



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, January 10, 2019
Board Room
6:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Tenure Recommendations
Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, January 10, 2019 – 6:30 p.m. – Board Room (C307)

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 6.1 Approval of Minutes – December 6, 2018 Audit Finance Committee Meeting and December 13, 2018 Board Meeting (Pages 1-8)
 - 6.2 Approval of Bills - \$1,113,071.74
 - 6.2.1 Education Fund - \$683,025.47
 - 6.2.2 Operations & Maintenance Fund - \$162,036.93
 - 6.2.3 Operations & Maintenance (Restricted Fund) - \$4,367.98
 - 6.2.4 Auxiliary Fund - \$160,839.68
 - 6.2.5 Restricted Fund - \$73,080.90
 - 6.2.6 Audit Fund - \$4,000.00
 - 6.2.7 Liability, Protection & Settlement Fund – 25,720.78
 - 6.3 Treasurer’s Report (Pages 9-27)
 - 6.3.1 Financial Highlights (Pages 10-11)
 - 6.3.2 Balance Sheet (Pages 12-13)
 - 6.3.3 Summary of FY18 Budget by Fund (Page 14)
 - 6.3.4 Budget to Actual Comparison (Pages 15-21)
 - 6.3.5 Budget to Actual By Budget Officers (Page 22)
 - 6.3.6 Statement of Cash Flows (Page 23)
 - 6.3.7 Investment Status Report (Pages 24-25)
 - 6.3.8 Disbursements - \$5,000 or more (Pages 26-27)
 - 6.4 Personnel - Stipends for Pay Periods Ending December 8, 2018 and December 22, 2018 & Part-time Faculty and Staff Appointments December 2018 (Pages 28-32)

7. President's Report
8. Committee Reports
9. Faculty Appointment – James Eisert, Industrial Maintenance & Electricity Instructor (Pages 33-34)
10. Proposal Results – Enrollment Driver Magazine (Page 35)
11. Request for Illinois Valley Labor Management Business After-Hours (Pages 36-38)
12. Career and Technical Education Tuition Waiver Agreement in Automotive Tech (Page 39)
13. Career and Technical Education Tuition Waiver Agreement in Agriculture (Page 40)
14. Item for Information – Staff Appointment, Jaime Avila, Custodian (Page 41)
15. Trustee Comment
16. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) student discipline; and 3) closed session minutes
17. Approval of Closed Session Minutes
18. Other
19. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Audit Finance Committee Meeting
December 6, 2018

The Audit/Finance Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 5:30 p.m. on Thursday, December 6, 2018 in the Board Room (C307) at Illinois Valley Community College.

Committee Members Everett J. Solon, Chair
Physically Present: David O. Mallery
 Jay K. McCracken

Committee Members
Absent:

Board Members Jane E. Goetz, Board Chair
Physically Present:

Others Physically Present: Jerry Corcoran, President
 Cheryl Roelfsema, Vice President for Business Services and Finance
 Deborah Anderson, Vice President for Academic Affairs
 Mark Grzybowski, Vice President for Student Services
 Bonnie Campbell, Associate Vice President for Academic Affairs
 Chris Dunlap, Director of Information Technology Services
 Kathy Ross, Controller
 Tracy Lee, Instructor
 Jim Moskalewicz, Counselor

The meeting was called to order at 5:35 p.m. by Mr. Solon.

FY2018 AUDIT

The comprehensive annual financial report for fiscal year ending June 30, 2018 was reviewed by auditors Ms. Sara McKenna and Mr. Matthew Schueler of Wipfli, LLP in Sterling. The opinion of the auditors is that IVCC earned an unmodified report meaning that the audit is “clean” with no weaknesses or deficiencies. The auditors confirmed that IVCC is debt-free, a statement that few community colleges can make. Dr. Corcoran noted that our Board and staff are to be commended for reducing operating expenses \$469,000, especially by reducing our utility costs much of which can be attributed to the replacement of chiller and air handler units in three buildings. Dr. Corcoran added that through prudent fiscal management, revenues have exceeded expenses. Ms. Roelfsema noted that with the college on sound financial footing, only a slight tuition increase is expected for the 2019-2020 academic year beginning this summer. Ms. Roelfsema added that we will be

recommending a low tuition increase next year to ensure our tradition of affordability without compromising quality. Ms. Roelfsema noted that with retiree costs shifting from the state to local districts for the first time community colleges are required to show their College Insurance Plan (CIP) liability on their financial statements. She explained that CIP is the state insurance plan for retirees. Dr. Corcoran added that the college's liability is nearly \$12 million but comparatively speaking, we are well-prepared to handle that amount. The Committee commended Dr. Corcoran, Ms. Roelfsema, Ms. Ross and the entire Business Office staff for the outstanding annual financial report and the message that the college is debt-free. Congratulations were expressed by the Committee members to the entire IVCC team for a job well done.

Ms. McKenna and Mr. Schueler left the meeting at 6:05 p.m.

IT SECURITY AUDIT

The Committee reviewed the IT Security audit prepared by Rehmann Robson early last summer that included a vulnerability assessment and penetration testing on the college's external connections, hosts and network devices, as well as an internal assessment. Rehmann recommended replacement of network servers and workstations that contained dated software. Mr. Dunlap noted that such a finding is not unusual in an environment such as ours. Mr. Dunlap added that IT has already addressed several of the issues identified in the audit and will continue to do so until all identified risks have been mitigated. He noted that several of the servers have already been replaced, upgraded or retired from service. Mr. Dunlap informed that the effort to secure IVCC's data and computing resources is never ending, and we plan to include external penetration testing in the budget each year and internal testing every three years to continue to protect our computing environment.

DUAL CREDIT

Recommendations for Approval of Tuition Waiver Agreements in Agriculture and Automotive

Ms. Campbell proposed granting tuition waivers to district high school students enrolled in dual credit automotive and agriculture courses beginning next fall semester. Ms. Campbell informed that to qualify for a waiver, students must enroll in the agriculture or automotive technology Associate in Applied Science degree programs within one year of high school graduation. She added that IVCC is partnering with Starved Rock Associates for Vocational and Technical Education (SRAVTE) on the initiative. There was consensus among the Committee to recommend presenting the proposed tuition waivers to the whole Board. Ms. Campbell noted, therefore, that the tuition waiver agreements would be presented at the January Board meeting for Board consideration.

2017-2018 Annual Report for Dual Credit Courses

Ms. Campbell noted that headcount was 1,004 down slightly from 2016-2017, which was at 1,056. She added, however, that credit hours were at 6,090, up from 6,070 in 2016-2017. A total of 122 students received tuition waivers in 2018 compared to 112 in 2017.

OTHER

Dr. Corcoran advised that following our custom and practice the tuition, course fee and universal fee adjustments will be presented to the Audit Finance Committee in January prior to the February Board meeting. Dr. Corcoran noted that we will also be moving forward to take necessary steps regarding new positions for the FY2020 budget. He informed that we are advancing with the Certified Medical Assistant (CMA) program and we are partnering with another college in that program development. Dr. Corcoran added that there has been an uptick in enrollments in the Agriculture program. He noted that we will be looking for approval of staffing for CMA and Agriculture and advised that we will need to get these positions posted early so that we are ready to go forward for the fall 2019 semester. The Committee members were in agreement with this plan. Dr. Corcoran reported that we are continuing our efforts to fill the positions for the current fiscal year that include Automotive, Nursing, Cybersecurity, and Industrial Maintenance and Electricity (IME). The faculty appointment for Emergency Medical Services (EMS) will be presented at the December Board meeting.

Quick Facts as of Fall 10th Day September 2018 were distributed.

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 6:30 p.m.

Everett J. Solon
Audit Finance Committee Chair

Jane E. Goetz, Board Chair

David O. Mallery, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
December 13, 2018

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Thursday, December 13, 2018 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Jane E. Goetz, Chair
Everett J. Solon, Vice Chair (entered at 6:34 p.m.)
David O. Mallery, Secretary
Amy L. Boyles
Jay K. McCracken
Melissa M. Olivero
Angela M. Stevenson
Joseph M. Marendia, Student Trustee

Members Absent:

Members Telephonically Present:

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Deborah Anderson, Vice President for Academic Affairs
Mark Grzybowski, Vice President for Student Services
Bonnie Campbell, Associate Vice President for Academic Affairs
Leslie Hofer, Director of Human Resources
Walt Zukowski, Attorney

APPROVAL OF AGENDA

It was moved by Ms. Stevenson and seconded by Mr. McCracken to approve the agenda, with Action Item #13 tabled. Motion passed by voice vote.

PUBLIC COMMENT

Ms. Tracy Lee introduced herself to the Board as the newly elected president of the AFT Local 1810. Ms. Lee introduced other recently elected officers including Ms. Gina Elias, vice president; Ms. Renee Prine, corresponding secretary; Mr. Jim Moskalewicz, recording secretary; and Mr. Bob Reese and Ms. Nora Villarreal, sergeant-at-arms. Ms. Lee noted that other officers not in attendance are Ms. Lori Cinotte, treasurer and Mr. Jared Olesen, sergeant-at-arms.

Mr. Luke Lovgren of La Moille High School was introduced by Mr. McCracken. Mr. Lovgren thanked IVCC for partnering with his school on a College Start program beginning in January and

shared a persuasive speech that he gave at La Moille this fall advocating for College Start being adopted there. Modeled after programs at Putnam County and Hall high schools, the initiative allows academically qualified students to take IVCC courses as part of their high school coursework. IVCC trustee Mr. McCracken was the Superintendent at Putnam County, Interim-Superintendent at Hall and current Interim-Superintendent at La Moille when College Start was introduced at each institution.

CONSENT AGENDA ITEMS

It was moved by Mr. Solon and seconded by Ms. Olivero to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – November 8, 2018 Board Meeting.

Approval of Bills - \$1,267,720.85

Education Fund - \$937,637.52; Operations & Maintenance Fund - \$125,901.24; Operations & Maintenance (Restricted Fund) - \$63,693.56; Auxiliary Fund - \$70,576.75; Restricted Fund - \$14,138.09; Audit Fund - \$5,300.00; and Liability, Protection & Settlement Fund - \$50,473.69.

Treasurer's Report

Personnel

Approved the stipends for pay periods ending October 27, 2018; November 10, 2018; and November 24, 2018 and part-time faculty and staff appointments November 2018.

Approval

Approved the renewal of 21 ccSpringboard Software licenses from Anaca Technologies, Ltd. In the amount of \$11,445 for 2019.

