



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

**815 North Orlando Smith Road  
Oglesby, IL 61348-9692**

**Board Meeting  
A G E N D A**

**Thursday, April 11, 2024  
Board Room  
5:30 p.m.**

**NOTE:**

**If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.**

## MISSION STATEMENT

Illinois Valley Community College is dedicated to creating opportunities for students and our community by providing access to affordable, high-quality higher education and lifelong learning.

### BOARD AGENDA ITEMS

#### January

#### February

Authorize Budget Preparation  
Reduction in Force  
Tuition and Fee Review  
Three-year Financial Forecast  
Tenure Recommendations  
ICCTA Award Nominations  
(Alumnus, Student Trustee, Ethical)

#### March

Reappointment of Non-tenured Faculty  
President's Evaluation  
ICCTA Award Nominations  
(FT/PT Faculty, Student Essay,  
Business/Industry)

#### April

Board of Trustees Election (odd years)  
Organization of Board (odd years)

#### May

Budget Adjustments  
President's Contract Review  
Vice Presidents' Contract Renewals

#### June

RAMP Reports  
Authorization of Continued Payment for  
Standard Operating Expenses  
Semi-annual Review of Closed Session  
Minutes  
College Insurance

#### July

Tentative Budget  
a. Resolution Approving Tentative Budget  
b. Authorization to Publish Notice of  
Public Hearing  
Athletic Insurance

#### August

Budget  
a. Public Hearing  
b. Resolution to Adopt Budget

#### September

Protection, Health, and Safety Projects  
Cash Farm Lease  
Approval of College Calendar (even years)

#### October

Authorize Preparation of Levy  
Audit Report  
IVCC Foundation Update

#### November

Adopt Tentative Tax Levy  
Student Fall/Employee Demographic Reports

#### December

Adopt Tax Levy  
Schedule of Regular Meeting Dates and Times  
Semi-annual Review of Closed Session Minutes

#### Tentative Board Committee Meetings

Audit Finance Committee: January, April, June, and November

Planning Committee: February and October

Facilities Committee: May and August

Closed Session Meeting Minutes Committee: June and December

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees Meeting**  
**Thursday, April 11, 2024 – 5:30 p.m. – Board Room (C-307)**

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The meeting can be accessed by the public at link <https://ivcc-edu.zoom.us/j/87920654409> and meeting ID number 879 2065 4409. For dial-in, call 1 (312) 626-6799.

## **A G E N D A**

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
5. Approval of Agenda
6. Public Comment
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
  - 7.1 Approval of Minutes – March 14, 2024 Decennial Committee Meeting and March 14, 2024 Board Meeting (Pages 1-8)
  - 7.2 Approval of Bills - \$1,492,021.30
    - 7.2.1 Education Fund - \$816,956.26
    - 7.2.2 Operations and Maintenance Fund - \$128,535.66
    - 7.2.3 Operations and Maintenance Fund (Restricted) - \$117,622.53
    - 7.2.4 Auxiliary Fund - \$313,645.34
    - 7.2.5 Restricted Fund - \$47,795.80
    - 7.2.7 Liability, Protection, and Settlement Fund – \$67,465.71
  - 7.3 Treasurer’s Report (Pages 9-30)
    - 7.3.1 Financial Highlights (Pages 10-11)
    - 7.3.2 Balance Sheet (Pages 12-13)
    - 7.3.3 Summary of FY24 Budget by Fund (Pages 14-21)
    - 7.3.4 Budget to Actual by Budget Officers (Page 22)
    - 7.3.5 Statement of Cash Flows (Page 23)
    - 7.3.6 Investment Status Report (Pages 24-28)
    - 7.3.7 Disbursements - \$5,000 or more (Pages 29-30)
  - 7.4 Personnel – Stipends for Pay Periods Ending March 9, 2024 and March 23, 2024 and Part-Time Faculty and Staff Appointments March 2024 (Pages 31-35)
8. President’s Report
9. Student Trustee’s Report

10. Committee Reports
11. Resolution Honoring Student Trustee Elizabeth “Libby” Boyles (Page 36-37)
12. Change Order – Salt Storage Facility – Relocate Water Main (Page 38-46)
13. Purchase Request – Illinois Century Network (ICN) Bandwidth Upgrade (Pages 47-49)
14. Bid Results – Haas CNC MiniMill with Simulator (Page 50)
15. Board Policy 2.06 Alternative Credit (Pages 51-52)
16. Board Policy 04.01 Budget (Pages 53-55)
17. Board Policy 04.02a Tax Levy (Pages 56-58)
18. Request for Inactivation – AAS in Corrections/Parole Officer (Page 59)
19. Request for Inactivation – AAS in Corrections/Youth Supervisor (Page 60)
20. Approval – Decennial Report (Pages 61-66)
21. Items for Information (Pages 67-78)
  - 21.1 Board Policy 01.17 Board Member Code of Ethics (Page 67-69)
  - 21.2 Board Policy 01.22 Procedures (Page 70)
  - 21.3 Board Policy 02.01 Academic Calendar (Page 71)
  - 21.4 Staff Appointment – Joseph Mead, Programmer/Analyst (Page 72)
  - 21.5 Position Affected by Grant-Funding (Page 73)
  - 21.6 ICCTA 2024 Outstanding Full-Time Faculty Member Award – Amber Robertson (Page 74)
  - 21.7 ICCTA 2024 Outstanding Adjunct Faculty Member Award – Deborah (Debbie) Burch (Page 75)
  - 21.8 GFOA Distinguished Budget Presentation Award (Page 76)
  - 21.9 Noncredit Workforce Training Project (Page 77)
  - 21.10 Employee Separations Report (Page 78)
22. Trustee Comment
23. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending or imminent litigation; 3) student disciplinary cases; 4) collective negotiations; and 5) closed session minutes.
24. Possible Approval – Appointment of Vice President for Academic Affairs
25. Approval – Closed Session Minutes
26. Other
27. Adjournment

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees**

**Decennial Committee Meeting**  
**March 14, 2024**

The Decennial Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 4:30 p.m. on March 14, 2024 in the Board Room (C307) at Illinois Valley Community College.

**Members Physically Present:** Jay K. McCracken, Vice Chair  
Angela M. Stevenson, Secretary  
Amy L. Boyle  
Rebecca Donna  
Jane E. Goetz  
Maureen O. Rebholz  
Diane Kreiser, Foundation Director

**Members Virtually Present:**

**Members Telephonically Present:**

**Members Absent:** Everett Solon, Chair  
Frank Zeller, Foundation Director

**Others Physically Present:** Tracy Morris, President  
Mary Beth Herron, Director of Human Resources

**Others Virtually Present:**

**PUBLIC COMMENT**

None

Trustee Donna entered the room at 4:33 p.m.

**DICUSSION OF FINAL REPORT AND SURVEY RESULTS**

Dr. Morris noted this is the final meeting of the Decennial Committee. The final report and recommendations were reviewed.

From the recommendations, it was determined that the College would prioritize the following for action in cooperation with the regional presidents group:

- Professional development sharing
- Compliance (Legislative) officer shared position

From the recommendations, it was determined that the College would prioritize the following for action for the institution, with support and resources available from the regional presidents group:

- Expanded offerings in the trades and pre-apprenticeships
- Guided pathways, including exploring work with high schools

From the recommendations, it was determined that the College would table the following for future discussions with the regional presidents group:

- Mental health service sharing
- Future collaborative grant opportunities
- Sharing courses/faculty for difficult to staff and fill courses
- Textbook costs/resources

Dr. Morris stated the goal of improving collaboration with other colleges was met and even exceeded. Dr. Morris found it valuable to have access to these Presidents on a regular basis.

Dr. Morris stated the survey, as required by statute, was sent out to the committee to determine if they felt their input was heard during the process. The survey was completed by seven committee members and overall results show it was a valuable process and they felt heard.

#### **ADVISORY APPROVAL FOR SUBMISSION OF REPORT FOR APRIL 2024 BOARD APPROVAL**

Dr. Morris asked if there are any concerns with bringing the report forward to Board of Trustees in April 2024. Mr. McCracken asked if there were any questions. The committee was in consensus to bring the report to the Board of Trustees. Once approved, the finalized report will be sent to LaSalle County to be in full compliance with the act.

#### **OTHER**

None

#### **ADJOURNMENT**

Mr. McCracken declared the meeting adjourned at 4:53 p.m.

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Everett J. Solon, Board Chair

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Angela M. Stevenson, Secretary

**ILLINOIS VALLEY COMMUNITY COLLEGE**

**Board of Trustees**

**Minutes of Regular Meeting**

**March 14, 2024**

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 5:30 p.m. on Thursday, March 14, 2024 in the Board Room (C307) at Illinois Valley Community College.

**Members Physically Present:** Jay K. McCracken, Vice Chair  
Angela M. Stevenson, Secretary  
Amy L. Boyles  
Rebecca Donna  
Jane E. Goetz  
Maureen O. Rebholz

**Members Virtually Present:** Everett Solon, Chair

**Members Telephonically Present:**

**Members Absent:** Elizabeth G. Boyles, Student Trustee

**Others Physically Present:** Tracy Morris, President  
Mark Grzybowski, Vice President for Student Services  
Mary Beth Herron, Director of Human Resources  
Walt Zukowski, Attorney

**Others Virtually Present:**

**MOMENT OF SILENCE**

There was a moment of silence to remember Bob Byrne, Jr. of Princeton, an IVCC chemistry professor for 31 years; Linda May Hiltabrand of Peru, co-founder of the Hiltabrand family scholarship; Richard F. “Dick” Janko of Peru, long-time benefactor of the College; Howard J. Hoover of Oglesby, grandfather of Trustee Amy Boyles; Cathy Buck of Oglesby, an IVCC employee from 2011-2020 in Career Services and Continuing Education departments; James B. Pagani of Peru, father of Lynn Moore in Admissions and Records; and Abel Rojas, father-in-law of Justin Denton, Director of IT.

**APPROVAL OF AGENDA**

It was moved by Ms. Goetz and seconded by Ms. Stevenson to approve the agenda.

Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. Solon, and Mr. McCracken. “Nay” – none. Motion carried.

Trustee Everett Solon was determined to be eligible to participate in tonight’s meeting electronically in accordance with the Open Meetings Act and Board Policy.

**PUBLIC COMMENT**

None

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EJS

\_\_\_\_\_  
AMS

## **CONSENT AGENDA ITEMS**

It was moved by Ms. Goetz and seconded by Dr. Rebholz to approve the consent agenda, as presented.

Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. Solon, and Mr. McCracken. “Nay” – none. Motion carried.

Mr. Solon commented the farm lease is a little higher than what you would find through the University of Illinois, but the net income is higher than the other bids. Mr. Solon supports the administration’s recommendation. Mr. McCracken noted Mr. Holly did a good job for IVCC previously.

The following items were approved in the consent agenda:

Approval of Minutes – February 8, 2024 Audit Finance Committee Meeting and Board Meeting.

Approval of Bills - \$3,306,697.70

Education Fund - \$2,500,324.62; Operations and Maintenance Fund - \$117,398.53; Operations and Maintenance (Restricted Fund) - \$431,463.40; Auxiliary Fund - \$112,658.56; Restricted Fund - \$48,616.63; Audit Fund - \$1,950.000; Liability, Protection, and Settlement Fund - \$93,151.58; and Grants, Loans, and Scholarships Fund - \$1,134.38.

Treasurer’s Report

Personnel

Approved stipends for pay periods ending February 10, 2024 and February 24, 2024 and Part-Time Faculty and Staff Appointments for February 2024.

## **PRESIDENT’S REPORT**

Dr. Morris highlighted the Softball Clinic had more than 100 young players in attendance; agriculture students Elaina Harris and Shelby Einhaus, along with instructor Dr. Jennifer Timmers, attended the WCFA conference which gives the opportunity for women to explore career and educational opportunities in the ag industry; Grace Irwin has been selected as a 2024 Coca-Cola Academic Team Silver Scholar and was nominated for the All-USA Academic Team; Dental Assisting students shared their skills and knowledge by visiting local preschools for National Children’s Dental Health Month; social media posts told stories of our CTE students and graduates for CTE Month; and Project Success collected items to put together 100 Easter baskets for distribution to local foster children.

Women’s History Month is featuring social media posts on influential women in our history and Kimberly Radek Hall has organized various speakers throughout the month. Eagles Peak food bank continues to serve our students with 48 visits, 29 unduplicated households, 34 children, and 158 total people served in February. Employee award winners recently announced include Amber Robertson for the Stephen Charry Memorial Award for Teaching and Excellence; Debbie Burch for the Outstanding Part-Time Faculty Award; and Jill Wohrley for the Connie Skerston Memorial Award for Support Staff Distinguished Service. They will be formally recognized at the Recognition Event on April 4 at Senica’s Oak Ridge.



Dr. Morris gave kudos to the team that represented IVCC at the Coldest Night of the Year event and announced that our team raised \$1,766.11 and was 3<sup>rd</sup> place overall for funds raised. The 18<sup>th</sup> annual Edible Car Contest had 48 cars, the most entries ever. More than 50 high school students were on campus for the Day of Writing workshop and the Illinois Valley Design Educators Association regional competition on March 8.

Monthly updates given by Dr. Morris included enrollment numbers for Adult Education as of February 26<sup>th</sup> showing 123 ABE/GED students and 155 ESL student for a total of 278 students. The Facilities Master Planning update identified the six priorities of 1) Lighting and Classroom upgrades; 2) Academic Support Center/Library; 3) Science Labs; 4) Bldg. G Athletics; 5) Bldg. J; and 6) Health Professions. Strategic Planning updates included the definitions established for each of the core values as well as the four institutional goals identified. Next steps in strategic planning include sessions to start forming options for strategic goals and objectives; determining 3-4 goals and objectives for year 1; determining measurements and KPI's; and start goal discussions for year 2 in the fall.

Dr. Morris provided an update on mental health counseling and resources provided by Transformative Growth. Students receive four free sessions, with discounted rates available after the free sessions are utilized; 20% of students continued therapy beyond their free sessions; 26% of students chose virtual options, a 6% increase from the year before; Peer Support Program coming in Spring 2024; and Mental Health Survey data collected to inform future programming. Transformative Growth also provides Mental Health First Aid Certification opportunities for employees, co-facilitates the Behavior Intervention Team, serves on the Special Populations and DEI committees, and provides training and support for staff to assist with meeting the requirements of the Mental Health Early Action on Campus compliance.

A Foundation update on the 21<sup>st</sup> Century Scholar Society indicated there are 3 new members who were guests at the dinner, 6 employees signed up to be honorary members this year, and there are 51 members to date.

#### **STUDENT TRUSTEE'S REPORT**

None

#### **COMMITTEE REPORTS**

None

#### **TUITION ADJUSTMENT**

It was moved by Ms. Goetz and seconded by Dr. Rebholz to approve the tuition and fees increase of \$5.00 from \$135.00 to \$140.00 per credit hour beginning the summer 2024 semester.

Roll Call Vote: "Ayes" – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. Solon, and Mr. McCracken. "Nay" – none. Motion carried.

#### **COURSE FEES/ADJUSTMENTS**

It was moved by Dr. Boyles and seconded by Ms. Stevenson to change 73 course fees with 62 increases, 2 decreases, 3 new course fees, the removal of 1 course fee, and 5 courses have been withdrawn, as presented.

Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. Solon, and Mr. McCracken. “Nay” – none. Motion carried.

**BID REQUEST – HAAS CNC MINIMILL WITH SIMULATOR**

It was moved by Ms. Stevenson and seconded by Dr. Rebholz to authorize the administration to seek bids for a Haas CNC Mill for MiniMill for Manufacturing at an estimated cost of \$43,000. The CNC Mill will be fully funded by the Perkins Grant.

Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. Solon, and Mr. McCracken. “Nay” – none. Motion carried.

**PURCHASE REQUEST – FURNITURE UPGRADES FOR MARKETING AND COMMUNICATIONS**

It was moved by Dr. Rebholz and seconded by Dr. Boyles to approve the purchase of furniture for the Marketing and Communications offices in Building E not to exceed \$37,000.

Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. Solon, and Mr. McCracken. “Nay” – none. Motion carried.

**PROPOSED EXTENSION OF CITY OF OTTAWA CANAL TIF**

It was moved by Ms. Stevenson and seconded by Ms. Goetz to approve the intergovernmental agreement with the City of Ottawa related to the Canal TIF, as presented. This approval authorizes the administration to send letters of support to Representative Yednock and Senator Rezin.

Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. Solon, and Mr. McCracken. “Nay” – none. Motion carried.

**PROPOSED EXTENSION OF CITY OF OTTAWA DAYTON INDUSTRIAL TIF**

It was moved by Ms. Goetz and seconded by Dr. Boyles to approve the intergovernmental agreement with the City of Ottawa related to the Dayton Industrial TIF, as presented. This approval authorizes the administration to send letters of support to Representative Yednock and Senator Rezin.

Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. Solon, and Mr. McCracken. “Nay” – none. Motion carried.

**PROPOSED EXTENSION OF CITY OF OTTAWA I-80 NORTH TIF**

It was moved by Ms. Goetz and seconded by Ms. Stevenson to approve the intergovernmental agreement with the City of Ottawa related to the I-80 North TIF, as presented. This approval authorizes the administration to send letters of support to Representative Yednock and Senator Rezin.

Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. Solon, and Mr. McCracken. “Nay” – none. Motion carried.

**PROPOSED SECOND EXTENSION OF CITY OF OTTAWA U.S. ROUTE 6 EAST TIF**

It was moved by Dr. Rebholz and seconded by Ms. Goetz to approve the intergovernmental agreement with the City of Ottawa related to the U.S. Route 6 East TIF, as presented. This approval authorizes the administration to send letters of support to Representative Yednock and Senator Rezin.

Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. Solon, and Mr. McCracken. “Nay” – none. Motion carried.

### **AUDIT SERVICES**

It was moved by Dr. Boyles and seconded by Ms. Stevenson to authorize the administration to enter into a three-year contract with Sikich, LLP for financial auditing services at the rates stated. Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. Solon, and Mr. McCracken. “Nay” – none. Motion carried.

### **BOARD POLICY 01.08 BOARD MEETINGS AND OPERATIONS**

It was moved by Ms. Stevenson and seconded by Dr. Rebholz to approve the Board Policy, as presented.

Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. Solon, and Mr. McCracken. “Nay” – none. Motion carried.

### **STAFF APPOINTMENT – JULIA “KATHY” HART, DEAN OF INSTITUTIONAL EFFECTIVENESS**

It was moved by Ms. Goetz and seconded by Dr. Donna to approve the appointment of Julia “Kathy” Hart as Dean of Institutional Effectiveness at an annualized salary of \$83,000, effective March 18, 2024.

Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. Solon, and Mr. McCracken. “Nay” – none. Motion carried.

Dr. Morris stated Kathy has worked in our IR/IT department as an analyst and has strong knowledge and understanding of our data, which really helped her emerge as our top candidate. Kathy thanked everyone for their support and looks forward to working with Dr. Morris, the Board, and future Vice President of Academic Affairs. She is excited for the future of the College and is excited to be a part of it.

### **STAFF APPOINTMENT – CRYSTAL CREDI, DEAN OF STUDENT SUCCESS**

It was moved by Ms. Stevenson and seconded by Ms. Goetz to approve the appointment of Crystal Credi as Dean of Student Success at an annualized salary of \$77,000, effective March 18, 2024.

Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. Solon, and Mr. McCracken. “Nay” – none. Motion carried.

Dr. Morris stated this position’s primary dedication is student success. It takes an extraordinary amount of dedication to put the student at the center and Dr. Morris stated there is not a better person to choose for this position than Crystal. Crystal stated she is very excited to serve our students, college, and community in this way. She is excited for the College and these next steps forward.

### **ITEMS FOR INFORMATION**

Mr. McCracken pointed out the information items on pages 82-109 of the Board book.

Dr. Morris noted the items for information 23.8 and 23.9 are procedures, which do not generally come before the Board, but since they are part of a Board of Trustees section of the manual, they are being shared with the Board.

### **TRUSTEE COMMENT**

Ms. Goetz stated we should continue to nominate as ICCTA award nominees as possible each year. We have done a lot this year and it's wonderful to recognize the people we work with. The ICCTA awards dinner will be held in June and all nominees are normally invited to attend.

Dr. Donna asked if there are any short-term plans for the safety issues in the science labs. Dr. Morris stated conversations are in progress and the architect has had conversations with the microbiology instructor.

Mr. McCracken recognized the faculty and staff for all their work during spring break week.

### **CLOSED SESSION**

Mr. McCracken requested a motion and a roll call vote at 6:29 p.m. to enter into a closed session to discuss: 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending or imminent litigation; 3) complaint lodged against an employee of the public body; 4) student disciplinary cases; and 5) closed session minutes.

It was moved by Ms. Goetz and seconded by Ms. Stevenson to enter into a closed session.

Roll Call Vote: "Ayes" – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. Solon, and Mr. McCracken. "Nay" – none. Motion carried. The Board entered closed session at 6:33 p.m.

It was moved by Dr. Boyles and seconded by Ms. Stevenson to return to the regular meeting.

Roll Call Vote: "Ayes" – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. Solon, and Mr. McCracken. "Nay" – none. Motion carried.

The regular meeting resumed at 7:21 p.m.

### **CLOSED SESSION MINUTES**

It was moved by Dr. Donna and seconded by Dr. Rebholz to approve and retain the closed session minutes of the February 8, 2024 Board Meeting.

Roll Call Vote: "Ayes" – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. Solon, and Mr. McCracken. "Nay" – none. Motion carried.

### **OTHER**

None

### **ADJOURNMENT**

Mr. McCracken declared the meeting adjourned at 7:22 p.m.

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Everett J. Solon, Board Chair

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Angela M. Stevenson, Secretary



**ILLINOIS  
VALLEY  
COMMUNITY  
COLLEGE**

**DISTRICT NO. 513**

**TREASURER'S REPORT**

**March 2024**

Kathy Ross  
V.P. for Business Services and Finance/Treasurer

Eric Johnson  
Controller

## FINANCIAL HIGHLIGHTS – March 2024

### Revenues

- As of March 29, Spring 2024 credit hours are 21,299 or 1.20 percent more than Spring 2023. Total credit hours are 47,416 or 1.9 percent greater than the total FY2024 budgeted credit hours of 46,532.
- Total tax collections as of March 31 are \$14,271,165 of the \$14,329,964 levy.
- As reported in the August Financial Highlights, IDOR has posted that the anticipated adjustments to the Corporate Personal Property Replacement Tax will be made to the October 2023, January 2024, April 2024, May 2024 and June 2024 disbursements. Year to date comparison is \$2,014,360, or 73 percent of FY2023 year to date payments of \$2,772,559.
- ICCB released the FY2024 CTE allocations in October. IVCC's allocation will be \$233,038. This is \$6,038 more than the \$227,000 FY2024 budget. We received the first half, \$116,519 in November and the second half, \$116, 519 in February.
- We continue to try to maximize Investment income and transfer (or hold) to higher percentage investment accounts such as IL Funds and ISDLAF. Investment income as of March 31 is \$1,186,572 or almost three times more than the budgeted amount of \$387,700.

