COURSE DEVELOPMENT PROPOSAL – DISTANCE LEARNING

Date: Instructor:

New Course*____  Level____  Enhancement of Existing Course**____  Level_____  
* Must include Proposal for Course Approval  ** Must include approved course outline

1. Course Title________________________________________________________

2. Proposal for Development (include such features as primary delivery method(s), technological enhancements, interactivity, seat-time, methods for assessing student learning):

3. Evaluation (describe plan for evaluating the effectiveness of the course, including impact on student learning):

4. Rationale (describe benefits of the proposal, include intended audiences, impact on student learning, past enrollment patterns for the course, other factors that might influence students’ decisions to take the course in distance learning format, etc.):

5. Anticipated Completion Date: ________________________________
   Anticipated 1st Offering Date: ________________________________
   Semesters to be offered: ___ Fall  ___ Spring  ___Summer

6. Proposed Compensation:

7. Address your readiness to teach in a blended format. What training or experiences have prepared you for this endeavor?

8. Rationale (for Levels II and III):

   Proposed by:                                           Approved by:
   _______________________________________/_________   ________________________________/______
   Instructor                                      Date                                Dean                         Date
   _______________________________________/_________   ________________________________/______
   Director of Learning Technology                  Date                                VP for Academic Affairs       Date

Academic Affairs
Form Revised: August 2014