PRESIDENT'S REPORT

Dr. Corcoran reported that the November 14 Explore IVCC event on campus was a success thanks to Quintin Overocker, Aseret Loveland, and 50 members of the faculty, support staff and administration. Dr. Corcoran noted that Quintin reported 123 students registered and approximately 200 members of the community attended. Dr. Corcoran informed that feedback on the program was positive and encouraging. Dr. Corcoran reported that this year's Support Staff Holiday Art and Craft Fair was held on November 28 thanks to a lot of fine people, especially program coordinator Lorri Fooockle. He noted that this event raises money for IVCC's Connect to Complete award for students using academic support services. A total of \$1,200 was raised from a combination of vendor table fees, raffle tickets and donations. Dr. Corcoran thanked Lorri and our Support Staff as well as our facilities and IT department members on a job well done. Dr. Corcoran reported that our Agriculture program open house on November 29 was terrific thanks to Willard Mott and a number of faculty and staff who attended both afternoon and evening sessions. He informed that more than 40 dedicated high school Ag students attended and showed sincere interest in coming to IVCC very soon. Dr. Corcoran noted that the best part about being

there was watching our current Ag students interact with our high school visitors. He noted that nothing beats student-to-student engagement. Dr. Corcoran commended Willard and the IVCC Ag Club for a fine job. Dr. Corcoran reported that IVCC was also the host site for Section 7 Ag competition on December 5. Dr. Corcoran noted that having this program on campus allowed Willard to address 100 students and familiarize them with the quality of our program offerings. He noted that Willard informed him that all of the evening's activities were a success. Dr. Corcoran reported that December 5 was also the date for our Honorspalooza. He thanked Honors Program coordinator Adam Oldaker and Honors faculty Jean Forst and Jared Olesen for their support. Dr. Corcoran was delighted to report that the students did a great job of presenting their capstone projects. He noted that it was especially nice to see our own student trustee Joseph Marenda as a part of two teams that talked about what they learned from their experience. Dr. Corcoran reported that every year he compliments Adam for the role he plays in leading this effort and this year was no exception—somehow, it just keeps getting better. Dr. Corcoran informed that an express registration event is being held at the Ottawa Center this evening. Jeannette Frahm and many of her Student Services Team members are at the Center at this time doing what they can to showcase what IVCC has to offer. Dr. Corcoran reported that more activities are planned prior to the first day of classes on January 9.

COMMITTEE REPORTS

Dr. Boyles thanked Dr. Anderson, Mr. Grzybowski, and Mr. Suerth for the work and preparation that went into the reports presented at the Planning Committee meeting on November 28. Dr. Boyles reported that the minutes are well detailed in the Board book and she highlighted several items including our Dental Assisting has a 97 percent placement rate of its graduates as reported in the Program Review, the student engagement benchmarks for IVCC continue to be on the rise in the CCSSE, and the college's Strengths outnumber the Opportunities for Improvement by a six-to-one ratio in the NCCBP.

Mr. Solon reported that the Audit Finance Committee met December 6 and the comprehensive annual financial report was reviewed as well as an IT security audit report, and an update on dual credit. Mr. Solon commended Ms. Roelfsema and the Business Office staff for working with the auditors in producing a fine financial report in a timely manner. Mr. Solon commended Dr. Corcoran, the administration, faculty and staff for working together in managing financial resources to continue in providing quality education in our district. It was noted that the minutes from the Audit Finance Committee meeting will be included in the January Board book.

2018 TAX LEVY

It was moved by Dr. Boyles and seconded by Mr. McCracken to adopt the Tax levy Resolution, Certificate of Tax Levy, Resolution of Intent, Notice of Intent to Increase Tax Levy, and Certificate of Compliance with the Truth and Taxation Act, as presented. Motion passed by voice vote.

FACULTY APPOINTMENT – NICHOLAS FISH, EMERGENCY MEDICAL SERVICES

It was moved by Mr. Solon and seconded by Ms. Stevenson to approve the appointment of Nicholas Fish as Emergency Medical Services Instructor at A-10, an annualized salary of \$54,390 on the 2018-2019 faculty salary schedule. Motion passed by voice vote.

BID RESULTS – UTILITY TRACTOR

It was moved by Mr. Mallery and seconded by Mr. Solon to accept the bid from Holland & Sons, Inc. as the lowest, most responsible bid for a John Deere 3033R Utility Tractor in the amount of \$24,900. Motion passed by voice vote.

SCHEDULE OF REGULAR MEETING DATES AND TIMES

It was moved by Mr. Solon and seconded by Ms. Stevenson to approve the following dates for 2019 and provide public notice of this schedule. All meetings will take place at 6:30 p.m. in Room C307, the Road Room on the campus of Illinois Valley Community College, 815 North Orlando Smith Road, Oglesby, Illinois. Motion passed by voice vote.

Thursday, January 10, 2019
Thursday, February 14, 2019
Thursday, March 14, 2019
Thursday, April 11, 2019
Thursday, May 9, 2019
Thursday, June 13, 2019

Thursday, July 11, 2019
Thursday, August 15, 2019
Thursday, September 12, 2019
Thursday, October 10, 2019
Thursday, November 14, 2019
Thursday, December 12, 2019

PROPOSAL RESULTS – ENROLLMENT DRIVER MAGAZINE

This item was tabled.

BOARD TRAVEL

It was moved by Mr. Solon and seconded by Mr. McCracken to approve reimbursement of expenses in the amount of \$220.85 incurred by Ms. Goetz for attending the 2018 ICCTA Seminar and Meeting on November 9 and 10.

Student Advisory Vote – “Aye.” – Mr. Marena. Roll Call Vote: “Ayes” – Ms. Stevenson, Ms. Olivero, Mr. Mallery, Mr. McCracken, Dr. Boyles, and Mr. Solon. “Nay” – none. “Abstain” – Ms. Goetz. Motion carried.

TRUSTEE COMMENT

Ms. Goetz thanked Mr. Fran Brolley and his staff for the *2018 IVCC Ag Annual Report* which was provided to the Board members.

CLOSED SESSION

It was moved by Dr. Boyles and seconded by Ms. Stevenson to convene a closed session at 6:55 p.m. to discuss 1) the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; 2) student discipline; and 3) closed session minutes. Motion passed by voice vote.

After a brief break the Board entered closed session at 7:00 p.m. On a motion by Ms. Stevenson and seconded by Mr. McCracken the regular meeting resumed at 7:41 p.m. Motion passed by voice vote.

APPROVAL OF CLOSED SESSION MINUTES

It was moved by Dr. Boyles and seconded by Ms. Olivero to approve and retain the closed session minutes of the November 8, 2018 Closed Session Board Meeting. Motion passed by voice vote.

OTHER

Dr. Corcoran informed of several items:

- The Board Facilities Committee is scheduled to meet on Thursday, January 10, at 5:30 p.m. in the IVCC Board Room. Topics for discussion at that meeting will be the master plan, an agriculture program building proposal, and a request to seek bids for tiling.
- The adjusted pages 11 and 12 of the Treasurer’s Report for November 2018 were provided to the Board members.
- As was discussed at the December 6th Audit Finance Committee meeting, we will be looking for approval of staffing for CMA and Agriculture and will need to get these instructor positions posted early so that we are ready to go forward for the fall 2019 semester.

ADJOURNMENT

Ms. Goetz declared the meeting adjourned at 7:45 p.m.

Jane E. Goetz, Board Chair

David O. Mallery, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

DECEMBER 2018

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – December 2018

Revenues

- As of December 8, the headcount for fall semester was 3,116, which is 206 students less than at the same point in time last year. Credit hours were 24,579, a 7.55 percent decrease from one year ago.

Spring semester registration began November 7. The headcount for spring semester as of January 2 was 2,376, which is 296 students less than at the same point in time last year. Credit hours for spring 2019 were 21,997, a decrease of 2,283, or 9.4 percent, from this point in time one year ago. Some of this decrease is caused by the timing of registrations such as the 232 hour decrease in dual credit. Traditional credit hours are down by 1,802 hours and Ottawa Center credit hours are down by 306 hours.

According to the Illinois Community College Board, enrollments as of 10th day have declined for the last eight consecutive years. During the past year seven colleges saw increases in fall headcount, but over the last five years only three colleges have seen increases in headcount: John Wood, McHenry County (one of our peer colleges), and South Suburban.

In comparing full-time equivalents (FTE) during the past year, five colleges saw increases but over the last five years every college has had a decline in FTE.

	Headcount 1-year Change	FTE 1-year Change	Headcount 5-year Change	FTE 5-year Change
Statewide Average	(3.8%)	(4.3%)	(16.0%)	(16.2%)
IVCC	(8.7%)	(9.9%)	(16.1%)	(20.8%)
Peer Colleges	(3.2%)	(1.9%)	(17.8%)	(14.2%)
State Highest	12.0%	3.0%	7.1%	(1.5%)
State Lowest	(23.7%)	(11.2%)	(39.9%)	(29.1%)

Enrollments often follow unemployment rates. Currently the state unemployment rate (U-3) is at 4.2 percent; LaSalle County's rate is at 5.1 percent; Putnam County is at 4.7 percent; and Bureau County is at 4.5 percent. The federal unemployment rate (U-3) is at 3.7 percent as of November 2018.

- The FY19 base operating grant will be paid from the State's education assistance fund (EAF) - eight monthly payments totaling \$729,026. Four quarterly payments totaling \$1,164,944 will be from corporate personal property replacement tax (CPPRT). As of December 31, the College has received two quarterly payments of \$291,236 each and three monthly payments of \$91,128 each.
- Tax collections as of November 30 were \$11,578,312, or 99 percent of the \$11,670,435 levy.

Expenditures

- The Auxiliary Enterprise Fund deficit increased to \$237,716. This will partially be offset by a transfer of \$61,400 from Student Activity Funds to support athletics. Revenues are approximately \$98,500 lower than one year ago, but expenses are also down by \$204,150. The Auxiliary Fund had a deficit of \$452,732 for FY2018.
- The Restricted Purposes Fund has a deficit of \$391,578. Most federal and state grants are on a reimbursable basis and will cover the deficit.
- The Liability, Protection & Settlement Fund has a deficit of \$18,746. This fund was budgeted with a deficit of \$449,472 to be covered with the existing fund balance.

Protection, Health & Safety Projects

- Building D Air Handler/Chiller Replacement – punch list items to be completed;
- Campus-Wide Security Camera Upgrade – old cameras and wiring were removed over semester break;
- Cultural Centre Accessibility Upgrades – project is completed and in full use by College staff.
- Building E Air Handler/Chiller Replacement – new air handler is scheduled for startup on January 7;
- Building C Air Handler/Chiller Replacement – Board approved project in November; work will begin in December 2019.

