



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

**815 North Orlando Smith Road  
Oglesby, IL 61348-9692**

**Board Meeting  
A G E N D A**

**Thursday, February 10, 2022  
Board Room  
5:30 p.m.**

**NOTE:**

**If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.**

## IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

### BOARD AGENDA ITEMS

#### January

#### February

Authorize Budget Preparation  
Reduction in Force  
Tuition and Fee Review  
Three-year Financial Forecast  
Tenure Recommendations  
ICCTA Award Nominations  
(Alumnus, Student Trustee, Ethical)

#### March

Non-tenured Faculty Contracts  
President's Evaluation  
Student Fall Demographic Profile  
ICCTA Award Nominations  
(FT/PT Faculty, Student Essay,  
Business/Industry)

#### April

Board of Trustees Election (odd years)  
Organization of Board (odd years)

#### May

Budget Adjustments  
President's Contract Review  
Vice Presidents' Contract Renewals

#### June

RAMP Reports  
Authorization of Continued Payment for  
Standard Operating Expenses  
Semi-annual Review of Closed Session  
Minutes  
College Insurance

#### July

Tentative Budget  
a. Resolution Approving Tentative Budget  
b. Authorization to Publish Notice of  
Public Hearing  
Athletic Insurance

#### August

Budget  
a. Public Hearing  
b. Resolution to Adopt Budget

#### September

Protection, Health, and Safety Projects  
Cash Farm Lease  
Approval of College Calendar (even years)  
Employee Demographics Report

#### October

Authorize Preparation of Levy  
Audit Report  
IVCC Foundation Update

#### November

Adopt Tentative Tax Levy

#### December

Adopt Tax Levy  
Schedule of Regular Meeting Dates and Times  
Semi-annual Review of Closed Session Minutes

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees Meeting**  
**Thursday, February 10, 2022 – 5:30 p.m. – Board Room (C307)**

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**The meeting can be accessed by the public at <https://zoom.us/j/6794788792>. Once logged in, use the meeting ID number 679 478 8792. For dial-in, call 1 (312) 626-6799.**

## **A G E N D A**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Consent Agenda Items – Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
  - 6.1 Approval of Minutes – January 13, 2022 Board Meeting (Pages 1-6)
  - 6.2 Approval of Bills - \$1,685,242.30
    - 6.2.1 Education Fund - \$1,325,433.61
    - 6.2.2 Operations & Maintenance Fund - \$96,250.60
    - 6.2.3 Auxiliary Fund - \$164,942.36
    - 6.2.4 Restricted Fund - \$42,835.74
    - 6.2.5 Audit Fund - \$6,500.00
    - 6.2.6 Liability, Protection & Settlement Fund - \$49,279.99
  - 6.3 Treasurer’s Report (Pages 7-24)
    - 6.3.1 Financial Highlights (Page 8)
    - 6.3.2 Balance Sheet (Pages 9-10)
    - 6.3.3 Summary of FY22 Budget by Fund (Pages 11-18)
    - 6.3.4 Budget to Actual by Budget Officers (Page 19)
    - 6.3.5 Statement of Cash Flows (Page 20)
    - 6.3.6 Investment Status Report (Pages 21-22)
    - 6.3.7 Disbursements - \$5,000 or more (Pages 23-24)
  - 6.4 Personnel – Stipends for Pay Periods Ending January 15, 2022 and January 29, 2022 & PT Faculty and Staff Appointments January 2022 (Pages 25-31)
7. President’s Report
8. Committee Reports

9. Tenure Recommendations (Pages 32-55)
  - 9.1 Nick Fish – Emergency Medical Services Instructor (Pages 32-35)
  - 9.2 David Garrison – Mathematics Instructor (Pages 36-39)
  - 9.3 Richard Marko – Automotive Technology Instructor (Pages 40-43)
  - 9.4 Amber Robertson – Nursing Instructor (Pages 44-47)
  - 9.5 Tony Sondgeroth – Welding Instructor (Pages 48-51)
  - 9.6 Stephen Gibson – Industrial Maintenance Instructor (Pages 52-55)
10. Resolution Designating the Fiscal Year (Pages 56-58)
11. Course Fees/Adjustments (Pages 59-62)
12. Intergovernmental Agreement for Exelon Negotiations (Pages 63-68)
13. IT Assessment (Page 69)
14. RFP – Investment Services (Page 70))
15. Items for Information (Pages 71-86)
  - 15.1 Fall 2021 Graduation (Page 71)
  - 15.2 ICCB Approval – Dental Assisting A.A.S. Degree (Page 72)
  - 15.3 Wage Adjustment for Part-Time Truck Driver Training Staff (Page 73)
  - 15.4 Staff Appointment –Taylor Browder, Human Resources Generalist (Page 74 )
  - 15.5 Faculty Retirement – Roxanne Cherpeske, Part-time Massage Therapy Instructor (Page 75)
  - 15.6 Trustee Talent/Leadership Waiver Guideline Update (Pages 76-77)
  - 15.7 Student Success End-of-Year Program Report (Pages 78-80)
  - 15.8 Administrative Procedures Mileage Rate Change (Pages 81-85)
  - 15.9 2022 ICCTA Distinguished Alumnus Award Nomination (Page 86)
16. Trustee Comment
17. Closed Session – 1) complaint lodged against an official or employee of the public body; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 3) collective negotiations; 4) security procedures, school building safety and security; and 5) closed session minutes
18. Possible Approval of Negotiated Retirement Agreements with Faculty Who Provide Instruction in the Area of English
19. Approval – Closed Session Minutes
20. Other
21. Adjournment

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees**

**Minutes of Regular Meeting**  
**January 13, 2022**

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 5:30 p.m. on Thursday, January 13, 2022 in the Board Room (C307) at Illinois Valley Community College.

**Members Physically Present:** Everett J. Solon, Chair  
Jay K. McCracken, Vice Chair  
Angela M. Stevenson, Secretary  
Amy L. Boyles  
Jane E. Goetz  
William F. Hunt  
Madison N. Miranda, Student Trustee

**Members Virtually Present:** Maureen O. Rebholz

**Members Telephonically Present:**

**Members Absent:**

**Others Physically Present:** Jerry Corcoran, President  
Gary Roberts, Vice President for Academic Affairs  
Mark Grzybowski, Vice President for Student Services  
Bonnie Campbell, Associate Vice President for Academic Affairs  
Leslie Hofer, Director of Human Resources  
Walt Zukowski, Attorney

**Others Virtually Present:** Matthew Seaton, Vice President for Business Services & Finance  
Patrice Hess, Director of Learning Resources

Mr. Solon informed of the following items: 1) The provisions related to the Open Meetings Act allowing for Board meetings to be virtual continue due to Governor Pritzker’s most recent disaster proclamation and 2) it is the custom and practice of the college to record Board meetings and the meeting was being recorded both audio and video.

**APPROVAL OF AGENDA**

It was moved by Ms. Stevenson and seconded by Mr. Hunt to approve the amended agenda. Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles and Mr. Solon. “Nay” – none. Motion carried.

## **PUBLIC COMMENT**

Delores Robinson provided a “spotlight on faculty and students” presentation. Ms. Robinson highlighted the Medical Assisting program and the Program Coordinator and lead faculty member for the program, Kaity Ritter. She noted that Medical Assisting is a high-growth career opportunity and Ms. Ritter is excited about all that the field offers. According to Ms. Ritter “medical assistants are in high demand, not just in our community, but nationwide.” Ms. Robinson noted that community and student feedback has led to a couple of recent changes to the MA program at IVCC. The program previously ran on a calendar year. Ms. Ritter now structures the program on an academic year which helps students have better access to financial aid and an easier-to-work-with class schedule.

## **CAMPUS UPDATE – IVCC EMPLOYEE DEMOGRAPHICS – LESLIE HOFER**

Leslie Hofer, Director of Human Resources, presented an update on the college’s employee demographics. Ms. Hofer noted that in the White, non-Hispanic category, IVCC employees had an increase from last year’s numbers whereas our district population and students had a decrease over last year. Our Black/African American category showed an increase across all populations from last year’s data. The college’s Hispanic employee category took a sharp decrease while our student and district populations rose slightly. The percentage of our district population for the remaining race/ethnicity continues to decrease while our student and district populations are rising. Ms. Hofer informed that the college makes a concerted effort to recruit a diverse pool of candidates for each open position. Supervisors and selection committee members are provided with training to ensure that the hiring process is handled fairly and the best candidates are selected for employment. She noted that we continue to use assessment testing and have recently been utilizing Leadership Assessment for our director and above positions. Ms. Hofer noted that the HR department continues to focus on new employee orientation, development days, training, wellness and compliance activities.

## **CONSENT AGENDA ITEMS**

It was moved by Mr. McCracken and seconded by Ms. Goetz to approve the consent agenda, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles and Mr. Solon. “Nay” – none. Motion carried.

The following items were approved in the consent agenda:

Approval of Minutes – November 29, 2021 Audit Finance Committee Meeting; December 9, 2021 Closed Session Minutes Committee Meeting; and December 9, 2021 Board Meeting.

Approval of Bills - \$1,536,812.39

Education Fund - \$985,698.24; Operations & Maintenance Fund - \$173,691.65; Operations & maintenance (Restricted Fund) - \$13,515.86; Auxiliary Fund - \$75,163.33; Restricted Fund - \$228,682.62; Audit Fund - \$12,500.00; Liability, Protection & Settlement Fund - \$47,537.27; and Grants, Loans, and Scholarships - \$23.42.

## Treasurer's Report

### Personnel

Approved stipends for pay periods ending December 4, 2021 & Part-time Faculty and Staff Appointments December 2021.

## **PRESIDENT'S REPORT**

Dr. Corcoran reported that last Friday's all-staff session and development day activities turned out just fine. Feedback from attendees was positive. He expressed special thanks to Dr. Patrice Hess for coordinating the day's program on our behalf. Dr. Corcoran thanked all of the contributors to the discussion on the Covid 19 Protocol, especially, those who have demonstrated their patience and professionalism when explaining what is involved with adherence. Dr. Corcoran noted that as conditions have changed along with directives from the governor's office, health department and CDC, so have we. Dr. Corcoran informed that the college's administrative team has been very transparent on this matter and he is proud of them. Dr. Corcoran reported that Jill Guynn, Illinois Extension director and huge supporter of IVCC, will be retiring at the end of January and he wanted to be sure to recognize her for recommending that the local Extension office be located on IVCC's main campus in the first place. He added that the Illinois Extension-IVCC partnership has worked out well on many fronts, especially when one considers the roll that Jill and her colleagues played in helping IVCC to relaunch our Agriculture program. Dr. Corcoran thanked Jill for a job well done and wished her nothing but the best as she retires. He noted that athletic director Cory Tomasson recently reported that fall semester GPAs for our student athletes were 2.83 for men's sports and 3.21 for women's sports. The overall Athletics Department GPA was 3.01. Dr. Corcoran extended congratulations to our coaches, staff and student athletes on a job well done. Dr. Corcoran informed that on behalf of Fran Brolley and his staff, thanks in part to tremendous support from our board of trustees and attorney Walt Zukowski, the Foundation's 2021 Annual Appeal raised a record \$44,205 from 133 donors as of Wednesday. Dr. Corcoran reported that despite all the challenges we have faced this past year pertaining to the pandemic, enrollments continue moving in the right direction. Fall semester headcount ended up increasing by about 4 percent and credit hours ended the term down only about 2 percent. He added that intercession enrollments yielded 158 credit hours from 65 duplicated students. Dr. Corcoran announced that our 2022 Commencement speaker will be Dr. Holly Novak, a cardiologist affiliated with multiple hospitals in the Springfield area. She graduated from IVCC in 1974 and was one of the first students to attend Southern Illinois University's School of Medicine. A philanthropist, Dr. Novak is among the IVCC Foundation's leading benefactors. Dr. Corcoran noted that now that Dr. Gary Roberts has had a chance to settle in as our new academic VP, he thought it would be a good time to explore his comfort level with our tentative plans for moving the May 14, 2022 Commencement outdoors and was delighted with his positive response. Coincidentally, Lake Michigan College had their commencement outdoors last spring and everything went very well. Dr. Corcoran added that we are good to go: mark your calendars for a very special event in IVCC's 98-year history to begin at 1:30 p.m. on May 14 with Dr. Holly Novak as our distinguished keynote speaker.

## **COMMITTEE REPORTS**

Mr. Solon noted that the minutes of the Audit Finance Committee meeting on November 29 and the Closed Session Minutes Committee meeting on December 9 minutes are in the Board book.

**PROPOSAL RESULTS – LEARNING MANAGEMENT SYSTEM (LMS)**

It was moved by Ms. Goetz and seconded by Dr. Rebholz to approve the authorization to license Brightspace by Desire2Learn for a three-year contract starting 2022 through 2025, as presented. Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Ms. Goetz, Mr. Hunt, Mr. McCracken, Ms. Stevenson, Dr. Rebholz, Dr. Boyles and Mr. Solon. “Nay” – none. Motion carried.

**APPROVAL – BASIC MANUFACTURING, INTERMEDIATE MANUFACTURING, AND ADVANCED MANUFACTURING CERTIFICATES**

It was moved by Ms. Goetz and seconded by Dr. Boyles to approve the Basic Manufacturing, Intermediate Manufacturing, and Advanced Manufacturing Certificates, as presented. Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Ms. Goetz, Mr. Hunt, Mr. McCracken, Ms. Stevenson, Dr. Rebholz, Dr. Boyles and Mr. Solon. “Nay” – none. Motion carried

**APPROVAL – EARLY CHILDHOOD EDUCATION (ECE) LICENSURE ENDORSEMENT CERTIFICATE**

It was moved by Dr. Boyles and seconded by Ms. Stevenson to approve the Early Childhood Education Licensure Endorsement Certificate, as presented. Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Ms. Goetz, Mr. Hunt, Mr. McCracken, Ms. Stevenson, Dr. Rebholz, Dr. Boyles and Mr. Solon. “Nay” – none. Motion carried.

**PURCHASE REQUEST – BATTERY BACKUP SYSTEM (UPS SYSTEM)**

It was moved by Ms. Goetz, seconded by Ms. Stevenson to approve the purchase of up to eight Eaton 9PX3000RT-L systems at a cost not to exceed \$42,479.92. Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Ms. Goetz, Mr. Hunt, Mr. McCracken, Ms. Stevenson, Dr. Rebholz, Dr. Boyles and Mr. Solon. “Nay” – none. Motion carried.

**APPROVAL – AGREEMENT WITH ILLINOIS VALLEY YMCA FOR CHILD ACTIVITY CENTER**

It was moved by Mr. McCracken and seconded by Mr. Hunt to approve the contractual agreement with the Illinois Valley YMCA for a Child Activity Center to be located on the College’s campus. Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Ms. Goetz, Mr. Hunt, Mr. McCracken, Ms. Stevenson, Dr. Rebholz, Dr. Boyles and Mr. Solon. “Nay” – none. Motion carried. Dr. Boyles thanked everyone involved in the proposed Child Activity Center on campus and for seeing the need and meeting our students where they are. She noted that the on-campus Child Activity Center would greatly assist a number of students obtaining their educational goals.

**SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES**

It was moved by Ms. Goetz and seconded by Ms. Stevenson to approve the release of closed session minutes from August 30, 2021 and September 2, 2021, as presented.



Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Ms. Goetz, Mr. Hunt, Mr. McCracken, Ms. Stevenson, Dr. Rebholz, Dr. Boyles and Mr. Solon. “Nay” – none. Motion carried.

### **FACULTY APPOINTMENT – AGRICULTURE INSTRUCTOR**

There was no action taken on this item.

### **ITEMS FOR INFORMATION**

Mr. Solon pointed out the information items on pages 49-60 of the Board book.

### **TRUSTEE COMMENT**

Ms. Goetz shared with Board members handouts from the November ICCTA meeting which she attended. Ms. Goetz noted that it was great to see the addition of Dr. Carlson on campus and working with us.

### **CLOSED SESSION**

Mr. Solon requested a motion and a roll call vote at 6:01 p.m. to enter into a closed session to discuss: 1) complaint lodged against an official or employee of the public body; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 3) collective negotiations; 4) security procedures, school building safety and security; and 5) closed session minutes. Motion made by Dr. Boyles and seconded by Mr. McCracken to enter into a closed session.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Ms. Goetz, Mr. Hunt, Mr. McCracken, Ms. Stevenson, Dr. Rebholz, Dr. Boyles and Mr. Solon. “Nay” – none. Motion carried. After a brief break the Board entered closed session at 6:10 p.m.

Motion made by Dr. Boyles and seconded by Mr. McCracken to return to the regular meeting.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Ms. Goetz, Mr. Hunt, Mr. McCracken, Ms. Stevenson, Dr. Rebholz, Dr. Boyles and Mr. Solon. “Nay” – none. Motion carried. The regular meeting resumed at 6:32 p.m.

### **REQUEST FROM EMPLOYEE – TEMPORARY REASSIGNMENT FROM FULL-TIME TO PART-TIME POSITION**

Motion made by Ms. Goetz and seconded by Mr. Hunt to accept the agreement with Ms. Angela Dunlap, Tutoring Coordinator, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Ms. Goetz, Mr. Hunt, Mr. McCracken, Ms. Stevenson, Dr. Rebholz, Dr. Boyles and Mr. Solon. “Nay” – none. Motion carried.

### **CLOSED SESSION MINUTES**

It was moved by Ms. Stevenson and seconded by Mr. McCracken to approve and retain the closed session minutes of the December 9, 2021 Board meeting and the Closed Session Minutes Committee meeting.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Ms. Goetz, Mr. Hunt, Mr. McCracken, Ms. Stevenson, Dr. Rebholz, Dr. Boyles and Mr. Solon. “Nay” – none. Motion carried.

**OTHER**

None

**ADJOURNMENT**

Mr. Solon declared the meeting adjourned at 6:35 p.m.

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Everett J. Solon, Board Chair

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Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

JANUARY 2022

Dr. Matthew Seaton  
Vice President for Business Services and Finance/Treasurer

Kathy Ross  
Controller

## **FINANCIAL HIGHLIGHTS – January 2022**

### **Revenues**

- Spring semester classes began on January 10. As of January 28, headcount for spring semester was 2,282 which is 99 students, or 4.16 percent, less than at the same point in time last year. Credit hours were down 1,252.5, a 6.22 percent decrease from spring 2021. Traditional credit hours are down 6.36 percent.
- On a positive note, however, the College moved the “drop for non-payment” date from December to January 14. This gave us more time to interact with students to help them pay for tuition prior to dropping them. These efforts resulted in a drop of less than 20 students. For comparison, on a “normal” drop date, the College would drop more than 100 students for non-payment.
- We are beginning the process of negotiating with Exelon for EAV purposes for the upcoming year. We are coming off of a seven-year agreement for EAV with the plant. Seneca High School and Seneca Grade School Districts will be leading the negotiations along with legal counsel that specializes in these types of efforts.

### **Expenses**

- Overall, expenses are running at 54.2 percent of budget. One year ago, at this point in time, expenses were 58.4 percent of budget.
- The GEER Grant departmental budget shows a variance due to the second appropriation we received after the budget had already been developed. This is a state grant for funding for challenges related to the COVID-19 pandemic.
- Shipping and Receiving shows a variance due to under budgeting for the regular operations. This should be non-consequential at the end of the fiscal year and the data will be used accordingly to budget more in the future.

### **Protection, Health & Safety Projects**

- Parking lot resurfacing is in the design phases and will be set to go in the Spring/Summer;
- The D201 Renovation is in the final design phases. It should be ready to kick off this summer.

### **Other Projects**

- The Dental Lab expansion is underway. There have been no major setbacks. This lab will be operational for Fall semester assuming that equipment for the lab arrives in a timely manner.
- The exterior water/air sealing project is in design phases. This is a CDB project that should commence this Spring.

