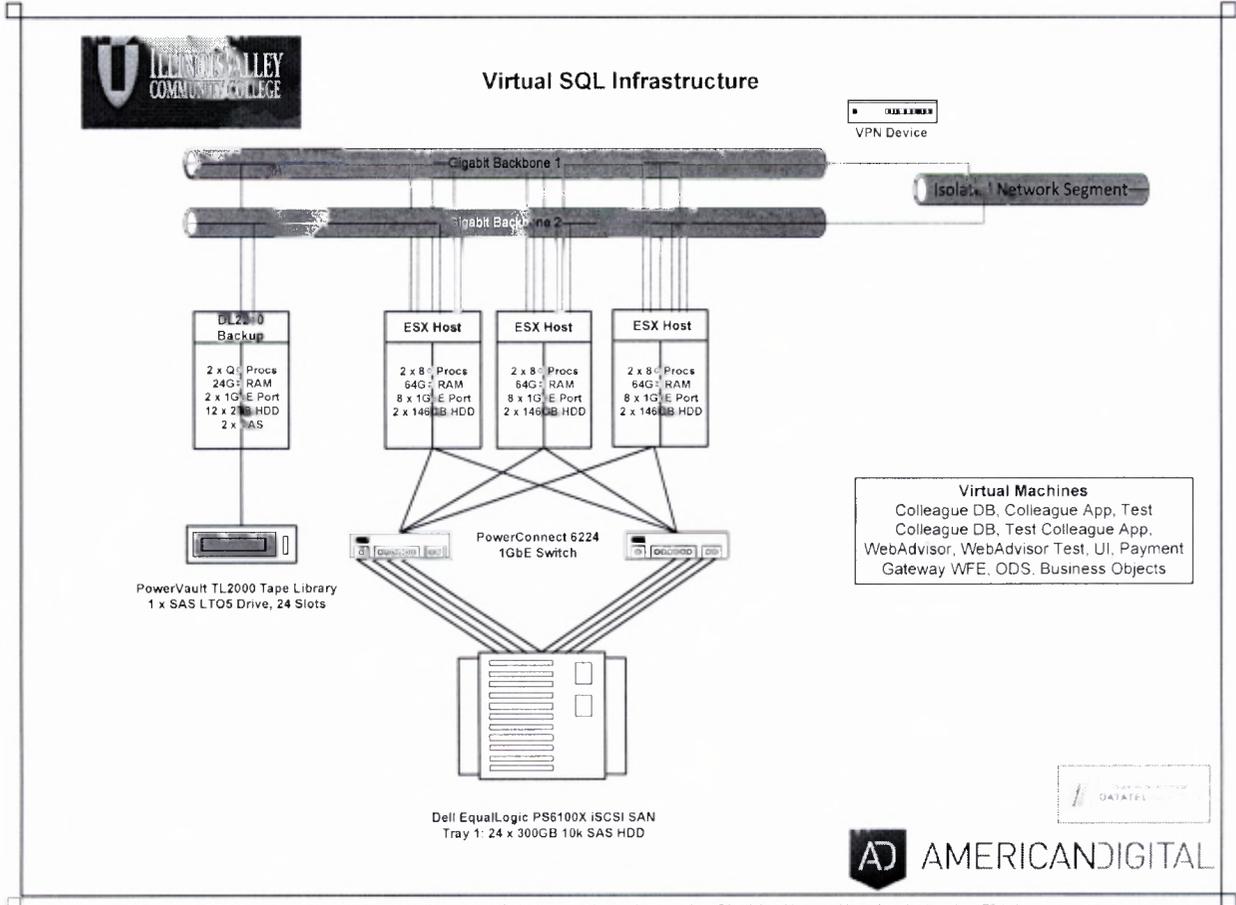
Knowledge Transfer

ADC consultants take the time to go over the functionality of each piece of newly installed hardware. While this orientation does not take the place of any formal training, it provides a comfort level for your staff to begin usage of the systems from day one.

Documentation

ADC Consultants will deliver at the conclusion of your project, documentation to be used to reference and maintain your systems. The documents contain detailed installation procedures executed during the installation of servers, as well as diagrams and system outputs proven beneficial to the administration of the machines.

SOLUTION OVERVIEW



© 2012 American Digital Corporation. The content of this document is proprietary and confidential and is owned in entirety by American Digital Corporation. Information may not be copied, distributed, or reverse engineered without prior written permission from American Digital Corporation.

SERVICE DESCRIPTION AND DELIVERABLES

American Digital will perform the tasks listed in ADC Service Deliverables. A brief description of these tasks includes:

Install and configure the following Dell equipment:

- 3 x Dell R720
- PS6100XV SAN
- Install vSphere and configure 10 virtual machines
- DL2200 and PVTL200

ADC Services Deliverables

Pre-Installation Tasks

- Project Preparation
- Internal Kickoff
- Customer Kickoff
- Design, Preparation and Planning (including customer input)
 - Servers
 - vSphere Environment
 - SAN (PS6100XV and Switches)
 - Backup Solution

Servers being configured in support of the following Ellucian applications and databases

- Colleague Application
- Colleague Database (SQL)
- Test Colleague Application
- Test Colleague Database (SQL)
- Payment Gateway WFE
- WebAdvisor
- WebAdvisor Test
- UI
- ODS Database (SQL)
- Business Objects

Infrastructure Installation

- Physical Equipment Logistics
- Inventory equipment
- Rack equipment per design
- Cable equipment per design

Install and configure Dell R720 servers w/SAN connectivity

- Configure all system components such as iDRAC, NIC teaming, and RAID controller configuration
- Update all Firmware Versions to current
- Configure connections from the server to the network including NIC teaming
- Connection of the server to the SAN

Installation of PS6100X SAN and Switches

- SAN Headquarters installation on management server
- Installation and configuration of iSCSI SAN switches
- iSCSI LAN configuration
- Array configuration including upgrade to latest SAN/IQ and firmware
- Host Connectivity setup
- Volume creation and presentation

