

**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Avenue
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Tuesday, March 15, 2011
Board Room
6:30 p.m.**

NOTE: If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

BOARD AGENDA ITEMS

January

Strategic Plan Update
Student Demographic Profile

February

Authorize Budget Preparation
Tenure Recommendations
Non-tenured Faculty Contracts
Reduction in Force
Tuition and Fee Review
Five-year Financial Forecast

March

President's Evaluation

April

IT Strategic Plan
Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
Bid Approval for Spring and Summer/Fall
Schedules
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses

July

Tentative Budget
a. Resolution Approve
b. Authorization to Hold
Public Hearing

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance (every 3 years)
Program Review Report

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)

October

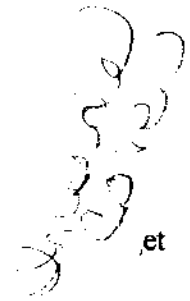
Authorize Preparation of Levy
Audit Report
Key Performance Indicators
ICCTA Award Nominations

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times



ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Tuesday, March 15, 2011 – 6:30 p.m. – Board Room (C307)

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Campus Update – Advisory Councils (Dr. Rick Pearce)
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – February 15, 2011 Board Meeting and February 23, 2011 Planning Committee Meeting (Pages 1-10)
 - 7.2 Approval of Bills - \$3,056,712.21
 - 7.2.1 Education Fund - \$1,380,873.25
 - 7.2.2 Operations & Maintenance Fund - \$108,470.00
 - 7.2.3 Operations & Maintenance (Restricted Fund) - \$1,265,400.00
 - 7.2.4 Auxiliary Fund - \$96,507.38
 - 7.2.5 Restricted Fund - \$109,509.70
 - 7.2.6 Liability, Protection & Settlement Fund - \$12,753.24
 - 7.3 Treasurer’s Report (Pages 11-28)
 - 7.3.1 Financial Highlights (Pages 12-13)
 - 7.3.2 Balance Sheet (Pages 14-15)
 - 7.3.3 Summary of FY11 Budget by Fund (Page 16)
 - 7.3.4 Budget to Actual Comparison (Pages 17-24)
 - 7.3.5 Budget to Actual by Budget Officers (Page 25)
 - 7.3.6 Statement of Cash Flows (Page 26)
 - 7.3.7 Investment Status Report (Page 27)
 - 7.3.8 Check Register - \$5,000 or more (Page 28)

- 7.4 Personnel - Stipends for Pay Periods Ending February 12, 2011 and February 26, 2011 (Pages 29-33)
- 7.5 Bid Results – Chemistry Lab Renovation - Building E (Pages 34-37)
- 7.6 Purchase Request – 2011 Ford F-150 Truck (Page 38)
- 7.7 Bid Request – Vertical Milling Machine (Pages 39-43)
8. President’s Report
9. Committee Reports
10. 2011 ICCTA Outstanding Faculty Award Nomination – Michael Phillips (Page 44)
11. 2011 ICCTA Outstanding Part-time Faculty Award Nomination – Tina Hardy (Pages 45-46)
12. Board Policy Manual – Section 4 (first of two readings) (Pages 47-114)
13. FY12 Board of Trustees Budget (Pages 115-116)
14. Information Items (Pages 117-123)
 - 14.1 Staff Retirement – Darrell Cochran, Facilities Utility Assistant (Page 117)
 - 14.2 Senior Professional in Human Resources Certification – George Needs (Page 118)
 - 14.3 American Federation of Teachers Local 1810 Notice to Bargain (Page 119)
 - 14.4 Change Order – Relocation of Safety Services Office and Upgrade to Fire Alarms System (Pages 120-121)
 - 14.5 Statement of Final Completion – Biology Lab (Page 122)
 - 14.6 Arbor Day Foundation – Tree Campus USA Distinction (Page 123)
15. Trustee Comment
16. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) collective negotiating matters between the public body and its employees or their representatives; 3) imminent litigation; and 4) closed session minutes
17. Other
18. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE

Board of Trustees

Minutes of Regular Meeting

February 15, 2011

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Tuesday, February 15, 2011 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Dennis N. Thompson, Chair
Thomas C. Setchell, Vice Chair
Michael C. Driscoll
Larry D. Huffman
David O. Mallery, Secretary
Melissa M. Olivero
David S. Zallis, Student Trustee

Members Absent: Leslie-Anne Englehaupt

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Rick Pearce, Vice President for Learning and Student Development
Lori Scroggs, Vice President for Planning and Institutional Effectiveness
Walt Zukowski, Attorney

AMEND THE AGENDA

It was moved by Mr. Setchell and seconded by Ms. Olivero to move Agenda Item 13. – Tenure Recommendations after Agenda Item 7 – Consent Agenda Items. Motion passed by voice vote.

APPROVAL OF AGENDA

It was moved by Dr. Driscoll and seconded by Dr. Huffman to approve the agenda as presented with the amendment above. Motion passed by voice vote.

PUBLIC COMMENT

None.

CAMPUS UPDATE – BUDGET TO PROJECTED COMPARISON

Cheryl Roelfsema and Patrick Berry presented the budget to actual comparisons for all funds as of January 31, 2011. Illinois Valley Community College has been able to weather the uncertainty of the State of Illinois finances. With a working cash fund and cash reserves, the College has been able to continue to offer all services and programs, even with delayed payments from the State. Overall revenues are projected to be five percent higher than budget, and expenditures are projected to be three percent lower than budget. Revenues from Corporate Personal Property Replacement Tax and payments from the Tax Increment Financing districts

are both projected to be higher than budget. State revenues are projected to be slightly lower than budget, but the decrease in the contract with the Department of Corrections was offset by receiving other grants that were not anticipated at the time the budget was prepared. The college has only received the state payment for July and is waiting for the August through January payments. Tuition and fees are projected to be very close to budget. Projected federal revenues are higher than budget. PELL grants have increased and the Dislocated Workers Center received an additional grant. Several unfilled employment positions have reduced the salary and benefit expenditures, but contractual services have increased with the additional grants. General material and supply costs are projected at one percent below budget and travel is projected at 10 percent below budget. Fixed costs are projected at four percent higher than budget due to increased insurance costs particularly in workers' compensation coverage. The budget assumed rate increases for electricity and natural gas, but these increases have not occurred. There is some uncertainty if the State of Illinois will fully fund the Illinois Veterans grant and the MAP grants. The Illinois Veterans grant is mandatory and IVCC must cover the costs. If the MAP funding for fall semester is not funded, the students could be asked to help cover the shortfall. The FY2011 budget was adopted with a \$1,139,608 planned deficit due to the discontinuance of the Liability, Protection, and Settlement tax levy. The current projection shows a deficit of \$471,277.

CONSENT AGENDA

It was moved by Dr. Huffman and seconded by Mr. Setchell to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – January 18, 2011 Board Meeting and February 3, 2011 Audit/Finance Committee Meeting

Approval of the Bills - \$1,669,367.29

Education Fund - \$1,128,702.18; Operations and Maintenance Fund - \$99,019.49; Operations and Maintenance (Restricted Fund) - \$146,410.61; Auxiliary Fund - \$213,838.99; Restricted Fund - \$75,203.28; and Liability, Protection and Settlement Fund - \$6,192.74.

Treasurer's Report

Personnel

Approved the stipends for the pay periods ending January 15, 2011 and January 29, 2011.

TENURE RECOMMENDATIONS

Dr. Rick Pearce noted that the tenure in the State of Illinois is regulated by the Tenure Act, but institutions across the State implement their own process. The tenure process at IVCC is very rigorous and it usually takes three years to complete. Up to eleven evaluations may be conducted where the dean, vice president and associate vice president go into the classroom and view the teaching at different times during the semester and eleven self-evaluations are completed by the faculty. There are evaluations conducted by the students, semester after semester. The instructor prepares an extensive portfolio of their evaluations and contributions to the institution. Tenure is not a given; it is earned and IVCC's process demonstrates the quality of the institution.

It was moved by Dr. Huffman and seconded by Mr. Mallery to approve the tenure for Richard J. Serafini, accounting instructor. Dean Ron Groleau introduced Mr. Serafini who received his master's degree in Accountancy from Golden Gate University and is a Certified Public Accountant (CPA). He has been a controller for a manufacturing firm, a self-employed CPA and was employed as a part-time faculty member at IVCC for seven years before becoming full-time. He uses his knowledge and past work experience to bring practical application to the classroom. He is active in course development and innovative in the classroom by using Glo-Bus Business simulation software which allows students to compete in a real-world, business simulated environment managing a digital camera company. He is an active community member and past president of the Granville Rotary. He is also active at IVCC serving on a number of committees. Motion passed by voice vote.

It was moved by Dr. Driscoll and seconded by Ms. Olivero to approve the tenure for Jeffrey A. Spanbauer, history instructor. Interim Dean, Mike Pecherek, introduced Mr. Spanbauer who received his master's degree in American History from Illinois State University in 1993. He has taught at Eureka High School and Black Hawk College before being offered a position at IVCC to replace the late Stephen Charry. He knew the College well before coming as his mother had been a member of the nursing faculty at IVCC. He is the advisor for the IVCC Student Veteran's Association and serves on the curriculum committee. He was a panelist for the fall and spring Preview, a member of the General Education Assessment Pilot team, and an IVCC Leadership and Core Values Retreat participant. He has excellent teaching evaluations and it shows by the enthusiasm of the students who enroll in his classes. Motion passed by voice vote.

It was moved by Mr. Zallis and seconded by Dr. Huffman to approve the tenure for Promise K. Yong, chemistry instructor. Dean Ron Groleau introduced Dr. Yong who received his PhD in Organic Chemistry/Photochemistry from North Dakota University and was an instructor at St. Bedes College in Cameroon Africa. He does an excellent job of preparing students. He incorporated "peer challenge" into his organic chemistry classes. This innovative practice facilitates group working and learning. Dr. Yong developed a new course for student planning to transfer for a four-year degree in nursing and radiology. He is co-faculty advisor for the IVCC Student Chapter of the American Chemical Society and the chapter has received the highest recognition from the National Organization in each of the three years Dr. Yong has been with IVCC. Dr. Yong is very active in the community and presents a Wonder Science show for over 1,000 students each year. As a faculty advisor he has played a leadership role in an annual Christmas party for area underprivileged children. He is also an active member of the IVCC Networking Committee. Motion passed by voice vote.

