1. Identify and describe the area(s) in which development is required.

2. Outline proposed development activity, identify a timeline for each development activity, and identify how performance development will be measured.

3. Identify expectations/standards for development.

4. Specify how performance development activities will be evaluated during the period covered by this development plan.
5. Outline manner and frequency of communication between the Dean and the Faculty Member during the development period. (Monthly meetings, monthly e-mail updates, etc.)

__________________________________ ________________________________
Faculty Member Date

__________________________________ ________________________________
Dean Date

☐ Check if this is an amended Development Plan. Provide below a brief rationale for amending. Dean should retain both the original and the amended Development Plan. Attach all previous versions of amended Development Plan(s).