



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

**815 North Orlando Smith Road  
Oglesby, IL 61348-9692**

**Board Meeting  
A G E N D A**

**Thursday, July 12, 2018  
Board Room  
6:30 p.m.**

**NOTE:**

**If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.**

## **IVCC'S MISSION STATEMENT**

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

### **BOARD AGENDA ITEMS**

#### **January**

#### **February**

Authorize Budget Preparation  
Reduction in Force  
Tuition and Fee Review  
Three-year Financial Forecast  
ICCTA Award Nominations  
(Alumnus, Student Trustee, Ethical)

#### **March**

Tenure Recommendations  
Non-tenured Faculty Contracts  
President's Evaluation  
Student Fall Demographic Profile  
ICCTA Award Nominations  
(FT/PT Faculty, Student Essay,  
Business/Industry)

#### **April**

Board of Trustees Election (odd years)  
Organization of Board (odd years)

#### **May**

Budget Adjustments  
President's Contract Review  
Vice Presidents' Contract Renewals

#### **June**

RAMP Reports  
Prevailing Wage Resolution  
Authorization of Continued Payment for  
Standard Operating Expenses  
Semi-annual Review of Closed Session  
Minutes

#### **July**

Tentative Budget  
a. Resolution Approving Tentative Budget  
b. Authorization to Publish Notice of  
Public Hearing  
Athletic Insurance

#### **August**

Budget  
a. Public Hearing  
b. Resolution to Adopt Budget  
College Insurance

#### **September**

Protection, Health, and Safety Projects  
Cash Farm Lease  
Approval of College Calendar (even years)  
Employee Demographics Report

#### **October**

Authorize Preparation of Levy  
Audit Report  
IVCC Foundation Update

#### **November**

Adopt Tentative Tax Levy

#### **December**

Adopt Tax Levy  
Schedule of Regular Meeting Dates and Times  
Semi-annual Review of Closed Session Minutes

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees Meeting**  
**Thursday, July 12, 2018 – 6:30 p.m. – Board Room (C307)**

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## **A G E N D A**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
  - 6.1 Approval of Minutes – June 7, 2018 Audit/Finance Committee Meeting; June 14, 2018 Board Meeting; and June 21, 2018 Closed Session Minutes Committee Meeting (Pages 1-10)
  - 6.2 Approval of Bills - \$1,039,544.66
    - 6.2.1 Education Fund - \$737,160.61
    - 6.2.2 Operations & Maintenance Fund - \$88,199.39
    - 6.2.3 Operations & Maintenance (Restricted Fund) - \$75,035.00
    - 6.2.4 Auxiliary Fund - \$41,448.82
    - 6.2.5 Restricted Fund - \$47,983.82
    - 6.2.6 Audit Fund - \$1,000.00
    - 6.2.7 Liability, Protection & Settlement Fund - \$48,717.02
  - 6.3 Treasurer's Report (Pages 11-28)
    - 6.3.1 Financial Highlights (Pages 12-13)
    - 6.3.2 Balance Sheet (Pages 14-15)
    - 6.3.3 Summary of FY18 Budget by Fund (Page 16)
    - 6.3.4 Budget to Actual Comparison (Pages 17-23)
    - 6.3.5 Budget to Actual By Budget Officers (Page 24)
    - 6.3.6 Statement of Cash Flows (Page 25)
    - 6.3.7 Investment Status Report (Pages 26-27)
    - 6.3.8 Disbursements - \$5,000 or more (Page 28)

- 6.4 Personnel - Stipends for Pay Periods Ending June 9, 2018 and June 23, 2018 (Pages 29-33)
- 6.5 Request – Copier Lease Extension (Page 34)
- 6.6 Purchase Request – VMWare Maintenance and Support (Page 35)
- 6.7 Purchase Request – Ellucian Colleague Maintenance and Support (Page 36)
- 6.8 Purchase Request – Cisco Smartnet Maintenance and Support (Page 37)
7. President’s Report
8. Committee Reports
9. FY2019 Tentative Budget (Pages 38-40)
10. Bid Results – Building E AHU/Chiller Replacement (Pages 41-42)
11. Campus-Wide Security Upgrades – Change Orders (Pages 43-45)
12. Semi-annual Review of Closed Session Minutes (Page 46)
13. Student Athletic and Catastrophic Insurance Renewals (Page 47)
14. Items for Information (Pages 48-57)
  - 14.1 Exterior Stair Upgrade – Change Order (Pages 48-49)
  - 14.2 Letter of Support – Proposed Extension City of LaSalle TIF District III (Page 50)
  - 14.3 Letter of Support – Proposed Extension Village of North Utica District I (Page 51)
  - 14.4 ICCB Approval – Leadership Elevation Framework Certificate (Page 52)
  - 14.5 ICCB Approval – Infant/Toddler Gateways Credential Level 3 Certificate (Page 53)
  - 14.6 Staff Appointment – Rey Arteaga, Head Women’s Soccer Coach (Page 54)
  - 14.7 Staff Appointment – Sean Kennedy, Head Men’s Golf Coach (Page 55)
  - 14.8 Sigma Kappa Delta 2018 Ivy Chapter Recognition – Dr. Kimberly Radek-Hall and Delores Robinson (Pages 56-57)
15. Trustee Comment
16. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) collective negotiations; 3) closed session minutes
17. Approval of Closed Session Minutes
18. Other
19. Adjournment



**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees**

**Audit/Finance Committee Meeting**  
**June 7, 2018**

The Audit/Finance Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 4:00 p.m. on Thursday, June 7, 2018 in the Board Room (C307) at Illinois Valley Community College.

**Committee Members**      Everett J. Solon, Chair  
**Physically Present:**      David O. Mallery

**Committee Members**      Jay K. McCracken  
**Absent:**

**Board Members**              Jane E. Goetz, Board Chair  
**Physically Present:**      Amy L. Boyles  
   Joseph M. Marendia, Student Trustee

**Others Physically Present:**      Jerry Corcoran, President  
   Cheryl Roelfsema, Vice President for Business Services and Finance  
   Deborah Anderson, Vice President for Academic Affairs  
   Bonnie Campbell, Associate Vice President for Academic Affairs  
   Chris Dunlap, Director of Information Technology Services  
   Kathy Ross, Controller  
   Steve Alvin, President of AFT Local 1810

The meeting was called to order at 4:00 p.m. by Mr. Solon.

**FY2019 TENTATIVE BUDGET**

The Committee was presented with a draft of the FY2019 Operating Funds budget. The budget numbers are still in draft stage but not likely to change before the tentative budget is presented to the Board of Trustees at the July 12, 2018 meeting. The budget is built on the same assumptions shared with the Audit/Finance Committee in January. Ms. Roelfsema reported on the revenues: 1) EAV increased by 3.4 percent increasing the total levy from \$11,325,222 to \$11,670,435, an increase of \$345,213. 2) Budgeted credit hours were increased to 58,000 with a 2.3 percent increase in the tuition rate which results in an increase in tuition revenue of \$48,900. 3) State funding is based on 85 percent of the FY2018 appropriation. The Illinois Community College Board seems confident that FY2019 funding will be level with FY2018. Ms. Roelfsema then reported on the expenditures: 1) Salaries and benefits are the majority of the budget. Salary increases are budgeted at 2.0 percent. The SEIU Local 138 contract expires June 30, 2018 and the AFT Local 1810 contract expires August 12, 2018. There are five new personnel positions budgeted: Faculty – Cybersecurity Instructor/Program Coordinator; Faculty – Emergency Medical

Services Instructor/Program Coordinator; Faculty – Manufacturing/Electrical Instructor/Program Coordinator; Student Services Recruiter – full-time; Student Services Administrative Assistant – part-time. 2) Benefits are budgeted to increase by five percent. The administration will continue to look for ways to keep health insurance affordable. The three major areas of uncertainty in the FY2019 budget are: State funding, enrollments, and labor contracts. A contingency of \$289,000 has been included. It would not be necessary to formally amend the budget unless the amount of change in any one fund is more than 10 percent of the total fund budget. The administration has reduced operating costs and used zero-based budgeting for a number of years to the point where there are few areas to make reductions other than in personnel. Over the last seven years, 36 positions have been affected but in FY2018 four of those positions were filled again. Additionally, six positions have been reduced from full- to part-time. During this time, there has been a new faculty position added, Dental Assisting. The Ag instructor position is offset by the retirement of Doug Stockley, former agriculture and computer instructor. The budgeted Cybersecurity position replaces a Computer Instructor position that was reduced in FY2015. The FY2019 budget also includes two new faculty positions, Emergency Medical Services and Manufacturing/Electrical instructors. Mr. Solon expressed appreciation for the work that has been done by the administrative team with the budget.

#### **FY2018 FINANCIAL UPDATE**

Ms. Roelfsema reported on projections for FY2018 year end for the Operating Funds. The projected operating fund balance as of June 30, 2018 is \$10,153,000 or 46 percent of the budgeted FY2019 expenditures. The minimum requirement per board policy is 25 percent. This fund balance will help the College weather the State financial woes, the uncertainty of being able to qualify for equalization funding, and the possibility of pension liabilities being shifted to the local districts. Ms. Roelfsema reported that at this time, the cash projection for the remainder of FY2018 is positive and no borrowing from the working cash fund will be necessary. Ms. Roelfsema noted that it is a credit to staff, faculty and board members that with reduced enrollments and uncertain State funding, we have been able to monitor our spending and continue to provide quality education and services to our students. Mr. Solon congratulated Ms. Roelfsema and the administration for a job well done. Ms. Goetz noted that she particularly appreciated the teamwork involved in bringing about a balanced budget while serving the educational needs of our students.

#### **INFORMATION TECHNOLOGY SERVICES STRATEGIC PLAN**

The Information Technology Services strategic plan included replacement of obsolete Smart technology with interactive projectors, an online student application and a website redesign expected to be launched in September. Mr. Dunlap pointed out that the plan not only contains projects that cost money, it includes initiatives that take manpower but little to no additional funding. Mr. Dunlap noted that within the IT department having the manpower to complete projects is as critical as having the operating or capital monies to purchase the equipment and software. There was consensus among the committee that the Information Technology Services Strategic Plan be recommended to the whole Board.

#### **OPTIONS FOR R25 UPGRADE**

R25 by CollegeNet, the room, class and event scheduling software that the college has been using since 2006, will reach end-of-life in December 2018. Since this software requires annual renewal we cannot continue using it beyond December 31. Mr. Dunlap noted that based on product



research and viewed demonstrations the purchase of 25Live by CollegeNet is recommended. 25Live provides features for classroom, meeting, and special event scheduling that we are looking for and need. As an added advantage, 25Live is the direct replacement for our current R25 product, so implementation time and effort by college staff is greatly reduced because existing room data can be imported rather than recreating it. The committee was in consensus that the 25Live upgrade be recommended to the whole Board.

#### **ANNUAL DUAL CREDIT REPORT**

High School students enrolled in dual credit courses continue to account for about ten percent of overall enrollment. A similar but enhanced report on dual credit was also distributed to the committee. The 1,004 students enrolled in dual credit in 2017-2018 accounted for over 5,976 credit hours. Ms. Campbell explained that the Career Technical Education (CTE) course offerings decreased due to the loss of credentialed high school instructors. Therefore, while dual credit enrollments increased it was offset by a decrease in CTE course offerings which caused an overall decline in the total dual credit hours. It was noted that online course offerings were increased as it became more difficult to offer face-to-face lectures with our instructors. Schools are requesting additional dual credit opportunities for their students, and more schools are increasing their online offerings to students in the 2018-2019 academic year.

#### **OTHER**

Dr. Corcoran informed that the City of LaSalle and the Village of Utica will be requesting an extension of TIF Districts. The college will be following past practice and submitting letters of support for the TIF extensions to Representative Jerry Long and Senator Sue Rezin. Ms. Roelfsema advised that these are make-whole agreements and, therefore, the college will not be losing any tax money. Dr. Corcoran noted that the letters of support will be included as items for information at the July Board meeting.

#### **ADJOURNMENT**

Mr. Solon declared the meeting adjourned at 4:50 p.m.

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Everett J. Solon  
Audit/Finance Committee Chair

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Jane E. Goetz, Board Chair

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David O. Mallery, Board Secretary

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees**

**Minutes of Regular Meeting**  
**June 14, 2018**

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Thursday, June 14, 2018 in the Board Room (C307) at Illinois Valley Community College.

**Members Physically Present:** Jane E. Goetz, Chair  
Everett J. Solon, Vice Chair  
Amy L. Boyles  
Jay K. McCracken  
Angela M. Stevenson  
Joseph M. Marendia, Student Trustee

**Members Absent:** David O. Mallery, Secretary  
Melissa M. Olivero

**Members Telephonically Present:**

**Others Physically Present:** Jerry Corcoran, President  
Cheryl Roelfsema, Vice President for Business Services and Finance  
Deborah Anderson, Vice President for Academic Affairs  
Bonnie Campbell, Associate Vice President for Academic Affairs  
Mark Grzybowski, Associate Vice President for Student Services  
Leslie Hofer, Director of Human Resources  
Jim Peters, Attorney

**APPOINTMENT OF SECRETARY PRO-TEM**

Ms. Goetz appointed Dr. Boyles as secretary pro-tem in the absence of Mr. Mallery.

**APPROVAL OF AGENDA**

It was moved by Mr. McCracken and seconded by Ms. Stevenson to approve the agenda, as presented. Motion passed by voice vote.

**PUBLIC COMMENT**

None

**CONSENT AGENDA ITEMS**

It was moved by Mr. Solon and seconded by Dr. Boyles to approve the consent agenda, as presented. Motion passed by voice vote.



The following items were approved in the consent agenda:

Approval of Minutes – May 10, 2018 Board Meeting.

Approval of Bills - \$1,136,801.41

Education Fund - \$939,140.21; Operations & Maintenance Fund - \$63,661.13; Auxiliary Fund - \$61,184.96; Restricted Fund - \$19,993.27; Liability, Protection & Settlement Fund - \$52,321.84; and Grants, Loans & Scholarships - \$500.00.

Treasurer's Report

Personnel

Approved the stipends for pay periods ending April 28, 2018; May 12, 2018; and May 26, 2018.

Prevailing Wage Resolution

Adopted the prevailing Wage Resolution for Fiscal Year 2019.

Purchase Requests

- Approved to purchase the 25Live software by CollegeNet at a cost of \$38,000 plus travel expenses.
- Authorized the purchase of the replacement Colleague servers for \$184,954.51 from Dell Inc.
- Approved to purchase through buying consortia:
  - Janitorial supplies from Interline Brands, Inc., d/b/a Supply Works, Peoria, Illinois, at an estimated annual cost of \$40,000 through the Illinois Public Higher Education Cooperative (IPHEC).
  - Elevator maintenance services from ThyssenKrupp Elevator Corporation, Peoria, Illinois, through National Joint Powers Alliance (NJPA) at an annual cost of \$27,707.76.
- Approved to purchase automotive parts and supplies from L & L of Sterling, Inc. (NAPA), Advance Auto Parts, and O'Reilly Auto Parts in an estimated amount of \$50,000 for FY2019.
- Approved to purchase an estimated \$50,000 in fuel for the Truck Driving Training Program using WEX, Inc. fuel cards.
- Approved to purchase annual radio, billboard, and television advertising in the amount of \$73,072.44 for FY2019 from NRG Media, LaSalle County Broadcasting Corp., Studstill Media, WZOE, Inc., Screenvision Media, and Comcast Spotlight.
- Authorized the renewal of the Rave Mobile Alerts service for the total amount of \$11,232 to be paid in the amount of \$3,744 per year to Rave Mobile Safety for a period of three years.