VMware Installation

- Prepare ESX host servers
- Install VMware ESX server on physical servers
- Install VMware vCenter Management Software on server
- Configure VMware vCenter
- Install and configure High Level VMware HA as licensed
- Build base server template on for future deployments of virtual machines
- Virtual Machine creation
 - Install and update Windows OS and SQL (Ellucian certified versions and updates)
 - Configure Ellucian specific OS parameters

Backup Installation

- Installation and setup of D2D DL2200 Appliance
- Installation of Symantec Backup Exec for new ESX Hosts
- Installation and setup of Tape Library
- Configure new backup plan
- Create primary policy to test backup
- Test restore

IMPLEMENTATION APPROACH

ADC will utilize a multi-phased approach to deploy the entire solution. Project Management occurs throughout the project.

These phases are outlined as follows:

	Activities
Analysis and Design / Project Kickoff Duration of this phase is dependent on equipment lead times and customer scheduling	Project Initiation Customer Kickoff Facilities confirmation (Power, Climate, Network) Project Plan Design document
Project Installation	Services Deliverables and Installation Tasks
Knowledge Transfer/Documentation	Walk through basic functionality and administration of installed equipment and services
Project Closure and Signoff	Completion / Project Acceptance

ROLES & RESPONSIBILITIES

Resources

ADC will provide day-to-day project management for the overall implementation activities to ensure work is completed in accordance with project objectives. ADC anticipates involvement by the following team members:

- Project Manager
- Technical Consultant(s)

Illinois Valley Community College Resources & Obligations

ADC assumes that Illinois Valley Community College will provide a part-time, day-to-day project point-of-contact person who will be ADC's primary contact and liaison. This person is solely responsible for all critical and non-critical engagement tasks including, but not limited to, the following:

- Scheduling meetings & interviews with Illinois Valley Community College personnel
- Reserving Illinois Valley Community College facilities (conference rooms, labs, etc.)
- Providing all requisite documentation and diagrams
- Providing any necessary escalation activity
- Reviewing & agreeing to all Customer Acceptance Criteria specified

Assumptions

1. Illinois Valley Community College is responsible for procuring all required Microsoft OS licensing and media.
2. Illinois Valley Community College will provide VPN access to the environment to enable ADC to perform remote services should they be necessary after the initial onsite implementation.
3. Illinois Valley Community College will provide the appropriate amount of network connections required for the data network connections.
4. Illinois Valley Community College will need to create network segments for VMware configuration.
5. Pricing does not include configuration of the Illinois Valley Community College existing network or firewall.
6. Pricing does not include data migration services.
7. Illinois Valley Community College will provide inside (trusted internal LAN) IP address, subnet mask, route (if necessary)
8. Illinois Valley Community College will provide outside (untrusted Internet) IP address, subnet mask and default route (if necessary)
9. ADC failover solutions provide high-availability to the hardware level. Depending on the solution, failover of the application is sometimes possible. Clients must engage the application and database owners [Ellucian] for complete instruction on bring systems back online and in synchronous communication with all other modules.
10. Procurement, installation and functionality of the Ellucian application, database, software add-ons, SSL certificates are the responsibility of the client and/or Ellucian.
11. Ellucian requires that proposals, contracts, and pricing for its products and services be acquired by the end client directly from Ellucian. Therefore, costs for Ellucian services are not included.

PRICING¹
Pricing

Pricing is a fixed price contract; the price is preset and invariable and covers the scope and assumptions as described above.

Element	Price
Implementation Services – fixed fee	\$ 30,000.00
TOTAL	\$ 30,000.00

Payment Terms
Purchase – Services

- All services will be invoiced as follows:
 - Net 30 days from Invoice

Travel and Expenses

All reasonable expenses incurred by ADC’s staff for travel, meals, lodging and other incidentals costs are in addition to in the fees above. ADC will work with Customer to take advantage of appropriate discounts and other corporate programs to minimize these expenses. ADC will invoice expenses at cost either monthly or at the completion of the project.

Project Acceptance

Upon completion of all ADC tasks and deliverables contained in the ADC Statement of Work, ADC will provide Customer with a Project Delivery Acceptance Form (DAF) for signature. Customer will have 7 business days to return the signed DAF or a written response notifying ADC of any outstanding or incomplete ADC task or deliverables. If Customer fails to respond after 7 business days American Digital shall deem the project accepted by Customer.

¹ Pricing is valid for 30 days from the date of this document

CUSTOMER ACCEPTANCE

This Proposal, including any exhibits and appendices, constitutes the entire agreement between ADC and Illinois Valley Community College, and supersedes any previous communications, representations or agreements between the parties, whether oral or written, regarding transactions hereunder.

Signature

Signing below indicates Illinois Valley Community College' acceptance of this Proposal.

American Digital Corporation	Illinois Valley Community College
Signature:	Signature:
Name:	Name:
Title:	Title:
Date:	Date:

Ordering Information

Please send this signed document to:

American Digital Corporation
 3030 Salt Creek Lane, Suite 134, Arlington Heights, IL 60005
 847.637.4300 or 877.220.5321 / Fax: 847.919.8468

LIMITATIONS

Upon depletion of consulting time identified in this document, completion of tasks outlined, or written request by the Illinois Valley Community College to terminate this agreement, this consulting engagement shall be considered complete.

