



**ILLINOIS VALLEY**  
**COMMUNITY COLLEGE**

**815 North Orlando Smith Road**  
**Oglesby, IL 61348-9692**

**Board Meeting**  
**A G E N D A**

**Thursday, September 14, 2023**  
**Board Room**  
**5:30 p.m.**

**NOTE:**

**If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.**

## **IVCC'S MISSION STATEMENT**

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

### **BOARD AGENDA ITEMS**

#### **January**

#### **February**

Authorize Budget Preparation  
Reduction in Force  
Tuition and Fee Review  
Three-year Financial Forecast  
Tenure Recommendations  
ICCTA Award Nominations  
(Alumnus, Student Trustee, Ethical)

#### **March**

Non-tenured Faculty Contracts  
President's Evaluation  
ICCTA Award Nominations  
(FT/PT Faculty, Student Essay,  
Business/Industry)

#### **April**

Board of Trustees Election (odd years)  
Organization of Board (odd years)

#### **May**

Budget Adjustments  
President's Contract Review  
Vice Presidents' Contract Renewals

#### **June**

RAMP Reports  
Authorization of Continued Payment for  
Standard Operating Expenses  
Semi-annual Review of Closed Session  
Minutes  
College Insurance

#### **July**

Tentative Budget  
a. Resolution Approving Tentative Budget  
b. Authorization to Publish Notice of  
Public Hearing  
Athletic Insurance

#### **August**

Budget  
a. Public Hearing  
b. Resolution to Adopt Budget

#### **September**

Protection, Health, and Safety Projects  
Cash Farm Lease  
Approval of College Calendar (even years)

#### **October**

Authorize Preparation of Levy  
Audit Report  
IVCC Foundation Update

#### **November**

Adopt Tentative Tax Levy  
Student Fall/Employee Demographic Reports

#### **December**

Adopt Tax Levy  
Schedule of Regular Meeting Dates and Times  
Semi-annual Review of Closed Session Minutes

#### **Tentative Board Committee Meetings**

Audit Finance Committee: January, April, June, and November

Planning Committee: February and October

Facilities Committee: May and August

Closed Session Meeting Minutes Committee: June and December

**ILLINOIS VALLEY COMMUNITY COLLEGE**

**Board of Trustees Meeting**

**Thursday, September 14, 2023 – 5:30 p.m. – Board Room (C-307)**

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The meeting can be accessed by the public at <https://ivcc-edu.zoom.us/j/87499933914>. Once logged in, use the meeting ID number 874 9993 3914. For dial-in, call 1 (312) 626-6799.

## **A G E N D A**

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Roll Call
5. Approval of Agenda
6. Public Comment
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
  - 7.1 Approval of Minutes – August 17, 2023 (Pages 1-7)
  - 7.2 Approval of Bills - \$1,670,177.96
    - 7.2.1 Education Fund - \$978,692.14
    - 7.2.2 Operations and Maintenance Fund - \$105,374.52
    - 7.2.3 Operations and Maintenance Fund (Restricted) - \$111,821.56
    - 7.2.4 Auxiliary Fund - \$174,490.55
    - 7.2.5 Restricted Fund - \$160,356.41
    - 7.2.6 Audit Fund - \$5,000.00
    - 7.2.7 Liability, Protection and Settlement Fund - \$127,733.04
    - 7.2.8 Grants, Loans, and Scholarships Fund - \$4,709.74
  - 7.3 Treasurer’s Report (Pages 8-34)
    - 7.3.1 Financial Highlights (Page 9-10)
    - 7.3.2 Balance Sheet (Pages 11-12)
    - 7.3.3 Summary of FY24 Budget by Fund (Pages 13-20)
    - 7.3.4 Budget to Actual by Budget Officers (Page 21)
    - 7.3.5 Statement of Cash Flows (Page 22)
    - 7.3.6 Investment Status Report (Pages 23-27)
    - 7.3.7 Disbursements - \$5,000 or more (Pages 28-29)

- 7.4 Personnel – Stipends for Pay Periods Ending August 12, 2023, and August 26, 2023 and Part-Time Faculty and Staff Appointments August 2023 (Pages 30-34)
8. President’s Report
9. Student Trustee’s Report
10. Committee Reports
11. Purchase Request – TouchNet Information Systems (Pages 35-36)
12. Bid Results – Lighting and Security Camera Upgrades (Pages 37-39)
13. Approval of the Intergovernmental Agreement Related to Property Tax Appeal Board for Menard, Inc. and Peru Mall AMA LLC (Pages 40-42)
14. Approval of Student Support Services – Project Success – Local Match (Pages 43-44)
15. Confirmation of Staff Appointment – Sue Smith, Director of Nursing (Pages 45-46)
16. Approval of Board Policy 1.24 – Designation of Emeritus Status (Page 47-49)
17. Designation of Emeritus Status
  - 17.1 Dr. Thomas J. McCormack (Page 50)
  - 17.2 Dr. Frank Jensen (Page 51)
  - 17.3 Dr. Francis H. Dolan (Page 52)
  - 17.4 Dr. Alfred Wisgoski (Page 53)
  - 17.5 Dr. Jerome Corcoran (Page 54)
18. Items for Information (Pages 55-62)
  - 18.1 Staff Appointment – Kelli Shan, Administrative Assistant II, Health Professions (Page 55)
  - 18.2 Staff Appointment – Patricia Glade, Administrative Assistant I, East Campus (Page 56)
  - 18.3 Staff Resignation – Kristi Bartolucci, GED Instructor (Page 57)
  - 18.4 Staff Resignation – Isamar Taylor, Financial Aid and Veterans Benefits Specialist (Page 58)
  - 18.5 Staff Resignation – Leonard Newell, Assistant Coach, Baseball (Page 59)
  - 18.6 Approval – Athletic Trainer Services (Pages 60-61)
  - 18.7 ICCB Approval Letter – Emergency Medical Technician (EMT) Certificate (Page 62)
19. Trustee Comment
20. Closed Session – 1) the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; 2) pending or imminent litigation; and 3) closed session minutes

21. Approval – Closed Session Minutes
22. Possible Staff Appointment – Executive Director of the Foundation
23. Other
24. Adjournment

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees**

**Minutes of Regular Meeting**  
**August 17, 2023**

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:15 p.m. on Thursday, August 17, 2023 in the Board Room (C307) at Illinois Valley Community College.

**Members Physically Present:** Everett J. Solon, Chair  
Jay K. McCracken, Vice Chair  
Angela M. Stevenson, Secretary  
Amy L. Boyles  
Jane E. Goetz  
Elizabeth G. Boyles, Student Trustee

**Members Virtually Present:**

**Members Telephonically Present:**

**Members Absent:** Rebecca Donna  
Maureen O. Rebholz

**Others Physically Present:** Tracy Morris, President  
Gary Roberts, Vice President for Academic Affairs  
Kathy Ross, Vice President for Business Services and Finance  
Mary Beth Herron, Director of Human Resources  
Walt Zukowski, Attorney

**Others Virtually Present:**

**MOMENT OF SILENCE**

There was a moment of silence to remember William “Bill” Uebel, former full-time faculty; David Michael Cannon, nephew of Welding Instructor, Theresa Molln; and Henrietta Klein, grandmother of Public Services Librarian, Stephanie Reeder.

**PUBLIC HEARING ON FY 2024 BUDGET**

It was moved by Mr. McCracken and seconded by Ms. Stevenson to suspend rules temporarily to allow for public hearing on FY 2024 budget.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Boyles, Ms. Goetz, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

**PUBLIC COMMENT ON FY 2024 BUDGET**

None

**RETURN TO REGULAR SESSION**

It was moved by Ms. Goetz and seconded by Dr. Boyles to return to regular session.

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EJS      AMS

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Boyles, Ms. Goetz, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

### **APPROVAL OF AGENDA**

It was moved by Ms. Goetz and seconded by Mr. McCracken to approve the agenda.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Boyles, Ms. Goetz, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

### **PUBLIC COMMENT**

Renee Prine, IVCC Counselor and Vice President of Local 1810, on behalf of the Executive Board and our Local 1810 members, welcomed Dr. Tracy Morris as our next President. Ms. Prine stated they are very optimistic in sharing in her future vision for IVCC and they look forward to collaborating and working with the Board to ensure that we continue the excellence we have with our students and serving the community.

### **CONSENT AGENDA ITEMS**

It was moved by Dr. Boyles and seconded by Ms. Goetz to approve the consent agenda, as presented.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Boyles, Ms. Goetz, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

Dr. Morris noted items 8.5 and 8.6 are listed in the consent agenda. They are traditionally at a higher level than what we would do on a consent agenda but as per past practice the 8.5 consortia purchase does not go to bid, so there is no vote for approval. Item 8.6 is fuel for our TDT program and is a blanket purchase order.

The following items were approved in the consent agenda:

Approval of Minutes – July 13, 2023 Audit Finance Committee Meeting; July 13, 2023 Board Meeting; and July 21, 2023 Board Retreat Minutes.

Approval of Bills - \$2,958,510.53

Education Fund - \$1,740,720.23; Operations and Maintenance Fund - \$322,636.84; Operations and Maintenance (Restricted Fund) - \$470,350.27; Auxiliary Fund - \$95,104.28; Restricted Fund - \$57,505.33; Audit Fund - \$10,000; Liability, Protection and Settlement Fund - \$261,001.80; and Grants, Loans, and Scholarship Fund - \$1,191.68.

### Treasurer’s Report

#### Personnel

Approved stipends for pay periods ending July 1, 2023; July 15, 2023; and July 29, 2023 and Part-time Faculty and Staff Appointments July 2023.

### **PRESIDENT’S REPORT**

Dr. Morris stated our campus is looing amazing and shared photos to highlight areas that have been painted, received new furniture, or have been relocated. The new Medical Assisting and Nursing Simulation Labs were also featured. Dr. Morris introduced a new Native Pollinator

Garden being created by the One Book, One College group. The garden is being paid by Foundation Campus Beautification funds and Facilities will help with the planting. Dr. Morris shared photos of the recent LPN and Dental Assisting pinning ceremonies. The NCLEX pass rate for our RN students announced in quarter 2 was 100%. Daniel Sack, Student Government President, has created an interactive Google calendar that is accessible by scanning the QR code found in the Student Handbook and subscribing.

Dr. Morris is proud to announce our new food bank, Eagles' Peak, located in the space between Career Services and Counseling. Crystal Credi, Mark Grzybowski, Riverbend Food Bank, and Hall High School were the main drivers this initiative. Others helping with logistics were Michelle Carboni, Gerilynn Schultz/Facilities, Kim Herout, Sarah Morgensen, Chad Brokaw, Joel Kozlick, and others. A fully electronic tracking system has been set up so no one can see the name of other students. Dr. Morris thanked the Ottawa Center staff, Donna Swiskoski, and the ASC staff for managing micro pantries while this food bank was being established. The food will be non-perishable. A Single Stop software system is being implemented and will assist with locating and accessing benefits, and a web page has been developed with all this information. Continuing Education has continued to offer their Summer Youth Programs consisting of 38 campus and 265 unique students in the areas of Arts, Nature and Creativity; Teen Camps; Kids in the Kitchen; Health and Wellbeing; Technology, Game Design and Coding; Science; STEM; and Agriculture. Human Resources and Continuing Education offered a Summer Enrichment Series to provide opportunities for staff with sessions on telephone tips, cooking classes, visits to Nells Woodland, cybersecurity, and intermediate Excel. Dr. Morris highlighted the many areas of campus that have worked to onboard students to get them ready for the semester and thanked them for all their hard work.

Dr. Morris stated the Human Resources newsletter this month included a list of 110 employees celebrating work anniversaries for the month of August and noted the list totals 1,425 years of service. The average from the list is 13 years of service; the service years range from 1 to 38; and 19 employees with over 25 years of service, 7 of those over 30 years. Dr. Morris reported recent events on campus included a visit from Representative Yednock, the Get Set Mentoring kickoff with 23 participants, Project Success Jump Start with 60 participants, Youth Service Bureau 3-day Teen Camp, a visit from Congresswoman Underwood, and Welcome Week activities. Dr. Morris shared several items for information that included the ICCB Recognition Report. A summary of what was reviewed, recommendations, and positive feedback were reported. The full report is in the Board book. Dr. Morris gave an enrollment update with numbers as of August 14, two days before the start of the semester. Headcount was down .99% and credit hours were down .60%. Budget to actual show we are at 94.19% of the budgeted hours and 99.14% of actuals prior to 10<sup>th</sup> day. Overall, we are at 56% of our total budgeted credit hours.

Dr. Morris highlighted the ECACE Grant, whose focus is to support students who have worked with or are working with young children. To date there have been technology updates, furniture update grades, painting projects, and a lab update, curriculum updates, scholarship opportunities for students, and increased collaboration with local childcare providers and schools. Upcoming plans for the grant include the development of an ECE collection for Jacob's Library, hosting collaboration and connection events, development of an apprenticeship model, continued curriculum development and assessment of prior learning course, and opportunities to support



students. There are currently 59 students in the program which is up from 40 in quarter one. 51% of those students are incumbent workers and 37 are receiving the ECACE scholarship. Dr. Morris noted the Decennial Committee meeting will be held on September 14 at 4:30 pm. Dr. Morris will be coming forward with an Emeritus Status recommendation. Dr. Morris gave a Strategic Plan update, noting that we are beginning sessions of mission, vision, values, and goals. The Presidential Investiture is scheduled for September 21<sup>st</sup> at 6:30 p.m. The Foundation Scholarship Dinner will be held on September 28<sup>th</sup> at Starved Rock, and information on the 21<sup>st</sup> Century Scholars Society will be coming next month.

### **STUDENT TRUSTEE'S REPORT**

Ms. Boyles' presentation highlighted that classes have begun and Welcome Week activities include a welcome week webpage that features a welcome video and a podcast by Drew Knipper, SGA Vice President. Volleyball season begins tomorrow, men's and women's soccer begin next week, and our first cross country season kicks off in September. In looking forward at student life on campus, Ms. Boyles stated the Student Government's first meeting is set for August 23; the first issue of the IV Leader will be September 7. Ms. Boyles plans to write a column for each issue to stay in touch with the student body and to keep them informed on what occurs at the Board of Trustees and Student Government meetings. Spirit Day is scheduled for September 13 and will include fun activities, free food and giveaways, and highlights the clubs and organizations. Student Government and the Hispanic Leadership Club will work together in September on many events for Hispanic Heritage Month. Ms. Boyles plans to start a new tradition at IVCC where students, faculty, and staff wear purple on Fridays.

### **COMMITTEE REPORTS**

Mr. McCracken noted the Audit Finance Committee had a great meeting last month and Ms. Ross did an outstanding job. We are so lucky to have her in charge and doing such an excellent job with her team.

### **FY2024 BUDGET**

It was moved by Ms. Goetz and seconded by Mr. McCracken to approve the resolution to adopt the FY2024 Budget.

Student Advisory Vote: "Aye" – Ms. Boyles. Roll Call Vote: "Ayes" – Mr. McCracken, Dr. Boyles, Ms. Goetz, Ms. Stevenson, and Mr. Solon. "Nay" – none. Motion carried.

### **PURCHASE REQUEST – MICROSOFT SOFTWARE MAINTENANCE AND SUPPORT**

It was moved by Ms. Stevenson and seconded by Dr. Boyles to authorize the renewal of the Microsoft Software Maintenance and Support Agreement in the amount of \$37,797.07 from CDW. Student Advisory Vote: "Aye" – Ms. Boyles. Roll Call Vote: "Ayes" – Mr. McCracken, Dr. Boyles, Ms. Goetz, Ms. Stevenson, and Mr. Solon. "Nay" – none. Motion carried.

### **PURCHASE REQUEST – FERRILLI CORE SYSTEM ADMIN RENEWAL**

It was moved by Mr. McCracken and seconded by Ms. Goetz to authorize the renewal of the Ferrilli Core System service in the amount of \$70,380.

Student Advisory Vote: "Aye" – Ms. Boyles. Roll Call Vote: "Ayes" – Mr. McCracken, Dr. Boyles, Ms. Goetz, Ms. Stevenson, and Mr. Solon. "Nay" – none. Motion carried.

**PURCHASE REQUEST – MANAGED DETECTION AND RESPONSE (MDR) SOLUTION FOR CYBER SECURITY**

It was moved by Ms. Stevenson and seconded by Dr. Boyles to authorize the purchase of DarkTrace MDC solution for a three-year contract term, at a cost of \$24,500 per year for the term of the contract.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Boyles, Ms. Goetz, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

**PURCHASE REQUEST – COURSEDOG RENEWAL**

It was moved by Dr. Boyles and seconded by Mr. McCracken to authorize the renewal of the CourseDog Event Scheduler, Class Schedule, and Demand Analytics in the amount of \$60,637.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Boyles, Ms. Goetz, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

**PURCHASE REQUEST – TRAUMA HAL® ADULT SIMULATOR PACKAGE**

It was moved by Ms. Stevenson and seconded by Ms. Goetz to authorize the purchase of Trauma HAL® adult simulator package, through Gaumard Simulators for Health Care Education, at a cost of \$71,540.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Boyles, Ms. Goetz, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

Dr. Morris noted this item is being funded by the PATH Grant.

