



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Tuesday, May 15, 2012
Board Room
6:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Tenure Recommendations
Non-tenured Faculty Contracts
Reduction in Force
Tuition and Fee Review
Five-year Financial Forecast

March

Strategic Plan Update
President's Evaluation
Student Demographic Profile

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
Bid Approval for Spring and Summer/Fall
Schedules
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
IT Strategic Plan
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance (every 3 years)

September

Protection, Health, and Safety Projects
Cash Farm Lease
Program Review Report
Performance Results – KPIs
Annual Employee Demographics Report
Approval of College Calendar (even years)

October

Authorize Preparation of Levy
Audit Report
Key Performance Indicators
ICCTA Award Nominations

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 6.1 Approval of Minutes – April 17, 2012 Board Meeting (Pages 1-7)
 - 6.2 Approval of Bills - \$1,584,301.91
 - 6.2.1 Education Fund - \$1,261,487.19
 - 6.2.2 Operations & Maintenance Fund - \$66,541.30
 - 6.2.3 Operations & Maintenance (Restricted Fund) - \$25,582.38
 - 6.2.4 Auxiliary Fund - \$35,233.93
 - 6.2.5 Restricted Fund - \$137,962.35
 - 6.2.6 Liability, Protection & Settlement Fund - \$57,494.76
 - 6.3 Treasurer's Report (Pages 8-26)
 - 6.3.1 Financial Highlights (Pages 9-10)
 - 6.3.2 Balance Sheet (Pages 11-12)
 - 6.3.3 Summary of FY12 Budget by Fund (Page 13)
 - 6.3.4 Budget to Actual Comparison (Pages 14-21)
 - 6.3.5 Budget to Actual by Budget Officers (Page 22)
 - 6.3.6 Statement of Cash Flows (Page 23)
 - 6.3.7 Investment Status Report (Pages 24-25)
 - 6.3.8 Check Register - \$5,000 or more (Page 26)
 - 6.4 Personnel - Stipends for Pay Periods Ending April 7, 2012 and April 21, 2012 (Pages 27-31)

- 6.5 Bid Results – Asbestos Abatement for Protection, Health, and Safety (PHS) Projects in Buildings A, B, D, and E (Pages 32-35)
- 6.6 Bid Results – Protection, Health, and Safety (PHS) Projects (Pages 36-39)
7. President’s Report
8. Committee Reports
9. Tennis Program – Elimination of Tuition Waivers and Coaching Salaries (Pages 40-41)
10. Staff Appointment – Ms. Bonnie Bennett-Campbell, Dean of Health Professions and Interim Director of Nursing Programs (Pages 42-43)
11. Items for Information (Pages 44-49)
 - 11.1 Staff Resignation – George Needs, Human Resources Specialist (Page 44)
 - 11.2 Government Finance Officers Association – Distinguished Budget Presentation Award (Page 45)
 - 11.3 Midwestern Higher Education Compact Cross-State Tuning Initiative – Rick Mangold (Pages 46-47)
 - 11.4 Tree Campus USA Recognition (Page 48)
 - 11.5 Forrest “Woody” Miller (college baseball umpire) (Page 49)
12. Trustee Comment
13. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending litigation; and 3) closed session minutes.
14. Staff Appointment – Interim Vice President for Learning and Student Development
15. Additional Compensation for Interim Responsibilities – Vice President for Business Services and Finance.
16. Other
17. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
April 17, 2012

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Tuesday, April 17, 2012 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Dennis N. Thompson, Chair
Melissa M. Olivero, Vice Chair
Michael C. Driscoll
Leslie-Anne Englehaupt, Secretary
Larry D. Huffman
David O. Mallery
James A. Narczewski
Brad Cockrel, Student Trustee (2011-2012)
Britney Burkart, Student Trustee (2012-2013)

Members Absent:

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Rick Pearce, Vice President for Learning and Student Development
Lori Scroggs, Vice President for Planning and Institutional Effectiveness
Walt Zukowski, Attorney

MOMENT OF SILENCE

Dr. Corcoran led a moment of silence for Melvin Feik who passed away on April 6. Mr. Feik was the stepfather of board chair, Dennis Thompson.

APPROVAL OF AGENDA

It was moved by Dr. Huffman and seconded by Mr. Narczewski to amend the agenda by moving Agenda Item No. 19 after the Public Comment. Motion passed by voice vote.

PUBLIC COMMENT

Dr. Corcoran stated the Board agenda which was prepared a week ago had a recommendation to eliminate the men's and women's tennis programs at the end of the spring 2012 semester. Since then a meeting took place with a number of stakeholders interested in the tennis program. Recommendations were made to the administration for its consideration. Community colleges respond to the needs of the community it serves and the agenda item has changed. The administration is recommending keeping the tennis program, but eliminating waivers and eliminating coaches on a paid basis and looking forward to fundraising to solve this issue. Julie

Milota, a former IVCC tennis player, and a group of local tennis advocates felt there was a lack of communication between the coaches and the players and parents. She stated the group liked the proposed plan and definitely wanted IVCC to keep tennis. Board members apologized for the lack of communication and was disappointed that local media does not cover and recognize tennis as a sport at IVCC.