Limitation of Liability (AMERICAN DIGITAL CORPORATION) - TOTAL LIABILITY TO CLIENT OR TO ANY THIRD PARTY UNDER THIS AGREEMENT FOR ANY CAUSE WHATSOEVER IS LIMITED TO THE AMOUNT ACTUALLY PAID BY CLIENT UNDER THIS AGREEMENT, OR CHARGED TO THE CLIENT, FOR THE SERVICES THAT GAVE RISE TO SUCH LIABILITY. AMERICAN DIGITAL CORPORATION SHALL IN NO EVENT BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, PUNITIVE, SPECIAL OR SIMILAR DAMAGES INCLUDING, WITHOUT LIMITATION, LOSS OF PROFITS, LOSS OF REVENUES, LOSS OF DATA, OR FOR THE EXCESS COST OF REPLACEMENT SERVICES AND THE LIKE, EVEN IF AMERICAN DIGITAL CORPORATION HAS BEEN ADVISED OF THE LIKELIHOOD OF THE OCCURRENCE OF SUCH DAMAGES.

Schedule

Within ten (10) business days of receipt of written authorization from the Illinois Valley Community College of acceptance of this Proposal, a mutually accepted start date will be determined. Engagements typically begin within a month of the date of acceptance, or the first available date for the assigned project team.

Standard & Non-Standard Hours

All time accrued by ADC consultants on-site or at ADC facilities working on this engagement, shall be considered billable. ADC services will normally be performed during standard business hours, i.e., Monday through Friday, 8:00 am to 5:00 p.m., excluding holidays. Non-standard hours will be billed at a rate of 1.5 times the current hourly rates. The rate will be 2.0 times the current hourly rate for any days listed as ADC holidays or the weekends adjacent to such holidays. Six weeks' notice must be given if work is required on holidays.

Purchase Request –Hardware for Expansion of the Virtual Desktop Infrastructure (VDI) Pilot Project to Production

The administration requests authorization to purchase hardware to expand the Virtual Desktop Infrastructure (VDI) from the 50-client pilot phase to a production level with 100 clients. The storage area network (SAN) and the additional server will also allow for automatic failover for redundancy.

Dell		
	Server	\$ 9,430
	SAN (6.2 terabytes)	<u>22,425</u>
	Total	\$31,855

Recommendation:

The administration recommends Board approval to purchase hardware from Dell for the expansion of the Virtual Desktop Infrastructure in the amount of \$31,855.

Bid Results – Cash Farm Lease

Bids for the cash lease of 149.48 acres of farmland were publicly opened on August 28, 2012. The bid announcement was published in the local newspapers and posted on the College’s website. The following is a summary of bids received:

Bidder	Price Per Acre	Annual Lease Payment
Luke Holly Granville, IL	\$366.00	\$54,709.68
Randall Michelini Grand Ridge, IL	\$275.00	\$41,107.00

To reserve the rights and options of the College, the lease is written for the term of one (1) year with the option to renew the lease annually but not to exceed an additional three (3) years.

Recommendation:

The administration recommends Board approval to accept the bid in the amount of \$366.00 per acre from Luke Holly, Granville, Illinois.

Academic Calendars for Summer 2013, 2013-2014 and 2014-2015

An ad-hoc committee made up of administrators, faculty, and support staff has completed work on the proposed college calendars for the next two years, as well as an amended Summer 2013 calendar. Input was solicited from across the campus through the use of a survey and representatives from different areas of the campus came together to work towards a calendar that would benefit the students and staff.

The following calendars meet the requirements of ICCB including 75 instructional days per term and 84 total contact days per term.

There have been several changes to the calendar that are noteworthy:

1. At the request of students from focus groups, the commencement ceremony in May will remain on a Saturday afternoon for both calendar years.
2. New Student Convocation will continue on the Friday before the fall semester.
3. The summer calendars (including Summer 2013) have been modified to provide better consistency for classes across the curriculum and to address scheduling concerns that arose with the prior pattern.
4. The Fall Break has been removed from the calendar for both academic years. Monday evening extension classes will need to add minutes—those classes will not meet at extension sites that are closed for Columbus Day
5. There are instances where daytime exams for MWF and MW classes are on Friday. This will be communicated to students early and often in order to allow them to prepare/plan ahead.

Recommendation:

The administration recommends Board approval of the academic calendars for Summer 2013, 2013-2014 and 2014-2015, as presented.



ILLINOIS VALLEY
COMMUNITY COLLEGE

Memorandum

To: Dr. Lori Scroggs, Vice President for Learning and Student Development

From: Dr. Tracy Morris, Associate Vice President for Student Services

Date: July 30, 2012

Subject: Requested Modification to Summer 2013 Schedule

Attached is a proposal to request authorization to modify the Summer 2013 schedule from the official calendar that was approved in 2010. I am bringing forward this request from the Calendar Committee, based on feedback from the Academic Deans, Counselors, and from a focus group of students. This request would modify the previous Summer D term from a 4-week term that ran in July through August, to a Summer D term that would be an 8-week term that begins immediately following the conclusion of the Summer A term (pre-summer.)

The primary reason for this request is due to the unforeseen conflicts that have arisen from the modified schedule presented in 2010. At that time, we made the move to the Summer B term in order to accommodate lab courses, health professions courses, select career programs and the Ottawa Center. While this schedule still works for these areas, the inability for students to take an 8-week course immediately following the pre-summer term has been problematic. As a result, we want to request the ability to utilize the Summer B 8-week term for select areas and utilize Summer A, C, and D for general education courses.

We are asking for permission to make this modification outside of the traditional calendar process in order to address the severe credit hour decline that we faced in the Summer 2012 term. While the decline in enrollment is not completely attributed to these changes, we recognize that the change to the schedule may have had an impact. Therefore, we would like to implement the Summer 2013 schedule changes immediately to allow the Academic Deans the opportunity to build the summer schedule according to their deadlines.

