



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, August 12, 2021
Board Room
6:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
Tenure Recommendations
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, August 12, 2021 – 6:30 p.m. – Board Room (C307)

The meeting can be accessed by the public at <https://zoom.us/j/6794788792>. Once logged in, use the meeting ID number 679 478 8792. For dial-in, call 1 (312) 626-6799.

A G E N D A

1. Public Hearing
2. Call to Order
3. Pledge of Allegiance
4. Roll Call
5. Approval of Agenda
6. Public Comment
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – July 8, 2021 Closed Session Minutes Committee Meeting; July 8, 2021 Board Meeting; and July 22, 2021 Facilities Committee Meeting (Pages 1-11)
 - 7.2 Approval of Bills - \$1,209,967.06
 - 7.2.1 Education Fund - \$894,348.99
 - 7.2.2 Operations & Maintenance Fund - \$127,920.71
 - 7.2.3 Operations & Maintenance (Restricted Fund) - \$6,098.50
 - 7.2.4 Auxiliary Fund - \$113,686.01
 - 7.2.5 Restricted Fund - \$21,478.72
 - 7.2.6 Liability, Protection & Settlement Fund - \$44,930.64
 - 7.2.7 Grants, Loans & Scholarships - \$1,503.49
 - 7.3 Treasurer's Report (Pages 12-29)
 - 7.3.1 Financial Highlights (Page 13)
 - 7.3.2 Balance Sheet (Pages 14-15)
 - 7.3.3 Summary of FY21 Budget by Fund (Pages 16-23)
 - 7.3.4 Budget to Actual by Budget Officers (Page 24)
 - 7.3.5 Statement of Cash Flows (Page 25)
 - 7.3.6 Investment Status Report (Pages 26-27)
 - 7.3.7 Disbursements - \$5,000 or more (Pages 28-29)

- 7.4 Personnel - Stipends for Pay Periods Ending July 3, 2021 and July 17, 2021 & Part-time Faculty and Staff Appointments July 2021 (Pages 30-32)
- 7.5 Purchase Request – TDT Fuel Purchase (Page 33)
- 7.6 Purchase Request – Consortia Purchases (Page 34)
8. President’s Report
9. Committee Reports
10. FY2022 Budget (Pages 35-38)
11. Bid Results – Treasurer’s Bond (Page 39)
12. Bid Results – Property/Casualty Insurance (Pages 40-43)
13. Purchase Request – Microsoft Software Maintenance & Support (Page 44)
14. Purchase Request – Ellucian Colleague Maintenance & Support (Page 45)
15. Purchase Request – Cisco Maintenance & Support (Page 46)
16. Faculty Resignation – Adam Oldaker, English Instructor (Pages 47-48)
17. Staff Resignation –Dr. Jennifer Grobe, Director of Nursing Programs (Pages 49-50)
18. Staff Appointment –Thomas Quigley, Director of Admissions & Transfer Services (Pages 51-52)
19. Faculty Appointment – Cathy Lenkaitis, Lab Instructor in Nursing (Pages 53-54)
20. Request for Proposals – Farm Cash Lease (Pages 55-72)
21. Staff Appointment – Ron Groleau, Interim Dean of Humanities, Fine Arts, Social Sciences (Page 73)
22. Items for Information (Pages 74-85)
 - 22.1 Food Service Extension (Page 74)
 - 22.2 MOU – Full-Time Counselor Schedule (Pages 75-76)
 - 22.3 Staff Resignation – Ashley Gonzales, Staff Accountant (Page 77)
 - 22.4 Staff Appointment – Chad Brokaw, Theatre/Classroom AV Technician (Page 78)
 - 22.5 Intergovernmental Agreement – City of Oglesby (Pages 79-80)
 - 22.6 SHIELD Illinois Participation (Page 81)
 - 22.7 Statements of Final Construction Compliance:
 - Building C - AHU/Chiller Replacement (Page 82)
 - Building F - AHU Replacements (Page 83)
 - Building G - Bleacher Replacement (Page 84)
 - Building J - Exhaust System Upgrades (Page 85)
23. Trustee Comment

24. Closed Session – 1) selection of a person to fill a vacancy in a public office; 2) pending or imminent litigation; 3) complaint lodged against an official or employee of the public body; 4) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 5) student discipline; 6) collective negotiations; and 7) closed session minutes
25. Possible Extension of Agreement with AFT Local 1810
26. Consideration and Possible Approval of Proposed Release of Claim
27. Approval of Closed Session Minutes
28. Other
29. Adjournment

**ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees**

**Closed Session Minutes Committee Meeting
July 8, 2021**

The Closed Session Minutes Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 5:45 p.m. on Thursday, July 8, 2021 in the Board Room – C-307 at Illinois Valley Community College.

Committee Members Angela M. Stevenson, Committee Chair
Physically Present: Jane E. Goetz
David O. Mallery

**Committee Members
Absent:**

**Others Physically
Present:**

The meeting was called to order at 5:45 p.m. by Ms. Stevenson.

PUBLIC COMMENT

None

CLOSED SESSION

It was moved by Mr. Mallery and seconded by Ms. Goetz to convene a closed session at 5:46 p.m. to discuss the minutes of meetings lawfully closed under the Open Meetings Act. Motion passed by voice vote.

On a motion by Ms. Goetz, seconded by Mr. Mallery, and carried unanimously, the regular meeting resumed at 6:18 p.m.

ADJOURNMENT

It was moved by Mr. Mallery and seconded by Ms. Goetz to adjourn the meeting. Motion passed by voice vote. Ms. Stevenson declared the meeting adjourned at 6:20 p.m.

Angela M. Stevenson, Committee Chair

Everett J. Solon, Board Chair

Angela M. Stevenson, Board Secretary

**Illinois VALLEY COMMUNITY COLLEGE
Board of Trustees**

**Minutes of Regular Meeting
July 8, 2021**

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Thursday, July 8, 2021 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Everett J. Solon, Chair
Angela M. Stevenson, Secretary
Amy L. Boyles
Jane E. Goetz
David O. Mallery
Maureen O. Rebholz

Members Virtually Present: Jay K. McCracken, Vice Chair
Madison N. Miranda, Student Trustee

Members Telephonically Present:

Members Absent:

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services & Finance
Matthew Seaton, Vice President for Business Services & Finance
Chris Dunlap, Director of Information Technology Services
Leslie Hofer, Director of Human Resources
Walt Zukowski, Attorney

Others Virtually Present: Deborah Anderson, Vice President for Academic Affairs
Mark Grzybowski Vice President for Student Services
Bonnie Campbell, Associate Vice President for Academic Affairs
Kathy Ross, Controller

Mr. Solon informed of a couple of items: 1) The provisions related to the Open Meetings Act allowing for Board meetings to be virtual continue due to Governor Pritzker's most recent disaster proclamation and 2) it is the custom and practice of the college to record Board meetings and the meeting was being recorded both audio and video.

APPROVAL OF AGENDA

It was moved by Ms. Goetz and seconded by Dr. Rebholz to approve the agenda, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

PUBLIC COMMENT

Cheryl Roelfsema was honored at her final Board meeting as she is retiring July 31 after thirteen years as Vice President for Business Services and Finance. The Board and all present thanked Ms. Roelfsema for her years of service and congratulated her on her forthcoming retirement.

Jeff Fesperman, instructor at IVCC expressed concern regarding the group who came to the Board meeting in June. He noted that this group was involved in the theft and public distribution of exam questions during a live test yet he has not heard the administration or Board mention that fact. Mr. Fesperman commented that this group is spreading misinformation, not only about this test, but about our college’s instructors and as of yet, their unsubstantiated claims have gone unchallenged. He noted that IVCC faculty members are being accused of failing students solely for their opinions and not based upon the merit of their work. He added that higher education is under attack. We are not here to teach what any fringe group wants us to teach no matter their political orientation. Our faculty are experts in their respective fields and it is insulting that the college would seriously consider granting an unqualified group a say as to how we teach and what we teach. Mr. Fesperman noted that the IVCC administration and the Board should have faith in its faculty and trust them to do their jobs in a professional and ethical manner. This should be your primary concern as the persons charged with the leadership of this institution, rather than delegating your own responsibilities to the loudest crowd of protesters who show up demanding you abdicate your role to them.

CONSENT AGENDA ITEMS

It was moved by Ms. Goetz and seconded by Ms. Stevenson to approve the consent agenda, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

The following items were approved in the consent agenda:

Approval of Minutes – June 8, 2021 Board Meeting.

Approval of Bills - \$1,485,639.49

Education Fund - \$922,940.37; Operations & Maintenance Fund - \$95,622.46; Operations & Maintenance (Restricted Fund) - \$234,996.54; Auxiliary Fund - \$56,356.08; Restricted Fund - \$58,854.26; Liability, Protection & Settlement Fund - \$115,963.90; and Grants, Loans & Scholarships - \$905.88.

Treasurer’s Report

Personnel

Approved stipends for pay periods ending June 5, 2021 and June 19, 2021 & Part-time Faculty and Staff Appointments June 2021.

PRESIDENT’S REPORT

Dr. Corcoran reported that the college received a beautiful certificate of appreciation from our friends at the LaSalle County Health Department as a token of the department’s appreciation for use of the college as a site for mass vaccinations. Julie Kerestes and her LaSalle County Health Department colleagues have been magnificent to work with every step along the way as the college has worked through a number of unforeseen challenges related to the coronavirus pandemic. Dr. Corcoran noted that when our folks told him that the Health Department had dropped off a framed certificate of appreciation, he said it ought to be the other way around, we should be giving them a plaque. Dr. Corcoran added that no matter who gives what to whom, the bottom line is when we take-into-account the number of vaccinations given at the college (23,579) for the community overall, we tip our hats to Julie and her team for a job well done. Dr. Corcoran extended many thanks to Bonnie Campbell, Leslie Hofer, Dr. Jennifer Grobe, Mark Grzybowski, Dr. Matt Seaton and Cheryl Roelfsema for making sure that we had college-wide support. He noted that as he shared with the board yesterday, the partnership the college has had with the local ROE and BEST on what is called the Regional Work Study Program has resulted in 170 students having graduated from their high schools after having dropped out. Dr. Corcoran informed that Steve Malinsky has been our point person for many years after Jim Carlson launched it 11 years ago. Dr. Corcoran noted that we thank everyone for a job well done and commit to going forward for the next 170 students who will benefit from everyone’s collective support. Dr. Corcoran expressed thanks for all of the work that our Business Office personnel put into producing a top-notch tentative budget for FY22. He added that this spring we had a few things come our way that made the process of pulling it together more challenging than ever but the group never missed a beat and we are all proud of the results. Dr. Corcoran noted that Nikki Van Nielen and Kathy Ross do a lot of work behind the scenes for us and he knew he spoke for the Board, Cheryl Roelfsema and Dr. Matthew Seaton when saying we appreciate your hard work and dedication. Dr. Corcoran informed that back by popular demand are the latest IVCC Quick Facts thanks to Matt Suerth, Dawn Watson and Nikki Van Nielen. He added that these facts are a handy reference to keep nearby and to let us know if you need more.

COMMITTEE REPORTS

None

FY2022 TENTATIVE BUDGET

It was moved by Ms. Goetz and seconded by Mr. McCracken to adopt the Resolution approving the FY2022 Tentative Budget and authorize publication of the Notice of Public Hearing, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz and Mr. Solon. “Nay” –none. Motion carried.

APPOINTMENT – COLLEGE TREASURER

It was moved by Ms. Stevenson and seconded by Dr. Rebholz to appoint Matthew Seaton, Vice President for Business Services and Finance, as the college treasurer effective July 31, 2021. Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

STUDENT ATHLETIC INSURANCE RENEWALS

It was moved by Ms. Goetz and seconded by Ms. Stevenson to approve the renewal from Guarantee Trust Life for the student athletic insurance coverage with 1st Agency at \$24,557. Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried. Ms. Goetz noted that the rate is ten percent less than last year and this is the fourth year of decreasing premiums; well done.

It was moved by Dr. Boyles and seconded by Ms. Stevenson to approve the renewal from Gerber Life insurance Company for the student athletic catastrophic insurance coverage with Zevitz Student Accident Insurance at \$2,990. Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

SUPPORT STAFF BENEFITS: PERSONAL DAYS & TUITION REIMBURSEMENT

It was moved by Mr. Mallery and seconded by Dr. Rebholz to approve the award of four personal days per year effective FY2022 for full-time support staff not affected by a negotiated labor agreement. Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

It was moved by Ms. Stevenson and seconded by Mr. McCracken to approve the award of up to \$1,000 per year of tuition reimbursement effective FY2022 for full-time support staff not affected by a negotiated labor agreement provided each employee adheres to the administrative procedures set forth by the Office of Human Resources. Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried. Dr. Corcoran offered kudos to Leslie Hofer, Matt Seaton, and Cheryl Roelfsema for making these recommendations to enhance support staff benefits.

STAFF RESIGNATION – ROBYN SCHIFFMAN, DEAN OF HUMANITIES, FINE ARTS, AND SOCIAL SCIENCES

It was moved by Dr. Rebholz and seconded by Ms. Goetz to accept with regret the resignation of Dr. Robyn Schiffman, Dean of Humanities, Fine Arts and Social Sciences, effective July 5, 2021. Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion

carried. Dr. Corcoran thanked Dr. Schiffman for her seven years of service to the college and wished her well going forward.

BOARD TRAVEL

It was moved by Ms. Stevenson and seconded by Dr. Boyles to approve the reimbursement of expenses in the amount of \$67.20 incurred by Ms. Goetz and \$67.20 incurred by Dr. Rebholz for attending the 2021 ICCTA Convention and Trustee Leadership Training Sessions on June 4 and 5, 2021.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Dr. Boyles, Ms. Stevenson, Mr. Mallery, Mr. McCracken, and Mr. Solon. “Nay” – none. “Abstain” – Ms. Goetz and Dr. Rebholz. Motion carried.

IVCC BOARD OF TRUSTEES RESIGNATION

It was moved by Ms. Stevenson and seconded by Dr. Boyles to accept with regret the resignation of Mr. David O. Mallery as a member of the IVCC Board of Trustees, effective after the Board meeting July 8, 2021.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. McCracken, Dr. Rebholz and Mr. Solon. “Nay” – none. “Abstain” – Mr. Mallery. Motion carried.

Mr. Mallery was thanked by the Board and all present for his sixteen years of service as a Trustee. Mr. McCracken commented that it has been a pleasure serving with David Mallery, the other representative of Putnam County and offered congratulations to Mr. Mallery for his many years of great service. Dr. Corcoran noted that Mr. Mallery championed construction of the Student Center as Chair of the Board’s Facilities Committee. He added that Dave always thought of the students first.

ITEMS FOR INFORMATION

Mr. Solon pointed out the information items on pages 44-51 of the Board book.

TRUSTEE COMMENT

Ms. Goetz recognized that there were 420 spring graduating students earning 520 degrees and certificates, which is up from the 357 graduating students with 421 degrees and certificates from last spring. She noted that the college’s tuition has remained the same for the fourth straight year.

CLOSED SESSION

Mr. Solon requested a motion and a roll call vote at 6:55 p.m. to enter into a closed session to discuss: 1) pending or imminent litigation; 2) complaint lodged against an official or employee of the public body; 3) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 4) student discipline; 5) collective negotiations; and 6) closed session minutes. Motion made by Ms. Stevenson and seconded by Dr. Rebholz to enter into a closed session.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried. The Board immediately entered closed session at 7:00 p.m.

Motion made by Ms. Stevenson and seconded by Ms. Goetz to return to the regular meeting. Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried. The regular meeting resumed at 8:48 p.m.

CLOSED SESSION MINUTES

It was moved by Dr. Rebholz and seconded by Ms. Goetz to approve and retain the closed session minutes of June 10, 2021.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz and Mr. Solon. “Nay” – none. Motion carried.

POSSIBLE EXTENSION OF AGREEMENT WITH AFT LOCAL 1810

No action was taken.

OTHER

None

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 8:50 p.m.

Everett J. Solon, Board Chair

Angela M. Stevenson, Secretary

**ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees**

**Facilities Committee Meeting
July 22, 2021**

The Facilities Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 4:00 p.m. on Thursday, July 22, 2020 in the Board Room (C307) at Illinois Valley Community College.

Committee Members Angela M. Stevenson, Secretary
Physically Present: Maureen O. Rebholz

**Committee Members
Absent:**

**Committee Members
Virtually Present:**

**Other Board Members
Physically Present:**

**Others Physically
Present:** Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Matt Seaton, Vice President for Business Services and Finance
Chris Dunlap, Director of Information Technology
Scott Curley, Director of Facilities
Reed Wilson, Assistant to the President
Dominick Demonica, Demonica/Kemper Architects

**Others Virtually
Present:** Deborah Anderson, Vice President for Academic Affairs
Mark Grzybowski, Vice President for Student Services
David O. Mallery, Former Facilities Committee Chair
Ron Groleau, Dean of Life Sciences & Business
Willard Mott, Agriculture Instructor

Ms. Stevenson called the meeting to order at 4:00 p.m.