PRESIDENT'S REPORT

Dr. Corcoran reported that Tracy Morris and her staff have prepared an attractive postcard reminding everyone eligible to participate in the May 20 Commencement to attend a grad fair program on March 9. This year's ceremony will be special for a number of reasons, one of them being one of the College's most distinguished alumni, Dan Janka, president and CEO of MAG Global, the largest machine tool manufacturer in the United States and third largest worldwide, has agreed to deliver the commencement address to the graduates. The administration is hoping for a great turnout. The Lincoln College-Normal Accelerated Bridge to Education program will be offering classes on the IVCC campus in business management, criminal justice, health

services administration and liberal arts beginning March 14. The College is excited about the opportunities this program will afford busy professionals interested in pursuing a baccalaureate degree with Lincoln College-Normal faculty on the IVCC campus. Dr. Corcoran commended Dr. Rick Pearce for his work on this partnership. The Illinois Community College Board and Illinois Board of Higher Education will soon be hosting eight regional workshops around the State focusing on College Readiness Standards and curriculum alignment and IVCC will be the site for one of these all-day workshops on April 20. The idea will be to bring secondary and postsecondary educators together so that students graduating from high school are prepared to enroll and succeed in credit-bearing college courses, or go to work with the skills expected by employers. The administration will begin working on a letter to all of its educational partners next week so that everyone can do their best to attend on April 20 beginning at 9 a.m. The process of updating our Master Plan began on February 8 with a meeting that involved approximately 45 individuals representing at least 10 partner agencies, all willing to provide feedback on the College's facilities. What came out of that first meeting was the decision to group comments under space needs for academic programs, career and technical programs, health professions, fine arts, athletic facilities, fitness center, community needs, youth programs, satellite locations, technology and computer labs, childcare, landscaping/grounds, food service, way-finding/signage, parking/accessibility and other. A suggestion was made to encourage as much participation in the process as possible by having a survey available online at the College's home page, so the administration followed through on that idea. Dr. Corcoran and the three vice presidents will be meeting with the Student Government Association and will encourage the student body to participate in the process. The administration will also reach out to the students via social media, again with the intent being to receive as much information as possible for planning purposes. The deadline for completing the online survey will be February 28. Shortly thereafter, a meeting with the steering committee - which will include Board representation - will be scheduled. Dr. Corcoran appreciates the time and effort that Cheryl Roelfsema and her Business Office coworkers have put into making this exercise a worthwhile activity. Spring semester enrollments continue to look strong. As of February 11, spring semester headcount was up slightly when compared to spring 2010, and credit hours were down 2.68 percent; however, if the Sheridan numbers are pulled out, headcount is up almost 1 percent and credit hours are down approximately 1 percent. Dr. Corcoran reminded everyone to check their calendars and consider attending the IVCC Foundation's seventh annual Irish Night celebration on Saturday, March 5 at Celebrations featuring the Silhouettes of Kankakee. Fran Brolley placed reminders for each board member on the board table. Dr. Corcoran was happy to announce that George Needs, Human Resources Specialist, recently passed the rigorous SPHR exam and has earned the Senior Professional in Human Resources credential. He congratulated George Needs on a job well done.

COMMITTEE REPORTS

Mr. Thompson noted that the President's evaluation form was distributed to each board member and will also be available online along with the board's self evaluation. Both evaluations will need to be submitted approximately ten days before the March board meeting to allow time to compile the results.

Dr. Driscoll reported on the Audit/Finance Committee meeting held on Thursday, February 3. Cheryl Roelfsema and Patrick Berry had prepared the five-year financial forecast and a list of the factors, assumptions, and findings that were included in the forecast were listed in the minutes

from the meeting in the board book. An increase in tuition from \$68.36 to \$76.13 per credit hour was discussed. IVCC had received a letter from the Illinois Community College Board stating that IVCC must set its tuition and universal fee rate at 85 percent of the statewide average (an increase of \$7.77) in order to qualify for equalization. Qualifying for equalization means approximately \$2.6 million to the College when one considers eligibility for receiving an equalization grant and levying an equity tax. With the increase, the College may remain the lowest tuition in the State. The Committee also discussed course fee adjustments. Course fees are reviewed annually using the approved Course Fee Guidelines. Recommended adjustments were made on 252 course fees: 199 increases, 29 decreases, add course fees to 12 existing courses, and add course fees for 12 new courses. The Committee's recommendation to the Board was to approve the course fee adjustments and increase the tuition.

Dr. Driscoll noted that the Board Planning Committee will meet on Wednesday, February 23 at 5 p.m. in the Board Room.

FY12 BUDGET

It was moved by Dr. Huffman and seconded by Dr. Driscoll to adopt the resolution designating the fiscal year be from July 1, 1011 to June 30, 2012; adopt the resolution designating Dr. Jerry Corcoran as the District's officer appointed to prepare the tentative budget; and approve the budget calendar, as presented. Motion passed by voice vote.

TUITION RATE ADJUSTMENT

It was moved by Dr. Driscoll and seconded by Ms. Olivero to approve the increase in tuition by \$7.77 from \$68.36 to \$76.13 per credit hour beginning with the summer 2011 semester. Mr. Mallery noted that he had received a list of Senate and House bills that are pending and one was to amend the Community College Act to lock in tuition for students. He wanted to know how this would affect the College in planning and looking at projections. He wanted to consider a position on the bill and be more active. He noted it did not specifically identify the colleges that qualify for equalization and he wanted to know if it would leave the College with the same flexibility. The administration noted that it would be very difficult for IVCC to keep everyone separate. Mr. Mallery noted that he was opposed to raising tuition.

Roll Call Vote: "Ayes" – Dr. Driscoll, Dr. Huffman, Ms. Olivero, Mr. Setchell, and Mr. Thompson. "Nays" – Mr. Mallery, motion carried.

COURSE FEES/ADJUSTMENTS

It was moved by Ms. Olivero and seconded by Mr. Mallery to add fees for 12 new courses, add fees to 12 existing courses, increase fees for 199 courses and reduce fees for 29 courses, as presented. Motion passed by voice vote.

FACULTY CONTRACT – SHERIDAN CORRECTIONAL CENTER

It was moved by Dr. Huffman and seconded by Ms. Olivero to approve the collective bargaining agreement between the Board of Trustees Community College District Number 513 and the American Federation of Teachers Local 1810 Sheridan for academic year 2010-2011, as presented. Motion passed by voice vote.

REDUCTION IN FORCE – SHERIDAN CORRECTIONAL CENTER

It was moved by Mr. Setchell and seconded by Mr. Zallis to authorize the College to officially notify the Sheridan Correctional Center instructional and academic support staff (Harry Bell, Jr., Jerry Christensen, Mary Neps, Suzanne Porter, Janice Sharp, Keith Stevenson, and Steve Swett) of the Reduction in Force. Motion passed by voice vote.

REDUCTION IN FORCE – JOINT APPRENTICEHIP AND TRAINING COMMITTEE (JATC) LOCAL UNION 176

It was moved by Dr. Huffman and seconded by Dr. Driscoll to authorize the College to officially notify the full-time employees of the JATC Local Union 176 (Michael J. Clemmons and Terrence P. Smolik) of the Reduction in Force. Motion passed by voice vote.

Mr. Mallery asked if the contract would automatically be renewed when the contract is received and the answer was “yes.” Mr. Walt Zukowski added that the IBEW instructors are full-time faculty and have all the rights and privileges per the Act and if the program was discontinued, they would have recall rights for 24 months.

STAFF APPOINTMENT – MARK J. GRZYBOWSKI, DIRECTOR OF ADMISSIONS & RECORDS

It was moved by Mr. Mallery and seconded by Ms. Olivero to approve the appointment of Mark J. Grzybowski as the Director of Admissions & Records with an annualized salary of \$55,000. Tracy Morris introduced Mr. Grzybowski who has a bachelor’s degree in marketing from Marquette University in Milwaukee, WI and a master of business administration from Loyola University. He has been employed at IVCC for three years and brought together all the gaps in the Dual Credit program. He has strong relationships with area high schools and has experience with Datatel. He serves on the park board in LaSalle. Ms. Morris thanked Connie Skerston for doing a fantastic job in the interim. Motion passed by voice vote.

FACULTY RESIGNATION – SCOT L. ALLEN, INSTRUCTOR/PROGRAM COORDINATOR IN EMERGENCY MEDICAL SERVICES

It was moved by Mr. Setchell and seconded by Dr. Huffman to accept Scot L. Allen’s letter of resignation as Instructor/Program Coordinator in Emergency Medical Services, effective January 28, 2011. Motion passed by voice vote.

RESOLUTION FOR MEMBERSHIP IN THE ILLINOIS VALLEY CRIME PREVENTION COMMISSION

It was moved by Dr. Huffman and seconded by Dr. Driscoll to adopt the resolution to become a member of the Illinois Valley Crime Prevention Commission in fiscal year 2012. Dr. Corcoran noted to meet the training needs of our security staff, this will allow them to receive the training locally and at a reasonable cost. Motion passed by voice vote.

TRANSFER OF FUNDS – CAPITAL DEVELOPMENT BOARD TRUST ACCOUNT

It was moved by Mr. Setchell and seconded by Mr. Mallery to approve the transfer of \$14,702 to the Capital Development Board trust account at Citizens First National Bank to cover additional anticipated costs for Project No. 810-046-106 to oversee the asbestos abatement. Motion passed by voice vote.

TRUSTEE COMMENT

Mr. Setchell suggested developing a curriculum for crime prevention training that could be hosted locally. Dr. Pearce plans to meet with Tom Templeton, LaSalle County Sheriff, to discuss this and also a discussion on a county morgue.

CLOSED SESSION

It was moved by Ms. Olivero and seconded by Dr. Driscoll to convene a closed session to discuss 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) collective negotiating matters between the public body and its employees or their representatives; 3) imminent litigation; and 4) closed session minutes. Roll Call Vote: "Ayes" – Dr. Driscoll, Dr. Huffman, Ms. Olivero, Mr. Mallery, Mr. Setchell, and Mr. Thompson. "Nays" – None, motion carried.

The Board recessed at 7:30 p.m. The Board entered closed session at 7:43 p.m. On a motion by Dr. Driscoll and seconded by Dr. Huffman, the regular meeting resumed at 9:20 p.m. Motion passed by voice vote.

CLOSED SESSION MINUTES

It was moved by Ms. Olivero and seconded by Mr. Setchell to approve and retain the minutes of the Closed Session meeting on January 18, 2011. Motion passed by voice vote.

ADJOURNMENT

It was moved by Dr. Huffman, seconded by Mr. Mallery, and carried unanimously to adjourn the meeting at 9:21 p.m. Motion passed by voice vote.

Dennis N. Thompson, Chair

David O. Mallery, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Planning Committee Meeting
February 23, 2011

The Planning Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 5:00 p.m. on Wednesday, February 23, 2011 in the Board Room-C307 at Illinois Valley Community College.

Committee Members Michael C. Driscoll, Committee Chair

Physically Present: Leslie-Anne Englehaupt
Larry D. Huffman

Others Physically

Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Rick Pearce, Vice President for Learning and Student Development
Lori Scroggs, Vice President for Planning and Institutional Effectiveness
Robert Mattson, Research Analyst

The meeting was called to order at 5 p.m. by Dr. Driscoll.

NATIONAL COMMUNITY COLLEGE BENCHMARKING PROJECT 2010

IVCC has participated in the National Community College Benchmarking Project (NCCBP), which compares approximately 150 measures of participating colleges. A total of 268 colleges participated this year including approximately 20 from Illinois. The administration finds the report to be very helpful to use and IVCC does use some of the measures for its Key Performance Indicators. Student Persistence and Satisfaction were highlighted. IVCC's fall-to-spring persistence rate, although almost constant at 68 percent, remains slightly below the cohort median. The fall-to-fall persistence rate has varied between 45 percent and 55 percent and is less consistent when compared to the cohort colleges, but this rate may be impacted by the certificates completed in one-year or less in duration. The NCCBP used three measures of student success (1) retention rate, (2) enrollee success rate, and 3) completer success rate. Of the three only the enrollee success rate is not subject to manipulation due to college withdraw/failure policies. Compared to other colleges, IVCC has more withdraws and less failures. In recent years the enrollee success rates at IVCC have been improving. An increase in student success for distance learning reflected the development of student on-line orientation in 2008. Retention and success in development course areas has proven challenging. Students who do complete the courses tend to be successful. Dr. Huffman noted that development courses should be taught differently. The students lack skills and self-esteem. If the students do not do well in these, it relates to the persistence issue. Universities cannot provide developmental offerings. At Illinois State University (ISU) if a student tests below the average, the student meets five days a week instead of three days a week for a course. Dr. Pearce is exploring this process by students taking development courses along with the 1001 courses which is more systematic instead of leaving it up to the students.

It was noted by members of the committee that continuous improvement for IVCC is better than other colleges. It was also noted that persistence is headcount and the fact that fall-to-fall is lower is expected, but why do students not return in spring.

