

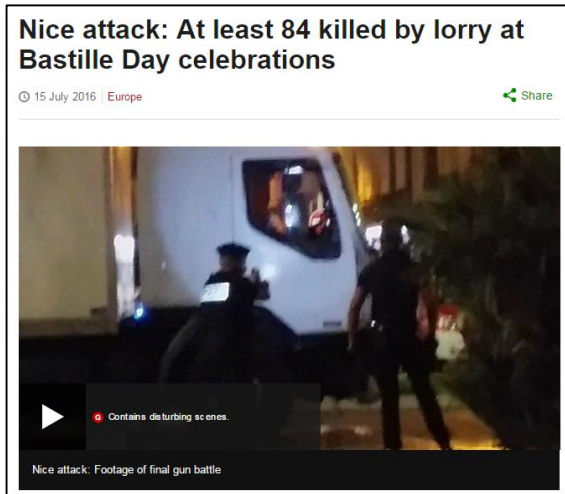
Risk Messaging/Duty of Care in Higher Education



**SOLUTIONS FOR
HIGHER EDUCATION**

What Do You Do When...

7/15/2016



8/3/2016

8/8/2016



Ask Yourself

How quickly can you reach ALL of your travelers?

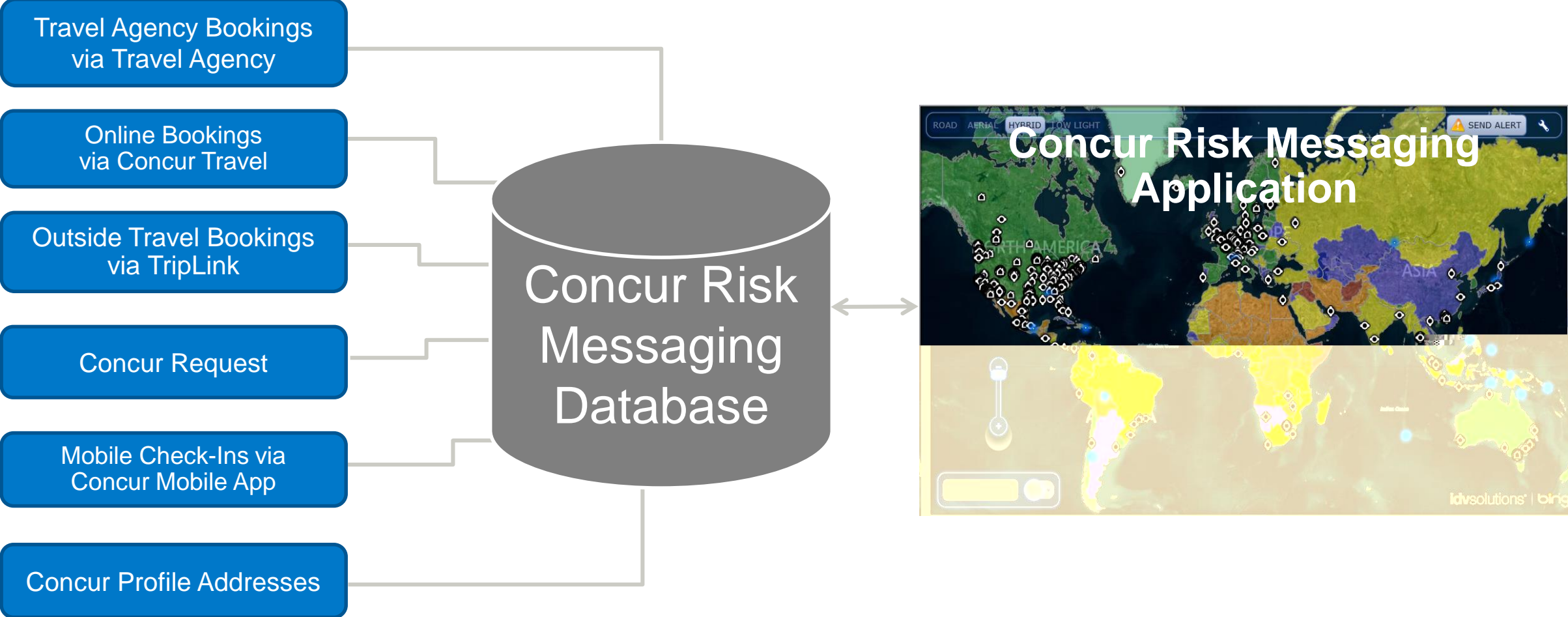
Do you have communication tools in place?

