



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, September 12, 2019
Board Room
6:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Tenure Recommendations
Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, September 12, 2019 – 6:30 p.m. – Board Room (C307)

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 6.1 Approval of Minutes – August 12, 2019 Special Board Meeting; August 15, 2019 Board Meeting; and August 22, 2019 Special Board Meeting (Pages 1-7)
 - 6.2 Approval of Bills - \$1,365,207.86
 - 6.2.1 Education Fund - \$843,865.78
 - 6.2.2 Operations & Maintenance Fund - \$61,668.20
 - 6.2.3 Auxiliary Fund - \$258,731.13
 - 6.2.4 Restricted Fund - \$9,927.59
 - 6.2.5 Liability, Protection & Settlement Fund - \$189,074.76
 - 6.2.6 Grants, Loans & Scholarships - \$1,940.40
 - 6.3 Treasurer's Report (Pages 8-24)
 - 6.3.1 Financial Highlights (Page 9)
 - 6.3.2 Balance Sheet (Pages 10-11)
 - 6.3.3 Summary of FY20 Budget by Fund (Page 12)
 - 6.3.4 Budget to Actual Comparison (Pages 13-19)
 - 6.3.5 Statement of Cash Flows (Page 20)
 - 6.3.6 Investment Status Report (Pages 21-22)
 - 6.3.7 Disbursements - \$5,000 or more (Pages 23-24)
 - 6.4 Personnel - Stipends for Pay Periods Ending August 3, 2019 and August 17, 2019 & Part-time Faculty and Staff Appointments August 2019 (Pages 25-32)
 - 6.5 Purchase Request – PCs for E214, E216, Faculty Offices & Smart Rooms (Page 33)

- 6.6 Purchase Request – Microsoft Software Maintenance & Support (Page 34)
- 6.7 Bid Results – Multi-Purpose Paper (Page 35)
- 6.8 Bid Results – 3D Printer (Page 36)
- 6.9 Proposal Results – Beverage Service (Page 37)
7. President’s Report
8. Purchase Request – Course Schedule Consulting (Pages 38-45)
9. Letter of Agreement & Exhibit A (Pages 46-49)
10. Items for Information (Pages 50-56)
 - 10.1 Statement of Final Completion Building D HVAC (Page 50)
 - 10.2 Statement of Final Completion Building G HVAC Controls (Page 51)
 - 10.3 Summer 2019 Graduation (Page 52)
 - 10.4 Sabbatical Leave Report – James A. Gibson (Pages 53-55)
 - 10.5 Letter of Understanding – Column Movement (Page 56)
11. Trustee Comment
12. Closed Session – 1) collective negotiations and 2) closed session minutes
13. Approval of Closed Session Minutes
14. Other
15. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Special Meeting
August 12, 2019

The Board of Trustees of Illinois Valley Community College District No. 513 convened a special session at 5:00 p.m. on Monday, August 12, 2019 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Jane E. Goetz, Board Chair
Everett J. Solon, Vice Chair
Amy L. Boyles
David O. Mallery
Jay K. McCracken
Matthew H. Klein Student Trustee

Members Absent: Angela M. Stevenson, Secretary

Others Physically Present: Jerry Corcoran, President

Ms. Goetz called the meeting to order at 5:02 p.m.

APPOINTMENT OF SECRETARY PRO-TEM

Ms. Goetz appointed Mr. Mallery as secretary pro-tem in the absence of Ms. Stevenson.

CLOSED SESSION

It was moved by Mr. Solon and seconded by Mr. Mallery to convene a closed session at 5:05 p.m. to discuss the selection of a person to fill a public office. Motion passed by voice vote.

On a motion by Mr. McCracken and seconded by Mr. Solon, the special meeting resumed at 8:25 p.m. Motion passed by voice vote.

OTHER

Mr. Mallery inquired if a Trustee attended a Board meeting telephonically would that member be allowed to participate and vote. Dr. Corcoran noted that this matter would be checked into and an answer provided to the Board members.

ADJOURNMENT

Ms. Goetz declared the meeting adjourned at 8:30 p.m.

Jane E. Goetz, Board Chair

Angela M. Stevenson, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
August 15, 2019

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Thursday, August 15, 2019 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Jane E. Goetz, Chair
Everett J. Solon, Vice Chair
Angela M. Stevenson, Secretary
Amy L. Boyles
David O. Mallery
Matthew H. Klein, Student Trustee

Members Absent: Jay K. McCracken

Members Telephonically Present:

Others Physically Present: Jerry Corcoran, President
Deborah Anderson, Vice President for Academic Affairs
Cheryl Roelfsema, Vice President for Business Services & Finance
Leslie Hofer, Director of Human Resources
Kathy Ross, Controller
Walt Zukowski, Attorney

PUBLIC HEARING

This being the time and place published for a Public Hearing regarding the FY2020 budget, Board Chair, Jane Goetz, called for questions and/or comments from the audience. Since there no questions and/or comments, Ms. Goetz called for a motion to close the Public Hearing. It was moved by Mr. Solon and seconded by Dr. Boyles to close the Public Hearing. Motion passed by voice vote.

APPROVAL OF AGENDA

It was moved by Mr. Solon and seconded by Mr. Klein to approve the agenda, as presented. Motion passed by voice vote.

PUBLIC COMMENT

Mike Phillips, Geology Instructor, addressed the Board to inform that he just arrived from transporting his daughter to a university and that all of her IVCC credits transferred seamlessly. Mr. Phillips commended the IVCC counselors for their fine work and for making his daughter's transfer so successful.

RECOGNITION – DR. ROSE MARIE LYNCH

Dr. Rose Marie Lynch was present to be honored for her work and historic contributions to Illinois Valley Community College. Ms. Goetz acknowledged Dr. Lynch's work as an acclaimed journalism and English instructor, advisor for the award-winning Apache and IV Leader newspapers, 1994 ICCTA Outstanding Faculty Member, 1999 Carnegie Foundation 'Illinois Professor of the Year,' 2011 IVCC-LPO Hall of Fame inductee and key presenter at each year's induction ceremony, a grant writer who helped IVCC secure \$1.2 million in National Science Foundation funding, a 34-year member of the LaSalle-Peru High School board, and 31-year President of the Illinois Valley Food Pantry. Ms. Goetz unveiled a plaque with a photo of Dr. Lynch and Dr. Mary Margaret Weeg. Ms. Goetz read the plaque text as follows:

Illinois Valley Community College expresses its profound gratitude to two of its preeminent humanities leaders: Dr. Rose Marie Lynch and her mentor, Dr. Mary Margaret Weeg. Hired by Dr. Weeg in 1970, 'Rosie' went on to become an award-winning IVCC journalism and English instructor over a 32-year career. As executor of Dr. Weeg's estate, Rosie skillfully handled the largest gift in IVCC's history, a \$1.2 million bequest. IVCC named its beautifully-refurbished auditorium the Dr. Mary Margaret Weeg Cultural Centre in 2017. We will always remember and cherish Rosie for her continued role in that unprecedented donation and for the countless other kindnesses she graciously performed for IVCC and its students."

The plaque will be displayed near the entrance of the Weeg Cultural Centre. In her remarks to the Board, Dr. Lynch deflected all credit to her mentor, the late Dr. Mary Margaret Weeg.

CONSENT AGENDA ITEMS

It was moved by Mr. Mallery and seconded by Mr. Solon to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – July 11, 2019 Board Meeting.

Approval of Bills - \$1,703,528.86

Education Fund - \$1,346,068.43; Operations & Maintenance Fund - \$84,231.00; Operations & Maintenance (Restricted Fund) - \$157,659.59; Auxiliary Fund - \$57,487.50; Restricted Fund - \$26,340.69; and Liability, Protection & Settlement Fund - \$31,741.65.

Treasurer's Report

Personnel

Approved the stipends for pay periods ending July 6, 2019 and July 20, 2019 & the Part-time Faculty and Staff Appointments of July 2019.

PRESIDENT'S REPORT

Dr. Corcoran reported that on July 22nd we had our annual LPN pinning ceremony thanks to Julie Hogue and her terrific nursing faculty. Dr. Corcoran thanked Jane Goetz, Dr. Amy Boyles and Jay McCracken for attending and representing our Board of Trustees. Dr. Corcoran informed that on

July 31st we had our massage therapy graduation ceremony and if you happened to be in the hallway that night you would have thought it had to be the biggest graduating class of all time based on the number of attendees. He noted that he did not know what our new program coordinator Roxanne Cherpeske has going these days, but despite a small graduating class, Room C-316 was packed with enthusiastic supporters of our students and great faculty. Dr. Corcoran thanked Jane Goetz and Dr. Boyles for joining us. Dr. Corcoran informed that we had a nice turnout of 36 students at the IVCC Ottawa Center for an express registration event one week ago in the evening on Thursday, August 8, and more students and staff attended a similar event on the morning of Saturday, August 10. Dr. Corcoran thanked the Student Services Division staff who attended and played roles in helping students get what they need to change their lives. Dr. Corcoran noted that Project Success staff hosted a very successful “JumpStart” program on August 12. He added that there are four reasons why our Project Success students do so well and they are Cynthia Cardosi, Diane Scoma, Terumi Scully and Director Chris Herman. Dr. Corcoran extended thanks to Crystal Credi, Quintin Overocker, Aseret Loveland, Bonnie Campbell and many of their colleagues, on behalf of Mark Grzybowski, yesterday’s new student convocation was a big success. He added that highlights of the program included words of advice to 344 incoming students from Sarah Tipton, a wonderful former student trustee, Matthew Klein, our current trustee, and Kaitlyn Ruppert, our new student body president. Dr. Corcoran noted that we were pleased with the turnout and proud of everyone’s fine work. Dr. Corcoran informed that Matthew prepared an excellent YouTube video of the program and sent it out first thing this morning. Dr. Corcoran added that he did not want to embarrass Matthew because he is very modest, but everything he touches in the way of videos and use of social media turns to gold. He informed that he appreciated David Dodge sharing with us a nice article in the Bureau County Republican regarding Trustee Jay McCracken, LaMoille School district’s interim superintendent, being nominated for the coveted National LifeChanger of the Year award. Dr. Corcoran noted that those of us in the IVCC district already knew about Jay’s great achievements, now his legacy for leadership is being shared across the country.

FY2020 BUDGET – RESOLUTION TO ADOPT THE BUDGET

Motion made by Mr. Solon and seconded by Ms. Stevenson to Adopt the Resolution approving the FY2020 Budget, as presented.

Student Advisory Vote: – “Aye.” – Mr. Klein. Roll Call Vote: “Ayes” – Dr. Boyles, Mr. Solon, Ms. Stevenson, Mr. Mallery and Ms. Goetz. “Nay” – none. Motion carried.

INSURANCE RENEWALS

It was moved by Mr. Solon and seconded by Mr. Klein to accept the recommendation of the insurance consultant to renew all coverages with the same carriers at \$218,681, as presented. Motion passed by voice vote.

TRANSFER OF FUNDS

It was moved by Dr. Boyles and seconded by Ms. Stevenson to approve the transfer of \$225,000 to the Capital Development Board trust account at Heartland Bank and Trust Company to cover anticipated costs for Project No. 810-046-019 to begin the project specifications. Motion passed by voice vote. Dr. Corcoran noted that the project is for roadway and parking lot repaving and the

CDB approved \$675,000 in deferred maintenance funds with a match from the college of \$225,000.

FACULTY APPOINTMENT – DAVID GARRISON, MATHEMATICS INSTRUCTOR

It was moved by Mr. Solon and seconded by Ms. Stevenson to approve the appointment of David Garrison as Mathematics Instructor at B-2, an annualized salary of \$45,327 on the 2019/2020 faculty salary schedule. Motion passed by voice vote.

TRUSTEE COMMENT

Ms. Goetz noted that this is the first day of the fall semester and bid everyone a wonderful start to the new academic year.

CLOSED SESSION

It was moved by Ms. Stevenson and seconded by Dr. Boyles to convene a closed session at 6:48 p.m. to discuss 1) the selection of a person to fill a vacancy in a public office; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 3) collective negotiations; 4) pending litigation; and 5) closed session minutes. Motion passed by voice vote.

The Board immediately entered closed session at 6:48 p.m. On a motion by Dr. Boyles and seconded by Mr. Solon, the regular meeting resumed at 7:28 p.m. Motion passed by voice vote.

APPROVAL OF CLOSED SESSION MINUTES

It was moved by Mr. Klein and seconded by Dr. Boyles to approve and retain the amended closed session minutes of the July 11, 2019 Closed Session Meeting. Motion passed by voice vote.

OTHER

None

ADJOURNMENT

Ms. Goetz declared the meeting adjourned at 7:30 p.m.

Jane E. Goetz, Board Chair

Angela M. Stevenson, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Special Meeting
August 22, 2019

The Board of Trustees of Illinois Valley Community College District No. 513 convened a special session at 4:45 p.m. on Thursday, August 22, 2019 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Jane E. Goetz, Board Chair
Everett J. Solon, Vice Chair (entered at 5:00 p.m.)
Angela M. Stevenson, Secretary
Amy L. Boyles
Jay K. McCracken

Members Absent: Matthew H. Klein, Student Trustee

Members Telephonically Present: David O. Mallery (entered at 5:20 p.m.)

Others Physically Present: Jerry Corcoran, President
Deborah Anderson, Vice President for Academic Affairs
Cheryl Roelfsema, Vice President for Business Services & Finance
Walt Zukowski, Attorney

Ms. Goetz called the meeting to order at 4:45 p.m.

CLOSED SESSION

It was moved by Ms. Stevenson and seconded by Mr. McCracken to convene a closed session at 4:52 p.m. to discuss collective negotiations and pending litigation. Motion passed by voice vote.

On a motion by Mr. McCracken and seconded by Dr. Boyles, the special meeting resumed at 5:18 p.m. Motion passed by voice vote.