INTEGRATED POSTSECONDARY EDUCATION DATA SYSTEM DATA FEEDBACK REPORT 2010

The Integrated Postsecondary Education Data system (IPEDS) Data Feedback Report is provided by the National Center for Educational Statistics. The report is intended to provide institutions a context for examining the data they submitted to IPEDS and the goal is to produce a report that is useful to institutional executives and that may help improve the quality and comparability of IPEDS data. Comparisons are made between the college and the median of its selected peer group. IVCC's unduplicated headcount is less than the comparison, but the FTE is comparable and the actual number of full-time students exceeds the comparison median. IVCC tuition and fees were lower than the comparison group median, although the net price of attendance for the same time span is higher. The administration looked into this further and reviewed other reports which did not indicate the net price was higher. The administration will continue to look at reporting discrepancies to assure that IVCC is consistent in reporting. The percentage of grants and aid was lower than the comparison group median due, in part, to the lower tuition and fees base. Dr. Huffman noted that the MAP grant might be cut and the College should encourage more students to apply for PELL. The graduation rate cohort as a percent of all undergraduates students has been decreasing in recent years with the addition of more high school students taking IVCC courses. Although, IVCC shows significantly fewer executive/administrative staff as compared to the median, the College shows significantly more "other" professionals. It is suspected that there are differences in how several of the middle management positions are categorized among the different comparison colleges. The administration believes other reports for core revenues and expenses give better data than those reported in the IPEDS report.

NATIONAL STUDENT CLEARINGHOUSE STUDENT TRANSFER PATTERNS

The National Student Clearinghouse, through their Student Tracker, provides a method of tracking any student's college attendance and degree attainment. Over 70 percent of IVCC's recent transfer degree graduates have continued with their education. Over 80 percent of these students have continued their education within three years of their IVCC graduation. Other information includes the colleges in which the students have chosen to continue their education. Dr. Driscoll asked why the students are transferring to other community colleges. The administration looked at the student who applied for a cooperative agreement with other community colleges and looked at what programs IVCC may want to offer. They were all expensive programs – radiology, culinary arts, and physical therapy, but the College may still want to offer the programs. The administration is looking at developing the radiology curriculum and partnering with hospitals to avoid purchasing the equipment.

NOEL LEVITZ STUDENT SATISFACTION INVENTORY – 2010 FALL RESULTS

The Noel Levitz Student Satisfaction Inventory was administered in the fall to approximately 1000 IVCC students on the main campus, the Ottawa Center, and two extension sites. The survey measures how satisfied and important select qualities of the College are to the student body. Dr. Scroggs commended Bob Mattson, Drew McConville and Jeannette Frahm for their efforts in administering the survey. Of the 40 items that were compared to a national sample,

IVCC was slightly above average in all, 28 of which the college ranked significantly above average. The results of this survey were shared with student and employee groups in order to address areas where improvements can be made and sustained.

DEMOGRAPHICS REPORT – CLOSE OF FALL 2010

The purpose of the report is to provide an overview of the demographic profile of Illinois Valley Community College as it was at the close of the fall 2010 semester. Fall enrollments increased by 3 percent over the previous fall semester and FTE increased by 3.7 percent. The number of students referred to the Early Alert System increased by 30 percent over the previous year. As a percentage of the student population at all locations, Ottawa residents account for 17 percent, LaSalle-Peru 16 percent, Streator, Mendota, Princeton, and Marseilles 5 percent each, and Oglesby and Spring Valley 4 percent each. Ottawa residents made up the majority of students enrolled in the Ottawa Center accounting for 59 percent of the total. The administration plans to work with the Streator students to see what the Ottawa Center can do for them. The demographics report will be given to the full board.

BOARD POLICY – SECTION 4

Committee members reviewed section 4 of the Board Policy Manual and made recommendations for the administration to revise or consider reviewing.

ADJOURNMENT

It was moved by Ms. Englehaupt, seconded by Dr. Huffman, and carried unanimously to adjourn the meeting at 6:40 p.m.

Michael C. Driscoll, Planning Committee Chair

Dennis N. Thompson, Board Chair

David O. Mallery, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

FEBRUARY 2011

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Patrick Berry, CPA
Controller

FINANCIAL HIGHLIGHTS – February 2011

Revenues

- As of February 25, the headcount for spring semester 2011, excluding Sheridan Correctional Center, is 4,758, which is 20 students more than at that same point in time last year. Credit hours for spring 2011 decreased by 486, or 1.22 percent, for a total of 39,172.
- The EAV of the Exelon Generating Plant was set by the LaSalle County Assessor at the same value as 2009, approximately \$525,000,000. Exelon appealed to the LaSalle County Board of Review and on February 15, the LaSalle County Board of Review announced the valuation of the plant would not change.
- We have now received five monthly payments from the State of Illinois for our operating grant monies. Senate Bill 3 was introduced in January to provide restructuring of the State's GO Bonds to allow for \$8,750,000 to be paid for invoices at least 60 days past due.

Expenditures

Some of the more significant variances in expenditures for the eight-month period ending February 28, 2011 include the following:

- Fund 01 – Education – Academic Support – Contractual Services – includes annual software support licenses including Blackboard;
- Fund 01 – Education – Institutional Support – Contractual Services – includes annual payment for administrative software support – Datatel \$174,940, iStrategy \$15,000, IBM support \$15,850, other desktop software;
- Fund 01 – Education – Scholarships, Grants and Waivers – includes tuition waivers for summer and fall semesters;
- Fund 02 – Operations and Maintenance – Plant Maintenance – Fixed Charges – includes insurance premium for property casualty insurance. This line item was included in tort liability for the FY2011 budget, however, it is an operations and maintenance expenditure;
- Fund 02 – Operations and Maintenance – Plant Maintenance – Capital Outlay – includes John Deere tractor (\$30,850), water line replacement (\$68,300), and repaving (\$24,180);

- Fund 05 – Auxiliary Enterprises Fund – Contractual Services – Software support for the Bookstore is \$7,000 over budget due to updates and making the textbook rental program available on the website.
- Fund 05 – Auxiliary Enterprises Fund – Materials and Supplies – includes bookstore purchases for fall and spring semesters;
- Fund 06 – Restricted Purposes Fund – Public Service – Conferences and Meetings – includes \$74,500 paid for Dislocated Workers Center participants for mileage;
- Fund 12 – Liability, Protection, & Settlement Fund – Fixed Charges – includes general liability and workers’ compensation insurance premiums for September 1, 2010 through September 1, 2011;
- Fund 03 – Operations and Maintenance Fund (Restricted) – Capital Outlay:

Projects in progress:

- Security Office Relocation/Fire Alarm Upgrade – construction of the security office has begun in room C103; alarm systems are being relocated. The contractors identified a change order for the truck driver training center fire alarm. The bid specifications were written as if the truck driver training center had a stand-alone digital system, but when the truck driver training center was constructed it was decided to stay with analog to avoid the extra cost at that time. The additional cost to the Security Office Relocation/Fire Alarm Upgrade is estimated at \$8,865. The project will still be under budget.
- Chemistry Lab renovation – The bids result are being submitted for Board approval. Lite Construction, LLC submitted the lowest bid at \$962,700 with an alternate of \$4,500 for a total of \$967,200. The bids for asbestos removal are due March 8.
- Other Projects:
 - The Community Instructional Center Project continues to move forward. The 100 percent construction documents review meeting with the CDB was held February 4. Obviously, plans for this project are dependent upon the release of State funds. The Illinois Supreme Court has agreed to hear arguments in the case of Illinois’ \$31 billion capital spending plan, which was struck down by an appellate court in January. A lower court ruled the legislation that funded the capital bill was in violation of the “single-subject rule” which states that bills should be confined to one subject. The bill authorized \$31 billion in capital spending and expanded video gaming terminals, provided for lottery privatization, increased taxes and fees on vehicle titles, candy, hygiene products, and liquor.

Illinois Valley Community College District #513
 Combined Balance Sheet
 All Fund Types and Account Groups
 February 28, 2011

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types		Account Groups			Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Agency Funds	Trust and	General	Fixed Assets	Long-Term Debt		
Assets and Other Debits											
Cash and cash equivalents	\$ 843,006	\$ 840,508	\$ 61,138	\$ 159,324	\$ 1,077,776	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,981,752
Investments	5,631,253	13,669,001	736,405	2,006,425	-	-	-	-	-	-	22,043,084
Receivables											
Property taxes	7,835,167	1,734,922	1,233,154								10,803,243
Governmental claims	(42,529)	3,261			722,214						682,946
Tuition and fees	2,469,632	-		2,209							2,471,841
Due from other funds	261,746	50,401	-	688,744	-	-	-	-	-	-	1,000,891
Bookstore inventories				611,334							611,334
Other assets	48,068	(4,289)	(1,549)	7,520	-	-	-	-	-	-	49,750
Fixed assets - net where applicable							61,022,305				61,058,055
Other debits											
Amount available in Debt Service Fund								2,029,148			2,029,148
Amount to be provided to retire debt								(822,937)			(822,937)
Total Assets and Other Debits	\$ 17,046,343	\$ 16,293,804	\$ 2,029,148	\$ 3,511,306	\$ 1,799,990	\$ -	\$ 61,022,305	\$ 1,206,211	\$ -	\$ 102,909,107	

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Illinois Valley Community College District #513
 Combined Balance Sheet
 All Fund Types and Account Groups
 February 28, 2011

	Governmental Fund Types		Proprietary Fund Types		Fiduciary Fund Types		Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Agency Funds	Trust and	General Fixed Assets	Long-Term Debt	
Liabilities									
Accounts payable	\$ 18,394	\$ 85,115	\$ -	\$ 13,098	\$ 9,586	\$ -	\$ -	\$ -	\$ 126,193
Accrued Salaries & Benefits	1,005,547	34,148	-	15,118	-	-	-	-	1,054,813
Post Retirement Benefits & Other	128,346	290	-	-	30	-	-	-	128,666
Unclaimed Property	2,054	401	-	-	41	-	-	-	2,496
Due to other funds	11,980	89,032	-	-	899,879	-	-	-	1,000,891
Due to student groups/deposits	8,060	-	-	-	890,454	-	-	-	898,514
Deferred revenue									
Property taxes	4,019,094	889,910	632,532	-	-	-	-	-	5,541,536
Tuition and fees	99	-	-	-	-	-	-	-	99
Grants	-	-	-	-	-	-	-	-	-
Bonds payable									
Total liabilities	<u>5,193,574</u>	<u>1,098,896</u>	<u>632,532</u>	<u>28,216</u>	<u>1,799,990</u>	<u>-</u>	<u>-</u>	<u>1,206,211</u>	<u>1,206,211</u>
Equity and Other Credits									
Investment in general fixed assets									
Contributed capital									
Retained earnings									
Fund balance									
Reserved for grant purposes		(475,624)							(475,624)
Reserved for building purposes		5,227,124							5,227,124
Reserved for debt service			1,396,616						1,396,616
Reserved for Liab.,Prot.,Settl.		5,767,400							5,767,400
Unreserved	11,852,769	4,676,008							16,528,777
Total equity and other credits	<u>11,852,769</u>	<u>15,194,908</u>	<u>1,396,616</u>	<u>3,483,090</u>	<u>-</u>	<u>61,022,305</u>	<u>-</u>	<u>-</u>	<u>92,949,688</u>
Total Liabilities, Equity and Other Credits	<u>\$17,046,343</u>	<u>\$16,293,804</u>	<u>\$ 2,029,148</u>	<u>\$ 3,511,306</u>	<u>\$ 1,799,990</u>	<u>\$ 61,022,305</u>	<u>\$ 1,206,211</u>	<u>\$ -</u>	<u>\$ 102,909,107</u>

*Student accounts receivable are adjusted on a monthly basis. However, Taxes receivable and Inventories are only adjusted at fiscal year end.

