



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, August 16, 2018
Board Room
6:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Tenure Recommendations
Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, August 16, 2018 – 6:30 p.m. – Board Room (C307)

A G E N D A

1. Public Hearing
2. Call to Order
3. Pledge of Allegiance
4. Roll Call
5. Approval of Agenda
6. Public Comment
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – July 12, 2018 Board Meeting and August 6, 2018 Special Board Meeting (Pages 1-7)
 - 7.2 Approval of Bills - \$1,865,197.12
 - 7.2.1 Education Fund - \$1,291,502.57
 - 7.2.2 Operations & Maintenance Fund - \$53,852.23
 - 7.2.3 Operations & Maintenance (Restricted Fund) - \$371,311.23
 - 7.2.4 Auxiliary Fund - \$61,527.15
 - 7.2.5 Restricted Fund - \$15,678.71
 - 7.2.6 Audit Fund - \$1,500.00
 - 7.2.7 Liability, Protection & Settlement Fund - \$63,942.05
 - 7.2.8 Grants, Loans & Scholarships - \$5,883.18
 - 7.3 Treasurer’s Report (Pages 8-26)
 - 7.3.1 Financial Highlights (Pages 9-10)
 - 7.3.2 Balance Sheet (Pages 11-12)
 - 7.3.3 Summary of FY18 Budget by Fund (Page 13)
 - 7.3.4 Budget to Actual Comparison (Page 14-20)
 - 7.3.5 Budget to Actual by Budget Officers (Page 21)
 - 7.3.6 Statement of Cash Flows (Page 22)
 - 7.3.7 Investment Status Report (Pages 23-24)
 - 7.3.8 Disbursements - \$5,000 or more (Page 25-26)

- 7.4 Personnel – Stipends for Pay Periods Ending July 7, 2018 and July 21, 2018 (Pages 27-28)
- 7.5 Purchase Request – Continuing Education Training Classes (Page 29)
- 7.6 Purchase Request – Annual Software License Renewals (Page 30)
- 7.7 Purchase Request – Bookstore Software Support (Page 31)
- 7.8 Purchase Request – ICCTA Dues (Page 32)
8. President’s Report
9. FY2019 Budget (Pages 33-36)
10. Bid Results – Drainage Improvements 2018 (Pages 37-38)
11. Bid Results – Insurance Renewals (Pages 39-42)
12. RFP Results – Print Management (Page 43)
13. Request for Proposals – Enrollment Driver Marketing Magazine (Page 44)
14. Board Travel (Page 45)
15. Intergovernmental Agreement with the City of Ottawa (Pages 46-53)
16. Items for Information (Pages 54-59)
 - 16.1 Security Upgrades Change Order #3 (Page 54)
 - 16.2 Staff Appointment – Julia Kathy Hart, Collection Development & Access Librarian (Page 55)
 - 16.3 Staff Resignation – M. Rosalyn Pigati, Assessment Center Assistant (Page 56)
 - 16.4 Staff Resignation – Kirsten Dorwart, Disability Services (Page 57)
 - 16.5 Faculty Resignation – Jan Benning, Early Childhood Education (Page 58)
 - 16.6 Carus Corporation Letter (Page 59)
17. Trustee Comment
18. Closed Session – 1) collective negotiations; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; and 3) closed session minutes
19. Approval of Closed Session Minutes
20. Other
21. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
July 12, 2018

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Thursday, July 12, 2018 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Jane E. Goetz, Chair
Everett J. Solon, Vice Chair
David O. Mallery, Secretary
Amy L. Boyles
Jay K. McCracken
Joseph M. Marendia, Student Trustee

Members Absent: Melissa M. Olivero
Angela M. Stevenson

Members Telephonically Present:

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Deborah Anderson, Vice President for Academic Affairs
Kathy Ross, Controller
Walt Zukowski, Attorney

APPROVAL OF AGENDA

It was moved by Dr. Boyles and seconded by Mr. McCracken to approve the agenda, as presented. Motion passed by voice vote.

PUBLIC COMMENT

None

CONSENT AGENDA ITEMS

It was moved by Mr. Solon and seconded by Mr. Mallery to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – June 7, 2018 Audit/Finance Committee Meeting; June 14, 2018 Board Meeting; and June 21, 2018 Closed Session Minutes Committee Meeting.

Approval of Bills - \$1,039,544.66

Education Fund - \$737,160.61; Operations & Maintenance Fund - \$88,199.39; Operations & Maintenance (Restricted Fund) - \$75,035.00; Auxiliary Fund - \$41,448.82; Restricted Fund - \$47,983.82; Audit Fund - \$1,000.00; and Liability, Protection & Settlement Fund - \$48,717.02.

Treasurer's Report

Personnel

Approved the stipends for pay periods ending June 9, 2018 and June 23, 2018.

Request – Copier Lease Extension

Approved to extend the existing lease with Marco, Inc. for 12 copiers for one year for \$20,000.

Purchase Requests

- Authorized the renewal of VMWare Maintenance and Support in the amount of \$19,936.50 from CDW for a period of one year.
- Authorized the renewal of Ellucian Colleague Maintenance and Support in the amount of \$264,217 from Ellucian Company, L.P. for a period of one year, July 1, 2018 – June 30, 2019.
- Authorized the renewal of the Cisco Maintenance and Support in the amount of \$117,245.71 from Burwood Group, Inc. for a period of three years.

PRESIDENT'S REPORT

Dr. Corcoran reported that part-time instructor Steve Swett received the American Red Cross Wesbury Award in honor of his 31 years as a volunteer in the Illinois River Valley and as the volunteer lead in La Salle County. Dr. Corcoran noted that along with being a valued member of our faculty for 25 years, Steve has been the faculty advisor for IVCC's Red Cross Club for 10 years and has been instrumental in blood drives on campus as well as countless other drives and volunteer initiatives. Steve has always been a go-to-guy if you want to get something done. Dr. Corcoran extended congratulations to Steve on his well-deserved recognition. Dr. Corcoran informed that this year's pinning ceremony for graduates of our excellent licensed practical nurse program will take place on Monday, July 23 at 5 p.m. in the gymnasium. Julie Hogue has advised us that we have 13 LPN graduates this year. Dr. Corcoran noted that unfortunately, he would not be able to attend the event, however, Dr. Anderson will handle the welcome and introduction of board members in his absence. Dr. Corcoran requested that board members advise his coworker Judy Day if they will be in attendance. Dr. Corcoran reported that next year's ADN pinning and commencement events will be held on May 18, 2019 with a few changes to our past practice: the pinning ceremony will be held at 11:00 a.m. and commencement will follow at 1:30 p.m.; thus, the pinning will be held 30 minutes earlier and commencement one hour earlier. Dr. Corcoran extended thanks to Fran Brolley as we just received word yesterday that our commencement speaker will be Circuit Court Judge Joseph Hettel. We all know that he will do a great job. Dr. Corcoran informed that Mike Monaghan, executive director of the ICCTA, called recently to let him know that since Senator Sue Rezin was unable to attend the trustees association's awards banquet in Springfield on June 1, it is customary for the awardee to be given another option for receiving the award and, thankfully, Senator Rezin has asked that it be presented to her some day

on IVCC's campus. Dr. Corcoran noted that therefore Mike, Judy Day and he thought it might be nice to do so during one of our regularly scheduled board meetings as a campus update on either September 13 or October 11. Dr. Corcoran informed that he checked with Senator Rezin's staff and both dates work just fine for her so he would appreciate knowing if one date works better than the other for our board. Dr. Corcoran noted that last month he included in his report a reference to the discussions that have been underway with two groups who have an interest in partnering with the college on some exciting initiatives and he, therefore, provided updates. Dr. Corcoran reported that first, if the committee that has been formed to study the possibility of combining the LaSalle, Peru and Oglesby police forces into one entity decides to recommend doing so, he hopes that they will continue giving serious consideration to the new facility being housed on IVCC's beautiful campus. Dr. Corcoran informed that he was asked a few days ago about this matter and his response was the same as it was three years ago when looking at a possible site for the combined emergency call center, and three weeks ago when he attended an evening forum where community members were encouraged to share their thoughts with the committee and the community. Dr. Corcoran noted that when you take into account our 8,300 students, 400 employees and 20,000+ visitors to the campus every year, having the college partner with the local law enforcement officials on such a venture makes great sense. Doing so would also be in-step with our three new strategic goals and six key performance indicators. Dr. Corcoran reported that Dean Ron Groleau and he had terrific discussion with Kevin Hermes, our new criminal justice instructor and program coordinator, about this topic yesterday morning and he is excited because of the good things that could come about not only for our 500 criminal justice students, but also for the many employees involved in this undertaking by offering high quality credit and noncredit coursework—which could involve our working closely with the Illinois Valley Crime Prevention Commission. Dr. Corcoran noted that he has nothing but the highest regard for the leadership of the three cities involved in this project and he will support whatever decision is made, however, if the LPO group decides to share resources with IVCC, the community will be well served and we will have one of the safest community college campuses in the nation. Dr. Corcoran informed that he does not know how this will all turn out but the administration's plan is to place the "barn project" on hold until a decision is made. Dr. Corcoran reported that we continue to engage in productive discussions regarding our involvement with Foreign Service (China) Group LTD and our goal is to roll out a plan in the fall semester that we think could impact enrollments and be a great experience for our visiting students and scholars, as well as our faculty and staff. Dr. Corcoran informed that he was pleased to see the article that appeared in the local newspapers recently regarding Streator High School Superintendent Matt Seaton's excitement about working with the same entity for programs to begin in Fiscal Year 2019, which matches our timeline perfectly. Dr. Corcoran noted that the future on this project looks bright for all of us.

COMMITTEE REPORTS

Mr. Solon reported that the Audit/Finance Committee minutes are included in the Board book and summarizes the June 7th meeting well on the tentative budget and dual credit reports.

Mr. McCracken noted that the Closed Session Committee minutes from the June 21st meeting are in the Board book and a recommendation from the Committee is included as an action agenda item.

FY2019 TENTATIVE BUDGET

It was moved by Mr. Solon and seconded by Mr. McCracken to adopt the Resolution approving the FY2019 Tentative Budget and authorize publication of the Notice of Public Hearing, as presented. Motion passed by voice vote.

BID RESULTS – BUILDING E AHU/CHILLER REPLACEMENT

It was moved by Mr. Mallery and seconded by Dr. Boyles to approve the base bid from Dodson Plumbing, Heating & AC, of Pontiac, Illinois in the amount of \$1,098,000 for the Building E AHU/Chiller Replacement. Motion passed by voice vote.

CHANGE ORDERS – CAMPUS-WIDE SECURITY UPGRADES

It was moved by Mr. Solon and seconded by Dr. Boyles to approve the change orders for a total increase of \$13,370 for the Campus-Wide Security Upgrade PHS project, as presented. Motion passed by voice vote.

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES

It was moved by Mr. McCracken and seconded by Dr. Boyles to approve the release of the closed session minutes from February 9, 2017 – Board of Trustee Notice of Resignation. Motion passed by voice vote.

STUDENT ATHLETIC AND CATASTROPHIC STUDENT ATHLETIC INSURANCE RENEWALS

It was moved by Mr. Solon and seconded by Mr. McCracken to approve the renewal from Guarantee Trust Life for the student athletic insurance coverage with 1st Agency at \$33,687 and the renewal from Axis Insurance for the student athletic catastrophic insurance coverage with Ramza Insurance Group at \$3,251. Motion passed by voice vote.

TRUSTEE COMMENT

Mr. McCracken reported that the Hall College Start program was officially approved by the high school board. The program will allow Hall students to potentially earn an associate’s degree from IVCC while attending high school. Dr. Corcoran and Board members extended congratulations to Mr. McCracken for his excellent work at Hall High School as the interim superintendent.

Ms. Goetz expressed thanks to Judy Day for updating the college’s organizational charts and making them available on the Board website. Ms. Goetz reminded of the 21st Century Scholars Society event sponsored by the Foundation coming in August.

CLOSED SESSION

It was moved by Mr. Solon and seconded by Dr. Boyles to convene a closed session at 6:55 p.m. to discuss 1) the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; 2) collective negotiations and 3) closed session minutes. Motion passed by voice vote.

After a brief break, the Board entered closed session at 7:00 p.m. On a motion by Mr. Solon and seconded by Mr. McCracken, the regular meeting resumed at 7:43 p.m. Motion passed by voice vote.

APPROVAL OF CLOSED SESSION MINUTES

It was moved by Ms. Olivero and seconded by Dr. Boyles to approve and retain the closed session minutes of the June 14, 2018 Closed Session Board Meeting and the June 21, 2018 closed session minutes of the Closed Session Minutes Committee. Motion passed by voice vote.

OTHER

Ms. Goetz noted that she is looking forward to her new role as chair of the ICCTA Northwest Region for the next two years.

All Board members present reported that they will be available for the visit by Senator Rezin on September 13 or October 11 with the exception of Mr. Mallery who will not be able to attend in October. Board members not in attendance will be polled regarding their availability for the two dates.

ADJOURNMENT

Ms. Goetz declared the meeting adjourned at 7:45 p.m.