**Illinois Valley Community College District No. 513**  
**Combined Balance Sheet**  
**All Fund Types and Account Groups**  
**January 31, 2022**  
**Unaudited**

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
<b>Assets and Other Debits</b>								
Cash and cash equivalents	\$ 5,571,598	\$ 5,368,898	\$ 703,660	\$ (489,655)	\$ 793,069	\$ -	\$ -	11,947,570
Investments	9,828,872	7,094,489	144,000	-	433,047	-	-	17,500,409
Receivables								-
Property Taxes	10,362,059	2,431,042	-	-	-	-	-	12,793,101
Governmental claims	-	70,753	-	-	16,601	-	-	87,355
Tuition and fees	1,202,628	-	-	274,703	-	-	-	1,477,331
Due from other funds	3,148,560	7	-	600,671	-	-	-	3,749,238
Due to/from student groups	-	-	-	-	-	-	-	-
☉ Bookstore inventories	-	-	-	397,348	-	-	-	397,348
Other assets	197,603	148,282	-	-	-	-	-	345,885
Deferred Outflows	-	-	-	-	-	-	618,688	618,688
Fixed assets - net	-	-	-	27,466	-	61,396,703	-	61,424,169
Other debits								-
Amount available in								-
Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided								-
to retire debt	-	-	-	-	-	-	14,077,183	14,077,183
<b>Total assets and deferred outflows</b>	<b>\$ 30,311,320</b>	<b>\$ 15,113,471</b>	<b>\$ 847,660</b>	<b>\$ 810,533</b>	<b>\$ 1,242,718</b>	<b>\$ 61,396,703</b>	<b>\$ 14,695,871</b>	<b>\$ 124,418,276</b>

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 January 31, 2022  
 Unaudited

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	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
<b>Liabilities</b>								
Accounts payable	78,337	8,563	-	4,820	8,054	-	-	99,774
Accrued salaries & benefits	1,245,952	23,434	-	13,698	-	-	-	1,283,084
Post-retirement benefits & other	152,495	-	-	1,561	-	-	-	154,056
Unclaimed property	378	-	-	-	-	-	-	378
Due to other funds	-	2,706,781	-	-	1,042,457	-	-	3,749,238
Due to student groups/deposits	92,318	-	-	-	192,207	-	-	284,525
Deferred inflows								-
Property taxes	5,183,158	1,216,086	-	-	-	-	-	6,399,244
Tuition and fees	742	-	-	-	-	-	-	742
Grants	-	-	-	-	-	-	-	-
OPEB	-	-	-	-	-	-	2,835,268	2,835,268
OPEB long term debt	-	-	-	-	-	-	11,860,603	11,860,603
<b>Total Liabilities</b>	<b>6,753,381</b>	<b>3,954,863</b>	<b>-</b>	<b>20,078</b>	<b>1,242,718</b>	<b>-</b>	<b>14,695,871</b>	<b>26,666,911</b>
<b>Net Position/Net Assets</b>								
Net investment in general fixed assets	-	-	-	-	-	61,396,703	-	61,396,703
Fund balance	-	-	-	-	-	-	-	-
Reserved for restricted purposes	-	11,158,608	-	-	-	-	-	11,158,608
Reserved for debt service	-	-	847,660	-	-	-	-	847,660
Unreserved	23,557,939	-	-	790,454	-	-	-	24,348,393
<b>Total liabilities and net position</b>	<b>\$ 30,311,320</b>	<b>\$ 15,113,471</b>	<b>\$ 847,660</b>	<b>\$ 810,532</b>	<b>\$ 1,242,718</b>	<b>\$ 61,396,703</b>	<b>\$ 14,695,871</b>	<b>\$ 124,418,275</b>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund  
 For the one month ended January 31, 2022  
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxiliary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 17,326,351	\$ 2,321,251	\$ 854,780	\$ 835	\$ 840,122	\$ 4,213,222	\$ 3,783	\$ 45,478	\$ 1,543,770	\$ 27,149,592
Actual Expenditures	10,618,621	1,503,488	391,707	-	1,081,205	4,479,680	-	35,500	475,405	18,585,607
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	6,707,730	817,763	463,073	835	(241,083)	(266,459)	3,783	9,978	1,068,365	8,563,986
Fund balances July 1, 2021 (est)	11,465,052	4,044,459	4,801,634	846,443	900,970	58,848	4,950,801	32,327	239,060	27,339,594
Fund balances January 31, 2022	<u>\$ 18,172,782</u>	<u>\$ 4,862,222</u>	<u>\$ 5,264,707</u>	<u>\$ 847,278</u>	<u>\$ 659,887</u>	<u>\$ (207,611)</u>	<u>\$ 4,954,584</u>	<u>\$ 42,305</u>	<u>\$ 1,307,425</u>	<u>\$ 35,903,580</u>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund  
 For the one month ended January 31, 2022  
 Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	1/31/2022	FY2022	58.3%	1/31/2021	FY2021	58.3%
<b>EDUCATION FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 8,887,133	\$ 8,713,650	102.0%	\$ 8,415,690	\$ 8,579,643	98.1%
Corporate Personal Property Replacement Tax	610,992	1,006,250	60.7%	299,722	900,513	33.3%
Tax Increment Financing Distributions	298,742	400,000	74.7%	264,343	387,250	68.3%
<b>Total Local Government</b>	<b>9,796,866</b>	<b>10,119,900</b>	<b>96.8%</b>	<b>8,979,755</b>	<b>9,867,406</b>	<b>91.0%</b>
State Government:						
ICCB Credit Hour Grant	1,074,744	1,733,248	62.0%	1,132,244	1,728,400	65.5%
Equalization Grant	29,167	50,000	58.3%	29,167	50,000	58.3%
Career/Technical Education Formula Grant	104,289	210,000	49.7%	105,577	200,000	52.8%
Other	-	-	-	-	-	-
<b>Total State Government</b>	<b>1,208,200</b>	<b>1,993,248</b>	<b>60.6%</b>	<b>1,266,987</b>	<b>1,978,400</b>	<b>64.0%</b>
Federal Government						
PELL Administrative Fees	-	7,825	0.0%	-	7,975	0.0%
<b>Total Federal Government</b>	<b>-</b>	<b>7,825</b>	<b>0.0%</b>	<b>-</b>	<b>7,975</b>	<b>0.0%</b>
Student Tuition and Fees:						
Tuition	5,479,807	5,989,253	91.5%	5,567,301	6,586,152	84.5%
Fees	658,315	759,550	86.7%	655,582	837,700	78.3%
<b>Total Tuition and Fees</b>	<b>6,138,122</b>	<b>6,748,803</b>	<b>91.0%</b>	<b>6,222,883</b>	<b>7,423,852</b>	<b>83.8%</b>
Other Sources:						
Public Service Revenue	128,936	242,450	53.2%	114,645	341,879	33.5%
Other Sources:	54,226	155,442	34.9%	47,846	234,613	20.4%
<b>Total Other Sources</b>	<b>183,162</b>	<b>397,892</b>	<b>46.0%</b>	<b>162,492</b>	<b>576,492</b>	<b>28.2%</b>
<b>TOTAL EDUCATION FUND REVENUE</b>	<b>\$ 17,326,351</b>	<b>\$ 19,267,668</b>	<b>89.9%</b>	<b>\$ 16,632,117</b>	<b>\$ 19,854,125</b>	<b>83.8%</b>
<b>EDUCATION FUND EXPENDITURES</b>						
Instruction:						
Salaries	4,044,103	\$ 7,671,022	52.7%	4,443,345	\$ 8,239,344	53.9%
Employee Benefits	1,144,343	1,751,176	65.3%	1,143,276	1,705,720	67.0%
Contractual Services	44,654	119,415	37.4%	56,084	146,565	38.3%
Materials & Supplies	139,742	497,459	28.1%	153,491	404,772	37.9%
Conference & Meeting	18,867	163,405	11.5%	10,425	162,988	6.4%
Fixed Charges	27,986	58,000	48.3%	28,004	55,000	50.9%
Capital Outlay	-	-	0.0%	-	-	0.0%
Other	150	-	0.0%	-	-	0.0%
<b>Total Instruction</b>	<b>5,419,845</b>	<b>10,260,477</b>	<b>52.8%</b>	<b>5,834,625</b>	<b>10,714,389</b>	<b>54.5%</b>



Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund  
 For the one month ended January 31, 2022  
 Unaudited

	1/31/2022	Annual Budget FY2022	Actual/Budget 58.3%	1/31/2021	Annual Budget FY2021	Actual/Budget 58.3%
<b>Academic Support:</b>						
Salaries	554,986	1,094,032	50.7%	506,347	1,003,192	50.5%
Employee Benefits	135,410	216,560	62.5%	127,216	211,676	60.1%
Contractual Services	86,227	218,886	39.4%	165,450	197,118	83.9%
Materials & Supplies	120,451	270,468	44.5%	120,504	306,822	39.3%
Conference & Meeting	411	20,950	2.0%	1,558	20,595	7.6%
Utilities	7,500	26,445	28.4%	21,825	26,445	82.5%
Capital Outlay	-	-	0.0%	12,348	-	0.0%
Other	-	-	0.0%	-	-	0.0%
<b>Total Academic Support</b>	<u>904,986</u>	<u>1,847,341</u>	49.0%	<u>955,248</u>	<u>1,765,848</u>	54.1%
<b>Student Services:</b>						
Salaries	705,595	1,321,319	53.4%	716,477	1,121,572	63.9%
Employee Benefits	258,064	389,719	66.2%	264,656	385,992	68.6%
Contractual Services	4,727	33,981	13.9%	11,026	40,777	27.0%
Materials & Supplies	18,881	75,901	24.9%	25,455	77,202	33.0%
Conference & Meeting	2,539	41,925	6.1%	261	45,075	0.6%
Utilities	-	-	0.0%	504	-	0.0%
<b>Total Student Services</b>	<u>989,806</u>	<u>1,862,845</u>	53.1%	<u>1,018,379</u>	<u>1,670,618</u>	61.0%
<b>Public Services/Continuing Education:</b>						
Salaries	194,797	326,240	59.7%	181,470	344,429	52.7%
Employee Benefits	75,972	81,443	93.3%	55,553	77,863	71.3%
Contractual Services	34,323	82,500	41.6%	38,937	258,400	15.1%
Materials & Supplies	20,432	83,450	24.5%	19,487	92,800	21.0%
Conference & Meeting	1,733	5,650	30.7%	720	18,950	3.8%
Utilities	-	-	0.0%	-	-	0.0%
Other	-	-	0.0%	-	300	0.0%
<b>Total Public Services/Continuing Education</b>	<u>327,257</u>	<u>579,283</u>	56.5%	<u>296,167</u>	<u>792,742</u>	37.4%
<b>Institutional Support:</b>						
Salaries	1,101,142	1,884,628	58.4%	1,064,102	1,856,317	57.3%
Employee Benefits	497,013	741,287	67.0%	535,181	691,890	77.4%
Contractual Services	513,514	734,799	69.9%	531,554	569,172	93.4%
Materials & Supplies	245,821	377,630	65.1%	277,347	381,678	72.7%
Conference & Meeting	11,902	67,925	17.5%	7,084	69,225	10.2%
Utilities	13,486	26,315	51.2%	5,320	26,315	20.2%
Capital Outlay	-	-	0.0%	12,348	176,381	7.0%
Other	(41)	29,550	-0.1%	(63)	29,550	-0.2%
Provision for Contingency	-	245,588	0.0%	-	500,000	0.0%
<b>Total Institutional Support</b>	<u>2,382,838</u>	<u>4,107,722</u>	58.0%	<u>2,432,874</u>	<u>4,300,528</u>	56.6%
Scholarships, Grants and Waivers	593,888	600,000	99.0%	517,757	600,000	86.3%
<b>TOTAL EDUCATION FUND EXPENDITURES</b>	<u>\$ 10,618,621</u>	<u>\$ 19,257,668</u>	55.1%	<u>\$ 11,055,049</u>	<u>\$ 19,844,125</u>	55.7%
<b>INTERFUND TRANSFERS - NET</b>	<u>\$ -</u>	<u>\$ (10,000)</u>	0.0%	<u>\$ -</u>	<u>\$ (10,000)</u>	0.0%

**Illinois Valley Community College District No. 513**  
**Summary of Fiscal Year 2022 Revenues & Expenditures by Fund**  
**For the one month ended January 31, 2022**  
**Unaudited**

	1/31/2022	Annual Budget FY2022	Actual/Budget 58.3%	1/31/2021	Annual Budget FY2021	Actual/Budget 58.3%
<b>OPERATIONS &amp; MAINTENANCE FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 1,421,739	\$ 1,404,861	101.2%	\$ 1,356,805	\$ 1,383,200	98.1%
Corporate Personal Property Replacement Tax	107,822	175,000	61.6%	52,892	225,000	23.5%
Tax Increment Financing Disbursements	83,330	130,000	64.1%	88,114	130,000	67.8%
Total Local Government	<u>1,612,892</u>	<u>1,709,861</u>	94.3%	<u>1,497,811</u>	<u>1,738,200</u>	86.2%
State Government:						
ICCB Credit Hour Grant	189,093	305,023	62.0%	194,115	305,023	63.6%
Total State Government	<u>189,093</u>	<u>305,023</u>	62.0%	<u>194,115</u>	<u>305,023</u>	63.6%
Student Tuition and Fees						
Tuition	443,408	476,979	93.0%	461,371	512,448	90.0%
Total Tuition and Fees	<u>443,408</u>	<u>476,979</u>	93.0%	<u>461,371</u>	<u>512,448</u>	90.0%
Other Sources:						
Facilities Revenue	70,767	120,000	59.0%	45,327	133,500	34.0%
Investment Revenue	3,400	22,650	15.0%	4,748	50,000	9.5%
Other	1,692	4,000	42.3%	2,908	2,500	116.3%
Total Other Sources	<u>75,859</u>	<u>146,650</u>	51.7%	<u>52,982</u>	<u>186,000</u>	28.5%
<b>TOTAL OPERATIONS &amp; MAINTENANCE REVENUES</b>	<b>\$ 2,321,251</b>	<b>\$ 2,638,513</b>	<b>88.0%</b>	<b>\$ 2,206,280</b>	<b>\$ 2,741,671</b>	<b>80.5%</b>
<b>OPERATIONS &amp; MAINTENANCE FUND EXPENDITURES</b>						
Operations & Maintenance of Plant:						
Salaries	548,225	995,322	55.1%	524,698	972,207	54.0%
Employee Benefits	216,660	319,272	67.9%	204,121	292,487	69.8%
Contractual Services	136,024	167,000	81.5%	49,867	169,100	29.5%
Materials & Supplies	84,248	271,204	31.1%	109,823	240,250	45.7%
Conference & Meeting	200	1,200	16.7%	200	1,175	17.0%
Fixed Charges	171,101	117,250	145.9%	189,294	117,250	161.4%
Utilities	310,791	753,450	41.2%	265,244	762,347	34.8%
Capital Outlay	-	19,000	0.0%	-	102,832	0.0%
Provision for Contingency	-	25,600	0.0%	-	100,000	0.0%
Other	-	(63,000)	0.0%	-	(63,000)	0.0%
Total Operations & Maintenance of Plant	<u>1,467,248</u>	<u>2,606,298</u>	56.3%	<u>1,343,248</u>	<u>2,694,648</u>	49.8%
Institutional Support:						
Salaries	16,756	16,107	104.0%	8,838	31,342	28.2%
Employee Benefits	11,790	6,333	186.2%	4,143	6,076	68.2%
Contractual Services	2,615	2,700	96.9%	2,615	2,700	96.9%
Materials & Supplies	881	3,275	26.9%	1,036	3,105	33.4%
Fixed Charges	4,199	3,800	110.5%	3,688	3,800	97.1%
Other	-	-	0.0%	-	-	0.0%
Total Institutional Support	<u>36,241</u>	<u>32,215</u>	112.5%	<u>20,319</u>	<u>47,023</u>	43.2%
<b>TOTAL OPERATIONS &amp; MAINTENANCE EXPENDITURES</b>	<b>\$ 1,503,488</b>	<b>\$ 2,638,513</b>	<b>57.0%</b>	<b>\$ 1,363,567</b>	<b>\$ 2,741,671</b>	<b>49.7%</b>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund  
 For the one month ended January 31, 2022  
 Unaudited

	1/31/2022	Annual Budget FY2022	Actual/Budget 58.3%	1/31/2021	Annual Budget FY2021	Actual/Budget 58.3%
<b>OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED)</b>						
Local Government Sources:						
Current Taxes	835,764	1,290,694	64.8%	1,352,219	1,556,066	86.9%
State Government Sources	-	-	0.0%	-	750,000	0.0%
Investment Revenue	19,016	48,000	39.6%	33,652	65,000	51.8%
Other	-	-	0.0%	-	-	0.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) REVENUES</b>	<b>\$ 854,780</b>	<b>\$ 1,338,694</b>	<b>63.9%</b>	<b>\$ 1,385,871</b>	<b>\$ 2,371,066</b>	<b>58.4%</b>
<b>OPERATIONS &amp; MAINTENANCE FUND RESTRICTED EXPENDITURES</b>						
Contractual Services	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
Fixed Charges	-	-	0.0%	-	-	0.0%
Capital Outlay	391,707	1,338,694	29.3%	946,657	2,250,000	42.1%
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) EXPENDITURES</b>	<b>\$ 391,707</b>	<b>\$ 1,338,694</b>	<b>29.3%</b>	<b>\$ 946,657</b>	<b>\$ 2,250,000</b>	<b>42.1%</b>
<b>DEBT SERVICE FUND</b>						
Investment Revenue	\$ 835	\$ 2,500	33.4%	\$ 1,232	\$ 10,500	11.7%
<b>TOTAL DEBT SERVICE FUND REVENUES</b>	<b>\$ 835</b>	<b>\$ 2,500</b>	<b>33.4%</b>	<b>\$ 1,232</b>	<b>\$ 10,500</b>	<b>11.7%</b>
<b>TOTAL DEBT SERVICE FUND EXPENDITURES</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	
<b>AUXILIARY ENTERPRISES FUND REVENUE</b>						
Service Fees	\$ 832,751	\$ 1,442,584	57.7%	\$ 893,776	\$ 1,316,000	67.9%
Investment Revenue	-	26,000	0.0%	96	4,500	2.1%
Other Revenue	7,370	1,000	737.0%	11,301	4,000	282.5%
<b>TOTAL AUXILIARY ENTERPRISES FUND REVENUES</b>	<b>\$ 840,122</b>	<b>\$ 1,469,584</b>	<b>57.2%</b>	<b>\$ 905,173</b>	<b>\$ 1,324,500</b>	<b>68.3%</b>
<b>AUXILIARY ENTERPRISES FUND EXPENSES</b>						
Salaries	\$ 197,753	\$ 410,026	48.2%	\$ 188,490	\$ 346,958	54.3%
Employee Benefits	58,514	97,199	60.2%	61,534	118,699	51.8%
Contractual Services	47,336	60,175	78.7%	24,135	63,265	38.1%
Materials & Supplies	714,045	1,013,081	70.5%	747,152	1,014,882	73.6%
Conference & Meeting	16,662	25,780	64.6%	4,357	24,938	17.5%
Fixed Charges	35,816	50,000	71.6%	30,025	50,200	59.8%
Capital Outlay/Depreciation	9,580	11,600	82.6%	-	600	0.0%
Other	1,500	103,000	1.5%	1,500	103,000	1.5%
<b>TOTAL AUXILIARY ENTERPRISES EXPENDITURES</b>	<b>\$ 1,081,205</b>	<b>\$ 1,770,861</b>	<b>61.1%</b>	<b>\$ 1,057,192</b>	<b>\$ 1,722,542</b>	<b>61.4%</b>
<b>AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ 61,414</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ 61,414</b>	<b>0.0%</b>

**Illinois Valley Community College District No. 513**  
**Summary of Fiscal Year 2022 Revenues & Expenditures by Fund**  
**For the one month ended January 31, 2022**  
**Unaudited**

	1/31/2022	Annual Budget FY2022	Actual/Budget 58.3%	1/31/2021	Annual Budget FY2021	Actual/Budget 58.3%
<b>RESTRICTED PURPOSE FUND REVENUES</b>						
State Government Sources	\$ 110,058	\$ 288,331	38.2%	\$ 15,000	\$ 289,245	5.2%
Federal Government Sources	4,096,108	7,818,367	52.4%	2,636,541	4,437,598	59.4%
Nongovernmental Gifts or Grants	5,065	18,000	28.1%	21,077	2,500	843.1%
Other Revenue	1,990	-	0.0%	1,323	-	0.0%
<b>TOTAL RESTRICTED PURPOSE FUND REVENUES</b>	<b>\$ 4,213,222</b>	<b>\$ 8,124,698</b>	<b>51.9%</b>	<b>\$ 2,673,940</b>	<b>\$ 4,729,343</b>	<b>56.5%</b>
<b>RESTRICTED PURPOSE FUND EXPENDITURES</b>						
Instruction:						
Salaries	\$ 210,115	\$ 486,214	43.2%	\$ 183,178	\$ 363,617	50.4%
Employee Benefits	77,959	166,927	46.7%	69,690	122,265	57.0%
Contractual Services	38,558	52,163	73.9%	42,104	24,242	173.7%
Materials & Supplies	54,578	29,825	183.0%	40,694	24,388	166.9%
Conference & Meeting	1,188	14,847	8.0%	(330)	13,491	-2.4%
Utilities	-	850	0.0%	-	450	0.0%
Capital Outlay	-	-		45,968	15,000	306.5%
Other	-	-		-	-	
<b>Total Instruction</b>	<b>382,398</b>	<b>750,826</b>	<b>50.9%</b>	<b>381,304</b>	<b>563,453</b>	<b>67.7%</b>
Academic Support						
Contractual Services	\$ 100	\$ 100,000	0.1%	\$ -	\$ -	0.0%
Materials and Supplies	100,172	150,000	66.8%	-	-	0.0%
<b>Total Academic Support</b>	<b>100,272</b>	<b>250,000</b>		<b>-</b>	<b>-</b>	<b>0.0%</b>
Student Services:						
Salaries	\$ 119,438	\$ 212,637	56.2%	\$ 118,338	\$ 203,035	58.3%
Employee Benefits	44,153	75,553	58.4%	44,521	71,700	62.1%
Contractual Services	22,488	259,467	8.7%	1,434	15,800	9.1%
Materials & Supplies	36,069	16,600	217.3%	51,099	15,440	331.0%
Conference & Meeting	4,497	11,500	39.1%	2,816	10,600	26.6%
Utilities	10,416	-	0.0%	4,635	-	0.0%
Capital Outlay	-	8,000	0.0%	-	-	0.0%
Tuition Waivers (TRIO Grant)	15,600	30,000	52.0%	14,300	18,425	77.6%
<b>Total Student Services</b>	<b>252,660</b>	<b>613,757</b>	<b>41.2%</b>	<b>237,143</b>	<b>335,000</b>	<b>70.8%</b>
Public Services/Continuing Education:						
Contractual Services	575	-	0.0%	-	-	0.0%
<b>Total Public Services:</b>	<b>575</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
Operations & Maintenance of Plant:						
Maintenance supplies	-	-	0.0%	7,998	-	0.0%
<b>Total Operations &amp; Maintenance of Plant</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>7,998</b>	<b>-</b>	<b>0.0%</b>
Institutional Support:						
Salaries (Federal Work Study)	50,564	84,412	59.9%	23,552	90,390	26.1%
Contractual Services	2,449	50,000	4.9%	-	-	0.0%
Institutional Support	218,267	-	0.0%	-	-	0.0%
SURS on-behalf	-	-	0.0%	-	-	0.0%
Other	46,565	2,000,000	0.0%	-	-	0.0%