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Illinois Valley Community College District #513
 Summary of Fiscal Year 2011 Revenues & Expenditures by Fund
 Eight Months Ended February 28, 2011

	Operations & Maintenance Fund		Operations & Maintenance Fund (Restricted)		Bond & Interest Fund		Working Cash Fund		Auxiliary Enterprises Fund		Restricted Purposes Fund		Liability Protection & Settlement Fund		Audit Fund		Total (Memorandum Only)	
	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund (Restricted)	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)								
Actual Revenues	\$ 15,514,685	\$ 2,601,014	\$ 1,558,997	\$ 1,223,122	\$ 21,636	\$ 2,681,561	\$ 4,787,389	\$ 227,645	\$ 178	\$ 28,616,237								
Actual Expenditures	(11,910,132)	(1,572,603)	(1,974,513)	(1,265,400)	-	(2,857,364)	(5,427,363)	(865,165)	(31,500)	(25,904,040)								
Other Financing Sources (Uses)	(3,226)	-	-	-	-	61,414	3,226	-	-	61,414								
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	3,601,337	1,028,411	(415,516)	(42,278)	21,636	(114,389)	(636,748)	(637,520)	(31,322)	2,773,611								
Fund balances July 1, 2010	5,778,463	1,444,558	5,642,640	1,438,894	4,643,718	3,597,479	161,124	6,404,920	41,978	28,153,772								
Fund balances February 28, 2011	\$ 9,379,800	\$ 2,472,969	\$ 5,227,124	\$ 1,396,616	\$ 4,665,354	\$ 3,483,090	\$ (475,624)	\$ 5,767,400	\$ 10,654	\$ 31,927,383								

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**Illinois Valley Community College District #513
Fiscal Year 2011 Budget to Actual Comparison
Eight Months Ended February 28, 2011**

	Annual Budget FY2011	Actual 2/28/11	Act/Budget 66.7%	Actual 2/28/10	Act/Budget FY10	Annual Budget FY2010
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 6,778,869	\$ 6,501,721	95.9%	\$ 6,002,484	96.3%	\$ 6,234,013
Corporate Personal Property Replacement Tax	850,000	544,471	64.1%	359,763	36.0%	1,000,000
TIF Revenues	300,000	356,024	118.7%	299,872	102.0%	290,000
Total Local Government	7,928,869	7,402,216	93.4%	6,658,099	88.5%	7,524,013
State Government:						
ICCB Credit Hour Grant	1,765,165	735,482	41.7%	1,492,280	73.7%	2,026,000
Equalization	170,118	-	0.0%	49,884	11.7%	425,000
Career/Technical Education Formula Grant	120,000	84,570	70.5%	89,860	74.9%	120,000
Dept of Corrections	31,513	-	0.0%	-	0.0%	20,000
Other	-	-	0.0%	-	0.0%	-
Total State Government	2,086,796	820,052	39.3%	1,632,024	63.0%	2,591,000
Federal Government						
PELL Administrative Fees	8,000	595	7.4%	530	9.6%	5,500
ARRA Grant	-	-	0.0%	-	0.0%	-
Total Federal Government	8,000	595	7.4%	530	9.6%	5,500
Student Tuition and Fees:						
Tuition	5,915,228	5,750,147	97.2%	5,217,331	108.5%	4,810,610
Fees	1,048,488	1,025,595	97.8%	966,107	114.8%	841,621
Total Tuition and Fees	6,963,716	6,775,742	97.3%	6,183,438	109.4%	5,652,231
Other Sources:						
Investment Revenue	40,000	43,759	109.4%	23,163	22.1%	105,000
Public Service Revenue	1,099,707	409,490	37.2%	590,061	56.8%	1,037,962
Nongovernmental Gifts	48,000	48,000	100.0%	44,000	83.0%	53,000
Other	88,202	14,841	16.8%	18,211	117.5%	15,500
Total Other Sources	1,275,909	516,090	40.4%	675,435	55.8%	1,211,462
TOTAL EDUCATION FUND REVENUE	18,263,070	15,514,695	85.0%	15,149,526	89.2%	16,984,208
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	8,740,223	5,600,999	64.1%	5,346,691	66.3%	8,069,091
Employee Benefits	1,381,825	977,743	70.8%	858,874	75.8%	1,133,809
Contractual Services	158,595	54,373	34.3%	88,354	56.6%	156,230
General Materials & Supplies	431,112	228,904	53.1%	239,876	52.3%	458,803
Conference & Meeting Expenses	114,743	46,158	40.2%	41,560	23.1%	180,103
Fixed Charges	171,000	127,693	74.7%	77,800	71.9%	108,000
Utilities	1,000	521	52.1%	331	33.1%	1,000
Capital Outlay	-	27,950	0.0%	2,690	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Instruction	10,998,498	7,064,341	64.2%	6,655,976	65.9%	10,107,036

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Illinois Valley Community College District #613
Fiscal Year 2011 Budget to Actual Comparison
Eight Months Ended February 28, 2011

EDUCATION FUND EXPENDITURES (continued)

	Annual Budget FY2011	Actual 2/28/11	Act/Budget 68.7%	Actual 2/28/10	Act/Budget FY10	Annual Budget FY2010
Academic Support:						
Salaries	\$ 654,144	\$ 429,578	65.7%	\$ 437,700	66.6%	\$ 638,115
Employee Benefits	102,973	77,403	75.2%	76,277	65.2%	117,052
Contractual Services	136,324	112,647	82.6%	111,459	76.8%	145,051
General Materials & Supplies	391,808	257,455	65.7%	219,158	81.2%	269,958
Conference & Meeting Expenses	11,035	2,339	21.2%	7,466	24.0%	31,160
Fixed Charges	4,680	-	0.0%	-	0.0%	4,680
Utilities	46,148	29,675	64.3%	16,807	47.5%	35,375
Capital Outlay	-	5,532	0.0%	-	0.0%	10,000
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	1,347,112	914,629	67.9%	868,867	69.4%	1,251,391
Student Services:						
Salaries	1,106,619	758,486	68.5%	735,621	69.5%	1,059,148
Employee Benefits	240,204	178,812	74.4%	151,223	63.8%	236,966
Contractual Services	18,150	1,444	8.0%	8,525	51.4%	16,580
General Materials & Supplies	55,475	36,823	66.4%	31,235	62.2%	50,200
Conference & Meeting Expenses	26,600	4,178	15.7%	7,990	28.4%	28,100
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Student Services	1,447,048	979,743	67.7%	934,594	67.2%	1,390,994
Public Services/Continuing Education:						
Salaries	362,361	230,648	63.7%	222,781	59.3%	375,807
Employee Benefits	33,156	25,689	77.5%	31,102	90.3%	34,462
Contractual Services	234,500	175,775	75.0%	115,710	59.1%	195,800
General Materials & Supplies	200,350	56,338	28.1%	152,303	56.9%	267,500
Conference & Meeting Expenses	10,865	6,378	58.7%	6,678	49.5%	13,500
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	250	-	0.0%	-	0.0%	250
Total Public Services/Continuing Education	841,482	494,828	58.8%	526,574	59.6%	887,319
Institutional Support:						
Salaries	1,840,630	1,207,693	65.6%	1,161,388	70.4%	1,648,913
Employee Benefits	475,844	322,967	67.9%	293,820	65.5%	448,860
Contractual Services	374,590	307,361	82.1%	261,706	74.8%	349,838
General Materials & Supplies	484,722	281,721	58.1%	356,743	55.2%	646,142
Conference & Meeting Expenses	84,970	22,598	26.6%	39,876	28.6%	139,596
Fixed Charges	37,500	18,226	48.6%	14,827	39.5%	37,500
Utilities	15,458	10,970	71.0%	8,213	66.3%	12,384
Capital Outlay	28,416	-	0.0%	39,185	61.5%	63,700
Other	(1,700)	(1,743)	102.5%	940	-84.0%	(1,000)
Total Institutional Support	3,340,430	2,169,793	65.0%	2,176,698	65.1%	3,345,933
Scholarships, Grants and Waivers	348,500	286,798	82.3%	258,517	64.4%	401,533
TOTAL EDUCATION FUND EXPENDITURES	\$ 18,323,070	\$ 11,910,132	66.0%	\$ 11,423,226	65.7%	\$ 17,384,206
INTERFUND TRANSFERS - NET	\$ (340,000)	\$ (3,226)	0.9%	\$ 2,136	0.0%	\$ -

**Illinois Valley Community College District #613
Fiscal Year 2011 Budget to Actual Comparison
Eight Months Ended February 28, 2011**

OPERATIONS & MAINTENANCE FUND REVENUES

Local Government Sources:

Current Taxes					
Corporate Personal Property Replacement Tax					
TIF					
Total Local Government					

State Government:					
IOCB Credit Hour Grant					
Total State Government					

Student Tuition and Fees:					
Tuition					
Total Tuition and Fees					

Other Sources:

Facilities Revenue					
Investment Revenue					
Non-Governmental Gifts & Grants					
Other					
Total Other Sources					

TOTAL OPERATIONS & MAINTENANCE FUND REVENUES

	Annual Budget FY2011	Actual 2/28/11	Act/Budget 66.7%	Actual 2/28/10	Act/Budget FY10	Annual Budget FY2010
\$	1,281,479	\$ 1,230,861	96.0%	\$ 1,134,819	96.3%	\$ 1,178,452
	150,000	96,063	64.1%	63,488	36.3%	175,000
	100,000	118,675	118.7%	98,624	103.8%	95,000
	1,531,479	1,445,419	94.4%	1,296,931	89.5%	1,448,452
	311,498	129,791	41.7%	263,343	68.4%	385,000
	311,498	129,791	41.7%	263,343	68.4%	385,000
	929,274	930,679	100.2%	833,427	116.8%	713,280
	929,274	930,679	100.2%	833,427	116.8%	713,280
	119,000	75,912	63.8%	61,725	47.5%	130,000
	5,000	3,719	74.4%	3,213	15.3%	21,000
	-	260	0.0%	-	0.0%	-
	-	15,234	0.0%	116	0.0%	-
	124,000	95,125	76.7%	65,054	43.1%	151,000
	2,896,251	\$ 2,601,014	89.8%	\$ 2,458,755	91.1%	\$ 2,697,732

OPERATIONS & MAINTENANCE FUND

Operations & Maintenance of Plant:

Salaries					
Employee Benefits					
Contractual Services					
General Materials & Supplies					
Conference & Meeting Expenses					
Fixed Charges					
Utilities					
Capital Outlay					
Facility Charges to Other Funds					
Provision for Contingency					
Total Operations & Maintenance of Plant					

Institutional Support:

Salaries					
Employee Benefits					
Contractual Services					
General Materials & Supplies					
Conference & Meeting Expenses					
Fixed Charges					
Capital Outlay					
Other					
Total Institutional Support					

TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES

	Annual Budget FY2011	Actual 02/28/11	Act/Budget 66.7%	Actual 02/28/10	Act/Budget FY10	Annual Budget FY2010
\$	813,862	\$ 522,539	64.2%	\$ 537,198	69.2%	\$ 776,017
	197,843	141,386	71.5%	122,929	83.1%	147,898
	159,592	104,654	65.6%	118,659	72.8%	162,910
	372,200	248,966	66.9%	147,189	42.7%	345,000
	6,000	328	5.4%	329	2.9%	11,300
	7,800	35,904	460.3%	35,003	1400.1%	2,500
	902,150	397,923	44.1%	435,816	50.5%	862,500
	156,500	135,805	86.8%	21,948	18.7%	117,346
	200,000	(63,000)	0.0%	-	0.0%	-
	2,815,947	1,524,503	54.1%	1,419,071	54.1%	2,000,000
	53,754	35,616	66.3%	34,752	71.8%	48,564
	7,950	6,133	77.1%	5,200	78.2%	6,647
	1,000	2,395	239.5%	2,395	0.0%	-
	4,800	1,253	27.2%	2,493	61.6%	4,050
	13,000	2,703	20.8%	1,754	13.5%	13,000
	-	-	0.0%	-	0.0%	-
	-	-	0.0%	-	0.0%	-
	80,304	48,100	59.9%	46,594	64.5%	72,281
	2,896,251	\$ 1,572,603	54.3%	\$ 1,465,665	54.3%	\$ 2,697,732