PUBLIC COMMENT

None

MASTER PLAN

Mr. Demonica presented a summary of the renovation projects recommended for consideration. He provided diagrams of the proposed projects as well as a conceptual cost estimate for each that included: the estimated construction costs, contingency at ten percent, furnishing allowance, fees and reimbursables, and asbestos abatement.

- **Biology Lab Expansion**

The Operations Committee has reviewed a potential project that would expand the Biology lab area. The new lab space would take about two-thirds of the area currently used as the Art Studio. Mr. Demonica advised that the set-up would be similar to the current biology lab and would accommodate 24 students with six pods of four and an instructor's station. He noted that all of the proposed space for this project is net gain; we are expanding and not losing any current biology lab space. Mr. Demonica informed that more colleges are expanding their science labs due to enrollment needs and he is currently working on such a proposed project with Waubensee College. No estimated timeline or budget for the construction of this space has been established.

- **Nursing Simulation Lab**

The Operations Committee has evaluated a potential project that would build a new Nursing Simulation Lab area. The area for this proposed lab is currently an empty space that formerly was the Math Learning Center. Mr. Demonica noted that there was discussion regarding elevator upgrades near this space that could be included in the plan and this could be a potential RAMP project in the future. Mr. Demonica noted that the furnishings allowance in the estimated construction costs does not include simulation mannequins for the lab. There is no timetable nor funding source identified for this project.

- **Dental Hygiene Lab**

The Operations Committee has reviewed the potential creation of the Dental Hygiene Lab in the current Therapeutic Massage space in G Building. Once the Therapeutic Massage program is phased out, this space would be repurposed for Dental Hygiene. The project would encompass the lab and the adjoining classroom of the space. The other classroom in the area would remain as is. There is no estimated timetable or cost for the construction of this space. Dr. Corcoran informed that the college has been approached about a potential off-site dental hygiene facility in Peru. The owner of the facility is retiring and is interested in selling his dental practice. Dr. Corcoran noted that while we appreciate the offer it is more practical to continue with the proposed architectural plans on campus but he did want to update the Facilities Committee about the offer. The committee agreed that the better course of action would be to have the Dental Hygiene program on campus.

Prioritizing the proposed projects was discussed. Mr. Mallery thought that the impact of serving new and current students would be most valuable and opted for the Dental Hygiene Lab to be ranked first. Dr. Anderson agreed and added that the Nursing Simulation Lab is particularly needed since obtaining available clinical space gets more challenging every year. The committee ranked the proposed projects as follows:

- 1) Dental Hygiene Lab
- 2) Nursing Simulation Lab
- 3) Biology Lab Expansion

The total conceptual cost estimates for the projects were: Biology Lab Expansion - \$1,140,789; Nursing Program Expansion - \$1,626,797; and Dental Program Expansion - \$852,237. The committee recommended that the proposed projects be shared with the full Board.

- **Salt Shed Replacement**

Mr. Curley noted that the current salt shed, which is located near the new agriculture storage building is in poor condition and needs repair. Mr. Curley informed that we are proposing that the shed be demolished and reconstructed near the maintenance building on the east campus. There was no opposition from the committee in moving forward with this proposal.

DCEO AGRICULTURE BUILDING GRANT

Dr. Seaton informed that the college was recently notified that it has received a grant in the amount of \$240,788 to be applied to the construction of a new Agriculture facility. He noted that the grant is to be awarded within the next two months and following notification of the grant award the college will have up to two years to expend the funds. Demonica Kemper Architects assisted in narrowing the scope of work to focus the grant award on paving and asphalt work near the Agriculture facility future location. The committee recommended that the project be shared with the full Board.

FARM CASH LEASE & FARM TILING

Dr. Seaton advised that the agreement to issue an RFP for farming services of the 149 acres of ground that is farmed each season is being reviewed. The new RFP will incorporate the following adjustments:

- The RFP will be for a straight three-year lease and the right of first refusal by the contractor has been removed.
- A clause allowing for the extension of the agreement with mutual consent from both parties has been added.
- A clause requiring the contractor to provide proof of insurance to the college has been added.
- A clause allowing for the renegotiation of terms should the market change significantly has been added.
- Emphasis of expectations of the contractor to provide all necessary information regarding fertilizers, yields, and other items to the college for maintenance and educational purposes has been added.

Dr. Seaton informed that additional tiling is needed in the area south of the college and a topographic survey is planned to determine the appropriate methods to tiling the fields. He added that we are looking for the survey to be completed this fall. Based on the results of the survey, future tiling projects will be prioritized and completed in phases or the project could be completed in its entirety based on cost estimates. Mr. Mott weighed in and noted that he agreed with the proposed adjustments for the farm lease and plans for tiling. The committee recommended moving forward with the proposals, as presented.

PROPOSAL FROM THE CITY OF OGLESBY

The college administration met with representatives from the City of Oglesby on July 13, 2021 to discuss the annexation of part of the ground to the south and west of campus. The City of Oglesby has proposed the installation of a solar farm on this property to assist them with their goals of incorporating more green energy into their grid and potentially leading to education and training opportunities for IVCC students. Dr. Corcoran informed that both parties agreed to have Oglesby

update their proposal as being something the college might consider and share with the Facilities Committee at this meeting. The city's deadline for having the College commit to a project for consideration of the IMEA board for going to bid is July 23. Dr. Corcoran noted that we appreciate the friendship that exists between the college and the city but moving that quickly with Facilities Committee and then Board approval would not be possible. Mr. Mallery advised caution and suggested that only the least amount of annexation be considered so as not to impact the farmland and the college now and in the future. Dr. Corcoran added that a factor for the Board and administration to keep in mind is the cash rent that the college receives on an annual basis from the farm tenant for using farm ground for crop-production purposes. Dr. Corcoran noted that the next step would be for the city to update their proposal with the latest drawing from Mr. Demonica showing where the proposed facility would be housed and what benefits would be available to the college as a result. He suggested that the Facilities Committee consider viewing the college's position on this as a placeholder on file so that it sets in motion a place in line for eventual consideration by the IMEA Board and underscores the fact that a good faith effort is underway by both parties to work together and find some mutually-beneficial common ground. The committee agreed that the best course would be to follow the suggestions from the administration, as presented.

OTHER

- Dr. Seaton requested approval from the committee to allow another electricity and natural gas broker to price the college's electric and gas for the upcoming year. The college would be under no commitment to use these services if the rates and service are not workable. There was no opposition from the committee in moving forward with this proposal.
- Dr. Corcoran thanked Mr. Mallery for joining the meeting and for his perspective on the issues.

ADJOURNMENT

Ms. Stevenson declared the meeting adjourned at 5:07 p.m.

Everett J. Solon, Board Chair

Angela M. Stevenson, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

JULY 2021

Dr. Matthew Seaton
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – July 2021

Revenues

- IVCC's operating portion of the State budget for FY2022 is \$1,993,248, which is \$90,175 less than the FY2021 budget. Our three-year financial plan estimated \$1,950,000 in revenue from the State of Illinois.
- The tax year 2020 levy was finalized at \$12,798,487, an increase of \$361,498, or 2.8 percent, from tax year 2019. Equalized assessed valuation (EAV) increased by \$147,528,171, or 4.1 percent, from tax year 2019. At the end of July, \$4,207,392, or 48.3 percent, has been collected. At the same time last year, only 16 percent of the taxes had been collected as many counties extended their deadlines for payment due to the COVID-19 pandemic. IVCC recognizes property tax revenues per GASB 33 where 50 percent of the tax revenue is recognized in the tax year and 50 percent in the following year. The tax year 2020 levy will be recognized 50 percent in FY2021 and 50 percent in FY2022.
- As of July 29, the headcount for summer semester was 862, which is 51 students more than at the same point in time last year. Credit hours for summer 2021 were 4,128, an increase of 132 credit hours, or 3.3 percent from one year ago. As of July 29, the headcount for fall semester 2021 was 2,030, which is 295 students more than at the same point in time last year. Fall credit hours were at 19,004.5, a 3.51 percent increase from one year ago. Many factors make it difficult to compare headcount and credit hours with previous years. It is important to note that although there are increases in credits and headcounts, there is still nearly a 20% decrease in credit hours from Fall 2019 to Fall 2021. This reduction, however, has been accounted for in the FY2022 budget.

Expenses

- This early in the fiscal year, only the Board of Trustees line item shows a significant variance due to the semi-annual payment of ICCTA dues.

Protection, Health & Safety Projects

- Building G Air Handling Units Replacement – complete;
- Key Card Access Upgrade – project is nearing completion, new key cards are being issued;
- Fireplace Lounge Ramp Replacement – project is in punch-list phase;

Other Projects

- Parking Lot/Roadway Replacement – work in progress, set to be done by Fall semester;
- Air/Moisture Infiltration Project – Architect has been recommended to CDB;
- Agriculture Complex Phase II – a grant has been submitted to DCEO for \$248,000 to fund parking lot construction for the facility. These funds were provided in the State budget with assistance from Senator Rezin;
- Dental Hygiene Lab – this project has been prioritized by the Board of Trustee Facility Committee. Work may begin as early as Spring 2022;
- Nursing Simulation Lab – this project has been reviewed by the Board of Trustee Facility Committee. A timeline for construction has not been determined.
- Biology Lab Expansion – this project has been reviewed by the Board of Trustee Facility Committee. A timeline for construction has not been determined.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 July 31, 2021
 Unaudited

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 8,665,942	\$ 4,024,866	\$ 702,656	\$ 81,002	\$ 327,930	\$ -	\$ -	13,802,396
Investments	7,205,028	6,997,770	143,968	-	310,735	-	-	14,657,501
Receivables								-
Property Taxes	10,366,314	2,432,173	-	-	-	-	-	12,798,487
Governmental claims	-	111,490	-	-	72,861	-	-	184,352
Tuition and fees	1,852,325	-	-	157,103	-	-	-	2,009,428
Due from other funds	2,142,521	14	-	159,775	-	-	-	2,302,309
Due to/from student groups	-	-	-	-	-	-	-	-
Bookstore inventories	-	-	-	397,348	-	-	-	397,348
Other assets	97,035	115,970	-	-	-	-	-	213,006
Deferred Outflows	-	-	-	-	-	-	524,832	524,832
Fixed assets - net	-	-	-	23,960	-	59,786,846	-	59,810,806
Other debits								-
Amount available in Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	13,919,226	13,919,226
Total assets and deferred outflows	\$ 30,329,166	\$ 13,682,283	\$ 846,624	\$ 819,188	\$ 711,526	\$ 59,786,846	\$ 14,444,058	\$ 120,619,691

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 July 31, 2021
 Unaudited

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	106,317	8,563	-	4,820	6,864	-	-	126,564
Accrued salaries & benefits	554,484	24,370	-	15,543	-	-	-	594,397
Post-retirement benefits & other	145,403	-	-	-	-	-	-	145,403
Unclaimed property	413	-	-	-	-	-	-	413
Due to other funds	47,879	1,549,767	-	-	704,662	-	-	2,302,309
Due to student groups/deposits	-	-	-	-	-	-	-	-
Deferred inflows								
Property taxes	4,649,868	1,387,878	-	-	-	-	-	6,037,746
Tuition and fees	-	-	-	141,663	-	-	-	141,663
Grants	-	-	-	-	-	-	-	-
OPEB	-	-	-	-	-	-	2,311,278	2,311,278
OPEB long term debt	-	-	-	-	-	-	12,132,780	12,132,780
Total Liabilities	5,504,365	2,970,578	-	162,026	711,526	-	14,444,058	23,792,553
Net Position/Net Assets								
Net investment in general fixed assets	-	-	-	-	-	59,786,846	-	59,786,846
Fund balance	-	-	-	-	-	-	-	-
Reserved for restricted purposes	-	10,711,705	-	-	-	-	-	10,711,705
Reserved for debt service	-	-	846,624	-	-	-	-	846,624
Unreserved	24,824,801	-	-	657,161	-	-	-	25,481,962
								-
Total liabilities and net position	\$ 30,329,166	\$ 13,682,283	\$ 846,624	\$ 819,187	\$ 711,526	\$ 59,786,846	\$ 14,444,058	\$ 120,619,691

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended July 31, 2021
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxillary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 7,380,711	\$ 921,338	\$ 407,212	\$ -	\$ 187,204	\$ 5,673	\$ 1,159	\$ 18,819	\$ 732,669	\$ 9,654,786
Actual Expenditures	1,589,190	152,428	-	-	169,297	266,220	-	-	52,574	2,229,709
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	5,791,521	768,911	407,212	-	17,907	(260,547)	1,159	18,819	680,095	7,425,077
Fund balances July 1, 2021 (est)	11,465,052	4,044,459	4,801,634	846,443	900,970	58,848	4,950,801	32,327	239,060	27,339,594
Fund balances July 31, 2021	\$ 17,256,573	\$ 4,813,370	\$ 5,208,846	\$ 846,443	\$ 918,877	\$ (201,699)	\$ 4,951,960	\$ 51,146	\$ 919,155	\$ 34,764,671

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended July 31, 2021
 Unaudited

	7/31/2021	Annual Budget FY2022	Actual/Budget 8.3%	7/31/2020	Annual Budget FY2021	Actual/Budget 8.3%
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 4,207,392	\$ 8,713,650	48.3%	\$ 1,366,638	\$ 8,579,643	15.9%
Corporate Personal Property Replacement Tax	-	1,006,250	0.0%	-	900,513	0.0%
Tax Increment Financing Distributions	40,335	400,000	10.1%	8,877	387,250	2.3%
Total Local Government	<u>4,247,727</u>	<u>10,119,900</u>	42.0%	<u>1,375,515</u>	<u>9,867,406</u>	13.9%
State Government:						
ICCB Credit Hour Grant	-	1,733,248	0.0%	-	1,728,400	0.0%
Equalization Grant	-	50,000	0.0%	-	50,000	0.0%
Career/Technical Education Formula Grant	-	210,000	0.0%	-	200,000	0.0%
Other	-	-	-	-	-	-
Total Statement Government	<u>-</u>	<u>1,993,248</u>	0.0%	<u>-</u>	<u>1,978,400</u>	0.0%
Federal Government						
PELL Administrative Fees	-	7,825	0.0%	-	7,975	0.0%
Total Federal Government	<u>-</u>	<u>7,825</u>	0.0%	<u>-</u>	<u>7,975</u>	0.0%
Student Tuition and Fees:						
Tuition	2,791,936	5,989,253	46.6%	2,653,864	6,586,152	40.3%
Fees	307,930	759,550	40.5%	328,452	837,700	39.2%
Total Tuition and Fees	<u>3,099,866</u>	<u>6,748,803</u>	45.9%	<u>2,982,317</u>	<u>7,423,852</u>	40.2%
Other Sources:						
Public Service Revenue	13,504	242,450	5.6%	7,635	341,879	2.2%
Other Sources:	19,614	155,442	12.6%	(39,163)	234,613	-16.7%
Total Other Sources	<u>33,118</u>	<u>397,892</u>	8.3%	<u>(31,528)</u>	<u>576,492</u>	-5.5%
TOTAL EDUCATION FUND REVENUE	<u>\$ 7,380,711</u>	<u>\$ 19,267,668</u>	38.3%	<u>\$ 4,326,304</u>	<u>\$ 19,854,125</u>	21.8%
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	588,439	\$ 7,671,022	7.7%	\$ 683,085	\$ 8,239,344	8.3%
Employee Benefits	114,462	1,751,176	6.5%	110,032	1,705,720	6.5%
Contractual Services	6,857	119,415	5.7%	4,897	146,565	3.3%
Materials & Supplies	11,392	497,459	2.3%	6,857	404,772	1.7%
Conference & Meeting	1,812	163,405	1.1%	413	162,988	0.3%
Fixed Charges	2,520	58,000	4.3%	8,152	55,000	14.8%
Capital Outlay	-	-	0.0%	-	-	0.0%
Other	-	-	0.0%	-	-	0.0%
Total Instruction	<u>725,482</u>	<u>10,260,477</u>	7.1%	<u>813,435</u>	<u>10,714,389</u>	7.6%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended July 31, 2021
 Unaudited