**PURCHASE REQUEST – CLASSROOM FURNITURE PURCHASES FOR D-228**

It was moved by Mr. McCracken and seconded by Ms. Stevenson to authorize the purchase of furniture for room D-228 from Henricksen, Peoria, IL through the OMNIA Partners and NCPA purchasing cooperatives, at a cost not to exceed \$37,620.81.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Boyles, Ms. Goetz, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

Dr. Morris noted this purchase is being funded by the ECACE Grant.

**PURCHASE REQUEST – SALT SHED ENGINEERING DESIGN SERVICES**

It was moved by Dr. Boyles and seconded by Ms. Goetz to approve Engineering Design Services with Chamlin & Associates for the construction of a Salt Shed for a cost of \$24,000.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Boyles, Ms. Goetz, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

**CONFIRMATION OF FACULTY APPOINTMENT – GREG WHIGHTSIL, INDUSTRIAL MAINTENANCE AND ELECTRICITY INSTRUCTOR**

It was moved by Mr. McCracken and seconded by Ms. Goetz to confirm the appointment of Greg Whightsil as Industrial Maintenance and Electricity Instructor effective August 14, 2023 at Step A-12 (+1%), an annualized salary of \$60,935.00 on the 2023/2024 faculty salary schedule.

Dr. Morris appreciated the Board doing a verbal approval in advance so Mr. Whightsil could start on the first day of the semester.

**ITEMS FOR INFORMATION**

Mr. Solon pointed out the information items on pages 66-77 of the Board book.

Ms. Goetz asked if Karina Delgado's new Marketing Coordinator position with the University of Illinois Extension would be in their on-campus office. Dr. Morris indicated it would be in the office here on campus and it is great opportunity for Ms. Delgado.

Dr. Morris clarified that the cancellation of the Women's Basketball season was due to not having enough players and not the timing of the coaching. The Assistant Coach is going to begin recruiting for next year.

### **TRUSTEE COMMENT**

Mr. McCracken complimented our administrative team and faculty members who are working the signs at the campus entrances. It was great to drive in and see the enthusiasm, the thinking outside the box, and the positive atmosphere that we have going on right now at IVCC.

### **CLOSED SESSION**

Mr. Solon requested a motion and a roll call vote at 7:00 p.m. to enter into a closed session to discuss: 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending or imminent litigation; and 3) closed session minutes.

It was moved by Ms. Goetz and seconded by Ms. Stevenson to enter into a closed session.

Student Advisory Vote: "Aye" – Ms. Boyles. Roll Call Vote: "Ayes" – Mr. McCracken, Dr. Boyles, Ms. Goetz, Ms. Stevenson, and Mr. Solon. "Nay" – none. Motion carried. The Board entered closed session at 7:02 p.m.

It was moved by Mr. McCracken and seconded by Dr. Boyles to return to the regular meeting.

Student Advisory Vote: "Aye" – Ms. Boyles. Roll Call Vote: "Ayes" – Mr. McCracken, Dr. Boyles, Ms. Goetz, Ms. Stevenson, and Mr. Solon. "Nay" – none. Motion carried. The regular meeting resumed at 7:51 p.m.

### **CLOSED SESSION MINUTES**

It was moved by Dr. Boyles and seconded by Ms. Goetz to approve and retain the closed session minutes of the July 13, 2023 Board Meeting and the July 21, 2023 Board Retreat.

Student Advisory Vote: "Aye" – Ms. Boyles. Roll Call Vote: "Ayes" – Mr. McCracken, Dr. Boyles, Ms. Goetz, Ms. Stevenson, and Mr. Solon. "Nay" – none. Motion carried.

### **POSSIBLE EQUITY ADJUSTMENTS FOR FY24 – IDENTIFIED EMPLOYEES NOT AFFECTED BY A NEGOTIATED LABOR AGREEMENT**

It was moved by Dr. Boyles and seconded by Ms. Goetz to approved the equity adjustments for the identified employees not affected by a negotiated labor agreement.

Student Advisory Vote: "Aye" – Ms. Boyles. Roll Call Vote: "Ayes" – Mr. McCracken, Dr. Boyles, Ms. Goetz, Ms. Stevenson, and Mr. Solon. "Nay" – none. Motion carried.

**POSSIBLE APPROVAL OF THE MUTUAL TERMINATION AND RELEASE AGREEMENT RELATED OF THE CASH FARM LEASE**

It was moved by Mr. McCracken and seconded by Ms. Stevenson to approve the mutual termination and release agreement related to the cash farm lease effective at the end of the day of December 31, 2023.

Student Advisory Vote: "Aye" – Ms. Boyles. Roll Call Vote: "Ayes" – Mr. McCracken, Dr. Boyles, Ms. Goetz, Ms. Stevenson, and Mr. Solon. "Nay" – none. Motion carried.

**OTHER**

Dr. Morris asked if there were any other Board of Trustees interested in attending the ICCTA Regional Meeting at Kishwaukee College in September. Those attending will be Mr. McCracken, Dr. Boyles, Ms. Goetz, Dr. Roberts, and Dr. Morris. The President's Office will register the group for the event and travel arrangements will be discussed as the date of the meeting gets closer.

**ADJOURNMENT**

Mr. Solon declared the meeting adjourned at 7:54 p.m.

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Everett J. Solon, Board Chair

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Angela M. Stevenson, Secretary



**ILLINOIS  
VALLEY  
COMMUNITY  
COLLEGE**

**DISTRICT NO. 513**

**TREASURER'S REPORT**

**August 2023**

Kathy Ross  
V.P. for Business Services and Finance

## FINANCIAL HIGHLIGHTS – August 2023

### Revenues

- As of August 25, credit hours for Fall 2023 are 22,938.5, or an increase of 2.26 percent from one year ago. Total credit hours as of August 25 are 26,743 or 57.5 percent of the total FY2024 budgeted credit hours of 46,532. Below is a comparison chart as of the 10<sup>th</sup> day of the fall semester.

#### **Comparison of 10<sup>th</sup> Day Fall Enrollments (8/19/23)\***

	Fall 2021	Fall 2022	Fall 2023
<b>Credit Hours</b>	22,034.5	22,242.5	22,963.5
<b>% Change</b>		0.94%	3.24%
<b>Headcount</b>	2,433	2,317	2,441
<b>% Change</b>		(4.77%)	5.35%

\*College Records

- The district EAV (equalized assessed valuation) increased by \$290.4 million, or 7.85 percent over 2021. The largest increase came from residential followed by \$70 million increase in the EAV of the LaSalle nuclear plant. The district EAV increased to \$3,990,606,879 for 2022 from \$3,700,149,324 in 2021. Total tax collections as of August 31 are \$9,400,394.
- Corporate Personal Property Replacement Tax (CPPRT) receipts as of August 31 were \$742,205, or 23.0 percent of the budgeted \$3,261,218. While these receipts are \$33,244 more than one year ago, IDOR has posted that the anticipated adjustments will be made to the October 2023, January 2024, April 2024, May 2024 and June 2024 disbursements. The decrease for all taxing bodies is anticipated to be at 28.8 percent.
- As reported in the June Financial Highlights, the FY2024 state allocations were published on June 28, 2023, (IVCC's allocations are below). Since that time, it was discovered there were some errors in dual credit hour reporting that would affect the calculation for allocations. As of August 31, we received our ICCB certification reports to sign. Once all college reports are returned to ICCB, we anticipate the new allocation amounts will be distributed. We anticipate only a slight change.

<b>Grant</b>	<b>FY2024 Allocation</b>	<b>FY2023 Allocation</b>	<b>Difference</b>	<b>FY2024 Budget</b>
Base Operating	\$2,220,282	\$2,021,871	\$198,411	\$2,150,382
Small College	24,927	27,420	(2,493)	0
Equalization	50,000	50,000	0	52,500

- We continue to try to maximize Investment income and transfer (or hold) to higher percentage investment accounts such as IL Funds and ISDLAF. Investment income as of August 31 is \$170,905 or 44.0 percent of the budgeted \$387,700.

### Expenses

- Overall, expenses are running at 16.2 percent of budget.
- Facilities includes \$115,500 annual rent for the Ottawa Center.
- Information Technologies running at 36.3 percent; however, several annual software support renewals are paid in July, including Ellucian Colleague for \$429,971.
- Risk Management running at 27.6 percent; however, insurance renewals are paid in July.

- Bookstore running at 58.1 percent; this is the first full fiscal year with books outsourced through e-Campus. While expenses are running higher than expected, revenues are also running higher than expected at 62.6 percent of budget.

#### **Protection, Health & Safety Projects**

- The D201 project is in substantial completion minus the elevator. The elevator was scheduled for delivery in mid-August with installation to be completed by October. As of August 31, delivery has not been confirmed. Therefore, installation may be delayed past October. This situation continues to be monitored. The rest of the technology for the space may take until April 2024.
- The exterior sealing project has begun; expected substantial completion date is December 4, 2023. They are currently running ahead of schedule. Depending on weather, substantial completion may happen prior to December. This is a CDB funded project.
- The lighting and security upgrades bid opening was on August 29, 2023. Bid results are an action item for the September 14, 2023 board meeting. Pending board approval, pre-construction meeting to occur later in September.

#### **Other Building and Grant Work**

- Design planning continues for the new Agriculture Facility. A schematic design was reviewed on July 24, 2023. An updated schematic design was reviewed on August 19, 2023. We are currently looking at a completion date of June 2025.

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 August 31, 2023  
 Unaudited

	Governmental Funds Types				Proprietary Fund Types		Fiduciary Fund Types		Account Groups														
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	Total (Memorandum Only)															
									General	Fixed Assets	Long-Term Debt												
<b>Assets and Other Debits</b>																							
Cash and cash equivalents	\$ 4,762,659	\$ 4,387,504	\$ 215,223	\$ (148,994)	\$ 931,840	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10,148,232	
Investments	16,396,295	6,650,769	637,035	-	772,941	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	24,457,039	
Receivables																							
Property Taxes	11,070,344	2,752,230	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	13,822,574	
Governmental claims	-	60,217	-	-	64,200	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	124,417	
Tuition and fees	1,807,202	-	-	248,382	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,055,584	
Due from other funds	2,322,810	-	-	417,835	7,973	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,748,618	
Due to/from student groups	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Bookstore inventories	-	-	-	108,697	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	108,697	
Other assets	154,867	135,872	3,652	433	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	294,824	
Deferred Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	531,053	
Fixed assets - net	-	-	-	68,430	-	58,860,189	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	58,928,619	
Other debits																							
Amount available in																							
Debt Service Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Amount to be provided to retire debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14,190,392	
<b>Total assets and deferred outflows</b>	<b>\$ 36,514,177</b>	<b>\$ 13,986,592</b>	<b>\$ 855,909</b>	<b>\$ 694,783</b>	<b>\$ 1,776,954</b>	<b>\$ 58,860,189</b>	<b>\$ 14,721,445</b>	<b>\$ 14,721,445</b>	<b>\$ 14,721,445</b>	<b>\$ 14,721,445</b>	<b>\$ 58,860,189</b>	<b>\$ 14,721,445</b>	<b>\$ 14,721,445</b>	<b>\$ 14,721,445</b>	<b>\$ 14,721,445</b>	<b>\$ 14,721,445</b>	<b>\$ 14,721,445</b>	<b>\$ 14,721,445</b>	<b>\$ 14,721,445</b>	<b>\$ 14,721,445</b>	<b>\$ 14,721,445</b>	<b>\$ 127,410,050</b>	



Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 August 31, 2023  
 Unaudited

	Governmental Funds Types			Proprietary Fund Types		Fiduciary Fund Types		Account Groups			Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	Long-Term Debt	General	Fixed Assets	Debt	
<b>Liabilities</b>											
Accounts payable	104,455	30,194	-	34	11,332	-	-	-	-	-	146,015
Accrued salaries & benefits	1,975,129	92,749	-	13,725	-	-	-	-	-	-	2,081,603
Post-retirement benefits & other	157,118	18,866	-	1,023	-	-	-	-	-	-	177,007
Unclaimed property	389	-	-	-	-	-	-	-	-	-	389
Due to other funds	-	1,242,577	-	38,876	1,467,165	-	-	-	-	-	2,748,618
Due to student groups/deposits	68,367	-	-	-	298,457	-	-	-	-	-	366,823
Current Portion-Capital Lease	-	-	-	18,126	-	-	-	-	-	145,949	164,075
Accrued Interest	-	-	-	-	-	-	-	-	-	165	165
Capital Lease Payable	-	-	-	17,467	-	-	-	-	-	20,871	38,338
Deferred inflows											-
Property taxes	5,377,484	1,376,744	-	-	-	-	-	-	-	-	6,754,228
Tuition and fees	1,446	-	-	51,177	-	-	-	-	-	-	52,623
Grants	-	-	-	-	-	-	-	-	-	-	-
Lease Receivable	276,146	-	-	-	-	-	-	-	-	-	276,146
OPEB	-	-	-	-	-	-	-	-	-	3,187,336	3,187,336
OPEB long term debt	-	-	-	-	-	-	-	-	-	11,367,123	11,367,123
<b>Total Liabilities</b>	<b>7,960,533</b>	<b>2,761,130</b>	<b>-</b>	<b>140,428</b>	<b>1,776,954</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,721,445</b>	<b>27,360,489</b>
<b>Net Position/Net Assets</b>											
Net investment in general fixed assets	-	-	-	-	-	58,860,189	-	-	-	-	58,860,189
Fund balance	-	-	-	-	-	-	-	-	-	-	-
Reserved for restricted purposes	-	11,225,462	-	-	-	-	-	-	-	-	11,225,462
Reserved for debt service	-	-	855,909	-	-	-	-	-	-	-	855,909
Unreserved	28,553,644	-	-	554,356	-	-	-	-	-	-	29,108,000
<b>Total liabilities and net position</b>	<b>\$ 36,514,177</b>	<b>\$ 13,986,592</b>	<b>\$ 855,909</b>	<b>\$ 694,784</b>	<b>\$ 1,776,954</b>	<b>\$ 58,860,189</b>	<b>\$ 14,721,445</b>	<b>\$ 14,721,445</b>	<b>\$ 127,410,050</b>		

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the two months ended August 31, 2023  
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxiliary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 10,817,136	\$ 1,388,497	\$ 911,432	\$ 2,170	\$ 455,632	\$ 474,381	\$ 15,340	\$ 26,203	\$ 924,834	\$ 15,015,626
Actual Expenditures	4,615,086	633,583	(132,974)	116	279,765	512,295	260	-	306,809	6,214,940
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	6,202,051	754,914	1,044,406	2,054	175,867	(37,914)	15,080	26,203	618,025	8,800,686
Fund balances July 1, 2023 (est.)	17,919,402	4,069,635	3,067,178	856,471	542,329	69,614	5,064,158	41,332	1,103,623	30,975,799
Fund balances August 31, 2023	\$ 24,121,453	\$ 4,824,549	\$ 4,111,584	\$ 858,525	\$ 718,196	\$ 31,700	\$ 5,079,238	\$ 67,535	\$ 1,721,648	\$ 39,776,485

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the two months ended August 31, 2023  
 Unaudited

	8/31/2023	Annual Budget FY2024	Actual/Budget 16.7%	8/31/2022	Annual Budget FY2023	Actual/Budget 16.7%
<b>EDUCATION FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 5,746,714	\$ 9,820,615	58.5%	\$ 5,515,973	\$ 9,530,789	57.9%
Corporate Personal Property Replacement Tax	630,874	2,716,250	23.2%	602,617	2,294,700	26.3%
Tax Increment Financing Distributions	87,918	440,000	20.0%	120,766	450,000	26.8%
Total Local Government	6,465,506	12,976,865	49.8%	6,239,356	12,275,489	50.8%
State Government:						
ICCB Credit Hour Grant	384,022	1,832,250	21.0%	361,949	1,798,075	20.1%
Equalization Grant	8,333	52,500	15.9%	8,333	50,000	16.7%
Career/Technical Education Formula Grant	-	227,000	0.0%	113,412	220,500	51.4%
Other	-	-	-	-	-	-
Total State Government	392,356	2,111,750	18.6%	483,695	2,068,575	23.4%
Federal Government						
PELL Administrative Fees	-	7,950	0.0%	-	7,825	0.0%
Total Federal Government	-	7,950	0.0%	-	7,825	0.0%
Student Tuition and Fees:						
Tuition	3,344,155	6,189,780	54.0%	3,150,577	5,811,200	54.2%
Fees	441,049	843,315	52.3%	411,614	687,900	59.8%
Total Tuition and Fees	3,785,204	7,033,095	53.8%	3,562,191	6,499,100	54.8%
Other Sources:						
Public Service Revenue	45,961	256,050	18.0%	39,201	244,050	16.1%
Other Sources:	128,110	311,884	41.1%	31,250	151,361	20.6%
Total Other Sources	174,071	567,934	30.6%	70,451	395,411	17.8%
<b>TOTAL EDUCATION FUND REVENUE</b>	<b>\$ 10,817,136</b>	<b>\$ 22,697,594</b>	<b>47.7%</b>	<b>\$ 10,355,693</b>	<b>\$ 21,246,400</b>	<b>48.7%</b>
<b>EDUCATION FUND EXPENDITURES</b>						
Instruction:						
Salaries	1,594,412	8,443,208	18.9%	1,191,978	8,281,122	14.4%
Employee Benefits	282,672	1,680,112	16.8%	243,459	1,834,306	13.3%
Contractual Services	35,619	114,182	31.2%	15,373	120,175	12.8%
Materials & Supplies	35,938	596,178	6.0%	54,844	451,389	12.2%
Conference & Meeting	9,725	178,713	5.4%	3,348	169,594	2.0%
Fixed Charges	9,909	92,000	10.8%	7,662	58,000	13.2%
Capital Outlay	-	87,811	0.0%	93,668	114,000	0.0%
Other	50	-	0.0%	100	-	0.0%
Total Instruction	1,968,325	11,192,204	17.6%	1,610,431	11,028,586	14.6%