**PRESIDENT'S REPORT**

Dr. Corcoran reported that three of our biggest events of the year were held after last month's board meeting. Our May 15 adult education recognition event took place followed by our nurse pinning and commencement on May 19. He noted that the bottom line is everything turned out just



fine thanks to Sara Escatel and her adult education staff, Julie Hogue working closely with our nursing faculty and staff, and Mark Grzybowski and his student services team. Dr. Larry Huffman did a fine job of delivering his commencement address to our graduates. Dr. Corcoran extended thanks to everyone for making sure that each event was well planned, and an unforgettable experience for our students and their loved ones. Dr. Corcoran pointed out page 76 of the board agenda that includes a draft and unsigned memo of understanding with Foreign Service (China) Group Ltd. as an indication of our interest in working closely with a group that purchased the Sherman School in Streator. Their goal is to convert it into an education institute for Chinese students who want to be immersed in American culture while also learning about American teaching methods. IVCC officials have visited with Yang Hong and his staff four times over the last two months – in Oglesby twice, once in Streator, and by way of a video conferencing-arrangement directly from Beijing. Dr. Corcoran noted that we are very optimistic that by working closely with Streator city officials, Superintendent Matt Seaton of Streator Township High School, and Foreign Service (China) Group Ltd., the opportunities for collaboration are almost endless. Early indications are that Mr. Hong is planning to send us at least one visiting scholar in the fall with more to follow who might be ready to participate in a team-teaching arrangement with our faculty. Also, we anticipate Chinese students will begin the process of obtaining F-1 visas so that they can be well served in ESL instruction if necessary from our excellent adult education staff, and then move into the appropriate level of college-credit coursework in Oglesby and eventually in Streator. Dr. Corcoran noted that the bottom line is it looks like all of this is coming together nicely and our hope is to return with a formal plan that underscores our collective goal of providing a rich and diverse cultural experience for Chinese and American students across the IVCC district. Dr. Corcoran reported that another exciting project on the horizon that could impact IVCC involves discussions that are underway amongst representatives of La Salle, Peru and Oglesby regarding a possible consolidation of their respective police forces. Dr. Corcoran informed that earlier in the week he attended an evening forum and spoke of his support for the group’s consideration of a possible location for the center being on our beautiful campus. He noted that veteran members of the board will probably recall discussions we had with many of these same folks in late 2014 and early 2015 about the possibility of a regional dispatch center being housed at IVCC. At that time we were looking primarily at the area immediately south of the main entrance, near where the barn is now located. Dr. Corcoran informed that two other spots were also considered by the Regional Dispatch Center Board on the far south end of college-owned property close to where Rte. 251 meets Richard Moyle Sr. Highway. An engineer working on behalf of the City of Oglesby talked about the advantages of all three sites at Tuesday’s meeting. Dr. Corcoran noted that we are poised for growth with nearly half of the high school population currently benefiting from IVCC. The center would be a great learning resource for our many criminal justice and emergency medical services students, and we could offer lots of continuing education opportunities for employees of the L-P-O Police Center. Dr. Corcoran informed that more discussions will take place, however, his goal for being on record was simple: we all care tremendously about the safety and security of IVCC students, faculty, staff and the thousands of visitors throughout the year, and working together with our friends from all three cities could result in IVCC being one of the safest community college campuses in the nation. If this ends up happening, we can all look forward to someday seeing a headline in the paper that reads “LPO coming back to IVCC.” Dr. Corcoran reported that in other great news, 48 IVCC athletes earned Arrowhead Conference Academic All-Conference Honors (3.0 or higher for the year), 20 athletes earned NJCAA Academic All-



American Honors (3.6 or higher for the year) and 9 of the 20 were First-Team All-America with perfect 4.0 GPAs. Dr. Corcoran extended congratulations to our excellent student athletes, coaches and staff on a job well done. He noted that we are proud of you.

**REQUEST FOR APPROVAL – STRATEGIC PLAN 2018 - 2023**

It was moved by Mr. Solon and seconded by Ms. Stevenson to approve the Strategic Plan 2018 – 2023, as presented. The college’s updated Strategic Plan has been approved by the Strategic Leadership and Planning Council with input from internal and external constituents. Motion passed by voice vote. Dr. Corcoran noted that Dr. Deborah Anderson presented the Strategic Plan in a campus update at the May 2018 Board meeting and he thanked Dr. Anderson for taking the leadership role on this project.

**FACULTY APPOINTMENT – JESSIE BOUXSEIN, NURSING INSTRUCTOR**

It was moved by Dr. Boyles and seconded by Mr. Solon to approve the appointment of Jessie Bouxsein as Nursing Instructor effective August 13, 2018 at Step B-7, an annualized salary of \$49,874 on the 2017/2018 faculty salary schedule, subject to terms and conditions of the 2018-2019 contract to be negotiated. Motion passed by voice vote.

**FACULTY APPOINTMENT – AMBER FOX, ACCOUNTING INSTRUCTOR**

It was moved by Mr. McCracken and seconded by Ms. Stevenson to approve the appointment of Amber Fox as Accounting Instructor effective August 13, 2018 at Step B-6, an annualized salary of \$48,307 on the 2017/2018 faculty salary schedule, subject to terms and conditions of the 2018-2019 contract to be negotiated. Motion passed by voice vote. Ms. Fox was in attendance at the Board meeting and she was congratulated on her appointment.

**SABBATICAL LEAVE REQUEST – JAMES GIBSON**

It was moved by Mr. Solon and seconded by Mr. McCracken to approve the sabbatical leave for James Gibson for the spring 2019 semester. Said leave to be governed by the conditions stipulated in the agreement between the American Federation of Teachers Local 1810 and the Board of Trustees of Illinois Valley Community College District No. 513. Motion passed by voice vote.

**PROPOSAL RESULTS – FOOD SERVICE PROVIDER**

It was moved by Dr. Boyles and seconded by Ms. Stevenson to accept the proposal from DeMilio’s Italian Deli to provide food service on campus. Motion passed by voice vote. Dr. Corcoran noted that Country Catering has been wonderful to work with the past eight-and-a-half years and we wish them well.

**PROPOSAL RESULTS – VENDING SERVICE PROVIDER**

It was moved by Ms. Stevenson and seconded by Mr. McCracken to accept the proposal from Tri-City Vending & Foodservice to provide vending service on campus. Motion passed by voice vote.

**BID RESULTS – HAAS ST-10 LATHE**

It was moved by Mr. Solon and seconded by Dr. Boyles to accept the bid from Haas Factory Outlet Chicago, Elk Grove Village, Illinois as the lowest, most responsible bid for a Haas ST-10 Lathe in

the amount of \$51,628.75. It was noted that Community Technology Center Campaign funds will be used for this purchase. Motion passed by voice vote.

**PERMISSION TO SEEK BIDS FOR BARN DEMOLITION**

It was moved by Mr. Solon and seconded by Ms. Stevenson to approve seeking bids for the barn demolition at an estimated cost of \$30,000. Motion passed by voice vote.

**AUTHORIZATION TO CONTINUE PAYMENT FOR STANDARD OPERATING EXPENDITURES**

It was moved by Dr. Boyles and seconded by Mr. McCracken to authorize to continue the operation of the College by making those expenditures required for normal operations, including salaries, approved contracts, utilities, maintenance, supplies and regular activities for the period July 1, 2018 through budget adoption. Motion passed by voice vote.

**REQUEST TO EXTEND THE BLACKBOARD CONTRACT**

It was moved by Ms. Stevenson and seconded by Dr. Boyles to approve extending the contract with Blackboard to include FY19 at \$53,000; FY20 at \$54,590; and FY21 at \$56,227.70. Motion passed by voice vote.

**TRUSTEE COMMENT**

Ms. Goetz thanked Dr. Corcoran for forwarding news articles to the Board members. She noted that this keeps us informed and is especially helpful to those of us who do not have access to these materials.

**CLOSED SESSION**

It was moved by Ms. Stevenson and seconded by Mr. McCracken to convene a closed session at 6:48 p.m. to discuss 1) the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; 2) collective negotiations and 3) closed session minutes. Motion passed by voice vote.

After a brief break, the Board entered closed session at 6:55 p.m. On a motion by Mr. McCracken and seconded by Mr. Solon, the regular meeting resumed at 7:22 p.m. Motion passed by voice vote.

**APPROVAL OF CLOSED SESSION MINUTES**

It was moved by Mr. Solon and seconded by Ms. Stevenson to approve and retain the Closed Session minutes of the May 10, 2018 Closed Session Meeting. Motion passed by voice vote.

**OTHER**

Dr. Corcoran noted that he was pleased that Joseph Marena was able to join him at the ICCTA annual awards banquet in Springfield for the opportunity to be recognized along with Chris Jauch and Amanda Cook Fesperman.



**ADJOURNMENT**

Ms. Goetz declared the meeting adjourned at 7:25 p.m.

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Jane E. Goetz, Board Chair

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David O. Mallery, Secretary

**ILLINOIS VALLEY COMMUNITY COLLEGE  
Board of Trustees**

**Closed Session Minutes Committee Meeting  
June 21, 2018**

The Closed Session Minutes Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 1:45 p.m. on Thursday, June 21, 2018 in the Board Room – C-307 at Illinois Valley Community College.

**Committee Members**     Jay K. McCracken, Chair  
**Physically Present:**     Melissa M. Olivero  
   Amy L. Boyles

**Committee Members  
Absent:**

The meeting was called to order at 1:48 p.m. by Mr. McCracken.

**CLOSED SESSION**

It was moved by Dr. Boyles and seconded by Ms. Olivero to convene a closed session at 1:50 p.m. to discuss the minutes of meetings lawfully closed under the Open Meetings Act. Motion passed by voice vote.

On a motion by Ms. Olivero, seconded by Dr. Boyles, and carried unanimously, the regular meeting resumed at 2:40 p.m.

**ADJOURNMENT**

It was moved by Dr. Boyles and seconded by Ms. Olivero to adjourn the meeting. Motion passed by voice vote. Mr. McCracken declared the meeting adjourned at 2:40 p.m.

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Jay K. McCracken, Committee Chair

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Jane E. Goetz, Board Chair

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David O. Mallery, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

JUNE 2018

Cheryl Roelfsema, CPA  
Vice President for Business Services and Finance/Treasurer

Kathy Ross  
Controller

## FINANCIAL HIGHLIGHTS – June 2018

### Revenues

- As of June 21, the headcount for summer semester was 1,040 which is 187 students less than at the same point in time last year. Credit hours for summer 2018 were 4,894, a decrease of 710 credit hours, or 12.7 percent, from this point in time one year ago.

As of June 21, the headcount for fall semester was 2,047, which is 125 students less than at the same point in time last year. Credit hours were 20,048, an 8.1 percent decrease from one year ago.

**FY2018 Credit Hours as reported to ICCB**

	Summer	Fall	Spring	Total
<b>Reimbursable</b>	5,400	27,354	25,575	58,329
<b>Non-Reimbursable</b>	315	2,061	1,352	3,728
<b>Total</b>	<b>5,715</b>	<b>29,415</b>	<b>26,927</b>	<b>62,057</b>
<b>Dual Credit &amp; Enrollment</b>	0	2,560	3,258	5,818

Budgeted credit hours for FY18 were 57,000 which was exceeded by 1,329. Credit hours for the FY19 budget are 58,000 based on increased marketing efforts.

- On May 31, the State legislature passed a FY2019 budget that provides a two percent increase for base operating, equalization, small college, and performance-based grants over the FY2018 appropriated level for community colleges. The allocation of the community college budget is determined by credit hours generated, full-time equivalents, equalized assessed valuation, and costs.

**Three-year Comparison of State Funding for IVCC**

	Base Operating	Small College	Equalization	Veterans	Total
FY2019	1,893,970	36,560	50,000	144,400	2,124,930
FY2018	1,800,070	38,400	50,000	87,200	1,975,670
FY2017	2,036,904	-	-	-	2,036,904

- Total equalized assessed valuation (EAV) for the IVCC district for tax year 2017 is \$3,195,995,018, a 3.4 percent increase over tax year 2016. This increase in part is due to the College no longer participating in an enterprise zone which added \$21,404,838 to the EAV for Putnam and Bureau Counties; Marshall County Tax Increment Financing (TIF) EAV was reduced by \$6,825,598; and LaSalle County TIF EAV was reduced by \$4,201,202. The District EAV reached a high in tax year 2009 at \$3,198,644,044.



New Tax Increment Financing Districts (TIFs) are being proposed by the municipalities of Oglesby, Ottawa, and Tonica. The Village of Tonica and the City of Oglesby have offered “make-whole” agreements to the College for their new TIF districts. The Village of North Utica and the City of LaSalle are asking to extend TIF districts. Both of these TIF districts have “make-whole” agreements that will also be extended for 12 years. The City of Ottawa is drafting an intergovernmental agreement that would give the College three percent of the increment, or approximately 79 percent of the tax revenue loss for the new TIF district.

### **Expenditures**

- Fund 06 – Instruction – Materials & Supplies – purchase of Inspire Illinois software from Anaca Technologies for \$10,000; Program Improvement grant purchases of \$11,400, the majority of which is for the Agriculture program; Adult Education State grant purchases of \$21,000.

### **Protection, Health & Safety Projects**

- Building D Air Handler/Chiller Replacement – waiting for final inspection items to be completed;
- Campus-Wide Security Camera Upgrade – wiring should be completed by the week of July 9 followed by camera installation; there are two change orders: #1 asking the contractor to provide the work station computer to ensure compatibility between systems. Change order #2 is for additional utility work due to existing underground utilities that were not anticipated at the time of the bid. Estimated completion date is early August;
- Cultural Centre Accessibility Upgrades – work is progressing well. The second ramp was installed this week. Completion date is early August. A portion of this project is being paid with monies from the Boyle Estate.
- Exterior Stair Upgrades – work nearly complete;
- Building E Air Handler/Chiller Replacement – bid opening on June 12; asking for Board approval.
- Slope and road work to alleviate drainage issues – bid opening is scheduled for July 16.

### **Technology Projects**

- Website redesign project – design work by iFactory is almost complete; in July the CMS provider, OU Campus, will start to build out the actual webpages. Anticipated “go-live” date is September or October 2018.
- Colleague servers are on order. Once installed the new Student Planner software installation can start. The program will be rolled out to new students in the fall of 2019.