Do you have visibility to your travelling community before, during and after travel?

**The problem isn't
that you can't
mandate.**

**The problem is
data can only
be used when
travel is booked
INSIDE the
system.**

Capturing Location Details for Risk Management



Duty of Care

We're making travel safety and support easier

Send the right message
to the right people at
the right time.

Keep all of your
employees safe.

Communicate with
employees across channels
and around the world.



Profile Information

Work Address

Go to top

Company Name Assigned Location

Street Address same as assigned location

City State/Province/Region

Postal Code Country

Save

Emergency Contact

Name Relationship

Street Address same as employee

City State/Province/Region Postal Code

Country Phone Alternate Phone

Save

Contact Information

Go to top

Work Phone [Required**] Work Extension Work Fax 2nd Work Phone/Remote Office

Home Phone [Required**]

Pager Other Phone

Mobile Devices

Register and manage your mobile devices here.



Kelly Phone

+1 212-444-9999

Primary Mobile Phone
Use for Safety and
Business Text Message
Alerts

Edit Device »



Add a new device »

**You must specify either a home phone or a work phone.

Save

Pre-Trip Request/Registration

CONCUR | Requests | Travel | Expense | Approvals | Reporting | App Center | Support | Help | Profile

Manage Requests | Create New | Quick Search

Request 36QY

Request Name: Study Abroad - Managua, Nicaragua
Purpose: Language and Culture Program - M...

Status: Sent Back to Employee
Amount: \$900.00

Request Header | Segments | Expenses | Approval Flow | Audit Trail | Travel Advisory

Request Name	Request Policy	Start Date	End Date	Duration (Days)
Study Abroad - Managua, Nicaragua	(ALD) INTEGRATED2 Higher Ed Reque	06/01/2015	07/31/2015	61
Main Destination City	Main Destination Country	Type of Travel		
Managua, NICARAGUA	NICARAGUA Travel risk advisory - Medium (Level 3)	Faculty and Staff Travel		

Purpose: Language and Culture Program - Managua, Nicaragua

Comment:

I certified Terms & Conditions and completed required trip steps

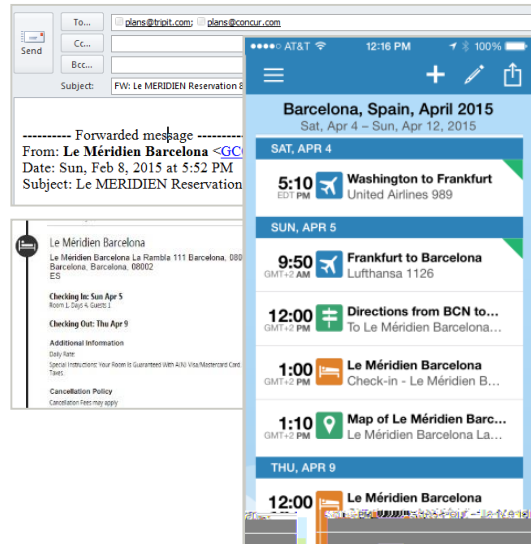
Buttons: Cancel, Save, Attachments, Print / Email, Cancel Request, Submit Request