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the two months ended August 31, 2023  
 Unaudited

	8/31/2023	Annual Budget FY2024	Actual/Budget 16.7%	8/31/2022	Annual Budget FY2023	Actual/Budget 16.7%
<b>Academic Support:</b>						
Salaries	227,875	1,350,414	16.9%	165,107	1,161,476	14.2%
Employee Benefits	32,597	246,975	13.2%	28,263	189,892	14.9%
Contractual Services	44,138	175,990	25.1%	51,867	135,277	38.3%
Materials & Supplies	75,950	271,555	28.0%	75,029	246,620	30.4%
Conference & Meeting	781	20,095	3.9%	1,686	18,875	8.9%
Utilities	4,650	-	#DIV/0!	1,500	26,445	5.7%
Capital Outlay	-	24,495	0.0%	-	-	-
Other	-	-	0.0%	-	-	-
<b>Total Academic Support</b>	<b>385,992</b>	<b>2,089,524</b>	<b>18.5%</b>	<b>323,452</b>	<b>1,778,585</b>	<b>18.2%</b>
<b>Student Services:</b>						
Salaries	276,811	1,690,670	16.4%	209,614	1,527,744	13.7%
Employee Benefits	59,202	419,426	14.1%	50,004	431,688	11.6%
Contractual Services	8,238	78,657	10.5%	5,955	46,702	12.8%
Materials & Supplies	5,228	106,390	4.9%	14,636	93,215	15.7%
Conference & Meeting	550	56,562	1.0%	2,187	43,505	5.0%
Utilities	68	-	0.0%	-	-	-
<b>Total Student Services</b>	<b>350,097</b>	<b>2,351,705</b>	<b>14.9%</b>	<b>282,397</b>	<b>2,142,854</b>	<b>13.2%</b>
<b>Public Services/Continuing Education:</b>						
Salaries	79,179	383,399	20.7%	52,557	339,647	15.5%
Employee Benefits	18,429	107,740	17.1%	14,159	105,920	13.4%
Contractual Services	41,166	128,000	32.2%	8,843	111,000	8.0%
Materials & Supplies	20,038	75,850	26.4%	14,200	75,300	18.9%
Conference & Meeting	1,074	17,800	6.0%	911	4,950	18.4%
Utilities	-	-	0.0%	-	-	-
Other	-	-	0.0%	-	-	-
<b>Total Public Services/Continuing Education</b>	<b>159,886</b>	<b>712,789</b>	<b>22.4%</b>	<b>90,670</b>	<b>636,817</b>	<b>14.2%</b>
<b>Institutional Support:</b>						
Salaries	408,266	2,440,985	16.7%	302,296	2,051,151	14.7%
Employee Benefits	136,556	742,516	18.4%	118,393	767,396	15.4%
Contractual Services	765,809	1,117,108	68.6%	76,093	691,913	11.0%
Materials & Supplies	95,795	399,548	24.0%	135,795	340,789	39.8%
Conference & Meeting	2,013	90,614	2.2%	6,446	67,370	9.6%
Utilities	3,957	12,290	32.2%	4,688	10,715	43.8%
Capital Outlay	-	281,223	0.0%	97	125,000	0.0%
Other	(38)	24,700	-0.2%	-	(11,300)	0.0%
Provision for Contingency	-	152,506	0.0%	-	621,083	0.0%
<b>Total Institutional Support</b>	<b>1,412,358</b>	<b>5,261,500</b>	<b>26.8%</b>	<b>643,807</b>	<b>4,664,117</b>	<b>13.8%</b>
Scholarships, Grants and Waivers	338,429	800,400	42.3%	304,971	698,000	43.7%
<b>TOTAL EDUCATION FUND EXPENDITURES</b>	<b>\$ 4,615,086</b>	<b>\$ 22,408,122</b>	<b>20.6%</b>	<b>\$ 3,255,728</b>	<b>\$ 20,948,959</b>	<b>15.5%</b>
<b>INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ (289,472)</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ (297,441)</b>	<b>0.0%</b>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the two months ended August 31, 2023  
 Unaudited

	8/31/2023	Annual Budget FY2024	Actual/Budget 16.7%	8/31/2022	Annual Budget FY2023	Actual/Budget 16.7%
<b>OPERATIONS &amp; MAINTENANCE FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 947,054	\$ 1,619,895	58.5%	\$ 876,907	\$ 1,537,224	57.0%
Corporate Personal Property Replacement Tax	111,331	544,968	20.4%	106,344	404,900	26.3%
Tax Increment Financing Disbursements	29,306	125,000	23.4%	40,255	140,000	28.8%
Total Local Government	1,087,691	2,289,863	47.5%	1,023,507	2,082,124	49.2%
State Government:						
ICCB Credit Hour Grant	63,370	318,132	19.9%	59,035	307,029	19.2%
Total State Government	63,370	318,132	19.9%	59,035	307,029	19.2%
Student Tuition and Fees						
Tuition	196,032	350,662	55.9%	252,015	450,300	56.0%
Total Tuition and Fees	196,032	350,662	55.9%	252,015	450,300	56.0%
Other Sources:						
Facilities Revenue	17,828	115,000	15.5%	17,550	170,000	14.6%
Investment Revenue	23,576	65,000	36.3%	1,234	15,000	8.2%
Other	-	5,000	0.0%	732	3,000	24.4%
Total Other Sources	41,404	185,000	22.4%	19,516	138,000	14.1%
<b>TOTAL OPERATIONS &amp; MAINTENANCE REVENUES</b>	<b>\$ 1,388,497</b>	<b>\$ 3,143,657</b>	<b>44.2%</b>	<b>\$ 1,354,073</b>	<b>\$ 2,977,453</b>	<b>45.5%</b>
<b>OPERATIONS &amp; MAINTENANCE FUND EXPENDITURES</b>						
Operations & Maintenance of Plant:						
Salaries	205,074	1,068,967	19.2%	147,654	1,038,766	14.2%
Employee Benefits	53,782	330,353	16.3%	41,982	340,760	12.3%
Contractual Services	31,757	178,700	17.8%	16,370	219,900	7.4%
Materials & Supplies	73,390	290,250	25.3%	37,853	265,750	14.2%
Conference & Meeting	-	1,300	0.0%	-	1,200	0.0%
Fixed Charges	211,462	173,100	122.2%	196,532	172,300	114.1%
Utilities	39,351	780,900	5.0%	271,342	623,550	43.5%
Capital Outlay	-	193,000	0.0%	-	216,000	0.0%
Provision for Contingency	-	23,573	0.0%	-	50,000	0.0%
Other	-	-	#DIV/0!	-	(56,700)	0.0%
Total Operations & Maintenance of Plant	614,816	3,040,143	20.2%	711,733	2,871,526	24.8%
Institutional Support:						
Salaries	9,209	50,087	18.4%	4,464	52,384	8.5%
Employee Benefits	6,524	41,219	15.8%	3,652	42,894	8.5%
Contractual Services	2,773	2,700	102.7%	-	2,700	0.0%
Materials & Supplies	260	5,308	4.9%	586	3,750	15.6%
Fixed Charges	-	-	#DIV/0!	-	4,199	0.0%
Other	-	4,200		-	-	
Total Institutional Support	18,767	103,514	18.1%	8,703	105,927	8.2%
<b>TOTAL OPERATIONS &amp; MAINTENANCE EXPENDITURES</b>	<b>\$ 633,583</b>	<b>\$ 3,143,657</b>	<b>20.2%</b>	<b>\$ 720,436</b>	<b>\$ 2,977,453</b>	<b>24.2%</b>

**Illinois Valley Community College District No. 513**  
**Summary of Fiscal Year 2023 Revenues & Expenditures by Fund**  
**For the two months ended August 31, 2023**  
 Unaudited

	8/31/2023	Annual Budget FY2024	Actual/Budget 16.7%	8/31/2022	Annual Budget FY2023	Actual/Budget 16.7%
<b>OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED)</b>						
Local Government Sources:						
Current Taxes	898,080	1,784,074	50.3%	693,503	1,115,918	62.1%
State Government Sources	-	240,788	0.0%	-	-	0.0%
Federal Government Sources	-	3,500,000	0.0%	-	-	0.0%
Investment Revenue	13,352	48,000	27.8%	17,062	50,000	34.1%
Other	-	-	0.0%	-	-	0.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) REVENUES</b>	<b>\$ 911,432</b>	<b>\$ 5,572,862</b>	<b>16.4%</b>	<b>\$ 710,565</b>	<b>\$ 1,165,918</b>	<b>60.9%</b>
<b>OPERATIONS &amp; MAINTENANCE FUND RESTRICTED EXPENDITURES</b>						
Contractual Services	\$ 2,497	\$ 625,827	0.0%	\$ 19,810	\$ -	0.0%
Materials and Supplies	\$ 24,300	\$ -	0.0%	\$ -	\$ -	0.0%
Fixed Charges	-	-	0.0%	-	-	0.0%
Capital Outlay	(159,772)	4,609,771	-3.5%	(75,279)	2,874,558	-2.6%
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) EXPENDITURES</b>	<b>\$ (132,974)</b>	<b>\$ 5,235,598</b>	<b>-2.5%</b>	<b>\$ (55,470)</b>	<b>\$ 2,874,558</b>	<b>-1.9%</b>
<b>DEBT SERVICE FUND</b>						
Investment Revenue	\$ 2,170	\$ 8,000	27.1%	\$ (3,893)	\$ 2,000	-194.6%
<b>TOTAL DEBT SERVICE FUND REVENUES</b>	<b>\$ 2,170</b>	<b>\$ 8,000</b>	<b>27.1%</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>0.0%</b>
<b>TOTAL DEBT SERVICE FUND EXPENDITURES</b>	<b>\$ 116</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ 293</b>	<b>\$ -</b>	<b>0.0%</b>
<b>AUXILIARY ENTERPRISES FUND REVENUE</b>						
Service Fees	\$ 453,213	\$ 723,727	62.6%	\$ 513,286	\$ 1,288,125	39.8%
Investment Revenue	-	200	0.0%	72	25,500	0.3%
Other Revenue	2,419	31,500	7.7%	795	1,000	79.5%
<b>TOTAL AUXILIARY ENTERPRISES FUND REVENUES</b>	<b>\$ 455,632</b>	<b>\$ 755,427</b>	<b>60.3%</b>	<b>\$ 514,153</b>	<b>\$ 1,314,625</b>	<b>39.1%</b>
<b>AUXILIARY ENTERPRISES FUND EXPENSES</b>						
Salaries	\$ 50,827	\$ 368,206	13.8%	\$ 40,337	\$ 377,906	10.7%
Employee Benefits	10,323	77,480	13.3%	10,063	77,266	13.0%
Contractual Services	72,331	274,302	26.4%	22,720	53,149	42.7%
Materials & Supplies	130,913	301,846	43.4%	184,277	981,291	18.8%
Conference & Meeting	8,532	29,196	29.2%	7,182	28,788	24.9%
Fixed Charges	6,511	49,452	13.2%	2,402	44,380	5.4%
Capital Outlay/Depreciation	-	-	0.0%	-	-	#DIV/0!
Other	327	-	#DIV/0!	-	92,700	0.0%
<b>TOTAL AUXILIARY ENTERPRISES EXPENDITURES</b>	<b>\$ 279,765</b>	<b>\$ 1,100,482</b>	<b>25.4%</b>	<b>\$ 266,981</b>	<b>\$ 1,655,480</b>	<b>16.1%</b>
<b>AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ 366,239</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ 348,855</b>	<b>0.0%</b>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the two months ended August 31, 2023  
 Unaudited

	8/31/2023	Annual Budget FY2024	Actual/Budget 16.7%	8/31/2022	Annual Budget FY2023	Actual/Budget 16.7%
<b>RESTRICTED PURPOSE FUND REVENUES</b>						
State Government Sources	\$ 107,743	\$ 874,788	12.3%	\$ -	\$ 550,541	0.0%
Federal Government Sources	342,640	4,310,895	7.9%	237,784	8,584,119	2.8%
Nongovernmental Gifts or Grants	21,772	-	0.0%	-	-	#DIV/0!
Other Revenue	2,227	2,000	111.3%	1,877	34,000	0.0%
<b>TOTAL RESTRICTED PURPOSE FUND REVENUES</b>	<b>\$ 474,381</b>	<b>\$ 5,187,683</b>	<b>9.1%</b>	<b>\$ 239,661</b>	<b>\$ 9,168,660</b>	<b>2.6%</b>
<b>RESTRICTED PURPOSE FUND EXPENDITURES</b>						
Instruction:						
Salaries	\$ 74,191	\$ 703,243	10.5%	\$ 50,487	\$ 622,412	8.1%
Employee Benefits	26,040	266,294	9.8%	20,865	202,001	10.3%
Contractual Services	16,155	92,241	17.5%	11,132	59,115	18.8%
Materials & Supplies	41,744	100,897	41.4%	2,265	63,704	3.6%
Conference & Meeting	2,344	69,580	3.4%	724	72,091	1.0%
Utilities	-	-	#DIV/0!	-	900	0.0%
Capital Outlay	-	314,028	-	-	-	0.0%
Other	962	-	-	-	-	0.0%
<b>Total Instruction</b>	<b>161,436</b>	<b>1,546,283</b>	<b>10.4%</b>	<b>85,473</b>	<b>1,020,223</b>	<b>8.4%</b>
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
Employee Benefits	-	-	0.0%	-	-	0.0%
Contractual Services	-	-	0.0%	-	-	#DIV/0!
Materials and Supplies	-	-	0.0%	-	-	#DIV/0!
Conference & Meeting	-	-	0.0%	-	-	0.0%
<b>Total Academic Support</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
Student Services:						
Salaries	\$ 42,999	\$ 223,904	19.2%	\$ 32,594	\$ 222,081	14.7%
Employee Benefits	11,393	80,330	14.2%	9,874	80,328	12.3%
Contractual Services	503	4,781	10.5%	46,366	4,781	969.8%
Materials & Supplies	1,518	1,900	79.9%	3,455	2,800	123.4%
Conference & Meeting	-	5,175	0.0%	4,808	6,100	78.8%
Utilities	-	-	0.0%	3,584	-	0.0%
Capital Outlay	-	-	0.0%	-	-	#DIV/0!
Tuition Waivers (TRIO Grant)	650	28,000	2.3%	2,500	28,000	8.9%
<b>Total Student Services</b>	<b>57,063</b>	<b>344,090</b>	<b>16.6%</b>	<b>103,182</b>	<b>344,090</b>	<b>30.0%</b>
Public Services/Continuing Education:						
Salaries	4,718	-	0.0%	-	-	0.0%
Employee Benefits	82	-	0.0%	-	-	0.0%
Materials and Supplies	-	-	0.0%	-	-	0.0%
Contractual Services	17,970	-	0.0%	-	-	0.0%
<b>Total Public Services:</b>	<b>22,771</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
Operations & Maintenance of Plant:						
Contractual Services	-	-	#DIV/0!	3,417	45,450	0.0%
Capital Outlay	239	-	#DIV/0!	-	195,338	0.0%
Maintenance supplies	-	-	0.0%	-	-	0.0%

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the two months ended August 31, 2023  
 Unaudited

	8/31/2023	Annual Budget FY2024	Actual/Budget 16.7%	8/31/2022	Annual Budget FY2023	Actual/Budget 16.7%
Total Operations & Maintenance of Plant	239	-	0.0%	3,417	240,788	0.0%
Institutional Support:						
Salaries (Federal Work Study)	11,633	99,574	11.7%	9,153	129,761	7.1%
Contractual Services	-	78,650	0.0%	243,496	2,006,361	12.1%
Institutional Support	-	7,300	0.0%	-	-	0.0%
SURS on-behalf	-	-	0.0%	-	-	0.0%
Other	794	-	#DIV/0!	714,643	501,881	142.4%
Total Institutional Support	12,427	185,524	6.7%	967,292	2,638,003	36.7%
Student Grants and Waivers (PELL & SEOG & HEERF)	258,360	3,119,786	8.3%	181,478	4,933,556	3.7%
<b>TOTAL RESTRICTED FUND EXPENDITURES</b>	<b>\$ 512,295</b>	<b>\$ 5,195,683</b>	<b>9.9%</b>	<b>\$ 1,340,842</b>	<b>\$ 8,132,698</b>	<b>16.5%</b>
RESTRICTED INTERFUND TRANSFERS - NET	\$ -	\$ 200	0.0%	\$ -	\$ 2,000	0.0%
<b>WORKING CASH FUND REVENUES</b>	<b>\$ 15,340</b>	<b>\$ 75,000</b>	<b>20.5%</b>	<b>\$ (555)</b>	<b>\$ 55,000</b>	<b>-1.0%</b>
Investment Revenue	\$ 260	-	0.0%	\$ 657	-	0.0%
<b>TOTAL WORKING CASH FUND EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>WORKING CASH INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>



Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the two months ended August 31, 2023  
 Unaudited