### Expenses

- Overall, expenses are running at 74.9 percent of budget nine months (75 percent of FY) into the fiscal year. The H.S.A. contributions were paid in January and faculty overload was paid in February.
- Facilities includes \$115,500 annual rent for the Ottawa Center and the farm tiling (both FY23 and FY24 approved projects).
- ECACE Early Childhood Grant is running over the budgeted amount of \$219,684. Total allocation awarded is now \$377,170. As of March 31, \$302,976 had been expended of the \$377,170 allocation. This will be the last year of the grant.
- Financial Aid running at 104.6 percent; Fall disbursement of financial aid was in September and Spring disbursement of financial aid was in February. Pell disbursements were higher than anticipated.
- Tuition Waivers running at 129.7 percent. There has been a substantial increase in dual credit waivers compared to FY2023.
- Bookstore running at 318.2 percent; this is the first full fiscal year with books outsourced through e-Campus. While expenses are running higher than expected, revenues are also running higher than expected. As of March 31, we are at a net loss. We are currently verifying costs for inclusive access versus revenues.

### Protection, Health & Safety Projects

- The D201 project is in substantial completion. CETLA moved in March 1, 2024! The rest of the technology for the space may take until April 2024.
- The exterior sealing project is progressing nicely; substantial completion date was October 25, 2023. A punch list item was approved. Final completion date was on February 28, 2024. There is one outstanding item for the construction company to come back and fix. The nine-month warranty review is scheduled for July 2024. This is a CDB funded project.
- The lighting and security upgrades are progressing nicely. The lighting portion of the project was completed. The security camera portion of the project is progressing with a few snags that we are working through. The projected schedule has a substantial completion date of April 2024.

- The salt shed site preparation, demolition and installation of storm water utilities has been completed. The footings for the foundation have been poured. The pre-engineered fabricated structure has arrived December. The current schedule has a substantial completion date of May 6, 2024. However, there is a change order on this month's agenda to address the relocation of the water main line.

#### **Other Building and Grant Work**

- Design work is complete for the Agricultural Educational Center. The Board of Trustees were provided an update at the January 18, 2024 meeting with both exterior and interior architectural renderings. We are continuing to work through the permit and annexation paperwork with the City of Oglesby. We submitted all bid paperwork to EDA for approval. We received requests for additional information and we are currently working through those requests with the attorney and architects. The substantial completion date of June 2025 and a final completion date/occupancy of early August 2025 will need to be pushed back. We will be working with NCICG to submit an extension for the EDA grant.
- Farm Tiling project is complete. The new tenant will have access to the farm beginning April 15, 2024.
- A concept package for the Indigenous People Display was received during winter break. We met on February 29 to discuss the concept. Paul Bluestone is taking the suggestions and will be working on the design phase of this project. We hope to have something to approve by April.
- We met with our USDA representative in early February for the Distance Learning Grant and received our Release of Funds Letter on February 29. Next steps are to coordinate with the vendor to order the equipment. This will allow the participating high schools to arrange for their equipment to be installed by summer. For the classrooms at the College, we met with the Dual Credit Committee, IT Committee, and Distance Learning Committee to discuss which classrooms should be designated for the equipment. We identified several rooms and will be meeting with the vendor on April 5, 2024.

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 March 31, 2024  
 Unaudited

	Governmental Funds Types				Proprietary Fund Types		Fiduciary Fund Types		Account Groups			
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	Total (Memorandum Only)	General		Total (Memorandum Only)	
									Fixed Assets	Long-Term Debt		
<b>Assets and Other Debits</b>												
Cash and cash equivalents	\$ 934,530	\$ 4,766,559	\$ 232,846	\$ (282,417)	\$ 1,290,125	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	6,941,643
Investments	17,077,606	6,472,464	645,640	-	1,135,769	-	-	-	-	-	-	25,331,479
Receivables												
Property Taxes	11,225,557	3,098,803	-	-	-	-	-	-	-	-	-	14,324,360
Governmental claims	-	60,217	-	-	157,310	-	-	-	-	-	-	217,527
Tuition and fees	104,425	-	-	303,242	-	-	-	-	-	-	-	407,667
Lease	292,734	-	-	-	-	-	-	-	-	-	-	-
CCHC Dividend	2,170,140	-	-	-	-	-	-	-	-	-	-	-
Due from other funds	4,676,772	1,831	-	300,000	13,575	-	-	-	-	-	-	4,992,179
Due to/from student groups	-	-	-	-	-	-	-	-	-	-	-	-
Bookstore inventories	-	-	-	108,697	-	-	-	-	-	-	-	108,697
Other assets	57,592	102,163	3,642	-	-	-	-	-	-	-	-	163,397
Deferred Outflows	-	-	-	-	-	-	-	-	386,693	-	-	386,693
Fixed assets - net	-	-	-	46,687	-	62,334,624	-	-	-	-	-	62,381,311
Other debits												
Amount available in												
Debt Service Fund	-	-	-	-	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	-	-	14,447,966	-	-	14,447,966
<b>Total assets and deferred outflows</b>	\$ 36,539,356	\$ 14,502,038	\$ 882,128	\$ 476,209	\$ 2,596,779	\$ 62,334,624	\$ -	\$ 14,834,659	\$ 14,834,659	\$ -	\$ -	\$ 132,165,795



Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 March 31, 2024  
 Unaudited

	Governmental Funds Types			Proprietary Fund Types		Fiduciary Fund Types		Account Groups			Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	Long-Term Debt	General			
<b>Liabilities</b>											
Accounts payable	110,721	64,902	-	-	8,028	-	-	-	-	-	183,650
Accrued salaries & benefits	2,099,048	7,332	-	1,684	-	-	-	-	-	-	2,108,064
Post-retirement benefits & other	157,118	18,866	-	-	-	-	-	-	-	-	175,984
Unclaimed property	315	-	-	-	-	-	-	-	-	-	315
Due to other funds	2,261	2,583,146	-	-	2,406,772	-	-	-	-	-	4,992,179
Due to student groups/deposits	-	-	-	-	181,979	-	-	-	-	-	181,979
Current Portion-Capital Lease	-	-	-	17,323	-	-	-	-	-	12,551	29,873
Current Portion-SBITA	-	-	-	-	-	-	-	-	-	518,508	518,508
Accrued Interest	-	-	-	-	-	-	-	-	-	48,323	48,323
Capital Lease Payable	-	-	-	131	-	-	-	-	-	12,265	12,396
SBITA Payable	-	-	-	-	-	-	-	-	-	1,768,540	1,768,540
Deferred inflows	-	-	-	-	-	-	-	-	-	-	-
Property taxes	5,614,975	1,550,008	-	-	-	-	-	-	-	-	7,164,983
Tuition and fees	95,255	-	-	58,957	-	-	-	-	-	-	154,212
Grants	-	-	-	-	-	-	-	-	-	-	-
Lease Receivable	292,734	-	-	-	-	-	-	-	-	-	292,734
OPEB	-	-	-	-	-	-	-	-	-	8,130,432	8,130,432
OPEB long term debt	-	-	-	-	-	-	-	-	-	4,344,040	4,344,040
<b>Total Liabilities</b>	<b>8,372,426</b>	<b>4,224,255</b>	<b>-</b>	<b>78,095</b>	<b>2,596,779</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,834,659</b>	<b>30,106,213</b>
<b>Net Position/Net Assets</b>											
Net investment in general fixed assets	-	-	-	-	-	62,334,624	-	-	-	-	62,334,624
Fund balance	-	-	-	-	-	-	-	-	-	-	-
Reserved for restricted purposes	-	10,277,783	-	-	-	-	-	-	-	-	10,277,783
Reserved for debt service	-	-	882,128	-	-	-	-	-	-	-	882,128
Unreserved	28,166,931	-	-	398,115	-	-	-	-	-	-	28,565,046
<b>Total liabilities and net position</b>	<b>\$ 36,539,357</b>	<b>\$ 14,502,038</b>	<b>\$ 882,128</b>	<b>\$ 476,210</b>	<b>\$ 2,596,779</b>	<b>\$ 62,334,624</b>	<b>\$ 14,834,659</b>	<b>\$ 14,834,659</b>	<b>\$ 132,165,794</b>	<b>\$ 132,165,794</b>	

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2024 Revenues & Expenditures by Fund  
 For the nine months ended March 31, 2024  
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxiliary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 21,284,876	\$ 2,814,035	\$ 1,604,852	\$ 28,933	\$ 1,264,974	\$ 4,912,413	\$ 177,868	\$ 44,322	\$ 1,563,971	\$ 33,696,245
Actual Expenditures	16,749,571	2,466,521	1,750,803	660	1,819,511	4,985,412	1,871	44,950	1,001,528	28,820,827
Other Financing Sources (Uses)										
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	4,535,305	347,514	(145,951)	28,273	(554,537)	(72,999)	175,997	(628)	562,443	4,875,418
Fund balances July 1, 2023	19,822,346	4,159,789	3,351,437	853,855	385,948	188,738	5,074,944	41,931	973,419	34,852,407
Fund balances March 31, 2024	\$ 24,357,651	\$ 4,507,303	\$ 3,205,486	\$ 882,128	\$ (168,589)	\$ 115,739	\$ 5,250,941	\$ 41,303	\$ 1,535,862	\$ 39,777,825

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2024 Revenues & Expenditures by Fund  
 For the nine months ended March 31, 2024  
 Unaudited

	3/31/2024	Annual Budget FY2024	Actual/Budget 75.0%	3/31/2023	Annual Budget FY2023	Actual/Budget 75.0%
<b>EDUCATION FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 9,603,008	\$ 9,820,615	97.8%	\$ 9,260,363	\$ 9,530,789	97.2%
Corporate Personal Property Replacement Tax	1,712,206	2,716,250	63.0%	2,356,675	2,294,700	102.7%
Tax Increment Financing Distributions	359,367	440,000	81.7%	438,819	450,000	97.5%
Total Local Government	11,674,581	12,976,865	90.0%	12,055,857	12,275,489	98.2%
State Government:						
ICCB Credit Hour Grant	1,449,504	1,832,250	79.1%	1,315,097	1,798,075	73.1%
Equalization Grant	37,500	52,500	71.4%	37,500	50,000	75.0%
Career/Technical Education Formula Grant	233,038	227,000	102.7%	226,824	220,500	102.9%
Other	-	-	-	-	-	-
Total State Government	1,720,042	2,111,750	81.5%	1,579,421	2,068,575	76.4%
Federal Government						
PELL Administrative Fees	310	7,950	3.9%	4,985	7,825	63.7%
Total Federal Government	310	7,950	3.9%	4,985	7,825	63.7%
Student Tuition and Fees:						
Tuition	5,534,068	6,189,780	89.4%	3,570,698	5,811,200	61.4%
Fees	1,474,031	843,315	174.8%	3,161,925	687,900	459.6%
Total Tuition and Fees	7,008,098	7,033,095	99.6%	6,732,623	6,499,100	103.6%
Other Sources:						
Public Service Revenue	177,125	256,050	69.2%	215,635	244,050	88.4%
Other Sources:	704,719	311,884	226.0%	363,698	151,361	240.3%
Total Other Sources	881,844	567,934	155.3%	579,333	395,411	146.5%
<b>TOTAL EDUCATION FUND REVENUE</b>	<b>\$ 21,284,876</b>	<b>\$ 22,697,594</b>	<b>93.8%</b>	<b>\$ 20,952,219</b>	<b>\$ 21,246,400</b>	<b>98.6%</b>
<b>EDUCATION FUND EXPENDITURES</b>						
Instruction:						
Salaries	6,470,955	\$ 8,443,208	76.6%	6,278,832	\$ 8,281,122	75.8%
Employee Benefits	1,468,263	1,680,112	87.4%	1,479,551	1,834,306	80.7%
Contractual Services	86,346	114,182	75.6%	78,403	120,175	65.2%
Materials & Supplies	284,181	596,178	47.7%	312,461	451,389	69.2%
Conference & Meeting	59,326	178,713	33.2%	44,156	169,594	26.0%
Fixed Charges	69,533	92,000	75.6%	42,580	58,000	73.4%
Capital Outlay	36,055	87,811	0.0%	93,668	114,000	0.0%
Other	376	-	0.0%	449	-	0.0%
Total Instruction	8,475,036	11,192,204	75.7%	8,330,099	11,028,586	75.5%

**Illinois Valley Community College District No. 513**  
**Summary of Fiscal Year 2024 Revenues & Expenditures by Fund**  
**For the nine months ended March 31, 2024**  
 Unaudited

	<u>3/31/2024</u>	<u>Annual Budget</u> <u>FY2024</u>	<u>Actual/Budget</u> <u>75.0%</u>	<u>3/31/2023</u>	<u>Annual Budget</u> <u>FY2023</u>	<u>Actual/Budget</u> <u>75.0%</u>
<b>Academic Support:</b>						
Salaries	940,272	1,350,414	69.6%	879,650	1,161,476	75.7%
Employee Benefits	159,121	246,975	64.4%	178,412	189,892	94.0%
Contractual Services	84,003	175,990	47.7%	65,164	135,277	48.2%
Materials & Supplies	113,595	271,555	41.8%	135,305	246,620	54.9%
Conference & Meeting	4,497	20,095	22.4%	4,888	18,875	25.9%
Utilities	19,800	-	#DIV/0!	13,500	26,445	51.0%
Capital Outlay	-	24,495	0.0%	-	-	-
Other	-	-	0.0%	-	-	-
<b>Total Academic Support</b>	<b>1,321,288</b>	<b>2,089,524</b>	<b>63.2%</b>	<b>1,276,919</b>	<b>1,778,585</b>	<b>71.8%</b>
<b>Student Services:</b>						
Salaries	1,093,094	1,690,670	64.7%	993,040	1,527,744	65.0%
Employee Benefits	276,213	419,426	65.9%	316,114	431,688	73.2%
Contractual Services	31,496	78,657	40.0%	22,754	46,702	48.7%
Materials & Supplies	37,822	106,390	35.6%	59,687	93,215	64.0%
Conference & Meeting	14,232	56,562	25.2%	11,811	43,505	27.1%
Utilities	385	-	0.0%	-	-	-
<b>Total Student Services</b>	<b>1,453,243</b>	<b>2,351,705</b>	<b>61.8%</b>	<b>1,403,407</b>	<b>2,142,854</b>	<b>65.5%</b>
<b>Public Services/Continuing Education:</b>						
Salaries	307,388	383,399	80.2%	298,417	339,647	87.9%
Employee Benefits	93,444	107,740	86.7%	92,978	105,920	87.8%
Contractual Services	161,476	128,000	126.2%	106,662	111,000	96.1%
Materials & Supplies	63,163	75,850	83.3%	53,630	75,300	71.2%
Conference & Meeting	5,490	17,800	30.8%	4,950	4,950	100.0%
Utilities	-	-	0.0%	-	-	-
Other	-	-	0.0%	9,489	-	-
<b>Total Public Services/Continuing Education</b>	<b>630,962</b>	<b>712,789</b>	<b>88.5%</b>	<b>566,126</b>	<b>636,817</b>	<b>88.9%</b>
<b>Institutional Support:</b>						
Salaries	1,672,530	2,440,995	68.5%	1,556,393	2,051,151	75.9%
Employee Benefits	580,214	742,516	78.1%	579,367	767,396	75.5%
Contractual Services	1,135,921	1,117,108	101.7%	320,866	691,913	46.4%
Materials & Supplies	358,484	399,548	89.7%	466,569	340,789	136.9%
Conference & Meeting	31,863	90,614	35.2%	29,131	67,370	43.2%
Utilities	15,196	12,290	123.6%	22,408	10,715	209.1%
Capital Outlay	-	281,223	0.0%	9,472	125,000	-
Other	4,465	24,700	18.1%	775	(11,300)	-6.9%
Provision for Contingency	-	152,506	0.0%	-	621,083	0.0%
<b>Total Institutional Support</b>	<b>3,798,673</b>	<b>5,261,500</b>	<b>72.2%</b>	<b>2,984,980</b>	<b>4,664,117</b>	<b>64.0%</b>
Scholarships, Grants and Waivers	1,070,370	800,400	133.7%	1,011,654	698,000	144.9%
<b>TOTAL EDUCATION FUND EXPENDITURES</b>	<b>\$ 16,749,571</b>	<b>\$ 22,408,122</b>	<b>74.7%</b>	<b>\$ 15,573,185</b>	<b>\$ 20,948,959</b>	<b>74.3%</b>
<b>INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ (289,472)</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ (297,441)</b>	<b>0.0%</b>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2024 Revenues & Expenditures by Fund  
 For the nine months ended March 31, 2024  
 Unaudited

	3/31/2024	Annual Budget FY2024	Actual/Budget 75.0%	3/31/2023	Annual Budget FY2023	Actual/Budget 75.0%
<b>OPERATIONS &amp; MAINTENANCE FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 1,582,562	\$ 1,619,895	97.7%	\$ 1,471,011	\$ 1,537,224	95.7%
Corporate Personal Property Replacement Tax	302,154	544,968	55.4%	415,884	404,900	102.7%
Tax Incremental Financing Disbursements	119,789	125,000	95.8%	124,089	140,000	88.6%
Total Local Government	2,004,505	2,289,863	87.5%	2,010,984	2,082,124	96.6%
State Government:						
ICCB Credit Hour Grant	251,396	318,132	79.0%	227,237	307,029	74.0%
Total State Government	251,396	318,132	79.0%	227,237	307,029	74.0%
Student Tuition and Fees						
Tuition	350,729	350,662	100.0%	463,603	450,300	103.0%
Total Tuition and Fees	350,729	350,662	100.0%	463,603	450,300	103.0%
Other Sources:						
Facilities Revenue	61,903	115,000	53.8%	96,708	120,000	80.6%
Investment Revenue	143,688	65,000	221.1%	74,451	15,000	496.3%
Other	1,814	5,000	36.3%	2,446	3,000	81.5%
Total Other Sources	207,405	185,000	112.1%	173,605	138,000	125.8%
<b>TOTAL OPERATIONS &amp; MAINTENANCE REVENUES</b>	<b>\$ 2,814,035</b>	<b>\$ 3,143,657</b>	<b>89.5%</b>	<b>\$ 2,875,429</b>	<b>\$ 2,977,453</b>	<b>96.6%</b>
<b>OPERATIONS &amp; MAINTENANCE FUND EXPENDITURES</b>						
Operations & Maintenance of Plant:						
Salaries	831,678	1,068,967	77.8%	742,997	1,038,766	71.5%
Employee Benefits	273,986	330,353	82.9%	262,791	340,760	77.1%
Contractual Services	130,221	178,700	72.9%	72,663	219,900	33.0%
Materials & Supplies	190,894	290,250	65.8%	144,263	265,750	54.3%
Conference & Meeting	399	1,300	30.7%	240	1,200	20.0%
Fixed Charges	212,622	173,100	122.8%	197,543	172,300	114.7%
Utilities	436,406	780,900	55.9%	689,686	623,550	110.6%
Capital Outlay	300,042	193,000	155.5%	98,745	216,000	45.7%
Provision for Contingency	-	23,573	0.0%	-	50,000	0.0%
Other	-	-	#DIV/0!	-	(56,700)	0.0%
Total Operations & Maintenance of Plant	2,376,247	3,040,143	78.2%	2,208,927	2,871,526	76.9%
Institutional Support:						
Salaries	46,952	50,087	93.7%	35,831	52,384	68.4%
Employee Benefits	33,664	41,219	81.7%	35,484	42,894	82.7%
Contractual Services	2,773	2,700	102.7%	2,615	2,700	96.9%
Materials & Supplies	2,819	5,308	53.1%	3,817	3,750	101.8%
Fixed Charges	4,066	-	#DIV/0!	4,199	4,199	100.0%
Other	-	4,200	-	-	-	-
Total Institutional Support	90,274	103,514	87.2%	81,947	105,927	77.4%
<b>TOTAL OPERATIONS &amp; MAINTENANCE EXPENDITURES</b>	<b>\$ 2,466,521</b>	<b>\$ 3,143,657</b>	<b>78.5%</b>	<b>\$ 2,290,874</b>	<b>\$ 2,977,453</b>	<b>76.9%</b>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2024 Revenues & Expenditures by Fund  
 For the nine months ended March 31, 2024  
 Unaudited

	3/31/2024	Annual Budget FY2024	Actual/Budget 75.0%	3/31/2023	Annual Budget FY2023	Actual/Budget 75.0%
<b>OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED)</b>						
Local Government Sources:						
Current Taxes	1,500,169	1,784,074	84.1%	1,164,010	1,115,918	104.3%
State Government Sources	16,695	240,788	0.0%	-	-	0.0%
Federal Government Sources	-	3,500,000	0.0%	-	-	0.0%
Investment Revenue	87,988	48,000	183.3%	70,867	50,000	141.7%
Other	-	-	0.0%	-	-	0.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) REVENUES</b>	<b>\$ 1,604,852</b>	<b>\$ 5,572,862</b>	<b>28.8%</b>	<b>\$ 1,234,877</b>	<b>\$ 1,165,918</b>	<b>105.9%</b>
<b>OPERATIONS &amp; MAINTENANCE FUND RESTRICTED EXPENDITURES</b>						
Contractual Services	\$ 17,852	\$ 625,827	0.0%	\$ 49,832	\$ -	0.0%
Materials and Supplies	\$ 24,300	\$ -	0.0%	\$ 97,949	\$ -	0.0%
Fixed Charges	-	-	0.0%	-	-	0.0%
Capital Outlay	1,708,650	4,609,771	37.1%	1,275,941	2,874,558	44.4%
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) EXPENDITURES</b>	<b>\$ 1,750,803</b>	<b>\$ 5,235,598</b>	<b>33.4%</b>	<b>\$ 1,423,722</b>	<b>\$ 2,874,558</b>	<b>49.5%</b>
<b>DEBT SERVICE FUND</b>						
Investment Revenue	\$ 28,933	\$ 8,000	361.7%	\$ (9,551)	\$ 2,000	-477.6%
<b>TOTAL DEBT SERVICE FUND REVENUES</b>	<b>\$ 28,933</b>	<b>\$ 8,000</b>	<b>361.7%</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>0.0%</b>
<b>TOTAL DEBT SERVICE FUND EXPENDITURES</b>	<b>\$ 660</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ 822</b>	<b>\$ -</b>	<b>0.0%</b>
<b>AUXILIARY ENTERPRISES FUND REVENUE</b>						
Service Fees	\$ 1,262,246	\$ 723,727	174.4%	\$ 1,276,953	\$ 1,288,125	99.1%
Investment Revenue	193	200	96.6%	72	25,500	0.3%
Other Revenue	2,535	31,500	8.0%	1,007	1,000	100.7%
<b>TOTAL AUXILIARY ENTERPRISES FUND REVENUES</b>	<b>\$ 1,264,974</b>	<b>\$ 755,427</b>	<b>167.5%</b>	<b>\$ 1,278,032</b>	<b>\$ 1,314,625</b>	<b>97.2%</b>
<b>AUXILIARY ENTERPRISES FUND EXPENSES</b>						
Salaries	\$ 286,087	\$ 368,206	77.7%	\$ 280,467	\$ 377,906	74.2%
Employee Benefits	57,052	77,480	73.6%	64,933	77,266	84.0%
Contractual Services	875,132	274,302	319.0%	288,217	53,149	542.3%
Materials & Supplies	534,887	301,846	177.2%	748,259	981,291	76.3%
Conference & Meeting	42,499	29,196	145.6%	20,816	28,788	72.3%
Fixed Charges	23,149	49,452	46.8%	37,665	44,380	84.9%
Capital Outlay/Depreciation	-	-	0.0%	-	-	#DIV/0!
Other	705	-	#DIV/0!	-	92,700	0.0%
<b>TOTAL AUXILIARY ENTERPRISES EXPENDITURES</b>	<b>\$ 1,819,511</b>	<b>\$ 1,100,482</b>	<b>165.3%</b>	<b>\$ 1,440,358</b>	<b>\$ 1,655,480</b>	<b>87.0%</b>
<b>AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ 366,239</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ 348,855</b>	<b>0.0%</b>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2024 Revenues & Expenditures by Fund  
 For the nine months ended March 31, 2024  
 Unaudited