**Illinois Valley Community College District No. 513**  
**Summary of Fiscal Year 2022 Revenues & Expenditures by Fund**  
**For the one month ended January 31, 2022**  
**Unaudited**

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	1/31/2022	FY2022	58.3%	1/31/2021	FY2021	58.3%
Total Institutional Support	317,845	2,134,412	14.9%	23,552	90,390	26.1%
Student Grants and Waivers (PELL & SEOG & HEERF)	3,425,931	4,383,703	78.2%	2,438,866	3,748,000	65.1%
<b>TOTAL RESTRICTED FUND EXPENDITURES</b>	<b>\$ 4,479,680</b>	<b>\$ 8,132,698</b>	<b>55.1%</b>	<b>\$ 3,088,862</b>	<b>\$ 4,736,843</b>	<b>65.2%</b>
<b>RESTRICTED INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>0.0%</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>100.0%</b>
<b>WORKING CASH FUND REVENUES</b>						
Investment Revenue	\$ 3,783	\$ 55,000	6.9%	\$ 39,647	\$ 60,000	66.1%
<b>WORKING CASH INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund  
 For the one month ended January 31, 2022  
 Unaudited

	1/31/2022	Annual Budget FY2022	Actual/Budget 58.3%	1/31/2021	Annual Budget FY2021	Actual/Budget 58.3%
<b>AUDIT FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 45,430	\$ 38,634	117.6%	\$ 37,909	\$ 41,840	90.6%
Investment Revenue	48	150	32.2%	43	150	28.8%
<b>TOTAL AUDIT FUND REVENUES</b>	<b>45,478</b>	<b>38,784</b>	<b>117.3%</b>	<b>37,952</b>	<b>41,990</b>	<b>90.4%</b>
<b>AUDIT FUND EXPENDITURES</b>						
Contractual Services						
	35,500	40,000	88.8%	39,050	39,050	100.0%
<b>TOTAL AUDIT FUND EXPENDITURES</b>	<b>\$ 35,500</b>	<b>\$ 40,000</b>	<b>88.8%</b>	<b>\$ 39,050</b>	<b>\$ 39,050</b>	<b>100.0%</b>
<b>LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUE</b>						
Local Government Sources:						
Current Taxes	\$ 1,541,636	\$ 1,522,557	101.3%	\$ 1,197,902	\$ 1,040,539	115.1%
Investment Revenue	2,134	2,000	106.7%	1,622	2,500	64.9%
Other Revenue	-	-		48,557	-	
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUE</b>	<b>1,543,770</b>	<b>1,524,557</b>	<b>101.3%</b>	<b>\$ 1,248,080</b>	<b>\$ 1,043,039</b>	<b>119.7%</b>
<b>LIABILITY, PROTECTION &amp; SETTLEMENT FUND EXPENDITURES</b>						
Student Services:						
Salaries	44,537	77,160	57.7%	42,675	70,249	60.7%
Employee Benefits	18,923	28,585	66.2%	18,362	27,305	67.2%
Contractual Services	5,670	25,500	22.2%	5,351	23,000	23.3%
Materials & Supplies	258	3,400	7.6%	592	3,700	16.0%
Total Student Services	69,388	134,645	51.5%	66,980	124,254	53.9%
Operations & Maintenance of Plant:						
Contractual Services	196,661	531,600	37.0%	189,160	519,557	36.4%
Materials & Supplies	15	150	10.0%	25	170	14.9%
Utilities	211	500	42.2%	(198)	650	-30.5%
Total Operations & Maintenance of Plant	196,887	532,250	37.0%	188,987	520,377	36.3%
Institutional Support:						
Salaries	43,673	74,987	58.2%	42,195	66,197	63.7%
Employee Benefits	10,733	208,505	5.1%	9,269	208,438	4.4%
Contractual Services	33,032	37,750	87.5%	171,725	35,750	480.3%
Materials & Supplies	813	2,500	32.5%	9,485	2,100	451.7%
Conference & Meeting	-	4,500	0.0%	-	4,700	0.0%
Fixed Charges	120,880	257,200	47.0%	222,236	244,750	90.8%
Total Institutional Support	209,130	585,442	35.7%	454,911	561,935	81.0%
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND EXPENDITURES</b>	<b>\$ 475,405</b>	<b>\$ 1,252,337</b>	<b>38.0%</b>	<b>\$ 710,877</b>	<b>\$ 1,206,566</b>	<b>58.9%</b>

**Illinois Valley Community College District No. 513**  
**Fiscal Year 2022 Budget to Actual Comparison**  
**All Funds - By Budget Officer**  
**as of January 31, 2022**  
**Unaudited**

Department	Actual FY2022	Annual Budget FY2022	Actual/ Budget 58.3%
President	213,750	369,634	57.8%
Board of Trustees	12,167	14,850	81.9%
Community Relations	163,034	346,706	47.0%
Foundation	54,309	92,742	58.6%
Continuing Education	327,257	579,283	56.5%
Facilities	1,858,954	4,007,992	46.4%
Information Technologies	1,171,362	2,010,518	58.3%
Institutional Research	66,702	111,029	60.1%
Academic Affairs	144,831	233,115	62.1%
Academic Affairs (AVPCE)	169,448	294,469	57.5%
Carl Perkins (Grant)	45,424	228,075	19.9%
CTE Leadership (Grant)	48,848	49,665	98.4%
GEER (Grant)	25,473	22,000	115.8%
HEERF (Grant)	2,130,649	3,234,228	65.9%
Adult Education	270,611	457,086	59.2%
Learning Resources	759,827	1,441,116	52.7%
19 Workforce Development Division	1,146,560	2,222,147	51.6%
Natural Sciences & Business Division	1,728,992	3,072,938	56.3%
Humanities & Fine Arts/Social Science Division	1,570,199	2,860,116	54.9%
Health Professions Division	777,842	1,765,763	44.1%
Admissions & Records	236,171	409,321	57.7%
Counseling	303,365	574,813	52.8%
Student Services	156,927	319,689	49.1%
Financial Aid	1,957,907	4,162,829	47.0%
Career Services	20,177	40,266	50.1%
Athletics	201,069	326,677	61.5%
TRiO (Student Success Grant)	191,606	344,090	55.7%
Ottawa Center	52,149	114,844	45.4%
Campus Security	196,087	530,650	37.0%
Business Services/General Institution	740,083	1,203,089	61.5%
Risk Management	209,190	587,042	35.6%
Tuition Waivers	593,888	600,000	99.0%
Purchasing	75,350	126,274	59.7%
Human Resources	71,883	135,108	53.2%
Bookstore	808,918	1,238,501	65.3%
Shipping & Receiving	36,241	32,215	112.5%
Copy Center	48,359	114,753	42.1%
<b>Total FY22 Expenditures</b>	<b>18,585,607</b>	<b>34,273,633</b>	<b>54.2%</b>

**Illinois Valley Community College**  
**Statement of Cash Flows**  
for the Month ended January 31, 2022

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 4,688,296.69	\$ 2,333,972.60	\$ 1,066,108.88	\$ 703,584.53	\$ (463,253.44)	\$ (1,167,089.05)	\$ 1,649,983.41	\$ 29,768.88	\$ 579,978.58	\$ 422,175.52	\$ 9,843,526.60
Total Receipts	706,637.27	50,023.99	-	-	127,619.51	-	1,645.01	-	-	17,063.90	\$ 902,989.68
Total Cash	5,394,933.96	2,383,996.59	1,066,108.88	703,584.53	(335,633.93)	(1,167,089.05)	1,651,628.42	29,768.88	579,978.58	439,239.42	10,746,516.28
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(1,657,356.84)	(266,236.75)	-	-	(216,461.08)	(130,768.39)	-	(6,500.00)	(70,759.59)	-	(2,348,082.65)
ACCOUNT BALANCE	3,737,577.12	2,117,759.84	1,066,108.88	703,584.53	(552,095.01)	(1,297,857.44)	1,651,628.42	23,268.88	509,218.99	439,239.42	8,398,433.63
Deposits in Transit	-	-	-	-	-	-	-	-	-	-	-
Outstanding Checks	266,628.09	-	-	-	-	-	-	-	-	-	266,628.09
BANK BALANCE	4,004,205.21	2,117,759.84	1,066,108.88	703,584.53	(552,095.01)	(1,297,857.44)	1,651,628.42	23,268.88	509,218.99	439,239.42	8,665,061.72
Certificates of Deposit	-	-	2,252,713.95	-	-	-	2,929,800.31	-	104,039.08	-	5,286,553.34
Illinois Funds	8,090,479.29	1,738,392.85	474,012.91	143,999.84	-	304,292.32	456,008.39	-	-	433,047.39	11,640,232.99
Capital Dev. Fund-HTL	-	-	37,431.39	-	-	-	-	-	-	-	37,431.39
Capital Dev. Fund-MD	-	-	539,213.99	-	-	-	-	-	-	-	539,213.99
Total Investment	\$ 8,090,479.29	\$ 1,738,392.85	\$ 3,303,372.24	\$ 143,999.84	\$ -	\$ 304,292.32	\$ 3,385,808.70	\$ -	\$ 104,039.08	\$ 433,047.39	\$ 17,503,431.71

LaSalle State Bank	\$ 791,284.11
Midland States Bank	<u>7,873,777.61</u>
	<u>\$ 8,665,061.72</u>

Respectfully submitted,



Kathy Ross  
Controller



**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**INVESTMENT STATUS REPORT**  
 January 31, 2022

<u>DUE</u>	<u>Education</u>	<u>Oper &amp; Maint</u>	<u>O&amp;M Restricted</u>	<u>Bond &amp; Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection &amp; Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
5/3/2022						249,778		249,778	MBS	2.35%	2.35%	American Express
5/3/2022						249,778		249,778	MBS	2.35%	2.35%	Capital One
7/19/2022						249,712		249,712	MBS	2.25%	2.25%	Discover Bank
7/19/2022						249,779		249,779	MBS	2.30%	2.30%	Capital One
7/19/2022						249,781		249,781	MBS	2.30%	2.30%	Wells Fargo
10/26/2022			1,000,000					1,000,000	MB	0.85%	0.85%	17050
11/7/2022						151,284		151,284	MB	0.85%	0.85%	15192
11/23/2022			1,040,391					1,040,391	MB	2.65%	2.67%	17012
11/23/2022							104,039	104,039	MB	2.65%	2.67%	17013
7/17/2023			212,323					212,323	HNB	0.60%	0.60%	600092-1002
11/7/2023						208,998		208,998	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						209,031		209,031	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						209,183		209,183	CB	3.55%	3.55%	Morgan Stanley Bank
11/8/2023						208,929		208,929	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						209,282		209,282	CB	3.55%	3.55%	Comenity Capital
8/12/2024						244,343		244,343	MBS	0.70%	0.70%	Sallie Mae Bank
2/25/2026						239,921		239,921	MBS	0.65%	0.65%	State Bank of India
<b>Total CD</b>	-	-	2,252,714	-	-	2,929,800	104,039	5,286,553				

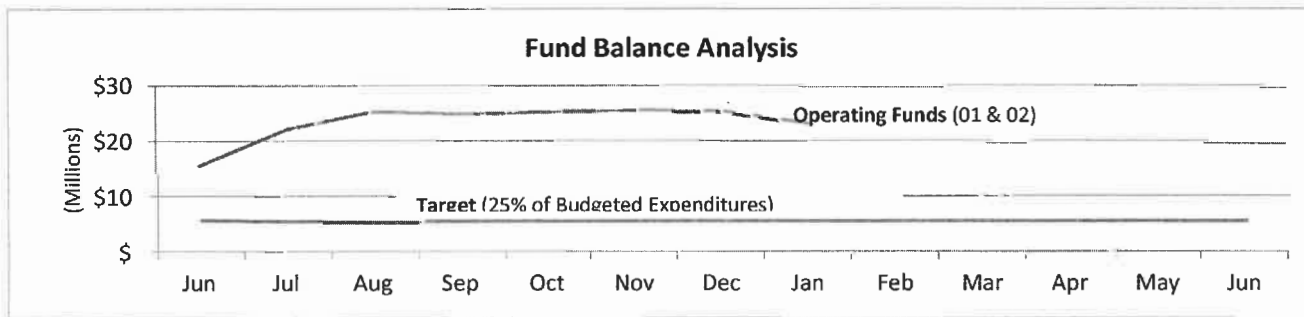
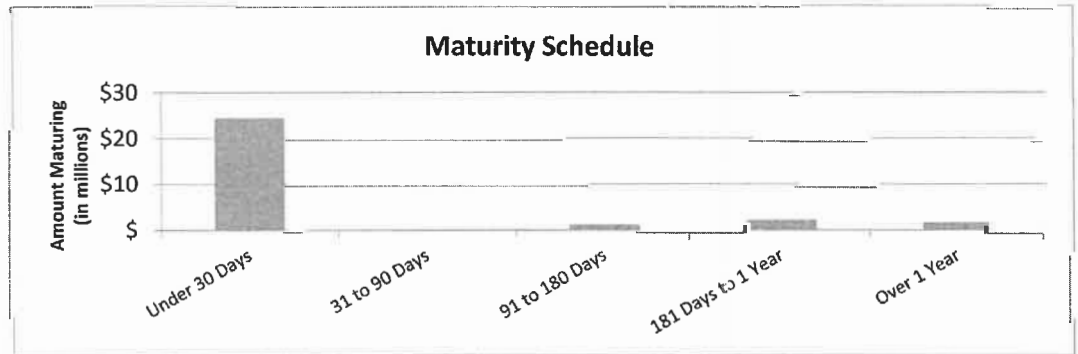
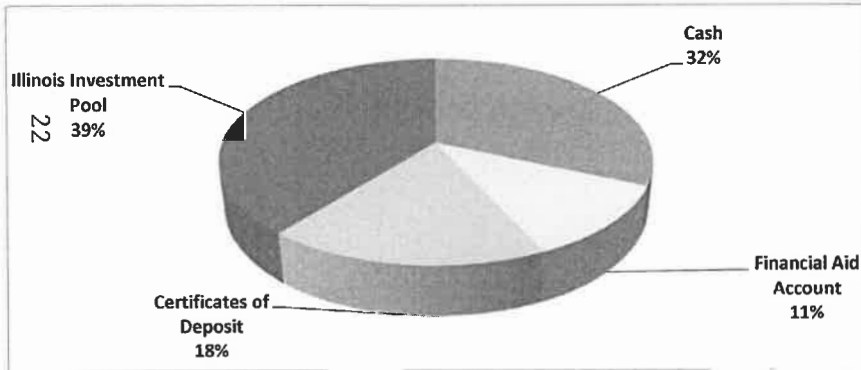
CB	Commerce Bank	LSB	LaSalle State Bank	MBS	Multi-Bank Securities, Inc.
CTB	Central Bank	MB	Marseilles Bank	MSB	Midland States Bank
HNB	Hometown National Bank				

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**Illinois Valley Community College District No. 513  
Investment Status Report  
All Funds  
January 31, 2022**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	31.6%	\$ 9,411,026	0.350%
Financial Aid Account	11.4%	3,405,173	0.350%
Certificates of Deposit	17.8%	5,286,553	2.027%
Illinois Investment Pool	39.1%	11,640,233	0.089%
<b>Total</b>		<b>\$ 29,742,985</b>	<b>0.546%</b>

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 11,640,233	-	-	\$ 11,640,233	39%
IL Funds -Building	-	-	-	-	0%
Midland States Bank	-	-	7,873,778	7,873,778	26%
Midland States-F/A	-	-	3,405,173	3,405,173	11%
Midland States-Bldg	-	-	539,214	539,214	2%
LaSalle State Bank	-	-	791,284	791,284	3%
Commerce Bank	-	1,045,423	-	1,045,423	4%
Multi Bank Securities	-	1,733,093	-	1,733,093	6%
Hometown Ntl Bank	-	212,323	-	212,323	1%
Heartland Bank-Bldg	-	-	37,431	37,431	0%
Heartland Bank	-	-	169,319	169,319	1%
Marseilles Bank	-	2,295,714	-	2,295,714	8%
	<b>\$ 11,640,233</b>	<b>\$ 5,286,553</b>	<b>\$ 12,816,199</b>	<b>\$ 29,742,985</b>	<b>100%</b>



*JK*

**\$5,000 and Over Disbursements  
1/1/22 - 1/31/22**

<b>Check Number</b>	<b>Check Date</b>	<b>Vendor Number</b>	<b>Payee</b>	<b>Check Amount</b>	<b>Description</b>
771199	1/6/2022	82994	Eureka Savings Bank	285,000.00	H.S.A. Contributions (1/6/22)
771200	1/6/2022	82994	Eureka Savings Bank	55,000.00	H.S.A. Contributions (1/6/22)
771201	1/6/2022	195549	Heartland Bank and Trust	225,000.00	H.S.A. Contributions (1/6/22)
771202	1/6/2022	195549	Heartland Bank and Trust	50,000.00	H.S.A. Contributions (1/6/22)
771207	1/6/2022	82897	SURS	42,749.84	Payroll Deductions (1/6/22)
771212	1/6/2022	209546	Allied Universal Security Services	6,186.78	Main Campus Security 12/10/21 - 12/16/21
771226	1/6/2022	1139	CDW Government, Inc	7,894.16	Computer Supplies - Grant Funded
771228	1/6/2022	173266	Xerox Business Solutions Midwest	5,289.04	Print Management Fees
771230	1/6/2022	140900	CollegeNET, Inc	5,130.51	Software Maintenance/Renewal
771231	1/6/2022	214499	Constellation NewEnergy, Inc	33,343.73	Main Campus gas 11/6/21 - 12/9/21
771235	1/6/2022	109033	Elsevier Science	25,605.74	Books for Resale
771260	1/6/2022	233357	Mansfield Power & Gas LLC	8,023.46	Main Campus gas 11/1/21 - 11/30/21
771263	1/6/2022	204384	McGraw-Hill Global Education Holdings LLC	9,177.20	Books for Resale
23 771271	1/6/2022	91568	Pearson Education, Inc	9,022.25	Books for Resale
ACH	1/6/2022		Internal Revenue Service	49,423.93	Federal Payroll Taxes
ACH	1/6/2022		Illinois Department of Revenue	18,041.60	State Payroll Taxes
ACH	1/6/2022		TSA EPARS	7,408.30	403(b) & 457(b)Payroll
ACH	1/11/2022		American Express	9,158.00	Credit Card Payment (January 2022)
771304	1/12/2022	209546	Allied Universal Security Services	5,550.34	Main Campus Security 12/17/21 - 12/23/21
771305	1/12/2022	105972	Amazon.Com	5,054.23	Books for Resale
771310	1/12/2022	218515	Corkill Insurance Agency, Inc	21,422.00	Renewal of Cybersecurity insurance
771322	1/12/2022	91462	Jones & Bartlett Learning LLC	8,326.88	Books for Resale
771324	1/12/2022	204384	McGraw-Hill Global Education Holdings LLC	13,163.34	Books for Resale
771343	1/12/2022	233385	Strada Collaborative, Inc	17,800.00	Contractual Services - Grant Funded
771351	1/12/2022	1927	Walter J Zukowski & Associates	9,657.10	Legal Services
ACH	1/13/2022		CCHC	270,722.47	Health Insurance (January 2022)
ACH	1/13/2022		Prudential	5,649.02	Life Insurance (January 2022)
771370	1/20/2022	195549	Heartland Bank and Trust	5,000.00	Payroll Deductions (1/20/22)
771371	1/20/2022	195549	Heartland Bank and Trust	5,000.00	Payroll Deductions (1/20/22)
771378	1/20/2022	82897	SURS	47,149.51	Payroll Deductions (1/20/22)

*HL*

**\$5,000 and Over Disbursements  
1/1/22 - 1/31/22**

<b>Check</b>	<b>Check</b>	<b>Vendor</b>	<b>Check</b>	
771383	1/20/2022	209546	Allied Universal Security Services	6,132.68 Main Campus Security 12/24/21 - 12/30/21
771401	1/20/2022	1139	CDW Government, Inc	7,264.20 Computer Supplies - Grant Funded
771417	1/20/2022	233357	Mansfield Power & Gas LLC	10,001.54 Main Campus gas 12/1/21 - 12/31/21
771434	1/20/2022	209296	Sikich LLP	6,500.00 Audit progress billing through Nov 2021
ACH	1/20/2022		Internal Revenue Service	54,748.86 Federal Payroll Taxes
ACH	1/20/2022		Illinois Department of Revenue	21,045.62 State Payroll Taxes
ACH	1/20/2022		TSA EPARS	7,658.30 403(b) & 457(b) Payroll
ACH	1/25/2021		Quadient-USPS	5,000.00 Postage for Meter
771455	1/27/2022	59791	Airgas USA, LLC	5,692.06 Supplies for resale
771456	1/27/2022	209546	Allied Universal Security Services	6,127.18 Main Campus Security 12/31/21 - 1/6/22
771469	1/27/2022	1520	Cengage Learning Inc	17,962.50 Books for Resale
771477	1/27/2022	1479	Goodheart-Willcox Company, Inc	11,220.95 Books for Resale
771517	1/27/2022	82897	SURS	10,367.01 Retroactive Certification
771519	1/27/2022	1450	Thyssenkrupp Elevator Corporation	7,632.29 Elevator Maintenance
ACH	1/31/2022		Prudential	5,649.02 Life Insurance (February 2022)
			<b>\$ 1,448,951.64</b>	

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\*Protection, Health, & Safety (PHS) Projects

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## IVCC Stipend Board Report Payroll Ending 1/15/2022