	8/31/2023	Annual Budget FY2024	Actual/Budget 16.7%	8/31/2022	Annual Budget FY2023	Actual/Budget 16.7%
<b>AUDIT FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 26,116	\$ 46,899	55.7%	\$ 25,560	\$ 42,273	60.5%
Investment Revenue	87	500	17.4%	62	150	41.3%
<b>TOTAL AUDIT FUND REVENUES</b>	<u>26,203</u>	<u>47,399</u>	<u>55.3%</u>	<u>25,622</u>	<u>42,423</u>	<u>60.4%</u>
<b>AUDIT FUND EXPENDITURES</b>						
Contractual Services	-	46,500	0.0%	-	41,000	0.0%
<b>TOTAL AUDIT FUND EXPENDITURES</b>	<u>\$ -</u>	<u>\$ 46,500</u>	<u>0.0%</u>	<u>\$ -</u>	<u>\$ 40,000</u>	<u>0.0%</u>
<b>LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUE</b>						
Local Government Sources:						
Current Taxes	\$ 923,000	\$ 1,552,546	59.5%	\$ 917,776	\$ 1,525,695	60.2%
Investment Revenue	1,834	13,000	14.1%	2,113	7,000	105.7%
Other Revenue	-	-		-	-	0.0%
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUE</b>	<u>924,834</u>	<u>1,565,546</u>	<u>59.1%</u>	<u>919,890</u>	<u>1,527,695</u>	<u>60.2%</u>
<b>LIABILITY, PROTECTION &amp; SETTLEMENT FUND EXPENDITURES</b>						
Student Services:						
Salaries	15,120	86,210	17.5%	12,416	81,824	15.2%
Employee Benefits	3,471	29,273	11.9%	3,792	28,819	13.2%
Contractual Services	500	125,500	0.4%	815	125,500	0.6%
Materials & Supplies	18	500	3.6%	-	200	0.0%
Total Student Services	<u>19,108</u>	<u>241,483</u>	<u>7.9%</u>	<u>17,023</u>	<u>236,343</u>	<u>7.2%</u>
Operations & Maintenance of Plant:						
Contractual Services	79,264	512,000	15.5%	56,250	461,600	12.2%
Materials & Supplies	797	100	796.5%	199	100	198.5%
Utilities	67	500	13.3%	106	500	21.2%
Total Operations & Maintenance of Plant	<u>80,127</u>	<u>512,600</u>	<u>15.6%</u>	<u>56,555</u>	<u>462,200</u>	<u>12.2%</u>
Institutional Support:						
Salaries	14,867	90,922	16.4%	12,465	81,940	15.2%
Employee Benefits	3,218	262,251	1.2%	2,896	218,974	1.3%
Contractual Services	21,819	140,000	15.6%	110,500	142,000	77.8%
Materials & Supplies	795	1,500	53.0%	-	1,500	0.0%
Conference & Meeting	-	4,500	0.0%	-	4,500	0.0%
Fixed Charges	166,875	255,000	65.4%	204,067	240,200	85.0%
Total Institutional Support	<u>207,574</u>	<u>754,173</u>	<u>27.5%</u>	<u>329,929</u>	<u>689,114</u>	<u>47.9%</u>
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND EXPENDITURES</b>	<u>\$ 306,809</u>	<u>\$ 1,508,256</u>	<u>20.3%</u>	<u>\$ 403,506</u>	<u>\$ 1,252,337</u>	<u>32.2%</u>

Illinois Valley Community College District No. 513  
 Fiscal Year 2023 Budget to Actual Comparison  
 All Funds - By Budget Officer  
 as of August 31, 2023

Unaudited

Department	FY2024	Actual	Annual Budget FY2024	Actual/Budget
President	101,797	333,745	30.5%	16.7%
Board of Trustees	5,966	14,900	40.0%	40.0%
Marketing and Communications	13,970	373,532	3.7%	3.7%
Foundation	13,706	136,919	10.0%	10.0%
Continuing Education	159,900	712,789	22.4%	22.4%
Facilities	695,613	4,534,953	15.3%	15.3%
Information Technologies	1,020,830	2,814,297	36.3%	36.3%
Institutional Effectiveness	16,963	161,704	10.5%	10.5%
Academic Affairs	79,903	376,202	21.2%	21.2%
ATOMAT (Grant)		270,000	0.0%	0.0%
Carl Perkins (Grant)	30,734	233,510	13.2%	13.2%
ECACE Early Childhood (Grant)	41,885	219,684	19.1%	19.1%
PATH (Grant)	60,107	468,974	12.8%	12.8%
Adult Education	63,255	520,292	12.2%	12.2%
Learning Resources	341,145	1,775,791	19.2%	19.2%
Workforce Development Division	348,080	2,207,970	15.8%	15.8%
Natural Sciences & Business Division	604,246	3,197,753	18.9%	18.9%
Humanities & Fine Arts/Social Science Division	564,165	3,095,051	18.2%	18.2%
Health Professions Division	203,066	2,690,930	7.5%	7.5%
Admissions & Records	66,092	484,134	13.7%	13.7%
Counseling	128,993	729,829	17.7%	17.7%
Student Services	47,791	405,509	11.8%	11.8%
Financial Aid	307,486	3,429,320	9.0%	9.0%
Career Services	9,319	51,099	18.2%	18.2%
Athletics	37,896	352,751	10.7%	10.7%
TRIO (Student Success Grant)	56,576	344,090	16.4%	16.4%
Ottawa Center	18,436	105,292	17.5%	17.5%
Campus Security	79,262	510,600	15.5%	15.5%
Business Services/General Institution	218,039	1,334,419	16.3%	16.3%
Innovative Bridge (Grant)	9,492	108,650	8.7%	8.7%
DCEO-Ag Site work (Grant)	-	240,788	0.0%	0.0%
Ag. Ed Center (Grant)	-	3,500,000	0.0%	0.0%
Risk Management	208,439	756,173	27.6%	27.6%
Tuition Waivers	338,429	825,400	41.0%	41.0%
Food Service	1,941	225,000	0.9%	0.9%
Purchasing	24,767	136,538	18.1%	18.1%
Human Resources	39,850	221,276	18.0%	18.0%
Bookstore	226,697	390,515	58.1%	58.1%
Shipping & Receiving	18,581	103,514	18.0%	18.0%
Copy Center	11,493	68,327	16.8%	16.8%
<b>Total FY24 Expenditures</b>	<b>6,214,910</b>	<b>38,462,218</b>		16.2%

# Illinois Valley Community College

## Statement of Cash Flows for the Month ended August 31, 2023

	EDUCATION	OP/MAINT	OP/MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 4,425,849.50	\$ 752,131.66	\$ 1,215,120.48	\$ 211,012.65	\$ (159,771.03)	\$ (1,002,196.81)	\$ 1,173,884.40	\$ 24,603.99	\$ 518,519.90	\$ 332,210.18	\$ 7,491,364.92
Total Receipts	3,429,331.31	478,289.02	395,324.40	-	140,609.05	-	1,197.53	11,495.07	406,303.28	66,531.37	4,929,081.03
Total Cash	7,855,180.81	1,230,420.68	1,610,444.88	211,012.65	(19,161.98)	(1,002,196.81)	1,175,081.93	36,099.06	924,823.18	398,741.55	12,420,445.95
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	(1,200,000.00)	(300,000.00)	(200,000.00)	-	-	-	-	-	-	-	(1,700,000.00)
Expenditures	(1,817,260.13)	(272,197.57)	(111,821.56)	-	(215,247.09)	(277,481.34)	-	(5,000.00)	(149,780.51)	(4,709.74)	(2,853,497.94)
ACCOUNT BALANCE	4,637,920.68	658,223.11	1,298,623.32	211,012.65	(234,409.07)	(1,279,678.15)	1,175,081.93	31,099.06	775,042.67	394,031.81	7,866,948.01
Deposits in Transit	(324.99)	-	-	-	-	-	-	-	-	-	(324.99)
Outstanding Checks	752,673.89	-	-	-	-	-	-	-	-	-	752,673.89
BANK BALANCE	5,690,269.58	658,223.11	1,298,623.32	211,012.65	(234,409.07)	(1,279,678.15)	1,175,081.93	31,099.06	775,042.67	394,031.81	8,619,296.91
Certificates of Deposit	-	-	-	-	-	-	1,447,871.45	-	-	-	1,447,871.45
Illinois Funds	9,827,013.55	2,104,439.59	497,881.02	19,999.22	-	489,824.41	58,965.11	-	-	772,940.69	13,771,063.59
ISDLAF+ Funds	1,202,455.42	300,613.86	546,813.31	-	-	-	23,365.47	-	-	-	2,073,248.06
ISDLAF+ CD's	-	-	686,700.00	-	-	-	977,050.00	-	-	-	1,663,750.00
PMA Holdings- MM	13,471.60	6,735.76	-	4,209.86	-	9,430.08	-	-	-	-	33,847.30
PMA Holdings-CD's/Govt Securities	1,974,514.93	987,257.48	-	617,035.88	-	-	1,382,160.46	-	-	-	4,960,968.75
Capital Dev. Fund-MD	-	-	540,201.68	-	-	-	-	-	-	-	540,201.68
Total Investment	\$ 13,017,455.50	\$ 3,399,046.69	\$ 2,271,596.01	\$ 641,244.96	\$ -	\$ 499,254.49	\$ 3,889,412.49	\$ -	\$ -	\$ 772,940.69	\$ 24,490,950.83

Respectfully submitted,



Kathy Ross  
V.P. for Business Services and Finance/Board Treasurer

LaSalle State Bank \$ 53,667.76

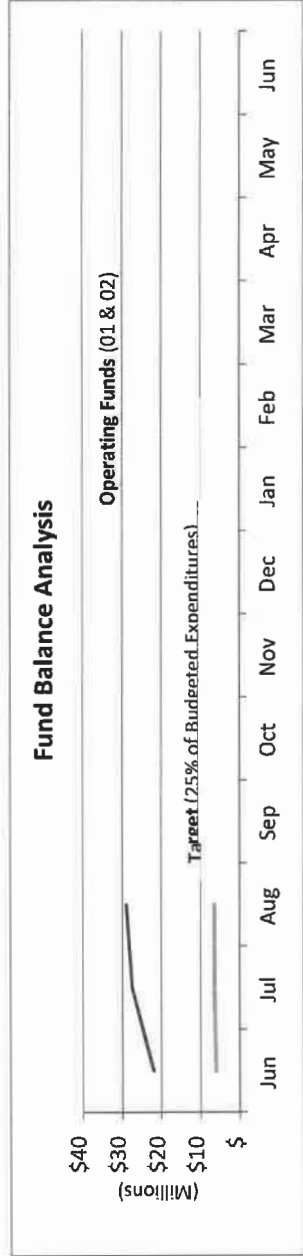
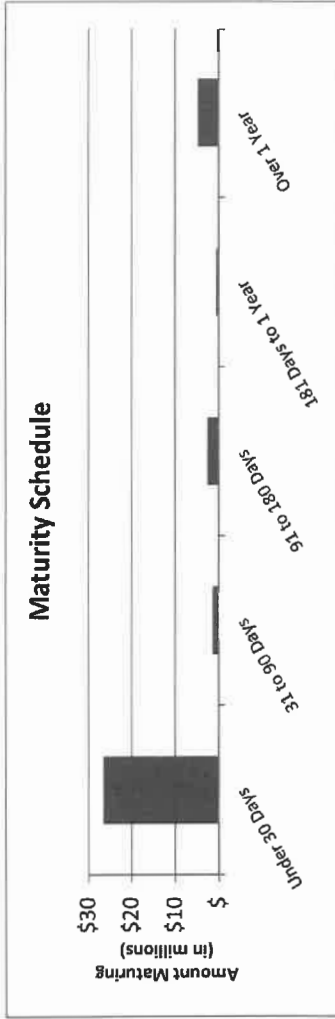
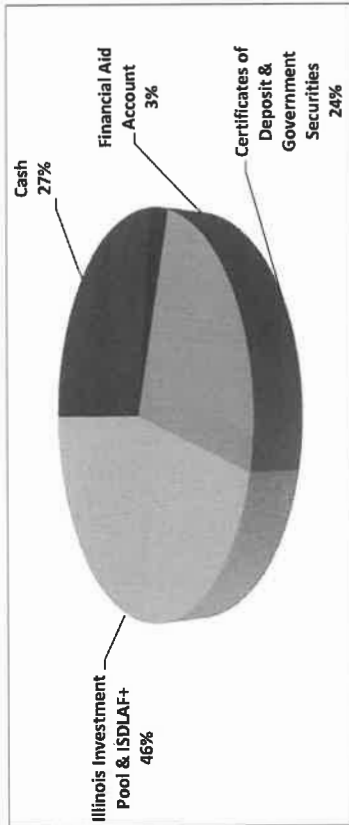
Midland States Bank 8,565,729.15

\$ 8,619,296.91

**Illinois Valley Community College District No. 513**  
**Investment Status Report**  
**All Funds**  
**August 31, 2023**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	27.3%	\$ 9,345,179	4.175%
Financial Aid Account	2.7%	916,206	4.200%
Certificates of Deposit & Government Securities	23.6%	8,072,590	2.844%
Illinois Investment Pool & ISDLAF+	46.4%	15,844,312	5.433%
<b>Total</b>		<b>\$ 34,178,287</b>	<b>4.444%</b>

Institution	Illinois Investment Pool ISDLAF+	Certificates of Deposit Government Securities	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 13,771,064	-	-	13,771,064	40%
ISDLAF+ Funds	2,073,248	1,663,750	-	3,736,998	11%
Midland States Bank	-	-	8,565,728	8,565,728	25%
Midland States-F/A	-	-	916,206	916,206	3%
Midland States-Bldg	-	-	540,202	540,202	2%
LaSalle State Bank	-	-	53,568	53,568	0%
Commerce Bank	-	996,618	-	996,618	3%
Multi Bank Securities	-	451,253	-	451,253	1%
Hometown Ntl Bank	-	-	-	-	0%
PMA Holdings	-	4,960,969	33,847	4,994,816	15%
Heartland Bank	-	-	151,834	151,834	0%
Marseilles Bank	-	-	-	-	0%
<b>Total</b>	<b>\$ 15,844,312</b>	<b>\$ 8,072,590</b>	<b>\$ 10,261,385</b>	<b>\$ 34,178,287</b>	<b>100%</b>



ILLINOIS VALLEY COMMUNITY COLLEGE  
PMA INVESTMENT STATUS REPORT  
August 31, 2023

DUE	Education	Oper & Maint	O&M Restricted	Bond & Int	Auxiliary	Working Cash	Liability Protection & Settlement	Total	Holder	Note Number	Rate %	Investment Description
3/31/2024	58,487	29,243		18,277		40,941		146,948	Goldman Sachs	91282CEG2	2.25%	Govt Treasuries
7/25/2024	58,436	29,218		18,261		40,905		146,822	FHLMC	3137BDCW4	3.30%	Govt Treasuries
3/15/2025	258,495	129,248		80,780		180,947		649,469	Nomura Securities	91282CED9	1.75%	Govt Treasuries
9/25/2025	18,902	9,451		5,907		13,232		47,492	FHLMC	3137BS6F5	2.74%	Govt Treasuries
12/1/2025	38,306	19,153		11,971		26,814		96,243	FNMA	3140HRY46	3.61%	Govt Treasuries
3/31/2026	118,912	59,456		37,160		83,238		298,766	J.P. Morgan	91282CBT7	0.75%	Govt Treasuries
4/1/2026	33,763	16,881		10,551		23,634		84,828	FNMA	3138LDSW4	2.67%	Govt Treasuries
5/25/2026	20,506	10,253		6,408		14,354		51,522	FHLMC	3137BQYS0	2.53%	Govt Treasuries
7/1/2026	49,420	24,710		15,444		34,594		124,169	FNMA	3138LDY80	2.53%	Govt Treasuries
9/1/2026	34,077	17,039		10,649		23,854		85,619	FNMA	3140LDB65	1.10%	Govt Treasuries
1/25/2027	28,457	14,228		8,893		19,920		71,498	FHLMC	3137BVZ82	3.43%	Govt Treasuries
3/31/2027	155,624	77,812		48,632		108,936		391,004	J.P. Morgan	91282CEF4	2.50%	Govt Treasuries
6/25/2027	93,473	46,736		29,210		65,431		234,850	FHLMC	3137F2LJ3	3.12%	Govt Treasuries
7/25/2027	46,988	23,494		14,684		32,891		118,056	FHLMC	3137FAWS3	3.19%	Govt Treasuries
12/25/2027	52,252	26,126		16,329		36,576		131,283	FNMA	3136AY7L1	2.99%	Govt Treasuries
5/31/2028	205,902	102,951		64,344		144,131		517,328	Bofa Securities	91282CHE4	3.63%	Govt Treasuries
3/15/2024	39,107	19,553		12,221		27,375		98,256	Goldman Sachs	38141GZP2	3.00%	Corporate Issue
5/3/2024	39,116	19,558		12,224		27,381		98,278	American Express	025816CV9	3.38%	Corporate Issue
6/27/2024	38,679	19,340		12,087		27,075		97,181	American Honda	02665WCZ2	2.40%	Corporate Issue
10/26/2024	38,356	19,178		11,986		26,849		96,370	Bb T Corporation	05531FBB8	2.85%	Corporate Issue
2/4/2025	38,987	19,493		12,183		27,291		97,954	Bank of America	06051GKG3	1.84%	Corporate Issue
3/10/2025	38,075	19,038		11,899		26,653		95,664	Charles Schwab	808513AL9	3.00%	Corporate Issue
3/15/2025	38,522	19,261		12,038		26,966		96,787	Abbott Labs	002824BB5	2.95%	Corporate Issue
3/25/2025	38,689	19,344		12,090		27,082		97,205	Intel Corporation	458140BP4	3.40%	Corporate Issue
5/13/2025	38,617	19,308		12,068		27,032		97,025	Caterpillar	14913R2V8	3.40%	Corporate Issue
6/13/2025	38,950	19,475		12,172		27,265		97,862	Bank New York	06406RBF3	3.43%	Corporate Issue

