



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, April 14, 2022
Board Room
5:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
Tenure Recommendations
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes
College Insurance

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, April 14, 2022 – 5:30 p.m. – Board Room (C307)

The meeting can be accessed by the public at <https://zoom.us/j/6794788792>. Once logged in, use the meeting ID number 679 478 8792. For dial-in, call 1 (312) 626-6799.

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Recognition – Madison N. Miranda, Student Trustee
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – March 10, 2022 Board Meeting (Pages 1-5)
 - 7.2 Approval of Bills - \$1,532,910.83
 - 7.2.1 Education Fund - \$1,024,925.70
 - 7.2.2 Operations & Maintenance Fund - \$225,921.51
 - 7.2.3 Operations & Maintenance (Restricted Fund) - \$101,996.70
 - 7.2.4 Auxiliary Fund - \$29,404.94
 - 7.2.5 Restricted Fund - \$101,468.68
 - 7.2.6 Liability, Protection & Settlement Fund - \$48,693.30
 - 7.2.7 Grants, Loans & Scholarships - \$500.00
 - 7.3 Treasurer’s Report (Pages 6-24)
 - 7.3.1 Financial Highlights (Pages 7-8)
 - 7.3.2 Balance Sheet (Pages 9-10)
 - 7.3.3 Summary of FY22 Budget by Fund (Pages 11-18)
 - 7.3.4 Budget to Actual by Budget Officers (Page 19)
 - 7.3.5 Statement of Cash Flows (Page 20)
 - 7.3.6 Investment Status Report (Pages 21-22)
 - 7.3.7 Disbursements - \$5,000 or more (Pages 23-24)
 - 7.4 Personnel – Stipends for Pay Periods Ending March 12, 2022 and March 26, 2022 & Part-Time Faculty and Staff Appointments March 2022 (Pages 25-28)

8. President's Report
9. Committee Reports
10. Approval – Resolution Authorizing Participation in ISDLAF (Pages 29-32)
11. Bid Results – Parking Lot Upgrades (Pages 33-35)
12. Purchase Request – FTIR and HPLC Systems (Page 36)
13. Approval – Proposal for Technology Replacement of Various Technology Components (Pages 37-38)
14. Purchase Request – Supporting Adult Learner Retention (Pages 39-40)
15. Faculty Appointment – Garrick Whitehead, Computer Networking & Information Technology Instructor (Pages 41-42)
16. Staff Retirement – Leslie Hofer, Director of Human Resources (Pages 43-44)
17. Board Travel (Page 45)
18. Items for Information (Pages 46-55)
 - 18.1 EDCNCI Lease Renewal (Page 46)
 - 18.2 Juneteenth Observation (Page 47)
 - 18.3 Faculty Resignation – Janet Kirk, Part-time CNA Instructor (Page 48)
 - 18.4 Faculty Resignation – Jesse Rodriguez-Hammond, Part-time GED Instructor (Page 49)
 - 18.5 2022 ICCTA Outstanding Full-Time Faculty Award Nominee, Art Koudelka (Page 50)
 - 18.6 Administrative Procedure 3.4 – Business Travel, Conference & Meeting Expenses (Pages 51-55)
19. Trustee Comment
20. Closed Session – 1) complaint lodged against an official or employee of the public body; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 3) pending litigation; 4) collective negotiations; 5) security procedures, school building safety and security; and 6) closed session minutes
21. Approval of Closed Session Minutes
22. Other
23. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
March 10, 2022

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 5:30 p.m. on Thursday, March 10, 2022 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Everett J. Solon, Chair
Jay K. McCracken, Vice Chair
Angela M. Stevenson, Secretary
Jane E. Goetz
William F. Hunt
Maureen O. Rebholz

Members Virtually Present: Madison N. Miranda, Student Trustee

Members Telephonically Present:

Members Absent: Amy L. Boyles

Others Physically Present: Jerry Corcoran, President
Matthew Seaton, Vice President for Business Services & Finance
Gary Roberts, Vice President for Academic Affairs
Mark Grzybowski, Vice President for Student Services
Bonnie Campbell, Associate Vice President for Academic Affairs
Leslie Hofer, Director of Human Resources
Walt Zukowski, Attorney

Others Virtually Present:

Mr. Solon informed of a couple items: 1) The provisions related to the Open Meetings Act allowing for Board meetings to be virtual continue due to Governor Pritzker's most recent disaster proclamation and 2) it is the custom and practice of the college to record Board meetings and the meeting was being recorded both audio and video.

APPROVAL OF AGENDA

It was moved by Ms. Stevenson and seconded by Mr. McCracken to approve the agenda. Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

PUBLIC COMMENT

None

CAMPUS UPDATE – FALL 2021 STUDENT DEMOGRAPHIC REPORT

Mark Grzybowski presented the Fall 2021 Student Demographic Report. Mr. Grzybowski noted that the student demographic metrics of the 2021 Fall semester remained consistent when compared to those of the same point in time during recently completed Fall semesters. The percentage measurements of enrollment status, gender, location of enrollment, permanent residence, ethnicity and reason for enrolling all remained relatively consistent. He shared that students aged 18 accounted for 23.2 percent of IVCC's total enrollment as of the tenth day of the 2021 Fall semester. This is nearly a 2 percent increase from tenth day Fall 2018, which was the most recent presentation of this information. Mr. Grzybowski noted the indication of continued positive impact that we are making with our traditional high-school-age students. For example, at the height of the enrollment bubble in Fall 2010 the mean age of IVCC students was 25 years old. In comparison, the mean age was 23.8 years old in Fall 2021. Mr. Grzybowski pointed out that the student financials have been slightly readjusted this year to provide a more accurate snapshot of institutional data. In the past, we detailed an awarded amount of aid as opposed to a received amount of aid. He explained that for Financial Aid the term awarded refers to all FAFSA filers who list IVCC as a school district on their FAFSA, which could then include some who choose to enroll elsewhere. Mr. Grzybowski added that we thought it would be more applicable to share in this report the received aid figures, which is reflective of only those FAFSA filers who subsequently choose to enroll at IVCC.

CONSENT AGENDA ITEMS

It was moved by Ms. Goetz and seconded by Dr. Rebholz to approve the consent agenda, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

The following items were approved in the consent agenda:

Approval of Minutes – February 10, 2022 Audit Finance Committee Meeting and the February 10, 2022 Board Meeting.

Approval of Bills - \$1,685,242.30

Education Fund - \$1,325,433.61; Operations & Maintenance Fund - \$96,250.60; Auxiliary Fund - \$164,942.36; Restricted Fund - \$42,835.74; Audit Fund - \$6,500.00; Liability, Protection & Settlement Fund - \$49,279.99.

Treasurer's Report

Personnel

Approved stipends for pay periods ending February 12, 2022 and February 26, 2022 & Part-time Faculty and Staff Appointments February 2022.

PRESIDENT'S REPORT

Dr. Corcoran began his report by complimenting Mr. Grzybowski on his excellent student demographics report and thanked him for drawing our attention to the fact that we are seeing an uptick in the student population made up of 18-year old's. Dr. Corcoran noted that it tells him that our outreach efforts to high school students is paying off, so thanks again to our Board of Trustees for supporting an overall tuition freeze for another year and allowing the administration to continue exploring incentive-retention programs with HEERF resources as we move forward. He urged high school students and their parents to take advantage of these opportunities while they can. Dr. Corcoran informed that Susan Monroe is our point person for dual credit and dual enrollment – she works hard and does a fine job. Dr. Corcoran informed that Eric Johnson, our excellent director of financial aid, reported recently that our 2019 draft cohort default rate has gone from 7.9% to 2.2%. Dr. Corcoran noted that without question the pause in student loan repayments because of the national emergency has to be the No. 1 reason for this good news, however, from his standpoint the fact is that our students benefitted from that decision and at the end of the day, that is what matters to him. Dr. Corcoran noted that as he stated last month, our annual recognition event is back on the calendar this year for Friday, April 22 at Grand Bear Resort. The deadline to RSVP is March 15 so if any more Board members should be free and able to join us please let Judy know and we will be good to go. Social Hour will begin at 4 p.m.; great hors d'oeuvres will be ready at 4:30 p.m.; and the presentation of awards (one-hour max) will begin promptly at 5:30 p.m. Under the heading of Recognition, Dr. Corcoran was delighted to report that Art Koudelka is the 2022 Stephen Charry Teaching Excellence award winner and Paula Hallock is this year's recipient of the Connie Skerston Memorial Award for Support Staff Distinguished Service. Dr. Corcoran extended congratulations to Art and Paula on their well-deserved recognition and noted that we are proud of you! Our Black History Program and Edible Car Contest were held on the same day, February 23rd. Dr. Corcoran reported that Amanda Cook Fesperman, as she has in the past took the lead on planning the celebration of Black History Month – she brought in David “DJ” Lee who talked in the Student Life Center about the history of Hip Hop and Rap music and their influence on American Culture. Dr. Corcoran informed that Dorene Data coordinated everything related to the very popular Edible Car Contest in our Community Technology Center. He reported that there was a great turnout; the room was filled with lots of excited students from schools in the district, including the Area Career Center. He noted that it is nice to see so many things going back to normal. Dr. Corcoran informed that all of the Development Day activities held on Friday, March 8 were well received. The Active Shooter Drill Training held in the afternoon was especially well done and he extended many thanks to everyone who played a role in facilitating the day's agenda. Dr. Corcoran informed that Dr. Seaton and he had a good meeting with our friends from the City of Oglesby earlier this week to talk about a number of things, one of them being progress that has been made in partnering with Oglesby on having a full-time police officer on campus throughout the year. He noted that we look forward to possibly having an agreement in place with the city before the end of the academic year, so we may have an action item for Board consideration when we next meet on April 14. Dr. Corcoran added that IVCC sophomore Dylan Zupec of Granville has been named a 2022 Coca-Cola Academic Team Gold Scholar and will receive a \$1,500 scholarship. He noted that selection as a Coca-Cola Gold Scholar was based on scores Dylan Zupec earned in the All-USA Academic Team competition, for which more than 2,000 applications were received and Dylan is one of just 50 Gold Scholars.

COMMITTEE REPORTS

Mr. Solon noted that the minutes of the Audit Finance Committee meeting on February 10 are in the Board book.

APPROVAL – FOOD SERVICE CONTRACT WITH ARBOR MANAGEMENT

It was moved by Ms. Goetz and seconded by Mr. Hunt to approve a one-year contract with Arbor Management, Inc. to perform food services for the Oglesby campus for the 2022-2023 Academic Year.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

REQUEST FOR INACTIVATION – PROCESS OPERATORS CERTIFICATE

It was moved by Dr. Rebholz and seconded by Ms. Stevenson to inactivate the Process Operators Certificate, as presented. Dr. Roberts noted that there would be a one-year teach-out for students wishing to complete their studies.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

ITEMS FOR INFORMATION

Mr. Solon pointed out the information items on pages 43-56 of the Board book.

TRUSTEE COMMENT

Ms. Goetz informed that she will be attending the ICCTA meeting scheduled on Friday and Saturday, March 11 and 12. She noted that there is a zoom link to join the meeting on Saturday.

CLOSED SESSION

Mr. Solon requested a motion and a roll call vote at 6:00 p.m. to enter into a closed session to discuss: 1) complaint lodged against an official or employee of the public body; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 3) pending litigation; 4) collective negotiations; 5) security procedures, school building safety and security; and 6) closed session minutes. Motion made by Ms. Stevenson and seconded by Mr. McCracken to enter into a closed session.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried. The Board immediately entered closed session at 6:04 p.m.

Motion made by Mr. McCracken and seconded by Dr. Rebholz to return to the regular meeting.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried. The regular meeting resumed at 6:40 p.m.

CLOSED SESSION MINUTES

It was moved by Ms. Goetz and seconded by Ms. Stevenson to approve and retain the closed session minutes of the February 10, 2022 Board meeting.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

OTHER

None

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 6:40 p.m.

