



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, July 11, 2019
Board Room
6:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Tenure Recommendations
Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, July 11, 2019 – 6:30 p.m. – Board Room (C307)

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Campus Update – Transfer Academy
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – June 4, 2019 Facilities Committee Meeting; June 13, 2019 Board Meeting; June 18, 2019 Closed Session Minutes Committee Meeting; and June 24, 2019 Audit Finance Committee Meeting (Pages 1-12)
 - 7.2 Approval of Bills - \$1,044,063.15
 - 7.2.1 Education Fund - \$743,778.99
 - 7.2.2 Operations & Maintenance Fund - \$71,566.06
 - 7.2.3 Operations & Maintenance (Restricted Fund) - \$130,988.70
 - 7.2.4 Auxiliary Fund - \$14,613.11
 - 7.2.5 Restricted Fund - \$7,823.87
 - 7.2.6 Audit Fund - \$2,000.00
 - 7.2.7 Liability, Protection & Settlement Fund - \$70,192.42
 - 7.2.8 Grants, Loans, & Scholarships - \$3,100.00
 - 7.3 Treasurer’s Report (Pages 13-30)
 - 7.3.1 Financial Highlights (Pages 14-15)
 - 7.3.2 Balance Sheet (Pages 16-17)
 - 7.3.3 Summary of FY19 Budget by Fund (Page 18)
 - 7.3.4 Budget to Actual Comparison (Pages 19-25)
 - 7.3.5 Budget to Actual By Budget Officers (Page 26)
 - 7.3.6 Statement of Cash Flows (Page 27)
 - 7.3.7 Investment Status Report (Pages 28-29)
 - 7.3.8 Disbursements - \$5,000 or more (Page 30)

- 7.4 Personnel - Stipends for Pay Periods Ending May 25, 2019; June 8, 2019; and June 22, 2019 & Part-time Faculty and Staff Appointments June 2019 (Pages 31-40)
- 7.5 Purchase Request – IT Maintenance/Support Purchases & Renewals (Page 41)
- 7.6 Purchase Request – Ellucian Colleague Maintenance & Support (Page 42)
- 7.7 Purchase Request – Radio, Billboard & Television Advertising Contracts (Page 43)
- 7.8 Purchase Request – Automotive Department (Page 44)
- 7.9 Purchase Request – Continuing Education Training Classes (Page 45)
- 7.10 Purchase Request – Fuel for Truck Driver Training (Page 46)
- 7.11 Consortia Purchases (Page 47)
8. President’s Report
9. Committee Reports
10. IVCC Board of Trustees Resignation – Melissa M. Olivero (Pages 48-49)
11. FY2020 Tentative Budget (Pages 50-52)
12. Student Athletic Insurance Renewals (Page 53)
13. Request for Proposal Results – Copier Lease (Page 54)
14. Board Travel (Page 55)
15. Semi-annual Review of Closed Session Minutes (Page 56)
16. Items for Information (Pages 57-64)
 - 16.1 Contract Renewal – Republic Services, Inc. (Page 57)
 - 16.2 ICCTA 2019 Distinguished Alumnus Award – William E. Taylor (Page 58)
 - 16.3 Leave of Absence Request – Matthew Boehm (Page 59)
 - 16.4 Staff Retirement – Carmen Colon, Enrollment Services Assistant (Page 60)
 - 16.5 Staff Resignation – Charles Walker, Truck Driver Training Specialist (Page 61)
 - 16.6 Staff Resignation – Jane Norem, Librarian (Page 62)
 - 16.7 Faculty Resignation – Dena Kowalski, Phlebotomy Instructor (Page 63)
 - 16.8 Rescind Resignation – Terumi Scully, Administrative Assistant, Project Success (Page 64)
17. Trustee Comment
18. Closed Session – 1) the selection of a person to fill a vacancy in a public office; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 3) collective negotiations; 4) pending litigation; and 5) closed session minutes

19. Approval of Closed Session Minutes
20. Other
21. Adjournment

**ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees**

**Facilities Committee Meeting
June 4, 2019**

The Facilities Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 5:30 p.m. on Tuesday, June 4, 2019 in the Board Room (C307) at Illinois Valley Community College.

Committee Members David O. Mallery, Chair
Physically Present: Angela M. Stevenson

Committee Members Melissa M. Olivero
Absent:

Other Board Members Jane E. Goetz, Board Chair
Physically Present:

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Mark Grzybowski, Vice President for Student Services
Bonnie Campbell, Associate Vice President for Academic Affairs
Fran Brolley, Director of Community Relations and Development
Scott Curley, Director of Facilities
Patrice Hess, Director of Learning Resources
Dominick Demonica, Demonica/Kemper Architects

Mr. Mallery called the meeting to order at 5:30 p.m.

PROTECTION, HEALTH AND SAFETY (PHS) PROJECTS

- **Air Handler/Chiller Replacements – Buildings F & G**
The existing equipment is the original equipment when the buildings were constructed. The controls for Building G were updated in 2018 but the equipment was not replaced. Building F, which is the Dr. Mary Margaret Weeg Cultural Centre, appears to be part of the CTC Building, however, the HVAC is a separate system. The approximate cost is \$1,000,000. Dr. Corcoran noted that the proposed replacements are a continuation of what has been in place for a number of years and are in step with past practice for updating the air handler/chillers.

- **Bleacher Replacement – Building G**
The bleachers in Building G are original from the 1970s construction and are not ADA compliant. Events that are held in the gym beyond basketball and volleyball competitions are commencement, scholarship recognition event, academic awards banquet, and student recruiting events such as Career Expo. The approximate cost is \$300,000. Mr. Mallery

noted the sizable audiences for commencement and other college events and recommended that we get the most seating capacity as possible with the new bleachers. Mr. Mallery inquired about the possibility of separating the expense of the bleacher logos to consider alternatives that would serve other stakeholders. Mr. Demonica advised that the logos could be pulled out as a separate bid and perhaps then covered by other funds or fundraising. The committee recommended that the PHS projects be presented to the whole Board.

RAMP DOCUMENTS

Dr. Corcoran noted that the Community College Capital Resource Allocation Management Program (RAMP) is the request of each college for state funding for capital improvements. Following the construction of the Community Technology Center and other renovations, the college has not submitted a RAMP project since June 2013. RAMP provides an opportunity for state funds along with college funds to be used locally and make enhancements to the college.

- **New Agriculture Center**

Dr. Corcoran shared that the Illinois legislature awarded Phase I of the project \$150,000 Friday after the college had earlier secured nearly \$165,000 from the state. The total \$315,000 is nearly half of what is needed for Phase I, an agriculture storage and maintenance facility. Dr. Corcoran added that the Phase I building will allow Ag students to inspect and perform routine maintenance on tractors, cultivators, planters and other field equipment.

A proposed Phase II agriculture building was shared with the committee members and building images were presented by IVCC and Illinois Capital Development Board (CDB) architect Dominick Demonica. The 5,100 square-foot facility would include a classroom, lab, conference center, student space and faculty offices. Mr. Demonica advised that the RAMP project is planned at a total cost of \$4,114,200. The cost share would be \$3,085,600 in state funds and \$1,028,600 in local funding. Mr. Mallery noted that the RAMP project would get the college on the list for capital requests and would prepare us for that opportunity. The committee recommended that the RAMP capital request for the new agriculture center be presented to the full Board.

- **Preliminary Discussion**

Discussion was introduced for two future RAMP projects: 1) Technology Commons and 2) Library/Student Success Center.

Technology Commons

The existing Learning Commons would be refashioned as a center supporting faculty and student technology needs. The proposed Technology Commons would allow opportunities for growth and development on the part of both students and faculty. The Student Help Desk would continue to provide technological assistance to students and the relocation of the Center for Excellence in Teaching, Learning and Assessment (CETLA) to this space would provide a central location for faculty development and innovation. Mr. Demonica advised that the proposal includes eliminating the raised floor of the space and installing a new elevator. Dr. Hess noted that locating the Student Help Desk and CETLA in the same

area would allow one team to serve both students and faculty. Dr. Hess added that the plan does include a dedicated space for faculty.

Library/Student Success Center

The RAMP project would integrate library services with academic support services including the current Writing Center and Peer Tutoring Center to create a one-stop for learning resources. In this manner students would have easy access to any additional resources they may need to enhance their learning. Mr. Mallery inquired when the library was last renovated. Ms. Roelfsema reported that the east end of the library was renovated in 2013. Ms. Roelfsema noted that the proposal does not include any area that was renovated previously. She added that Peer Tutoring and the Writing Center are currently located in Building D. Ms. Stevenson and Ms. Goetz expressed support for integrating the services as proposed. Mr. Mallery suggested that the two projects, Technology Commons and Library/Student Success Center, be combined for one RAMP project. Dr. Corcoran noted that consideration would be given for this excellent suggestion. The committee recommended that the RAMP projects for the Technology Center and the Library/Student Success Center be shared with the entire Board.

DEFERRED MAINTENANCE PROJECTS

- **Roadway/Parking Repaving**

Dr. Corcoran reported that the college has received \$675,000 in deferred maintenance from the state for repaving of the perimeter access road and parking lots. IVCC's match share will be approximately \$225,000. The access roads to the campus and the parking lots continue to deteriorate even with repair and sealing every other year. This work is not eligible for PHS funding and the annual operating budgets cannot cover the repaving expense. Dr. Corcoran credited State Representative Lance Yednock and State Senator Sue Rezin for helping facilitate the recent capital bill appropriations.

- **Air/Moisture Infiltration**

In a series of projects from 1998 to 2004, the pre-cast concrete walls of Buildings A, B, C, D and E were caulked to prevent outdoor air and moisture from entering the buildings. It is time again to re-caulk the buildings. This is essential to prevent mold and to continue having comfortable, energy efficient learning spaces. The estimated cost is \$1.5 million. The plan has been submitted to the Illinois Community College Board (ICCB) for deferred maintenance funding. The committee was in agreement that the deferred maintenance projects be shared with the entire Board.

STATUE/SCULPTURE PROJECT PROPOSAL

Dr. Corcoran informed that a proposal has been brought to President's Council and the Operations Committee to erect a statue or sculpture in the center island of the college turnaround. The statue or sculpture would be a focal point as visitors approach the main entrance and would complement the "Power On" sculpture outside the CTC and the "Vertical Super Shape" outside the gym. Dr. Corcoran noted that economics instructor, David Barnes, along with assistance from Fran Brolley, brought the proposal forward. Mr. Brolley provided sketches of potential sculptures for committee review. The project would be paid for through private donations. The committee advised to move forward with the proposal.

OTHER

Dr. Corcoran reported that there is renewed interest from the City of Oglesby in locating an emergency call center on campus. Mr. Mallery noted that benefits to the college would need to be identified for this project to go forward. At this point the item is in the initial discussion stage.

ADJOURNMENT

Mr. Mallery declared the meeting adjourned at 6:15 p.m.

David O. Mallery, Committee Chair

Jane E. Goetz, Board Chair

Angela M. Stevenson, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
June 13, 2019

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Thursday, June 13, 2019 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Everett J. Solon, Vice Chair
Angela M. Stevenson, Secretary
David O. Mallery
Jay K. McCracken
Matthew H. Klein, Student Trustee

Members Absent: Jane E. Goetz, Chair
Amy L. Boyles
Melissa M. Olivero

Members Telephonically Present:

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Deborah Anderson, Vice President for Academic Affairs
Mark Grzybowski, Vice President for Student Services
Leslie Hofer, Director of Human Resources
Walt Zukowski, Attorney

APPROVAL OF AGENDA

It was moved by Mr. Mallery and seconded by Ms. Stevenson to approve the agenda, as presented. Motion passed by voice vote.

PUBLIC COMMENT

None

CONSENT AGENDA ITEMS

It was moved by Mr. Mallery and seconded by Mr. Klein to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – May 9, 2019 Board Meeting.

Approval of Bills - \$1,210,060.84

Education Fund - \$1,014,557.02; Operations & Maintenance Fund - \$87,102.31; Operations & Maintenance (Restricted Fund) - \$13,392.37; Auxiliary Fund - \$46,430.68; Restricted Fund - \$15,473.91; and Liability, Protection & Settlement Fund - \$33,104.55.

Treasurer's Report

Personnel

Approved the stipends for pay periods ending April 27, 2019 and May 11, 2019 and the Part-time Faculty and Staff Appointments of May 2019.

PRESIDENT'S REPORT

Dr. Corcoran reported that all of the events that occurred in the last month in which we highlight student success turned out just fine. Dr. Corcoran thanked Sara Escatel and her Adult Education colleagues for the nice job they did with our Adult Education recognition event on May 15, Chris Herman and everyone in Project Success for their end-of-the-year recognition luncheon on May 16, Julie Hogue and her Nursing program faculty and staff for the excellent Pinning ceremony on May 18, and Mark Grzybowski and his Student Services division colleagues for an excellent Commencement also on May 18. Dr. Corcoran expressed appreciation for everyone's fine work and attention to detail. Dr. Corcoran thanked our Board of Trustees as well for always being there with us every step of the way. He informed that since our last monthly meeting, Athletic Director Cory Tomasson has reported that our men's team's GPA was 2.946 and our women's team's GPA was 3.304. Overall, our student athlete's GPA was an impressive 3.142. Dr. Corcoran extended congratulations to our AD, coaches and staff on a job well done. Dr. Corcoran reported that last week's ICCTA four-hour trustee training program by Robbins Schwartz held in Itasca was well done and since it was recorded in order to comply with the law that requires such training, Judy Day is keeping in close touch with our friends at ICCTA so that we can have a DVD on campus and in your hands as soon as possible in order to satisfy your requirements. He advised the Board members to stay tuned for updates on that subject soon. Dr. Corcoran noted that in between the training sessions attended by Board Chair Jane Goetz, the ICCTA had a nice luncheon where Mike Monaghan was honored for his many years of service as executive director. He added that in the evening, several of our nominees for statewide recognition attended a program highlighting their achievements including Craig Castaneda as our top adjunct faculty member, Shalanda Rabadan and Jean Grimes along with our own Jen Sowers because of the college's partnership with The Results Company. Dr. Corcoran informed that Bill and Dian Taylor also joined us because of Bill's distinction as the ICCTA's outstanding alumnus thanks to his fine work with our Foundation, especially Fran Brolley. He noted that overall it was a great night. Dr. Corcoran reported that last but certainly not least, the college has reached out to both Senator Rezin and Representative Yednock to let them know how much we appreciated hearing that we will be receiving an additional \$150,000 for construction of the new Agriculture program storage and routine maintenance facility, plus \$675,000 in deferred maintenance funds to support our roadway repaving/resurfacing project.

COMMITTEE REPORTS

Mr. Mallery reported that the Facilities Committee met on June 4 and reviewed PHS projects on the air handler/chiller replacements in Buildings F and G and bleacher replacement in Building G.

The committee discussed a RAMP project for a new agriculture center as well as future RAMP projects for the technology commons and a library and student success center. Mr. Mallery informed that the Facilities Committee reviewed deferred maintenance projects on roadway parking repaving and air moisture infiltration. Mr. Mallery noted that the committee was apprised of an opportunity for a statue or sculpture for the college that would be paid for through private donations. The committee was also informed of renewed interest from the City of Oglesby in locating an emergency call center on campus.

STAFF APPOINTMENT – ERIC JOHNSON, DIRECTOR OF FINANCIAL AID

Motion made by Mr. McCracken and seconded by Mr. Klein to approve the appointment of Eric Johnson as Director of Financial Aid at an annualized salary of \$72,000. Motion passed by voice vote. Mr. Johnson was present at the meeting and noted that he was excited to begin his career at the college starting next week on June 17. The Board members congratulated and welcomed Mr. Johnson to the college.

FACULTY APPOINTMENT – AMBER ROBERTSON, NURSING INSTRUCTOR

It was moved by Ms. Stevenson and seconded by Mr. McCracken to approve the appointment of Amber Robertson as Nursing Instructor effective August 13, 2019 at Step B-7, an annualized salary of \$55,173 on the 2019/2020 faculty salary schedule. Motion passed by voice vote.