ILLINOIS VALLEY COMMUNITY COLLEGE  
PMA INVESTMENT STATUS REPORT  
August 31, 2023

<u>DUE</u>	<u>Education</u>	<u>Oper. &amp; Maint</u>	<u>O&amp;M Restricted</u>	<u>Bond &amp; Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection &amp; Settlement</u>	<u>Total</u>	<u>Holder</u>	<u>Note Number</u>	<u>Rate %</u>	<u>Investment Description</u>
7/15/2025	38,813	19,407		12,129		27,169		97,518	JP Morgan Chase	46625HMN7	3.90%	Corporate Issue
8/18/2025	38,665	19,333		12,083		27,066		97,147	Toyota Corp	89236TKF1	3.65%	Corporate Issue
9/9/2025	29,298	14,649		9,156		20,509		73,612	Wal-Mart	931142EW9	3.90%	Corporate Issue
11/10/2025	19,973	9,986		6,242		13,981		50,182	Wisconsin Pub Svc	976843BP6	5.35%	Corporate Issue
3/3/2026	39,958	19,979		12,487		27,971		100,395	John Deere Capital	24422EWT2	5.05%	Corporate Issue
5/15/2026	19,713	9,856		6,160		13,799		49,528	Florida Pwr Lt Co	341081GR2	4.45%	Corporate Issue
3/1/2027	19,862	9,931		6,207		13,903		49,903	California	13063D3N6	4.85%	Municipal Issue
5/1/2027	21,768	10,884		6,802		15,237		54,691	Massachusetts	575831EZ1	2.39%	Municipal Issue
6/1/2027	35,372	17,686		11,054		24,760		88,872	Connecticut	20772KNNY1	1.50%	Municipal Issue
6/30/2027	35,000	17,500		10,937		24,500		87,937	Multnomah Cnty	625517NG8	1.25%	Municipal Issue
1/1/2029	16,998	8,499		5,312		11,898		42,707	Birmingham,AL	091096NZ6	1.61%	Municipal Issue
<b>Total PMA</b>	<b>1,974,515</b>	<b>987,257</b>	<b>-</b>	<b>617,036</b>	<b>-</b>	<b>1,382,160</b>	<b>-</b>	<b>4,960,969</b>				



ILLINOIS VALLEY COMMUNITY COLLEGE  
ISDLAF+ Investments  
August 31, 2023

<u>DUE</u>	<u>Education</u>	<u>Oper &amp; Maint</u>	<u>O&amp;M Restricted</u>	<u>Bond &amp; Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection &amp; Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
9/6/2023						244,850		244,850	Fieldpoint Private Bk & Trust	4.90%	4.90%	1347892-1
9/6/2023						244,950		244,950	First Community Bank of IN	4.80%	4.80%	1347893-1
10/6/2023						243,600		243,600	First Mid Bank & Trust	5.12%	5.12%	1347890-1
10/6/2023						243,650		243,650	First Internet Bank of Indiana	5.04%	5.04%	1347891-1
12/11/2023			243,350					243,350	Old Plank	5.23%	5.23%	1349874-1
12/11/2023			243,350					243,350	Bank Haposalm	5.23%	5.23%	1349873-1
5/20/2024			200,000					200,000	Cornerstone Bank	5.34%	5.34%	1352514-1
<b>Total CD</b>	-	-	686,700	-	-	977,050	-	1,663,750				



**\$5,000 and Over Disbursements**  
**08/01/23 - 08/31/23**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
785596	8/2/2023	236879	A Book Company, LLC	\$ 8,343.93	Spring Inclusive Access Charges
785598	8/2/2023	147539	Anaca Technologies Ltd.	10,710.00	Subscription Renewal FY24
785600	8/2/2023	204246	Arthur J. Gallagher Risk Management	45,657.00	Student Athletic Insurance
785609	8/2/2023	237664	Exan Enterprises Inc	5,800.00	Ascend Academic Subscription FY24
785642	8/2/2023	99520	Pocket Nurse	52,882.45	Misc. Nursing Items
785651	8/2/2023	209296	Sikich LLP	5,000.00	Audit Services FY2023
785658	8/2/2023	59578	University of Illinois	8,229.48	FY24 Leganto, OpenAthens Renewals, CARLI Consortial
785659	8/2/2023	1288	US Postal Service	5,100.00	Postage for Initial 23FA Mailing of Cont Ed Catalog
785680	8/3/2023	82897	SURS	54,811.38	Payroll Deductions
ACH	8/3/2023		Internal Revenue Service	68,217.74	Federal Payroll Taxes
ACH	8/3/2023		Illinois Department of Revenue	23,817.86	State Payroll Taxes
ACH	8/3/2023		TSA EPARS	7,501.14	403(b) & 457(b) Payroll
ACH	8/4/2023		Prudential	5,551.77	Life Insurance (July 2023)
785685	8/9/2023	1495	AACC	5,749.00	Institutional Membership 2023 and 2024
785689	8/9/2023	209546	Allied Universal Security Serv	19,035.46	Security Services
785690	8/9/2023	235211	Amazon Capital Services Inc	7,506.54	Supplies and Special Order
785704	8/9/2023	1169	City of Oglesby	5,885.34	Oglesby Police Protection
785712	8/9/2023	209567	Delta Dental of Illinois	13,120.06	Dental Insurance Premium
785713	8/9/2023	130732	Dodson Plumbing, Heating and A/C	53,999.10	2022 Mechanical Upgrades*
785716	8/9/2023	232206	ExamSoft Worldwide LLC	13,980.00	The Essential Solution; CJECOMP Software 8/23-12/23
785732	8/9/2023	138734	Krueger International	61,032.82	Misc. Furniture
785782	8/9/2023	237021	Theatrical Lighting Connection	25,594.75	Pre-Payment for Purchase Order P0048700
785787	8/9/2023	238693	The Book Vine for Children, Inc	9,737.65	Misc. Books and Supplies
785792	8/9/2023	1458	Wenger Corporation	24,300.43	Chairs, Chair Cart*
ACH	8/10/2023		CCHC	264,815.91	Health Insurance (August 2023)
ACH	8/15/2023		Quadient-USPS	5,000.00	Postage for Meter
785806	8/16/2023	209546	Allied Universal Security Serv	8,554.03	Security Services
785852	8/16/2023	99520	Pocket Nurse	5,975.00	Misc. Items for Nursing

\$5,000 and Over Disbursements  
08/01/23 - 08/31/23

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
785885	8/17/2023	82897	SURS	50,217.06	Payroll Deductions
ACH	8/17/2023		Internal Revenue Service	56,622.50	Federal Payroll Taxes
ACH	8/17/2023		Illinois Department of Revenue	21,902.41	State Payroll Taxes
ACH	8/17/2023		TSA EPARS	7,501.14	403(b) & 457(b) Payroll
785906	8/23/2023	209546	Allied Universal Security Serv	9,849.26	Security Services
785918	8/23/2023	102229	Elan Cardmember Services	27,451.57	Monthly Credit Card Charges
785931	8/23/2023	228502	Illinois County Risk Management	6,050.00	Workers' Compensation Insurance Policy
785936	8/23/2023	176682	Lite Construction, Inc	15,024.75	Medical Assisting Lab*
785954	8/23/2023	102932	The College Board	5,625.00	Accuplacer Test Units
785960	8/23/2023	1927	Walter J Zukowski & Assoc	9,933.00	Legal Services
785978	8/30/2023	236879	A Book Company, LLC	61,140.56	Spring Inclusive Access Charges; Book Voucher; BEST
785980	8/30/2023	209546	Allied Universal Security Serv	9,612.08	Security Services
785992	8/30/2023	174412	Demonica Kemper Architects	19,089.28	Architectural/Planning; Medical Assisting Lab*
786010	8/30/2023	195242	K.K. Stevens Publishing Co.	7,406.91	Fall 2023 Continuing Ed
786040	8/30/2023	212686	Scenario Learning, LLC	10,718.81	Safe Colleges Subscript.
786054	8/30/2023	59578	University of Illinois	28,264.84	Multiple Access Fees and Subscriptions FY24
786076	8/31/2023	82897	SURS	53,902.83	Payroll Deductions
786078	8/31/2023	209495	Drake Lake Training	6,300.00	Presenter Fee 6/12/23-7/14/23
786079	8/31/2023	228799	Pens, Etc	10,760.39	Misc. School Supplies
ACH	8/31/2023		Internal Revenue Service	60,362.48	Federal Payroll Taxes
ACH	8/31/2023		Illinois Department of Revenue	23,805.75	State Payroll Taxes
ACH	8/31/2023		TSA EPARS	7,501.14	403(b) & 457(b) Payroll
ACH	8/31/2023		EBC	5,496.57	H.R.A., F.S.A., Cobra (August 2023)
				<b>\$ 1,340,447.17</b>	

\*Protection, Health, & Safety (PHS) Projects



# IVCC Stipend Board Report for Payroll Ending 08/12/2023

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Boughton, Christina A.	Nursing 1st Year Orientation	07/30/2023	08/12/2023	08/17/2023	OV	825.00	011420730051340			
Carboni, Michelle Lynn	Interim Director of BSF	07/16/2023	07/29/2023	08/17/2023	ST	700.00	018240082051110			
Carboni, Michelle Lynn	Interim Director of BSF	07/30/2023	09/23/2023	09/28/2023	ST	2,800.00	018240082051110			
Carlson, James Edward	Interim VP of BSF	07/31/2023	08/09/2023	08/17/2023	ST	2,360.00	018240082051110			
Engelman, John Arthur	SABIC AWS Welding Training	08/03/2023	08/11/2023	08/17/2023	ST	975.00	014210331051320			
Francisco, Marjorie Lynn	Nursing 1st Year Orientation	07/30/2023	08/12/2023	08/17/2023	OV	825.00	011420730051340			
Gibson, Stephen Benton	US Silica Practical Testing	08/01/2023	08/01/2023	08/17/2023	ST	375.00	014210331051320			
Griffin, Destiny Rae	FY24 Clothing Reimbursement	08/07/2023	08/07/2023	08/17/2023	TF	275.00	027110471052900			
Grubar, Scott James	US Silica Practical Testing	08/01/2023	08/01/2023	08/17/2023	ST	243.75	014210331051320			
Herron, Mary Beth	Interim FOIA Officer	07/16/2023	07/29/2023	08/17/2023	ST	500.00	018240082051110			
Herron, Mary Beth	Interim FOIA Officer	07/30/2023	09/23/2023	09/28/2023	ST	2,000.00	018240082051110			
Jenrich, Chuck	Rivfrnt Mchne-ISO Int Audit	07/06/2023	07/14/2023	08/17/2023	ST	3,500.00	014210331051320			
Killian, Melissa J	AD x 5 days @ \$456.50 per day	08/07/2023	08/07/2023	08/17/2023	AD	2,282.50	013230030851540			8/1 - 8/4 & 8/7
Landgraf, Tammy L	Program Coordinator SU 23'	05/15/2023	08/11/2023	08/17/2023	OV	2,475.00	011220650051340			
Manternach, Emily S	Intro to Yoga	06/22/2023	08/03/2023	08/17/2023	ST	262.50	014110394151320			
Manternach, Emily S	Glow Yoga Ages 5 - 12	08/04/2023	08/04/2023	08/17/2023	ST	125.00	014110394151320			
Mollin, Theresa Marie	US Silica Prep & Test	08/01/2023	08/01/2023	08/17/2023	ST	150.00	014210331051320			
Mollin, Theresa Marie	SABIC AWS Welding Training	08/04/2023	08/11/2023	08/17/2023	ST	450.00	014210331051320			
Moskalewicz, James P	AD x 6 days @ \$599.35 per day	07/31/2023	08/08/2023	08/17/2023	AD	3,596.10	013230030851540			7/31 - 8/4 and 8/7 - 8/8
Prine, Renee Marie	AD x 4 days @ \$499.46 per day	08/01/2023	08/04/2023	08/17/2023	AD	1,997.84	013230030851540			8/1 - 8/4
Pytel, Kyle Edwin	Driver Imprvmt-LaSalle County	08/02/2023	08/02/2023	08/17/2023	ST	160.00	014110394251320			
Pytel, Kyle Edwin	Driver Imprvmt-LaSalle County	08/05/2023	08/05/2023	08/17/2023	ST	200.00	014110394251320			
Pytel, Kyle Edwin	Driver Imprvmt-LaSalle County	08/12/2023	08/12/2023	08/17/2023	ST	200.00	014110394251320			
Schweickert, Michael Brian	FY24 Clothing Reimbursement	08/10/2023	08/10/2023	08/17/2023	TF	254.94	027110471052900			

\$ 27,532.63

Kathy Ross  
 VP of Business Services and Finance

Dr. Tracy Morris  
 President

\*Earn Types

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
 Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage  
 MI=Miscellaneous, SS=Summer School