POSSIBLE APPROVAL OF LETTER OF AGREEMENT

There was no action on this item.

CLOSED SESSION

It was moved by Mr. Solon and seconded by Dr. Boyles to convene a closed session at 5:20 p.m. to discuss the selection of a person to fill a public office. Motion passed by voice vote.

On a motion by Dr. Boyles and seconded by Ms. Stevenson, the special meeting resumed at 7:59 p.m. Motion passed by voice vote.

POSSIBLE APPOINTMENT OF A BOARD TRUSTEE

It was moved Dr. Boyles and seconded by Ms. Stevenson to appoint Dr. Maureen Rebholz to fill the vacancy on the Illinois Valley Community College Board of Trustees created by the resignation of Melissa Olivero. Motion passed by voice vote.

OTHER

None

ADJOURNMENT

Ms. Goetz declared the meeting adjourned at 8:02 p.m.

Jane E. Goetz, Board Chair

Angela M. Stevenson, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

AUGUST 2019

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – August 2019

Revenues

- As of August 30, the headcount for fall semester was 2,840, which is 153 students less than at the same point in time last year. Credit hours for fall 2019 were 25,324, a decrease of 472 credit hours, or a decrease of 1.83 percent from one year ago. Traditional credit hours are down by less than one percent and the Ottawa Center credit hours are down by 3.54 percent. Dual credit hours are down by 15.98 percent over the same point in time one year ago which could be due to timing of registrations.

Budgeted credit hours for FY2020 are 53,000. Credit hours certified to the ICCB for FY19 are as follows:

	Summer 2018	Fall 2018	Spring 2019	Total FY19
Credit Hours	4,325	24,471	22,850	51,646

Protection, Health & Safety Projects

- Campus-Wide Security Camera Upgrade – Project complete
- Building E Air Handler/Chiller Replacement – Working on punch list items
- Building C Air Handler/Chiller Replacement – Construction will start at the end of fall semester; substantial completion is expected the first week of January.

Other Projects

- Agriculture Storage Building – Bid documents should be available mid-September
- Agriculture Classroom and Lab Building – Submitting Resource Allocation Management Plan (RAMP) to ICCB
- Roadway and Parking Lot Resealing Project – CDB is interviewing architects/engineers to oversee this project on September 18.

Technology Projects

- Student Planner program installation is complete. Student Services personnel had training in May. Due to some unforeseen changes to the degree audit module, the roll out will be delayed until February 2020 when students begin registering for summer and fall 2020 classes. Training for the degree audit upgrade will take place in November.
- Asking Board to approve the purchase of 139 computers for computer labs E214 and E216 along with 70 full-time faculty offices. This will complete the computer lab transition to Windows 10. All other staff and faculty computers will be upgraded to Windows 10 by December 31.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 August 31, 2019
 Unaudited

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 4,432,773	\$ 1,759,728	\$ 186,635	\$ 430,084	\$ 117,262	\$ -	\$ -	\$ 6,926,482
Investments	8,738,410	9,089,274	641,836	248,000		-	-	18,717,520
Receivables								
Property taxes	9,490,779	2,460,262	-	-	-	-	-	11,951,041
Governmental claims	-	27,697	-	178,062	-	-	-	205,759
Tuition and fees	2,094,001	-	-	-	-	-	-	2,094,001
Due from other funds	1,186,412	995	-	-	311	-	-	1,187,718
Due to/from student groups	139,246	-	-	-	-	-	-	139,246
Bookstore inventories	-	-	-	550,474	-	-	-	550,474
Other assets	227,509	101,768	2,554	571	-	-	-	332,402
Deferred Outflows	-	-	-	-	-	-	216,452	216,452
Fixed assets - net where applicable	-	-	-	30,380	-	59,879,059	-	59,909,439
Other debits								
Amount available in Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	12,755,691	12,755,691
Other Debits	<u>\$26,309,130</u>	<u>\$13,439,724</u>	<u>\$ 831,025</u>	<u>\$ 1,437,571</u>	<u>\$ 117,573</u>	<u>\$59,879,059</u>	<u>\$12,972,143</u>	<u>\$ 114,986,225</u>

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Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 August 31, 2019

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	\$ 404,276	\$ -	\$ -	\$ 11,875	\$ 10,245	\$ -	\$ -	\$ 426,396
Accrued salaries & benefits	1,499,576	18,925	-	14,206	-	-	-	1,532,707
Post-retirement benefits & other	-	-	-	-	-	-	-	-
Unclaimed property	955	3	-	-	27	-	-	985
Due to other funds	265,937	612,661	-	309,120	-	-	-	1,187,718
Due to student groups/deposits	67,211	-	-	-	107,301	-	-	174,512
Deferred revenue								
Property taxes	4,745,390	1,230,132	-	-	-	-	-	5,975,522
Tuition and fees	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-
Deferred Inflows	-	-	-	-	-	-	1,028,799	1,028,799
OPEB Long term debt	-	-	-	-	-	-	11,943,344	11,943,344
Bonds Payable	-	-	-	-	-	-	-	-
Total liabilities	6,983,345	1,861,721	-	335,201	117,573	-	12,972,143	22,269,983
Equity and Other Credits								
Investment in general fixed assets	-	-	-	-	-	59,879,059	-	59,879,059
Contributed capital	-	-	-	-	-	-	-	-
Retained earnings	-	-	-	-	-	-	-	-
Fund balance								
Reserved for restricted purposes	-	11,578,003	-	-	-	-	-	11,578,003
Reserved for debt service	-	-	831,025	-	-	-	-	831,025
Unreserved	19,325,785	-	-	1,102,370	-	-	-	20,428,155
Total equity and other credits	19,325,785	11,578,003	831,025	1,102,370	-	59,879,059	-	92,716,242
Total Liabilities, Equity and Other Credits	\$26,309,130	\$13,439,724	\$ 831,025	\$ 1,437,571	\$ 117,573	\$59,879,059	\$12,972,143	\$ 114,986,225

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2020 Revenues & Expenditures by Fund
 For the two months ended August 31, 2019

Unaudited

	Education	Operations & Maintenance	Operations & Maintenance	Bond & Interest	Working Cash	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 9,237,340	\$ 1,132,755	\$ 827,324	\$ 350	\$ 11,124	\$ 223,324	\$ 259,509	\$ 563,569	\$ 21,223	\$ 12,276,518
Actual Expenditures	(3,301,463)	(338,920)	(1,741)	-	-	(396,542)	(369,470)	(293,997)	-	(4,702,133)
Other Financing Sources (Uses)										
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	5,935,877	793,835	825,583	350	11,124	(173,218)	(109,961)	269,572	21,223	7,574,385
Fund balances July 1, 2019	9,592,961	3,111,583	5,519,443	829,725	4,783,043	1,249,000	60,630	184,127	34,405	25,364,917
Fund balances August 31, 2019	<u>\$ 15,528,838</u>	<u>\$ 3,905,418</u>	<u>\$ 6,345,026</u>	<u>\$ 830,075</u>	<u>\$ 4,794,167</u>	<u>\$ 1,075,782</u>	<u>\$ (49,331)</u>	<u>\$ 453,699</u>	<u>\$ 55,628</u>	<u>\$ 32,939,302</u>

**Illinois Valley Community College District No. 513
Fiscal Year 2020 Budget to Actual Comparison
For the two months ended August 31, 2019**

	<u>Annual Budget FY2020</u>	<u>Unaudited Actual 8/31/19</u>	<u>Act/Budget 16.7%</u>	<u>Actual 8/31/18</u>	<u>Act/Budget 16.7%</u>	<u>Annual Budget FY2019</u>
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 8,209,880	\$ 4,670,511	56.9%	\$ 4,685,067	58.5%	\$ 8,006,010
Corporate Personal Property Replacement Tax	905,250	-	0.0%	15,683	1.5%	1,065,000
TIF Revenues	387,250	52,282	13.5%	82,441	22.3%	370,000
Total Local Government	<u>9,502,380</u>	<u>4,722,793</u>	49.7%	<u>4,783,191</u>	50.7%	<u>9,441,010</u>
State Government:						
ICCB Credit Hour Grant	1,568,250	344,894	22.0%	247,551	19.0%	1,301,458
Equalization	50,000	8,333	16.7%	4,167	8.3%	50,000
Career/Technical Education Formula Grant	200,000	-	0.0%	-	0.0%	200,000
Other	-	-	0.0%	-	-	-
Total State Government	<u>1,818,250</u>	<u>353,227</u>	19.4%	<u>251,718</u>	16.2%	<u>1,551,458</u>
Federal Government						
PELL Administrative Fees	7,325	-	0.0%	-	0.0%	7,300
Total Federal Government	<u>7,325</u>	<u>-</u>	0.0%	<u>-</u>	0.0%	<u>7,300</u>
Student Tuition and Fees:						
Tuition	6,886,576	3,649,445	53.0%	3,732,299	53.9%	6,925,880
Fees	877,300	469,465	53.5%	460,201	53.4%	862,025
Total Tuition and Fees	<u>7,763,876</u>	<u>4,118,910</u>	53.1%	<u>4,192,500</u>	53.8%	<u>7,787,905</u>
Other Sources:						
Public Service Revenue	287,450	29,442	10.2%	35,501	12.4%	287,000
Other	233,839	12,968	5.5%	19,822	15.0%	132,317
Total Other Sources	<u>521,289</u>	<u>42,410</u>	8.1%	<u>55,323</u>	13.2%	<u>419,317</u>
TOTAL EDUCATION FUND REVENUE	<u>\$ 19,613,120</u>	<u>\$ 9,237,340</u>	47.1%	<u>\$ 9,282,732</u>	48.3%	<u>\$ 19,206,990</u>
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	\$ 8,192,913	1,327,973	16.2%	1,295,783	16.0%	8,122,944
Employee Benefits	1,822,252	230,560	12.7%	226,892	12.9%	1,760,576
Contractual Services	161,549	11,852	7.3%	11,103	9.2%	121,005
Materials & Supplies	429,721	33,083	7.7%	47,216	11.4%	412,513
Conference & Meeting Expenses	142,376	935	0.7%	2,422	2.2%	110,606
Fixed Charges	189,000	124,328	65.8%	8,755	4.6%	190,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Instruction	<u>\$ 10,937,811</u>	<u>\$ 1,728,731</u>	15.8%	<u>\$ 1,592,171</u>	14.9%	<u>\$ 10,717,644</u>

**Illinois Valley Community College District No. 513
Fiscal Year 2020 Budget to Actual Comparison
For the two months ended August 31, 2019**

	Annual Budget FY2020	Unaudited Actual 8/31/19	Act/Budget 16.7%	Actual 8/31/18	Act/Budget 16.7%	Annual Budget FY2019
EDUCATION FUND EXPENDITURES (continued)						
Academic Support:						
Salaries	\$ 982,326	\$ 140,704	14.3%	\$ 116,318	12.6%	\$ 926,210
Employee Benefits	172,141	21,894	12.7%	18,196	13.2%	138,002
Contractual Services	191,657	87,738	45.8%	108,632	56.7%	191,650
General Materials & Supplies	278,128	42,628	15.3%	39,147	14.4%	270,926
Conference & Meeting Expenses	16,955	646	3.8%	411	2.9%	14,175
Utilities	25,650	7,425	28.9%	3,825	15.5%	24,665
Capital Outlay	-	-	0.0%	-	0.0%	115,000
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	1,666,857	301,035	18.1%	286,529	17.0%	1,680,628
Student Services:						
Salaries	1,293,469	206,668	16.0%	202,362	15.5%	1,308,889
Employee Benefits	366,444	44,823	12.2%	48,799	14.2%	342,482
Contractual Services	22,778	1,954	8.6%	562	3.1%	18,288
Materials & Supplies	68,187	5,535	8.1%	5,967	8.6%	69,552
Conference & Meeting Expenses	45,075	486	1.1%	1,813	5.4%	33,683
Other	-	27	0.0%	-	0.0%	-
Total Student Services	1,795,953	259,493	14.4%	259,503	14.6%	1,772,894
Public Services/Continuing Education:						
Salaries	367,282	58,361	15.9%	75,197	21.9%	343,940
Employee Benefits	80,616	10,614	13.2%	10,761	14.2%	75,574
Contractual Services	248,250	51,139	20.6%	91,413	43.7%	209,000
Materials & Supplies	89,250	25,488	28.6%	27,460	29.8%	92,100
Conference & Meeting Expenses	20,550	349	1.7%	3,825	19.2%	19,950
Other	200	-	0.0%	360	180.0%	200
Total Public Services/Continuing Education	806,148	145,951	18.1%	209,016	28.2%	740,764
Institutional Support:						
Salaries	1,804,720	273,731	15.2%	263,219	15.1%	1,737,749
Employee Benefits	673,288	125,898	18.7%	123,463	18.0%	685,412
Contractual Services	634,007	287,409	45.3%	328,454	53.9%	609,340
Materials & Supplies	429,645	49,179	11.4%	69,069	17.0%	405,704
Conference & Meeting Expenses	68,285	3,004	4.4%	3,001	4.8%	62,755
Utilities	26,050	2,576	9.9%	1,290	4.9%	26,200
Capital Outlay	25,875	-	0.0%	213,408	123.0%	173,500
Other	15,550	(42)	-0.3%	(330)	-3.5%	9,400
Provision for Contingency	156,931	-	0.0%	-	0.0%	-
Total Institutional Support	3,834,351	741,755	19.3%	1,001,574	27.0%	3,710,060
Scholarships, Grants and Waivers	577,000	124,498	21.6%	94,487	17.3%	546,000
TOTAL EDUCATION FUND EXPENDITURES	\$ 19,618,120	\$ 3,301,463	16.8%	\$ 3,443,280	18.0%	\$ 19,167,990
INTERFUND TRANSFERS - NET	\$ -	\$ -	0.0%	\$ -	0.0%	\$ (250,000)

**Illinois Valley Community College District No. 513
Fiscal Year 2020 Budget to Actual Comparison
For the two months ended August 31, 2019**