FACULTY APPOINTMENT – KATHRYN LILLIE, AGRICULTURE INSTRUCTOR

It was moved by Ms. Stevenson and seconded by Mr. Klein to approve the appointment of Kathryn Lillie as Agriculture Instructor at B-5, an annualized salary of \$49,874 on the 2019/2020 faculty salary schedule. Motion passed by voice vote.

FACULTY APPOINTMENT – STEPHEN GIBSON, INDUSTRIAL MAINTENANCE AND ELECTRICITY INSTRUCTOR

It was moved by Mr. McCracken and seconded by Mr. Klein to approve the appointment of Stephen Gibson as Industrial Maintenance and Electricity Instructor effective August 13, 2019 at Step A-8, an annualized salary of \$52,806 on the 2019/2020 faculty salary schedule. Motion passed by voice vote. Mr. Gibson was present and was congratulated and welcomed by the Board.

FACULTY APPOINTMENT – ANTHONY SONDGEROTH, WELDING INSTRUCTOR

It was moved by Mr. Klein and seconded by Ms. Stevenson to approve the appointment of Anthony Sondgeroth, Welding Instructor effective August 13, 2019 at Step A-10, an annualized salary of \$55,886 on the 2019/2020 faculty salary schedule. Motion passed by voice vote. Mr. Sondgeroth was present and was congratulated and welcomed by the Board.

FY21 RAMP CAPITAL REQUEST – NEW AGRICULTURE CENTER

It was moved by Ms. Stevenson and seconded by Mr. McCracken to approve the RAMP capital request for the New Agriculture Center proposal in the amount of \$4,114,200, which includes the College's match portion of \$1,028,600. Motion passed by voice vote.

AUTHORIZATION TO CONTINUE PAYMENT FOR STANDARD OPERATING EXPENDITURES

It was moved by Ms. Stevenson and seconded by Mr. Klein to authorize the administration to continue the operation of the College by making those expenditures required for normal operations, including salaries, approved contracts, utilities, maintenance, supplies, and regular activities for the period July 1, 2019 through budget adoption. Motion passed by voice vote.

PURCHASE REQUEST – VMWARE MAINTENANCE AND SUPPORT

It was moved by Ms. Stevenson and seconded by Mr. McCracken to authorize the renewal of VMWare Maintenance and Support in the amount of \$64,060.92 from CDW, for a period of three years. Motion passed by voice vote.

STUDENT SUPPORT SERVICES – TRiO GRANT LOCAL MATCH

It was moved by Mr. McCracken and seconded by Mr. Mallery to approve the annual one-third student aid institutional match for five years for Project Success for FY2021-FY2026. Motion passed by voice vote.

TRUSTEE COMMENT

Mr. McCracken thanked IVCC and specifically Bonnie Campbell and Mark Grzybowski for their continuing support of the IVCC LaMoille Career Start program.

CLOSED SESSION

It was moved by Ms. Stevenson and seconded by Mr. Klein to convene a closed session at 6:47 p.m. to discuss 1) collective negotiations; 2) pending litigation; and 3) closed session minutes. Motion passed by voice vote.

After a brief break the Board entered closed session at 6:52 p.m. On a motion by Ms. Stevenson and seconded by Mr. McCracken, the regular meeting resumed at 7:00 p.m. Motion passed by voice vote.

APPROVAL OF CLOSED SESSION MINUTES

It was moved by Mr. Mallery and seconded by Ms. Stevenson to approve and retain the Closed Session minutes of the May 9, 2019 Closed Session Meeting. Motion passed by voice vote.

OTHER

The Closed Session Minutes Committee is scheduled to meet on Tuesday, June 18 at 2:00 p.m. in the Board Room.

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 7:02 p.m.

Jane E. Goetz, Board Chair

Angela M. Stevenson, Board Secretary

**ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees**

**Closed Session Minutes Committee Meeting
June 18, 2019**

The Closed Session Minutes Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 2:00 p.m. on Tuesday, June 18, 2019 in the Board Room – C-307 at Illinois Valley Community College.

Committee Members Angela M. Stevenson, Chair
Physically Present: Amy L. Boyles

Committee Members David O. Mallery
Absent:

**Others Physically
Present:**

The meeting was called to order at 2:00 p.m. by Ms. Stevenson.

CLOSED SESSION

It was moved by Dr. Boyles and seconded by Ms. Stevenson to convene a closed session at 2:02 p.m. to discuss the minutes of meetings lawfully closed under the Open Meetings Act. Motion passed by voice vote.

On a motion by Dr. Boyles, seconded by Ms. Stevenson, and carried unanimously, the regular meeting resumed at 4:10 p.m.

ADJOURNMENT

It was moved by Dr. Boyles and seconded by Ms. Stevenson to adjourn the meeting. Motion passed by voice vote. Ms. Stevenson declared the meeting adjourned at 4:12 p.m.

Angela M. Stevenson, Committee Chair

Jane E. Goetz, Board Chair

Angela M. Stevenson, Board Secretary

**ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees**

**Audit/Finance Committee Meeting
June 24, 2019**

The Audit/Finance Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 4:30 p.m. on Monday, June 24, 2019 in the Board Room (C307) at Illinois Valley Community College.

Committee Members Everett J. Solon, Chair
Physically Present: Jay K. McCracken (entered at 4:32 p.m.)
 Melissa M. Olivero

Committee Members
Absent:

Board Members Jane E. Goetz, Board Chair
Physically Present:

Others Physically Present: Jerry Corcoran, President
 Cheryl Roelfsema, Vice President for Business Services and Finance
 Deborah Anderson, Vice President for Academic Affairs
 Bonnie Campbell, Associate Vice President for Academic Affairs
 Chris Dunlap, Director of Information Technology Services
 Kathy Ross, Controller

The meeting was called to order at 4:30 p.m. by Mr. Solon.

FY2020 TENTATIVE BUDGET

The Committee was presented with a draft of the FY2020 tentative budget. The budget is in draft stage but the numbers are not likely to change before the budget is presented to the Board of Trustees at the July 11, 2019 meeting. The budget is built on the same assumptions shared with the Audit/Finance Committee in January 2019, but many of those assumptions have been updated as further information has become available. Ms. Roelfsema reported that the FY2020 budget revenue for all funds is \$32,065,165, a 1.4 percent increase over the FY2019 budget and 3.0 percent over the FY2019 projected actual. Budgeted expenditures are \$32,362,436, a 6.0 percent decrease from the FY2019 budget and 7.5 percent under the FY2019 projected actual. For all funds there is a deficit of \$220,857 which was covered with an excess fund balance from tort and auxiliary enterprise funds. The FY2020 budgeted operating revenue is \$22,294,319, an increase of less than one percent over FY2019. Operating fund expenditures are \$22,284,319, again less than a one percent increase over FY2019. Ms. Roelfsema reported that the FY2020 tentative budget revenues versus assumptions are: 1) EAV increased by 2.3 percent; 2) Property tax rate increased slightly to .3666; 3) No change in the equity tax rate which remains at .1212; 4) Tuition credit

hours were decreased to 53,000 from 56,000; 5) Tuition rate and universal fees remain at \$133 per credit hour; and 6) State funding remains at \$1,845,000 with ICCB final appropriation by college available July 1. Ms. Roelfsema noted that salaries and benefits are the majority of the budget. Salary increases are budgeted at 2.3 percent over the FY2019 budget. The January 2019 assumption was at 2.0 percent. The SEIU Local 138 contract was renegotiated through academic year 2020/2021 with average increases of 2.79 percent the first year; 2.81 percent the second year; and 2.75 percent the third year. There are two new personnel positions budgeted: Instruction Information Technologist, full-time in Learning Resources and Cybersecurity Analyst, part-time in Information Technology. Ms. Roelfsema reported that benefits are budgeted to increase by five percent. The administration continues to look for ways to keep health insurance affordable and there is no change from the January 2019 assumption. Mr. Solon thanked Ms. Roelfsema and the administrative team for the work that has been done on the budget. The committee commended the administration for the teamwork in presenting a balanced budget and was in agreement that the FY2020 tentative budget be reviewed by the full Board at the July 11, 2019 Board meeting.

FY2019 FINANCIAL UPDATE

Ms. Roelfsema reported that the administration has worked to keep costs in line with enrollments while looking for new programs to offer and investing in facility upgrades. Ms. Roelfsema noted that we are optimistic that with the recent hiring of five new faculty it will rejuvenate existing programs and bolster enrollments. The five new faculty members for academic year 2019/2020 are for programs: automotive, welding, industrial maintenance, agriculture and nursing. The agriculture position was new in FY2019 as well as the cybersecurity position, which remains unfilled. Facilities upgrades included a new building for the agriculture program. Mr. McCracken suggested pursuing marketing through social media as a possible avenue to increase enrollments. The committee congratulated Dr. Corcoran, Ms. Roelfsema and the administrative team for a job well done.

INFORMATION TECHNOLOGY SERVICES ANNUAL PLANS

The Information Technology Services Annual Plans outlined the status of FY2019 projects and the major projects list for FY2020 and FY2021. Mr. Dunlap reported that the listed projects include those that have a cash outlay as well as those projects and initiatives that take manpower but little to no additional funding. Mr. Dunlap highlighted the following: 1) Website redesign is going live in July 2019; 2) the upgrade to the R25 scheduling software is going live in July 2019; 3) converting Windows 7.0 to Windows 10.0 is in progress with a deadline of December 2019; and 4) the implementation of the Student Planning Module is in progress with a go live estimated in February 2020.

DUAL CREDIT ANNUAL REPORT

High school students enrolled in dual credit courses continue to account for about ten percent of overall enrollment. There were 928 high school students enrolled in IVCC dual credit courses in 2018/2019 generating nearly 6,000 credit hours. Ms. Campbell reported that overall enrollment remained steady with Career and Technical Education (CTE) credit hours staying level. There was a slight increase in online fall credit hours due to the addition of two online courses. Ms. Campbell noted that a total of 131 students paid only a \$5 registration fee in line with the college's tuition waiver for free and reduced lunch-eligible-students. She added that all other dual credit students

receive a 25 percent tuition discount. Mr. McCracken thanked IVCC for the Dual Credit program which he noted is so valuable.

ADDED REPLACEMENT POSITIONS BY FISCAL YEAR

A document on new/replacement positions by fiscal year was included for Board awareness of these college positions. Dr. Corcoran noted that filling all of the positions listed was prudent and the impact of each has been positive.

OTHER

Dr. Corcoran thanked Kathy Ross who was present for the meeting for her significant contributions to the budget document and for a job well done.

Dr. Corcoran informed that with the decrease in credit hours there has been a resulting decrease in the amount of the activity fee that supports the 45 student clubs and organizations. The administration proposes directing the \$15,000 stipend that pays the coordinator of the student clubs and organizations to the education fund. Ms. Goetz noted that student involvement brings ownership for the whole college campus and culture. Mr. Solon agreed and added that this action would support organizational leadership skills outside of the classroom, involvement for students and would overall be a great investment. The committee agreed that the stipend for the coordinator of student clubs and organizations be directed to the education fund.

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 5:00 p.m.

Everett J. Solon
Audit/Finance Committee Chair

Jane E. Goetz, Board Chair

Angela M. Stevenson, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

JUNE 2019

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – June 2019

Revenues

- As of June 20, the headcount for summer semester was 1,016, which is 24 students less than at the same point in time last year. Credit hours for summer 2019 were 4,800, a decrease of 94 credit hours, or a 1.92 percent decrease from one year ago. Traditional credit hours are down by 159 hours and the Ottawa Center credit hours are down by 94 hours. Dual credit hours increased 159 hours over the same point in time one year ago.

As of June 20, the headcount for fall semester 2019 was 2,045, which is 9 students more than at the same point in time last year. Fall credit hours are at 20,109, a slightly less than one percent increase from one year ago. Traditional credit hours are down 4.42 percent, Ottawa Center credit hours are up by 21.29 percent, and dual credit hours are up by 1.81 percent.

Budgeted credit hours for FY2020 are 53,000, a decrease of 9.4 percent from the FY2019 budget.

- FY2019 Operating revenues exceed the budget:

Category	Budget	Actual	Difference
Local taxes	10,996,170	10,940,943	\$ (55,227)
State	1,780,000	2,202,795	422,795
Federal	7,300	6,085	(1,215)
Tuition	8,516,385	8,149,319	(367,066)
Public	287,000	303,778	16,778
Interest	48,600	190,553	141,953
Other	241,158	250,649	9,491
Total	\$21,876,613	\$22,044,122	\$167,509

- The FY20 state allocations were published on June 27. IVCC's allocations are as follows:

Grant	FY2020 Allocation	FY2019 Allocation	Difference	FY2020 Budget
Base Operating	\$2,045,800	\$1,893,970	\$151,830	\$1,845,000
Small College	32,258	36,560	(4,302)	0
Equalization	50,000	50,000	0	50,000
Veterans Grant	144,400	144,400	0	144,400

- The district EAV (equalized assessed valuation) increased by \$74.7 million, or 2.3 percent over 2017. The largest increase came from farm land values, followed by residential, and a \$5 million increase in the EAV of Exelon's LaSalle Generating Plant. In 2009 the District's EAV was \$3,198,644,044 and then decreased for five years down to \$2,994,383,259, followed by four years of increases to \$3,270,669,451 for 2018.

Expenditures

- Operating fund expenditures for FY2019 are running 89.2 percent of the total budget as of June 30. Not all expenditures for FY2019 have been recorded yet.

Protection, Health & Safety Projects

- Building D Air Handler/Chiller Replacement – finalizing punch list and warranty items
- Campus-Wide Security Camera Upgrade – finalizing punch list items
- Building E Air Handler/Chiller Replacement – new air handler and chiller are in place and control work is nearly complete
- Building C Air Handler/Chiller Replacement – Dodson’s bid of \$1,469,000 was accepted. Some control work will start over the summer.

Other Projects

- Agriculture Storage Building – meeting scheduled for July 16 for final review of plans. Bid documents should be available in late August with a bid due date in mid-September.
- Agriculture Classroom and Lab Building – requesting permission to submit as a RAMP (Resource Allocation Management Program) project
- Roadway and Parking Lot Resealing Project – preliminary discussion with Capital Development Board on project funded with State deferred maintenance funds requiring a 25 percent match from the College.