Jane E. Goetz, Board Chair

David O. Mallery, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Special Meeting
August 6, 2018

The Board of Trustees of Illinois Valley Community College District No. 513 convened a special session at 6:30 p.m. on Monday, August 6, 2018 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Jane E. Goetz, Board Chair
Everett J. Solon, Vice Chair
Amy L. Boyles
Jay K. McCracken
Angela M. Stevenson
Joseph M. Marendia, Student Trustee

Members Absent: Melissa M. Olivero

Members Telephonically Present: David O. Mallery, Secretary (left the meeting at 8:12 p.m.)

Others Physically Present: Jerry Corcoran, President
Deborah Anderson, Vice President for Academic Affairs
Cheryl Roelfsema, Vice President for Business Services and Finance
Leslie Hofer, Director of Human Resources
Walt Zukowski, Attorney
Steve Alvin, Instructor & President of IFT, Local 1810
(Mr. Alvin was present at 6:30 p.m.; left the meeting at 6:33 p.m.; entered the meeting at 8:14 p.m.)

CALL TO ORDER

Ms. Goetz called the meeting to order at 6:30 p.m.

CLOSED SESSION

It was moved by Mr. Solon and seconded by Ms. Stevenson to convene a closed session to discuss collective negotiations. Motion passed by voice vote. The Board entered closed session at 6:33 p.m.

On a motion by Ms. Stevenson and seconded by Mr. Solon, the regular meeting resumed at 8:13 p.m. Motion passed by voice vote.

OTHER

Mr. Alvin joined the meeting and informed that he was available to answer questions that the Board members may have regarding the current faculty collective negotiations. Ms. Goetz noted

that the Board members did not have an opportunity to converse with Mr. Alvin earlier in the evening since the Board was going into closed session. She welcomed Mr. Alvin and thanked him on behalf of the Board for his presence at the meeting and his availability for discussion. Ms. Goetz extended thanks to the negotiating teams for all of their work as well. The Board had no questions for Mr. Alvin at this time.

Ms. Goetz provided copies of the ICCTA meeting and convention schedule for 2018-2019. She pointed out the upcoming ICCTA meeting on September 14; all of the Board members are invited to attend part or all of that meeting. Ms. Goetz noted that with her new role as ICCTA Northwest Regional Chair she attended the Executive Committee Retreat in Moline on August 3 and 4.

ADJOURNMENT

Ms. Goetz declared the meeting adjourned at 8:17 p.m.

Jane E. Goetz, Board Chair

David O. Mallery, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

JULY 2018

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – July 2018

Revenues

- As of August 3, the headcount for summer semester was 1,012 which is 166 students less than at the same point in time last year. Credit hours for summer 2018 were 4,668, a decrease of 600 credit hours, or 11.4 percent, from this point in time one year ago. Summer semester ended August 9.

As of August 3, the headcount for fall semester was 2,618, which is 72 students less than at the same point in time last year. Credit hours were 24,604, a 6.5 percent decrease from one year ago. The first day of fall classes is August 15.

FY2018 Credit Hours as reported to ICCB

	Summer	Fall	Spring	Total
Reimbursable	5,400	27,354	25,575	58,329
Non-Reimbursable	315	2,061	1,352	3,728
Total	5,715	29,415	26,927	62,057
Dual Credit & Enrollment	0	2,560	3,258	5,818

Budgeted credit hours for FY18 were 57,000 reimbursable credit hours which was exceeded by 1,329 credit hours. Reimbursable credit hours for the FY19 budget are 58,000 based on increased marketing efforts. Summer semester is considered the first semester of the fiscal year. As of August 3, summer and fall credit hours were at 29,272, or 50 percent of the budgeted credit hours.

- On May 31, the State legislature passed a FY19 budget that provides a two percent increase for base operating, equalization, small college, and performance-based grants over the FY18 appropriated level for community colleges. The allocation of the community college budget is determined by credit hours generated, full-time equivalents, equalized assessed valuation, and costs.

The FY19 base operating grant will be paid from the State's education assistance fund (EAF) and corporate personal property replacement tax (CPPRT). Four quarterly payments totaling \$1,164,944 will be from CPPRT. The other eight monthly payments totaling \$729,026 will be from the EAF. CPPRT funds are dependent on corporate profits but since December have been outperforming expectations according to the Illinois Government Finance Officers Association. The equalization grant will be paid from general revenue funds in FY19. In FY18, the equalization grant funding came from the education assistance fund.

- Total equalized assessed valuation (EAV) for the IVCC district for tax year 2017 is \$3,195,995,018, a 3.4 percent increase over tax year 2016. This increase in part is due to the College no longer participating in an enterprise zone which added \$21,404,838 to the EAV for Putnam and Bureau Counties; Marshall County Tax

Increment Financing (TIF) EAV was reduced by \$6,825,598; and LaSalle County TIF EAV was reduced by \$4,201,202. The District EAV reached a high in tax year 2009 at \$3,198,644,044. Tax collections as of August 1 are \$5,424,883.

New Tax Increment Financing Districts (TIFs) are being proposed by the municipalities of Ottawa and Streator. The City of Ottawa is proposing an intergovernmental agreement that would give the College three percent of the increment, or approximately 79 percent of the tax revenue loss for the new TIF district. The City of Streator is proposing an intergovernmental agreement similar to two previous agreements in which the College will share in the increment of certain properties on a graduated scale over a period of time.

Protection, Health & Safety Projects

- Building D Air Handler/Chiller Replacement – waiting for final inspection items to be completed;
- Campus-Wide Security Camera Upgrade – project is nearing completion. There were three change orders: #1 asking the contractor to provide the work station computer to ensure compatibility between systems; #2 additional utility work due to existing underground utilities that were not anticipated at the time of the bid; and #3 for the purchase of a network switch that was outside of the bid specifications.
- Cultural Centre Accessibility Upgrades – seating has been installed and ramps are complete. Completion date is early August. A portion of this project is being paid with monies from the Boyle Estate.
- Exterior Stair Upgrades – substantial completion scheduled for August 10;
- Building E Air Handler/Chiller Replacement – pre-construction meeting is scheduled for August 10;
- Slope and road work to alleviate drainage issues – asking for Board approval at the August board meeting.

Technology Projects

- Website redesign project – design work by iFactory is complete; the CMS provider, OU Campus, has started to build out the actual webpages. Anticipated “go-live” date is September or October 2018.
- Colleague servers are on site. Once installed the new Student Planner software installation can start. The program will be rolled out to new students in the fall of 2019.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 July 31, 2018
 Unaudited

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 3,791,175	\$ 1,890,590	\$ 178,444	\$ 619,161	\$ 266,141	\$ -	\$ -	\$ 6,745,511
Investments	7,066,872	9,665,714	638,605	248,000	1,147	-	-	17,620,338
Receivables								
Property taxes	9,484,466	2,181,721	-	-	-	-	-	11,666,187
Governmental claims	-	57,511	-	-	87,200	-	-	144,711
Tuition and fees	2,630,773	-	-	87,651	-	-	-	2,718,424
Due from other funds	1,316,819	16	-	-	600	-	-	1,317,435
Due to/from student groups	617	-	-	-	-	-	-	617
Bookstore inventories	-	-	-	701,553	-	-	-	701,553
Other assets	116,861	36,768	1,602	571	-	-	-	155,802
Fixed assets - net where applicable	-	-	-	54,386	-	59,682,834	-	59,737,220
Other debits								
Amount available in Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	-	-
Other Debits	<u>\$24,407,583</u>	<u>\$13,832,320</u>	<u>\$ 818,651</u>	<u>\$ 1,711,322</u>	<u>\$ 355,088</u>	<u>\$59,682,834</u>	<u>\$ -</u>	<u>\$ 100,807,798</u>

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 July 31, 2018

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	\$ 511,479	\$ 102,427	\$ -	\$ 12,179	\$ 6,864	\$ -	\$ -	\$ 632,949
Accrued salaries & benefits	984,941	19,417	-	14,498	-	-	-	1,018,856
Post-retirement benefits & other	128,627	-	-	-	-	-	-	128,627
Unclaimed property	2,064	1,986	-	-	27	-	-	4,077
Due to other funds	191,876	850,531	-	136,885	138,143	-	-	1,317,435
Due to student groups/deposits	66,155	-	-	-	210,054	-	-	276,209
Deferred revenue								-
Property taxes	4,743,959	1,091,261	-	-	-	-	-	5,835,220
Tuition and fees	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-
Leases Payable	-	-	-	41,182	-	-	-	-
Bonds payable	-	-	-	-	-	-	-	-
Total liabilities	<u>6,629,101</u>	<u>2,065,622</u>	<u>-</u>	<u>204,744</u>	<u>355,088</u>	<u>-</u>	<u>-</u>	<u>9,254,555</u>
Equity and Other Credits								
Investment in general fixed assets	-	-	-	-	-	59,682,834	-	59,682,834
Contributed capital	-	-	-	-	-	-	-	-
Retained earnings	-	-	-	-	-	-	-	-
Fund balance								-
Reserved for restricted purposes	-	11,766,698	-	-	-	-	-	11,766,698
Reserved for debt service	-	-	818,651	-	-	-	-	818,651
Unreserved	<u>17,778,482</u>	<u>-</u>	<u>-</u>	<u>1,506,578</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>19,285,060</u>
Total equity and other credits	<u>17,778,482</u>	<u>11,766,698</u>	<u>818,651</u>	<u>1,506,578</u>	<u>-</u>	<u>59,682,834</u>	<u>-</u>	<u>91,553,243</u>
Total Liabilities, Equity and Other Credits	<u>\$24,407,583</u>	<u>\$13,832,320</u>	<u>\$ 818,651</u>	<u>\$ 1,711,322</u>	<u>\$ 355,088</u>	<u>\$59,682,834</u>	<u>\$ -</u>	<u>\$ 100,807,798</u>

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

ak

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2019 Revenues & Expenditures by Fund
 For the one month ended July 31, 2018
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 8,199,520	\$ 945,660	\$ 745,357	\$ 263	\$ 2,046	\$ 92,446	\$ 218,600	\$ 257,719	\$ 9,899	\$ 10,471,510
Actual Expenditures	(2,097,760)	(176,010)	(416,368)	-	-	(161,098)	(303,189)	(93,379)	(1,500)	(3,249,304)
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	6,101,760	769,650	328,989	263	2,046	(68,652)	(84,589)	164,340	8,399	7,222,206
Fund balances July 1, 2017	5,702,856	2,646,011	5,481,312	809,885	4,608,361	1,887,399	31,496	1,248,615	33,429	22,449,364
Fund balances July 31, 2018	<u>\$ 11,804,616</u>	<u>\$ 3,415,661</u>	<u>\$ 5,810,301</u>	<u>\$ 810,148</u>	<u>\$ 4,610,407</u>	<u>\$ 1,818,747</u>	<u>\$ (53,093)</u>	<u>\$ 1,412,955</u>	<u>\$ 41,828</u>	<u>\$ 29,671,570</u>

OK

Illinois Valley Community College District No. 513
 Fiscal Year 2019 Budget to Actual Comparison
 For the one month ended July 31, 2018
 Unaudited

	Annual Budget FY2019	Actual 7/31/18	Act/Budget 100.0%	Actual 7/31/17	Act/Budget 100.0%	Annual Budget FY2018
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 8,006,010	\$ 3,821,716	47.7%	\$ 2,057,361	25.6%	\$ 8,026,700
Corporate Personal Property Replacement Tax	1,065,000	-	0.0%	-	0.0%	1,101,797
TIF Revenues	370,000	-	0.0%	17,529	4.8%	365,700
Total Local Government	<u>9,441,010</u>	<u>3,821,716</u>	40.5%	<u>2,074,890</u>	21.9%	<u>9,494,197</u>
State Government:						
ICCB Credit Hour Grant	1,301,458	247,550	19.0%	-	0.0%	920,000
Equalization	50,000	-	0.0%	-	0.0%	50,000
Career/Technical Education Formula Grant	200,000	-	0.0%	-	0.0%	195,000
Other	-	-	0.0%	-	0.0%	-
Total State Government	<u>1,551,458</u>	<u>247,550</u>	16.0%	<u>-</u>	0.0%	<u>1,165,000</u>
Federal Government						
PELL Administrative Fees	7,300	-	0.0%	-	0.0%	7,215
Total Federal Government	<u>7,300</u>	<u>-</u>	0.0%	<u>-</u>	0.0%	<u>7,215</u>
Student Tuition and Fees:						
Tuition	6,925,880	3,662,813	52.9%	3,776,534	54.9%	6,882,640
Fees	862,025	440,796	51.1%	446,802	49.3%	906,850
Total Tuition and Fees	<u>7,787,905</u>	<u>4,103,609</u>	52.7%	<u>4,223,336</u>	54.2%	<u>7,789,490</u>
Other Sources:						
Public Service Revenue	287,000	18,475	6.4%	26,716	9.5%	282,109
Other	132,317	8,170	6.2%	5,191	4.4%	118,891
Total Other Sources	<u>419,317</u>	<u>26,645</u>	6.4%	<u>31,907</u>	8.0%	<u>401,000</u>
TOTAL EDUCATION FUND REVENUE	<u>\$ 19,206,990</u>	<u>\$ 8,199,520</u>	42.7%	<u>\$ 6,330,133</u>	33.6%	<u>\$ 18,856,902</u>
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	\$ 8,125,944	689,306	8.5%	713,616	8.5%	8,348,942
Employee Benefits	1,760,576	111,500	6.3%	108,782	6.5%	1,680,827
Contractual Services	121,965	5,953	4.9%	5,899	3.1%	188,269
Materials & Supplies	417,890	17,331	4.1%	6,127	1.4%	424,327
Conference & Meeting Expenses	114,256	428	0.4%	343	0.4%	96,840
Fixed Charges	190,000	4,450	2.3%	119,789	60.8%	197,000
Other	-	-	0.0%	-	0.0%	-
Total Instruction	<u>\$ 10,730,631</u>	<u>\$ 828,968</u>	7.7%	<u>\$ 954,556</u>	8.7%	<u>\$ 10,936,205</u>

