



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, April 13, 2017
Board Room
6:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Tenure Recommendations
Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session Minutes

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Recognition
 - 6.1 IVCC Women's Basketball Team
 - 6.2 Student Trustee – Sarah J. Tipton
 - 6.3 Melissa M. Olivero, Chair
 - 6.4 Michael C. Driscoll, Vice Chair
 - 6.5 Larry D. Huffman, Secretary
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – March 9, 2017 Board Meeting (Pages 1-5)
 - 7.2 Approval of Bills - \$1,233,023.64
 - 7.2.1 Education Fund - \$952,866.67
 - 7.2.2 Operations & Maintenance Fund - \$142,724.93
 - 7.2.3 Operations & Maintenance (Restricted Fund) - \$26,166.74
 - 7.2.4 Auxiliary Fund - \$63,258.56
 - 7.2.5 Restricted Fund - \$5,343.13
 - 7.2.6 Liability, Protection & Settlement Fund - \$42,663.61
 - 7.3 Treasurer's Report (Pages 6-23)
 - 7.3.1 Financial Highlights (Pages 7-8)
 - 7.3.2 Balance Sheet (9-10)
 - 7.3.3 Summary of FY17 Budget by Fund (Page 11)
 - 7.3.4 Budget to Actual Comparison (Pages 12-18)
 - 7.3.5 Budget to Actual By Budget Officers (Page 19)
 - 7.3.6 Statement of Cash Flows (Page 20)

- 7.3.7 Investment Status Report (Pages 21-22)
 - 7.3.8 Disbursements - \$5,000 or more (Page 23)
 - 7.4 Personnel - Stipends for Pay Periods Ending March 4, 2017 and March 18, 2017 (Pages 24-26)
- 8. President's Report
- 9. Committee Reports
- 10. Staff Appointment – Dr. Robyn Schiffman, Interim Dean of Humanities, Fine Arts, and Social Sciences (Page 27)
- 11. Approval of the Associate in Applied Science Degree: Agricultural Business Management (Pages 28-29)
- 12. Inter-district Cooperative Agreement between Illinois Valley Community College and Joliet Junior College (Pages 30-31)
- 13. Purchase Request – Emergency Repairs Following Power Outage (Pages 32-33)
- 14. Items for Information (Pages 34-42)
 - 14.1 Recommendation for IVCC's Reaffirmation of Accreditation (Page 34)
 - 14.2 Staff Appointment – Gabriella Sorenson, Senior Bookstore Assistant (Full-time) (Page 35)
 - 14.3 Administrative Procedure – Board Policy 3.29 – Tuition Policies (Pages 36-37)
 - 14.4 Administrative Procedure – Paid Leaves (Pages 38-39)
 - 14.5 Administrative Procedure – Salary/Wage Payment Schedules (Page 40)
 - 14.6 Outstanding Achievement in Popular Annual Financial Reporting (Page 41)
 - 14.7 Distinguished Budget Presentation Award (Page 42)
- 15. Trustee Comment
- 16. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) litigation; and 3) closed session minutes.
- 17. Approval of Closed Session Minutes
- 18. Other
- 19. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
March 9, 2017

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Thursday, March 9, 2017 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Melissa M. Olivero, Chair
Larry D. Huffman, Secretary
Jane E. Goetz
David O. Mallery
Everett J. Solon
Sarah J. Tipton, Student Trustee

Members Absent: Michael C. Driscoll, Vice Chair

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Deborah Anderson, Vice President for Academic Affairs
Bonnie Campbell, Associate Vice President for Academic Affairs
Mark Grzybowski, Associate Vice President for Student Services
Walt Zukowski, Attorney

APPROVAL OF AGENDA

It was moved by Mr. Solon and seconded by Dr. Huffman to approve the agenda, as presented. Motion passed by voice vote.

PUBLIC COMMENT

None.

CAMPUS UPDATE – FALL 2016 STUDENT DEMOGRAPHIC REPORT

Mr. Mark Grzybowski presented the Fall 2016 Student Demographic Report. He shared information on Fall 10th day enrollment by enrollment status, residence, college-bound seniors, location, gender, age group, percentage of students receiving financial assistance, number of students receiving Foundation assistance, ethnicity, educational goal, and employment status. Student demographic metrics for Fall 2016 remained consistent compared to those at the same point in time during the 2014 and 2015 fall semesters. Mr. Grzybowski noted that students aged 18 accounted for over 20 percent of IVCC’s enrollment as of the 10th day. He concluded that strong recruitment practices at the local high schools remain effective and that the nontraditional adult learners have not continued to enroll at the same pace. The College has partnered with INTERACT Communications, a post-secondary education marketing consultant, to assist in developing enrollment strategies targeted towards the adult learner.