Technology Projects

- Website redesign project – webpages are being finalized in anticipation of the “go-live” date of July 25.
- Student Planner program installation is complete. Student Services personnel had training in May. Due to some unforeseen changes to the degree audit module, the roll out will be delayed until February 2020 when students begin registering for summer and fall 2020 classes.
- Class and meeting room scheduling software, R25, is upgraded to 25Live, a cloud-based program. End users will be trained during July and August.
- Approximately 70 new computers were installed in the computer labs. Remaining lab computers were upgraded to Windows 10. During summer and fall office computers will be upgraded to Windows 10 as Windows 7 will no longer be supported after December 2019.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 June 30, 2019
 Unaudited

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 1,145,206	\$ 670,350	\$ 186,523	\$ 380,209	\$ 121,038	\$ -	\$ -	\$ 2,503,326
Investments	8,061,438	9,101,403	641,250	248,000		-	-	18,052,091
Receivables								
Property taxes	9,490,779	2,460,262	-	-	-	-	-	11,951,041
Governmental claims	-	-	-	-	-	-	-	-
Tuition and fees	3,023,056			150,439				3,173,495
Due from other funds	442,049			10,829				452,878
Due to/from student groups	140,991							140,991
Bookstore inventories				537,788				537,788
Other assets	150,550	71,786	1,603	571				224,510
Deferred Outflows							216,452	216,452
Fixed assets - net where applicable				36,277		60,156,595		60,192,872
Other debits								
Amount available in Debt Service Fund								
Amount to be provided to retire debt							12,755,691	12,755,691
Other Debits	<u>\$22,454,069</u>	<u>\$12,303,801</u>	<u>\$ 829,376</u>	<u>\$ 1,364,113</u>	<u>\$ 121,038</u>	<u>\$60,156,595</u>	<u>\$12,972,143</u>	<u>\$ 110,201,135</u>

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Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 June 30, 2019

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	\$ 96,987	\$ -	\$ -	\$ 12,366	\$ 6,864	\$ -	\$ -	\$ 116,217
Accrued salaries & benefits	509,637	-	-	-	-	-	-	509,637
Post-retirement benefits & other	128,627	-	-	-	-	-	-	128,627
Unclaimed property	955	3	-	-	27	-	-	985
Due to other funds	154,874	298,004	-	-	-	-	-	452,878
Due to student groups/deposits	2,751	-	-	-	114,147	-	-	116,898
Deferred revenue								-
Property taxes	4,745,390	1,230,132	-	-	-	-	-	5,975,522
Tuition and fees	3,638,395	-	-	80,050	-	-	-	3,718,445
Grants	-	-	-	-	-	-	-	-
Deferred Inflows	-	-	-	-	-	-	1,028,799	1,028,799
OPEB Long term debt	-	-	-	-	-	-	11,943,344	11,943,344
Bonds Payable	-	-	-	-	-	-	-	-
Total liabilities	<u>9,277,616</u>	<u>1,528,139</u>	<u>-</u>	<u>92,416</u>	<u>121,038</u>	<u>-</u>	<u>12,972,143</u>	<u>23,991,352</u>
Equity and Other Credits								
Investment in general fixed assets	-	-	-	-	-	60,156,595	-	60,156,595
Contributed capital	-	-	-	-	-	-	-	-
Retained earnings	-	-	-	-	-	-	-	-
Fund balance								-
Reserved for restricted purposes	-	10,775,662	-	-	-	-	-	10,775,662
Reserved for debt service	-	-	829,376	-	-	-	-	829,376
Unreserved	<u>13,176,453</u>	<u>-</u>	<u>-</u>	<u>1,271,697</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>14,448,150</u>
Total equity and other credits	<u>13,176,453</u>	<u>10,775,662</u>	<u>829,376</u>	<u>1,271,697</u>	<u>-</u>	<u>60,156,595</u>	<u>-</u>	<u>86,209,783</u>
Total Liabilities, Equity and Other Credits	<u>\$22,454,069</u>	<u>\$12,303,801</u>	<u>\$ 829,376</u>	<u>\$ 1,364,113</u>	<u>\$ 121,038</u>	<u>\$60,156,595</u>	<u>\$12,972,143</u>	<u>\$ 110,201,135</u>

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Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2019 Revenues & Expenditures by Fund
 For the year ended June 30, 2019
 June 30, 2019
 Unaudited

	Education	Operations & Maintenance	Operations & Maintenance	Bond & Interest	Working Cash	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 19,485,967	\$ 2,557,936	\$ 1,747,426	\$ 10,988	\$ 111,230	\$ 1,568,201	\$ 4,767,255	\$ 770,192	\$ 37,337	\$ 31,056,532
Actual Expenditures	(17,404,623)	(2,338,619)	(1,813,355)	-	-	(1,793,100)	(4,898,165)	(961,283)	(36,800)	(29,245,945)
Other Financing Sources (Uses)			-	-	-	61,414	10,000	-	-	71,414
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	2,081,344	219,317	(65,929)	10,988	111,230	(163,485)	(120,910)	(191,091)	537	1,882,001
Fund balances July 1, 2018	7,971,049	2,895,148	5,738,508		4,669,681	1,434,664	45,834	553,308	33,853	23,342,045
Fund balances June 30, 2019	<u>\$ 10,052,393</u>	<u>\$ 3,114,465</u>	<u>\$ 5,672,579</u>	<u>\$ 10,988</u>	<u>\$ 4,780,911</u>	<u>\$ 1,271,179</u>	<u>\$ (75,076)</u>	<u>\$ 362,217</u>	<u>\$ 34,390</u>	<u>\$ 25,224,046</u>

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Illinois Valley Community College District No. 513
Fiscal Year 2019 Budget to Actual Comparison
For the year ended June 30, 2019
6/30/2019

	Annual Budget FY2019	Unaudited Actual 6/30/19	Act/Budget 100.0%	Actual 6/30/18	Act/Budget 91.7%	Annual Budget FY2018
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 8,006,010	\$ 8,153,847	101.8%	\$ 8,074,033	100.6%	\$ 8,026,700
Corporate Personal Property Replacement Tax	1,065,000	851,292	79.9%	910,709	82.7%	1,101,797
TIF Revenues	370,000	375,871	101.6%	400,570	109.5%	365,700
Total Local Government	<u>9,441,010</u>	<u>9,381,010</u>	99.4%	<u>9,385,312</u>	98.9%	<u>9,494,197</u>
State Government:						
ICCB Credit Hour Grant	1,301,458	1,659,339	127.5%	1,698,674	184.6%	920,000
Equalization	50,000	50,000	100.0%	50,000	100.0%	50,000
Career/Technical Education Formula Grant	200,000	209,360	104.7%	183,123	93.9%	195,000
Other	-	-	0.0%	-	-	-
Total State Government	<u>1,551,458</u>	<u>1,918,699</u>	123.7%	<u>1,931,797</u>	165.8%	<u>1,165,000</u>
Federal Government						
PELL Administrative Fees	7,300	6,085	83.4%	6,299	87.3%	7,215
Total Federal Government	<u>7,300</u>	<u>6,085</u>	83.4%	<u>6,299</u>	87.3%	<u>7,215</u>
Student Tuition and Fees:						
Tuition	6,925,880	6,788,366	98.0%	7,125,240	103.5%	6,882,640
Fees	862,025	830,465	96.3%	850,909	93.8%	906,850
Total Tuition and Fees	<u>7,787,905</u>	<u>7,618,831</u>	97.8%	<u>7,976,149</u>	102.4%	<u>7,789,490</u>
Other Sources:						
Public Service Revenue	287,000	303,753	105.8%	205,416	72.8%	282,109
Other	132,317	257,589	194.7%	203,693	171.3%	118,891
Total Other Sources	<u>419,317</u>	<u>561,342</u>	133.9%	<u>409,109</u>	102.0%	<u>401,000</u>
TOTAL EDUCATION FUND REVENUE	<u>\$ 19,206,990</u>	<u>\$ 19,485,967</u>	101.5%	<u>\$ 19,708,666</u>	104.5%	<u>\$ 18,856,902</u>
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	\$ 8,125,944	7,329,468	90.2%	8,093,187	96.9%	8,348,942
Employee Benefits	1,760,576	1,773,146	100.7%	1,657,451	98.6%	1,680,827
Contractual Services	121,965	109,536	89.8%	90,949	48.3%	188,269
Materials & Supplies	417,890	309,881	74.2%	287,541	67.8%	424,327
Conference & Meeting Expenses	114,256	61,703	54.0%	48,814	50.4%	96,840
Fixed Charges	190,000	168,357	88.6%	168,112	85.3%	197,000
Capital Outlay	-	7,970	0.0%	5,508	#DIV/0!	-
Other	-	-	0.0%	-	0.0%	-
Total Instruction	<u>\$ 10,730,631</u>	<u>\$ 9,760,061</u>	91.0%	<u>\$ 10,351,562</u>	94.7%	<u>\$ 10,936,205</u>

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Illinois Valley Community College District No. 513
Fiscal Year 2019 Budget to Actual Comparison
For the year ended June 30, 2019
6/30/2019

EDUCATION FUND EXPENDITURES (continued)	Annual Budget FY2019	Unaudited Actual 6/30/19	Act/Budget 100.0%	Actual 6/30/18	Act/Budget 91.7%	Annual Budget FY2018
Academic Support:						
Salaries	\$ 923,210	\$ 798,375	86.5%	\$ 575,585	88.2%	\$ 652,484
Employee Benefits	138,002	159,408	115.5%	127,115	82.4%	154,279
Contractual Services	191,650	160,428	83.7%	173,506	90.1%	192,544
General Materials & Supplies	266,724	184,625	69.2%	143,982	62.8%	229,247
Conference & Meeting Expenses	11,075	10,693	96.6%	8,203	92.0%	8,920
Utilities	24,665	21,600	87.6%	24,300	102.5%	23,700
Capital Outlay	115,000	92,477	80.4%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	<u>1,670,326</u>	<u>1,427,606</u>	<u>85.5%</u>	<u>1,052,691</u>	<u>83.5%</u>	<u>1,261,174</u>
Student Services:						
Salaries	1,308,889	1,202,844	91.9%	1,118,010	91.2%	1,225,294
Employee Benefits	342,482	367,343	107.3%	301,873	89.1%	338,817
Contractual Services	17,428	13,541	77.7%	7,635	87.4%	8,735
Materials & Supplies	68,377	57,333	83.8%	57,826	103.3%	55,972
Conference & Meeting Expenses	33,033	21,522	65.2%	19,641	74.8%	26,260
Other	-	30	0.0%	-	0.0%	-
Total Student Services	<u>1,770,209</u>	<u>1,662,613</u>	<u>93.9%</u>	<u>1,504,985</u>	<u>90.9%</u>	<u>1,655,078</u>
Public Services/Continuing Education:						
Salaries	343,940	360,773	104.9%	342,607	86.6%	395,571
Employee Benefits	75,574	83,186	110.1%	69,253	99.4%	69,659
Contractual Services	209,000	254,046	121.6%	188,519	92.5%	203,900
Materials & Supplies	92,100	76,043	82.6%	71,899	82.4%	87,275
Conference & Meeting Expenses	19,950	13,724	68.8%	10,173	59.3%	17,150
Other	200	195	97.5%	360	70.6%	510
Total Public Services/Continuing Education	<u>740,764</u>	<u>787,967</u>	<u>106.4%</u>	<u>682,811</u>	<u>88.2%</u>	<u>774,065</u>
Institutional Support:						
Salaries	1,737,749	1,627,783	93.7%	1,681,112	93.2%	1,803,308
Employee Benefits	685,412	699,017	102.0%	629,244	98.7%	637,253
Contractual Services	609,340	505,831	83.0%	568,618	110.8%	513,288
Materials & Supplies	405,704	367,352	90.5%	367,640	84.2%	436,870
Conference & Meeting Expenses	62,755	43,414	69.2%	33,395	59.1%	56,480
Utilities	26,200	8,945	34.1%	9,684	36.7%	26,370
Capital Outlay	173,500	92,478	53.3%	-	0.0%	87,000
Other	9,400	(38,008)	-404.3%	20,820	70.8%	29,400
Provision for Contingency	289,000	-	0.0%	-	0.0%	217,661
Total Institutional Support	<u>3,999,060</u>	<u>3,306,812</u>	<u>82.7%</u>	<u>3,310,513</u>	<u>86.9%</u>	<u>3,807,630</u>
Scholarships, Grants and Waivers	546,000	459,564	84.2%	527,351	105.5%	499,750
TOTAL EDUCATION FUND EXPENDITURES	<u>\$ 19,456,990</u>	<u>\$ 17,404,623</u>	<u>89.5%</u>	<u>\$ 17,429,913</u>	<u>92.1%</u>	<u>\$ 18,933,902</u>
INTERFUND TRANSFERS - NET	<u>\$ 250,000</u>	<u>\$ 5,000</u>	<u>2.0%</u>	<u>\$ 10,590</u>	<u>13.8%</u>	<u>\$ 77,000</u>

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Illinois Valley Community College District No. 513
Fiscal Year 2019 Budget to Actual Comparison
For the year ended June 30, 2019

6/30/2019
 Unaudited

	Annual Budget FY2019	Actual 6/30/19	Act/Budget 100.0%	Actual 6/30/18	Act/Budget 91.7%	Annual Budget FY2018
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,243,160	\$ 1,284,479	103.3%	\$ 1,252,167	101.3%	\$ 1,236,300
Corporate Personal Property Replacement Tax	190,000	150,228	79.1%	160,713	85.5%	187,981
TIF	122,000	125,225	102.6%	133,318	109.3%	122,000
Total Local Government	<u>1,555,160</u>	<u>1,559,932</u>	100.3%	<u>1,546,198</u>	100.0%	<u>1,546,281</u>
State Government:						
ICCB Credit Hour Grant	228,542	284,096	124.3%	143,996	180.0%	80,000
Total State Government	<u>228,542</u>	<u>284,096</u>	124.3%	<u>143,996</u>	180.0%	<u>80,000</u>
Student Tuition and Fees:						
Tuition	728,480	530,387	72.8%	563,449	78.0%	722,820
Total Tuition and Fees	<u>728,480</u>	<u>530,387</u>	72.8%	<u>563,449</u>	78.0%	<u>722,820</u>
Other Sources:						
Facilities Revenue	138,941	128,035	92.2%	134,188	96.6%	138,941
Investment Revenue	16,000	51,834	324.0%	29,270	292.7%	10,000
Other	2,500	3,652	146.1%	4,323	-	-
Total Other Sources	<u>157,441</u>	<u>183,521</u>	116.6%	<u>167,781</u>	112.6%	<u>148,941</u>
TOTAL OPERATIONS & MAINTENANCE FUND REVENUES	<u>\$ 2,669,623</u>	<u>\$ 2,557,936</u>	95.8%	<u>\$ 2,421,424</u>	96.9%	<u>\$ 2,498,042</u>
OPERATIONS & MAINTENANCE FUND						
Operations & Maintenance of Plant:						
Salaries	\$ 935,842	\$ 839,484	89.7%	\$ 865,497	0.0%	\$ 923,374
Employee Benefits	316,108	325,932	103.1%	299,896	0.0%	301,674
Contractual Services	219,000	138,110	63.1%	148,998	0.0%	242,276
General Materials & Supplies	291,970	209,643	71.8%	186,073	0.0%	225,070
Conference & Meeting Expenses	5,675	170	3.0%	499	0.0%	5,675
Fixed Charges	64,500	87,857	136.2%	77,352	0.0%	64,500
Utilities	752,500	624,428	83.0%	589,468	0.0%	733,413
Capital Outlay	83,000	111,970	134.9%	-	0.0%	-
Other	(63,000)	(63,000)	100.0%	(63,000)	0.0%	(63,000)
Total Operations & Maintenance of Plant	<u>2,605,595</u>	<u>2,274,594</u>	87.3%	<u>2,104,783</u>	0.0%	<u>2,432,982</u>
Institutional Support:						
Salaries	44,278	42,106	95.1%	43,834	0.0%	46,489
Employee Benefits	11,865	12,293	103.6%	12,731	0.0%	10,758
Contractual Services	720	2,491	346.0%	2,491	0.0%	750
Materials & Supplies	2,955	3,447	116.6%	4,234	0.0%	2,853
Fixed Charges	4,210	3,688	87.6%	4,210	100.0%	4,210
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>64,028</u>	<u>64,025</u>	100.0%	<u>67,500</u>	0.0%	<u>65,060</u>
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	<u>\$ 2,669,623</u>	<u>\$ 2,338,619</u>	87.6%	<u>\$ 2,172,283</u>	0.0%	<u>\$ 2,498,042</u>

Illinois Valley Community College District No. 513
 Fiscal Year 2019 Budget to Actual Comparison
 For the year ended June 30, 2019
 6/30/2019

	Unaudited					
	Annual Budget FY2019	Actual 6/30/19	Act/Budget 100.0%	Actual 6/30/18	Act/Budget 91.7%	Annual Budget FY2018
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources						
Current Taxes	\$ 1,488,019	\$ 1,504,942	101.1%	\$ 1,496,462	0.0%	\$ 1,545,381
State Government Sources	-	-	0.0%	-	0.0%	-
Investment Revenue	32,500	101,315	311.7%	69,764	0.0%	30,600
Other Revenue	250,000	141,169	56.5%	513,578	0.0%	-
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 1,770,519	1,747,426	98.7%	2,079,804	0.0%	1,575,981
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Operations & Maintenance						
Contractual Services	\$ -	3,716	0.0%	-	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	3,656,726	1,809,639	0.0%	1,822,607	0.0%	1,500,000
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 3,656,726	1,813,355	49.6%	1,822,607	0.0%	1,500,000
INTERFUND TRANSFERS - NET	\$ -	\$ -		\$ -		\$ -
BOND & INTEREST FUND						
Local Government Sources						
Current Taxes	\$ -	\$ -	0.0%	\$ 22	0.0%	\$ -
Investment Revenue	1,600	10,988	686.8%	8,482	0.0%	3,200
TOTAL BOND & INTEREST FUND REVENUES	1,600	10,988	686.8%	8,504	0.0%	3,200
BOND & INTEREST FUND						
Institutional Support:						
Debt Principal Retirement	\$ -	\$ -	0.0%	-	0.0%	-
Interest on Bonds	-	-	0.0%	-	0.0%	-
Fees	-	-	0.0%	-	0.0%	-
TOTAL BOND & INTEREST EXPENDITURES	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
WORKING CASH FUND						
Investment Revenue	\$ 35,000	\$ 111,230	317.8%	\$ 61,321	191.6%	\$ 32,000
TOTAL WORKING CASH REVENUES	35,000	111,230	317.8%	61,321	191.6%	32,000
Transfers In (Out)	\$ -	\$ -	0.0%	\$ -		\$ -