Updated 9/11/2012 9:27:06 AM

Summer 2013 Revised

Checklist for building the College Calendar:

1. Pre-summer classes and 4-week classes are 16 sessions

- Refund is the 2nd day of class
- Midterm is the 8th day of class
- Withdrawal is the 12th day of class

2. All 8-week summer classes are 32 sessions

- Refund is the 4th day of class
- Midterm is the 16th day of class
- Withdrawal is the 24th day of class

Summer A:

- 3-week format
- May 20-June 11
- 16 contact days
- Open on Fridays
- General education courses

Summer C:

- 4-week format
- June 12-July 10
- 16 contact days
- No Fridays
- General education courses

Summer B:

- 8-week format
- May 28-July 23
- 32 contact days
- No Fridays
- Summer B is reserved for Ottawa Center, Health Professions, Lab courses and select Career Technical programs.

Summer D:

- 8-week format
- June 12-August 7
- 32 contact days
- No Fridays

Summer 2013 Revised

Summer A (3-week format) May 20-June 11

May 20 (M)	Summer A begins
May 21 (T)	Last day for refund Summer A
May 27 (M)	Memorial Day (College closed)
May 30 (R)	Midterm Summer A
June 5 (W)	Last day to withdraw Summer A
June 11 (T)	Summer A ends
June 13 (R)	Summer A grades due 10 a.m.

Summer B **(8-week format—no Fridays) May 28-July 23

May 28 (T)	Summer B begins
June 3 (M)	Last day for refund Summer B
June 24 (M)	Midterm Summer B
July 1 (M)	Deadline to apply for August graduation
July 4 (R)	Independence Day (College closed)
July 9 (T)	Last day to withdraw Summer B
July 23 (T)	Summer B ends
July 25 (R)	Summer B grades due 10 a.m.

Summer C (4-week format-no Fridays) June 12-July 10

June 12 (W)	Summer C begins
June 13 (R)	Last day for refund Summer C
June 25 (T)	Midterm Summer C
July 1 (M)	Deadline to apply for August graduation
July 2 (T)	Last day to withdraw Summer C
July 4 (R)	Independence Day (College closed)
July 10 (W)	Summer C ends
July 15 (M)	Summer C grades due 10 a.m.

Summer D (8-week format—no Fridays) June 12-August

June 12 (W)	Summer D begins
June 18 (T)	Last day for refund Summer D
July 1 (M)	Deadline to apply for August graduation
July 4 (R)	Independence Day (College closed)
July 10 (W)	Midterm Summer D
July 24 (W)	Last day to withdraw Summer D
August 7 (W)	Summer D ends
August 9 (F)	Summer D grades due 10 a.m.

**Summer B is reserved for Ottawa Center, Health Professions, Lab courses and select Career Technical programs.

Analysis of Proposed Calendar

2013-2014

Fall Semester 2013

Month	Description	Non-student Contact	Instructional Days	Total Contact Days
August	In-service day	1		
	New Student Convocation	1		
	Student Contact		10	
September	Student Contact		20	
October	Development Day	1		
	Student Contact		22	
November	Student Contact		17	
December	Student Contact		6	
	Exam Days	4		
	Grading Days	2		
TOTAL		9	75	84

College closed:

Labor Day--Sept. 2, Development Day—October 11, Veterans Day--Nov. 11,

Thanksgiving --Nov. 27-Dec. 1

Winter Break--December 21

Spring Semester 2014

Month	Description	Non-student Contact	Instructional Days	Total Contact Days
January	In-service day	1		
	Student Contact		14	
February	Student Contact		19	
March	Development Day	1		
	Student Contact		15	
April	Student Contact		22	
May	Student Contact		5	
	Exam Days	4		
	Grading Days	2		
	Commencement	1		
		9	75	84

College closed:

Martin Luther King Day--Jan. 20, President's Day--Feb. 17, Spring Break--no classes March 10-14, Spring Break for Staff--March 14, Faculty Development Day--March 28

ILLINOIS VALLEY COMMUNITY COLLEGE CALENDAR

FALL 2013

August 15 (R)	In-service
August 16 (F)	New Student Convocation
August 19 (M)	Classes begin
August 23 (F)	Last day for refund 1 st 8-week classes
August 30 (F)	Last day for refund 16-week classes
September 2 (M)	Labor Day (College closed)
September 13 (F)	Midterm 1 st 8-week classes
September 26 (R)	Last day to withdraw 1 st 8-week classes
October 1 (T)	Deadline to Apply for December Graduation
October 10 (R)	Midterm 16-week classes First 8-week classes end
October 11 (F)	Development Day (College closed)
October 14 (M)	Second 8-week classes begin
October 18 (F)	Last day for refund 2 nd 8-week classes
November 6 (W)	Last day to withdraw 16-week classes Midterm 2 nd 8-week classes
November 11 (M)	Veterans Day (College closed)
November 21 (R)	Last day to withdraw 2 nd 8-week classes
November 27, 28, 29 (W,R,F)	Thanksgiving Break (College closed)
December 2 (M)	Classes resume
December 10, 11, 12, 16 (T,W,R,M)	Day Semester Exams
December 3, 11, 12, 16 (T,W,R,M)	Evening Semester Exams
December 18 (W)	Final Grades due in Records Office at 10 am Semester Ends
December 17 (T)	Student Break begins
December 18 (W)	Faculty Break
December 20	College Closes at 4:30 pm Staff Break begins at 4:30 pm

ILLINOIS VALLEY COMMUNITY COLLEGE CALENDAR

SPRING 2014

January 2 (R)	Staff return
January 9 (R)	Spring Preview
January 10 (F)	In-service
January 13 (M)	Classes begin
January 17 (F)	Last day for refund 1 st 8-week classes
January 20 (M)	Martin Luther King, Jr. Day (College closed)
January 27 (M)	Last day for refund 16-week classes
February 7 (F)	Midterm 1 st 8-week classes
February 17 (M)	President's Day (College closed)
February 18 (T)	Deadline to Apply for May Graduation
February 21 (F)	Last day to withdraw 1 st 8-week classes
March 7 (F)	Midterm 16-week classes First 8-week classes end
March 10-16	Spring Break for faculty and students (no classes)
March 14 (F)	Spring Break for staff (College closed)
March 17 (M)	Second 8-week classes begin
March 21 (F)	Last day for refund 2 nd 8-week classes
March 28	Faculty Development Day (no classes)
April 10 (R)	Last day to withdraw 16-week classes
April 11 (F)	Midterm 2 nd 8-week classes
April 24 (R)	Last day to withdraw 2 nd 8-week classes
May 8, 9, 12, 13 (R,F*, M, T)	Day Semester Exams
May 6, 7, 8, 12 (T, W, R, M)	Evening Semester Exams
May 15 (R)	Final Grades due in Records Office at 10 am
May 17 (S)	Semester Ends/Commencement