IVCC Stipend Board Report for Payroll Ending  
08/26/2023

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Allen, Molly Renee	ALH 1214-601 Lab/Clinical	08/16/2023	10/09/2023	10/26/2023	ST	4,475.00	011420730051320	ALH-1214-601	Certified Nursing Assistant	
Astle, Mark Alan	ENG 1001-706	08/16/2023	12/15/2023	12/21/2023	ST	2,064.60	011120650051320	ENG-1001-706	English Composition I	
Bishop, Heather Dawn	ACT 1210-100	08/16/2023	12/15/2023	12/21/2023	ST	2,235.00	011220570051320	ACT-1210-100	Fundamentals of Accounting	
Branham, Samantha	EMS 2201-300 Lecture	08/16/2023	12/15/2023	12/21/2023	ST	6,444.00	011420730051320	EMS-2201-300	Emergency Medical Technician	
Brittingham, Rose Marie	RED 0800-01	08/16/2023	12/15/2023	12/21/2023	ST	2,544.00	011520650051320	RED-0800-01	Basic Reading I	
Brightingham, Rose Marie	RED 0800-02	08/16/2023	12/15/2023	12/21/2023	ST	2,544.00	011520650051320	RED-0800-02	Basic Reading I	
Bursell, Jennifer R	CRJ 1030-100	08/16/2023	12/15/2023	12/21/2023	ST	2,064.00	011120570051320	CRJ-1030-100	Juvenile Delinquency	
Carboni, Christian James	IMT 1220-300	08/16/2023	12/15/2023	12/21/2023	ST	3,393.00	011320410051320	IMT-1220-300	Rigging Systems	
Carlson, James Edward	Interim VP of BSF	08/14/2023	08/23/2023	08/31/2023	ST	2,360.00	01824082051110			
Czubachowski, Brandon Lee	MUP 1004-300	08/16/2023	12/15/2023	12/21/2023	ST	2,574.00	011120650051320	MUP-1004-300	Jazz Band	
Czubachowski, Gina Lynn	MGT 1230-300	08/16/2023	12/15/2023	12/21/2023	ST	2,544.00	011220570051320	MGT-1230-300	Owning & Operating Small Bus.	
Darmody, Cassie A	ECE 2207-100	08/15/2023	12/15/2023	12/21/2023	SG	688.00	061220939451220	ECE-2207-100	Observation and Assessment	
Darmody, Cassie A	ECE 1202-100	08/16/2023	12/15/2023	12/21/2023	SG	2,064.00	061220939451220	ECE-1202-100	Foundations Infants/Toddlers	Entered 8/17/23
Darmody, Cassie A	ECE 1202-100 1st Time Online	08/16/2023	12/15/2023	12/21/2023	SG	688.00	061220939451220			
Dean, Meaghan L	ACT 2221-01	08/16/2023	12/15/2023	12/21/2023	ST	2,190.00	011120570051320	ACT-2221-01	Intermediate Accounting I	
Dean, Meaghan L	ACT 1210-01	08/16/2023	12/15/2023	12/21/2023	ST	2,190.00	011220570051320	ACT-1210-01	Fundamentals of Accounting	
Dzurnis, Juliana Mae	ALH 1214-601 602 Lecture	08/16/2023	10/09/2023	10/26/2023	ST	4,906.00	011420730051320	ALH-1214-601	Certified Nursing Assistant	
Ercles, Kimberly A	CSN 1200-100	08/16/2023	12/15/2023	12/21/2023	ST	3,800.00	011320410051320	CSN-1200-100	Using Internet/World Wide Web	
Engelman, John Arthur	SABIC AWS Training	08/17/2023	08/25/2023	08/31/2023	ST	918.75	014210331051320			
Engelman, John Arthur	Carus Welding Training	08/22/2023	08/22/2023	08/31/2023	ST	112.50	014210331051320			
Fish, Nicholas R	EMS 1201-01 Lecture	07/15/2023	07/15/2023	08/31/2023	OV	825.00	011420730051340	EMS-1201-01	Int Trauma Life Supp (ITLS)	Int'l Trauma Life Support
Forkner, Zachariah L	ENG 0909-101 1st Time Online	08/16/2023	12/15/2023	12/21/2023	ST	702.00	011520650051320	ENG-0909-101	English Lab	
Forkner, Zachariah L	ENG 0909-01	08/16/2023	12/15/2023	12/21/2023	ST	702.00	011520650051320	ENG-0909-01	English Lab	
Furlan, Michael John	EGR 1000-01	08/16/2023	12/15/2023	12/21/2023	ST	3,393.00	011120410051320	EGR-1000-01	Engineering Graphics I	
Furlan, Michael John	GNT 1209-300	08/16/2023	12/15/2023	12/21/2023	ST	3,392.00	011320410051320	GNT-1209-300	Blueprint Reading	
Garcia, David	SPN 1001-100	08/16/2023	10/09/2023	10/26/2023	ST	2,752.00	011120650051320	SPN-1001-100	Elementary Spanish I	
Garcia, David	1st time online SPN 1001-100	08/16/2023	10/09/2023	10/26/2023	ST	688.00	011120650051320			
Goodchild, Chandler Drew	ALH 1214-02 Lab/Clinical	08/16/2023	10/09/2023	10/26/2023	ST	4,387.50	011420730051320	ALH-1214-02	Certified Nursing Assistant	
Greenwell, Kayla M	ENG 1001-06	08/16/2023	12/15/2023	12/21/2023	ST	2,223.00	011120650051320	ENG-1001-06	English Composition I	
Greenwell, Kayla M	ENG 1002-05	08/16/2023	12/15/2023	12/21/2023	ST	2,223.00	011120650051320	ENG-1002-05	English Composition II	
Greve, Mary Ann	ALH 1252-300 Lecture	08/16/2023	12/15/2023	12/21/2023	ST	2,412.00	011420730051320	ALH-1252-300	Prin. & Pract. of Phlebotomy	
Greve, Mary Ann	Phlebotomy Prgm Coordinator	08/16/2023	12/15/2023	12/21/2023	ST	2,412.00	011420730051320			
Groleau, Ronald W	BIO 1200-100	08/16/2023	12/15/2023	12/21/2023	ST	2,775.00	011120570051320	BIO-1200-100	Human Body Structure & Funct.	
Groleau, Ronald W	BIO 1200-01	08/16/2023	12/15/2023	12/21/2023	ST	2,775.00	011120570051320	BIO-1200-01	Human Body Structure & Funct.	
Grubar, Scott James	Carus Welding Classes	08/22/2023	08/22/2023	08/31/2023	ST	131.25	014210331051320			
Gustafson, Janelle L	ECE 2005-100	08/16/2023	12/15/2023	12/21/2023	ST	2,649.00	011220650051320	ECE-2005-100	The Exceptional Learner	
Gustafson, Janelle L	AFDA Adj (\$25 x 3 Credit Hrs)	08/16/2023	12/15/2023	12/21/2023	ST	75.00	011220650051320			
Guzior, Steven J	ELE 1206-01	08/16/2023	12/15/2023	12/21/2023	ST	2,286.00	011320410051320	ELE-1206-01	Electrical Wiring	
Hauser, Jennifer Nicole	ALH 1214-602 Lab/Clinical	08/16/2023	10/09/2023	10/26/2023	ST	4,475.00	011420730051320	ALH-1214-602	Certified Nursing Assistant	
Hermes, Kevin Michael	CRJ 1210-01	08/16/2023	12/15/2023	12/21/2023	ST	2,544.00	011220570051320	CRJ-1210-01	Policing in America	
Hermes, Kevin Michael	CRJ 2010-100	08/16/2023	12/15/2023	12/21/2023	ST	2,544.00	011220570051320	CRJ-2010-100	Criminal Investigation	
Hernandez, Corinna Mae	DIA 1209-100 Lecture	08/16/2023	10/09/2023	10/26/2023	ST	1,155.00	011420730051320	DIA-1209-100	Infection Control Practices	
Hernandez, Corinna Mae	DIAL 1204-01 Lab	08/16/2023	12/15/2023	12/21/2023	ST	1,540.00	011420730051320	DIAL-1204-01	Dental Radiography I Lab	
Hernandez, Corinna Mae	DIAL 1204-02 Lab	08/16/2023	12/15/2023	12/21/2023	ST	1,540.00	011420730051320	DIAL-1204-02	Dental Radiography I Lab	
Hernandez, Corinna Mae	DIAL 1204-03 Lab	08/16/2023	12/15/2023	12/21/2023	ST	1,540.00	011420730051320	DIAL-1204-03	Dental Radiography I Lab	
Hernandez, Corinna Mae	DIAL 1204-04 Lab	08/16/2023	12/15/2023	12/21/2023	ST	1,540.00	011420730051320	DIAL-1204-04	Dental Radiography I Lab	
Jauch, Christian Martin	CSI 1002-650	08/16/2023	12/15/2023	12/21/2023	ST	3,668.00	011120410051320	CSI-1002-650	Intro To Bus. Computer Systems	

Jauch, Christian Martin	CSI 1002-100	08/16/2023	12/15/2023	12/21/2023	ST	3,668.00	011120410051320	Intro To Bus. Computer Systems
Jauch, Christian Martin	CSI 1002-01	08/16/2023	12/15/2023	12/21/2023	ST	3,668.00	011120410051320	Intro To Bus. Computer Systems
Jauch, Christian Martin	CSD 1210-10	08/16/2023	12/15/2023	12/21/2023	ST	3,668.00	011320410051320	Comprehensive Access
Johnson, D Scott	HVC 1230-300	08/16/2023	12/15/2023	12/21/2023	ST	3,292.00	011320410051320	Sheet Metal Fabrication
Johnson, D Scott	HVC 1220-300	08/16/2023	12/15/2023	12/21/2023	ST	3,292.00	011320410051320	Basic Refrigeration
Johnson, D Scott	HVC 1210-300	08/16/2023	12/15/2023	12/21/2023	ST	3,292.00	011320410051320	Basic Heating
Knoblauth, Heather Anne	Nursing 2nd Yr Orientation	08/08/2023	08/08/2023	08/31/2023	OV	313.50	011420730051340	
Knoblauth, Amber Sue	Nursing 2nd Year Orientation	08/08/2023	08/08/2023	08/31/2023	OV	313.50	011420730051340	
Leynaud, Donald Craig	BIO 1001-03	08/16/2023	12/15/2023	12/21/2023	ST	4,240.00	011120570051320	General Biology I
Leynaud, Donald Craig	Open Lab Hours	08/16/2023	12/15/2023	12/21/2023	ST	3,052.80	011120570051320	
Malavolti, Steven Otto	ELE 1200-300	08/16/2023	12/15/2023	12/21/2023	ST	5,352.00	011320410051320	Basic Indust. Electricity I
Malavolti, Steven Otto	ELE 1200-02	08/16/2023	12/15/2023	12/21/2023	ST	5,352.00	011320410051320	Basic Indust. Electricity I
Mantermach, Emily S	Focus on Hope	08/25/2023	08/25/2023	08/31/2023	ST	125.00	014110394151320	
Martin, Kaylee Kristine	DLAL 1203-01 Lab	08/16/2023	12/15/2023	12/21/2023	ST	2,908.00	011420730051320	Chairside Assisting I Lab
Martin, Kaylee Kristine	DLAL 1203-02 Lab	08/16/2023	12/15/2023	12/21/2023	ST	2,908.00	011420730051320	Chairside Assisting I Lab
Mollin, Theresa Marie	SABIC AWS Training	08/18/2023	08/25/2023	08/31/2023	ST	600.00	014210331051320	
Mollin, Theresa Marie	Canvas Welding Classes	08/22/2023	08/22/2023	08/31/2023	ST	112.50	014210331051320	
Myers, Taylor Marie	NUR 2201-06 Lab/Cvrd for A.Kno	08/13/2023	08/26/2023	08/31/2023	OV	110.50	011420730051340	
Myre, Morgan Hunter	DLAL 1201-01 Lab	08/16/2023	12/15/2023	12/21/2023	ST	2,908.00	011420730051320	Dent. Mat. & Lab Proc. I Lab
Myre, Morgan Hunter	DLAL 1201-02 Lab	08/16/2023	12/15/2023	12/21/2023	ST	2,908.00	011420730051320	Dent. Mat. & Lab Proc. I Lab
Nickel, Paul A	WLD Series 04	08/16/2023	10/09/2023	10/26/2023	ST	2,676.00	011320410051320	SMAW Mild Steel, Flat Pos.
Nickel, Paul A	WLD Multi-Preps 04	08/16/2023	10/09/2023	10/26/2023	ST	446.00	011320410051320	
Norlin, Mariynn Kaye	ALH 1030-01 Lecture	08/16/2023	12/15/2023	12/21/2023	ST	1,666.00	011420730051320	Yoga
Olson, Rachael Z	ART 1010-520	08/16/2023	12/15/2023	12/21/2023	ST	2,310.00	011120650051320	Art Survey II
Olson, Rachael Z	ART 1003-01	08/16/2023	12/15/2023	12/21/2023	ST	2,310.00	011120650051320	Survey of Non-Western Art
Pytel, Kyle Edwin	Driver Imprvmt-LaSalle County	08/23/2023	08/23/2023	08/31/2023	ST	160.00	014110394251320	
Pytel, Kyle Edwin	Driver Imprvmt-LaSalle County	08/26/2023	08/26/2023	08/31/2023	ST	160.00	014110394251320	
Quesse, William G	CSP 2200-370	08/16/2023	12/15/2023	12/21/2023	ST	3,650.00	011320410051320	CompTIA A+
Retoff, Dan J	Beg Tai Chi @ Nell's Woodland	06/22/2023	08/10/2023	08/31/2023	ST	218.75	014110394151320	
Rios, Lorena	NUR 1200-04 Clinical	08/16/2023	12/15/2023	12/21/2023	ST	5,728.00	011420730051320	Found. of The Nurs. Prof.
Roschi, Joshua Joseph	WLD Series 301	08/16/2023	10/09/2023	10/26/2023	ST	2,574.00	011320410051320	SMAW Mild Steel, Flat Pos.
Roschi, Joshua Joseph	WLD Multi Prep 301	08/16/2023	10/09/2023	10/26/2023	ST	429.00	011320410051320	
Robson, Dolph M	WLD Series 311	08/16/2023	11/21/2023	12/07/2023	ST	391.00	011320410051320	SMAW Mild Steel, Flat Pos.
Robson, Dolph M	WLD Multi Prep 301	08/16/2023	11/21/2023	12/07/2023	ST	391.00	011320410051320	
Roether, Jenilyn E	MUP 1001-300	08/16/2023	12/15/2023	12/21/2023	ST	2,469.00	011120650051320	Collegiate Chorale
Schuerman, Patrick	GNT 1208-301	08/16/2023	10/09/2023	10/26/2023	ST	858.00	011320410051320	Industrial Safety
Seghi, Heather Nicole	Dental Assisting Prgm Coord	08/16/2023	12/15/2023	12/15/2023	OV	2,550.00	011420730051340	
Seghi, Heather Nicole	Curriculum Committee Co-Chair	08/16/2023	12/15/2023	12/21/2023	OV	2,550.00	011420730051340	
Smith, M'kenzee Brogan	NUR 2201-02 Clinical	08/16/2023	10/09/2023	10/26/2023	ST	4,075.50	011420730051320	Holistic Nursing II
Smith, Mary Helen	CAD 1202-350	08/16/2023	12/15/2023	12/21/2023	ST	3,768.00	011320410051320	Civil Applications of CAD
Smith, Paul C	Epsalyte-Chemical Process Prep	08/04/2023	08/04/2023	08/31/2023	ST	525.00	014210331051320	
Smith, Paul C	Epsalyte-Chemical Process Test	08/07/2023	08/18/2023	08/31/2023	ST	9,375.00	014210331051320	
Smith, Paul C	GNT 1209-350	08/16/2023	12/15/2023	12/21/2023	ST	3,532.00	011320410051320	Blueprint Reading
Stefanel, Maria Jo	SPH 1001-530	08/16/2023	12/15/2023	12/21/2023	ST	2,064.00	011120650051320	Fundamentals of Speech
Suppan, Heinz Dietrich	HIS 1000-705	08/16/2023	12/15/2023	12/21/2023	ST	2,064.00	011120650051320	History of Western Civiliz I
Suppan, Heinz Dietrich	HIS 1000-520	08/16/2023	12/15/2023	12/21/2023	ST	2,064.00	011120650051320	History of Western Civiliz I
Swett, Steven A	MKT 2210-300	08/16/2023	12/15/2023	12/21/2023	ST	3,330.00	011220570051320	Principles of Advertising
Swett, Steven A	ALH 1221-301 Lecture	08/16/2023	10/09/2023	10/26/2023	ST	1,100.00	011420730051320	Industrial First Aid
Taylor, Michael Lee	SABIC AWS Training	08/25/2023	08/25/2023	08/31/2023	ST	200.00	014210331051320	
Weber, Lynne Suzanne	ECE 2208-150	08/16/2023	12/15/2023	12/21/2023	ST	2,676.00	011220650051320	Language Development
Whaley, Philip A	MUP 1002-300	08/16/2023	12/15/2023	12/21/2023	ST	2,346.00	011120650051320	Wind Ensemble
Whited, Barry Gene	ACT 2200-300	08/16/2023	12/15/2023	12/21/2023	ST	2,718.00	011220570051320	Tax Accounting
Wineberg, Lenore I	ECE 1000-350	08/16/2023	12/15/2023	12/21/2023	SG	2,064.00	061220939451220	Intro To Early Childhood Edu.
Wineberg, Lenore I	ECE 1000-150	08/16/2023	12/15/2023	12/21/2023	SG	2,064.00	061220939451220	Intro To Early Childhood Edu.

Wineberg, Lenore I	ECE 1027-150	08/16/2023	12/15/2023	12/21/2023	SG	2,064.00	061220939451220	ECE-1027-150	Child, Family, School & Comm	Entered 8/17/23
Wiodarchak, Carol Lynn	REA 1200-300	08/22/2023	12/05/2023	12/21/2023	ST	4,938.00	014110394151320	REA-1200-300	Real Est Broker Pre-License I	

\$ 246,754.05

  
Kathy Russ

VP of Business Services and Finance

  
Dr. Tracy Morris

President

\*Earn Types


RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage  
MI=Miscellaneous, SS=Summer School

**Part-time Faculty/Staff Appointments  
September 14, 2023 Board of Trustees Meeting**

Employee Name	Position	Department	Hourly/Lab* Rate	Credit Hour Rate
<b>NEW APPOINTMENTS</b>				
Love, Phillip	Part-Time Faculty	WFD		\$688.00
McKee-Strong, Rahim	Assistant Coach - Men's Basketball	ATH		\$4,000 stipend
Rodriguez, Juan	Help Desk Support Technician	Information Technology Services	\$20.24	
Nissen, Deb	C N A Instructor	HLT		\$688.00

\*In lab settings, part-time faculty are paid an hourly rate rather than by credit hour.

  
Kathy Ross  
Vice President for Business Services and Finance

  
Dr. Tracy Morris  
President

WFD - Workforce Development
NSB - Natural Sciences & Business
HFSS - Humanities, Fine Arts & Social Sciences
CEBS - Continuing Ed & Business Services
HLT - Health Professions

**Purchase Request – TouchNet Payment Software**

The College is currently in the process of migrating to the Ellucian Colleague cloud-based system called “Experience.” This migration, approved by the Board of Trustees in May 2022, will provide enhanced security, fewer third party contracts, and better accessibility to Colleague for faculty, staff and students. As we have moved through the implementation process, it became apparent that our current third-party providers for credit card payments and payment plans for student accounts are not currently compatible with the cloud-based system. TouchNet is an Ellucian Platinum Level Technology Partner and the only partner whose solutions are licensed, distributed and supported by Ellucian. Moving to the TouchNet solution for both credit card payments and payment plans eliminates a third-party provider as it streamlines the process. In addition, it adds additional functionality for international students and payment plan options that will be beneficial for all students.

**Recommendation:**

**The administration recommends the Board authorize the purchase of TouchNet Payment Software for the amount of \$29,581 for implementation and training and \$61,479 annually for five years.**

KPI 6: Resource Management



# TouchNet Pricing

## INTRODUCTION

TouchNet offers Application Subscription Program (ASP) pricing to institutions that prefer to make an annual payment for third-party software and services and not worry about software maintenance, security, and other aspects of computer operations. With our ASP, you get full use of TouchNet solutions for a fixed, annual investment that is independent of transaction volumes. TouchNet runs, maintains, and supports your systems at our secure, PCI-certified TouchNet DataCenter.

Please note the following:

- › In addition to the costs indicated here, the pricing may include all actual, reasonable out-of-pocket expenses, including reasonable travel, lodging, and food expenses incurred by TouchNet personnel in connection with on-site training, equipment installation, setup and professional services rendered in connection with the contract, if applicable.
- › Due to future changes in PCI requirements that may require TouchNet to make significant changes to our software to stay compliant, TouchNet reserves the right to escalate annual fees by up to 4% per year.
- › Final pricing for our POS solutions, if selected, depends on the number of hardware devices selected.
- › All ASP pricing options assume the selection of TouchNet Merchant Services.
- › TouchNet pricing expires October 31<sup>st</sup>, 2023

## PRICING

### Base Proposal

TouchNet Software		
Solutions	One-Time Fee for Implementation & Training	Annual ASP Fee
<b>Ellucian Payment Center by TouchNet</b> Student Account Center Payment Client Payment Gateway Credit Card Payment Gateway ACH (eCheck)	\$13,031	\$26,979
<b>TouchNet Bill+Payment Suite:</b> Payment Plans eSeries (eBills, eRefunds, eDeposits)	\$16,550	\$34,500
U.Commerce Central/Dashboard/RECON1	Waived	Waived
<b>5-YEAR ASP TOTALS:</b>	<b>\$29,581</b>	<b>\$61,479</b>

**Bid Results – Site Lighting and Security Upgrades**

Bids for the Site Lighting and Security Upgrades were received and publicly opened on August 29, 2023.