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Illinois Valley Community College District #613
 Fiscal Year 2011 Budget to Actual Comparison
 Eight Months Ended February 28, 2011

	Annual Budget FY2011	Actual 2/28/11	Act/Budget 66.7%	Actual 2/28/10	Act/Budget FY10	Annual Budget FY2010
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources						
Current Taxes	\$ 1,569,936	\$ 1,519,192	95.6%	\$ 1,372,817	95.0%	\$ 1,444,846
State Government Sources	-	5,999	0.0%	-	0.0%	-
Investment Revenue	55,000	33,806	61.5%	52,753	55.5%	95,000
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	1,644,936	1,558,997	94.8%	1,425,570	92.6%	1,539,846
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Operations & Maintenance						
Contractual Services	-	-	0.0%	184,277	0.0%	-
Capital Outlay	1,617,500	1,974,513	122.1%	1,114,780	77.1%	1,445,000
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	1,617,500	1,974,513	122.1%	1,299,057	89.9%	1,445,000
Transfer In (Out)	\$ 400,000	\$ -	0.0%	\$ 400,000	100.0%	\$ 400,000

Fiscal Year 2011 Budget to Actual Comparison

	Annual Budget FY2011	Actual 2/28/11	Act/Budget 66.7%	Actual 2/28/10	Act/Budget FY10	Annual Budget FY2010
BOND & INTEREST FUND						
Local Government Sources						
Current Taxes	\$ 1,265,000	\$ 1,216,706	96.2%	\$ 1,267,884	100.2%	\$ 1,265,000
Investment Revenue	5,000	6,416	128.3%	5,318	21.3%	25,000
BOND & INTEREST FUND	1,265,000	1,265,000	100.0%	1,270,000	100.0%	1,270,000
Institutional Support:						
Debt Principal Retirement	-	-	0.0%	-	0.0%	-
Interest on Bonds	400	400	100.0%	400	80.0%	500
TOTAL BOND & INTEREST EXPENDITURES	1,265,400	1,265,400	100.0%	1,270,400	100.0%	1,270,500

Fiscal Year 2011 Budget to Actual Comparison

	Annual Budget FY2011	Actual 2/28/11	Act/Budget 66.7%	Actual 2/28/10	Act/Budget FY10	Annual Budget FY2010
WORKING CASH FUND						
Investment Revenue	\$ 60,000	\$ 21,636	36.1%	\$ 42,009	42.0%	\$ 100,000
TOTAL WORKING CASH REVENUES	60,000	21,636	36.1%	42,009	42.0%	100,000

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Illinois Valley Community College District #613
 Fiscal Year 2011 Budget to Actual Comparison
 Eight Months Ended February 28, 2011

	Annual Budget FY2011	Actual 2/28/11	Act/Budget 66.7%	Actual 2/28/10	Act/Budget FY10	Annual Budget FY2010
AUXILIARY ENTERPRISES FUND						
Student Fees	\$ -	\$ -	0.0%	\$ 80	0.0%	\$ -
Service Fees	3,254,475	2,668,357	82.0%	2,622,359	102.0%	2,571,250
Data Processing Rentals	1,672	-	0.0%	1,72,255	44.4%	387,650
Other Revenue	-	1,395	0.0%	985	0.0%	-
Investment Revenue	10,000	11,809	118.1%	1,019	1.0%	100,000
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	3,266,147	2,681,561	82.1%	2,796,698	91.4%	3,058,900
AUXILIARY ENTERPRISES FUND						
Salaries	601,776	407,079	67.6%	467,941	57.6%	812,196
Employee Benefits	196,490	136,585	69.5%	131,658	59.8%	220,055
Contractual Services	36,260	37,555	103.6%	72,078	82.9%	86,930
Materials & Supplies	2,395,922	2,168,843	90.5%	1,953,142	105.5%	1,851,135
Conference & Meeting	22,885	17,434	76.2%	17,252	54.1%	26,920
Fixed Charges	48,000	21,245	44.3%	1,515	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	1,325	2,700	203.8%	19,500	143.9%	13,550
Other	63,000	65,923	104.6%	-	0.0%	68,000
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	3,365,658	2,857,364	84.9%	2,663,086	86.5%	3,078,786
Transfer In (Out)	\$ 62,000	\$ 61,414	99.1%	\$ 63,414	103.3%	\$ 61,414

Fiscal Year 2011 Budget to Actual Comparison

	Annual Budget FY2011	Actual 2/28/11	Act/Budget 66.7%	Actual 2/28/10	Act/Budget FY10	Annual Budget FY2010
RESTRICTED PURPOSES FUND						
State Government Sources	\$ 938,668	\$ 359,551	38.3%	\$ 597,865	56.1%	\$ 1,065,490
Federal Government Sources	7,721,710	4,426,125	57.3%	3,907,946	71.2%	5,488,702
Services Fees	-	1,190	0.0%	-	0.0%	2,100
Other Revenue	5,000	523	10.5%	(4,673)	-83.5%	5,000
TOTAL RESTRICTED PURPOSES FUND REVENUES	8,665,378	4,787,389	55.2%	4,501,138	68.6%	6,561,292
RESTRICTED PURPOSES FUND						
Instruction:						
Salaries	779,528	426,157	54.7%	450,809	59.8%	753,940
Employee Benefits	174,121	111,441	64.0%	109,634	52.1%	210,476
Contractual Services	126,408	102,590	81.2%	91,020	103.3%	86,143
Materials & Supplies	208,936	63,734	30.5%	95,737	84.1%	113,898
Conference & Meeting	75,500	30,952	41.0%	19,241	37.7%	51,046
Fixed Charges	1,900	-	0.0%	750	42.9%	1,750
Utilities	1,250	1,152	92.2%	1,186	53.9%	2,200
Capital Outlay	194,000	20,447	10.5%	15,098	0.0%	-
Other (P-16 Grant Waivers)	31,286	909	2.9%	1,728	16.6%	10,410
Total Instruction	\$ 1,582,929	\$ 757,382	47.5%	\$ 785,203	63.7%	\$ 1,231,863

**Illinois Valley Community College District #513
Fiscal Year 2011 Budget to Actual Comparison
Eight Months Ended February 28, 2011**

	Annual Budget FY2011	Actual 2/28/11	Act/Budget 66.7%	Actual 2/28/10	Act/Budget FY10	Annual Budget FY2010
RESTRICTED PURPOSES FUND						
Academic Support						
Salaries	\$ 89,838	\$ 50,879	56.6%	\$ 73,950	77.5%	\$ 95,399
Employee Benefits	27,732	7,139	25.7%	14,205	49.7%	28,574
Contractual Services	-	1,353	0.0%	1,770	0.0%	-
Materials & Supplies	4,490	2,620	58.4%	100	0.8%	11,990
Conference & Meeting	4,000	836	20.9%	1,152	28.8%	4,000
Fixed Charges	5,200	2,456	47.2%	2,170	41.7%	5,200
Total Academic Support	<u>131,260</u>	<u>65,283</u>	<u>49.7%</u>	<u>93,347</u>	<u>64.3%</u>	<u>145,163</u>
Student Services						
Salaries	175,415	104,802	59.7%	115,249	50.1%	230,132
Employee Benefits	41,143	28,337	68.9%	26,815	35.3%	75,959
Contractual Services	2,000	9,056	452.8%	15,121	64.6%	23,392
Materials & Supplies	15,100	10,583	70.1%	21,776	66.0%	32,992
Conference & Meeting	26,431	12,483	47.2%	9,417	35.8%	26,300
Capital Outlay	-	-	0.0%	-	0.0%	49,505
Tuition Waivers (TRIO Grant)	22,500	24,354	108.2%	24,700	176.4%	14,000
Total Student Services	<u>282,589</u>	<u>189,615</u>	<u>67.1%</u>	<u>213,078</u>	<u>47.1%</u>	<u>452,280</u>
Public Service						
Salaries	495,671	336,700	67.9%	314,128	69.3%	453,202
Employee Benefits	110,187	82,985	75.3%	64,272	70.3%	91,390
Contractual Services	489,670	284,838	58.2%	549,384	84.7%	648,870
Materials & Supplies	214,347	115,636	53.9%	125,097	40.5%	308,729
Conference & Meeting	94,994	108,153	113.9%	115,216	81.9%	140,714
Fixed Charges	29,130	24,632	84.6%	7,727	7.0%	110,600
Utilities	7,305	2,975	40.7%	3,864	44.9%	8,600
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	190	79	41.6%	386	0.0%	3,000
Total Public Service	<u>1,441,494</u>	<u>955,998</u>	<u>66.3%</u>	<u>1,180,074</u>	<u>66.9%</u>	<u>1,765,105</u>
Auxiliary Services						
Salaries	4,000	575	14.4%	471	9.4%	5,000
Employee Benefits	320	10	3.1%	-	0.0%	75
Contractual Services	-	-	0.0%	-	0.0%	-
Materials & Supplies	19,680	798	4.1%	4,623	39.6%	11,675
Conference & Meeting	1,000	25	2.5%	425	42.5%	1,000
Other (Child Care Subsidies)	10,000	8,676	66.8%	11,368	87.4%	13,000
Total Auxiliary Services	<u>35,000</u>	<u>8,084</u>	<u>23.1%</u>	<u>16,885</u>	<u>54.9%</u>	<u>30,750</u>

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**Illinois Valley Community College District #513
Fiscal Year 2011 Budget to Actual Comparison
Eight Months Ended February 28, 2011**

	Annual Budget FY2011	Actual 2/28/11	Act/Budget 66.7%	Actual 2/28/10	Act/Budget FY10	Annual Budget FY2010
Institutional Support						
Salaries (Federal Work Study)	\$ 75,496	\$ 74,443	98.6%	\$ 67,796	74.8%	\$ 90,630
Employee Benefits	-	-	0.0%	-	0.0%	-
Contractual Services	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	-	0.0%	-	0.0%	-
Conference & Meeting	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>75,496</u>	<u>74,443</u>	<u>98.6%</u>	<u>67,796</u>	<u>74.8%</u>	<u>90,630</u>
Student grants and waivers (PELL & SEOG)	5,111,610	3,376,558	66.1%	2,514,351	88.2%	2,850,500
TOTAL RESTRICTED FUND EXPENDITURES	\$ 8,670,378	\$ 5,427,363	62.6%	\$ 4,870,734	74.2%	\$ 6,566,291
Transfer in (Out)	-	3,226	0.0%	(2,136)	0.0%	-

Fiscal Year 2011 Budget to Actual Comparison

	Annual Budget FY2011	Actual 2/28/11	Act/Budget 66.7%	Actual 2/28/10	Act/Budget FY10	Annual Budget FY2010
LIABILITY, PROTECTION, & SETTLEMENT FUND						
Local Government Sources	\$ 200,250	\$ 192,768	96.3%	\$ 275,147	98.3%	\$ 280,000
Investment Revenue	85,000	29,239	34.4%	90,493	106.5%	85,000
Other	-	5,638	0.0%	-	0.0%	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	285,250	227,645	79.8%	365,640	100.2%	365,000

LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES

Operations & Maintenance of Plant						
Salaries	311,885	156,511	50.2%	173,649	84.7%	286,213
Employee Benefits	72,561	40,064	55.2%	45,603	106.6%	42,765
Contractual Services	3,500	3,316	94.7%	8,814	267.1%	3,300
Material & Supplies	-	6,840	0.0%	5,591	37.3%	15,000
Conference & Meeting	550	445	80.9%	463	30.9%	1,500
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	500	0.0%	755	75.5%	1,000
Capital Outlay	-	-	0.0%	-	0.0%	23,000
Other	-	-	0.0%	-	0.0%	-
Total for Operations & Maintenance of Plant	\$ 388,496	\$ 207,676	53.5%	\$ 234,875	66.2%	\$ 354,778