* Indicates Friday final (for MWF and MW classes)

Summer 2014

Checklist for building the College Calendar:

Summer schedules:

1. Pre-summer classes and 4-week classes are 16 sessions
 - Refund is the 2nd day of class
 - Midterm is the 8th day of class
 - Withdrawal is the 12th day of class
2. All 8-week summer classes are 32 sessions
 - Refund is the 4th day of class
 - Midterm is the 16th day of class
 - Withdrawal is the 24th day of class

Summer A:

- 3-week format
- May 19-June 10
- 16 contact days
- Open on Fridays
- General education courses

Summer C:

- 4-week format
- June 11-July 8
- 16 contact days
- No Fridays
- General education courses

Summer B:

- 8-week format
- May 27-July 21
- 32 contact days
- No Fridays
- Summer B is reserved for Ottawa Center, Health Professions, Lab courses and select Career Technical programs.

Summer D:

- 8-week format
- June 11-August 5
- 32 contact days
- No Fridays

Summer 2014

Summer A (3-week format) May 19-June 10

May 19 (M)	Summer A begins
May 20 (T)	Last day for refund Summer A
May 26 (M)	Memorial Day (College closed)
May 29 (R)	Midterm Summer A
June 4 (W)	Last day to withdraw Summer A
June 10 (T)	Summer A ends
June 12 (R)	Summer A grades due 10 a.m.

Summer B ******(8-week format—no Fridays) May 27-July 21

May 27 (T)	Summer B begins
June 2 (M)	Last day for refund Summer B
June 23 (M)	Midterm Summer B
July 1 (T)	Deadline to apply for August graduation
July 4 (F)	Independence Day (College closed)
July 7 (M)	Last day to withdraw Summer B
July 21 (M)	Summer B ends
July 23 (W)	Summer B grades due 10 a.m.

Summer C (4-week format-no Fridays) June 11-July 8

June 11 (W)	Summer C begins
June 12 (R)	Last day for refund Summer C
June 24 (T)	Midterm Summer C
July 1 (T)	Deadline to apply for August graduation
July 1 (T)	Last day to withdraw Summer C
July 4 (F)	Independence Day (College closed)
July 8 (T)	Summer C ends
July 10 (R)	Summer C grades due 10 a.m.

Summer D (8-week format—no Fridays) June 11-August 5

June 11 (W)	Summer D begins
June 17 (T)	Last day for refund Summer D
July 1 (T)	Deadline to apply for August graduation
July 4 (F)	Independence Day (College closed)
July 8 (T)	Midterm Summer D
July 22 (T)	Last day to withdraw Summer D
August 5 (T)	Summer D ends
August 7 (R)	Summer D grades due 10 a.m.

**Summer B is reserved for Ottawa Center, Health Professions, Lab courses and select Career Technical programs.

Analysis of Proposed Calendar

2014-2015

Fall Semester 2014

Month	Description	Non-student Contact	Instructional Days	Total Contact Days
August	In-service day	1		
	New Student Convocation	1		
	Student Contact		10	
September	Student Contact		21	
October	Development Day	1		
	Student Contact		22	
November	Student Contact		16	
December	Student Contact		6	
	Exam Days	4		
	Grading Days	2		
TOTAL		9	75	84

College closed:

Labor Day--Sept. 1, Development Day--October 10, Veterans Day--Nov. 11,

Thanksgiving --Nov. 26-Nov. 29

Winter Break--December 20

Spring Semester 2015

Month	Description	Non-student Contact	Instructional Days	Total Contact Days
January	In-service day	1		
	Student Contact		14	
February	Student Contact		19	
March	Development Day	1		
	Student Contact		16	
April	Student Contact		22	
May	Student Contact		4	
	Exam Days	4		
	Grading Days	2		
	Commencement	1		
		9	75	84

College closed:

Martin Luther King Day--Jan. 19, President's Day--Feb. 16, Spring Break--no classes March 9-15, Spring Break for Staff--March 13, Faculty Development Day--March 27

ILLINOIS VALLEY COMMUNITY COLLEGE CALENDAR

FALL 2014

August 14 (R)	In-service
August 15 (F)	New Student Convocation
August 18 (M)	Classes begin
August 22 (F)	Last day for refund 1 st 8-week classes
August 29 (F)	Last day for refund 16-week classes
September 1 (M)	Labor Day (College closed)
September 12 (F)	Midterm 1 st 8-week classes
September 25 (R)	Last day to withdraw 1 st 8-week classes
October 1 (W)	Deadline to Apply for December Graduation
October 9 (R)	Midterm 16-week classes First 8-week classes end
October 10 (F)	Professional Enrichment Day (College closed)
October 13 (M)	Second 8-week classes begin
October 17 (F)	Last day for refund 2 nd 8-week classes
November 5 (W)	Last day to withdraw 16-week classes
November 6 (R)	Midterm 2 nd 8-week classes
November 11 (T)	Veterans Day (College closed)
November 20 (R)	Last day to withdraw 2 nd 8-week classes
November 26, 27, 28, 29 (W,R,F,S)	Thanksgiving Break (College closed)
December 1 (M)	Classes resume
December 9, 10, 11, 12* (T,W,R,F)	Day Semester Exams
December 8, 9, 10, 11 (M, T,W,R)	Evening Semester Exams
December 15 (M)	Student Break begins
December 17 (W)	Final Grades due in Records Office at 10 am Semester Ends
December 17 (W)	Faculty Break begins
December 19 (F)	College Closes at 4:30 pm Staff Break begins at 4:30 pm