	3/31/2024	Annual Budget FY2024	Actual/Budget 75.0%	3/31/2023	Annual Budget FY2023	Actual/Budget 75.0%
<b>RESTRICTED PURPOSE FUND REVENUES</b>						
State Government Sources	\$ 814,356	\$ 874,788	93.1%	\$ 806,217	\$ 550,541	146.4%
Federal Government Sources	3,985,218	4,310,895	92.4%	7,394,757	8,584,119	86.1%
Nongovernmental Gifts or Grants	32,585	-	0.0%	4,500	-	#DIV/0!
Other Revenue	80,254	2,000	4012.7%	89,936	34,000	0.0%
<b>TOTAL RESTRICTED PURPOSE FUND REVENUES</b>	<b>\$ 4,912,413</b>	<b>\$ 5,187,683</b>	<b>94.7%</b>	<b>\$ 8,295,410</b>	<b>\$ 9,168,660</b>	<b>90.5%</b>
<b>RESTRICTED PURPOSE FUND EXPENDITURES</b>						
Instruction:						
Salaries	\$ 476,774	\$ 703,243	67.8%	\$ 378,687	\$ 622,412	60.8%
Employee Benefits	150,828	266,294	56.6%	140,083	202,001	69.3%
Contractual Services	94,959	92,241	102.9%	30,147	59,115	51.0%
Materials & Supplies	230,473	100,897	228.4%	165,282	63,704	259.5%
Conference & Meeting	10,818	69,580	15.5%	12,906	72,091	17.9%
Utilities	-	-	#DIV/0!	-	900	0.0%
Capital Outlay	119,391	314,028		217,092	-	0.0%
Other	962	-		27,304	-	0.0%
<b>Total Instruction</b>	<b>1,084,204</b>	<b>1,546,283</b>	<b>70.1%</b>	<b>971,501</b>	<b>1,020,223</b>	<b>95.2%</b>
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
Employee Benefits	-	-	0.0%	-	-	0.0%
Contractual Services	-	-	0.0%	57,351	-	#DIV/0!
Materials and Supplies	2,955	-	0.0%	22,513	-	#DIV/0!
Conference & Meeting	-	-	0.0%	-	-	0.0%
<b>Total Academic Support</b>	<b>2,955</b>	<b>-</b>	<b>0.0%</b>	<b>79,864</b>	<b>-</b>	<b>#DIV/0!</b>
Student Services:						
Salaries	\$ 164,776	\$ 223,904	73.6%	\$ 162,388	\$ 222,081	73.1%
Employee Benefits	49,564	80,330	61.7%	57,121	80,328	71.1%
Contractual Services	5,285	4,781	110.5%	50,651	4,781	1059.4%
Materials & Supplies	7,265	1,900	382.4%	6,948	2,800	248.1%
Conference & Meeting	6,003	5,175	116.0%	6,855	6,100	112.4%
Utilities	-	-	0.0%	16,372	-	0.0%
Capital Outlay	102,379	-	0.0%	-	-	#DIV/0!
Tuition Waivers (TRIO Grant)	27,010	28,000	96.5%	31,472	28,000	112.4%
<b>Total Student Services</b>	<b>362,282</b>	<b>344,090</b>	<b>105.3%</b>	<b>331,807</b>	<b>344,090</b>	<b>96.4%</b>
Public Services/Continuing Education:						
Salaries	32,339	-	0.0%	9,541	-	0.0%
Employee Benefits	8,598	-	0.0%	138	-	0.0%
Materials and Supplies	2,700	-	0.0%	242	-	0.0%
Contractual Services	38,369	-	0.0%	25,105	-	0.0%
<b>Total Public Services:</b>	<b>82,006</b>	<b>-</b>	<b>0.0%</b>	<b>35,027</b>	<b>-</b>	<b>0.0%</b>
Operations & Maintenance of Plant:						
Contractual Services	-	-	#DIV/0!	20,992	45,450	0.0%
Capital Outlay	239	-	#DIV/0!	24,228	195,338	0.0%
Maintenance supplies	-	-	0.0%	-	-	0.0%

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2024 Revenues & Expenditures by Fund  
 For the nine months ended March 31, 2024  
 Unaudited

	3/31/2024	Annual Budget FY2024	Actual/Budget 75.0%	3/31/2023	Annual Budget FY2023	Actual/Budget 75.0%
Total Operations & Maintenance of Plant	239	-	0.0%	45,219	240,788	0.0%
Institutional Support:						
Salaries (Federal Work Study)	74,782	99,574	75.1%	104,167	129,761	80.3%
Contractual Services	1,613	78,650	2.1%	547,777	2,006,361	27.3%
Institutional Support	-	7,300	0.0%	-	-	0.0%
SURS on-behalf	-	-	0.0%	-	-	0.0%
Other	22,250	-	#DIV/0!	1,034,862	501,881	206.2%
Total Institutional Support	98,646	185,524	53.2%	1,686,806	2,638,003	63.9%
Student Grants and Waivers (PELL & SEOG & HEERF)	3,355,081	3,119,786	107.5%	5,114,962	4,933,556	103.7%
<b>TOTAL RESTRICTED FUND EXPENDITURES</b>	<b>\$ 4,985,412</b>	<b>\$ 5,195,683</b>	<b>96.0%</b>	<b>\$ 8,265,187</b>	<b>\$ 8,132,698</b>	<b>101.6%</b>
<b>RESTRICTED INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ 200</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>0.0%</b>
<b>WORKING CASH FUND REVENUES</b>	<b>\$ 177,868</b>	<b>\$ 75,000</b>	<b>237.2%</b>	<b>\$ 58,216</b>	<b>\$ 55,000</b>	<b>105.8%</b>
Investment Revenue						
<b>TOTAL WORKING CASH FUND EXPENDITURES</b>	<b>\$ 1,871</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ 1,842</b>	<b>\$ -</b>	<b>0.0%</b>
<b>WORKING CASH INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>



Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2024 Revenues & Expenditures by Fund  
 For the nine months ended March 31, 2024  
 Unaudited

	3/31/2024	Annual Budget FY2024	Actual/Budget 75.0%	3/31/2023	Annual Budget FY2023	Actual/Budget 75.0%
<b>AUDIT FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 43,625	\$ 46,899	93.0%	\$ 42,897	\$ 42,273	101.5%
Investment Revenue	697	500	139.4%	636	150	424.1%
<b>TOTAL AUDIT FUND REVENUES</b>	<b>44,322</b>	<b>47,399</b>	<b>93.5%</b>	<b>43,534</b>	<b>42,423</b>	<b>102.6%</b>
<b>AUDIT FUND EXPENDITURES</b>						
Contractual Services	44,950	46,500	96.7%	47,185	41,000	115.1%
<b>TOTAL AUDIT FUND EXPENDITURES</b>	<b>\$ 44,950</b>	<b>\$ 46,500</b>	<b>96.7%</b>	<b>\$ 47,185</b>	<b>\$ 40,000</b>	<b>118.0%</b>
<b>LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUE</b>						
Local Government Sources:						
Current Taxes	\$ 1,541,800	\$ 1,552,546	99.3%	\$ 1,540,434	\$ 1,525,695	101.0%
Investment Revenue	22,171	13,000	170.5%	17,983	2,000	899.1%
Other Revenue	-	-		-	-	0.0%
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUE</b>	<b>1,563,971</b>	<b>1,565,546</b>	<b>99.9%</b>	<b>1,558,417</b>	<b>1,527,695</b>	<b>102.0%</b>
<b>LIABILITY, PROTECTION &amp; SETTLEMENT FUND EXPENDITURES</b>						
Student Services:						
Salaries	77,074	86,210	89.4%	62,475	81,824	76.4%
Employee Benefits	24,067	29,273	82.2%	23,306	28,819	80.9%
Contractual Services	701	125,500	0.6%	101,858	125,500	81.2%
Materials & Supplies	964	500	192.8%	751	200	375.4%
Total Student Services	<b>102,806</b>	<b>241,483</b>	<b>42.6%</b>	<b>188,390</b>	<b>236,343</b>	<b>79.7%</b>
Operations & Maintenance of Plant:						
Contractual Services	416,762	512,000	81.4%	384,629	461,600	83.3%
Materials & Supplies	12,096	100	12096.0%	587	100	586.8%
Utilities	285	500	57.0%	477	500	95.4%
Total Operations & Maintenance of Plant	<b>429,143</b>	<b>512,600</b>	<b>83.7%</b>	<b>385,693</b>	<b>462,200</b>	<b>83.4%</b>
Institutional Support:						
Salaries	65,596	90,922	72.1%	66,796	81,940	81.5%
Employee Benefits	18,380	262,251	7.0%	16,753	218,974	7.7%
Contractual Services	157,408	140,000	112.4%	87,348	142,000	61.5%
Materials & Supplies	33,203	1,500	2213.5%	6,035	1,500	402.3%
Conference & Meeting	-	4,500	0.0%	-	4,500	0.0%
Fixed Charges	194,992	255,000	76.5%	204,510	240,200	85.1%
Total Institutional Support	<b>469,578</b>	<b>754,173</b>	<b>62.3%</b>	<b>381,441</b>	<b>689,114</b>	<b>55.4%</b>
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND EXPENDITURES</b>	<b>\$ 1,001,528</b>	<b>\$ 1,508,256</b>	<b>66.4%</b>	<b>\$ 955,523</b>	<b>\$ 1,252,337</b>	<b>76.3%</b>

**Illinois Valley Community College District No. 513**  
**Fiscal Year 2024 Budget to Actual Comparison**  
**For the nine months ended March 31, 2024**  
as of March 31, 2024

Unaudited

Department	Actual		Annual Budget		Actual/ Budget
	FY2024	FY2024	FY2024	FY2024	
President	326,514	333,745	333,745	333,745	66.7%
Board of Trustees	13,269	14,900	14,900	14,900	89.1%
Marketing and Communications	97,268	373,532	373,532	373,532	26.0%
Foundation	121,657	136,919	136,919	136,919	88.9%
Continuing Education	640,476	712,789	712,789	712,789	89.9%
Facilities	3,658,960	4,534,953	4,534,953	4,534,953	80.7%
Information Technologies	2,167,183	2,814,297	2,814,297	2,814,297	77.0%
Institutional Effectiveness	27,236	161,704	161,704	161,704	16.8%
Academic Affairs	344,747	376,202	376,202	376,202	91.6%
ATOMAT (Grant)	23,165	270,000	270,000	270,000	8.6%
Carl Perkins (Grant)	106,221	233,510	233,510	233,510	45.5%
CCPE (Grant)	5,343	-	-	-	#DIV/0!
ECACE Early Childhood (Grant)	302,976	219,684	219,684	219,684	137.9%
PATH (Grant)	336,286	468,974	468,974	468,974	71.7%
Adult Education	409,674	520,292	520,292	520,292	78.7%
Learning Resources	1,155,279	1,775,791	1,775,791	1,775,791	65.1%
Workforce Development Division	1,670,301	2,207,970	2,207,970	2,207,970	75.6%
Natural Sciences & Business Division	2,611,607	3,197,753	3,197,753	3,197,753	81.7%
Humanities & Fine Arts/Social Science Division	2,420,950	3,095,051	3,095,051	3,095,051	78.2%
Health Professions Division	1,897,620	2,690,930	2,690,930	2,690,930	70.5%
Admissions & Records	285,392	484,134	484,134	484,134	58.9%
Counseling	487,739	729,829	729,829	729,829	66.8%
Student Services	244,717	405,509	405,509	405,509	60.3%
Financial Aid	3,586,760	3,429,320	3,429,320	3,429,320	104.6%
Career Services	32,036	51,099	51,099	51,099	62.7%
Athletics	273,467	352,751	352,751	352,751	77.5%
TRIO (Student Success Grant)	256,158	344,090	344,090	344,090	74.4%
Ottawa Center	74,803	105,292	105,292	105,292	71.0%
Campus Security	425,243	510,600	510,600	510,600	83.3%
Business Services/General Institution	904,438	1,334,419	1,334,419	1,334,419	67.8%
Innovative Bridge (Grant)	17,813	108,650	108,650	108,650	16.4%
DCEO-Ag Site work (Grant)	23,819	240,788	240,788	240,788	9.9%
Ag. Ed Center (Grant)	436,421	3,500,000	3,500,000	3,500,000	12.5%
Risk Management	473,478	756,173	756,173	756,173	62.6%
Tuition Waivers	1,070,370	825,400	825,400	825,400	129.7%
Food Service	214,609	225,000	225,000	225,000	95.4%
Purchasing	115,446	136,538	136,538	136,538	84.6%
Human Resources	168,668	221,276	221,276	221,276	76.2%
Bookstore	1,242,440	390,515	390,515	390,515	318.2%
Shipping & Receiving	89,217	103,514	103,514	103,514	86.2%
Copy Center	61,061	68,327	68,327	68,327	89.4%
<b>Total FY24 Expenditures</b>	<b>28,820,827</b>	<b>38,462,218</b>	<b>38,462,218</b>	<b>38,462,218</b>	<b>74.9%</b>

**Illinois Valley Community College**  
**Statement of Cash Flows**  
**for the Month ended March 31, 2024**

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB. PROT. & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 2,176,870.16	\$ 303,132.92	\$ 411,029.28	\$ 235,484.85	\$ (480,819.78)	\$ (702,236.45)	\$ 1,002,644.28	\$ 19,406.88	\$ 844,865.27	\$ 521,788.62	\$ 4,332,136.03
Total Receipts	221,892.85	17,744.71	-	-	52,265.35	4,500.00	1,667.34	-	-	123,590.90	\$ 421,661.15
Total Cash	2,398,763.01	320,877.63	411,029.28	235,484.85	(428,554.43)	(697,736.45)	1,004,311.62	19,406.88	844,865.27	645,349.52	4,753,797.18
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	500,000.00	325,000.00	-	-	175,000.00	-	-	-	-	-	1,000,000.00
Expenditures	(1,438,899.05)	(233,780.05)	(117,622.53)	-	(354,124.75)	(136,778.17)	-	-	(86,926.32)	-	(2,368,130.87)
ACCOUNT BALANCE	1,459,863.96	412,097.58	293,406.75	235,484.85	(782,679.18)	(659,514.62)	1,004,311.62	19,406.88	757,938.95	645,349.52	3,385,666.31
Deposits in Transit	(70,869.48)	-	-	-	-	-	-	-	-	-	(70,869.48)
Outstanding Checks	510,285.65	-	-	-	-	-	-	-	-	-	510,285.65
BANK BALANCE	1,899,280.13	412,097.58	293,406.75	235,484.85	(782,679.18)	(659,514.62)	1,004,311.62	19,406.88	757,938.95	645,349.52	3,825,082.48
Certificates of Deposit	-	-	-	-	-	-	466,402.00	-	-	-	466,402.00
Illinois Funds	10,274,968.00	1,585,162.21	514,167.56	-	20,040.97	-	60,893.97	-	-	1,135,768.82	13,591,001.53
ISDLAF+ Funds	12,712.51	221,243.75	581,534.13	-	-	-	36,364.67	-	-	-	851,855.06
ISDLAF+ CD's	1,647,560.00	236,900.00	683,450.00	-	-	-	1,401,450.00	-	-	-	3,969,350.00
PMA Holdings- MM	9,152.44	4,576.22	-	2,860.14	-	-	10,067.68	-	-	-	26,656.48
PMA Holdings-CD's/Govt Securities	2,029,674.00	1,017,796.00	-	633,164.00	-	-	2,236,784.00	-	-	-	5,917,418.00
Capital Dev. Fund-MD	-	-	-	-	-	-	-	-	-	-	-
Total Investment	\$ 13,974,056.95	\$ 3,065,678.18	\$ 2,265,501.61	\$ 636,024.14	\$ -	\$ 20,040.97	\$ 4,211,962.32	\$ -	\$ -	\$ 1,135,768.82	\$ 25,309,032.99

Respectfully submitted,

  
Eric Johnson  
Controller

LaSalle State Bank \$ 170,722.93

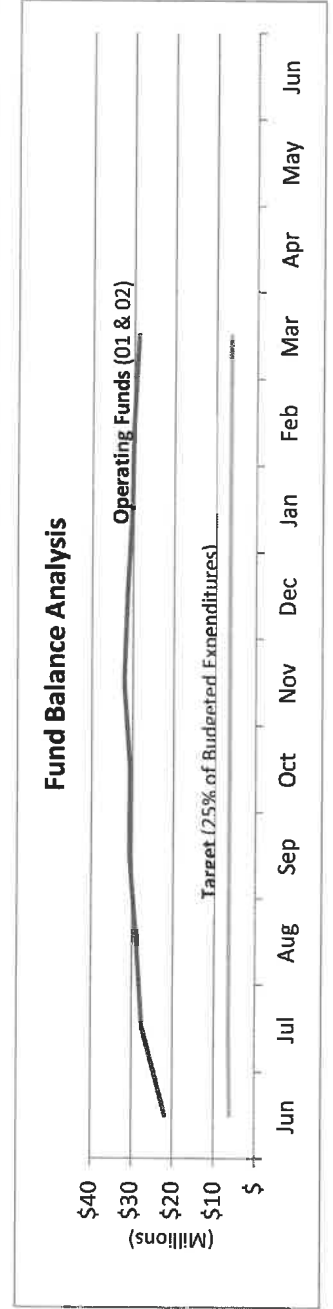
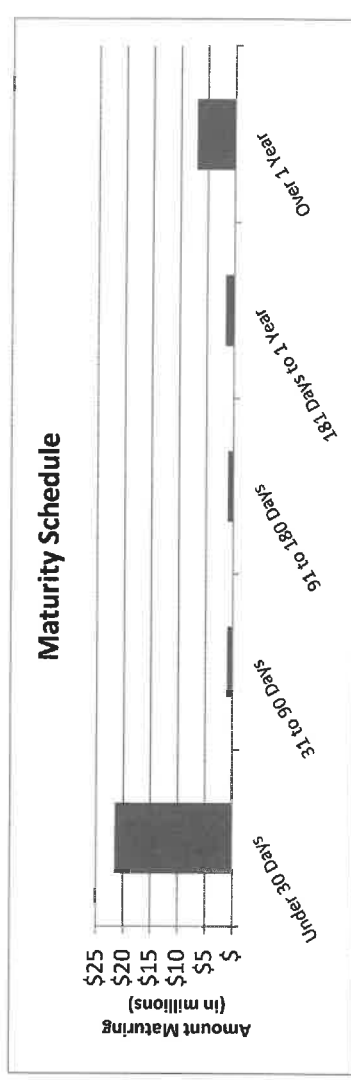
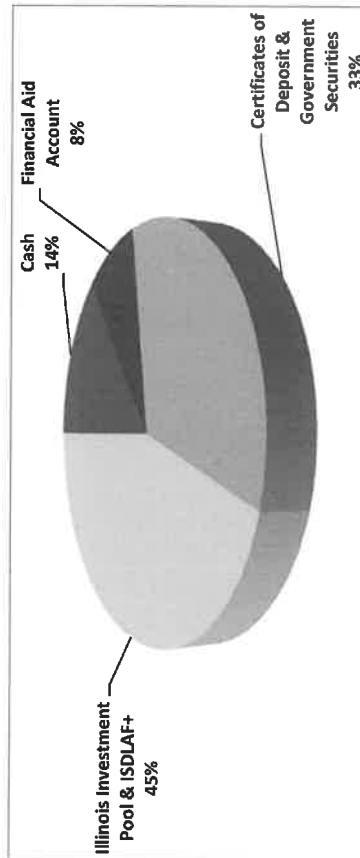
Midland States Bank 3,654,359.55

\$ 3,825,082.48

**Illinois Valley Community College District No. 513**  
**Investment Status Report**  
**All Funds**  
**March 31, 2024**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	14.3%	\$ 4,589,442	4.019%
Financial Aid Account	8.2%	2,626,622	4.200%
Certificates of Deposit & Government Securities	32.4%	10,353,170	3.962%
Illinois Investment Pool & ISDLAF+	45.1%	14,442,857	5.394%
<b>Total</b>		<b>\$ 31,992,091</b>	<b>4.636%</b>

Institution	Illinois Investment Pool ISDLAF+	Certificates of Deposit Government Securities	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 13,591,002	-	-	13,591,002	42%
ISDLAF+ Funds	851,855	3,969,350	-	4,821,205	15%
Midland States Bank	-	-	3,653,360	3,653,360	11%
Midland States-F/A	-	-	2,626,622	2,626,622	8%
Midland States-Bldg	-	-	486,350	486,350	2%
LaSalle State Bank	-	-	170,723	170,723	1%
Commerce Bank	-	-	-	-	0%
Multi Bank Securities	-	466,402	-	466,402	1%
Hometown Ntl Bank	-	-	-	-	0%
PMA Holdings	-	5,917,418	26,656	5,944,074	19%
Heartland Bank	-	-	232,353	232,353	1%
Marseilles Bank	-	-	-	-	0%
<b>Total</b>	<b>\$ 14,442,857</b>	<b>\$ 10,353,170</b>	<b>\$ 7,196,064</b>	<b>\$ 31,992,091</b>	<b>100%</b>



ILLINOIS VALLEY COMMUNITY COLLEGE  
PMA INVESTMENT STATUS REPORT  
March 31, 2024

DUJ	Education	Oper & Maint	O&M Restricted	Bond & Int	Auxiliary	Working Cash	Liability Protection & Settlement	Total	Holder	Note Number	Rate %	Investment Description
3/15/2025	203,965	102,280		63,628		224,778		594,650	Nomura Securities	91282CED9	1.75%	Govt Treasuries
9/25/2025	16,473	8,261		5,139		18,154		48,027	FHLMC	3137BS6F5	2.74%	Govt Treasuries
12/1/2025	44,220	22,174		13,795		48,732		128,921	FNMA	3138L5RN2	3.97%	Govt Treasuries
12/1/2025	33,387	16,742		10,415		36,793		97,337	FNMA	3140HR4Y6	3.61%	Govt Treasuries
3/31/2026	104,657	52,481		32,648		115,336		305,121	J.P. Morgan	91282CBT7	0.75%	Govt Treasuries
4/1/2026	29,041	14,563		9,059		32,005		84,668	FNMA	3138LDSW4	2.67%	Govt Treasuries
5/25/2026	17,983	9,018		5,610		19,818		52,429	FHLMC	3137BQYS0	2.53%	Govt Treasuries
7/1/2026	42,508	21,316		13,261		46,846		123,931	FNMA	3138LDY80	2.53%	Govt Treasuries
9/1/2026	29,661	14,874		9,253		32,688		86,475	FNMA	3140LDB65	1.10%	Govt Treasuries
1/25/2027	24,833	12,453		7,747		27,367		72,401	FHLMC	3137BVZ82	3.43%	Govt Treasuries
3/31/2027	135,243	67,819		42,189		149,043		394,294	J.P. Morgan	91282CEF4	2.50%	Govt Treasuries
6/25/2027	81,697	40,968		25,486		90,034		238,185	FHLMC	3137F2LJ3	3.12%	Govt Treasuries
7/25/2027	40,890	20,505		12,756		45,062		119,213	FHLMC	3137FAWS3	3.19%	Govt Treasuries
9/25/2027	24,478	12,275		7,636		26,976		71,365	FHLMC	3137FRU79	3.19%	Govt Treasuries
12/25/2027	44,942	22,537		14,020		49,528		131,028	FNMA	3136AV7L1	2.99%	Govt Treasuries
5/31/2028	208,022	104,314		64,893		229,249		606,478	Bofa Securities	91282CHE4	3.63%	Govt Treasuries
6/25/2028	34,336	17,218		10,711		37,840		100,106	FHLMC	3137HACX2	4.82%	Govt Treasuries
9/25/2028	51,613	25,882		16,101		56,880		150,476	FHLMC	3137HAST4	4.85%	Govt Treasuries
10/25/2028	34,703	17,402		10,826		38,245		101,176	FHLMC	3137HB3D4	5.07%	Govt Treasuries
11/25/2028	25,955	13,016		8,097		28,604		75,672	FHLMC	3137HBCF9	5.00%	Govt Treasuries
1/1/2029	23,486	11,777		7,327		25,883		68,473	FNMA	3140HSKS9	3.99%	Govt Treasuries
2/1/2029	37,490	18,800		11,695		41,316		109,301	FNMA	3140HS3RO	3.66%	Govt Treasuries
9/25/2029	17,374	8,712		5,420		19,146		50,652	FHLMC	3137HD71	3.00%	Govt Treasuries
3/10/2025	33,489	16,793		10,447		36,906		97,636	Charles Schwab	808513AL9	3.00%	Corporate Issue
3/15/2025	33,554	16,826		10,467		36,977		97,824	Abbott Labs	002824BB5	2.95%	Corporate Issue
3/25/2025	33,638	16,868		10,494		37,071		98,071	Intel Corporation	458140BP4	3.40%	Corporate Issue