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 June 30, 2018  
 Unaudited

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
<b>Assets and Other Debits</b>								
Cash and cash equivalents	\$ 1,082,677	\$ 1,011,969	\$ 178,355	\$ 579,921	\$ 135,097	\$ -	\$ -	\$ 2,988,019
Investments	6,571,169	9,569,671	638,160	248,000	-	-	-	17,027,000
Receivables								
Property taxes	9,202,742	2,118,426	-	-	-	-	-	11,321,168
Governmental claims	-	-	-	-	-	-	-	-
Tuition and fees	3,041,267	-	-	60,075	-	-	-	3,101,342
Due from other funds	464,920	-	-	-	990	-	-	465,910
Due to/from student groups	154,148	-	-	-	-	-	-	154,148
Bookstore inventories	-	-	-	769,117	-	-	-	769,117
Other assets	36,351	23,115	1,207	2,563	-	-	-	63,236
Fixed assets - net where applicable	-	-	-	62,113	-	60,935,285	-	60,997,398
Other debits								
Amount available in Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	-	-
<b>Other Debits</b>	<u>\$20,553,274</u>	<u>\$12,723,181</u>	<u>\$ 817,722</u>	<u>\$ 1,721,789</u>	<u>\$ 136,087</u>	<u>\$60,935,285</u>	<u>\$ -</u>	<u>\$ 96,887,338</u>

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Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 June 30, 2018

	Governmental Fund Types			Proprietary	Fiduciary	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
<b>Liabilities</b>								
Accounts payable	\$ (25,103)	\$ -	\$ -	\$ 10,072	\$ 6,540	\$ -	\$ -	\$ (8,491)
Accrued salaries & benefits	568,023	-	-	-	-	-	-	568,023
Post-retirement benefits & other	115,994	-	-	-	-	-	-	115,994
Unclaimed property	2,064	1,986	-	-	27	-	-	4,077
Due to other funds	178,706	250,137	-	37,067	-	-	-	465,910
Due to student groups/deposits	-	-	-	-	129,520	-	-	129,520
Deferred revenue	-	-	-	-	-	-	-	-
Property taxes	4,603,015	1,059,597	-	-	-	-	-	5,662,612
Tuition and fees	3,749,869	-	-	18,528	-	-	-	3,768,397
Grants	-	-	-	-	-	-	-	-
Leases Payable	-	-	-	41,182	-	-	-	-
Bonds payable	-	-	-	-	-	-	-	-
Total liabilities	<u>9,192,568</u>	<u>1,311,720</u>	<u>-</u>	<u>106,849</u>	<u>136,087</u>	<u>-</u>	<u>-</u>	<u>10,747,224</u>
<b>Equity and Other Credits</b>								
Investment in general fixed assets	-	-	-	-	-	60,935,285	-	60,935,285
Contributed capital	-	-	-	-	-	-	-	-
Retained earnings	-	-	-	-	-	-	-	-
Fund balance	-	-	-	-	-	-	-	-
Reserved for restricted purposes	-	11,411,461	-	-	-	-	-	11,411,461
Reserved for debt service	-	-	817,722	-	-	-	-	817,722
Unreserved	<u>11,360,706</u>	<u>-</u>	<u>-</u>	<u>1,614,940</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,975,646</u>
Total equity and other credits	<u>11,360,706</u>	<u>11,411,461</u>	<u>817,722</u>	<u>1,614,940</u>	<u>-</u>	<u>60,935,285</u>	<u>-</u>	<u>86,140,114</u>
<b>Total Liabilities, Equity and Other Credits</b>	<u>\$20,553,274</u>	<u>\$12,723,181</u>	<u>\$ 817,722</u>	<u>\$ 1,721,789</u>	<u>\$ 136,087</u>	<u>\$60,935,285</u>	<u>\$ -</u>	<u>\$ 96,887,338</u>

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2018 Revenues & Expenditures by Fund  
 For the twelve months ended June 30, 2018  
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 19,403,623	\$ 2,364,446	\$ 1,809,183	\$ 7,838	\$ 51,839	\$ 1,722,779	\$ 4,981,673	\$ 688,158	\$ 36,657	\$ 31,066,196
Actual Expenditures	(16,692,141)	(2,069,089)	(1,331,046)	-	-	(2,056,649)	(5,067,530)	(1,135,439)	(35,250)	(28,387,144)
Other Financing Sources (Uses)	5,000	-	-	-	-	61,414	10,000	-	-	76,414
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	2,716,482	295,357	478,137	7,838	51,839	(272,456)	(75,857)	(447,281)	1,407	2,755,466
Fund balances July 1, 2017	5,702,856	2,646,011	5,481,312	809,885	4,608,361	1,887,399	31,496	1,248,615	33,429	22,449,364
Fund balances June 30, 2018	<u>\$ 8,419,338</u>	<u>\$ 2,941,368</u>	<u>\$ 5,959,449</u>	<u>\$ 817,723</u>	<u>\$ 4,660,200</u>	<u>\$ 1,614,943</u>	<u>\$ (44,361)</u>	<u>\$ 801,334</u>	<u>\$ 34,836</u>	<u>\$ 25,204,830</u>

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Illinois Valley Community College District No. 513  
 Fiscal Year 2018 Budget to Actual Comparison  
 For the twelve months ended June 30, 2018  
 Unaudited

	Annual Budget FY2018	Actual 6/30/18	Act/Budget 100.0%	Actual 6/30/17	Act/Budget 100.0%	Annual Budget FY2017
<b>EDUCATION FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 8,026,700	\$ 7,956,754	99.1%	\$ 7,875,450	102.2%	\$ 7,708,916
Corporate Personal Property Replacement Tax	1,101,797	755,537	68.6%	1,106,319	100.7%	1,098,835
TIF Revenues	365,700	400,570	109.5%	382,245	100.3%	381,000
Total Local Government	<u>9,494,197</u>	<u>9,112,861</u>	96.0%	<u>9,364,014</u>	101.9%	<u>9,188,751</u>
State Government:						
ICCB Credit Hour Grant	920,000	1,698,674	184.6%	1,891,301	133.3%	1,419,017
Equalization	50,000	50,000	100.0%	-	0.0%	50,000
Career/Technical Education Formula Grant	195,000	183,123	93.9%	396,249	208.6%	190,000
Other	-	-	0.0%	-	-	-
Total State Government	<u>1,165,000</u>	<u>1,931,797</u>	165.8%	<u>2,287,550</u>	137.9%	<u>1,659,017</u>
Federal Government						
PELL Administrative Fees	7,215	6,299	87.3%	7,389	92.4%	8,000
Total Federal Government	<u>7,215</u>	<u>6,299</u>	87.3%	<u>7,389</u>	92.4%	<u>8,000</u>
Student Tuition and Fees:						
Tuition	6,882,640	7,131,331	103.6%	7,078,670	96.4%	7,344,081
Fees	906,850	850,904	93.8%	803,479	95.0%	846,132
Total Tuition and Fees	<u>7,789,490</u>	<u>7,982,235</u>	102.5%	<u>7,882,149</u>	96.2%	<u>8,190,213</u>
Other Sources:						
Public Service Revenue	282,109	196,178	69.5%	219,466	51.3%	427,800
Other	118,891	174,253	146.6%	129,318	120.7%	107,163
Total Other Sources	<u>401,000</u>	<u>370,431</u>	92.4%	<u>348,784</u>	65.2%	<u>534,963</u>
<b>TOTAL EDUCATION FUND REVENUE</b>	<u>\$ 18,856,902</u>	<u>\$ 19,403,623</u>	102.9%	<u>\$ 19,889,886</u>	101.6%	<u>\$ 19,580,944</u>
<b>EDUCATION FUND EXPENDITURES</b>						
Instruction:						
Salaries	\$ 8,348,942	7,542,167	90.3%	8,337,815	94.5%	8,822,920
Employee Benefits	1,680,827	1,761,263	104.8%	1,672,961	101.1%	1,655,386
Contractual Services	188,269	65,682	34.9%	132,975	71.3%	186,403
Materials & Supplies	424,327	273,650	64.5%	321,081	72.3%	444,189
Conference & Meeting Expenses	96,840	48,492	50.1%	28,019	26.1%	107,169
Fixed Charges	197,000	168,040	85.3%	187,973	95.2%	197,500
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	5,508	0.0%	-	0.0%	15,999
Other	-	-	0.0%	-	0.0%	-
Total Instruction	<u>\$ 10,936,205</u>	<u>\$ 9,864,802</u>	90.2%	<u>\$ 10,680,824</u>	93.4%	<u>\$ 11,429,566</u>

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**Illinois Valley Community College District No. 513  
Fiscal Year 2018 Budget to Actual Comparison  
For the twelve months ended June 30, 2018**

<b>EDUCATION FUND EXPENDITURES (continued)</b>	<b>Annual Budget FY2018</b>	<b>Actual 6/30/18</b>	<b>Act/Budget 100.0%</b>	<b>Actual 6/30/17</b>	<b>Act/Budget 100.0%</b>	<b>Annual Budget FY2017</b>
<b>Academic Support:</b>						
Salaries	\$ 652,484	\$ 547,945	84.0%	\$ 647,659	96.7%	\$ 669,903
Employee Benefits	154,279	135,990	88.1%	140,190	108.5%	129,256
Contractual Services	192,544	171,724	89.2%	159,270	86.4%	184,276
General Materials & Supplies	229,247	143,837	62.7%	113,444	48.9%	232,080
Conference & Meeting Expenses	8,920	8,155	91.4%	720	8.0%	9,010
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	23,700	24,300	102.5%	23,222	88.8%	26,160
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
<b>Total Academic Support</b>	<b>1,261,174</b>	<b>1,031,951</b>	<b>81.8%</b>	<b>1,084,505</b>	<b>86.7%</b>	<b>1,250,685</b>
<b>Student Services:</b>						
Salaries	1,225,294	1,052,407	85.9%	1,235,663	99.2%	1,245,962
Employee Benefits	338,817	310,413	91.6%	330,497	100.9%	327,463
Contractual Services	8,735	6,919	79.2%	5,930	71.4%	8,300
Materials & Supplies	55,972	56,540	101.0%	45,941	73.9%	62,129
Conference & Meeting Expenses	26,260	18,582	70.8%	14,571	47.2%	30,895
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
<b>Total Student Services</b>	<b>1,655,078</b>	<b>1,444,861</b>	<b>87.3%</b>	<b>1,632,602</b>	<b>97.5%</b>	<b>1,674,749</b>
<b>Public Services/Continuing Education:</b>						
Salaries	395,571	335,607	84.8%	338,716	65.9%	514,353
Employee Benefits	69,659	77,906	111.8%	59,099	68.4%	86,351
Contractual Services	203,900	184,003	90.2%	176,273	70.3%	250,600
Materials & Supplies	87,275	70,716	81.0%	77,275	85.6%	90,320
Conference & Meeting Expenses	17,150	9,449	55.1%	7,718	39.8%	19,375
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	510	360	70.6%	510	102.0%	500
<b>Total Public Services/Continuing Education</b>	<b>774,065</b>	<b>678,041</b>	<b>87.6%</b>	<b>659,591</b>	<b>68.6%</b>	<b>961,499</b>
<b>Institutional Support:</b>						
Salaries	1,803,308	1,588,227	88.1%	1,783,607	97.2%	1,834,609
Employee Benefits	637,253	694,878	109.0%	748,846	129.0%	580,295
Contractual Services	513,288	467,208	91.0%	505,609	93.1%	542,830
Materials & Supplies	436,870	351,445	80.4%	333,276	74.5%	447,585
Conference & Meeting Expenses	56,480	31,836	56.4%	35,341	48.2%	73,390
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	26,370	9,460	35.9%	9,658	36.6%	26,395
Capital Outlay	87,000	106,082	121.9%	33,693	14.2%	237,000
Other	29,400	40,400	137.4%	11,029	18.6%	59,200
Provision for Contingency	217,661	-	0.0%	-	0.0%	222,092
<b>Total Institutional Support</b>	<b>3,807,630</b>	<b>3,289,536</b>	<b>86.4%</b>	<b>3,461,059</b>	<b>86.0%</b>	<b>4,023,396</b>
Scholarships, Grants and Waivers	499,750	382,950	76.6%	590,269	119.6%	493,400
<b>TOTAL EDUCATION FUND EXPENDITURES</b>	<b>\$ 18,933,902</b>	<b>\$ 16,692,141</b>	<b>88.2%</b>	<b>\$ 18,108,850</b>	<b>91.3%</b>	<b>\$ 19,833,295</b>
<b>INTERFUND TRANSFERS - NET</b>	<b>\$ 77,000</b>	<b>\$ 5,000</b>	<b>6.5%</b>	<b>\$ (84,332)</b>	<b>-33.4%</b>	<b>\$ 252,352</b>

Illinois Valley Community College District No. 513  
 Fiscal Year 2018 Budget to Actual Comparison  
 For the twelve months ended June 30, 2018  
 Unaudited

	Annual Budget FY2018	Actual 6/30/18	Act/Budget 100.0%	Actual 6/30/17	Act/Budget 100.0%	Annual Budget FY2017
<b>OPERATIONS &amp; MAINTENANCE FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 1,236,300	\$ 1,228,666	99.4%	\$ 1,209,609	100.8%	\$ 1,200,000
Corporate Personal Property Replacement Tax	187,981	133,330	70.9%	195,233	109.4%	178,500
TIF	122,000	133,318	109.3%	127,415	100.3%	127,000
Total Local Government	<u>1,546,281</u>	<u>1,495,314</u>	96.7%	<u>1,532,257</u>	101.8%	<u>1,505,500</u>
State Government:						
ICCB Credit Hour Grant	80,000	143,996	180.0%	181,603	83.0%	218,833
Total State Government	<u>80,000</u>	<u>143,996</u>	180.0%	<u>181,603</u>	83.0%	<u>218,833</u>
Student Tuition and Fees:						
Tuition	722,820	563,449	78.0%	566,116	96.6%	585,844
Total Tuition and Fees	<u>722,820</u>	<u>563,449</u>	78.0%	<u>566,116</u>	96.6%	<u>585,844</u>
Other Sources:						
Facilities Revenue	138,941	132,588	95.4%	89,606	66.4%	135,000
Investment Revenue	10,000	25,766	257.7%	13,158	657.9%	2,000
Other	-	3,333	0.0%	92,429	-	-
Total Other Sources	<u>148,941</u>	<u>161,687</u>	108.6%	<u>195,193</u>	142.5%	<u>137,000</u>
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND REVENUES</b>	<u>\$ 2,498,042</u>	<u>\$ 2,364,446</u>	94.7%	<u>\$ 2,475,169</u>	101.1%	<u>\$ 2,447,177</u>
<b>OPERATIONS &amp; MAINTENANCE FUND</b>						
Operations & Maintenance of Plant:						
Salaries	\$ 923,374	\$ 803,559	87.0%	\$ 859,465	0.0%	\$ 898,774
Employee Benefits	301,674	311,370	103.2%	278,787	0.0%	256,648
Contractual Services	242,276	143,142	59.1%	119,841	0.0%	214,300
General Materials & Supplies	225,070	180,729	80.3%	292,278	0.0%	230,070
Conference & Meeting Expenses	5,675	499	8.8%	512	0.0%	5,675
Fixed Charges	64,500	88,716	137.5%	70,798	0.0%	64,500
Utilities	733,413	537,938	73.3%	762,092	0.0%	776,250
Capital Outlay	-	-	0.0%	-	0.0%	-
Provision for Contingency	-	-	0.0%	-	0.0%	-
Other	(63,000)	(63,000)	100.0%	(63,000)	0.0%	(63,000)
Total Operations & Maintenance of Plant	<u>2,432,982</u>	<u>2,002,953</u>	82.3%	<u>2,320,773</u>	0.0%	<u>2,383,217</u>
Institutional Support:						
Salaries	46,489	41,808	89.9%	45,610	0.0%	43,808
Employee Benefits	10,758	13,455	125.1%	9,472	0.0%	10,103
Contractual Services	750	2,491	332.1%	2,491	0.0%	2,500
Materials & Supplies	2,853	4,172	146.2%	3,866	0.0%	3,340
Conference & Meeting Expenses	-	-	0.0%	39	0.0%	-
Fixed Charges	4,210	4,210	100.0%	4,210	100.0%	4,210
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>65,060</u>	<u>66,136</u>	101.7%	<u>65,688</u>	0.0%	<u>63,961</u>
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND EXPENDITURES</b>	<u>\$ 2,498,042</u>	<u>\$ 2,069,089</u>	82.8%	<u>\$ 2,386,461</u>	0.0%	<u>\$ 2,447,178</u>

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Illinois Valley Community College District No. 513  
 Fiscal Year 2018 Budget to Actual Comparison  
 For the twelve months ended June 30, 2018  
 Unaudited