Other Projects

- Agriculture Storage Building – meeting scheduled with Capital Development Board and architect on January 7;
- Additional ductwork in Welding Shop was installed over semester break.

Technology Projects

- Website redesign project – the CMS provider, OU Campus, has started to build out the actual webpages. Anticipated “go-live” date has been moved to mid-March 2019.
- Colleague servers are installed and data has been migrated. This will allow the new Student Planner software implementation to start. The program will be rolled out to new students registering for fall of 2019.
- Class and meeting room scheduling software, R25, is being upgraded to a cloud - based program. The current version is no longer supported by the software developer.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 December 31, 2018
 Unaudited

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 5,818,958	\$ 191,960	\$ 178,662	\$ 446,012	\$ 268,539	\$ -	\$ -	\$ 6,904,131
Investments	8,125,816	10,318,966	639,567	248,000	296,391	-	-	19,628,740
Receivables								
Property taxes	9,484,466	2,181,721	-	-	-	-	-	11,666,187
Governmental claims	-	-	-	-	58,501	-	-	58,501
Tuition and fees	2,037,999	167,811	-	107,512	-	-	-	2,313,322
Due from other funds	808,972	-	-	-	10	-	-	808,982
Due to/from student groups	-	-	-	-	-	-	-	-
Bookstore inventories	-	-	-	537,788	-	-	-	537,788
Other assets	123,056	71,786	1,603	571	-	-	216,452	413,468
Fixed assets - net where applicable	-	-	-	36,277	-	60,156,595	-	60,192,872
Other debits								
Amount available in Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	12,755,691	12,755,691
Other Debits	<u>\$26,399,267</u>	<u>\$12,932,244</u>	<u>\$ 819,832</u>	<u>\$ 1,376,160</u>	<u>\$ 623,441</u>	<u>\$60,156,595</u>	<u>\$12,972,143</u>	<u>\$ 115,279,682</u>

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Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 December 31, 2018

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	\$ 348,297	\$ -	\$ -	\$ 12,314	\$ 10,999	\$ -	\$ -	\$ 371,610
Accrued salaries & benefits	1,182,668	19,417	-	14,498	-	-	-	1,216,583
Post-retirement benefits & other	128,627	-	-	-	-	-	-	128,627
Unclaimed property	955	3	-	-	27	-	-	985
Due to other funds	137,549	144,454	-	152,388	374,591	-	-	808,982
Due to student groups/deposits	71,382	-	-	10	237,824	-	-	309,216
Deferred revenue								-
Property taxes	4,743,959	1,091,261	-	-	-	-	-	5,835,220
Tuition and fees	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-
OPEB Long term debt	-	-	-	-	-	-	12,972,143	-
Bonds Payable	-	-	-	-	-	-	-	-
Total liabilities	6,613,437	1,255,135	-	179,210	623,441	-	12,972,143	21,643,366
Equity and Other Credits								
Investment in general fixed assets	-	-	-	-	-	60,156,595	-	60,156,595
Contributed capital	-	-	-	-	-	-	-	-
Retained earnings	-	-	-	-	-	-	-	-
Fund balance								-
Reserved for restricted purposes	-	11,677,109	-	-	-	-	-	11,677,109
Reserved for debt service	-	-	819,832	-	-	-	-	819,832
Unreserved	19,785,830	-	-	1,196,950	-	-	-	20,982,780
Total equity and other credits	19,785,830	11,677,109	819,832	1,196,950	-	60,156,595	-	93,636,316
Total Liabilities, Equity and Other Credits	\$26,399,267	\$12,932,244	\$ 819,832	\$ 1,376,160	\$ 623,441	\$60,156,595	\$12,972,143	\$ 115,279,682

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2019 Revenues & Expenditures by Fund
 For the six months ended December 31, 2018
 12/31/2018

	Education	Operations & Maintenance	Operations & Maintenance	Bond & Interest	Working Cash	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 16,676,323	\$ 2,082,174	\$ 1,618,801	\$ 1,444	\$ 56,213	\$ 933,029	\$ 2,186,854	\$ 550,263	\$ 37,443	\$ 24,142,544
Actual Expenditures	(8,629,622)	(1,199,242)	(633,408)	-	-	(1,170,745)	(2,588,432)	(569,009)	(32,800)	(14,823,258)
Other Financing Sources (Uses)	(10,000)	-	-	-	-	-	10,000	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	8,036,701	882,932	985,393	1,444	56,213	(237,716)	(391,578)	(18,746)	4,643	9,319,286
Fund balances July 1, 2018	7,971,049	2,895,148	5,738,508	818,389	4,669,681	1,434,664	45,834	553,308	33,853	24,160,434
Fund balances December 31, 2018	\$ 16,007,750	\$ 3,778,080	\$ 6,723,901	\$ 819,833	\$ 4,725,894	\$ 1,196,948	\$ (345,744)	\$ 534,562	\$ 38,496	\$ 33,479,720

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Illinois Valley Community College District No. 513
 Fiscal Year 2019 Budget to Actual Comparison
 For the six months ended December 31, 2018

	Annual Budget FY2019	Actual 12/31/18	Act/Budget 50.0%	Actual 12/31/17	Act/Budget 50.0%	Annual Budget FY2018
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 8,006,010	\$ 8,144,687	101.7%	\$ 7,941,593	98.9%	\$ 8,026,700
Corporate Personal Property Replacement Tax	1,065,000	156,108	14.7%	158,862	14.4%	1,101,797
TIF Revenues	370,000	193,944	52.4%	272,811	74.6%	365,700
Total Local Government	<u>9,441,010</u>	<u>8,494,739</u>	90.0%	<u>8,373,266</u>	88.2%	<u>9,494,197</u>
State Government:						
ICCB Credit Hour Grant	1,301,458	776,943	59.7%	1,273,600	138.4%	920,000
Equalization	50,000	16,668	33.3%	25,000	50.0%	50,000
Career/Technical Education Formula Grant	200,000	104,680	52.3%	-	0.0%	195,000
Other	-	-	0.0%	-	-	-
Total State Government	<u>1,551,458</u>	<u>898,291</u>	57.9%	<u>1,298,600</u>	111.5%	<u>1,165,000</u>
Federal Government						
PELL Administrative Fees	7,300	-	0.0%	330	4.6%	7,215
Total Federal Government	<u>7,300</u>	<u>-</u>	0.0%	<u>330</u>	4.6%	<u>7,215</u>
Student Tuition and Fees:						
Tuition	6,925,880	6,255,396	90.3%	6,754,754	98.1%	6,882,640
Fees	862,025	789,744	91.6%	820,430	90.5%	906,850
Total Tuition and Fees	<u>7,787,905</u>	<u>7,045,140</u>	90.5%	<u>7,575,184</u>	97.2%	<u>7,789,490</u>
Other Sources:						
Public Service Revenue	287,000	157,197	54.8%	91,649	32.5%	282,109
Other	132,317	80,956	61.2%	50,025	42.1%	118,891
Total Other Sources	<u>419,317</u>	<u>238,153</u>	56.8%	<u>141,674</u>	35.3%	<u>401,000</u>
TOTAL EDUCATION FUND REVENUE	<u>\$ 19,206,990</u>	<u>\$ 16,676,323</u>	86.8%	<u>\$ 17,389,054</u>	92.2%	<u>\$ 18,856,902</u>
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	\$ 8,125,944	3,627,648	44.6%	3,997,880	47.9%	8,348,942
Employee Benefits	1,760,576	652,690	37.1%	718,402	42.7%	1,680,827
Contractual Services	121,965	40,524	33.2%	33,492	17.8%	188,269
Materials & Supplies	417,890	124,966	29.9%	106,699	25.1%	424,327
Conference & Meeting Expenses	114,256	23,535	20.6%	20,535	21.2%	96,840
Fixed Charges	190,000	21,932	11.5%	137,982	70.0%	197,000
Other	-	-	0.0%	-	0.0%	-
Total Instruction	<u>\$ 10,730,631</u>	<u>\$ 4,491,295</u>	41.9%	<u>\$ 5,014,990</u>	45.9%	<u>\$ 10,936,205</u>

Illinois Valley Community College District No. 513
Fiscal Year 2019 Budget to Actual Comparison
For the six months ended December 31, 2018

EDUCATION FUND EXPENDITURES (continued)	Annual Budget FY2019	Actual 12/31/18	Act/Budget 50.0%	Actual 12/31/17	Act/Budget 50.0%	Annual Budget FY2018
Academic Support:						
Salaries	\$ 923,210	\$ 380,804	41.2%	\$ 284,033	43.5%	\$ 652,484
Employee Benefits	138,002	54,473	39.5%	54,912	35.6%	154,279
Contractual Services	191,650	151,029	78.8%	161,469	83.9%	192,544
General Materials & Supplies	266,724	60,079	22.5%	84,569	36.9%	229,247
Conference & Meeting Expenses	11,075	4,497	40.6%	1,472	16.5%	8,920
Utilities	24,665	11,025	44.7%	11,025	46.5%	23,700
Capital Outlay	115,000	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	<u>1,670,326</u>	<u>661,907</u>	39.6%	<u>597,480</u>	47.4%	<u>1,261,174</u>
Student Services:						
Salaries	1,308,889	584,730	44.7%	572,940	46.8%	1,225,294
Employee Benefits	342,482	137,105	40.0%	124,095	36.6%	338,817
Contractual Services	17,428	9,740	55.9%	2,554	29.2%	8,735
Materials & Supplies	68,377	21,705	31.7%	24,111	43.1%	55,972
Conference & Meeting Expenses	33,033	8,631	26.1%	7,578	28.9%	26,260
Other	-	-	0.0%	-	0.0%	-
Total Student Services	<u>1,770,209</u>	<u>761,911</u>	43.0%	<u>731,278</u>	44.2%	<u>1,655,078</u>
Public Services/Continuing Education:						
Salaries	343,940	185,120	53.8%	169,533	42.9%	395,571
Employee Benefits	75,574	31,319	41.4%	28,837	41.4%	69,659
Contractual Services	209,000	197,004	94.3%	100,129	49.1%	203,900
Materials & Supplies	92,100	47,329	51.4%	37,520	43.0%	87,275
Conference & Meeting Expenses	19,950	7,667	38.4%	3,513	20.5%	17,150
Other	200	195	97.5%	360	70.6%	510
Total Public Services/Continuing Education	<u>740,764</u>	<u>468,634</u>	63.3%	<u>339,892</u>	43.9%	<u>774,065</u>
Institutional Support:						
Salaries	1,737,749	797,922	45.9%	830,866	46.1%	1,803,308
Employee Benefits	685,412	332,971	48.6%	393,223	61.7%	637,253
Contractual Services	609,340	428,844	70.4%	371,530	72.4%	513,288
Materials & Supplies	405,704	170,312	42.0%	187,496	42.9%	436,870
Conference & Meeting Expenses	62,755	17,738	28.3%	11,027	19.5%	56,480
Utilities	26,200	4,423	16.9%	4,218	16.0%	26,370
Capital Outlay	173,500	213,409	123.0%	28,452	32.7%	87,000
Other	9,400	2,004	21.3%	(153)	-0.5%	29,400
Provision for Contingency	289,000	-	0.0%	-	0.0%	217,661
Total Institutional Support	<u>3,999,060</u>	<u>1,967,623</u>	49.2%	<u>1,826,659</u>	48.0%	<u>3,807,630</u>
Scholarships, Grants and Waivers	546,000	278,252	51.0%	314,115	62.9%	499,750
TOTAL EDUCATION FUND EXPENDITURES	<u>\$ 19,456,990</u>	<u>\$ 8,629,622</u>	44.4%	<u>\$ 8,824,414</u>	46.6%	<u>\$ 18,933,902</u>
INTERFUND TRANSFERS - NET	<u>\$ 250,000</u>	<u>\$ (10,000)</u>	-4.0%	<u>\$ (10,000)</u>	-13.0%	<u>\$ 77,000</u>