Everett J. Solon, Board Chair

Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

MARCH 2022

Dr. Matthew Seaton
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – March 2022

Revenues

- As of April 1, headcount for spring semester was 2,483 which is 145 students, or 5.52 percent, less than at the same point in time last year. Credit hours were down 1,121.5, also a 5.52 percent decrease from spring 2021. Traditional credit hours are down 6.29 percent. Dual credit and dual enrollments are up 2.08 percent.

According to the ICCB’s Spring Semester Enrollment Survey, the substantial drop IVCC has experienced in both headcount and credit hours is comparable to the rest of the community colleges. A sample of the headcount data from the ICCB is below.

Headcount Comparison FY2018 to FY2022

Dist.	College No. Name	Spring	Spring	Spring	Spring	Spring	Spring	Spring
		FY 2018 Headcount	FY 2019 Headcount	FY 2020 Headcount	FY 2021 Headcount	FY 2022 Headcount	% Change 2018- 2022	% Change 2021- 2022
503	Black Hawk	5,200	4,777	4,911	3,445	3,205	-38.4	-7.0
540	Heartland	5,029	4,913	5,041	4,221	4,743	-5.7	12.4
519	Highland	2,084	1,861	1,927	1,719	1,715	-17.7	-0.2
514	Illinois Central	8,323	8,263	8,346	7,768	6,848	-17.7	-11.8
513	Illinois Valley	3,022	2,687	2,889	2,381	2,193	-27.4	-7.9
530	John A. Logan	4,112	3,909	3,830	3,287	3,073	-25.3	-6.5
525	Joliet Junior	14,912	14,621	14,649	11,749	11,411	-23.5	-2.9
520	Kankakee	3,045	2,905	2,754	2,639	2,273	-25.4	-13.9
523	Kishwaukee	2,930	2,814	2,626	2,360	2,069	-29.4	-12.3
517	Lake Land	4,684	5,011	4,301	3,954	3,652	-22.0	-7.6
537	Richland	2,520	2,495	2,634	2,228	2,187	-13.2	-1.8
506	Sauk Valley	1,700	1,783	1,607	1,315	1,505	-11.5	14.4

Budgeted credit hours for FY2022 were 47,400. Credit hours for FY2023 will be budgeted at 43,788.

- Corporate Personal Property Replacement Tax (CPPRT) receipts as of March 31 were \$1,733,656, or 172 percent of the budgeted \$1,006,250. This substantial increase is the norm pre-pandemic, so we are hopeful that we’ve seen this revenue source rebound.
- As of March 31, tax increment finance district (TIF) receipts were \$419,193, or 104 percent of the budgeted \$400,000.
- The State continues to be current with monthly credit hour grant and equalization grant payments. Both installments of the \$210,000 CTE formula grant have also been received. The proposed budget from the governor’s office is showing a 5 percent increase in spending for higher education.

Expenses

- Overall, Operating expenses are running at 75.2 percent of budget. One year ago, at this point in time, expenses were 76.5 percent of budget.
- Expense line items showing a significant variance from budget include:
 - Tuition waivers are at 129 percent of budget due to waivers granted during Covid-19 when the College went remote and are now being cashed in;
 - Capital Outlay is overbudget due to the Dental Lab construction project. This was originally not a budgeted item;
 - A number of line items in the Restricted Fund are over due to HEERF spending. It was impossible to predict over a year ago how those funds were going to be used.

Protection, Health & Safety Projects

- Parking lot resurfacing has been bid and a recommendation to the Board is included in your packet. We are pleased to report that the project came in at \$446,785. The budget for this part of the project was set at \$701,200, so it came in well under budget. The project will begin in May.
- The D201 Renovation is in the bid phase. It should be ready to kick off this summer.
- Mechanical control systems upgrades are in the design phase and is scheduled to be completed by the end of the summer.

Other Projects

- The Dental Lab expansion is continuing. The contractor is waiting on some equipment to be delivered. The project remains underbudget and on schedule to be completed by Fall semester.
- The exterior water/air sealing project is nearing its starting date. This project will kick-off pending weather soon.

Illinois Valley Community College District No. 513
Combined Balance Sheet
All Fund Types and Account Groups
March 31, 2022
Unaudited

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 3,365,495	\$ 6,296,387	\$ 704,044	\$ (816,078)	\$ 1,069,729	\$ -	\$ -	10,619,577
Investments	9,114,785	6,856,766	144,047	-	433,047	-	-	16,548,645
Receivables								-
Property Taxes	10,362,059	2,431,042	-	-	-	-	-	12,793,101
Governmental claims	-	73,938	-	-	12,630	-	-	86,568
Tuition and fees	342,967	-	-	279,284	-	-	-	622,251
Due from other funds	4,634,436	7	-	827,883	-	-	-	5,462,326
Due to/from student groups	-	-	-	-	192,563	-	-	192,563
Bookstore inventories	-	-	-	397,348	-	-	-	397,348
Other assets	223,225	148,282	-	9,747	-	-	-	381,254
Deferred Outflows	-	-	-	-	-	-	618,688	618,688
Fixed assets - net	-	-	-	27,466	-	61,396,703	-	61,424,169
Other debits								-
Amount available in Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	14,077,183	14,077,183
Total assets and deferred outflows	\$ 28,042,968	\$ 15,806,422	\$ 848,090	\$ 725,649	\$ 1,707,969	\$ 61,396,703	\$ 14,695,871	\$ 123,223,673

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 March 31, 2022
 Unaudited

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	181,362	72,683	-	4,820	7,547	-	-	266,413
Accrued salaries & benefits	1,348,338	23,434	-	15,122	-	-	-	1,386,894
Post-retirement benefits & other	152,495	-	-	-	-	-	-	152,495
Unclaimed property	378	-	-	-	-	-	-	378
Due to other funds	-	3,761,904	-	-	1,700,422	-	-	5,462,326
Due to student groups/deposits	91,261	-	-	-	-	-	-	91,261
Deferred inflows								-
Property taxes	5,183,158	1,216,086	-	-	-	-	-	6,399,244
Tuition and fees	249,965	-	-	10,841	-	-	-	260,806
Grants	-	-	-	-	-	-	-	-
OPED	-	-	-	-	-	-	2,835,268	2,835,268
OPEB long term debt	-	-	-	-	-	-	11,860,603	11,860,603
Total Liabilities	7,206,957	5,074,107	-	30,783	1,707,969	-	14,695,871	28,715,687
Net Position/Net Assets								
Net investment in general fixed assets	-	-	-	-	-	61,396,703	-	61,396,703
Fund balance	-	-	-	-	-	-	-	-
Reserved for restricted purposes	-	10,732,314	-	-	-	-	-	10,732,314
Reserved for debt service	-	-	848,090	-	-	-	-	848,090
Unreserved	20,836,011	-	-	694,867	-	-	-	21,530,878
Total liabilities and net position	\$ 28,042,968	\$ 15,806,422	\$ 848,090	\$ 725,649	\$ 1,707,969	\$ 61,396,703	\$ 14,695,871	\$ 123,223,673

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended March 31, 2022
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxiliary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 19,071,676	\$ 2,630,596	\$ 871,376	\$ 891	\$ 1,033,342	\$ 5,717,592	\$ 36,435	\$ 45,513	\$ 1,546,484	\$ 30,953,904
Actual Expenditures	14,263,618	2,205,764	495,962	-	1,363,803	6,186,978	-	35,500	589,862	25,141,488
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	4,808,058	424,831	375,414	891	(330,462)	(469,386)	36,435	10,013	956,622	5,812,416
Fund balances July 1, 2021	11,704,505	3,907,998	4,320,004	846,815	215,579	58,180	5,063,720	33,276	416,318	26,566,395
Fund balances March 31, 2022	\$ 16,512,563	\$ 4,332,829	\$ 4,695,418	\$ 847,706	\$ (114,883)	\$ (411,206)	\$ 5,100,155	\$ 43,289	\$ 1,372,940	\$ 32,378,811

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended March 31, 2022
 Unaudited

	3/31/2022	Annual Budget FY2022	Actual/Budget 75.0%	3/31/2021	Annual Budget FY2021	Actual/Budget 75.0%
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 8,894,794	\$ 8,713,650	102.1%	\$ 8,455,254	\$ 8,579,643	98.6%
Corporate Personal Property Replacement Tax	1,733,656	1,006,250	172.3%	479,897	900,513	53.3%
Tax Increment Financing Distributions	419,193	400,000	104.8%	319,549	387,250	82.5%
Total Local Government	<u>11,047,643</u>	<u>10,119,900</u>	109.2%	<u>9,254,701</u>	<u>9,867,406</u>	93.8%
State Government:						
ICCB Credit Hour Grant	1,276,420	1,733,248	73.6%	1,308,001	1,728,400	75.7%
Equalization Grant	37,500	50,000	75.0%	37,500	50,000	75.0%
Career/Technical Education Formula Grant	208,577	210,000	99.3%	105,577	200,000	52.8%
Other	-	-		-	-	
Total State Government	<u>1,522,497</u>	<u>1,993,248</u>	76.4%	<u>1,451,078</u>	<u>1,978,400</u>	73.3%
Federal Government						
PELL Administrative Fees	-	7,825	0.0%	-	7,975	0.0%
Total Federal Government	<u>-</u>	<u>7,825</u>	0.0%	<u>-</u>	<u>7,975</u>	0.0%
Student Tuition and Fees:						
Tuition	5,611,351	5,989,253	93.7%	5,694,832	6,586,152	86.5%
Fees	659,541	759,550	86.8%	660,558	837,700	78.9%
Total Tuition and Fees	<u>6,270,892</u>	<u>6,748,803</u>	92.9%	<u>6,355,391</u>	<u>7,423,852</u>	85.6%
Other Sources:						
Public Service Revenue	151,654	242,450	62.6%	135,990	341,879	39.8%
Other Sources:	78,990	155,442	50.8%	76,210	234,613	32.5%
Total Other Sources	<u>230,644</u>	<u>397,892</u>	58.0%	<u>212,200</u>	<u>576,492</u>	36.8%
TOTAL EDUCATION FUND REVENUE	<u>\$ 19,071,676</u>	<u>\$ 19,267,668</u>	99.0%	<u>\$ 17,273,368</u>	<u>\$ 19,854,125</u>	87.0%
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	5,852,603	\$ 7,671,022	76.3%	5,979,680	\$ 8,239,344	72.6%
Employee Benefits	1,444,508	1,751,176	82.5%	1,396,353	1,705,720	81.9%
Contractual Services	59,135	119,415	49.5%	65,033	146,565	44.4%
Materials & Supplies	195,515	497,459	39.3%	196,255	404,772	48.5%
Conference & Meeting	29,508	163,405	18.1%	12,569	162,988	7.7%
Fixed Charges	36,278	58,000	62.5%	41,172	55,000	74.9%
Capital Outlay	-	-	0.0%	-	-	0.0%
Other	250	-	0.0%	-	-	0.0%
Total Instruction	<u>7,617,795</u>	<u>10,260,477</u>	74.2%	<u>7,691,062</u>	<u>10,714,389</u>	71.8%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended March 31, 2022
 Unaudited