	Annual Budget FY2018	Actual 6/30/18	Act/Budget 100.0%	Actual 6/30/17	Act/Budget 100.0%	Annual Budget FY2017
<b>OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED)</b>						
Local Government Sources						
Current Taxes	\$ 1,545,381	\$ 1,404,314	90.9%	\$ 1,446,082	0.0%	\$ 1,576,454
State Government Sources	-	-	0.0%	25,477	0.0%	-
Investment Revenue	30,600	59,102	193.1%	34,816	0.0%	-
Other Revenue	-	345,767	0.0%	-	0.0%	8,500
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) REVENUES</b>	<b>\$ 1,575,981</b>	<b>1,809,183</b>	<b>114.8%</b>	<b>1,506,375</b>	<b>0.0%</b>	<b>1,584,954</b>
<b>OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED)</b>						
Operations & Maintenance						
Contractual Services	\$ -	-	0.0%	337,660	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	1,500,000	1,331,046	88.7%	1,536,386	0.0%	1,450,000
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) EXPENDITURES</b>	<b>\$ 1,500,000</b>	<b>1,331,046</b>	<b>88.7%</b>	<b>1,874,046</b>	<b>0.0%</b>	<b>1,450,000</b>
<b>INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>
<b>BOND &amp; INTEREST FUND</b>						
Local Government Sources						
Current Taxes	\$ -	-	0.0%	132,386	0.0%	\$ 265,000
Investment Revenue	3,200	7,838	244.9%	4,601	0.0%	1,400
<b>TOTAL BOND &amp; INTEREST FUND REVENUES</b>	<b>3,200</b>	<b>7,838</b>	<b>244.9%</b>	<b>136,987</b>	<b>0.0%</b>	<b>266,400</b>
<b>BOND &amp; INTEREST FUND</b>						
Institutional Support:						
Debt Principal Retirement	\$ -	-	0.0%	265,000	0.0%	265,000
Interest on Bonds	-	-	0.0%	2,760	0.0%	3,313
Fees	-	-	0.0%	500	0.0%	500
<b>TOTAL BOND &amp; INTEREST EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ 268,260</b>	<b>99.8%</b>	<b>\$ 268,813</b>
<b>WORKING CASH FUND</b>						
Investment Revenue	\$ 32,000	\$ 51,839	162.0%	\$ 35,288	176.4%	\$ 20,000
<b>TOTAL WORKING CASH REVENUES</b>	<b>32,000</b>	<b>51,839</b>	<b>162.0%</b>	<b>35,288</b>	<b>176.4%</b>	<b>20,000</b>
Transfers In (Out)		\$ -	0.0%	\$ -		\$ (20,000)

Illinois Valley Community College District No. 513  
Fiscal Year 2018 Budget to Actual Comparison  
For the twelve months ended June 30, 2018  
Unaudited

AUXILIARY ENTERPRISES FUND	Annual Budget FY2018	Actual 6/30/18	Act/Budget 100.0%	Actual 6/30/17	Act/Budget 100.0%	Annual Budget FY2017
Service Fees	\$ 2,268,600	\$ 1,702,485	75.0%	\$ 1,958,692	86.8%	\$ 2,257,200
Other Revenue	5,700	13,510	0.0%	7,883	0.0%	-
Investment Revenue	2,800	6,784	242.3%	8,976	528.0%	1,700
<b>TOTAL AUXILIARY ENTERPRISES FUND REVENUES</b>	<b>2,277,100</b>	<b>1,722,779</b>	<b>75.7%</b>	<b>1,975,551</b>	<b>87.5%</b>	<b>2,258,900</b>
<b>AUXILIARY ENTERPRISES FUND</b>						
Salaries	\$ 321,509	309,317	96.2%	308,087	96.1%	320,725
Employee Benefits	67,134	60,464	90.1%	64,597	69.4%	93,123
Contractual Services	49,922	50,573	101.3%	41,869	91.0%	46,000
Materials & Supplies	1,817,195	1,473,789	81.1%	1,595,033	85.8%	1,857,965
Conference & Meeting	25,909	22,139	85.4%	24,689	90.6%	27,255
Fixed Charges	40,075	21,924	54.7%	45,945	71.5%	64,282
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	19,832	15,379	77.5%	24,136	72.3%	33,391
Other	103,000	103,064	100.1%	104,711	100.2%	104,500
<b>TOTAL AUXILIARY ENTERPRISES EXPENDITURES</b>	<b>2,444,576</b>	<b>2,056,649</b>	<b>84.1%</b>	<b>2,209,067</b>	<b>86.7%</b>	<b>2,547,241</b>
<b>Transfer In (Out)</b>	<b>\$(25,586)</b>	<b>\$ 61,414</b>	<b>-240.0%</b>	<b>\$ 61,414</b>	<b>-33.9%</b>	<b>\$(180,938)</b>

RESTRICTED PURPOSES FUND	Annual Budget FY2018	Actual 6/30/18	Act/Budget 100.0%	Actual 6/30/17	Act/Budget 100.0%	Annual Budget FY2017
State Government Sources	\$ 292,545	\$ 391,330	0.0%	171,803	0.0%	\$ -
Federal Government Sources	4,839,519	4,495,419	92.9%	4,908,696	85.6%	5,731,194
Service Fees	-	-	0.0%	3,035	202.3%	1,500
Nongovernmental gifts or grants	-	89,720	0.0%	67,711	0.0%	-
Other Revenue	34,000	5,204	0.0%	2,367	3.6%	65,857
<b>TOTAL RESTRICTED PURPOSES FUND REVENUES</b>	<b>\$ 5,166,064</b>	<b>4,981,673</b>	<b>96.4%</b>	<b>5,153,612</b>	<b>88.9%</b>	<b>5,798,551</b>

RESTRICTED PURPOSES FUND	Annual Budget FY2018	Actual 6/30/18	Act/Budget 100.0%	Actual 6/30/17	Act/Budget 100.0%	Annual Budget FY2017
<b>Instruction:</b>						
Salaries	\$ 454,373	\$ 395,640	87.1%	347,650	157.2%	221,132
Employee Benefits	129,112	137,587	106.6%	116,105	186.7%	62,178
Contractual Services	25,260	23,018	91.1%	17,681	91.9%	19,235
Materials & Supplies	29,946	107,932	360.4%	82,987	363.6%	22,822
Conference & Meeting	18,660	17,724	95.0%	12,131	53.3%	22,749
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	2,500	1,370	0.0%	-	0.0%	-
Capital Outlay	-	21,450	0.0%	65,096	0.0%	14,023
Other	-	-	0.0%	-	0.0%	-
<b>Total Instruction</b>	<b>\$ 659,851</b>	<b>\$ 704,721</b>	<b>106.8%</b>	<b>\$ 641,650</b>	<b>177.2%</b>	<b>\$ 362,139</b>

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Illinois Valley Community College District No. 513  
 Fiscal Year 2018 Budget to Actual Comparison  
 For the twelve months ended June 30, 2018  
 Unaudited

	Annual Budget FY2018	Actual 6/30/18	Act/Budget 100.0%	Actual 6/30/17	Act/Budget 100.0%	Annual Budget FY2017
<b>RESTRICTED PURPOSES FUND</b>						
<b>Student Services</b>						
Salaries	\$ 188,414	\$ 186,772	99.1%	193,014	98.3%	196,440
Employee Benefits	69,834	65,533	93.8%	78,473	89.5%	87,705
Contractual Services	2,500	33,174	1327.0%	1,352	54.1%	2,500
Materials & Supplies	5,926	17,760	299.7%	2,270	117.9%	1,926
Conference & Meeting	7,978	5,792	72.6%	1,006	67.1%	1,500
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Tuition Waivers (TRiO Grant)	16,000	27,180	169.9%	11,400	126.7%	9,000
<b>Total Student Services</b>	<u>290,652</u>	<u>336,211</u>	<u>115.7%</u>	<u>287,515</u>	<u>96.1%</u>	<u>299,071</u>
<b>Public Service</b>						
Salaries	-	-	0.0%	35,809	67.5%	53,038
Employee Benefits	-	-	0.0%	8,502	52.1%	16,319
Contractual Services	-	-	0.0%	1,459	291.8%	500
Materials & Supplies	-	-	0.0%	444	88.8%	500
Conference & Meeting	-	-	0.0%	2,770	554.0%	500
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	198	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
<b>Total Public Service</b>	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>49,182</u>	<u>69.4%</u>	<u>70,857</u>
<b>Institutional Support</b>						
Salaries (Federal Work Study)	\$ 80,632	\$ 82,011	101.7%	\$ 89,554	100.0%	\$ 89,554
<b>Total Institutional Support</b>	<u>80,632</u>	<u>82,011</u>	<u>101.7%</u>	<u>89,554</u>	<u>100.0%</u>	<u>89,554</u>
Student grants and waivers (PELL & SEOG)	<u>4,142,929</u>	<u>3,944,587</u>	<u>95.2%</u>	<u>4,132,994</u>	<u>82.9%</u>	<u>4,986,429</u>
<b>TOTAL RESTRICTED FUND EXPENDITURES</b>	<u>\$ 5,174,064</u>	<u>\$ 5,067,530</u>	<u>97.9%</u>	<u>\$ 4,913,380</u>	<u>84.6%</u>	<u>\$ 5,808,050</u>
<b>Transfer In (Out)</b>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>100.0%</u>	<u>\$ 99,332</u>	<u>993.3%</u>	<u>\$ 10,000</u>
<b>AUDIT FUND</b>						
Local Government Sources	\$ 38,480	\$ 36,549	95.0%	\$ 38,033	105.3%	\$ 36,125
Investment Revenue	80	108	135.0%	89	89.0%	100
<b>TOTAL AUDIT FUND REVENUES</b>	<u>38,560</u>	<u>36,657</u>	<u>95.1%</u>	<u>38,122</u>	<u>105.2%</u>	<u>36,225</u>
<b>AUDIT FUND</b>						
Contractual Services	<u>36,500</u>	<u>35,250</u>	<u>96.6%</u>	<u>32,075</u>	<u>89.7%</u>	<u>35,750</u>
<b>TOTAL AUDIT FUND EXPENDITURES</b>	<u>\$ 36,500</u>	<u>\$ 35,250</u>	<u>96.6%</u>	<u>\$ 32,075</u>	<u>89.7%</u>	<u>\$ 35,750</u>



Illinois Valley Community College District No. 513  
 Fiscal Year 2018 Budget to Actual Comparison  
 For the twelve months ended June 30, 2018  
 Unaudited

LIABILITY, PROTECTION, & SETTLEMENT FUND	Annual Budget FY2018	Actual 6/30/18	Act/Budget 100.0%	Actual 6/30/17	Act/Budget 100.0%	Annual Budget FY2017
Local Government Sources	\$ 751,210	\$ 673,510	89.7%	\$ 628,374	0.0%	\$ 868,950
Investment Revenue	9,500	13,483	141.9%	6,202	0.0%	10,000
Other	-	1,165	0.0%	5,641	0.0%	-
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUES</b>	<b>760,710</b>	<b>688,158</b>	<b>90.5%</b>	<b>640,217</b>	<b>72.8%</b>	<b>878,950</b>
<b>LIABILITY, PROTECTION, &amp; SETTLEMENT FUND EXPENDITURES</b>						
Student Services						
Salaries	109,334	95,690	87.5%	-	-	-
Employee Benefits	25,832	28,557	110.5%	-	-	-
Contractual Services	-	17,480	0.0%	-	-	-
Materials & Supplies	-	620	0.0%	-	-	-
Total for Student Services	135,166	142,347	105.3%	-	-	-
Operations & Maintenance of Plant						
Contractual Services	\$ 547,700	\$ 479,629	87.6%	\$ 526,816	122.8%	\$ 429,075
Material & Supplies	175	46	26.3%	183	91.5%	200
Conference & Meeting	-	-	0.0%	-	0.0%	305
Utilities	500	378	75.6%	414	92.0%	450
Capital Outlay	-	-	0.0%	-	0.0%	-
Total for Operations & Maintenance of Plant	\$ 548,375	\$ 480,053	87.5%	\$ 527,413	122.6%	\$ 430,030
Institutional Support						
Salaries	\$ 76,673	\$ 74,632	97.3%	\$ 79,816	0.0%	\$ 80,332
Employee Benefits	206,121	4,740	6.2%	208,787	0.0%	210,660
Contractual Services	30,500	61,342	201.1%	35,686	0.0%	111,950
Materials & Supplies	200	4,398	2199.0%	927	0.0%	300
Conference & Meeting	2,000	545	0.0%	4,386	0.0%	-
Fixed Charges	264,500	285,702	108.0%	259,620	75.3%	344,600
Utilities	-	-	-	-	0.0%	-
Capital Outlay	-	6,680	-	40,510	0.0%	-
Other	-	75,000	-	-	0.0%	-
Total Institutional Support	579,994	513,039	88.5%	629,732	84.2%	747,842
<b>TOTAL LIABILITY, PROTECTION, &amp; SETTLEMENT FUND EXPENDITURES</b>	<b>\$ 1,263,535</b>	<b>\$ 1,135,439</b>	<b>89.9%</b>	<b>\$ 1,157,145</b>	<b>98.2%</b>	<b>\$ 1,177,872</b>

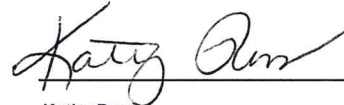
**Illinois Valley Community College District No. 513**  
**Fiscal Year 2018 Budget to Actual Comparison**  
**All Funds - By Budget Officer**  
**For the twelve months ended June 30, 2018**  
**Unaudited**

<u>Department</u>	<u>Annual Budget FY2018</u>	<u>Actual FY2018</u>	<u>Act/Budget 100.0%</u>	<u>Explanation</u>
President	\$ 351,341	\$ 326,774	93.0%	
Board of Trustees	14,750	11,792	79.9%	
Community Relations	408,609	382,204	93.5%	
Continuing Education	738,989	678,041	91.8%	
Facilities	3,932,982	3,333,999	84.8%	
Information Technologies	2,022,068	1,704,091	84.3%	
Academic Affairs	284,300	197,601	69.5%	
Academic Affairs (AVPCE)	588,332	559,513	95.1%	
Adult Education	503,875	467,760	92.8%	
Learning Resources	578,747	534,324	92.3%	
Career & Tech Education Division	1,749,190	1,514,498	86.6%	
Natural Science & Business Division	2,355,576	2,221,767	94.3%	
Humanities & Fine Arts/Social Science Division	2,004,241	1,910,871	95.3%	
Health Professions Division	2,089,921	1,822,691	87.2%	
English, Mathematics, Education Division	2,398,053	2,273,131	94.8%	
Admissions & Records	395,783	378,130	95.5%	
Counseling	607,779	516,524	85.0%	
Student Services	185,487	169,768	91.5%	
Financial Aid	4,632,717	4,388,558	94.7%	
Career Services	37,953	34,713	91.5%	
Athletics	284,437	264,604	93.0%	
TRiO (Student Success Grant)	290,652	308,121	106.0%	
Campus Security	548,375	478,483	87.3%	
Business Services/General Institution	979,332	893,606	91.2%	
Risk Management	715,160	513,209	71.8%	
Tuition Waivers	499,750	463,154	92.7%	
Purchasing	123,801	110,653	89.4%	
Human Resources	130,935	118,899	90.8%	
Bookstore	2,018,529	1,667,158	82.6%	
Shipping & Receiving	65,060	66,136	101.7%	
Copy Center	96,234	76,371	79.4%	
<b>Total FY17 Expenditures</b>	<b><u>\$ 31,632,958</u></b>	<b><u>\$ 28,387,144</u></b>	<b>89.7%</b>	