	<u>Annual Budget FY2020</u>	<u>Unaudited Actual 8/31/19</u>	<u>Act/Budget 16.7%</u>	<u>Actual 8/31/18</u>	<u>Act/Budget 16.7%</u>	<u>Annual Budget FY2019</u>
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,307,306	\$ 744,106	56.9%	\$ 729,336	58.7%	\$ 1,243,160
Corporate Personal Property Replacement Tax	230,000	-	0.0%	2,768	1.5%	190,000
TIF	130,000	17,223	13.2%	27,480	22.5%	122,000
Total Local Government	<u>1,667,306</u>	<u>761,329</u>	45.7%	<u>759,584</u>	48.8%	<u>1,555,160</u>
State Government:						
ICCB Credit Hour Grant	276,750	60,864	22.0%	43,685	19.1%	228,542
Total State Government	<u>276,750</u>	<u>60,864</u>	22.0%	<u>43,685</u>	19.1%	<u>228,542</u>
Student Tuition and Fees:						
Tuition	535,702	295,245	55.1%	298,101	40.9%	728,480
Total Tuition and Fees	<u>535,702</u>	<u>295,245</u>	55.1%	<u>298,101</u>	40.9%	<u>728,480</u>
Other Sources:						
Facilities Revenue	138,941	10,428	7.5%	18,369	13.2%	138,941
Investment Revenue	45,000	4,775	10.6%	7,686	48.0%	16,000
Other	2,500	114	4.6%	239	-	2,500
Total Other Sources	<u>186,441</u>	<u>15,317</u>	8.2%	<u>26,294</u>	16.7%	<u>157,441</u>
TOTAL OPERATIONS & MAINTENANCE FUND REVENUES	<u>\$ 2,666,199</u>	<u>\$ 1,132,755</u>	42.5%	<u>\$ 1,127,664</u>	42.2%	<u>\$ 2,669,623</u>
OPERATIONS & MAINTENANCE FUND EXPENDITURES						
Operations & Maintenance of Plant:						
Salaries	\$ 968,783	\$ 135,309	14.0%	\$ 136,272	14.6%	\$ 935,842
Employee Benefits	326,311	38,201	11.7%	38,785	12.3%	316,108
Contractual Services	169,400	9,933	5.9%	29,828	13.6%	219,000
General Materials & Supplies	277,787	9,432	3.4%	24,442	8.4%	291,970
Conference & Meeting Expenses	5,675	-	0.0%	-	0.0%	5,675
Fixed Charges	68,250	50,328	73.7%	11,661	18.1%	64,500
Utilities	762,600	85,037	11.2%	69,998	9.3%	752,500
Capital Outlay	84,000	-	0.0%	-	0.0%	83,000
Other	(63,000)	-	0.0%	-	0.0%	(63,000)
Total Operations & Maintenance of Plant	<u>2,599,806</u>	<u>328,240</u>	12.6%	<u>310,986</u>	11.9%	<u>2,605,595</u>
Institutional Support:						
Salaries	45,186	8,352	18.5%	6,547	14.8%	44,278
Employee Benefits	11,846	1,608	13.6%	1,498	12.6%	11,865
Contractual Services	2,491	-	0.0%	2,491	346.0%	720
Materials & Supplies	3,050	720	23.6%	360	12.2%	2,955
Fixed Charges	3,820	-	0.0%	-	0.0%	4,210
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>66,393</u>	<u>10,680</u>	16.1%	<u>10,896</u>	17.0%	<u>64,028</u>
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	<u>\$ 2,666,199</u>	<u>\$ 338,920</u>	12.7%	<u>\$ 321,882</u>	12.1%	<u>\$ 2,669,623</u>

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Illinois Valley Community College District No. 513
 Fiscal Year 2020 Budget to Actual Comparison
 For the two months ended August 31, 2019

	Unaudited					
	Annual Budget FY2020	Actual 8/31/19	Act/Budget 16.7%	Actual 8/31/18	Act/Budget 16.7%	Annual Budget FY2019
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources						
Current Taxes	\$ 1,518,973	\$ 818,859	53.9%	\$ 907,800	0.0%	\$ 1,488,019
State Government Sources	-	-	0.0%	-	0.0%	-
Investment Revenue	65,000	8,465	13.0%	9,879	0.0%	32,500
Other Revenue	-	-	0.0%	-	0.0%	250,000
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 1,583,973	827,324	52.2%	917,679	0.0%	1,770,519
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Operations & Maintenance						
Contractual Services	\$ -	-	0.0%	-	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	1,500,000	1,741	0.0%	531,052	0.0%	3,656,726
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 1,500,000	1,741	0.1%	531,052	0.0%	3,656,726
INTERFUND TRANSFERS - NET	\$ -	\$ -		\$ -		\$ -
	Annual Budget FY2020	Actual 8/31/19	Act/Budget 16.7%	Actual 8/31/18	Act/Budget 16.7%	Annual Budget FY2019
BOND & INTEREST FUND						
Local Government Sources						
Current Taxes	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
Investment Revenue	3,600	350	9.7%	553	0.0%	1,600
TOTAL BOND & INTEREST FUND REVENUES	3,600	350	9.7%	553	0.0%	1,600
BOND & INTEREST FUND						
Institutional Support:						
Debt Principal Retirement	\$ -	\$ -	0.0%	-	0.0%	-
Interest on Bonds	-	-	0.0%	-	0.0%	-
Fees	-	-	0.0%	-	0.0%	-
TOTAL BOND & INTEREST EXPENDITURES	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
	Annual Budget FY2020	Actual 8/31/19	Act/Budget 16.7%	Actual 8/31/18	Act/Budget 16.7%	Annual Budget FY2019
WORKING CASH FUND						
Investment Revenue	\$ 70,000	\$ 11,124	15.9%	\$ 9,736	27.8%	\$ 35,000
TOTAL WORKING CASH REVENUES	70,000	11,124	15.9%	9,736	27.8%	35,000
Transfers In (Out)	\$ -	\$ -	0.0%	\$ -		\$ -

Illinois Valley Community College District No. 513
Fiscal Year 2020 Budget to Actual Comparison
For the two months ended August 31, 2019

	Annual Budget FY2020	Unaudited Actual 8/31/19	Act/Budget 16.7%	Actual 8/31/18	Act/Budget 16.7%	Annual Budget FY2019
AUXILIARY ENTERPRISES FUND						
Service Fees	\$ 1,664,665	\$ 223,139	13.4%	\$ 402,943	22.4%	\$ 1,801,765
Other Revenue	8,000	80	1.0%	1,443	36.6%	3,940
Investment Revenue	4,500	105	2.3%	232	5.2%	4,500
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	1,677,165	223,324	13.3%	404,618	22.4%	1,810,205

AUXILIARY ENTERPRISES FUND						
Salaries	\$ 352,435	46,033	13.1%	44,001	14.0%	313,439
Employee Benefits	70,612	7,205	10.2%	7,794	11.5%	67,816
Contractual Services	66,198	21,159	32.0%	19,758	30.5%	64,831
Materials & Supplies	1,291,728	293,269	22.7%	438,587	30.4%	1,442,162
Conference & Meeting	22,951	5,807	25.3%	4,328	16.3%	26,583
Fixed Charges	49,700	23,069	46.4%	19,600	38.2%	51,300
Capital Outlay/Depreciation	1,322	-	0.0%	-	0.0%	1,322
Other	103,000	-	0.0%	-	0.0%	103,000
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	1,957,946	396,542	20.3%	534,068	25.8%	2,070,453

Transfer In (Out)			-	\$ -	0.0%	\$ (198,586)
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	Annual Budget FY2020	Actual 8/31/19	Act/Budget 16.7%	Actual 8/31/18	Act/Budget 16.7%	Annual Budget FY2019
RESTRICTED PURPOSES FUND						
State Government Sources	\$ 285,285	\$ -	0.0%	-	0.0%	\$ 260,032
Federal Government Sources	4,951,874	259,427	5.2%	300,041	6.2%	4,876,221
Nongovernmental gifts or grants	36,700	-	0.0%	-	0.0%	85,000
Other Revenue	-	82	0.0%	777	22.2%	3,500
TOTAL RESTRICTED PURPOSES FUND REVENUES	\$ 5,273,859	259,509	4.9%	300,818	5.7%	5,244,753

RESTRICTED PURPOSES FUND						
Instruction:						
Salaries	\$ 426,869	\$ 33,896	7.9%	35,348	9.4%	375,521
Employee Benefits	141,592	13,000	9.2%	14,655	10.2%	144,268
Contractual Services	23,293	521	2.2%	4,634	18.5%	25,090
Materials & Supplies	39,765	8,328	20.9%	4,987	4.5%	110,679
Conference & Meeting	41,065	3,160	7.7%	-	0.0%	34,409
Utilities	949	-	0.0%	-	0.0%	1,250
Capital Outlay	22,000	6,592	30.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Instruction	\$ 695,533	\$ 65,497	9.4%	\$ 59,624	8.6%	\$ 691,217

**Illinois Valley Community College District No. 513
Fiscal Year 2020 Budget to Actual Comparison
For the two months ended August 31, 2019**

	Annual Budget FY2020	Unaudited Actual 8/31/19	Act/Budget 16.7%	Actual 8/31/18	Act/Budget 16.7%	Annual Budget FY2019
RESTRICTED PURPOSES FUND						
Student Services						
Salaries	\$ 198,634	\$ 29,281	14.7%	29,360	15.3%	192,097
Employee Benefits	69,755	8,833	12.7%	8,717	12.2%	71,188
Contractual Services	6,000	1,063	17.7%	-	0.0%	3,500
Materials & Supplies	9,330	40	0.4%	8,472	146.4%	5,787
Conference & Meeting	9,300	744	8.0%	1,207	18.6%	6,500
Capital Outlay	-	-	-	-	0.0%	-
Tuition Waivers (TRiO Grant)	25,873	-	0.0%	6,350	31.8%	20,000
Total Student Services	318,892	39,961	12.5%	54,106	18.1%	299,072
Institutional Support						
Salaries (Federal Work Study)	94,035	4,585	4.9%	-	0.0%	95,683
SURS On-behalf	-	-	-	-	0.0%	-
Total Institutional Support	94,035	4,585	4.9%	-	0.0%	95,683
Student grants and waivers (PELL & SEOG)	4,170,699	259,427	6.2%	250,649	6.0%	4,165,281
TOTAL RESTRICTED FUND EXPENDITURES	\$ 5,279,159	\$ 369,470	7.0%	\$ 310,273	5.9%	\$ 5,251,253
Transfer In (Out)			-	\$ -	0.0%	\$ 10,000
AUDIT FUND						
Local Government Sources	\$ 38,150	\$ 21,214	55.6%	\$ 21,483	5.7%	\$ 379,528
Investment Revenue	100	9	9.0%	25	31.3%	80
TOTAL AUDIT FUND REVENUES	38,250	21,223	55.5%	21,508	5.7%	379,608
AUDIT FUND						
Contractual Services	38,150	-	0.0%	-	0.0%	37,300
TOTAL AUDIT FUND EXPENDITURES	\$ 38,150	\$ -	0.0%	\$ -	0.0%	\$ 37,300

Illinois Valley Community College District No. 513
 Fiscal Year 2020 Budget to Actual Comparison
 For the two months ended August 31, 2019

	Unaudited					
	Annual Budget FY2020	Actual 8/31/19	Act/Budget 16.7%	Actual 8/31/18	Act/Budget 16.7%	Annual Budget FY2019
LIABILITY, PROTECTION, & SETTLEMENT FUND						
Local Government Sources	\$ 1,136,999	\$ 563,569	49.6%	\$ 315,453	0.0%	\$ 826,509
Investment Revenue	2,000	-	0.0%	179	0.0%	6,000
Other	-	-	0.0%	-	0.0%	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	\$ 1,138,999	\$ 563,569	49.5%	\$ 315,632	37.9%	\$ 832,509
LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES						
Student Services						
Salaries	111,403	10,426	9.4%	9,929	9.7%	102,355
Employee Benefits	26,762	3,454	12.9%	3,371	12.8%	26,286
Contractual Services	23,000	2,431	10.6%	-	0.0%	22,500
Materials & Supplies	400	22	5.5%	103	15.8%	650
Total for Student Services	<u>161,565</u>	<u>16,333</u>	<u>10.1%</u>	<u>13,403</u>	<u>8.8%</u>	<u>151,791</u>
Operations & Maintenance of Plant						
Contractual Services	547,500	61,144	11.2%	60,513	12.0%	502,800
Material & Supplies	150	9	6.0%	42	21.0%	200
Utilities	425	75	17.6%	69		450
Total for Operations & Maintenance of Plant	<u>548,075</u>	<u>61,228</u>	<u>11.2%</u>	<u>60,624</u>	<u>12.0%</u>	<u>503,450</u>
Institutional Support						
Salaries	70,825	10,895	15.4%	10,484	15.2%	68,917
Employee Benefits	202,997	1,787	2.5%	1,749	0.8%	214,823
Contractual Services	34,000	3,220	9.5%	1,136	2.8%	40,500
Materials & Supplies	4,700	1,863	39.6%	-	0.0%	5,000
Conference & Meeting	5,200	-	0.0%	-	0.0%	500
Fixed Charges	275,500	198,671	72.1%	92,757	31.2%	297,000
Total Institutional Support	<u>593,222</u>	<u>216,436</u>	<u>36.5%</u>	<u>106,126</u>	<u>16.9%</u>	<u>626,740</u>
TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	\$ 1,302,862	\$ 293,997	22.6%	\$ 166,750	13.0%	\$ 1,281,981

Illinois Valley Community College
Statement of Cash Flows
for the Month ended August 31, 2019