TENNIS PROGRAM – RECOMMENDATION TO ELIMINATE TUITION WAIVERS AND COACHING SALARIES

It was moved by Larry Huffman and seconded by Mr. Narczewski to eliminate tuition waivers and coaching salaries for Men's Tennis and Women's Tennis programs at the end of the spring 2012 semester and terminate the employment of Head Men's Tennis Coach Lukas Burkon and Head Women's Tennis Coach Bonnie Petersen, effective May 18, 2012. There were questions regarding insurance coverage and the employee-employer relationship with the students. It was suggested to table the motion until all board members were comfortable with the recommendation and all questions were answered. Dr. Larry Huffman then made the motion to table the item until the next board meeting. The motion was seconded by Mr. Narczewski and passed by voice vote.

RECOGNITION

Dr. Corcoran recognized Erin Salz as a Coca Cola Community College Academic Team Silver Scholar. This is only the sixth time IVCC has had a student make the USA Today's All-USA Academic Team. She will receive a check for \$1,250 from the Coca Cola Foundation and have her name included in the USA Today April 23rd edition. There were 1700 nominations for recognition. An independent panel of judges considered outstanding academic rigor, grade point average, academic and leadership awards, and engagement in college and community service in the selection process. Erin is planning to transfer to the University of Illinois and major in veterinary medicine. Erin was also the IVCC Foundation's 21st Century Scholar.

Mr. Thompson presented Brad Cockrel with a resolution honoring him for his service to the College as a student trustee for the 2011-2012 academic year. Mr. Cockrel described his year as an amazing experience. He had the opportunity to meet student trustees from all over the state and one of many lessons he learned was that people care about your opinion.

CAMPUS UPDATE – SUPPORT STAFF SERVICE PROJECT, SANDY BEARD

Sandy Beard presented an overview of the 2011-2012 Support Staff Service Project. Each year the Support Staff selects an organization that can benefit from IVCC's support. This year the Illinois Valley Food Pantry was chosen. Monetary and food donations were collected through an Easter basket distribution, cookout, cereal and macaroni and cheese drive, penny wars, zombie photo contest and raffles, food for fines, craft fair, food fight, great book giveaway, and lasagna dinner. Total monetary donations were \$4,754.78 and total pounds of food collected were 2,128. Sandy thanked everyone who participated in any way to make this year's project a success.

CONSENT AGENDA

It was moved by Dr. Huffman and seconded by Ms. Olivero to approve the consent agenda as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – March 20, 2012 Board Meeting; April 3, 2012 Facilities Committee Meeting; and April 3, 2012 Audit/Finance Committee Meeting.

Approval of the Bills - \$1,618,952.77

Education Fund - \$965,507.21; Operations and Maintenance Fund - \$89,562.84; Operations and Maintenance (Restricted Fund) \$198,775.97; Auxiliary Fund - \$40,493.79; Restricted Fund - \$308,928.30; and Liability, Protection and Settlement Fund - \$15,684.66.

Treasurer's Report

Personnel

Approved the stipends for the pay periods ending March 10, 2012 and March 24, 2012.

Bid Results – Exmark Lazer X Mower

Accepted the bid from Smith's Sales and Service as the lowest, most responsible bid for an Exmark Lazer X Mower in the amount of \$6,178.

PRESIDENT'S REPORT

Dr. Corcoran reported the process of pouring foundations for the Peter Miller Community Technology Center has begun. Ameren has scheduled an electrical tie-in for Sunday, April 29 – power will be shut down to the entire campus that day. Steel erection for the new building is scheduled to start the week of May 21. Three rigs are drilling in the geothermal field at the rate of one well per day, per rig. An estimated 192 wells will be drilled. Dr. Corcoran noted if anyone would like to follow the chronology of events and always be apprised of what's ahead, he encouraged them to visit a link at the college's homepage which the IVCC staff has developed with pictures, videos and even a live webcam. He thanked Carey Burns, Kim Stahly, David Dodge, Fran Brolley and Cheryl Roelfsema for their fine work on that project. Last week's Student Government Association elections yielded the following results: Omar Aburomi was elected student body president; Toni Kessel, vice president; Britney Burkart, student trustee; Steffan O'Brien secretary; Nick Finney, treasurer; and Delaney Ridley, Brandon Harmon, and Hailee Brayton as programming board members. Dr. Corcoran congratulated all of the candidates for demonstrating their leadership abilities by stepping forward to serve. He is looking forward to working with the new officers over the next fiscal year. The Phi Theta Kappa induction ceremony was held on March 21 and 78 students were inducted into the honor society in addition to the 56 last fall for a grand total of 260 active participants. Dr. Corcoran thanked Chairman Dennis Thompson and Dr. Larry Huffman for attending the program and representing the board of trustees as well as Iner Anderson from the Foundation Board of Directors for being there. Eric Schroeder and Dr. Corcoran will be attending the PTK Banquet and Recognition Ceremony on April 18 in Springfield where students Oliver Kah and Erin Salz will be recognized for their fine scholastic work. Oliver is from Cameroon and has been accepted to Bradley University where he'll be majoring in social work. The building trades expo was held on March 23 and IVCC had nearly 900 students visit the campus and learn more about a number of careers. Dr. Corcoran thanked Jim Conness from the Electrical Workers and representatives of 10 trades for working with the Area Career Center, IVCC faculty and staff on this important