Illinois Valley Community College District No. 513
Fiscal Year 2019 Budget to Actual Comparison
For the year ended June 30, 2019

	Annual Budget FY2019	6/30/2019 Unaudited Actual 6/30/19	Act/Budget 100.0%	Actual 6/30/18	Act/Budget 91.7%	Annual Budget FY2018
AUXILIARY ENTERPRISES FUND						
Service Fees	\$ 1,801,765	\$ 1,553,801	86.2%	\$ 1,761,936	77.7%	\$ 2,268,600
Other Revenue	3,940	8,150	206.9%	36,583	0.0%	5,700
Investment Revenue	4,500	6,250	138.9%	4,932	176.1%	2,800
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	1,810,205	1,568,201	86.6%	1,803,451	79.2%	2,277,100
AUXILIARY ENTERPRISES FUND						
Salaries	\$ 313,439	302,396	96.5%	323,724	100.7%	321,509
Employee Benefits	70,294	64,978	92.4%	62,776	93.5%	67,134
Contractual Services	64,831	55,254	85.2%	52,339	104.8%	49,922
Materials & Supplies	1,441,412	1,207,266	83.8%	1,706,553	93.9%	1,817,195
Conference & Meeting	24,855	19,385	78.0%	22,139	85.4%	25,909
Fixed Charges	51,300	39,321	76.6%	23,895	59.6%	40,075
Capital Outlay/Depreciation	1,322	-	0.0%	23,105	116.5%	19,832
Other	103,000	104,500	101.5%	103,065	100.1%	103,000
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	2,070,453	1,793,100	86.6%	2,317,596	94.8%	2,444,576
Transfer In (Out)	\$ (198,586)	\$ 61,414	-30.9%	\$ 61,414	-240.0%	\$ (25,586)

	Annual Budget FY2019	Actual 6/30/19	Act/Budget 100.0%	Actual 6/30/18	Act/Budget 91.7%	Annual Budget FY2018
RESTRICTED PURPOSES FUND						
State Government Sources	\$ 280,032	\$ 249,277	89.0%	8,027,318	0.0%	\$ 292,545
Federal Government Sources	4,876,221	4,375,872	89.7%	4,656,847	96.2%	4,839,519
Nongovernmental gifts or grants	-	137,245	0.0%	89,720	0.0%	-
Other Revenue	88,500	4,861	5.5%	5,326	15.7%	34,000
TOTAL RESTRICTED PURPOSES FUND REVENUES	\$ 5,244,753	4,767,255	90.9%	12,779,211	247.4%	5,166,064

	Annual Budget FY2019	Actual 6/30/19	Act/Budget 100.0%	Actual 6/30/18	Act/Budget 91.7%	Annual Budget FY2018
RESTRICTED PURPOSES FUND						
Instruction:						
Salaries	\$ 375,521	\$ 367,950	98.0%	391,858	86.2%	454,373
Employee Benefits	144,268	124,946	86.6%	138,269	107.1%	129,112
Contractual Services	25,090	35,590	141.8%	25,374	100.5%	25,260
Materials & Supplies	110,679	75,801	68.5%	124,630	416.2%	29,946
Conference & Meeting	34,409	28,939	84.1%	21,311	114.2%	18,660
Utilities	1,250	1,821	145.7%	1,818	0.0%	2,500
Capital Outlay	-	77,831	0.0%	20,201	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Instruction	\$ 691,217	\$ 712,878	103.1%	\$ 723,461	109.6%	\$ 659,851

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Illinois Valley Community College District No. 513
 Fiscal Year 2019 Budget to Actual Comparison
 For the year ended June 30, 2019
 6/30/2019

	Annual Budget FY2019	Unaudited Actual 6/30/19	Act/Budget 100.0%	Actual 6/30/18	Act/Budget 91.7%	Annual Budget FY2018
RESTRICTED PURPOSES FUND						
Student Services						
Salaries	\$ 192,097	\$ 192,839	100.4%	186,993	99.2%	188,414
Employee Benefits	71,188	66,654	93.6%	65,537	93.8%	69,834
Contractual Services	3,500	5,460	156.0%	33,174	1327.0%	2,500
Materials & Supplies	5,787	19,056	329.3%	17,799	300.4%	5,926
Conference & Meeting	6,500	8,271	127.2%	5,792	72.6%	7,978
Capital Outlay	-	5,550	-	-	0.0%	-
Tuition Waivers (TRiO Grant)	20,000	33,600	168.0%	27,180	169.9%	16,000
Total Student Services	<u>299,072</u>	<u>331,430</u>	110.8%	<u>336,475</u>	115.8%	<u>290,652</u>
Institutional Support						
Salaries (Federal Work Study)	95,683	93,884	98.1%	82,011	101.7%	80,632
SURS On-behalf	-	-	-	7,703,929	0.0%	-
Total Institutional Support	<u>95,683</u>	<u>93,884</u>	98.1%	<u>7,785,940</u>	9656.1%	<u>80,632</u>
Student grants and waivers (PELL & SEOG)	<u>4,165,281</u>	<u>3,759,973</u>	90.3%	<u>3,944,587</u>	95.2%	<u>4,142,929</u>
TOTAL RESTRICTED FUND EXPENDITURES	<u>\$ 5,251,253</u>	<u>\$ 4,898,165</u>	93.3%	<u>\$ 12,453,988</u>	240.7%	<u>\$ 5,174,064</u>
Transfer In (Out)	<u>\$ 10,000</u>	<u>\$ 10,000</u>	100.0%	<u>\$ 25,590</u>	255.9%	<u>\$ 10,000</u>
	Annual Budget FY2019	Actual 6/30/19	Act/Budget 100.0%	Actual 6/30/18	Act/Budget 91.7%	Annual Budget FY2018
AUDIT FUND						
Local Government Sources	\$ 37,928	\$ 37,210	98.1%	\$ 37,056	96.3%	\$ 38,480
Investment Revenue	80	127	158.8%	116	145.0%	80
TOTAL AUDIT FUND REVENUES	<u>38,008</u>	<u>37,337</u>	98.2%	<u>37,172</u>	96.4%	<u>38,560</u>
AUDIT FUND						
Contractual Services	37,300	36,800	98.7%	36,750	100.7%	36,500
TOTAL AUDIT FUND EXPENDITURES	<u>\$ 37,300</u>	<u>\$ 36,800</u>	98.7%	<u>\$ 36,750</u>	100.7%	<u>\$ 36,500</u>

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Illinois Valley Community College District No. 513
 Fiscal Year 2019 Budget to Actual Comparison
 For the year ended June 30, 2019
 6/30/2019
 Unaudited

LIABILITY, PROTECTION, & SETTLEMENT FUND	Annual Budget FY2019	Actual 6/30/19	Act/Budget 100.0%	Actual 6/30/18	Act/Budget 91.7%	Annual Budget FY2018
Local Government Sources	\$ 826,509	\$ 767,477	92.9%	\$ 612,486	0.0%	\$ 751,210
Investment Revenue	6,000	2,715	45.3%	11,931	0.0%	9,500
Other	-	-	0.0%	1,165	0.0%	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	\$ 832,509	\$ 770,192	92.5%	\$ 625,582	82.2%	\$ 760,710
LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES						
Student Services						
Salaries	102,355	82,291	80.4%	99,824	-	109,334
Employee Benefits	26,286	28,760	109.4%	28,560	-	25,832
Contractual Services	22,500	2,945	13.1%	17,480	-	11,000
Materials & Supplies	650	511	78.6%	709	-	-
Total for Student Services	<u>151,791</u>	<u>114,507</u>	<u>75.4%</u>	<u>146,573</u>	<u>-</u>	<u>146,166</u>
Operations & Maintenance of Plant						
Contractual Services	502,800	469,379	93.4%	500,632	91.4%	547,700
Material & Supplies	200	171	85.5%	49	28.0%	175
Utilities	450	568	126.2%	378	75.6%	500
Capital Outlay	-	-	0.0%	-	0.0%	-
Total for Operations & Maintenance of Plant	<u>503,450</u>	<u>470,118</u>	<u>93.4%</u>	<u>501,059</u>	<u>91.4%</u>	<u>548,375</u>
Institutional Support						
Salaries	68,917	65,118	94.5%	78,605	0.0%	76,673
Employee Benefits	214,823	3,352	4.9%	196,437	0.0%	206,121
Contractual Services	40,500	48,327	119.3%	61,626	0.0%	19,500
Materials & Supplies	5,000	51	1.0%	4,398	0.0%	200
Conference & Meeting	500	-	0.0%	545	0.0%	2,000
Fixed Charges	297,000	259,810	87.5%	249,965	94.5%	264,500
Capital Outlay	-	-	0.0%	6,680	0.0%	-
Other	-	-	0.0%	75,000	0.0%	-
Total Institutional Support	<u>626,740</u>	<u>376,658</u>	<u>60.1%</u>	<u>673,256</u>	<u>118.3%</u>	<u>568,994</u>
TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	\$ 1,281,981	\$ 961,283	75.0%	\$ 1,174,315	92.9%	\$ 1,263,535

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Illinois Valley Community College District No. 513
 Fiscal Year 2019 Budget to Actual Comparison
 All Funds - By Budget Officer
 June 30, 2019
 Unaudited

<u>Department</u>	<u>Annual Budget FY2019</u>	<u>Actual FY2019</u>	<u>Act/Budget 100.0%</u>	<u>Explanation</u>
President	\$ 341,407	\$ 320,358	93.8%	
Board of Trustees	14,750	16,005	108.5%	
Community Relations	416,182	393,814	94.6%	
Continuing Education	740,764	799,957	108.0%	
Facilities	6,315,321	4,140,177	65.6%	
Information Technologies	2,146,368	1,840,637	85.8%	
Academic Affairs	252,363	205,928	81.6%	
Academic Affairs (AVPCE)	644,917	605,297	93.9%	
Adult Education	447,165	457,822	102.4%	
Learning Resources	1,231,673	1,078,139	87.5%	
Career & Tech Education Division	2,191,125	1,952,130	89.1%	
Natural Science & Business Division	3,109,589	2,825,405	90.9%	
Humanities & Fine Arts/Social Science Division	3,318,464	2,993,979	90.2%	
Health Professions Division	1,717,616	1,627,490	94.8%	
Admissions & Records	367,560	350,908	95.5%	
Counseling	553,068	513,936	92.9%	
Student Services	250,736	262,827	104.8%	
Financial Aid	4,649,462	4,207,975	90.5%	
Career Services	39,671	36,717	92.6%	
Athletics	285,212	264,646	92.8%	
TRiO (Student Success Grant)	299,072	331,430	110.8%	Tuition wavier over budget by \$13,600
Campus Security	500,150	468,548	93.7%	
Business Services/General Institution	1,074,183	917,565	85.4%	
Risk Management	630,040	388,997	61.7%	
Tuition Waivers	546,000	459,563	84.2%	
Purchasing	116,616	112,423	96.4%	
Human Resources	129,583	119,613	92.3%	
Bookstore	1,638,940	1,412,795	86.2%	
Shipping & Receiving	64,028	64,024	100.0%	
Copy Center	103,301	76,840	74.4%	
Total FY19 Expenditures	\$ 34,135,326	\$ 29,245,945	85.7%	

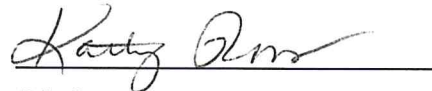
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Illinois Valley Community College
Statement of Cash Flows
for the Month ended June 30, 2019

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 375,070.51	\$ (27,108.10)	\$ 262,375.59	\$ 186,522.58	\$ 461,978.95	\$ (237,313.66)	\$ 450,671.22	\$ 17,804.22	\$ (173,144.78)	\$ 10,244.17	\$ 1,327,100.70
Total Receipts	207,559.89	19,650.47	596.41	44.15	45,682.61	1,017.75	1,304.48	15.74	317.29	18,381.50	\$ 294,570.29
Total Cash	582,630.40	(7,457.63)	262,972.00	186,566.73	507,661.56	(236,295.91)	451,975.70	17,819.96	(172,827.49)	28,625.67	1,621,670.99
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	1,321,341.94	425,000.00	150,000.00	-	-	184,684.05	-	-	-	-	2,081,025.99
Expenditures	(1,263,150.10)	(160,035.28)	(130,988.70)	-	(42,673.85)	(57,427.12)	-	(2,000.00)	(83,353.66)	(3,100.00)	(1,742,728.71)
ACCOUNT BALANCE	640,822.24	257,507.09	281,983.30	186,566.73	464,987.71	(109,038.98)	451,975.70	15,819.96	(256,181.15)	25,525.67	1,959,968.27
Deposits in Transit	(22,669.62)										(22,669.62)
Outstanding Checks	313,780.74										313,780.74
BANK BALANCE	931,933.36	257,507.09	281,983.30	186,566.73	464,987.71	(109,038.98)	451,975.70	15,819.96	(256,181.15)	25,525.67	2,251,079.39
Certificates of Deposit	-	-	2,736,471.23	500,000.00	248,000.00	-	3,368,916.47	-	101,987.86	-	6,955,375.56
Illinois Funds	5,838,220.15	2,240,699.34	793,875.12	141,555.18	-	27,757.27	940,290.26	-	-	40,030.64	10,022,427.96
Bldg Reserve-ILLFund			677,033.08								677,033.08
Total Investment	\$ 5,838,220.15	\$ 2,240,699.34	\$ 4,207,379.43	\$ 641,555.18	\$ 248,000.00	\$ 27,757.27	\$ 4,309,206.73	\$ -	\$ 101,987.86	\$ 40,030.64	\$ 17,654,836.60

LaSalle State Bank	\$ 104,899.66
Midland States Bank	2,146,179.73
	<u>\$ 2,251,079.39</u>

Respectfully submitted,



Kathy Ross
Controller

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
June 30, 2019

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
7/13/2019			1,020,155					1,020,155	MB	2.00%	2.01%	16776
7/22/2019							101,988	101,988	MB	2.00%	2.01%	16783
10/26/2019			1,012,296					1,012,296	MB	2.55%	2.58%	16885
11/7/2019						151,916		151,916	MB	2.55%	2.55%	915192
4/13/2020			500,000	500,000				1,000,000	CTB	2.39%	2.40%	106342
5/4/2020						245,000		245,000	MBS	2.70%	2.70%	Morgan Stanley PVT
5/4/2020						245,000		245,000	MBS	2.75%	2.75%	CitiBank NA
5/4/2020						245,000		245,000	MBS	2.70%	2.70%	Israel Discount Bank
5/4/2020						245,000		245,000	MBS	2.75%	2.75%	Morgan Stanley NA
5/20/2020					248,000			248,000	MBS	2.05%	2.05%	American Express
7/17/2020			204,020					204,020	HNB	2.48%	2.50%	600092-1002
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	American Express
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	Capital One
7/19/2022						247,000		247,000	MBS	2.25%	2.25%	Discover Bank
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Capital One
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Wells Fargo
11/7/2023						200,000		200,000	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						200,000		200,000	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						200,000		200,000	CB	3.55%	3.55%	Morgan Stanley Bank
11/8/2023						200,000		200,000	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						200,000		200,000	CB	3.55%	3.55%	Comenity Capital
Total CD	-	-	2,736,471	500,000	248,000	3,368,916	101,988	6,955,375				