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 1,806,620.66	\$ 544,055.30	\$ 490,231.74	\$ 186,635.36	\$ 379,443.18	\$ (178,796.50)	\$ 462,023.68	\$ 24,645.92	\$ (253,180.34)	\$ 96,330.60	\$ 3,558,009.60
Total Receipts	3,164,616.07	467,600.55	483,002.89	-	213,546.60	247.54	1,197.53	12,508.62	332,415.05	40,165.00	\$ 4,715,299.85
Total Cash	4,971,236.73	1,011,655.85	973,234.63	186,635.36	592,989.78	(178,548.96)	463,221.21	37,154.54	79,234.71	136,495.60	8,273,309.45
Due To/From Accts	-	(170.41)	-	-	170.41	-	-	-	-	-	-
Transfers/Bank CDs	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(1,429,870.38)	(155,637.77)	-	-	(286,553.96)	(61,727.19)	-	-	(202,416.01)	(1,940.40)	(2,138,145.71)
ACCOUNT BALANCE	3,541,366.35	855,847.67	973,234.63	186,635.36	306,606.23	(240,276.15)	463,221.21	37,154.54	(123,181.30)	134,555.20	6,135,163.74
Deposits in Transit	(1,405.26)										(1,405.26)
Outstanding Checks	261,068.39										261,068.39
BANK BALANCE	3,801,029.48	855,847.67	973,234.63	186,635.36	306,606.23	(240,276.15)	463,221.21	37,154.54	(123,181.30)	134,555.20	6,394,826.87
Certificates of Deposit	-	-	2,716,316.23	500,000.00	248,000.00	-	3,366,928.47	-	101,987.86	-	6,933,232.56
Illinois Funds	6,403,638.92	2,334,770.83	795,451.04	141,836.18	-	133,664.20	942,156.83	-	-	3,180.10	10,754,698.10
Bldg Reserve-ILLFund			678,411.65								678,411.65
Total Investment	\$ 6,403,638.92	\$ 2,334,770.83	\$ 4,190,178.92	\$ 641,836.18	\$ 248,000.00	\$ 133,664.20	\$ 4,309,085.30	\$ -	\$ 101,987.86	\$ 3,180.10	\$ 18,366,342.31

LaSalle State Bank \$ 412,229.10
Midland States Bank 5,982,597.77
\$ 6,394,826.87

Respectfully submitted,

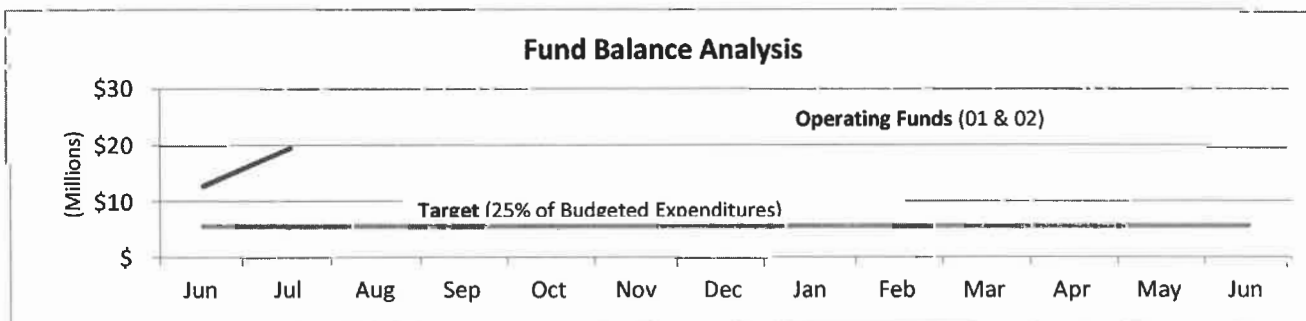
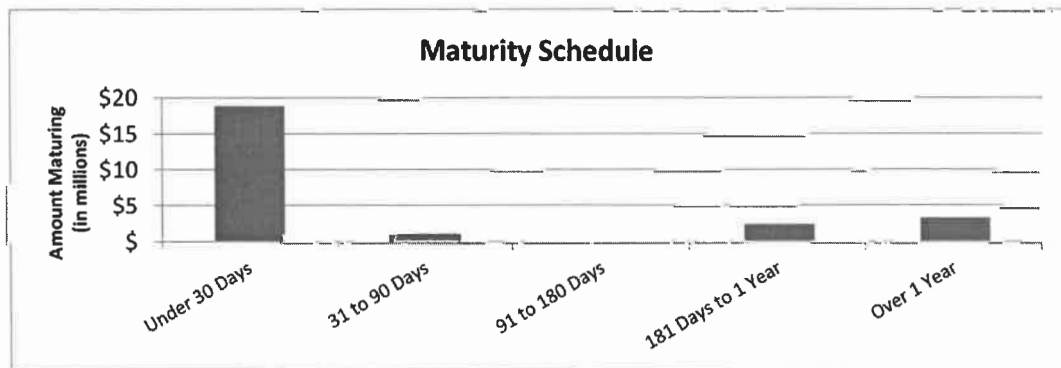
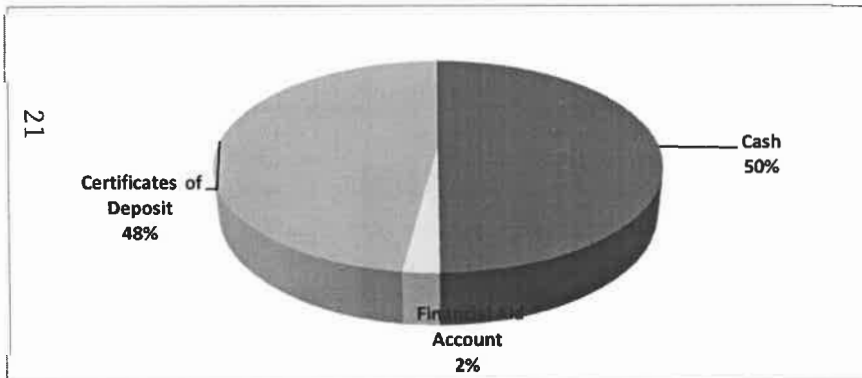


Kathy Ross
Controller

**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
August 31, 2019**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	28.0%	\$ 7,232,474	0.35%
Financial Aid Account	1.2%	320,947	0.35%
Certificates of Deposit	26.9%	6,933,232	2.66%
Illinois Investment Pool		11,327,258	2.16%
Total		\$ 25,813,911	1.76%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 10,648,846	-	-	\$ 10,648,846	41%
IL Funds -Building	678,412			678,412	3%
Midland Sates Bank	-		6,386,388	6,386,388	25%
Midland States-F/A			320,947	320,947	1%
Midland States-Bldg			460,210	460,210	2%
LaSalle State Bank	-	-	268,614	268,614	1%
Central Bank	-	1,000,000	-	1,000,000	4%
Commerce Bank	-	1,000,000	-	1,000,000	4%
Hometown Bank	-	204,020	-	204,020	1%
Multi Bank Securities	-	2,465,000	-	2,465,000	10%
Heartland Bank	-	-	117,262	117,262	0%
Marseilles Bank	-	2,264,212	-	2,264,212	9%
	\$ 11,327,258	\$ 6,933,232	\$ 7,553,421	\$ 25,813,911	100%



ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
August 31, 2019

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
10/26/2019			1,012,296					1,012,296	MB	2.55%	2.58%	16885
11/7/2019						151,916		151,916	MB	2.55%	2.55%	15192
4/13/2020			500,000	500,000				1,000,000	CTB	2.39%	2.40%	106342
5/4/2020						245,000		245,000	MBS	2.70%	2.70%	Morgan Stanley PVT
5/4/2020						245,000		245,000	MBS	2.75%	2.75%	CitiBank NA
5/4/2020						245,000		245,000	MBS	2.70%	2.70%	Israel Discount Bank
5/4/2020						245,000		245,000	MBS	2.75%	2.75%	Morgan Stanley NA
5/20/2020					248,000			248,000	MBS	2.05%	2.05%	American Express
7/17/2020			204,020					204,020	HNB	2.48%	2.50%	600092-1002
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	American Express
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	Capital One
7/19/2022						247,000		247,000	MBS	2.25%	2.25%	Discover Bank
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Capital One
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Wells Fargo
11/23/2022			1,000,000					1,000,000	MB	2.65%	2.67%	17012
11/23/2022						100,000		100,000	MB	2.65%	2.67%	17013
11/7/2023						200,000		200,000	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						200,000		200,000	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						200,000		200,000	CB	3.55%	3.55%	Morgan Stanley Bank
11/8/2023						200,000		200,000	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						200,000		200,000	CB	3.55%	3.55%	Comenity Capital
Total CD	-	-	2,716,316	500,000	248,000	3,468,916	-	6,933,232				

CB Commerce Bank
CTB Central Bank
HNB Hometown National Bank

LSB LaSalle State Bank
MB Marsilles Bank

MBS Multi-Bank Securities, Inc.
MSB Midland States Bank

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**\$5,000 and Over Disbursements
08/01/19 - 08/31/19**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
ACH	08/03/19		Illinois Department of Revenue	\$ 5,409.00	Sales Tax
ACH	08/08/19		Internal Revenue Service	69,169.34	Federal Payroll Taxes (08/08/19)
ACH	08/08/19		Illinois Department of Revenue	21,567.39	State Payroll Taxes (08/08/19)
ACH	08/08/16		VALIC Retirement Services	10,066.94	403(b) & 457(b)Payroll (08/08/19)
750291	08/08/19	0082897	SURS	47,512.90	Payroll (08/08/19)
750307	08/07/19	0214499	Constellation NewEnergy, Inc.	41,935.06	Electricity (06/11/19-07/11/19)
750313	08/07/19	0001276	First Agency, Inc	30,318.00	Student Athletic Insurance
750315	08/07/19	0181795	G4S Secure Solutions (USA) Inc	8,580.53	Security Services-Main & Ottawa Campus (07/08/19-07/14/19)
750331	08/07/19	0001634	MPS	6,380.64	Books for Resale
ACH	08/09/19		CCHC	247,020.64	Health Insurance (August)
ACH	08/09/19		American Express	102,992.94	Credit Card Purchases (July)
750386	08/15/19	0181795	G4S Secure Solutions (USA) Inc	9,661.60	Security Services-Ottawa Campus (06/17/19-06/23/19), Main & Ottawa Campus (07/15/19-07/21/19)
750391	08/15/19	0197465	iFiber	8,400.00	Ifiber Connections-Main and Ottawa Campus (04/01/19-09/30/19)
750396	08/15/19	0001499	John Wiley & Sons, Inc	6,224.75	Books for Resale
23 750422	08/15/19	0183070	Rittenhouse Book Distributors	8,407.67	Books for Resale
750428	08/15/19	0209536	Taylor'd Training	6,659.98	Continuing Education Class
750468	08/22/19	0156834	Are We There Yet?, LLC	24,450.00	Continuing Education Trip
750483	08/22/19	0209567	Delta Dental of Illinois	15,396.74	Dental Insurance (July)
750488	08/22/19	0181795	G4S Secure Solutions (USA) Inc	23,744.89	Security Services-Main Campus (06/17/19-06/23/19 & 07/01/19-07/07/19) Main & Ottawa Campus (07/22/19-07/28/19)
750492	08/22/19	0001550	Green River Lines Inc.	5,150.00	Continuing Education Trip
750498	08/22/19	0005259	ICCTA	5,775.00	Dues
750516	08/22/19	0000948	Nebraska Book Co., Inc.	11,390.97	Books for Resale
750519	08/22/19	0001011	NILRC	11,974.63	Library Databases
750543	08/22/19	0093131	University of Illinois	14,283.88	Electronic Database Renewals
750544	08/22/19	0093131	University of Illinois	11,543.00	Renewal of I-Share Assessment and CARLI Governing Membership Fees
750555	08/22/19	0001927	Walter J Zukowski & Associates	7,167.70	Legal Services
ACH	08/22/19		Internal Revenue Service	71,935.95	Federal Payroll Taxes (08/22/19)
ACH	08/22/19		Illinois Department of Revenue	23,810.85	State Payroll Taxes (08/22/19)
ACH	08/22/19		VALIC Retirement Services	10,991.03	403(b) & 457(b)Payroll (08/22/19)
750569	08/22/19	0082897	SURS	51,373.83	Payroll (08/22/19)

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\$5,000 and Over Disbursements

08/01/19 - 08/31/19

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
750616	08/28/19	0218515	Corkill Insurance Agency Inc	100,417.00	Worker's Compensation Insurance
750623	08/28/19	0181795	G4S Secure Solutions (USA) Inc	8,590.72	Security Services-Main & Ottawa Campus (07/29/19-08/04/19)
750638	08/28/19	0195242	K.K. Stevens Publishing Co.	7,628.34	Continuing Education Fall 2019 Schedule
750641	08/28/19	0117036	Liebovich Steel & Aluminum Co.	5,244.73	Welding Instructional Supplies
750654	08/28/19	0091568	Pearson Education, Inc.	9,802.35	Books for Resale
750656	08/28/19	0217625	PrismRBS, LLC	12,026.00	Software Maintenance and Support
750663	08/28/19	0214555	Southern Bus & Mobility, Inc.	18,997.06	Lease Payments Vans
ACH	08/29/19		Prudential	5,331.34	Life Insurance (September)
ACH	08/30/19		EBC	9,002.92	H.R.A., F.S.A., Cobra (August)