TripLink:

providing visibility into managed and unmanaged travel

Itinerary Forwarding and Aggregation

 plans@concur.com



Brings all itinerary data into Concur

TripLink Direct Suppliers*



Coming soon



Includes Tript Pro



Itinerary Aggregator

Flight Alerts

Alternate Flights

Seat Tracker

Point Tracker

Refund Tracker

Travel Perks

Inner Circle

Success story: University of Tulsa

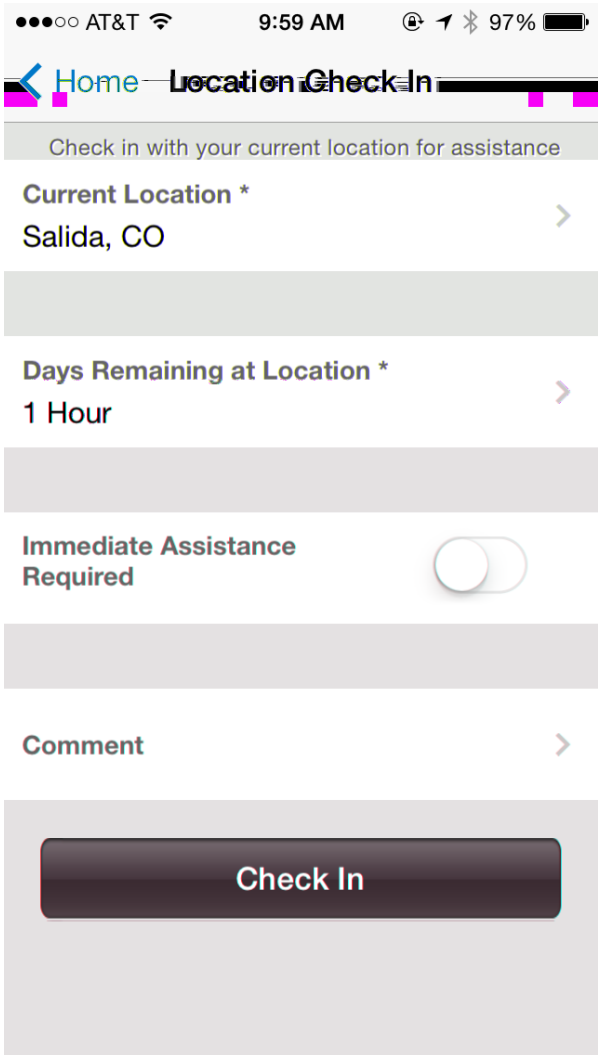
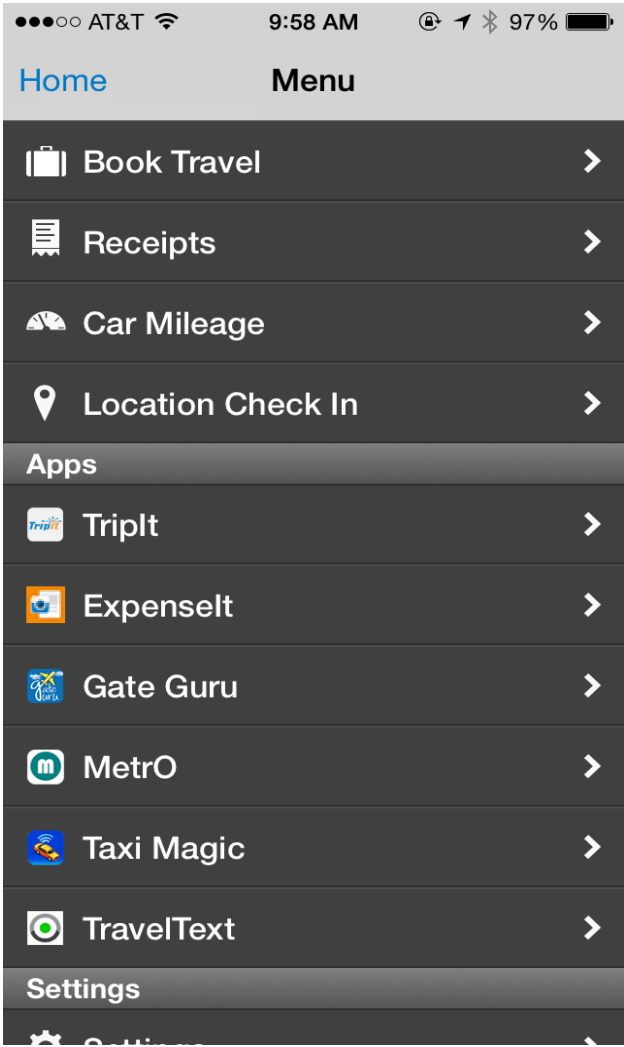
TripLink provides University of Tulsa
with a simplified T&E system.