	3/31/2022	Annual Budget FY2022	Actual/Budget 75.0%	3/31/2021	Annual Budget FY2021	Actual/Budget 75.0%
Academic Support:						
Salaries	755,437	1,094,032	69.1%	650,571	1,003,192	64.9%
Employee Benefits	166,868	216,560	77.1%	152,070	211,676	71.8%
Contractual Services	88,774	218,886	40.6%	217,403	197,118	110.3%
Materials & Supplies	139,421	270,468	51.5%	130,764	306,822	42.6%
Conference & Meeting	2,826	20,950	13.5%	1,603	20,595	7.8%
Utilities	10,500	26,445	39.7%	24,825	26,445	93.9%
Capital Outlay	-	-	0.0%	12,348	-	0.0%
Other	-	-	0.0%	-	-	0.0%
Total Academic Support	1,163,827	1,847,341	63.0%	1,189,584	1,765,848	67.4%
Student Services:						
Salaries	937,301	1,321,319	70.9%	894,753	1,121,572	79.8%
Employee Benefits	319,994	389,719	82.1%	314,878	385,992	81.6%
Contractual Services	7,935	33,981	23.4%	13,074	40,777	32.1%
Materials & Supplies	23,989	75,901	31.6%	28,907	77,202	37.4%
Conference & Meeting	6,450	41,925	15.4%	691	45,075	1.5%
Utilities	-	-	0.0%	562	-	0.0%
Total Student Services	1,295,669	1,862,845	69.6%	1,252,865	1,670,618	75.0%
Public Services/Continuing Education:						
Salaries	260,573	326,240	79.9%	228,955	344,429	66.5%
Employee Benefits	93,726	81,443	115.1%	66,745	77,863	85.7%
Contractual Services	44,927	82,500	54.5%	43,368	258,400	16.8%
Materials & Supplies	40,116	83,450	48.1%	29,166	92,800	31.4%
Conference & Meeting	2,335	5,650	41.3%	798	18,950	4.2%
Utilities	-	-	0.0%	-	-	0.0%
Other	-	-	-	-	300	0.0%
Total Public Services/Continuing Education	441,677	579,283	76.2%	369,032	792,742	46.6%
Institutional Support:						
Salaries	1,467,161	1,884,628	77.8%	1,347,959	1,856,317	72.6%
Employee Benefits	600,419	741,287	81.0%	616,443	691,890	89.1%
Contractual Services	546,975	734,799	74.4%	559,999	569,172	98.4%
Materials & Supplies	312,397	377,630	82.7%	307,244	381,678	80.5%
Conference & Meeting	17,098	67,925	25.2%	7,673	69,225	11.1%
Utilities	14,222	26,315	54.0%	5,642	26,315	21.4%
Capital Outlay	-	-	0.0%	12,348	176,381	7.0%
Other	6,717	29,550	22.7%	(68)	29,550	-0.2%
Provision for Contingency	-	245,588	0.0%	-	500,000	0.0%
Total Institutional Support	2,964,989	4,107,722	72.2%	2,857,239	4,300,528	66.4%
Scholarships, Grants and Waivers	779,660	600,000	129.9%	623,619	600,000	103.9%
TOTAL EDUCATION FUND EXPENDITURES	\$ 14,263,618	\$ 19,257,668	74.1%	\$ 13,983,401	\$ 19,844,125	70.5%
INTERFUND TRANSFERS - NET	\$ -	\$ (10,000)	0.0%	\$ (10,000)	\$ (10,000)	100.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
For the one month ended March 31, 2022
Unaudited

	3/31/2022	Annual Budget FY2022	Actual/Budget 75.0%	3/31/2021	Annual Budget FY2021	Actual/Budget 75.0%
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,422,970	\$ 1,404,861	101.3%	\$ 1,363,183	\$ 1,383,200	98.6%
Corporate Personal Property Replacement Tax	305,939	175,000	174.8%	84,688	225,000	37.6%
Tax Increment Financing Disbursements	123,481	130,000	95.0%	106,516	130,000	81.9%
Total Local Government	<u>1,852,390</u>	<u>1,709,861</u>	108.3%	<u>1,554,387</u>	<u>1,738,200</u>	89.4%
State Government:						
ICCB Credit Hour Grant	219,307	305,023	71.9%	225,131	305,023	73.8%
Total State Government	<u>219,307</u>	<u>305,023</u>	71.9%	<u>225,131</u>	<u>305,023</u>	73.8%
Student Tuition and Fees						
Tuition	450,315	476,979	94.4%	464,129	512,448	90.6%
Total Tuition and Fees	<u>450,315</u>	<u>476,979</u>	94.4%	<u>464,129</u>	<u>512,448</u>	90.6%
Other Sources:						
Facilities Revenue	102,053	120,000	85.0%	72,738	133,500	54.5%
Investment Revenue	4,107	22,650	18.1%	6,324	50,000	12.6%
Other	2,424	4,000	60.6%	3,490	2,500	139.6%
Total Other Sources	<u>108,584</u>	<u>146,650</u>	74.0%	<u>82,551</u>	<u>186,000</u>	44.4%
TOTAL OPERATIONS & MAINTENANCE REVENUES	\$ 2,630,596	\$ 2,638,513	99.7%	\$ 2,326,198	\$ 2,741,671	84.8%
OPERATIONS & MAINTENANCE FUND EXPENDITURES						
Operations & Maintenance of Plant:						
Salaries	739,268	995,322	74.3%	676,080	972,207	69.5%
Employee Benefits	269,264	319,272	84.3%	244,842	292,487	83.7%
Contractual Services	183,302	167,000	109.8%	88,707	169,100	52.5%
Materials & Supplies	121,164	271,204	44.7%	145,526	240,250	60.6%
Conference & Meeting	200	1,200	16.7%	200	1,175	17.0%
Fixed Charges	171,153	117,250	146.0%	189,350	117,250	161.5%
Utilities	473,300	753,450	62.8%	351,898	762,347	46.2%
Capital Outlay	201,139	19,000	1058.6%	-	102,832	0.0%
Provision for Contingency	-	25,600	0.0%	-	100,000	0.0%
Other	-	(63,000)	0.0%	-	(63,000)	0.0%
Total Operations & Maintenance of Plant	<u>2,158,791</u>	<u>2,606,298</u>	82.8%	<u>1,696,602</u>	<u>2,694,648</u>	63.0%
Institutional Support:						
Salaries	22,712	16,107	141.0%	11,163	31,342	35.6%
Employee Benefits	16,362	6,333	258.4%	4,933	6,076	81.2%
Contractual Services	2,615	2,700	96.9%	2,615	2,700	96.9%
Materials & Supplies	1,085	3,275	33.1%	1,280	3,105	41.2%
Fixed Charges	4,199	3,800	110.5%	3,688	3,800	97.1%
Other	-	-	-	-	-	0.0%
Total Institutional Support	<u>46,974</u>	<u>32,215</u>	145.8%	<u>23,679</u>	<u>47,023</u>	50.4%
TOTAL OPERATIONS & MAINTENANCE EXPENDITURES	\$ 2,205,764	\$ 2,638,513	83.6%	\$ 1,720,282	\$ 2,741,671	62.7%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended March 31, 2022
 Unaudited

	3/31/2022	Annual Budget FY2022	Actual/Budget 75.0%	3/31/2021	Annual Budget FY2021	Actual/Budget 75.0%
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources:						
Current Taxes	836,485	1,290,694	64.8%	1,358,575	1,556,066	87.3%
State Government Sources	-	-	0.0%	105,261	750,000	14.0%
Investment Revenue	34,891	48,000	72.7%	34,276	65,000	52.7%
Other	-	-	0.0%	-	-	0.0%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 871,376	\$ 1,338,694	65.1%	\$ 1,498,113	\$ 2,371,066	63.2%
OPERATIONS & MAINTENANCE FUND RESTRICTED EXPENDITURES						
Contractual Services	\$ 68,693	\$ -	0.0%	\$ -	\$ -	0.0%
Fixed Charges	-	-	0.0%	-	-	0.0%
Capital Outlay	427,269	1,338,694	31.9%	1,380,018	2,250,000	61.3%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 495,962	\$ 1,338,694	37.0%	\$ 1,380,018	\$ 2,250,000	61.3%
DEBT SERVICE FUND						
Investment Revenue	\$ 891	\$ 2,500	35.7%	\$ 1,643	\$ 10,500	15.6%
TOTAL DEBT SERVICE FUND REVENUES	\$ 891	\$ 2,500	35.7%	\$ 1,643	\$ 10,500	15.6%
TOTAL DEBT SERVICE FUND EXPENDITURES	-	-		-	-	
AUXILIARY ENTERPRISES FUND REVENUE						
Service Fees	\$ 1,024,371	\$ 1,442,584	71.0%	\$ 1,155,999	\$ 1,316,000	87.8%
Investment Revenue	-	26,000	0.0%	96	4,500	2.1%
Other Revenue	8,971	1,000	897.1%	11,301	4,000	282.5%
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	\$ 1,033,342	\$ 1,469,584	70.3%	\$ 1,167,396	\$ 1,324,500	88.1%
AUXILIARY ENTERPRISES FUND EXPENSES						
Salaries	\$ 265,277	\$ 410,026	64.7%	\$ 237,753	\$ 346,958	68.5%
Employee Benefits	72,488	97,199	74.6%	73,472	118,699	61.9%
Contractual Services	50,866	60,175	84.5%	27,484	63,265	43.4%
Materials & Supplies	903,758	1,013,081	89.2%	926,007	1,014,882	91.2%
Conference & Meeting	21,028	25,780	81.6%	7,228	24,938	29.0%
Fixed Charges	39,308	50,000	78.6%	31,731	50,200	63.2%
Capital Outlay/Depreciation	9,580	11,600	82.6%	-	600	0.0%
Other	1,500	103,000	1.5%	1,500	103,000	1.5%
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	\$ 1,363,803	\$ 1,770,861	77.0%	\$ 1,305,175	\$ 1,722,542	75.8%
AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET	\$ -	\$ 61,414	0.0%	\$ -	\$ 61,414	0.0%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended March 31, 2022
 Unaudited

	3/31/2022	Annual Budget FY2022	Actual/Budget 75.0%	3/31/2021	Annual Budget FY2021	Actual/Budget 75.0%
RESTRICTED PURPOSE FUND REVENUES						
State Government Sources	\$ 165,088	\$ 288,331	57.3%	\$ 150,453	\$ 289,245	52.0%
Federal Government Sources	5,505,747	7,818,367	70.4%	4,278,876	4,437,598	96.4%
Nongovernmental Gifts or Grants	42,389	18,000	235.5%	36,631	2,500	1465.3%
Other Revenue	4,368	-	0.0%	1,521	-	0.0%
TOTAL RESTRICTED PURPOSE FUND REVENUES	\$ 5,717,592	\$ 8,124,698	70.4%	\$ 4,467,482	\$ 4,729,343	94.5%
RESTRICTED PURPOSE FUND EXPENDITURES						
Instruction:						
Salaries	\$ 306,035	\$ 486,214	62.9%	\$ 280,253	\$ 363,617	77.1%
Employee Benefits	102,741	166,927	61.5%	90,331	122,265	73.9%
Contractual Services	55,891	52,163	107.1%	64,720	24,242	267.0%
Materials & Supplies	83,008	29,825	278.3%	62,420	24,388	255.9%
Conference & Meeting	3,219	14,847	21.7%	68	13,491	0.5%
Utilities	-	850	0.0%	684	450	152.0%
Capital Outlay	-	-		45,968	15,000	306.5%
Other	-	-		-	-	
Total Instruction	550,894	750,826	73.4%	544,444	563,453	96.6%
Academic Support						
Salaries	\$ 2,680	-	0.0%	-	-	0.0%
Employee Benefits	50	-	0.0%	-	-	0.0%
Contractual Services	225	100,000	0.2%	-	-	0.0%
Materials and Supplies	106,912	150,000	71.3%	-	-	0.0%
Conference & Meeting	6,300	-	0.0%	-	-	
Total Academic Support	116,166	250,000		-	-	0.0%
Student Services:						
Salaries	\$ 157,743	\$ 212,637	74.2%	\$ 150,130	\$ 203,035	73.9%
Employee Benefits	55,730	75,553	73.8%	53,923	71,700	75.2%
Contractual Services	85,092	259,467	32.8%	5,820	15,800	36.8%
Materials & Supplies	56,752	16,600	341.9%	77,310	15,440	500.7%
Conference & Meeting	5,457	11,500	47.5%	4,016	10,600	37.9%
Utilities	15,732	-	0.0%	6,551	-	0.0%
Capital Outlay	-	8,000	0.0%	-	-	0.0%
Tuition Waivers (TRIO Grant)	27,800	30,000	92.7%	25,900	18,425	140.6%
Total Student Services	404,306	613,757	65.9%	323,650	335,000	96.6%
Public Services/Continuing Education:						
Contractual Services	6,565	-	0.0%	-	-	0.0%
Total Public Services:	6,565	-	0.0%	-	-	0.0%
Operations & Maintenance of Plant:						
Maintenance supplies	22,674	-	0.0%	7,998	-	0.0%
Total Operations & Maintenance of Plant	22,674	-	0.0%	7,998	-	0.0%
Institutional Support:						
Salaries (Federal Work Study)	64,485	84,412	76.4%	34,824	90,390	38.5%
Contractual Services	2,941	50,000	5.9%	4,791	-	0.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
For the one month ended March 31, 2022
Unaudited