AK

**Illinois Valley Community College District No. 513
Fiscal Year 2019 Budget to Actual Comparison
For the one month ended July 31, 2018**

EDUCATION FUND EXPENDITURES (continued)	Annual Budget FY2019	Actual 7/31/18	Act/Budget 100.0%	Actual 7/31/17	Act/Budget 100.0%	Annual Budget FY2018
Academic Support:						
Salaries	\$ 923,210	\$ 50,745	5.5%	\$ 42,517	6.5%	\$ 652,484
Employee Benefits	138,002	8,148	5.9%	8,444	5.5%	154,279
Contractual Services	191,650	94,038	49.1%	114,015	59.2%	192,544
General Materials & Supplies	266,724	1,017	0.4%	40,684	17.7%	229,247
Conference & Meeting Expenses	11,075	137	1.2%	56	0.6%	8,920
Utilities	24,665	2,700	10.9%	2,700	11.4%	23,700
Capital Outlay	115,000	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	1,670,326	156,785	9.4%	208,416	16.5%	1,261,174
Student Services:						
Salaries	1,308,889	95,218	7.3%	89,159	7.3%	1,225,294
Employee Benefits	342,482	23,760	6.9%	19,763	5.8%	338,817
Contractual Services	17,428	1,150	6.6%	944	10.8%	8,735
Materials & Supplies	68,377	1,462	2.1%	2,724	4.9%	55,972
Conference & Meeting Expenses	33,033	1,226	3.7%	329	1.3%	26,260
Other	-	-	0.0%	-	0.0%	-
Total Student Services	1,770,209	122,816	6.9%	112,919	6.8%	1,655,078
Public Services/Continuing Education:						
Salaries	343,940	45,510	13.2%	26,476	6.7%	395,571
Employee Benefits	75,574	5,202	6.9%	3,339	4.8%	69,659
Contractual Services	209,000	70,153	33.6%	12,490	6.1%	203,900
Materials & Supplies	92,100	8,948	9.7%	5,975	6.8%	87,275
Conference & Meeting Expenses	19,950	901	4.5%	118	0.7%	17,150
Other	200	-	0.0%	-	0.0%	510
Total Public Services/Continuing Education	740,764	130,714	17.6%	48,398	6.3%	774,065
Institutional Support:						
Salaries	1,737,749	130,253	7.5%	129,537	7.2%	1,803,308
Employee Benefits	685,412	75,406	11.0%	72,094	11.3%	637,253
Contractual Services	609,340	316,714	52.0%	291,964	56.9%	513,288
Materials & Supplies	405,704	34,470	8.5%	46,824	10.7%	436,870
Conference & Meeting Expenses	62,755	1,597	2.5%	84	0.1%	56,480
Utilities	26,200	1,000	3.8%	775	2.9%	26,370
Capital Outlay	173,500	213,409	123.0%	-	0.0%	87,000
Other	9,400	(20)	-0.2%	(88)	-0.3%	29,400
Provision for Contingency	289,000	-	0.0%	-	0.0%	217,661
Total Institutional Support	3,999,060	772,829	19.3%	541,190	14.2%	3,807,630
Scholarships, Grants and Waivers	546,000	85,648	15.7%	79,624	15.9%	499,750
TOTAL EDUCATION FUND EXPENDITURES	\$ 19,456,990	\$ 2,097,760	10.8%	\$ 1,945,103	10.3%	\$ 18,933,902
INTERFUND TRANSFERS - NET	\$ 250,000		0.0%		0.0%	\$ 77,000

cl

Illinois Valley Community College District No. 513
Fiscal Year 2019 Budget to Actual Comparison
For the one month ended July 31, 2018
Unaudited

	Annual Budget FY2019	Actual 7/31/18	Act/Budget 100.0%	Actual 7/31/17	Act/Budget 100.0%	Annual Budget FY2018
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,243,160	\$ 595,127	47.9%	\$ 318,692	25.8%	\$ 1,236,300
Corporate Personal Property Replacement Tax	190,000	-	0.0%	-	0.0%	187,981
TIF	122,000	-	0.0%	5,843	4.8%	122,000
Total Local Government	<u>1,555,160</u>	<u>595,127</u>	38.3%	<u>324,535</u>	21.0%	<u>1,546,281</u>
State Government:						
ICCB Credit Hour Grant	228,542	43,686	19.1%	-	0.0%	80,000
Total State Government	<u>228,542</u>	<u>43,686</u>	19.1%	<u>-</u>	0.0%	<u>80,000</u>
Student Tuition and Fees:						
Tuition	728,480	296,323	40.7%	310,271	42.9%	722,820
Total Tuition and Fees	<u>728,480</u>	<u>296,323</u>	40.7%	<u>310,271</u>	42.9%	<u>722,820</u>
Other Sources:						
Facilities Revenue	138,941	6,875	4.9%	20,869	15.0%	138,941
Investment Revenue	16,000	3,747	23.4%	1,453	14.5%	10,000
Other	2,500	(98)	-3.9%	(1,201)	-	-
Total Other Sources	<u>157,441</u>	<u>10,524</u>	6.7%	<u>21,121</u>	14.2%	<u>148,941</u>
TOTAL OPERATIONS & MAINTENANCE FUND REVENUES	<u>\$ 2,669,623</u>	<u>\$ 945,660</u>	35.4%	<u>\$ 655,927</u>	26.3%	<u>\$ 2,498,042</u>
OPERATIONS & MAINTENANCE FUND						
Operations & Maintenance of Plant:						
Salaries	\$ 935,842	\$ 67,271	7.2%	\$ 66,322	0.0%	\$ 923,374
Employee Benefits	316,108	19,361	6.1%	18,174	0.0%	301,674
Contractual Services	219,000	12,233	5.6%	8,876	0.0%	242,276
General Materials & Supplies	291,970	8,172	2.8%	1,492	0.0%	225,070
Conference & Meeting Expenses	5,675	-	0.0%	-	0.0%	5,675
Fixed Charges	64,500	125	0.2%	10,494	0.0%	64,500
Utilities	752,500	61,971	8.2%	89	0.0%	733,413
Capital Outlay	83,000	-	0.0%	-	0.0%	-
Other	(63,000)	-	0.0%	-	0.0%	(63,000)
Total Operations & Maintenance of Plant	<u>2,605,595</u>	<u>169,133</u>	6.5%	<u>105,447</u>	0.0%	<u>2,432,982</u>
Institutional Support:						
Salaries	44,278	3,274	7.4%	2,903	0.0%	46,489
Employee Benefits	11,865	748	6.3%	1,711	0.0%	10,758
Contractual Services	720	2,491	346.0%	2,491	0.0%	750
Materials & Supplies	2,955	364	12.3%	927	0.0%	2,853
Fixed Charges	4,210	-	0.0%	-	0.0%	4,210
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>64,028</u>	<u>6,877</u>	10.7%	<u>8,032</u>	0.0%	<u>65,060</u>
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	<u>\$ 2,669,623</u>	<u>\$ 176,010</u>	6.6%	<u>\$ 113,479</u>	0.0%	<u>\$ 2,498,042</u>

Illinois Valley Community College District No. 513
 Fiscal Year 2019 Budget to Actual Comparison
 For the one month ended July 31, 2018
 Unaudited

	Annual Budget FY2019	Actual 7/31/18	Act/Budget 100.0%	Actual 7/31/17	Act/Budget 100.0%	Annual Budget FY2018
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources						
Current Taxes	\$ 1,488,019	\$ 740,513	49.8%	\$ 364,202	0.0%	\$ 1,545,381
State Government Sources	-	-	0.0%	-	0.0%	-
Investment Revenue	32,500	4,844	14.9%	2,618	0.0%	30,600
Other Revenue	250,000	-	0.0%	-	0.0%	-
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 1,770,519	745,357	42.1%	366,820	0.0%	1,575,981
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Operations & Maintenance						
Contractual Services	\$ -	-	0.0%	-	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	3,656,726	416,368	11.4%	-	0.0%	1,500,000
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 3,656,726	416,368	11.4%	-	0.0%	1,500,000
INTERFUND TRANSFERS - NET	\$ -	\$ -		\$ -		\$ -
BOND & INTEREST FUND						
Local Government Sources						
Current Taxes	\$ -	-	0.0%	\$ -	0.0%	-
Investment Revenue	1,600	263	16.4%	148	0.0%	3,200
TOTAL BOND & INTEREST FUND REVENUES	1,600	263	16.4%	148	0.0%	3,200
BOND & INTEREST FUND						
Institutional Support:						
Debt Principal Retirement	\$ -	-	0.0%	-	0.0%	-
Interest on Bonds	-	-	0.0%	-	0.0%	-
Fees	-	-	0.0%	-	0.0%	-
TOTAL BOND & INTEREST EXPENDITURES	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
WORKING CASH FUND						
Investment Revenue	\$ 35,000	\$ 2,046	5.8%	\$ 1,020	3.2%	\$ 32,000
TOTAL WORKING CASH REVENUES	35,000	2,046	5.8%	1,020	3.2%	32,000
Transfers In (Out)		\$ -	0.0%	\$ -		

ck

Illinois Valley Community College District No. 513
 Fiscal Year 2019 Budget to Actual Comparison
 For the one month ended July 31, 2018
 Unaudited

AUXILIARY ENTERPRISES FUND	Annual Budget FY2019	Actual 7/31/18	Act/Budget 100.0%	Actual 7/31/17	Act/Budget 100.0%	Annual Budget FY2018
Service Fees	\$ 1,801,765	\$ 90,902	5.0%	\$ 92,225	4.1%	\$ 2,268,600
Other Revenue	3,940	1,433	36.4%	219	0.0%	5,700
Investment Revenue	4,500	111	2.5%	188	6.7%	2,800
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	1,810,205	92,446	5.1%	92,632	4.1%	2,277,100

AUXILIARY ENTERPRISES FUND	Annual Budget FY2019	Actual 7/31/18	Act/Budget 100.0%	Actual 7/31/17	Act/Budget 100.0%	Annual Budget FY2018
Salaries	\$ 313,439	18,939	6.0%	24,949	7.8%	321,509
Employee Benefits	70,294	3,711	5.3%	3,946	5.9%	67,134
Contractual Services	64,831	423	0.7%	423	0.8%	49,922
Materials & Supplies	1,441,412	136,202	9.4%	259,037	14.3%	1,817,195
Conference & Meeting	24,855	-	0.0%	-	0.0%	25,909
Fixed Charges	51,300	1,823	3.6%	-	0.0%	40,075
Capital Outlay/Depreciation	1,322	-	0.0%	-	0.0%	19,832
Other	103,000	-	0.0%	-	0.0%	103,000
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	2,070,453	161,098	7.8%	288,355	11.8%	2,444,576

Transfer In (Out)	\$ (198,586)		0.0%	\$ -	0.0%	\$ (25,586)
-------------------	--------------	--	------	------	------	-------------

RESTRICTED PURPOSES FUND	Annual Budget FY2019	Actual 7/31/18	Act/Budget 100.0%	Actual 7/31/17	Act/Budget 100.0%	Annual Budget FY2018
State Government Sources	\$ 280,032	\$ -	0.0%	-	0.0%	\$ 292,545
Federal Government Sources	4,876,221	218,282	4.5%	167,454	3.5%	4,839,519
Nongovernmental gifts or grants	-	-	0.0%	220	0.0%	-
Other Revenue	88,500	318	0.4%	17	0.1%	34,000
TOTAL RESTRICTED PURPOSES FUND REVENUES	\$ 5,244,753	218,600	4.2%	167,691	3.2%	5,166,064