\$ 1,096,336.31

Stipends For Pay Period 08/03/19

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Balzarini, Doreen J	Individual Computer Training	7/18/2019	7/18/2019	8/3/2019	SS	\$105.00	014110394151320	CEX-1218-16	8 One on One Sessions	
Bruch, Anna Marie Faletti	1st Year Orientation	7/21/2011	8/3/2019	8/3/2019	SS	\$207.80	011420730051340			
Cunningham, Brayden N	1st Year Assistant	7/22/2019	7/25/2019	8/3/2019	SS	\$214.50	014110394151320			
Donovan, Mary Margaret	1st Year Team Teacher Escape Room	7/22/2019	7/25/2019	8/3/2019	SS	\$450.00	014110394151320		Teacher Escape Room	
Drabik, Carrie A	7th Year Assistant	7/22/2019	7/25/2019	8/3/2019	SS	\$115.50	014110394151320			
Dzurisin, Juliana Mae	CNA Train the Trainer	7/19/2019	7/19/2019	8/3/2019	SS	\$60.00	014110394151320			
Fesperman, Jeffrey Norris	Additional Student Enrolled 1003	6/12/2019	8/3/2019	8/3/2019	SS	\$199.50	011120570051340			
Foemmel, Mary Beth	CNA Train the Trainer	7/19/2019	7/19/2019	8/3/2019	SS	\$82.50	014110394151320			
Fogle, Kyle Kurt	Noon Time Happening	7/23/2019	7/23/2019	8/3/2019	SS	\$100.00	014110394151320			
Furlan, Patricia Louise	Vlakable Co Training	7/15/2019	7/25/2019	8/3/2019	SS	\$190.00	014210331051320			
Gehant, Liberty Eden	5th Year Assistant	7/22/2019	7/25/2019	8/3/2019	SS	\$160.88	014110394151320			
Gibson, James A	Advantage Logistics Cglesby	7/19/2019	7/19/2019	8/3/2019	SS	\$150.00	014210331051320			
Goslin, Vanessa Marie	Imagination Animation	7/22/2019	7/25/2019	8/3/2019	SS	\$500.00	014110394151320			
Greve, Mary Ann	ALH 1251 0102 Lecture Clinical	7/31/2019	8/17/2019	8/17/2019	SS	\$825.60	011420730051320			
Hall, Glenn Severt	2nd Year Team Teacher 8001 8107	7/22/2019	7/25/2019	8/3/2019	SS	\$390.00	014110394151320			
Haynes, Tricia Lynn	STEMastic Ed'Ventures	7/22/2019	7/25/2019	8/3/2019	SS	\$500.00	014110394151320			
Henkel, Katie Jean	Course Development / 1st Time Teaching	1/9/2019	3/7/2019	8/3/2019	ST	\$2,820.00	011420410051320			
Heredia, Hugo	Wild & Crazy Portraits	7/22/2019	7/25/2019	8/3/2019	SS	\$500.00	014110394151320			
Hodgson, Laura Ann	1st Year Orientation & Immunizations	7/21/2019	8/3/2019	8/3/2019	SS	\$1,828.64	011420730051340			
Kelly, Tricia Lyn	LaSalle Co Historical Museum	7/22/2019	7/25/2019	8/3/2019	SS	\$150.00	014110394151320	YOU-8209-01	La Salle County Historic Museum	
Killian, Melissa J	7 Addendum Sessions	7/21/2019	8/3/2019	8/3/2019	AD	\$407.09	013230030851540			
Monterastelli, Cherie A	Presenter Infant Massage/Craniosacral	7/12/2019	7/12/2019	8/3/2019	SS	\$320.60	011420410051900			
Moskalewicz, James P	7 Addendum Sessions	7/21/2019	8/3/2019	8/3/2019	AD	\$529.15	013230030851540			
Mostek, Dianne Nudo	2nd Year Assistant	7/22/2019	7/25/2019	8/3/2019	SS	\$214.50	014110394151320			
Murphy, Jon Richard	Assistant Men's Basketball Coach	7/15/2019	6/20/2020	6/20/2020	SS	\$4,882.00	056430360251900			
Prine, Renee Marie	7 Overload Sessions	7/21/2019	8/3/2019	8/3/2019	OV	\$232.75	013230030851540			
Rebholz, Maureen Elizabeth	CNA Train the Trainer	7/19/2019	7/19/2019	8/3/2019	SS	\$60.00	014110394151320			
Reese, Robert C	Additional Student Enrolled 2010 1210	6/12/2019	8/3/2019	8/3/2019	SS	\$332.50	011120570051340			
Robinson, Karedon M	1st Year Assistant	7/22/2019	7/25/2019	8/3/2019	SS	\$214.50	014110394151320			

25

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Stipends For Pay Period 08/03/19

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Scheri, Amanda Jean	3rd Year Assistant	7/22/2019	7/25/2019	8/3/2019	SS	\$214.50	014110394151320			
Schneider, Gregg A	LC Driver Improvement	7/27/2019	7/27/2019	8/3/2019	SS	\$175.00	014110394151320	CDV-6000-17	LC Driver Improvement	
Sparr, Dennis E	Blast Off Rocketry	7/22/2019	7/25/2019	8/3/2019	SS	\$350.00	014110394151320	YOU-8001-07	Blast Off Rocketry	
Swanson, Ashley Sue	Magic for Muggles/Over the Rainbow	7/22/2019	7/25/2019	8/3/2019	ST	\$500.00	014110394151320	YOU-8192-01	Magic for Muggles/Over the Rainbow	
Trager, Lindsey Kaye-Lorraine	4th Year Assistant	7/22/2019	7/25/2019	8/3/2019	SS	\$160.88	014110394151320			
Wilmot, Klaire M	1st Year Assistant	7/22/2019	7/25/2019	8/3/2019	SS	\$214.50	014110394151320			
Total						18,357.89				


 Cheryl Roelfsema
 Vice President of Business Services and Finance

 8/28/19
 Dr. Jerry Corcoran
 President

*Earntypes
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
 Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
 MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 08/17/19

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Antle, Tracey Ann	Remediation Tracking	7/7/2019	7/20/2019	8/17/2019	OV	\$332.50	011420730051340			
Antle, Tracey Ann	Nursing Clinical Skills Orientation	8/14/2019	8/17/2019	8/17/2019	SG	\$150.00	061320152751900			
Atkinson, Benjamin Scott	CRJ 1030 01	8/15/2019	12/13/2019	12/21/2019	ST	\$2,121.00	011120570051320	CRJ-1030-01	Juvenile Delinquency	
Balzarini, Doreen J	Individual Computer Training	7/25/2019	8/1/2019	8/17/2019	ST	\$210.00	014110394151320	CEX-1218-16	8 One on One Sessions	
Beetz, Lyndsey Nicole	DLA 1201 01 02 1203 01 02	8/15/2019	12/13/2019	12/21/2019	ST	\$9,267.20	011420410051320	DLA-1201-01	Dental Material & Lab Procedure	
Bhattacharya, Abhijeet	ECN 1202 100	8/15/2019	12/13/2019	12/21/2019	ST	\$2,355.00	011220570051320	ECN-1202-100	Fundamentals of Economics	
Bhattacharya, Abhijeet	BUS 2000 100 ECN 2002 100	8/15/2019	12/13/2019	12/21/2019	ST	\$1,177.50	011120570051320	ECN-2002-100	Principles of Microeconomics	
Bias, Timothy John	Program Coordinator Workshop	8/12/2019	8/12/2019	8/17/2019	SG	\$150.00	061320152751900			
Blaydes, Christine Ann	Program Coordinator Workshop	8/12/2019	8/12/2019	8/17/2019	SG	\$150.00	061320152751900			
Bokus, Michael Todd	CSO 2202 350	8/15/2019	12/13/2019	12/21/2019	ST	\$2,849.00	011320410051320	CSO-2202-350	Comprehensive Windows	
Bouxsein, Barbara Jean	CAD 2202 300	8/15/2019	12/13/2019	12/21/2019	ST	\$2,849.00	011320410051320	CAD-2202-300	Architectural CAD	
Bouxsein, Jessie Lynn	Nursing Clinical Skills Orientation	2/1/2019	8/17/2019	8/17/2019	SG	\$150.00	061320152751900			
Bray, Kristal A	ALH 1214 01 Lab Clinical	8/15/2019	10/7/2019	10/12/2019	ST	\$4,074.15	011420730051320	ALH-1214-01	Certified Nursing Assistant	
Brittingham, Rose Marie	ENG 0900 02 0909 01 02	8/15/2019	12/13/2019	12/21/2019	ST	\$3,620.00	011120650051320	ENG-0909-01	English Lab	
Bruch, Anna Marie Faletti	1st Yr Orientation	8/4/2019	8/17/2019	8/17/2019	OV	\$457.16	011420730051340			
Bruch, Anna Marie Faletti	Program Coordinator Workshop	8/12/2019	8/12/2019	8/17/2019	SG	\$150.00	061320152751900			
Bruch, Anna Marie Faletti	Nursing Clinical Skills Orientation	8/14/2019	8/17/2019	8/17/2019	SG	\$150.00	061320152751900			
Buck, Catherine Margaret	SDT 1203 01	8/15/2019	10/7/2019	10/12/2019	ST	\$780.00	011120410051320	SDT-1203-01	Job Seeking Skills	
Carter, John James	CNC Series 300 Multi Prep	8/15/2019	12/13/2019	12/21/2019	ST	\$3,532.50	011320410051320			
Castaneda, Craig Alexander	BIO 1007 09 301 BION 1007	8/15/2019	12/13/2019	12/21/2019	ST	\$7,653.75	011120570051320	BIO-1007-301	Anatomy & Physiology I	
Cherpeske, Roxanne Gay	THM 1204 01 Lecture Lab	5/15/2019	12/13/2019	12/21/2019	ST	\$6,544.20	011420410051320	THM-1204-01	Therapeutic Massage Tech. I	
Cherpeske, Roxanne Gay	THM 1200 01 Lab Lecture	8/15/2019	10/7/2019	10/12/2019	ST	\$1,678.00	011420410051320	THM-1200-01	Intro To Therapeutic Massage	
Corrigan, Kevin J	GEG 1005 595 630	8/15/2019	12/13/2019	12/21/2019	ST	\$3,663.00	011120570051320	GEG-1005-630	Introduction To Astronomy	
Czubachowski, Brandon Lee	MUP 1004 300	8/15/2019	12/13/2019	12/21/2019	ST	\$2,172.00	011120650051320	MUP-1004-300	Jazz Ensemble	
Czubachowski, Gina Lynn	MGT 1230 300	8/15/2019	12/13/2019	12/21/2019	ST	\$2,172.00	011220570051320	MGT-1230-300	Owning & Operating Small Business	
Data, Dorene Marie	Program Coordinator Workshop	8/12/2019	8/12/2019	8/17/2019	SG	\$150.00	061320152751900			
Dickey, Lisa Kay	ECE 2005 150 2207 350	8/15/2018	12/13/2019	12/21/2019	ST	\$4,344.00	011120650051320	ECE-2005-150	The Exceptional Learner	
Dzurisin, Juliana Mae	ALH 1412 602 Lecture	8/15/2019	10/7/2019	10/12/2019	ST	\$4,317.50	011420730051320	ALH-1214-602	Certified Nursing Assistant	

27

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Stipends For Pay Period 08/17/19

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Ebner-Landgraf, Tammy L	Program Coordinator Workshop	8/12/2019	8/12/2019	8/17/2019	SG	\$150.00	061320152751900			
Eccles, Kimberly A	CSN 1200 100 CSP 1200 300	8/15/2019	12/13/2019	12/21/2019	ST	\$5,873.00	011320410051320	CSP-1203-300	Microsoft Office Professional I	
Elias, Gina Rae	Program Coordinator Workshop	8/12/2019	8/12/2019	8/17/2019	SG	\$150.00	061320152751900			
Ennenbach, William Ross	HIS 1000 502 509	8/15/2019	12/13/2019	12/21/2019	ST	\$4,344.00	011120650051320	HIS-1000-509	History of Western Civilization I	
Erb, Thomas J	ENG 1001 630 1002 300	8/15/2019	12/13/2019	12/21/2019	ST	\$4,344.00	011120650051320	ENG-1001-630	English Composition I	
Ewers, Kathryn Ciara	BIO 1000 600 1001 500	8/15/2019	12/13/2019	12/21/2019	ST	\$5,662.50	011120570051320	BIO-1000-600	The Global Environment	
Faber, Susan Lynn	BION 1009 300 301	8/15/2019	12/13/2019	12/21/2019	ST	\$3,258.00	011120570051320	BION-1009-300	Microbiology Night Lab	
Fish, Nicholas R	Program Coordinator Workshop	8/12/2019	8/12/2019	8/17/2019	SG	\$150.00	061320152751900			
Fitzpatrick-Grabow, Colleen Marie	THM 1208 01 Lecture	8/15/2019	12/13/2019	12/21/2019	ST	\$1,448.00	011420410051320	THM-1208-01	Professional Development & Ethics	
Fogle, Kyle Kurt	HPE 1000 1003 1004 BIO 1007 BI	8/15/2019	12/13/2019	12/21/2019	ST	\$6,154.00	011120570051320	BIO-1007-11	Anatomy & Physiology I	
Fogle, Kyle Kurt	HPE 1000 01	8/15/2019	10/7/2019	10/12/2019	ST	\$724.00	011120570051320	HPE-1000-01	Wellness	
Fox, Amber Rae	Program Coordinator Workshop	8/12/2019	8/12/2019	8/17/2019	SG	\$150.00	061320152751900			
Frahm, Jeannette Michelle	SFC 1000 595 650	8/15/2019	12/13/2019	12/21/2019	ST	\$1,620.00	011120650051320	SFC-1000-650	Strategies for College	
Francisco, Marjorie Lynn	Survey Monkey	7/7/2019	7/20/2019	8/17/2019	OV	\$1,995.00	011420730051340			
Francisco, Marjorie Lynn	1St Year Orientation	7/21/2019	8/3/2019	8/17/2019	OV	\$270.14	011420730051340			
Francisco, Marjorie Lynn	Nursing Clinical Skills Orientation	8/14/2019	8/17/2019	8/17/2019	SG	\$150.00	061320152751900			
Frund, Jacob Curtis	CRJ 2010 300	8/15/2019	12/13/2019	12/21/2019	ST	\$2,172.00	011120570051320	CRJ-2010-300	Criminal Investigation	
Furlan, Michael John	DFT 1203 300	8/15/2019	12/13/2019	12/21/2019	ST	\$2,247.00	011320410051320	DFT-1203-300	Machine Blueprint Reading	
Furlan, Michael John	EGR 1000 01	8/15/2019	12/13/2019	12/21/2019	ST	\$3,745.00	011120410051320	EGR-1000-01	Engineering Graphics I	
Furlan, Patricia Louise	Mileage Reimbursement	6/20/2019	7/25/2019	8/17/2019	ML	\$13.92	014210331055212			
Furlan, Patricia Louise	Viakable Co Training	8/7/2019	8/12/2019	8/17/2019	SS	\$110.00	014210331051320			
Gibbs, Kathryn Ann	ENG 0900 600	8/15/2019	12/13/2019	12/21/2019	ST	\$5,034.00	011120650051320	ENG-0900-600	Basic Composition II	
Gibson, Stephen Benton	Program Coordinator Workshop	8/13/2019	8/13/2019	8/17/2019	SG	\$150.00	061320152751900			
Groleau, Ronald W	BIO 1007 08 09 10 11 1200 01	8/15/2019	12/13/2019	12/21/2019	ST	\$9,157.50	011120570051320	BIO-1200-01	Human Body Structure & Function	
Hamilton, Nora Beth	Nursing Clinical Skills Orientation	8/14/2019	8/17/2019	8/17/2019	SG	\$150.00	061320152751900			
Harvey, Eva M	PHL 1001 1002	8/15/2019	12/13/2019	12/21/2019	ST	\$4,530.00	011120650051320	PHL-1001-100	Introduction To Philosophy	
Henkel, Katie Jean	DLA 1208 01	8/1/2019	8/8/2019	8/17/2019	SS	\$1,410.00	011420410051320	DLA-1208-01	Preventative II - Coronal Scaling	
Henkel, Katie Jean	DLA 1204 01 02 03 Lecture Lab	8/15/2019	12/13/2019	12/21/2019	ST	\$4,199.20	011420410051320	DLA-1204-01	Dental Radiography I	