ILLINOIS VALLEY COMMUNITY COLLEGE  
PMA INVESTMENT STATUS REPORT  
March 31, 2024

DUE	Education	Oper & Maint	O&M Restricted	Bond & Int	Auxiliary	Working Cash	Liability Protection & Settlement	Total	Holder	Note Number	Rate %	Investment Description
5/13/2025	33,577	16,837		10,474		37,003		97,891	Caterpillar	14913R2Y8	3.40%	Corporate Issue
7/15/2025	33,718	16,908		10,518		37,158		98,302	JP Morgan Chase	46625HMN7	3.90%	Corporate Issue
8/18/2025	33,613	16,855		10,486		37,043		97,997	Toyota Corp	89236TKF1	3.65%	Corporate Issue
9/9/2025	25,331	12,703		7,902		27,916		73,852	Wal-Mart	931142EW9	3.90%	Corporate Issue
11/10/2025	17,220	8,635		5,372		18,977		50,205	Pepsico	713448FY5	5.25%	Corporate Issue
11/10/2025	17,181	8,615		5,360		18,934		50,090	Wisconsin Pub Svc	976843BF6	5.35%	Corporate Issue
3/3/2026	34,388	17,244		10,728		37,898		100,258	John Deere Capital	24422EWT2	5.05%	Corporate Issue
4/19/2026	41,565	20,843		12,966		45,807		121,181	Bank of America	06051GFX2	3.50%	Corporate Issue
5/15/2026	16,998	8,524		5,302		18,732		49,556	Florida Pwr Lt Co	341081GR2	4.45%	Corporate Issue
8/3/2026	34,425	17,263		10,739		37,938		100,365	State Str Corp	85747CD3	5.27%	Corporate Issue
9/30/2026	34,319	17,209		10,706		37,821		100,055	Home Depot	437076CV2	4.95%	Corporate Issue
10/23/2026	32,427	16,261		10,116		35,736		94,540	Wells Fargo Co	949746SH5	3.00%	Corporate Issue
11/21/2026	32,522	16,308		10,145		35,840		94,816	Abbvie	00287YBV0	2.95%	Corporate Issue
12/1/2026	25,678	12,877		8,010		28,299		74,864	Dte Elec Co	23338VAL0	4.85%	Corporate Issue
1/15/2027	31,978	16,036		9,976		35,241		93,231	Comcast Corp	20030NBW0	2.35%	Corporate Issue
5/1/2026	50,266	25,206		15,681		55,396		146,549	Wisconsin	977100GY6	2.10%	Municipal Issue
3/1/2027	17,199	8,624		5,365		18,954		50,142	California	13063D3N6	4.85%	Municipal Issue
5/15/2027	32,896	16,496		10,262		36,253		95,907	University Ca	91412GQJ7	3.28%	Municipal Issue
6/1/2027	31,090	15,590		9,699		34,262		90,641	Connecticut	20772KNY1	1.50%	Municipal Issue
6/30/2027	30,719	15,404		9,583		33,854		89,561	Multnomah Cnty	625517NG8	1.25%	Municipal Issue
1/1/2029	14,922	7,483		4,655		16,445		43,506	Birmingham,AL	091096NZ6	1.61%	Municipal Issue
<b>Total PMA</b>	<b>2,029,674</b>	<b>1,017,796</b>	<b>-</b>	<b>633,164</b>	<b>-</b>	<b>2,236,784</b>	<b>-</b>	<b>5,917,417</b>				

ILLINOIS VALLEY COMMUNITY COLLEGE  
 INVESTMENT STATUS REPORT  
 March 31, 2024

<u>DUE</u>	<u>Education</u>	<u>Oper &amp; Maint</u>	<u>O&amp;M Restricted</u>	<u>Bond &amp; Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection &amp; Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>Certificate Number</u>
8/12/2024						240,068		240,068	MBS	0.70%	Sallie Mae Bank
2/25/2026						226,333		226,333	MBS	0.65%	State Bank of India
<b>Total CD</b>						466,402		466,402			

MBS      Multi-Bank Securities, Inc.

ILLINOIS VALLEY COMMUNITY COLLEGE  
 ISDLAF+ Investments  
 March 31, 2024

<u>DUE</u>	<u>Education</u>	<u>Oper &amp; Maint</u>	<u>O&amp;M Restricted</u>	<u>Bond &amp; Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection &amp; Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
4/8/2024	243,350							243,350	5 Star Bank	5.41%	5.41%	1354335-1
4/12/2024		236,900						236,900	Eagle Bank	5.44%	5.44%	1354407-1
5/20/2024			200,000					200,000	Cornerstone Bank	5.34%	5.34%	1352514-1
6/13/2024			243,250					243,250	Western Alliance Bank	5.41%	5.41%	1356996-1
9/9/2024						236,550		236,550	Vibrant Credit Union	5.53%	5.53%	1353179-1
9/9/2024						236,750		236,750	Financial Federal Bank, TN	5.50%	5.50%	1353178-1
9/13/2024			240,200					240,200	Servis First Bank	5.36%	5.36%	1356995-1
10/8/2024	236,700							236,700	Consumers Credit Union	5.60%	5.60%	1354337-1
10/11/2024	236,900							236,900	Nex Bank	5.48%	5.48%	1354408-1
1/9/2025	237,350							237,350	Third Coast Bank, SSB	5.26%	5.26%	1357753-1
1/9/2025						237,750		237,750	Global Bank	5.09%	5.09%	1357752-1
4/7/2025						231,350		231,350	Baxter Credit Union	5.33%	5.33%	1354334-1
4/14/2025	231,650							231,650	Truxton Trust Company	5.19%	5.19%	1354409-1
7/9/2025	233,000							233,000	Patriot Bank	4.83%	4.83%	1357751-1
7/9/2025						233,050		233,050	CIBC Bank USA	4.82%	4.82%	1357750-1
10/9/2025						226,000		226,000	First National Bank	5.18%	5.18%	1354333-1
1/9/2026	228,600							228,600	Schertz Bank & Trust	4.64%	4.64%	1357749-1
<b>Total CD</b>	<b>1,647,550</b>	<b>236,900</b>	<b>683,450</b>	<b>-</b>	<b>-</b>	<b>1,401,450</b>	<b>-</b>	<b>3,969,350</b>				



\$5,000 and Over Disbursements

03/01/24 - 03/31/24

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
790095	3/6/2024	209546	Allied Universal Security Serv	\$ 8,530.80	Security Services
790096	3/6/2024	235211	Amazon Capital Services, Inc	5,724.86	Misc Supplies
790102	3/6/2024	223371	Central Truck Leasing, LLC	7,674.96	Monthly Tractor Lease; Variable Mileage
790103	3/6/2024	1169	City of Oglesby	7,368.87	Water and Sewer Service; Oglesby Police Protection
790104	3/6/2024	140900	CollegeNET, Inc	5,656.39	FY24 Service Fee
790111	3/6/2024	236051	Lakeshore Parent, LLC	7,253.86	Childhood Education Supplies
790133	3/6/2024	1927	Walter J Zukowski and Assoc	15,266.00	Legal Services
790135	3/6/2024	240049	Your-Type 3D Event Letters	5,535.00	IVCC 3D Sign
790164	3/13/2024	209546	Allied Universal Security Serv	19,879.13	Security Services
790165	3/13/2024	235211	Amazon Capital Services, Inc	25,281.47	Misc Special Orders and Supplies
790167	3/13/2024	1369	Ameren Illinois	6,523.93	Utilities-Ottawa/Oglesby: Electricity/Gas
790168	3/13/2024	235388	Arbor Management	24,972.26	Food Service Program
790173	3/13/2024	117420	Brightly Software, Inc	9,307.15	Asset Essentials Implementation
790186	3/13/2024	174412	Demonica Kemper Architects	116,800.43	Architectural/Planning; Lighting/Security; Ag Ed*
790195	3/13/2024	1335	Henricksen and Company, Inc	7,170.84	Childhood Education Supplies
790201	3/13/2024	236328	Lenovo ( United States), Inc	12,100.00	Notebook ThinkPad T14
790202	3/13/2024	240852	Lion First Responder PPE, Inc	14,130.99	BullsEyeT Digital Fire Extinguisher Training
790205	3/13/2024	233357	Mansfield Power and Gas, LLC	5,017.59	Utilities-Oglesby: Gas
790222	3/13/2024	209460	Ferrilli	5,865.00	System Support: CORE System Admin
E0000006	3/13/2024	209871	Community College Health Consortium	266,520.92	IVCC March 2024
790161	3/14/2024	82897	SURS	62,421.49	Payroll Deductions
ACH	3/14/2024		Internal Revenue Service	69,223.09	Federal Payroll Taxes
ACH	3/14/2024		Illinois Department of Revenue	26,791.09	State Payroll Taxes
ACH	3/14/2024		TSA EPARS	7,730.39	403(b) and 457(b)Payroll
790270	3/20/2024	236879	A Book Company, LLC	208,246.39	Inclusive Acces Fees Spring 2024
790275	3/20/2024	235388	Arbor Management	31,418.13	Food Service Program
790280	3/20/2024	117420	Brightly Software, Inc	5,864.63	Brightly/Asset Essentials Annual Fee
790291	3/20/2024	102229	Elan Cardmember Services	8,832.68	Monthly Credit Card Charges
790307	3/20/2024	157675	Illinois Valley Excavating, Inc	23,502.50	Snow Removal and Salt Spreading Service
790343	3/20/2024	240617	The Lincoln National Life Insurance	6,553.22	March 2024 Premiums
790379	3/28/2024	82897	SURS	58,926.04	Payroll Deductions
790381	3/28/2024	1335	Henricksen and Company, Inc	18,294.00	Pre-Payment for Furniture for Marketing

**\$5,000 and Over Disbursements**  
**03/01/24 - 03/31/24**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
790391	3/28/2024	214499	Constellation NewEnergy, Inc	24,312.90	Electricity
790402	3/28/2024	89031	IBEW 176 JATC	6,815.64	Instructor Fees for Spring 2024
790419	3/28/2024	226841	Realityworks, Inc	12,608.25	The Quints; Child Care Experience
ACH	3/28/2024		Internal Revenue Service	64,612.37	Federal Payroll Taxes
ACH	3/28/2024		Illinois Department of Revenue	24,938.48	State Payroll Taxes
ACH	3/28/2024		TSA EPARS	7,730.39	403(b) and 457(b) Payroll
ACH	3/31/2024		EBC	11,286.33	H.R.A., F.S.A., Cobra (November 2023)
				<b>\$ 1,256,688.46</b>	<b>*Protection, Health, and Safety (PHS) Projects</b>




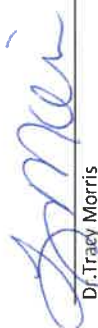
**IVCC Stipend Board Report for Payroll Ending 03-09-24**

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Biagi, Dorothy A	Polenta & Bagna Caulda	02/28/2024	02/28/2024	03/14/2024	ST	180.00	014110394151320			
Biagi, Dorothy A	MaterialFee 2 CAN after RefPer	02/28/2024	02/28/2024	03/14/2024	ST	50.00	014110394151320			Material Fee for 2 cancellations outside of refund period
Branaman, Samantha Kathleen	Eakas First Aid w/CPR/AED	03/02/2024	03/02/2024	03/14/2024	ST	450.00	014210331051320			
Data, Dorene Marie	CAD 1200-100 Overload	02/06/2024	05/18/2024	05/18/2024	OV	3400.00	011320410051340			
Engelman, John Arthur	Carus Welding Training	02/28/2024	03/06/2024	03/14/2024	ST	356.25	014210331051320			
Fesperman, Jeffrey Norris	Black History Mnth Lecture DEI	02/26/2024	02/26/2024	03/14/2024	ST	200.00	013830030053900			
Francisco, Marjorie Lynn	Covr'd NUR 2212-06 Lec for Amb	03/04/2024	03/04/2024	03/14/2024	OV	110.50	011420730051340			Covered NUR 2212-06 Lecture for Amber Knowlton
Grubar, Scott James	Carus Welding Training	02/28/2024	03/06/2024	03/14/2024	ST	225.00	014210331051320			
Hanson, Brent Carl	Eakas First Aid w/CPR/AED	03/02/2024	03/02/2024	03/14/2024	ST	400.00	014210331051320			
Haynes, Tricia Lynn	SAT Online Mf Testing Updates	02/22/2024	02/22/2024	03/14/2024	ST	50.00	014110394151320			
Haynes, Tricia Lynn	SAT Test Prep	02/22/2024	02/22/2024	03/14/2024	ST	225.00	014110394151320			
Haynes, Tricia Lynn	SAT Test Prep 2nd Session	03/02/2024	03/02/2024	03/14/2024	ST	225.00	014110394151320			
Klieber, Tracie Marie	Strength, Cardio, Core	02/01/2024	02/29/2024	03/14/2024	ST	360.00	014110394151320			
Klieber, Tracie Marie	AM Yoga Unique 2U; In-Pers&Onl	02/07/2024	03/06/2024	03/14/2024	ST	320.00	014110394151320			
Klieber, Tracie Marie	PM Yoga Unique 2U; In-Pers&Onl	02/07/2024	03/06/2024	03/14/2024	ST	320.00	014110394151320			
Lenkaitis, Cathy Jo	Covrd NUR 1210-02 for Tracey	02/27/2024	02/27/2024	03/14/2024	OV	212.50	011420730051340			
Lenkaitis, Cathy Jo	Covrd NUR 2212-06 for Amber	03/01/2024	03/01/2024	03/14/2024	OV	110.50	011420730051340			
Manternach, Emily S	Mindful Moments-Prof Dev Day	03/08/2024	03/08/2024	03/14/2024	ST	125.00	018440184053900			2-3:00 pm session
Manternach, Emily S	Mindful Modments-Prof Dev Day	03/08/2024	03/08/2024	03/14/2024	ST	125.00	018440184053900			1-2:00pm session
McDonnell, Nancy Ann	CSC 2223-170 Overload	01/01/2024	05/18/2024	05/18/2024	OV	569.50	011320410051340			
Molloy, Theresa Marie	Carus Welding Training	02/28/2024	02/28/2024	03/14/2024	ST	28.12	014210331051320			
Mollin, Theresa Marie	AWS Testing Dual Credit	03/07/2024	03/07/2024	03/14/2024	ST	362.50	014210331051320			
Morgan, Emily J	SAT Test Prep/OnlineUpdatesMtg	03/02/2024	03/02/2024	03/14/2024	ST	225.00	014110394151320			
Moskalewicz, James P	Addendum x 3 days @ \$599.35 ea	02/25/2024	03/09/2024	03/14/2024	AD	1798.05	013230030851540			

Pytel, Kyle Edwin	Driver Imprvnmnt-LaSalle County	03/02/2024	03/02/2024	03/14/2024	ST	200.00	014110394251320		
Pytel, Kyle Edwin	Driver Imprvnmnt-LaSalle County	03/09/2024	03/09/2024	03/14/2024	ST	200.00	014110394251320		
Schneider, Gregg A	Driver Imprvnmnt-LaSalle County	02/28/2024	02/28/2024	03/14/2024	ST	160.00	014110394251320		
Schneider, Gregg A	Driver Imprvnmnt-LaSalle County	03/06/2024	03/06/2024	03/14/2024	ST	160.00	014110394251320		
Schuerman, Patrick	GNT 1208-600	02/06/2024	02/07/2024	03/14/2024	ST	858.00	011320410051320		
Schuerman, Patrick	GNT 1208-601	02/27/2024	02/28/2024	03/14/2024	ST	858.00	011320410051320		
Sessler, Ronald Eugene	City of LaSalle 40hr Equip Ref	03/04/2024	03/08/2024	03/14/2024	ST	1055.00	0142103331051320		
Zukowski, Abigail Marie	Lunar Living	03/04/2024	03/04/2024	03/14/2024	ST	150.00	014110394151320		

\$ 14,068.92

  
 Kathy Ross  
 VP of Business Services and Finance

  
 D. Tracy Morris  
 President

\*Earn Types  
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
 Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage  
 MI=Miscellaneous, SS=Summer School



## IVCC Stipend Board Report for Payroll Ending 03-23-24

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Allen, Molly Renee	24SP 2nd 8 Week Classes	03/18/2024	05/18/2024	05/23/2024	ST	4475.00	011420730051320	ALH-1214-605	Certified Nursing Assistant	
Blydyes, Christine Ann	24SP Overload	03/18/2024	05/18/2024	05/18/2024	OV	5100.00	011420730051340			
Boyle- Bruch, Ida Lee	8hr FSS +Online Exam&Re-Test	03/11/2024	03/11/2024	03/28/2024	ST	500.00	014110394151320			
Branaman, Samantha Kathleen	Intrn/Pract EMS 2202-01 Cli	03/18/2024	05/18/2024	05/23/2024	ST	1274.48	011420730051320	EMS-2202-01	Emer. Med. Techn. Pract.	
Bursell, Jennifer R	CRJ 1070-100	03/18/2024	05/18/2024	05/23/2024	ST	2064.00	011120570051320	CRJ-1070-100	Corrections in America	
Carboni, Christian James	23FA/24SP OV - WLD Series 26	03/18/2024	05/18/2024	05/18/2024	OV	1301.56	011320410051340			WLD Series 26
Dzurisin, Juliana Mae	ALH 1214-604, 605 Lecture	03/18/2024	05/18/2024	05/23/2024	ST	5352.00	011420730051320	ALH-1214-604	Certified Nursing Assistant	
Engelman, John Arthur	Carus Welding Training	03/18/2024	03/20/2024	03/28/2024	ST	337.50	014210331051320			
Fish, Nicholas R	24SP Overload	03/18/2024	05/15/2024	05/15/2024	OV	1700.00	011120570051340			HPE 1004-350
Fitzpatrick, Sara Elizabeth	Gourmet Meals-Savor the Flavor	03/19/2024	03/19/2024	03/28/2024	ST	175.00	014110394151320			
Fitzpatrick, Sara Elizabeth	Gourmet Meals-Savor the Flavor	03/20/2024	03/20/2024	03/28/2024	ST	175.00	014110394151320			
Fogle, Kyle Kurt	HPE 100-104	03/18/2024	05/18/2024	05/23/2024	ST	823.00	011120570051320	HPE-1000-104	Wellness	
Fowler, David Lee	Scorebird 4 Games @\$30 ea Men's	01/04/2024	02/22/2024	03/28/2024	ST	120.00	056430360251900			
Fox, Scott Michael	23FA/24SP OV - MET Series 02	03/18/2024	05/18/2024	05/18/2024	OV	3825.00	011320410051340			MET Series 02
Fox, Scott Michael	23FA/24SP OV - CNC Series 301	03/18/2024	05/18/2024	05/18/2024	OV	3825.00	011320410051340			CNC Series 301
Greve, Mary Ann	ALH 1252-300 Clinical	03/18/2024	05/18/2024	05/23/2024	ST	2412.00	011420730051320			
Grubar, Scott James	WLD Series 22	03/18/2024	05/18/2024	05/18/2024	ST	2346.00	011320410051320			
Grubar, Scott James	Multi Prep Weld Series 22	03/18/2024	05/18/2024	05/23/2024	ST	391.00	011320410051320			
Grubar, Scott James	Carus Welding Training	03/20/2024	03/20/2024	03/28/2024	ST	112.50	014210331051320			
Hauser, Jennifer Nicole	ALH 1214-604 Lab/Clinical	03/18/2024	05/18/2024	05/23/2024	ST	4475.00	011420730051320	ALH-1214-604	Certified Nursing Assistant	
Hermes, Kevin Michael	CRJ 2250-100	03/18/2024	05/18/2024	05/23/2024	ST	2554.00	011120570051320	CRJ-2250-100	Ethics in Criminal Justice	
Hermes, Kevin Michael	CRJ 2020-100	03/18/2024	05/18/2024	05/23/2024	ST	2554.00	011120570051320	CRJ-2020-100	Criminal Law	
Jennrich, Chuck	RiverfrontMach SurveillanceAud	03/28/2024	03/08/2024	03/28/2024	ST	2500.00	014210331051320			
Knowlton, Amber Sue	NUR 2211-06Covr'd for M.Smith	03/18/2024	05/18/2024	05/23/2024	OV	3400.00	011420730051340			
Mantemach, Emily S	Intro to Ayurveda	03/09/2024	03/09/2024	03/28/2024	ST	125.00	014110394151320			
McManus, Douglas Edward	Shot Clock 8 games @\$30ea Mens	01/04/2024	02/22/2024	03/28/2024	ST	240.00	056430360251900			
Molin, Richard D.	TDI 40hr Equip Refresh-ClassA	03/11/2024	03/12/2024	03/28/2024	ST	416.00	014210331051320			
Molin, Theresa Marie	Carus Welding Training	03/18/2024	03/18/2024	03/28/2024	ST	196.88	014210331051320			
Morgant, Emily J	SAT Test Prep	03/09/2024	03/09/2024	03/28/2024	ST	175.00	014110394151320			
Nickei, Paul A	WLD Series 22	03/18/2024	05/18/2024	05/23/2024	ST	2676.00	011320410051320			
Nickei, Paul A	Multi Prep WLD Series 22	03/18/2024	05/18/2024	05/23/2024	ST	446.00	011320410051320			
Nissen, Debra Lynn	ALH 1214-03 Lab/Clinical	03/18/2024	05/18/2024	05/23/2024	ST	4300.00	011420730051320	ALH-1214-03	Certified Nursing Assistant	
Retoff, Dan J	Breathing for Life	02/26/2024	03/18/2024	03/28/2024	ST	140.00	014110394151320			