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**Illinois Valley Community College District No. 513
Fiscal Year 2019 Budget to Actual Comparison
For the six months ended December 31, 2018**

	Annual Budget FY2019	Actual 12/31/18	Act/Budget 50.0%	Actual 12/31/17	Act/Budget 50.0%	Annual Budget FY2018
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,243,160	\$ 1,268,398	102.0%	\$ 1,226,323	99.2%	\$ 1,236,300
Corporate Personal Property Replacement Tax	190,000	27,548	14.5%	28,035	14.9%	187,981
TIF	122,000	64,583	52.9%	90,731	74.4%	122,000
Total Local Government	<u>1,555,160</u>	<u>1,360,529</u>	87.5%	<u>1,345,089</u>	87.0%	<u>1,546,281</u>
State Government:						
ICCB Credit Hour Grant	228,542	128,379	56.2%	110,737	138.4%	80,000
Total State Government	<u>228,542</u>	<u>128,379</u>	56.2%	<u>110,737</u>	138.4%	<u>80,000</u>
Student Tuition and Fees:						
Tuition	728,480	505,034	69.3%	552,811	76.5%	722,820
Total Tuition and Fees	<u>728,480</u>	<u>505,034</u>	69.3%	<u>552,811</u>	76.5%	<u>722,820</u>
Other Sources:						
Facilities Revenue	138,941	65,441	47.1%	72,074	51.9%	138,941
Investment Revenue	16,000	21,287	133.0%	11,702	117.0%	10,000
Other	2,500	1,504	60.2%	1,113	-	-
Total Other Sources	<u>157,441</u>	<u>88,232</u>	56.0%	<u>84,889</u>	57.0%	<u>148,941</u>
TOTAL OPERATIONS & MAINTENANCE FUND REVENUES	\$ 2,669,623	\$ 2,082,174	78.0%	\$ 2,093,526	83.8%	\$ 2,498,042
OPERATIONS & MAINTENANCE FUND						
Operations & Maintenance of Plant:						
Salaries	\$ 935,842	\$ 412,692	44.1%	\$ 413,350	0.0%	\$ 923,374
Employee Benefits	316,108	116,137	36.7%	117,580	0.0%	301,674
Contractual Services	219,000	77,854	35.5%	77,900	0.0%	242,276
General Materials & Supplies	291,970	112,656	38.6%	52,118	0.0%	225,070
Conference & Meeting Expenses	5,675	170	3.0%	375	0.0%	5,675
Fixed Charges	64,500	78,717	122.0%	80,045	0.0%	64,500
Utilities	752,500	288,194	38.3%	238,102	0.0%	733,413
Capital Outlay	83,000	80,486	97.0%	-	0.0%	-
Other	(63,000)	-	0.0%	-	0.0%	(63,000)
Total Operations & Maintenance of Plant	<u>2,605,595</u>	<u>1,166,906</u>	44.8%	<u>979,470</u>	0.0%	<u>2,432,982</u>
Institutional Support:						
Salaries	44,278	20,703	46.8%	21,228	0.0%	46,489
Employee Benefits	11,865	4,545	38.3%	6,060	0.0%	10,758
Contractual Services	720	2,491	346.0%	2,491	0.0%	750
Materials & Supplies	2,955	909	30.8%	2,176	0.0%	2,853
Fixed Charges	4,210	3,688	87.6%	4,210	100.0%	4,210
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>64,028</u>	<u>32,336</u>	50.5%	<u>36,165</u>	0.0%	<u>65,060</u>
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	\$ 2,669,623	\$ 1,199,242	44.9%	\$ 1,015,635	0.0%	\$ 2,498,042

Illinois Valley Community College District No. 513
 Fiscal Year 2019 Budget to Actual Comparison
 For the six months ended December 31, 2018

	Annual Budget FY2019	Actual 12/31/18	Act/Budget 50.0%	Actual 12/31/17	Act/Budget 50.0%	Annual Budget FY2018
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources						
Current Taxes	\$ 1,488,019	\$ 1,579,248	106.1%	\$ 1,401,576	0.0%	\$ 1,545,381
State Government Sources	-	-	0.0%	-	0.0%	-
Investment Revenue	32,500	39,553	121.7%	19,002	0.0%	30,600
Other Revenue	250,000	-	0.0%	-	0.0%	-
				345,767		
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 1,770,519	1,618,801	91.4%	1,766,345	0.0%	1,575,981
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Operations & Maintenance						
Contractual Services	\$ -	3,716	0.0%	-	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	3,656,726	629,692	17.2%	275,507	0.0%	1,500,000
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 3,656,726	633,408	17.3%	275,507	0.0%	1,500,000
INTERFUND TRANSFERS - NET	\$ -	\$ -		\$ -		\$ -
BOND & INTEREST FUND						
Local Government Sources						
Current Taxes	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
Investment Revenue	1,600	1,444	90.3%	1,040	0.0%	3,200
TOTAL BOND & INTEREST FUND REVENUES	1,600	1,444	90.3%	1,040	0.0%	3,200
BOND & INTEREST FUND						
Institutional Support:						
Debt Principal Retirement	\$ -	\$ -	0.0%	-	0.0%	-
Interest on Bonds	-	-	0.0%	-	0.0%	-
Fees	-	-	0.0%	-	0.0%	-
TOTAL BOND & INTEREST EXPENDITURES	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
WORKING CASH FUND						
Investment Revenue	\$ 35,000	\$ 56,213	160.6%	\$ 19,515	61.0%	\$ 32,000
TOTAL WORKING CASH REVENUES	35,000	56,213	160.6%	19,515	61.0%	32,000
Transfers In (Out)	\$ -	\$ -	0.0%	\$ -		\$ -

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Illinois Valley Community College District No. 513
 Fiscal Year 2019 Budget to Actual Comparison
 For the six months ended December 31, 2018

AUXILIARY ENTERPRISES FUND	Annual Budget FY2019	Actual 12/31/18	Act/Budget 50.0%	Actual 12/31/17	Act/Budget 50.0%	Annual Budget FY2018
Service Fees	\$ 1,801,765	\$ 930,396	51.6%	\$ 1,025,202	45.2%	\$ 2,268,600
Other Revenue	3,940	2,086	52.9%	2,746	0.0%	5,700
Investment Revenue	4,500	547	12.2%	3,493	124.8%	2,800
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	1,810,205	933,029	51.5%	1,031,441	45.3%	2,277,100

AUXILIARY ENTERPRISES FUND	Annual Budget FY2019	Actual 12/31/18	Act/Budget 50.0%	Actual 12/31/17	Act/Budget 50.0%	Annual Budget FY2018
Salaries	\$ 313,439	144,500	46.1%	160,744	50.0%	321,509
Employee Benefits	70,294	24,476	34.8%	26,431	39.4%	67,134
Contractual Services	64,831	37,325	57.6%	31,439	63.0%	49,922
Materials & Supplies	1,441,412	926,246	64.3%	1,128,550	62.1%	1,817,195
Conference & Meeting	24,855	10,786	43.4%	11,647	45.0%	25,909
Fixed Charges	51,300	25,912	50.5%	16,038	40.0%	40,075
Capital Outlay/Depreciation	1,322	-	0.0%	-	0.0%	19,832
Other	103,000	1,500	1.5%	64	0.1%	103,000
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	2,070,453	1,170,745	56.5%	1,374,913	56.2%	2,444,576

Transfer In (Out)	\$ (198,586)	\$ -	0.0%	\$ -	0.0%	\$ (25,586)
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RESTRICTED PURPOSES FUND	Annual Budget FY2019	Actual 12/31/18	Act/Budget 50.0%	Actual 12/31/17	Act/Budget 50.0%	Annual Budget FY2018
State Government Sources	\$ 280,032	\$ -	0.0%	169,412	0.0%	\$ 292,545
Federal Government Sources	4,876,221	2,183,945	44.8%	2,374,638	49.1%	4,839,519
Nongovernmental gifts or grants	-	599	0.0%	35,220	0.0%	-
Other Revenue	88,500	2,310	2.6%	2,790	8.2%	34,000
TOTAL RESTRICTED PURPOSES FUND REVENUES	5,244,753	2,186,854	41.7%	2,582,060	50.0%	5,166,064

RESTRICTED PURPOSES FUND	Annual Budget FY2019	Actual 12/31/18	Act/Budget 50.0%	Actual 12/31/17	Act/Budget 50.0%	Annual Budget FY2018
Instruction:						
Salaries	\$ 375,521	\$ 169,358	45.1%	187,475	41.3%	454,373
Employee Benefits	144,268	47,172	32.7%	51,395	39.8%	129,112
Contractual Services	25,090	27,326	108.9%	13,613	53.9%	25,260
Materials & Supplies	110,679	50,924	46.0%	55,521	185.4%	29,946
Conference & Meeting	34,409	20,496	59.6%	7,497	40.2%	18,660
Utilities	1,250	463	37.0%	902	0.0%	2,500
Capital Outlay	-	26,202	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Instruction	\$ 691,217	\$ 341,941	49.5%	\$ 316,403	48.0%	\$ 659,851