RESTRICTED PURPOSES FUND	Annual Budget FY2019	Actual 7/31/18	Act/Budget 100.0%	Actual 7/31/17	Act/Budget 100.0%	Annual Budget FY2018
Instruction:						
Salaries	\$ 375,521	\$ 13,611	3.6%	14,950	3.3%	454,373
Employee Benefits	144,268	7,832	5.4%	7,205	5.6%	129,112
Contractual Services	25,090	-	0.0%	(4,994)	-19.8%	25,260
Materials & Supplies	110,679	67	0.1%	213	0.7%	29,946
Conference & Meeting	34,409	2,275	6.6%	-	0.0%	18,660
Utilities	1,250	-	0.0%	-	0.0%	2,500
Other	-	-	0.0%	-	0.0%	-
Total Instruction	\$ 691,217	\$ 23,785	3.4%	\$ 17,374	2.6%	\$ 659,851

ck

Illinois Valley Community College District No. 513
 Fiscal Year 2019 Budget to Actual Comparison
 For the one month ended July 31, 2018
 Unaudited

	Annual Budget FY2019	Actual 7/31/18	Act/Budget 100.0%	Actual 7/31/17	Act/Budget 100.0%	Annual Budget FY2018
RESTRICTED PURPOSES FUND						
Student Services						
Salaries	\$ 192,097	\$ 14,227	7.4%	13,326	7.1%	188,414
Employee Benefits	71,188	4,345	6.1%	4,016	5.8%	69,834
Contractual Services	3,500	-	0.0%	-	0.0%	2,500
Materials & Supplies	5,787	5,014	86.6%	61	1.0%	5,926
Conference & Meeting	6,500	185	2.8%	-	0.0%	7,978
Tuition Waivers (TRiO Grant)	20,000	6,350	31.8%	5,280	33.0%	16,000
Total Student Services	<u>299,072</u>	<u>30,121</u>	10.1%	<u>22,683</u>	7.8%	<u>290,652</u>
Institutional Support						
Salaries (Federal Work Study)	\$ 95,683	\$ -	0.0%	\$ -	0.0%	\$ 80,632
Total Institutional Support	<u>95,683</u>	<u>-</u>	0.0%	<u>-</u>	0.0%	<u>80,632</u>
Student grants and waivers (PELL & SEOG)	<u>4,165,281</u>	<u>249,283</u>	6.0%	<u>167,454</u>	4.0%	<u>4,142,929</u>
TOTAL RESTRICTED FUND EXPENDITURES	<u>\$ 5,251,253</u>	<u>\$ 303,189</u>	5.8%	<u>\$ 184,828</u>	3.6%	<u>\$ 5,174,064</u>
Transfer In (Out)	<u>\$ 10,000</u>		0.0%		0.0%	<u>\$ 10,000</u>
AUDIT FUND						
Local Government Sources	\$ 37,928	\$ 9,888	26.1%	\$ 9,481	24.6%	\$ 38,480
Investment Revenue	80	11	13.8%	8	10.0%	80
TOTAL AUDIT FUND REVENUES	<u>38,008</u>	<u>9,899</u>	26.0%	<u>9,489</u>	24.6%	<u>38,560</u>
AUDIT FUND						
Contractual Services	<u>37,300</u>	<u>1,500</u>	4.0%	<u>-</u>	0.0%	<u>36,500</u>
TOTAL AUDIT FUND EXPENDITURES	<u>\$ 37,300</u>	<u>\$ 1,500</u>	4.0%	<u>\$ -</u>	0.0%	<u>\$ 36,500</u>

ck

Illinois Valley Community College District No. 513
 Fiscal Year 2019 Budget to Actual Comparison
 For the one month ended July 31, 2018
 Unaudited

LIABILITY, PROTECTION, & SETTLEMENT FUND	Annual Budget FY2019	Actual 7/31/18	Act/Budget 100.0%	Actual 7/31/17	Act/Budget 100.0%	Annual Budget FY2018
Local Government Sources	\$ 826,509	\$ 257,638	31.2%	\$ 174,700	0.0%	\$ 751,210
Investment Revenue	6,000	81	1.4%	-	0.0%	9,500
Other	-	-	0.0%	-	0.0%	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	832,509	257,719	31.0%	174,700	23.0%	760,710
LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES						
Student Services						
Salaries	102,355	5,150	5.0%	4,761	-	109,334
Employee Benefits	26,286	1,687	6.4%	1,625	-	25,832
Contractual Services	22,500	-	0.0%	1,556	-	11,000
Materials & Supplies	650	-	0.0%	16	-	-
Total for Student Services	151,791	6,837	4.5%	7,958	-	146,166
Operations & Maintenance of Plant						
Contractual Services	\$ 502,800	\$ 46,221	9.2%	\$ 2,340	0.4%	\$ 547,700
Material & Supplies	200	-	0.0%	4	2.3%	175
Utilities	450	34	7.6%	-	0.0%	500
Capital Outlay	-	-	0.0%	-	0.0%	-
Total for Operations & Maintenance of Plant	\$ 503,450	\$ 46,255	9.2%	\$ 2,344	0.4%	\$ 548,375
Institutional Support						
Salaries	\$ 68,917	\$ 5,242	7.6%	\$ 6,070	0.0%	\$ 76,673
Employee Benefits	214,823	874	1.3%	992	0.0%	206,121
Contractual Services	40,500	284	0.7%	(221)	0.0%	19,500
Materials & Supplies	5,000	-	0.0%	-	0.0%	200
Conference & Meeting	500	-	0.0%	(2,500)	0.0%	2,000
Fixed Charges	297,000	33,887	11.4%	94,019	35.5%	264,500
Capital Outlay	-	-	0.0%	6,680	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	626,740	40,287	6.4%	105,040	18.5%	568,994
TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	\$ 1,281,981	\$ 93,379	7.3%	\$ 107,384	8.5%	\$ 1,263,535

Illinois Valley Community College District No. 513
 Fiscal Year 2019 Budget to Actual Comparison
 All Funds - By Budget Officer
 For the one month ended July 31, 2018
 Unaudited

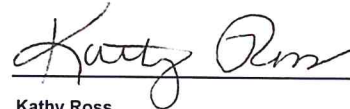
<u>Department</u>	<u>Annual Budget</u> <u>FY2019</u>	<u>Actual</u> <u>FY2019</u>	<u>Act/Budget</u> <u>8.3%</u>	<u>Explanation</u>
Education Fund				
Instruction	10,730,631	828,968	7.7%	
Academic support	1,670,326	156,785	9.4%	
Student services	1,770,209	122,816	6.9%	
Public service	740,764	130,714	17.6%	
Institutional support	3,999,060	772,829	19.3%	Summer tuition waivers
Scholarships and grants	546,000	85,648	15.7%	
Total Educational Fund	19,456,990	2,097,760	10.8%	
Operations & Maintenance Fund				
Operations & maintenance of plant	2,605,595	169,133	6.5%	
Institutional support	64,028	6,877	10.7%	
Total Operations & Maintenance Fund	2,669,623	176,010	6.6%	
Operations & Maintenance Fund (Restricted)				
Capital Outlay	3656726	416,368	11.4%	
Auxiliary Enterprise Fund				
Salaries	313,439	18,939	6.0%	
Employee benefits	70,294	3,711	5.3%	
Contractual services	64,831	423	0.7%	
Materials and supplies	1,441,412	136,202	9.4%	
Conference and meetings	24,855	-	0.0%	
Fixed charges	51,300	1,823	3.6%	
Capital outlay/depreciation	1,322	-	0.0%	
Other	103,000	-	0.0%	
Total Auxiliary Enterprise Fund	2,070,453	161,098	7.8%	
Restricted Purposes Fund				
Instruction	691,217	23,785	3.4%	
Student services	299,072	30,121	10.1%	
Institutional support	95,683	-	0.0%	
Scholarships and grants	4,165,281	249,283		
Total Restricted Purposes Fund	5,251,253	303,189	5.8%	
Audit fund				
Contractual services	37300	1,500	4.0%	
Liability, Protection & Settlement Fund				
Student services	151,791	6,837	4.5%	
Operations and maintenance of plant	503,450	46,255	9.2%	
Institutional support	626,740	40,287	6.4%	
Total Liability, Protection & Settlement Fund	1,281,981	93,379	7.3%	
Total FY19 Expenditures	34,424,326	3,249,304	9.4%	

cl

Illinois Valley Community College
Statement of Cash Flows
for the Month ended July 31, 2018

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 878,717.14	\$ 248,519.91	\$ 152,891.80	\$ 178,403.65	\$ 543,329.43	\$ (136,272.66)	\$ 359,696.00	\$ 14,173.51	\$ 177,875.09	\$ 19,551.78	\$ 2,436,885.65
Total Receipts	4,560,472.16	647,798.26	740,562.15	40.21	82,748.05	-	563.55	17,558.73	257,718.59	79,660.55	\$ 6,387,122.25
Total Cash	5,439,189.30	896,318.17	893,453.95	178,443.86	626,077.48	(136,272.66)	360,259.55	31,732.24	435,593.68	99,212.33	8,824,007.90
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(1,801,678.51)	(144,505.87)	(371,311.23)	-	(84,597.55)	(60,619.50)	-	(1,500.00)	(76,895.20)	(5,883.18)	(2,546,991.04)
ACCOUNT BALANCE	3,637,510.79	751,812.30	522,142.72	178,443.86	541,479.93	(196,892.16)	360,259.55	30,232.24	358,698.48	93,329.15	6,277,016.86
Deposits in Transit	(177,380.75)										(177,380.75)
Outstanding Checks	8,300.35										8,300.35
BANK BALANCE	3,468,430.39	751,812.30	522,142.72	178,443.86	541,479.93	(196,892.16)	360,259.55	30,232.24	358,698.48	93,329.15	6,107,936.46
Certificates of Deposit	-	-	2,203,016.71	500,000.00	248,000.00	-	3,368,916.47	-	100,000.00	-	6,419,933.18
Illinois Funds	4,842,405.84	2,224,466.48	1,807,475.86	138,604.67	-	155,742.94	920,691.64	2,368.55	45.89	1,146.60	10,092,948.47
Bldg Reserve-ILLFund			1,107,455.93								1,107,455.93
Total Investment	\$ 4,842,405.84	\$ 2,224,466.48	\$ 5,117,948.50	\$ 638,604.67	\$ 248,000.00	\$ 155,742.94	\$ 4,289,608.11	\$ 2,368.55	\$ 100,045.89	\$ 1,146.60	\$ 17,620,337.58
LaSalle State Bank	\$ 63,991.02										
Midland States Bank	6,043,945.44										
	<u>\$ 6,107,936.46</u>										

Respectfully submitted,

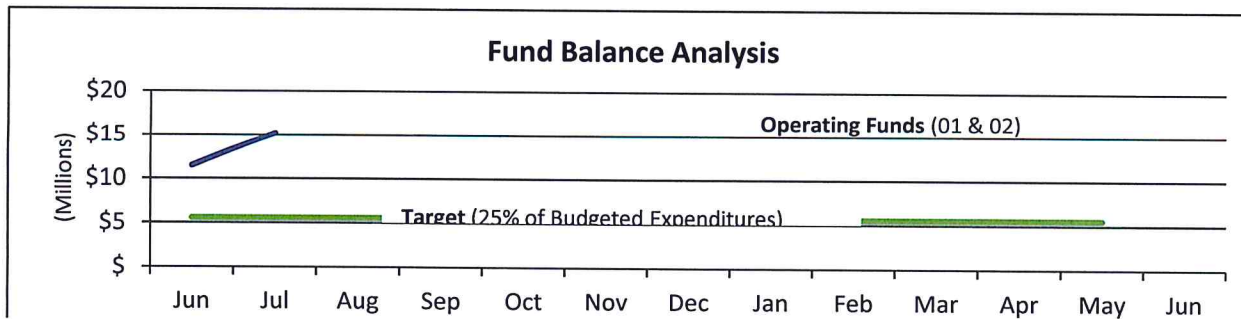
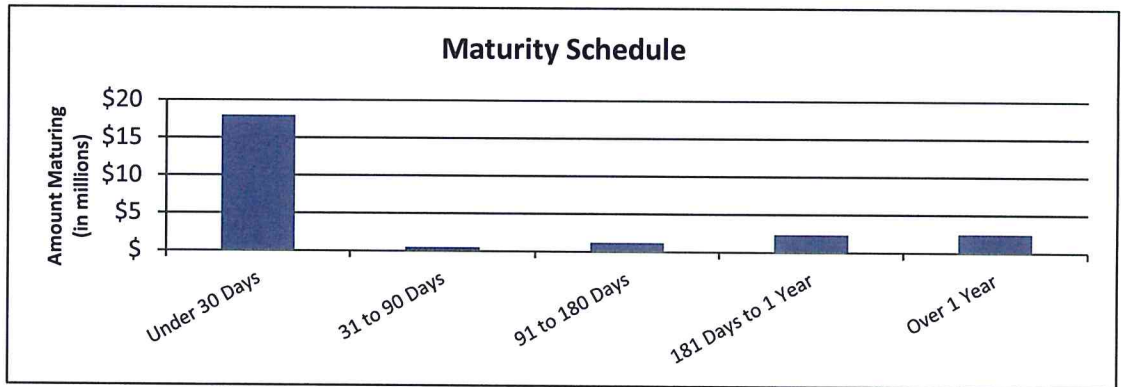
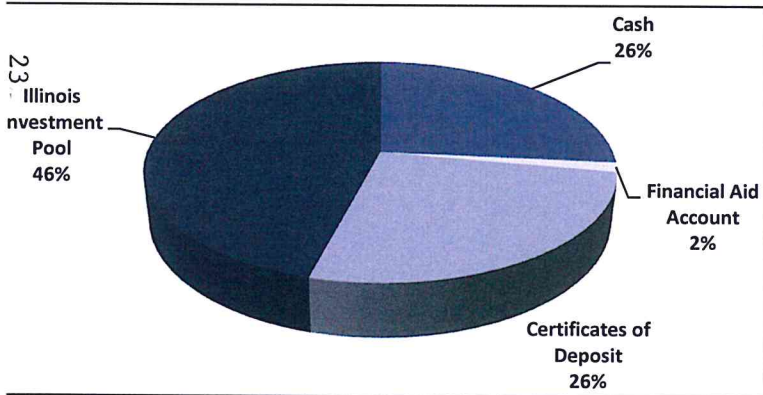