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Balensiefen, Tara M	ALH-1214-02 Lab/Clinic	01/10/2022	03/03/2022	03/17/2022	ST	4406.25	011420730051320			
Beetz, Lyndsey Nicole	DLAL-2204-01 Lec & Lab	01/10/2022	05/14/2022	05/26/2022	ST	2283.00	011420410051310			
Beetz, Lyndsey Nicole	DLAL-2204-02 Lab Only	01/10/2022	05/14/2022	05/26/2022	ST	1522.00	011420410051310			
Bellubbi, Gowri	CSI-2011-170	01/10/2022	05/14/2022	05/26/2022	ST	3440.00	011120410051320			
Bhattacharya, Abhijeet	ECN 2003-100	01/10/2022	05/14/2022	05/26/2022	ST	2475.00	011120570051320			
Bishop, Heather Dawn	ACT 1210-100, 1280-100	01/10/2022	05/14/2022	05/26/2022	ST	4128.00	011220570051320			
Bokus, Michael Todd	CSN-2250-300	01/10/2022	05/14/2022	05/26/2022	ST	2992.50	011320410051320			
Bray, Kristal A	ALH-1214-01 Lab/Clinic	01/10/2022	03/03/2022	03/13/2022	ST	5156.25	011420730051320			
Brittingham, Rose Marie	ENG 0909-100	01/10/2022	05/14/2022	05/26/2022	ST	761.00	011520650051320			
Brown, Jerry Alan	MGT 2220-300	01/10/2022	05/14/2022	05/26/2022	ST	2283.00	011220570051320			
Carboni, Christian James	IMT-1220-300	01/10/2022	05/14/2022	05/26/2022	ST	3136.50	011320410051320			
Carboni, Christian James	IMT-1220-301	01/10/2022	05/14/2022	05/26/2022	ST	3136.50	011320410051320			
Carlson, James Edward	IT Interim Director	01/02/2022	01/15/2022	01/20/2022	ST	1500.00	012410595051110			
Carlson, James Edward	IT Interim Director	01/02/2022	01/15/2022	01/20/2022	ST	1500.00	018810595051110			
Castaneda, Craig Alexander	BION 1008-302	01/10/2022	05/14/2022	05/26/2022	ST	2475.00	011120570051320			
Christmann, Mark Henry	ELE-1201-300	01/10/2022	05/14/2022	05/26/2022	ST	4710.00	011320410051320			
Collins, Bret Edward	CSN-1225-300	01/10/2022	05/14/2022	05/26/2022	ST	3172.00	011320410051320			
Collins, Bret Edward	CSN-2260-370	01/10/2022	05/14/2022	05/26/2022	ST	3172.00	011320410051320			
Czubachowski, Brandon Lee	MUP 1004-300	01/10/2022	05/14/2022	05/26/2022	ST	2379.00	011120650051320			
Dean, Meaghan L	FIN 1200-300	01/10/2022	05/14/2022	05/26/2022	ST	2064.00	011120570051320			
Dickey, Lisa Kay	ECE 2203-100	01/10/2022	05/14/2022	05/26/2022	ST	3805.00	011220650051320			
Dickey, Lisa Kay	ECE 1204-100	01/10/2022	05/14/2022	05/26/2022	ST	2283.00	011220650051320			
Dove, Christine E	SOC 1000-598/599	01/10/2022	05/14/2022	05/26/2022	ST	2379.00	011120650051320			
Dove, Christine E	SOC 1000 - 798/799	01/10/2022	05/14/2022	05/26/2022	ST	2379.00	011120650051320			
Dzurisin, Juliana Mae	ALH-1214-600, 601 Lec & Lab	01/10/2022	03/03/2022	03/17/2022	ST	6600.00	011420730051320			
Eccles, Kimberly A	CSN-1200-100	01/10/2022	05/14/2022	05/26/2022	ST	3520.00	011320410051320			
Eccles, Kimberly A	CSN-2200-100	01/10/2022	05/14/2022	05/26/2022	ST	1760.00	011320410051320			
Fess, Frederick E	ELT-1203-300	01/10/2022	05/14/2022	05/26/2022	ST	2565.00	011320410051320			
Fitzpatrick-Grabow, Colleen Marie	THM-2214-01	01/10/2022	05/14/2022	05/26/2022	ST	6468.50	011420410051310			
Fox, Scott Michael	CNC Series 300/Multi-Preps 300	01/10/2022	05/14/2022	05/26/2022	ST	3612.00	011320410051320			
Greve, Mary Ann	ALH-1252 Lec/Cli/Pgrm Coord	01/10/2022	03/03/2022	03/17/2022	ST	10030.50	011420730051320			
Groleau, Ronald W	BIO 1200-01 & 1200-100	01/10/2022	05/14/2022	05/26/2022	ST	5130.00	011120570051320			
Gustafson, Janelle L	ECE 2005-100	01/10/2022	05/14/2022	05/26/2022	ST	2454.00	011220650051320			
Guzior, Steven J	ELE-1201-01	01/10/2022	05/14/2022	05/26/2022	ST	4230.00	011320410051320			
Hermes, Kevin Michael	CRJ 2020-100	01/10/2022	03/03/2022	03/17/2022	ST	2283.00	011120570051320			
Hinterlong, James Edward	BUL 2000-01	01/10/2022	05/14/2022	05/26/2022	ST	2565.00	011120570051320			
Jauch, Christian Martin	CSI-1002-01, 100,101	01/10/2022	05/14/2022	05/26/2022	ST	10200.00	011120410051320			
Johnson, D Scott	HVC-1240-300	01/10/2022	05/14/2022	05/26/2022	ST	3044.00	011320410051320			
Johnson, D Scott	HVC-2210-300	01/10/2022	05/14/2022	05/26/2022	ST	3044.00	011320410051320			
Killian, Melissa J	January Addendum Days	01/02/2022	01/15/2022	01/20/2022	AD	1704.24	013230030851540			
Klag, Jeremiah John	CSN-1225-301	01/10/2022	05/14/2022	05/26/2022	ST	2752.00	011320410051320			

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Klag, Jeremiah John	CSN-1230-300	01/10/2022	05/14/2022	05/26/2022	ST	2752.00	011320410051320			
Kusek, Karl Kenneth	ELE-1202-350	01/10/2022	03/03/2022	03/13/2022	ST	1650.00	011320410051320			
Kusek, Karl Kenneth	ELE-1206-300	01/10/2022	05/14/2022	05/26/2022	ST	2475.00	011320410051320			
Lamboley, Wendy Lynn	BION 1008-300	01/10/2022	05/14/2022	05/26/2022	ST	2550.00	011120570051320			
Leonard, Bryan Donald	CHM 1004-403	01/10/2022	05/14/2022	05/26/2022	ST	4275.00	011120570051320			
Lynch, Kevin Robert	WLD Series 312/Multi-Prep 312	01/10/2022	04/21/2022	04/28/2022	ST	2530.5	011320410051320			
Malavolti, Steven Otto	ELE-1200-01	01/10/2022	05/14/2022	05/26/2022	ST	4950.00	011320410051320			
Mandujano, James Edward	CRJ 2260-01	01/10/2022	05/14/2022	05/26/2022	ST	2475.00	011220570051320			
Moskalewicz, James P	January Addendum Days	01/02/2022	01/05/2022	01/20/2022	AD	1678.14	013230030851540			
Mott, Willard D	2022 Campus Farm Mgmt Duties	01/01/2022	12/22/2022	12/22/2022	ST	2000.00	027810480051900			
Nestler, Thomas E	40 hr Equipment Refresher	01/04/2022	01/07/2022	01/20/2022	ST	1120.00	014210331051320			
Nickel, Paul A	WLD Series 04/Multi-Preps 04	01/10/2022	04/21/2022	04/28/2022	ST	2887.50	011320410051320			
Norlin, Marilyn Kaye	ALH-1030-01 Lec	01/10/2022	05/14/2022	05/26/2022	ST	1570.00	011420730051320			
Olson, Rachael Z	ART 1010-150	01/10/2022	05/14/2022	05/26/2022	ST	2064.00	011120650051320			
Olson, Rachael Z	ART 1010-151	01/10/2022	05/14/2022	05/26/2022	ST	2064.00	011120650051320			
Oslanzi, Steve Joseph	WED-2211-300	01/10/2022	05/14/2022	05/26/2022	ST	2169.00	011320410051320			
Prine, Renee Marie	January Addendum Days	01/02/2022	01/15/2022	01/20/2022	AD	932.30	013230030851540			
Pytel, Kyle Edwin	Driver Imprvmt-LaSalle Cnty	01/08/2022	01/08/2022	01/20/2022	ST	200.00	014110394251320			
Quesse, William G	CSO-2200-300	01/10/2022	05/14/2022	05/26/2022	ST	2752.00	011320410051320			
Roach, Josh Joseph	WLD Series 301/Multi-Preps 301	01/10/2022	03/03/2022	03/17/2022	ST	2775.50	011320410051320			
Robson, Dolph M	WLD Series 311/Multi-Preps 311	01/10/2022	04/21/2022	04/28/2022	ST	2530.50	011320410051320			
Roether, Jenilyn E	MUP 1000-705	01/10/2022	05/14/2022	05/26/2022	ST	2283.00	011120650051320			
Roether, Jenilyn E	MUP 1001-300	01/10/2022	05/14/2022	05/26/2022	ST	2283.00	011120650051320			
Schifano, Cassandra C	ART 1015-01	01/10/2022	05/14/2022	05/26/2022	ST	3440.00	011120650051320			
Schifano, Cassandra C	ART 1012-01	01/10/2022	05/14/2022	05/26/2022	ST	3440.00	011120650051320			
Schmitt, Richard J	40hr Equipment Refresher	01/07/2022	01/07/2022	01/20/2022	ST	280.00	014210331051320			
Schneider, Gregg A	Driver Imprvmt-Bureau Cnty	01/08/2022	01/08/2022	01/20/2022	ST	160.00	014110394351320			
Sessler, Ronald Eugene	40hr Equip Refresher	01/06/2022	01/06/2022	01/20/2022	ST	280.00	014210331051320			
Simeone, Todd R	CSI-1011-370	01/10/2022	05/14/2022	05/26/2022	ST	3440.00	011120410051320			
Smith, Mary Helen	CAD-1203-100	01/10/2022	05/14/2022	05/26/2022	ST	2550.00	011320410051320			
Smith, Paul C	MET-1200-350	01/10/2022	05/14/2022	05/26/2022	ST	2379.00	011320410051320			
Smith, Paul C	WED-2200-350	01/10/2022	05/14/2022	05/26/2022	ST	2379.00	011320410051320			
Smith, Paul C	CAD-2204-350	01/10/2022	05/14/2022	05/26/2022	ST	3172.00	011320410051320			
Swett, Steven A	MKT 1220-300	01/10/2022	05/14/2022	05/26/2022	ST	3078.00	011220570051320			
Swett, Steven A	ALH 1221-300 Lec	01/10/2022	03/03/2022	03/17/2022	ST	1026.00	011420730051320			
Tonioni, Nicole Heather	SWK 1000-01	01/10/2022	05/14/2022	05/26/2022	ST	2115.00	011220650051320			
Van Duzer, Kyle David	CAD-1200-300	01/12/2022	05/14/2022	05/26/2022	ST	2752.00	011320410051320			
Whaley, Philip A	MUP 1002-300	01/10/2022	05/14/2022	05/26/2022	ST	2169.00	011120650051320			
Whited, Barry Gene	ACT 2222-300	01/10/2022	05/14/2022	05/26/2022	ST	2565.00	011120570051320			
Wlodarchak, Carol Lynn	REA-1200-300	01/11/2022	05/03/2022	05/26/2022	ST	4566.00	014110394151320			

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*Matthew Seaton*

Dr. Matthew Seaton  
Vice President of Business Services and Finance

*Jerry Corcoran*  
Dr. Jerry Corcoran  
President

*2/1/2002*

\*Earn Types

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage  
MI=Miscellaneous, SS=Summer School



## IVCC Stipend Report Payroll Ending 1/29/2022

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Antle, Tracey Ann	21/22 Overload	10/13/2021	01/29/2022	01/29/2022	OV	15865.60	011420730051340			Entered 1/27/22 NUR 2202-04-07;2202-04;1210-9;1210-11;1210-13;Entered 1/27/22 NUR 2202-04-07;2202-4;1210-9;1210-11;1210-13
Ault, Richard L	21/22 Overload	08/18/2021	03/12/2022	03/12/2022	OV	1480.00	011120570051340			Entered 1/27/22 CHMD-1006-05
Bennett-Campbell, Bonnie L	Interim Dean of Nursing	01/10/2022	05/14/2022	05/26/2022	ST	4220.00	011420730051900			
Black, Mary A	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	2960.00	011520570051340			Entered 1/27/22 MTH 0108-02; MTH 0108-04
Black, Wesley Taylor	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	8880.00	011120570051340			Entered 1/27/22 MTH 1008-04, 03; MTH 1005-100; MTH 2003-100
Blaydes, Christine Ann	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	17945.00	011420730051340			Entered 1/27/22 ALH 1214-02;1214-03-604;1214-604;1214-03-04;1214-
Boughton, Christina A.	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	17175.40	011420730051340			Entered 1/27/22 NUR 200-9; 1210-10; 1210-12; ALH-1002-600
Brolley, Vincent Depaul	21/22 Overload	01/10/2022	02/12/2022	02/12/2022	OV	2220.00	011120570051340			Entered 1/27/22 BUL-2000-100
Bruch, Anna Marie Faletti	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	23406.20	011420730051340			Ent 1/27/22 NUR-1200-01; 2211-5, 6;ALH-1002-100, 101;1002-100,101
Caley Opsal, Susan Mary	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	7770.00	011120570051340			Entered 1/27/22 BIOD-1007-03,05; BIOD-1008-04
Carey, Lauri L	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	15540.00	011120570051340			Entered 1/27/22 BIO 1003-01,02; 1001-100; 1004-01,02
Carlson, James Edward	IT Interim Director	01/16/2022	01/29/2022	02/03/2022	ST	1350.00	018810595051110			
Carlson, James Edward	IT Interim Director	01/16/2022	01/29/2022	02/03/2022	ST	1350.00	012410595051110			
Chambers, Dawn M	21/22 Overload	08/21/2021	01/29/2022	01/29/2022	OV	2960.00	011120570051340			Entered 1/27/22 MTH-2003-01
Cinotte, Lori Maret	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	150.00	011120650051340			Entered 1/27/22 JRN-1003-80
Cinotte, Lori Maret	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	1480.00	018640091051900			Entered 1/27/22 Union Treasurer
Cook Fesperman, Amanda Pauline	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	9620.00	011120650051340			Entered 1/27/22 HIS-2000
Data, Dorene Marie	21/22 Overload	01/10/2022	01/29/2022	01/29/2022	OV	244.20	011320410051340			Entered 1/28/22 CAD-2206-01
Data, Dorene Marie	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	17634.20	011320410051340			Entered 1/27/22 CAD2200,2201,2203,2206,2208; DFT1200;IMT1208
Fesperman, Jeffrey Norris	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	7400.00	011120570051340			Entered 1/27/22 GEG-1004-100, 101; GEG-1003-100; GEG-1004-01
Fish, Nicholas R	21/22 Overload	01/10/2022	03/12/2022	03/12/2022	OV	1443.00	011420410051340			Entered 1/28/22 EMS-2231-300
Fish, Nicholas R	Eakas CPR Prep/Teach	01/14/2022	01/15/2022	02/03/2022	ST	450.00	014210331051320			
Fish, Nicholas R	21/22 Overload	08/18/2021	03/12/2022	03/12/2022	OV	2590.00	011420730051340			Entered 1/27/22 NUR-1200-07
Fish, Nicholas R	21/22 Overload	08/18/2021	03/12/2022	03/12/2022	OV	11361.60	011420410051340			Entered 1/27/22 EMS 2201-300; 2220-300;2207-80; 2221-01; 2230-350
Fox, Amber Rae	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	2220.00	011120570051340			Entered 1/27/22 ACT-2221-01
Fox, Amber Rae	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	8386.67	011220570051340			Ent 1/27/22 ACT 1210-01,202,1201-202,1240-100,2230-01,BUS1201-202
Frahm, Jeannette Michelle	SFC 1000-80 Ind Stdy	01/10/2022	05/14/2022	05/26/2022	ST	100.00	011120650051320			
Francisco, Marjorie Lynn	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	10211.20	011420730051340			Entered 1/27/22 NUR 1200-06; ALH 1001-100; NUR 1202-80
Garrison, David Michael	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	2220.00	011120570051340			Entered 1/27/22 MTH-1206-02; MTH-2001-02
Gibson, Stephen Benton	Covia Electrical Testing	01/13/2022	01/15/2022	02/03/2022	ST	525.00	014210331051320			



Gibson, Stephen Benton	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	6290.00	011320410051340		Entered 1/27/22 ELE 1202-1; 1202-300; 1204-1; ELT 2207-1
Gillio, Susan M	MUP 1012-80 Ind Study	01/10/2022	05/14/2022	05/26/2022	ST	150.00	011120650051320		
Hanson, Brent Carl	Eakas CPR Classes AM&PM	01/15/2022	01/15/2022	02/03/2022	ST	400.00	014210331051320		
Hartford, Carmen Nichole	21/22 Overload	08/18/2021	03/12/2022	03/12/2022	OV	5365.00	011120570051340		Entered 1/27/22 BIOD 1007-06
Hermes, Kevin Michael	CRJ-2280-01	10/09/2021	12/16/2021	12/16/2021	ST	495.80	011120570051320		
Hubbell, Jonathan M	21/22 Overload	01/10/2022	01/29/2022	01/29/2022	OV	2220.00	011220570051340		Entered 1/27/22 CRJ-2050-01
Johnson, LeeAnn	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	2960.00	011120570051340		Entered 1/27/22 BIOD 1001-01; BIOD 1001-02
King, Keith Robert	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	5550.00	011120570051340		Entered 1/27/22 BION 1009-300
Knoblauch, Heather Anne	21/22 Overload	10/13/2021	01/29/2022	01/29/2022	OV	8140.00	011420730051340		Entered 1/27/22 NUR 2202-05; 2202-06; 1211-08
Knowlton, Amber Sue	21/22 Overload	10/13/2021	01/29/2022	01/29/2022	OV	19980.00	011420730051340		Entered 1/27/22 NUR2201-7,2212-06,07;ALH 1000-100,101;1001-899
Koudelka, Arthur Edward	21/22 Overload	08/18/2021	03/13/2022	03/13/2022	OV	11840.00	011320410051340		Entered 1/27/22 ATO 2220-1; 2230-1; 2260-01; 2290-01
Kuester, David A	21/22 Overload	01/10/2022	01/29/2022	01/29/2022	OV	600.00	011120650051340		Entered 1/27/22 THE-1005-80; THE-2005-80
Kuester, David A	21/22 Overload	09/15/2021	01/29/2022	03/03/2022	OV	2970.00	011120650051340		Entered 1/27/22 THE 2002-101; THE 1005-80; THE 2005-80
Landgraf, Tammy L	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	740.00	011220650051340		Entered 1/27/22 Program Coordinator
Landgraf, Tammy L	ECE Curriculum Development	09/01/2021	01/14/2022	02/03/2022	SG	3700.00	061320152751900		
Lee, Tracy Denise	21/22 Overload	01/10/2022	01/29/2022	01/29/2022	OV	150.00	011120650051340		Entered 1/27/22 LIT-2011-80
Lee, Tracy Denise	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	2220.00	018640091051900		Entered 1/27/22 Union President
Lockwood, Kirk D	21/22 Overload	01/10/2022	01/29/2022	01/29/2022	OV	150.00	011120650051340		Entered 1/27/22 ENG-2000-80
Marko, Richard Edward	21/22 Overload	01/10/2022	03/12/2022	03/12/2022	OV	200.00	011320410051340		Entered 1/28/22 ATO-1220-80
Marko, Richard Edward	21/22 Overload	08/18/2021	03/12/2022	03/12/2022	OV	6660.00	011320410051340		Entered 1/27/22 ATO 22101; ATO 2280-01
McDonnell, Nancy Ann	21/22 Overload	01/10/2022	01/29/2022	01/29/2022	OV	369.20	011320410051340		Entered 1/28/22 CSP-2201-80; CSC-2222-01
McDonnell, Nancy Ann	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	24030.00	011320410051340		Ent 1/27/22 CSC1200,1203,2201,2202,2204,2205,2206,2222,2223;CSN22
Molin, Richard D.	40 hr Equipment Refresher	01/04/2022	01/05/2022	02/03/2022	ST	560.00	014210331051320		
Mott, Willard D	21/22 Overload	01/10/2022	05/14/2022	05/26/2022	OV	2227.40	011220570051340		Entered 1/27/22 AGR-1213-01
Mott, Willard D	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	10360.00	011220570051340		Entered 1/27/22 AGR-1218-01;AGR1206-01;AGR-1214-01;AGR-1226-01
Mott, Willard D	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	1605.80	011220570051340		Entered 1/27/22 AGR-1213-01
Myers, Taylor Marie	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	17760.00	011420730051340		Entered 1/27/22 NUR 2201-04,05-07,2212-5,6,7; ALH 1001-101
Olesen, Jared Jeffrey	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	4440.00	011120650051340		Entered 1/27/22 SOC-2001-01
Pecherek, Michael John	21/22 Overload	01/29/2022	01/29/2022	01/29/2022	OV	2220.00	011120650051340		Entered 1/27/22 MUS-1000-101
Phillips, Michael Alan	21/22 Overload	01/10/2022	01/29/2022	01/29/2022	OV	2220.00	011120570051340		Entered 1/27/22 GEL 1009-01
Pinter, Curtis Harold	Vactor 40 hr Equip	01/12/2022	01/18/2022	02/03/2022	ST	467.50	014210331051320		
Pinter, Curtis Harold	40 Hr Equipment Refresher	01/17/2022	01/17/2022	02/03/2022	ST	280.00	014210331051320		
Pretzsch, Ricky D	21/22 Overload	01/10/2022	05/14/2022	05/26/2022	OV	300.00	011120570051340		Entered 1/27/22 ECN-1202-80
Pretzsch, Ricky D	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	4440.00	011120570051340		Entered 1/27/22 ECN 2004-01
Radek, Kimberly M	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	2220.00	011120650051340		Entered 1/27/22 Assessment Release
Raimondi, Charles E	21/22 Overload	08/18/2021	03/12/2022	03/12/2022	OV	9620.00	011320410051340		Entered 1/27/22 ELT 1204-1; ELT 2254-150; ELE 1206-01
Reese, Robert C	21/22 Overload	01/10/2022	05/14/2022	05/26/2022	OV	1235.80	011220570051340		Entered 1/27/22 BUS-2210-02
Reese, Robert C	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	986.67	011220570051340		Entered 1/27/22 BUS-1201-202