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Illinois Valley Community College District No. 513
 Fiscal Year 2019 Budget to Actual Comparison
 For the six months ended December 31, 2018

RESTRICTED PURPOSES FUND	Annual Budget FY2019	Actual 12/31/18	Act/Budget 50.0%	Actual 12/31/17	Act/Budget 50.0%	Annual Budget FY2018
Student Services						
Salaries	\$ 192,097	\$ 88,698	46.2%	92,960	49.3%	188,414
Employee Benefits	71,188	26,321	37.0%	27,212	39.0%	69,834
Contractual Services	3,500	4,980	142.3%	4,317	172.7%	2,500
Materials & Supplies	5,787	12,012	207.6%	11,060	186.6%	5,926
Conference & Meeting	6,500	3,478	53.5%	2,289	28.7%	7,978
Tuition Waivers (TRiO Grant)	20,000	21,450	107.3%	14,380	89.9%	16,000
Total Student Services	<u>299,072</u>	<u>156,939</u>	52.5%	<u>152,218</u>	52.4%	<u>290,652</u>
Institutional Support						
Salaries (Federal Work Study)	95,683	42,691	44.6%	48,079	59.6%	80,632
Total Institutional Support	<u>95,683</u>	<u>42,691</u>	44.6%	<u>48,079</u>	59.6%	<u>80,632</u>
Student grants and waivers (PELL & SEOG)	4,165,281	2,046,861	49.1%	2,174,382	52.5%	4,142,929
TOTAL RESTRICTED FUND EXPENDITURES	<u>\$ 5,251,253</u>	<u>\$ 2,588,432</u>	49.3%	<u>\$ 2,538,864</u>	49.1%	<u>\$ 5,174,064</u>
Transfer In (Out)	<u>\$ 10,000</u>	<u>\$ 10,000</u>	100.0%	<u>\$ 10,000</u>	100.0%	<u>\$ 10,000</u>

AUDIT FUND	Annual Budget FY2019	Actual 12/31/18	Act/Budget 50.0%	Actual 12/31/17	Act/Budget 50.0%	Annual Budget FY2018
Local Government Sources	\$ 37,928	\$ 37,358	98.5%	\$ 36,479	94.8%	\$ 38,480
Investment Revenue	80	85	106.3%	71	88.8%	80
TOTAL AUDIT FUND REVENUES	<u>38,008</u>	<u>37,443</u>	98.5%	<u>36,550</u>	94.8%	<u>38,560</u>
AUDIT FUND						
Contractual Services	37,300	32,800	87.9%	34,250	93.8%	36,500
TOTAL AUDIT FUND EXPENDITURES	<u>\$ 37,300</u>	<u>\$ 32,800</u>	87.9%	<u>\$ 34,250</u>	93.8%	<u>\$ 36,500</u>

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Illinois Valley Community College District No. 513
Fiscal Year 2019 Budget to Actual Comparison
For the six months ended December 31, 2018

LIABILITY, PROTECTION, & SETTLEMENT FUND	Annual Budget FY2019	Actual 12/31/18	Act/Budget 50.0%	Actual 12/31/17	Act/Budget 50.0%	Annual Budget FY2018
Local Government Sources	\$ 826,509	\$ 548,621	66.4%	\$ 672,285	0.0%	\$ 751,210
Investment Revenue	6,000	1,642	27.4%	5,531	0.0%	9,500
Other	-	-	0.0%	1,165	0.0%	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	\$ 832,509	\$ 550,263	66.1%	\$ 678,981	89.3%	\$ 760,710
LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES						
Student Services						
Salaries	102,355	49,836	48.7%	47,134	-	109,334
Employee Benefits	26,286	11,633	44.3%	11,606	-	25,832
Contractual Services	22,500	2,495	11.1%	11,865	-	11,000
Materials & Supplies	650	225	34.6%	342	-	-
Total for Student Services	<u>151,791</u>	<u>64,189</u>	<u>42.3%</u>	<u>70,947</u>	<u>-</u>	<u>146,166</u>
Operations & Maintenance of Plant						
Contractual Services	502,800	188,948	37.6%	180,337	32.9%	547,700
Material & Supplies	200	63	31.5%	29	16.6%	175
Utilities	450	236	52.4%	171	34.2%	500
Capital Outlay	-	-	0.0%	-	0.0%	-
Total for Operations & Maintenance of Plant	<u>503,450</u>	<u>189,247</u>	<u>37.6%</u>	<u>180,537</u>	<u>32.9%</u>	<u>548,375</u>
Institutional Support						
Salaries	68,917	31,888	46.3%	39,369	0.0%	76,673
Employee Benefits	214,823	5,259	7.6%	6,114	0.0%	206,121
Contractual Services	40,500	21,606	53.3%	39,959	0.0%	19,500
Materials & Supplies	5,000	-	0.0%	-	0.0%	200
Conference & Meeting	500	-	0.0%	470	0.0%	2,000
Fixed Charges	297,000	256,820	86.5%	293,873	111.1%	264,500
Capital Outlay	-	-	0.0%	6,680	0.0%	-
Other	-	-	0.0%	75,000	0.0%	-
Total Institutional Support	<u>626,740</u>	<u>315,573</u>	<u>50.4%</u>	<u>461,465</u>	<u>81.1%</u>	<u>568,994</u>
TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	\$ 1,281,981	\$ 569,009	44.4%	\$ 642,002	50.8%	\$ 1,263,535

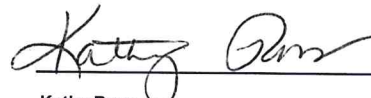
Illinois Valley Community College District No. 513
 Fiscal Year 2019 Budget to Actual Comparison
 All Funds - By Budget Officer
 12/31/2018
 Unaudited

<u>Department</u>	<u>Annual Budget FY2019</u>	<u>Actual FY2019</u>	<u>Act/Budget 50.0%</u>	<u>Explanation</u>
President	\$ 341,407	\$ 159,338	46.7%	
Board of Trustees	14,750	13,814	93.7%	Includes annual ICCTA dues
Community Relations	416,182	173,265	41.6%	
Continuing Education	740,764	479,430	64.7%	Several continuing education trips since July 1, 2018
Facilities	6,315,321	1,800,914	28.5%	
Information Technologies	2,146,368	1,188,721	55.4%	
Academic Affairs	252,363	95,529	37.9%	
Academic Affairs (AVPCE)	644,917	223,402	34.6%	
Adult Education	447,165	215,759	48.3%	
Learning Resources	1,231,673	528,002	42.9%	
Career & Tech Education Division	2,191,125	854,799	39.0%	
Natural Science & Business Division	3,109,589	1,349,046	43.4%	
Humanities & Fine Arts/Social Science Division	3,318,464	1,432,167	43.2%	
Health Professions Division	1,717,616	764,248	44.5%	
Admissions & Records	367,560	145,902	39.7%	
Counseling	553,068	247,634	44.8%	
Student Services	250,736	112,829	45.0%	
Financial Aid	4,649,462	2,259,456	48.6%	
Career Services	39,671	16,206	40.9%	
Athletics	285,212	144,682	50.7%	
TRiO (Student Success Grant)	299,072	156,939	52.5%	
Campus Security	500,150	188,462	37.7%	
Business Services/General Institution	1,074,183	525,768	48.9%	
Risk Management	630,040	316,359	50.2%	
Tuition Waivers	546,000	278,250	51.0%	
Purchasing	116,616	51,642	44.3%	
Human Resources	129,583	54,712	42.2%	
Bookstore	1,638,940	971,908	59.3%	
Shipping & Receiving	64,028	32,336	50.5%	
Copy Center	103,301	41,739	40.4%	
Total FY19 Expenditures	\$ 34,135,326	\$ 14,823,258	43.4%	

Illinois Valley Community College
Statement of Cash Flows
for the Month ended December 31, 2018

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 4,592,736.71	\$ 801,836.62	\$ 60,929.22	\$ 178,661.89	\$ 438,023.54	\$ (529,554.93)	\$ 385,070.79	\$ 20,384.32	\$ 158,462.50	\$ 42,892.24	\$ 6,149,442.90
Total Receipts	912,458.38	112,572.09	38,646.04	-	39,716.60	-	20,395.98	912.14	13,387.45	7,192.72	\$ 1,145,281.40
Total Cash	5,505,195.09	914,408.71	99,575.26	178,661.89	477,740.14	(529,554.93)	405,466.77	21,296.46	171,849.95	50,084.96	7,294,724.30
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	11,439.32	-	-	-	-	11,700.00	-	-	-	-	23,139.32
Expenditures	(1,196,885.29)	(252,784.49)	(4,367.98)	-	(191,810.60)	(136,865.23)	-	(4,000.00)	(41,943.00)	-	(1,828,656.59)
ACCOUNT BALANCE	4,319,749.12	661,624.22	95,207.28	178,661.89	285,929.54	(654,720.16)	405,466.77	17,296.46	129,906.95	50,084.96	5,489,207.03
Deposits in Transit	(1,247.42)										(1,247.42)
Outstanding Checks	242,158.23										242,158.23
BANK BALANCE	4,560,659.93	661,624.22	95,207.28	178,661.89	285,929.54	(654,720.16)	405,466.77	17,296.46	129,906.95	50,084.96	5,730,117.84
Certificates of Deposit	-	-	2,710,082.19	500,000.00	248,000.00	-	3,368,916.47	-	100,980.82	-	6,927,979.48
Illinois Funds	5,905,443.47	2,376,858.98	1,823,568.36	139,838.71	-	264,505.30	928,888.44	2,389.63	46.31	296,391.40	11,737,930.60
Bldg Reserve-ILLFund			1,117,433.65								1,117,433.65
Total Investment	\$ 5,905,443.47	\$ 2,376,858.98	\$ 5,651,084.20	\$ 639,838.71	\$ 248,000.00	\$ 264,505.30	\$ 4,297,804.91	\$ 2,389.63	\$ 101,027.13	\$ 296,391.40	\$ 19,783,343.73
LaSalle State Bank	\$ 558,849.49										
Midland States Bank	5,171,268.35										
	<u>\$ 5,730,117.84</u>										