Concur TripLink allows our employees to book where they want, to create a consolidated itinerary, provide the University duty of care and then bring all that information into their expense report.

~Jason Grunin, University of Tulsa
Associate Director of Special Projects and Energy Conservation

Location Check-in



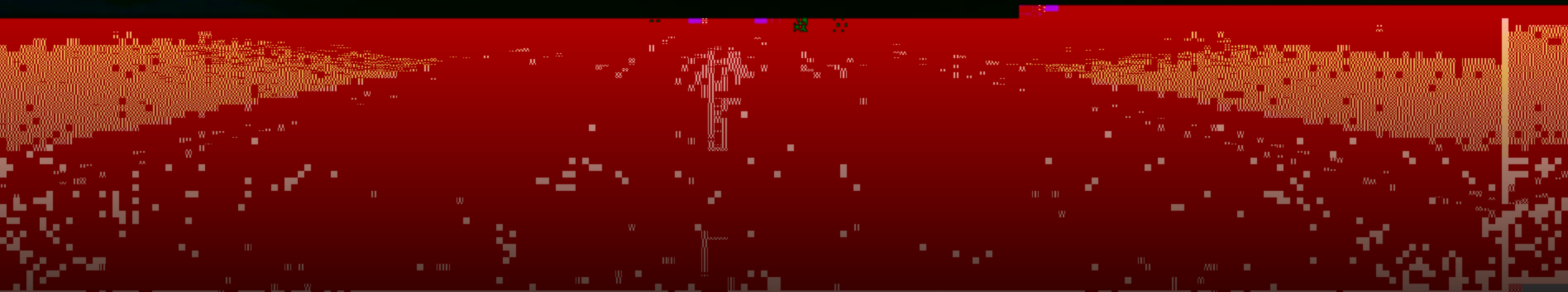
Track - Locate - Communicate

The screenshot displays a software interface for risk assessment. At the top, there are navigation tabs: ROAD, AERIAL, HYBRID (selected), and LOW LIGHT. To the right of these tabs is a 'SEND ALERT' button with a warning icon and a search icon. The main area shows a world map with a color-coded risk overlay. A large red area covers Africa and parts of Asia, while a blue area covers North America. A small inset map in the top left corner shows the Arctic region. On the right side, a 'DETAILS' panel is open, displaying the following information:

DETAILS

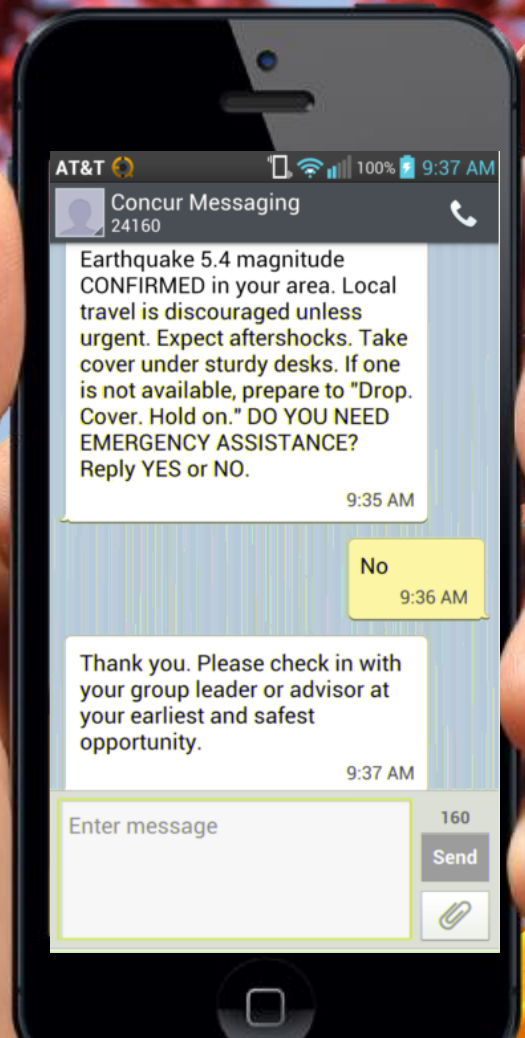
Summary (Risk Level: 1)
Received at: 8/14/2013 3:11:27 PM