Reese, Robert C	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	11344.20	011120570051340		1/27/22 BUS1230-01;MGT2010-100;MKT1210-100;BUS2210-02;MKT1210-01
Reese, Robert C	BUS 1201 Curriculum	11/17/2021	01/13/2022	02/03/2022	SG	1110.00	061320152751900		
Robertson, Amber Lynn	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	17212.40	011420730051340		Entered 1/27/22 NUR1200-3,1211-6; ALH1000-102, 1000-1
Robinson, Delores R.	21/22 Overload	08/18/2021	03/12/2022	03/12/2022	OV	4440.00	011120650051340		Entered 1/27/22 SPH-1001-103; SPH 1001-601
Sarsah, Dominic K	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	4440.00	011120570051340		Entered 1/27/22 TAM 2001-02; PHY 2004-01
Schifano, Cassandra C	ART 1012-01 Add'l	01/10/2022	05/14/2022	05/26/2022	ST	688.00	011120650051320		
Schifano, Cassandra C	ART 1015-01 Add'l	01/10/2022	05/14/2022	05/26/2022	ST	688.00	011120650051320		
Schifano, Cassandra C	Mileage Chicago to IVCC	01/24/2022	05/14/2022	05/26/2022	ML	675.00	011120650055210		
Schneider, Gregg A	Driver Imprvmnt-LaSalle	01/19/2022	01/19/2022	02/03/2022	ST	160.00	014110394251320		
Schneider, Gregg A	Driver Imprvmnt-LaSalle	01/26/2022	01/26/2022	02/03/2022	ST	160.00	014110394251320		
Schroeder, Eric Steven	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	13320.00	011120570051340		Entered 1/27/22 BIO 1000-101, 706, 560, 102
Seghi, Heather Nicole	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	11470.00	011420410051340		Entered 1/27/22 DLA 1226-01;1229-100;1202-01;1202-02;2203-01;2205
Sondgeroth, Anthony Lee	21/22 Overload	01/10/2022	01/29/2022	01/29/2022	OV	495.80	011320410051340		Entered 1/28/22 WED-2250-01
Sondgeroth, Anthony Lee	Carus Welding Program	01/18/2022	01/25/2022	02/03/2022	ST	900.00	014210331051320		
Sondgeroth, Anthony Lee	21/22 Overload	10/13/2021	01/29/2022	01/29/2022	OV	984.20	011320410051340		Entered 1/27/22 WLD-2250-01; WLD Series 06
Spanbauer, Jeffrey A	21/22 Overload	01/10/2022	03/12/2022	03/12/2022	OV	4440.00	011120650051340		Entered 1/27/22 HIS 1001-170; HIS 2000-01
Story, Michelle M	21/22 Overload	01/10/2022	03/12/2022	03/12/2022	OV	495.80	011320410051340		Entered 1/28/22 CSN-2222-01
Story, Michelle M	21/22 Overload	01/10/2022	03/12/2022	03/12/2022	OV	683.00	011220410051340		Entered 1/28/22 CSP-1230-100; CSP-2222-01
Story, Michelle M	21/22 Overload	08/18/2021	03/12/2022	03/12/2022	OV	10360.00	011220410051340		Entered 1/27/22 CSP2203-100;CSP2204-100;CSM2240-100;CSO1202-100
Story, Michelle M	21/22 Overload	10/13/2021	03/12/2022	03/12/2022	OV	1480.00	011120410051340		Entered 1/27/22 SDT-1203-100
Story, Michelle M	City of Ottawa-Cler Grdng Exam	12/01/2021	01/21/2022	02/03/2022	ST	100.00	014210331051320		General Office Assessment/Review/Revise/Assist
Tomasson, Cory J	21/22 Overload	01/10/2022	03/12/2022	03/12/2022	OV	2220.00	011120650051340		Entered 1/27/22 SPH 1001-01
Tunnell, Thomas D	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	5180.00	011120570051340		Entered 1/27/22 MTH 2001-02; MTH 2007-100
Urban-Bollis, Jill L	21/22 Overload	01/10/2022	01/29/2022	01/29/2022	OV	150.00	011120650051340		Entered 1/27/22 EDC-2000-80
Whiteaker, Samantha D	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	15522.45	011420730051340		Entered 1/27/22 NUR2201-2,7 1202-80, 1211-7,9; ALH 1002-102
Yong, Promise K	21/22 Overload	08/18/2021	01/29/2022	01/29/2022	OV	2960.00	011120570051340		Entered 1/27/22 CHM 2002-01, 02; CHM 2003-01

\$476,960.09



Dr. Matthew Seaton  
Vice President of Business Services and Finance



Dr. Jerry Corcoran  
President

2/1/2022

\*Earn Types  
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage  
MI=Miscellaneous, SS=Summer School

**Part-time Faculty/Staff Appointments  
January 2022**

<b>Employee Name</b>	<b>Position</b>	<b>Department</b>	<b>Hourly/Lab* Rate</b>	<b>Credit Hour Rate</b>
Bellubbi, Gowri	PT Instructor - Computer Science	WFD	N/A	688.00
Simeone, Todd	PT Instructor - Computer Science	WFD	N/A	688.00
VanDuzer, Kyle	PT Instructor - Computer Science	WFD	N/A	688.00
Vicic, Deanne	PT Instructor - Dental Assisting	WFD	32.25	688.00
Haage, Ashlyn	PT - Model	HFSS	15.00	N/A
Gates, Joe	PT - Model	HFSS	15.00	N/A
Teubner, Steve	PT - Model	HFSS	15.00	N/A
Metcalfe, Sarah	PT Admin. Asst.	Student Services	14.00	N/A

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\*In lab settings, part-time faculty are paid an hourly rate rather than by credit hour.



Dr. Matt Seaton  
Vice President for Business Services & Finance

WFD - Workforce Development  
NSB - Natural Science & Business  
HFSS - Humanities, Fine Arts &  
Social Sciences  
CEBS - Continuing Ed & Business Services



Dr. Jerry Corcoran  
President

**Faculty Tenure Recommendation – Nick Fish, Emergency Medical Service (EMS) Instructor**

Dr. Gary Roberts, Vice President for Academic Affairs, Bonnie Campbell, Associate Vice President for Academic Affairs, and Dr. Shane Lange, Dean of Workforce Development, have completed their evaluations of Nick Fish, Emergency Medical Service (EMS) Instructor and Program Coordinator. The tenure recommendation is attached.

**Recommendation:**

**The administration recommends the approval of tenure for Nick Fish, Emergency Medical Service (EMS) Instructor and Program Coordinator, as presented.**

KPI 5: District Population Served



ILLINOIS VALLEY  
COMMUNITY COLLEGE

# Memorandum

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**To:** Jerry Corcoran, Ed.D., President

**From:** Gary Roberts, Ph.D., Vice President for Academic Affairs *GR*

**Date:** January 18, 2022

**Subject:** Fish Tenure Recommendation

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Typically, faculty eligible for tenure in August are recognized at the February meeting of the Board of Trustees. This year we have an exception: Nick Fish is eligible for tenure as of January 2022. It is customary that individuals eligible for tenure present their portfolios to the appropriate Dean or Director, Associate Vice-President, and Vice-President prior to the presentation to the Board to gain administrative approval and feedback to strengthen the portfolio and assure it accurately represents the faculty member's accomplishments.

To confirm that Mr. Fish met all requirements prior to his eligibility date, he met with Dr. Anderson, Ms. Campbell and Dr. Lange for the initial presentation of his portfolio on October 25, 2021. In addition to evaluation documents, items of recognition, student course feedback, professional development, community service, and examples of contributions to the institution, Mr. Fish's portfolio included artifacts from his classroom as evidence of his excellent teaching.

Mr. Fish began his career at IVCC as a part-time faculty member in the EMT program. He transitioned to his full-time role in January 2019. During his time in this role, Mr. Fish has guided the EMT and paramedic programs through a curriculum revision, a shift from state to national testing, an accreditation self-study, and an accreditation site visit. In addition, he has collaborated with other health programs and provided community training in CPR. He has proven to be a tremendous asset to the IVCC community. In the words of Dr. Lange, Nick "challenges students to become caring professionals by facilitating engaging learning opportunities."

Dr. Lange, Ms. Campbell, Dr. Anderson, and Dr. Roberts were in unanimous agreement that Mr. Fish meets the requirements for tenure outlined in the *IVCC Guidelines for Non-tenured Faculty Evaluation System*.

**Recommendation for Tenure  
In a Teaching Position at  
Illinois Valley Community College**

Nicholas Fish is being recommended for tenure in his position as an Emergency Medical Services instructor and Program Coordinator at Illinois Valley Community College. The tenure appointment will commence with the spring 2022 semester.

This recommendation is based on the following:

1. Exemplary Teaching Performance:

Nicholas began his teaching experience at IVCC as an adjunct faculty member. He stepped in to support the program as a part-time program coordinator prior to the creation of a full-time position. He applied for the full-time tenure track EMS position in the fall of 2018 and was hired by the committee at that time. He began teaching full-time in the spring of 2019. Nick spent several years as the EMS and Disaster Coordinator for Illinois Valley Community Hospital. Prior to that, he worked as a Registered Nurse and a Paramedic. Nicholas's work experience has given him a wealth of knowledge and has prepared him for the role that he excels in at IVCC.

Nicholas cares about the EMS program, the students, and the impact that students have on the community. He challenges students to become caring professionals by facilitating engaging learning opportunities. Students experience simulations, labs, and clinicals. He has incorporated tracking and learning software that prepares students for the workplace. Nicholas has made tremendous strides in building a professional, nationally accredited EMS program.

2. Contributions to the College

Nicholas has been an active member of the college by participating in committees, and he has made himself available for other programs and divisions. His participation has positively impacted the interdisciplinary relationships at IVCC. The following list illustrates examples of his participation:

- Active participant in Workforce Development Division Meetings
- Participant in the New Faculty Orientation Class
- Actively participates in the Career Expo held every spring
- Participates in program information sessions and recruiting efforts
- Facilitates CPR sections for Dental Assisting, Certified Nursing Assistant, and Medical Assisting programs
- Facilitated the reaccreditation process through the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions
- Reestablished working relationships with clinical sites to include hospitals, fire departments, and ambulance services

- Completed extensive research and realigned the entire curriculum for the EMS program
- Member of the Emergency Management and Assessment Committees

3. Contributions to the Community

Nicholas recognizes the value of efforts and involvement in community activities. He is an active participant with the Illinois College of Emergency Physicians. He has been an endorsed instructor with them since 2003. Since then, he has taught or coordinated over 80 courses for practicing EMS professionals. Nicholas has also promoted healthcare professions by actively participating in healthcare pathway learning sessions for potential students. He also continues to work part-time in the medical field to remain relevant as an instructor and coordinator. He also joined several other health professionals in their volunteer participation in on-site vaccination clinics as a response to the Covid-19 Pandemic.

4. Professional Involvement

Nicholas's professional involvement focuses on increasing his knowledge in health professions. During the pre-tenure process, he completed his Master's degree in Nursing Education. The following is a listing of professional organizations and activities he is involved with:

- Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions
- Completed certification and training for curriculum and tracking with Platinum Education Group
- Acquired or maintains six health professional licenses with the Illinois Department of public health (ECRN, EMD, EMT-B, EMT-I, EMT-P, LI, Paramedic, and PHRN)
- OSF Life Flight training for himself and students
- Certified Instructor for the American Heart Association

Nicholas Fish has proven himself to be a dedicated and skilled instructor who exemplifies the Mission, Vision, and Core Values of Illinois Valley Community College. Nicholas is an asset to both the Division of Workforce Development and Illinois Valley Community College.



Dr. Shane Lange  
Dean of Workforce Development

11-8-21

Date



Bonnie Campbell  
Associate Vice President of Academic Affairs

11-8-21

Date



Dr. Deborah Anderson  
Vice President of Academic Affairs

11-8-21

Date

**Faculty Tenure Recommendation – David Garrison, Mathematics Instructor**

Dr. Gary Roberts, Vice President for Academic Affairs, Bonnie Campbell, Associate Vice President for Academic Affairs, and Ron Groleau, Dean of Natural Science and Business, have completed their evaluations of David Garrison, Mathematics Instructor. The tenure recommendation is attached.

**Recommendation:**

**The administration recommends the approval of tenure for David Garrison, Mathematics Instructor, as presented.**

KPI 5: District Population Served





**ILLINOIS VALLEY**  
**COMMUNITY COLLEGE**

# Memorandum

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**To:** Jerry Corcoran, Ed.D., President

**From:** Gary Roberts, Ph.D., Vice President for Academic Affairs *GR*

**Date:** January 26, 2022

**Subject:** Tenure Recommendation for David Garrison (Instructor, Mathematics)

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We are very pleased to announce that Mr. David Garrison (Instructor, Mathematics) has met all of the requirements to be granted tenure by the Board of Trustees during the February, 2022 public meeting. Mr. Garrison presented his portfolio to Dr. Deborah Anderson, Vice President for Academic Affairs, and Mr. Ron Groleau, Dean of Natural Sciences and Business on November 29, 2021.

Mr. Garrison began his tenure at Illinois Valley Community College in August of 2019. He received his Bachelor of Arts degree from the University of Iowa in Mathematics and his Master of Science degree in the same discipline from Northern Illinois University. Mr. Garrison also holds two associates degrees (an AA and an AS) from Scott Community College in Iowa. Mr. Garrison's evaluations, items of recognition, student feedback, professional development, and community service are all outstanding. Dr. Anderson notes in her recommendation how "impressed [she is with what Mr. Garrison] has accomplished in three short years." From creating discipline specific worksheets in technical math, to being the faculty sponsor for Indefinite Limit (a student math club), to volunteer work in the community (with Nahant Marsh Education Center), Mr. Garrison has easily demonstrated his commitment to the mission of IVCC, to its students, and to the surrounding community.

Mr. Groleau, Ms. Campbell, Dr. Anderson, and Dr. Roberts are in unanimous agreement that Mr. Garrison meets the requirements for tenure outlined in the *IVCC Guidelines for Non-Tenured Faculty Evaluation System*.

**Recommendation for Tenure  
In A Teaching Position at  
Illinois Valley Community College**

David Garrison is being recommended for tenure in his teaching position as a mathematics instructor at Illinois Valley Community College. This tenure appointment will commence in the fall 2022 semester.

This recommendation is based on the following:

1. Exemplary Teaching Performance

David teaches developmental and transfer level mathematics courses. Methods of instruction include face-to-face, virtual, and on-line delivery. David always comes to class prepared and organized. His presentation of material is delivered in an easy to understand manner. His pace of instruction facilitates student note taking which is very important in mathematics. Instructor driven modeling of problems is followed by effective student driven guided practice activities. Independent assessment of student learning is most commonly accomplished with the assignment of homework exercises. David uses informal and formal methods to measure student understanding and learning of mathematical concepts. My Math Lab is the software used for homework assignments, quizzes and exams. A top priority for David is to ensure students will know how to apply the math being learned to future courses and their eventual professional employment. As an example, David developed discipline specific worksheets for students in his technical math course. Students in CTE programs take this course as part of their degree requirement. The worksheets are designed so students can learn how mathematical areas like trigonometry are applied to their specific program of study. Worksheets have been developed for programs such as agriculture, welding, automotive and industrial maintenance. David has used formative feedback in his evaluations to continually improve during his pre-tenure period. This has resulted in classes in which active learning is the norm.

2. Contributions to the College

David has participated in all Division meetings. He has strong working relationships with all of the IVCC math faculty. Specifically, his working relationship with Mary Black, a developmental math colleague, is excellent. David has been involved in the following college activities and committees:

- IVCC College Night
- Participation in events welcoming students at the beginning of each semester
- Assessment Committee
- Transitional Math Committee
- Math Hiring Committee
- Participant in IVCC New Faculty Orientation

In addition, David is the faculty sponsor of Indefinite Limit, the IVCC student math club. Members discuss and explore a variety of topics in math typically not covered in class.

3. Contributions to the Community

Nahant Marsh

Mission: The mission of Nahant Marsh Education center is to protect, enhance, and restore the marsh through education, research, and conservation.

Volunteering: David and his wife, Martina, helps support the mission of Nahant Marsh by participating in cleanups two or three times a year. This work helps to conserve the unique ecosystem of the marsh. David and Martina also support the education and research part of the mission financially and by participating in educational programs offered by the Education Center.

Quad City Botanical Center

Mission: Bringing people and plants together in meaningful ways.

Volunteering: David and Martina volunteer at the QC Botanical Center once per month. They help to support the mission in different ways depending on the season. In the spring, work is performed to help get the gardens back in shape after the winter by removing snow and ice from the grounds. In the summer, help is offered primarily by weeding and volunteering at select events. In the fall, assistance is provided in hanging lights for the annual Winter Nights Lights event.

It is with much pleasure that we recommend David for tenure. He has been an excellent addition to The Natural Sciences and Business division at Illinois Valley Community College.



Ron Groleau  
Dean of Natural Sciences and Business

1/25/22  
Date



Bonnie Campbell  
Associate Vice President for Academic Affairs

1/25/22  
Date



Dr. Gary Roberts  
Vice President for Academic Affairs

1/25/22  
Date

**Faculty Tenure Recommendation – Richard Marko, Automotive Instructor**

Dr. Gary Roberts, Vice President for Academic Affairs, Bonnie Campbell, Associate Vice President for Academic Affairs, and Dr. Shane Lange, Dean of Workforce Development, have completed their evaluations of Richard Marko, Automotive Instructor. The tenure recommendation is attached.

**Recommendation:**

**The administration recommends the approval of tenure for Richard Marko, Automotive Instructor, as presented.**

KPI 5: District Population Served




**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

# Memorandum

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**To:** Jerry Corcoran, Ed.D., President

**From:** Gary Roberts, Ph.D., Vice President for Academic Affairs 

**Date:** January 21, 2022

**Subject:** Tenure Recommendation for Richard Marko (Instructor, Automotive Technology)

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We are very pleased to announce that Mr. Richard Marko (Instructor, Automotive Technology) has met all of the requirements to be granted tenure by the Board of Trustees during the February, 2022 public meeting. Mr. Marko presented his portfolio to Dr. Gary Roberts, Vice President for Academic Affairs, Ms. Bonnie Campbell, Associate Vice President for Academic Affairs, and Dr. Shane Lange, Dean of Workforce Development on January 13, 2022. We were all impressed with his dedication to the College, to his students, to his colleagues, and to the community.

Mr. Marko began his tenure at Illinois Valley Community College in August of 2019. He grew up in Marseilles, IL and received his Associate of Applied Science for Automotive Technology at IVCC. Mr. Marko also holds a Bachelor of Science in Automotive Technology from Southern Illinois University at Carbondale. Mr. Marko's evaluations, items of recognition, student feedback, professional development, and community service are all outstanding. In looking through his student evaluations, I was struck in particular by one student's comment: "It would be hard to find a teacher that is more passionate and loves his job." This level of passion resonates throughout Mr. Marko's portfolio. In his short time at IVCC, he has clearly demonstrated his devotion to the College and to its mission.

Dr. Lange, Ms. Campbell, and Dr. Roberts are in unanimous agreement that Mr. Marko meets the requirements for tenure outlined in the *IVCC Guidelines for Non-Tenured Faculty Evaluation System*.

## **Recommendation for Tenure In a Teaching Position at Illinois Valley Community College**

Richard Marko is being recommended for tenure in his position as Automotive instructor at Illinois Valley Community College. The tenure appointment will commence with the fall 2022 semester.

This recommendation is based on the following:

1. Exemplary Teaching Performance:

He applied for the full-time tenure track Automotive instructor position in the spring of 2019 and was hired by the committee at that time. He began teaching full-time in the fall of 2019. Richard began his automotive education at IVCC and transferred to Southern Illinois University, where he received a Bachelor's Degree in Applied Science. Richard received practical knowledge while working at his father's independent shop and at a General Motors dealership in southern Illinois.

Richard cares about the students at IVCC, and the impact that they have in the community. He challenges students to become skilled professionals by facilitating engaging learning opportunities. Students experience hands-on practice and one-on-one guidance from Richard. He believes in showing the students, partnering with the students, and then allowing them to practice the skills under his guiding hand. Richard has built a comfortable learning community, and the students trust him.

2. Contributions to the College

Richard has been an active member of the college by participating in committees, and he has made himself available for other programs and divisions. His participation has positively impacted the interdisciplinary relationships at IVCC. The following list illustrates examples of his participation:

- Active participant in Workforce Development Division Meetings
- Participant in the New Faculty Orientation Class
- Actively participates in the Career Expo held every spring
- Participates in program information sessions and recruiting efforts
- Partners with Continuing Education and Business for custom training
- Supports students, faculty, and staff through the facilitation of auto clinics during lab time.