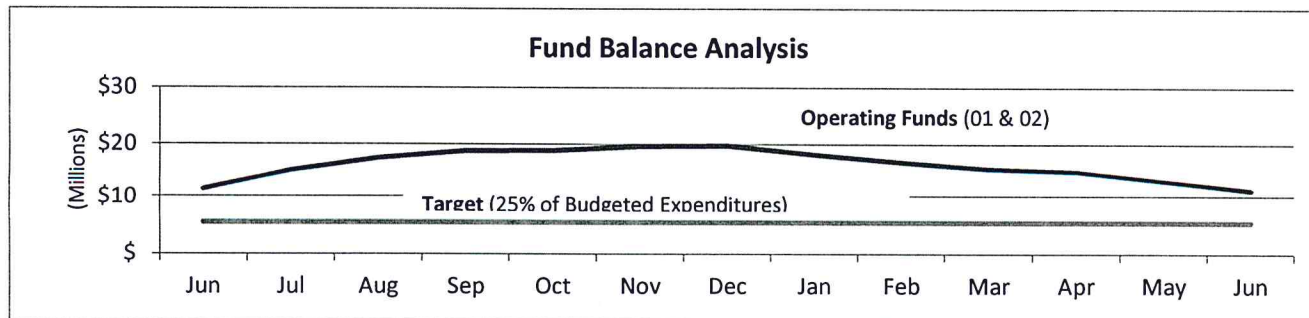
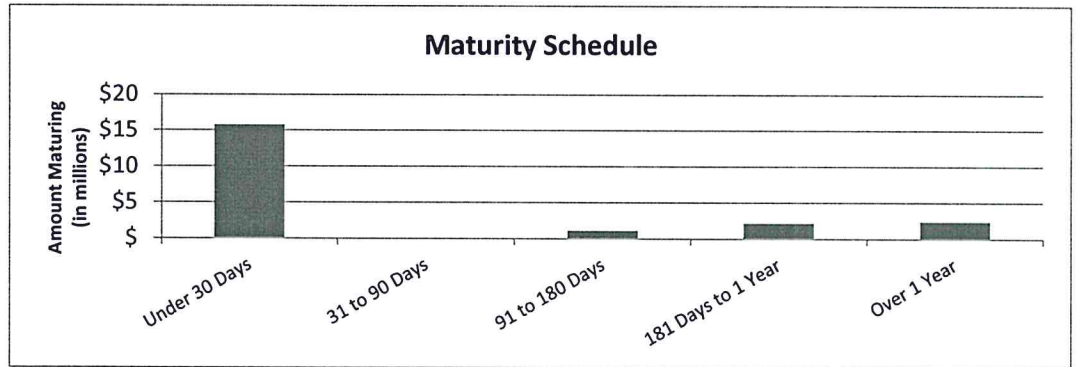
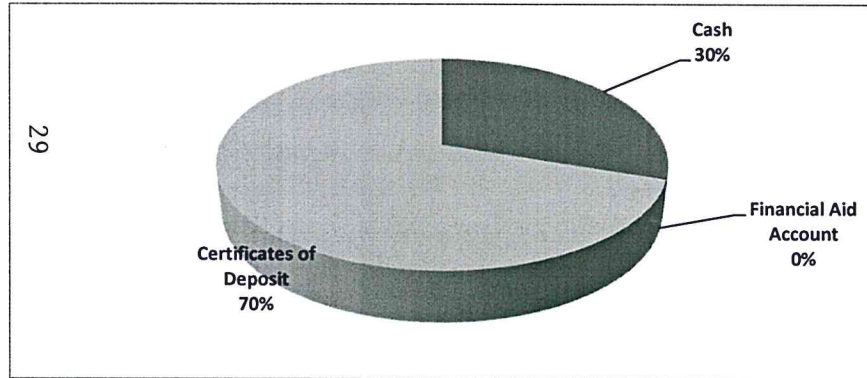
CB	Commerce Bank	LSB	LaSalle State Bank	MBS	Multi-Bank Securities, Inc.
CTB	Central Bank	MB	Marseilles Bank	MSB	Midland States Bank
HNB	Hometown National Bank				

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**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
June 30, 2019**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	14.6%	\$ 3,005,310	0.35%
Financial Aid Account	0.0%	4,806	0.35%
Certificates of Deposit	33.7%	6,955,375	2.55%
Illinois Investment Pool		10,676,536	
Total		\$ 20,642,027	

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 10,000,848	-	-	\$ 10,000,848	48%
IL Funds -Building	675,688			675,688	3%
Midland Sates Bank	-		2,312,646	2,312,646	11%
Midland States-F/A			4,806	4,806	0%
Midland States-Bldg			460,210	460,210	2%
LaSalle State Bank	-	-	111,416	111,416	1%
Central Bank	-	1,000,000	-	1,000,000	5%
Commerce Bank	-	1,000,000	-	1,000,000	5%
Hometown Bank	-	204,020	-	204,020	1%
Multi Bank Securities	-	2,465,000	-	2,465,000	12%
Heartland Bank	-	-	121,038	121,038	1%
Marseilles Bank	-	2,286,355	-	2,286,355	11%
	\$ 10,676,536	\$ 6,955,375	\$ 3,010,116	\$ 20,642,027	100%



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\$5,000 and Over Disbursements

06/01/19 - 06/30/19

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
749420	06/05/19	0214499	Constellation NewEnergy, Inc.	\$ 29,362.91	Electricity (04/10/19-05/10/19)
749426	06/05/19	0181795	G4S Secure Solutions (USA) Inc.	18,037.85	Security Services-Main & Ottawa Campus (04/29/19-05/12/19)
749442	06/05/19	0117010	Patterson Dental Supply, Inc.	7,970.00	Medical Grade Air Compressor-Dental Lab
ACH	06/12/19		CCHC	257,131.10	Health Insurance (June)
749480	06/12/19	0001169	City of Oglesby	5,127.56	Police Services (05/01/19-05/31/19)
749486	06/12/19	0209567	Delta Dental of Illinois	14,362.22	Dental Insurance (May)
749494	06/12/19	0181795	G4S Secure Solutions (USA) Inc.	17,135.10	Security Services-Main (04/22/19-4/28/19), Main & Ottawa Campus (05/13/19-05/19/19)
749507	06/12/19	0001524	LaSalle County Treasurer	7,794.30	Real Estate Taxes
ACH	06/12/19		Internal Revenue Service	60,598.54	Federal Payroll Taxes (06/13/19)
ACH	06/12/19		Illinois Department of Revenue	19,605.97	State Payroll Taxes (06/13/19)
ACH	06/12/19		VALIC Retirement Services	13,365.68	403(b) & 457(b)Payroll (06/13/19)
749553	06/13/19	0082897	SURS	44,444.04	Payroll (06/13/19)
749578	06/19/19	0181795	G4S Secure Solutions (USA) Inc.	8,895.55	Security Services-Main & Ottawa Campus (05/20/19-05/26/19)
749582	06/19/19	0200072	Hurst Review Services, Inc.	15,900.00	Nursing Live Review
749620	06/19/19	0001927	Walter J Zukowski & Associates	9,700.65	Legal Services
749674	06/26/19	0130732	Dodson Plumbing, Heating and Air Conditioning	130,988.70	Building "E" AHU Replacement*
749681	06/26/19	0181795	G4S Secure Solutions (USA) Inc.	9,278.04	Security Services-Main & Ottawa Campus (05/27/19-06/02/19)
749707	06/26/19	0027939	St. Margaret's Hospital and Clinics	10,000.00	Athletic Trainer
ACH	06/27/19		Internal Revenue Service	70,325.05	Federal Payroll Taxes (06/27/19)
ACH	06/27/19		Illinois Department of Revenue	21,458.79	State Payroll Taxes (06/27/19)
ACH	06/27/19		VALIC Retirement Services	11,972.34	403(b) & 457(b)Payroll (06/27/19)
749735	06/27/19	0082897	SURS	47,735.92	Payroll (06/27/19)

\$ 831,190.31

*Protection, Health, & Safety (PHS) Projects

Stipends For Pay Period 05/25/19

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Antle, Tracey Ann	Substitute for Mammano	4/18/2019	5/18/2019	5/25/2019	OV	\$1,500.32	011420730051340			
Arbuckle, Kathleen Ann	Clothing Allowance	5/24/2019	5/24/2019	5/25/2019	TF	\$93.56	027210472052900			
Bias, Timothy John	IMT 1205 80 1206 81	5/20/2019	8/7/2019	8/17/2019	SS	\$250.00	011320410051340	IMT-1205-80	Industrial Hydraulics	
Blaydes, Christine Ann	Program Coordinator Workshop	5/14/2019	5/14/2019	5/25/2019	SG	\$150.00	061320152751900			
Boyle- Bruch, Ida Lee	Food Service Sanitation-8 Hour	5/14/2019	5/14/2019	5/25/2019	ST	\$500.00	014110394151320	CEU-1503-05	Food Service Sanitation-8 Hour	
Brolley, Vincent Depaul	PSY 1000 01	5/20/2019	6/11/2019	6/22/2019	SS	\$1,995.00	011120650051340	PSY-1000-01	General Psychology	
Bruch, Anna Marie Faletti	Program Coordinator Workshop	5/14/2019	5/14/2019	5/25/2019	SG	\$150.00	061320152751900			
Bruch, Anna Marie Faletti	1st & 2nd Year Program Coordinator	5/20/2019	8/7/2019	8/17/2019	SS	\$1,995.00	011420730051340			
Bruch, Anna Marie Faletti	Nursing Retention	8/15/2018	5/17/2019	5/25/2019	SG	\$997.50	061320152751900			
Cherpeske, Roxanne Gay	Program Coordinator Workshop	5/14/2019	5/14/2019	5/25/2019	SG	\$150.00	061320152751900			
Cinotte, Lori Maret	Mileage Reimbursement	4/8/2019	5/1/2019	5/25/2019	ML	\$20.30	011120650055210			
Data, Dorene Marie	Additional Student for CAD	1/9/2019	5/18/2019	5/25/2019	OV	\$219.45	011320410051340			
Data, Dorene Marie	Program Coordinator Workshop	5/14/2019	5/14/2019	5/25/2019	SG	\$150.00	061320152751900			
Data, Dorene Marie	CAD 2206 01	5/20/2019	8/7/2019	8/17/2019	SS	\$445.55	011320410051340	CAD-2206-01	Design Technician Internship	
Ebner-Landgraf, Tammy L	Program Coordinator Workshop	5/14/2019	5/14/2019	5/25/2019	SG	\$150.00	061320152751900			
Elias, Gina Rae	Additional Student for CCN	1/9/2019	5/18/2019	5/25/2019	OV	\$445.55	011320410051340			
Elias, Gina Rae	Program Coordinator Workshop	5/14/2019	5/14/2019	5/25/2019	SG	\$150.00	061320152751900			
Fish, Nicholas R	EMS Curriculum Revision	1/8/2019	5/17/2019	5/25/2019	SG	\$1,995.00	061320152751900			
Fish, Nicholas R	Program Coordinator Workshop	5/14/2019	5/14/2019	5/25/2019	SG	\$150.00	061320152751900			
Fogle, Kyle Kurt	HPE 1004 01 1008 01	5/20/2019	6/11/2019	6/22/2019	SS	\$2,820.00	011120570051320	HPE-1004-01	First Aid	
Fox, Amber Rae	Program Coordinator Workshop	5/14/2019	5/14/2019	5/25/2019	SG	\$150.00	061320152751900			
Freed, Timothy Daniel	It's All Greek to Me	5/8/2019	5/8/2019	5/25/2019	ST	\$250.00	014110394151320	HLR-3931-305	It's All Greek To Me	
Furlan, Patricia Louise	Viakable ESL Business Writing	3/31/2019	5/20/2019	5/25/2019	ST	\$160.00	014210331051320			
Gibson, James A	ELT 2209 01 IMT 1205 80 WND 22	5/20/2019	8/7/2019	8/17/2019	SS	\$538.90	011320410051340	IMT-1206-80	Industrial Pneumatics	
Gonda, Michael J	WLD Series 01 02 Multi-Prep	5/20/2019	6/11/2019	6/22/2019	SS	\$4,230.00	011320410051320			
Hartman, Bruce Charles	Program Coordinator Workshop	5/14/2019	5/14/2019	5/25/2019	SG	\$150.00	061320152751900			
Henkel, Katie Jean	DLA 1208 01	5/7/2019	5/14/2019	5/25/2019	ST	\$1,410.00	011420410051320	DLA-1208-01	Coronal Scaling	
Hermes, Kevin Michael	Program Coordinator Workshop	5/14/2019	5/14/2019	5/25/2019	SG	\$150.00	061320152751900			
Hermes, Kevin Michael	CRJ 2280 01	5/20/2019	8/7/2019	8/17/2019	SS	\$1,556.10	011220570051340	CRJ-2280-01	Criminal Justice Internship	

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Stipends For Pay Period 05/25/19

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Hodgson, Laura Ann	Program Coordinator Workshop	5/14/2019	5/14/2019	5/25/2019	SG	\$150.00	061320152751900			
Hodgson, Laura Ann	Records Intake Coordinator	5/20/2019	8/7/2019	8/17/2019	SS	\$1,995.00	011420730051340			
Hodgson, Laura Ann	Nursing Retention	8/15/2018	5/17/2019	5/25/2019	SG	\$997.50	061320152751900			
Koudelka, Arthur Edward	Program Coordinator Workshop	5/14/2019	5/14/2019	5/25/2019	SG	\$150.00	061320152751900			
Koudelka, Arthur Edward	ATO 2250 01 2250 300	5/20/2019	6/11/2019	6/22/2019	SS	\$4,788.00	011320410051340	ATO-2250-01	Heating and Air Conditioning	
Kowalski, Dena Louise	ALH 1251 301 303 Lecture Clinical	5/20/2019	7/18/2019	7/20/2019	SS	\$2,205.00	011420730051320	ALH-1251-303	Phlebotomy Practicum	
Kuester, David A	SPH 1001 01 THE 2002 01	5/20/2019	6/11/2019	6/22/2019	SS	\$3,990.00	011120650051340	THE-2002-01	Introduction To Theatre	
Mammano, Pamela M	ALH 1001 100, 101	5/20/2019	7/30/2019	8/3/2019	SS	\$3,990.00	011420730051340	ALH-1001-100	Terminology Health Field	
Mangold, Richard F	SOC 1000 01	5/20/2019	6/11/2019	6/22/2019	SS	\$1,995.00	011120650051340	SOC-1000-01	Introduction To Sociology	
Mills, Jennifer P	Wind Ensemble Commencement	5/18/2019	5/18/2019	5/25/2019	ST	\$25.00	013830030051900			
Moshage, Lynda Marlene	THM 1228 01 Clinical Seminar	5/20/2019	7/17/2019	7/20/2019	SS	\$4,557.00	011420410051320	THM-1228-01	Therapeutic Massage Clinical	
Moskalewicz, James P	Overload 8 Hours	5/20/2019	5/20/2019	5/25/2019	OV	\$266.00	013230030851540			
Moskalewicz, James P	Addendum 14 Sessions	5/21/2019	5/22/2019	5/25/2019	AD	\$1,031.46	013230030851540			
Mott, Willard D	Program Coordinator Workshop	5/14/2019	5/14/2019	5/25/2019	SG	\$150.00	061320152751900			
Mott, Willard D	AGR 1213 01 1214 01	5/20/2019	8/7/2019	8/17/2019	SS	\$269.45	011320570051340	AGR-1214-01	Agricultural Intern Seminar	
Myers, Taylor Marie	Nursing Retention	1/1/2019	5/17/2019	5/25/2019	SG	\$1,995.00	061320152751900			
Prine, Renee Marie	Overload 7 Sessions	5/16/2019	5/16/2019	5/25/2019	OV	\$266.00	013230030851540			
Prine, Renee Marie	Addendum 21 Sessions	5/21/2019	5/23/2019	5/25/2019	AD	\$1,310.01	013230030851540			
Pytel, Kyle Edwin	LC Driver Improvement GDL	5/18/2019	5/18/2019	5/25/2019	SS	\$175.00	014110394251320		LC Driver Improvement GDL	
Reese, Robert C	BUS 2210 02	5/20/2019	8/7/2019	8/17/2019	SS	\$445.55	011220570051340	BUS-2210-02	Business Internship	
Ruda, Anthony J	HPE 1000 101 1003 101	5/20/2019	6/11/2019	6/22/2019	SS	\$1,995.00	011120570051340	HPE-1000-101	Wellness	
Ruda, Anthony J	HPE 1000 101 1003 101	5/20/2019	6/11/2019	6/22/2019	SS	\$1,995.00	011120570051340	HPE-1003-101	Personal and Community Health	
Schneider, Gregg A	BC Driver Improvement	5/11/2019	5/11/2019	5/25/2019	ST	\$140.00	014110394351320		BC Driver Improvement	
Schneider, Gregg A	LC Driver Improvement	5/15/2019	5/15/2019	5/25/2019	SS	\$140.00	014110394251320		LC Driver Improvement	
Schomas, Jane Elizabeth	Beginning & Advanced Swing Dance	3/19/2019	5/14/2019	5/25/2019	ST	\$840.00	014110394151320			
Schroeder, Eric Steven	BIO 1000 01	5/20/2019	6/11/2019	6/22/2019	SS	\$1,995.00	011120570051340	BIO-1000-01	The Global Environment	
Schuerman, Patrick	SDT 1303 300	5/20/2019	6/11/2019	6/22/2019	SS	\$735.00	011120410051320	SDT-1203-300	Job Seeking Skills	
Seghi, Heather Nicole	Program Coordinator Workshop	5/14/2019	5/14/2019	5/25/2019	SG	\$150.00	061320152751900			
Seghi, Heather Nicole	Seminar Clinical Program Coordinator	5/22/2019	7/24/2019	8/3/2019	SS	\$6,517.00	011420410051340			