28

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Stipends For Pay Period 08/17/19

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Hermes, Kevin Michael	Program Coordinator Workshop	8/12/2019	8/12/2019	8/17/2019	SG	\$150.00	061320152751900			
Hinterlong, James Edward	BUL 2000 01	8/15/2019	12/13/2019	12/21/2019	ST	\$2,442.00	011120570051320	BUL-2000-01	The Legal Environment of Business	
Hitchins, Robert James	WLD 2209 311	8/15/2019	12/13/2019	12/21/2019	ST	\$1,810.00	011320410051320	WLD-2209-311	Fabrication	
Hodgson, Laura Ann	Immunization Review1st and 2nd	8/4/2019	8/17/2019	8/17/2019	OV	\$935.10	011420730051340			
Hodgson, Laura Ann	Program Coordinator Workshop	8/12/2019	8/12/2019	8/17/2019	SG	\$150.00	061320152751900			
Hodgson, Laura Ann	Nursing Clinical Skills Orientation	8/14/2019	8/17/2019	8/17/2019	SG	\$150.00	061320152751900			
Jauch, Christian Martin	CSI 1002 100 01	8/15/2019	12/13/2019	12/21/2019	ST	\$5,670.00	011120410051320	CSI-1002-100	Intro To Business Computer Systems	
Johnson, D Scott	HVC 1210 1220 1230	8/15/2019	12/13/2019	12/21/2019	ST	\$9,774.00	011320410051320	HVC-1210-300	Basic Heating	
Killian, Melissa J	21 AD Sessions	8/4/2019	8/17/2019	8/17/2019	AD	\$1,221.27	013230030851540			
Kirk, Janet M	ALH 1214 02 Lab Clinical	8/15/2019	10/7/2019	10/12/2019	ST	\$3,757.56	011420730051320			
Knoblauch, Heather Anne	Nursing Clinical Skills Orientation	8/14/2019	8/17/2019	8/17/2019	SG	\$150.00	061320152751900			
Knowlton, Amber Sue	Nursing Clinical Skills Orientation	8/14/2019	8/17/2019	8/17/2019	SG	\$150.00	061320152751900			
Koudelka, Arthur Edward	Program Coordinator Workshop	8/12/2019	8/12/2019	8/17/2019	SG	\$150.00	061320152751900			
Lamboley, Wendy Lynn	DLA 1204 01 02 03 Lecture Lab	8/15/2019	12/13/2019	12/21/2019	ST	\$5,022.00	011420410051320	THM-1202-300	Musculoskeletal System	
Lange, Marilyn Lee	MTH 0907 08	8/15/2019	12/13/2019	12/21/2019	ST	\$3,645.00	011520570051320	MTH-0907-08	Intermediate Algebra	
Lee, Tracy Denise	Misellaneous Reimbursement	5/16/2019	5/17/2019	8/17/2019	MI	\$220.72	018120050055211			
Leynaud, Donald Craig	BIO 1001 03 04 Open Lab Hrs	8/15/2019	12/13/2019	12/21/2019	ST	\$5,992.00	011120570051320	BIO-1001-03	General Biology I	
Lillie, Kathryn J	Program Coordinator Workshop	8/13/2019	8/13/2019	8/17/2019	SG	\$150.00	061320152751900			
Makransky, Martin Thomas	Battle Royale	7/29/2019	8/1/2019	8/17/2019	ST	\$350.00	014110394151320	YOU-2131-17	Battle Royale Fortnite	
Malavolti, Steven Otto	ELE 1200 300	8/15/2019	12/13/2019	12/21/2019	ST	\$3,925.00	011320410051320	ELE-1200-300	Basic Indus. Electricity I	
Mammano, Pamela M	Nursing Clinical Skills Orientation	8/14/2019	8/17/2019	8/17/2019	SG	\$150.00	061320152751900			
Mandujano, James Edward	CRJ 2010 01	8/15/2019	12/13/2019	12/21/2019	ST	\$2,355.00	011220570051320	CRJ-2010-01	Criminal Investigation	
Mandujano, James Edward	CRJ 1210 01	8/15/2019	12/13/2019	12/21/2019	ST	\$2,355.00	011220570051320	CRJ-1210-01	Policing in America	
Matejewski, Robin L	THM 1204 01 Co-Lab	8/15/2019	12/13/2019	12/21/2019	ST	\$579.20	011420410051320	THM-1204-01	Therapeutic Massage Tech. I	
McCarthy, Melissa R	PSY 1000 500	8/15/2019	12/13/2019	12/21/2019	ST	\$2,265.00	011120650051320	PSY-1000-500	General Psychology	
McDonnell, Nancy Ann	CSC 1200 100 101 2202 300 CSD	8/15/2019	12/13/2019	12/21/2019	ST	\$6,795.00	011320410051320	CSD-1210-01	Comprehensive Access	
McKee, Larry E	MLC IVCC Nights	8/15/2019	12/13/2019	12/21/2019	ST	\$4,884.00	011520570051320			
Mentgen, Danny Lee	WLD Series 301 Multi Prep	8/15/2019	10/7/2019	10/12/2019	ST	\$2,064.00	011320410051320			

29

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Stipends For Pay Period 08/17/19

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Mills, Jennifer P	MUS 1000 600 630 705	8/15/2019	12/13/2019	12/21/2019	ST	\$6,795.00	011120650051320	MUS-1000-600	Music Appreciation	
Mize, Adam	ALH 1214 03 Lab Clinical	8/15/2019	10/7/2019	10/12/2019	ST	\$3,757.56	011420730051320	ALH-1214-03	Certified Nursing Assistant	
Moskalewicz, James P	42 AD Sessions	8/4/2019	8/17/2019	8/17/2019	AD	\$3,174.90	013230030851540			
Mott, Willard D	Program Coordinator Workshop	8/12/2019	8/12/2019	8/17/2019	SG	\$150.00	061320152751900			
Myers, Taylor Marie	Remediation Tracking	7/7/2019	7/20/2019	8/17/2019	OV	\$332.50	011420730051340			
Myers, Taylor Marie	1ST Year Orientation	7/21/2019	8/3/2019	8/17/2019	OV	\$270.14	011420730051340			
Myers, Taylor Marie	Nursing Clinical Skills Orientation	8/14/2019	8/17/2019	8/17/2019	SG	\$150.00	061320152751900			
Nickel, Paul A	IMT 1220 300	8/15/2019	12/13/2019	12/21/2019	ST	\$2,943.75	011320410051320	IMT-1220-300	Rigging Systems	
O'Brien, Tina Marie	MLC OTTC Nights	8/15/2019	12/13/2019	12/21/2019	ST	\$6,512.00	011520570051320			
Opsal, James Allen	BIO 1007 10 1200 300	8/15/2019	12/13/2019	12/21/2019	ST	\$3,963.75	011120570051320	BIO-1007-10	Anatomy & Physiology I	
Prine, Renee Marie	28 AD Sessions	8/4/2019	8/17/2019	8/17/2019	AD	\$1,781.60	013230030851540			
Pumo, Deborah J	Nursing Clinical Skills Orientation	8/14/2019	8/17/2019	8/17/2019	SG	\$150.00	061320152751900			
Reardon, Emily Elyse	SPH 1001 300	8/15/2019	12/13/2019	12/21/2019	ST	\$2,172.00	011120650051320	SPH-1001-300	Fundamentals of Speech	
Reese, Robert C	Program Coordinator Workshop	8/12/2019	8/12/2019	8/17/2019	SG	\$150.00	061320152751900			
Retoff, Dan J	ALH 1002 01 1030 01 1031 01	8/15/2019	12/13/2019	12/21/2019	ST	\$5,698.00	011420730051320	ALH-1002-01	Human Growth & Development	
Retoff, Dan J	PHL 1003 600	8/15/2019	12/13/2019	12/21/2019	ST	\$2,442.00	011120650051320	PHL-1003-600	Philosophy of Religion	
Roach, Josh Joseph	WLD Series 408 Multi Prep	8/15/2019	11/13/2019	11/23/2019	ST	\$2,265.00	011320410051320			
Robertson, Amber Lynn	Nursing Clinical Skills Orientation	8/14/2019	8/17/2019	8/17/2019	SG	\$150.00	061320152751900			
Roether, Jenilyn E	MUP 1001 01 300	8/15/2019	12/13/2019	12/21/2019	ST	\$1,629.00	011120650051320	MUP-1001-01	Collegiate Chorale	
Sarver, Gregory Stephen	Mileage Reimbursement	7/13/2019	8/10/2019	8/17/2019	ML	\$58.00	014110394355212			
Sarver, Gregory Stephen	LC Driver Improvement	8/7/2019	8/7/2019	8/17/2019	SS	\$150.00	014110394251320	CDV-6000-308	LaSalle Co Driver Improvement	
Sarver, Gregory Stephen	BC Driver Improvement	8/10/2019	8/10/2019	8/17/2019	SS	\$150.00	014110394351320	CDV-7000-02	Bureau Co. Driver Improvement	
Scheibenreif, Katherine	MLC OTTC Days	8/15/2019	12/13/2019	12/21/2019	ST	\$4,344.00	011520570051320			
Schneider, Gregg A	LC Driver Improvement	7/31/2019	7/31/2019	8/17/2019	SS	\$140.00	014110394251320	CDV-6000-317	LaSalle Co Driver Improvement	
Schuerman, Patrick	SDT 1203 300	8/15/2019	10/7/2019	10/12/2019	ST	\$755.00	011120410051320	SDT-1203-300	Job Seeking Skills	
Schuerman, Patrick	ELE 1220 300 GNT 1220 350	8/15/2019	10/7/2019	10/12/2019	ST	\$4,152.50	011320410051320	ELE-1220-300	Electrical Safety	
Seghi, Heather Nicole	Program Coordinator Workshop	8/12/2019	8/12/2019	8/17/2019	SG	\$150.00	061320152751900			
Skofianc, Francie A	GDT 2214 150	8/15/2019	12/13/2019	12/21/2019	ST	\$3,517.20	011120650051320	GDT-2214-150	Multimedia I	

30

Stipends For Pay Period 08/17/19

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Smith, Alex Hilton	ELE 1204 301	8/15/2019	12/13/2019	12/21/2019	ST	\$2,474.50	011320410051320	ELE-1204-301	Programmable Logic Controllers I	
Smith, Mary Helen	CAD 1202 100	8/15/2019	12/13/2019	12/21/2019	ST	\$2,835.00	011320410051320	CAD-1202-100	Civil Applications of CAD	
Smith, Paul C	GNT 1230 530	8/15/2019	10/12/2019	10/12/2019	ST	\$2,642.50	011320410051320	GNT-1230-350	Manufacturing Processes	
Smith, Sara E	Food Service Re-Test	7/25/2019	7/25/2019	8/17/2019	ST	\$20.00	014110394151320			
Sondgeroth, Anthony Lee	Program Coordinator Workshop	8/12/2019	8/12/2019	8/17/2019	SG	\$150.00	061320152751900			
Sproul, Ethan Andrew	CSP 2200 350 351	8/15/2019	12/13/2019	12/21/2019	ST	\$5,068.00	011320410051320	CSP-2200-350	PC Troubleshoot, Upgrade & Repair	
Stevenson, Keith Howard	WHS 1200 01	8/17/2019	9/21/2019	9/28/2019	ST	\$1,012.50	011320410051320	WHS-1200-01	Basic Forklift Operation	
Stone, Donna P	SPH 1001 530 THE 2002	8/15/2019	12/13/2019	12/21/2019	ST	\$4,530.00	011120650051320	SPH-1001-530	Fundamentals of Speech	
Story, Michelle M	Program Coordinator Workshop	8/12/2019	8/12/2019	8/17/2019	SG	\$150.00	061320152751900			
Swett, Steven A	MKT 2210 300	8/15/2019	12/13/2019	12/21/2019	ST	\$2,931.00	011220570051320	MKT-2210-300	Principles of Advertising	
Swett, Steven A	ALH 1221 300 Lecture	8/15/2019	10/7/2019	10/12/2019	ST	\$977.00	011420730051320	ALH-1221-300	Industrial First Aid	
Tonioni, Nicole Heather	HSR 1203 01 1205 01	8/15/2019	12/13/2019	12/21/2019	ST	\$4,128.00	011120650051320	HSR-1203-01	Group Dynamics	
Towne, Brian J	CRJ 1250 300	8/15/2019	12/13/2019	12/21/2019	ST	\$2,442.00	011220570051320	CRJ-1250-300	Seminar: Drugs Across America	
Wasmer, Susan Marie	ALH 1250 300	8/15/2019	10/7/2019	10/12/2019	ST	\$2,355.00	011420730051320	ALH-1250-300	Principle/Practice Phlebotomy	
Wasmer, Susan Marie	Program Coordinator Workshop	8/12/2019	8/12/2019	8/17/2019	SG	\$150.00	061320152751900			
Wasmer, Susan Marie	Program Coordinator	8/15/2019	12/13/2019	12/21/2019	ST	\$2,355.00	011420730051320			
Weber, Lynne Suzanne	ECE 1201 2208 1000	8/15/2019	12/13/2019	12/21/2019	ST	\$7,551.00	011120650051320	ECE-1201-150	Child Guidance/Child Study	
Whaley, Phillip A	MUP 1002 300	8/15/2019	12/13/2019	12/21/2019	ST	\$2,064.00	011120650051320	MUP-1002-300	Wind Ensemble	
Whightsil, Greg Allen	ELE 1200 02 ELT 1200 300 301	8/15/2019	12/13/2019	12/21/2019	ST	\$8,242.50	011320410051320	ELE-1200-02	Basic Ind Electricity I	
Total						313,824.47				