3. Contributions to the Community

Richard has taken on several projects that have made a direct impact in the local community. He often brings vehicles into the labs that support student learning, while also relieving financial pressures from the owners. He uses great discernment in choosing projects for the labs, but he uses compassion as one the determining factors.

Richard also plays an active role in a local religious organization. He volunteers his time to build relationships and mentor peers and younger community members.

4. Professional Involvement

Richard's professional involvement focuses mainly on his participation with the Illinois College Automotive Instructors Association (ICAIA) and the Automotive Service Excellence Education Foundation. He is an active participant in the statewide professional development and consortium which is ICAIA. The organization meets twice per year to train and collaborate. The IVCC automotive program has been NATEF certified for many years and recently Automotive Service Excellence took over NATEF. Richard participates in the required training and established student learning outcomes to meet the college's accreditation with the Automotive Service Excellence Education Foundation.

Richard Marko has proven himself to be a dedicated and skilled instructor who exemplifies the Mission, Vision, and Core Values of Illinois Valley Community College. Richard is an asset to both the Division of Workforce Development and Illinois Valley Community College.



Dr. Shane Lange  
Dean of Workforce Development

1/20/2022

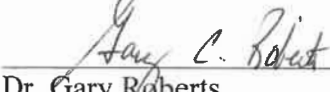
Date



Bonnie Campbell  
Associate Vice President for Academic Affairs

1/25/2022

Date



Dr. Gary Roberts  
Vice President for Academic Affairs

1-25-2022

Date

**Faculty Tenure Recommendation – Amber Robertson, Nursing Instructor**

Dr. Gary Roberts, Vice President for Academic Affairs, and Bonnie Campbell, Associate Vice President for Academic Affairs and Interim Dean of Nursing Programs, have completed their evaluations of Amber Robertson, Nursing Instructor. The tenure recommendation is attached.

**Recommendation:**

**The administration recommends the approval of tenure for Amber Robertson, Nursing Instructor, as presented.**

KPI 5: District Population Served





ILLINOIS VALLEY  
COMMUNITY COLLEGE

# Memorandum

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**To:** Jerry Corcoran, Ed.D., President

**From:** Gary Roberts, Ph.D., Vice President for Academic Affairs *gr*

**Date:** January 3, 2022

**Subject:** Robertson Tenure Recommendation

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It is customary that individuals eligible for tenure present their portfolios to the appropriate Dean or Director, Associate Vice-President, and Vice-President prior to the presentation to the Board to gain administrative approval and feedback to strengthen the portfolio and assure it accurately represents the faculty member's accomplishments.

To confirm that Ms. Robertson met all requirements prior to her eligibility date, she met with Dr. Anderson and Ms. Campbell for the initial presentation of her portfolio on December 2, 2021. In addition to evaluation documents, items of recognition, student course feedback, professional development, community service, and examples of contributions to the institution, Ms. Robertson's portfolio included artifacts from his classroom as evidence of his excellent teaching.

Ms. Robertson began her career at IVCC as a part-time faculty member in the Nursing program. She transitioned to his full-time role in August 2019. During her time in this role, Ms. Roberson has transitioned her nursing instruction to online in response to the Covid-19 pandemic. In so doing, Ms. Robertson incorporated a variety of teaching methods into her instruction including research activities, case studies, adaptive quizzing, concept mapping, and virtual assessment. In the words of Ms. Campbell, Amber "has demonstrated that she is a teacher who cares. She cares about the students in her classroom, and she cares about the appropriateness of their education related to current demands and trends in the field of nursing."

Ms. Campbell, and Dr. Anderson were in unanimous agreement that Ms. Robertson meets the requirements for tenure outlined in the *IVCC Guidelines for Non-tenured Faculty Evaluation System*.

**Recommendation for Tenure  
In a Teaching Position at  
Illinois Valley Community College**

Amber Robertson is being recommended for tenure in her position as a Nursing Instructor at Illinois Valley Community College. This tenure appointment will commence with the fall 2022 semester.

This recommendation is based on the following:

1. Exemplary Teaching Performance:

Amber Robertson has demonstrated that she is a teacher who cares. She cares about the students in her classroom and she cares about the appropriateness of their education related to current demands and trends in the field of nursing. When necessary she adapted to a virtual mode of class and clinical delivery as a result of the COVID-19 pandemic. Amber challenges her students to think beyond what they see through the use of a variety of teaching strategies utilized in the formal classroom and the clinical setting, including clinical reasoning worksheets and research activities, use of case studies, adaptive quizzing, concept mapping, and use of a variety of virtual classroom assessment tools. She creates a classroom and clinical atmosphere where students are engaged, relaxed and willing to participate. Amber sees the individuality in each student and assists each to perform at their best. Her student feedback forms and student interviews consistently cite Amber as a compassionate, caring, supportive, and knowledgeable instructor.

2. Contribution to the College:

As a result of Amber's active participation in committees and teams, she has demonstrated her commitment to the Nursing Division, and IVCC in general. She extends herself to assist students through involvement in division and College wide initiatives. The following list illustrates examples of her participation:

- Active participant in Nursing Division Meetings
- Participant in New Faculty Orientation program
- Active participant in scheduled Nursing Faculty Meetings
- Member of the Curriculum Revision Committee for the Nursing Program
- Active participant in rotating committee to review Nursing Appeals
- Attended a Nursing "Boot Camp" for Nursing instructors and brought back a plethora of teaching and learning suggestions useful to her peers, many related to the anticipated changes in NCLEX testing
- Participates in Nursing Pinning, Convocation, and Commencement ceremonies
- Participates in Nursing Information Sessions
- Guest presenter and active participant in the One Book One College initiative
- Faculty Advisor to the Student Nurse Association
- Actively participates in the Career Expo held every year in the Spring.

3. Contributions to the Community:

Amber recognizes the value in community involvement to both the College and to her family. In addition to investing herself in all that has been described above, Amber has participated in the following community events:

- Active participant in annual Nursing/CNA Advisory Council
- Currently employed part-time at OSF St. Elizabeth Medical Center, Ottawa, IL as a Compliance Auditor
- Active participant in LCHD sponsored COVID-19 Vaccination Clinics
- Participant in annual Overdose Awareness Walk
- Participant in annual Autism Speaks Walk
- Volunteer for holiday dinners for the homeless in Seneca, IL

4. Professional Involvement:

Amber's professional involvement focuses on increasing her knowledge in nursing education and in trauma nursing which will ultimately enhance her teaching practice, interaction with students, and evaluation of student performance in the classroom and clinical settings. The following is a listing of professional organizations and activities she is involved with:


- Completion of the IVCC sponsored Excellent Online Teaching workshop
- Completion of ACEN e-course "Understanding and Applying the ACEN Standards and Criteria"
- Maintains an active Registered Nursing License through IDFPR by obtaining 2 hours of continuing education every 2 years.
- Maintains certification in Advanced Cardiovascular Life Support (ACLS), Basic Life Support (BLS).

Amber Robertson has proven herself to be a dedicated instructor who exemplifies the Mission, Vision, and Core Values of Illinois Valley Community College. Amber is an asset to both the Nursing Program and Illinois Valley Community College.

  
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Bonnie Bennett-Campbell MSN, RN  
Interim Director of Nursing Programs  
Associate Vice President for Academic Affairs

1-18-22  
Date

  
\_\_\_\_\_

Dr. Gary Roberts  
Vice President for Academic Affairs

1-18-2022  
Date

**Faculty Tenure Recommendation – Tony Sondgeroth, Welding Instructor**

Dr. Gary Roberts, Vice President for Academic Affairs, Bonnie Campbell, Associate Vice President for Academic Affairs, and Dr. Shane Lange, Dean of Workforce Development, have completed their evaluations of Tony Sondgeroth, Welding Instructor and Program Coordinator. The tenure recommendation is attached.

**Recommendation:**

**The administration recommends the approval of tenure for Tony Sondgeroth, Welding Instructor and Program Coordinator, as presented.**

KPI 5: District Population Served



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

# Memorandum

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**To:** Jerry Corcoran, Ed.D., President

**From:** Gary Roberts, Ph.D., Vice President for Academic Affairs *Gen.*

**Date:** January 3, 2022

**Subject:** Sondgeroth Tenure Recommendation

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It is customary that individuals eligible for tenure present their portfolios to the appropriate Dean or Director, Associate Vice-President, and Vice-President prior to the presentation to the Board to gain administrative approval and feedback to strengthen the portfolio and assure it accurately represents the faculty member's accomplishments.

To confirm that Mr. Sondgeroth met all requirements prior to his eligibility date, he met with Dr. Anderson, Ms. Campbell and Dr. Lange for the initial presentation of his portfolio on December 1, 2021. In addition to evaluation documents, items of recognition, student course feedback, professional development, community service, and examples of contributions to the institution, Mr. Sondgeroth's portfolio included artifacts from his classroom as evidence of his excellent teaching.

Mr. Sondgeroth began his career at IVCC as a part-time faculty member in the Welding program. He transitioned to his full-time role in August 2019. During his time in this role, Mr. Sondgeroth has revised the welding curriculum, creating short-term credentials for students looking to enter the work force and collaborated with community partners including businesses and labor unions. In the words of Dr. Lange, Tony "cares about the Welding program, the students, and impact that students have on the community."

Dr. Lange, Ms. Campbell, and Dr. Anderson were in unanimous agreement that Mr. Sondgeroth meets the requirements for tenure outlined in the *IVCC Guidelines for Non-tenured Faculty Evaluation System*.

**Recommendation for Tenure  
In a Teaching Position at  
Illinois Valley Community College**

Tony Sondgeroth is being recommended for tenure in his position as Welding instructor and Program Coordinator at Illinois Valley Community College. The tenure appointment will commence with the fall 2022 semester.

This recommendation is based on the following:

1. Exemplary Teaching Performance

Tony began his teaching experience at IVCC as an adjunct faculty member. He stepped in to support the program, as a part-time program coordinator, when an extended instructor absence was negatively impacting the program. He applied for the full-time tenure track Welding position in the summer of 2019 and was hired by the committee at that time. He began teaching full-time in the fall of 2019. Tony spent over 20 years as a welder, fabricator and weld inspector for Caterpillar. Tony's industry and teaching experience has given him a wealth of knowledge and has prepared him for the role that he excels in at IVCC.

Tony cares about the Welding program, the students, and the impact that students have on the community. He challenges students to become skilled professionals by facilitating engaging learning opportunities. Students experience hands-on practice and one-on-one guidance from Tony.

2. Contributions to the College

Tony has been an active member of the college by participating in committees, and he has made himself available for other programs and divisions. He has improved the lab space tremendously by creating efficient work spaces. Tony conducts welding registration sessions each semester to assist students with finding the best educational path for their needs. His participation has positively impacted the interdisciplinary relationships at IVCC. The following list illustrates examples of his participation:

- Active participant in Workforce Development Division Meetings
- Participant in the New Faculty Orientation Class
- Actively participates in the Career Expo held every spring
- Participates in program information sessions and recruiting efforts
- Facilitated the reaccreditation process for IVCC's AWS testing site
- Active member of the Curriculum Committee

3. Contributions to the Community

Tony has taken on several projects that have made a direct impact in the local community. He worked with members of the local veteran community in their journey to build a Memorial at Illini Park in Marseilles. He and a handful of students designed and built a sculpture that has been mounted in a place of honor at the memorial. He was recognized at the unveiling in 2019.


Tony has partnered with several local businesses to develop and improve structures. The students have built several barrel racks for a local distillery, and they have repaired and constructed several other items for local businesses.

Welding is not the only way that Tony has made an impact in the local community. He is a member and trainer for Illinois Search and Rescue. He has been involved in many missing person cases over the years. The larger role is the training that he provides for law enforcement and our local fire departments.

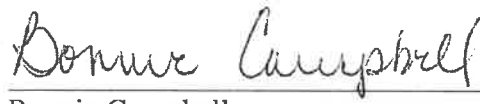
4. Professional Involvement

Tony's professional involvement focuses mainly on the work he does with the American Welding Society. He is a certified welding inspector, so he is the testing facilitator for the many industry partners that require employees with AWS welding certifications. This is possible because of his ongoing relationship with office of Continuing Education. The American Welding Society isn't just a certifying body to Tony. He also serves as the Vice Chair for AWS District 13, our local AWS chapter.

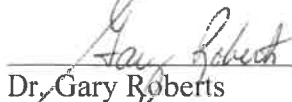
Tony Sondgeroth has proven himself to be a dedicated and skilled instructor who exemplifies the Mission, Vision, and Core Values of Illinois Valley Community College. Tony is an asset to both the Division of Workforce Development and Illinois Valley Community College.

  
\_\_\_\_\_  
Dr. Shane Lange  
Dean of Workforce Development

12/08/2022  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Bonnie Campbell  
Associate Vice President for Academic Affairs

1/25/2022  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Dr. Gary Roberts  
Vice President for Academic Affairs

1-25-2022  
\_\_\_\_\_  
Date

**Faculty Tenure Recommendation – Stephen Gibson, Industrial Maintenance**

**Instructor**

Dr. Gary Roberts, Vice President for Academic Affairs, Bonnie Campbell, Associate Vice President for Academic Affairs, and Dr. Shane Lange, Dean of Workforce Development have completed their evaluations of Stephen Gibson, Industrial Maintenance Instructor and Program Coordinator. The tenure recommendation is attached.

**Recommendation:**

**The administration recommends the approval of tenure for Stephen Gibson, Industrial Maintenance Instructor and Program Coordinator, as presented.**

KPI 5: District Population Served





ILLINOIS VALLEY  
COMMUNITY COLLEGE

# Memorandum

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**To:** Jerry Corcoran, Ed.D., President

**From:** Gary Roberts, Ph.D., Vice President for Academic Affairs *GR*

**Date:** January 24, 2022

**Subject:** Tenure Recommendation for Stephen Gibson (Instructor, Electricity and Industrial Maintenance)

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We are very pleased to announce that Mr. Stephen Gibson (Instructor, Industrial Maintenance and Electricity) has satisfied the requirements to be granted tenure by the Board of Trustees during the February, 2022 public meeting. Mr. Gibson presented his portfolio to Dr. Gary Roberts, Vice President for Academic Affairs, Ms. Bonnie Campbell, Associate Vice President for Academic Affairs, and Dr. Shane Lange, Dean of Workforce Development on January 21, 2022.

Mr. Gibson began his tenure at Illinois Valley Community College in August of 2019. He received his Associate of Applied Science for Electronics Technology at IVCC. Mr. Gibson holds a Bachelor of Science in Industrial Technology from Illinois State University. Mr. Gibson also gained practical experience while working for over 10 years at a local warehouse and distribution facility. Mr. Gibson's evaluations, items of recognition, student feedback, professional development, and community service are nothing short of outstanding. Whether it be through the one-on-one guidance he provides his students in the classroom, the level of energy and excitement he brings to a Career or Manufacturing Expo, or the help he lends local industry by developing competency-based tests for their hiring processes, Mr. Gibson has clearly demonstrated his commitment to the mission of IVCC.

Dr. Lange, Ms. Campbell, and Dr. Roberts are in unanimous agreement that Mr. Gibson meets the requirements for tenure outlined in the *IVCC Guidelines for Non-Tenured Faculty Evaluation System*.

**Recommendation for Tenure  
In a Teaching Position at  
Illinois Valley Community College**

Steve Gibson is being recommended for tenure in his position as Industrial Maintenance and Electricity instructor at Illinois Valley Community College. The tenure appointment will commence with the fall 2022 semester.

This recommendation is based on the following:

1. Exemplary Teaching Performance

He applied for the full-time tenure track instructor position in the spring of 2019 and was hired by the committee at that time. He began teaching full-time in the fall of 2019. Steve began his education at IVCC and transferred to Illinois State University, where he received a Bachelor's Degree in Applied Science. Steve received practical knowledge while working for over 10 years at a local warehouse and distribution facility.

Steve cares about the students at IVCC, and the impact that they have in the community. He challenges students to become skilled professionals by facilitating engaging learning opportunities. Students experience hands-on practice and one-on-one guidance from him. Steve helps students participate in the learning process by creating challenging and appropriate lab opportunities. Steve also facilitates engaging classroom activities by utilizing simulation software and case studies. He has built a comfortable learning community, and the students trust him.

2. Contributions to the College

Steve has been an active member of the college by participating in college events, and he has made himself available for other programs and divisions. His participation has positively impacted the interdisciplinary relationships at IVCC. The following list illustrates examples of his participation:

- Active participant in Workforce Development Division Meetings
- Actively participates in the Career Expo held every spring
- Participates in program information sessions and recruiting efforts
- Partners with Continuing Education and Business for custom training
- Supports students, faculty, and staff through the facilitation of auto clinics during lab time.

3. Contributions to the Community

Steve has taken on several projects that have made a direct impact in the local community. He has worked with Continuing Education to create industry competency tests for local companies. These tests are used for hiring purposes. Setting hiring standards helps the companies acquire skilled employees, while also increasing the need for local training that we offer at the college. Steve also proctors the tests for the

respective companies. Steve plays an active role in a local religious organization. He volunteers his time to build relationships and mentor peers and younger community members. He actively supports a local consortium of homeschoolers where he provides STEAM instruction.

4. Professional Involvement

Steve remains active with local industry because of his professional relationships. He continues to offer maintenance support to local companies via contracts through the office of Continuing Education. These opportunities, as well as the ongoing professional development through Amatrol, support his growth and his strive for relevance for students.


Steve Gibson has proven himself to be a dedicated and skilled instructor who exemplifies the Mission, Vision, and Core Values of Illinois Valley Community College. Steve is an asset to both the Division of Workforce Development and Illinois Valley Community College.



Dr. Shane Lange  
Dean of Workforce Development

1/20/2022

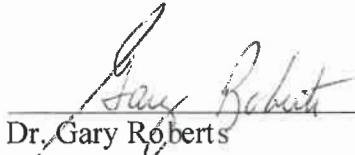
Date



Bonnie Campbell  
Associate Vice President for Academic Affairs

1/25/2022

Date



Dr. Gary Roberts  
Vice President for Academic Affairs

1-25-2022

Date

**Resolution Designating the Fiscal Year**

The administration requests Board authorization to designate a fiscal year. In keeping with past practice, the recommended fiscal year would be from July 1, 2022 to June 30, 2023. The following resolution and budget calendar are therefore presented for Board consideration.

**Recommendation:**

**The administration recommends the Board take the following action:**

- 1. Adopt the resolution designating the fiscal year be from July 1, 2022 to June 30, 2023;**
- 2. Approve the budget calendar, as presented.**

KPI 6: Resource Management

RESOLUTION TO DESIGNATE A FISCAL YEAR

RESOLUTION

\_\_\_\_\_ moved, seconded by \_\_\_\_\_,

that the fiscal year of Illinois Valley Community College, District No. 513, Counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy, and Livingston, in the State of Illinois, be July 1, 2022 to June 30, 2023.

ADOPTED this 10<sup>th</sup> day of February, 2022.

\_\_\_\_\_  
Chair, Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees

ILLINOIS VALLEY COMMUNITY COLLEGE

BUDGET CALENDAR — FY2023

- February 10, 2022 - Resolution to Designate a Fiscal Year
  
- July 14, 2022 - Resolution to Adopt Tentative Budget  
Notice of Public Hearing
  
- July 18, 2022 - Budget Available for Public Inspection
  
- July 18, 2022 - Notice of Public Hearing published
  
- August 18, 2022 - Public Hearing — 5:30 p.m.  
Resolution to Adopt Budget

**Course Fees/Adjustments**

Course fees are reviewed annually by Program Coordinators and Deans using the approved Course Fee Guidelines. A copy of the current course fee guidelines is attached along with a copy of the proposed fee changes for FY23.

As per the Guidelines, courses taught in a dedicated instructional computer lab will have a technical support fee included in the final course fee. Based on expenditures to support computers in instructional labs, the FY23 lab component of the course fee has been calculated at \$5.00 per credit hour, which remains unchanged from FY20.

All significant changes (more than a \$10 increase) have a brief rationale listed after the proposed fee.

There are currently 350 active courses with approved course fees. This recommendation is to change 114 course fees: 59 increases, 7 new courses, and the removal of course fees from 48 existing courses (19 courses have been withdrawn, 4 replaced by another course, and 25 are no longer offered).

**Recommendation:**

**The administration recommends changing 114 course fees: 59 increases, 7 new courses, and the removal of course fees from 48 courses, as presented in the attached document.**

KPI 6: Resource Management

# Course Fee Guidelines

## Qualifying Expenses

Course fees may be charged in order to cover costs of the following.

Per course section

1. Consumable supplies
2. Printing (handouts of less than 10 pages)
3. Program or course-specific software and licenses, other than those applications in use by the general student body, such as Microsoft Office Products
4. Lab assistants for specific programs courses
5. Expert guest speakers

Per credit hour

6. Technical support of instructional computer labs

Per student

7. Special 3<sup>rd</sup> party or certification/licensure testing
8. Extra-ordinary instructional costs, such as per hour pay for private music lessons.

Expenses covered by grants or other external sources are not to be considered.

## Calculation of Fees

$$\begin{aligned} & (\text{Expenses per course section}) / (\text{enrollments in all sections}) \\ & + (\text{Per credit hour expenses}) \times \text{credit hours} \\ & + \underline{(\text{Per student expenses})} \\ & \text{Course Fee} \end{aligned}$$

1. Estimate the dollar amount to be spent on identified qualifying expenses, per course section, through review of past expenditures and consideration of anticipated variances.
2. Annualize irregular expenditures by dividing the total expense by the useful life of the supply, service, or license.
3. Sum all expenses.
4. Divide that amount by the number of students enrolled in all sections of the course (or those consuming the resource) for the previous year or the minimum number of students per section, whichever is larger.
5. Add in technical support for classes taught in instructional computer labs. The fee is calculated by ITS annually as the cost of support per computer lab PC divided by the average annual credit hours generated in instructional labs. The calculation does not include costs covered by student technology fees. The technical support element must be multiplied by the number of credit hours in the course.
6. Add special, per student fees, such as insurance, testing and criminal background checks at the actual anticipated rate per student.