JB Contracting Corporation, Peru, Illinois, submitted the low bid and met all bidding requirements and specifications. Attached is a letter of recommendation from Demonica Kemper Architects. A summary of bids received is listed below.

<b>Contractor</b>	<b>Base Bid</b>	<b>Alternate No.1 Deduct</b>	<b>Alternate No.2 Deduct</b>	<b>Alternate No.3 Deduct</b>	<b>Alternate No.4 Deduct</b>
<b>JB Contracting Corporation Peru, IL</b>	<b>\$747,935</b>	<b>\$0</b>	<b>\$64,000</b>	<b>\$65,000</b>	<b>\$62,000</b>
Halm Electric Contracting, Inc. Ottawa, IL	\$898,500	\$50,000	\$55,650	\$85,000	\$83,000
Block Electric Company, Inc. Shorewood, IL	\$955,050	\$15,000	\$92,975	\$96,350	\$89,300

**Recommendation:**

**The administration recommends Board approval to accept the base bid from JB Contracting Corporation, Peru, Illinois, in the amount of \$747,935 for the Site Lighting and Security Upgrades to be paid from fund balance.**

KPI 6: Resource Management



**DEMONICA KEMPER ARCHITECTS**

125 North Halsted Street, Suite 201 Chicago, Illinois 60601 T 312.498.0000 F 312.498.0001  
www.dka-design.com

September 1<sup>st</sup>, 2023

Ms. Michelle Carboni, Director of Purchasing  
Illinois Valley Community College  
815 North Orlando Smith Rd.  
Oglesby, IL 61348

Re: Site Lighting and Security Upgrades  
DKA Project No. 23-018  
**Letter of Recommendation to Award a Construction Contract**

Dear Ms. Carboni:

Bids were opened on the above referenced project at 2:00 pm on August 29<sup>th</sup>, 2023. Five bidders were bidders of record and three bids were received.

After reviewing the bid, Demonica Kemper Architects interviewed the apparent low bidder to ensure the bid documents were clear, without conflict, and no assumptions were made. Demonica Kemper Architects also confirmed the apparent low bidder understands the scope of work and has an appropriate plan to meet the schedule. Demonica Kemper Architects asked the apparent low bidder about their project teams to ensure they are assigning capable individuals who have the proper experience and knowledge needed for the project.

Based on this review, Demonica Kemper Architects has found no evidence which would disqualify the apparent low bidder from being awarded the contract for this work. Demonica Kemper Architects therefore recommends that the Board of Trustees of Illinois Valley Community College consider awarding the contract for construction to:

**JB Contracting Corporation  
2999 St. Vincent Ave.  
La Salle, IL 61301**

for the total contract amount of \$747,935.00. The contract amount is inclusive of the base bid ONLY, no Alternates have been accepted. All work shall be substantially complete as indicated in the bidding documents.

If you have any questions regarding the bidding of this project, please do not hesitate to call. Demonica Kemper Architects looks forward to working with Illinois Valley Community College toward the successful completion of this project.

Sincerely,

Frank Carello, Assoc. AIA, LEED AP  
Senior Associate

Attachment(s): Bid Tabulation Form

Bidder	Includes	Bid Documents Submitted				Bid Amounts Submitted				
	Addendum 1	00 41 13	00 43 13	00 43 25	00 45 19	Base Bid	Alternate 1 (Deduct)	Alternate 2 (Deduct)	Alternate 3 (Deduct)	Alternate 4 (Deduct)
Block Electric	X	X	X	X	X	\$ 955,050	\$ (15,000)	\$ (92,975)	\$ (96,350)	\$ (89,300)
Halm Electric	X	X	X	X	X	\$ 898,500	\$ (50,000)	\$ (55,650)	\$ (85,000)	\$ (83,000)
JB Contracting	X	X	X	X	X	\$ 747,935	\$ -	\$ (64,000)	\$ (65,000)	\$ (62,000)

Alternate 1: DEDUCT amount to eliminate the liquidated damages clause from the contract.  
 Alternate 2: DEDUCT amount to removed the lighting and camera scope from Lot Number 2.  
 Alternate 3: DEDUCT amount to removed the lighting and camera scope from Lot Number 4.  
 Alternate 4: DEDUCT amount to removed the lighting and camera scope from Lot Number 5.  
 00 41 13: Bid Form                      00 43 25: Substitution Sheet  
 00 43 13: Bid Bond                      00 45 19: Bidder Eligibility & Non-Collusion Affidavit

**Property Tax Appeal Resolution – LaSalle County**

Menard, Inc. in Peru has filed a PTAB complaint with the State for their property values. Menard, Inc. requested assessment reduction from \$2,200,000 to \$1,566,510 (reduction of \$633,490) which would result in approximately \$2,277.84 in lost revenue annually. This is in addition to the tax year 2021-2022 approved assessed reduction from \$4,275,428 to \$2,700,000, which resulted in lost revenue of \$5,670. If this complaint is approved, the College may have to refund Menard, Inc. an established amount for past tax payments already made. Each other taxing body would also have to make refunds.

Peru Mall AMA LLC in Peru has filed a PTAB complaint with the State for their property values. Peru Mall AMA LLC requested assessment reduction from \$2,762,899 to \$1,616,667 (reduction of \$1,146,232), which would result in approximately \$4,121.51 in lost revenue annually. If this complaint is approved, the College may have to refund Peru Mall AMA LLC an established amount for past tax payments already made. Each other taxing body would also have to make refunds.

Robbins Schwartz will represent three taxing bodies collectively and challenge this complaint as outlined in the Intergovernmental Agreement. Each taxing district who chooses to join will pay a prorated share of the cost for legal services and appraisal based upon current tax rate. The College's share will be minimal, but we cannot determine it exactly until we know all of the taxing bodies that will participate. LP High School and Dimmick School have committed with action pending from LaSalle County.

**Recommendation:**

**It is recommended that the Board of Trustees adopt the Intergovernmental Agreement as presented relative to the PTAB complaint filed by Menard, Inc. and Peru Mall AMA LLC.**

## **INTERGOVERNMENTAL AGREEMENT**

### **CONCERNING THE INTENT TO INTERVENE IN THE APPEAL FILED WITH THE PROPERTY TAX APPEAL BOARD FOR THE FOLLOWING PROPERTY:**

**Parcel # 17-04-101-013    Docket #: 2022-03795    Property Name: MENARD, INC., PERU, ILLINOIS**

**Parcel # 17-05-410-012    Docket #: 2022-03817-C-3    Property Name: PERU MALL AMA LLC, PERU, ILLINOIS**  
17-05-410-013  
17-05-410-014  
17-05-410-015

This intergovernmental agreement is entered into as of the 5<sup>th</sup> day of September, 2023, by and between the following: the Board of Education of Dimmick C.C.S.D. #175 (“Dimmick”), the Board of Education of LaSalle-Peru Township High School District #120 (“L-P”), the Board of Trustees of Illinois Valley Community College (“IVCC”) and the County of LaSalle (“County”).

WHEREAS, each of the parties has the authority to enter into this agreement pursuant to Article VII, Section 10 of the Illinois Constitution of 1970, pursuant to sections 3 and 5 of the Intergovernmental Cooperation Act ( 5 ILCS 220/3 and 5), and pursuant to the statutory contracting power of each party;

WHEREAS, Dimmick, L-P, IVCC, and the County each has concerns regarding the value submitted with the assessment complaint appeal indicated above and filed with the Property Tax Appeal Board;

WHEREAS, the parties desire to intervene in the property tax appeal board proceeding for Menard Inc., and the Peru Mall AMA LLC, Peru, Illinois;

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties agree as follows:

1. The parties agree to intervene in the Property Tax Appeal Board proceeding for the complaint indicated above.
2. The following parties agree to share the legal fees, analysis and other necessary expenses associated with intervening (Dimmick, IVCC, and the County, hereinafter the “Represented Parties”) and the following parties agree to share the costs associated with the completion of the appraisal (Dimmick, L-P, IVCC, and the County).
3. Robbins and Schwartz will represent the Represented Parties at the Property Tax Appeal Board Proceedings and will prepare and submit the necessary documentation for Dimmick, IVCC and the County.
4. Dimmick will be billed by Robbins Schwartz and bill each Represented Party pro rata based on each participating party’s 2022 tax rate;
  - Dimmick - \$1.44481
  - IVCC - \$.35957
  - County - \$1.00818
5. Appraisal costs will be calculated pro rata based on each of the participating party’s 2022 tax rate;
  - Dimmick - \$1.44481
  - IVCC - \$.35957
  - County - \$1.00818
  - L-P - \$2.57030

6. This agreement will expire upon the Property Tax Appeal Board issuing a decision or a settlement being executed by parties or unless the parties agree, in writing, to continue to work cooperatively and take further action.

7. Designated counsel for the Represented Parties will be:

Scott Ginsburg, Attorney  
Robbins Schwartz  
55 W. Monroe St. Suite 88  
Chicago, Illinois 60603-5144

phone: 312.332.7760 fax: 312.332.7768  
cell phone: 773.458.6171  
[sginsburg@robbins-schwartz.com](mailto:sginsburg@robbins-schwartz.com)

8. This agreement expresses the complete and final understanding of the parties with respect to its subject matter.

IN WITNESS THEREOF, the parties have executed this agreement on the dates indicated below.

**BOARD OF EDUCATION,  
DIMMICK C.C. SCHOOL DISTRICT NO. 175,  
LASALLE, ILLINOIS**

BY: \_\_\_\_\_  
President

ATTEST: \_\_\_\_\_  
Secretary

DATE: \_\_\_\_\_

**COUNTY OF LASALLE  
OTTAWA, ILLINOIS**

BY: \_\_\_\_\_  
County Board Chairman

ATTEST: \_\_\_\_\_  
County Clerk

DATE: \_\_\_\_\_

**BOARD OF EDUCATION,  
LASALLE TWP. HIGH SCHOOL DISTRICT NO. 120,  
LASALLE, ILLINOIS**

BY: \_\_\_\_\_  
President

ATTEST: \_\_\_\_\_  
Secretary

DATE: \_\_\_\_\_

**BOARD OF TRUSTEES  
ILLINOIS VALLEY COMMUNITY COLLEGE  
OGLESBY, ILLINOIS**

BY: \_\_\_\_\_  
President

ATTEST: \_\_\_\_\_  
Secretary

DATE: \_\_\_\_\_

**Student Support Services – Project Success – Local Match**

As part of the grant application, the College agreed to provide a local match of \$10,000 annually for the federal Student Support Services (TRiO) grant for the five-year period of the grant FY2021 – FY2025. One of the grant conditions requires a local match of one-third of the dollars provided for student aid (tuition waivers.)

**Recommendation:**

**The administration recommends Board approval of the annual \$10,000 transfer from the Education Fund (Fund 01) to Restricted Funds (Fund 06) for the Student Support Services (TRiO) grant for FY2024.**

KPI 1 – Student Academic Success



## Memo

August 16th, 2023

**To:** Kathy Ross

**From:** Chris Herman

**CC:** Mark Grzybowski

**Dear Kathy,**

I have drafted this memo as a reminder that Project Success would like to add the annual matching contribution of \$10,000 to the Project Success Budget for this fiscal year which will begin September 1, 2023 for Federal TRIO Programs.

We are required to provide this match since we provide a portion of our award as grant aid to students. The match is a 1/3 requirement that must come from institutional funds each year which equals \$10,000. This aid helps many of our low-income students offset the cost of tuition, books, supplies & other miscellaneous expenses. The college has pledged this commitment each year to our current Grant Cycle which spans 2020-2025.

Project Success staff and students truly appreciate the colleges commitment which allows us to continue and provide financial assistance to our students.

Sincerely,

Chris Herman, Director  
Project Success-Student Support Services  
Illinois Valley Community College

**Confirmation of Staff Appointment – Sue Smith, Director of Nursing**

The search committee has selected Sue Smith as Director of Nursing. Recently, this position has been filled on an interim basis by current nursing faculty. Filling this position on a full-time, permanent basis will enable IVCC to continue to provide excellent support for our faculty and students.

**Recommendation:**

**The administration recommends the appointment of Sue Smith as Director of Nursing at an annualized salary of \$80,000, effective August 28, 2023.**

KPI 4: Support for Employees

KPI 5: District Population Served



**RECOMMENDED FOR STAFF APPOINTMENT**

**FISCAL YEAR 2024**

<b>Position To Be Filled:</b> Director of Nursing Health Professions	<b>Number of Applicants:</b> 4	<b>Number of Applicants Interviewed:</b> 3 (4 invited;1 declined)
<b>Applicants Interviewed By:</b> <ul style="list-style-type: none"> <li>• Heather Seghi, Interim Dean of Health Professions and Dental Assisting Program Coord.</li> <li>• Dr. Shane Lange, Dean of Workforce Development</li> <li>• Polly Ragazincky, Administrative Assistant for the VP of Academic Affairs</li> <li>• Sara Legrenzi, Nursing Faculty</li> <li>• Amber Knowlton, Nursing Faculty</li> <li>• Margie Francisco, Nursing Faculty</li> </ul>		
<b>Applicant Recommended:</b> Sue Smith		
<b>Educational Preparation:</b> <ul style="list-style-type: none"> <li>• St. Francis Medical Center College of Nursing, Peoria, IL – Masters of Science in Nursing Education</li> <li>• Southern Illinois University, Edwardsville, IL – Bachelor of Science in Nursing</li> </ul>		
<b>Experience:</b> <ul style="list-style-type: none"> <li>• St. Margaret’s Health, Spring Valley, IL – Director of Occupational Health / Safety / Infection Control</li> <li>• OSF HealthCare, Ottawa, Mendota, and Streator, IL – Infection Prevention</li> <li>• Methodist College, Peoria, IL – MSN/RN Assistant Professor of Nursing</li> <li>• Illinois Valley Community Hospital, Peru, IL – Staff Nurse</li> <li>• St. Mary’s Hospital, Streator, IL – Staff Nurse</li> </ul>		
<b>This candidate is being recommended for employment for the following reasons:</b> <ol style="list-style-type: none"> <li>1. Six years of experience teaching in a BSN program.</li> <li>2. Extensive leadership and managerial experience.</li> <li>3. Wide range of knowledge on all aspects of the nursing profession.</li> </ol>		
<b>Recommended Salary:</b> \$80,000 annualized	<b>Effective Date:</b> 08/28/2023	
<p align="center">Mary Beth Herron Director of Human Resources</p>		

**Board Policy (approval)**

Board Policy 1.24 – Designation of Emeritus Status is a new policy that will allow the Board of Trustees to award this honorary designation as outlined in the Institutional Procedure. This policy and the first procedure were reviewed electronically by the Planning Committee and are being brought forward for approval. The procedure related to President Emeritus status are brought forward for your information. Additional procedures for Faculty Emeritus, Adjunct Faculty Emeritus, Staff Emeritus and Administrator Emeritus are being developed with stakeholder input and will be brought forward as items for information at future meetings.

**Recommendation:**

**Approve Board Policy, as presented.**

KPI 4: Support for Employees

Illinois Valley Community College Board Policy

Subject: **Designation of Emeritus Status**      Effective Date:  
Last Reviewed:  
Number: **1.24**      Last Revised:

The designation of Emeritus/Emerita (referred hereafter as Emeritus) status is an honorary designation awarded by the Board of Trustees to an employee as a way of recognizing outstanding levels of service to higher education and specifically to Illinois Valley Community College at the point of retirement. As the College enters its 100th year, it is hereby resolved that Emeritus status will be awarded as indicated by the institutional procedures.

Emeritus status confers no remuneration, rights to employment, or benefit beyond those outlined in the institutional procedure. Those with Emeritus status do not exercise any of the authority or administrative functions associated with holding a staff position at the College.

Emeritus status is only awarded to individuals who have retired from the institution. Emeritus status may be awarded posthumously. The Board of Trustees retains the authority to withdraw any Emeritus status at its discretion, as it deems necessary and appropriate, with a majority vote of the Board.

Illinois Valley Community College Administrative Procedure

Subject: **President Emeritus/Emerita**      Effective Date:  
Last Reviewed:  
Number: **1.24a**      Last Revised:

President Emeritus/Emerita must meet the following criteria for their role:

- Twenty-five or more total years in the field of education at the point of retirement combined with eight years or more of service as the President of L-P-O Junior College or Illinois Valley Community College; and
- Retires/retired from the College; and
- Has demonstrated professional competence, provided meritorious service, and has upheld the mission, vision, strategic objectives and core values of the College during their employment; and,
- Have championed or will continue to champion the role of the College in the community.

In addition to the benefits and privileges received by all retired faculty and staff and any other benefits to which the individual may be entitled, a President granted President Emeritus status will also receive:

- A resolution naming and honoring the President as President Emeritus;
- Listing on the website and identified publications related to History of the College; and
- Use of the title “President Emeritus” in community and professional activities.