	7/31/2021	Annual Budget FY2022	Actual/Budget 8.3%	7/31/2020	Annual Budget FY2021	Actual/Budget 8.3%
Academic Support:						
Salaries	72,880	1,094,032	6.7%	68,223	1,003,192	6.8%
Employee Benefits	14,969	216,560	6.9%	12,047	211,676	5.7%
Contractual Services	38,232	218,886	17.5%	93,497	197,118	47.4%
Materials & Supplies	35,426	270,468	13.1%	34,205	306,822	11.1%
Conference & Meeting	-	20,950	0.0%	150	20,595	0.7%
Utilities	1,500	26,445	5.7%	1,125	26,445	4.3%
Capital Outlay	-	-	0.0%	-	-	0.0%
Other	-	-	0.0%	-	-	0.0%
Total Academic Support	163,008	1,847,341	8.8%	209,247	1,765,848	11.8%
Student Services:						
Salaries	94,517	1,321,319	7.2%	107,307	1,121,572	9.6%
Employee Benefits	27,092	389,719	7.0%	25,299	385,992	6.6%
Contractual Services	1,104	33,981	3.2%	43	40,777	0.1%
Materials & Supplies	1,982	75,901	2.6%	10,067	77,202	13.0%
Conference & Meeting	-	41,925	0.0%	-	45,075	0.0%
Utilities	-	-	0.0%	94	-	0.0%
Total Student Services	124,695	1,862,845	6.7%	142,811	1,670,618	8.5%
Public Services/Continuing Education:						
Salaries	25,221	326,240	7.7%	26,859	344,429	7.8%
Employee Benefits	6,976	81,443	8.6%	5,237	77,863	6.7%
Contractual Services	2,037	82,500	2.5%	2,300	258,400	0.9%
Materials & Supplies	4,525	83,450	5.4%	2,996	92,800	3.2%
Conference & Meeting	243	5,650	4.3%	69	18,950	0.4%
Utilities	-	-	0.0%	-	-	0.0%
Other	-	-	0.0%	-	300	0.0%
Total Public Services/Continuing Education	39,002	579,283	6.7%	37,461	792,742	4.7%
Institutional Support:						
Salaries	153,465	1,884,628	8.1%	139,507	1,856,317	7.5%
Employee Benefits	70,728	741,287	9.5%	92,380	691,890	13.4%
Contractual Services	27,849	734,799	3.8%	24,424	569,172	4.3%
Materials & Supplies	43,244	377,630	11.5%	58,373	381,678	15.3%
Conference & Meeting	454	67,925	0.7%	-	69,225	0.0%
Utilities	4,371	26,315	16.6%	341	26,315	1.3%
Capital Outlay	-	-	0.0%	-	176,381	0.0%
Other	-	29,550	0.0%	(29)	29,550	-0.1%
Provision for Contingency	-	245,588	0.0%	-	500,000	0.0%
Total Institutional Support	300,110	4,107,722	7.3%	314,995	4,300,528	7.3%
Scholarships, Grants and Waivers	236,894	600,000	39.5%	85,066	600,000	14.2%
TOTAL EDUCATION FUND EXPENDITURES	\$ 1,589,190	\$ 19,257,668	8.3%	\$ 1,603,016	\$ 19,844,125	8.1%
INTERFUND TRANSFERS - NET	\$ -	\$ (10,000)	0.0%	\$ -	\$ (10,000)	0.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
For the one month ended July 31, 2021
Unaudited

	7/31/2021	Annual Budget FY2022	Actual/Budget 8.3%	7/31/2020	Annual Budget FY2021	Actual/Budget 8.3%
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 672,371	\$ 1,404,861	47.9%	\$ 220,377	\$ 1,383,200	15.9%
Corporate Personal Property Replacement Tax	-	175,000	0.0%	-	225,000	0.0%
Tax Increment Financing Disbursements	13,445	130,000	10.3%	2,959	130,000	2.3%
Total Local Government	685,816	1,709,861	40.1%	223,336	1,738,200	12.8%
State Government:						
ICCB Credit Hour Grant	-	305,023	0.0%	-	305,023	0.0%
Total State Government	-	305,023	0.0%	-	305,023	0.0%
Student Tuition and Fees						
Tuition	228,025	476,979	47.8%	220,338	512,448	43.0%
Total Tuition and Fees	228,025	476,979	47.8%	220,338	512,448	43.0%
Other Sources:						
Facilities Revenue	6,651	120,000	5.5%	1,733	133,500	1.3%
Investment Revenue	-	22,650	0.0%	677	50,000	1.4%
Other	846	4,000	21.2%	594	2,500	23.8%
Total Other Sources	7,497	146,650	5.1%	3,004	186,000	1.6%
TOTAL OPERATIONS & MAINTENANCE REVENUES	\$ 921,338	\$ 2,638,513	34.9%	\$ 446,677	\$ 2,741,671	16.3%
OPERATIONS & MAINTENANCE FUND EXPENDITURES						
Operations & Maintenance of Plant:						
Salaries	68,487	995,322	6.9%	69,363	972,207	7.1%
Employee Benefits	19,082	319,272	6.0%	17,295	292,487	5.9%
Contractual Services	8,420	167,000	5.0%	-	169,100	0.0%
Materials & Supplies	9,548	271,204	3.5%	5,148	240,250	2.1%
Conference & Meeting	-	1,200	0.0%	-	1,175	0.0%
Fixed Charges	28	117,250	0.0%	123,924	117,250	105.7%
Utilities	42,019	753,450	5.6%	5,429	762,347	0.7%
Capital Outlay	-	19,000	0.0%	-	102,832	0.0%
Provision for Contingency	-	25,600	0.0%	-	100,000	0.0%
Other	-	(63,000)	0.0%	-	(63,000)	0.0%
Total Operations & Maintenance of Plant	147,584	2,606,298	5.7%	221,160	2,694,648	8.2%
Institutional Support:						
Salaries	1,509	16,107	9.4%	1,035	31,342	3.3%
Employee Benefits	612	6,333	9.7%	378	6,076	6.2%
Contractual Services	2,615	2,700	96.9%	2,615	2,700	96.9%
Materials & Supplies	108	3,275	3.3%	76	3,105	2.4%
Fixed Charges	-	3,800	0.0%	-	3,800	0.0%
Other	-	-	0.0%	-	-	0.0%
Total Institutional Support	4,844	32,215	15.0%	4,105	47,023	8.7%
TOTAL OPERATIONS & MAINTENANCE EXPENDITURES	\$ 152,428	\$ 2,638,513	5.8%	\$ 225,265	\$ 2,741,671	8.2%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended July 31, 2021
 Unaudited

	7/31/2021	Annual Budget FY2022	Actual/Budget 8.3%	7/31/2020	Annual Budget FY2021	Actual/Budget 8.3%
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources:						
Current Taxes	393,822	1,290,694	30.5%	219,583	1,556,066	14.1%
State Government Sources	-	-	0.0%	-	750,000	0.0%
Investment Revenue	13,389	48,000	27.9%	20,282	65,000	31.2%
Other	-	-	0.0%	-	-	0.0%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 407,212	\$ 1,338,694	30.4%	\$ 239,864	\$ 2,371,066	10.1%
OPERATIONS & MAINTENANCE FUND RESTRICTED EXPENDITURES						
Contractual Services	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
Fixed Charges	-	-	0.0%	-	-	0.0%
Capital Outlay	-	1,338,694	0.0%	-	2,250,000	0.0%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ -	\$ 1,338,694	0.0%	\$ -	\$ 2,250,000	0.0%
DEBT SERVICE FUND						
Investment Revenue	\$ -	\$ 2,500	0.0%	\$ 291	\$ 10,500	2.8%
TOTAL DEBT SERVICE FUND REVENUES	\$ -	\$ 2,500	0.0%	\$ 291	\$ 10,500	2.8%
TOTAL DEBT SERVICE FUND EXPENDITURES	-	-		-	-	
AUXILIARY ENTERPRISES FUND REVENUE						
Service Fees	\$ 185,151	\$ 1,442,584	12.8%	\$ 206,180	\$ 1,316,000	15.7%
Investment Revenue	-	26,000	0.0%	40	4,500	0.9%
Other Revenue	2,053	1,000	205.3%	1,007	4,000	25.2%
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	\$ 187,204	\$ 1,469,584	12.7%	\$ 207,227	\$ 1,324,500	15.6%
AUXILIARY ENTERPRISES FUND EXPENSES						
Salaries	\$ 20,498	\$ 410,026	5.0%	\$ 24,192	\$ 346,958	7.0%
Employee Benefits	5,447	97,199	5.6%	7,376	118,699	6.2%
Contractual Services	17,743	60,175	29.5%	1,270	63,265	2.0%
Materials & Supplies	103,539	1,013,081	10.2%	135,791	1,014,882	13.4%
Conference & Meeting	-	25,780	0.0%	(240)	24,938	-1.0%
Fixed Charges	20,571	50,000	41.1%	-	50,200	0.0%
Capital Outlay/Depreciation	-	11,600	0.0%	-	600	0.0%
Other	1,500	103,000	1.5%	-	103,000	0.0%
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	\$ 169,297	\$ 1,770,861	9.6%	\$ 168,389	\$ 1,722,542	9.8%
AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET	\$ -	\$ 61,414	0.0%	\$ 61,414	\$ 61,414	100.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
For the one month ended July 31, 2021
Unaudited

	Annual Budget		Actual/Budget		Annual Budget		Actual/Budget
	7/31/2021	FY2022	8.3%	7/31/2020	FY2021	8.3%	
RESTRICTED PURPOSE FUND REVENUES							
State Government Sources	\$ -	\$ 288,331	0.0%	\$ 15,000	\$ 289,245	5.2%	
Federal Government Sources	3,173	7,818,367	0.0%	625,498	4,437,598	14.1%	
Nongovernmental Gifts or Grants	2,500	18,000	13.9%	2,500	2,500	100.0%	
Other Revenue	-	-	0.0%	240	-	0.0%	
TOTAL RESTRICTED PURPOSE FUND REVENUES	\$ 5,673	\$ 8,124,698	0.1%	\$ 643,238	\$ 4,729,343	13.6%	
RESTRICTED PURPOSE FUND EXPENDITURES							
Instruction:							
Salaries	\$ 13,611	\$ 486,214	2.8%	\$ 12,199	\$ 363,617	3.4%	
Employee Benefits	7,163	166,927	4.3%	6,319	122,265	5.2%	
Contractual Services	277	52,163	0.5%	-	24,242	0.0%	
Materials & Supplies	2,219	29,825	7.4%	1,754	24,388	7.2%	
Conference & Meeting	-	14,847	0.0%	-	13,491	0.0%	
Utilities	-	850	0.0%	-	450	0.0%	
Capital Outlay	-	-		11,675	15,000	77.8%	
Other	-	-		-	-		
Total Instruction	23,270	750,826	3.1%	31,947	563,453	5.7%	
Academic Support							
Contractual Services	\$ -	\$ 100,000	0.0%	\$ -	\$ -	0.0%	
Materials and Supplies	1,631	150,000	1.1%	-	-	0.0%	
Total Academic Support	1,631	250,000		-	-	0.0%	
Student Services:							
Salaries	\$ 15,319	\$ 212,637	7.2%	\$ 14,701	\$ 203,035	7.2%	
Employee Benefits	4,748	75,553	6.3%	4,576	71,700	6.4%	
Contractual Services	2,945	259,467	1.1%	-	15,800	0.0%	
Materials & Supplies	-	16,600	0.0%	2,770	15,440	17.9%	
Conference & Meeting	-	11,500	0.0%	-	10,600	0.0%	
Utilities	1,688	-	0.0%	-	-	0.0%	
Capital Outlay	-	8,000	0.0%	-	-	0.0%	
Tuition Waivers (TRiO Grant)	1,600	30,000	5.3%	-	18,425	0.0%	
Total Student Services	26,300	613,757	4.3%	22,046	335,000	6.6%	
Operations & Maintenance of Plant:							
Maintenance supplies	-	-	0.0%	-	-	0.0%	
Total Operations & Maintenance of Plant	-	-	0.0%	-	-	0.0%	
Institutional Support:							
Salaries (Federal Work Study)	-	84,412	0.0%	-	90,390	0.0%	
Contractual Services	-	50,000	0.0%	-	-	0.0%	
Institutional Support	-	-	0.0%	-	-	0.0%	
SURS on-behalf	-	-	0.0%	-	-	0.0%	
Other	-	2,000,000	0.0%	-	-	0.0%	
Total Institutional Support	-	2,134,412	0.0%	-	90,390	0.0%	
Student Grants and Waivers (PELL & SEOG)	215,019	4,383,703	4.9%	269,656	3,748,000	7.2%	

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
For the one month ended July 31, 2021
Unaudited

	<u>7/31/2021</u>	<u>Annual Budget FY2022</u>	<u>Actual/Budget 8.3%</u>	<u>7/31/2020</u>	<u>Annual Budget FY2021</u>	<u>Actual/Budget 8.3%</u>
TOTAL RESTRICTED FUND EXPENDITURES	\$ 266,220	\$ 8,132,698	3.3%	\$ 323,650	\$ 4,736,843	6.8%
RESTRICTED INTERFUND TRANSFERS - NET	\$ -	\$ 10,000	0.0%	\$ -	\$ 10,000	0.0%
WORKING CASH FUND REVENUES						
Investment Revenue	\$ 1,159	\$ 55,000	2.1%	\$ 2,137	\$ 60,000	3.6%
WORKING CASH INTERFUND TRANSFERS - NET	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended July 31, 2021
 Unaudited

	7/31/2021	Annual Budget FY2022	Actual/Budget 8.3%	7/31/2020	Annual Budget FY2021	Actual/Budget 8.3%
AUDIT FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 18,819	\$ 38,634	48.7%	\$ 6,165	\$ 41,840	14.7%
Investment Revenue	-	150	0.0%	9	150	5.8%
TOTAL AUDIT FUND REVENUES	18,819	38,784	48.5%	6,173	41,990	14.7%
AUDIT FUND EXPENDITURES						
Contractual Services						
	-	40,000	0.0%	-	39,050	0.0%
TOTAL AUDIT FUND EXPENDITURES	\$ -	\$ 40,000	0.0%	\$ -	\$ 39,050	0.0%
LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE						
Local Government Sources:						
Current Taxes	\$ 731,330	\$ 1,522,557	48.0%	\$ 194,519	\$ 1,040,539	18.7%
Investment Revenue	1,339	2,000	66.9%	2,682	2,500	107.3%
Other Revenue	-	-		-	-	
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE	732,669	1,524,557	48.1%	\$ 197,201	\$ 1,043,039	18.9%
LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES						
Student Services:						
Salaries	5,762	77,160	7.5%	5,674	70,249	8.1%
Employee Benefits	1,848	28,585	6.5%	1,770	27,305	6.5%
Contractual Services	801	25,500	3.1%	500	23,000	2.2%
Materials & Supplies	77	3,400	2.3%	55	3,700	1.5%
Total Student Services	8,488	134,645	6.3%	7,999	124,254	6.4%
Operations & Maintenance of Plant:						
Contractual Services	18,755	531,600	3.5%	11,078	519,557	2.1%
Materials & Supplies	-	150	0.0%	-	170	0.0%
Utilities	33	500	6.6%	25	650	3.9%
Total Operations & Maintenance of Plant	18,788	532,250	3.5%	11,104	520,377	2.1%
Institutional Support:						
Salaries	6,874	74,987	9.2%	5,116	66,197	7.7%
Employee Benefits	1,239	208,505	0.6%	891	208,438	0.4%
Contractual Services	13,818	37,750	36.6%	-	35,750	0.0%
Materials & Supplies	-	2,500	0.0%	7,113	2,100	338.7%
Conference & Meeting	-	4,500	0.0%	-	4,700	0.0%
Fixed Charges	3,366	257,200	1.3%	61,041	244,750	24.9%
Total Institutional Support	25,297	585,442	4.3%	74,161	561,935	13.2%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES	\$ 52,574	\$ 1,252,337	4.2%	\$ 93,264	\$ 1,206,566	7.7%

Illinois Valley Community College District No. 513
Fiscal Year 2022 Budget to Actual Comparison
All Funds - By Budget Officer
as of July 31, 2021
Unaudited

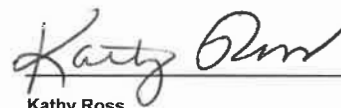
Department	Actual FY2022	Annual Budget FY2022	Actual/ Budget 8.3%
President	27,239	369,634	7.4%
Board of Trustees	5,909	14,850	39.8%
Community Relations	28,538	346,706	8.2%
Foundation	6,563	92,742	7.1%
Continuing Education	39,002	579,283	6.7%
Facilities	147,584	4,007,992	3.7%
Information Technologies	107,753	2,010,518	5.4%
institutional Research	12,736	111,029	11.5%
Academic Affairs	21,376	233,115	9.2%
Academic Affairs (AVPCE)	20,161	294,469	6.8%
Carl Perkins (Grant)	685	228,075	0.3%
CTE Leadership (Grant)	1,245	49,665	2.5%
GEER (Grant)	750	22,000	3.4%
HEERF (Grant)	3,211	3,234,228	0.1%
Adult Education	18,479	457,086	4.0%
Learning Resources	143,722	1,441,116	10.0%
Workforce Development Division	149,531	2,222,147	6.7%
Natural Sciences & Business Division	228,646	3,072,938	7.4%
Humanities & Fine Arts/Social Science Division	218,794	2,860,116	7.6%
Health Professions Division	107,596	1,765,763	6.1%
Admissions & Records	26,003	409,321	6.4%
Counseling	41,094	574,813	7.1%
Student Services	17,905	319,689	5.6%
Financial Aid	240,294	4,162,829	5.8%
Career Services	2,662	40,266	6.6%
Athletics	28,403	326,677	8.7%
TRiO (Student Success Grant)	24,612	344,090	7.2%
Ottawa Center	6,177	114,844	5.4%
Campus Security	18,788	530,650	3.5%
Business Services/General Institution	110,087	1,203,089	9.2%
Risk Management	25,297	587,042	4.3%
Tuition Waivers	236,894	600,000	39.5%
Purchasing	9,211	126,274	7.3%
Human Resources	10,231	135,108	7.6%
Bookstore	131,848	1,238,501	10.6%
Shipping & Receiving	4,844	32,215	15.0%
Copy Center	5,843	114,753	5.1%
Total FY22 Expenditures	<u>2,229,709</u>	<u>34,273,633</u>	6.5%