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Stipends For Pay Period 05/25/19

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Serafini, Richard Joseph	Program Coordinator Workshop	5/14/2019	5/14/2019	5/25/2019	SG	\$150.00	061320152751900			
Smith, Mary Helen	Eakas Corp Excel Training	4/23/2019	5/1/2019	5/25/2019	ST	\$950.00	014210331051320			
Smith, Mary Helen	Mileage Reimbursement	5/8/2019	5/15/2019	5/25/2019	ML	\$11.60	014210331055212			
Smith, Mary Helen	Intermediate Excel 2016	5/17/2019	5/17/2019	5/25/2019	ST	\$400.00	014110394151320	CEU-4122-05	Intermediate Excel 2016	
Sondgeroth, Anthony Lee	WLD Program Coordinator	1/9/2019	5/18/2019	5/25/2019	ST	\$705.00	011320410051320			
Sorce, Adrianna Lyn	Patriotic Flag on Window	5/13/2019	5/13/2019	5/25/2019	ST	\$150.00	014110394151320	HLR-1115-305	Patriotic Flag on Window	
Story, Michelle M	Program Coordinator Workshop	5/14/2019	5/14/2019	5/25/2019	SG	\$150.00	061320152751900			
Story, Michelle M	CSP 2222 01	5/20/2019	8/7/2019	8/17/2019	SS	\$299.25	011320410051340	CSP-2222-01	Business Technology Internship	
Tomasson, Cory J	SPH 1001 02 03	5/20/2019	6/11/2019	6/22/2019	SS	\$3,990.00	011120650051340	SPH-1001-02	Fundamentals of Speech	
Wasmer, Susan Marie	Program Coordinator Workshop	5/14/2019	5/14/2019	5/25/2019	SG	\$150.00	061320152751900			
Yong, Promise K	CHM 1000 01	5/20/2019	6/11/2019	6/22/2019	SS	\$1,995.00	011120570051340	CHM-1000-01	Introduction To Chemistry	
Zeilman, Karen Elaine	ART 1000 01	5/20/2019	6/11/2019	6/22/2019	SS	\$1,995.00	011120650051340	ART-1000-01	Art Survey	
Total						79,126.05				


 Cheryl Roelfsema
 Vice President of Business Services and Finance

 6/27/19
 Dr. Jeffrey Corcoran
 President

*Earntypes
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
 Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
 MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 06/08/19


Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Cinotte, Lori Maret	EDC-1201	5/20/2019	5/24/2019	6/8/2019	SS	\$150.00	012420380151900			
Czubachowski, Brandon Lee	Sound Engineer	4/11/2019	5/15/2019	6/8/2019	ST	\$400.00	013620620151900			
Data, Dorene Marie	EDC-1201	5/20/2019	5/24/2019	6/8/2019	SS	\$150.00	012420380151900			
Dickey, Lisa Kay	EDC-1201	5/20/2019	5/24/2019	6/8/2019	SS	\$150.00	012420380151900			
Ebner-Landgraf, Tammy L	EDC-1201	5/20/2019	5/24/2019	6/8/2019	SS	\$150.00	012420380151900			
Frahm, Jeannette Michelle	SFC 1000 650/595	6/3/2019	6/27/2019	7/6/2019	SS	\$1,528.00	011120650051320			
Francisco, Marjorie Lynn	NCLEX Prep	5/20/2019	6/6/2019	6/8/2019	ST	\$1,330.00	061320152751900			
Furlan, Patricia Louise	Viakable Co Training	5/26/2019	6/6/2019	6/8/2019	SS	\$260.00	014210331051320			
Henkel, Katie Jean	EDC-1201	5/20/2019	5/24/2019	6/8/2019	SS	\$150.00	012420380151900			
Hodgson, Laura Ann	Freshman Preparation Nursing	5/26/2019	6/8/2019	6/8/2019	SS	\$1,059.78	011420730051340			
Jenrich, Chuck	Carus Corp Project RC/ISO	5/20/2019	5/23/2019	6/8/2019	SS	\$1,800.00	014210331051320			
Killian, Melissa J	Overload 28 Sessions	5/26/2019	6/8/2019	6/8/2019	OV	\$931.00	013230030851540			
Killian, Melissa J	Addendum 14 Sessions	5/26/2019	6/8/2019	6/8/2019	AD	\$798.22	013230030851540			
Klopcic, Elizabeth Ann	EDC-1201	5/20/2019	5/24/2019	6/8/2019	SS	\$150.00	012420380151900			
Lee, Matthew J	Advisory Committee Meeting	5/8/2019	5/8/2019	6/8/2019	SS	\$25.00	061320152751900			
Moskalewicz, James P	Addendum 7 Sessions	5/26/2019	6/8/2019	6/8/2019	AD	\$515.73	013230030851540			
Moskalewicz, James P	Overload 21 Sessions	5/26/2019	6/8/2019	6/8/2019	OV	\$698.25	013230030851540			
O'Shea, Dennis Patrick	Longevity Pay 2019	7/1/2018	6/8/2019	6/8/2019	ES	\$1,784.64	027210472051900			
Prine, Renee Marie	Overload 21 Sessions	5/26/2019	6/8/2019	6/8/2019	OV	\$698.25	013230030851540			
Prine, Renee Marie	Addendum 7 Sessions	5/28/2019	6/8/2019	6/8/2019	AD	\$436.67	013230030851540			
Pumo, Deborah J	EDC-1201	5/20/2019	5/24/2019	6/8/2019	SS	\$150.00	012420380151900			
Radek, Kimberly M	Travel-MLA Convention 01/03/19	1/3/2019	1/6/2019	6/8/2019	MI	\$600.93	011120650055212			
Retoff, Dan J	PSY 1000 630	6/3/2019	7/29/2019	8/3/2019	SS	\$2,376.00	011120650051320	PSY-1000-630	General Psychology	
Robinson, Delores R	SPH 1001 601/595	6/3/2019	6/27/2019	7/6/2019	SS	\$1,995.00	011120650051340	SPH-1001-595	Fundamentals of Speech	
Ruda, Anthony J	EDC-1201	5/20/2019	5/24/2019	6/8/2019	SS	\$150.00	012420380151900			
Schneider, Gregg A	LC-Driver Improvement	5/29/2019	5/29/2019	6/8/2019	SS	\$140.00	014110394251320			
Seghi, Heather Nicole	EDC-1201	5/20/2019	5/24/2019	6/8/2019	SS	\$150.00	012420380151900			
Stefenel, Maria Jo	SPH 1001 630	6/3/2019	7/29/2019	8/3/2019	SS	\$2,115.00	011120650051320	SPH-1001-630	Fundamentals of Speech	
Story, Michelle M	EDC-1201	5/20/2019	5/24/2019	6/8/2019	SS	\$150.00	012420380151900			

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Stipends For Pay Period 06/08/19

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Urban-Bollis, Jill L	EDC-1201	5/20/2019	5/24/2019	6/8/2019	SS	\$150.00	012420380151900			
Wiggins, Dawn M	EDC-1201	5/20/2019	5/24/2019	6/8/2019	SS	\$150.00	012420380151900			
Total						21,292.47				



Cheryl Roelfsema
Vice President of Business Services and Finance



Dr. Jerry Corcoran
President

*Earntypes

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Stipends For Pay Period 06/22/19

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Ault, Richard L	CHM 1007 300	6/12/2019	8/7/2019	8/17/2019	SS	\$4,522.00	011120570051340	CHM-1007-300	General Chemistry II	
Balzarini, Doreen J	One on One Training X 2	6/10/2019	6/10/2019	6/22/2019	SS	\$140.00	014110394151320	CEX-1218-06	One on One Training X 2	
Bates, Michael James	GEL 1007 01	6/12/2019	8/7/2019	8/17/2019	SS	\$3,172.50	011120570051320	GEL-1007-01	Environmental Geology	
Beyer, Jason Adam	PHL 1013 01	6/12/2019	8/7/2019	8/17/2019	SS	\$1,995.00	011120650051340	PHL-1013-01	Comparative Religions	
Bhattacharya, Abhijeet	BUS 2000 ECN 1202 2003 2008	6/12/2019	8/7/2019	8/17/2019	SS	\$6,109.20	011120570051320	ECN-1202-100	Fundamentals of Economics Principles of Macroeconomics International Business	
Bias, Timothy John	Program Coordinator	6/13/2019	8/7/2019	8/17/2019	SS	\$665.00	011320410051340			
Boyle- Bruch, Ida Lee	Food Service Sanitation-8 Hour	6/11/2019	6/13/2019	6/22/2019	SS	\$500.00	014110394151320	CEU-1503-06	Food Service Sanitation-8 Hour	
Bruch, Anna Marie Faletti	ALH 1002 100 101	6/12/2019	8/7/2019	8/17/2019	SS	\$3,990.00	011420730051340	ALH-1002-101	Human Growth & Development I & II	
Castaneda, Craig Alexander	BIO 1200 BIOD 1007	6/12/2019	8/7/2019	8/17/2019	SS	\$4,011.00	011120570051320	BIO-1200-300	Human Body Structure & Function Anatomy & Physiology Day Lab	
Cook Fesperman, Amanda	HIS 2001 PSI 1000 100	6/12/2019	8/7/2019	8/17/2019	SS	\$3,990.00	011120650051340	HIS-2001-100	U.S. History From 1865 American National Government	
Cornwall, Mary Elizabeth	Pianist for Choir Spring 2019	5/1/2019	5/6/2019	6/22/2019	SS	\$200.00	011120650051900			
Data, Dorene Marie	Program Coordinator	6/13/2019	8/7/2019	8/17/2019	SS	\$665.00	011320410051340			
Elias, Gina Rae	Program Coordinator	6/13/2019	8/7/2019	8/17/2019	SS	\$665.00	011320410051340			
Erb, Thomas J	ENG 1001 1002 01	6/12/2019	8/7/2019	8/17/2019	SS	\$4,230.00	011120650051320	ENG-1002-01	English Composition II	
Ewers, Kathryn Ciara	BIO BIOD 1001 01	6/12/2019	8/7/2019	8/17/2019	SS	\$3,307.50	011120570051320	BIO-1001-01	General Biology I & Day Lab	
Fesperman, Jeffrey Norris	GEG 1001 1003 100	6/12/2019	8/7/2019	8/17/2019	SS	\$4,189.50	011120570051340	GEG-1003-100	Cultural Geography Weather & Climate	
Fish, Nicholas R	EMS 1201 1203 1203 Program Coordinator	6/12/2019	8/7/2019	8/17/2019	SS	\$9,310.00	011420410051340	EMS-2218-300	Paramedic IX - Practicum III Intermediate Life Support Cardiac	
Fitzpatrick, Sara Elizabeth	Kitchen Essentials 4 Kids	6/17/2019	6/17/2019	6/22/2019	SS	\$300.00	014110394151320	YOU-4210-06	Kitchen Essentials 4 Kids	
Fogle, Kyle Kurt	BIOD 1007 02	6/12/2019	8/7/2019	8/17/2019	SS	\$1,586.25	011120570051320	BIOD-1007-02	Anatomy/Physiology Day Lab	
Forst, Jeanne M	ENG 1002 300 RED 0800 0900 01	6/12/2019	8/7/2019	8/17/2019	SS	\$5,985.00	011120650051340	ENG-1002-300	English Composition II Basic Reading II I	
Forst, Jeanne M	Writing Center	6/12/2019	8/7/2019	8/17/2019	SS	\$831.25	011120650051340			
Fox, Amber Rae	ACT 1210 Program Coordinator	6/12/2019	8/7/2019	8/17/2019	SS	\$2,660.00	011220570051340	ACT-1210-100	Fundamentals of Accounting	
Frahm, Jeannette Michelle	SFC 1000 100	6/12/2019	8/7/2019	8/17/2019	SS	\$1,528.00	011120650051320	SFC-1000-100	Strategies for College	
Furlan, Patricia Louise	Mileage Reimbursement	4/29/2019	6/18/2019	6/22/2019	ML	\$27.84	014210331055212			
Furlan, Patricia Louise	Viakable Training Class	6/12/2019	6/18/2019	6/22/2019	SS	\$270.00	014210331051320			
Gibbs, Kathryn Ann	ENG 0900 01	6/12/2019	8/7/2019	8/17/2019	SS	\$2,451.00	011120650051320	ENG-0900-01	Basic Composition II	
Gibson, James A	Program Coordinator	6/13/2018	8/7/2019	8/17/2019	SS	\$665.00	011320410051340			
Hallock, Paula L	Miscellaneous Reimbursement	4/18/2019	4/18/2019	6/22/2019	MI	\$29.50	018440184054110			
Hartford, Carmen Nichole	BIO 1007 01	6/12/2019	8/7/2019	8/17/2019	SS	\$1,995.00	011120570051340	BIO-1007-01	Anatomy & Physiology I	

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Stipends For Pay Period 06/22/19