Roach, Joshua Joseph	Mult Prep WLD Series 321	03/18/2024	05/18/2024	05/23/2024	ST	429.00	011320410051320			
Roach, Joshua Joseph	WLD Series 321	03/18/2024	05/18/2024	05/23/2024	ST	2574.00	011320410051320			
Robertson, Amber Lynn	MUR 1211-06 Overload	03/18/2024	05/18/2024	05/23/2024	OV	1275.00	011420730051340			
Rooney, Thomas P	DIA 2220-01 Lecture	03/19/2024	04/09/2024	04/23/2024	ST	344.00	011420730051320	DIA-2220-01	Oral Pathology I	
Ruda, Anthony J	HPE 1000-103	03/18/2024	05/18/2024	05/23/2024	ST	928.00	011120570051320	HPE-1000-103	Wellness	
Ruda, Anthony J	HPE 1000-101	03/18/2024	05/18/2024	05/23/2024	ST	928.00	011120570051320	HPE-1000-101	Wellness	
Ruda, Anthony J	HPE 1003-102	03/18/2024	05/18/2024	05/23/2024	ST	1856.00	011120570051320	HPE-1003-102	Personal and Community Health	
Schmitt, Richard J	SP24 40hr Refresher Class A	03/13/2024	03/13/2024	03/28/2024	ST	208.00	014210331051320			
Schneider, Gregg A	Driver Imprvmt-LaSalle County	03/20/2024	03/20/2024	03/28/2024	ST	160.00	014110394251320			
Schomas, Jane Elizabeth	Wedding Reception Survival	02/06/2024	03/12/2024	03/28/2024	ST	450.00	014110394151320			
Schomas, Jane Elizabeth	Intermediate Swing Dance	02/06/2024	03/12/2024	03/28/2024	ST	450.00	014110394151320			
Schuerman, Patrick	GNT 1208-300	03/18/2024	05/18/2024	05/23/2024	ST	856.00	011320410051320			
Seeger, Andrew P	Z3FA/24SP 2nd 8 Weeks Overload	03/18/2024	05/18/2024	05/18/2024	OV	850.00	011120650051340			
Seeger, Andrew P	Z3FA/24SP 2nd 8 weeks Overload	03/18/2024	05/18/2024	05/18/2024	OV	3400.00	011120650051340			
Seeger, Andrew P	Z3FA/24SP 2nd 8 weeks Overload	03/18/2024	05/18/2024	05/18/2024	OV	3400.00	011120650051340			
Sessler, Ronald Eugene	City of LaSalle 40hr Equip Ref	03/08/2024	03/13/2024	03/28/2024	ST	452.00	014210331051320			40 hrs Equipment Refresher Class B
Sessler, Ronald Eugene	TDT 40hr Equip Refresh-ClassB	03/22/2024	03/22/2024	03/28/2024	ST	104.00	014210331051320			City of LaSalle
Smith, Sara E	Online Food Service Sanitation	03/14/2024	03/14/2024	03/28/2024	ST	100.00	014110394151320			
Spears, Colette Susan	ALH 1214-04 Lab/Clinical	03/18/2024	05/18/2024	05/23/2024	ST	4300.00	011420730051320	AUH-1214-04	Certified Nursing Assistant	
Tomasson, Cory J	Scrbk 2games;Scrbnd 4games Men	01/04/2024	02/22/2024	03/28/2024	ST	180.00	056430360251900			
Urban-Bollis, Jill L	Z3FA/24SP 2nd 8 Weeks Overload	03/18/2024	05/18/2024	05/18/2024	OV	2550.00	011120650051340			
Vogelgesang, Eugene Edward	Scorebook 6 games @\$30 ea Mens	01/04/2024	02/22/2024	03/28/2024	ST	180.00	056430360251900			
Watson, Dawn	Add'l Duties Curriculum Sched	02/25/2024	03/09/2024	03/28/2024	ST	238.00	018710585051210			
Watson, Dawn	Add'l Duties Curriculum&Course	03/10/2024	03/23/2024	03/28/2024	ST	238.00	018710585051210			
Whalen, Patrick Eugene	Announcer 8 games @\$30 ea Mens	01/04/2024	02/22/2024	03/28/2024	ST	240.00	056430360251900			

\$ 87,198.92

  
Kathy Ross  
VP of Business Services and Finance

  
Dr. Tracy Morris  
President

\* Earn Types  
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SUERS Exempt  
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage  
MI=Miscellaneous, SS=Summer School



**ITEM FOR INFORMATION  
PART-TIME FACULTY / PART-TIME STAFF APPOINTMENTS  
April 11, 2024 Board of Trustees Meeting**

Employee Name	POSITION	DEPARTMENT / DIVISION	Hourly / Lab* Rate	Credit Hour Rate
Rice, Dan (additional position 3/11/2024)	Instructor	WFD - Welding		\$688.00
Love, Phillip (additional position)	Lab Assistant	WFD - Welding	\$25.00	
Berg, Megan	Academic Support Technologist	Learning Technologies	\$18.52	
Kasperski, Kirsten	Instructor	NSB - Accounting		\$688.00

**WFD** - Workforce Development  
**NSB** - Natural Sciences and Business  
**HFSS** - Humanities, Fine Arts and Social Sciences  
**CEBS** - Continuing Education and Business Services  
**HLT** - Health Professions

\*In lab settings, part-time faculty are paid an hourly rate rather than by credit hour.

  
Kathy Ross  
Vice President for Business Services and Finance

  
Dr. Tracy Morris  
President

**Resolution Honoring Student Trustee Elizabeth “Libby” Boyles (approval)**

Student Trustee Elizabeth “Libby” Boyles has served the College and the student body with dedication, commitment, and enthusiasm. It is recommended that the resolution honoring her for her service to the campus be approved so that it may be memorialized in the permanent record of the College.

**Recommendation:**

**Approve resolution, as presented.**

KPI 3: Support for Students



**RESOLUTION**

**WHEREAS**, Elizabeth “Libby” G. Boyles served as a member of the Board of Trustees representing the students of Illinois Valley Community College from April 2023 to April 2024, and

**WHEREAS**, she has given generously of her time, energy, and talents in her responsibilities to the College as the Student Trustee and as a student leader, and

**WHEREAS**, she has been instrumental in providing the student perspective related to plans, programs, and policies, as well as through her monthly reports, which have directly benefitted the future of Illinois Valley Community College, and

**WHEREAS**, she has participated actively in all phases of the College’s development and has capably represented all students with dedication and enthusiasm, and

**WHEREAS**, the College congratulates her on the anticipated completion of her degree at Illinois Valley Community College and wishes her much continued success as she pursues further higher education goals.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of Illinois Valley Community College, District No. 513, publicly expresses its sincere appreciation to **ELIZABETH “LIBBY” G. BOYLES** with the congratulations of the Board of Trustees and the College.

**BY ORDER** of the Board of Trustees, Illinois Valley Community College, District No. 513, 815 N. Orlando Smith Road, Oglesby, Illinois.

**SIGNED THIS 11<sup>th</sup> DAY OF APRIL, 2024**

\_\_\_\_\_  
Dr. Tracy Morris, President

\_\_\_\_\_  
Secretary, Board of Trustees

\_\_\_\_\_  
Chair, Board of Trustees



**Change Order – Salt Storage Facility – Relocate Water Main**

To be in compliance with Board Policy 4.11, the administration wishes to advise the Board of Trustees of Change Orders for the Salt Storage Facility project. The change orders are an increase of \$70,009. The change order consists of the following changes:

**Previous contract amount: \$299,980**

Chamlin Change Order Specifications:

- Lump sum fee for relocation design \$2,500

Vissering Change Order Specifications: \$67,509

- Excavation and soil removal for relocated water main line
- Spread and compact bedding stone and backfill granular from main line relocation
- Install water main valves, boxes and fittings
- Install caps on existing water main line to be abandoned
- Installation of new PVC for relocated water main
- Perform disinfection, pressure and leakage testing of relocated water main

**New contract amount: \$369,989**

**Recommendation:**

**The administration recommends Board approval of the change orders to the Salt Storage Facility project of \$70,009. This will come from the PHS fund balance.**

KPI 6: Resource Management

April 2, 2024

Illinois Valley Community College District No. 513  
815 N. Orlando Smith Road  
Oglesby, IL 61348

ATTN: Kathy Ross, Vice President

SUBJECT: Salt Storage Facility Project – Additional Design Services Request

Dear Kathy,

Chamlin & Associates, Inc. is submitting this request for additional services to be compensated for preparation of watermain relocation exhibits, coordination with the contractor for the same, and construction inspection of said relocation.

We respectfully request a **Lump Sum Fee of \$2,500** for our efforts regarding the relocation design and inspection.

The watermain was discovered upon installation of the building foundations. Since the risk of a future leak beneath the building could damage the building foundations, we recommended the existing line be relocated around the new building. Vissering Construction, the contractor, is separately submitting a change order request for constructing the line relocation.

Please feel free to reach out if there are any questions or concerns regarding this request. If approved, please sign and return.

Sincerely,

CHAMLIN & ASSOCIATES, INC.



David A. Hall, P.E., Project Engineer

Accepted By:

Signature

04/02/2024

Date

Date

Morris Office

221 West Washington St • Morris, IL 60450  
Phone 815.942.1402 • Fax 815.942.1471  
morris@chamlin.com

www.chamlin.com

Peru Office

4152 Progress Boulevard • Peru, IL 61354  
Phone 815.223.3344 • Fax 815.223.3348  
peru@chamlin.com

**CHANGE ORDER NO. 1**

Owner: Illinois Valley Community College District No. 513  
 Engineer: Chamlin & Associates, Inc.  
 Contractor: Vissering Construction Company  
 Project: Salt Storage Facility

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 2472.00  
 Contractor's Project No.: \_\_\_\_\_

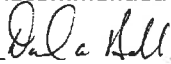
Date Issued: April 12, 2024                      Effective Date of Change Order: April 12, 2024

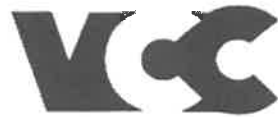
The Contract is modified as follows upon execution of this Change Order:

Description: Re-locate existing 8" watermain around new salt shed that was discovered during foundation construction. Approximately 106 LF of 8" watermain, with valves, line stops and appurtenances. Includes \$5,300 contingency in case existing valve does not shut flow off completely.

- Attachments: 1. Vissering Change Order request with pricing  
 2. Exhibit detailing watermain relocation

Change in Contract Price	Change in Contract Times [State Contract Times as either a specific date or a number of days]
Original Contract Price: \$ <u>299,980.00</u>	Original Contract Times: Substantial Completion: <u>May 15, 2024</u> Ready for final payment: <u>May 30, 2024</u>
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order]: \$ <u>0.00</u>	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]: Substantial Completion: <u>0 days</u> Ready for final payment: <u>0 days</u>
Contract Price prior to this Change Order: \$ <u>299,980.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>May 15, 2024</u> Ready for final payment: <u>May 30, 2024</u>
[Increase] [ <del>Decrease</del> ] this Change Order: \$ <u>67,509.00 (includes \$5,300 contingency)</u>	[Increase] [ <del>Decrease</del> ] this Change Order: Substantial Completion: <u>15 calendar days</u> Ready for final payment: <u>15 calendar days</u>
Contract Price incorporating this Change Order: \$ <u>367,489.00 (includes contingency)</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>May 30, 2024</u> Ready for final payment: <u>June 15, 2024</u>

Recommended by Engineer (if required)	Accepted by Contractor
By: <u></u>	_____
Title: <u>Project Engineer</u>	_____
Date: <u>4/2/24</u>	_____
Authorized by Owner	Approved by Funding Agency (if applicable)
By: _____	_____
Title: _____	_____
Date: _____	_____



**VISSERING  
Construction Company**

*where success is measured one project at a time*

175 Benchmark Industrial Drive | Streator, Illinois 61364 | T 815.673.5511 | F 815.672.0573  
vissering.com

MARCH 29, 2024

**PROPOSAL FOR CHANGE ORDER #1 EXHIBIT RELOCATE  
EXISTING WATER MAIN  
SUBMITTED BY VISSERING CONSTRUCTION COMPANY**

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VISSERING CONSTRUCTION COMPANY IS PLEASED TO OFFER THIS PROPOSAL TO FURNISH AND DELIVER THE ABOVE-REFERENCED PROJECT AND SPECIFICATIONS BY CHAMLIN & ASSOCIATES, DATED MARCH 25, 2024, IN OGLESBY, IL. THIS PROPOSAL IS FOR LABOR, MATERIALS, AND THE NECESSARY EQUIPMENT TO COMPLETE THE WORK AS INDICATED IN THE SCOPE BELOW. AN ADD IS INCLUDED AS A CONTINGENCY PLAN IN CASE OF THE FAILURE OF THE EXISTING VALVE LOCATED BY THE OWNER.

**SCOPE:**

- **GENERAL CONDITIONS**
  - SUPERVISION OF OWN WORK
  - PROJECT MANAGEMENT OF OWN WORK
  - PRICING IS BASED ON VCC'S SAFETY POLICIES
  - GENERAL LIABILITY INSURANCE
  - ALL NECESSARY EQUIPMENT TO ACCOMPLISH THIS SCOPE OF WORK
- **EXCAVATION**
  - EXCAVATION AND SPOIL REMOVAL FOR RELOCATED WATER MAIN LINE SHOWN ON CO #1 EXHIBIT
  - SPREAD AND COMPACT BEDDING STONE AND BACKFILL GRANULAR FOR MAIN LINE RELOCATION SHOWN ON CO #1 EXHIBIT
- **UTILITE INSTALL**
  - INSTALL WATER MAIN VALVES, BOXES, AND FITTINGS SHOWN ON CO #1 EXHIBIT – OPTION # 1
  - INSTALL CAPS ON EXISTING WATER MAIN LINE TO BE ABANDONED SHOWN ON CO #1 EXHIBIT
  - INSTALLATION OF NEW PVC FOR RELOCATED WATER MAIN PER CO #1 EXHIBIT SPECS AND DRAWING
- **TESTING**
  - PERFORM DISINFECTION OF RELOCATED WATER MAIN PER SPECS ON CO #1 EXHIBIT
  - PREFROM PRESSURE AND LEAKAGE TESTING OF RELOCATED WATER MAIN PER SPECS ON CO #1 EXHIBIT

**EXCLUSIONS IN THE ABOVE SCOPE:**

- PERMITS OF ANY KIND
- WINTER CONDITIONS
- LIQUIDATED DAMAGES
- HAZARDOUS WASTE REMOVAL
- PERFORMANCE BONDS INCLUDED

**CONDITIONS:**

- NO OVERTIME WILL BE REQUIRED IF THE ISOLATED SECTION OF THE WATER MAIN CAN BE SHUT DOWN FOR 7 WORKING DAYS

**LUMP-SUM PRICE:**

SIXTY-TWO THOUSAND TWO HUNDRED NINE .....\$62,209.00

**ADD: - ADD PRICE TO LUMP-SUM PRICE ABOVE**

• **UTILITY INSTALL**

- EXCAVATION & INSTALL WATER MAIN STOP # 2 SHOWN ON CO #1 EXHIBIT - OPTION #2
- PATCHWORK OF EXISTING PAVEMENT AT THE LINE STOP LOCATION

FIVE THOUSAND THREE HUNDRED .....\$5,300.00

AS ALWAYS, THANK YOU FOR PROVIDING US WITH THIS OPPORTUNITY. PLEASE FEEL FREE TO CONTACT ME WITH ANY COMMENTS OR QUESTIONS.

SINCERELY,

*Michael Dzierzynski*

MICHAEL DZIERZYNSKI  
PROJECT MANAGER  
VISSERING CONSTRUCTION COMPANY  
PHONE: (815) 925-7379  
E-MAIL: MDZIERZYNSKI@VISSERING.COM

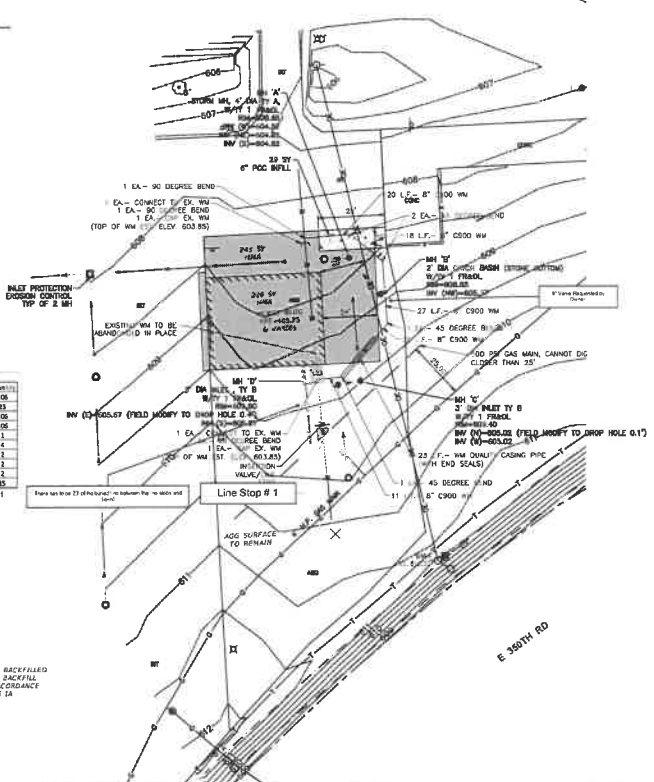
**LEGEND**

- EXISTING STORM FRENCH
- EXISTING FENCE
- EXISTING SIGN
- EXISTING GAS METER
- EXISTING GAS VALVE
- EXISTING ELECTRICAL SERVICE BOX
- EXISTING LIGHT POLE
- EXISTING UTILITY POLE
- EXISTING CUY WIRE
- EXISTING MANHOLE
- EXISTING FIRE HYDRANT
- EXISTING WATER VALVE
- EXISTING TREE
- PROPOSED BUILDING LINE
- PROPOSED CONCRETE SURFACE
- PROPOSED HMA
- PROPOSED MANHOLE

**SUMMARY OF QUANTITIES**

Item No.	Description	Unit	Quantity
1	Water Main # 6" CW	FOOT	306
2	Water Main # 6" Cast Iron	FOOT	33
3	Water Main Pressure Trench	FOOT	306
4	Water Main Conduits	FOOT	306
5	Line Stop/Isolation Valve # 6"	EACH	1
6	Isolation Bend # 6"	EACH	4
7	Isolation Bend # 8"	EACH	2
8	Box # 6"	EACH	2
9	Connect to Existing Water Main	EACH	2
10	Trench Backfill	CY	15
11	CV Valve	EACH	1

NOTE: ALL WATER MAIN TO BE BACKFILLED WITH SELECT GRANULAR BACKFILL (TRENCH BACKFILL) IN ACCORDANCE WITH ASTM D1521 CLASS 1A



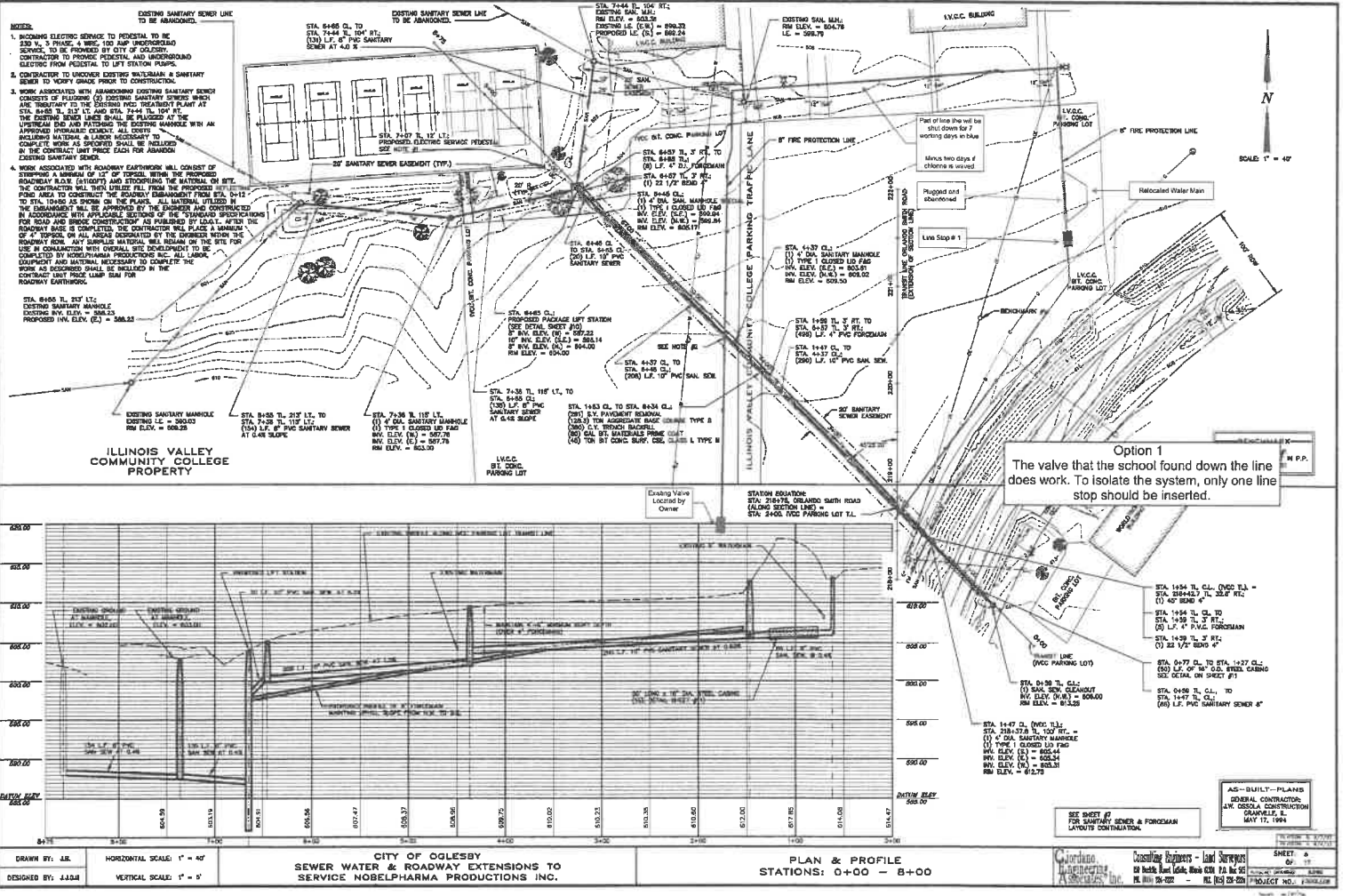
**Option 1**  
The valve that the school found down the line does work. To isolate the system, only one line stop should be inserted.