Illinois Valley Community College
Statement of Cash Flows
for the Month ended July 31, 2021

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 2,721,789.63	\$ 2,274,092.53	\$ 171,884.19	\$ 702,656.48	\$ 177,232.48	\$ (708,838.63)	\$ 1,615,427.84	\$ 13,274.17	\$ (319,491.57)	\$ 23,104.96	\$ 6,671,132.08
Total Receipts	4,617,250.80	705,556.13	393,822.24	-	43,895.59	-	1,158.90	18,819.38	731,330.18	48,565.50	\$ 6,560,398.72
Total Cash	7,339,040.43	2,979,648.66	565,706.43	702,656.48	221,128.07	(708,838.63)	1,616,586.74	32,093.55	411,838.61	71,670.46	13,231,530.80
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(1,437,838.99)	(217,610.41)	(6,098.50)	-	(140,126.20)	(68,980.55)	-	-	(52,814.73)	(9,342.65)	(1,932,812.03)
ACCOUNT BALANCE	5,901,201.44	2,762,038.25	559,607.93	702,656.48	81,001.87	(777,819.18)	1,616,586.74	32,093.55	359,023.88	62,327.81	11,298,718.77
Deposits in Transit	(44,604.44)										(44,604.44)
Outstanding Checks	541,466.18										541,466.18
BANK BALANCE	6,398,063.18	2,762,038.25	559,607.93	702,656.48	81,001.87	(777,819.18)	1,616,586.74	32,093.55	359,023.88	62,327.81	11,795,580.51
Certificates of Deposit	-	-	2,228,108.99	-	-	-	2,877,641.67	-	101,338.93	-	5,207,089.59
Illinois Funds	5,784,948.62	1,420,079.87	473,911.83	143,970.37	-	41,298.87	455,913.73	-	-	310,735.12	8,630,858.41
Capital Dev. Fund-HTL	-	-	280,508.00	-	-	-	-	-	-	-	280,508.00
Capital Dev. Fund-MD	-	-	539,080.72	-	-	-	-	-	-	-	539,080.72
Bldg Reserve-ILLFund	-	-	-	-	-	-	-	-	-	-	-
Total Investment	\$ 5,784,948.62	\$ 1,420,079.87	\$ 3,521,609.54	\$ 143,970.37	\$ -	\$ 41,298.87	\$ 3,333,555.40	\$ -	\$ 101,338.93	\$ 310,735.12	\$ 14,657,536.72

LaSalle State Bank	\$ 251,998.48
Midland States Bank	<u>11,543,582.03</u>
	<u>\$ 11,795,580.51</u>

Respectfully submitted,

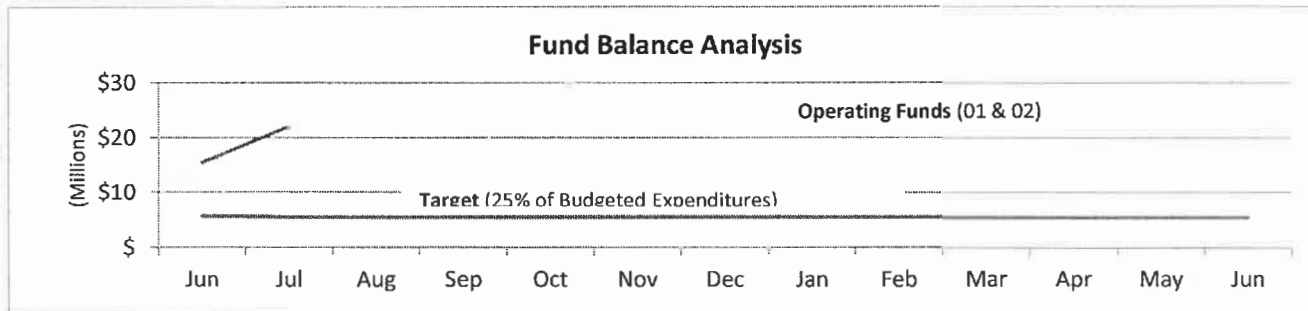
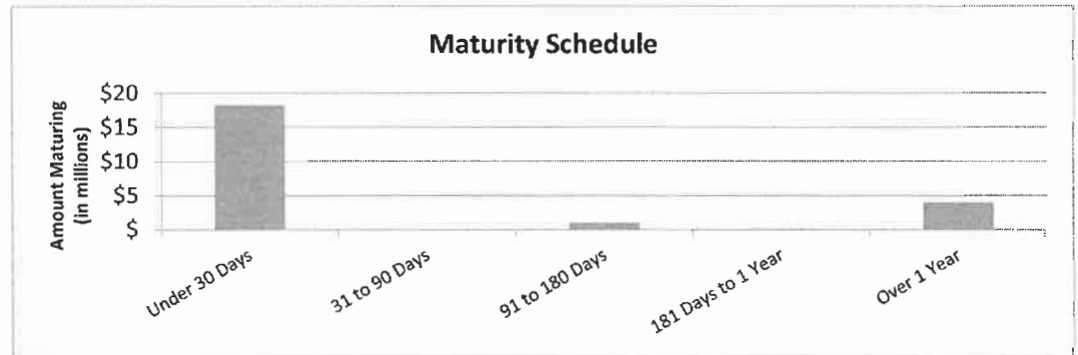
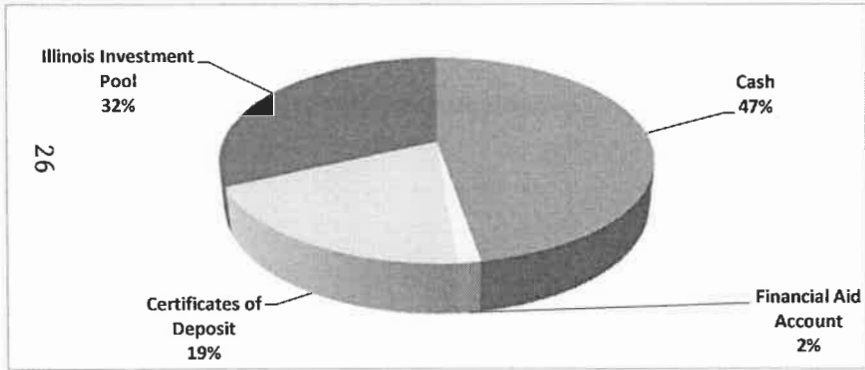


Kathy Ross
Controller

**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
July 31, 2021**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	47.3%	\$ 12,784,473	0.350%
Financial Aid Account	1.4%	385,774	0.350%
Certificates of Deposit	19.3%	5,207,089	2.148%
Illinois Investment Pool	32.0%	8,630,858	0.089%
Total		\$ 27,008,194	0.613%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 8,630,858	-	-	\$ 8,630,858	32%
IL Funds -Building	-	-	-	-	0%
Midland Sates Bank	-	-	11,543,582	11,543,582	43%
Midland States-F/A	-	-	385,774	385,774	1%
Midland States-Bldg	-	-	539,081	539,081	
LaSalle State Bank	-	-	251,998	251,998	
Commerce Bank	-	1,000,000	-	1,000,000	4%
Multi Bank Securities	-	1,727,000	-	1,727,000	6%
Heartland Bank-Bldg	-	-	280,508	280,508	1%
Heartland Bank	-	-	169,304	169,304	1%
Marseilles Bank	-	2,480,089	-	2,480,089	9%
	\$ 8,630,858	\$ 5,207,089	\$ 13,170,247	\$ 27,008,194	100%



ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
July 31, 2021

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
10/26/2021			1,004,301					1,004,301	MB	0.85%	0.85%	17050
11/7/2021						150,642		150,642	MB	0.85%	0.85%	15192
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	American Express
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	Capital One
7/19/2022						247,000		247,000	MBS	2.25%	2.25%	Discover Bank
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Capital One
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Wells Fargo
11/23/2022			1,223,807					1,223,807	MB	2.65%	2.67%	17012
11/23/2022							101,339	101,339	MB	2.65%	2.67%	17013
6/16/2023						245,000		245,000	MBS	0.70%	0.70%	Texas Exchange Bank
11/7/2023						200,000		200,000	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						200,000		200,000	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						200,000		200,000	CB	3.55%	3.55%	Morgan Stanley Bank
11/8/2023						200,000		200,000	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						200,000		200,000	CB	3.55%	3.55%	Comenity Capital
2/25/2026						245,000		245,000	MBS	0.65%	0.65%	State Bank of India
Total CD	-	-	2,228,109	-	-	2,877,642	101,339	5,207,089				

CB Commerce Bank
CTB Central Bank
HNB Hometown National Bank

LSB LaSalle State Bank
MB Marseilles Bank

MBS Multi-Bank Securities, Inc.
MSB Midland States Bank

\$5,000 and Over Disbursements

7/01/21 - 7/31/21

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
ACH	07/01/21		Prudential	\$ 5,370.84	Life Insurance (July 2021)
765346	7/7/2021	214499	Constellation NewEnergy, Inc	28,477.44	Electricity (5/11/21-6/10/21)
765348	7/7/2021	174412	Demonica Kemper Architects	6,098.50	Proj 20027 Fireplace & Key Card Access*
765357	7/7/2021	181795	G4S Secure Solutions (USA) Inc	6,777.35	Security Services- Main Campus (6/7/2021-6/13/2021)
765398	7/8/2021	82897	SURS	51,009.87	Payroll (7/8/2021)
ACH	7/8/2021		CCHC	271,296.21	Health Insurance (July 2021)
ACH	7/8/2021		Internal Revenue Service	71,772.32	Federal payroll taxes (7/8/2021)
ACH	7/8/2021		Illinois Department of Revenue	21,977.11	State payroll taxes (7/8/2021)
ACH	7/8/2021		VALIC	9,622.46	403 (b) & 457 (b) payroll (7/8/2021)
765410	7/14/2021	140960	EMSI	5,500.00	Subscription Renewal
765421	7/14/2021	230600	Forensic Analytical Consulting	7,010.00	Asbestos project design & management
765422	7/14/2021	181795	G4S Secure Solutions (USA) Inc	5,975.43	Security Services- Main Campus (6/14/2021-6/20/2021)
765438	7/14/2021	147370	Morrow Brothers Ford, Inc	58,870.00	2021 Ford F350 4x4
765445	7/14/2021	217625	PrismRBS, LLC	13,513.00	Software maintenance & support
765458	7/14/2021	1927	Walter J Zukowski & Associates	7,257.90	Legal Services
28 765618	7/15/2021	66555	United States Postal Service	5,000.00	Postage meter reimbursement
765632	7/21/2021	209567	Delta Dental of Illinois	15,787.08	Dental Insurance (June 2021)
765634	7/21/2021	212441	Educational Assessments Corporation	8,900.00	Software Renewal: EAC Visual Data
765640	7/21/2021	181795	G4S Secure Solutions (USA) Inc	6,098.20	Security Services-Main Campus (6/21/2021-6/27/2021)
765645	7/21/2021	5259	ICCTA	5,775.00	1st Half of Association dues
765653	7/21/2021	1634	MPS	5,385.20	Books for resale
765658	7/21/2021	1011	NILRC	5,426.93	FY22 Library Renewal (7/1/2021-6/30/2022)
765670	7/21/2021	170561	Respondus, Inc	8,840.00	Software Renewal
765672	7/21/2021	212686	Scenario Learning, LLC	8,406.00	Safe Colleges subscription
765684	7/21/2021	96904	The Higher Learning Commission	5,715.40	FY21-FY22 FTE & Base Dues
765704	7/22/2021	82897	SURS	48,957.48	Payroll (7/22/2021)
ACH	7/22/2021		Internal Revenue Service	64,975.55	Federal payroll taxes (7/22/2021)
ACH	7/22/2021		Illinois Department of Revenue	21,338.11	State payroll taxes (7/22/2021)
ACH	7/22/2021		VALIC	9,597.46	403 (b) & 457 (b) payroll (7/22/2021)
765729	7/28/2021	181795	G4S Secure Solutions (USA) Inc	6,515.92	Security Services-Main Campus (6/28/2021-7/4/2021)
765741	7/28/2021	204384	McGraw-Hill Global Education H	6,242.56	Books for resale
765742	7/28/2021	209375	Refurble	11,250.00	Macbook Pro laptops

\$5,000 and Over Disbursements
7/01/21 - 7/31/21

Check	Check	Vendor	Check	Check
765746	7/28/2021	948 Nebraska Book Co., Inc	12,219.43	Books for resale
765759	7/28/2021	214555 Southern Bus & Mobility, Inc	18,997.06	Annual lease payment for 2018 Ford E350
765760	7/28/2021	27939 St. Margaret's Hospital and Clinic	5,000.00	Athletic trainer services
765765	7/28/2021	1450 Thyssenkrupp Elevator Corporation	7,632.29	Services (7/1/2021-9/30/2021)
765766	7/28/2021	59578 University of Illinois	12,414.00	FY22 iShare renewal & FY22 CARLI membership
ACH	7/29/2021	Prudential	5,231.32	Life Insurance (August 2021)
			<u>\$ 876,233.42</u>	

*Protection, Health, & Safety (PHS) Projects



Stipends For Pay Period 07/03/21

Name		Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name	Section Title	Comments
Ault, Richard L.	Chemical Hygiene Officer	06/26/2021	06/25/2022	07/02/2022	ST	\$ 3,000.00	128640090151900			
Boyle- Bruch, Ida L.	Food Service Sanitation	06/28/2021	06/28/2021	07/03/2021	SS	\$ 100.00	014110394151320	CEU-1506-06	Online Food Service Sanitation	
Boyle- Bruch, Ida L.	Food Service Sanitation	06/28/2021	06/28/2021	07/03/2021	SS	\$ 100.00	014110394151320	CEU-1502-06	Re-test Food Service	
Fish, Nicholas R.	EMS 1203-01 Advanced Cardiac Life Support	06/26/2021	06/26/2021	07/03/2021	SS	\$ 720.00	011420410051340	EMS-1203-01	Advanced Cardiac Life Support	
Goslin, Vanessa M.	Op Art	06/21/2021	06/21/2021	07/03/2021	SS	\$ 75.00	014110394151320	YOU-1104-06	Op Art	
Groleau, Ronald W.	First Responder FY22	06/20/2021	06/19/2022	07/02/2022	ST	\$ 3,000.00	128640090151900			
Haynes, Tricia L.	Jr. Engineers Solar Bots	06/30/2021	07/01/2021	07/03/2021	SS	\$ 150.00	014110394151320	YOU-2124-06	Jr. Engineers Solar Bots	
Jenrich, Chuck	HCC Inc. Teaching Fee Class	06/30/2021	07/01/2021	07/03/2021	SS	\$ 2,000.00	014210331051320			
Killian, Melissa J.	28 Overload Sessions	06/20/2021	07/03/2021	07/03/2021	OV	\$ 1,008.00	013230030851540			
Klieber, Tracie M.	Strength, Cardio and Core	06/01/2021	06/29/2021	07/03/2021	SS	\$ 360.00	014110394151320	HLR-6217-06	Strength, Cardio and Core	
Klieber, Tracie M.	Yoga Unique to You	06/02/2021	06/30/2021	07/03/2021	SS	\$ 360.00	014110394151320	HLR-6218-306	Yoga Unique To You	
Klieber, Tracie M.	Yoga Unique to You Zoom	06/02/2021	06/30/2021	07/03/2021	SS	\$ 360.00	014110394151320	HLR-6218-106	Yoga Unique To You - Zoom	
Koss, Sabastian V.	SPARK Jr. Welding Summer Camp Assistant	06/29/2021	07/01/2021	07/03/2021	SS	\$ 88.00	014110394151320	YOU-1503-06	Spark: Junior Welding Academy	
Laible, Thomas A.	SPARK Jr. Welding Summer Camp Assistant	06/28/2021	07/01/2021	07/03/2021	SS	\$ 176.00	014110394151320	YOU-1503-06	Spark: Junior Welding Academy	
Molln, Theresa M.	Summer STEM Academy	06/28/2021	06/29/2021	07/03/2021	SG	\$ 800.00	061320152751900	YOU-1503-06	Spark: Junior Welding Academy	
Prine, Renee M.	21 Overload Sessions	06/20/2021	07/03/2021	07/03/2021	OV	\$ 756.00	013230030851540			
Pytel, Kyle E.	Driver Improvement	06/26/2021	06/26/2021	07/03/2021	SS	\$ 140.00	014110394251320	CDV-6000-16	LaSalle County	
Schneider, Gregg A.	Driver Improvement	06/23/2021	06/23/2021	07/03/2021	SS	\$ 140.00	014110394251320	CDV-6000-316	LaSalle County	
Smith, Sara E.	Food Service Sanitation	06/15/2021	06/24/2021	07/03/2021	SS	\$ 600.00	014110394151320	CEU-1503-636	Food Service Sanitation-8 Hour	
Smith, Sara E.	Food Service Sanitation	06/15/2021	06/24/2021	07/03/2021	SS	\$ 600.00	014110394151320	CEU-1502-636	Re-test Food Service	
Sondgeroth, Anthony L.	Summer STEM Academy	06/28/2021	06/29/2021	07/03/2021	SG	\$ 800.00	061320152751900	YOU-1503-06	Spark: Junior Welding Academy	
						\$ 15,333.00				