* Indicates Friday final (for MWF and MW classes)

ILLINOIS VALLEY COMMUNITY COLLEGE CALENDAR
 SPRING 2015

January 2 (F)	Staff return
January 8 (R)	Spring Preview
January 9 (F)	In-service
January 12 (M)	Classes begin
January 16 (F)	Last day for refund 1 st 8-week classes
January 19 (M)	Martin Luther King, Jr. Day (College closed)
January 26 (M)	Last day for refund 16-week classes
February 5 (R)	Midterm 1 st 8-week classes
February 16 (M)	President's Day (College closed)
February 17 (T)	Deadline to Apply for May Graduation
February 20 (F)	Last day to withdraw 1 st 8-week classes
March 6 (F)	Midterm 16-week classes First 8-week classes end
March 9-15	Spring Break for faculty and students (no classes)
March 13 (F)	Spring Break for staff (College closed)
March 16 (M)	Second 8-week classes begin
March 20 (F)	Last day for refund 2 nd 8-week classes
March 27 (F)	Faculty Development Day (no classes)
April 9 (R)	Last day to withdraw 16-week classes
April 10 (F)	Midterm 2 nd 8-week classes
April 23 (R)	Last day to withdraw 2 nd 8-week classes
May 7, 8, 11, 12 (R,F*, M, T)	Day Semester Exams
May 5, 6, 7, 11 (T, W, R, M)	Evening Semester Exams
May 14 (R)	Final Grades due in Records Office at 10 am
May 16 (S)	Semester Ends/Commencement

* Indicates Friday final (for MWF and MW classes)

Summer 2015

Checklist for building the College Calendar:

Summer schedules:

1. Pre-summer classes and 4-week classes are 16 sessions
 - Refund is the 2nd day of class
 - Midterm is the 8th day of class
 - Withdrawal is the 12th day of class
2. All 8-week summer classes are 32 sessions
 - Refund is the 4th day of class
 - Midterm is the 16th day of class
 - Withdrawal is the 24th day of class

Summer A:

- 3-week format
- May 18-June 9
- 16 contact days
- Open on Fridays
- General education courses

Summer C:

- 4-week format
- June 10-July 7
- 16 contact days
- No Fridays
- General education courses

Summer B:

- 8-week format
- May 26-July 20
- 32 contact days
- No Fridays
- Summer B is reserved for Ottawa Center, Health Professions, Lab courses and select Career Technical programs.

Summer D:

- 8-week format
- June 10-August 4
- 32 contact days
- No Fridays

Independence Day Observed July 3 (F)

Summer 2015

Summer A (3-week format) May 18-June 9

May 18 (M)	Summer A begins
May 19 (T)	Last day for refund Summer A
May 25 (M)	Memorial Day (College closed)
May 28 (R)	Midterm Summer A
June 3 (W)	Last day to withdraw Summer A
June 9 (T)	Summer A ends
June 11 (R)	Summer A grades due 10 a.m.

Summer B ** (8-week format—no Fridays) May 26-July 20

May 26 (T)	Summer B begins
June 1 (M)	Last day for refund Summer B
June 22 (M)	Midterm Summer B
July 1 (W)	Deadline to apply for August graduation
July 3 (F)	Independence Day Observed (College closed)
July 6 (M)	Last day to withdraw Summer B
July 20 (M)	Summer B ends
July 22 (W)	Summer B grades due 10 a.m.

Summer C (4-week format-no Fridays) June 10-July 7

June 10 (W)	Summer C begins
June 11 (R)	Last day for refund Summer C
June 23 (T)	Midterm Summer C
June 30 (T)	Last day to withdraw Summer C
July 1 (W)	Deadline to apply for August graduation
July 3 (F)	Independence Day Observed (College closed)
July 7 (T)	Summer C ends
July 9 (R)	Summer C grades due 10 a.m.

Summer D (8-week format—no Fridays) June 10-August 4

June 10 (W)	Summer D begins
June 16 (T)	Last day for refund Summer D
July 1 (W)	Deadline to apply for August graduation
July 3 (F)	Independence Day Observed (College closed)
July 7 (T)	Midterm Summer D
July 21 (T)	Last day to withdraw Summer D
August 4 (T)	Summer D ends
August 6 (R)	Summer D grades due 10 a.m.

**Summer B is reserved for Ottawa Center, Health Professions, Lab courses and select Career Technical programs.

Economic Development Administration (EDA) Grant Correction

The Resolution of Support and Commitment of Funds to file a grant application with the U.S. Economic Development Administration (EDA) was approved by the Board on June 5, 2012. The (EDA) grant request is in the amount of \$796,000. The total project cost is \$1,592,000 and will be leveraged with \$796,000 from Illinois Valley Community College. The resolution that was passed by the IVCC Board was in the amount of \$1,572,000 and should have been \$1,592,000. A corrected resolution is attached for approval.

Recommendation:

The administration recommends the approval of the Resolution of Support and Commitment of Funds to file a grant application with the U.S. Economic Development Administration (EDA) in the amount of \$1,592,000.

RESOLUTION OF SUPPORT AND COMMITMENT OF FUNDS

WHEREAS, the Illinois Valley Community College, is applying to the U.S. Department of Commerce – Economic Development Administration (EDA) for a Public Works and Economic Development grant to provide workforce training equipment to the Peter Miller Community Technology Center,

WHEREAS, it is necessary that an application be made and agreements be entered into with the EDA, and

WHEREAS, criteria of EDA are such that financial participation by the grantee is required in conjunction with EDA funds.