	3/31/2022	Annual Budget FY2022	Actual/Budget 75.0%	3/31/2021	Annual Budget FY2021	Actual/Budget 75.0%
Institutional Support	-	-	0.0%	1,374	-	0.0%
SURS on-behalf	-	-	0.0%	-	-	0.0%
Other	319,299	2,000,000	0.0%	-	-	0.0%
Total Institutional Support	<u>386,725</u>	<u>2,134,412</u>	18.1%	<u>40,989</u>	<u>90,390</u>	45.3%
Student Grants and Waivers (PELL & SEOG & HEERF)	4,699,648	4,383,703	107.2%	3,763,731	3,748,000	100.4%
TOTAL RESTRICTED FUND EXPENDITURES	<u>\$ 6,186,978</u>	<u>\$ 8,132,698</u>	76.1%	<u>\$ 4,680,812</u>	<u>\$ 4,736,843</u>	98.8%
RESTRICTED INTERFUND TRANSFERS - NET	<u>\$ -</u>	<u>\$ 10,000</u>	0.0%	<u>\$ 10,000</u>	<u>\$ 10,000</u>	100.0%
WORKING CASH FUND REVENUES						
Investment Revenue	\$ 36,435	\$ 55,000	66.2%	\$ 50,132	\$ 60,000	83.6%
WORKING CASH INTERFUND TRANSFERS - NET	<u>\$ -</u>	<u>\$ -</u>	0.0%	<u>\$ -</u>	<u>\$ -</u>	0.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
For the one month ended March 31, 2022
Unaudited

	3/31/2022	Annual Budget FY2022	Actual/Budget 75.0%	3/31/2021	Annual Budget FY2021	Actual/Budget 75.0%
AUDIT FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 45,464	\$ 38,634	117.7%	\$ 38,088	\$ 41,840	91.0%
Investment Revenue	48	150	32.3%	52	150	34.8%
TOTAL AUDIT FUND REVENUES	45,513	38,784	117.3%	38,140	41,990	90.8%
AUDIT FUND EXPENDITURES						
Contractual Services	35,500	40,000	88.8%	40,150	39,050	102.8%
TOTAL AUDIT FUND EXPENDITURES	\$ 35,500	\$ 40,000	88.8%	\$ 40,150	\$ 39,050	102.8%
LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE						
Local Government Sources:						
Current Taxes	\$ 1,542,975	\$ 1,522,557	101.3%	\$ 1,203,532	\$ 1,040,539	115.7%
Investment Revenue	3,509	2,000	175.5%	1,641	2,500	65.7%
Other Revenue	-	-		48,557	-	
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE	1,546,484	1,524,557	101.4%	\$ 1,253,730	\$ 1,043,039	120.2%
LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES						
Student Services:						
Salaries	59,540	77,160	77.2%	54,231	70,249	77.2%
Employee Benefits	23,653	28,585	82.7%	22,058	27,305	80.8%
Contractual Services	8,067	25,500	31.6%	10,468	23,000	45.5%
Materials & Supplies	258	3,400	7.6%	197	3,700	5.3%
Total Student Services	91,518	134,645	68.0%	86,954	124,254	70.0%
Operations & Maintenance of Plant:						
Contractual Services	265,153	531,600	49.9%	239,990	519,557	46.2%
Materials & Supplies	15	150	10.0%	33	170	19.7%
Utilities	312	500	62.5%	(118)	650	-18.1%
Total Operations & Maintenance of Plant	265,480	532,250	49.9%	239,906	520,377	46.1%
Institutional Support:						
Salaries	57,721	74,987	77.0%	53,489	66,197	80.8%
Employee Benefits	13,423	208,505	6.4%	11,603	208,438	5.6%
Contractual Services	33,708	37,750	89.3%	174,746	35,750	488.8%
Materials & Supplies	813	2,500	32.5%	9,485	2,100	451.7%
Conference & Meeting	6,320	4,500	140.4%	-	4,700	0.0%
Fixed Charges	120,880	257,200	47.0%	222,236	244,750	90.8%
Total Institutional Support	232,864	585,442	39.8%	471,560	561,935	83.9%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES	\$ 589,862	\$ 1,252,337	47.1%	\$ 798,419	\$ 1,206,566	66.2%

Illinois Valley Community College District No. 513
Fiscal Year 2022 Budget to Actual Comparison
All Funds - By Budget Officer
as of March 31, 2022
Unaudited

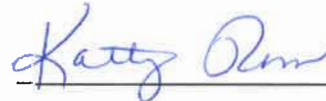
Department	Actual FY2022	Annual Budget FY2022	Actual/ Budget 75.0%
President	282,159	369,634	76.3%
Board of Trustees	12,317	14,850	82.9%
Community Relations	226,905	346,706	65.4%
Foundation	71,145	92,742	76.7%
Continuing Education	441,677	579,283	76.2%
Facilities	2,383,663	4,007,992	59.5%
Information Technologies	1,400,342	2,010,518	69.7%
Institutional Research	85,658	111,029	77.1%
Academic Affairs	188,356	233,115	80.8%
Academic Affairs (AVPCE)	224,030	294,469	76.1%
Carl Perkins (Grant)	88,553	228,075	38.8%
CTE Leadership (Grant)	48,848	49,665	98.4%
GEER (Grant)	36,161	22,000	164.4%
HEERF (Grant)	2,334,900	3,234,228	72.2%
Adult Education	364,791	457,086	79.8%
Learning Resources	986,893	1,441,116	68.5%
19 Workforce Development Division	1,653,910	2,222,147	74.4%
Natural Sciences & Business Division	2,373,912	3,072,938	77.3%
Humanities & Fine Arts/Social Science Division	2,115,492	2,860,116	74.0%
Health Professions Division	1,197,492	1,765,763	67.8%
Admissions & Records	310,178	409,321	75.8%
Counseling	396,784	574,813	69.0%
Student Services	203,904	319,689	63.8%
Financial Aid	3,320,075	4,162,829	79.8%
Career Services	26,909	40,266	66.8%
Athletics	247,973	326,677	75.9%
TRiO (Student Success Grant)	256,079	344,090	74.4%
Ottawa Center	67,539	114,844	58.8%
Campus Security	263,880	530,650	49.7%
Business Services/General Institution	1,185,280	1,203,089	98.5%
Risk Management	232,924	587,042	39.7%
Tuition Waivers	779,660	600,000	129.9%
Purchasing	98,978	126,274	78.4%
Human Resources	99,542	135,108	73.7%
Bookstore	1,026,915	1,238,501	82.9%
Shipping & Receiving	46,974	32,215	145.8%
Copy Center	60,691	114,753	52.9%
Total FY22 Expenditures	25,141,488	34,273,633	73.4%

Illinois Valley Community College
Statement of Cash Flows
for the Month ended March 31, 2022

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 5,310,060.37	\$ 2,039,606.35	\$ 1,099,233.32	\$ 703,810.26	\$ (582,040.51)	\$ (40,379.79)	\$ 1,653,435.89	\$ 23,306.93	\$ 465,715.73	\$ 588,349.77	\$ 11,261,098.32
Total Receipts	249,516.06	40,942.78	362.34	233.48	32,678.25	6,138.82	4,384.28	9.23	189.34	2,579.00	\$ 337,033.58
Total Cash	5,559,576.43	2,080,549.13	1,099,595.66	704,043.74	(549,362.26)	(34,240.97)	1,657,820.17	23,316.16	465,905.07	590,928.77	11,598,131.90
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(1,832,594.00)	(377,553.59)	(101,996.70)	-	(79,214.42)	(220,590.97)	-	-	(70,769.42)	(500.00)	(2,683,219.10)
ACCOUNT BALANCE:	3,726,982.43	1,702,995.54	997,598.96	704,043.74	(628,576.68)	(254,831.94)	1,657,820.17	23,316.16	395,135.65	590,428.77	8,914,912.80
Deposits in Transit	(10,603.67)										(10,603.67)
Outstanding Checks	905,147.35										905,147.35
BANK BALANCE	4,621,526.11	1,702,995.54	997,598.96	704,043.74	(628,576.68)	(254,831.94)	1,657,820.17	23,316.16	395,135.65	590,428.77	9,809,456.48
Certificates of Deposit	-	-	2,252,713.95	-	-	-	2,896,242.50	-	104,039.08	-	5,252,995.53
Illinois Funds	7,261,829.52	1,852,955.40	474,167.00	144,046.66	-	134,212.22	456,156.63	-	-	433,047.39	10,756,414.82
Capital Dev. Fund-HTL	-	-	-	-	-	-	-	-	-	-	-
Capital Dev. Fund-MID			539,264.22								539,264.22
Total Investment	\$ 7,261,829.52	\$ 1,852,955.40	\$ 3,266,145.17	\$ 144,046.66	\$ -	\$ 134,212.22	\$ 3,352,399.13	\$ -	\$ 104,039.08	\$ 433,047.39	\$ 16,548,674.57

LaSalle State Bank	\$ 55,890.04
Midland States Bank	<u>9,753,566.44</u>
	<u>\$ 9,809,456.48</u>

Respectfully submitted,

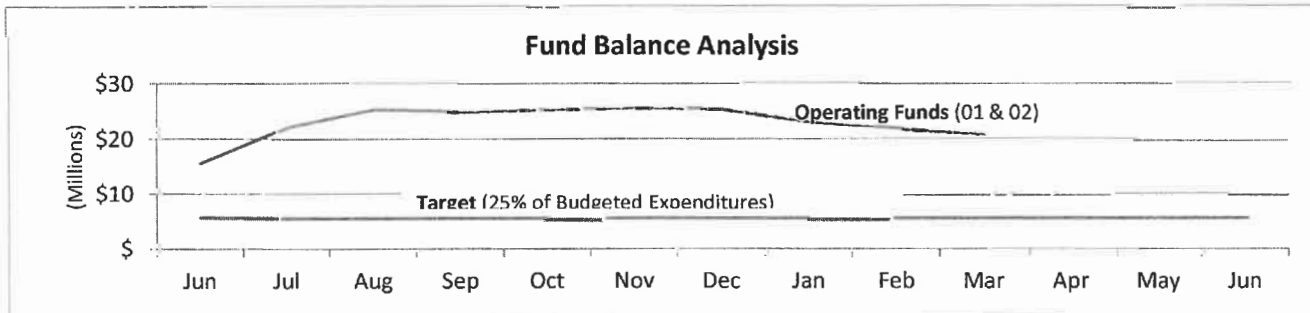
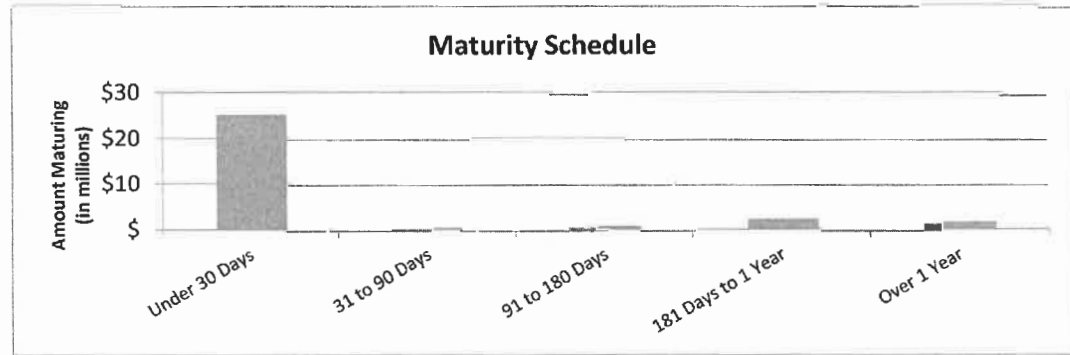
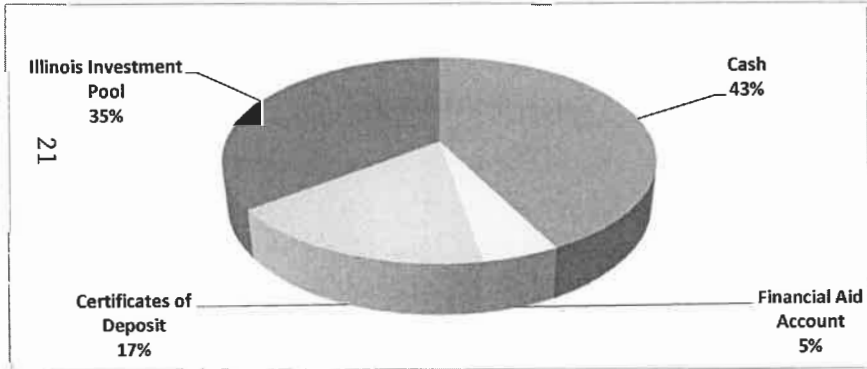