**Illinois Valley Community College**  
**Statement of Cash Flows**  
**for the Month ended June 30, 2018**

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 1,131,256.63	\$ 238,534.76	\$ 27,465.22	\$ 178,354.72	\$ 657,604.95	\$ (101,783.40)	\$ 353,350.33	\$ 15,159.71	\$ (586,136.92)	\$ 12,326.78	\$ 1,926,132.78
Total Receipts	122,863.24	12,028.59	419.65	0.01	47,166.17	-	6,247.03	9.91	1,007,518.95	8,162.00	1,204,415.55
Total Cash	1,254,119.87	250,563.35	27,884.87	178,354.73	704,771.12	(101,783.40)	359,597.36	15,169.62	421,382.03	20,488.78	3,130,548.33
Due To/From Accts	39,945.42	63,000.00	-	-	(102,958.10)	12.68	-	-	-	-	(0.00)
Transfers/Bank CDs	636,205.74	105,000.00	200,000.00	-	-	69,177.00	-	-	-	-	1,010,382.74
Expenditures	(1,233,804.13)	(185,127.82)	(75,035.00)	-	(71,193.18)	(99,071.27)	-	(1,000.00)	(62,655.90)	-	(1,727,887.30)
ACCOUNT BALANCE	696,466.90	233,435.53	152,849.87	178,354.73	530,619.84	(131,664.99)	359,597.36	14,169.62	358,726.13	20,488.78	2,413,043.77
Deposits in Transit	(9,608.58)										(9,608.58)
Outstanding Checks	452,470.00										452,470.00
<b>BANK BALANCE</b>	<b>1,139,328.32</b>	<b>233,435.53</b>	<b>152,849.87</b>	<b>178,354.73</b>	<b>530,619.84</b>	<b>(131,664.99)</b>	<b>359,597.36</b>	<b>14,169.62</b>	<b>358,726.13</b>	<b>20,488.78</b>	<b>2,855,905.19</b>
Certificates of Deposit	-	-	2,203,016.71	500,000.00	248,000.00	-	3,368,916.47	-	100,000.00	-	6,419,933.18
Illinois Funds	4,424,792.06	2,146,376.69	1,801,678.57	138,160.11	-	26,640.66	917,738.22	2,360.96	45.75	1,146.60	9,458,939.62
Bldg Reserve-ILLFund			1,103,960.73								1,103,960.73
<b>Total Investment</b>	<b>\$ 4,424,792.06</b>	<b>\$ 2,146,376.69</b>	<b>\$ 5,108,656.01</b>	<b>\$ 638,160.11</b>	<b>\$ 248,000.00</b>	<b>\$ 26,640.66</b>	<b>\$ 4,286,654.69</b>	<b>\$ 2,360.96</b>	<b>\$ 100,045.75</b>	<b>\$ 1,146.60</b>	<b>\$ 16,982,833.53</b>
LaSalle State Bank	\$ 74,270.12										
Midland States Bank	<u>2,781,635.07</u>										
	<u>\$ 2,855,905.19</u>										

Respectfully submitted,



Kathy Ross  
Controller



ILLINOIS VALLEY COMMUNITY COLLEGE  
INVESTMENT STATUS REPORT  
June 30, 2018

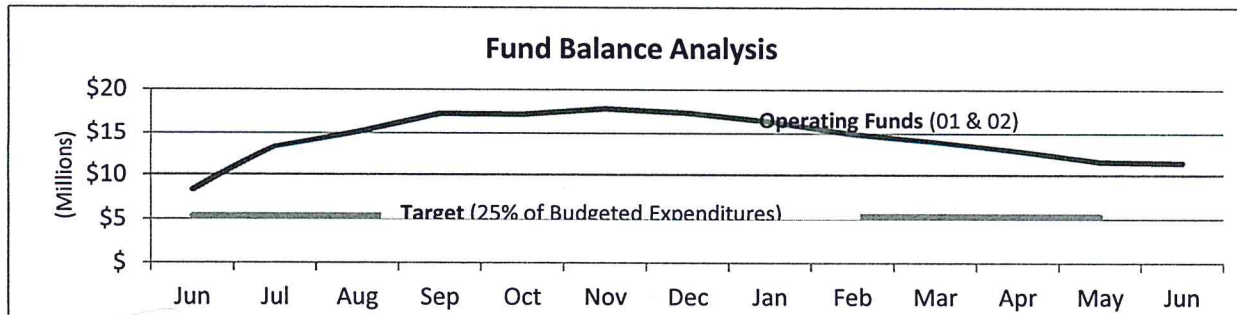
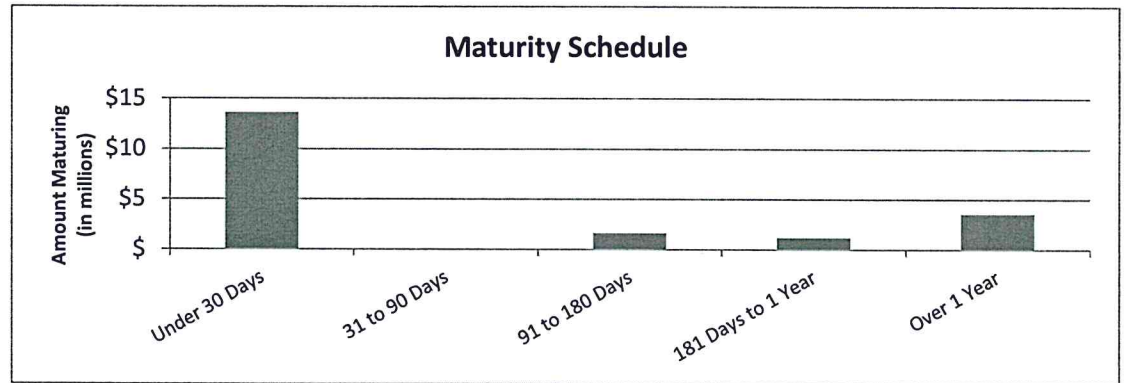
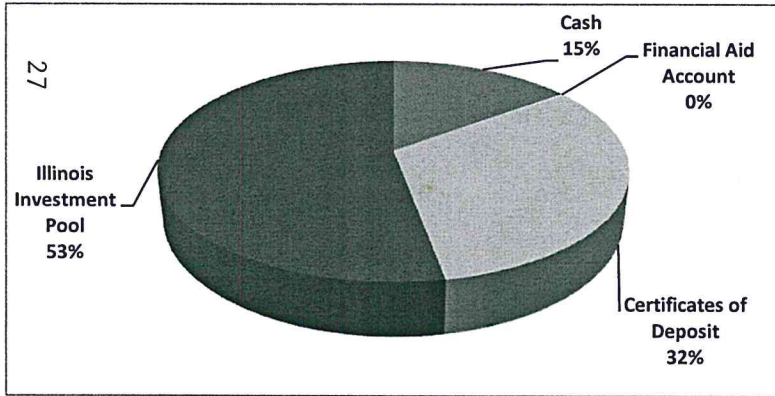
<u>DUE</u>	<u>Education</u>	<u>Oper &amp; Maint</u>	<u>O&amp;M Restricted</u>	<u>Bond &amp; Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection &amp; Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
10/26/2018			503,017					503,017	MB	1.21%	1.21%	16716
10/31/2018						200,000		200,000	CB	1.45%	1.45%	ZB Bank
11/1/2018						200,000		200,000	CB	1.45%	1.45%	Goldman Sachs
11/1/2018						200,000		200,000	CB	1.45%	1.45%	Discover
11/1/2018						200,000		200,000	CB	1.45%	1.45%	Safra National
11/7/2018						200,000		200,000	CB	1.45%	1.45%	Beal Bank USA
11/7/2018						151,916		151,916	MB	1.10%	1.10%	915192
4/13/2019			500,000	500,000				1,000,000	CTB	1.50%	1.51%	105233
4/16/2019			200,000					200,000	HNB	2.00%	2.01%	600092
7/13/2019			1,000,000					1,000,000	MB	2.00%	2.01%	16776
7/22/2019							100,000	100,000	MB	2.00%	2.01%	16783
5/4/2020						245,000		245,000	MBS	2.70%	2.70%	Morgan Stanley PVI
5/4/2020						245,000		245,000	MBS	2.75%	2.75%	CitiBank NA
5/4/2020						245,000		245,000	MBS	2.70%	2.70%	Israel Discount Bank
5/4/2020						245,000		245,000	MBS	2.75%	2.75%	Morgan Stanley NA
5/20/2020					248,000			248,000	MBS	2.05%	2.05%	American Express
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	American Express
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	Capital One
7/19/2022						247,000		247,000	MBS	2.25%	2.25%	Discover Bank
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Capital One
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Wells Fargo
<b>Total CD</b>	-	-	2,203,017	500,000	248,000	3,368,916	100,000	6,419,933				

CB	Commerce Bank	LSB	LaSalle State Bank	MBS	Multi-Bank Securities, Inc.
CTB	Central Bank	MB	Marseilles Bank	MSB	Midland States Bank
HNB	Hometown National Bank				

Illinois Valley Community College District No. 513  
Investment Status Report  
All Funds  
June 30, 2018

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	14.9%	\$ 2,980,940	0.35%
Financial Aid Account	0.1%	28,869	0.35%
Certificates of Deposit	32.0%	6,419,933	1.93%
Illinois Investment Pool	52.9%	10,608,213	1.90%
<b>Total</b>		<b>\$ 20,037,955</b>	<b>1.68%</b>

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 9,504,252	-	-	\$ 9,504,252	47%
IL Funds -Building	1,103,961			\$ 1,103,961	6%
Midland States Bank	-	-	2,796,690	\$ 2,796,690	14%
Midland States F/A			28,869	28,869	0%
LaSalle State Bank	-	-	49,153	49,153	0%
Central Bank	-	1,000,000	-	1,000,000	5%
Commerce Bank	-	1,000,000	-	1,000,000	5%
Hometown Bank	-	200,000	-	200,000	1%
Multi Bank Securities	-	2,465,000	-	2,465,000	12%
Heartland Bank	-	-	135,097	135,097	1%
Marseilles Bank	-	1,754,933	-	1,754,933	9%
	<b>\$ 10,608,213</b>	<b>\$ 6,419,933</b>	<b>\$ 3,009,809</b>	<b>\$ 20,037,955</b>	<b>100%</b>



CL

**\$5,000 and Over Disbursements  
06/01/18-06/30/18**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
742332	06/06/18	0147539	Anaca Technologies, Ltd.	\$ 10,000.00	Software Renewal (Inspire Illinois)
742342	06/06/18	0214499	Constellation NewEnergy, Inc.	20,587.22	Electricity (04/11/18-05/10/18)
742346	06/06/18	0181795	G4S Secure Solutions (USA) Inc.	17,229.26	Security Services (05/07/18-05/27/18)
742357	06/06/18	0138734	Krueger International	5,221.00	Chairs
742358	06/06/18	0001524	LaSalle County Treasurer	7,463.80	Real Estate Taxes
742386	06/06/18	0187871	The Chicago Tour Company	6,300.00	Continuing Education Trips
ACH	06/07/18		American Express	6,229.93	Credit Card Purchases (May)
ACH	06/11/18		CCHC	245,716.57	Health Insurance (June)
742411	06/13/18	0001369	Ameren Illinois	14,453.63	Electricity (04/11/18-05/10/18)
742417	06/13/18	0214047	CenterPoint Energy Services	5,064.56	Natural Gas (04/01/18-04/30/18)
742442	06/13/18	0117010	Patterson Dental Supply, Inc.	5,508.33	Sanitizing Equipment-Dental
742447	06/13/18	0215865	Seedburo Equipment Company	5,738.55	Grain Grading Equipment
742451	06/13/18	0216512	Talty Polaris, Inc.	12,852.98	Polaris Ranger XP (Agriculture Donation)
ACH	06/14/18		Internal Revenue Service	58,862.71	Federal Payroll Taxes (06/14/18)
ACH	06/14/18		Illinois Department of Revenue	19,299.99	State Payroll Taxes (06/14/18)
28 ACH	06/14/18		VALIC Retirement Services	12,361.50	403(b) & 457(b) Payroll (06/14/18)
742474	06/14/18	0082897	SURS	43,368.93	Payroll (06/14/18)
742477	06/14/18	0207889	Tri-State Technologies	15,378.41	Tire Balancer & Tire Changer
742516	06/20/18	0209567	Delta Dental of Illinois	12,270.74	Dental Insurance (May)
742521	06/20/18	0181795	G4S Secure Solutions (USA) Inc.	9,429.06	Security Services (06/04/18-06/10/18)
742528	06/20/18	0200072	Hurst Review Services, Inc.	15,900.00	Nursing Live Review
742541	06/20/18	0149061	National Curriculum & Training	5,058.57	Driver Improvement Workbooks
742549	06/20/18	0196739	Scotts Boiler Services, Inc.	5,800.00	Boiler Cleaning and Inspection-Building "C"
742554	06/20/18	0209536	Taylor'd Training	6,037.60	Fees CNA Train the Trainer Online Course
742559	06/20/18	0128401	Vanguard Contractors, Inc.	75,035.00	Cultural Centre Access Upgrade*
742622	06/27/18	0001110	Curriculum Publication Clearing	6,802.40	Instructional Supplies-Adult Education
742627	06/27/18	1871795	G4S Secure Solutions (USA) Inc.	17,000.88	Security Services (05/28/18-06/17/18)
ACH	06/28/18		Internal Revenue Service	70,649.26	Federal Payroll Taxes (06/28/18)
ACH	06/28/18		Illinois Department of Revenue	21,266.51	State Payroll Taxes (06/28/18)
ACH	06/28/18		VALIC Retirement Services	12,963.90	403(b) & 457(b) Payroll (06/28/18)
742690	06/28/18	0082897	SURS	46,875.17	Payroll (06/28/18)
ACH	06/30/18		EBC	5,987.01	H.R.A., F.S.A., Cobra (June)