Respectfully submitted,


 Kathy Ross
 Controller

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
December 31, 2018

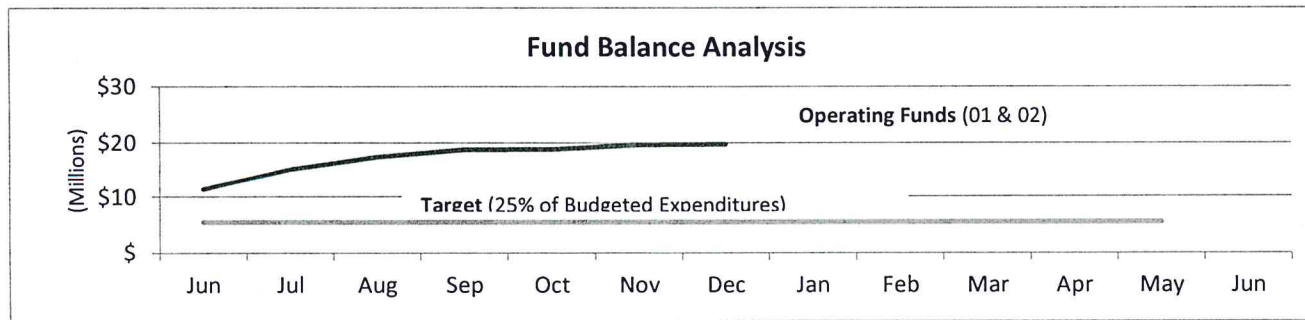
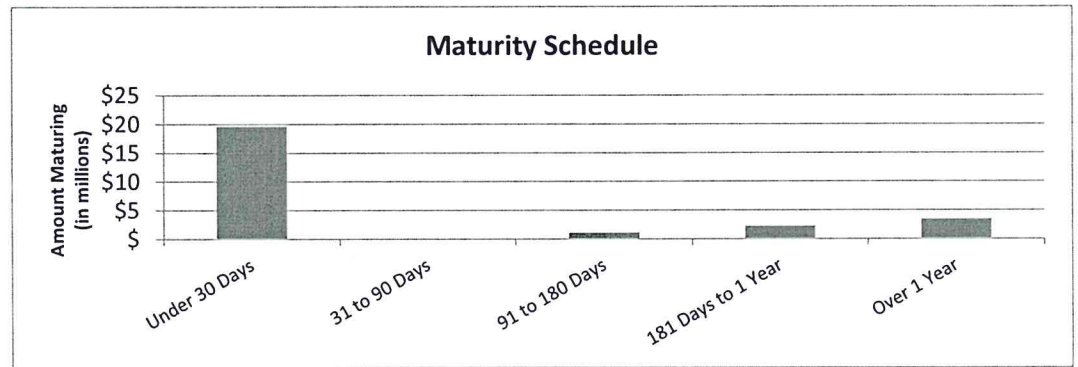
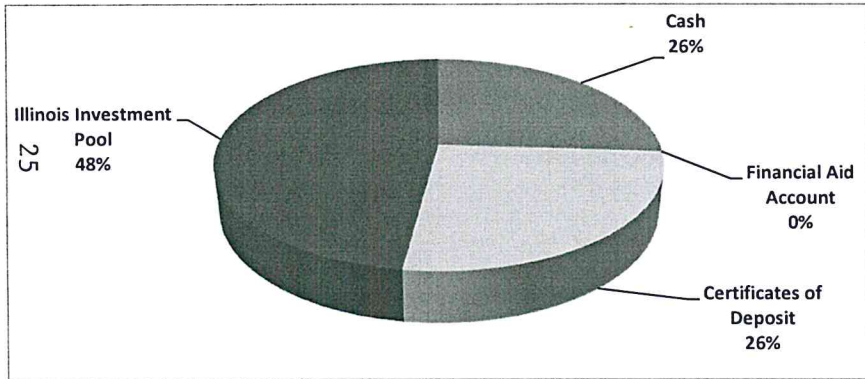
<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
4/13/2019			500,000	500,000				1,000,000	CTB	1.50%	1.51%	105233
4/16/2019			200,000					200,000	HNB	2.00%	2.01%	600092
7/13/2019			1,010,082					1,010,082	MB	2.00%	2.01%	16776
7/22/2019							100,981	100,981	MB	2.00%	2.01%	16783
10/26/2019			1,000,000					1,000,000	MB	2.55%	2.58%	16885
11/7/2019						151,916		151,916	MB	2.55%	2.55%	915192
5/4/2020						245,000		245,000	MBS	2.70%	2.70%	Morgan Stanley PVT
5/4/2020						245,000		245,000	MBS	2.75%	2.75%	CitiBank NA
5/4/2020						245,000		245,000	MBS	2.70%	2.70%	Israel Discount Bank
5/4/2020						245,000		245,000	MBS	2.75%	2.75%	Morgan Stanley NA
5/20/2020					248,000			248,000	MBS	2.05%	2.05%	American Express
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	American Express
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	Capital One
7/19/2022						247,000		247,000	MBS	2.25%	2.25%	Discover Bank
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Capital One
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Wells Fargo
11/7/2023						200,000		200,000	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						200,000		200,000	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						200,000		200,000	CB	3.55%	3.55%	Morgan Stanley Banl
11/8/2023						200,000		200,000	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						200,000		200,000	CB	3.55%	3.55%	Comenity Capital
Total CD	-	-	2,710,082	500,000	248,000	3,368,916	100,981	6,927,979				

CB	Commerce Bank	LSB	LaSalle State Bank	MBS	Multi-Bank Securities, Inc.
CTB	Central Bank	MB	Marseilles Bank	MSB	Midland States Bank
HNB	Hometown National Bank				

Illinois Valley Community College District No. 513
Investment Status Report
All Funds
December 31, 2018

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	26.0%	\$ 6,902,612	0.35%
Financial Aid Account	0.0%	8,476	0.35%
Certificates of Deposit	26.1%	6,927,979	2.41%
Illinois Investment Pool	47.8%	12,690,552	2.53%
Total	100.0%	\$ 26,529,619	1.93%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 11,575,322	-	-	\$ 11,575,322	44%
IL Funds -Building	1,115,230			1,115,230	4%
Midland States Bank	-		6,142,623	6,142,623	23%
Midland States Bank			8,476	8,476	0%
Midland States-Bldg			10,210	10,210	0%
LaSalle State Bank	-	-	530,746	530,746	2%
Central Bank	-	1,000,000	-	1,000,000	4%
Commerce Bank	-	1,000,000	-	1,000,000	4%
Hometown Bank	-	200,000	-	200,000	1%
Multi Bank Securities	-	2,465,000	-	2,465,000	9%
Heartland Bank	-	-	219,033	219,033	1%
Marseilles Bank	-	2,262,979	-	2,262,979	9%
	\$ 12,690,552	\$ 6,927,979	\$ 6,911,088	\$ 26,529,619	100%



cc

\$5,000 and Over Disbursements

12/01/18 - 12/31/18

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
746033	12/05/18	0001169	City of Oglesby	\$ 5,603.22	Water/Sewer, Police Protection
746044	12/05/18	0181795	G4S Secure Solutions (USA), Inc.	8,631.77	Security Services-Main Campus (10/01/18-10/07/18), Ottawa Campus (11/12/18-11/18/18)
746047	12/05/18	0213868	Grit Digital Health, LLC	7,000.00	Licensing Fees Renewal
746051	12/05/18	0005259	ICCTA	5,775.00	Dues
746055	12/05/18	0157675	Illinois Valley Excavating, Inc.	13,048.50	Drainage Improvements, Jet Sewer Lines
ACH	12/05/18		American Express	57,156.30	Credit Card Purchases (November)
ACH	12/07/18		CCHC	243,418.22	Health Insurance (December)
746118	12/12/18	0214047	CenterPoint Energy Services	5,642.35	Natural Gas (10/01/18-10/31/18)
746120	12/12/18	0214499	Constellation NewEnergy, Inc.	31,360.87	Electricity (10/09/18-11/07/18)
746124	12/12/18	0209567	Delta Dental of Illinois	8,326.92	Dental Insurance (November)
746126	12/12/18	0109033	Elsevier Science	44,782.72	Books for Resale
746143	12/12/18	0101216	MBS Textbook Exchange, Inc.	10,094.38	Books for Resale
25 ACH	12/13/18		Internal Revenue Service	61,761.77	Federal Payroll Taxes (12/13/18)
ACH	12/13/18		Illinois Department of Revenue	21,796.06	State Payroll Taxes (12/13/18)
ACH	12/13/18		VALIC Retirement Services	11,071.94	403(b) & 457(b)Payroll (12/13/18)
746169	12/13/18	0082897	SURS	46,065.65	Payroll (12/13/18)
746184	12/18/18	0147539	Anaca Technologies Ltd.	11,445.00	Springboard Subscription Renewal (Carl Perkins Grant)
746191	12/18/18	0218596	Bushue HR, Inc.	5,000.00	Insurance Consulting
746200	12/18/18	0173266	Chicago Office Technology Group	5,863.01	Print Management Fees
746205	12/18/18	0219084	Crane Inspection & Certification	16,500.00	Business Seminars
746209	12/18/18	0174412	Demonica Kemper Architects	10,634.50	Barn Demolition, Building "E" AHU Replacement,* Master Plan Update
746223	12/18/18	0029614	GRAINCO FS, Inc.	7,480.00	Rock Salt
746234	12/18/18	0157675	Illinois Valley Excavating Inc	10,970.39	Drainage Improvements
746239	12/18/18	0133143	Laerdal Medical Corporation	15,669.73	Software/Nursing Anne Simulators
746241	12/18/18	0133143	Laerdal Medical Corporation	26,000.00	Nursing Anne Simulators
746254	12/18/18	0000950	Midland Paper Company	10,193.04	Copier/Printer Paper
746264	12/18/18	0000948	Nebraska Book Co., Inc.	6,065.37	Books for Resale
746305	12/18/18	0183046	Universal Asphalt & Excavating	51,205.00	Drainage Improvements

\$5,000 and Over Disbursements

12/01/18 - 12/31/18

Check Number	Check Date	Vendor Number Payee	Check Amount	Description
746315	12/18/18	0001927 Walter J Zukowski & Associates	5,343.55	Legal Services
ACH	12/27/18	Internal Revenue Service	55,369.70	Federal Payroll Taxes (12/27/18)
ACH	12/27/18	Illinois Department of Revenue	20,176.04	State Payroll Taxes (12/27/18)
ACH	12/27/18	VALIC Retirement Services	11,071.94	403(b) & 457(b) Payroll (12/27/18)
746331	12/27/18	0082897 SURS	<u>44,067.36</u>	Payroll (12/27/18)