Kathy Ross
Controller

**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
July 31, 2018**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	26.3%	\$ 6,406,048	0.35%
Financial Aid Account	1.4%	336,212	0.35%
Certificates of Deposit	26.4%	6,419,933	1.93%
Illinois Investment Pool	46.0%	11,200,404	1.94%
Total		\$ 24,362,597	1.50%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 10,092,948	-	-	\$ 10,092,948	41%
IL Funds -Building	1,107,456			\$ 1,107,456	5%
Midland States Bank	-	-	6,036,521	\$ 6,036,521	25%
Midland States F/A			336,212	336,212	1%
LaSalle State Bank	-	-	234,369	234,369	1%
Central Bank	-	1,000,000	-	1,000,000	4%
Commerce Bank	-	1,000,000	-	1,000,000	4%
Hometown Bank	-	200,000	-	200,000	1%
Multi Bank Securities	-	2,465,000	-	2,465,000	10%
Heartland Bank	-	-	135,158	135,158	1%
Marseilles Bank	-	1,754,933	-	1,754,933	7%
	\$ 11,200,404	\$ 6,419,933	\$ 6,742,260	\$ 24,362,597	100%



ck

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
July 31, 2018

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
10/26/2018			503,017					503,017	MB	1.21%	1.21%	16716
10/31/2018						200,000		200,000	CB	1.45%	1.45%	ZB Bank
11/1/2018						200,000		200,000	CB	1.45%	1.45%	Goldman Sachs
11/1/2018						200,000		200,000	CB	1.45%	1.45%	Discover
11/1/2018						200,000		200,000	CB	1.45%	1.45%	Safra National
11/7/2018						200,000		200,000	CB	1.45%	1.45%	Beal Bank USA
11/7/2018						151,916		151,916	MB	1.10%	1.10%	915192
4/13/2019			500,000	500,000				1,000,000	CTB	1.50%	1.51%	105233
4/16/2019			200,000					200,000	HNB	2.00%	2.01%	600092
7/13/2019			1,000,000					1,000,000	MB	2.00%	2.01%	16776
7/22/2019							100,000	100,000	MB	2.00%	2.01%	16783
5/4/2020						245,000		245,000	MBS	2.70%	2.70%	Morgan Stanley PVT
5/4/2020						245,000		245,000	MBS	2.75%	2.75%	CitiBank NA
5/4/2020						245,000		245,000	MBS	2.70%	2.70%	Israel Discount Bank
5/4/2020						245,000		245,000	MBS	2.75%	2.75%	Morgan Stanley NA
5/20/2020					248,000			248,000	MBS	2.05%	2.05%	American Express
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	American Express
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	Capital One
7/19/2022						247,000		247,000	MBS	2.25%	2.25%	Discover Bank
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Capital One
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Wells Fargo
Total CD	-	-	2,203,017	500,000	248,000	3,368,916	100,000	6,419,933				

CB	Commerce Bank	LSB	LaSalle State Bank	MBS	Multi-Bank Securities, Inc.
CTB	Central Bank	MB	Marseilles Bank	MSB	Midland States Bank
HNB	Hometown National Bank				

CR

**\$5,000 and Over Disbursements
07/01/18 - 07/31/18**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
ACH	07/02/18		Prudential	\$ 5,070.10	Life Insurance (July)
742708	07/03/18	0030668	LP Area Career Center	5,693.20	Dual Credit Classes
742725	07/03/18	0034253	Streator Township High School	8,017.60	Dual Credit Classes
742731	07/11/18	0001369	Ameren Illinois	16,356.83	Gas-Main Campus (05/10/18-06/12/18)
742733	07/11/18	0156834	Are We There Yet?, LLC	49,937.00	Continuing Education Trip
742736	07/11/18	0140960	EMSI	5,500.00	Subscription Renewal
742740	07/11/18	0001111	Dell Computers	43,345.64	Servers
742741	07/11/18	0174412	Demonica Kemper Architects	77,563.23	Building "E" AHU Replacement*, Campus Wide Security Upgrades*, Cultural Centre Access Upgrade*, Exterior Stair Upgrades*, Barn Demolition
742744	07/11/18	0181795	G4S Secure Solutions (USA) Inc.	9,608.81	Security Services (06/18/18-07/01/18)
ACH	07/12/18		Internal Revenue Service	62,899.58	Federal Payroll Taxes (07/12/18)
ACH	07/12/18		Illinois Department of Revenue	19,826.92	State Payroll Taxes (07/12/18)
25 ACH	07/12/18		VALIC Retirement Services	12,829.50	403(b) & 457(b) Payroll (07/12/18)
742979	07/12/18	0082897	SURS	44,887.53	Payroll (07/12/18)
ACH	07/12/18		American Express	9,338.89	Credit Card Purchases (June)
ACH	07/12/18		CCHC	240,658.43	Health Insurance (July)
742985	07/18/18	0215643	Total Automation Concepts, Inc.	146,556.00	Campus Wide Security Upgrades*
742989	07/18/18	0099391	Blackboard, Inc.	53,000.00	License Renewal
742998	07/18/18	0209567	Delta Dental of Illinois	11,945.16	Dental Insurance (June)
743003	07/18/18	0209907	Ellucian Company, L.P.	264,217.00	Software License and Maintenance Renewals
743006	07/18/18	0001276	First Agency, Inc	33,687.00	Student Athletic Insurance
743010	07/18/18	0181795	G4S Secure Solutions (USA) Inc.	7,303.92	Security Services (06/25/18-07/01/18)
743025	07/18/18	0217287	Rehmann Robson LLC	12,951.58	IT Security Audit
743026	07/18/18	0170561	Respondus, Inc.	8,640.00	License Renewal
743034	07/18/18	0096904	The Higher Learning Commission	5,792.00	Dues
743035	07/18/18	0212769	The PIPCO Companies, Ltd.	124,605.00	Chiller/Air Handler Replacement Building "D"*
743038	07/18/18	0128401	Vanguard Contractors, Inc.	25,307.00	Exterior Stair Upgrades*
743044	07/18/18	0210438	Petty Cash	5,000.00	Rental Book Buyback

**\$5,000 and Over Disbursements
07/01/18 - 07/31/18**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
743081	07/25/18	0001296	Follett Higher Education Group	5,380.00	Books for Resale
743082	07/25/18	0181795	G4S Secure Solutions (USA) Inc.	8,733.66	Security Services (07/09/18-07/15/18)
743117	07/25/18	0052402	Quincy University	7,250.00	Continuing Education Workshop
743119	07/25/18	0214094	iFactory	28,454.00	Interactive Consulting
743128	07/25/18	0001450	Thyssenkrupp Elevator Corporation	6,926.85	Elevator Maintenance/Repair
743140	07/25/18	0203963	Vista Higher Learning, Inc.	9,992.00	Books for Resale
ACH	07/26/18		Internal Revenue Service	65,665.67	Federal Payroll Taxes (07/26/18)
ACH	07/26/18		Illinois Department of Revenue	20,448.76	State Payroll Taxes (07/26/18)
ACH	07/26/18		VALIC Retirement Services	9,829.50	403(b) & 457(b) Payroll (07/26/18)
743154	07/26/18	0082897	SURS	45,932.41	Payroll (07/26/18)
ACH	07/26/18		EBC	5,760.44	H.R.A., F.S.A., Cobra (July)


\$ 1,524,911.21

*Protection, Health, & Safety (PHS) Projects

Stipends For Pay Period 07/07/18

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Ault, Richard L	Chemical Hygiene FY19	07/01/18	06/22/19	06/22/19	ST	\$3,000.00	128640090151900			
Groleau, Ronald W	Responder Coordinator FY19	07/01/18	06/22/19	06/22/19	ST	\$3,000.00	128640090151900			
Hodgson, Laura Ann	Class Preparation for Nursing	06/24/18	07/07/18	07/07/18	SS	\$1,190.00	011420730051340			
Killian, Melissa J	14 Sessions	06/24/18	07/07/18	07/07/18	SS	\$448.00	013230030851540			
Leadingham, Paul	Cristal Metals Training / Testing	06/25/18	06/30/18	07/07/18	SS	\$4,760.00	014210331051320			
Makransky, Martin Thomas	Virtual Reality / Black Rocket	06/22/18	06/28/18	07/07/18	SS	\$350.00	014110394151320	YOU-2128-06		
Moskalewicz, James P	14 Sessions	06/24/18	07/07/18	07/07/18	SS	\$448.00	013230030851540			
Prine, Renee Marie	14 Sessions	06/24/18	07/07/18	07/07/18	SS	\$448.00	013230030851540			
Rehn, Megan Marie	Storytime STEM Assistant	06/25/18	06/28/18	07/07/18	SS	\$115.50	014110394151320			
Sarver, Gregory Stephen	LC Driver Improvement	06/20/18	06/20/18	07/07/18	SS	\$150.00	014110394251320	CDV-6000-316	LC Driver Improvement	
Smith, Sara E	Food Service Sanitation	06/18/18	06/28/18	07/07/18	SS	\$600.00	014110394151320			
Smith, Tanya Allison	Story time STEM	06/25/18	06/28/18	07/07/18	SS	\$300.00	014110394151320	YOU-2320-06	Storytime STEM	
Tomasson, Cory J	Athletic Director	07/01/18	06/22/19	06/22/19	ST	\$15,918.12	056430361451220			
Tomasson, Cory J	Student Activities Coordinator	07/01/18	06/22/19	06/22/19	ST	\$15,000.00	013830030051900			
Total						45,727.62				


 Cheryl Roelfsema
 Vice President of Business Services and Finance


 Dr. Jerry Corcoran
 President

*Earntypes
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend,
 OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
 MI=Miscellaneous, SS=Summer School

27

Stipends For Pay Period 07/21/18

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Bias, Timothy John	SCA Construction Kansas	7/14/2018	7/14/2018	7/21/2018	SS	250.00	014210331051320			
Bruch, Anna Marie Faletti	Orientation Preparations	7/8/2018	7/21/2018	7/21/2018	SS	280.00	011420730051340			
Donovan, Mary Margaret	Ooey Gooley Culinary Fun Assistant	7/10/2018	7/10/2018	7/21/2018	SS	66.00	014110394151320			
Fitzpatrick, Sara Elizabeth	Ooey Gooley Culinary Fun X 2	7/10/2018	7/10/2018	7/21/2018	SS	300.00	014110394151320	YOU-4210-07	Ooey Gooley Culinary Fun	
Freed, Timothy Daniel	Seafood on the Grill	7/15/2018	7/15/2018	7/21/2018	SS	250.00	014110394151320	HLR-3421-07	Summertime Seafood Grill	
Hodgson, Laura Ann	Class Preparation	7/8/2018	7/21/2018	7/21/2018	SS	1,910.00	011420730051340			
Killian, Melissa J	14 Sessions	7/8/2018	7/21/2018	7/21/2018	SS	448.00	013230030851540			
Leadingham, Paul	CRISTAL METALS Ottawa	6/21/2018	6/21/2018	6/21/2018	SS	800.00	014210331051320			
Leadingham, Paul	SCA Construction Kansas	7/14/2018	7/14/2018	7/21/2018	SS	1,910.00	014210331051320			
Makransky, Martin Thomas	Code Breakers / Black Rocket	7/6/2018	7/21/2018	7/21/2018	SS	350.00	014110394151320	YOU-2125-07	Code Breakers	
Mammanno, Pamela	Nursing 1210 Clinical	1/10/2018	5/19/2018	7/17/2018	OV	3,500.00	011420730051340			
Monterastelli, Cherie A	THM Program Coordinator	7/1/2018	7/24/2018	8/4/2018	SS	2,784.00	011420410051320			
Moskalewicz, James P	14 Sessions	7/8/2018	7/21/2018	7/21/2018	SS	448.00	013230030851540			
Prine, Renee Marie	7 Sessions	7/8/2018	7/21/2018	7/21/2018	SS	224.00	013230030851540			
Rebholz, Matthew Richard	LC Driver Improvement	7/14/2018	7/14/2018	7/21/2018	SS	175.00	014110394251320		LC Driver Improvement	
Sarver, Gregory Stephen	LC Driver Improvement	7/11/2018	7/11/2018	7/21/2018	SS	150.00	014110394251320		LC Driver Improvement	
Sarver, Gregory Stephen	BC Driver Improvement	7/14/2018	7/14/2018	7/21/2018	SS	150.00	014110394351320		BC Driver Improvement	
Smith, Mary Helen	Independence Tube Corp	6/12/2018	6/21/2018	7/21/2018	SS	800.00	014210331051320	CEU-4121-05	Excel 2016 Level 1	
Smith, Tanya Allison	Art & Authors	7/9/2018	7/21/2018	7/21/2018	SS	300.00	014110394151320	YOU-1118-07	Art & Authors Who Inspire	
Sondgeroth, Anthony Lee	SCA Construction Kansas	7/14/2018	7/14/2018	7/21/2018	SS	800.00	014210331051320			
Trager, Lindsey	Art & Authors Assistant	7/9/2018	7/12/2018	7/21/2018	SS	115.50	014110394151320			
Villarreal, Nora Lynn	WC IVCC	7/8/2018	8/4/2018	8/4/2018	SS	1,984.00	011120650051340			
Total						17,994.50				

28


 Cheryl Roeliseema
 Vice President of Business Services and Finance

 8/1/18
 Dr. Jerry Corcoran
 President

*Earntypes
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend,
 OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
 MI=Miscellaneous, SS=Summer School

Purchase Request – Continuing Education Training Classes for Companies

Each year, IVCC’s Continuing Education Center offers training classes for companies in our district. The FY2019 estimated classes with instructional costs that total \$10,000 or more are listed below:

- 2B Safe, Inc. – East Moline, Illinois - **\$25,000**
OSHA safety training classes
- Riffle, Inc. – Davenport, Iowa - **\$20,000**
Supervisor and leadership development training classes
- Omnikron – Woodland Hills, CA - **\$200,000**
IT and Business Solutions Training Provider

These costs are recovered through Continuing Education fees charged to clients.