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1) that the College apply for a Public Works grant under the terms and conditions of EDA for 50% of the funding of the project and shall enter into and agree to the understandings and assurances contained in said application.
- 2) that the College President and/or his designee on behalf of the College execute such documents and all other documents necessary for the application.
- 3) that the College President and/or his designee are authorized to provide such additional information that may be required to obtain the grant.
- 4) that Illinois Valley Community College does hereby commit funds from the Illinois Valley Community College Foundation for use in conjunction with an EDA Public Works and Economic Development grant, with the estimated total project cost not to exceed \$1,592,000.

Passed this 18th day of September, 2012

Dennis N. Thompson, IVCC Board Chair

ATTEST:

Leslie-Anne Englehaupt, IVCC Board Secretary

Resolution Designating Date, Time and Place for Filing Board of Trustee Nominating Petitions

The following resolution designating date, time and place for filing nominating petitions and designating the Secretary's representative to receive and file nominating petitions conforms to guidelines established for the 2013 election of community college district trustees.

Recommendation:

The administration recommends Board adoption of the following Resolution:

WHEREAS, an election is to be held in Community College District No. 513 on April 9, 2013, for the election of two trustees to the Board for a full term of six years each; and,

WHEREAS, the Election Code and the Public Community College Act direct the Board Secretary to perform certain functions with respect to the receipt and filing of nominating petitions and statements of candidacy, or to designate a representative to perform such functions; and,

WHEREAS, the Board finds it convenient and necessary to designate a member of the College staff to represent the Board Secretary in the performance of such functions, and at the request of and with the concurrence of the Board Secretary, the Board desires to designate the Secretary to the Board of Trustees as such representative;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 513, COUNTIES OF LASALLE, BUREAU, PUTNAM, DEKALB, MARSHALL, GRUNDY, LEE, AND LIVINGSTON, as follows:

Section 1. The place for receiving and filing nominating petitions and statements of candidacy for the election to be held on April 9, 2013 is hereby designated as Room Number C301, Illinois Valley Community College, 515 N. Orlando Smith Road, Oglesby, Illinois 61348.

Section 2. Pursuant to the authority conferred by the Public Community College Act, the Board hereby designates Jeanne Hayden, Secretary to the Board of Trustees of Illinois Valley Community College, to represent the Secretary in the performance of the Secretary's duties with respect to the receipt and filing of nominating petitions and statements of candidacy.

Section 3. The designated representative's office will be open for the receipt and filing of nominating petitions and statements of candidacy between 8 a.m. and 4:30 p.m., Monday through Friday from December 17 through December 21, 2012 and between 8 a.m. and 5 p.m. on Monday, December 24, 2012.

Section 4. The procedure to be followed by the designated representative of the Secretary for the receipt and filing of nominating petitions and statements of candidacy shall be substantially as follows:

- a) The designated representative of the Secretary shall receive petitions in the order presented. She will mark upon each the date and hour received and the numerical order in which they were received. All petitions filed by persons waiting in line as of 8 a.m. on December 17, 2012, shall be deemed filed as of 8 a.m. Petitions filed by mail and received in the office of the local election official in the first mail delivery or pickup on the first day of filing shall be deemed simultaneously filed as of 8 a.m. on December 17, 2012. All petitions received thereafter shall be deemed filed in the order of actual receipt.
- b) Where two or more petitions are received simultaneously at the opening hour of the filing period, the designated representative of the Secretary shall break ties and determine the order of filing by means of a lottery, as provided by the Election Code.

RECOMMENDED FOR STAFF APPOINTMENT
2012-2013

GENERAL INFORMATION:

POSITION TO BE FILLED: Custodian, 2nd Shift

NUMBER OF APPLICANTS: 56

NUMBER OF APPLICANTS INTERVIEWED: 6

APPLICANTS INTERVIEWED BY:

Mr. Bolelli, Mr. Curley, Ms. Kurtz, Mr. Pitsenbarger

APPLICANT RECOMMENDED:

Steve Gillio

EDUCATIONAL PREPARATION:

LaSalle-Peru Township High School – Diploma

EXPERIENCE:

Illinois Valley Community College – Utility for Facilities, Part Time

Illinois Valley Community Hospital, Peru, IL – Custodian II

Dahlgren's Inc/Stueber & Morris Joiners LLC, Oglesby, IL – Glazing Department Head

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Previous direct custodial experience
2. Knowledge and ability in use of commercial cleaning equipment
3. Demonstrated ability to work in a team environment
4. Near perfect attendance record with IVCC

RECOMMENDED SALARY: \$17.42 per hour

Ms. Glenna Jones, SPHR
Director of Human Resources

August 21, 2012

Dear Theresa,

This letter is to inform you that I will be leaving my position here at I.V.C.C. as a dental assisting instructor. I will fulfill my contract with I.V.C.C. for the fall semester, which ends December 18, 2012. I am moving to Nebraska, so will be unable to commit to the spring semester. I have enjoyed my time here and am sorry I have to leave. If I can help you with anything please let me know.

Sincerely,

Pattie McGuire

RECEIVED

SEP 7 - 2012

HUMAN RESOURCES

Sarah H. Partington

322 Crawford Ave., Dixon, IL 61021

815/284-0046 (H) 815/973-2431 (C)

September 5, 2012

Ms. Glenna Jones
Director of Human Resources
Illinois Valley Community College
815 North Orlando Smith Ave.
Oglesby, IL 61348-9986

Dear Ms. Jones:

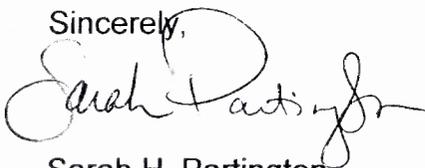
Please accept this letter of resignation as Career Development Coordinator at the Dislocated Workers Center at SVCC. My last day of employment will be September 21, 2012.