**WATER MAIN NOTES**

1. PVC WATER MAIN PIPE - WATER MAIN PIPE SHALL BE PVC PIPE OF THE SIZE INDICATED ON THE PLANS AND SHALL CONFORM TO ANSWI C900, DR15, CLASS 200. PVC PIPE JOINTS SHALL BE PUSH-ON JOINTS WITH FLEEBLE ELASTOMERIC SEALS PER ASTM D2151 AND F417.
2. WATER MAIN FITTINGS, WATER MAIN FITTINGS SHALL BE DUCTILE IRON WITH MECHANICAL JOINTS OF THE TYPE AND SIZE INDICATED ON THE PLANS AND SHALL CONFORM TO ANWA C514. FITTINGS SHALL BE BITUMINOUS COATED FOR ANWA C10 AND CEMENT LINED PER ANWA C104.
3. RESTRAINED CHANNELS - ALL WATER MAIN MECHANICAL JOINT VALVES AND FITTINGS SHALL BE EQUIPPED WITH MECHANICAL PIPE RESTRAINING CHANNELS. RESTRAINING CHANNELS SHALL BE MANUFACTURED BY EBRA-IRON OR APPROVED EQUAL.
4. WATER MAIN VALVES AND BOXES - WATER MAIN VALVES AND BOXES TO BE INSTALLED AS INDICATED ON THE PLANS SHALL BE RESILIENT-SEAL GATE VALVES WITH NON-RISING STEM AND THREE-PIECE STEM SEALS AND SHALL CONFORM TO ANWA C514. GATE VALVES SHALL BE MECHANICAL JOINT. GATE VALVES SHALL BE BOXES 8-2001. VALVE BOXES SHALL BE DUCTILE CAST IRON, TWO-PIECE, SCREW-TYPE ADJUSTABLE, 5-X SHAF, AND SHALL HAVE A LD MARKED "WATER". VALVE BOXES SHALL BE PROVIDED WITH A NUMBER (ALUMINUM CENTERING PLATE) TO BE PLACED IN THE BOTTOM OF THE VALVE BOX TO EXPOSE THE OPERATING PLUG TO EQUAL UNDERSTANDING VALVES SHALL BE DRIVABLE BY ROMAC INDUSTRIES OR INSTA-VALVE 250 PATENT BY HYDRA-STOP OR ENGINEER-APPROVED EQUAL.
5. UNDERGROUND PIPE MARKERS:
  - a. PLASTIC INJECTION WIRE, BRIGHT COLORED, CONTINUOUSLY PRINTED, MINIMUM 6 INCHES WIDE BY A 1/4 INCH THICK, MANUFACTURED FOR DIRECT BURIAL SERVICE. CAUTION WIRE SHALL BE MARKED "CAUTION WATER MAIN BELOW" AND INSTALLED 24 INCHES ABOVE THE WATER MAIN PIPE.
  - b. TRACER WIRE, #10 AWG SOLID STEEL CORE WITH COPPER METALLURGICALLY BONDING TO 1/4\"/>
6. CONCRETE THROUST BLOCKING SHALL BE PROVIDED AT ALL WATER MAIN TEES AND BENDS. THROUST BLOCKS MAY BE EITHER FORMED-IN-PLACE CONCRETE OR PRE-CAST CONCRETE BLOCKS OF A SIZE SATISFACTORY TO THE ENGINEER.
7. DISINFECTION OF WATER MAINS:
  - a. THE CONTRACTOR WILL BE RESPONSIBLE FOR THE MAIN BEING FLUSHED AND DISINFECTED. ANY ADDITIONAL SERVICE MAIN TAPS (SMPT), FITTINGS, VALVES, ETC., BEHIND FIRE FLUSHING, DISINFECTION AND TESTING SHALL BE INCIDENTAL TO THE WATER MAIN. THE CONTRACTOR SHALL BE RESPONSIBLE FOR TAKING ALL WATER SAMPLES AND DELIVERING TO THE TESTING LABORATORY. THE COSTS OF TESTING SHALL BE PAID FOR BY THE CONTRACTOR.
  - b. AS A MINIMUM THE CONTRACTOR SHALL COLLECT BACTERIOLOGICAL SAMPLES AT THE ENDS OF RUNS AND AT 1000 FOOT INTERVALS ALONG THE WATER MAIN. THE LOCATIONS OF SAMPLING POINTS SHALL BE AS DIRECTED BY THE ENGINEER.
  - c. THE MAINS SHALL BE FLUSHED PRIOR TO DISINFECTION IN ACCORDANCE WITH SECTION 41-2.15(A) OF THE WATER AND SEWER SPECIFICATIONS AND DISINFECTED IN ACCORDANCE WITH SECTION 41-2.15(B) THEREOF.
  - d. AFTER FINAL FLUSHING AND BEFORE PIPELINE IS CONNECTED TO THE EXISTING SYSTEM OR PLACED IN SERVICE, EMPLOY AN APPROVED MICROBIOLOGICAL LABORATORY TO TEST SAMPLES AND ISSUE A BACTERIOLOGICAL REPORT.
8. TESTING:
  - a. PRESSURE AND LEAKAGE TESTING - UNLESS APPROVED OTHERWISE THE LEAKAGE TESTING SHALL BE PERFORMED ACCORDING TO ARTICLE 41-2.16, SECTIONS A, B & C OF THE WATER AND SEWER SPECIFICATIONS. MANUAL TEST PRESSURE SHALL BE 150 PSI FOR THIS PROJECT.
  - b. PROTECT PERSONNEL AND EQUIPMENT, AND ARRANGE FOR AND PAY THE COST OF ALL REQUIRED TESTS AND INSPECTIONS REQUIRED. REUSE TEST SHOWS MATERIALS OR WORKMANSHIP TO BE DEFICIENT, REPAIR OR REPAIR AS NECESSARY, AND REPEAT THE TESTS UNTIL THE SPECIFIED STANDARDS ARE ACHIEVED.
9. WATER MAIN CASING PIPE, WATER MAIN QUALITY CASING PIPE SHALL MEET THE REQUIREMENTS FOR WATER MAIN PIPE AS DESCRIBED IN THE PREVIOUS SECTION WITH THE EXCEPTION THAT OF 25 CLASS 185 SHALL BE PROVIDED. THE INSIDE DIAMETER SHALL BE A MINIMUM OF 2\"/>
10. CASING SPACERS:
  - a. CASING SPACERS SHALL BE A TWO-PIECE SHELL AND MADE FROM 1-304 STAINLESS STEEL OF A MINIMUM 1/4 GAUGE THICKNESS. SHELL SECTIONS SHALL BE LINED WITH A 0.030\"/>
11. CASING END SEALS: CASING END SEALS SHALL BE SHALL-OVER TYPE CONSTRUCTION AND MADE FROM STAINLESS STEEL WITH 1/2\"/>
12. TRENCH BACKFILL FOR WATER MAIN SHALL BE IN ACCORDANCE WITH ASTM D1521 CLASS 1A. SELECT GRANULAR BACKFILL, BEDDING, HAUNCHING & INITIAL BACKFILL SHALL BE CRUSHED STONE METRIC EQUIV GRANULATION CA-57. TRENCHES SHALL BE BACKFILLED AND COMPACTED PER ARTICLE 855.67 OF THE DOT STANDARD SPECIFICATIONS.



DRAWN BY: VED CHECKED BY: JAW DATE: 04-22-23		PERU MORRIS OTTAWA MENDOTA ILWACO	<b>IVCC SALT STORAGE FACILITY</b> <b>ILLINOIS VALLEY COMMUNITY COLLEGE</b> <b>OGLESBY, ILLINOIS</b>	<b>CHANGE ORDER #1 EXHIBIT</b> <b>RELOCATE EXISTING WATER MAIN</b>	<b>FOR PRICING</b>	CURRENT AS OF: 03/25/2024 SCALE: AS NOTED FILE NO: 2412.01 SHEET: C3 OF: 8
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- NOTES:**
1. RECEIVING ELECTRIC SERVICE TO PROCEED TO THE 230 V. 3 PHASE 4 WIRE 100 AMP UNDERGROUND SERVICE, TO BE PROVIDED BY CITY OF OGLESBY. CONTRACTOR TO PROVIDE PEDESTAL AND UNDERGROUND ELECTRIC FROM PEDESTAL TO LIFT STATION PUMPS.
  2. CONTRACTOR TO UNDER EXISTING WATERMAIN & SANITARY SEWER TO VERIFY GRADE PRIOR TO CONSTRUCTION.
  3. WORK ASSOCIATED WITH ABANDONING EXISTING SANITARY SEWER CONSISTS OF RELOCATING CO EXISTING SANITARY SEWERS WHICH ARE TRIBUTARY TO THE EXISTING IN-SECT TREATMENT PLANT AT STA. 8485 TL, 210' LT. AND STA. 7444 TL, 104' RT. THE EXISTING SEWER LINES SHALL BE PLACED AT THE VERTICAL END AND PATCHED TO THE EXISTING MAINLINE WITH AN APPROVED PERMISSIBLE JOINT. ALL JOINTS INCLUDING MATERIALS & LAYOUTS NECESSARY TO COMPLETE WORK AS SHOWN SHALL BE HELD IN THE CONTRACT UNIT PRICE EACH FOR ABANDON EXISTING SANITARY SEWER.
  4. WORK ASSOCIATED WITH ROADWAY EXISTENCE WILL CONSIST OF STRIPPING A MINIMUM OF 12" OF TOPSOIL WITHIN THE PROPOSED ROADWAY GRADE (SLOPES) AND STOCKPILING THE MATERIAL ON SITE. THE CONTRACTOR WILL THEN UTILIZE FILL FROM THE PROPOSED EXISTING ROAD AREA TO CONSTRUCT THE ROADWAY. EMBANKMENT FROM STA. 8412 TO STA. 1040 IS SHOWN ON THE PLANS. ALL MATERIALS TO BE USED IN THE EMBANKMENT SHALL BE APPROVED BY THE ENGINEER AND CONTRACTOR IN ACCORDANCE WITH APPLICABLE SECTIONS OF THE "SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION" AS PUBLISHED BY ILL. DEPT. OF TRANSPORTATION. THE CONTRACTOR WILL PLACE A MINIMUM OF 4" TOPSOIL ON ALL AREAS DESIGNATED BY THE ENGINEER WITHIN THE ROADWAY ROW. ANY EXCESS MATERIAL WILL REMAIN ON THE SITE FOR USE IN CONSULTATION WITH GENERAL SITE DEVELOPMENT TO BE COMPLETED BY NOBELPHARMA PRODUCTIONS INC. ALL LAWN, EQUIPMENT AND MATERIAL NECESSARY TO COMPLETE THE WORK AS SHOWN SHALL BE HELD IN THE CONTRACT UNIT PRICE LAMP RATE FOR ROADWAY EXISTENCE.

**Option 1**  
The valve that the school found down the line does work. To isolate the system, only one line stop should be inserted.

AS-BUILT - PLANS  
GENERAL CONTRACTOR:  
JAY OSCOLA CONSTRUCTION  
GRANVILLE, IL  
MAY 17, 1994



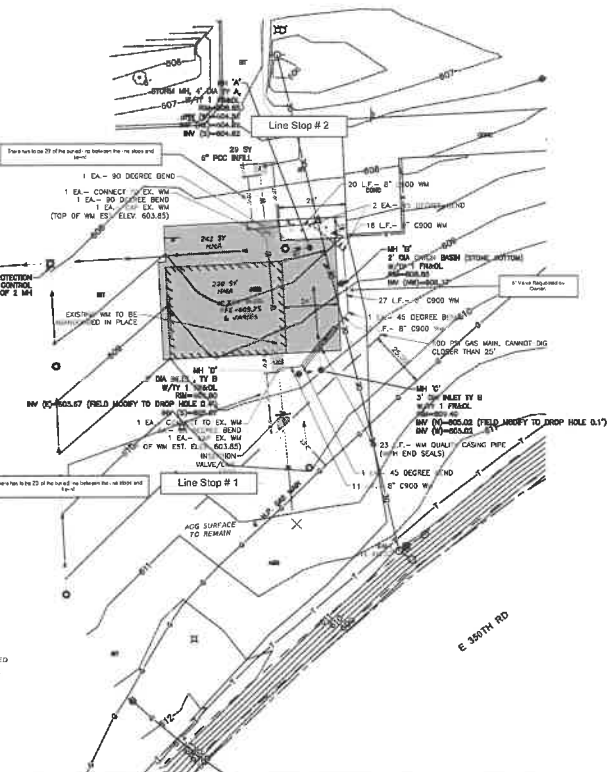
**LEGEND**

- EXISTING STORM SEWER
- EXISTING FENCE
- EXISTING SIGN
- EXISTING GAS METER
- EXISTING GAS VALVE
- EXISTING ELECTRIC SERVICE BOX
- EXISTING LIGHT POLE
- EXISTING UTILITY POLE
- EXISTING GUY WIRE
- EXISTING MANHOLE
- EXISTING FIRE HYDRANT
- EXISTING WATER VALVE
- TREE
- PROPOSED BUILDING LINE
- PROPOSED CONCRETE SURFACE
- PROPOSED HMA
- PROPOSED MANHOLE
- 400
- 600

**SUMMARY OF QUANTITIES**

ITEM NO.	Description	Units	Quantity
1	Water Main # 600	FOOT	108
2	Water Main # 400	FOOT	25
3	Water Main Pressure Testing	FOOT	308
4	Water Main Disinfection	FOOT	308
5	Line 3 Inspection Valve # 2	EACH	1
6	90 Degree Bend # 2	EACH	4
7	90 Degree Bend # 4	EACH	2
8	Cap # 2	EACH	1
9	Connectors for Utility Water Main	EACH	2
10	Trench Backfill	CY	15
11	8" Valve	EACH	1

NOTE: ALL WATER MAIN TO BE BACKFILLED WITH SELECT GRANULAR BACKFILL (TRENCH BACKFILL) IN ACCORDANCE WITH ASTM D2321 CLASS 1A



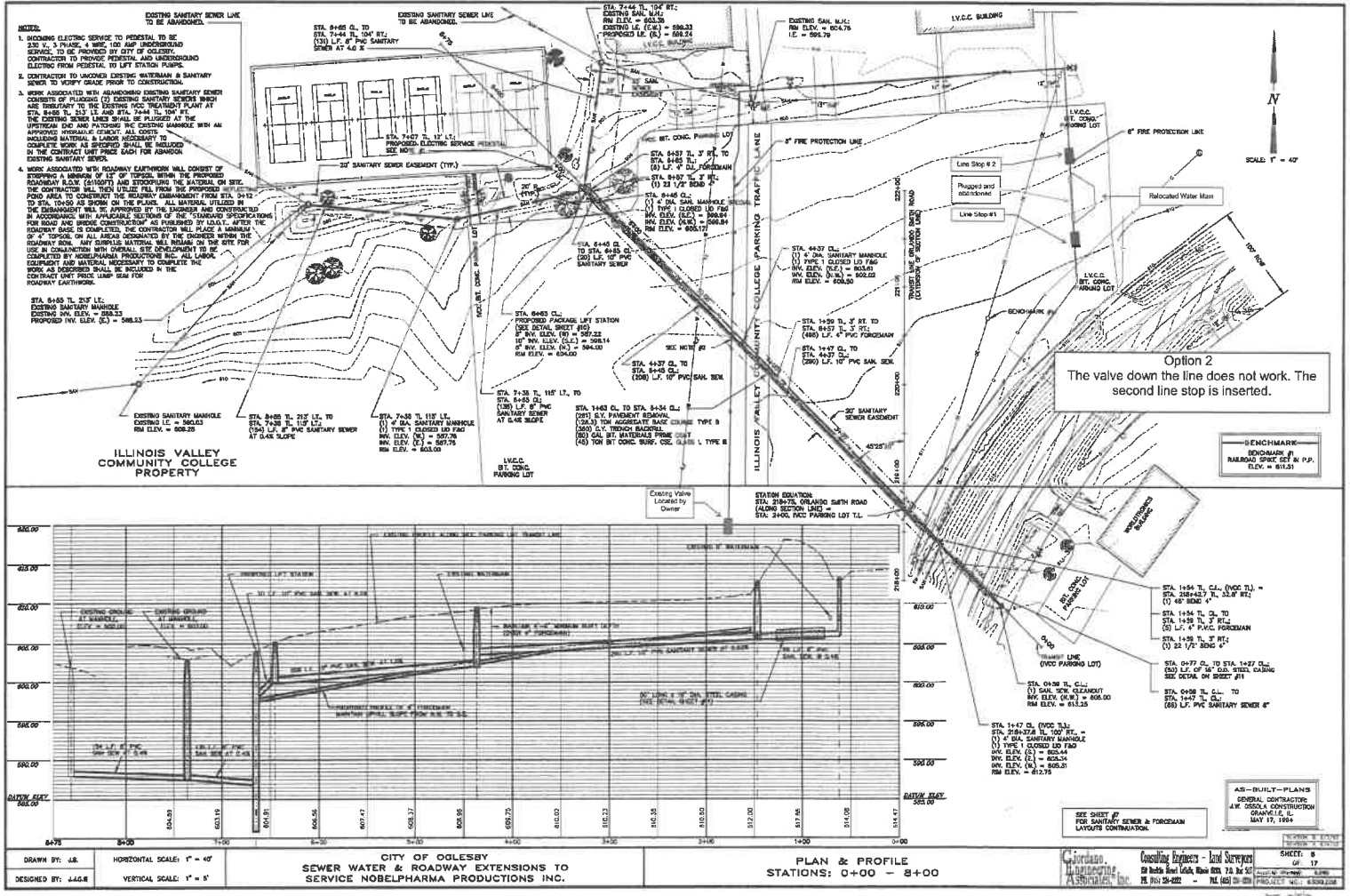
**Option 2**  
The valve down the line does not work. The second line stop is inserted.

**WATER MAIN NOTES**

1. PVC WATER MAIN PIPE - WATER MAIN PIPE SHALL BE PVC PIPE OF THE SIZE INDICATED ON THE PLANS AND SHALL CONFORM TO ANNA 2003, DATA CLASS 215. PVC PIPE JOINTS SHALL BE PUSH-ON JOINTS WITH FLEXIBLE ELASTOMERIC SEALS PER ASTM D2321 AND 1477.
2. WATER MAIN FITTINGS - WATER MAIN FITTINGS SHALL BE DUCTILE IRON WITH MECHANICAL JOINTS OF THE TYPE AND SIZE INDICATED ON THE PLANS AND SHALL CONFORM TO ANNA 2104. FITTINGS SHALL BE BITUMINOUS COATED FOR ANNA 2104 AND CEMENT UNID PER ANNA 2104.
3. RESTRAINED JOINTS - ALL WATER MAIN MECHANICAL JOINT VALVES AND FITTINGS SHALL BE EQUIPPED WITH MECH-LIG TYPE RESTRAINING CLAMPS. RESTRAINING CLAMPS SHALL BE MANUFACTURED BY ENBA-BRN OR APPROVED EQUAL.
4. WATER MAIN VALVES AND BOXES - WATER MAIN VALVES AND BOXES TO BE INSTALLED AS INDICATED ON THE PLANS SHALL BE RESILIENT-NECK GATE VALVES WITH NON-RISING STems AND TRIP-UP STEM SEALS AND SHALL CONFORM TO ANNA 2104. GATE VALVES SHALL BE MECHANICAL JOINT GATE VALVES SHALL BE MILLERS 4-200. VALVE BOXES SHALL BE DUCTILE CAST IRON, TWO-PIECE, SREW-TYPE ADJUSTABLE, 3'-X-3' SHAFT AND SHALL HAVE A LID MARKED "WATER" VALVE BOXES SHALL BE PROVIDED WITH A RUBBER LINED/CENTERING CLAND TO BE CENTERED IN THE VALVE BOX. THE TRENCH UNDER BOXES SHALL BE APPROVED EQUAL. INVERTION VALVES SHALL BE DUCTILE IRON WITH ANNA 2104 INVERTION VALVE 250 PARSITY BY HYDRA-STOP OR ENGINEER-APPROVED EQUAL.
5. UNDERGROUND PIPE MARKERS -
  - a. PLASTIC HIGHWAY TAPE - BRIGHT COLORED, CONTINUOUSLY PRINTED, MINIMUM 6 INCHES WIDE BY 4 MIL THICK, MANUFACTURED FOR DIRECT BURIAL. CAUTION TAPE SHALL BE MARKED "CAUTION WATER MAIN BELOW" AND INSTALLED 24 INCHES ABOVE THE WATER MAIN PIPE.
  - b. TRACER WIRE - #10 AWG SOLID STEEL CORE WITH COPPER METALLURGICALLY BONDED TO IT AS MANUFACTURED BY COPPERWIRE INDUSTRIES OR EQUAL. TRACER WIRE SHALL BE ATTACHED TO THE WATER MAIN PIPE WITH TAPE OR OTHER APPROPRIATE. TRACER WIRE SHALL BE PROVIDED FOR BOTH PVC AND DUCTILE IRON PIPING AND SHALL BE CONTINUOUS THROUGH CASING PIPES. TERMINATE TRACER WIRE AT INDICATED SURFACE ACCESS POINT USING SHRETT OR COPPERWIRE OR ENGINEER-APPROVED EQUAL. SPACED SHALL BE MADE IN ACCESS BOXES OR USING SILICONE GEL FILLED LOCKWHEEL CONNECTORS SUITABLE FOR DIRECT BURIAL.
  - c. CONCRETE SHORT BLOCKING SHALL BE PROVIDED AT ALL WATER MAIN TIES AND BENDS. SHORT BLOCKS MAY BE EITHER FORMED-IN-PLACE CONCRETE OR PRE-CAST CONCRETE BLOCKS OF A SIZE SUFFICIENT TO THE ENGINEER.
6. DISINFECTION OF WATER MAIN -
  - a. THE CONTRACTOR WILL BE RESPONSIBLE FOR THE MAIN BEING FLUSHED AND DISINFECTED. ANY ADDITIONAL SERVICE MAIN TAPS (SMPT), FITTINGS, VALVES, ETC. REQUIRED FOR FLUSHING, DISINFECTION AND TESTING SHALL BE INCIDENTAL TO THE WATER MAIN. THE CONTRACTOR SHALL BE RESPONSIBLE FOR TRAINING ALL WATER MAINS AND DELIVERY TO THE TESTING LABORATORY. THE COSTS OF TESTING SHALL BE PAID FOR BY THE CONTRACTOR.
  - b. AS A MINIMUM THE CONTRACTOR SHALL COLLECT BACTERIOLOGICAL SAMPLES AT THE ENDS OF RUNS AND AT 1000 FOOT INTERVALS ALONG THE WATER MAIN. THE LOCATIONS OF SAMPLING POINTS SHALL BE AS DIRECTED BY THE ENGINEER. IN ACCORDANCE WITH SECTION 411-2.18 THROUGH 411-2.19.
  - c. AFTER FINAL FLUSHING AND BEFORE PIPELINE IS CONNECTED TO THE EXISTING SYSTEM OR PLACED IN SERVICE, INDENT AN APPROVED WORKMANT LABORATORY TO TEST SAMPLES AND ISSUE A BACTERIOLOGICAL REPORT.
7. TESTING -
  - a. PRESSURE AND LEAKAGE TESTING - UNLESS APPROVED OTHERWISE, THE LEAKAGE TESTING SHALL BE PERFORMED ACCORDING TO ARTICLE 411-2.14, PARTS A, B & C OF THE WATER AND SEWER SPECIFICATIONS. MINIMUM TEST PRESSURE SHALL BE 150 PSI FOR THIS PROJECT.
  - b. PROVIDE PERSONNEL AND EQUIPMENT, AND ARRANGE FOR AND PAY THE COST OF ALL REQUIRED TESTS AND INSPECTIONS REQUIRED. MAINTAIN TEST SHOW MATERIALS OR WORKMANSHIP TO BE DEFICIENT, REPAIR OR REPAIR AS NECESSARY, AND REPORT THE TESTS UNTIL THE SPECIFIED STANDARDS ARE ACHIEVED.
8. WATER MAIN CASING PIPE - WATER MAIN QUALITY CASING PIPE SHALL MEET THE REQUIREMENTS FOR WATER MAIN PIPE AS DESCRIBED IN THE PREVIOUS SECTION WITH THE EXCEPTION THAT UP TO CLASS 1A SHALL BE FURNISHED. THE INSIDE DIAMETER SHALL BE A MINIMUM OF 2" GREATER THAN THE LARGEST OUTSIDE DIAMETER OF CASING PIPE JOINTS OR COUPLERS.
9. CASING SPACERS -
  - a. CASING SPACERS SHALL BE A TWO-PIECE SHELL AND MADE FROM 1-304 STAINLESS STEEL OF A MINIMUM 1/4 GAUGE THICKNESS. SHELL SECTIONS SHALL BE LINED WITH A 0.090" THICK, RIBBED PVC EXPANSION JOINTERS SHALL BE ULTRA-HIGH MOLECULAR WEIGHT POLYETHYLENE TO PROVIDE A LOW COEFFICIENT OF FRICTION. RUNNERS SHALL BE MECHANICALLY SOLID TO THE INSIDE. INSERS SHALL BE MADE OF 10 GAUGE 1-304 STAINLESS STEEL. ALL JOISTS SHALL BE WIG WELDED TO THE SHELL. CASING SPACERS SHALL BE MODEL CCS AS MANUFACTURED BY CASCAD WATERWORKS MANUFACTURING, OR ENGINEER APPROVED EQUAL.
  - b. CASING END SEALS - CASING END SEALS SHALL BE PULL-OVER TYPE CONSTRUCTION AND MADE FROM NEOPRENE WITH 1-304 STAINLESS STEEL BANDS FOR SECURING THE ENDS OF THE END SEAL TO THE CASING PIPE AND CASING PIPE. CASING END SEALS SHALL BE MODEL CCS AS MANUFACTURED BY CASCAD WATERWORKS MANUFACTURING OR ENGINEER APPROVED EQUAL.
10. TRENCH BACKFILL FOR WATER MAIN SHALL BE IN ACCORDANCE WITH ASTM D2321 CLASS 1A. SELECT GRANULAR BACKFILL, BEDDING, HANDING & INITIAL BACKFILL SHALL BE CRUSHED STONE MATERIAL BUT SPECIFICATION C4-01. TRENCHES SHALL BE BACKFILLED AND COMPACTED PER ARTICLE 403.07 OF THE 001 STANDARD SPECIFICATIONS.