Cheryl Roelfsema
 Cheryl Roelfsema
 Vice President of Business Services and Finance

Jerry Corcoran 8/31/19
 Dr. Jerry Corcoran
 President

*Earntypes
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
 Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
 MI=Miscellaneous, SS=Summer School

13

Purchase Request – PCs for E214, E216, Faculty Offices, Smart Rooms

Microsoft’s support for Windows 7 will end on December 31, 2019. Many of the computer labs have already been upgraded to Windows 10. The computers in the two remaining labs, E214 and E216, 15 smart rooms and 70 full-time faculty offices need to be replaced. Many of these computers do not have enough memory to be upgraded to Windows 10. Staff offices will be upgraded later in the semester.

This is a technology purchase that is exempted from bidding per 110 ILCS 805/3-27(f).

Recommendation:

The administration recommends the Board authorize the purchase of 139 replacement PCs for E214, E216, Faculty Offices and Smart Rooms for \$82,724.46 from CDW.

KPI 3: Support for Students

KPI 4: Support for Employees

Purchase Request – Microsoft Software Maintenance and Support

The Microsoft Software agreement allows us to use Microsoft office in our labs and offices, and provides for off-campus use by our students. This agreement also includes licensing for our server software used by the back end systems at the College.

This is a technology maintenance purchase that must be compatible with our existing systems and is exempted from bidding per 110 ILCS 805/3-27(f).

Recommendation:

The administration recommends the Board authorize the renewal of the Microsoft Software Maintenance and Support Agreement in the amount of \$25,454.47 from CDW.

KPI 6: Resource Management

Bid Results – Multi-Purpose Paper

Bids for multi-purpose paper were received and publicly opened on August 13, 2019. This paper is for campus-wide use in copy machines, fax machines, and printers. The paper must be certified by either the Forest Stewardship Council or the Rainforest Alliance. The following is a summary of bids received:

Bidder	440 Cartons 20 lb. 8-1/2"x 11" WHITE	20 Cartons 20 lb. 8-1/2" x 11" VARIOUS COLORS	10 Cartons 90 lb. 8-1/2" x 11" INDEX WHITE	10 Cartons 20 lb. 11"x 17" WHITE	TOTAL
Midland Paper Wheeling, IL	\$11,769.91	\$736.56	\$356.40	\$297.00	\$13,159.87
Contract Paper Group, Inc. Uniontown, OH	\$11,875.60	\$756.80	\$535.00	\$335.00	\$13,502.40

Recommendation:

The administration recommends the Board accept the bid of \$13,159.87 from Midland Paper for multi-purpose paper.

KPI 6: Resource Management

Bid Results – 3D Printer:

Bids for a 3D Printer were received and publicly opened on September 3, 2019. JBH Technologies, Inc. Glenview, IL submitted the only bid. A summary of the bid is shown below.

Model # Stratasys F170 Printer System

Consisting of:

- 1 ea F170 System
- 1 ea F170 Start-up Kit
- 1 60 ci Spool ea: PLA Natural, ABSM30 Ivory, QSR Support \$19,900
- 1 Box Build Trays - Qty. 16
- 2 Standard Extrusion Heads
- 1 PLA Extrusion Head, 1 PLA Cooling Module
- GrabCAD Print Software

Additional Items :

F170/270 Extended Start-up Kit includes:

- 1 60ci Spool ea: PLA Red, ASA Blue, QSR no charge

Support, 2 ci Spool ea: ABS Ivory

F123 Series Extrusion Kit TPU 92A Black includes:

- (1) F123 TPU 92A Extrusion Head \$ 1,800
- (1) F123 TPU 92A Filament Spool, Black
- (1) Instruction Sheet
- (2) Modified Upper Y Block
- Shipping, Installation & On-Site Training \$ 1,050

Sub-Total **\$22,750**

Trade-In:

Stratasys DIMENSION SST 768 \$ 3,980

Grand Total **\$18,770**

Recommendation:

The administration recommends the Board accept the bid from JBH Technologies, Inc. for a 3D Printer in the amount of \$18,770.

KPI 6: Resource Management

Proposal Results – Beverage Service

The administration issued a request for proposal for beverage service. The current three-year agreement between the College and Pepsi Beverages Company expired on June 30, 2019. Pepsi Beverages Company and Great Lakes Coca-Cola Bottling submitted proposals. See below for the details of each proposal:

Pepsi

- No minimum order for sponsorship funding
- \$7,500 sponsorship funding
- Commissions are 25 percent for all products
- Current vending price \$1.75 for 20 oz. bottle of soda with increase of \$.25 in Years 3 and 5

Coca-Cola

- No minimum order for sponsorship funding
- \$10,000 sponsorship funding for first year ONLY
- Commissions are 25 percent for all products
- Current vending price \$2.00 for 20 oz. bottle of soda with increase Year 3

Recommendation:

The administration recommends the Board accept Pepsi Beverages Company's proposal for beverage services for a term of five years.

KPI 6: Resource Management

Purchase Request – Course Schedule Consulting

It has been several years since our Master Course Schedule has been updated. In the past the master course schedule has been maintained in an Excel workbook. This method does not allow for easy trending analysis or capacity usage. The administration has considered purchasing software designed for course scheduling but the investment was approximately \$300,000 for a five-year commitment plus the staff to implement and maintain the program. A more cost effective method is to engage a consultant with expertise and a software program to gather stakeholder input, conduct a trend analysis and a capacity analysis.

Exempted from bidding per 110 ILCS 805/3-27.1(a) – contract for services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part.

Recommendation:

The administration recommends the Board authorize the administration to enter into an agreement with RSM US LLP for course schedule consulting not to exceed \$50,000.

KPI 6: Resource Management



RSM US LLP

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Peoria, IL 61602

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www.rsmus.com

August 27, 2019

Cheryl Roelfsema
Vice President for Business Services and Treasurer
Illinois Valley Community College
815 N Orlando Smith Road
Oglesby, IL 61348

Dear Cheryl:

Thank you for considering RSM US LLP to assist with the consulting needs of Illinois Valley Community College. Please find enclosed the Statement of Work for Course Schedule Consulting. If you are in agreement, we ask that you please sign the Statement of Work.

We look forward to working with you on your consulting needs.

Sincerely,

Steve Mermelstein
Director
RSM US LLP
816 751 1866

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STATEMENT OF WORK—COURSE SCHEDULE CONSULTING

This Statement of Work (“Statement of Work” or “SOW”) dated August 27, 2019, is entered into by and between Illinois Valley Community College (“IVCC,” “Client,” “you” or “your”) and RSM US LLP, an Iowa limited liability partnership (“RSM,” “we,” “us” or “our”) pursuant to the Master Services Agreement dated August 27, 2019, (the “Agreement”), all of the terms of which are hereby incorporated herein by reference.

A. Engagement Objectives, Services, Approach and Scope of Work

Our work will be to assist and advise you with this project. As stated below and for clarity, we will not, nor does Client desire us to, perform any management functions, make management decisions, or otherwise perform in a capacity equivalent to that of an employee or officer of Client.

Project Objectives

RSM will assist with developing an updated and revised annual course schedule that can be utilized beginning with the Fall 2020 semester. The goal is to perform analysis by leveraging key historical enrollment and course completion data, schedule, and other analytical information to find an appropriate balance that will consider both student preferences and institutional capacity.

Services and Scope of Work

Our Approach

Based on our discussions, our approach will stress the involvement of you and your staff in the tasks of the project. The project will be conducted in multiple phases and tasks, providing an opportunity for establishing an agreement between IVCC and the consulting team at critical milestones. In the sections below, we have provided the project phases and work steps for your analysis. Under each phase, we have provided a brief description of the activities that will be carried out by our consultants.

Phase I—Project Initiation

- Kickoff with stakeholders: Bi-lateral introductions with management and other key stakeholder representation to align assessment objectives, activities and participants
- Discuss course strategies and priorities
- Define schedule expectations and restrictions
- Make data requests

Phase II—Discovery and Analysis

- Review documents and data provided
 - Demand data
 - Historical enrollment and trends by course and classroom; three to five years of data
 - Under-filled or over-filled, and by when (soon)

- Waitlists
- Course type – general or specialized
- Sequencing
- Gain an understanding of parameters and IVCC requirements
 - Enrollment caps by course and section
 - Business hours – when courses are offered and what is possible
 - Facilities data
 - Capacity needed
 - Equipment needed
 - Gain understanding of current and potential modalities and locations
- Review customer (student) requirements
- Review schedule design concepts and explore potential options with project sponsors such as :
 - Accelerated terms
 - Selected late start for key courses
 - The number of weekly meetings per course, and the days of the week on which they will occur
 - Possible adjustments for increased convenience

Phase III—Deliverable

- Develop and iterate drafts of schedule and review with IVCC management
- Management team review
 - Discuss any changes and modifications, and provide summary
 - Prepare the final schedule and presentation for delivery to the executive team
- Executive team review
 - Present the final schedule and presentation to the team

Significant additional projects will be the subject of mutually agreed, separately executed Statements of Work or if more appropriate, a mutually agreed and separately executed Change Order. In the event that you request additional routine services that substantively relate to the subject of this Statement of Work and which in our judgement do not rise to the level of a Change Order or require a new Statement of Work, (“Out-of-Scope Services”), our fees for such services will be based on the time required for the work performed at our standard rates, plus Expenses as described below. All such services will be subject to the terms of this Statement of Work, including the Master Services Agreement under which it is issued.

Timing

We are prepared to begin at a mutually agreeable time, likely within two weeks of executing this Statement of Work. We estimate the bulk of the effort will take approximately six to eight weeks. Total project duration could be longer depending on how long IVCC management's reviews and approvals take.

B. Engagement Team

Steve Mermelstein will be responsible for overseeing the engagement and the delivery of all Services to you, and will coordinate all fieldwork and project communications. Other personnel at the necessary skill and experience levels may be called upon to assist in this project as appropriate. While we will attempt to comply with your requests for certain individuals, we retain the right to assign and reassign our personnel, as appropriate, to perform the Services.

If any portion of our Services is performed on Client premises, our personnel shall observe your reasonable policies regarding working conditions, building security and business hours, to the extent our personnel are made aware of such policies.

C. Engagement Assumptions, Client Acknowledgements, Responsibilities and Representations

Our Services, Fees and work schedule are based upon the following assumptions, acknowledgements, representations and understandings with you:

- Client will determine the extent of services it wishes RSM to provide and will undertake the responsibilities set forth in this Statement of Work.
- Client will designate an employee or employees within its senior management who will make or obtain all management decisions with respect to this Statement of Work on a timely basis.
- Client will ensure that we have access to key people, facilities and data, and that all levels of your employees and contractors will cooperate fully and timely with us. We will also let you know where we feel we are not getting the appropriate cooperation or direction and advise you of any other issues related to this engagement. The success of this engagement is dependent upon full openness, communications, cooperation and timely direction.
- Client agrees that all assumptions set forth in this Statement of Work are accurate and agrees to provide us with such further information we may need and which we can rely on to be accurate and complete. We will be entitled to rely on all of your decisions and approvals made independently, and we will not be obligated to evaluate, advise on, confirm or reject such decisions and approvals.
- Client will evaluate the adequacy and results of services and will let us know immediately of any problems or issues you perceive in our personnel, services or deliverables.

The fulfillment and confirmation of these responsibilities, acknowledgements and representations are critical to the success of this engagement. The successful delivery of our Services, and the Fees charged, are also dependent on your timely and effective completion of your responsibilities, the accuracy and completeness of the assumptions, and timely decisions and approvals by your management. You will be responsible for any delays, additional costs or other liabilities caused by or associated with any deficiencies in the assumptions or in carrying out your responsibilities.

D. Additional Understandings Arising from the Performance of Attest Services by RSM

In connection with the performance of these Services, Client agrees to make all management decisions and perform all management functions; designate an individual who possesses suitable skills, knowledge, and/or experience, preferably within senior management, to oversee such Services; evaluate the adequacy and results of the Services performed; accept responsibility for the results of the Services; and establish and maintain internal controls, including monitoring ongoing activities. We will not perform any management functions, make management decisions, or otherwise perform in a capacity equivalent to that of an employee or officer of Client.

