Deploying Blackboard Tests to Taken with Respondus Lockdown Browser

Tests that have been created in Blackboard may be deployed through the Respondus software and set to require Respondus Lockdown Browser.

The test must be created in the Blackboard Test manager, but not deployed. Open Respondus and select the Preview and Publish tab.

To establish the connection to the server.Select the add new server option from the choose server drop down menu.

The Add New Server dialogue box will then pop up.

Choose the No, I want to enter the server settings manually option and click Next.
You will now minimize the Respondus application and open an internet browser and access the Blackboard login page, (as shown below).

Minimize the Blackboard login page, you will be copying and pasting its url into the Respondus Server Settings D dialogue box.

Maximize the Respondus application and copy and paste the Blackboard login url into the Blackboard Server Course Information dialogue box, first text box.
Now maximize the Blackboard page. Login, and enter any course where you have instructor access. You will now copy and paste the url from the course welcome page into the second text box in the Blackboard Server Course Information dialogue box.

Once both urls have been pasted into the text boxes, click on the Extract button at the left of the dialog box. This will take a few moments, and will result in the numerous text boxes in the third section of the Respondus dialogue box being automatically completed. The final steps in entering the Blackboard server information will require that you enter a name for the server. Pick something simple, as this is what you will select when deploying a test to the Blackboard server. The final step in the set up process is to enter your Blackboard user name and password. You will then return to the Preview and Publish tab of Respondus. All of the Blackboard courses on the IVCC server should now be available to choose from the Choose Course drop down box. Select the course into which you will deploy the test.

All of the tests available in the test manager should be available to choose from the exam drop down box.

Select the test to be deployed and click on the Setting button to choose the location to which it will be deployed and the test options.
The settings dialogue box will provide access to all of the Blackboard settings that had previously been set in the Blackboard test deployment options.

Be sure to check the boxes for force completion, make exam visible, time limit, password protect, and require response lock down browser.

Click the Publish New setting button to complete the process.

The test should now be available in Blackboard. Students will only be able to take the test with the Respondus lock down browser.