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Hermes, Kevin Michael	CRJ 1000 Program Coordinator	6/12/2019	8/7/2019	8/17/2019	SS	\$2,660.00	011220570051340	CRJ-1000-100	Introduction To Criminal Justice	
Hodgson, Laura Ann	Class Preparation for Freshman	6/9/2019	6/22/2019	6/22/2019	SS	\$1,610.45	011420730051340			
Hodgson, Laura Ann	ALH 1201 100	6/12/2019	8/7/2019	8/17/2019	SS	\$1,330.00	011420730051340	ALH-1202-100	ALH Dosage Calculations	
Hogue, Julie Ann	Enrichment Remediation Module	5/20/2019	6/22/2019	6/22/2019	SS	\$1,330.00	061320152751900			
Jauch, Christian Martin	CSP 1203 01	6/12/2019	8/7/2019	8/17/2019	SS	\$2,761.50	011320410051320	CSP-1203-01	Microsoft Office Profess I	
Jauch, Christian Martin	CSI 1002 100	6/12/2019	8/7/2019	8/17/2019	SS	\$2,761.50	011320410051320	CSI-1002-100	Introduction to Business Computers	
Johnson, LeeAnn	Open Lab Hours	6/12/2019	8/7/2019	8/17/2019	SS	\$1,496.25	011120570051340			
Killian, Melissa J	Addendum 14 Sessions	6/9/2019	6/22/2019	6/22/2019	AD	\$798.22	013230030851540			
Killian, Melissa J	Overload 21 Sessions	6/9/2019	6/22/2019	6/22/2019	OV	\$698.25	013230030851540			
King, Keith Robert	BIO 1009 01 BIOD 1009 01	6/12/2019	8/7/2019	8/17/2019	SS	\$3,591.00	011120570051340	BIOD-1009-01	Microbiology & Day Lab	
Klieber, Tracie Marie	Yoga Unique to You	5/6/2019	6/12/2019	6/22/2019	SS	\$450.00	014110394151320	HLR-6218-305	Yoga Unique To You	
Klopcic, Elizabeth Ann	PSY 1000 2004 2006 100	6/12/2019	8/7/2019	8/17/2019	SS	\$5,985.00	011120650051340	PSY-1000-100	General Psychology Abnormal Psychology Social Psychology	
Knoblauch, Heather Anne	Subbed Clinical	6/14/2019	6/14/2019	6/22/2019	SS	\$352.45	011420730051340			
Koudelka, Arthur Edward	Program Coordinator	6/13/2019	8/7/2019	8/17/2019	SS	\$665.00	011320410051340			
Kowalski, Andrea Beth	SPH 1001 412 512 502	6/12/2019	7/6/2019	7/6/2019	SS	\$4,752.00	011120650051320	SPH-1001-412	Fundamentals of Speech	
Lee, Tracy Denise	ENG 1001 101	6/12/2019	8/7/2019	8/17/2019	SS	\$1,995.00	011120650051340	ENG-1001-101	English Composition I	
Leonard, Bryan Donald	CHM 1004 301	6/12/2019	8/7/2019	8/17/2019	SS	\$3,564.00	011120570051320	CHM-1004-301	Chemistry	
Lesman, Emily Elizabeth	IVCC MLC	6/12/2019	8/7/2019	8/17/2019	SS	\$3,990.00	011520570051340			
Leynaud, Donald Craig	Open Lab Hours	6/12/2019	8/7/2019	8/17/2019	SS	\$2,737.50	011120570051320			
Lockwood, Kirk D	ENG 1205 100	6/12/2019	8/7/2019	8/17/2019	SS	\$1,995.00	011120650051340	ENG-1205-100	Writing Communication Skills For Business	
McCarthy, Melissa R	PHL 1001 PSY 1000 01 02	6/12/2019	8/7/2019	8/17/2019	SS	\$4,410.00	011120650051320	PHL-1001-01	Introduction To Philosophy General Psychology	
McKee, Larry E	MLC IVCC Nights	6/12/2019	8/7/2019	8/17/2019	SS	\$4,752.00	011520570051320			
Mentgen, Danny Lee	WLD Series 302 Multi Prep	6/17/2019	8/7/2019	8/17/2019	SS	\$2,064.00	011320410051320			
Mills, Jennifer P	MUS 1000 01	6/12/2019	8/7/2019	8/17/2019	SS	\$2,205.00	011120650051320	MUS-1000-01	Music Appreciation	
Moskalewicz, James P	Addendum 14 Sessions	6/9/2019	6/22/2019	6/22/2019	AD	\$1,031.46	013230030851540			
Mott, Willard D	Program Coordinator/Additional Duties	6/12/2019	8/7/2019	8/17/2019	SS	\$1,995.00	011220570051340			
Nickel, Paul A	WLD Series 301 Multi Prep	6/12/2019	8/7/2019	8/17/2019	SS	\$2,292.00	011320410051320			
Norlin, Marilyn Kaye	PSY 1000 300	6/12/2019	8/7/2019	8/17/2019	SS	\$2,292.00	011120650051320	PSY-1000-300	General Psychology	
Olesen, Jared Jeffrey	SOC 1000 100	6/12/2019	8/7/2019	8/17/2019	SS	\$1,995.00	011120650051340	SOC-1000-100	Introduction To Sociology	
Olivero, Luke C	ABE Career Coach	8/15/2018	6/13/2019	6/22/2019	SG	\$1,995.00	061320152751900			

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Stipends For Pay Period 06/22/19

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Prine, Renee Marie	Addendum 7 Sessions	6/9/2019	6/22/2019	6/22/2019	AD	\$436.67	013230030851540			
Prine, Renee Marie	Overload 14 Sessions	6/9/2019	6/22/2019	6/22/2019	OV	\$465.50	013230030851540			
Pumo, Deborah J	ALH 1000 100 101	6/12/2019	8/7/2019	8/17/2019	SS	\$3,990.00	011420730051340	ALH-1000-101	Introduction To Nutrition	
Pytel, Kyle Edwin	LC Driver Improvement GDL	6/8/2019	6/8/2019	6/22/2019	SS	\$175.00	014110394251320			
Radek, Kimberly M	FLM 2009 GEN 2001 LIT 2005	6/12/2019	8/7/2019	8/17/2019	SS	\$5,985.00	011120650051340	GEN-2001-100	Women in Ancient Cultures Childrens Literature The Art of Film	
Rambo, Randy R	ENG 1001 1002 100 101	6/12/2019	8/7/2019	8/17/2019	SS	\$5,985.00	011120650051340	ENG-1001-100	English Composition I II	
Reardon, Emily Elyse	SPH 1001 406	6/12/2019	7/3/2019	7/6/2019	SS	\$2,115.00	011120650051320	SPH-1001-406	Fundamentals of Speech	
Reese, Robert C	BUS 1010 2210 MGT 2010 Program Coordinator	6/12/2019	8/7/2019	8/17/2019	SS	\$3,271.80	011220570051340	MGT-2010-140	Principles of Management Business Internship Introduction to Business	
Robinson, Delores R	Writing Center	6/12/2019	8/7/2019	8/17/2019	SS	\$831.25	011120650051340			
Roether, Jenilyn E	Choral Spring 2019	5/1/2019	5/6/2019	6/22/2019	SS	\$200.00	011120650051900			
Ruda, Anthony J	HPE 1000 100 1003 100	6/12/2019	8/7/2019	8/17/2019	SS	\$1,995.00	011120570051340	HPE-1000-100	Wellness Personal and Community Health	
Sarsah, Dominic K	MTH 1003 1005 01	6/12/2019	8/7/2019	8/17/2019	SS	\$5,985.00	011120570051340	MTH-1005-01	Pre-calculus	
Schneider, Gregg A	Mileage Reimbursement	5/11/2019	6/8/2019	6/22/2019	ML	\$81.20	014110394355212			
Schneider, Gregg A	BC Driver Improvement	6/8/2019	6/8/2019	6/22/2019	SS	\$140.00	014110394351320		BC Driver Improvement	
Schneider, Gregg A	LC Driver Improvement	6/12/2019	6/12/2019	6/22/2019	SS	\$140.00	014110394251320		LC Driver improvement	
Schroeder, Eric Steven	BIO 1000 100 101	6/12/2019	8/7/2019	8/17/2019	SS	\$3,591.00	011120570051340	BIO-1000-101	The Global Environment	
Serafini, Richard Joseph	ACT 1020 01 Program Coordinator	6/12/2019	8/7/2019	8/17/2019	SS	\$2,660.00	011120570051340	ACT-1020-01	Managerial Accounting	
Sondgeroth, Anthony Lee	WLD 2205 01	5/20/2019	8/7/2019	8/17/2019	SS	\$472.35	011320410051320			
Sondgeroth, Anthony Lee	Program Coordinator	6/12/2019	8/7/2019	8/17/2019	SS	\$705.00	011320410051320			
Spanbauer, Jeffrey A	ANT 1000 HIS 2000	6/12/2019	8/7/2019	8/17/2019	SS	\$3,990.00	011120650051340	HIS-2000-100	U.S. History To 1865 Introduction to Anthropology	
Story, Michelle M	CSP 1203 100	6/12/2019	8/7/2019	8/17/2019	SS	\$1,995.00	011320410051340	CSP-1203-100	Microsoft Office Professional I	
Story, Michelle M	Program Coordinator	6/13/2019	8/7/2019	8/17/2019	SS	\$665.00	011320410051340			
Tomasson, Cory J	SPH 1001 04	6/12/2019	8/7/2019	8/17/2019	SS	\$1,995.00	011120650051340	SPH-1001-04	Fundamentals of Speech	
Torbeck, Joel A	ECN 2002 300	6/12/2019	8/7/2019	8/17/2019	SS	\$2,376.00	011120570051320	ECN-2002-300	Principles of Microeconomics	
Trager, Lindsey Kaye-Lorraine	Assistant Kitchen Essentials	6/17/2019	6/17/2019	6/22/2019	SS	\$66.00	014110394151320		Assistant Kitchen Essentials	
Tunnell, Thomas D	MTH 1008 100 150	6/12/2019	8/7/2019	8/17/2019	SS	\$3,990.00	011120570051340	MTH-1008-150	General Elementary Statistics	
Urban-Bollis, Jill L	PSY 2001 100	6/12/2019	8/7/2019	8/17/2019	SS	\$1,995.00	011120650051340	PSY-2001-100	Child Growth and Development	
Villarreal, Nora Lynn	Writing Center Training	6/10/2019	6/10/2019	6/22/2019	SS	\$38.24	011120650051340			
Wasmer, Susan Marie	Program Coordinator	6/10/2019	8/7/2019	8/22/2019	SS	\$2,292.00	011420730051320			

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Stipends For Pay Period 06/22/19

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Whaley, Frances A	Mileage Reimbursement	3/26/2019	4/2/2019	6/22/2019	ML	\$58.83	012120321255211			
Whited, Barry Gene	ACT 1010 300	6/12/2019	8/7/2019	8/17/2019	SS	\$2,376.00	011120570051320	ACT-1010-300	Financial Accounting	
Wiggins, Dawn M	MTH 1000 100	6/12/2019	8/7/2019	8/17/2019	SS	\$1,995.00	011120570051340	MTH-1000-100	Math for Liberal Arts	
Total						203,601.96				

*Earntypes


 Cheryl Roelfsema
 Vice President of Business Services and Finance

 JULY 1, 2019
 Dr. Jerry Corcoran
 President

**Part-time Faculty/Staff Appointments
June 2019**

Employee Name	Position	Department	Hourly/Lab* Rate	Credit Hour Rate
Sergeant, Grace	On-Call Librarian	Librarian	25.00	N/A
Mentgen, Dan	PT Faculty	WFD - Welding	32.25	688.00
Bates, Mike	PT Faculty	NSB - Geology	N/A	688.00
Erb, Thomas	PT Faculty	HFSS - English	N/A	724.00
Vercimak, Delle	PT Faculty	HFSS - Music	35.74	N/A
Blood, Trisha	Peer Tutor	Learning Resources	35.40	755.00
Stevenor, Jane	Writing Center Tutor	Learning Resources	33.97	N/A

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*In lab settings, part-time faculty are paid an hourly rate rather than by credit hour.



 Cheryl Roelfsema
 Vice President for Business Services & Finance

WFD- Workforce Development
 NSB - Natural Science & Business
 HFSS - Humanities, Fine Arts &
 Social Sciences

 6/27/19

 Dr. Jerry Corcoran
 President

Purchase Request – Various IT Maintenance/Support Purchases and Renewals

Item	Vendor	Total Purchase Amount	Description
Printer maintenance and supplies	COTG	Not to Exceed \$20,000	All Toner, parts, and maintenance for HP printers throughout campus billed quarterly
200 Mb Internet Egress	IL Dept. of Innovation & Technology	Not to Exceed \$19,000	Annual Internet Access fees billed monthly
iFiber yearly Maintenance fee	iFiber	Not to Exceed \$15,200	Annual internet connection maintenance fees billed quarterly
Omni Website SMS software licensing	Omni Update	\$14,000	Website CMS Annual Software Maintenance
Custom Colleague Programming	Toad Code	Not to Exceed \$25,000	Special projects and custom programming on an as-needed basis throughout the year
Silo storage and management fees	Databank	Not to Exceed \$12,000	Online search and storage of scanned transcripts billed monthly
25Live Event Management	CollegeNet	\$16,000	Hosted campus wide room and event scheduling software billed quarterly

Recommendation:

The administration recommends the Board authorize the renewal of the various annual maintenance/support services and renewals from the companies listed above for a period of one year.

KPI 6: Resource Management

Purchase Request – Ellucian Colleague Maintenance and Support

Ellucian Colleague is the Enterprise Resource Planning (ERP) software system the College uses for all administrative and student services functions.

This is a technology maintenance purchase that allows us to continue use of our College ERP system and is exempted from bidding per 110 ILCS 805/3-27(f).

Recommendation:

The administration recommends the Board authorize the renewal of Ellucian Colleague Maintenance and Support in the amount of \$277,428 from Ellucian Company, L.P. for a period of one year, July 1, 2019 – June 30, 2020.

KPI 6: Resource Management

Purchase Request – Radio and Television Advertising Contracts

Each year, Community Relations and Marketing enters into several one-year radio and television advertising contracts. The payments are expended monthly. The contracts for FY2020 which require Board approval are listed below:

- NRG Media – Ottawa, Illinois. - **\$9,447**
Includes advertising on WCMY 1430 AM and JACK FM 95.3 FM.
- LaSalle County Broadcasting Corp. – Oglesby, Illinois. - **\$9,451.44**
Includes radio and web advertising on 99.3 WAJK, WLPO Classic Hits 103.9 FM, 1220 AM, and 96.5 The Wolf.
- Studstill Media – Peru, Illinois. - **\$18,840**
Includes radio and web advertising on Q 97.7/103.3, WALLS 102, and 100.9 FM Rocks!
- WZOE, Inc. – Princeton, Illinois. - **\$9,500**
Includes WZOE AM 1490, Z98 FM, and WRVY FM 100.5.
- Comcast Spotlight – Chicago, Illinois. - **\$20,199.84**
Includes advertising on 17 television network channels in the Streator/Ottawa and LaSalle/Peru zones, along with zoned expandable video impressions across Xfinity.com

Recommendation:

The administration recommends Board approval to purchase annual radio and television advertising in the amount of \$67,438.28 for Fiscal Year 2020 from NRG Media, LaSalle County Broadcasting Corp., Studstill Media, WZOE, Inc., Screenvision Media, and Comcast Spotlight.

KPI 6: Resource Management

Purchase Request – Automotive Department

Each year, IVCC’s Automotive Department offers repair and maintenance services to customers and also purchases instructional supplies for the program. The FY2020 estimated costs for supplies that total \$10,000 or more are listed below:

- L & L of Sterling, Inc. (Peru NAPA) – Peru, Illinois - **\$40,000**
- Advance Auto Parts – Peru, Illinois - **\$30,000**
- O’Reilly Auto Parts – Peru, Illinois - **\$10,000**

Recommendation:

The administration recommends Board approval to purchase automotive parts and supplies from L & L of Sterling Inc. (NAPA), Advance Auto Parts, and O’Reilly Auto Parts in an estimated amount of \$80,000 for Fiscal Year 2020.

KPI 1: Student Academic Success

Purchase Request – Continuing Education Training Classes for Companies

Each year, IVCC’s Continuing Education Center offers training classes for companies in our district. The FY2020 estimated classes with instructional costs that total \$10,000 or more are listed below:

- 2B Safe, Inc. – East Moline, Illinois - **\$25,000**
OSHA safety training classes

- Riffle, Inc. – Davenport, Iowa - **\$20,000**
Supervisor and leadership development training classes

- AristaHire, LLC – Thousand Oaks, CA - **\$75,000**
IT and Business Solutions Training Provider

These costs are recovered through Continuing Education fees charged to clients.

Recommendation:

The administration recommends Board approval to purchase OSHA safety training classes from 2B Safe, Inc. in an estimated amount of \$25,000; supervisor and leadership development training classes from Riffle, Inc, in an estimated amount of \$20,000; and IT and Business Solutions Training from AristaHire, LLC in the estimated amount of \$75,000, for Fiscal Year 2020.