Kathy Ross
Controller

**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
March 31, 2022**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	42.5%	\$ 12,921,119	0.350%
Financial Aid Account	4.9%	1,493,943	0.350%
Certificates of Deposit	17.3%	5,252,995	2.024%
Illinois Investment Pool	35.4%	10,756,415	0.089%
Total		\$ 30,424,471	0.547%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 10,756,415	-	-	\$ 10,756,415	35%
IL Funds -Building	-	-	-	-	0%
Midland States Bank	-	-	12,151,245	12,151,245	40%
Midland States-F/A	-	-	1,493,943	1,493,943	5%
Midland States-Bldg	-	-	539,264	539,264	2%
LaSalle State Bank	-	-	55,890	55,890	0%
Commerce Bank	-	1,027,428	-	1,027,428	3%
Multi Bank Securities	-	1,717,530	-	1,717,530	6%
Hometown Ntl Bank	-	212,323	-	212,323	1%
Heartland Bank-Bldg	-	-	-	-	0%
Heartland Bank	-	-	174,719	174,719	1%
Marseilles Bank	-	2,295,714	-	2,295,714	8%
	\$ 10,756,415	\$ 5,252,995	\$ 14,415,061	\$ 30,424,471	100%



jc

**ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
March 31, 2022**

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
5/3/2022						248,945		248,945	MBS	2.35%	2.35%	American Express
5/3/2022						248,945		248,945	MBS	2.35%	2.35%	Capital One
7/19/2022						248,833		248,833	MBS	2.25%	2.25%	Discover Bank
7/19/2022						248,880		248,880	MBS	2.30%	2.30%	Capital One
7/19/2022						248,855		248,855	MBS	2.30%	2.30%	Wells Fargo
10/26/2022			1,000,000					1,000,000	MB	0.85%	0.85%	17050
11/7/2022						151,284		151,284	MB	0.85%	0.85%	15192
11/23/2022			1,040,391					1,040,391	MB	2.65%	2.67%	17012
11/23/2022							104,039	104,039	MB	2.65%	2.67%	17013
7/17/2023			212,323					212,323	HNB	0.60%	0.60%	600092-1002
11/7/2023						205,423		205,423	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						205,445		205,445	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						205,582		205,582	CB	3.55%	3.55%	Morgan Stanley Bank
11/8/2023						205,357		205,357	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						205,621		205,621	CB	3.55%	3.55%	Comenity Capital
8/12/2024						239,338		239,338	MBS	0.70%	0.70%	Sallie Mae Bank
2/25/2026						233,735		233,735	MBS	0.65%	0.65%	State Bank of India
Total CD	-	-	2,252,714	-	-	2,896,242	104,039	5,252,995				

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CB Commerce Bank
CTB Central Bank
HNB Hometown National Bank

LSB LaSalle State Bank
MB Marseilles Bank

MBS Multi-Bank Securities, Inc.
MSB Midland States Bank

AZ

\$5,000 and Over Disbursements

03/01/22 - 03/31/22

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
772413	3/2/2022	209546	Allied Universal Security Services	7,383.44	Main Campus Security 02/04/22 - 02/10/22
772424	3/2/2022	112536	Commercial Mechanical, Inc	33,303.80	Heating/CMI job#1601; Building G Air Heat Unit Replacement*
772427	3/2/2022	174412	Demonica Kemper Architects	23,297.90	Project 21-055 CETLA Band Room Renovations*
772429	3/2/2022	102229	Elan Cardmember Services	8,938.89	Credit Card Purchases (February)
772481	3/3/2022	82897	SURS	50,402.94	Payroll Deductions (03/03/22)
ACH	3/3/2022		Internal Revenue Service	61,042.74	Federal Payroll Taxes
ACH	3/3/2022		Illinois Department of Revenue	22,670.40	State Payroll Taxes
ACH	3/3/2022		TSA EPARS	7,783.30	403(b) & 457(b)Payroll
772496	3/9/2022	209546	Allied Universal Security Services	6,462.86	Main Campus Security 02/11/22 - 02/17/22
772508	3/9/2022	214499	Constellation NewEnergy, Inc	33,769.34	Main Campus Electric Service 01/12/22 - 02/10/22
772510	3/9/2022	230135	Cumulus Media	16,000.00	Cumulus Digital CSuite
772513	3/9/2022	174412	Demonica Kemper Architects	45,395.00	Project 22-003 Parking Lot Upgrade*
772548	3/9/2022	233062	Technolutions, Inc	50,000.00	Annual Cost for Slate
772553	3/9/2022	1927	Walter J Zukowski & Assoc	11,979.30	Legal Services
ACH	3/14/2022		American Express	8,532.26	Credit Card Payment (March 2022)
772569	3/16/2022	209546	Allied Universal Security Services	5,918.99	Main Campus Security 02/18/22 - 02/24/22
772596	3/16/2022	233357	Mansfield Power & Gas LLC	13,218.38	Main Campus gas 02/01/22 - 02/28/22
772616	3/16/2022	59578	University of Illinois	9,974.13	Leganto CARLI Agreement Implementation & Annual Subscription
ACH	3/17/2022		Internal Revenue Service	59,611.18	Federal Payroll Taxes
ACH	3/17/2022		Illinois Department of Revenue	22,096.69	State Payroll Taxes
ACH	3/17/2022		TSA EPARS	7,783.30	403(b) & 457(b)Payroll
ACH	3/17/2022		CCHC	272,951.92	Health Insurance (March 2022)
772654	3/18/2022	82897	SURS	49,616.43	Payroll Deductions (03/17/22)
772688	3/23/2022	209546	Allied Universal Security Services	6,663.75	Main Campus Security 02/25/22 - 03/03/22
772690	3/23/2022	1369	Ameren Illinois	5,387.74	Main Campus Gas 02/01-03/01; OTC Electric 01/30-02/28
772704	3/23/2022	140900	CollegeNET, Inc	5,130.51	Software Maintenance/Renewal
772707	3/23/2022	209567	Delta Dental of Illinois	10,488.54	Dental Insurance (February 2022)
772710	3/23/2022	1317	Elsevier, Inc.	5,118.00	A2 Exams - RN Admission Assessment 1st Time Testers
772732	3/23/2022	204397	Katom Restaurant Supply Inc	5,425.83	Freezer 2-Side 6-Shelf
772757	3/23/2022	221234	Thermosystems, LLC	16,158.00	Repair HP8; Troubleshoot/Repair HP1 per Service Proposal
772765	3/23/2022	126119	Vissering Construction Company	115,680.76	Project 21-051/Appl. 1 Dental Program Renovations
772777	3/30/2022	209546	Allied Universal Security Services	6,819.94	Main Campus Security 03/04/22 - 03/10/22
772784	3/30/2022	229686	Augusoft, Inc	17,088.93	Ed2Go Annual Subscription - Lumens Contract Training
772790	3/30/2022	1139	CDW Government, Inc	13,187.53	Adobe Acrobat Pro / Creative / Illustrator Cloud Subscriptions
772807	3/30/2022	1	Illinois Valley Community College	6,320.00	Sponsor billing SP/22 EMS classes
772809	3/30/2022	157675	Illinois Valley Excavating Inc	6,740.00	February 2022 snow removal

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\$5,000 and Over Disbursements

03/01/22 - 03/31/22

Check	Check	Vendor	Check	Check
ACH	3/31/2022	Prudential	5,722.66	Life Insurance (April 2022)
ACH	3/31/2022	Internal Revenue Service	61,102.92	Federal Payroll Taxes
ACH	3/31/2022	Illinois Department of Revenue	22,875.48	State Payroll Taxes
ACH	3/31/2022	TSA EPARS	8,083.30	403(b) & 457(b) Payroll
772963	3/31/2022	82897 SURS	50,733.81	Payroll Deductions (03/31/22)
			<u>\$ 1,196,860.89</u>	

*Protection, Health, & Safety (PHS) Projects

dc



IVCC Stipend Board Report for Payroll Ending 3-12-2022

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Balzarini, Doreen J	One-on-One Computer Session	02/28/2022	02/28/2022	03/17/2022	ST	105.00	014110394151320			
Boyle- Bruch, Ida Lee	In-Person 8hr FSS;Online Test	03/01/2022	03/04/2022	03/17/2022	ST	500.00	014110394151320			
Carlson, James Edward	IT Interim Director	02/27/2022	03/12/2022	03/17/2022	ST	1500.00	018810595051110			
Carlson, James Edward	IT Interim Director	02/27/2022	03/12/2022	03/17/2022	ST	1500.00	018810595051110			
Fowler, David Lee	Scoreboard-6 Games Men's Bsktb	01/15/2022	02/15/2022	03/17/2022	ST	180.00	056430360251900			
Fowler, David Lee	Scoreboard-6 Gms Women's Bktbl	01/15/2022	02/15/2022	03/17/2022	ST	180.00	056430360351900			
Gibson, Stephen Benton	Covia Electrical TestGrd/Prep	03/05/2022	03/05/2022	03/17/2022	ST	225.00	014210331051320			
Haynes, Tricia Lynn	SAT Test Prep	02/26/2022	02/26/2022	03/17/2022	ST	225.00	014110394151320			
Jenrich, Chuck	Eakas Internal Auditor	02/22/2022	02/23/2022	03/17/2022	ST	2000.00	014210331051320			
Johnson, D Scott	HVAC/Program Coordinator	02/28/2022	05/14/2022	05/26/2022	ST	2283.00	011320410051320			
Johnson, D Scott	HVAC/Program Coordinator	08/16/2021	12/16/2021	03/17/2022	ST	2283.00	011320410051320			
Molln, Theresa Marie	Empire Accoustical AWS Test/Gr	03/02/2022	03/02/2022	03/17/2022	ST	325.00	014210331051320			
Moore, Bernard A	SAT Test Prep Class	03/05/2022	03/05/2022	03/17/2022	ST	170.00	014110394151320			
Nestler, Thomas E	Spring 40 hr Equip Refresher	01/04/2022	01/07/2022	03/17/2022	ST	1050.00	014210331051320			
Retoff, Dan J	Indoor T'ai Chi Class 1614	01/28/2022	03/04/2022	03/17/2022	ST	210.00	014110394151320			
Schneider, Gregg A	Driver Imprvmnt-LaSalle Cnty	03/02/2022	03/02/2022	03/17/2022	ST	160.00	014110394251320			
Spanbauer, Jeffrey A	HIS 1001 - Online	01/10/2022	05/14/2022	05/14/2022	ST	740.00	011120650051340			
Tomasson, Cory J	Score Clock-6 Gms Men's Bsktbl	01/15/2022	02/15/2022	03/17/2022	ST	180.00	056430360251900			
Tomasson, Cory J	Score Clock-6 Gms Women's Bsktbl	01/15/2022	02/15/2022	03/17/2022	ST	180.00	056430360351900			
Vogelgesang, Eugene Edward	Scorebook-6 Gms Women's Bsktbl	01/15/2022	02/15/2022	03/17/2022	ST	180.00	056430360351900			
Vogelgesang, Eugene Edward	Scorebook 6 Gms Men's Bsktbl	01/15/2022	02/15/2022	03/17/2022	ST	180.00	056430360251900			
Whalen, Patrick Eugene	Announcer-6 Gms Men's Bsktbl	01/15/2022	02/15/2022	03/17/2022	ST	180.00	056430360251900			
Whalen, Patrick Eugene	Announcer-6 Gms Women's Bsktbl	01/15/2022	02/15/2022	03/17/2022	ST	180.00	056430360351900			