CONSENT AGENDA ITEMS

It was moved by Ms. Goetz and seconded by Dr. Huffman to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – February 9, 2017 Board Meeting and February 27, 2017 Special Board Meeting

Approval of Bills - \$2,177,478.38

Education Fund - \$1,695,517.86; Operations & Maintenance Fund - \$81,062.67; Operations & Maintenance (Restricted Fund) - \$176,656.82; Auxiliary Fund - \$163,450.59; Restricted Fund - \$2,231.41; and Liability, Protection & Settlement Fund - \$58,559.03

Personnel

Approved the stipends for pay periods ending February 4, 2017 and February 18, 2017

PRESIDENT'S REPORT

Dr. Corcoran commended Steve Swett, one of IVCC's longtime instructors and current point man for the American Red Cross in our area, for a fabulous job of assisting in relief efforts for people in Ottawa and Naplate who were affected by the tornados that struck on February 28. Kudos to Steve and his team on a job well done. Dr. Corcoran also commended David Kuester, Don Grant Zellmer, Betsy Kloplic and Matt Boehm who have begun working once again with Horizon House staff on disabilities awareness programs to be brought to local elementary schools this spring semester. This is the sixth year for such a program and it has always been very well received in the community. IVCC Lady Eagles basketball team has had a great season so far no matter what happens when they play for the chance to win their conference and move on to the national tournament next Saturday afternoon at Waubensee Community College. Dr. Corcoran plans to invite the team to join the next regularly scheduled board meeting on April 13. Next Tuesday, March 14, several members of the IVCC staff will be at the L-P High School career fair in the morning, then IVCC's spring open house will be that evening from 5 - 7:30 p.m. Along with April 4 being Election Day, the PTK awards banquet will be in Springfield that evening. IVCC's two students who will be recognized for their academic excellence are Aelsa Butler and Trevor Finnan. The following night, April 5, is IVCC's student academic awards ceremony in the IVCC gym. Board members were asked to advise Jeanne Hayden if they will be able to attend. April 6, will be IVCC's Ag Open House in the morning and IVCC's first-time-ever Foundation Giving Day. Fran Brolley prepared a schedule for the day's activities to share with the Board; it should be both interesting and entertaining. Dr. Corcoran reminded everyone, this is the Foundation's one-big-ticket fundraiser for the year, taking the place of Irish Night, 70s Night, and the golf outing. Dr. Corcoran encouraged everyone to help the Foundation if they can.

COMMITTEE REPORTS

None.

BOARD OF TRUSTEES APPOINTMENT

It was moved by Ms. Goetz and seconded by Mr. Solon to appoint Dr. Amy Sipovic to the Board of Trustees to fill the vacancy created by the resignation of Ms. Laurie A. Bonucci. Applications were received for the position and the Board interviewed everyone who applied and wished to be interviewed. All three candidates were outstanding. Ms. Olivero noted Dr. Amy Sipovic's qualifications were superior and she had a great interview. Mr. Mallery will go with the majority and support Dr. Sipovic, but he had concerns regarding the geographic representation. Motion passed by voice vote.

TENURE RECOMMENDATION

It was moved by Mr. Solon and seconded by Dr. Huffman to approve the tenure of Tracy Lee, English Composition and Creative Writing Instructor. Dr. Anderson noted the tenure process extends for three years. Over the course of three years, the faculty member is evaluated and observed 11 times. Dr. Anderson pointed out IVCC's brand new faculty were present to observe this celebration. She noted Tracy Lee and Emily Lesman are two of the best and brightest instructors and represent the future of IVCC. Dr. Schiffman noted there is something very special about instructors who start their educational journey at a community college and then come back to give back. Emily is an alumnus of IVCC and Tracy is an alumnus of Muskegon Community College. Tracy has done wonders for the creative writing program. The enrollments have tripled. The care, concern, and compassion she displays for her students is remarkable. Motion passed by voice vote.

It was moved by Mr. Solon and seconded by Ms. Tipton to approve the tenure of Emily Lesman, Laboratory Instructor and Developmental Mathematics. Dr. Schiffman noted that Emily started her life here as a student worker in the math learning center. She is passionate and patient, always with a smile on her face. She is always ready to volunteer to help solve problems. She is a dean's dream. Motion passed by voice vote.