Recommendation:

The administration recommends Board approval to purchase OSHA safety training classes from 2B Safe, Inc. in an estimated amount of \$25,000; supervisor and leadership development training classes from Riffle, Inc, in an estimated amount of \$20,000; and IT and Business Solutions Training from Omnikron in the estimated amount of \$200,000, for Fiscal Year 2019.

KPI 1: Student Academic Success

Purchase Request – Various IT Maintenance/Support Purchases and Renewals

Item	Vendor	Total Purchase Amount	Description
Microsoft Campus Agreement	CDW-G	\$25,454.47	Annual licensing of Microsoft Office, Windows, and other Windows/Office products
200 Mb Internet Egress	IL Dept of Innovation & Technology	\$18,000.00	Annual Internet Access fees
iFiber yearly Maintenance fee	iFiber	\$14,400.00	Annual internet connection maintenance fees
Omni Website SMS software licensing	Omni Update	\$14,000.00	Website CMS Annual Software Maintenance
Custom Colleague Programming	Toad Code	Not to exceed \$25,000	Special projects and custom programming on an as-needed basis throughout the year.

Recommendation:

The administration recommends the Board authorize the renewal of the various annual maintenance/support services and renewals from the companies listed above for FY19.

KPI 6: Resource Management

Purchase Request – Nebraska Book Company Software Support

The bookstore uses Nebraska Book Company WinPrism software as a retail management system to aid in the following Bookstore functions:

- Source of used textbooks for resale in the bookstore
- Text book buyback for students
- Point of Sale (POS) system
- Inventory management
- Accounting system to track sales data and student financial aid purchases
- Provides PCI compliant software for credit card payments through Shift4

Recommendation:

The administration recommends the Board authorize the purchase of Nebraska Book Company software maintenance and support for FY2019 in the amount of \$15,012.

KPI 3: Support for Students

Purchase Request – Illinois Community College Trustees Association (ICCTA) Dues

The College relies on the ICCTA to provide the following:

- Legislative advocacy – tracking state and federal legislation
- Organize Lobby Days in Springfield and Washington DC
- Honor outstanding faculty, graduates, and business partners
- New trustee orientation as required by state law
- Timely information for trustees through news releases and mailings
- Legislative updates through regular legislative alerts

Ms. Jane Goetz will be serving as the Northwest Regional Chair for the ICCTA Executive Committee for 2018-2019.

Recommendation:

The administration recommends the board authorize the payment of FY2019 annual dues to the ICCTA in the amount of \$11,550.

KPI 6: Resource Management

FY2019 Budget – Resolution to Adopt the Budget

A notice of Public Hearing was published designating August 16, 2018 at 6:30 p.m. in the Board Room (C307) on the campus of Illinois Valley Community College for a public hearing. The tentative FY2019 budget has been on display in the Business Office since July 16, 2018.

Recommendation:

The administration requests approval of the resolution to adopt the FY2019 Budget, as presented.

KPI 6: Resource Management

RESOLUTION TO ADOPT BUDGET

RESOLUTION

WHEREAS, the Board of Trustees of Illinois Valley Community College District No. 513, counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy and Livingston, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board have made the same conveniently available to public inspection for at least 30 days prior to final action thereon; and

WHEREAS, a Public Hearing was held as to such budget on the 16th day of August, 2018, notice of said hearing was given at least 30 days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ILLINOIS VALLEY COMMUNITY COLLEGE, DISTRICT NO. 513, COUNTIES OF LASALLE, BUREAU, MARSHALL, LEE, PUTNAM, DEKALB, GRUNDY AND LIVINGSTON, as follows:

SECTION 1: That the fiscal year of this School District be and the same hereby is fixed and declared to commence July 1, 2018, and to end June 30, 2019.

SECTION 2: That the following Budget, attached hereto and made a part hereof, contains an estimate of amounts available in each fund, separately, and of expenditures from each fund be and the same is hereby adopted as the Budget of Illinois Valley Community College District No. 513 for said fiscal year.

Upon motion by Member _____ to adopt the above resolution, seconded by Member _____, a roll call vote was taken and the Members voted as follows:

<u>Members Voting Aye</u>	<u>Members Voting Nay</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

RESOLUTION TO ADOPT BUDGET
Page 2

The Chairperson declared the Motion duly carried this 16th day of
August, 2018.

Chair, Board of Trustees

ATTEST:

Secretary, Board of Trustees

ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT 513
SCHEDULE OF BUDGETED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (SUMMARY)
FISCAL YEAR Ending June 30, 2019

	General Fund		Special Revenue Funds				Debt Service Fund	Proprietary Fund	Total (Memorandum Only)	
	Education Fund	Operations and Maintenance Fund	Operations and Maintenance Fund (Restricted)	Restricted Purposes Fund	Working Cash Fund	Liability, Protection, and Settlement Fund	Audit Fund	Bond and Interest Fund		Auxiliary Enterprises Fund
Budgeted Revenues	\$ 19,206,990	\$ 2,669,623	\$ 1,770,519	\$ 5,244,753	\$ 35,000	\$ 832,509	\$ 38,008	\$ 1,600	\$ 1,810,205	\$ 31,609,207
Budgeted Expenditures	(19,456,990)	(2,669,623)	(3,656,726)	(5,251,253)	-	(1,281,981)	(37,300)	-	(2,070,453)	(34,424,326)
Other Financing Sources	260,000	-	-	10,000	-	-	-	-	61,414	331,414
Other Financing Uses	(10,000)	-	-	-	-	-	-	-	(260,000)	(270,000)
Excess of Revenues and other financing sources over expenditures and other financing uses	-	-	(1,886,207)	3,500	35,000	(449,472)	708	1,600	(458,834)	(2,753,705)
Fund balances July 1, 2018 (estimated)	7,257,694	2,895,240	5,289,616	36,677	4,651,974	585,067	35,815	817,847	1,706,184	23,276,114
Fund balance June 30, 2019	\$ 7,257,694	\$ 2,895,240	\$ 3,403,409	\$ 40,177	\$ 4,686,974	\$ 135,595	\$ 36,523	\$ 819,447	\$ 1,247,350	\$ 20,522,409

Official Budget was approved by the BOARD OF TRUSTEES:

DATE: _____

ATTEST: _____

Bid Results – Drainage Improvements 2018

Bids for the Drainage Improvements 2018 were received and publicly opened on July 16, 2018.

Universal Asphalt & Excavating, LaSalle, Illinois, submitted the low bid and met all bidding requirements and specifications for the North Drive and South Gym projects. Illinois Valley Excavating, Peru, Illinois submitted the low bid and met all bidding requirements for the South Track project. Attached is a letter of recommendation from Chamlin & Associates, Inc. A summary of bids received is listed below.

Contractor	Lump Sum North Drive	Lump Sum South Gym	Lump Sum South Track	Alternate A	Total North Dr & South Gym
Illinois Valley Excavating Peru, IL			\$9,136	-0-	
Universal Asphalt & Excavating LaSalle, IL	\$36,305	\$17,400	\$23,200	\$2,500	\$51,205
Advanced Asphalt Company Princeton, IL	\$38,422	\$20,300	\$32,375	-0-	\$58,722
Opperman Construction Co. Pontiac, IL	\$48,750	\$31,250	\$27,500	-0-	\$80,000
John Pohar & Sons, Inc. LaSalle, IL			\$22,560		

Alternate A: Deduct North Drive and South Gym Awarded Together.

Recommendation:

The administration recommends Board approval to accept the base bids and Alternate A from Universal Asphalt & Excavating, LaSalle, Illinois in the amount of \$51,205 for the North Drive and South Gym projects and Illinois Valley Excavating, Peru, Illinois in the amount of \$9,136 for the South Track project.

KPI 6: Resource Management

July 23, 2018

Illinois Valley Community College
815 Orlando Smith Avenue
Oglesby, IL 61348-9692

ATTENTION: Scott Curley, Director of Facilities

SUBJECT: Drainage Improvements 2018

Dear Scott:

We have tabulated and reviewed the bids submitted July 16, 2018 and a copy of the bid tabulation is included herein. We hereby recommend that Illinois Valley Community College award the contract for the North Drive and South Gymnasium portion to Universal Asphalt & Excavating of LaSalle in the bid amount of \$51,205 (North Drive \$36,305 + South Gym \$23,200 – Alt. A Deduct \$2,500 = \$51,205). The South Track award recommendation would be to Illinois Valley Excavating of Peru in the bid amount of \$9,136.

If you have any questions, please feel free to contact me.

Sincerely,

CHAMLIN & ASSOCIATES, INC.


Michael W. Perry, P.E.

MWP:jat

cc: File No. 15439.00

Enclosure

PERU OFFICE:

JAMES K. CLINARD, S.E., P.E. • MICHAEL W. PERRY, P.E. • KEVIN W. HEITZ, P.E., P.L.S.
DEAN A. CHALKEY, C.F.M. • DON W. BIXBY, P.E. • ADAM J. OSSOLA, S.E., P.E. • MICHAEL S. RICETTA, P.L.S. • SCOTT M. SPAYER, P.L.S.

38

MORRIS OFFICE:

GUY R. CHRISTENSEN, P.E. • RYAN E. HANSEN, P.E. • MICHAEL E. FARRELL, P.L.S.
TIMOTHY B. HEINY, P.E. • CASEY J. MCCORMACK, P.E. • ROBERT J. ...

Bid Results – Property/Casualty and Workers’ Compensation Insurance

A request for proposal for the College’s property/casualty and workers’ compensation insurance was prepared by Bushue Human Resources, Inc., the College’s insurance consultant. The proposals were publicly opened and read aloud in the College’s Business Office on July 25, 2018.

The lowest total proposal was submitted by Corkill Insurance Agency at \$224,995, which is \$38,945, or 14.76 percent, less than our current premiums. Within this proposal, the property/casualty insurance carrier will be Wright Specialty Insurance, with a premium of \$108,712, a savings of \$29,616, or 21.42 percent. The workers’ compensation insurance carrier will be Erie Insurance, with a premium of \$116,283, a savings of \$9,329, or 7.43 percent.

Recommendation:

The administration recommends the Board accept the proposal submitted by Corkill Insurance Agency with Wright Specialty Insurance for property/casualty insurance with a premium of \$108,712 and Erie Insurance for workers’ compensation insurance with a premium of \$116,283.

KPI 5: Resource Management

Bushue HR, Inc.

Bushue HR, Inc. Phone: (217) 342-3046
P.O. Box 89 Fax: (217) 342-5673
Eflingham, IL 62401 Email: info@bushuehr.com

An Outsourced Risk Management Company Focusing on Human Resources, Insurance, Background Screening and Fingerprinting

August 1, 2018

Illinois Valley Community College (IVCC)
815 N. Orlando Smith Rd.
Oglesby, IL. 61348
Attention: Dr. Jerry Corcoran

Dear Dr. Corcoran,

We would like to take this opportunity to thank the Board of Trustees and Administration for allowing our firm the opportunity to provide services for Illinois Valley Community College (IVCC). Bushue HR, Inc. is an Outsourced Risk Management Company focusing on Human Resources, Risk Management, Insurance, and Background Screening & Fingerprinting services for School Districts and Colleges throughout the State of Illinois.