**\$ 822,713.47**

\*Protection, Health, & Safety (PHS) Projects



**Stipends For Pay Period 06/09/18**

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Baker, Kathryn June	One On One Session	05/29/18	06/06/18	06/09/18	SS	\$393.75	014110394151320			
Bias, Timothy John	Addition Student for MET 2206	01/10/18	05/19/18	06/09/18	ST	\$211.20	011320410051340			
Blaydes, Christine Ann	CNA Train The Trainer	06/01/18	06/01/18	06/09/18	SS	\$97.50	014110394151320			
Blaydes, Christine Ann	ALH 1214 01 02 03 Lecture Program Coordinator	06/04/18	07/31/18	08/04/18	SS	\$5,440.00	011420730051340	ALH-1214-03	ALH 1214 01 02 03 Lecture Program Coordinator	
Boyle- Bruch, Ida Lee	Food Service Sanitation	06/05/18	06/05/18	06/09/18	SS	\$500.00	014110394151320	CEU-1503-06	Food Service Sanitation	
Carey, Lauri L	FSI Participant	05/21/18	05/24/18	06/09/18	SS	\$150.00	011120080151900			
Cinotte, Lori Maret	FSI Participant	05/21/18	05/24/18	06/09/18	SS	\$150.00	011120080151900			
Data, Dorene Marie	FSI Participant	05/21/18	05/24/18	06/09/18	SS	\$150.00	011120080151900			
Dossett, Amy M	ART 1000 600	06/04/18	07/31/18	08/04/18	SS	\$2,064.00	011120650051320	ART-1000-600	Art Survey	
Dzurisin, Juliana Mae	CNA Train The Trainer	06/01/18	06/01/18	06/09/18	SS	\$90.00	014110394151320			
Foemmel, Mary Beth	CNA Train The Trainer	06/01/18	06/01/18	06/09/18	SS	\$97.50	014110394151320			
Frahm, Jeannette Michelle	SFC 1000 650	06/04/18	06/28/18	07/07/18	SS	\$1,490.00	011120650051320	SFC-1000-650	Strategies for College	
Freed, Timothy Daniel	Cooking With Cast Iron	05/23/18	05/23/18	06/09/18	SS	\$275.00	014110394151320	HLR-3706-302	Cooking With Cast Iron	
Hodgson, Laura Ann	Class Preparation	05/27/18	06/09/18	06/09/18	SS	\$600.00	011420730051340			
Jenrich, Chuck	VACTOR MFG FMEA Training	06/07/18	06/07/18	06/09/18	SS	\$1,000.00	014210331051320			
Killian, Melissa J	28 Sessions	05/27/18	06/09/18	06/09/18	SS	\$896.00	013230030851540			
Klieber, Tracie Marie	Strength Cardio Core	04/23/18	06/04/18	06/09/18	SS	\$360.00	014110394151320	HLR-6212-304	Strength Cardio Core	
Klopcic, Elizabeth Ann	FSI Participant	05/21/18	05/25/18	06/09/18	SS	\$150.00	011120080151900			
Kowalski, Andrea Beth	SPH 1001 402 412	06/04/18	06/23/18	06/23/18	SS	\$4,638.00	011120650051320	SPH-1001-402	Fundamentals of Speech	
Leadingham, Paul	WLD Series 04 WLT 1202 21 PE	08/16/17	05/19/18	06/09/18	ST	\$394.00	011320410051340			
Lee, Matthew J	Advisory Committee Meeting	04/26/18	04/26/18	06/09/18	SG	\$25.00	061320152751900			
Mills, Jennifer P	MUS 1000 630	06/04/18	07/31/18	08/04/18	SS	\$2,151.00	011120650051320	MUS-1000-630	Music Appreciation	
O'Brien, Tina Marie	MLC Ottawa	06/04/18	07/31/18	08/04/18	SS	\$4,638.00	011520570051320			
O'Shea, Dennis	Longevity Pay 2018	07/01/17	06/09/18	06/09/18	ES	\$1,740.96	027210472051900			
Prine, Renee Marie	14 Sessions	05/27/18	06/09/18	06/09/18	SS	\$448.00	013230030851540			

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**Stipends For Pay Period 06/09/18**

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Pytel, Kyle Edwin	LC Driver Improvement	06/02/18	06/02/18	06/09/18	SS	\$175.00	014110394251320			
Reardon, Emily Elyse	SPH 1001 406	06/04/18	06/22/18	06/23/18	SS	\$2,064.00	011120650051320	SPH-1001-406	Fundamentals of Speech	
Reese, Robert C	FSI Participant	05/21/18	05/25/18	06/09/18	SS	\$150.00	011120080151900			
Retoff, Dan J	PSY 1000 630	06/04/18	07/31/18	08/04/18	SS	\$2,319.00	011120650051320	PSY-1000-630	General Psychology	
Robinson, Delores R	SPH 1001 601	06/04/18	06/28/18	07/07/18	SS	\$1,920.00	011120650051340	SPH-1001-601	Fundamentals of Speech	
Sarver, Gregory Stephen	Mileage Reimbursement	04/14/18	05/12/18	06/09/18	ML	\$54.50	014110394355212			
Sarver, Gregory Stephen	LC Driver Improvement	05/23/18	05/23/18	06/09/18	SS	\$150.00	014110394251320	CDV-6000-315	LC Driver Improvement	
Scheri, Jennifer C	Mileage Reimbursement	01/04/18	03/23/18	06/09/18	ML	\$208.19	014210331055211			
Smith, Sara E	Food Service Sanitation	05/14/18	05/24/18	06/09/18	SS	\$600.00	014110394151320	CEU-1503-635	Food Service Sanitation	
Stefenel, Maria Jo	SPH 1001 630	06/04/18	07/31/18	08/04/18	SS	\$2,064.00	011120650051320	SPH-1001-630	Fundamentals of Speech	
Story, Michelle M	Proficiency Exams	08/16/17	05/19/18	06/09/18	ST	\$15.00	011320410051340			
Wiggins, Dawn M	FSI Participant	05/21/18	05/25/18	06/09/18	SS	\$150.00	011120080151900			
Total						38,019.60				

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*Cheryl Roelfsema*

Cheryl Roelfsema  
Vice President of Business Services and Finance

*Jerry Corcoran 6/18/18*

Dr. Jerry Corcoran  
President

\*Earntypes

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage  
MI=Miscellaneous, SS=Summer School



Stipends For Pay Period 06/23/18

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Alvin, Stephen R	HIS 1000 01 1000 02	06/13/18	08/09/18	08/18/18	SS	\$3,840.00	011120650051340	HIS-1001-02	History Western Civilization II	
Ault, Richard L	CHM 1007 300	06/13/18	08/09/18	08/18/18	SS	\$4,352.00	011120570051340	CHM-1007-300	General Chemistry II	
Beyer, Jason Adam	PHL 1013 01	06/13/18	08/09/18	08/18/18	SS	\$1,920.00	011120650051340	PHL-1013-01	Comparative Religions	
Bhattacharya, Abhijeet	BUS 2000 ECN 1202 2003 100	06/13/18	08/09/18	08/18/18	SS	\$4,800.00	011120570051340	ECN-1202-100	Fundamentals of Economics	
Bias, Timothy John	Program Coordinator	06/13/18	08/09/18	08/18/18	SS	\$640.00	011320410051340			
Bruch, Anna Marie Faletti	ALH 1002 101	06/13/18	08/09/18	08/18/18	SS	\$3,840.00	011420730051340	ALH-1002-101	Human Growth & Development	
Caley Opsal, Susan Mary	ALH 1000 01 1002 80	06/13/18	08/09/18	08/18/18	SS	\$2,070.00	011420730051340	ALH-1000-01	Introduction To Nutrition	
Castaneda, Craig Alexander	BIO 1200 300 BIOD 1007 01	06/13/18	08/09/18	08/18/18	SS	\$4,058.25	011120570051320	BIOD-1007-01	Anatomy/Physiology Day Lab	
Cook Fesperman, Amanda	PSI 1000 2000 100	06/13/18	08/09/18	08/18/18	SS	\$3,840.00	011120650051340	PSI-1000-100	American National Government	
Data, Dorene Marie	Program Coordinator	06/13/18	08/09/18	08/18/18	SS	\$640.00	011320410051340			
Donna, Rebecca S	SOC 1000 100	06/13/18	08/09/18	08/18/18	SS	\$2,784.00	011120650051320	SOC-1000-100	Introduction To Sociology	
Elias, Gina Rae	Program Coordinator	06/13/18	08/09/18	08/18/18	SS	\$640.00	011320410051340			
Erb, Thomas J	ENG 1001 01 1002 01	06/13/18	08/09/18	08/18/18	SS	\$4,128.00	011120650051320	ENG-1002-01	English Composition II	
Ewers, Kathryn Ciara	BIO 1001 01 BIOD 1001 01	06/13/18	08/09/18	08/18/18	SS	\$3,226.50	011120570051320	BIO-1001-01	General Biology I	
Fesperman, Jeffrey Norris	GEG 1001 100	06/13/18	08/09/18	08/18/18	SS	\$2,880.00	011120570051340	GEG-1001-100	Weather & Climate	
Fogle, Kyle Kurt	BIOD 1007 02	06/13/18	08/09/18	08/18/18	SS	\$1,548.00	011120570051320	BIOD-1007-02	Anatomy/Physiology Day Lab	
Forst, Jean	ENG 1002 300 RED 0800 0900 01	06/13/18	08/09/18	08/18/18	SS	\$5,760.00	011120650051340	RED-0900-01	Basic Reading II	
Frahm, Jeannette Michelle	SFC 1000 100	06/13/18	08/09/18	08/18/18	SS	\$1,490.00	011120650051320	SFC-1000-100	Strategies for College	
Francisco, Marjorie Lynn	NCFLEX Prep	05/20/18	06/23/18	06/23/18	SS	\$1,280.00	061320152751900			
Freed, Timothy Daniel	Grilling Boot Camp	06/10/18	06/10/18	06/23/18	SS	\$250.00	014110394151320	HLR-3401-06	Grilling Boot Camp	
Furlan, Michael John	DFT 1203 300	06/13/18	08/09/18	08/18/18	SS	\$2,139.00	011320410051320	DFT-1203-300	Machine Blueprint Reading	
Gibbs, Kathryn Ann	ENG 0900 01	06/13/18	08/09/18	08/18/18	SS	\$2,394.00	011120650051320	ENG-0900-01	Basic Composition II	
Gibson, James A	IBEW Curriculum Alignment	05/21/18	06/12/18	06/23/18	SS	\$1,920.00	011320410051340			
Gibson, James A	Program Coordinator	06/13/18	08/09/18	08/18/18	SS	\$640.00	011320410051340			
Goodale, Delbert E	Mindfulness	06/11/18	06/15/18	06/23/18	SS	\$4,500.00	014110394151320	CPD-8112-06	Mindfulness	
Hamilton, Nora Beth	Enrichment Remediation Module	05/20/18	06/23/18	06/23/18	SS	\$1,280.00	061320152751900			
Haynes, Tricia Lynn	Radical Robots	06/11/18	06/14/18	06/23/18	SS	\$300.00	014110394151320	YOU-2124-06	Radical Robots	
Hermes, Kevin Michael	Program Coordinator	06/13/18	08/09/18	08/18/18	SS	\$640.00	011120570051340			

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Stipends For Pay Period 06/23/18

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Hodgson, Laura Ann	ALH 1202 100 Lecture RIC	06/13/18	08/09/18	08/18/18	SS	\$3,200.00	011420730051340	ALH-1202-100	ALH Dosage Calculations	
Jauch, Christian Martin	CSP 1203 01 CSI 1002 100	06/13/18	08/09/18	08/18/18	SS	\$5,390.00	011320410051320	CSP-1203-01	Microsoft Office Professional I	
Johnson, LeeAnn	Open Lab Hours	06/04/18	08/09/18	08/18/18	SS	\$1,440.00	011120570051340			
Killian, Melissa J	28 Sessions	06/10/18	06/23/18	06/23/18	SS	\$896.00	013230030851540			
King, Keith Robert	BIO 1009 01 BIOD 1009 02	06/13/18	08/09/18	08/18/18	SS	\$4,096.00	011120570051340	BIOD-1009-02	Microbiology Day Lab	
Klopocic, Elizabeth Ann	PSY 1000 2004 2006 100	06/13/18	08/09/18	08/18/18	SS	\$5,760.00	011120650051340	PSY-2006-100	Abnormal Psychology	
Koudelka, Arthur Edward	Program Coordinator	06/13/18	08/09/18	08/18/18	SS	\$640.00	011320410051340			
Lau, Michael F	PSY 1000 301	06/13/18	08/09/18	08/18/18	SS	\$2,319.00	011120650051320	PSY-1000-301	General Psychology	
Leadingham, Paul	Younglove Construction Mendota	06/09/18	06/09/18	06/23/18	SS	\$5,280.00	014210331051320			
Leadingham, Paul	Program Coordinator	06/13/18	08/09/18	08/18/18	SS	\$640.00	011320410051340			
Lee, Tracy Denise	ENG 1001 1002 101	06/13/18	08/09/18	08/18/18	SS	\$3,840.00	011120650051340	ENG-1002-101	English Composition II	
Leonard, Bryan Donald	CHM 1004 301	06/13/18	08/09/18	08/18/18	SS	\$3,478.50	011120570051320	CHM-1004-301	Chemistry	
Lesman, Emily Elizabeth	IVCC MLC	06/13/18	08/09/18	08/18/18	SS	\$3,840.00	011520910051310			
Leynaud, Donald Craig	Open Lab Hours	06/13/18	08/09/18	08/18/18	SS	\$2,673.75	011120570051320			
Lockwood, Kirk D	ENG 1205 100	06/13/18	08/09/18	08/18/18	SS	\$1,920.00	011120650051340	ENG-1205-100		
McCarthy, Melissa R	PHL 1001 01 PSY 1000 02	06/13/18	08/09/18	08/18/18	SS	\$4,302.00	011120650051320	PSY-1000-02	General Psychology	
McCormick, Virginia Lee	C.N.A. Train The Trainer	06/01/18	06/01/18	06/23/18	SS	\$75.00	014110394151320	CPD-3527-104	C.N.A. Train The Trainer	
McKee, Larry E	MLC IVCC Nights	06/13/18	08/09/18	08/18/18	SS	\$4,638.00	011520910051320			
Mills, Jennifer P	MUS 1000 02	06/13/18	08/09/18	08/18/18	SS	\$2,151.00	011120650051320	MUS-1000-02	Music Appreciation	
Monterastelli, Cherie A	THM Program Coordinator	06/04/18	07/24/18	08/04/18	SS	\$2,784.00	011420730051320			
Moskalewicz, James P	28 Sessions	06/10/18	06/23/18	06/23/18	SS	\$896.00	013230030851540			
Mott, Willard D	Program Coordinator	06/13/18	08/09/18	08/18/18	SS	\$640.00	011120570051340			
Prine, Renee Marie	Revamping IMT Certificates	06/01/18	06/23/18	06/23/18	SS	\$1,920.00	061320152751900			
Prine, Renee Marie	14 Sessions	06/10/18	06/23/18	06/23/18	SS	\$448.00	013230030851540			
Prine, Renee Marie	Independence Tube Corp Level 1	06/12/18	06/23/18	06/23/18	SS	\$800.00	014210331051320	CEU-4028-05	Independence Tube Corp Level 1	
Pumo, Deborah J	ALH 1000 100 101 1002 100	06/13/18	08/09/18	08/18/18	SS	\$5,760.00	011420730051340	ALH-1000-100	Introduction To Nutrition	
Pytel, Kyle Edwin	LC Driver Improvement	06/16/18	06/16/18	06/23/18	SS	\$140.00	014110394251320	CDV-6000-15	LC Driver Improvement	
Radek, Kimberly M	FLM 2009 GEN 2001 LIT 2005 100	06/13/18	08/09/18	08/18/18	SS	\$5,760.00	011120650051340	LIT-2005-100	Children's Literature	

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Stipends For Pay Period 06/23/18