STAFF RETIREMENT – GLENNA JONES, DIRECTOR OF HUMAN RESOURCES

It was moved by Ms. Goetz and seconded by Ms. Tipton to accept with regret the retirement of Glenna Jones, Director of Human Resources, effective April 28, 2017. Motion passed by voice vote.

FACULTY RESIGNATION – ERIS SIMONS, NURSING INSTRUCTOR

It was moved by Dr. Huffman and seconded by Ms. Goetz to accept the resignation of Eris Simons, Nursing Instructor, effective March 8, 2017. Motion passed by voice vote.

BID RESULTS – BUILDING D CHILLER/AIR HANDLER REPLACEMENT AND BUILDING G CONTROLS

It was moved by Mr. Solon and seconded by Dr. Huffman to accept the base bid from The PIPCO Companies, Ltd., Peoria, Illinois, in the amount of \$1,064,000 for the Building D Chiller/Air Handler Replacement & Building G Controls. Motion passed by voice vote.

ILLINOIS CENTURY NETWORK (ICN) CONTRACT

It was moved by Ms. Goetz and seconded by Dr. Huffman to enter into a three-year contract with ICN for broadband service for a total cost of \$54,000, payable monthly at \$1,500. Motion passed by voice vote.

FY2018 IVCC BOARD OF TRUSTEES BUDGET

It was moved by Ms. Goetz and seconded by Ms. Tipton to approve the tentative FY2018 Board of Trustees Budget, as presented, contingent upon receiving an appropriate level of state funding. Dr. Corcoran believes the College could be well served by rejoining the ICCTA. ICCTA is providing the mandated trustee training. The cost for the training is \$150 per person if the College is a member of ICCTA. Nonmembers would pay the full cost of the training, but this has not been determined. There is a training session in June and if IVCC was pending a decision to be a member, the trustees' cost would be considered as members. The question was asked how an appropriate level is measured. The appropriate level is 80 – 90 percent of the 2015 state allocation. If the College only receives 27 percent like last year, Dr. Corcoran could not, in good conscious, support the membership fee. With the desperate position the State has put community colleges in at this time, Ms. Goetz feels IVCC really needs the support of ICCTA. IVCC is one of only two community colleges that are not members. If IVCC wants to do what is right for the students and the faculty, it should be a member. IVCC cannot nominate its faculty and students for state-wide awards. Mr. Mallery does not believe the nonmember cost of the training will amount to the membership fee. Mr. Mallery would rather give the membership fee to the Foundation or faculty development. It is a huge cost and he doesn't know if the College received the full value from being a member. Dr. Huffman would oppose it, but as long as it is a tentative budget and subject for review, he will vote for the tentative budget depending on what is received from the State budget.

Student Advisory Vote: "Aye" – Ms. Tipton. Roll Call Vote: "Ayes" – Dr. Huffman, Mr. Solon, Ms. Goetz, and Ms. Olivero. "Naye" – Mr. Mallery. Motion carried.

ITEMS FOR INFORMATION

Jill Urban-Bollis and Dr. Promise Yong were selected as the 2017 co-recipients of IVCC's Stephen Charry Memorial Award for Teaching Excellence and Ms. Wendy Lamboley was selected as the 2017 IVCC Outstanding Part-time Faculty member. Dr. Huffman noted that even if the College cannot submit names for the ICCTA awards, it is always good to recognize and acknowledge teaching excellence.

TRUSTEE COMMENT

Ms. Laurie Bonucci was present at the meeting and Ms. Olivero noted she was a fantastic addition to the Board and will be missed. She represented her constituents very well, generously supported the Foundation, advocated for the Ag Program, and was engaged in all discussions. She did not hesitate to reach out with her concerns. Ms. Olivero said she would miss her a lot and wished her the best in her exciting adventure of retirement. Ms. Bonucci said it was an honor to be on the Board. She went on to say that the College has an incredible staff and a fantastic Board with integrity and intelligence. IVCC has the best president and the best secretary ever. She thanked everyone for the honor of being able to serve and she will continue her support of the Foundation and watch as it continues to grow. She was elected and not selected and thanked the voters for giving her the privilege of working with the College.

CLOSED SESSION

It was moved by Dr. Huffman and seconded by Mr. Solon to convene a closed session at 7:08 p.m. to discuss 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) litigation; and 3) closed session minutes. Motion passed by voice vote.