\$14,716.00

Dr. Matthew Seaton
Vice President of Business Services and Finance

Dr. Jerry Corcoran
President

3/13/2022

*Earn Types
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School



IVCC Stipend Board Report for Payroll Ending 3/26/22

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Atkinson, Benjamin Scott	SP22 2nd 8Wks-CRJ-2010-100	03/15/2022	05/14/2022	05/26/2022	ST	2229.00	011120570051320			
Balensiefen, Tara M	SP22 2nd 8wks-ALH-1214-04 L&C	03/15/2022	05/14/2022	05/26/2022	ST	4406.25	011420730051320			
Bray, Kristal A	SP22 2nd 8wks-ALH-1214-03 L&C	03/15/2022	05/14/2022	05/26/2022	ST	5156.25	011420730051320			
Carlson, James Edward	IT Interim Director	03/13/2022	03/26/2022	03/31/2022	ST	1500.00	012410595051110			
Carlson, James Edward	IT Interim Director	03/13/2022	03/26/2022	03/31/2022	ST	1500.00	018810595051110			
Cinotte, Lori Maret	21/22 Overload ENG 1002-104	03/15/2022	05/14/2022	05/26/2022	OV	2220.00	011120650051340			
Dzurisin, Juliana Mae	SP22 2nd 8wks-ALH-1214-605Lec	03/15/2022	05/14/2022	05/26/2022	ST	4537.50	011420730051320			
Fitzpatrick, Sara Elizabeth	Art of Saute ID: 1609	03/16/2022	03/16/2022	03/31/2022	ST	150.00	014110394151320			
Forst, Jean M	Mileage Hall&Marquette to IVCC	01/10/2022	02/24/2022	03/31/2022	ML	68.45	011120650055210			
Forst, Jean M	21/22 Overload ENG 1001-103	03/15/2022	05/14/2022	05/26/2022	OV	2220.00	011120650051340			
Forst, Jean M	ENG 1002-370 Retro Pay	06/07/2021	08/02/2021	03/31/2022	OV	2160.00	011120650051340			
Francisco, Marjorie Lynn	SP22 Overload/2nd 8 wks	03/15/2022	05/14/2022	05/26/2022	OV	2220.00	011420730051340			ALH-1001-102 Lecture
Gibson, Stephen Benton	COVIA Electric Tstng/Grdg/Prep	03/17/2022	03/17/2022	03/31/2022	ST	225.00	014210331051320			
Gibson, Stephen Benton	Vactor Electric Test/Grdg/Prep	03/17/2022	03/18/2022	03/31/2022	ST	525.00	014210331051320			
Hermes, Kevin Michael	SP22 2nd 8 Wks-CRJ-2050-100	03/15/2022	05/14/2022	05/26/2022	ST	2283.00	011120570051320			
Hermes, Kevin Michael	SP22 2nd 8 Wks-CRJ-2040-100	03/15/2022	05/14/2022	05/26/2022	ST	2283.00	011120570051320			
Hintzsche, Riley J	SP22 2nd 8 Wks-AGR-1215-350	03/15/2022	05/14/2022	05/26/2022	ST	2064.00	011120570051320			
Hubbell, Caitlin B	SP22 2nd 8 Wks-AGR-1220-350	03/15/2022	05/14/2022	05/26/2022	ST	2064.00	011120570051320			
Kuester, David A	Directing based on Enrollment	01/10/2022	05/14/2022	05/14/2022	OV	400.00	011120650051340			
Lockwood, DawnAnne	2nd 8 Wks - EDC 1203-170	03/15/2022	05/14/2022	05/26/2022	ST	3520.00	011120650051320			
Molln, Theresa Marie	21/22 Overload WLD-Series-22	03/15/2022	05/14/2022	05/14/2022	OV	1110.00	011320410051340			
Molln, Theresa Marie	21/22 Overload WLD Series-21	03/15/2022	05/14/2022	05/14/2022	OV	2590.00	011320410051340			
Nickel, Paul A	SP22 2nd 8 Wks-WLD Series 24	03/15/2022	05/14/2022	05/26/2022	ST	2887.50	011320410051320			
Nickel, Paul A	Final pay on WLD Series 04	03/18/2022	03/26/2022	03/31/2022	ST	1082.80	011320410051320			Should of pd in 5 pymts instead of 8 it was originally set up for
Pytel, Kyle Edwin	Driver Imprvmt-LaSalle Cnty	03/19/2022	03/19/2022	03/31/2022	ST	200.00	014110394251320			
Roach, Josh Joseph	SP22 2nd 8 Wks-WLD-Series 321	03/15/2022	05/14/2022	05/26/2022	ST	2775.50	011320410051320			
Ruda, Anthony J	SP22 2nd 8 Wks-HPE 1000-103	03/15/2022	05/14/2022	05/14/2022	OV	740.00	011120570051340			
Schuerman, Patrick	SP22 2nd 8 Wks - ELE-1220-300	03/15/2022	05/14/2022	05/26/2022	ST	793.00	011320410051320			
Seeger, Andrew P	2nd 8 wk Class; OV SP22	03/15/2022	05/14/2022	05/14/2022	OV	1480.00	011120650051340			
Sondgeroth, Anthony Lee	21/22 Overload WLD Series-23	03/15/2022	05/14/2022	05/14/2022	OV	2590.00	011320410051340			
Sondgeroth, Anthony Lee	21/22 Overload WLD Series 26	03/15/2022	05/14/2022	05/14/2022	OV	2590.00	011320410051340			
Tunnell, Thomas D	SP22 2nd 8 Wks-MTH-1008-80	03/15/2022	05/14/2022	05/14/2022	OV	300.00	011120570051340			
Urban-Bollis, Jill L	2nd 8 Wk Class; OV SP22	03/15/2022	05/14/2022	05/14/2022	OV	2220.00	011120650051340			

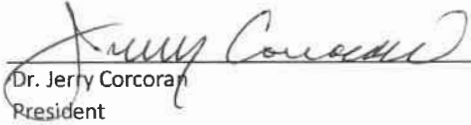
26

\$63,090.25

JK
 3/30/2022
pk
 3/15/22



Dr. Matthew Seaton
Vice President of Business Services and Finance



3/30/2022

Dr. Jerry Corcoran
President

*Earn Types

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School

**Part-time Faculty/Staff Appointments
March 2022**

Employee Name	Position	Department	Hourly/Lab* Rate	Credit Hour Rate
Castenada, Craig	PT Tutor	LRT	21.50	N/A
Jackson, Danielle	PT Admin. Asst.	Project Success	14.50	N/A
Salz, Richard	PT TDT Instructor	WFD	25.00	N/A

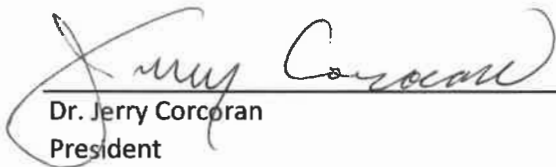
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*In lab settings, part-time faculty are paid an hourly rate rather than by credit hour.



Dr. Matt Seaton
Vice President for Business Services & Finance

WFD - Workforce Development
NSB - Natural Sciences & Business
HFSS - Humanities, Fine Arts &
Social Sciences
CEBS - Continuing Ed & Business Services



Dr. Jerry Corcoran
President

4/5/2022

Approval – Resolution Authorizing Participation in the ISDLAF

In cooperation with our new investment manager, PMA Financial Network, it is recommended that the Board of Trustees authorize investments to be placed in the Illinois School District Liquid Asset Fund Plus (ISDLAF). This fund is a fund that allows for Fixed Income Investments which align with the Illinois investment statutes.

Recommendation:

It is recommended that the Board of Trustees approve the resolution authorizing participation by the College in the Illinois School District Liquid Asset Fund Plus (ISDLAF).

KPI 6: Resource Management

ILLINOIS SCHOOL DISTRICT LIQUID ASSET FUND PLUS

Guarding, guiding and growing your investments

DISCOVER THE POWER OF THE PLUS

Since 1984, ISDLAF+ has earned a well-deserved reputation among Illinois school districts and community colleges. ISDLAF+ is known for its excellent performance built around the safety, liquidity and yield that school officials want.

As an ISDLAF+ Participant, you can benefit from a full range of cash management and investment services designed specifically for school districts. These include:

- Banking and Cash Management
- Cash Flow Management
- Bond Proceeds Management (PMA Securities)
- Money Market and Liquid
- Fixed Income Investment
- Credit Risk Analysis

About ISDLAF+

A Complete Line of Value Added Services

The Illinois School District Liquid Asset Fund Plus (ISDLAF+) is an investment opportunity for school districts, community college districts, Cook County Township school treasurers and educational service regions.

The Multi-Class Series invests in money market instruments with a maximum remaining maturity of one year (except U.S. government obligations that may have remaining maturities of up to two years). ISDLAF+ has earned an AAAM rating from Standard & Poor's ("S&P"). The Multi-Class Series consists of two classes of shares: the Liquid Class and the MAX Class. The Liquid Class offers check writing privileges and competitive yields. The MAX Class offers potentially higher yields with no minimum balance requirements. In addition, Term Series Pools comprised of statute allowable investments having a designated maturity of between 30 days and 3 years may also be offered at certain times.

ISDLAF+ also provides a Fixed Income Investment Program that allows investors to purchase investment instruments including certificates of deposit of banks and thrift institutions ("CDs"), government securities and bankers' acceptances.

ISDLAF+ Products & Services

The Multi-Class Series

The Multi-Class Series offers two premium pooled investment products managed by PMA Asset Management, LLC, an experienced SEC registered Investment Adviser providing fixed income sector and credit research specialization.

VISIT US AT

www.isdlafplus.com

www.pmanetwork.com

SPONSORS



The Liquid Class allows for unlimited check writing privileges and offers competitive yields. Select our Max Class for higher potential yields with no minimum balance. Each conservatively-managed portfolio is rated AAAM by Standard & Poor's, and is designed to meet your daily liquidity needs. With the experience and expertise of PMA, the Multi-Class gives you access to a powerful investment management team that functions with a high standard of vision, synergy, and quality.

Term Series Pools

The Board of Trustees of ISDLAF+ has authorized the creation of an unlimited number of investment pools called the Term Series. Each Term Series will be comprised of statute allowable investments and will have a designated maturity of between 30 days and three years.

Fixed Income Investments

ISDLAF+ Participants also have the option to select Certificates of Deposits with FDIC insurance up to the \$250,000 limit, Certificates of Deposits secured by a FHLB Letter of Credit (for large block investing), U.S. Government Treasury securities, U.S. Government Agency & Instrumentality securities, Bankers' Acceptances, Commercial Paper and Repurchase Agreements.

Cash Flow Management Program

Giving you a complete and accurate picture of your district's cash flow so you can put your money to work sooner... and longer.

Bond Proceeds Management Program

Bringing your project to life with a comprehensive investment and arbitrage management program for bond proceeds through PMA Securities, LLC.

School Finance User Group Seminars

ISDLAF+ Participants are invited to attend quarterly user group seminars at various locations throughout Illinois.



Call Us: (866) 747-4477

Bid Results – Parking Lot Upgrades

Bids for the Parking Lot Upgrades were received and publicly opened on March 31, 2022. Advanced Asphalt Company, Princeton, Illinois, submitted the low bid and met all bidding requirements and specifications. Attached is a letter of recommendation from Demonica Kemper Architects. A summary of bids received is listed below.