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**Illinois Valley Community College District #513
Fiscal Year 2011 Budget to Actual Comparison
Eight Months Ended February 28, 2011**

**LIABILITY, PROTECTION, & SETTLEMENT FUND
EXPENDITURES (continued)**

	<u>Annual Budget FY2011</u>	<u>Actual 2/28/11</u>	<u>Act/Budget 66.7%</u>	<u>Actual 2/28/10</u>	<u>Act/Budget FY10</u>	<u>Annual Budget FY2010</u>
Institutional Support						
Salaries	\$ 357,629	\$ 215,632	60.3%	\$ 223,280	62.0%	\$ 360,289
Employee Benefits	319,702	45,011	14.1%	48,375	14.1%	344,186
Contractual Services	18,500	23,730	143.8%	18,102	82.6%	19,500
Material & Supplies	250	244	97.6%	11,640	2586.7%	450
Conferences & Meeting	-	-	0.0%	-	0.0%	700
Fixed Charges	317,000	372,872	117.6%	316,116	68.0%	465,000
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>1,011,081</u>	<u>657,489</u>	<u>65.0%</u>	<u>615,513</u>	<u>51.7%</u>	<u>1,190,105</u>
TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	\$ 1,399,577	\$ 865,165	61.8%	\$ 850,388	55.0%	\$ 1,544,883

Fiscal Year 2011 Budget to Actual Comparison

AUDIT FUND

	<u>Annual Budget FY2011</u>	<u>Actual 2/28/11</u>	<u>Act/Budget 66.7%</u>	<u>Actual 2/28/10</u>	<u>Act/Budget FY10</u>	<u>Annual Budget FY2010</u>
Local Government Sources	\$ 18,034	\$ -	0.0%	\$ 31,139	103.8%	\$ 30,000
Investment Revenue	200	178	89.0%	170	17.0%	1,000
TOTAL AUDIT FUND REVENUES	<u>18,234</u>	<u>178</u>	<u>1.0%</u>	<u>31,309</u>	<u>101.0%</u>	<u>31,000</u>
AUDIT FUND						
Contractual Services	32,500	31,500	96.9%	30,500	100.0%	30,500
TOTAL AUDIT FUND EXPENDITURES	\$ 32,500	\$ 31,500	96.9%	\$ 30,500	100.0%	\$ 30,500


**Illinois Valley Community College District #513
Fiscal Year 2011 Budget to Actual Comparison**

**All Funds
Eight Months Ended February 28, 2011**

<u>Department</u>	<u>Annual Budget FY2011</u>	<u>Actual 2/28/2011</u>	<u>Act/Budget</u>	<u>Explanation</u>
President	\$ 271,275	\$ 187,183	68.97%	
Board of Trustees	21,000	12,685	60.40%	
Community Relations	437,733	253,294	57.86%	
Development Office	68,202	28,117	41.23%	
Continuing Education	1,076,324	671,096	62.35%	
Facilities	4,433,447	3,499,016	78.92%	CTC architectural services
Information Technologies	1,651,428	1,141,081	69.10%	
Academic Affairs	256,467	177,345	69.15%	
Academic Affairs (AVPCE)	1,591,734	753,282	47.32%	
Adult Education	479,230	335,422	69.99%	
Dislocated Workers Center	1,276,998	825,379	64.63%	
Learning Technologies	720,282	484,492	67.26%	
Career & Tech Education Division	2,435,307	1,422,307	58.40%	
Natural Science & Business Division	1,894,421	1,235,827	65.24%	
Humanities & Fine Arts/Social Science Division	2,074,729	1,323,852	63.81%	
Health Professions Division	2,017,306	1,277,724	63.34%	
English, Mathematics, Education Division	2,819,055	1,899,955	67.40%	
Admissions & Records	345,154	228,524	66.21%	
Student Development	777,745	523,574	67.32%	
Financial Aid	5,480,655	3,649,764	66.59%	
Athletics	228,443	168,078	73.58%	
TRIO (Student Success Grant)	282,589	189,415	67.03%	
Safety Service	384,217	207,140	53.91%	
Business Services/General Institution	2,209,602	1,906,833	86.30%	Workers' Compensation Insurance
Risk Management	1,015,360	658,024	64.81%	
Tuition Waivers	348,500	286,798	82.29%	Under budgeted. Actual is consistent with historical.
Human Resources	199,398	111,101	55.72%	
Bookstore	2,544,701	2,307,172	90.67%	Increase in volume
Shipping & Receiving	80,304	48,100	59.90%	
Copy Center	148,728	91,460	61.49%	
Total FY11 Expenditures	\$ 37,570,334	\$ 25,904,040	68.95%	

Illinois Valley Community College
Statement of Cash Flows
for the Month ended February 28, 2011

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB. PROT. & SETTLEMENT	TOTAL
Balance on Hand	673,494.22	200,581.22	360,039.30	326,200.41	226,577.13	(543,182.25)	399,062.55	6,333.72	422,562.33	2,071,668.63
Total Receipts	398,307.22	42,582.33	(7,839.81)	337.74	113,780.87	125,261.29	1,998.35	18.38	4,963.99	679,430.36
Total Cash	1,071,801.44	243,163.55	352,199.49	326,538.15	340,358.00	(417,920.96)	401,060.90	6,352.10	427,546.32	2,751,098.99
Due To/From Accts	(6,800.28)	(87.85)	-	-	12,791.78	(5,858.19)	-	-	(45.46)	(0.00)
Transfers/Bank CDs	1,700,000.00	200,000.00	-	1,000,000.00	-	170,000.00	250,000.00	-	-	3,320,000.00
Expenditures	(2,202,405.18)	(164,865.59)	(108,470.00)	(1,265,400.00)	(194,226.19)	(258,620.71)	-	-	(65,545.08)	(4,259,532.75)
ACCOUNT BALANCE	562,595.98	278,210.11	243,729.49	61,138.15	158,923.59	(512,399.86)	651,060.90	6,352.10	361,955.78	1,811,566.24
Deposits in Transit	(55,188.31)									(55,188.31)
Outstanding Checks	203,213.47									203,213.47
BANK BALANCE	700,621.14	278,210.11	243,729.49	61,138.15	158,923.59	(512,399.86)	651,060.90	6,352.10	361,955.78	1,949,591.40
Certificates of Deposit	2,500,000.00	-	1,000,000.00	500,000.00	2,000,000.00	-	4,250,000.00	-	5,050,000.00	15,300,000.00
Illinois Funds	2,572,559.68	1,225,376.03	713,663.03	1,236,383.64	6,424.26	98,136.39	17,389.58	4,302.07	265,506.50	6,139,751.08
CDB Trust Fund CTC			1,499,589.52							1,499,589.52
Bldg Reserve-ILLFund			1,081,034.36							1,081,034.36
Total Investment	5,072,559.68	1,225,376.03	4,294,286.91	1,736,383.64	2,006,424.26	98,136.39	4,267,389.58	4,302.07	5,315,506.50	24,020,374.96
Midlan States Bank	269,695.94									
LaSalle State Bank	51,283.33									
Peru Savings Bank	1,628,612.13									
	<u>1,949,591.40</u>									

Respectfully Submitted,

Cheryl Roelfsema
Vice President for Business Services & Finance/Treasurer

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
February 28, 2011

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
3/23/2011						1,000,000		1,000,000	FSB	0.700	0.700	25523
4/22/2011							100,000	100,000	MB	1.900	1.900	914161
5/16/2011							200,000	200,000	LSB	0.550	0.550	80014656
7/7/2011	1,000,000				500,000		500,000	2,000,000	FSB	0.650	0.650	1011428351
7/30/2011							2,000,000	2,000,000	FSB	1.150	1.150	19170
9/17/2011	1,000,000					500,000		1,500,000	FSB	1.000	1.000	25440
9/23/2011			500,000				500,000	1,000,000	FSB	1.000	1.000	25522
11/7/2011						150,000		150,000	MB	1.250	1.250	15192
11/18/2011						1,500,000		1,500,000	FSB	0.900	0.900	22857
11/22/2011					1,500,000			1,500,000	FSB	0.900	0.900	24553
12/10/2012							1,000,000	1,000,000	CB	0.750	0.750	2041022024
12/15/2012	500,000		500,000					1,000,000	FSB	1.100	1.100	24670
12/18/2012				500,000		1,000,000	500,000	2,000,000	FSB	1.100	1.100	1011466946
1/30/2012						100,000		100,000	NCB	1.000	1.000	35803
Total CD	2,500,000	-	1,000,000	500,000	2,000,000	4,250,000	4,800,000	15,050,000				
				CB	Centrue Bank	LSB	LaSalle State Bank					
				CBNA	Commerce Bank, NA	MB	Marseilles Bank					
				CFNB	Citizens First National Bank	MSB	Midland State Bank					
				FSB	First State Bank of Mendota	NCB	North Central Bank - Ladd					
				HNB	Hometown National Bank	PFS	Peru Federal Savings					

** Current IL Funds interest rate: 0.094%

Check Register \$5,000 or More
02/01/11 - 02/28/11

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
513953	02/03/11	0000001	Illinois Valley Community College	\$ 172,749.80	Federal & State Payroll Taxes (02/03/11)
513957	02/03/11	0082897	SURS	82,956.46	Payroll (02/03/11)
513964	02/04/11	0001369	Ameren Illinois	26,389.61	Electricity (12/08/10 - 01/11/11), Gas (12/09/10 - 01/13/11)
514153	02/10/11	0079038	IVCC Student Activity	233,986.36	MAP and Veteran Chapter 33 Awards
514154	02/10/11	0041932	IVCC Tuition	13,600.00	Tuition (DWC)
514173	02/10/11	0176682	Lite Construction, Inc.	59,490.00	Relocate Security/Alarm System Upgrade*
514181	02/10/11	0001658	McGraw Hill Publishing	48,672.06	Books for Resale
514195	02/10/11	0098779	Morrison Institute of Technology	5,482.25	Tuition (DWC)
514198	02/10/11	0000948	Nebraska Book Co., Inc.	6,183.35	Books for Resale
514248	02/10/11	0126119	Vissering Construction Company	29,030.00	Biology Lab Remodel*
514302	02/17/11	0108916	CCIC	278,216.48	Health Insurance (February)
514305	02/17/11	0169822	Constellation NewEnergy - Gas	22,177.40	Natural Gas (01/01/11-01/31/11)
514323	02/17/11	0004117	Gallagher Benefit Services, Inc	6,236.55	Life Insurance (February)
514332	02/17/11	0164715	Hometown National Bank	1,265,400.00	Annual Bond Payment
514343	02/17/11	0079038	IVCC Student Activity	291,189.89	MAP Awards
514440	02/17/11	0000001	Illinois Valley Community College	114,274.61	Federal & State Payroll Taxes (02/17/11)
514385	02/17/11	0018889	SRAVTE	27,750.00	PCCS Coordinator & Director Salaries (PCCS Grant), Single Parent Coordinator (ADLC & Carl Perkins Grants)
514444	02/17/11	0082897	SURS	58,031.65	Payroll (02/17/11)
514400	02/17/11	0066555	United States Postal Service	6,000.00	Reimburse Postage Meter
514406	02/17/11	0001927	Walter J Zukowski & Associates	8,363.00	Legal Services
514459	02/24/11	0126547	Basalay, Cary, & Alstadt Architects	19,950.00	Remodel Chemistry Lab*, Relocate Security/Alarm System Upgrade*
514473	02/24/11	0142736	Central Illinois Trucks, Inc.	7,523.77	Tractor/Trailer Rental & Maintenance
514514	02/24/11	0088662	Illinois State University	5,949.78	Tuition (DWC)
514552	02/24/11	0163891	Midwest Technical Institute	6,472.00	Tuition (DWC)
514587	02/24/11	0089772	Sapp Bros Illini Inc	5,086.73	Diesel Fuel for TDT