After a short break, the Board entered closed session at 7:15 p.m. On a motion by Mr. Solon and seconded by Ms. Goetz, the regular meeting resumed at 8:24 p.m. Motion passed by voice vote.

CLOSED SESSION MINUTES

It was moved by Ms. Tipton and seconded by Dr. Huffman to approve and retain the closed session minutes of the February 9, 2017 Board Meeting and the February 27, 2017 Special Board Meeting. Motion passed by voice vote.

OTHER

Ms. Olivero reminded everyone to R.S.V.P. to Jeanne Hayden for the IVCC Student Academic Awards Ceremony on April 5, 2017.

The Board set the date for the Organizational Meeting to be Monday, April 24, at 6:30 p.m.

ADJOURNMENT

Ms. Olivero declared the meeting adjourned at 8:27 p.m.

Melissa M. Olivero, Board Chair

Larry D. Huffman, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

MARCH 2017

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – March 2017

Revenues

- As of March 30, the headcount for spring semester was 3,630, which is 119 students less than at the same point in time last year. Credit hours for spring 2017 decreased by 599, or 2.11 percent, from this point in time one year ago, for a total of 27,792. Second eight-week classes began on March 9.

FY2016 and FY2017 Credit Hour Comparison

Semester	FY2016	FY2017	Difference	% Difference
Summer - EOT	6,571	5,849	(722)	(10.99%)
Fall – EOT	30,691	30,604	(87)	(.28%)
Spring w/ 2 nd 8 weeks	28,391	27,792	(599)	(2.11%)
Total	65,653	64,245	(1,408)	(2.15%)

- In Springfield there is some talk of a “Lifeline Budget” similar to the one introduced in the Lame Duck Session in January. The Lame Duck bill, SB 2051, included \$36 million for community colleges, \$629,700 for veterans’ grants, and \$191 million for MAP grants. Considering that the FY2015 community college operating budget appropriation was \$278 million, \$36 million will not make a significant difference. The funding source would be the Educational Assistance Fund which is independent of the general revenue fund.
- For FY2017, the IVCC operating budget included \$1,877,850 for state funding. To date we have received \$1,051,285, a shortfall of \$826,565. Tuition and fees in the operating funds were budgeted at \$8,776,057 with \$8,410,900 billed so far in FY2017. As of March 31, this is a total shortfall in revenues of \$1,191,725 which will bring the College’s operating reserves to the 25 percent level. Expenditures are at the FY2017 budget level. This will require a very austere FY2018 budget.

Expenditures

- Fund 01 – Education Fund – Instruction – Fixed Charges – includes \$132,000 Ottawa Center annual lease payment and \$41,650 Truck Driver Training Program equipment leases;
- Fund 01 – Education Fund – Institutional Support – Contractual – includes legal fees of \$67,850, a payment of \$36,350 to Interact Communications for marketing consultation, Ellucian (administrative software) annual maintenance fee of \$236,000, \$12,275 for health insurance consultant, Hub International, \$10,600 for Blackboard, and \$12,900 to Burwood Group for a hardware service agreement;
- Fund 02 – Operations & Maintenance fund – Materials and Supplies – includes \$41,300 of repairs for the water main break in November which was covered by property and casualty insurance, \$33,675 to Daikin Applied for maintenance on

the heat pumps in the CTC building, \$23,975 for custodial supplies, \$10,000 to Cargill for road salt, and \$19,750 for furniture for the Student Life Center.

Protection, Health & Safety Projects

- Building B Air Handler/Chiller Replacement – at substantial completion with very few punch list items;
- Building D Air Handler/Chiller Replacement – pre-construction meeting with Pipco is scheduled for April 4; work is scheduled for December 2017;
- Building E Air Handler/Chiller Replacement – Board approved in October 2016; work is scheduled for December 2018;
- Building G Temperature Controls – work will be coordinated with the replacement of Building D Air Handler/Chiller;
- Building J Overhead Door Replacement – pre-construction meeting was held March 15; Vissering Construction is the contractor;

Other Projects

- Cultural Centre Upgrade – a project funded with a bequest through the IVCC Foundation is scheduled to start in May; Vissering Construction is the contractor; pre-construction meeting was held March 15.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 March 31, 2017