The attached summary illustrates coverages for all Insurance Carriers/Agents presenting proposals. The first column of each page is the expiring insurance coverage for the College. The second column is the renewal coverage as presented by the current Insurance Carrier and Agent. The subsequent columns denote the Insurance Agency name submitting the bid at the top, as well as the Insurance Carrier. In total, we had seven (7) Insurance Agents contact us regarding an interest in bidding on the College. We received proposals back from six (6) of those Insurance Agents. Those Insurance Agents are listed below.

1. Arthur J. Gallagher – Anthony Di Stefano, Rolling Meadows, IL.
2. USI Insurance Services LLC – Jackie Wallace, Terre Haute, IN.
3. Kuhl and Company Insurance – Jonathan Weber, Morton, IL.
4. Dimond Bros. Insurance – Jeff Krzyaniak, Spring Valley, IL.
5. Corkill Insurance Agency – David Ballantyne, Elk Grove Village, IL.
6. Alliant Mesirrow – Derrick Sandford, Chicago, IL. (Elected to not participate in the Bid Process).
7. Ramza Insurance Group – Craig Ramza Jr., Streator, IL.

Notes about the proposals:

- The Blanket Limit and Statement of Values (SOV) for the Property have been reviewed with Administration, and the values have been increased to better reflect Replacement Cost Values.
- The Workers' Compensation payrolls have been increased for the renewal, per the College's request. The 8868 Class Code (Colleges or Schools, Teachers) payroll has been increased from \$12,931,434 to \$13,319,377 and the 9101 Class Code (All Other Employees) payroll has been increased from \$703,751 to \$724,864.
- The Workers' Compensation rates have been modified for the renewal.

Bushue HR, Inc.

Bushue HR, Inc. Phone: (217) 342-3046
P.O. Box 89 Fax: (217) 342-5673
Effingham, IL 62401 Email: info@bushuehr.com

An Outsourced Risk Management Company Focusing on Human Resources, Insurance, Background Screening and Fingerprinting

- The Workers' Compensation Experience Modification Rating has been increased from a 1.06 in 2017 to a 1.11 for 2018. The standard Experience Modification Rating is 1.00.
- Alternative Options were quoted and analyzed with Administration, as a part of the bidding process.

We evaluated all Package proposals along with evaluating all individual proposals to see what options would be the most advantageous for the Board of Trustees to consider. After reviewing and evaluating all options, Wright Specialty Insurance (WSI) for the Package and Erie Insurance for the Workers' Compensation would be the lowest proposal; however, there are changes from the expiring. Please see those coverage differences below:

- WSI offers the Earthquake Coverage Deductible Per Occurrence at 5%; whereas, the current Deductible Per Occurrence is \$10,000.
- WSI offers higher Limits for Data Breach Coverage, the General Liability Fire Damage Limit, and the Emergency Event Management Coverage.
- WSI is unable to provide Foreign Liability Coverage. The College does not have this exposure currently. However, if this would change; a proposal for a monoline Foreign Liability Policy through Navigators could be obtained.
- WSI did not include Law Enforcement Liability Coverage within their proposal, as the College does not have this exposure; since the service is contracted. WSI will offer the coverage if the exposure changed and the College employed their own Officers. Prior notice must be given to WSI, to properly underwrite the exposure.

The proposal from WSI and Erie Insurance reflects a savings of \$38,945; which is 14.76% less than the expiring.

We appreciate the opportunity to serve the College. If you have any questions, please feel free to contact our office.

Respectfully,



Travis J. Bushue
President, Bushue HR, Inc.

VSS

Proposal Results – Managed Print Services

To better manage printer maintenance and toner purchasing, we have completed the Request for Proposal (RFP) process to select a vendor to provide hardware maintenance and toner for all campus printers at a monthly per-page rate. Based on past usage, toner alone costs an average of \$1,738 per month.

The proposed costs were based on monthly usages of 109,000 black & white copies and 10,000 color copies.

The lowest and most responsible proposal from among four respondents came from COTG of Bolingbrook, IL. A summary of the proposals received is below.

Company	Cost Per Black & White Copy	Cost Per Color Copy	Total Cost Per Month
COTG A Xerox Company Bolingbrook, IL	\$.0075	\$.09	\$1,717.50
Marco technologies, LLC Peru, IL	\$.009	\$.079	\$1,771.00
Proven IT Tinley Park, IL	\$.0082	\$.10	\$1,893.80
Impact Networking Peru, IL	\$.01	\$.135	\$2,440.00

Recommendation:

The administration recommends the Board authorize the administration to enter into a Managed Print Services contract for three (3) years with COTG for the amount of \$.0075 per page of black and white and \$.09 per page of color prints, for an approximate annual cost of \$20,610.00.

KPI 6: Resource Management

Request for Proposals – Enrollment Driver Marketing Magazine

Based on feedback from the Enrollment Task Force, the administration requests authorization to seek proposals for an “Enrollment Driver” marketing magazine to be mailed across the district just prior to the start of registration in spring and/or fall.

The 16-page magazine is designed to encourage prospects to come in, call or apply and follows the American Association of Community College’s best practice of promoting pathways to success. It replicates a best practice already in place at Elgin Community College and elsewhere.

The first two Enrollment Drivers were distributed during the 2017-18 academic year. Since their distribution, we have seen an increase in our high school market-penetration rate, individual campus visits, event attendance and applications (applications increased from 1,204 for Sept. 1, 2016, to June 24, 2017, to 1,237 for the same period in 2017-18).

The publication is mailed to approximately 27,000 prospects and their influencers and distributed to about 3,000 workers at district manufacturing sites that offer tuition reimbursement to employees.

Content includes IVCC career and transfer programs, ways to finance college, the significant savings students will experience at IVCC, academic support services, and steps to enrollment. Testimonials from students will be highlighted under the “IVCC Success Stories” theme.

The Enrollment Driver is one more tool, along with radio, television, theatre, billboard, digital and Facebook advertising, to push students in IVCC’s direction.

Estimated cost to design, print and mail the magazine is \$10,660 per issue.

Recommendation:

The administration recommends Board authorization to seek proposals to design, print and mail one or two issues of the Enrollment Driver magazine at an estimated cost of \$10,660 for one issue or \$21,320 for two issues.

KPI 6: Resource Management

Board Travel

Per the Illinois Community College Act (50 ILCS 150/15), travel expenses for any member of the Board of Trustees must be approved by a roll-call vote during an open meeting of the Board of Trustees.

Ms. Goetz, Northwest Regional Chair for the ICCTA Executive Committee 2018-2019, incurred expenses of \$231.73 in order to attend an ICCTA Executive Committee Retreat in Moline, Illinois on August 3 and 4, 2018.

Recommendation:

The administration recommends approval for reimbursement of expenses in the amount of \$231.73 incurred by Ms. Goetz for attending an ICCTA Executive Committee Retreat on August 3 and 4, 2018.

KPI 6: Resource Management

Intergovernmental Agreement with the City of Ottawa

The City of Ottawa is in the process of establishing a new TIF district, Ottawa Route 71, for commercial development. An intergovernmental agreement has been negotiated between the College and the City of Ottawa, whereby the City will reimburse the College three percent (3%) of the annual gross real estate tax increment with the exception of some parcels previously in the Industrial Park TIF district. This represents approximately 79 percent of lost tax revenues.

Recommendation:

The administration recommends Board approval of the intergovernmental agreement with the City of Ottawa for the Ottawa Route 71 TIF, as presented.

KPI 6: Resource Management

**OTTAWA ROUTE 71 TIF DISTRICT
INTERGOVERNMENTAL AGREEMENT**

by and between

**THE CITY OF OTTAWA, ILLINOIS
and**

ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT NO. 513

This Intergovernmental Agreement is entered into by and between the City of Ottawa, an Illinois Municipal Corporation, and Illinois Valley Community College District No.513, an Illinois Community College District, pursuant to the 1970 Illinois Constitution and Illinois Revised Statutes.

In consideration of their mutual promises, the Parties hereto agree as follows:

1. The City of Ottawa (“City”) is an Illinois Municipal Corporation organized under the Constitution and Statutes of the State of Illinois.
2. The Illinois Valley Community College District No. 513 (“Community College District”) is an Illinois Community College District organized under the Statutes of the State of Illinois.
3. The 1970 Illinois Constitution, Article VII, Section 10, and the Illinois Compiled Statutes 2009, Ch. 5 Section 220/1 et seq. provide legal authority for intergovernmental privileges and authority to be enjoyed jointly by counties and municipalities as well as other public bodies politic.
4. Pursuant to Section 65 ILCS 5/8-1-2.5 of the Illinois Municipal Code, the Corporate Authorities of the City may appropriate and expend funds for economic development purposes, including, without limitation, the making of grants to any other governmental entity or commercial enterprise that are deemed necessary or desirable for the promotion of economic development within the municipality.
5. The Tax Increment Allocation Redevelopment Act (“TIF Act”), Illinois Compiled Statutes, 2009, as amended, Ch. 65 Section 5/11-74.4-1 et seq. authorizes a municipality to enter into all contracts necessary or incidental to the implementation and furtherance of its redevelopment plan and project.
6. The City has proposed to adopt a Redevelopment Plan and Projects and to designate a Redevelopment Area pursuant to the TIF Act for the Ottawa Route 71 TIF District (“TIF District”) which is an area located in the Community College District and which may impact growth of the Community College District’s tax base.

7. The City has determined that it wishes to reduce the potential negative impact on the real estate tax base of the Community College District caused by the creation of the TIF District.
8. The Parties declare that this Agreement is adopted pursuant to the 1970 Illinois Constitution, Article VII, Section 10 and Chapter 65 Section 5/11-74.4-4(b) of the TIF Act.
9. The City agrees to exercise its authority under Section 5/11-74.4-3(q)(7) of the TIF Act to reduce the negative impact on the real estate base of the Community College District from the establishment of the TIF District by reimbursing, certain capital costs incurred in furtherance of the objectives of the TIF District Redevelopment Plan and Projects as described below.
10. The Community College District shall use any payments received pursuant to Section 5/11-74.4-3(q)(7) for reimbursement of capital and equipment expenditures as allowed by law.
11. The Parties declare that this Agreement is adopted pursuant to the 1970 Illinois Constitution, Article VII, Section 10 and Chapter 65 Section 5/11-74.4-4(b) of the TIF Act.

NOW, THEREFORE, the Parties agree to implement these policies as follows:

I. REIMBURSEMENT

A. REIMBURSEMENT CALCULATION

Each year during the term of this Agreement, the City agrees to reimburse to the Community College District from the Special Tax Allocation Fund a sum equal to **three percent (3%)** of the annual gross real estate tax increment created by any development or increase in equalized assessed valuation within the TIF District, for expenditures of capital costs and job training, advanced vocational education and other career education purposes, as set for in the TIF Act.

1. Exclusion:
 - a. Notwithstanding anything contained to the contrary herein, the parties agree that any real estate tax increment generated by those parcels that were a part of the Ottawa Industrial Park TIF District, and those parcels to be annexed adjacent to said parcels, hereinafter the “Excluded Parcels” identified on the attached *Exhibit A*, shall not be subject to this Agreement and that the Community College District shall not receive any reimbursement of real estate tax increment generated from those parcels of land.

B. TAX INCREMENT

The Parties agree that the LaSalle County Clerk will provide to the Parties the actual annual gross real estate tax increment generated within the TIF District and within the boundaries of the Community College District and report such increment to the Parties.

C. IMPACT FEE

The City will pay the sum described in Paragraph A above to the Community College District from the Special Tax Allocation Fund as an impact fee to be used for capital costs and job training, advanced vocational education and other career education purposes, pursuant to current Section 4-3(q)(7) and (10) of the TIF Act, and the Community College District shall provide the City with a list of the expenditures annually.

D. ACCOUNTING

If a refund or reimbursement of real estate tax increment (including any statutory interest thereon) is potentially due from the City's Special Tax Allocation Fund for any reason including, but not limited to any tax objection, assessment challenge or formal appeal to the Illinois Property Tax Appeal Board (PTAB), issuance of a certificate of error or any other similar action, including any appeals therefrom for any property located within the TIF District, the City may at its sole discretion withhold the Community College District's share of any such refund or reimbursement from payments due the Community College District under this Agreement until the time such action is resolved.

Any funds withheld by the City under this *Section* shall be deposited by it into a separate interest bearing bank account. Upon final determination of the assessed value of the parcel or parcels, the City shall pay to the Community College District the principal amount due, if any, under this Agreement as recalculated. The City shall be entitled to retain any interest earned on the account as partial payment for the administration of the account due to the delay of the determination of the final evaluation and recalculation of the benefits due to the Community College District under this Agreement.

If it appears to the City that it will be unable to recover the Community College District's share of any such refund from remaining future reimbursements due the Community College District under this Agreement, then the Community College District shall reimburse the City for its remaining unpaid share of such refund (including any accrued statutory interest thereon) within thirty (30) days upon receiving written demand of the same from the City.