\$ 2,801,161.75

*Protection, Health, & Safety (PHS) Projects

Stipends for Pay Period Ending 2/12/11

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Abernathy, Jennifer P	Honor Band Festival Clinician	2/5/2011	2/5/2011	2/12/2011	ST	\$35.00	1-36-206204-51900			
Bartholomew, Jeffrey Alexander	Drum Set/Orchestra Lessons /12	1/14/2011	2/4/2011	2/12/2011	ST	\$323.40	1-11-206500-51320	MUP-2015-01	Applied Music: Drums/Orchestra	
Batson-Turner, Jean	10/11 Overload (10th Day)	1/13/2011	2/12/2011	2/12/2011	OV	\$1,527.20	1-12-206500-51340	MSR-1200-01	Portfolio Development	
Beyer, Jason Adam	10/11 Overload (10th Day)	1/13/2011	2/12/2011	2/12/2011	OV	\$750.00	1-11-206500-51340	PHL-1002-05	Ethics	
Bias, Timothy John	Test Development - U.S. Silica	12/1/2010	1/31/2011	2/12/2011	ST	\$225.00	1-42-103310-51320			
Bias, Timothy John	10/11 Overload (10th Day)	1/13/2011	2/12/2011	2/12/2011	OV	\$391.20	1-13-204100-51340	MEI-2206-01	Manufacturing Tech Internship	
Bigelow, Amanda Pauline	10/11 Overload (10th Day)	1/13/2011	2/12/2011	2/12/2011	OV	\$150.00	1-11-206500-51340	HIS-2008-02	Modern Africa	
Black, Mary A	Substitute for MTH 0907-07	2/8/2011	2/8/2011	2/12/2011	ST	\$30.47	1-15-209100-51320			
Borkowski, Andrew Joseph	EMS 2201-300, 2200-01	1/13/2011	5/20/2011	5/21/2011	ST	\$2,340.00	1-14-207300-51320	EMS-2201-300	EMT - Basic	includes Preceptor Planning
Brotley, Vincent Depaul	HFA 1007-12 Ind Study	1/13/2011	2/12/2011	2/12/2011	OV	\$150.00	1-11-206500-51340	HFA-1007-12	S/T-Disability Populations	
Carew, Lauri L	10/11 Overload (10th Day)	8/18/2010	2/12/2011	2/12/2011	OV	\$1,338.00	1-13-204100-51340	HRT-1227-01	Floral Crop Production	
Cinotte, Lori Maret	10/11 Overload (10th Day)	1/13/2011	2/12/2011	2/12/2011	OV	\$50.00	1-11-206500-51340	HFA-1007-05	S/T:Public Relations	
Curtin, Walter Michael	EMS 2200-01, 2201-300	1/31/2011	5/20/2011	5/21/2011	RE	\$3,852.50	1-14-207300-51320	EMS-2200-01	Emergency Medical Responder	includes Preceptor Planning
Eccles, Kimberly A	CSD 1210-02, CSS 1210-300	1/13/2011	5/20/2011	5/21/2011	ST	\$1,575.00	1-13-204100-51320	CSD-1210-02	Comprehensive Access	
Elias, Gina Rae	10/11 Overload (10th Day)	8/18/2010	2/12/2011	2/12/2011	OV	\$2,223.60	1-13-204100-51340	CSI-1299-01	S/T-Computer Security	
Engstrom, Norman Bruce	10/11 Overload (10th Day)	1/13/2011	3/26/2011	3/26/2011	OV	\$1,050.00	1-11-206500-51340	HFA-1007-01	S/T-Advanced Acting	
Farlee, Gail Lorene	CSS 2200-105	1/13/2011	5/20/2011	5/21/2011	ST	\$225.00	1-13-204100-51320	CSS-2200-105	Advanced Excel	
Freed, Timothy Daniel	HLR 3409-302	2/7/2011	2/7/2011	2/11/2011	ST	\$105.00	1-41-103941-51320	HLR-3409-302	Valentine's Day Dinner	
Gibson, James A	10/11 Overload (10th Day)	8/18/2010	2/12/2011	2/12/2011	OV	\$3,152.60	1-13-204100-51340	ELT-1200-01	Begin. Ind. Electronics	includes Wind Energy Consulting 10/FA
Gillio, Susan M	MUP 1012-01 Ind Study	1/13/2011	2/12/2011	2/12/2011	ST	\$250.00	1-11-206500-51320	MUP-1012-01	Flute Ensemble	
Hauger, Elizabeth Lynne	Mileage- Princeton H.S./Table	1/24/2011	1/31/2011	2/12/2011	ML	\$34.68	1-11-209100-55210			
Jauch, Christian Martin	CSP 1230-300, CSW 1203-105	1/13/2011	5/20/2011	5/21/2011	ST	\$1,050.00	1-13-204100-51320	CSP-1230-300	Basic Keyboarding	
Koehler, Richard A	CDV 6000-02, #742	2/9/2011	2/9/2011	2/12/2011	ST	\$150.00	1-41-103942-51320	CDV-6000-02	LaSalle Co Driver Improvement	
Kranican, Mary Ellen	FSS 1200-491	1/24/2011	2/9/2011	2/12/2011	ST	\$351.00	1-41-103941-51320	FSS-1200-491	Appl. Food Service Sanitation	
Kuester, David A	10/11 Overload (10th Day)	1/13/2011	3/26/2011	3/26/2011	OV	\$1,800.00	1-11-206500-51340	THE-1005-01	Theatre Play Production	
Kwiatkowski, Charles S	10/11 Overload (10th Day)	1/13/2011	2/12/2011	2/12/2011	OV	\$400.00	1-11-204100-51340	CSI-1007-01	C++ Programming	
Kwiatkowski, Charles S	10/11 Overload (10th Day)	8/18/2010	12/18/2010	2/12/2011	OV	\$720.00	1-13-204100-51340	CSD-1210-01	Comprehensive Access	
Lange, Marilyn Lee	Substitute for MTH 0906-07	2/8/2011	2/8/2011	2/12/2011	ST	\$29.30	1-15-209100-51320			
Leadingham, Paul	Weld Refresher -Prairie Signs	1/28/2011	1/28/2011	2/12/2011	ST	\$600.00	1-42-103310-51320			


Stipends for Pay Period Ending 2/12/11


Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Lesman, Emily Elizabeth	Pay out PTO from FY08 & FY09	2/12/2011	2/12/2011	2/12/2011	PE	\$305.85	1-11-209100-51320			
Margold, Richard F	10/11 Overload (10th Day)	1/13/2011	2/12/2011	2/12/2011	OV	\$150.00	1-11-206500-51340	SOC-1000-12	Introduction To Sociology	
Mattison, Merril Susan Jayne	10/11 Overload (10th Day)	1/13/2011	3/26/2011	3/26/2011	OV	\$150.00	1-11-206500-51340	SSI-1200-01	S/T Anthropological Discovery	
Michael, James N	GER 1002-01, 2002-01 Ind Study	1/13/2011	2/12/2011	2/12/2011	ST	\$2,400.00	1-11-206500-51320	GER-1002-01	Elementary German II	
Montgomery, D Gene	Saxophone Lessons / 2	1/19/2011	1/26/2011	2/12/2011	ST	\$60.94	1-11-206500-51320	MUP-2052-01	Applied Music: Saxophone	
Moroni, Theresa Marie	Dental Program Coordinator	2/3/2011	5/20/2011	5/20/2011	ST	\$1,401.56	1-14-207300-51320			
Padovan-Gallardo, Arti V	FEN, IFL, SPN Ind Study	1/13/2011	2/12/2011	2/12/2011	ST	\$4,450.00	1-11-206500-51320	FEN-1002-01	Elementary French II	
Panizzi, Gerald W	CDV 6000-02, #740, #741	1/19/2011	2/5/2011	2/12/2011	ST	\$337.50	1-41-103942-51320	CDV-6000-02	LaSalle Co Driver Improvement	
Pecherek, Michael John	Interim Dean Duties	1/17/2011	1/21/2011	2/12/2011	ST	\$789.77	1-11-206500-51900			
Pecherek, Michael John	Interim Dean Duties	1/24/2011	1/29/2011	2/12/2011	ST	\$287.19	1-11-206500-51900			
Pecherek, Michael John	10/11 Overload (10th Day)	1/13/2011	2/12/2011	2/12/2011	OV	\$800.00	1-11-206500-51340	MUS-2012-01	Music Theory IV	
Perez, Dorene Marie	10/11 Overload (10th Day)	1/13/2011	2/12/2011	2/12/2011	OV	\$1,996.80	1-11-204100-51340	EGR-1000-100	Engineering Graphics I	
Perez, Dorene Marie	10/11 Overload (10th Day)	8/18/2010	2/12/2011	2/12/2011	OV	\$1,050.40	1-13-204100-51340	CAD-2200-02	Computer Aided Design I	
Petrolonardo, Anne Marie	10/11 Overload (10th Day)	1/13/2011	2/12/2011	2/12/2011	OV	\$150.00	1-11-206500-51340	SPN-2003-100	Composition and Grammar	
Pratt, Sue Ellen	ALH 1280-706, -707, -708	1/13/2011	1/27/2011	2/12/2011	ST	\$862.50	1-14-207300-51320	ALH-1280-706	CPR/First Aid	
Redek, Kimberly M	10/11 Overload (10th Day)	1/13/2011	2/12/2011	2/12/2011	OV	\$150.00	1-11-206500-51340	GEN-2001-01	Women in Ancient Cultures	
Ranchingay, John R	Clothing Allowance / Taxable	2/12/2011	2/12/2011	2/12/2011	TF	\$60.00	12-74-400906-51900			
Schallhorn, Mary R	Piano Lessons / 46	1/13/2011	2/4/2011	2/12/2011	ST	\$1,347.80	1-11-206500-51320	MUP-2005-01	Applied Music: Piano	
Schallhorn, Mary R	Piano Lessons / 24	1/18/2011	2/8/2011	2/12/2011	ST	\$703.20	1-11-206500-51320	MUP-2005-01	Applied Music: Piano	
Skoflanc, Francie A	10/11 Overload (10th Day)	1/13/2011	3/26/2011	3/26/2011	OV	\$802.00	1-13-206500-51340	GDT-2205-01	Graphic Design Internship I	
Smith, Mary Helen	CAD 1200-100, 1205-01	1/13/2011	5/20/2011	5/21/2011	ST	\$831.25	1-13-204100-51320	CAD-1200-100	Comp Aided Draft I AutoCAD	
Smith, Sara E	FSS 1200-491	1/24/2011	2/9/2011	2/12/2011	ST	\$366.00	1-41-103941-51320	FSS-1200-491	Appl. Food Service Sanitation	
Stevenson, Keith Howard	WHS 1202-300	1/13/2011	1/25/2011	2/12/2011	ST	\$200.00	1-13-204100-51320	WHS-1202-300	Introduction To Warehousing	
Stockley, Douglas L	10/11 Overload (10th Day)	8/18/2010	2/12/2011	2/12/2011	OV	\$3,699.20	1-13-204100-51340	CSG-1205-100	Microsoft Power Point - SP	
Strickler, Andrew Robert	Mileage - Ottawa / Taxable	1/14/2011	1/28/2011	2/12/2011	ML	\$55.08	1-11-209100-55210			
Swett, Steven A	ALH 1280-709	1/30/2011	1/30/2011	2/12/2011	ST	\$325.00	1-14-207300-51320	ALH-1280-709	CPR/First Aid	
Thomas, Terry R	Mileage - Ottawa Ctr / Taxable	1/14/2011	1/31/2011	2/12/2011	ML	\$240.00	1-11-206500-55210			
Turchi, Mary Lynn	CSM 2240-100	1/13/2011	5/20/2011	5/21/2011	ST	\$975.00	1-13-204100-51320	CSM-2240-100	Office Management	
Whaley, Frances A	UIB 1000-100	2/12/2011	2/12/2011	2/12/2011	ST	\$575.00	1-11-209100-51320	UIB-1000-100	Research Strategies	