Spain is considered a LOW risk travel destination. Countries classified as Low Risk are considered completely stable. The rule of law is strong and both internal and external security are assured. Although Spain is a fundamentally stable democratic state with few cases of serious unrest and gen...



Automated emails to administrators





Response tracking

Communicate Message Details Close

View **Edit**

Delivery Time 11/06/2013 08:02 AM
Message Name Concur Global Demo Alert 2

Message
This is a Concur Global Demo Test Alert - Please respond OK if Safe

Closed On: 2014-06-03 08:32:42.963 Closed By: robertos@concur

Traveler Reply Group All

First Name	Last Name	Corporation/Level	Email Address	Mobile Number	PNR	Comment	Reply Group	Status	Latest Reply
JANNE MR	hover569	Demo-France	hover569@GlobalConcurDemo.com	35820392960				No Response	
JUTER MR	ignore600	Demo-OK	ignore600@GlobalConcurDemo.com					No Response	
ROBERTA MR	Fras704	Demo-OK	Fras704@GlobalConcurDemo.com	4060034576		N/A		OK	
HARRI MR	Horses557	Demo-France	Horses557@GlobalConcurDemo.com	35849962880		N/A	N/A	OK	OK
JYRKI MR	Friendly312	Demo-France	Friendly312@GlobalConcurDemo.com	35813185200				Other	HELP

[Refresh](#) [Export](#) Include traveler itineraries in exported file

Concur Risk Messaging Summary

- ✓ A single global view of faculty, staff & students.
- ✓ Real time ability to message affected faculty, staff & students – one way or two way.
- ✓ Automated messages drive compliance for travel and expense policies.
- ✓ Automated notification of at risk faculty, staff & students.



DETAILS

Summary(Risk Level: 3)
Received at: 1/28/2015 12:25:29 PM

Brazil is considered a MEDIUM risk travel destination. Countries classified as Medium Risk are not fully secure. These countries are in constant tension and vulnerable to sporadic unrest. Unexpected developments may threaten personal safety. Brazil's otherwise stable democratic system faces persistent challenges from institutionalised corruption and powerful organised criminal networks. Deep socio-economic inequalities contribute to regular labour action and protests, though these rarely escalate to violence. Crime rates are high in the capital and across other urban centres.

Latest alert(Risk Level: 2)
Received at: 4/20/2015 12:30:06 PM

BRAZIL: Major dengue fever outbreak reported in São Paulo state

Health authorities reported that São Paulo state is in the midst of a major dengue fever outbreak, with at least half of Brazil's 460,502 recorded cases in 2015 being in the state, of which nearly 32,000 were registered in São Paulo city alone, prompting state officials to request the aid of the army in tackling the outbreak.

ADVICE: Wear long-sleeved clothing and long trousers when outside, use insect repellent on exposed skin, stay in well-screened areas as much as possible. Spray insecticide indoors on alternate days

Details Provided By: Riskline

Export As: XLS EXCEL CSV

Name	Email	PRN	Employ
Leader, L Laraine.L DEM_100			
Atkinson, Annabel DEM_121			
Predhice, Fred.Fred DEM_147			

Questions?



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HIGHER EDUCATION**