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Rambo, Randy R	ENG 1001 1002 100	06/13/18	08/09/18	08/18/18	SS	\$3,840.00	011120650051340	ENG-1001-100	English Composition I	
Reese, Robert C	BUS 1010 MGT 2010 MKT 1210 PG	06/13/18	08/09/18	08/18/18	SS	\$4,326.40	011120570051340	MKT-1210-140	Principles of Marketing	
Rehn, Megan Marie	Journey to the Jurassic Age	06/12/18	06/13/18	06/23/18	SS	\$101.06	014110394151320	YOU-2501-06	Journey To The Jurassic Age	
Ruda, Anthony J	HPE 1000 1003 100	06/13/18	08/09/18	08/18/18	SS	\$1,920.00	011120570051340	HPE-1000-100	Wellness	
Sarsah, Dominic K	MTH 1003 150 1005 150	06/13/18	08/09/18	08/18/18	SS	\$5,760.00	011120570051340	MTH-1003-150	College Algebra	
Sarver, Gregory Stephen	LC Driver Improvement	06/06/18	06/06/18	06/23/18	SS	\$150.00	014110394251320	CDV-6000-306	LC Driver Improvement	
Sarver, Gregory Stephen	BC Driver Improvement	06/09/18	06/09/18	06/23/18	SS	\$150.00	014110394351320	CDV-7000-03	BC Driver Improvement	
Schroeder, Eric Steven	BIO 1000 100	06/13/18	08/09/18	08/18/18	SS	\$1,920.00	011120570051340	BIO-1000-100	The Global Environment	
Serafini, Richard Joseph	ACT 1210 100 01 PC	06/13/18	08/09/18	08/18/18	SS	\$4,480.00	011120570051340			
Sondgeroth, Anthony Lee	WLD Series 301 Multi Prep	06/13/18	08/09/18	08/18/18	SS	\$2,064.00	011320410051320			
Spanbauer, Jeffrey A	ANT 1000 100 HIS 2000 100	06/13/18	08/09/18	08/18/18	SS	\$3,840.00	011120650051340	ANT-1000-100	Introduction To Anthropology	
Story, Michelle M	Additional 18/SU Lab HRS	05/21/18	06/12/18	06/23/18	SS	\$3,280.00	011320410051340			
Story, Michelle M	Program Coordinator	06/13/18	08/09/18	08/18/18	SS	\$640.00	011320410051340			
Swett, Steven A	SDT 1203 301	06/13/18	08/09/18	08/18/18	SS	\$928.00	011320410051320	SDT-1203-301	Job Seeking Skills	
Tomasson, Cory J	SPH 1001 04	06/13/18	08/09/18	08/18/18	SS	\$1,920.00	011120650051340	SPH-1001-04	Fundamentals of Speech	
Torbeck, Joel A	ECN 2002 300	06/13/18	08/09/18	08/18/18	SS	\$2,319.00	011120570051320	ECN-2002-300	Principles of Microeconomics	
Tunnell, Thomas D	MTH 1008 100 150	06/13/18	08/09/18	08/18/18	SS	\$3,840.00	011120570051340	MTH-1008-100	General Elementary Statistics	
Urban-Bollis, Jill L	PSY 2001 100	06/13/18	08/09/18	08/18/18	SS	\$1,920.00	011120650051340	PSY-2001-100	Child Growth and Development	
Whited, Barry Gene	ACT 1010 300	06/13/18	08/09/18	08/18/18	SS	\$2,319.00	011120570051320	ACT-1010-300	Financial Accounting	
Wiggins, Dawn M	MTH 1000 100	06/13/18	08/09/18	08/18/18	SS	\$1,920.00	011120570051340	MTH-1000-100	Math for Liberal Arts	
Winn, Christopher Daniel	WLD Series 302	06/13/18	08/09/18	08/18/18	SS	\$2,151.00	011320410051320			

Total 193,315.46

*Cheryl Roelfsema*  
 Cheryl Roelfsema  
 Vice President of Business Services and Finance

*Jerry Corcoran 6/28/18*  
 Dr. Jerry Corcoran  
 President

\*Earntypes  
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend,  
 OV=Overload, VA=Vacation Payout, ML= Commuting Mileage  
 MI=Miscellaneous, SS=Summer School

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**Request – Copier Lease Extension**

The one-year extension of the copier lease contract with Illinois Valley Business Equipment, Inc. will expire on August 7, 2018. The original agreement included the option to renew the contract on an annual basis for an additional (2) two years at reduced rates.

The administration is requesting Board approval to extend the existing lease with Marco, Inc. for 12 copiers for (1) one year. We have confirmed with all departments, including Sandy Kosciwicz, Duplicating Center Operator, to verify that the current machines are operating at efficient levels and meeting the needs of the College and anticipate they would continue to operate as such for another year. The original contract was at a cost of \$42,000 per year, the annual cost for each extension period is \$20,000.

**Recommendation:**

**The administration recommends Board approval to extend the existing lease with Marco, Inc. for 12 copiers for (1) one year for \$20,000.**

KPI 6: Resource Management



**Purchase Request – VMWare Maintenance and Support**

VMWare is a product the college uses to provide Virtual Desktops used by various staff, students, student labs, and server systems. This software allows us to better utilize server resources by running multiple virtual servers from a redundant group of physical hardware.

This is a technology maintenance purchase that must be compatible with our existing virtual systems and is exempted from bidding per 110 ILCS 805/3-27(f).

**Recommendation:**

**The administration recommends the Board authorize the renewal of VMWare Maintenance and Support in the amount of \$19,936.50 from CDW, for a period of one year.**

KPI 6: Resource Management

**Purchase Request – Ellucian Colleague Maintenance and Support**

Ellucian Colleague is the ERP software system used for all administrative and student service functions for the college. The maintenance and support contract expires on an annual basis at June 30.

This is a technology maintenance purchase that allows us to continue use of our campus ERP system and is exempted from bidding per 110 ILCS 805/3-27(f).

**Recommendation:**

**The administration recommends the Board authorize the renewal of Ellucian Colleague Maintenance and Support in the amount of \$264,217 from Ellucian Company, L.P. for a period of one year, July 1, 2018 – June 30, 2019.**

KPI 6: Resource Management

**Purchase Request – Cisco Smartnet Maintenance and Support**

The Cisco Smartnet Maintenance and Support covers hardware and software necessary for the function of campus network, wireless, internet, and telephone systems. This maintenance subscription provides us with up-to-date network operating systems and hardware protection.

This is a technology maintenance purchase that must be compatible with our Cisco Networking and Telephone hardware and is exempted from bidding per 110 ILCS 805/3-27(f).

**Recommendation:**

**The administration recommends the Board authorize the renewal of the Cisco Maintenance and Support in the amount of \$117,245.71 from Burwood Group, Inc. for a period of three years.**

KPI 6: Resource Management



**FY2019 Tentative Budget**

The administration is pleased to present to the Board the tentative budget for the fiscal year ending June 30, 2019. This document presents the College's financial plan for operations during the coming fiscal year. The resolution for acceptance of the final budget will be submitted for Board approval on August 16, 2018.

The FY2019 budgeted revenue for all funds is \$31,609,207, a 1.3 percent increase from the Fiscal Year 2018 budget and \$34,424,326 in expenditures, an 8.0 percent increase from Fiscal Year 2018.

The total operating budget revenue is \$21,876,613. Compared to last year's operating budget revenues of \$21,354,944, this represents an increase of 2.4 percent. The total operating budget expenditures are \$22,126,613. Compared to last year's operating budget expenditures of \$21,431,044, this represents an increase of 3.2 percent.

In order to help balance the operating funds, the budget also includes net inter-fund operating transfers of \$250,000 – \$260,000 from Auxiliary Enterprise Funds for IT infrastructure improvements, less \$10,000 for the TRiO grant match.

**Recommendation:**

- 1. Adopt the Resolution approving the FY2019 Tentative Budget as presented.**
- 2. Authorize publication of the Notice of Public Hearing.**

KPI 6: Resource Management

**RESOLUTION APPROVING TENTATIVE BUDGET**

**RESOLUTION**

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 513, COUNTIES OF LASALLE, BUREAU, MARSHALL, LEE, PUTNAM, DEKALB, GRUNDY AND LIVINGSTON, AND THE STATE OF ILLINOIS, as follows:

SECTION 1: That the Budget as hereto prepared by Dr. Jerome M. Corcoran is hereby approved as a Tentative Budget only in the form attached hereto and made a part hereof.

SECTION 2: That said Tentative Budget shall be made available in such tentative form for public inspection for at least 30 days prior to final action thereon.

SECTION 3: That notice of the availability of said Tentative Budget for public inspection shall be given by publication in newspapers generally circulated within the school district.

SECTION 4: That a public hearing shall be held as to such Tentative Budget on the 16<sup>th</sup> day of August, 2018, at the hour of 6:30 p.m. in room C-307 at 815 N. Orlando Smith Road, Oglesby, Illinois.

ADOPTED this 12th day of July, 2018.

---

Chair, Board of Trustees

ATTEST:

---

Secretary, Board of Trustees

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN by the Board of Trustees of Community College District 513, counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy and Livingston, and the State of Illinois, that a tentative budget for Illinois Valley Community College District 513 for the fiscal year beginning July 1, 2018 will be on file and conveniently available to public inspection at the Business Office (Room C-338) of Community College District 513, 815 N. Orlando Smith Road, Oglesby, Illinois, on the 12th day of July, 2018. The document will be available for viewing during normal business hours through the 16th day of August, 2018.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said tentative budget will be held at 6:30 p.m. on the 16<sup>th</sup> day of August, 2018, in Room C-307 at Illinois Valley Community College, 815 N. Orlando Smith Road, Oglesby, Illinois.

DATED this 12th day of July, 2018.

BOARD OF TRUSTEES of Community College District 513, in the counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy and Livingston, and the State of Illinois.

\_\_\_\_\_  
Chair, Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees



**Bid Results – Building E AHU/Chiller Replacement**

Bids for the Building E AHU/Chiller Replacement were received and publicly opened on June 12, 2018.

Dodson Plumbing, Heating & AC, Pontiac, Illinois, submitted the low bid and met all bidding requirements and specifications. Attached is a letter of recommendation from Demonica Kemper Architects. A summary of bids received is listed below.

<b>Contractor</b>	<b>Base Bid</b>	<b>Alternate No.1</b>
Dodson Plumbing, Heating & AC Pontiac, IL	\$1,098,000	\$10,000
John's Service & Sales, Inc. Oglesby, IL	\$1,098,909	\$5,000
Mechanical Concepts of Illinois, Inc. Romeoville, IL	\$1,099,000	\$5,000
The PIPCO Companies Ltd. Peoria, IL	\$1,192,700	\$5,000
Mid-Illinois Mechanical, Inc. Bloomington, IL	\$1,266,000	\$6,000
A & R Mechanical Contractors, Inc. Urbana, IL	\$1,276,000	\$13,000
Amber Mechanical Contractors, Inc. Alsip, IL	\$1,297,000	0

**Alternate No. 1** Deduct to eliminate the Liquidated Damages Clause.

**Recommendation:**

**The administration recommends Board approval to accept the base bid from Dodson Plumbing, Heating & AC, Pontiac, Illinois in the amount of \$1,098,000 for the Building E AHU/Chiller Replacement.**

KPI 6: Resource Management



DEMONICA KEMPER ARCHITECTS

125 North Halsted Street, Suite 301 Chicago, Illinois 60661 T 312.496.0000 | F 312.496.0001  
www.dka-design.com

June 13, 2018

Ms. Michelle Carboni, Director of Purchasing  
Illinois Valley Community College  
815 N. Orlando Smith Street  
Oglesby, IL 61348

Re: Building E AHU / Chiller Replacement  
**Letter of Recommendation to Award a Construction Contract**

Dear Ms. Carboni,

Bids were received on the above referenced project at 2:00 pm on June 12, 2018. Seven (7) general contractors were Bidders of Record and seven (7) bids were received.

Upon review of the bid submittals and project scope with the low bidder, Dodson Plumbing, Heating & Air Conditioning, Inc., it is clear that they met the bidding requirements for the project and included all of the required work per the bidding documents within their bid. Additionally, we have found no evidence which would disqualify them from being awarded the contract for this work. Therefore, Demonica Kemper Architects recommends that the Board of Trustees of Illinois Valley Community College consider awarding the contract for construction to:

Dodson Plumbing, Heating & Air Conditioning, Inc.  
823 N. Ladd St., P.O. Box 560  
Pontiac, Illinois 61764

The contract amount shall include the Base Bid for the total contract amount of \$1,098,000.00. Work shall be substantially complete as indicated in the bidding documents.

If you have any questions regarding the bidding of this project, please do not hesitate to call. Demonica Kemper Architects looks forward to working with the college toward the successful completion of this project.

Sincerely,

Brett Loehmann  
Associate

cc: Cheryl Roelfsema, IVCC  
Scott Curley, IVCC  
Dominick Demonica, DKA

**Change Orders – Campus-Wide Security Upgrades**

To be in compliance with Board Policy 4.11, the administration seeks approval from the Board of Trustees for change orders #1 and #2 for a total increase of \$13,370 for the Campus-Wide Security Upgrade PHS project. The change orders consist of the following changes:

<b>Original contract sum</b>	<b>\$352,985</b>
<b>Change Order #1</b>	
<b>Provide work station computer</b>	<b>2,585</b>
<b>Change Order #2</b>	
<b>Provide additional Intermediate Distribution Frame (IDF) in Building J, due to unforeseen Underground utility conditions</b>	<b><u>10,785</u></b>
<b>New contract sum</b>	<b><u><u>\$366,355</u></u></b>

**Recommendation:**

**The administration recommends Board approval of change orders for a total increase of \$13,370 for the Campus-Wide Security Upgrade PHS project, as presented.**

KPI 6: Resource Management





# AIA Document G701™ – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Campus-Wide Security Upgrades  
Illinois Valley Community College  
815 North Orlando Smith Street  
Oglesby, Illinois 61348

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: March 12, 2018

**CHANGE ORDER INFORMATION:**  
Change Order Number: 001  
Date: June 27, 2018

**OWNER:** *(Name and address)*  
Illinois Valley Community College  
815 North Orlando Smith Street  
Oglesby, IL 61348

**ARCHITECT:** *(Name and address)*  
Demonica Kemper Architects  
125 N. Halsted St., Suite 301  
Chicago, IL 60661

**CONTRACTOR:** *(Name and address)*  
Total Automation Concepts, Inc.  
5602 W. 120th Street  
Alsip, Illinois 60803

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Change Order #1 is to provide a Work Station Computer in the Campus Security Office, as requested by the College.

The original Contract Sum was	\$ 352,985.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 352,985.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 2,585.00
The new Contract Sum including this Change Order will be	\$ 355,570.00

The Contract Time will be increased by Zero (0) days.  
The new date of Substantial Completion will be unchanged

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Demonica Kemper Architects  
ARCHITECT *(Firm name)*

Total Automation Concepts, Inc.  
CONTRACTOR *(Firm name)*

Illinois Valley Community College  
OWNER *(Firm name)*

  
SIGNATURE

  
SIGNATURE

\_\_\_\_\_  
SIGNATURE

Mr. Brett Loehmann, Associate

Mr. John Lindemulder, Jr., President

Ms. Cheryl Roelfsema, V.P. for Business Services & Finance

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

June 27, 2018  
DATE

6-27-18  
DATE

\_\_\_\_\_  
DATE

## Change Order

**PROJECT:** *(Name and address)*  
 Campus-Wide Security Upgrades  
 Illinois Valley Community College  
 815 North Orlando Smith Street  
 Oglesby, Illinois 61348

**CONTRACT INFORMATION:**  
 Contract For: General Construction  
 Date: March 12, 2018

**CHANGE ORDER INFORMATION:**  
 Change Order Number: 002  
 Date: June 27, 2018

**OWNER:** *(Name and address)*  
 Illinois Valley Community College  
 815 North Orlando Smith Street  
 Oglesby, IL 61348

**ARCHITECT:** *(Name and address)*  
 Demonica Kemper Architects  
 125 N. Halsted St., Suite 301  
 Chicago, IL 60661

**CONTRACTOR:** *(Name and address)*  
 Total Automation Concepts, Inc.  
 5602 W. 120th Street  
 Alsip, Illinois 60803

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*


Change Order #2 is to provide an additional Intermediate Distribution Frame (IDF) in Building J, due to unforeseen underground utility conditions discovered during construction.