E. Fees and Expenses

Our Fees for the Services described in this Statement of Work will be based upon actual time at our discounted hourly rates. In addition to our Fees, you will be invoiced for (i) direct expenses, including, as applicable, amounts attributable to travel, meals, fees and expenses for services from other professionals, and for services provided by RSM's Subcontractors, and (ii) a charge of five percent (5%) of the Fees for indirect administrative expenses, such as technology, research and library databases, communications, photocopying, postage and clerical assistance, security, privacy, automation, risk mitigation, regulatory compliance requirements, peer quality reviews and project management oversight, RSM's development library, and research and development team project involvement.

Based on our initial understanding of the project scope, we are estimating 200 to 240 hours of project work. The total estimated billings for the Services described in this Statement of Work will range from \$40,000 to \$50,000, plus Expenses.

Travel time will be billed at fifty percent (50%) of our standard hourly rates and is in addition to the estimated Fees.

You acknowledge that this is our good faith estimate based upon our understanding of the engagement assumptions and the facts and circumstances we are aware of at this time. If the basis of our estimates is inaccurate, the Fees and Expenses may be different from those we each anticipate. If circumstances are encountered that affect our ability to proceed according to the plan outlined above, such as major scope changes, loss of key Client personnel, unavailable information, or undetermined or requested scope changes during our scoping efforts, we will inform you promptly and seek your approval for any changes in scope, timing or Fees that may result from such circumstances.

Illinois Valley Community College
August 27, 2019
Page 6 of 7

F. Invoice Address

Invoices for our Services rendered pursuant to this Statement of Work will be sent to:

Cheryl Roelfsema
Vice President for Business Services and Treasurer
Illinois Valley Community College
815 N Orlando Smith Road
Oglesby, IL 61348

G. Acknowledgement and Acceptance

By the signatures of their duly authorized representatives below, RSM and Client, intending to be legally bound, acknowledge that they have read and agree to all of the provisions of this Statement of Work (including any Exhibits and Attachments hereto) as of the date set forth above. RSM and Client, and each signatory below, hereby represents that said signatory is a duly authorized representative of such party and has the requisite power and authority to bind such party to the terms set forth in this Statement of Work.

AGREED TO AND ACKNOWLEDGED BY:

RSM US LLP

Illinois Valley Community College

By: 

By: _____

Name: Steve Mermelstein

Name: _____

Title: Director

Title: _____

Date: August 27, 2019

Date: _____

FEIN/Tax
ID Number: _____

8/27/2019 10:13 AM

Statement of Work—General 12-1-18

Options to return signed contract:

1. DocuSign
2. Email: crcpurchasing@rsmus.com
3. Fax: 877 281 9587
4. Mail: RSM US LLP, Attn: Client Resource Center, 201 First Street SE, Suite 800, Cedar Rapids, IA 52401

Letter of Agreement & Exhibit A

A Letter of Agreement and Exhibit A have been proposed to replace previous practice and documentation as to the Illinois Valley Community College's Educational Excellence Council (EEC).

Recommendation:

The administration recommends Board approval of the Letter of Agreement and attached Exhibit A, as presented.

KPI 4: Support for Employees

LETTER OF AGREEMENT

1. The parties agree to modify the EEC process documents substantially in the form of the attached Exhibit "A".
2. The Board agrees to direct the President to execute the current Letter of Understanding dealing with column movement.
3. The Board agrees to increase Union employee overload pay during the current Collective Bargaining Agreement to:

Second Year – \$700
Third Year – \$720
4. The Union voluntarily agrees to withdraw all currently filed ULPs with the IELRB, based on the agreement reached in this document.
5. The Union voluntarily agrees to waive its rights to file ULPs based upon actions or omissions of the Board/Administration which occurred prior to the date on which this document is ratified by both parties, with regards to the items addressed in the ULPs. The Union acknowledges that at the time of ratification of this document, there are no Union efforts with regards to further ULPs.
6. This document is submitted to the Board and Union membership for a vote.

Board of Trustees



Union

Date



Date

EXHIBIT "A"

This replaces previous practice and documentation as to the Illinois Valley Community College's Educational Excellence Council (EEC).

Charter

Foster and sustain a culture of educational excellence by creating a forum for faculty and administrators to address issues impacting and supporting teaching and learning.

Goals:

1. Promote a continuing open dialogue among faculty and administration.
2. Discuss, develop, and recommend procedures relating to teaching and learning.
3. Act as a coordinating group that may appoint ad hoc subcommittees to focus on possible solutions to specific issues.
4. Evaluate the implementation and success of items covered by this document.
5. Advise and refer issues to other college groups consistent with its scope.
6. Develop recommendations that may result in formal agreements between the faculty and the administration or board.

This committee reports to and is accountable to its constituencies: full-time faculty, the administration and the Board of Trustees.

Scope of EEC

The Scope of EEC is limited to Letters of Agreement, Letters of Understanding, or Faculty Handbook items. EEC shall be composed of eight (8) members, four (4) appointed by the President of the Union and four (4) appointed by the President of the College. A member of EEC shall serve as long as the then current appointing President so desires.

Processes of EEC

Items for consideration shall be proposed in writing by either the President for Local 1810 or the Vice President for Academic Affairs. All items for consideration shall eventually be voted upon (to move forward or disregard the item). The vote will be recorded in written minutes.

EEC may review subcommittee recommendations (if any), make possible revisions to suggested language, and consider whether the matter is most appropriate for characterization as a Letter of Understanding, Letter of Agreement, or Faculty Handbook entry. The vote by EEC, shall be no sooner than the next Meeting after the Meeting at which the item was introduced. If the voted item is approved by $\frac{3}{4}$ majority of those individuals appointed to EEC the matter shall be forwarded for implementation (if a Faculty Handbook entry) or further consideration (if a Letter of Understanding or Letter of Agreement). Written minutes of EEC meetings shall be circulated electronically for review, and then approved at the next meeting.

Topics which EEC receives from the collective bargaining teams shall be considered in preparation for the next round of collective bargaining, unless a sooner specific time is expressly incorporated into the charge from the teams. During the subsequent collective bargaining process, the respective teams will consider whether or not to implement the recommendation from EEC.

Approval of EEC documents

Letters of Understanding clarify existing contract language. If voted on and adopted by EEC, in the manner described above, the Letter of Understanding shall be submitted to the President of the College and President of the Union for consideration of approval.

Letters of Agreement create new contract language. If voted on and adopted by EEC, in the manner described above, the Letter of Agreement shall be submitted to the Union membership for consideration of approval. Those Letters of Agreement approved by the Union membership shall be forwarded to the Board of Trustees. The Board of Trustees shall then consider the matter for approval.

Items for the Faculty Handbook shall be items that are not Letters of Understanding or Letters of Agreement. Such items shall be incorporated into the Faculty Handbook, that relate to academic processes/procedures. -Once voted on and adopted by EEC in the manner described above, the item shall be incorporated into the Faculty Handbook.

Locally Funded Project
Statement of Final Construction Compliance

Project Title: AHU/Chiller Replacement – Building D

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Demonica Kemper Architects
125 North Halsted St., Ste 301
Chicago, IL 60661

Final cost of the project:

Approved Budget \$ 923,830 Actual Cost \$ 961,215

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.


Architect/Engineer's Signature

8.12.19
Date

001-014348
Illinois Registration or License Number



Seal

Approved by the _____ Board of Trustees

Date _____

Signed _____, Chairperson

_____, Secretary

Locally Funded Project
Statement of Final Construction Compliance

Project Title: Temperature Controls Replacement – Building G

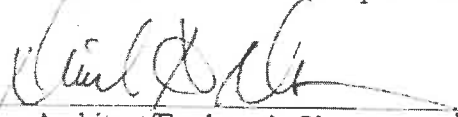
Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Demonica Kemper Architects
125 North Halsted St., Ste 301
Chicago, IL 60661

Final cost of the project:

Approved Budget \$ 158,125 Actual Cost \$ 204,120

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.


Architect/Engineer's Signature

8.12.19
Date

001-014348
Illinois Registration or License Number



Seal

Approved by the _____ Board of Trustees

Date _____

Signed _____, Chairperson

_____, Secretary

Summer 2019 Graduation

There were 165 graduating students earning a total of 175 degrees and certificates in the following areas:

21	Associate in Arts Degree
37	Associate in Science Degree
1	Associate in Engineering Science Degree
5	Associate in Applied Science Degree
6	Associate in General Studies
105	Certificates of Completion

The LPN July graduates are included in the total number of certificates. There were 14 graduates who earned this degree.

By comparison, in Summer 2018, we graduated 158 students with a total of 183 degrees and certificates.

TO: Dr. Jerry Corcoran
Dr. Deborah Anderson
Mr. Shane Lange

FROM: James A Gibson
ELT Program Coordinator

SUBJECT: Sabbatical Leave Report

DATE: September 04, 2019

First of all, thank-you so much for the time to travel to Germany on this sabbatical.

I was granted approval for sabbatical leave for this past spring semester (2019). The sabbatical proposal consisted of three main goals:

Goal 1: To receive training and experience in the manufacturing facilities in Germany.

Goal 2: To obtain professional growth by collaborating with and through daily interactions with world-class instructors and writers.

Goal 3: To acquire personal growth through the experience of the international travel.

Goal 1: To receive training and experience in the manufacturing facilities in Germany.

I was part of a cohort of educators that travelled to Germany to learn about manufacturing practices. The plan was to experience the local manufacturing and industrial culture and Germany's industrial training best practices as utilized by the Siemens Company. We met the VP of Siemens Training in Nuremberg. We spent the morning going over Siemens approach and Germany's two-tier workforce training system. According to Siemens, they set the standard, "Nothing beats hands-on training with the real equipment that one will be using in one's job." Apprenticeships have been working in German industry for hundreds of years.

In Berlin, we met with the VP in charge of Siemens Mechatronics at a local restaurant. We learned the Siemens building was having some construction, and it was easier to meet somewhere else. We spent the afternoon with her and learned she is an American. Her focus was on industry training. The Germans do things on a large scale, kind of an all or none methodology. Training here was focused solely on industry training like our business training center. This division did not work "well" with the education side of the training.

My favorite industry tour was a salt Mine in Bertestgarten that has been running continuously for 500 years. In it, we saw a pump that had been used for over a hundred years without

causing any down time. I was very impressed with the cleanliness of each manufacturing facility.

Goal 2: To obtain professional growth by collaborating with and through daily interactions with world-class instructors and writers.

The peer interaction and best practices learned from interaction with the other world-class educators was outstanding and probably the second best part of the trip. The conversations were surreal at times. I learned that the majority of time and effort for other educators is in the editing of curriculum due to third party changes in equipment. As I tell my students, "Change is the only constant. You must be willing to be a lifelong learner."

Validation was received for most of the teaching techniques employed here at IVCC. One teaching strategy, the value of a pause, just a moment to reflect, was very insightful. Repetition and seat time were also stressed. Just like the German Model, training with the real equipment was emphasized. Simulators may help one learn, but the real equipment is needed to solidify student understanding.

We didn't just talk shop. Our favorite plays were discussed. Each of us on the trip had a favorite Shakespeare play. We also all had a boat at one time and had sold it due to non-use. The walks in the Alps and through some of the castles were also very good at getting our minds off of work.

Goal 3: To acquire personal growth through the experience of the international travel.

The experience of the international travel did give personal growth, insights and stories. Getting off the poorly marked trail, (lost) while on a walk in the Alps was an exciting experience I will never forget. The more I travel, the more I realize it really is a small world after all. The German people and the German food were fantastic. I was told every day that I was wasting a golden opportunity by not drinking the beer.

We were invited into and had lunch with a German family in Babenhausen. They were tech-savvy as "Alexa" played music, opened the awning, and partly closed it again. A solar-powered lawn mower came out of its charger and mowed some of the lawn before returning to the charge station.

The trip was a whirlwind with stops in Frankfurt, Babenhausen, Heidelberg, Idar-Oberstein, Göppengin, Garmisch, Bertestgarten, the Konigsee, Nuremberg, and Berlin. We also took a Rhine river cruise. Garmisch is one of the most beautiful places on the face of the earth. We even had a view of the Alps from our room.

Bertestgarten is also on the most beautiful places on the face of the earth list. The Eagles Nest is there. (I have the polo-shirt). Also the Konigsee is close by. It was a very beautiful and relaxing place.

I managed the language difference when I downloaded an app called Translate. Most Germans could speak English, but in some of the southeastern German towns, our guide didn't understand the German, and the locals could not understand our guide.

As a result of this travel, I am working on obtaining another NSF grant for Mechatronics here at IVCC. Hopefully, developing micro-certificates and industry training with integrated apprenticeships similar to the German model. I have already used some of the lessons learned from the trip in my classes.

LETTER OF UNDERSTANDING

2018-02

Column Movement

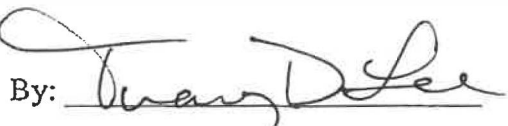
Community College District 513 (the College) and the American Federation of Teachers Local 1810 (the Federation) understand that the base compensation of a faculty member who is already off the bottom of the salary schedule or will be moving off the schedule and is moving to a new column where they will still be off the schedule (Article XII Sec. F) will be calculated as follows:

They will receive the last salary in the new column and for each step the faculty is off the bottom in their new column, they will receive an additional 2% compounded per step.

For example, in the 2019-2020 salary schedule a faculty at Step B-17 who is moving to C Column would be placed at C-17 and the new base compensation would be \$71,895 (67,711 +2% +2%+2%).

AMERICAN FEDERATION OF
TEACHERS LOCAL 1810

PRESIDENT
COMMUNITY COLLEGE DISTRICT 513

By: 

By: _____

Date: Sept. 5, 2019

Date: _____

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

Purposes of IVCC

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.