The current President may call upon the President Emeritus to provide counsel or to serve in various volunteer roles and/or capacities in support of the College, but a President Emeritus is not required to continue to serve the College community. A President Emeritus may be allowed to teach in an adjunct faculty role upon request of the institution.

The title of President Emeritus confers no remuneration, rights to employment, or benefit in addition to those provided above. Presidents Emeriti do not exercise any of the authority or administrative functions associated with holding a staff position at the College.

The recommendation is submitted by a member of the Board of Trustees or the current President. A President may not recommend themselves. The Board of Trustees retains the authority to withdraw a President Emeritus title at its discretion, as it deems necessary and appropriate. Emeritus status may be awarded posthumously.

**Designation of Emeritus Status – Dr. Thomas J. McCormack**

Board Policy 1.24 – Designation of Emeritus Status allows the Board of Trustees to award this honorary designation as outlined in the Institutional Procedure. It is the recommendation of Dr. Morris that the Board confer upon Dr. Thomas J. McCormack the title of President Emeritus posthumously, which will be conferred at the Investiture on September 21, 2023.

The second oldest public community college in the state, IVCC predecessor La Salle-Peru-Oglesby Junior College was established April 24, 1924 and originally located on the third floor of LaSalle-Peru Township High School in LaSalle. LPO's first Director, Dr. McCormack, was a Princeton University graduate and was recognized as one of the nation's outstanding educators. Under his leadership, LPO grew from seven instructors and 32 students to 18 instructors and 146 students at the time of his death in 1932.

The College continues to honor his memory by nominating top students as "McCormack Scholars." Dr. McCormack was inducted into the first IVCC-LPO Hall of Fame in 2008.

The title of President Emeritus confers no remuneration, rights to employment, or benefit in addition to those provided above. Presidents Emeriti do not exercise any of the authority or administrative functions associated with holding a staff position at the College.

**Recommendation:**

**Approve the designation of President Emeritus status to Dr. Thomas J. McCormack, as presented.**

KPI 4: Support for Employees

**Designation of Emeritus Status – Dr. Frank Jensen**

Board Policy 1.24 – Designation of Emeritus Status allows the Board of Trustees to award this honorary designation as outlined in the Institutional Procedure. It is the recommendation of Dr. Morris that the Board confer upon Dr. Frank Jensen the title of President Emeritus posthumously, which will be conferred at the Investiture on September 21, 2023.

The second oldest public community college in the state, IVCC predecessor La Salle-Peru-Oglesby Junior College was established April 24, 1924 and originally located on the third floor of LaSalle-Peru Township High School in LaSalle. LPO's third Director, Dr. Jensen was appointed in 1935 and served the College for 11 years. Dr. Jensen was a passionate advocate for community colleges and developed the first salary schedule for the faculty and obtained funding from the Public Works Administration to complete a new wing for the building as well as for what is now known as Howard Fellows Stadium. Under his leadership, LPO held the first night classes and he reengaged athletic programs and reinstated scholastic contests after the war. He was serving as the Director of LPO at the time of his death in 1947.

The title of President Emeritus confers no remuneration, rights to employment, or benefit in addition to those provided above. Presidents Emeriti do not exercise any of the authority or administrative functions associated with holding a staff position at the College.

**Recommendation:**

**Approve the designation of President Emeritus status to Dr. Frank Jensen, as presented.**

KPI 4: Support for Employees



**Designation of Emeritus Status – Dr. Francis H. Dolan**

Board Policy 1.24 – Designation of Emeritus Status allows the Board of Trustees to award this honorary designation as outlined in the Institutional Procedure. It is the recommendation of Dr. Morris that the Board confer upon Dr. Francis H. Dolan the title of President Emeritus posthumously, which will be conferred at the Investiture on September 21, 2023.

The second oldest public community college in the state, IVCC predecessor La Salle-Peru-Oglesby Junior College was established April 24, 1924 and originally located on the third floor of LaSalle-Peru Township High School in LaSalle. LPO's fourth Director, Dr. Dolan was appointed in 1947 after the death of Dr. Jensen and served the College for 20 years in this role. Dr. Dolan had previously served as the Assistant Director for LPO for 10 years. During his tenure, college enrollment grew from 258 students in 1948 to 864 students in 1965. Dr. Dolan guided the College and Community through the process to become Illinois Valley Community College, serving as the first Director for IVCC prior to his retirement. Dr. Dolan passed away in 1990 and was inducted posthumously into the IVCC-LPO Hall of Fame in 2010.

The title of President Emeritus confers no remuneration, rights to employment, or benefit in addition to those provided above. Presidents Emeriti do not exercise any of the authority or administrative functions associated with holding a staff position at the College.

**Recommendation:**

**Approve the designation of President Emeritus status to Dr. Francis H. Dolan, as presented.**

KPI 4: Support for Employees

**Designation of Emeritus Status – Dr. Alfred Wisgoski**

Board Policy 1.24 – Designation of Emeritus Status allows the Board of Trustees to award this honorary designation as outlined in the Institutional Procedure. It is the recommendation of Dr. Morris that the Board confer upon Dr. Alfred Wisgoski the title of President Emeritus, which will be conferred at the Investiture on September 21, 2023.

Dr. Wisgoski served LPO and IVCC for 30 years, including 21 years as the President before retiring in 1996. Dr. Wisgoski is the longest serving President in the College's 99-year history. Dr. Wisgoski was the first and only LPO alumnus to serve as the President of the College. During his tenure, he built business and industry partnerships with companies including IBM that served the community and the College. Dr. Wisgoski's leadership was fundamental to the building of the Cultural Centre, the updating of the East Campus to include automotive and agriculture programs, and the first College Night event. Dr. Wisgoski was inducted into the IVCC-LPO Hall of Fame in 2010.

The title of President Emeritus confers no remuneration, rights to employment, or benefit in addition to those provided above. Presidents Emeriti do not exercise any of the authority or administrative functions associated with holding a staff position at the College.

**Recommendation:**

**Approve the designation of President Emeritus status to Dr. Alfred Wisgoski, as presented.**

KPI 4: Support for Employees

**Designation of Emeritus Status – Dr. Jerome Corcoran**

Board Policy 1.24 – Designation of Emeritus Status allows the Board of Trustees to award this honorary designation as outlined in the Institutional Procedure. It is the recommendation of Dr. Morris that the Board confer upon Dr. Jerome Corcoran the title of President Emeritus, which will be conferred at the Investiture on September 21, 2023.

Dr. Corcoran, promoted from Vice-President for Business Services and Finance/Treasurer, was selected as IVCC's tenth President and served the College in this role for 15 years, retiring on June 30, 2023. Dr. Corcoran served IVCC for 33 years, including roles in the Dislocated Workers Center, Human Resources, and Business Services and Finance. Dr. Corcoran is the third-longest serving President in the College's 99-year history. Dr. Corcoran's tenure included the construction of the Peter Miller Community Technology Center, Truck Driver Training Facility and Skill Path, the renovation of the student center and cyber café, the opening the Ottawa Center satellite campus, revival of the agriculture program and launched four new programs.

The title of President Emeritus confers no remuneration, rights to employment, or benefit in addition to those provided above. Presidents Emeriti do not exercise any of the authority or administrative functions associated with holding a staff position at the College.

**Recommendation:**

**Approve the designation of President Emeritus status to Dr. Jerome Corcoran, as presented.**

KPI 4: Support for Employees



## RECOMMENDED FOR STAFF APPOINTMENT

**FISCAL YEAR 2024**

<b>Position To Be Filled:</b> Administrative Assistant II Health Professions	<b>Number of Applicants:</b> 14	<b>Number of Applicants Interviewed:</b> 4
<b>Applicants Interviewed By:</b> <ul style="list-style-type: none"> <li>• Heather Seghi, Interim Dean of Health Professions and Dental Assisting Program Coordinator</li> <li>• Polly Ragazincky, Administrative Assistant III for the Vice President of Academic Affairs</li> <li>• Ron Groleau, Dean of Natural Sciences and Business</li> <li>• Danielle Jackson, Administrative Assistant II for Natural Sciences and Business</li> <li>• Lyndsey Beetz, Dental Hygiene Program Coordinator</li> <li>• Cathy Lenkaitis, Nursing Faculty</li> </ul>		
<b>Applicant Recommended:</b> Kelli Shan		
<b>Educational Preparation:</b> <ul style="list-style-type: none"> <li>• La Salle-Peru Township High School, LaSalle, IL - Diploma</li> </ul>		
<b>Experience:</b> <ul style="list-style-type: none"> <li>• LaSalle County Sheriff's Office, Ottawa, IL – 911 Telecommunicator</li> <li>• City of Oglesby, Oglesby, IL – EMT-Basic</li> <li>• IV Cellular, Marseilles, IL – Purchasing Agent / Sales Analyst / Customer Service Expert-Data Entry</li> </ul>		
<b>This candidate is being recommended for employment for the following reasons:</b> <ol style="list-style-type: none"> <li>1. Knowledge of Microsoft Office products and demonstrated high-level of accuracy working within the applications.</li> <li>2. Past experiences requiring excellent communication and customer service skills.</li> <li>3. Well-versed in medical terminology, HIPAA, and the importance of confidentiality.</li> </ol>		
<b>Recommended Salary:</b> \$17.00/hour	<b>Effective Date:</b> 08/28/2023	
Mary Beth Herron Director of Human Resources		



**RECOMMENDED FOR STAFF APPOINTMENT  
FISCAL YEAR 2024**

<p><b>Position To Be Filled:</b> Administrative Assistant I-East Campus Truck Driver Training</p>	<p><b>Number of Applicants:</b> 34</p>	<p><b>Number of Applicants Interviewed:</b> 5 (Total of 9 offered opportunity to interview; 4 declined.)</p>
<p><b>Applicants Interviewed By:</b></p> <ul style="list-style-type: none"> <li>• Thomas Nestler, Program Coordinator, Truck Driver Training</li> <li>• Kim Herout, Administrative Assistant II, Workforce Development</li> <li>• Jennifer Sowers, Training Specialist, Continuing Education and Business Services</li> </ul>		
<p><b>Applicant Recommended:</b> Patricia Glade</p>		
<p><b>Educational Preparation:</b></p> <ul style="list-style-type: none"> <li>• Eastern Illinois University, Charleston, IL – Business Courses</li> <li>• Illinois Valley Community College, Oglesby, IL – Associates in Arts</li> </ul>		
<p><b>Experience:</b></p> <ul style="list-style-type: none"> <li>• Quilting In The Valley, La Salle, IL – Store Manager</li> <li>• Energy Light, Inc., Palatine, IL – Operations Supervisor / Procurement and Logistics Project Manager</li> <li>• Transportation Warehouse Enterprises, Bensenville, IL – Account Processing Representative</li> </ul>		
<p><b>This candidate is being recommended for employment for the following reasons:</b></p> <ol style="list-style-type: none"> <li>1. Strong computer literacy; excellent working knowledge of MS Office applications.</li> <li>2. Multiple years of administrative experience in various industries.</li> <li>3. Prior experience working in the trucking industry and familiarity with Department of Transportation requirements and other applicable laws.</li> </ol>		
<p><b>Recommended Salary:</b> \$16.50/hour</p>	<p><b>Effective Date:</b> 08/29/2023</p>	
<p style="text-align: center;">Mary Beth Herron Director of Human Resources</p>		

**From:** Kristi Bartolucci <Kristi\_Bartolucci@ivcc.edu>

**Sent:** Sunday, August 20, 2023 3:40 PM

**To:** Sara Escatel <sara\_escatel@ivcc.edu>; Cindy Lock <Cindy\_Lock@ivcc.edu>; Kathy Drapa <Kathy\_Drapa@ivcc.edu>

**Subject:** GED night class resignation

I am extremely sad to have to resign before the class even starts tomorrow. [REDACTED]

[REDACTED] I am heartbroken to put all of you in this position. [REDACTED]

I pride myself on following through with my commitments, and I truly enjoy working with adult learners, so this is really hard for me to do. [REDACTED]

I hope that you would still consider me for a position in the future.

Please let me know what I need to do to withdraw from the position.

My deepest apology,

Kristi Bartolucci

Get [Outlook for iOS](#)

**RECEIVING**

AUG 21 2023

**HUMAN RESOURCES**

**Eric Johnson**

---

**From:** Isamar Taylor  
**Sent:** Thursday, August 31, 2023 8:57 AM  
**To:** Eric Johnson  
**Subject:** Resignation - Isamar Taylor

Dear Eric,

It is with mixed emotions that I am writing to formally resign from my position as a Financial Aid and Veteran Benefits Advisor effective 09/14/2023. My time here has been incredibly rewarding and fulfilling, and I am grateful for the opportunities I have had to contribute to the success of our students and the institution as a whole.

This decision has not been easy, as I have genuinely enjoyed my time at IVCC and have grown personally and professionally during my tenure here. I am grateful for the opportunities to contribute to the team and be part of the college's success.

However, after careful consideration and reflection, I have accepted an offer for a new position at Aurora University. One of the critical factors influencing my decision is the opportunity for more equitable compensation that aligns with my skills, experience, and current market standards.

I want to express my gratitude to you and the entire IVCC team for your support, mentorship, and camaraderie over the years. I have learned a great deal from my colleagues and have truly valued the positive work environment that IVCC fosters. I am committed to ensuring a smooth transition during this period. I am more than willing to help train my successor, complete any pending projects, and organize my responsibilities to avoid disruption. Please let me know how I can help you in this process.

Thank you again for the opportunities and experiences I've had at IVCC. I am excited about the next chapter in my career journey and leave IVCC with fond memories and gratitude.

Sincerely,

**Isamar Taylor**  
Financial Aid and Veterans Benefits Advisor  
*Illinois Valley Community College*  
Phone: 815-224-0200  
Fax: 815-224-0638

 [Book time to meet with me](#)



**RECEIVING**

AUG 31 2023

**HUMAN RESOURCES**

August 4, 2023

I want to thank everyone in the athletic department for the opportunity to coach baseball at IVCC. I am officially resigning from the coaching staff as a paid employee, effective immediately. However, please keep my file active because I will continue to coach IVCC baseball as a volunteer. Go Eagles!

Thank you,  
Leonard Newell



**RECEIVING**

AUG. 16 2023

**HUMAN RESOURCES**



**Athletic Trainer Services**

Due to the closure of St. Margaret's Health, IVCC did not have contracted athletic trainer services for the 2023-2024 school year. We issued a request for quote and OSF Health Care, Ottawa, IL was the only quote received in the amount of \$23,840 for the 2023-2024 academic year.

KPI 3: Support for Students

## Season Information

The Trainer will be notified by the IVCC Athletic Director of the actual dates and times of all home contests. Below is a schedule of the IVCC sport seasons:

Sport	Season	# Contests	Hours/game
Volleyball	August 1 – November 1	10-12	1.5
M - Basketball	October 1 – March 31	14-17	2
<del>W - Basketball</del>	<del>October 1 – March 31</del>	<del>14-17</del>	<del>2</del>
Baseball	August 1-Nov. 15 January 10 – May 31	15-20	4
Softball	August 1-Nov. 15 January 10 – May 31	12-16	4
W - Tennis	August 1 – November 15	4-5	3
M - Tennis	January 25 – April 30	4-5	3
W- Soccer	August 1- Oct. 31	10	2.5
M-Soccer	August 1- Oct. 31	10	2.5
Golf	August 1- October 31 January 10- May 31	2	5
Men's & Women's Cross Country	August 1-May 31	0 (No home meets)	0

Quote for Athletic Trainer Services \$ 23,840

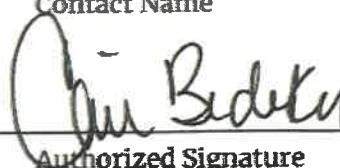
OSF Health Care

Cari Bedeker

Company

Contact Name

1614 E Norris Dr



Address

Authorized Signature

Ottawa IL 61350

815-433-0067

City/State/Zip Code

Phone No.

[Cari.L.Bedeker@osfhealthcare.org](mailto:Cari.L.Bedeker@osfhealthcare.org)

8/31/23

E-Mail Address

Date



*Lazaro Lopez, Ed.D.*  
Chairman

*Brian Durham, Ed.D.*  
Executive Director

Illinois Community College Board

August 16, 2023

Dr. Tracy Morris, President  
Illinois Valley Community College  
815 North Orlando Smith Avenue  
Oglesby, Illinois 61348-9691

Dear Dr. Morris,

This letter is notification that the college's request for approval to offer the following program was granted on behalf of the Illinois Community College Board on August 11, 2023:

- Emergency Medical Technician (EMT) Certificate (10 credit hours)

Because certificates do not require approval of the Illinois Board of Higher Education, no further action is required. If the college has not already done so, please submit the curriculum modification requests for updating your college's master files at this time.

Sincerely,

Brian Durham, Ed.D.  
Executive Director

Cc: Gary Roberts, Vice President for Academic Affairs – Illinois Valley Community College  
Tricia Broughton – ICCB

# ILLINOIS VALLEY COMMUNITY COLLEGE

## College Core Values

**Responsibility   Caring   Honesty   Fairness   Respect**

## Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

## Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

## Purposes of IVCC

- \* The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- \* Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- \* Courses and academic support services designed to prepare students to succeed in college-level coursework.
- \* Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- \* Student support services to assist in developing personal, social, academic and career goals.
- \* Academic and student support programs designed to supplement and enhance teaching and learning.

## Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

## College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.