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate No.1</u>
Advanced Asphalt Company Streator, IL	\$446,785	\$0
SKI Sealcoating & Maintenance, Inc. LaSalle, IL	\$489,911	\$0

Recommendation:

The administration recommends Board approval to accept the base bid from Advanced Asphalt Company, Princeton, Illinois, in the amount of \$446,785 for the Parking Lot Upgrades.

KPI 6: Resource Management



DEMONICA KEMPER ARCHITECTS

125 North Halsted Street, Suite 301 Chicago, Illinois 60658 | T 312.496.0000 | F 312.496.0001
www.dka-design.com

April 4th, 2022

Ms. Michelle Carboni, Director of Purchasing
Illinois Valley Community College
815 North Orlando Smith Rd.
Oglesby, IL 61348

Re: Parking Lot Upgrades
DKA Project No. 22-003
Letter of Recommendation to Award a Construction Contract

Dear Ms. Carboni:

Bids were opened on the above referenced project at 2:00 pm on March 31, 2022. Two bidders were bidders of record and Two bids were received.

After reviewing the bids, Demonica Kemper Architects interviewed the apparent low bidder to ensure the bid documents were clear, without conflict, and no assumptions were made. Demonica Kemper Architects also confirmed the apparent low bidder understands the scope of work and has an appropriate plan to meet the schedule. Demonica Kemper Architects asked the apparent low bidder about their project teams to ensure they are assigning capable individuals who have the proper experience and knowledge needed for the project.

Based on this review, Demonica Kemper Architects has found no evidence which would disqualify the apparent low bidder from being awarded the contract for this work. Demonica Kemper Architects therefore recommends that the Board of Trustees of Illinois Valley Community College consider awarding the contract for construction to:

**Advanced Asphalt Company
P.O. Box 234
Princeton, Illinois 61356**

for the total contract amount of \$446,785.00. The contract amount is inclusive of the base bid only and all work shall be substantially complete as indicated in the bidding documents.

If you have any questions regarding the bidding of this project, please do not hesitate to call. Demonica Kemper Architects looks forward to working with Illinois Valley Community College toward the successful completion of this project.

Sincerely,

Frank Carello, Assoc. AIA, LEED AP
Senior Associate

Attachment(s): Bid Tabulation Form

Purchase Request – FTIR and HPLC Systems

Bids for an FTIR (Fourier Transform Infrared Spectrometer) and HPLC (High-Pressure Liquid Chromatography) System were received and publicly opened on March 29, 2022. Shimadzu Scientific Instruments, West Chicago, IL was the only bid received in the amount of \$65,052.66 for both systems.

The Chemistry Department needs a new FTIR (Fourier Transform Infrared Spectrometer). Our current FTIR is at least 25 years old and operates on a vintage computer running Windows 95. The FTIR is used to determine the chemical structures of compounds synthesized in the laboratory by Organic Chemistry students and is a standard method used in university laboratories and most industrial chemistry laboratories. This instrument is also utilized in the Introduction to Forensic Science course.

The HPLC (High-Pressure Liquid Chromatography) instrument is a new purchase for the Agriculture Department to be utilized in the Cannabis Certificate courses. The extracts from hemp and cannabis contain many compounds and the identity and concentration of each compound are needed to ensure that the products meet legal restrictions. The HPLC instrument allows for each compound in the extract to be separated from the others and to determine the amount of each compound.

This purchase will be paid for by the Cares HEERF II Funds.

Recommendation:

The administration recommends Board authorization to purchase an FTIR and HPLC Hemp Analyzer System from Shimadzu Scientific Instruments in the amount of \$65,052.66.

KPI 3: Support for Students

KPI 6: Resource Management

Approval -- Proposal for Technology Replacement of Various Technology Components

The IT Department is requesting the Board of Trustees approve the proposal for the purchase of the following items detailed in the attached memo:

350 Desktop Computers
350 24" Monitors
70 Dell Latitude 5520 Faculty Laptops
10 Dell Latitude 9520 Faculty Laptops with Active Pen
160 Hub Monitors P2422 HE 23.8"

The IT Department is currently collecting multiple proposals from vendors for these products. The expenditure will not exceed \$453,000. These expenditures can be paid from the HEERF fund.

These purchases are not subject to bid according to Illinois statutes as the equipment must be compatible and functional with our current systems.

Recommendation:

It is recommended that the Board of Trustees approve the proposal from the IT Department for purchase of the above listed equipment at a cost not to exceed \$453,000.

KPI 3: Support for Students
KPI 4: Support for Employees
KPI 5: District Population Served



MEMORANDUM

TO: Dr. Matt Seaton
FROM: Dr. Jim Carlson
DATE: April 4, 2022
SUBJECT: Technology Purchases

As you are aware, the technology at Illinois Valley Community College is beyond its life expectancy. In working with our consultants from MTC, the IT Department has created a 4-year technology refresh schedule for computers and AV equipment. That is, every year moving forward, IVCC will replace 25% of this technology. Additionally, the IT Department is creating 7-year plans to refresh its Network and WIFI systems. All of this is done to ensure our students have access to technology that will enhance their learning experiences and our instructors and staff have the proper tools to succeed in their responsibilities. I realize this is an enormous commitment and I applaud the administration and the Board of Trustees for making this bold decision. The future of technology at IVCC is exciting, but we have a significant amount of work to do.

The IT Department is still in the process of collaborating with our faculty and working with our vendors to finalize the precise purchases. I am asking the Board of Trustees to approve the items below, which represent a non-comprehensive list of technology purchases for Buildings A & C and for faculty devices. It is non-comprehensive because I anticipate additional purchases forthcoming, as there likely will be a need to replace other failing technology. The nomad teaching stations in CTC come to mind.

350 Desktop Computers
350 24" Monitors
70 Dell Latitude 5520 Faculty Laptops
10 Dell Latitude 9520 Faculty Laptops with Active Pen
160 Hub Monitors P2422 HE 23.8"

I am asking the Board of Trustees to approve a not to exceed cost of \$453,000.

Please let me know if you have questions or concerns.

Purchase Request – Supporting Adult Learner Retention/The Strada Collaborative

In an effort to strengthen and enhance the experience of our adult student populations, the college would like to partner with the Strada Collaborative, comprised of the Council for Adult and Experiential Learning (CAEL) and Inside Track, to increase the number and completion rate of our adult learners. Objectives of this collaboration include increasing the persistence and completion for adult students by identifying obstacles and areas of friction within the student journey and to maximize the use of credit for prior learning (CPL) as a persistence, retention and completion strategy. One of the proposed services that helps adults complete their credentials or degrees is granting credit for prior learning. CAEL will support IVCC to institutionalize CPL processes and practices. We believe the impact of CPL will be significant as evidenced by research provided by CAEL that revealed:

- On average, students earning CPL are 30% more likely to complete
- 36% more likely to complete for Community College students
- 33% more likely to complete for Pell recipients
- 32% more likely to complete for Hispanics

The proposed program includes three components:

- CAEL Adult Learner 360, an adult servicing audit designed to help IVCC identify measurable changes that will most significantly impact adult learner enrollment, persistence, completion and post-completion success.
- Inside Track Student Journey Mapping that will document the ideal adult student journey with a focus on improving retention. The journey map project is designed to break down institutional silos, improve cohesion on supporting student retention and to create efficiencies in the communication flow between advisors (counselors and faculty) and students. The final product of this phase of the program will map key student milestones and include a plan to efficiently support adult students in navigating their educational career.
- The CAEL Credit Predictor Pro is designed to allow IVCC's incoming students to document their prior learning expertise and knowledge, and allow college staff to make CPL recommendations based on their input. This tool will guide students through the process of documenting their work and learning experiences. Student responses will be captured in the tool and can be viewed by advisors, allowing them to have more informed conversations about CPL with students and track the recommendations for credit that they make. The Credit Predictor Pro will create structure and consistency that makes CPL process trackable and sustainable.

This project will be covered by the Higher Education Emergency Relief Fund Act (HEERF).

Recommendation:

The administration recommends the Board authorize the purchase of the Strada Collaborative proposal as outlined for \$96,000 which includes implementation, support, and 3 years of licensing for the Credit Predictor Pro.

KPI 1: Student Academic Success

KPI 5: District Population Served

Faculty Appointment – Garrick Whitehead, Computer Networking and Information Technology Instructor

The search advisory committee has selected Garrick Whitehead as Computer Networking and Information Technology Instructor to fill the vacancy created by the retirement of Gina Elias. Information on this candidate is attached.

Recommendation:

The administration recommends the appointment of Garrick Whitehead as Computer Networking and Information Technology Instructor effective August 11, 2022 at Step D-13, an annualized salary of \$70,232 on the 2021/2022 faculty salary schedule.

KPI 4: Support for Employees

RECOMMENDED FOR FACULTY APPOINTMENT
2021-2022

GENERAL INFORMATION:

POSITION TO BE FILLED: Computer Networking and Information
Technology Instructor

NUMBER OF APPLICANTS: 3

NUMBER OF APPLICANTS INTERVIEWED: 2

APPLICANTS INTERVIEWED BY:

Ms. Herout, Dr. Lange, Ms. McDonnell, Ms. Story

APPLICANT RECOMMENDED:

Garrick Whitehead

EDUCATIONAL PREPARATION:

Keller Graduate School of Management of DeVry University, Downers Grove, IL –
M.I.S.M, Information Systems Management; M.B.A, Business Administration –
Network and Communications Management
DeVry University, Chicago, IL – B.S., Computer Information Systems

EXPERIENCE:

Western Governors University, Salt Lake City, UT – Program Mentor Cybersecurity
Auburn University at Montgomery, Montgomery, AL – Computer Application Specialist
Charlottesville Albemarle Technical Educational Center, Charlottesville, VA –
Program Manager/Computer & Networking Systems Instructor
Mitchell Community College, Statesville, NC – Computer & Network Systems Instructor

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Possesses industry recognized credentials (A+ Certification Cisco Lead Instructor), Master of Information Systems Management, and MBA.
2. 8 years of teaching experience with 5+ years in a community college.
3. 20 years of tested industry work experience.
4. Experience with applied degree program.
5. Knowledge of LMS system.
6. Expressed desire to facilitate student growth; loyal and focused instructor.
7. Outstanding reference checks indicating the candidate is highly recommended.

RECOMMENDED SALARY: D-13, \$70,232, effective August 11, 2022

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources

Staff Retirement – Leslie Hofer – Director of Human Resources

Leslie Hofer, Director of Human Resources, has submitted a notice of retirement effective August 31, 2022. Her retirement letter is attached.

Leslie has served the college as HR Director in her 5 years of employment.

We sincerely thank Leslie for her HR expertise, years of dedicated leadership and service, and wish her well in retirement.

Recommendation:

Accept with regret the retirement of Leslie Hofer, Director of Human Resources, effective August 31, 2022.

KPI 4: Support for Employees

Thursday, March 17, 2022

Dr. Matt Seaton:

It is with a heavy heart I am tendering my retirement date of August 31, 2022. There are so many exciting things happening for the future of IVCC and I am saddened that I will not be apart of it. My family has allowed me to pursue so many professional opportunities the past 20 years but it is time to make them more of a priority.

I have been deeply impacted by so many wonderful employees and wish everyone the best of luck. I will help in any way possible with a smooth transition of my departure.

Wishing everyone the best of luck,

Leslie Hofer

Board Travel

Per the Illinois Community College Act (50 ILCS 150/15), travel expenses for any member of the Board of Trustees must be approved by a roll-call vote during an open meeting of the Board of Trustees.

As the Board ICCTA Representative, Ms. Goetz incurred expenses of \$93.60 to attend the ICCTA Seminar and Meeting on March 11 and 12, 2022.

Recommendation:

The administration recommends approval for reimbursement of expenses in the amount of \$93.60 incurred by Ms. Goetz for attending the ICCTA Seminar and Meeting March 2022.