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 2,018,983	\$ 1,205,571	\$ 171,905	\$ 830,307	\$ 110,451	\$ -	\$ -	\$ 4,337,217
Investments	4,442,538	9,704,786	635,905	481,197	-	-	-	15,264,426
Receivables								
Property taxes	8,766,376	2,113,721	266,083	-	-	-	-	11,146,180
Governmental claims	-	337,660	-	-	-	-	-	337,660
Tuition and fees	324,001	8,476	-	47,450	-	-	-	379,927
Due from other funds	610,806	-	-	-	300	-	-	611,106
Due to/from student groups	722,113	-	-	-	-	-	-	722,113
Bookstore inventories	-	-	-	814,524	-	-	-	814,524
Other assets	53,091	66,988	-	571	-	-	-	120,650
Fixed assets - net where applicable	-	-	-	58,886	-	62,115,706	-	62,174,592
Other debits								
Amount available in Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	-	-
Other Debits	<u>\$16,937,908</u>	<u>\$13,437,202</u>	<u>\$ 1,073,893</u>	<u>\$ 2,232,935</u>	<u>\$ 110,751</u>	<u>\$62,115,706</u>	<u>\$ -</u>	<u>\$ 95,908,395</u>

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Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 March 31, 2017

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	\$ 28,831	\$ -	\$ -	\$ 9,822	\$ 7,863	\$ -	\$ -	\$ 46,516
Accrued salaries & benefits	1,420,228	16,784	-	14,752	-	-	-	1,451,764
Post-retirement benefits & other	63,930	-	-	-	-	-	-	63,930
Unclaimed property	2,060	2,407	-	-	45	-	-	4,512
Due to other funds	259,628	279,803	-	71,675	-	-	-	611,106
Due to student groups/deposits	-	-	-	-	102,843	-	-	102,843
Deferred revenue								-
Property taxes	4,425,842	1,059,291	133,090	-	-	-	-	5,618,223
Tuition and fees	165,640	-	-	-	-	-	-	165,640
Grants	-	-	-	-	-	-	-	-
Leases Payable	-	-	-	41,182	-	-	-	-
Bonds payable	-	-	-	-	-	-	-	-
Total liabilities	<u>6,366,159</u>	<u>1,358,285</u>	<u>133,090</u>	<u>137,431</u>	<u>110,751</u>	<u>-</u>	<u>-</u>	<u>8,105,716</u>
Equity and Other Credits								
Investment in general fixed assets	-	-	-	-	-	62,115,706	-	62,115,706
Contributed capital	-	-	-	-	-	-	-	-
Retained earnings	-	-	-	-	-	-	-	-
Fund balance								-
Reserved for restricted purposes	-	12,078,917	-	-	-	-	-	12,078,917
Reserved for debt service	-	-	940,803	-	-	-	-	940,803
Unreserved	<u>10,571,749</u>	<u>-</u>	<u>-</u>	<u>2,095,504</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,667,253</u>
Total equity and other credits	<u>10,571,749</u>	<u>12,078,917</u>	<u>940,803</u>	<u>2,095,504</u>	<u>-</u>	<u>62,115,706</u>	<u>-</u>	<u>87,802,679</u>
Total Liabilities, Equity and Other Credits	<u>\$16,937,908</u>	<u>\$13,437,202</u>	<u>\$ 1,073,893</u>	<u>\$ 2,232,935</u>	<u>\$ 110,751</u>	<u>\$62,115,706</u>	<u>\$ -</u>	<u>\$ 95,908,395</u>

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2017 Revenues & Expenditures by Fund
 For the nine months ended March 31, 2017

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund	Bond & Interest Fund	Working Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 17,536,388	\$ 2,089,743	\$ 1,513,914	\$ 267,906	\$ 22,671	\$ 1,762,648	\$ 4,669,350	\$ 587,134	\$ 35,493	\$ 28,485,247
Actual Expenditures	(13,818,650)	(1,804,190)	(1,247,085)	(268,260)	-	(1,788,077)	(4,921,057)	(756,105)	(29,825)	(24,633,249)
Other Financing Sources (Uses)	5,000	-	-	-	-	61,414	10,000	-	-	76,414
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	3,722,738	285,553	266,829	(354)	22,671	35,985	(241,707)	(168,971)	5,668	3,928,412
Fund balances July 1, 2016	4,006,154	2,557,303	5,848,982	941,157	4,573,073	2,059,498	(20,552)	1,765,543	27,382	21,758,540
Fund balances March 31, 2017	<u>\$ 7,728,892</u>	<u>\$ 2,842,856</u>	<u>\$ 6,115,811</u>	<u>\$ 940,803</u>	<u>\$ 4,595,744</u>	<u>\$ 2,095,483</u>	<u>\$ (262,259)</u>	<u>\$ 1,596,572</u>	<u>\$ 33,050</u>	<u>\$ 25,686,952</u>