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Dr. Matthew Seaton
Vice President of Business Services and Finance

Dr. Jerry Corcoran
President

*Earn Types

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 07/17/21

Name		Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name	Section Title	Comments
Brown, Jessica A.	Assistant Volleyball Coach	07/01/2021	12/20/2021	01/01/2022	ST	\$ 1,745.00	056430361151900			
Bruch, Anna M. Faletti	Summer STEM Academy	07/15/2021	07/15/2021	07/17/2021	SG	\$ 150.00	061320152751900	YOU-1501-07	Scrubs! IVCC Healthcare Path	
Carey, Lauri L.	Faculty Summer Technology Institute	05/24/2021	05/27/2021	07/17/2021	ST	\$ 150.00	012420380151900			
Cottingham, Timothy M.	Head Men's Soccer Coach	07/01/2021	12/20/2021	01/01/2022	ST	\$ 1,790.00	056430360551900			
DeVerteuil, Russel M.	Assistant Men's Basketball Coach	07/01/2021	12/20/2021	01/01/2022	ST	\$ 2,559.50	056430360251900			
Dellinger, Douglas A.	Portrait Photography	06/08/2021	07/13/2021	07/17/2021	SS	\$ 557.50	014110394151320	HLR-2509-306		
Fish, Nicholas R.	Summer STEM Academy	07/13/2021	07/13/2021	07/17/2021	SG	\$ 150.00	061320152751900	YOU-1501-07	Scrubs! IVCC Healthcare Path	
Fitzpatrick, Sara E.	Kids in the Kitchen	07/07/2021	07/07/2021	07/17/2021	SS	\$ 150.00	014110394151320	YOU-4202-06	Kids in The Kitchen: Let's Get Piping	
Goode, Jason R.	Head Baseball Coach	07/01/2021	12/20/2021	01/01/2022	ST	\$ 3,869.00	056430360151900			
Herman, Christopher W.	Head Men's Basketball Coach	07/01/2021	12/20/2021	01/01/2022	ST	\$ 4,199.50	056430360251900			
Hubbell, Caitlinn B.	Faculty Summer Technology Institute	05/24/2021	05/27/2021	07/17/2021	ST	\$ 150.00	012420380151900			
Kennedy, Sean W.	Head Golf Coach	07/01/2021	12/20/2021	01/01/2022	ST	\$ 2,294.50	056430360451900			
Killian, Melissa J.	28 Overload Sessions	07/04/2021	07/17/2021	07/17/2021	OV	\$ 1,008.00	013230030851540			
Kowalski, Andrea B.	SPH 1001-522	07/06/2021	07/27/2021	07/31/2021	SS	\$ 2,502.00	011120650051320	SPH-1001-522	Fundamentals of Speech	
Milota, Julie K.	Head Women's Tennis Coach	07/01/2021	12/20/2021	01/01/2022	ST	\$ 885.00	056430360951900			
Milota, Julie K.	Head Men's Tennis Coach	07/01/2021	12/20/2021	01/01/2022	ST	\$ 885.00	056430360851900			
Moriarity, Brittney L.	Assistant Women's Basketball Coach	07/01/2021	12/20/2021	01/01/2022	ST	\$ 2,596.00	056430360351900			
Nauman, Josh T.	Head Women's Basketball Coach	07/01/2021	12/20/2021	01/01/2022	ST	\$ 3,567.00	056430360351900			
Newell, Leonard S.	Assistant Baseball Coach	07/01/2021	12/20/2021	01/01/2022	ST	\$ 2,596.00	056430360151900			
Polte, Erin R.	Head Volleyball Coach	07/01/2021	12/20/2021	01/01/2022	ST	\$ 3,610.50	056430361151900			
Prine, Renee M.	21 Overload Sessions	07/04/2021	07/17/2021	07/17/2021	OV	\$ 756.00	013230030851540			
Raimondi, Charles E.	Electronic Maintenance Project	07/06/2021	07/15/2021	07/17/2021	SS	\$ 1,260.00	014210331051320		Ronken Industries Inc. Spring Valley	
Ritter, Kathryn R.	Summer STEM Academy	07/14/2021	07/14/2021	07/17/2021	SG	\$ 150.00	061320152751900	YOU-1501-07	Scrubs! IVCC Healthcare Path	
Schneider, Gregg A.	Driver Improvement	07/07/2021	07/07/2021	07/17/2021	ST	\$ 140.00	014110394251320	CDV-6000-307	LaSalle County	
Schneider, Gregg A.	Driver Improvement	07/10/2021	07/10/2021	07/17/2021	ST	\$ 140.00	014110394351320	CDV-7000-03	Bureau County	
Schneider, Gregg A.	Driver Improvement	07/14/2021	07/14/2021	07/17/2021	ST	\$ 140.00	014110394251320	CDV-6000-317	LaSalle County	
Seghi, Heather N.	Summer STEM Academy	07/12/2021	07/12/2021	07/17/2021	SG	\$ 150.00	061320152751900	YOU-1501-07	Scrubs! IVCC Healthcare Path	
Tomasson, Cory J.	Head Softball Coach	07/01/2021	12/20/2021	01/01/2022	ST	\$ 5,039.50	056430360751900			
Tomasson, Cory J.	FY22 Student Activities Coordinator	07/01/2021	06/18/2022	06/23/2022	ST	\$ 15,000.00	013830030051900			
Tomasson, Cory J.	FY22 Athletic Director	07/01/2021	06/18/2022	06/23/2022	ST	\$ 17,614.00	056430361451220			
						\$ 75,804.00				

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Dr. Matthew Seaton
Vice President of Business Services and Finance



Dr. Jerry Corcoran
President

*Earn Types
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School

Part-time Faculty/Staff Appointments
July 2021


Employee Name	Position	Department	Hourly/Lab* Rate	Credit Hour Rate
Ragazincky, Peter	PT Instructor	Nursing	39.67	N/A
Cox, Anthony	Asst. Men's Soccer Coach	Athletics	2,593 per season	N/A
Whited, Barry	PT Instructor	Accounting	N/A	814.00

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*In lab settings, part-time faculty are paid an hourly rate rather than by credit hour.



Dr. Matt Seaton
Vice President for Business Services & Finance



Dr. Jerry Corcoran
President

WFD - Workforce Development
NSB - Natural Science & Business
HFSS - Humanities, Fine Arts &
Social Sciences
CEBS - Continuing Ed & Business Services

Purchase Request – Fuel for Truck Driver Training Program

The Truck Driver Training Program will expend an estimated \$50,000 in FY2022 on fuel for its vehicles. Fuel is purchased at the pump, so it is not realistic to conduct a bidding process. IVCC has been using WEX Inc. for fuel cards for all College vehicles. With WEX Inc., IVCC is earning a 1.05 percent credit rebate on all fuel purchases made.

Recommendation:

The administration recommends Board approval to purchase an estimated \$50,000 in fuel for the Truck Driving Training Program using WEX Inc. fuel cards.

KPI 1: Student Academic Success

KPI 6: Resource Management

Purchase Request – Consortia Purchases

The College has joined several purchasing consortia with the State of Illinois, the Illinois Community College System, and other higher education institutions. Membership in these consortia allows IVCC to purchase items that have already been through a bidding process by the consortia.

Recommendation:

The administration recommends Board approval to purchase the following through buying consortia:

- **Janitorial supplies from Home Depot Pro, formerly SupplyWorks, Peoria, Illinois, at an estimated annual cost of \$35,000 through the Illinois Public Higher Education Cooperative (IPHEC).**
- **Elevator maintenance services from ThyssenKrupp Elevator Corporation, Peoria, Illinois, through National Joint Powers Alliance (NJPA) at an annual cost of \$30,524.16.**

KPI 6: Resource Management

FY2022 Budget – Resolution to Adopt the Budget

A notice of Public Hearing was published designating August 12, 2021 at 6:30 pm in the Board Room (C307) on the campus of Illinois Valley Community College for a public hearing. The tentative FY2022 budget has been on display on the college's website and in the Business Office for 30 days.

Recommendation:

The administration requests approval of the resolution to adopt the FY2022 Budget, as presented.

KPI 5: District Population Served

**ILLINOIS VALLEY COMMUNITY COLLEGE
ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 513
STATE OF ILLINOIS
BUDGET RESOLUTION FOR FISCAL YEAR 2021-2022**

The budget for Illinois Valley Community College, Illinois Community College District No. 513, Counties of Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall, and Putnam, State of Illinois, for the fiscal year beginning July 1, 2021, and ending on June 30, 2022.

WHEREAS the Board of Trustees of Illinois Valley Community College District No. 513, Counties of Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall, and Putnam, State of Illinois, caused to be prepared in tentative form a budget, and the Vice President of Business Services and Finance has made the same conveniently available for public inspection for at least thirty days prior to final action thereon; and

WHEREAS a public hearing was held on such budget on the 12th day of August, 2021, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of said district as follows:

Section 1: That the fiscal year of Illinois Valley Community College be and the same hereby is fixed and declared to be beginning July 1, 2021, and ending June 30, 2022.

Section 2: That the following budget, containing an estimate of amounts available in each Fund, separately, and of expenditures from each be and the same is hereby adopted as the budget of Illinois Valley Community College for the same fiscal year.

Motion for the adoption was made by _____ and seconded by _____ . On roll, _____ members present, the vote was:

<u>AYES</u>	<u>NAYS</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The ayes being _____ and the nays being _____ the absentees being _____ and those voting present being _____, the Chairman declared the budget adopted this 12th day of August 2021.

Secretary, Board of Trustees, Illinois Valley Community College, Illinois Community College District No. 513, Counties of Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall, and Putnam, State of Illinois

**ILLINOIS VALLEY COMMUNITY COLLEGE
CERTIFICATION OF BUDGET/APPROPRIATION
IN ACCORDANCE WITH CHAPTER 35 SECTION 200/18-50
ILLINOIS COMPILED STATUTES**

The undersigned, Chair of the Board of Trustees of Illinois Valley Community College, Illinois, Community College District No. 513. Counties of Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall, and Putnam, State of Illinois, and the Vice President of Business Services and Finance/Treasurer of said taxing district, do hereby certify that the attached hereto is a true and correct copy of the Budget/Appropriation of said Illinois Valley Community College District 513 for its 2021-22 fiscal year, adopted on August 12, 2021.

We further certify that the estimate of revenues, by source, anticipated to be received by said taxing district, either set forth in said document or attached hereto separately, is a true statement of said estimate.

Dated this 12th day of August, 2021.

Chair, Board of Trustees, Illinois Valley Community
College, Illinois Community College District No. 513,
Counties of Bureau, DeKalb, Grundy, LaSalle, Lee,
Livingston, Marshall, and Putnam, State of Illinois

Vice President of Business Services and Finance/
Treasurer, Illinois Valley Community College,
Illinois Community College District No. 513,
Counties of Bureau, DeKalb, Grundy, LaSalle, Lee,
Livingston, Marshall, and Putnam, State of Illinois

Filed this ____ day of _____, 20__

County Clerk

ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT 513
SCHEDULE OF BUDGETED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (SUMMARY)
FISCAL YEAR Ending June 30, 2022

	General Fund		Special Revenue Funds				Debt Service Fund	Proprietary Fund	Total (Memorandum Only)	
	Education Fund	Operations and Maintenance Fund	Operations and Maintenance Fund (Restricted)	Restricted Purposes Fund	Working Cash Fund	Liability, Protection, and Settlement Fund	Audit Fund	Bond and Interest Fund		Auxiliary Enterprises Fund
Budgeted Revenues	\$ 19,267,668	\$ 2,638,513	\$ 1,338,694	\$ 8,124,698	\$ 55,000	\$ 1,524,557	\$ 38,784	\$ 2,500	\$ 1,469,584	\$ 34,459,998
Budgeted Expenditures	(19,257,668)	(2,638,513)	(1,338,694)	(8,132,698)	-	(1,252,337)	(40,000)	-	(1,770,861)	(34,430,771)
Other Financing Sources	-	-	-	10,000	-	-	-	-	61,414	71,414
Other Financing Uses	(10,000)	-	-	-	-	-	-	-	-	(10,000)
Excess of Revenues and other financing sources over expenditures and other financing uses	-	-	-	2,000	55,000	272,220	(1,216)	2,500	(239,863)	90,641
Fund balances July 1, 2021 (estimated)	11,465,052	4,044,459	4,801,634	58,848	4,950,801	239,060	32,327	846,443	900,970	27,339,594
Fund balance June 30, 2022	\$ 11,465,052	\$ 4,044,459	\$ 4,801,634	\$ 60,848	\$ 5,005,801	\$ 511,280	\$ 31,111	\$ 848,943	\$ 661,107	\$ 27,430,235

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Official Budget was approved by the BOARD OF TRUSTEES:

DATE: _____

ATTEST: _____

Bid Results – Treasurer’s Bond

A request for proposals for a Treasurer’s bond for the College’s Vice President for Business Services and Finance, Dr. Matt Seaton, was prepared by Bushue Human Resources, Inc. The following proposals were received:

Term	Travelers	R. J. Galla
One year	\$16,551.00	\$11,016
Three years	No option	\$28,788

R.J. Galla’s 3 year proposal was adjusted from \$27,540 to adjust the bond date to coincide with the Controller’s Treasurer’s bond dates. R. J. Galla Company submitted the lowest proposal for three years in the amount of \$28,788 with Liberty Surety First as the carrier.

Recommendation:

The administration recommends Board approval to accept the bond proposal from R. J. Galla through Liberty Surety First for three years at \$28,788.

KPI 5: District Population Served

Bid Results – Property/Casualty Insurance

A request for proposal for the College’s property/casualty insurance was prepared by Bushue Human Resources, Inc., the College’s insurance consultant. The proposals were publicly opened and read aloud in the College’s Business Office on July 21, 2021.

The lowest total proposal was submitted by Corkill Insurance Agency at \$131,336, which is \$7,469, or 5.38 percent, less than our current premiums. Within this proposal, the property/casualty insurance carrier will be Wright Specialty Insurance.

Recommendation:

The administration recommends the Board accept the proposal submitted by Corkill Insurance Agency with Wright Specialty Insurance for property/casualty insurance with a premium of \$131,336.

KPI 5: District Population Served



Bushue HR, Inc.
P.O. Box 89
Effingham, IL 62401

Phone: (217) 342-3046
Fax: (217) 342-5673
Email: info@bushuehr.com

July 29, 2021

Illinois Valley Community College
815 N. Orlando Smith Rd.
Oglesby, IL. 61348
Attention: Dr. Jerry Corcoran

Dear Dr. Corcoran,

We would like to take this opportunity to thank the Board of Trustees and Administration for allowing our firm the opportunity to provide services for Illinois Valley Community College. Bushue HR, Inc. is an Outsourced Risk Management Company focusing on Human Resources, Insurance, Background Screening and Fingerprinting services throughout the State of Illinois.

The attached summary illustrates coverages for all Insurance Carriers/Agents presenting proposals. The first column of each page is the expiring insurance coverage for the College. The second column is the renewal coverage as presented by the current Insurance Carrier and Agent. The subsequent columns denote the Insurance Agency name submitting the bid at the top, as well as the Insurance Carrier. In total, we had seven (7) Insurance Agents contact us regarding an interest in bidding on the College. We received proposals back from one (1) of those Insurance Agents. Those Insurance Agents are listed below.

1. Corkill Insurance – Dan Barnett, Elk Grove Village, IL.
2. Imming Insurance Agency – Dan Imming, Carlyle, IL. (No Proposal Submitted)
3. North Wayne Insurance Agency – Bill Atwood, Flora, IL. (No Proposal Submitted)
4. CS Insurance Strategies – David Ballantyne, Chicago, IL. (Withdrawn Due to Non-Compete)
5. Dimond Bros. Insurance Agency – Eric Braasch, Mt. Olive, IL. (No Proposal Submitted)
6. Kuhl Insurance – Jonathan Weber, Morton, IL. (No Proposal Submitted)
7. First Choice Insurance – Brenda Macreno (Chose Not to Participate)

Notes about the proposals:

- The Blanket Limit and Statement of Values (SOV) for the Property have been reviewed with Administration, and the values have been increased to better reflect Replacement Cost Values. The Blanket Limit increased from \$112,143,844 to \$128,342,400.
- Under the Inland Marine, the following changes were made per the College's request.
 - The Electronic Data Processing (EDP) Equipment Limit increased from \$1,500,000 to \$1,545,000.
 - The Contractors Equipment Limit increased from \$450,000 to \$463,500.
 - The Band Uniforms, Choir Robes, & Musical Instruments Limits decreased from \$100,000 to \$0.
 - The Audio/Visual, Cameras, Projections Machines, Films, and Similar & Related Equipment & Accessories Limit increased from \$250,000 to \$257,500.
 - A Case IH 33VT Tiller was added at a Limit of \$50,000.
- Alternative Options were quoted and analyzed with Administration, as a part of the bidding process.