\$894,590.30

*Protection, Health, & Safety (PHS) Projects

Stipends For Pay Period 12/08/18

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Ault, Richard L	Drum Lessons x 17	10/23/18	11/20/18	12/08/18	ST	266.00	011120650051340	MUP-2025-01	Applied Music Drum Set	
Ault, Richard L	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Barnes, David J	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Batson-Turner, Jean	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Biagi, Dorothy A	Tortellini & Tortellaci	11/27/18	11/27/18	12/08/18	ST	230.00	014110394151320	HLR-3901-311	Tortellini & Tortellaci	
Bias, Timothy John	Manufacturing Expo	10/23/18	10/23/18	12/08/18	SG	50.00	061320152751900			
Bouxsein, Jessie Lynn	Explore IVCC	11/14/18	11/14/18	12/08/18	ST	25.00	061320152751900			
Boyle- Bruch, Ida Lee	Food Service Sanitation	12/04/18	12/04/18	12/08/18	ST	500.00	014110394151320	CEU-1503-12	Food Service Sanitation	
Brolley, Vincent Depaul	Dual Credit Workshop	09/07/18	09/07/18	12/08/18	ST	25.00	018120080051900			
Bruch, Anna Marie Faletti	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Castaneda, Craig Alexander	Lab Exam Set Up	11/30/18	11/30/18	12/08/18	ST	96.85	011120570051320			
Cherpeske, Roxanne Gay	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Data, Dorene Marie	Manufacturing Expo	10/23/18	10/23/18	12/08/18	SG	50.00	061320152751900			
Ebner-Landgraf, Tammy L	Explore IVCC	11/14/18	11/14/18	12/09/18	SG	25.00	061320152751900			
Elias, Gina Rae	Manufacturing Expo	10/23/18	10/23/18	12/08/18	SG	50.00	061320152751900			
Elias, Gina Rae	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Fowler, David Lee	Scoreboard 6 Mens 7 Womans	11/03/18	12/06/18	12/08/18	ST	420.00	056430360351900			
Fox, Amber Rae	Manufacturing Expo	10/23/18	10/23/18	12/08/18	SG	50.00	061320152751900			
Fox, Amber Rae	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Francisco, Marjorie Lynn	Mandatory Reporting & Tracking	11/25/18	12/08/18	12/08/18	ST	1,994.88	011420730051340			Assisted J Hogue
Gibson, James A	Manufacturing Expo	10/23/18	10/23/18	12/08/18	SG	50.00	061320152751900			
Hermes, Kevin Michael	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Hodgson, Laura Ann	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Johnson, LeeAnn	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Killian, Melissa J	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Koudelka, Arthur Edward	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			

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Stipends For Pay Period 12/08/18

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Kuester, David A	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Leadingham, Paul	Dual Credit Workshop	09/07/18	09/07/18	12/08/18	ST	25.00	018120080051900			
Leadingham, Paul	Mileage Reimbursement	09/26/18	09/26/18	12/08/18	ML	305.44	014210331055211			
Leadingham, Paul	Manufacturing Expo	10/23/18	10/23/18	12/08/18	SG	50.00	061320152751900			
Leadingham, Paul	CANDEA CWI Inspection	11/16/18	12/08/18	12/08/18	ST	2,525.00	014210331051320			
Lee, Matthew J	Dual Credit Workshop	09/07/18	09/07/18	12/08/18	ST	50.00	018120080051900			
Leynaud, Donald Craig	Open Lab Hours	10/06/18	10/06/18	12/08/18	ST	178.25	011120570051320			
Lockwood, Kirk D	Dual Credit Workshop	09/07/18	09/07/18	12/08/18	ST	50.00	018120080051900			
Mangold, Richard F	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Matuszewski, Kari Leigh	Ugly Sweater Ornament	12/03/18	12/03/18	12/08/18	ST	90.00	014110394151320	HLR-2779-312	Ugly Sweater Ornament	
McGinnis, Rosemary T	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Mills, Jennifer P	Dual Credit Workshop	09/07/18	09/07/18	12/08/18	ST	50.00	018120080051900			
Molln, Theresa Marie	Manufacturing Expo	10/23/18	10/23/18	12/08/18	SG	50.00	061320152751900			
Mott, Willard D	Manufacturing Expo	10/23/18	10/23/18	12/08/18	SG	50.00	061320152751900			
Mott, Willard D	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Phillips, Michael Alan	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Pytel, Kyle Edwin	LC Driver Improvement GDL	12/01/18	12/01/18	12/08/18	SG	175.00	014110394251320	CDV-6000-12	LaSalle Co Driver Improvement	
Reese, Robert C	Manufacturing Expo	10/23/18	10/23/18	12/08/18	SG	50.00	061320152751900			
Reynolds, Gregory Edward	Manufacturing Expo	10/23/18	10/23/18	12/08/18	SG	50.00	061320152751900			
Sarver, Gregory Stephen	LC Driver Improvement	11/28/18	11/28/18	12/08/18	ST	150.00	014110394251320	CDV-6000-321	LC Driver Improvement	
Seeger, Andrew P	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Seghi, Heather Nicole	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Serafini, Richard Joseph	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Sondgeroth, Anthony Lee	Manufacturing Expo	10/23/18	10/23/18	12/08/18	SG	50.00	061320152751900			
Sondgeroth, Anthony Lee	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Sorce, Adrianna Lyn	Believe in the Holidays	11/27/18	11/27/18	12/08/18	ST	150.00	014110394151320	HLR-1115-321	Believe in The Holidays	

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Stipends For Pay Period 12/08/18

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Spanbauer, Jeffrey A	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Story, Michelle M	Dual Credit Workshop	09/07/18	09/07/18	12/08/18	ST	25.00	018120080051900			
Story, Michelle M	Manufacturing Expo	10/23/18	10/23/18	12/08/18	SG	50.00	061320152751900			
Timmerman, Michael L	Shot Clock 7 Mens 8 Womens	11/03/18	12/06/18	12/08/18	ST	450.00	056430360351900			
Tomasson, Cory J	Scoreboard/Scorebook 1 Mens 1 Womens	11/03/18	12/06/18	12/08/18	ST	120.00	056430360251900			
Villarreal, Nora Lynn	Dual Credit Workshop	09/07/18	09/07/18	12/08/18	ST	50.00	018120080051900			
Villarreal, Nora Lynn	Explore IVCC	11/14/18	11/14/18	12/08/18	SG	25.00	061320152751900			
Vogelgesang, Eugene Edward	SCOREBOARD 6 Mens 7 Womens	11/03/18	12/06/18	12/08/18	ST	390.00	056430360351900			
Whalen, Patrick Eugene	Announcer 7 Mens 8 Womens	11/03/18	12/06/18	12/08/18	ST	420.00	056430360251900			
Whightsil, Greg Allen	Manufacturing Expo	10/23/18	10/23/18	12/08/18	SG	50.00	061320152751900			
Total						10,011.42				

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Cheryl Roelfsema

Cheryl Roelfsema
Vice President of Business Services and Finance

Jerry Corcoran 12/13/18

Dr. Jerry Corcoran
President

*Earntypes

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend,
OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 12/22/18

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Biagi, Dorothy A	Pasta Night/Italian Desserts	12/06/18	12/10/18	12/22/18	ST	\$360.00	014110394151320	HLR-3707-310	Pasta Night/Italian Desserts	
Cornwall, Mary Elizabeth	Pianist for Winter Concert 18	11/26/18	12/03/18	12/22/18	ST	\$200.00	011120650051900			
Danekas, Carrie A	Retro Pay 19	08/05/18	12/08/18	12/22/18	MI	\$155.52	061620296351320			
Dellinger, Douglas Albert	Portrait Photography	11/06/18	12/11/18	12/22/18	ST	\$682.50	014110394151320	HLR-2509-311	Portrait Photography	
Foemmel, Mary Beth	Retro Pay 19	08/05/18	12/08/18	12/22/18	MI	\$22.33	011420730051320			
Fritz, Bradley C	Presentation/Coaching Fall 18	11/26/18	12/03/18	12/22/18	ST	\$200.00	011120650051900			
Klieber, Tracie Marie	Yoga Unique To You/Strength Cardio Core	10/29/18	12/17/18	12/22/18	ST	\$450.00	014110394151320	HLR-6212-310	Yoga Unique To You/Strength Cardio Core	
McCabe-Pinn, Linda	Retro Pay 19	08/05/18	12/08/18	12/22/18	MI	\$1.21	011420730051320			
Moshage, Lynda Marlene	Retro Pay 19	08/05/18	12/08/18	12/22/18	ST	\$1.80	011420730051320			
O'Flanagan, Jamie Lynn	Retro Pay 19	08/05/18	12/08/18	12/22/18	MI	\$4.25	011420730051320			
Pytel, Kyle Edwin	LC Driver Improvement	12/15/18	12/15/18	12/22/18	ST	\$175.00	014110394251320	CDV-7000-22	LC Driver Improvement	
Roether, Jenilyn E	Presentation/Coaching/Fall 18	11/26/18	12/03/18	12/22/18	ST	\$200.00	011120650051900			
Sarver, Gregory Stephen	LC Driver Improvement	12/05/18	12/12/18	12/22/18	ST	\$300.00	014110394251320	CDV-7000-312	LC Driver Improvement	
Sarver, Gregory Stephen	LC Driver Improvement	12/08/18	12/08/18	12/22/18	ST	\$150.00	014110394351320	CDV-7000-322	LC Driver Improvement	
Schomas, Jane Elizabeth	Beginning/Advanced Swing	10/23/18	12/11/18	12/22/18	ST	\$840.00	014110394151320	HLR-5102-410	Beginning/Advanced Swing	
Smith, Sara E	Food Service Sanitation	11/26/18	12/06/18	12/22/18	ST	\$600.00	014110394151320			
Stevenor, Jane E	Retro Pay 19	09/01/18	12/08/18	12/22/18	MI	\$82.82	012920322251320			
Total						4,425.43				

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Cheryl Roelfsema

Cheryl Roelfsema
Vice President of Business Services and Finance

Jerry Corcoran 12/18/18

Dr. Jerry Corcoran
President

*Earntypes

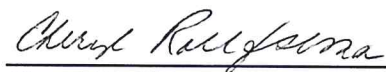
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend,
OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
MI=Miscellaneous, SS=Summer School

**Part-time Faculty/Staff Appointments
January 2019**

Employee Name	Position	Department	Hourly/Lab* Rate	Credit Hour Rate
Sidhu, Gagan	PT Faculty	NSB - Agriculture	N/A	688.00
Atkinson, Benjamin	PT Faculty	NSB - Criminal Justice	N/A	688.00
Smith, Mary	PT Faculty	WFD - CAD	N/A	764.00
Thompson, Jill	PT Staff	Assessment Center	13.41	N/A
Goskusky, Karla	PT Staff	Fitness Center	14.37	N/A
Johnson, Amanda	PT Staff	Disability Service - Interpreter	37.50	N/A

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*In lab settings, part-time faculty are paid an hourly rate rather than by credit hour.