After careful consideration I have accepted the position of Recruiter at Sauk Valley Community College. This position will allow me to continue just one of the aspects of my job with the DWC that I love, which is helping students enroll and succeed in their college career.

This decision came with the excitement of continuing to work with the students of SVCC but also with a heavy heart because I have truly loved every moment of my job with the Dislocated Workers Center. Please know that I will remain on campus and will be happy to help make this transition as smooth as possible.

Thank you for the opportunity to have worked with such an amazing group of co-workers within a well-respected institution.

Sincerely,



Sarah H. Partington

Cc: Joel Torbeck

RECEIVED

SEP 10 2012

JOEL TORBECK

Summer 2012 Graduation

There were 260 graduating students earning a total of 289 degrees and certificates in the following areas:

26	Associate in Arts Degree
67	Associate in Science Degree
54	Associate in Applied Science Degree
4	Associate in General Studies Degree
138	Certificates of Completion

The LPN July graduates are included in the total number of certificates. There were 24 graduates who earned this certificate.

By comparison, in Summer 2011, 342 students graduated with a total of 377 degrees and certificates. This total included the July graduates who earned certificates in LPN and Therapeutic Massage.

(Note: The summer 2011 total includes 72 graduates from Sheridan Correctional Center)



Tuition Agreement between Illinois Valley Community College and Lincoln College -Normal

Illinois Valley Community College (IVCC) and Lincoln College - Normal have entered into an articulation agreement to offer the Accelerated Bridge to Education (ABE) on the campus of IVCC. The purpose of this articulation agreement is to facilitate the ease of transfer of Illinois Valley Community College students and alumni in AA, AS, and AAS degrees for baccalaureate completion in Lincoln College-Normal's ABE program; and to provide baccalaureate degrees through Lincoln College-Normal to IVCC students, graduates, and alumni on IVCC's campus.

Effective **August 1, 2012**, Lincoln College – Normal agrees to provide qualifying IVCC employees (defined as full-time IVCC employees) who enroll in the ABE program a 20% reduction in current and future ABE program tuition rates. The rate reduction applies to tuition only. The tuition rate reduction is in the form of a tuition discount applied to eligible student tuition accounts. In addition, IVCC agrees to waive all ABE program course classroom rental fees and all ABE program information session room rental fees.

IVCC employees who enroll in the ABE program must provide evidence of eligibility during the admissions process (i.e., their name appearing on an authorized list from IVCC and /or they show an appropriate IVCC identification card). Eligibility is further limited to full-time IVCC employees who are employed in that capacity on the first day of the ABE course in which they are enrolled. Eligibility will be reviewed on a per course basis to verify the current students served under this agreement are currently employed by IVCC. IVCC shall provide Lincoln College – Normal an employee listing to verify employment prior to the beginning of each subterm.

CONTACT PERSONS

For routine administration of this agreement the contact persons shall be:

Greg Eimer
Vice President for Finance and
Administration
Lincoln College
300 Keokuk Street
Lincoln, IL 62656
Phone: 217-732-3155

Cheryl Roelfsema
Vice President of Business Services and
Finance
Illinois Valley Community College
815 North Orlando Smith Road
Oglesby, IL 61348
Phone: 815-224-0491

This agreement sets forth the full and complete understanding of both parties and any prior agreement, oral or written, is hereby held for naught. Any amendment hereto must be in writing and signed by both parties. This agreement remains in effect until cancelled in writing by either party.

IN WITNESS WHEREOF, Lincoln College – Normal and IVCC have caused this agreement to be executed by their duly authorized officers.

FOR LINCOLN COLLEGE - NORMAL

BY: Greg Eimer

(Title)

VP for Finance & Admin

(Date)

8/29/2012

FOR ILLINOIS VALLEY COMMUNITY COLLEGE

BY: Cheryl Roelfsema

Vice President for Business Services & Finance

(Title)

(Date)

August 9, 2012



ILLINOIS VALLEY
COMMUNITY COLLEGE

Memorandum

To: Dr. Lori Scroggs, Vice President for Learning and Student Development

From: Dr. Tracy Morris, Associate Vice President for Student Services TM

Date: August 22, 2012

Subject: Intramural Athletics

This is to inform you that the intramural programs have been discontinued for the 2012-2013 year. The decision was based on several factors.

1. Budget: With the need to reduce the budget, the intramural programs were submitted through the budget council with no budget. The funds were re-allocated across the athletic programs, including the general athletic budget, to cover increased costs in other areas.
2. Limited participation: With the exception of flag football, the participation in intramurals has been very limited. Participation numbers are below:

Fall 2011:

- a. Co-Ed Soccer- 1 team signed up (15 total individuals)
- b. Flag Football- Started with 5 teams finished with 4 (40 individuals)
- c. Disc Golf Tourney- 2 teams (4 individuals)
- d. Bags- 4 individuals
- e. Euchre- 0 individuals
- f. Basketball- 5 teams (35 individuals—including faculty/staff)
- g. Finals Week Open Gym- bags, volleyball, basketball (10 individuals stopped in throughout the week)

Spring 2012:

- a. Volleyball: 6 individuals
- b. Bags- 0 individuals
- c. Dodge Ball: 20 individuals
- d. Finals Week Open Gym -little participation-mainly just student-athletes

As a result, the employment of Eric Pinter as Intramural Coordinator will be ended. Eric will continue to serve as our Head Baseball Coach.

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Leading our community in learning, working and growing.

Mission Statement

IVCC teaches those who seek and is enriched by those who learn.

The Purposes of IVCC are:

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization’s work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Assist all students in identifying and achieving their educational and career goals.
2. Promote the value of higher education.
3. Grow and nurture college resources needed to provide quality programs and services.
4. Promote understanding of diverse cultures and beliefs.
5. Demonstrate IVCC’s core values through an inclusive and collaborative environment.