Bushue HR, Inc.
P.O. Box 89
Effingham, IL 62401

Phone: (217) 342-3046
Fax: (217) 342-5673
Email: info@bushuehr.com

Wright Specialty Insurance (WSI) will provide their coverages on Munich RE Paper for the 2021-2022 policy term; therefore, there are program changes. Below are the changes.

- WSI no longer writes the Property Coverage with Coinsurance. The expiring was 90% and the renewal is None.
- WSI no longer includes Data Compromise Coverage within the program. Therefore, monoline Cyber Liability proposals were requested.
- The General Liability Aggregate Limit increased from \$2,000,000 to \$3,000,000.
- The General Liability Products Completed Ops Limit increased from \$2,000,000 to \$3,000,000.
- The General Liability Fire Damage Limit increased from \$500,000 to \$1,000,000.
- The General Liability Medical Expense Limit decreased from \$15,000 to \$10,000.
- The Employee Benefits Liability Aggregate Limit decreased from \$3,000,000 to \$2,000,000.
- The Employee Benefits Liability Deductible Per Occurrence decreased from \$1,000 to \$0.
- The Deductibles Per Occurrence for the Crime coverages decreased from \$5,000 to \$1,000.
- The Boiler & Machinery Deductible Per Occurrence increased from \$1,000 to \$5,000.
- The Legal Liability Aggregate Limit increased from \$1,000,000 to \$3,000,000.
- The Legal Liability Non-Monetary Defense Expense Aggregate Limit increased from \$100,000 to \$300,000.
- The Legal Liability Non-Monetary Defense Expense Deductible Per Occurrence decreased from \$50,000 to \$5,000.

The renewal through WSI reflects a savings of \$7,469; which is 5.38% less than the expiring. Due to the change mentioned above, this renewal does not include Data Compromise Coverage. The renewal through WSI with Cyber Liability through CFC Underwriting, Ltd. reflects an increase of \$4,879; which is 3.52% above the expiring. The Cyber Liability proposal is at a Limit of \$1,000,000 with a \$10,000 Deductible Per Occurrence.

We appreciate the opportunity to serve the College. If you have any questions, please feel free to contact our office.

Respectfully,

A handwritten signature in black ink, appearing to read "Travis J. Bushue".

Travis J. Bushue
President, Bushue HR, Inc.

VSS

**Illinois Valley Community College - Renewal Date: 09/01/2021
Totals**

Insurance Agency Name	Corkill Insurance	Corkill Insurance	Corkill Insurance	Corkill Insurance	Corkill Insurance
Insurance Carrier Name	Wright Specialty Ins.	Wright Specialty Ins.	Wright Specialty Ins. / CFC Underwriting, Ltd.	ICRMT	ICRMT / CFC Underwriting, Ltd.
Coverage	Current	Renewal	Alternate Proposal	Alternate Proposal	Alternate Proposal
Total Property Premium	69,919.00	66,630.00	66,630.00	98,862.00	98,862.00
Total Data Compromise Premium	0.00	0.00	0.00	0.00	0.00
Total Liability Premium	30,023.00	26,555.00	26,555.00	14,989.00	14,989.00
Total Crime Premium	294.00	333.00	333.00	683.00	683.00
Total Boiler & Machinery Premium	Included	Included	Included	Included	Included
Total Inland Marine Premium	3,095.00	3,431.00	3,431.00	3,313.00	3,313.00
Commercial Auto	11,402.00	12,259.00	12,259.00	7,999.00	7,999.00
Umbrella	12,366.00	12,566.00	12,566.00	5,976.00	5,976.00
Legal Liability	11,706.00	9,562.00	9,562.00	8,159.00	8,159.00
Cyber Liability	-	-	12,348.00	-	12,348.00
Terrorism Coverage (All Lines)	Included	Included	Included	Included	Included
Total Premium	\$138,805.00	\$131,336.00	\$143,684.00	\$139,981.00	\$152,329.00
Savings		\$7,469.00	(\$4,879.00)	(\$1,176.00)	(\$13,524.00)
Percentage of Increase		-5.38%	3.52%	0.85%	9.74%
Total Premium Without Terrorism	-	\$131,336.00	\$143,684.00	\$139,981.00	\$152,329.00

Notes:

Wright Specialty Insurance (WSI)

* The WSI Renewal and Alternate Proposal Premiums listed above are for a twelve (12) month policy term. The bid was requested for a ten (10) month policy term to get the Package Coverages on the same effective date as the Worker's Compensation Coverage, which is July 1st. The pro-rated premium for the renewal through WSI for September 1, 2021 through July 1, 2022 would be \$108,895. The pro-rated premium through WSI for the Package and CFC Underwriting, LTD. for the Cyber Liability would be \$119,185.

Illinois Counties Risk Management Trust (ICRMT)

* The ICRMT Alternate Proposal Premiums listed above are for a twelve (12) month policy term. The bid was requested for a ten (10) month policy term to get the Package Coverages on the same effective date as the Worker's Compensation Coverage, which is July 1st. The pro-rated premium for the renewal through ICRMT for September 1, 2021 through July 1, 2022 would be \$116,204. The pro-rated premium through ICRMT for the Package and CFC Underwriting, LLC for the Cyber Liability would be \$128,552.

* ICRMT is a Trust Program. The ICRMT Trust Agreement contains a Resolution making the program non-assessable.

These Proposal worksheets were provided and prepared as a service to Illinois Valley Community College. These worksheets or excerpts thereof contain information that (a) is or may be LEGALLY PRIVILEGED, CONFIDENTIAL, PROPRIETARY IN NATURE, OR OTHERWISE PROTECTED BY LAW FROM DISCLOSURE, and (b) is intended only for the use of Illinois Valley Community College. You are hereby notified that using, copying, or distributing any part of these proposal worksheets is strictly prohibited. Copyright 2021 Bushue HR, Inc.

Purchase Request – Microsoft Software Maintenance and Support

The Microsoft Software agreement allows us to use Microsoft Office in our labs and offices, and provide it for use at home by our students and staff. This agreement also includes licensing for our server software used by the backend systems at the College.

This is a technology maintenance purchase that must be compatible with our existing systems and is exempted from bidding per 110 ILCS 805/3-27(f).

Recommendation:

The administration recommends the Board authorize the renewal of the Microsoft Software Maintenance and Support Agreement in the amount of \$27,303.30 from CDW.

KPI 6: Resource Management

Purchase Request – Ellucian Colleague Maintenance and Support

The Ellucian Colleague software is the ERP system the campus uses for all Administrative, Registration, and Business functions for the college.

This is a technology maintenance purchase that allows us to continue use of our campus ERP system and is exempted from bidding per 110 ILCS 805/3-27(f).

Recommendation:

The administration recommends the Board authorize the renewal of Ellucian Colleague Maintenance and Support in the amount of \$292,600.00 from Ellucian Company, L.P. for a period of 1 year.

KPI 6: Resource Management

Purchase Request – Cisco Maintenance and Support

Cisco networking hardware and software is used throughout campus to maintain network and WiFi communications and provide telephone services.

This is a technology maintenance purchase that allows us to continue both software and hardware support and is exempt from bidding per 110 ILCS 805/3-27(f).

Recommendation:

The administration recommends the Board authorize the renewal of Cisco Smartnet Maintenance and Support on networking and telephone systems in the amount of \$89,287.29 from Burwood Group for a period of 1-3 years, depending on the device.

KPI 6: Resource Management

Faculty Resignation – Adam Oldaker, English Instructor

Adam Oldaker, Instructor of English at the college for fourteen years, has submitted his resignation notice effective August 13, 2021. His resignation letter is attached.

Recommendation:

Accept with regret the resignation of Adam Oldaker, English Instructor, effective August 13, 2021.

KPI 4: Support for Employees

From: Adam Oldaker <adamoldaker815@gmail.com>
Sent: Tuesday, July 20, 2021 5:47 PM
To: Deborah Anderson; Leslie Hofer
Subject: Letter of Resignation

CAUTION: EXTERNAL EMAIL

Do not click links or open attachments unless you recognize and trust the sender's email address.

IVCC IT

Dear Leslie and Deb,

I write to share my intent to resign from my full-time position as a tenured English Instructor at IVCC; my last day will be Friday, August 13, 2021. I have accepted a full-time teaching position elsewhere that will start in fall 2021.

It has been such a pleasure to work for IVCC the last fourteen years. I have had so many great opportunities at the college, including directing the Honors Program; serving as the Interim Dean of English, Mathematics, and Education; teaching formative assessment techniques to my colleagues in CON 1200: Introduction to Classroom Assessment and Research; coordinating grant-funded curriculum alignment work between high school and IVCC faculty in math and English; and advocating for social justice causes as a member of the Diversity, Equity, and Inclusion Committee. Most importantly, I have loved teaching and learning from IVCC's wonderful students. I am so appreciative of all these experiences, and I am leaving the college a better educator.

I will miss everyone at IVCC very much, especially my colleagues in English. All of them add so much value to IVCC and are truly irreplaceable. I wish nothing but the best for the college.

Sincerely yours,
Adam Oldaker
M.A., English, Purdue University
M.A., Elementary Education, Lewis University
Graduate Certificate, Teaching of Writing, Eastern Illinois University
B.A., English and Theatre Arts, Illinois Wesleyan University

Staff Resignation – Jennifer Grobe, Director of Nursing Programs

Jennifer Grobe, Director of Nursing Programs, has submitted her notice of resignation effective August 6, 2021, with Dr. Grobe's last work day being Friday, August 6, 2021. Her resignation letter is attached.

Recommendation:

Accept with regret the resignation of Jennifer Grobe, Director of Nursing Programs, effective August 6, 2021.

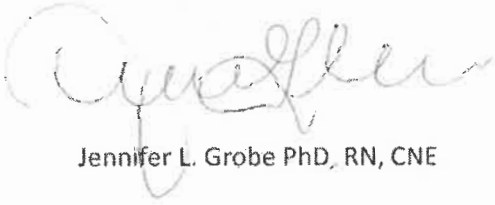
KPI 4: Support for Employees

July 27, 2021

Dear Dr. Anderson,

With this letter I wish to inform you that I will be resigning from my position with Illinois Valley Community College as the Director of Nursing Programs. I would like to give two weeks notice, for an end date of August 6, 2021 to allow for a smooth transition into the next semester for the next Director. I regret any inconvenience that this will cause and I will do my best to have my current projects finished before my last day. Should the college need me to be flexible with my last few days on campus, I am willing to accommodate the needs of the department. I wish you and the rest of the organization much success.

Sincerely,



Jennifer L. Grobe PhD, RN, CNE

RECEIVED

JUL 27 2021

HUMAN RESOURCES

Staff Appointment – Thomas Quigley, Director of Admissions and Transfer Services

The search advisory committee has selected Thomas Quigley as Director of Admissions and Transfer Services to fill the vacancy created by the resignation of Quintin Overocker. Information on this candidate is attached.

Recommendation:

The administration recommends the appointment of Thomas Quigley as Director of Admissions and Transfer Services at an annualized salary of \$69,000.

KPI 3: Support for Students

KPI 4: Support for Employees

RECOMMENDED FOR STAFF APPOINTMENT
2021-2022

GENERAL INFORMATION:

POSITION TO BE FILLED: Director of Admissions and Transfer Services

NUMBER OF APPLICANTS: 9

NUMBER OF APPLICANTS INTERVIEWED: 3

APPLICANTS INTERVIEWED BY:

Mr. Brolley, Dr. Grobe, Mr. Grzybowski, Ms. Loveland, Ms. Scheri

APPLICANT RECOMMENDED:

Thomas Quigley

EDUCATIONAL PREPARATION:

Southern Illinois University, Carbondale, IL – M.S., Workforce Education and Development
expected in December 2021

George Williams College of Aurora University, Williams Bay, WI – B.S., Recreation and
Outdoor Leadership

EXPERIENCE:

Southern Illinois University, Carbondale, IL – Admissions Coordinator

Dragon Star Hobbies, Athens, GA – Manager

George Williams College Admission Office, Williams Bay, WI – Admissions Aide

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Experience working in a higher education admissions environment, most recently as a regional recruiter for SIUC.
2. Realized increase in enrollments during his tenure as a SIUC recruiter.
3. Displayed understanding of how to effectively work within a team environment.
4. Provided a rudimentary recruitment plan for IVCC.
5. Familiar with an ERP and CRM system – was a member of the Slate implementation team at SIUC.
6. Shared his knowledge of the emerging technologies utilized by prospective students.

RECOMMENDED SALARY: \$69,000 annualized, start date to be determined

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources

Faculty Appointment – Cathy Lenkaitis, Laboratory Instructor in Nursing

The search advisory committee has selected Cathy Lenkaitis as Nursing Laboratory Instructor to fill the vacancy created by the retirement of Laura Hodgson. Information on this candidate is attached.

Recommendation:

The administration recommends the appointment of Cathy Lenkaitis as Laboratory Instructor in Nursing effective August 16, 2021 at Step A-12, an annualized salary of \$60,331, subject to terms and conditions of the 2021-2022 faculty contract to be negotiated.

KPI 4: Support for Employees

RECOMMENDED FOR FACULTY APPOINTMENT
2021-2022

GENERAL INFORMATION:

POSITION TO BE FILLED: Laboratory Instructor in Nursing

NUMBER OF APPLICANTS: 10

NUMBER OF APPLICANTS INTERVIEWED: 3

APPLICANTS INTERVIEWED BY:

Ms. Bouxsein, Ms. Bruch, Mr. Fish, Dr. Francisco, Dr. Grobe

APPLICANT RECOMMENDED:

Cathy Lenkaitis

EDUCATIONAL PREPARATION:

Northern Illinois University, DeKalb, IL – B.S., Nursing

EXPERIENCE:

St. Margaret's Health Peru, Peru, IL – Registered Nurse

LaSalle-Peru Township High School, LaSalle, IL – Nursing Assistant Clinical Instructor

John Pohar & Sons, Inc., LaSalle, IL – Administrative Coordinator

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Bachelor of Science in Nursing, 20+ years of experience as a registered nurse.
2. Four years of clinical experience with high school students.
3. Best demonstration presentation.
4. Prioritization as a strong point in her answers, work ethic and big picture messages will be passed on to students, nurturing but tough.
5. Experienced, professional maturity, respectful and flexible.

RECOMMENDED SALARY: A-12, \$60,331* annualized, effective August 16, 2021

*Subject to terms and conditions of the 2021-2022 contract to be negotiated.

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources

Farm Cash Lease – Request for Proposals

As discussed recently with the Facilities Committee, the Administration has worked with key stakeholder groups on updating bid documents for a new three-year lease (renewable up to 5 total years) agreement. Changes are shown on succeeding pages.

The total acreage has been reduced from 149 to 146 acres due to 3 acres in Field 1 being untillable. These numbers will be updated in the RFP prior to publishing.

Results of the RFP process will be presented at the September or October Board Meeting for approval.

Recommendation:

The administration recommends the Board authorize the seeking of proposals for a new cash farm lease agreement.

KPI 5: District Population Served

**REQUEST FOR BID
CASH FARM LEASE
ILLINOIS VALLEY COMMUNITY COLLEGE
BID # Need New #**

Bids are invited by Illinois Valley Community College District 513, 815 North Orlando Smith Road Oglesby, Illinois 61348, for the leasing of its farmland consisting of approximately 146 acres located in the immediate area of the college campus. An aerial map, EXHIBIT II, identifying the location of all fields is enclosed. Bidders are encouraged to visit and inspect the farmland. Please carefully review all attached Exhibits attached hereto in order to ensure that you submit a compliant Bid. Please call Scott Curley at (815) 224-0301 to schedule a visit.

Bids will be accepted until 10:00 a.m. on, _____, _____, 2021, at the office of Michelle Carboni, Director of Purchasing, Room C-343. Bids will be publicly opened in Room C-307 and read aloud at that time. Bids must be submitted on the form furnished by the College in a sealed envelope to the Purchasing Office plainly marked "**Cash Farm Lease**". Bids received after this time will not be accepted and will be returned unopened. Faxed bids will not be considered for award.

Any prospective bidder will be required to attend a pre-bid meeting involving IVCC students and staff to outline expectations for the partnership. The pre-bid meeting will be held on _____.

The following must be submitted with your bid:

- A resume pertaining to your farming ability,
- A minimum of two (2) references relating to your farming background,
- A minimum of two credit references,
- Complete the enclosed W-9 form and return with your bid, and
- Sign the enclosed Certification Form that refers to the Criminal Code of 1961 and to the Illinois Human Right Act dealing with Sexual Harassment. The signed Certification must be submitted with your bid. Failure to do so may result in the rejection of your bid.