Cheryl Roelfsema
Vice President for Business Services & Finance

WFD- Workforce Development
NSB - Natural Science & Business
HFSS - Humanities, Fine Arts &
Social Sciences



Dr. Jerry Corcoran
President

Faculty Appointment – James Eisert, Industrial Maintenance and Electricity Instructor

The search advisory committee has selected James Eisert as Industrial Maintenance and Electricity Instructor to fill the newly created IME position. Information on this candidate is attached.

Recommendation:

The administration recommends the appointment of James Eisert as Industrial Maintenance and Electricity Instructor at A-8, an annualized salary of \$51,117 on the 2018-2019 faculty salary schedule, effective January 11, 2019.

KPI 4: District Population Served

RECOMMENDED FOR FACULTY APPOINTMENT
2018-2019

GENERAL INFORMATION:

POSITION TO BE FILLED: Industrial Maintenance & Electricity Instructor

NUMBER OF APPLICANTS: 5

NUMBER OF APPLICANTS INTERVIEWED: 4

APPLICANTS INTERVIEWED BY:

Mr. Bias, Mr. Gibson, Mr. Lange, Ms. Prine, Ms. Scheri

APPLICANT RECOMMENDED:

James Eisert

EDUCATIONAL PREPARATION:

Illinois Valley Community College, Oglesby, IL – A.A.S., Electronics Technology

EXPERIENCE:

US Army Corps of Engineers Lock and Dam, Marseilles, IL – Electrician/Equipment
Mechanic

Commonwealth Edison LaSalle Nuclear Station, Marseilles, IL – Electrical A Electrician;
Electrical B Electrician; Electrical Helper; Station Man

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE
FOLLOWING REASONS:

1. Industrial electrical experience of 34 years with AAS in Electronics Technology
2. Facilitated a great hands-on lesson during his teaching demonstration
3. Accountable for all maintenance for the Army Corps of Engineers
4. Interested in alternative schedule options for students including: days, nights, and Saturdays

RECOMMENDED SALARY: A-8, \$51,117 annualized, effective January 11, 2019

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources

Proposal Results – Enrollment Driver Magazine

Proposals for the Enrollment Driver Magazine were received and publicly opened on November 27, 2018.

The publication will target approximately 31,000 district individuals age 20-40 and will also be distributed to workers at district manufacturers that offer tuition reimbursement. The 16-page magazine will be mailed by March 25th for summer/fall registration.

The lowest and most responsible bid from among four respondents came from Indiana Printing and Publishing Company, Inc. A summary of the proposals received is below.

Company	Cost
Indiana Printing and Publishing Company, Inc. Indiana, PA	\$13,853.18
MCS Advertising Peru, IL	\$17,778.00
Woodward Printing Services Platteville, WI *** DID NOT INCLUDE POSTAGE ***	\$6,619.00
KB Offset Printing Inc. State College, PA *** DID NOT INCLUDE POSTAGE ***	\$7,682.00

Recommendation:

The administration recommends Board authorization to contract with Indiana Printing and Publishing Company, Inc. for the printing and mailing of the Enrollment Driver magazine for \$13,853.18.

KPI 6: Resource Management

Events Requesting to Serve Alcoholic Beverages

The Illinois Valley Labor Management Group has requested permission to host two business after-hour events using college facilities. Consistent with past practice, the March 7 event will be in partnership with the Illinois Valley Area Chamber of Commerce the night before the annual Career Expo in order to showcase college facilities and bring more awareness to the business community regarding the excellent career opportunities available in the Building Trades. The new event to be held at the IVCC Ottawa Center will be in partnership with the Ottawa Chamber of Commerce. Consistent with past practice, the Labor Management Group will fully comply with Board Policy 6.17.

Recommendation:

The administration recommends that permission be granted for the Illinois Valley Labor Management Group to host two business after-hours events with local chambers using college facilities.

KPI 6: Resource Management

Illinois Valley Community College District 513
Events Requesting to Serve Alcoholic Beverages Checklist

Event Title:

Event Date: Event Time:

Agency Hosting the Event

IVCC Rooms Requested for the event:

Facilities Rental Policy received and reviewed. Yes No Date:

Facilities Rental Agreement filled out and submitted to IVCC: Yes No Date:

Certificate of Liability Insurance, with IVCC and Board of Trustees as additional insured, submitted to IVCC? Yes No Date:

Proof of Agency's Dram Shop license submitted to IVCC, if appropriate Yes No Date:

Caterer

Proof of Caterer's Dram Shop insurance submitted to IVCC Yes No Date:

Caterer's Certificate of Liability Insurance submitted, with Workers' Compensation included, submitted to IVCC Yes No Date:

IVCC Employees Attending

President's Council

Illinois Valley Community College District 513
Events Requesting to Serve Alcoholic Beverages Checklist

Event Title:

Event Date: Event Time:

Agency Hosting the Event

IVCC Rooms Requested for the event:

Facilities Rental Policy received and reviewed. Yes No Date:

Facilities Rental Agreement filled out and submitted to IVCC: Yes No Date:

Certificate of Liability Insurance, with IVCC and Board of Trustees as additional insured, submitted to IVCC? Yes No Date:

Proof of Agency's Dram Shop license submitted to IVCC, if appropriate Yes No Date:

Caterer

Proof of Caterer's Dram Shop insurance submitted to IVCC Yes No Date:

Caterer's Certificate of Liability Insurance submitted, with Workers' Compensation included, submitted to IVCC Yes No Date:

IVCC Employees Attending

Career and Technical Education Tuition Waiver Agreement in Automotive Technology

The primary Education for Employment (EFE) regional system serving the IVCC district is EFE #190 Starved Rock Associates for Vocation & Technical Education (SRAVTE), which serves the following area career center and high schools: LaSalle-Peru Area Career Center, DePue, Hall, LaMoille, LaSalle-Peru, Mendota, Ottawa, Princeton, Putnam County, Seneca and Streator. We currently have the following Program of Study Dual Credit/Articulated Credit Agreements with SRAVTE: Automotive Technology, Business/Computers/Keyboarding, Computer Aided Engineering & Design, Early Childhood Education, Electronics/Electricians, Graphic Design, Nursing, Manufacturing, and Welding. Other high schools that are in the Illinois Valley Community College district, but not in SRAVTE include: Bureau Valley, Earlville, Fieldcrest, Henry-Senachwine, Marquette, Midland, Serena, St. Bede, and Woodland.

Currently, as a result of being accredited by the National Automotive Technicians Education Foundation (NATEF), IVCC is not able to offer dual credit to secondary students not attending a NATEF approved secondary school. It is recommended that we replace the current six-credit waiver with a six-credit waiver based upon the following conditions being met:

- Successfully passes one or more years of automotive coursework at the secondary level with a B or better;
- Graduates from high school;
- Officially applies to IVCC and initiates an official degree plan in the IVCC Automotive Technology in the AAS degree or Advanced certificate;
- Enrolls full-time in the IVCC Automotive Technology AAS degree or Advanced certificate program within one year of graduating; and,
- IVCC GPA at the end of the 1st year (spring semester) is a B or better.

Recommendation:

Approve the Automotive Technology tuition waiver as outlined above for both SRAVTE students and those students attending other in-district high schools not included by SRAVTE, effective Fall 2019.

KPI 1: Student Academic Success

KPI 5: District Population Served

Career and Technical Education Tuition Waiver Agreement in Agriculture

The primary Education for Employment (EFE) regional system serving the IVCC district is EFE #190 Starved Rock Associates for Vocation & Technical Education (SRAVTE), which serves the following area career center and high schools: LaSalle-Peru Area Career Center, DePue, Hall, LaMoille, LaSalle-Peru, Mendota, Ottawa, Princeton, Putnam County, Seneca and Streator. We currently have the following Program of Study Dual Credit/Articulated Credit Agreements with SRAVTE: Automotive Technology, Business/Computers/Keyboarding, Computer Aided Engineering & Design, Early Childhood Education, Electronics/Electricians, Graphic Design, Nursing, Manufacturing, and Welding. Other high schools that are in the Illinois Valley Community College district, but not in SRAVTE include: Bureau Valley, Earlville, Fieldcrest, Henry-Senachwine, Marquette, Midland, Serena, St. Bede, and Woodland.

Currently there are no dual credit courses being offered in Agriculture pertaining to the new Agricultural Business Management or Agronomy AAS degree(s). It is being recommended that a student be eligible for a six-credit hour waiver for Agriculture (AGR) courses based upon the following conditions being met:

- Successfully passes one or more years of agricultural coursework at the secondary level with a B or better;
- Graduates from high school;
- Officially applies to IVCC and initiates an official degree plan in the IVCC Agricultural Business Management or Agronomy AAS degree(s);
- Enrolls full-time in the IVCC Agricultural Business Management or Agronomy AAS degree(s) within one year of graduating; and,
- IVCC GPA at the end of the 1st year (spring semester) is a B or better.

Recommendation:

Approve the Agriculture tuition waiver as outlined above for both SRAVTE students and those students attending other in-district high schools not included by SRAVTE, effective Fall 2019.

KPI 1: Student Academic Success

KPI 5: District Population Served

RECOMMENDED FOR STAFF APPOINTMENT
2018-2019

GENERAL INFORMATION:

POSITION TO BE FILLED: Custodian, Off Shift

NUMBER OF APPLICANTS: 20

NUMBER OF APPLICANTS INTERVIEWED: 3

APPLICANTS INTERVIEWED BY:

Mr. Curley, Mr. Schultz, Ms. Smith

APPLICANT RECOMMENDED:

Jaime Avila

EDUCATIONAL PREPARATION:

Illinois Valley Community College, Oglesby, IL – Truck Driver Training CDL
LaSalle Peru Township High School, Peru, IL – High School Diploma

EXPERIENCE:

Ace Hardware RSC, Princeton, IL – Commercial Driver
Eakas, Peru, IL – General Labor (injection molding, department/assembly line and painting department)
Mendota High School, Mendota, IL – Custodian
DSI Corporation (contract janitorial), Streator, IL – Custodian

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Custodial/janitorial field experience of five years
2. Experience using commercial cleaning equipment
3. Works well with others and good attendance record
4. Positive references and interviewed very well
5. Good written communication skills

RECOMMENDED SALARY: \$20.18 per hour, effective January 14, 2019

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

Purposes of IVCC

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.