The resulting figure, rounded to the next dollar, is the course fee to be assessed. The maximum increase in a course fee will not exceed 50% in a given year.

## Review and Adjustment of Fees

Course fees should be reviewed annually by Program Coordinators and Deans.



IVCC COURSE FEES

Course	Title	Credits	2015-16 Fees	2016-17 Fees	2017-18 Fees	2018-19 Fees	2019-20 Fees	2020-21 Fees	2021-22 Fees	Proposed 2022-23 Fees	Rationale for Increases over \$10
AGR 1003	Introduction to Animal Science	4.0						45	50	55	
AGR 1209	Crop Production and Management	3.0					25		30	35	
AGR 1217	Soil Fertility and Fertilizers	3.0				25	35		40	45	
AGR 1218	Crop Pest Management	3.0					25		35	40	
AGR 1221	Advanced Cannabis Production	4.0								50	New course. Lab fees to cover instructional supplies.
ALH 1214	Certified Nursing Assistant	8.0	95							105	
ALH 1250	Phlebotomy Techniques	4.0					25			0	Course no longer offered. Replaced by ALH 1252
ALH 1251	Phlebotomy Practicum	3.0					19			0	Course no longer offered. Replaced by ALH 1252
ALH 1252	Principles and Practices of Phlebotomy	6.0								50	New course
ART 1002	Drawing I	3.0	5							12	
ART 1012	Drawing II	3.0	5							12	
ATO 1210	Basic Gas Engines	5.0						95	105	110	
ATO 1220	Basic Automotive Electricity	3.0						95	105	110	
ATO 1240	Power Trans. And Manual Trans.	3.5						95	105	110	
ATO 1250	Engine Performance	3.0						95	105	110	
ATO 1260	Steering and Suspension Systems	4.5						95	105	110	
ATO 2200	Brake Systems	5.0						95	105	110	
ATO 2210	Advanced Engine Performance & Driveability	5.0						95	105	110	
ATO 2220	Fuel Systems & Emission Controls	4.5						95	105	110	
ATO 2230	Automatic Transmissions/Trans-Axles	4.5						95	105	110	
ATO 2240	Automotive Accessories	3.0						95	105	110	
ATO 2250	Heating and Air Conditioning	4.5						95	105	110	
ATO 2260	Advanced Drivelines	3.0						95	105	110	
ATO 2270	Automotive Service	4.0						95	105	110	
ATO 2280	Computerized Engine Controls	3.0						95	105	110	
BUS 2260	Integrated Business Operations	3.0	15							0	Course withdrawn
CAD 1200	Computer Aided Draft I AutoCAD	3.0	82							92	
CAD 1201	Comp Aided Draft II, Using AutoCAD	3.0	82							92	
CAD 1202	Civil Applications of CAD	3.0	82							92	
CAD 1203	Electronics Drafting	2.0	82							92	
CAD 1206	Descriptive Geometry and Develop Drawings	3.0	82							92	
CAD 2200	Computer Aided Design I	3.0	82							92	
CAD 2201	Computer Aided Design II	3.0	82							92	
CAD 2202	Architectural CAD	3.0	82							92	
CAD 2203	Engineering Design Concepts	3.0	125							135	
CAD 2204	Geometric Dimensioning & Tolerancing	3.0	82							92	
CAD 2208	Design Projects	4.0	107							117	
CHM 1004	Chemistry	4.0	30	32	34	36	38			40	
CHM 1006	General Chemistry I	5.0	30	32	34	36	38			40	
CHM 1007	General Chemistry II	5.0	35	32	34	36	38			40	
CHM 2002	Organic Chemistry I	5.0	35			36	38			40	
CHM 2003	Organic Chemistry II	5.0	35			35	38			40	
CSC 2200	Digital Forensics	3.0						10	60	70	
CSC 2223	Cybersecurity Capstone	3.0								60	New course
CSN 2210	Wireless Networks	3.0								55	New course
DLA 1200	Dental Science I	1.0					10	10		20	
DLA 1205	Preventive Dentistry I	1.5					10	10		20	
DLA 1208	Preventative II-Coronal Scaling	2.0						37		47	
DLA 1210	Dental Science II	1.0						37		47	
DLA 1216	Dental Administrative Assistant	1.0							10	20	
DLA 1229	Medical Emergencies in the Dental Office	1.0							50	60	
DLA 2208	Expanded Functions II - Restorative	2.0						37		47	
DLA 2210	Pharmacology	0.5								47	New course
DLA 2220	Oral Pathology	0.5								47	New course
ELE 1202	Motors and Controls I	2.5	62							70	
ELE 1203	Motors and Controls II	2.5	62							70	
ELE 1204	Programming Logic Controllers I	3.0	65							70	
ELE 1205	Programmable Logic Controllers II	3.0	65							70	
ELE 1206	Electrical Wiring	2.0	60							70	
ELE 1230	NEC Code	2.0	60							70	
ELE 2204	Power Generation and Distribution	3.0	65							70	
ELT 1000	Introduction To Electronics	3.0	65							70	
ELT 1200	Beginning Industrial Electronics	2.5	62							70	
ELT 1203	Industrial Instrumentation	2.5	62							70	
ELT 2205	Prototype Design and Fabrication	2.0	60							70	
ELT 2210	HMI, SCADA, & Fiber Optics Networking	3.0	65							70	
EMS 1204	PEPP	1.0								0	Course withdrawn
EMS 2204	Emergency Medical Technician Intermediate I	6.0								0	Course withdrawn
EMS 2205	Emergency Medical Technician Intermediate II	3.0								0	Course withdrawn
EMS 2206	Emergency Medical Technician Intermediate III	3.0								0	Course withdrawn
HPE 1001	Wellness Lab	1.0	43	45	47	50				0	Course not being offered
HPE 1004	First Aid	2.0	43	45	50		55		60	65	Increased fee for CPR/AED card from Red Cross.
HPE 1020	Physical Fitness I	1.0	45		47	48	50			0	Course not being offered
HPE 1021	Physical Fitness II	1.0	45		47	48	50			0	Course not being offered
HPE 1201	Physical Fitness in The Workplace	1.0	45		47	48	50			0	Course not being offered
HPE 1301	Physical Fitness in The Workplace II	1.0	45		47	48	50			0	Course not being offered
HPE 1302	Physical Fitness Workplace III	1.0	45		47	48	50			0	Course not being offered

IVCC COURSE FEES

Course	Title	Credits	2015-16 Fees	2016-17 Fees	2017-18 Fees	2018-19 Fees	2019-20 Fees	2020-21 Fees	2021-22 Fees	Proposed 2022-23 Fees	Rationale for Increases over \$10
HPE 1303	Physical Fitness Workplace IV	1.0	45		47	48	50			0	Course not being offered
HPE 1304	Physical Fitness Workplace V	1.0	45		47	48	50			0	Course not being offered
HPE 1305	Physical Fitness Workplace VI	1.0	45		47	48	50			0	Course not being offered
HPE 1306	Physical Fitness Workplace VII	1.0	45		47	48	50			0	Course not being offered
HPE 1307	Physical Fitness Workplace VIII	1.0	45		47	48	50			0	Course not being offered
HPE 1308	Physical Fitness Workplace IX	1.0	45		47	48	50			0	Course not being offered
HPE 1309	Physical Fitness Workplace X	1.0	45		47	48	50			0	Course not being offered
HPE 1310	Physical Fitness Workplace XI	1.0	45		47	48	50			0	Course not being offered
HPE 2020	Physical Fitness III	1.0	45		47	48	50			0	Course not being offered
HPE 2021	Physical Fitness IV	1.0	45		47	48	50			0	Course not being offered
HRT 1010	Prin of Horticulture	3.0	69							0	Course not being offered
HRT 1220	Annuals and Perennials	3.0	64							0	Course not being offered
HRT 1221	Annuals and Perennials II	2.0	64							0	Course not being offered
HRT 1222	Woody Plant Identification and Use	4.0	64							0	Course not being offered
HRT 1223	Evergreens, Vines, and Groundcovers	3.0	64							0	Course not being offered
HRT 1224	Plant Propagation & Biotechnology	4.0	64							0	Course not being offered
HRT 1227	Floral Crop Production	3.0	64							0	Course not being offered
HRT 1236	Pest Management I	2.0	64							0	Course not being offered
HRT 1237	Pest Management II	2.0	64							0	Course not being offered
NUR 1200	Foundations of the Nursing Profession	8.0								460	New course
NUR 1201	Fundamentals of Nursing I	4.0		206	230					0	Course no longer offered. Replaced by NUR 1200
NUR 1202	Fundamentals of Nursing II	4.0		135	230					0	Course no longer offered. Replaced by NUR 1200
TDT 1201	Truck Driving Training I	6.0	237							247	
WLD 1205	Plate, Tig, Flat	2.0	136					146	196	0	Course withdrawn
WLD 1206	Plate, Tig, Horizontal	2.0	136					146	196	0	Course withdrawn
WLD 1207	Plate, Tig, Vertical	2.0	136					146	196	0	Course withdrawn
WLD 1208	Plate, Tig, Overhead	2.0	136					146	196	0	Course withdrawn
WLD 2200	MIG(wire) Horizontal Plate Arc Welding	2.0	136					146	196	0	Course withdrawn
WLD 2230	FCAW Mild Steel	2.0	136					146	196	0	Course withdrawn
WLT 1202	AWS Testing: SMAW Mild Steel, Vertical Position	2.0	516							0	Course withdrawn
WLT 1204	AWS Testing: SMAW Mild Steel, Overhead Position	2.0	516							0	Course withdrawn
WLT 1209	AWS Testing: GMAW Plate, Flate & Horizontal Position	2.0	436							0	Course withdrawn
WLT 1230	AWS Testing: FCAW Mild Steel, All Positions	2.0	436							0	Course withdrawn
WLT 2200	AWS Testing: MIG (wire) Horizontal Plate Arc Welding	2.0	436							0	Course withdrawn
WLT 2203	AWS Testing: SMAW Pipe, 2G	2.0	606							0	Course withdrawn
WLT 2223	AWS Testing: SMAW Pipe, 6G	2.0	606							0	Course withdrawn
WLT 2233	AWS Testing: Pipe, Stick, TIG-Root All Positions	2.0	606							0	Course withdrawn

**Intergovernmental Agreement for Exelon Negotiations**

It is nearing time for the College to partner with other governmental organizations to negotiate a successor agreement with Exelon on land and facility values. The intergovernmental agreement is attached for Board of Trustee consideration.

**Recommendation:**

It is recommended that the Board of Trustees approve the intergovernmental agreement, as presented to engage with other taxing bodies for negotiations with Exelon.

KPI 5: District Population Served

**Intergovernmental Agreement for Joint Action in Regard  
To Certain Real Estate Valuation Proceedings**

This Agreement made and entered into by and between the County of LaSalle, Seneca Township High School District #160, Seneca Community Grade School District #170, Seneca Library District, Seneca Fire-Ambulance District, Marseilles Fire Protection District, South Prairie Park District, Brookfield Township, Brookfield Township Road District, Allen/Brookfield Multi-Township Assessment District, and Illinois Valley Community College, (herein referred to in the aggregate as the "Advisory Board").

WHEREAS, each of the Taxing Districts is a governmental unit which exercises the power of taxation of real property and which depends in part upon tax revenues to carry out its duties and purposes, and

WHEREAS,, certain owners of property within the boundaries of one or more of the Taxing Districts from time to time allege errors in the assessment of their properties and file complaints regarding such alleged errors with the LaSalle County Board of Review; and

WHEREAS, the Taxing Districts may consider that certain properties have been improperly assessed; and

WHEREAS, the Taxing Districts are not experts in the field of real property appraisal and legal challenges to assessments and, therefore, need to obtain the services of appraisers, attorneys and other professional advisors from time to time in order to determine the appropriate action in response to assessment errors and/or complaints of such errors; and

WHEREAS, the Illinois Revised Statutes (chapter 127, pars. 741, et seq.) authorize the parties to enter into intergovernmental agreements;

NOW, THEREFORE, It is Hereby Mutually Agreed that the aforesaid parties do hereby enter into this agreement pursuant to the authority provided by the Intergovernmental Cooperation Act, 5 ILCS 220/1 as follows:

**1. Purpose**

The purpose of this agreement is to provide the means by which Taxing Districts can jointly engage appraisers, attorneys or such other professional advisors as may be needed to determine, with an eye to fair and equitable treatment of all taxpayers: 1) whether current or future valuation protests should be agreed to, compromised, or contested by intervention and/or appeal on the part of affected Taxing Districts; or 2) whether Taxing Districts should seek assessment increases with respect to particular parcels of real property.

## **2. Governance**

This is hereby created an Advisory Board which shall consist of one representative from each Taxing District that is a party to this agreement. Each Taxing District shall appoint such a representative to the Board within seven (7) days of execution of this agreement.

A chair, vice-chair and secretary shall be elected by a vote, with each serving within the elected capacity during the duration of this agreement. Each district will receive voting representation equal to the taxing districts pro rata in the same proportion as their respective tax receipts on the Exelon Generation property located in Brookfield Township for the 2021 assessment year. The Board shall adopt such rules and procedures as may be necessary or desirable for the functioning of the Advisory Board.

## **3. Board Powers**

The Board is hereby empowered to perform all acts necessary to the accomplishment of the aforesaid purpose including the appointment of appraisers, attorneys and other professional advisors in conjunction with the assessed valuation of the LaSalle Exelon Plant.

## **4. Funding**

All funds necessary to accomplish the aforesaid purposes shall be payable by the Taxing Districts' pro rata in the same proportion as their respective tax receipts on the Exelon Generation property located in Brookfield Township for the 2021 assessment year to the total of the parties tax receipts for 2021 on property which is the subject of: a) taxpayer's assessment complaint which the Advisory Board determines to evaluate, monitor or contest, or b) of a possible valuation complaint by the Taxing Districts. Only those Taxing Districts which are affected by the valuation of a particular taxpayer's property shall be required hereunder to contribute to the fees or cost of the professional advisors hired in relation to an assessment complaint regarding such property.

## **5. Handling and Accountability of Funds**

Seneca Township High School #160 has agreed to act and is hereby appointed as the financial agent under this agreement.

A two-thirds vote, based on the voting structure, shall be required to enter into contracts and for the payment of obligations of the Advisory Board. All funding necessary to effectuate the purpose of this agreement shall be paid by the Taxing Districts in their pro rata shares within thirty (30) days of billing. All funds shall be strictly accounted for. A report of all receipts and disbursements shall be forwarded to the governing bodies of Taxing Districts on a monthly basis by the 15<sup>th</sup> of the month following the reporting month. Such reporting requirements shall only apply to any month in which receipts or disbursements have occurred.

## **6. Meetings**

The Advisory Board's elected secretary or designee shall make record of each meeting and shall transmit to the governing body of each Taxing District hereto not later than seven (7) days from each meeting.

Meetings shall be conducted, and notices thereof given, in compliance with the Illinois Open Meetings Act, 5 ILCS 120/1, et seq.

## **7. Submission of Appraisals and Reports or Experts**

All reports, pleadings or other documents obtained from any professional advisor pursuant to the purpose of this agreement shall be made available to each Taxing District which is contributing toward fees or costs being incurred in the matter involved.

## **8. Additional Parties**

This agreement may be amended at any time for the purpose of adding additional parties or for other appropriate reasons. Those parties must be governmental units with taxing power in whole or part within LaSalle County and shall be admitted in the same manner as, and shall have the same rights, responsibilities and duties as the original signatories to the agreement. An amendment of this agreement shall take effect upon being adopted by the governing bodies through a two-thirds majority vote.

## **9. Withdrawal**

Any party of this agreement shall have the right to withdraw from this agreement in the following manner.

- a. The governing body of the withdrawing governmental unit shall pass a resolution declaring its intention to withdraw effective on a specified date, which date shall not be less than thirty (30) days from the date of its resolution, and shall send certified copies of said resolution to the chair of the Advisory Board and to District #170 not less than thirty (30) days before the effective date of withdrawal.
- b. Withdrawal by any governmental unit shall not result in the discharge of any legal or financial liability incurred by such governmental unit before the effective date of withdrawal, or incurred thereafter by the board in any proceeding jointly undertaken pursuant to this agreement prior to the Advisory Boards chair's receipt of a certified copy of the governmental unit's withdrawal resolution. All such liabilities shall continue until properly discharged or settled by the withdrawing government unit.

**10. Duration of Agreement**

This agreement shall become effective upon the date of its approval by the governing bodies of each of the Taxing Districts which are parties hereto. It shall remain in effect indefinitely in full force and effect until the occurrence of either of the following events:

- a. All Taxing Districts have withdrawn as provided for in section 9.
- b. All Taxing Districts which are or remain parties mutually agree to terminate this agreement by joint resolution passed by each of their respective governing bodies.
- b. An enforceable agreement is reached on the assessed valuation of the Exelon LaSalle Plant.

Termination of this agreement shall not act to discharge any liability incurred by the association of the several governmental units who are parties to this agreement. After the effective date of termination, the advisory board shall continue to exist for the limited purpose of causing Taxing Districts to discharge the debts and liabilities incurred pursuant to this agreement, until such time as those have been fully discharged. In witness whereof, the parties hereto have caused this agreement to be approved by their respective governing bodies, and signed and attested by their proper officers, on the dates written below.

Seneca High School #160	.3581
Seneca Grade School #170	.2791
LaSalle County	.1978
IVCC	.0734
Seneca Library District	.0254
Brookfield Township Road	.0172
Marseilles Fire District	.0225
Seneca Fire-Ambulance	.0205
Brookfield Township	.0032
South Prairie Park	.0013
Allen-Brookfield	.0015

In Witness Whereof, the Parties have caused this Agreement to be duly executed on the day and year above written.

**Brookfield Township**

By \_\_\_\_\_

Its \_\_\_\_\_

**South Prairie Park District**

By \_\_\_\_\_

Its \_\_\_\_\_

**Marseilles Fire Protection District**

By \_\_\_\_\_

Its \_\_\_\_\_

**Seneca Rural Fire-Ambulance  
Protection District**

By \_\_\_\_\_

Its \_\_\_\_\_

**Seneca Township High School  
District No. 160**

By \_\_\_\_\_

Its \_\_\_\_\_

**Illinois Valley Community College  
District No. 513**

By \_\_\_\_\_

Its \_\_\_\_\_

**Brookfield Township Road District**

By \_\_\_\_\_

Its \_\_\_\_\_

**LaSalle County**

By \_\_\_\_\_

Its \_\_\_\_\_

**Multi Township Assessment District  
Brookfield/Allen**

By \_\_\_\_\_

Its \_\_\_\_\_

**Seneca Library District**

By \_\_\_\_\_

Its \_\_\_\_\_

**Seneca Community Consolidated School  
No. 170**

By \_\_\_\_\_

Its \_\_\_\_\_



**IT Assessment**

After reviewing the current state of the IT department, the Board authorized the administration to take some more time to review proposals from other vendors for a comprehensive IT assessment including a robust cybersecurity component.

A team consisting of two IT staff members, two cybersecurity and networking Faculty members, and Dr. Jim Carlson reviewed proposals from the following:

- Moran Technology Consultants
- AT&T Technology Services
- CampusWorks
- Ferrilli

The Audit Finance Committee will review the proposals at their meeting ahead of the regular Board of Trustees Meeting. Following the Audit Finance Committee meeting, a recommendation may be made the Board of Trustees to approve the bid from Moran Technology Consultants for \$79,578 to complete “phase 2” of a plan that will provide a robust cybersecurity review as well as and complete programmatic review of all IT services.

**Recommendation: (Pending Approval by the Audit Finance Committee)**

**Approve the bid from Moran Technology Consultants for \$79,578 to complete “phase 2” of a plan that will provide a robust cybersecurity review as well as and complete programmatic review of all IT services.**

KPI 6: Resource Management

**RFP – Investment Services**

The RFP for Investment Services has been returned and the respondents have been ranked by a committee consisting of Jerry Corcoran, Matt Seaton, Kathy Ross, Mark Grzybowski, and Michelle Carboni.

The College received responses from the following vendors:

- Vezzetti Capital Management
- Midland States Bank
- PFM Financial Services
- PMA Financial Services
- Columbia Capital

The respondents were ranked on the following categories:

- Structure and Experience of the Firm
- Compliance with Applicable State Laws, Regulations, and Policy
- Proposed Portfolio Structure, Monitoring, and Performance
- Fees
- Local Presence

The review team has recommended that the committee approve the recommendation of PMA Financial Services as the college's investment manager to the Board of Trustees for their consideration. The Audit Finance Committee will review this recommendation at their meeting prior to the regular Board of Trustees meeting.

**Recommendation (Pending Approval by the Audit Finance Committee):**

**The Audit Finance Committee is recommending the Board of Trustees approve an agreement with PMA Financial Services to manage the college's investments for an initial period of three years.**

KPI 5: District Population Served

**Fall 2021 Graduation**

There were 149 graduating students earning a total of 191 degrees and certificates in the following areas:

27	Associate in Arts degree
28	Associate in Science degree
25	Associate in Applied Science degree
3	Associate in General Studies degree
108	Certificates of Completion

By comparison, in Fall 2020, we graduated 161 students with a total of 176 degrees and certificates.