The successful bidder will be determined based on what is most advantageous to IVCC taking into consideration the following criteria:

- Price offered,
- General reputation and performance capabilities, and
- Stability

The successful bidder will be required to submit a certificate of insurance naming the college as an additional insured.

The tenant will be expected to work in partnership with IVCC students and staff who are affiliated with the college's agriculture program and University of Illinois Extension.

The College reserves the right to reject any and all bids and to award the contract in the College's best interests.

EXHIBIT I

CASH FARM LEASE

This indenture made and entered into this [redacted] day of [redacted] between the BOARD OF TRUSTEES OF ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT 513, COUNTIES OF LA SALLE, BUREAU, MARSHALL, LEE, PUTNAM, DEKALB, GRUNDY, AND LIVINGSTON, AND STATE OF ILLINOIS, a body politic party of the first part, hereinafter called Owner and

[redacted], Party of the second part, hereinafter called Operator WITNESSETH the following:

- I. Owner, for and in consideration of the covenants and agreements hereinafter mentioned to be kept and performed by Operators, has by these presents demised and leased to Operator, the following described land, to be used for agricultural purposes only, to wit:

These portions of the Duncan and Trovero properties lying in La Salle and Peru Townships, La Salle County, Illinois, east of Federal Aid Route No. 178, as set forth in the diagram marked EXHIBIT II, ATTACHED HERETO AND MADE A PART HEREOF, AND BEING DESIGNATED AS FIELD NUMBERS 1, 2, 3, 5, 6, 7, 8, 9, 10, 11, and 19 containing approximately (146) acres, more or less, together with ingress to said tracts and egress therefrom over presently existing methods of ingress and egress,

To have and to hold said above described real estate to Operator from **January 1, 2022, to December 31, 2025**. The failure of the parties to execute a written extension of this Lease at least six (6) months prior to the end of the then current term shall constitute constructive notice of the parties' intent to allow this lease to expire. This Lease may be extended or renewed by written agreement of both parties for up to two additional years.

- II. Operator, in consideration of the leasing of the premises as above set forth, covenants and agrees with the Owner to pay to Owner, at the offices of Illinois Valley Community College, 815 North Orlando Smith Avenue, Oglesby, Illinois 61348-

9692, as rent for the same, \$ (Dollars) per acre for a total of , \$ (Dollars), payable as follows: One-half (1/2) of said sum to be payable on or before March 1, during each year in which the contract is in effect, and the balance of said rental to be payable on or before December 1, during each year in which the contract is in effect, or as soon as practical after receipt of government or crop insurance payment.

In the event any rental payment is not paid within five (5) days after the due date, parties agree that the Lessee shall pay an additional Five Percent (5%) of the rent due as a late charge with said payment. In the event any rental payment is not paid within ten (10) days after the due date, the Lessee shall pay Ten Percent (10%) of the rent due as a late charge with said payment.

In the event any rental payment is not paid within fifteen (15) days after the due date (together with the aforesaid Ten Percent (10%) of the rent due as a late charge), the parties agree that, unless otherwise mutually agreed in writing, this Lease agreement shall be null and void, with all payment made by Lessee forfeited and possession of the premises surrendered to the Lessor. In such an event, the Lessor may re-enter and take possession of the premises and any personal property therein, or any part thereof, and by due process of law, expel, remove and put out Lessee or any person or persons occupying said premises, and may remove all of Lessee's personal property therefrom, without prejudice to any remedies which might otherwise be used for the collection of arrearage of rent or for breach of any of the covenants or conditions of this Lease. The parties acknowledge that any such arrearage shall constitute a valid enforceable first lien upon any resulting unsold crops pursuant to 735 ILCS 5/9-316.

- III. Operator shall receive all crops raised on said premises.
- IV. Operator covenants and agrees with Owner to cultivate said demised real estate in a husband like manner, and agrees to furnish all work and labor and machinery in connection with the farming, cultivating, and harvesting crops from said demised premises, and to furnish all combining, threshing, corn picking, haying, and baling equipment which might be necessary for said farm operation. Operator further agrees to plant said fields as follows:
 - A. Fields No. 1, 2, and 3, consisting of approximately 39.53 tillable acres, shall be no-tilled or farmed in such a manner that will leave greater than fifty percent (50%) of the field surface covered by residue after planting and planted in continuous rotation in consultation with Owner staff. In the event Field 1 is not farmable, the Operator will not be expected to pay Cash Rent on that plot.

- B. Field No. 4 consists of 2.7 acres in CP practice #1 and 1 acre in CP practice #42. Operator further agrees to maintain this field by leaving it undisturbed and controlling only noxious weeds by spot herbicide treatment.
- C. Field Nos. 5 and 6, consisting of approximately 28.29 acres, will be planted in continuous rotation in consultation with Owner staff.
- D. Field Nos. 9, 10 and 11, consisting of approximately 7 acres, shall be planted in a continuous rotation in consultation with Owner staff.. Field 11 will be designated as a IVCC demonstration field.
- E. Field Nos. 7, 8, and 19 consisting of approximately 71.09 acres, shall be planted in continuous rotation in consultation with Owner staff. A portion of fields 8 and 19 will be designated as the University of Illinois Extension and IVCC research plot.
- F. Field Nos. 1, 2, 3, 5, 6, 7, 8, 9, 10, 11, and 19 will not be moldboard plowed unless written permission is received from Owner.

V. Additional conditions shall be per the following:

- A. Operator further covenants and agrees to cooperate with Owner in providing educational opportunities to employees and students attending school at the college of Owner. Said activities that shall be hereinafter coordinated by and between the parties are to include, but are not limited to, the following:
 - 1. Farm record information must be shared.
 - 2. Owner's agricultural staff must be consulted pertaining farm planning operations.
 - 3. Owner's agricultural students may be used, subject to mutually satisfactory conditions to be hereinafter agreed upon by and between the parties, in performing farming tasks requiring additional labor.
- B. Operator further agrees not to assign or sublet all or any portion of the herein demised premises without the written consent of Owner.
- C. Operator further covenants and agrees that upon the termination of this lease, or any extension thereof, he, or she, will yield up possession hereof without further demand or notice, leaving the soil in

a state of fertility at the termination of the lease being equal to or better than it was at the time he, or she, acquired possession. The Owner and Operator agree that each shall pay one-half (1/2) of the cost of soil testing at the commencement of this Lease. A copy of the recommendation plan and soil tests shall be provided to the Owner within seven (7) days of receipt by the Operator. When soil samples are required and taken, samples will be taken on a 2.5 acre grid. The cost for soil sampling and testing will be invoiced to the Operator. The Operator will deduct one-half (1/2) of this cost from the second (December 1) farm payment and submit a copy of the invoice. The Operator agrees to pay for and apply any maintenance amounts of fertilizer to the demised premises consistent with the recommendations of the soil fertility recommendation plan. The soil tests will indicate levels of phosphorus, potassium, and pH, and will be tested by a soil test laboratory that is approved by the University of Illinois Soil Science Department. The Operator will report to the Owner, all fertilizer applications using Form #1, Chemical/Fertilizer Application Form. Copies of custom spread logs by field in addition to fertilizer bills will be attached to Form #1.

- D. Operator will be responsible for tile repair labor if the damage occurs during the course of tillage operations; otherwise, it will be the responsibility of Owner to repair tiles. It will be the responsibility of Owner to provide materials for all tile construction and repair.
- E. Operator further covenants and agrees to follow soil conservation practices as recommended by the LaSalle County Soil Conservation Department as interpreted by Owner, which may include no-till, minimal tillage, the use of cover crops, and/or other current conservation practices.
- F. Operator further covenants and agrees to keep open the following: ditches, tile drains and tile outlets, and to keep grass waterways in good repair. In EXHIBIT II, the symbols T-1, T-2, T-3, T-4, T-5 and T-6 identify installed terraces. Operator is responsible for any damage to these terraces and their draining systems, including tiling, inlets and outlets. Furthermore, the symbol W-1 indicates an established waterway, which Operator shall keep and maintain. The Operator will provide the Owner with a report on or before December 1, annually, using Form No. 2, FSA/NRCS Practices Checklist.
- G. The cost of any limestone and the hauling and spreading of the same and the seeding of hay, including the cost of the seed, shall be paid by Operator but depreciated over a period up to four (4) years, with the year of application being the first year of depreciation. Owner agrees

that upon the termination of all or part of the leased acres, it will reimburse Operator for undepreciated lime and seeding costs. Operator must keep Owner aware of these costs and submit a yearly report. **Failure to submit a yearly report will void any payment required by Owner.** Fields where variable rate spreading of lime is used will be reimbursed based upon a percentage of the undepreciated amount of lime applied to entire field. The percentage will be arrived at by the following formula: $\frac{\text{terminated field acres}}{\text{total field acres}} \times 100$.

- H. Operator further agrees to prevent any unnecessary waste or loss, or damage to the property of Owner, comply with all rules and regulations of the Illinois Pollution Control Board, practice fire prevention, follow safety rules, and abide by restrictions in Owner's insurance contracts. No chemicals or chemical containers will be disposed of on the property.
- I. Operator agrees with Owner to not permit any hunting or fishing of any kind upon any of the demised premises, nor will he, or she, discharge or permit the discharge of firearms on said demised premises.
- J. Operator further covenants and agrees that he, or she, will furnish and pay for the following items of expense, to-wit: all seed, legume and grass, oats, corn, soybean, and other grains sowed during the term of this lease, together with all materials for all insecticides and herbicides used for insect and weed control in crops, and all fertilizers to maintain soil pH and fertility.
- K. It is covenanted and agreed between the parties hereto that "no-till" farming requires close supervision but is desirable for the purposes of soil conservation and erosion prevention.
- L. It is further agreed between the parties hereto that in the fall preceding the termination of this lease, Owner may have possession of the demised premises after the crop has been removed for fall tillage and planting, and Owner reserves for itself, its agents and servants, the right to enter the demised premises at any time to view the same, or to enforce any provisions of this lease.
- M. Operator takes possession of the above demised premises subject to the hazards of operating a farm and assumes all risks of accidents to himself, or herself; his, or her, family, agents, employees, and/or servants in pursuance of his, or her, farming operations, or in performing repairs to improvements, fences, and other items of a like nature. In addition thereto, Operator covenants and agree that he, or she, will save harmless and indemnify Owner against all lawsuits,

demands, claims, judgments, liens, costs, and expenses resulting from his or her leasing of the demised premises, whether the result of his, or her, activities or the activities of his, or her, agents, employees and servants.

- N. Operator further covenants and agrees with Owner not to place any livestock of any kind on the demised premises, it being the understanding that the premises shall be operated as a grain farm only.
- O. Operator further covenants and agrees not to erect or construct any improvements, structures, or buildings on the leased premises without the written permission of Owner.
- P. Owner will provide water for the purpose of pesticide application on the leased premises.
- Q. Any chemicals for weed or insect control or other use shall be applied at levels not to exceed the manufacturer's recommendation for the soil types involved. No chemicals will be stored on the property (farm). No chemicals or chemical containers will be disposed of on the property. Any excess chemicals or chemical containers or other hazardous wastes will be removed immediately.

All chemicals used by the Operator on the Owner's property shall be applied by a licensed operator (whenever such is required by the laws of the State of Illinois), in a prudent and proper manner, including the use of equipment which is in good working order. The application of any chemicals on the Owners property, shall at all times, be in a manner which is generally consistent with prudent farming practices, and any rules and regulations of the Environmental Protection Agency. Each chemical container shall be used in a manner that minimizes the risk of an accidental spill and discharge.

During the life of this lease, Operator shall record all applications of chemicals and fertilizer by field, including the name and source of each item applied, the quantity applied and the date of the application using Form #1. Operator shall furnish a copy of this record. Operator agrees to make such record available for inspection by the Owner at any reasonable time during the year.

Operator shall pay for the cleanup of any hazardous chemical spill occurring on the Owner's property when said spill is the direct or indirect result of the Operator's farming activities and operations. Operator shall keep the Owner safe, harmless and indemnified as to any claims, fees, damages, legal fees, causes of action including all

costs of cleanup, and others costs and expenses resulting from said spill.

- R. Operator further covenants and agrees to maintain liability insurance with the following liability limits:

General Liability:	<u>\$ 1,000,000</u>
General Aggregate:	<u>\$ 2,000,000</u>
Each Occurrence (Bodily Injury and Property Damage)	<u>\$ 1,000,000</u>

Operator shall list Owner as an additional insured on all such insurance. Prior to March 1, 2022, Lessee shall furnish to Lessor a certificate of insurance evidencing and naming Lessor as additional insured in such coverage amounts as are acceptable to Lessor and shall not terminate or materially amend such coverage without providing Lessor with at least 30 days' advance written notice.

- S. The Operator shall be deemed the owner of the said crops from planting until sale and shall at the Operator's expense insure said crops with insurance acceptable to Owner hereunder for amounts sufficient to cover the highest anticipated losses and shall at planting time, as to crop insurance and at harvest as to fire, theft and wind insurance, all as to crops, deliver to Owner proof of insurance coverage each year.

- VI. It is agreed between the parties hereto that this instrument is not to be construed as giving rise to a partnership or any other type of relationship other than a landlord and tenant relationship; that, neither of the parties hereto shall be liable for any of the obligations or indebtedness incurred by the other in connection with the execution of this instrument.
- VII. It is further agreed between the parties hereto that if, during the term of this lease, Owner should require the use of any portion of the herein-demised premises in connection with its community college program, Owner shall have the right to withdraw such portion or portions of the demised premises from the agreement herein and retake possession thereof, provided, however, Operator shall be reimbursed for his, or her, loss of crop thereon had he, or she, been permitted to farm said real estate so withdrawn. Said reimbursement to be agreed upon between the parties hereto, or in the event they cannot agree, a third party, being the then acting Extension educator, Crop Systems, Rockford Education Center, Cooperative Extension Service, shall determine the damage, if any, due to Operator. Operator will be given due notice in writing sixty (60) days in advance of withdrawal.

- VIII. It is agreed between the parties hereto that this agreement shall be binding upon the successors and assign of Owner and upon the heirs, executor's administrators, and assign of Operator.
- IX. The Owner's lien provided by statute on crops grown or growing, together with any other security agreement(s) created by Operator in favor of Owner, shall be the security for the rent herein specified and for the faithful performance of the terms of the Lease. The Operator shall provide the Owner with the names of persons to whom the Operator intends to sell crops grown on these premises at least thirty (30) days prior to the sale of such crops.

Additionally, the Operator agrees to cooperate fully in enabling the Owner to timely "perfect" its interest in any lien which may be provided by law, as such laws now exist and as they may be altered or amended in the future. The Operator agrees to timely provide the Owner or the Owner's attorney with the information that is considered necessary in order to protect and preserve Owner's rights as provided by law. If the laws affecting this paragraph are changed in any manner, then the Operator agrees to cooperate fully with any efforts of the Owner to protect its interest.

- X. If the Operator shall fail to keep any of the covenants in this lease contained, or shall assign this lease, or shall underlet any part of said premises, or shall otherwise fail to adhere to the terms and conditions of this lease, then this lease shall, at the election of the Owner, be null and void, and the Owner or its agents or legal representatives, shall have the right to take immediate possession of the premises, using such force as may be necessary, with or without process of law; and all damage growing out of a failure to perform any of the covenants in this lease, shall be added to and become a part of the rent, recoverable to the Owner as such; and the Operator hereby waives and relinquishes all right of exemption from sale or seizure under distress or execution, that they now have or may hereafter have, by virtue of any law in this state excepting personal property from seizure and sale on execution or distress for rent, and hereby gives the Owner full power, authority and right, to take and seize any personal property excluding machinery upon the premises, and sell the same or any part thereof, in satisfaction of said rent hereby agreed to be paid the Owner, or covenants hereby agreed to be performed for said Owner. Further, if the Operator fails to pay the rent due or fails to keep any of the agreements of this lease or makes any misrepresentation regarding any matter relating to this lease, then the Owner may exercise any or all rights and remedies available to it under law or equity, including but not limited to, eviction of Operator for monetary damages. Further, all costs and attorney fees of the Owner in enforcing collection shall be added to and become a part of the obligations payable by the Operator.

IN WITNESS WHEREOF, Owner has caused these presents to be executed in its corporate name by its Chairman, with corporate seal affixed and attested to by its Secretary, and Operator has hereunto set his, or her, as of the day and year first above written.

**BOARD OF TRUSTEES OF ILLINOIS VALLEY
COMMUNITY COLLEGE, DISTRICT 513,
COUNTIES OF LA SALLE, BUREAU, MARSHALL,
LEE, PUTNAM, DE KALB, GRUNDY, AND
LIVINGSTON AND STATE OF ILLINOIS**

OWNER

BY: _____
Its Chairman

ATTEST:

BY: _____
Its Secretary

(CORPORATE SEAL)

Operator



USDA United States Department of Agriculture
 Farm Service Agency

Farm: 8842 LaSalle County, IL
 Tract: 45616
 Not to Scale



EXHIBIT II
 January 16, 2013

gis_II.SDE.Wet_P_II099

Wetland Determination Identifiers

- Restricted Use
- Limited Restrictions
- Exempt from Conservation Compliance Provisions

Disclaimer: Wetland identifiers do not represent the size, shape or specific determination of the area. Refer to your original determination (CPA-026 and attached maps) for exact wetland boundaries and determinations, or contact NRCS.