KPI 1: Student Academic Success

Purchase Request – Fuel for Truck Driver Training Program

The Truck Driver Training Program will expend an estimated \$50,000 in FY2020 on fuel for its vehicles. Fuel is purchased at the pump, so it is not realistic to conduct a bidding process. IVCC has been using WEX Inc. for fuel cards for all College vehicles. With WEX Inc., IVCC is earning a 1.05 percent credit rebate on all fuel purchases made.

Recommendation:

The administration recommends Board approval to purchase an estimated \$50,000 in fuel for the Truck Driving Training Program using WEX Inc. fuel cards.

KPI 1: Student Academic Success

KPI 6: Resource Management

Consortia Purchases

The College has joined several purchasing consortia with the State of Illinois, the Illinois Community College System, and other higher education institutions. Membership in these consortia allows IVCC to purchase items that have already been through a bidding process by the consortia.

Recommendation:

The administration recommends Board approval to purchase the following through buying consortia:

- **Janitorial supplies from Home Depot Pro, formerly SupplyWorks, Peoria, Illinois, at an estimated annual cost of \$40,000 through the Illinois Public Higher Education Cooperative (IPHEC).**
- **Elevator maintenance services from ThyssenKrupp Elevator Corporation, Peoria, Illinois, through National Joint Powers Alliance (NJPA) at an annual cost of \$28,616.52**

KPI 6: Resource Management

IVCC Board of Trustees Resignation – Melissa M. Olivero

Ms. Melissa M. Olivero has submitted her letter of resignation as a member of the IVCC Board of Trustees. Ms. Olivero was elected to the Board in April 2009 and re-elected in April 2015.

Recommendation:

Accept with regret the resignation of Ms. Melissa M. Olivero as a member of the IVCC Board of Trustees, effective July 11, 2019.

KPI 5: District Population Served

June 21, 2019

3003 Parkside Drive
Peru, Illinois 61354

Board of Trustees of Illinois
Valley Community College
c/o Dr. Jerry Corcoran
815 N. Orlando Smith Road
Oglesby, Illinois 61348

Dear Board Members and Dr. Corcoran:

It is with deep regret that I resign my position on the IVCC Board of Trustees, effective as of the July 2019 Board meeting. As you know, I am an employee of a federal agency. The agency has recently conducted a review of outside employment positions held by its employees, including unpaid positions, and has strongly recommended that I resign from the Board.

The agency reviewed my position on the Board under both the ABA Model Code of Judicial Conduct and ABA Model Code for Federal Administrative Law Judges. Agency officials noted that although IVCC is not subject to its jurisdiction, the Illinois Education Labor Relations Board sometimes cites opinions of my agency in its decisions. In addition, a significant portion of the Board of Trustee's time is spent engaging in labor-management relations.

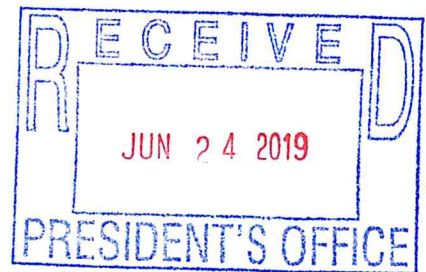
I have thoroughly enjoyed my 10 years on the Board of Trustees. I am proud of the many accomplishments of the College and its faculty, administration, and staff. The Board has faced some very challenging situations during my term, and we have always faced them with integrity, thoughtfulness, and honesty. I am humbled that the citizens of the District twice elected me to represent their interests on the Board. I hope that the Board will consider selecting the next Board member from the LaSalle-Peru area.

Thank you all for your service to the College. I will miss everyone and will miss interacting with the outstanding students and employees of IVCC.

Very truly yours,



Melissa M. Olivero



FY2020 Tentative Budget

The administration is pleased to present to the Board the tentative budget for the fiscal year ending June 30, 2020. This document presents the College's financial plan for operations during the coming fiscal year. The resolution for acceptance of the final budget will be submitted for Board approval on August 15, 2019.

The FY2020 budgeted revenue for all funds is \$32,065,165, a 1.4 percent increase from the FY2019 budget. FY2020 budgeted expenditures for all funds are \$32,362,436, a six percent decrease from the FY2019 budget. The decrease in FY2020 expenditures is the result of more facility renovations budgeted for FY2019.

The total operating budget revenue is \$22,294,319. Compared to last year's operating budget revenues of \$21,876,613, this represents an increase of 1.8 percent. The total operating budget expenditures are \$22,284,319. Compared to last year's operating budget expenditures of \$22,126,613, this represents an increase of less than one percent.

Recommendation:

- 1. Adopt the Resolution approving the FY2020 Tentative Budget as presented.**
- 2. Authorize publication of the Notice of Public Hearing.**

KPI 6: Resource Management

RESOLUTION APPROVING TENTATIVE BUDGET

RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 513, COUNTIES OF LASALLE, BUREAU, MARSHALL, LEE, PUTNAM, DEKALB, GRUNDY AND LIVINGSTON, AND THE STATE OF ILLINOIS, as follows:

SECTION 1: That the Budget as hereto prepared by Dr. Jerome M. Corcoran is hereby approved as a Tentative Budget only in the form attached hereto and made a part hereof.

SECTION 2: That said Tentative Budget shall be made available in such tentative form for public inspection for at least 30 days prior to final action thereon.

SECTION 3: That notice of the availability of said Tentative Budget for public inspection shall be given by publication in newspapers generally circulated within the school district.

SECTION 4: That a public hearing shall be held as to such Tentative Budget on the 15th day of August, 2019, at the hour of 6:30 p.m. in room C-307 at 815 N. Orlando Smith Road, Oglesby, Illinois.

ADOPTED this 11th day of July, 2019.

Chair, Board of Trustees

ATTEST:

Secretary, Board of Trustees

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN by the Board of Trustees of Community College District 513, counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy and Livingston, and the State of Illinois, that a tentative budget for Illinois Valley Community College District 513 for the fiscal year beginning July 1, 2019 will be on file and conveniently available to public inspection at the Business Office (Room C-338) of Community College District 513, 815 N. Orlando Smith Road, Oglesby, Illinois, on the 15th day of July, 2019. The document will be available for viewing during normal business hours through the 15th day of August, 2019.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said tentative budget will be held at 6:30 p.m. on the 15th day of August, 2019, in Room C-307 at Illinois Valley Community College, 815 N. Orlando Smith Road, Oglesby, Illinois.

DATED this 11th day of July, 2019.

BOARD OF TRUSTEES of Community College District 513, in the counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy and Livingston, and the State of Illinois.

Jane E. Goetz
Chair, Board of Trustees

ATTEST:

Angela M. Stevenson
Secretary, Board of Trustees

Student Athletic and Catastrophic Student Athletic Insurance Renewals

The College's insurance consultant has been advised by our student athletic insurance agent, 1st Agency, that our current carrier, Guarantee Trust Life, will renew our policy at the rate of \$30,318 for another year, which is \$3,369, or 11.1 percent less than last year. This is the second year the premium has decreased. The decrease last year was five percent.

We have also been advised by Zevitz Student Accident Insurance Services that the student athletic catastrophic insurance premium will decrease by \$261 to \$2,990, an eight percent decrease. Gerber Life Insurance Company is the carrier for the athletic catastrophic insurance.

Recommendation:

The administration recommends the Board accept the recommendation of the insurance consultant to accept the renewal from Guarantee Trust Life for the student athletic insurance coverage with 1st Agency at \$30,318.

The administration recommends the Board accept the recommendation of the insurance consultant to accept the renewal from Gerber Life Insurance Company for the student athletic catastrophic insurance coverage with Zevitz Student Accident Insurance at \$2,990.

KPI 6: Resource Management

Request for Proposal Results – Copier Lease

The extension of the rental agreement with Marco Technologies, LLC for the College's general use copiers will expire August 8, 2019. Proposals for the rental of 11 copiers were received and publicly opened on June 25, 2019. The following table summarizes the proposals received.

Vendor	Manufacturer	1-Year Rental	5-Year Rental
Marco Technologies, LLC	Konica Minolta	\$25,286.40	\$126,432.00
Proven IT	Canon	\$25,794.43	\$128,972.16
Impact	Konica Minolta	\$30,530.80	\$152,653.98
RICOH	RICOH	\$37,006.92	\$185,034.60

Six proposals were received, however the proposals from COTG – A Xerox Company and Konica Minolta Business Solutions were not on the designated proposal forms in the correct format of price per copy.

Marco Technologies, LLC submitted the low bid in the amount of \$25,286.40 for one (1) year (\$126,462 for five (5) years). The rental agreement will include maintenance, toner, and staples. Marco Technologies, LLC's proposal met all specifications and requirements.

Recommendation:

The administration recommends Board approval to accept the proposal from Marco Technologies, LLC - Peru, IL for a 60-month rental agreement at an estimated annual cost of \$25,286.40.

KPI 6: Resource Management

Board Travel

Per the Illinois Community College Act (50 ILCS 150/15), travel expenses for any member of the Board of Trustees must be approved by a roll-call vote during an open meeting of the Board of Trustees.

Ms. Jane E. Goetz incurred expenses of \$82.36 in order to attend the ICCTA Annual Convention and Trustee Leadership Training Sessions on June 6 and 7, 2019.

Recommendation:

The administration recommends approval for reimbursement of expenses in the amount of \$82.36 incurred by Ms. Goetz for attending the 2019 ICCTA Convention and Trustee Leadership Training Sessions on June 6 and 7, 2019.

KPI 6: Resource Management

Semi-annual Review of Closed Session Minutes

The Closed Session Minutes Committee met on Tuesday, June 18, 2019 to discuss the minutes of meetings lawfully closed under the Open Meetings Act. The Committee's recommendation follows:

Recommendation:

The Closed Session Minutes Committee recommends Board approval to release the following closed session minutes:

December 10, 2015	Personnel – SBDC
December 8, 2016	Dept. of Labor Overtime Clarification
November 28, 2017	Closed Session Minutes Committee
April 12, 2018	Contract – President
	Contracts – Vice Presidents
June 21, 2018	Closed Session Minutes Committee
January 29, 2018	Closed Session Minutes Committee

KPI 5: District Population Served



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

Memorandum

To: Jerry Corcoran
From: Cheryl Roelfsema *CR*
Date: June 24, 2019
Subject: Waste Removal Services

In July 2016 the Board of Trustees authorized the administration to enter into a three-year contract with Republic Services, Inc. for waste removal. The contract provided for extending the contract at the end of the initial three-year agreement. Republic has proposed an extension of the contract for one-year at the following prices:

Services	Price per month 9/1/16	Price per month 7/1/19	% Increase
6.0 cubic yard compactor	\$524.00	\$556.40	6.2
6.0 cubic yard container	161.00	172.47	7.1
6.0 cubic yard recycle (2)	80.00	85.70	7.1
20-yard roll-off (on call)	300/pull	321.37/pull	7.1

Estimated annual cost is \$9,774.84 with no roll-off pulls. The total cost three years ago was \$9,180.00. The increase is 6.5 percent, or 2.2 percent per year. There are approximately four roll-off pulls per year. There have been no issues with the service over the last three years.

It is my recommendation that the College sign a one-year agreement with Republic for waste removal services.

I C C T A
ILLINOIS COMMUNITY COLLEGE TRUSTEES ASSOCIATION

May 9, 2019

Mr. William E. Taylor
4751 Bonita Bay Blvd., Unit 2004
Bonita Springs, FL 34134

Dear Mr. Taylor:

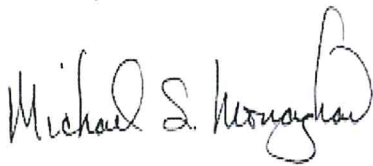
The Illinois Community College Trustees Association is pleased to announce that you have been chosen to receive ICCTA's 2019 **Distinguished Alumnus Award**. Congratulations on this well-deserved honor!

We would like to recognize your achievements at our annual Awards Banquet on Friday, June 7, at the Westin Chicago Northwest Hotel in Itasca, Illinois. The ICCTA President's Reception will start at 5 PM, followed by dinner at 6 PM.

Please contact ICCTA's Stephanie Spann (phone: 1-800-454-2282, ext. 3) **BY MAY 31** to RSVP for this event. As an award winner, you and your guest will receive complimentary registration for the banquet.

Once again, please accept our congratulations on your college's selection as one of ICCTA's award recipients for 2019. You have every reason to be proud of this distinction!

Cordially,



Michael S. Monaghan
Executive Director

IVCC Board of Trustees,

Per Board Policy 3.22 I am requesting an unpaid medical leave for 30 days beginning July 15, 2019.

Thank you for your consideration of this matter.
Matthew Boehm

June 5, 2019

Quintin Overocker
Director of Admission/Records and Transfer Services

Dear Quintin,

I would like to inform you that I am retiring from my position as Enrollment Services Assistant effective July 30, 2019.

I have truly enjoyed working with you and my coworkers and I will certainly miss all of you in Admissions and Records.

Sincerely,



Carmen M. Colon

RECEIVED

JUN 11 2019

HUMAN RESOURCES

From: Tony Mertes
Sent: Thursday, June 13, 2019 10:11 AM
To: Human Resources
Cc: Bruce Hartman; MaryBeth Liss
Subject: Charles Walker Resignation

Charles Walker
Illinois Valley Community College
Truck Driver Training
815-224-0265

Dear Leslie:

Per our discussion, I am tendering my resignation effective June 23, 2019. My last day worked will be Saturday, June 22, 2019. I would like to thank IVCC for the opportunity to teach TDT for the past 4 ½ years. In particular, I would like to thank Bruce Hartman for his tutelage and mentoring to help us reach our goal of training students the art of truck driving. If you have any questions, please feel free to contact me.

Sincerely,

Charles Walker
1904 Schuyler Street
Peru, IL 61354
815-481-8375

RECEIVED

JUN 13 2019

HUMAN RESOURCES

From: Frances Whaley
Sent: Wednesday, June 12, 2019 9:12 AM
To: Leslie Hofer; Paula Hallock; Patrice Hess
Subject: FW: Norem Resignation 6/26/19

Please see Jane's message below.

Frances

-----Original Message-----

From: Frances Whaley
Sent: Wednesday, June 12, 2019 9:08 AM
To: Jane Norem <jhnorem2007@gmail.com>
Subject: RE: Resignation 6/26/19

Thank you, Jane. You are a treasure and I could not be more appreciative of everything you have done for our library and for me.

I wish you all the very best. Please stay in touch.

Frances

-----Original Message-----

From: Jane Norem
Sent: Wednesday, June 12, 2019 9:04 AM
To: Frances Whaley <Frances_Whaley@ivcc.edu>
Subject: Resignation 6/26/19

Dear Frances,

Please accept this email as notification that I am leaving my position at Jacobs Library on June 26, 2019.

I have truly enjoyed my time at IVCC as a part-time as a librarian. Thank you for the opportunity to work with such a wonderful library staff.

Sincerely,
Jane Norem

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JUN 12 2019

HUMAN RESOURCES

6/5/19

Dena Kowalski

dkowalski@aboutsmh.org

Dear Julie,

Please accept this letter of resignation from my position as a part-time faculty member of IVCC effective July 9, 2019.

I have enjoyed teaching phlebotomy for the past 7 years. Thank you for the opportunity.

Sincerely,

A handwritten signature in cursive script that reads "Dena Kowalski".

Dena Kowalski

Terumi Scully
1810 14th St.
Peru, IL 61354

June 6, 2019

Leslie Hoffer
Director of Human Resources
Illinois Valley Community College
815 N. Orland Smith Rd.
Oglesby, IL 61348

Dear Ms. Hoffer,

I am sending this letter to rescind my resignation from my position as administrative assistant to Project Success at Illinois Valley Community College which I sent to you on April 26, 2019. My plans to move to Kansas have suddenly fallen through, so I would like to request that I may continue coming into work as usual. I truly hope that this causes no inconvenience to you or IVCC. Thank you for your understanding in this matter.

Yours sincerely,

Terumi Scully

RECEIVED

JUN - 6 2019

HUMAN RESOURCES

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

Purposes of IVCC

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.