Notwithstanding anything in this Agreement to the contrary, the obligations contained in this *Section* shall remain in effect for the life of the TIF District. Furthermore, the obligations set forth in this *Section* shall survive the expiration of the TIF District if a tax objection or other such action taken by a property owner is pending prior to the expiration of the TIF District and shall continue until final disposition of such action.

E. REIMBURSEMENT TIMING

The City shall pay the sum determined above to the Community College District within sixty (60) days

of the City's receipt of the real estate tax increment generated as a preference and in the same proportions as actually received by the City provided that the Community College District has filed with the City a list of eligible project costs equal to or exceeding the calculated sum to be paid to the Community College District under the terms of this Agreement.

II. GENERAL

Binding Effect:

This Agreement shall be binding on the Parties and their respective successors, including successors in office. Should the Community College District merge, this Agreement shall apply to the successor community college district.

Governing Law:

This Agreement is governed by and shall be construed in accordance with the laws of the State of Illinois.

Term:

This Agreement shall become effective upon the establishment of the TIF District and shall remain in effect until either the City adopts an Ordinance dissolving the TIF District or until the termination of the TIF District even if the termination occurs after the initial term of 23 years. Whether the TIF District exists for the entire term as called for under the TIF Plan, is extended, or terminates at some other time, the City will pay from incremental real estate taxes distributed to the City in the year following termination, the sums due the Community College District for the prior year which remains unpaid, if such increments are received by the City from the Community College District.

Amendments, Waivers, Modifications:

No amendment, waiver or modification of any term or condition of this Agreement shall be binding or effective for any purpose unless expressed in writing and adopted by each of the Parties as required by law.

Waiver of All Rights to Contest TIF District/Objection to Reimbursements:

The Community College District by its execution and approval of this Agreement hereby waives forever any and all right to directly or indirectly set aside, modify or contest in any manner the establishment of the TIF District including the Redevelopment Plan, Projects and Area. Nothing contained herein is to be construed to give the Community College District any right to participate in this administration of the TIF District or Plan or Project. Further, the Community College District, or its agents, employees, or officer shall not aid or assist in any manner any other party or entity seeking to challenge the TIF District.

The Community College District agrees that any objection to any reimbursement received under this Agreement must be provided by written notice to the City not more than one hundred twenty (120)

days after the date of the payment, whether made by check or electronic transfer, and if not timely made, such objection is forever waived and barred.

Amending the TIF District:

The City will not otherwise amend the TIF Plan except after providing written notice to the Community College District and holding such public hearings as required by statute.

Real Estate Tax Increment Information:

- (1) The Administrators of the TIF Plan and City agree to provide the Community with information developed to establish the initial equalized assessed valuation of the TIF District and the calculations for successive years' computation of the real estate tax increment for the TIF District as a whole and, if possible, for the Community College District alone.
- (2) The City agrees that its Administrators shall provide the Community College District with a copy of the TIF Annual Report when it is presented to the City Council. Such Report shall set forth: (a) the balance in the Special Tax Allocation Fund ("Fund") at the beginning of the year; (b) all amounts deposited in the Fund by source; (c) all expenditures from the Fund by categories; and (d) the balance in the Fund at the end of the year by source.

Complete Agreement:

This Agreement expresses the complete and final understanding of the Parties with respect to the subject matter.

Authority to Execute:

The undersigned represent that they have the authority of their respective governing authorities to execute this Agreement.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on _____, 2018.

**ILLINOIS VALLEY COMMUNITY
COLLEGE DISTRICT NO. 513**

CITY OF OTTAWA,
an Illinois Municipal Corporation

By: _____
Chair

By: _____
Mayor

Attest: _____
Secretary

Attest: _____
City Clerk

H:\OTTAWA\TIF 8 Rt 71\Agreements\IGAs\Rvd Draft IGA-Ottawa Rte 71 TIF_IV\CC_071218.npd

Attachment:

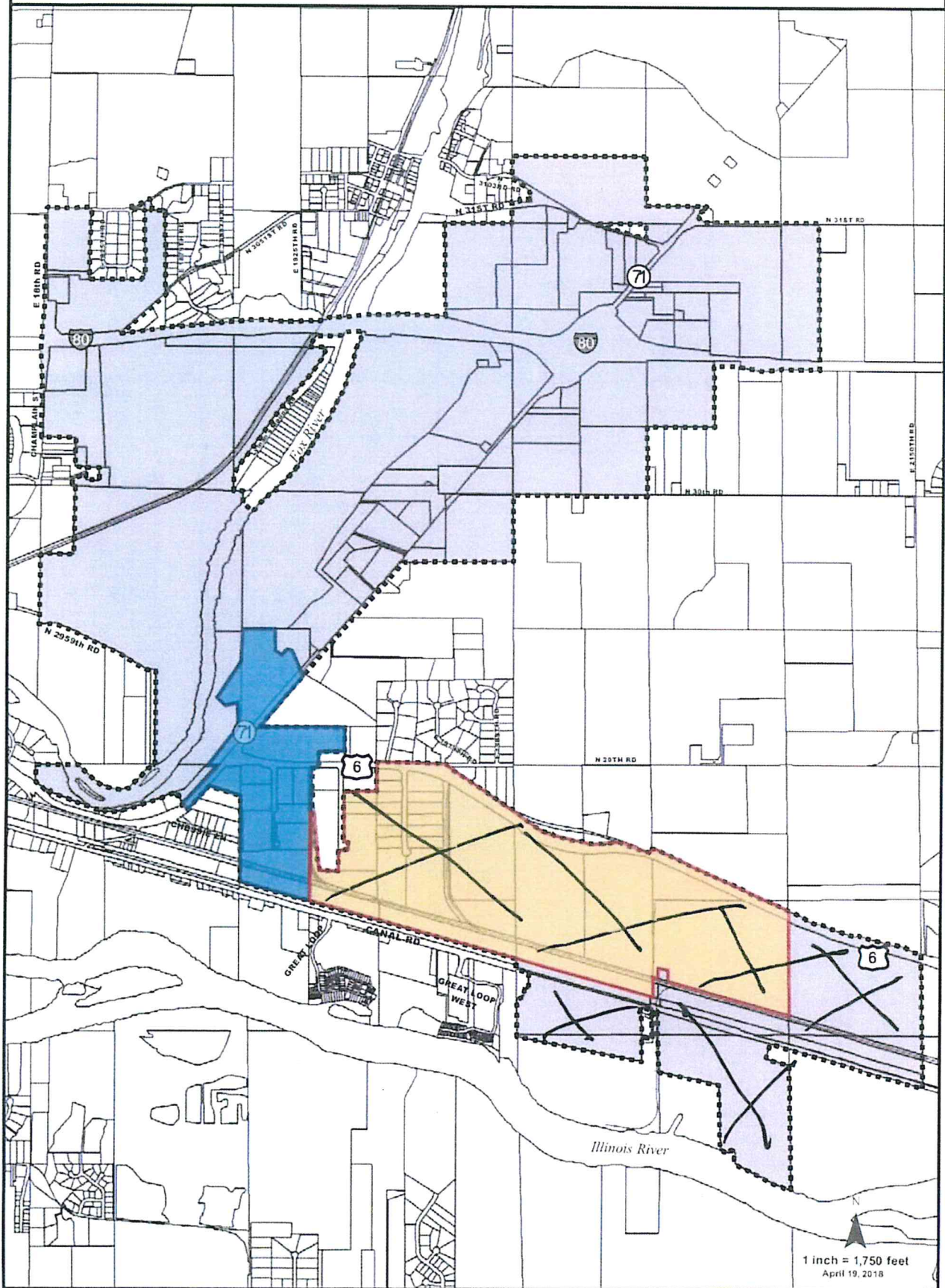
Exhibit A - Excluded Parcels From This Agreement.

Rt 71 TIF Boundary Map

Removed from
Rt. 6 East TIF

Proposed TIF

Removed from
OIP TIF



1 inch = 1,750 feet
April 19, 2018

Change Order #3 – Campus-Wide Security Upgrades

To be in compliance with Board Policy 4.11, the administration wishes to advise the Board of Trustees of change order #3 for a total increase of \$9,000 for the Campus-Wide Security Upgrade PHS project. The change orders consist of the following changes:

Original contract sum	\$352,985
Change Order #1	2,585
Change Order #2	<u>10,785</u>
	366,355
Change Order #3	
Provide a Dell S4128 fiber network switch	<u>9,000</u>
New contract sum	<u><u>\$375,355</u></u>

KPI 6: Resource Management

GENERAL INFORMATION:

POSITION TO BE FILLED: Collection Development & Access Librarian

NUMBER OF APPLICANTS: 5

NUMBER OF APPLICANTS INTERVIEWED: 4

APPLICANTS INTERVIEWED BY:

Mr. King, Ms. Pittman, Ms. Villarreal, Ms. Whaley

RECOMMENDED FOR STAFF APPOINTMENT
2018-2019

APPLICANT RECOMMENDED:

Julia "Kathy" Hart

EDUCATIONAL PREPARATION:

University of Missouri, Columbia, MO – Ed.D., Educational Leadership and Policy Analysis and M.A., Library Science

Northwest Missouri State University, Maryville, MO – B.S., Office Information Systems

EXPERIENCE:

Northwest Missouri State University, B.D. Owens Library, Maryville, MO –
Director for Library Services and Operations; Assistant Director of Library Services and
Co-coordinator Brick and Click Conference; Head Librarian for Access Services;
Electronic Resource Management Information Librarian; Electronic Serials Specialist
Library Generalist / Course Reserve Specialist

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Degreed librarian who has worked in an academic library for 14 years
2. Previous experience in almost all of the position responsibilities
3. Interviewed well and articulately, including great questions for committee
4. Competence with technology and possesses teaching potential
5. Excellent references; earned doctorate degree in educational leadership; friendly manner

RECOMMENDED SALARY: \$46,900 annualized, effective 8/13/18

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources

July 25, 2018

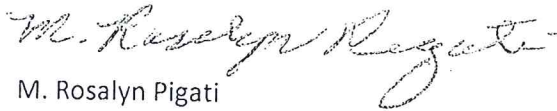
RECEIVED

JUL 25 2018

HUMAN RESOURCES

Sarah,

It is with regret that I am tendering my resignation as Assessment Center Assistant. This is effective as of August 10, 2018. I will be pursuing employment with maximum flexibility for me to set a schedule which allows me to work around my grandchildren and their needs. Thank you for the opportunity to work with the wonderful people in Assessment; I will miss them all.



M. Rosalyn Pigati

815-883-1154

From: Kirsten Dorwart
Sent: Monday, July 30, 2018 11:46 AM
To: Patrice Hess <Patrice_Hess@ivcc.edu>
Cc: Tina Hardy <Tina_Hardy@ivcc.edu>
Subject: Resignation Letter, Kirsten Dorwart

July 30, 2018

Patrice Hess, EdD
Director of Learning Resources
Illinois Valley Community College,
815 N. Orlando Smith Road
Oglesby, IL 61348

Dear Patrice,

Please accept this letter as notice of my resignation from my position as Administrative Assistant to Disability Services. My last day of employment will be 7/31/2018.

I received an offer to work full-time at Ottawa High School, and after careful consideration, I realize that this opportunity is too good for me to decline.

It has been a pleasure working with Tina over the last five years. One of the highlights of my career was collaborating with Tina, the students and the fantastic faculty and staff I have gotten to know. I could never be able to repay IVCC or Tina for the best educational experience that supported my dream to graduation this past spring.

I would like to help with the transition of my duties, but there is no time. However, I have pulled all of my resources, directions for entering into our computer programs and detailed information on the "How To's" so that things continue to function smoothly after my departure.

To Tina, thank you again for the opportunity to work for you. You were nothing but supportive and kind, you have taught me so much while working for you, that wish you all the best and I look forward to staying in touch with you.

Sincerely,

Kirsten Dorwart

Kjrsten Dorwart
Administrative Assistant, Disability Services
Illinois Valley Community College

RECEIVED

JUL 30 2018

HUMAN RESOURCES

July 23, 2018

Dear Tammy,

It is with deepest regret that I must decline/resign my adjunct teaching position at IVCC for the Fall 2018 semester due to health concerns.

Thank you for the opportunity to be part of the Early Childhood Program. It has been an honor and a pleasure.

Sincerely,
Jan Benning

RECEIVED

AUG -7 2018

HUMAN RESOURCES



27 June 2018

Dear Dr. Corcoran and Ms. Roelfsema,

On behalf of Carus Corporation's Sales & Marketing team, we would like to personally thank Illinois Valley Community College (IVCC) for permitting us to recently host a three-day meeting on your campus. We utilized rooms C-316 as well as Demillios Catering for ~30-40 Carus employees.

The state of the art facility was perfect for our needs and the staff did an excellent job. In particular, Ms. Gerilynn Smith did a fantastic job coordinating and being available for questions and assistance prior and during our event. We heard positive feedback from many of our colleagues in regard to the facility and the staff.

Again, we thank IVCC for the opportunity to utilize the facility and look forward to any future additional opportunities.

Regards,

A handwritten signature in black ink that reads "Sam Elli".

Director of Sales

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

Purposes of IVCC

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community
3. Serve as responsible stewards of college, community, state, and donor resources.