*Lazaro Lopez, Ed.D.*  
Chairman

*Brian Durham, Ed.D.*  
Executive Director

Illinois Community College Board

January 6, 2022

Dr. Jerry Corcoran, President  
Illinois Valley Community College  
815 North Orlando Smith Rd.  
Oglesby, Illinois 61348

Dear Dr. Corcoran,

This letter is notification that the College's request for approval to offer the following program was approved by the Illinois Community College Board on September 17, 2021, and by the Illinois Board of Higher Education on December 14, 2021:

- Dental Assisting A.A.S. degree (60 credit hours)

If you have not already done so, please submit the required curriculum and related course addition requests for updating your college's master files at this time. Doing so will ensure the college receives the appropriate credit hour reimbursement funding.

Sincerely,

Brian Durham, Ed.D.  
Executive Director

Cc: Deborah Anderson, Vice President of Academic Affairs – Illinois Valley Community College  
Tricia Broughton – ICCB



## MEMORANDUM

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TO: Dr. Jerry Corcoran

FROM: Dr. Matt Seaton *MS*

CC.: Dr. Shane Lange/Leslie Hofer

DATE: January 5, 2022

SUBJECT: Wage Adjustment for Part-Time Truck Driver Training Staff

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On behalf of Dr. Shane Lange and myself, we respectfully request consideration for a wage adjustment for our Part-Time Truck Driver Training Instructors. The current wage is \$18 per hour and we are unable to secure enough instructors to meet our demand. We respectfully request an increase of this rate to \$25 per hour effective with the next session mid-Spring.

Truck Driver Training is one of the College's most in-demand programs currently. We recently had to cancel a night section of the course due to lack of instructors. In addition, at last count, there were over 20 individuals on a waiting list to get into the program.

We believe this increase is necessary in order to continue the program's growth and support higher enrollment and credit hour generation. Please feel free to contact either of us if questions arise.

Thank you for your consideration on this matter.

**RECOMMENDED FOR STAFF APPOINTMENT**  
**2021-2022**

GENERAL INFORMATION:

POSITION TO BE FILLED: Human Resources Generalist

NUMBER OF APPLICANTS: 8

NUMBER OF APPLICANTS INTERVIEWED: 4

APPLICANTS INTERVIEWED BY:

Ms. Hofer, Mr. Reese, Ms. Ross, Dr. Seaton

APPLICANT RECOMMENDED:

Taylor Browder

EDUCATIONAL PREPARATION:

Northern Illinois University, DeKalb, IL – B.S., Human Resource Management  
Waubensee Community College, Sugar Grove, IL – A.S., Business General Education

EXPERIENCE:

Discovery Designs Refrigeration, Mukwonago, WI – Office Manager  
Discovery Designs Refrigeration, Mukwonago, WI – Data Entry Clerk / Manager  
Carus Corporation, Peru, IL – HR Assistant / Intern  
Hunter Salon & Day Spa, Mendota, IL – Receptionist

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Bachelor's Degree in Human Resource Management.
2. Office Manager experience dealing with benefits, recruiting, developing policies and procedures along with general human resource principles.
3. Data entry experience; customer service experience; familiar with an ERP system.
4. HR internship project of converting personnel files to an online filing system.
5. Demonstrated effective listening skills and high assessment scores.
6. Very positive reference check comments.

RECOMMENDED SALARY: \$21.00 per hour, effective February 14, 2022

Ms. Leslie Hofer, SHRM-CP, PHR  
Director of Human Resources

**From:** Roxanne Cherpeske  
**Sent:** Tuesday, January 11, 2022 1:59 PM  
**To:** Leslie Hofer  
**Cc:** Shane Lange  
**Subject:** Retirement

Hello Leslie,

This email is to inform you of my intention to retire from IVCC at the end of this month, Jan 31, 2022. I have the appropriate forms to submit to SURS and will drop off my key and faculty ID by the end of this week. Please let me know if there is anything else you need from me. Thanks so much.

Kind regards,

Roxanne Cherpeske  
Therapeutic Massage Department



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

815 N. Orlando Smith Road  
Oglesby, IL 61348-9692  
Telephone: 815-224-2720  
Fax: 815-224-3033

## Memorandum

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**To:** Jerry Corcoran, President  
**From:** Mark Grzybowski, Vice President for Student Services *MG*  
**Date:** February 1, 2022  
**Subject:** Trustee Talent/Leadership Waiver Guideline Update

---

Dr. Corcoran – the NJCAA recently adopted a regulation that permits student athletes who are enrolled in their final semester of eligibility to enroll in less than 12 credit hours and remain eligible for tuition waivers.

As such, I have amended the current Trustee Talent/Leadership Waiver Guidelines to reflect this change (see item 3a). This new regulation is currently in effect and will be applied to IVCC student athletes who meet this criterion for the 22/SP semester.



## 2021-2022 Guidelines, Trustee Talent/Leadership Waivers

1. Waivers may be used for tuition only; all fees are the responsibility of the student.
2. Students may be awarded waivers for up to 64 credit hours, the summer session prior to the first Fall semester of enrollment, the Summer session in between academic years, and the Summer session after second year; if there are hours still unused, assuming the student is in good standing. Waivers are restricted to courses applicable to a degree or a certificate, and to required developmental courses.
3. To be eligible for a waiver (or a renewal waiver), the student must be enrolled and verified as attending by their instructors, in a minimum of 12 semester hours each semester (excluding Summer), with a minimum cumulative grade-point-average of 2.0.
  - a. Per the NJCAA, student athletes enrolled in their final semester are eligible for tuition waivers without being required to enroll in a minimum of 12 semester hours.
4. No waivers will be extended to anyone who has completed a bachelor's degree.
5. The student agrees to actively participate in the activity for which his/her waiver has been awarded. The student also agrees to attend commencement if student is scheduled to graduate on time. This ceremony takes place in May of each year. The student will forfeit his/her waiver and will be liable for tuition if the student drops out of the activity.
6. A student who is found in violation of the IVCC Student Code of Conduct, Student-Athlete Contract (if applicable), or otherwise engages in activity that violates any other campus regulation or any local, state, or federal law may forfeit his/her full waiver or be held responsible to repay portion of the waiver.
7. Any and all prior financial obligations to IVCC must be paid in full prior to the waiver taking effect.
8. Students awarded waivers are strongly encouraged to apply annually for financial aid using the Free Application for Federal Student Aid (FAFSA). Apply online at: <https://studentaid.gov/>
9. Any other grant or scholarship earmarked for tuition will take precedence and will be utilized in meeting tuition costs. The Trustee Talent/Leadership Waiver may be applied to tuition not covered by other tuition-restricted sources.
10. Students in default on student loans will not be eligible to receive Trustee Talent/Leadership Waivers.
11. Head Coaches (with the approval of the Athletic Director) or the Division Chair of Humanities, Fine Arts, and Social Sciences may elect to divide waivers as deemed appropriate in order to attract additional participants, so long as the equivalent number of hours approved for the activity is not exceeded.
12. Two-thirds of all the athletic waivers awarded will be reserved for graduates of in-district high schools, or those graduates of out-of-district high schools who have been legal residents of the IVCC district for a minimum of one year prior to the first day of the fall semester of their initial enrollment at IVCC.
13. An oversight committee consisting of the Vice President for Academic Affairs, Vice President for Student Services, Athletic Director, Dean of Humanities, Fine Arts, and Social Sciences, and the Director of Financial Aid will be charged with the administration of all procedures related to Trustee Talent/Leadership Waivers.

U.S Department of Education  
 Office of Postsecondary Education/Federal TRIO Programs  
 Student Support Services (SSS) Program  
 Individual Prior Experience (PE) Points Report  
 2020-21 Reporting Year

PR/Award Number: P042A200807  
 Grantee: Illinois Valley Community College  
 State: IL  
 Sector: Public 2 - Year  
 First Funded in FY 2020: No

Introduction

The Standard Objective assessment for the 2020-21 reporting year are contingent on the basis of serving the approved number of students and meeting or exceeding the projects approved objectives. The Department calculated the Standard Objective scores using student-level data as reporting in the project's 2020-21 annual performance report (APR). For a summary of policies and procedures for calculating a projects Standard Objective scores, please see the Appendix which is located on the TRIO web site.

The Department will not accept any changes to the project's 2020-21 APR data after the APR is submitted.

A project that served less than 90 percent of the number of students the project was funded to serve in 2020-21 (refer to Funded Number in table below) does not receive Standard Objective scores.

To be eligible for consideration for Standard Objective scores for the (degree) attainment criterion, a project must have submitted an APR for the year in which the cohort was established.

2020-21 Summary Results for the Standard Objectives (P042A200807)					
Criteria	Maximum Score Allowed	Approved Rate	Actual Attained Rate		Standard Objectives Scores
Persistence	4	48%	76%		4
Good Academic Standing	4	81%	84%		4
Associate's Degree or Certificate	2	35%	42%		2
Associate's Degree or Certificate and Transfer to a 4-Year Institution	2	16%	31%		2
Funded Number	3		Number of Participants Funded to Serve	Number of Participants Served	Percent Served
			165	174	105%

A project that served less than 90 percent of the number of students the project was funded to serve in 2020-21 is not eligible to earn points for any of the criteria in this assessment year.

Total Scores 15 15

PR/Award Number: P042A200807  
 Grantee: Illinois Valley Community College  
 State: IL  
 Sector: Public 2 - Year  
 First Funded in FY 2020: No

Funded Number

The Funded Number Criterion is based on the project having served the approved funded number of participants. To be considered for a Standard Objectives score, the actual number served must be equal to or greater than the number of participants the project was funded to serve. For a detailed description on how this criterion was calculated, please see the Appendix, under **"How is the Funded Number Criterion Calculated?"**

2020-21 Results for the Funded Number Criterion			
Number of Participants Funded to Serve	Number of Participants Served	Percent Served	Score
165	174	105%	3

Persistence

The Persistence Rate for a 4-year institution is defined as the percentage of all participants served by the SSS project in the reporting year who enroll at the grantee institution in the fall term of the next academic year or graduate with a bachelor's degree during the reporting year.

The Persistence Rate for a 2-year institutions is the percentage of all participants served in the reporting year who enroll at the grantee institution in the fall term of the next academic year or graduate with an associate's degree or receive a certificate and/or transfer from a 2-year to a 4-year institution by the fall term of the next academic year. For a detailed description on how the rate was calculated, please see the Appendix, under **"How is the Persistence Rate Calculated?"**

**Note:** The Actual Persistence Rate is calculated based on the greater of the number of participants funded to serve or the number of participants served.

2020-21 Results for the Persistence Objective					
Number of Participants Funded to Serve	Number of Participants Served	Number Persisted	Approved Persistence Objective	Actual Persistence Rate	Score
165	174	133	48%	76%	4

Good Academic Standing (GAS)

Good Academic Standing (GAS) is defined as the percentage of participants served by the SSS project who met the performance level required to stay in good academic standing at the grantee institution. For a detailed description on how the rate was calculated, please see the Appendix, under **"How is the Good Academic Standing Rate Calculated?"**

**Note:** The Good Academic Standing Rate is calculated based on the greater of the number of participants funded to serve or the number of participants served minus any new summer participants served by the project that did not earn college credit. If applicable to your project, the Numbers of Participants Funded to Serve and the Number of Participants Served shown in the table below do not include the new summer participants that did not earn college credit.

2020-21 Results for the Good Academic Standing (GAS) Objective					
Number of Participants Funded to Serve	Number of Participants Served	Number in GAS	Approved GAS Objective	Actual GAS Rate	Score
148	157	132	81%	84%	4

PR/Award Number: P042A200807

Grantee: Illinois Valley Community College

State: IL

Sector: Public 2 - Year

First Funded in FY 2020: No

Associate's Degree or Certificate Attainment (2-year institutions)

Associate's Degree or Certificate Attainment is defined as the percentage of new participants served in the Cohort Year, who graduate with an associate's degree or received a certificate within four reporting years. For a detailed description on how the graduation and/or transfer rate was calculated, please see the Appendix, under "How are the Associate's Degree or Certificate Attainment/Transfer Rate Calculated?"

2020-21 Results for the Associate's Degree or Certificate Attainment Objective					
Cohort Year	Number of Participants in Cohort	Number Attaining Associate's Degree or Certificate	Approved Associate's Degree/Certificate Objective	Actual Associate's Degree/Certificate Attainment Rate	Score
2017-18	78	33	35%	42%	2

Associate's Degree or Certificate Attainment and Transfer (2-year institutions)

Associate's Degree or Certificate Attainment and Transfer is defined as the percentage of new participants served in the Cohort Year who transfer from a 2-year to a 4-year institution with an associate's degree or certificate within four (4) years. For a detailed description on how the graduation and/or transfer rate was calculated, please see the Appendix, under "How are the Associate's Degree or Certificate Attainment/Transfer Rates Calculated?"

2020-21 Results for the Associate's Degree or Certificate Attainment and Transfer from 2-year to 4-Year Institution Objective					
Cohort Year	Number of Participants in Cohort	Number Attaining Associate's Degree or Certificate and Transferring from a 2-year to a 4-year Institution	Approved Associate's Degree/Certificate and Transfer Objective	Actual Associate's Degree/Certificate and Transfer Attainment Rate	Score
2017-18	78	24	16%	31%	2

Illinois Valley Community College Board Policy

Subject: <b>Business Travel, Conference and Meeting Expenses</b>	Effective Date: 10/19/10 Last Reviewed: 10/19/10 Last Revised: 10/19/10
Number: <b>3.4</b>	

Illinois Valley Community College will reimburse college employees and students for official college travel. Reimbursements will be for official college events or meetings of state and national associations which conduct educational programs in the disciplines and professions associated with community college programs and operations. Further, the College will reimburse employees for attendance at routine business meetings of the Illinois Community College Board, the Illinois Board of Higher Education, the General Assembly and executive branch agencies which may be conducting business which may affect Illinois Valley Community College.

Illinois Valley Community College Administrative Procedure

Subject: <b>Business Travel, Conference and Meeting Expense</b>	Effective Date: 10/19/10 Last Reviewed: <b>2/10/22</b> Last Revised: <b>2/10/22</b>
Number: <b>3.4</b>	

Application for Travel

An application for travel form must be completed and approved in advance for all travel. Prior approval signatures should be on the appropriate lines on the left side of the form. Approval signatures are required per the following guidelines:

Travel cost of \$500 or less – two signatures – traveler and immediate supervisor.

Travel cost of \$500 - \$1,999 – three signatures – traveler, immediate supervisor and appropriate VP or President.

Travel cost of \$2,000 or more – four signatures – traveler, immediate supervisor and two VPs or one VP and President.

After the trip is complete, the same set of approval signatures should be on the appropriate lines on the right side of the form. Whenever a travel request is initiated, it must be completed whether expenses, as a result of the travel, are incurred or not.

If the travel expenses exceed any of the maximum amounts allowed under this policy, the travel expenses must be approved by a roll-call during an open meeting of the Board of Trustees.

If the travel is for a conference or professional development activity, a written summary of what was gained by the experience should be delivered to the appropriate supervisor along with the request for reimbursement.

All out of state travel requests must include a rationale explaining what the employee will gain from the experience. The President's approval signature is required for out of state travel requests.

**WHITE COPY** - hold until travel is complete, then fill in the column "Itemized Expenses" and submit for approval. After payment is made, the white copy is filed in the accounts payable files.

**YELLOW COPY** - returned to traveler

**PINK COPY** - if an advance check is required (registration fees, airfare, cash advance) forward pink copy to the Accounting Office. Also attach documentation for the registration fees and airfare. If no advance is required, send pink copy to Accounting with appropriate signatures and keep white copy until travel is completed and forward for approvals then to the Accounting office.

Any travel forms submitted to the accounting office by Monday at 4:30 p.m. will be paid the following Thursday. Per IRS regulations, any expenses for reimbursement submitted 60 days after the expenses have been incurred will be taxable to the employee.

#### Travel Expenditures

All official college travel must be supported by receipts for actual expenditures, and all expenses must be itemized for reimbursement on the travel form. Itemizing will include all dollar expenditures, participants involved and the function or purpose of the meeting. Cash advances may be issued for anticipated costs of at least \$100. Lesser expenses will be handled on a reimbursement-by-receipt basis.

#### Mileage Reimbursement

To qualify for mileage reimbursement for use of a personal vehicle, employees must comply with the vehicle use administrative procedure. Proof of vehicle insurance (copy of insurance card) must be submitted with the application to travel form prior to travel.

Mileage reimbursement may be taxable if travel originates at the employee's home rather than workplace. Employees are encouraged to consult the College Controller with questions about taxable reimbursement.

Reimbursement for personal vehicle use will be at the Board approved rate.

#### Commercial Travel

Commercial travel shall be reimbursed at actual cost. All receipts for air, bus, rail or other travel must be submitted with the official college travel form in order to claim reimbursement. All travel will be at coach rates.

Lodging

Reimbursement for lodging shall cover actual room cost for a standard room. If a double room is used, the individual will reimburse the college for the difference between single and double room costs. Receipts for all lodging must be submitted with the travel form in order to claim reimbursement.

Meals

Meals will be reimbursed for only those consumed while actually traveling on college business. Itemized receipts for all meals consumed while actually traveling must be attached to the travel form in order to claim reimbursement. Meal reimbursement will be the actual cost up to a maximum of \$35 per day including gratuities for non-metropolitan areas (e.g. Springfield, IL) and a maximum of \$45 per day including gratuities for metropolitan areas (e.g. Chicago).

No reimbursement will be made for alcoholic beverages.

Phone Calls

Only personal phone calls of five minutes or less will be reimbursed, as long as the call is to provide notice of safe arrival, change in schedule, etc. Necessary business calls are permitted.

Tours and Social Activities

No reimbursement will be made for tours, social activities, or entertainment.

**PERMISSIBLE TRAVEL EXPENSES**

The maximum reimbursable rates for travel are set forth as follows:

<b>Maximum Reimbursable Rates for Transportation</b>	
Air Travel	Lowest reasonable rate (coach)
Auto	IRS Standard Mileage Rate at time of reimbursement (e.g. <b>\$0.585 for 2022</b> )
Rental Car	Lowest reasonable rate (midsize)
Rail or Bus	Lowest reasonable rate and cost shall not exceed Air Travel
Taxi, Shuttle, Rideshare, or Public Transportation	Actual reasonable rate

<b>Maximum Reimbursable Rates for Meals</b>	
Per Day - nonmetropolitan	\$35.00
Per Day – metropolitan (Chicago)	\$45.00

<b>Maximum Reimbursable Rates for Lodging – 2021 rates per IRS (as of 10/1/20)</b>	
Chicago, Suburban Cook County, and Lake County	\$218.00/ night
DuPage County	\$114.00/ night
St. Clair County (St. Louis area)	\$141.00/ night
Will County	\$105.00/ night
All other Illinois Counties	\$96.00/ night
Outside of Illinois	\$218.00/ night or as approved by the Board

Official Functions

The College will support the cost of official functions which are conducted for the primary purpose of carrying out the business of the college. The college President and/or the appropriate Vice President shall, in advance, approve all expenditures for meals and other official functions. Authorized expenditures are categorized as follows:

1. Official college committees and advisory groups meeting outside of normal work hours
2. Official external committees, advisory groups and guests providing services and/or advice and counsel to the college
3. College receptions, honors and award activities
4. Faculty and staff development, in-service and training functions
5. College-sponsored student functions
6. Official functions of the Board of Trustees.

TRAVEL OBJECT CODES



- 55111 Admin/Staff - Conference/Meeting** (Registration Fees for Conference or Meeting)
- 55211 Admin/Staff - Travel/In State** (Mileage, Hotel, Meals, Parking, Shuttles, etc.)
- 55311 Admin/Staff - Travel/Out of State** (Mileage, Train, Airfare, Hotel, Meals, Parking, Shuttles, etc.)
- 55112 Instructional - Conference/Meeting** (Registration Fees for Conference or Meeting)
- 55210 Extension Site Mileage**
- 55212 Instructional - Travel/In State** (Mileage, Hotel, Meals, Parking, Shuttles, etc.)
- 55312 Instructional - Travel/Out of State** (Mileage, Train, Airfare, Hotel, Meals, Parking, Shuttles, etc.)



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

815 N. Orlando Smith Road  
Oglesby, IL 61348-9692  
Telephone: 815-224-2720  
Fax: 815-224-3033

February 3, 2022

Illinois Community College Trustees Association  
401 E. Capitol, Suite 200  
Springfield, IL 62701-1711

Re: 2022 Distinguished Alumnus Award

Dear ICCTA Awards Committee:

The Illinois Valley Community College Board of Trustees is pleased to recommend 1974 graduate Dr. Holly Novak for the Illinois Community College Trustees Association 2022 Distinguished Alumnus Award.

Dr. Novak is a cardiologist affiliated with multiple hospitals in the Springfield area. Following her studies at IVCC, she was one of the first students to attend Southern Illinois University's School of Medicine.

A philanthropist, Dr. Novak is among the Illinois Valley Community College Foundation's leading benefactors including membership in the 21<sup>st</sup> Century Scholars Society.

She will deliver the keynote address at IVCC's 56<sup>th</sup> annual Commencement May 14.

Dr. Novak has enhanced our institution by the exemplary way she has conducted herself throughout a long and illustrious career. Our nomination will demonstrate she is most-deserving of this prestigious honor.

Sincerely,

Everett Solon  
Chair  
Illinois Valley Community College Board of Trustees

# ILLINOIS VALLEY COMMUNITY COLLEGE

## College Core Values

**Responsibility   Caring   Honesty   Fairness   Respect**

## Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

## Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

## Purposes of IVCC

- \* The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- \* Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- \* Courses and academic support services designed to prepare students to succeed in college-level coursework.
- \* Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- \* Student support services to assist in developing personal, social, academic and career goals.
- \* Academic and student support programs designed to supplement and enhance teaching and learning.

## Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

## College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.