KPI 6: Resource Management



MEMORANDUM

TO: Dr. Jerry Corcoran
FROM: Dr. Matt Seaton
CC.:
DATE: March 23, 2022
SUBJECT: Renewal of Lease for EDCNCI

The CEO of the Economic Development Corporation of North Central Illinois, Gina Czubachowski, has approved a renewal of their current lease for space with IVCC. Currently, EDCNCI utilizes rooms E309, E311, and E312 consisting of 306 square feet. The renewal consists of:

- Annual rent of \$4,284 per year; same \$14.00/sq. ft. rate
- Lease term is now May 1, 2022 through June 30, 2023, to align with our fiscal year.

With yours and the Board's consent, we will proceed with the lease agreement as described.

Thank you for your consideration on this matter.



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Road
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

Information Item 18.2

Memorandum

To: President's Council
From: Mark Grzybowski, Vice President for Student Services *MG*
Date: April 3, 2022
Subject: Juneteenth Observation

Recently, the Summer 2022 class schedule was modified so that the College is able to observe the Juneteenth National Independence Day on June 20th, 2022. This modification is consistent with the direction in which many Illinois community colleges have gone regarding the observation of this important day for 2022.

As a result, the 2022 Summer B and Summer C terms have been adjusted accordingly.

From: [Polly Ragazincky](#)
To: [Human Resources](#)
Cc: [Christine Blaydes](#); [Bonnie Campbell](#)
Subject: FW: CNA Resignation
Date: Thursday, March 24, 2022 11:18:08 AM

Good Morning,

I wanted to pass along the CNA resignation below that was received this morning.

Polly Ragazincky
Administrative Assistant, Health Professions

Illinois Valley Community College
815 N. Orlando Smith Road
Oglesby, IL 61348
Phone: 815-224-0485
Fax: 815-224-0486

From: Janet K [mailto:kirknova50@gmail.com]
Sent: Thursday, March 24, 2022 10:47 AM
To: Polly Ragazincky <Polly_Ragazincky@ivcc.edu>
Subject: CNA Resignation

CAUTION: EXTERNAL EMAIL

Do not click links or open attachments unless you recognize and trust the sender's email address.

IVCC IT

Thank you for giving me the opportunity to teach CNA classes. I enjoyed working with the staff and students. Do to medical reasons I will be resigning from this position.

Thank You
Janet Kirk

3/14/2022

Jesse Rodrigues-Hammond
P.O. Box 233
Marseilles, IL 61341

Cindy Lock
Sara Escatel
IVCC Main Campus - CTC 220-J
815 North Orlando Smith Road
Oglesby, IL 61348

Dear Sarah and Cindy,

I want to start by saying how much of a privilege it is to work with both of you. Unfortunately, my new full-time job has me working more hours than I had initially expected. This makes it challenging to devote 100 percent to my position at the college.

After much consideration, I have decided to resign my position. Please accept this letter as the formal notice of my resignation from my current position as a GED instructor, effective my last class day of the spring term 2022. I would, however, be willing to substitute teach should you need me.

Again, you all have been amazingly helpful; Luke has always been accommodating. I will miss all of you. I appreciate your understanding.

Sincerely,



Jesse Rodriguez-Hammond



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Road
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

March 10, 2022

Illinois Community College Trustees Association
401 E. Capitol, Suite 200
Springfield, IL 62701-1711

Re: Illinois Community College Trustees Association's Outstanding Faculty Member Award

Dear ICCTA Awards Committee:

Illinois Valley Community College automotive technology coordinator and instructor Art Koudelka was selected by colleagues this spring as the recipient of the college's prestigious Stephen Charry Memorial Award for Teaching Excellence.

Mr. Koudelka has taught at IVCC for 33 years and before that taught at Reavis High School in Burbank and part-time at College of DuPage for five years.

Student Elizabeth Grimland nominated Mr. Koudelka for the Charry award for emboldening students to engage with and develop relationships with automotive industry employers prior to graduation.

She also credited Mr. Koudelka for providing direction and motivation and for urging students to think logically. "If part A needs replacing, he encourages us to consider what else might need to be inspected or replaced, what could have caused the failure and what else to look for to ensure a vehicle is safe. He prepares students for professional success," Grimland said.

Mr. Koudelka continually works to enhance his knowledge of the ever-evolving automotive industry. He has been executive treasurer of the Illinois College Automotive Instructors Association the past 25 years.

On behalf of the IVCC Board of Trustees, I enthusiastically recommend Art Koudelka for the 2022 Illinois Community College Trustees Association's Outstanding Faculty Member Award.

Sincerely,

A handwritten signature in blue ink that reads "Everett Solon".

Everett Solon
Chair
Illinois Valley Community College Board of Trustees

Illinois Valley Community College Board Policy

Subject: Business Travel, Conference and Meeting Expenses	Effective Date: 10/19/10 Last Reviewed: 10/19/10
Number: 3.4	Last Revised: 10/19/10

Illinois Valley Community College will reimburse college employees and students for official college travel. Reimbursements will be for official college events or meetings of state and national associations which conduct educational programs in the disciplines and professions associated with community college programs and operations. Further, the College will reimburse employees for attendance at routine business meetings of the Illinois Community College Board, the Illinois Board of Higher Education, the General Assembly and executive branch agencies which may be conducting business which may affect Illinois Valley Community College.

Illinois Valley Community College Administrative Procedure

Subject: Business Travel, Conference and Meeting Expense	Effective Date: 10/19/10 Last Reviewed: 3/29/22
Number: 3.4	Last Revised: 3/29/22

Application for Travel

An application for travel form must be completed and approved in advance for all travel. Prior approval signatures should be on the appropriate lines on the left side of the form. Approval signatures are required per the following guidelines:

Travel cost of \$500 or less – two signatures – traveler and immediate supervisor.

Travel cost of \$500 - \$1,999 – three signatures – traveler, immediate supervisor and appropriate VP or President.

Travel cost of \$2,000 or more – four signatures – traveler, immediate supervisor and two VPs or one VP and President.

After the trip is complete, the same set of approval signatures should be on the appropriate lines on the right side of the form. Whenever a travel request is initiated, it must be completed whether expenses, as a result of the travel, are incurred or not.

If the travel expenses exceed any of the maximum amounts allowed under this policy, the travel expenses must be approved by a roll-call during an open meeting of the Board of Trustees.

If the travel is for a conference or professional development activity, a written summary of what was gained by the experience should be delivered to the appropriate supervisor along with the request for reimbursement.

All out of state travel requests must include a rationale explaining what the employee will gain from the experience. The President's approval signature is required for out of state travel requests.

WHITE COPY - hold until travel is complete, then fill in the column "Itemized Expenses" and submit for approval. After payment is made, the white copy is filed in the accounts payable files.

YELLOW COPY - returned to traveler

PINK COPY - if an advance check is required (registration fees, airfare, cash advance) forward pink copy to the Accounting Office. Also attach documentation for the registration fees and airfare. If no advance is required, send pink copy to Accounting with appropriate signatures and keep white copy until travel is completed and forward for approvals then to the Accounting office.

Any travel forms submitted to the accounting office by Monday at 4:30 p.m. will be paid the following Thursday. Per IRS regulations, any expenses for reimbursement submitted 60 days after the expenses have been incurred will be taxable to the employee.

Travel Expenditures

All official college travel must be supported by receipts for actual expenditures, and all expenses must be itemized for reimbursement on the travel form. Itemizing will include all dollar expenditures, participants involved and the function or purpose of the meeting. Cash advances may be issued for anticipated costs of at least \$100. Lesser expenses will be handled on a reimbursement-by-receipt basis.

Mileage Reimbursement

To qualify for mileage reimbursement for use of a personal vehicle, employees must comply with the vehicle use administrative procedure. Proof of vehicle insurance (copy of insurance card) must be submitted with the application to travel form prior to travel.

Mileage reimbursement may be taxable if travel originates at the employee's home rather than workplace. Employees are encouraged to consult the College Controller with questions about taxable reimbursement.

Reimbursement for personal vehicle use will be at the Board approved rate.

Commercial Travel

Commercial travel shall be reimbursed at actual cost. All receipts for air, bus, rail or other travel must be submitted with the official college travel form in order to claim reimbursement. All travel will be at coach rates.

Lodging

Reimbursement for lodging shall cover actual room cost for a standard room. If a double room is used, the individual will reimburse the college for the difference between single and double room costs. Receipts for all lodging must be submitted with the travel form in order to claim reimbursement.

Meals

Meals will be reimbursed for only those consumed while actually traveling on college business. Itemized receipts for all meals consumed while actually traveling must be attached to the travel form in order to claim reimbursement. Meal reimbursement will be the actual cost up to a maximum of \$35 per day including gratuities for non-metropolitan areas (e.g. Springfield, IL) and a maximum of \$45 per day including gratuities for metropolitan areas (e.g. Chicago).

No reimbursement will be made for alcoholic beverages.

Phone Calls

Only personal phone calls of five minutes or less will be reimbursed, as long as the call is to provide notice of safe arrival, change in schedule, etc. Necessary business calls are permitted.

Tours and Social Activities

No reimbursement will be made for tours, social activities, or entertainment.

PERMISSIBLE TRAVEL EXPENSES

The maximum reimbursable rates for travel are set forth as follows. Any expenses of a College Board member, administrator, employee, student or candidate for employment that exceeds the maximum allowed under the regulations adopted in this Procedure must be preapproved by the President or Vice President for Business Services and Finance prior to the travel commencing.

Maximum Reimbursable Rates for Transportation	
Air Travel	Lowest reasonable rate (coach)
Auto	IRS Standard Mileage Rate at time of reimbursement (e.g. \$0.56 \$0.585/ mile for 2021 2022)
Rental Car	Lowest reasonable rate (midsize)

Rail or Bus	Lowest reasonable rate and cost shall not exceed Air Travel
Taxi, Shuttle, Rideshare, or Public Transportation	Actual reasonable rate

Maximum Reimbursable Rates for Meals	
Per Day - nonmetropolitan	\$35.00
Per Day – metropolitan (Chicago)	\$45.00

Maximum Reimbursable Rates for Lodging – 2022 rates per IRS US General Services Administration (as of 10/1/21)	
Chicago, Suburban Cook County, and Lake County	\$218.00/ night
DuPage County	\$114.00/ night
St. Clair County (St. Louis area)	\$141.00/ night
Will County	\$105.00/ night
All other Illinois Counties	\$96.00/ night
Outside of Illinois	\$218.00/ night or as approved by the Board
<i>NOTE: When staying at a hotel designated by a Conference, the conference rate will be the approved rate, even if it exceeds the allowable per diem rate.</i>	

Official Functions

The College will support the cost of official functions which are conducted for the primary purpose of carrying out the business of the college. The college President and/or the appropriate Vice President shall, in advance, approve all expenditures for meals and other official functions. Authorized expenditures are categorized as follows:

1. Official college committees and advisory groups meeting outside of normal work hours
2. Official external committees, advisory groups and guests providing services and/or advice and counsel to the college
3. College receptions, honors and award activities

4. Faculty and staff development, in-service and training functions
5. College-sponsored student functions
6. Official functions of the Board of Trustees.

TRAVEL OBJECT CODES

- 55111 Admin/Staff - Conference/Meeting** (Registration Fees for Conference or Meeting)
- 55211 Admin/Staff - Travel/In State** (Mileage, Hotel, Meals, Parking, Shuttles, etc.)
- 55311 Admin/Staff - Travel/Out of State** (Mileage, Train, Airfare, Hotel, Meals, Parking, Shuttles, etc.)
- 55112 Instructional - Conference/Meeting** (Registration Fees for Conference or Meeting)
- 55210 Extension Site Mileage**
- 55212 Instructional - Travel/In State** (Mileage, Hotel, Meals, Parking, Shuttles, etc.)
- 55312 Instructional - Travel/Out of State** (Mileage, Train, Airfare, Hotel, Meals, Parking, Shuttles, etc.)

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

Purposes of IVCC

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.