DRAWN BY: M2 CHECKED BY: M2 DATE: 03-25-2024	PERU MORRIS OTTAWA MENDOTA ILLINOIS	<b>IVCC SALT STORAGE FACILITY</b> <b>ILLINOIS VALLEY COMMUNITY COLLEGE</b> <b>OGLESBY, ILLINOIS</b>	<b>CHANGE ORDER #1 EXHIBIT</b> <b>RELOCATE EXISTING WATER MAIN</b>	<b>FOR PRICING</b>	CURRENT FILE NO: 03/25/2024 SCALE: AS NOTED FILE NO: 247-02 SHEET: 03 OF: 6
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- NOTES:**
1. PROVIDE ELECTRIC SERVICE TO PREDESTAL TO BE 250 VOLT, 3 PHASE, 4 WIRE, 100 AMP DISCONNECTED SERVICE TO BE PROVIDED BY CITY OF OGLESBY CONTRACTOR TO PROVIDE FUSEBOX AND DISCONNECTED ELECTRIC FROM PREDESTAL TO LIFT STATION PUMPS.
  2. CONTRACTOR TO UNCOVER EXISTING WATERMAIN & SANITARY SEWER TO VERIFY GRADE PRIOR TO CONSTRUCTION.
  3. WORK ASSOCIATED WITH ABANDONING EXISTING SANITARY SEWER CONDUIT OF 18" DIA. EXISTING SANITARY SEWER WHICH ARE NEARBY TO THE EXISTING WWT TREATMENT PLANT AT STA. 8+45 TO STA. 12+00 AND STA. 7+44 TO STA. 10+00. THE EXISTING SEWER LINES SHALL BE PLUGGED AT THE UPSTREAM END AND PATCHED THE EXISTING MANHOLE WITH AN APPROVED HYDRAULIC CEMENT. ALL COSTS INCLUDING MATERIALS & LABOR NECESSARY TO COMPLETE WORK AS SPECIFIED SHALL BE INCLUDED IN THE CONTRACT UNIT PRICE EACH FOR REMOVAL EXISTING SANITARY SEWER.
  4. WORK ASSOCIATED WITH ROADWAY EXTERNSION WILL CONSIST OF STOPPING A MINIMUM OF 12" OF TOPSOIL WITHIN THE PROPOSED ROADWAY GRADE (AS SHOWN) AND STOPPING THE MATERIAL ON SITE. THE CONTRACTOR SHALL THEN UTILIZE FILL FROM THE PROPOSED ROADWAY AREA TO CONSTRUCT THE ROADWAY EXTERNSION FROM STA. 0+00 TO STA. 10+00 AS SHOWN ON THE PLANS. ALL MATERIAL UTILIZED IN THE EXTERNSION SHALL BE APPROVED BY THE ENGINEER AND CONTROLLED IN ACCORDANCE WITH AVAILABLE SPECIFICATIONS OF THE "UNIFORM SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION" AS PUBLISHED BY AASHTO. AFTER THE EXTERNSION IS COMPLETED THE CONTRACTOR SHALL PLACE A MINIMUM OF 4" TOPSOIL ON ALL AREAS DISTURBED BY THE EXTERNSION WITHIN THE ROADWAY BOUNDARIES. ALL SUPPLIES MATERIALS SHALL BE STORED ON THE SITE FOR USE IN CONJUNCTION WITH OVERALL SITE DEVELOPMENT TO BE COMPLETED BY HOMEPLANT PRODUCTIONS INC. ALL LABOR, EQUIPMENT AND MATERIAL NECESSARY TO COMPLETE THE WORK AS SPECIFIED SHALL BE INCLUDED IN THE CONTRACT UNIT PRICE LUMP SUM FOR ROADWAY EXTERNSION.

**Option 2**  
The valve down the line does not work. The second line stop is inserted.

BENCHMARK  
BENCHMARK #1  
RAILROAD SPIKE SET IN P.P.  
ELEV. = 611.58

- STA. 1+54 TO STA. 1+58 (1) 48" SDG 4"
- STA. 1+58 TO STA. 1+59 (2) 1" 4" PVC FOREMAN
- STA. 1+59 TO STA. 1+61 (1) 22 1/2" SDG 4"
- STA. 0+77 CL. TO STA. 1+27 CL. (1) 12" DIA. SANITARY MANHOLE (2) 1" 4" PVC FOREMAN (3) 22 1/2" SDG 4"
- STA. 0+58 TO STA. 1+07 CL. (1) 12" DIA. SANITARY MANHOLE (2) 1" 4" PVC FOREMAN (3) 22 1/2" SDG 4"
- STA. 1+47 CL. TO STA. 2+04 CL. (1) 12" DIA. SANITARY MANHOLE (2) 1" 4" PVC FOREMAN (3) 22 1/2" SDG 4"

AS-BUILT-PLANS	GENERAL CONTRACTOR	DATE: MAY 17, 1994
J.V. OGLESBY CONSTRUCTION		
SEE SHEET # FOR SANITARY SEWER & FOREMAN LAYOUTS CONTINUATION		
	SHEET: 8 OF: 17 DATE: MAY 17, 1994 PROJECT: SEWER WATER & ROADWAY EXTENSIONS TO SERVICE NOBELPHARMA PRODUCTIONS INC.	

**CITY OF OGLESBY  
SEWER WATER & ROADWAY EXTENSIONS TO  
SERVICE NOBELPHARMA PRODUCTIONS INC.**

**PLAN & PROFILE  
STATIONS: 0+00 - 8+00**

**Purchase Request – Illinois Century Network (ICN) Bandwidth Upgrade**

As IVCC continues to increase its usage of internet connected resources such as Colleague SaaS, o365, and Zoom, we continue to see a growing need to increase our overall bandwidth into the campus, which currently is at 500Mbps. We are proposing the next step in this upgrade to help support this growing need as well as to ready our campus for supporting the Distance Learning environments that will be implemented soon. We are looking to double our bandwidth on campus from 500Mbps to 1Gbps and will continue to monitor in the future and will have future options to increase bandwidth if we exceed the newly upgraded capacity.

This cost covers the annual fee for supplying 1Gbps connection for the IVCC campus to the Internet. We will see a \$6,000 annual increase in Internet connection fees for this upgrade. The new cost is \$24,000 annually.

**Recommendation:**

**The administration recommends the Board authorize the upgrade/amendment to the Illinois Century Network (ICN) Agreement in the amount of \$24,000/yearly for a 3yr term. Doing so will ensure that we can provide the additional bandwidth to help support the Distance Learning environment we will be implementing on premise, maintain operational continuity, and provide a seamless experience for our staff, faculty, and students.**

KPI 6: Resource Management



**ILLINOIS  
VALLEY  
COMMUNITY  
COLLEGE**

## **MEMORANDUM**

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**TO:** Kathy Ross  
**FROM:** Justin Denton  
**DATE:** March 22, 2024  
**SUBJECT:** Internet Bandwidth Upgrade

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Accompanying this memo are quotes from Illinois Century Network (ICN) for the increase of our Internet Bandwidth from 500Mbps to 1Gbps. As we continue to see an increase in our current Internet usage on campus and the future demand that Distance Learning technology will place on our network, we are seeking to support this demand to ensure minimal impact to the overall College connection to the Internet. As part of these efforts, we will continue to monitor and adjust bandwidth in the future if we see demands increase. This selection is the MAX our current connection and hardware can allow for at this time. Future increases above and beyond a 1Gbps connection may require upgrades to on premise hardware as well as adjusting agreements with both ICN and iFiber contracts.

I am asking the Board of Trustees to approve the 3-year agreement with ICN which is not to exceed the cost of \$24,000 annually. This purchase is to be funded by the IT budget.

Please let me know if you have questions or concerns.

## Broadband Service Order

### Illinois Dept. of Innovation & Technology

ICN Site ID: 0032063

Organization Name: ILLINOIS VALLEY COMMUNITY COLLEGE

Site Name: ILLINOIS VALLEY COMMUNITY COLLEGE



<b>Illinois Department of Innovation &amp; Technology (DoIT)</b> REGIONAL TECHNOLOGY CENTER IV 253 N SCHUYLER AV . KANKAKEE, IL 60901 Ph: 815-936-4644 Fax: 815-936-4646 e-mail: DOIT.ICN.RTC4@ILLINOIS.GOV	<b>Customer</b> CHRIS DUNLAP ILLINOIS VALLEY COMMUNITY COLLEGE 815 N ORLANDO SMITH AV OGLESBY, IL 61348 Ph: 815-224-2720 e-mail: chris_dunlap@ivcc.edu
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	<input type="checkbox"/> Same As Above
Billing Contact	
Billing Address 1	
Billing Address 2	
Billing City, St, ZIP	
Billing Phone	
Billing Contact E-Mail	

Monthly Service Fees/Monthly Recurring Charges (MRC)	Quantity	Unit Cost	Extended Cost
INTERNET EGRESS - 1GB	1000	\$2.00	\$2,000.00
<b>*** This pricing represents a 36 month term</b>			
<b>Total MRC</b>			<b>\$2,000.00</b>

One-Time Charges/Non-Recurring Charges (NRC)	Quantity	Unit Cost	Extended Cost
<b>Total NRC</b>			<b>\$0.00</b>

This Service Order is subject to and fully incorporates the terms and conditions of the Master Service Agreement currently in place between Customer and DoIT. The Service Order may, from time to time, be modified at Customer's written request and upon approval of DoIT.

The pricing in this Service Order is based on a 36 month term (Service Term). Any cancellation or termination of service on or after the date of DoIT's acceptance and execution of this Service Order listed in the signature block below (Service Order Acceptance Date) and before the end of the Service Term shall be subject to certain cancellation fees and early termination penalties as outlined in the Master Service Agreement. Customer acknowledges and agrees to pay these fees upon cancellation or early termination. Customer will be responsible for any applicable taxes in addition to all service-related costs stated in this Service Order.

Please note: This is not an invoice. Customer will be invoiced by DoIT separately. This quote is valid until 06/27/2024. DoIT may invoice, and Customer shall be liable, for any NRC, or for any cancellation fees if applicable, beginning upon the Service Order Acceptance Date. DoIT may invoice, and Customer shall be liable, for the applicable MRC payments, or for any early termination fees if applicable, beginning upon the Service Activation Date (as defined in the Master Service Agreement).

By signing below, you certify that you are authorized to sign on behalf of Customer and that Customer agrees to be bound by the terms and conditions contained herein.

**36-2614257** Service Term: 36 months  
 Customer FEIN (##-#####)

Print Customer Representative Name Title

Customer Representative Signature Date

Print DoIT Representative Name Title

DoIT Representative Signature Date

**Bid Results – Haas CNC MiniMill with Simulator**

The administration received Board authorization to seek bids for a Haas CNC MiniMill with Simulator for the manufacturing program. HFO Chicago, LLC was the only bid received.

Having an updated lathe and mill will better align the educational process to the local industry practices.

The CNC Mill will be fully funded by the Perkins Grant.

**Recommendation:**

**The administration recommends the Board accept the bid from HFO Chicago, LLC, Elk Grove Village, IL for a Haas CNC MiniMill with Simulator at a cost of \$42,752.96.**

KPI 6: Resource Management

**Board Policy 02.06 Alternative Credit (approval)**

Board Policy 02.06 – Alternate Credit includes an update to the policy to be reflective of the updated practices in the area of prior learning assessment, as well as the cost change as required by statute. This policy was shared with the Planning Committee in March, 2024 and is being brought forward for approval due to the nature of the revisions and changes.

**Recommendation:**

**Approve Board Policy, as presented.**

KPI 3: Support for Students

Illinois Valley Community College Board Policy

Subject: <b>Alternative Credit</b>	Effective Date: <b>01/18/2018</b>
	Last Reviewed: <b>01/14/2021</b>
	<b>01/26/2024</b>
Number: <b>02.06</b>	Last Revised: <b>01/14/2021</b>

It is the policy of the Board of Trustees to award alternative credit to students documenting college-level learning in any combination of the methods listed below. Students must be able to meet residency requirements and therefore may be awarded credit for up to a maximum of 75% of the credits for a degree and/or certificate based upon any combination of methods listed below. These credits might not transfer to other colleges. When applicable, individual credit limits are noted within each method's subsection in the accompanying Administrative Procedure.

- Advanced Placement (AP)
- College Level Examination Program (CLEP)
- Military Prior Learning Assessment (MPLA) and Defense Activity for Non-Traditional Education/DSST Credit by Exam (DANTES/DSST/DD-214)
- International Baccalaureate (IB)
- ~~Illinois High School Diploma (HSE/GED) Test results High School Equivalency/General Education Development (HSE/GED) Test results~~
- Foreign Credit
- State Seal of Biliteracy
- Credit for Prior Learning
  - Portfolio Assessment (work experience, technical/vocational training, industry certification, licensure, registry, or other learning experiences such as training evaluation, continuing education units (CEUs), or other competency-based equivalency reviews)
  - IVCC Proficiency Examination

**Commented [CC1]:** Sec 1501.311 Credit for PLA Joint Committee on Administrative Rules states, "In the process of determining if credit can be awarded for prior learning, colleges shall charge students only for the cost of the prior learning assessment services and not for the amount of credit awarded."  
<https://www.ilga.gov/ftp/JCAR/AdminCode/023/023015010C03110R.html>

I know our previous board policy included, "A non-refundable fee of \$20/credit hour is due at the time the student makes application to receive credit for prior learning." Is this being moved to the procedural part and removed from the policy? If so I just want to make sure we revise the \$20 per credit hour since it conflicts with the rule of price for service not price per credit hour.

[https://www.ivcc.edu/board/IVCC\\_Board\\_Policy\\_Manual.pdf](https://www.ivcc.edu/board/IVCC_Board_Policy_Manual.pdf)



**Board Policy 04.01 Budget (approval)**

Board Policy 04.01 – Budget includes an update to the policy to be reflective of the updated practices in the area of financial planning. The College moved to a three-year plan after the State of Illinois budget impasse and as a result of COVID and the changes that have happened, the administration believes that it is extraordinarily difficult to project out revenues and expenses for five years. In addition, the GFOA has also transitioned to three years for the budget books. This policy was shared with the Planning Committee in March, 2024 and is being brought forward for approval due to the nature of the revisions and changes.

**Recommendation:**

**Approve Board Policy, as presented.**

KPI 6: Resource Management

Illinois Valley Community College Board Policy

Subject: **Budget**

Effective Date: **04/19/2011**

Last Reviewed: **04/14/2016**

Number: **04.01**

Last Revised: **04/14/2016**

This policy describes the general guidelines for budgeting and the budgeting process.

Contained within this policy are the College's policies governing the preparation and approval of operating and capital budgets, policies defining the role of the College Business Office and other departments, agencies, and activities which participate in the budgetary process, and policies pertaining to the implementation and control of operating and capital budgets. These policies apply to all College divisions/agencies, departments, and activities.

Budgeting Process

The following policies govern the budget-preparation process. An explanation of the role of the College's Business Office is provided, and the process by which operating activities, departments, and divisions of the College participate in the preparation of budgets is described.

Responsibility for Preparation and Approval of College Budgets

The President, through administrators, has primary responsibility for planning, coordinating, and participating in the preparation of College budgets. Schedules, minimum standards, formats, procedures, and expenditure/revenue estimation criteria are developed by the College Business Office. Participation at all levels and by persons who are responsible for specific accounts is an integral part of this process.

For purposes of this policy statement, annual operating budgets and capital budgets are encompassed by the term "College Budgets." This general policy statement is applicable to all sources of revenues.

The Board of Trustees approves the annual operating budgets of the College in accordance with State statutes. Capital budgets are also approved by the Board of Trustees.

Budget Guidelines Covering Revenue Estimation and Expenditure Criteria

The College Business Office is responsible for providing guidance pertaining to the estimation of revenues and projection of expenditures. Such guidance will come from the annual ~~five-year~~ three-year financial plan presented to the Board of Trustees. This financial plan will take into consideration both short-term and long-term financial obligations and goals of the College. Additional guidance may take the form of communication provided by the state, federal and local agencies or result from independent studies and the application of budget assumptions.

Revenues will be estimated conservatively, using an objective and analytical approach.

### Balanced Budget

Every effort will be made to submit a balanced operating budget (Education and Operations & Maintenance Funds) in which revenues are greater than or equal to expenditures and one-time revenues will not be used for annualized operational expenditures.

### Timetable of Budget Functions

It is the responsibility of the College Business Office to establish a schedule of budget functions which will serve to guide the budget development and implementation process for all divisions of the College. The schedule will be based on requirements and due dates established by the State, guidance from the Vice President for Business Services and Finance, and the management needs of the College. Efforts will be made to provide for participation of all divisions in the development of the timetable of budget functions.

Vice presidents, deans, directors, and department heads are authorized to establish working schedules within the general schedule established by the College Business Office.

The method of communicating the schedule of budget functions shall be consistent from year to year and will be by such media as is necessary and appropriate. The Board will ensure the preparation of a tentative budget for the College for each fiscal year and the Vice President for Business Services and Finance will make the tentative budget available for public inspection in accordance with state law, which is currently thirty (30) days prior to the Board's final action on the budget. All efforts will be made to allow the Board of Trustees time to review the tentative budget and approve the annual budget prior to the deadlines set by the State.

The College budget will be prepared in accordance with State regulations and use the same accounting principles and classifications as the financial statements.

**Board Policy 04.02 Tax Levy (approval)**

Board Policy 04.02a – Tax Levy includes an update to the policy to be reflective of the updated practices in the area of creating and submitting the tax levy. This policy was shared with the Planning Committee in March, 2024 and is being brought forward for approval due to the nature of the revisions and changes.

**Recommendation:**

**Approve Board Policy, as presented.**

KPI 6: Resource Management

Illinois Valley Community College Board Policy

Subject: **Tax Levy**

Effective Date: **04/19/2011**

Last Reviewed: **04/19/2011**

Number: **04.02a**

Last Revised: **04/19/2011**

The Board of Trustees will annually determine the total amount of taxes required to meet the budgetary requirements of the College. The Board of Trustees will authorize the amount of tax levy by fund (listed below) and will authorize the appropriate county and local officials to collect taxes on the College's behalf. The certified amounts will be sent to the County Clerks on or before the last Tuesday in December annually. The certificate shall be signed by the Chair and the Secretary of the Board of Trustees on the forms prescribed by law. The Certificate of Tax Levy also will be filed with the Illinois Community College Board (ICCB) by January 31 of each year.

**Tax Levy Funds:**

Education

Additional Education\*

Operations and Maintenance

Protection, Health and

Safety

Audit

Tort

Social Security

**\*Additional Education Tax:**

In addition to other tax levies authorized by law, the Board of Trustees may levy an additional tax upon the taxable property of the District in any year in which the ICCB authorizes eligibility to do so. The additional tax may be used to increase the total taxing authority of the District to the most recently reported statewide average actual levy rate in cents per \$100 of equalized assessed valuation (EAV) for educational and operations and maintenance purposes, as certified by the ICCB. A letter of eligibility from the ICCB authorizing the additional tax rate shall be provided to the College President once it has been determined. The levy does not circumvent tax cap legislation.

The Board of Trustees, then, if it so wishes, may adopt a resolution annually, pursuant to the provisions of the Open Meetings Act, which expresses its intent to levy the additional tax, or a portion thereof, thereby giving voters an opportunity to request a referendum on the proposed additional levy. When resolution is accompanied by ICCB letter of eligibility, it shall provide the authority for the County Clerks to extend such a tax.

Within 10 days after adoption of such resolution, the College shall cause to be published the resolution in at least one or more newspapers published in the District. The publication of the resolution shall include a notice of (1) the specific number of voters required to sign a petition requesting that the proposition of the adoption of the resolution be submitted to the voters of the district; (2) the time in which the petition must be filed; and (3) the date of the prospective referendum. A petition form shall be provided to any individual requesting one.

**Request for Inactivation - AAS in Corrections/Parole Officer**

Temporary status for the AAS in Corrections/Parole Officer was requested in 2004 after the Illinois Department of Corrections (IDOC) and the Illinois Community College Board (ICCB) worked out a cooperative agreement for correctional officers to complete an AAS degree. At that time, the IDOC training program would count towards credit programs at IVCC. In 2019, the College was directed to discontinue the program, as the date to request permanent approval has passed. During a recent curriculum review, it was identified that this paperwork was not completed. The Curriculum Committee reviewed the program and identified that there was no enrollment and a number of courses were no longer offered, so it is recommending the permanent inactivation of the program.

**Recommendation:**

**The Administration recommends that the AAS in Corrections/Parole Officer be inactivated. A one-year teach-out is not needed as there are no active students in the program.**

KPI 5: District Population Served

**Request for Inactivation - AAS in Corrections/Youth Supervisor**

Temporary status for the AAS in Corrections/Youth Supervisor was requested in 2004 after the Illinois Department of Corrections (IDOC) and the Illinois Community College Board (ICCB) worked out a cooperative agreement for correctional officers to complete an AAS degree. At that time, the IDOC training program would count towards credit programs at IVCC. In 2019, the College was directed to discontinue the program, as the date to request permanent approval has passed. During a recent curriculum review, it was identified that this paperwork was not completed. The Curriculum Committee reviewed the program and identified that there was no enrollment and a number of courses were no longer offered, so it is recommending the permanent inactivation of the program.

**Recommendation:**

**The Administration recommends that the AAS in Corrections/Youth Supervisor be inactivated. A one-year teach-out is not needed as there are no active students in the program.**

KPI 5: District Population Served



**Decennial Report (approval)**

In accordance with the Decennial Committees on Local Government Efficiency Act signed into law by Illinois Governor J.B. Pritzker (P.A. 102-1088), the administration formed the Decennial Review Ad Hoc Committee. The purpose of the committee was to study local efficiencies, including an analysis of whether to consolidate with another unit of local government (community college) and create a report with recommendations regarding efficiencies, increased accountability, and consolidation.

The committee was comprised of: (1) the elected members of the IVCC governing board; (2) at least two individuals who reside in the district (Foundation Directors Dr. Frank Zeller and Diane Kreiser); and (3) the President. The committee met three times and recommend the approval of the provided Decennial Report. Upon approval, the report will be filed with the LaSalle County Clerk, as required by the Act.