Acreage for Farm No. 8842

Field	Acres	
	1*	3.72
	2	30.39
	3	8.42
Sub Total		42.53
	5	4.34
	6	23.95
Sub Total		28.29
	9	1.68
	10	3.88
	11	1.53
Sub Total		7.09
	7	2.22
	8	51.04
	19	17.83
Sub Total		71.09
		149.00

*Note: Field 1 may be reduced by approximately 3 acres if not tillable. In this case, the total acreage for billing purposes would be set at 146 acres.

FSA/NRCS Practices Check List

- | | | |
|---------|--|--|
| Field 1 | <input type="checkbox"/> | Maintain Vegetative Filter Strip (1188' x 66') |
| Field 2 | <input type="checkbox"/>
<input type="checkbox"/> | Maintain Terrace T-1
Inspect Inlet 1 |
| | <input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/> | Maintain Terrace T-2
Inspect Inlet 1
Inspect Inlet 2
Inspect Inlet 3 |
| | <input type="checkbox"/> | Maintain Terrace T-3
Inspect Inlet 1 |
| | <input type="checkbox"/>
<input type="checkbox"/> | Maintain Terrace T-4
Inspect Inlet 1 |
| | <input type="checkbox"/>
<input type="checkbox"/> | Maintain Terrace T-5
Inspect Inlet 1 |
| Field 3 | <input type="checkbox"/>
<input type="checkbox"/> | Maintain Terrace T-6
Inspect Inlet 1 |
| Field 4 | <input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/> | Maintain Conservation Reserve Prairie Seeding
Perform controlled spring burn
Perform mechanical and chemical control of weeds
Remove undesirable trees and shrubs |
| Field 6 | <input type="checkbox"/> | Maintain Grass Waterway (1000' x 40') W-1 |

Chemical/Fertilizer Application Form

IVCC Field Number(s) _____

Crop _____

Total Acres Treated _____

Operator _____ License No. _____

Commercial Applicator License No. _____

Date of Application _____

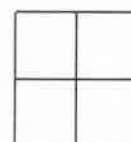
Temperature _____ Time _____

Chem/Fert	EPA Number	Rate/Acre	Total
Carrier	Gal/Acre	Lb/Acre	Total

Wind Velocity

- Calm
- 5 - 10 mph
- 10 - 15 mph
- 15 plus mph

Wind Direction



Application Timing

- Burn Down
- Pre Plant
- Pre-Emerge
- Post-Emerge

Method of Application

(Ground Application)

(Aerial Application)

- Spray
- Inject
- Broadcast

- Airplane
- Helicopter

Approved by IVCC Rep _____

Date _____

BID FORM/SIGNATURE PAGE

ILLINOIS VALLEY COMMUNITY COLLEGE
Cash Farm Lease Bid # Update

Due: _____, at 10:00 a.m.
Date: _____, 2021

Having read and understand the bid requirements, I/we submit the following offer for the leasing of 149 acres:

\$ _____ per acre

Receipt of the following Addenda to the bidding documents is hereby acknowledged:

No. _____, Dated _____

No. _____, Dated _____

No. _____, Dated _____

Attachments:

1. Resume
2. Farm References
3. Credit References
4. W-9 Form
5. IVCC Certification Form

Submitted by:

Name (please print)

Signature

Address

Telephone number

E-mail Address

CERTIFICATION FORM

**TO: ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT NO. 513
OGLESBY, IL 61348**

Pertaining to the bid titled: Cash Farm Lease – Bid # Update

I/We, as the Bidder certify that I/we have not been barred from bidding on this project as a result of a conviction for either bid-rigging or bid-rotating under *Article 33E* of the “*Criminal Code of 1961*”

We also do hereby certify that we have a written sexual harassment policy in place in full compliance with *Section 2-105 of the Illinois Human Rights Act* and will, upon request, be able to provide such written policy to the Department of Human Rights.

NAME OF CONTRACTOR/BIDDER

TITLE

DATE

THIS FORM MUST BE RETURNED WITH YOUR BID TO:

Illinois Valley Community College District No. 513
Purchasing Department – Room C343
815 North Orlando Smith Road
Oglesby, Illinois 61348

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <small>Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.</small> <input type="checkbox"/> Other (see instructions) ▶ _____ <input type="checkbox"/> C-Corporation <input type="checkbox"/> S-Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust-estate	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>Applies to accounts established outside the U.S.</small>	
	5 Address (number, street, and apt. or suite no.)	Requestor's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

--	--	--	--	--	--	--	--	--	--	--	--

or

Employer identification number

--	--	--	--	--	--	--	--	--	--	--	--

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ _____ Date ▶ _____

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/w9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1096 (from mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Staff Appointment – Mr. Ron Groleau, Interim Dean of Humanities, Fine Arts, and Social Sciences

Dr. Robyn Schiffman's resignation as Dean of Humanities, Fine Arts and Social Sciences has led to the administration accepting letters of interest from qualified individuals who would like to fill the position on an interim basis. Five individuals were interviewed with Ron Groleau emerging as the most qualified person to fill the post. While continuing to serve as Dean of Natural Sciences and Business, Mr. Groleau has the capacity to do a fine job as interim dean for HFA until the position is filled on a long-term basis.

Consistent with past practice, the agreed-upon stipend for this work will be \$409 per pay period effective August 9 until the new dean of HFA is hired and ready to serve. The appointment needed to be made prior to the August 12 Board meeting in order to handle all of the work that needs to get done in preparation for the beginning of the fall term.

Recommendation:

The administration recommends Board approval of the appointment of Mr. Ron Groleau, Interim Dean of Humanities, Fine Arts, and Social Sciences, with additional compensation of \$409 per pay period effective August 9, 2021 until a new Dean of Humanities, Fine Arts, and Social Sciences is employed.

KPI 6: Resource Management

Food Service Extension

The food service agreement with DeMilio's Italian Deli, LLC expired on June 30, 2021. The original agreement included the option to renew the contract on a year-to-year basis.

The administration has approved extending the existing lease with DeMilio's Italian Deli, LLC for the food service for one (1) additional year. Due to the circumstances from the pandemic this last year, the administration has agreed to waive the monthly rental fee for this year.

MEMORANDUM OF UNDERSTANDING

2021-__

Full-Time Counselor Schedule

Community College District 513 (the College) and the American Federation of Teachers Local 1810 (the Federation) temporarily agree to the terms set forth in this document between the dates of July 19, 2021 and the earlier of July 30, 2021, inclusive (hereinafter, the "MOU Period"). This Agreement, will be applicable only to full-time Counselors (hereinafter, "Counselors").

For the Period of July 19, 2021 through July 30, 2021, on days in which the College is open, the Full-Time Counselors agree to work on a reduced schedule as shown in the attached calendar. The parties agree that all days worked in July, 2021 shall be compensated as "Flex Time" only. The parties agree that the reduced schedule is unique for the 2021-2022 academic year only due to the immediate need to implement this adjusted schedule.

The parties also agree that there will be meetings devoted solely to discussions around the effectiveness of and issues relating to scheduling changes, whether in this MOU or in a subsequently agreed-upon contract. There will be at least one such meeting held before December 21, 2021, and a second meeting held between February 1, 2022 and May 1, 2022. Additional meetings can be scheduled as necessary.

All other language surrounding the changes to the counselors schedule for the rest of 2021-2022 and beyond is to be incorporated into the contract.

The Parties acknowledge that the terms of this MOU are based on the unique facts and circumstances set forth in this MOU. The Parties acknowledge that the arrangements set forth herein shall be non-precedential, and in no way can be construed to require either party to make the same, similar or other adjustment in future documents.

The Parties acknowledge that by agreeing to this MOU: (a) there is no need to re-open the current Collective Bargaining Agreement between the Parties.

AMERICAN FEDERATION OF
TEACHERS LOCAL 1810

By: 

Date: 7/15/2021

PRESIDENT
COMMUNITY COLLEGE DISTRICT 513

By: 

Date: 7/15/2021

July 2021

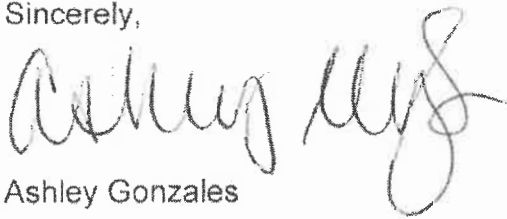
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19 ACD FLEX ONLY Renee 9-5 Missy 8-4	20 ACD FLEX ONLY Renee 12-7 (R) Missy 8-4	21 ACD FLEX ONLY Renee 9-5 Missy 12-7 (R)	22 ACD FLEX ONLY Renee 9-5 Missy 8-4	23 CLOSED	24 Missy Flex Only=4
25	26 ACD FLEX ONLY Jim 8-4	27 ACD FLEX ONLY Jim 12-7 (R)	28 ACD FLEX ONLY Jim 8-4 Renee 12-7 (R)	29 ACD FLEX ONLY Jim 8-4	30 CLOSED	31 Jim Flex only =4 Renee Flex only =5
	(R) Remote					

7/27/21

Dear Kathy Ross,

Please accept this letter as my formal notification of resignation from my position as Staff Accountant with IVCC. My last day will be Friday, August 6th, 2021. I want to thank you for giving me this opportunity and I am grateful for all the knowledge that I will be leaving with.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ashley Gonzales".

Ashley Gonzales

RECEIVED

JUL 27 2021

HUMAN RESOURCES

RECOMMENDED FOR STAFF APPOINTMENT
2021-2022

GENERAL INFORMATION:

POSITION TO BE FILLED: Theater/Classroom AV Technician

NUMBER OF APPLICANTS: 5

NUMBER OF APPLICANTS INTERVIEWED: 2

APPLICANTS INTERVIEWED BY:

Mr. Dunlap, Dr. Kuester, Dr. Schiffman, Mr. Talsky, Mr. Wallin

APPLICANT RECOMMENDED:

Chad Brokaw

EDUCATIONAL PREPARATION:

Illinois State University, Normal, IL – B.S., Mass Communications

Illinois Valley Community College, Oglesby, IL – A.S., Communications

EXPERIENCE:

Illinois Valley Community College, Oglesby, IL – Academic Support Technologist

Brokaw Imagination, Princeton, IL – Owner

Aqua Control, Spring Valley, IL – Marketing Coordinator

Princeton Pharmacy, Princeton, IL – Marketing Manager and Technical Support

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Education, work experience, and technical skills
2. Experienced leader and team member
3. Very well spoken and personable
4. Organized, great attention to detail
5. Familiar with IVCC operations and computers
6. Excellent reference checks

RECOMMENDED SALARY: \$16.68 per hour, effective July 19, 2021

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Road
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

Memorandum

To: Jerry Corcoran, President
Cc: Cory Tomasson, Athletic Director
From: Mark Grzybowski, Vice President for Student Services MG
Date: August 4, 2021
Subject: Intergovernmental Agreement – City of Oglesby

Dr. Corcoran, IVCC Athletic Director Cory Tomasson and I both recommend exiting the Intergovernmental Agreement with the City of Oglesby in regards to leasing the usage of Gandolfi Field at Dickinson Field as the home field for our men's baseball team as of the date of this memorandum. Per the Intergovernmental Agreement, should either party wish to exit, notice is required to be provided prior to September 1st. As such, an additional opportunity has presented itself to our men's baseball team and we are confident we will soon have all of the details worked out in the coming days.

The IVCC Athletics Department is appreciative of the outstanding professional relationship that we have forged with the Oglesby Parks & Recreation Department and City of Oglesby while utilizing Gandolfi Field.



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Road
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

**To: Mayor Dominic Rivara
City of Oglesby**

**From: Jerry Corcoran, President
Illinois Valley Community College**

Re: Intergovernmental Agreement

Date: August 4, 2021

As a follow-up to our conversation, the purpose of this memo is to inform the City of Oglesby of Illinois Valley Community College's intent to terminate the intergovernmental agreement regarding the use of Gandolfi Field at Dickinson Field for Illinois Valley Community College Men's Baseball games and practices. Per the intergovernmental agreement, Illinois Valley Community College is providing this information prior to September 1, 2021.

IVCC Athletics Department is extremely grateful to the City of Oglesby for the many years of this partnership, and the wonderful facilities and service that the city has provided. The city employees have been professional and courteous in every way.

However, this year, IVCC will be utilizing the baseball field at Veteran's Park in Peru, Illinois for all practices and home games. This decision was based on the following factors:

1. Veteran's Park is now hosting the Illinois Valley Pistol Shrimp. This Prospect League baseball team is a collegiate summer league team that has provided multiple Illinois Valley Community College baseball players the opportunity to participate with collegiate players from around the country. This experience offers players a chance to continue playing competitive baseball during the summer, meet coaches from 4-year institutions to assist in further academic and athletic pursuits, and exposure to professional scouts that attend these games.
2. The facility improvements that have been made at Veteran's Park have made it more conducive for IVCC's team. The enclosed dugouts are big enough to accommodate IVCC's large rosters and provide complete enclosure from the elements and spectators.
3. With Illinois Valley Community College and LaSalle-Peru High school both using Gandolfi Field, there are less dates to schedule practices, games, and make-up games during the season. While this did not occur as much last year due to the high school season being delayed due to Covid-19, this is a concern for the upcoming and future years.

On behalf of Athletics Director, Cory Tomasson and Vice President for Student Services, Mark Grzybowski, we appreciate all of the time and effort that the City of Oglesby has dedicated to providing quality amenities and assistance. Additionally, Illinois Valley Community College looks forward to working with the City of Oglesby in other areas in the future.



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Road
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

Memorandum

To: Jerry Corcoran, President
Cc: Bonnie Campbell, Associate VP for Academic Affairs
Dr. Matt Seaton, VP for Business Services
Leslie Hofer, Director of Human Resources
From: Mark Grzybowski, Vice President for Student Services *MG*
Date: August 4, 2021
Subject: SHIELD Illinois Participation

Dr. Corcoran – Dr. Matt Seaton, Bonnie Campbell, Leslie Hofer, and I recently met with representatives from the University of Illinois Urbana Champaign regarding IVCC being a participant in SHIELD Illinois, their saliva-based COVID-19 testing program.

The Illinois Department of Public Health recently made SHIELD testing available to all community colleges free of charge and as such, we have agreed to provide on campus COVID-19 testing available to students, employees, and community members. Scheduling, testing, and labwork will be managed by Med-Call Healthcare, a third party partner of SHIELD. The testing is slated to begin the week of August 23rd and will occur on Mondays from 10a-1p and Thursdays from 2p-5p outside of rooms CTC-124 and CTC-125.

Locally Funded Project
Statement of Final Construction Compliance

Project Title: Building C AHU/Chiller Replacement

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Demonica Kemper Architects
125 North Halsted St., Ste 301
Chicago, IL 60661

Final cost of the project:

Approved Budget \$ 1,438,406 Actual Cost \$ 1,595,518

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Dominick A. Demonica
Architect/Engineer's Signature

7-22-21
Date

001-014368
Illinois Registration or License Number



Seal

Approved by the Illinois Valley Community College Board of Trustees

Date August 12, 2021

Signed _____, Chairperson

_____, Secretary

Locally Funded Project
Statement of Final Construction Compliance

Project Title: Building F AHU Replacements

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Demonica Kemper Architects
125 North Halsted St., Ste 301
Chicago, IL 60661

Final cost of the project:

Approved Budget \$ 333,960 Actual Cost \$ 501,737

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.


Architect/Engineer's Signature

7/22/21
Date

001-014368
Illinois Registration or License Number



Seal

Approved by the Illinois Valley Community College Board of Trustees

Date August 12, 2021

Signed _____, Chairperson

_____, Secretary

Locally Funded Project
Statement of Final Construction Compliance

Project Title: Building G Bleacher Replacement

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Demonica Kemper Architects
125 North Halsted St., Ste 301
Chicago, IL 60661

Final cost of the project:

Approved Budget \$ 314,600 Actual Cost \$ 296,507

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.


Architect/Engineer's Signature

7/22/21
Date

001-014368
Illinois Registration or License Number



Seal

Approved by the Illinois Valley Community College Board of Trustees

Date August 12, 2021

Signed _____, Chairperson

_____, Secretary

Locally Funded Project
Statement of Final Construction Compliance

Project Title: Building J Exhaust System Upgrades

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Demonica Kemper Architects
125 North Halsted St., Ste 301
Chicago, IL 60661

Final cost of the project:

Approved Budget \$ 43,833 Actual Cost \$ 140,907

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.


Architect/Engineer's Signature

7-22-21
Date

001-014368
Illinois Registration or License Number



Seal

Approved by the Illinois Valley Community College Board of Trustees

Date August 12, 2021

Signed _____, Chairperson

_____, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

Purposes of IVCC

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.