Stipends for Pay Period Ending 2/12/11

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Zebson, Wayne Edward	Mileage -Strestor/Ottawa /Txbl	1/18/2011	1/26/2011	2/12/2011	ML	\$92.82	1-11-209100-55210			
Zeilman, Karen Elaine	10/11 Overload (Honors)	1/13/2011	2/12/2011	2/12/2011	OV	\$1,280.00	1-11-209100-51340	HON-1001-150	Honors Orientation	
Zeilmer, Donald G.	THE 1005-04 Ind Study	1/13/2011	2/12/2011	2/12/2011	ST	\$150.00	1-11-206500-51320	THE-1005-04	Theatre Play Production	
				Total Stipends		\$51,923.81				

* Earnings
 RE=Regular, TF=Travel Reimbursement, ST=Stipend,
 ES=ESRS Exempt Stipend, OV=Overload, VA=Vacation Payout,
 ML=Commuting Mileage
 M=Miscellaneous, SS=Summer School


 Cheryl Roelfsema
 Vice President of Business Services and Finance


 Jerry Egan
 President

Stipends for Pay Period Ending 2/26/11

Name	Description	Start Date	End Date	Last Pay Date	Ear Type*	Amount	GL No.	Section Name	Section Title	Comments
Alvin, Stephen R	Coord Study Abroad Program	2/26/2011	2/26/2011	2/26/2011	ST	\$500.00	1-11-206513-51900			
Bazydlo, Nora Beth	Substitute Clinical Coverage	2/26/2011	2/26/2011	2/26/2011	ST	\$496.00	1-14-207300-51340			
Behl, Harry	Contractual Overload Agreement	2/26/2011	2/26/2011	2/26/2011	RE	\$696.77	6-13-201649-51310			
Bluemler, Ronald Glenn	Mileage - Marquette/Midland / Trble	1/6/2011	1/31/2011	2/26/2011	ML	\$224.91	1-11-206500-55210			
Buonomo, Vince A.	Mileage - Princeton H.S.	1/19/2011	2/9/2011	2/26/2011	ML	\$122.40	1-11-206500-55210			
Burtus, Larry W	French Horn/Tuba Lessons / 8	1/24/2011	2/14/2011	2/26/2011	ST	\$243.76	1-11-206500-51320	MUP-2034-01	Applied Music: French Horn	
Dunlap, Angela Jane	ENG 0900 Meeting	2/23/2011	2/23/2011	2/26/2011	ST	\$50.00	1-15-209100-51900			
Engstrom, Norman Bruce	Voice Lessons / 32	1/18/2011	2/11/2011	2/26/2011	OV	\$576.00	1-11-206500-51340	MUP-2001-01	Applied Music- Vocal	
Engstrom, Norman Bruce	Voice Lessons / 20	1/19/2011	2/17/2011	2/26/2011	OV	\$640.00	1-11-206500-51340	MUP-2001-01	Applied Music- Vocal	
Faris, Wesley Jay	ENG 0900 Meeting	2/23/2011	2/23/2011	2/26/2011	ST	\$25.00	1-15-209100-51900			
Freed, Timothy Daniel	HLR 3409-302	2/7/2011	2/7/2011	2/26/2011	ST	\$105.00	1-41-103941-51320	HLR-3409-302	Valentine's Day Dinner	
Gross, Mary H	FY11 Retro Pay (APA position)	1/16/2011	2/12/2011	2/26/2011	RE	\$29.12	6-16-202670-51320			
Isermann, Susan L	Meal Reimbursement / Taxable	2/16/2011	2/16/2011	2/26/2011	TF	\$20.45	1-11-201160-55211			
Johnson, Laura Elizabeth	HLR 2748-402, 2751-402	2/10/2011	2/10/2011	2/26/2011	ST	\$100.00	1-41-103941-51320	HLR-2748-402	Hot Glass Experience	
Koehler, Richard A	Mileage - Princeton / Taxable	1/15/2011	2/19/2011	2/26/2011	ML	\$51.00	1-41-103943-55212			
Koehler, Richard A	CDV 7000-02, #151	2/19/2011	2/19/2011	2/26/2011	ST	\$150.00	1-41-103943-51320	CDV-7000-02	Bureau Co. Driver Improvement	
Koehler, Richard A	CDV 6000-02, #744	2/16/2011	2/16/2011	2/26/2011	ST	\$150.00	1-41-103942-51320	CDV-6000-02	LaSalle Co Driver Improvement	
Lesman, Emily Elizabeth	ENG 0900 Meeting	2/23/2011	2/23/2011	2/26/2011	ST	\$50.00	1-15-209100-51900			
Lockwood, DawnAnne	CPD 1110-302	2/17/2011	2/17/2011	2/26/2011	ST	\$90.00	1-41-103941-51320	CPD-1110-302	Tech Tools for Teachers	
Markwalter, Bruce	Contractual Overload Agreement	2/26/2011	2/26/2011	2/26/2011	RE	\$177.30	6-13-201653-51310			
McCutchan, Ronald Gray	ENG 0900 Meeting	2/23/2011	2/23/2011	2/26/2011	ST	\$50.00	1-15-209100-51900			
Montgomery, D Gene	Clarinet Lessons / 4	1/26/2011	2/23/2011	2/26/2011	ST	\$121.88	1-11-206500-51320	MUP-2032-01	Applied Music: Clarinet	
Mudge, Linda Gail	Meal Reimbursement / Taxable	2/8/2011	2/8/2011	2/26/2011	TF	\$21.63	1-11-209100-55212			
Neps, Mary Jane	Contractual Overload Agreement	2/26/2011	2/26/2011	2/26/2011	RE	\$629.57	6-13-201643-51310			
Panizzi, Gerald W	CDV 6000-02, #743	2/12/2011	2/12/2011	2/26/2011	ST	\$150.00	1-41-103942-51320	CDV-6000-02	LaSalle Co Driver Improvement	
Pearce, Richard R	Meal Reimbursement / Taxable	2/10/2011	2/10/2011	2/26/2011	TF	\$13.87	1-81-200800-55211			
Pecherek, Michael John	Cello Lessons / 8	1/21/2011	2/11/2011	2/26/2011	OV	\$256.00	1-11-206500-51340	MUP-2053-01	Applied Music: Cello	
Pecherek, Michael John	Cello Lessons / 4	1/25/2011	2/22/2011	2/26/2011	OV	\$128.00	1-11-206500-51340			
Piano, John Charles	Clothing Allowance / Taxable	2/26/2011	2/26/2011	2/26/2011	TF	\$64.19	12-74-400906-52900			
Porter, Suzanne Marie	Contractual Overload Agreement	2/26/2011	2/26/2011	2/26/2011	RE	\$613.52	6-13-201416-51310			
Pratt, Sue Ellen	ALH 1280-710 through -716	2/5/2011	2/14/2011	2/26/2011	ST	\$1,725.00	1-14-207300-51320	ALH-1280-710	CPR/First Aid	
Pratt, Sue Ellen	ALH 1280-715	2/16/2011	2/16/2011	2/26/2011	ST	\$287.50	1-14-207300-51320	ALH-1280-715	CPR/First Aid	

Bid Results – Chemistry Lab Renovation – Building E

Bids were received and opened on February 24, 2011 for the Chemistry Lab Renovation - Building E. The bid announcement was published in the local newspapers and posted on the College's website. Bid documents were also on file at Basalay, Cary & Alstadt Architects, LTD, McGraw Hill Construction Dodge/AGC, Greater Peoria Contractors, Reed Construction Data, and Illinois Valley Contractors Association. Attached is a summary of bids received.

Lite Construction, Inc. – Montgomery, IL, submitted the low base bid of \$962,700. In addition, Lite Construction, Inc.'s bid included an alternate bid of \$4,500 for additional casework in the Biology Lab in Building A. Lite Construction, Inc. met all bidding requirements and specifications. Attached is a letter of recommendation from Basalay, Cary & Alstadt Architects.

Recommendation:

The administration recommends approval to accept the base bid from Lite Construction, Inc. – Montgomery, IL, in the amount of \$962,700 for the Chemistry Lab Renovation – Building E and an alternate bid for additional casework in the Biology Lab – Building A in the amount of \$4,500 for a total of \$967,200.



February 25, 2011

Laurie Pittman, Acting Director of Purchasing
Illinois Valley Community College
815 N. Orlando Smith Avenue
Oglesby, IL 61348

RE: Chemistry Lab Renovation at Building E
ICCB No. 513-T-2074-0610
BC&A Project No. 1017

Dear Ms. Pittman:

Bids were received on February 24, 2011 for the above referenced project. Five bids were received, with Lite Construction, Inc. being the apparent low bidder with a base bid of \$962,700.00. The bid from Lite Construction acknowledged receipt of the 3 addenda, included the IVCC Certification form, included the required bid bond, and was based upon the plans and specifications. No exceptions/voluntary alternates were listed. Mandatory site visit requirements were met. In addition, the Lite Construction bid also included an additive Alternate Bid (No. 1) of \$4,500.00 for additional casework in the Biology Lab in Building A, an additive Alternate Bid (No. 3) of \$3,000.00 to provide an alternative brand (Kewaunee) of laboratory casework, and Alternate Bid (No. 4) to omit four (4) of the eight new fume hoods. Alternate Bid No. 2 was for a third manufacturer of laboratory casework and fume hoods. This alternate was not bid by any of the contractors because the manufacturer declined to provide a price for the project.

Based on the bids and the budget, we recommend accepting the Base Bid and Alternate No. 1.

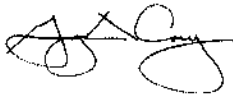
Lite Construction's bid falls within IVCC's budget for the work. College funds available for construction equal \$1,001,000.00 (including contingency of \$91,000) for the Chemistry Lab Renovation. This is especially true considering the fact that the bids include approximately \$90,000.00 for eight new fume hoods that were not considered when the budget estimate was developed for the ICCB Capital Project submittal. The base bid plus Alternate No. 1 (\$962,700 + \$4,500) equals \$967,200.00, leaving a contingency of \$33,800.00 in the construction budget. The \$33,800.00 should be an adequate contingency. For reference, the Biology Lab Project used less than \$15,000.00 in contingency.

Based upon this information, we see no reason not to accept Lite Construction Company's bid.

Laurie Pittman, Acting Director of Purchasing
Illinois Valley Community College
February 25, 2011
Page 2

A bid tabulation summarizing all of the bids for the project is attached for further review. If you have any questions regarding the bids, please do not hesitate to call.

Sincerely,



George A. Cary
2011.02.25 09:38:53 -06'00'

George Cary

GC/dr

Cc: Gary Johnson, IVCC Director of Facilities
BC&A File

Purchase Request – 2011 Ford F-150 Truck

The Facilities Department would like to replace the 1998 Dodge Ram 1500 truck which is requiring more maintenance.

The Illinois Department of Central Management Service offers local governmental entities the opportunity to purchase many commodities, services, and equipment through the Illinois Joint Purchasing Program (IJPP).

The IJPP can furnish a 2011 Ford F-150 truck with towing package and limited slip rear differential at a cost of \$16,650. Funds for this purchase were budgeted in Fiscal Year 2011.

Recommendation:

The administration recommends the Board authorize the purchase of a 2011 Ford F-150 truck through the Illinois Joint Purchasing Program at a cost of \$16,650.

Bid Request – Vertical Milling Machine

The administration would like to seek bids for a vertical milling machine. This machine will be used by students enrolled in Manufacturing Materials and Processes II and Tooling Processes I and II.

The estimated cost of this equipment is \$17,000 and will be paid for with Carl Perkins Grant funding.

Recommendation:

The administration recommends Board approval to request bids for a vertical milling machine at an estimated cost of \$17,000 in accordance with the accompanying specifications.