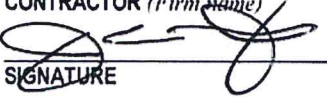
The original Contract Sum was	\$ 352,985.00
The net change by previously authorized Change Orders	\$ 2,585.00
The Contract Sum prior to this Change Order was	\$ 355,570.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 10,785.00
The new Contract Sum including this Change Order will be	\$ 366,355.00

The Contract Time will be increased by Zero (0) days.  
 The new date of Substantial Completion will be unchanged

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Demonica Kemper Architects  
 ARCHITECT *(Firm name)*  
  
 SIGNATURE  
 Mr. Brett Loehmann, Associate  
 PRINTED NAME AND TITLE  
 June 27, 2018  
 DATE

Total Automation Concepts, Inc.  
 CONTRACTOR *(Firm name)*  
  
 SIGNATURE  
 Mr. John Lindemulder, Jr., President  
 PRINTED NAME AND TITLE  
 6-27-18  
 DATE

Illinois Valley Community College  
 OWNER *(Firm name)*  
 \_\_\_\_\_  
 SIGNATURE  
 Ms. Cheryl Roelfsema, V.P. for Business  
 Services & Finance  
 PRINTED NAME AND TITLE  
 \_\_\_\_\_  
 DATE

**Semi-annual Review of Closed Session Minutes**

The Closed Session Minutes Committee met on Thursday, June 21, 2018 to discuss the minutes of meetings lawfully closed under the Open Meetings Act. The Committee's recommendation follows:

**Recommendation:**

**The Closed Session Minutes Committee recommends Board approval to release the following closed session minutes:**

**February 9, 2017            Board of Trustee Notice of Resignation**

KPI 5: District Population Served



**Student Athletic and Catastrophic Student Athletic Insurance Renewals**

The College's insurance consultant has been advised by our student athletic insurance agent, 1<sup>st</sup> Agency, that our current carrier, Guarantee Trust Life, will renew our policy at the rate of \$33,687 for another year, which is \$1,773, or five percent less than last year.

We have also been advised by Ramza Insurance Group that the student athletic catastrophic insurance premium will remain the same for another year at \$3,251 from Axis Insurance.

It is the practice to bid the Student Athletic and Catastrophic Student Athletic insurance every three (3) years. It was last bid in 2014. The 2017-2018 academic year is the third year of the three-year term.

**Recommendation:**

**The administration recommends the Board accept the recommendation of the insurance consultant to accept the renewal from Guarantee Trust Life for the student athletic insurance coverage with 1<sup>st</sup> Agency at \$33,687.**

**The administration recommends the Board accept the recommendation of the insurance consultant to accept the renewal from Axis Insurance for the student athletic catastrophic insurance coverage with Ramza Insurance Group at \$3,251.**

KPI 6: Resource Management

**Change Order #1 – Exterior Stair Upgrade**

To be in compliance with Board Policy 4.11, the administration wishes to advise the Board of Trustees of Change Order #1 for an increase of \$1,603 for the Exterior Stair Upgrade PHS project. The change order consists of the following changes:

<b>Original contract sum</b>	<b>\$107,200</b>
<b>Change Order #1</b>	
<b>Replace two existing concrete pads</b>	<b><u>1,603</u></b>
<b>New contract sum</b>	<b>\$108,803</b>

KPI 6: Resource Management



# AIA® Document G701™ – 2017

## Change Order

**PROJECT:** (Name and address)  
Exterior Stair Upgrades  
Illinois Valley Community College  
815 N. Orlando Smith Rd.  
Oglesby, IL 61348

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: April 16, 2018

**CHANGE ORDER INFORMATION:**  
Change Order Number: 001  
Date: June 7, 2018

**OWNER:** (Name and address)  
Illinois Valley Community College  
815 N. Orlando Smith Rd.  
Oglesby, IL 61348

**ARCHITECT:** (Name and address)  
Demonica Kemper Architects  
125 N. Halsted St., Suite 301  
Chicago, IL 60661

**CONTRACTOR:** (Name and address)  
Vanguard Contractors, Inc.  
15 S. Capitol Street, Suite 217  
Pekin, IL 61554

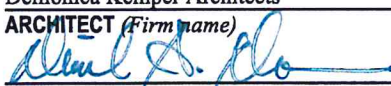
### THE CONTRACT IS CHANGED AS FOLLOWS:

The original Contract Sum was	\$	<u>107,200.00</u>
The net change by previously authorized Change Orders	\$	<u>0.00</u>
The Contract Sum prior to this Change Order was	\$	<u>107,200.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>1,603.00</u>
The new Contract Sum including this Change Order will be	\$	<u>108,803.00</u>

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

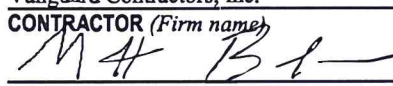
### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Demonica Kemper Architects  
**ARCHITECT** (Firm name)  
  
**SIGNATURE**

Mr. Dominick Demonica, Principal

**PRINTED NAME AND TITLE**

6-7-18  
**DATE**

Vanguard Contractors, Inc.  
**CONTRACTOR** (Firm name)  
  
**SIGNATURE**

Vice President  
Mr. Matt Balagna, Project Manager

**PRINTED NAME AND TITLE**

6-7-2018  
**DATE**

Illinois Valley Community College  
**OWNER** (Firm name)  
  
**SIGNATURE**

Ms. Cheryl Roelfsema, Vice President for Business Services & Finance

**PRINTED NAME AND TITLE**

**DATE**





**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

815 N. Orlando Smith Road  
Oglesby, IL 61348-9692  
Telephone: 815-224-2720  
Fax: 815-224-3033

June 4, 2018

Hon. Jerry Lee Long, Representative  
Illinois House of Representatives  
300 Capitol Building  
Springfield, IL 62706

Hon. Sue Rezin, Senator  
Illinois Senate  
309J Capitol Building  
Springfield, IL 62706

Re: Proposed Extension of City of LaSalle TIF District III

Dear Representative Long and Senator Rezin:

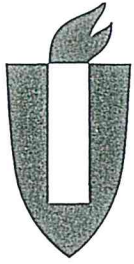
On April 22, 1996, the City of LaSalle, Illinois, established its Tax Increment Financing District III pursuant to the Industrial Jobs Recovery Law (the "Act", 65 ILCS 5/11-74.6 *et. seq.*). Since its inception, tax increment financing within LaSalle TIF District III has facilitated the completion of numerous public and private redevelopment projects. The private redevelopment which has occurred within TIF District III has added many new jobs and played a major role in attracting new residents and helping to sustain enrollments in our Schools. However, because there are additional private development projects to be undertaken and many critically important public improvements which remain to be completed within this redevelopment area, the City now seeks to extend the life of the TIF for an additional twelve (12) years beyond its current termination in tax year 2019 payable 2020, for a total of thirty-five (35) years which will result in the final year of increment being received by the City through December 31, 2032.

Illinois Valley Community College supports the City's request for the 12-year Extension of LaSalle TIF District III and joins in asking for your help and support for securing the approval in the State Legislature. The City and our District share a common interest in stimulating economic development within the LaSalle TIF District III Redevelopment Project Area. Please contact me with any questions you may have.

Respectfully yours,

  
Dr. Jerry Corcoran  
President

cc: Mr. Jeff Grove, Mayor, City of LaSalle



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

815 N. Orlando Smith Road  
Oglesby, IL 61348-9692  
Telephone: 815-224-2720  
Fax: 815-224-3033

June 4, 2018

Hon. Jerry Lee Long, Representative  
Illinois House of Representatives  
300 Capitol Building  
Springfield, IL 62706

Hon. Sue Rezin, Senator  
Illinois Senate  
309J Capitol Building  
Springfield, IL 62706

Re: Proposed Extension of Village of North Utica TIF District I

Dear Representative Long and Senator Rezin:

On April 19, 1995, the Village of North Utica, Illinois, established its Tax Increment Financing District I pursuant to the Tax Increment Allocation Redevelopment Act (the "Act", 65 ILCS 5/11-74.4 *et. seq.*). Since its inception, tax increment financing within Utica TIF District I has facilitated the completion of numerous public and private redevelopment projects. The private redevelopment which has occurred within TIF District I has added many new jobs and played a major role in attracting new residents and helping to sustain enrollments in our Schools. However, because there are additional private development projects to be undertaken and many critically important public improvements which remain to be completed within this redevelopment area, the Village now seeks to extend the life of the TIF for an additional twelve (12) years beyond its current termination in tax year 2018 payable 2019, for a total of thirty-five (35) years which will result in the final year of increment being received by the Village through December 31, 2031.

Illinois Valley Community College supports the Village's request for the 12-year extension of Utica TIF District I and joins in asking for your help and support for securing the approval in the State Legislature. The Village and our District share a common interest in stimulating economic development within the Utica TIF District I Redevelopment Project Area. Please contact me with any questions you may have.

Respectfully yours,

Dr. Jerry Corcoran  
President

cc: Mr. Dave Stewart, Mayor, Village of North Utica



May 30, 2018

Dr. Jerry Corcoran, President  
Illinois Valley Community College  
815 North Orlando Smith Avenue  
Oglesby, Illinois 61348-9691

Dear Dr. Corcoran,

This letter is notification that the following Certificate program was granted approval on behalf of the Board, effective May 29, 2018:

- Leadership Elevation Framework Certificate (16.5 credit hours)

Because certificates do not require approval of the Illinois Board of Higher Education, this basic certificate program be implemented immediately. If you have not already done so, please submit the required curriculum and related course addition requests for updating your college's master files at this time. Doing so will ensure the college receives the appropriate credit hour reimbursement funding.

Sincerely,

Brian Durham, Ed.D.  
Deputy Director for Academic Affairs

Cc: Deborah Anderson, Vice President of Academic Affairs – IVCC  
Bonnie Campbell, Associate Vice President of Academic Affairs - IVCC





Lazaro Lopez, Ed.D.  
Chairman

Karen Hunter Anderson, Ph.D.  
Executive Director

Illinois Community College Board

June 18, 2018

Dr. Jerry Corcoran, President  
Illinois Valley Community College  
815 North Orlando Smith Avenue  
Oglesby, Illinois 61348-9691

Dear Dr. Corcoran:

This is notification that the college's request for approval to offer the following program was approved by the Illinois Community College Board on June 1, 2018:

- Infant/Toddler Gateways Credential Level 3 Certificate (33 credit hours)

If the college has not already done so, please submit the curriculum and related course forms now. This will ensure the college receives the appropriate credit hour reimbursement funding. A copy of this letter will be sent to the Chief Academic Officer.

Sincerely,

Karen Hunter Anderson, Ph.D.  
Executive Director

Cc: Deborah Anderson, Vice President of Academic Affairs – IVCC  
Tricia Broughton – ICCB

**RECOMMENDED FOR STAFF APPOINTMENT**  
**2018-2019**

GENERAL INFORMATION:

POSITION TO BE FILLED: Head Women's Soccer Coach

NUMBER OF APPLICANTS: 1

NUMBER OF APPLICANTS INTERVIEWED: 1

APPLICANTS INTERVIEWED BY:

Mr. Grzybowski, Ms. Harding, Mr. Tomasson

APPLICANT RECOMMENDED:

Rey Arteaga

EDUCATIONAL PREPARATION:

Northern Illinois University, DeKalb, IL – B.S., Mathematics/Education  
Illinois Valley Community College, Oglesby, IL – A.S.

EXPERIENCE:

Head Coach Women's Soccer, IVCC, Oglesby, IL – Interim August 2017  
Illinois Valley Football Club U19, Head Club Soccer Coach  
K-8 Spanish-Bilingual Teacher, Dimmick Consolidated School District, LaSalle, IL  
Teacher/Teacher-Aide, NIU Migrant Education, Rochelle, IL

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Vast soccer coaching experience and strong soccer background
2. Academics are a primary concern; reminds players they are students first; instills three coaching concepts: structure, discipline and respect
3. Values in alignment with IVCC's standards and core values/valued practices
4. Commitment to community service and fundraising to support team

RECOMMENDED SALARY: \$3,137 (Stipend)

Ms. Leslie Hofer, SHRM-CP, PHR  
Director of Human Resources

**RECOMMENDED FOR STAFF APPOINTMENT**  
**2018-2019**

GENERAL INFORMATION:

POSITION TO BE FILLED: Head Men's Golf Coach

NUMBER OF APPLICANTS: 2

NUMBER OF APPLICANTS INTERVIEWED: 2

APPLICANTS INTERVIEWED BY:

Mr. Grzybowski, Ms. Harding, Mr. Tomasson

APPLICANT RECOMMENDED:

Sean Kennedy

EDUCATIONAL PREPARATION:

Illinois Central College, East Peoria, IL – A.S.

Henry Senachwine High School, Henry, IL – Diploma

EXPERIENCE:

Owner/Tour Director of regional junior golf tour, The Prep Tour, Henry, IL

Head Coach for various high school and travel team boys and girls sports

National Sales Manager, Seven Utility Management, Henry, IL

Owner, Crooked Knee Golf Course, Henry, IL – 8 years before sold

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Experience with the sport of golf, as collegiate player, and as parent of college athletes
2. Strong working relationship with high school and college coaches and with local golf course personnel
3. Access to a large number of potential student athletes
4. Organizational skill set beneficial when hosting events and tournaments
5. Flexible schedule to seamlessly fit in practice times and matches

RECOMMENDED SALARY: \$4,251 (Stipend)

Ms. Leslie Hofer, SHRM-CP, PHR  
Director of Human Resources



# SIGMA KAPPA DELTA

## THE ENGLISH HONOR SOCIETY

### FOR TWO-YEAR COLLEGES

ΣΚΔ National Office • Calhoun Community College  
P.O. Box 2216 • Decatur, AL 35609 • Office: 256-306-2721 • skd@calhoun.edu

June 2018

Dr. Jerry Corcoran, President  
Illinois Valley Community College  
815 North Orlando Smith Road  
Oglesby, IL 61348

Dear Dr. Corcoran,

The Sigma Kappa Delta Board of Directors recognizes outstanding chapters with the designation of Ivy Chapter. Faculty members Dr. Kimberly Radek-Hall and Delores Robinson have done an outstanding job promoting the society and its mission on your campus.

We applaud their dedication and steadfastness in keeping Mu Alpha Chapter active and thriving last school year. Their commitment to Illinois Valley Community College as well as to ΣΚΔ is commendable, and they deserve the recognition and gratitude we hope you will bestow upon them and the chapter with the enclosed certificate.

Please choose a time you think appropriate to make this award.

Sigma Kappa Delta has now grown to 136 chapters nationwide, and Mu Alpha Chapter continues to be a leader among us. Thank you for your support of your sponsors and of Sigma Kappa Delta.

Sincerely,



Dr. Sheila Byrd  
Executive Director



*Sigma Kappa Delta*

is pleased to recognize

MU ALPHA CHAPTER  
ILLINOIS VALLEY COMMUNITY COLLEGE

as a

*2018 Ivy Chapter*

Thank you for your continued service in advancing the mission of  $\Sigma\kappa\Delta$  and growing and developing its members.

*Shelia H. Byrd*

SKD National Executive Director

*Leigh Ann Rhea*

SKD National President



# ILLINOIS VALLEY COMMUNITY COLLEGE

## College Core Values

**Responsibility   Caring   Honesty   Fairness   Respect**

## Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

## Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

## Purposes of IVCC

- \* The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- \* Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- \* Courses and academic support services designed to prepare students to succeed in college-level coursework.
- \* Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- \* Student support services to assist in developing personal, social, academic and career goals.
- \* Academic and student support programs designed to supplement and enhance teaching and learning.

## Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

## College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community
3. Serve as responsible stewards of college, community, state, and donor resources.