**Recommendation:**

**Approve the Decennial Report, as presented.**

KPI 5: District Population Served

## **Decennial Review Process**

### **Illinois Valley Community College**

#### **Purpose and Charge of the Committee**

In accordance with the Decennial Committees on Local Government Efficiency Act signed into law by Illinois Governor J.B. Pritzker (P.A. 102-1088), IVCC created a Decennial Review Ad Hoc Committee. The purpose of the committee is to study local efficiencies, including an analysis of whether to consolidate with another unit of local government (community college) and to create a report with recommendations regarding efficiencies, increased accountability, and consolidation. The committee was comprised of: (1) the elected members of the IVCC governing board; (2) at least two individuals who reside in the district; and (3) the college President.

Members included Everett Solon, Jay McCracken, Angela Stevenson, Jane Goetz, Dr. Amy Boyles, Dr. Maureen Rebholz, Dr. Rebecca Donna, Student Trustee Elizabeth Boyles, Diane Kreiser, Dr. Frank Zeller, and Dr. Tracy Morris. The Decennial Committee met September 14<sup>th</sup>, December 14<sup>th</sup> and March 14<sup>th</sup>.

#### **Possible consolidation**

Due to the large geographical region served by IVCC, there was no consideration for consolidation with any of the other regional community colleges. IVCC's district covers 2000+ square miles. It serves all or part of 8 counties and 20 high schools. The distance to the next closest community colleges from IVCC is as follows (those participating in the regional group of president discussions are marked with an \*):

Heartland Community College	approximately 120 miles round trip
Joliet Junior College	approximately 120 miles round trip
Blackhawk College	approximately 180 miles round trip
Sauk Valley Community College*	approximately 100 miles round trip
Kishwaukee College*	approximately 127 miles round trip
Highland Community College*	approximately 194 miles round trip
Rock Valley College*	approximately 145 miles round trip

A student travelling from one end of the district may have a different distance, but the overall impact is that students would need to drive over an hour each way to classes. This would not be feasible and would decrease the access to higher education for students. The state community college board (ICCB) has oversight for the districting of the community colleges. Therefore, the President brought to the decennial committee discussions related to efficiencies in working with regional community colleges for this process.

#### **Meeting Structure and Recommendations Considered by the Committee**

The committee met three times prior to the regularly scheduled Board Meetings in September, December, and March. At the September meeting, the committee discussed the purpose of the review process and selected the following topics that the President would provide additional information on data on for review. At the December meeting, the committee discussed and analyzed the data and background on the topics, as provided by the

President to the committee to see if there were any opportunities for sharing services and increasing efficiencies. In addition, the committee analyzed the information to determine any challenges that would arise from sharing services or consolidating. From that discussion, the recommendations for this report were developed. The summary from both meetings, as well as the recommendations are presented for each topic.

- **Mental health service sharing**

**Background:**

Currently the College partners with Transformative Growth and Safe Journeys to support student mental health, as well as meet the requirements of the legislation.

Transformative Growth provides four free sessions for all IVCC students with IVCC-based counselors. After four sessions, they offer sliding scale appointments and are in network with most major insurance types. Appointments are available Mondays and Fridays (Virtual Only) 9am-4pm and Tuesdays, Wednesdays, and Thursdays (In-Person) 9am-4pm. The cost for Transformative Growth is \$105,000 per fiscal year. The College went out for proposals in FY2022, with a three-year contract. At the time, only two proposals were received and Transformative Growth was selected and approved in May 2022.

Safe Journeys provides support services for survivors of domestic and sexual violence. Services are available Tuesdays and Thursdays, as well as by appointment on Monday, Wednesday, and Friday. The cost to the College and to students for Safe Journeys is \$0. Their funding comes from their grant funding.

In both cases, the counselors and support professionals are from the IVCC community. The sharing of services in this area would likely result in reduced support for students and the loss of local mental health professionals. However, there could be potential for cost sharing when we come up for the next cycle.

**Recommendation of Committee for next steps:**

No action at this time, but the President's council may look at consortium pricing down the road.

- **Professional development sharing**

**Background:**

This was identified as a top priority for the President's group and the first training sessions related to Artificial Intelligence (AI) will be offered in January. These sessions will be offered virtually and will be recorded for the use of the schools. If this model is successful, then future professional development sessions will be considered.

In this first training, the shared cost for the presentation is estimated at \$2500-\$3000. When the cost was shared, it was significantly lower than the cost for an individual development speaker. These discussions are continuing for future topics.

**Recommendation of Committee for next steps:**

This is already in progress with neighboring colleges with the first session related to Artificial Intelligence, led by IVCC's Brian Pichman, to be offered in January. For this topic, three sessions will be offered to support the colleges. Future opportunities will be discussed with the regional group of Presidents.

- **Compliance (Legislative) officer shared position**

**Background:**

This position will keep colleges updated of changes in legislation, and notices of upcoming dates and deadlines, and compliance. IVCC, Kishwaukee, and Sauk would like to share this position. Highland will decide after further discussion with their team. RVCC is not interested at this time.

A job description is currently being developed.

**Recommendation of Committee for next steps:**

This option had changed slightly and now the consideration is sharing a person who monitors legislation, helps the regional group to interpret it, and tells the colleges what they need to be doing. This position is actively being reviewed with the regional group of Presidents.

- **Grant officer shared position**

**Background:**

A review of surrounding schools shows that other schools similar in size do not have this position, so this could be a future option. Kishwaukee does have a grants position already.

- Highland does not have this position but is considering for the future.
- Sauk does not have this position

This model would likely depend on the success of the compliance position that is in progress. In addition, there are options for a commission-type grant writer as an option to pursue. However, before we would commit to this option, the recommendation from the President's Council is to review the infrastructure to support grants, including but not limited to accounting and reporting functions.

**Recommendation of Committee for next steps:**

The group recommended this as a parking lot item for the group of Presidents. Sharing a position could get challenging if multiple colleges are all applying for the same grant. An additional option could be to work with a commission-type grant writer. Finally, the regional group, as well as state-wide group, of Presidents will continue to look for grants that we can collaborate on together. This makes the grant proposals more appealing to funders and assists with a regional approach to education. This will continue to be an issue for the Presidents to continue to monitor for opportunities.

- **Expanded offerings in the trades and pre-apprenticeships**

**Background:**

IVCC is currently working on this through the Workforce Development division. If needed, these could be explored under the sharing of courses/faculty.

**Recommendation of Committee for next steps:**

This recommendation is not coming forward as part of the decennial recommendations. Colleges are in different places with this topic, so it is not a good opportunity for partnership. However, IVCC is looking at stackable credentials and vetting them through the unions as a pre-apprenticeship track. The Dean of Workforce Development has been in active conversations with several trades organizations to vet the proposal. This will become an institutional department-level goal for implementation.

- **Guided pathways, including exploring work with high schools**

**Background:**

A review of surrounding schools shows that other schools are already in different places. In most cases, significant grant funding has been a key factor to implementing.

- Joliet Junior College \$2.1 million grant in 2015 to develop, educate and implement
- Kishwaukee \$2 million grant in 2023 to assist with the project that will develop, educate and implement pathways. They are in year 3 of the overall implementation.
- Rock Valley College has pathway initiatives in the current 2021-2024 Academic Plan
- Highland has [workforce pathways](#)
- Sauk has [PathwayU](#)

If a guided pathways project is chosen as a future academic or strategic goal, it would be recommended to pursue a Title III grant or similar opportunity to assist with this undertaking. This would also include the work with the district high schools for alignment.

**Recommendation of Committee for next steps:** This recommendation is not coming forward as part of the decennial recommendations. Colleges are in different places with this topic, so it is not a good opportunity for partnership. However, the other colleges have offered to be resources for us. In terms of IVCC, we had an outside partner build the pathways for IVCC and the next step is to create them on the web in a usable format. Finally, the College will need to work to implement them into the culture of the campus, as well as to make them a key part of onboarding and advising. This will become an institutional department-level goal for implementation.

- **Sharing courses/faculty for difficult to staff and fill courses**

**Background:**

- Options that have been discussed include sharing students for upper division courses that typically do not have enough enrollment to be sustainable at individual colleges and sharing faculty for difficult to staff areas.
- Areas in the trades and pre-apprenticeships could be considered as applicable.
- Keys to these discussions are faculty support and buy-in, faculty union contracts, technology for interactive courses, financial and financial aid issues.

**Recommendation of Committee for next steps:**

This recommendation is not coming forward as part of the decennial recommendations. This has been tabled for discussion with the regional group of presidents because all colleges have different unions and different bargaining agreements. Future discussions will determine next steps for potential collaboration.

- **Textbook costs/resources**

A review of surrounding schools shows that other schools similar in size are in different places and with the changing landscape of Open Educational Resources (OERs), this could be a topic for future consideration.

- Kishwaukee is working on a model that is internal and provides options that are better for student pricing. They are willing to share this when complete, which is a future collaboration.

- Highland does their bookstore internally and the bookstore manager has worked directly with faculty to implement immediate access and OER resources.
- Sauk has outsourced to Follett and is very happy with that option.

**Recommendation of Committee for next steps:**

This recommendation is not coming forward as part of the decennial recommendations. The colleges of similar size are in different places but with the changing landscape of Open Educational Resources (OERs), this could be a topic for future consideration.

At this time, it was determined that there was not a need for future or additional input and feedback sessions.

From the recommendations above, it was determined that the College would prioritize the following for action in cooperation with the regional presidents group:

- **Professional development sharing**
- **Compliance (Legislative) officer shared position**

From the recommendations above, it was determined that the College would prioritize the following for action for the institution, with support and resources available from the regional presidents group:

- **Expanded offerings in the trades and pre-apprenticeships**
- **Guided pathways, including exploring work with high schools**

From the recommendations above, it was determined that the College would table the following for future discussions with the regional presidents group:

- **Mental health service sharing**
- **Future collaborative grant opportunities**
- **Sharing courses/faculty for difficult to staff and fill courses**
- **Textbook costs/resources**

All members were provided the opportunity to provide input at each meeting, as well as the ability to submit feedback both upon the receipt of the information in late November and at the December meeting. The draft report was sent, along with the survey link, to all participants in late January. This survey was given to determine whether participants felt that their input was sought and if they had an opportunity to submit feedback. The raw data for the survey is included as an attachment but the overall response was that individuals felt as though their input was heard, the topics were representative, and that the information was presented clearly and in enough time for members to review the information. There were no negative comments related to the process. Finally, all committee members were able to provide input and feedback on the final report and recommendations prior to approval of the plan by the committee and ultimately by the Board of Trustees.

The goal of improving collaboration with other local community colleges was met, with increased collaboration on these items, as well as others not included in this report. This is a great first step in working together to better utilize resources and expertise, as well as to approach opportunities from a regional partnership approach.

The report was approved by the committee at the final meeting and presented to the Board of Trustees in April, 2024. A finalized report will be sent to LaSalle County (the county in which the college is located) within 18 months of committee formation in order to be in full compliance with the act.

Submitted by Dr. Tracy Morris, President of Illinois Valley Community College

<b>Illinois Valley Community College Board Policy</b>			
<b>Subject:</b>	<b>Board Members' Code of Ethics</b>	<b>Effective Date:</b>	<b>02/25/2010</b>
<b>Number:</b>	<b>01.17</b>	<b>Last Reviewed:</b>	<b>02/25/2010</b>
		<b>Last Revised:</b>	<b>02/25/2010</b>

Each member of the Illinois Valley Community College Board of Trustees (Board) holds a great public trust. The Board expects of itself and its members ethical and professional conduct. This commitment includes appropriate use of authority and proper decorum in group and individual behavior when acting as Board members. The following Code of Ethics will be a guide to the IVCC Board of Trustees as they serve the community:

I. An Illinois Valley Community College Trustee will honor the responsibility of membership by:

1. Always thinking in terms of the “student first” and representing at all times the best interest of the entire College community and not special interest groups alone or single-issue agendas.
2. Accepting the responsibility of being informed concerning the duties and functions of a College ~~trustee~~Trustee as mission-setting, and understanding the ~~trustee~~Trustee’s role is policy-making.
3. Accepting the responsibility under Illinois law of seeing that the facilities, resources, and financial support are provided for the appropriate functioning of the College.
4. Understanding the philosophy, policy, and procedures of the College and making such decisions as to maintain and strengthen them for the future.
5. Recognizing with fellow ~~trustee~~Trustees, the responsibility as a locally elected official to seek the improvement of education throughout the State.

II. Trustees will respect their relationships with other members of the Board by:

1. Accepting that authority resides only with the Board as a whole in official meetings, and that an individual ~~trustee~~Trustee has no legal power to make statements, promises, or to bind the Board outside of such meetings.
2. Maintaining respect for the opinions of one’s colleagues and a proper restraint in criticism of colleagues and officers, graciously conforming to the principle of “majority rule.”
3. Refusing to influence any vote or actions of the Board or any College employee through threat, promise of reward, deception, exchange of vote, or any other means than legitimate open discussion.
4. Fostering ~~trustee~~Trustee development through participation in educational activities, including state, regional and national meetings to enhance their ability to serve effectively as members of Illinois Valley Community College Board of Trustees.

5. Maintaining confidentiality including discussions which occur at legally held closed meetings of the Board and other communications, such as attorney-client privileged communications.

III. Trustees will maintain desirable relations with the College President and staff by:

1. Striving to attract, select, and keep the best professional leader available for the College presidency when a vacancy exists.
2. Providing the President of the College full administrative authority for properly discharging professional duties as President; and holding the President responsible for acceptable results.
3. Advising, informing and supporting the President.
4. Having the President or designated representative present at all meetings of the Board, except when the President's contract and salary are under consideration.
5. Supporting and developing Board-approved College plans or programs.
6. Assuming no determinative or administrative authority without the previous, definite instruction of the Board in legal meeting.
7. Acting only upon the recommendation of the President in matters of employment, reassignment or dismissal of College personnel.
8. Informing the President immediately of any concerns regarding performance, conduct, or style, that in the opinion of the Board, require the President's attention.
9. Presenting and referring all complaints or criticisms of any employee privately to the President in closed session.
10. Maintaining any confidence or confidential records concerning the academic community.
11. Preserving the rights and obligations of the academic community.
12. Assisting in every honorable way to maintain the good name, image, honor, and dignity of the College and the entire academic community.

IV. Trustees will meet their responsibilities to the community by:

1. Discussing the core values, vision, mission, purposes, and goals of the College with the community.
2. Insisting that all College business transactions be open and ethical.
3. Refusing to ask the College staff for any privilege or favors which would not be granted to other citizens under the same circumstances.
4. Refusing to use the position on the Board of Trustees or any confidential information for personal gain or personal prestige.
5. Refusing to seek by personal solicitation or otherwise to sell to the Board or employees of the College any real estate, commodity, or service.
6. Representing unconflicted loyalty to their responsibilities to the College. This accountability supersedes any conflicting loyalty such as that to advocacy or interest groups and memberships on other Boards or staffs. This accountability supersedes the personal interest of any Board member acting as an individual consumer of the College's services.



7. Ensuring the community's confidence that all is being done in the best interest of the College District and its educational needs.
8. Placing the opportunities of the College within reach of all District residents regardless of race, national origin, disability, age, religion, sexual orientation or any legally-protected classification.
9. Appraising fairly both the present and future educational needs of the community.

Adapted from:

Highland Community College Board of Trustees Code of Ethics, 1995

The Trustee's Code, Gary Davis in Dilemmas of Leadership, George B. Vaughn, 1992

Elgin Community College Board Members' Code of Conduct, 1997

Illinois Community College Trustees Association Code of Ethics, 1992

Illinois Valley Community College Board Policy

Subject: **Procedures**

Effective Date: **02/25/2010**

Number: **01.22**

Last Reviewed: **02/25/2010**

Last Revised: **02/25/2010**

When operating procedures are needed to implement Board policy, the President shall be authorized to develop and implement such procedures. The President shall also be authorized to delegate authority to the appropriate staff to develop and approve operating procedures.

Illinois Valley Community College Board Policy

Subject: **Academic Calendar**

Effective Date: **10/19/2010**

Number: **02.01**

Last Reviewed: **10/19/2010**

Last Revised: **10/19/2010**

The Board of Trustees shall determine and adopt an academic calendar that meets the requirements established by the Illinois Community College Board.



**RECOMMENDED FOR STAFF APPOINTMENT  
FISCAL YEAR 2024**

<b>Position To Be Filled:</b> Programmer / Analyst Information Technology Services	<b>Number of Applicants:</b> 9	<b>Number of Applicants Interviewed:</b> 3 (four invited; one did not respond to the invitation)
<b>Applicants Interviewed By:</b> <ul style="list-style-type: none"> <li>• Justin Denton, Director of Information Technology Services</li> <li>• Steve Mazzorana, SIS and Application Development Lead</li> <li>• Kathy Hart, Dean of Institutional Effectiveness (IR/IT Program Analyst at time of interviews)</li> <li>• Danielle Jackson, Administrative Assistant II - NSB Division</li> <li>• Dawn Lockwood, Faculty</li> </ul>		
<b>Applicant Recommended:</b> Joseph Mead		
<b>Educational Preparation:</b> <ul style="list-style-type: none"> <li>• Southern New Hampshire University, Manchester, NH – Bachelors in Computer Science, Data Analysis</li> <li>• Wester Washington University, Bellingham, WA - Mathematics</li> <li>• Illinois Valley Community College, Oglesby, IL – Associates in Science</li> </ul>		
<b>Experience:</b> <ul style="list-style-type: none"> <li>• Walmart DC, Spring Valley, IL – Data Processor</li> <li>• United States Post Office, Princeton, IL – Mail Carrier</li> <li>• Bellingham Cold Storage, Bellingham, WA – Dock Supervisor</li> </ul>		
<b>This candidate is being recommended for employment for the following reasons:</b> <ol style="list-style-type: none"> <li>1. Experience that will allow the candidate to contribute immediately. The candidate possesses a strong background in programming, SQL and reporting along with formal specialized education.</li> <li>2. The candidate has a strong knowledge of modern programming languages and an experience in working with PowerBi, a modern reporting software.</li> <li>3. Experience with ERP/CRM applications and could relate that experience back to SIS systems.</li> </ol>		
<b>Recommended Salary:</b> \$64,812 annualized	<b>Effective Date:</b> 03/25/2024	
<p align="center">Mary Beth Herron Director of Human Resources</p>		

**Position(s) Affected by Grant-Funding:**

The Early Childhood Access Consortium for Equity (ECACE) Grant will end effective June 30, 2024. The following position(s) was developed contingent upon continued receipt of grant funds, which means that the position(s) will end with the ECACE Grant on June 30, 2024:

- Early Childhood Education Support Coordinator

KPI 3: Support for Students

KPI 5: District Population Served



March 15, 2024

Illinois Community College Trustees Association

401 E. Capitol, Suite 200

Springfield, IL 62701-1711

Re: 2024 Outstanding Full-Time Faculty Member Award

Dear ICCTA Awards Committee,

The Illinois Valley Community College Board of Trustees is pleased to recommend Amber Robertson of Seneca for the ICCTA 2024 Outstanding Full-Time Faculty Member Award.

The Stephen Charry Memorial Award for Teaching Excellence honors instructors and counselors who have been employed full time at IVCC for at least three years and was established to recognize instructors and counselors for outstanding service in teaching, leadership, professional development and contributions to the College and the community.

Our internal process to select our faculty recipient is a multi-faceted process. Nominations are first solicited from students and are evaluated by a subcommittee made up of the awardees from three previous years. This subcommittee screens nominations to ensure that all candidates meet the minimum requirements and then nominations are voted on by students and employees.

Amber was selected through this rigorous process as the 2024 recipient of the Stephen Charry Memorial Award for Teaching Excellence from a strong pool of candidates. In addition to her nursing teaching duties, she currently serves as an Advisor for the Student Nurse Association and sits on the Skill Handbook Committee for Nursing. The student recommendation commends her dedication, willingness to go above and beyond for students, and her commitment to helping her students prepare to be the best nurses they can be. For these and other reasons, the IVCC Board of Trustees wholeheartedly recommends Amber Robertson for the 2024 Outstanding Full-Time Faculty Member Award.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jay McCracken', is written over a faint, larger version of the same signature.

Jay McCracken

Board Vice Chair, Illinois Valley Community College



March 15, 2024

Illinois Community College Trustees Association

401 E. Capitol, Suite 200

Springfield, IL 62701-1711

Re: 2024 Outstanding Adjunct Faculty Member Award

Dear ICCTA Awards Committee,

The Illinois Valley Community College Board of Trustees is pleased to recommend Deborah (Debbie) Burch of Peru for the ICCTA 2024 Outstanding Adjunct Faculty Member Award. Debbie has worked with IVCC since 1981, for an unbelievable 43 years as a Career Counselor for BEST Job Training Partnership Program and as a Part-time Counselor. At IVCC, counselors have been classified as faculty for over 25 years and part-time counselors have been historically classified as adjunct faculty. While this has changed effective 1/1/2024, Debbie has served the College for decades in this classification.

Debbie was nominated by a colleague and a student, both of whom cited her dedication and commitment to the College and the students we serve. As you will see in her submitted materials, Debbie has an extraordinary knowledge of the process for transfer, for assisting students with determining their career path, and for ensuring that every student feels valued and welcomed when they enter the Counseling Center. Debbie has served the college on multiple committees including Student Success committee, Student Appreciation Day Planning teams, Counselor Convocation event team and has been an active member of the counseling department in all of their events. She has kept current in her field through Mental Health First Aid certifications, MBTI certification, and membership in the Illinois Academic Advisors' Association.

The IVCC Board of Trustees wholeheartedly recommends Debbie Burch for the 2024 Outstanding Adjunct Faculty Member Award. Debbie's dedication to IVCC and the students we serve is unparalleled and there are generations of students who have benefitted from her commitment to IVCC. Thank you for the opportunity to recognize her for her outstanding contributions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jay McCracken', is written over a faint, larger version of the same signature.

Jay McCracken  
Board Vice Chair, Illinois Valley Community College



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Illinois Valley Community College District No. 513**

For the Fiscal Year Beginning

**July 01, 2023**

*Christopher P. Morill*

Executive Director





**ILLINOIS  
VALLEY**  
COMMUNITY  
COLLEGE

## **MEMORANDUM**

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**TO:** Board of Trustees  
**FROM:** Dr. Tracy Morris, President  
**DATE:** April 2, 2024  
**SUBJECT:** Noncredit Workforce Training Project

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IVCC was recently selected for a \$100,000 non-competitive grant from the Illinois Community College Board for the Noncredit Workforce Training Project. The goal of this project is to strengthen the pipeline of skilled workers for business, manufacturing, and healthcare. The Continuing Education and Business Services department will utilize the funds to provide training opportunities for incumbent workers, career changers and individuals looking to upgrade their skills. These opportunities will be short-term in nature and lead to a certificate, certification or industry recognized credential. The grant money will also be used to incentivize new employers to contract for training services to upskill their workforce, as well as expand the dollar for existing employer partners, allowing them to contract for additional training programs. For career changers and individuals who wish to acquire new skills, the grant will be used to reduce the participant fee, making it more affordable for the individual. Programs that will be developed and expanded upon include Process Operations, Electrical Maintenance Technician, Leadership, and Surgical Technician with a goal of 225 noncredit student completers and 18 employers served.

I am so thankful to Jennifer Scheri and Jennifer Sowers for their hard work in preparing the application and to the Grant Oversight Committee for its insight and support.





### **College Core Values**

Achieving Excellence through our Core Values (acronym is I-CARE)

**Integrity**

**Compassion**

**Accountability**

**Respect**

**Equity**

### **Vision Statement**

Illinois Valley Community College will foster personal and professional growth and well-being for our students and community through growing programs, updated facilities, and educational innovation.

### **Mission Statement**

Illinois Valley Community College is dedicated to creating opportunities for students and our community by providing access to affordable, high-quality higher education and lifelong learning.