The Office of Disability Services will accept a current (within the past 12 months) diagnosis of psychiatric/psychological disabilities that are based on appropriate diagnostic evaluations (e.g., psychological, psychoeducational) completed by trained and qualified (i.e., licensed or certified) professionals (e.g., psychologists, psychiatrists, neuropsychologists, school psychologists, certified professional counselors, or licensed clinical social workers).

The diagnostic report must include all of the following points:

- Clinical interview, relevant historical information, age of initial diagnosis, duration of the disorder, discussion of medications, review of past and current academic achievement, and a history of disability accommodations and their effectiveness.

- Procedures used to diagnose the disability (include a list of all instruments used in the assessment and test scores, as applicable).

- Discussion of the assessment results.

- DSM-IV diagnosis (include all five axes).

- Diagnostic summary statement that includes the following:
  1. Clear statement that a disability does or does not exist. Terms such as “appears, probable, and suggests” in the diagnostic summary statement do not support a conclusive diagnosis.
  2. Clear statement specifying the substantial limitations to one or more major life activities. If the limitations are in learning (e.g., reading, mathematics, and written expression), an appropriate psychoeducational evaluation must be administered to document ability/achievement discrepancies.
  3. Discussion of medications and their impact on academic functioning (e.g., concentration, attention, and sedation).
  4. Recommendations for essential accommodations relative to the diagnosed disability, including rationale.
  5. Duration for essential accommodations should be provided based on current assessment.
  6. Recommendation regarding re-evaluation to determine on-going need for disability.