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**Illinois Valley Community College District No. 513
Fiscal Year 2017 Budget to Actual Comparison
For the nine months ended March 31, 2017**

	<u>Annual Budget FY2017</u>	<u>Actual 3/31/17</u>	<u>Act/Budget 75.0%</u>	<u>Actual 3/31/16</u>	<u>Act/Budget 75.0%</u>	<u>Annual Budget FY2016</u>
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 7,708,916	\$ 7,631,647	99.0%	\$ 6,728,723	98.6%	\$ 6,826,706
Corporate Personal Property Replacement Tax	1,098,835	390,903	35.6%	450,077	51.5%	873,556
TIF Revenues	381,000	382,245	100.3%	378,826	99.4%	381,000
Total Local Government	<u>9,188,751</u>	<u>8,404,795</u>	91.5%	<u>7,557,626</u>	93.5%	<u>8,081,262</u>
State Government:						
ICCB Credit Hour Grant	1,419,017	862,216	60.8%	-	0.0%	2,009,096
Equalization	50,000	-	0.0%	-	0.0%	50,000
Career/Technical Education Formula Grant	190,000	189,069	99.5%	-	0.0%	165,000
Other	-	-	0.0%	-	0.0%	-
Total State Government	<u>1,659,017</u>	<u>1,051,285</u>	63.4%	<u>-</u>	0.0%	<u>2,224,096</u>
Federal Government						
PELL Administrative Fees	8,000	1,105	13.8%	6,395	77.0%	8,300
Total Federal Government	<u>8,000</u>	<u>1,105</u>	13.8%	<u>6,395</u>	77.0%	<u>8,300</u>
Student Tuition and Fees:						
Tuition	7,344,081	7,043,458	95.9%	6,938,322	93.1%	7,451,219
Fees	846,132	800,667	94.6%	810,927	90.4%	897,300
Total Tuition and Fees	<u>8,190,213</u>	<u>7,844,125</u>	95.8%	<u>7,749,249</u>	92.8%	<u>8,348,519</u>
Other Sources:						
Public Service Revenue	427,800	156,944	36.7%	184,045	42.9%	428,950
Other	107,163	78,134	72.9%	66,355	73.6%	90,102
Total Other Sources	<u>534,963</u>	<u>235,078</u>	43.9%	<u>250,400</u>	48.2%	<u>519,052</u>
TOTAL EDUCATION FUND REVENUE	<u>\$ 19,580,944</u>	<u>17,536,388</u>	89.6%	<u>15,563,670</u>	81.1%	<u>19,181,229</u>
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	\$ 8,822,920	6,407,365	72.6%	6,716,434	75.3%	8,915,712
Employee Benefits	1,655,386	1,339,525	80.9%	1,314,491	82.9%	1,585,859
Contractual Services	186,403	48,497	26.0%	116,982	79.2%	147,647
Materials & Supplies	444,189	197,840	44.5%	202,151	43.8%	461,421
Conference & Meeting Expenses	107,169	21,386	20.0%	39,741	43.1%	92,169
Fixed Charges	197,500	174,667	88.4%	164,418	83.2%	197,500
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	15,999	-	0.0%	-	0.0%	4,094
Other	-	-	0.0%	-	0.0%	-
Total Instruction	<u>\$ 11,429,566</u>	<u>\$ 8,189,280</u>	71.6%	<u>\$ 8,554,217</u>	75.0%	<u>\$ 11,404,402</u>

**Illinois Valley Community College District No. 513
Fiscal Year 2017 Budget to Actual Comparison
For the nine months ended March 31, 2017**

EDUCATION FUND EXPENDITURES (continued)	Annual Budget FY2017	Actual 3/31/17	Act/Budget 75.0%	Actual 3/31/16	Act/Budget 75.0%	Annual Budget FY2016
Academic Support:						
Salaries	\$ 669,903	\$ 475,760	71.0%	\$ 489,425	70.6%	\$ 692,859
Employee Benefits	129,256	115,300	89.2%	112,398	77.5%	144,988
Contractual Services	184,276	151,805	82.4%	150,378	87.3%	172,207
General Materials & Supplies	232,080	75,886	32.7%	223,193	47.1%	473,885
Conference & Meeting Expenses	9,010	254	2.8%	2,310	20.2%	11,445
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	26,160	15,993	61.1%	18,497	73.0%	25,343
Capital Outlay	-	-	0.0%	42,640	54.1%	78,750
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	1,250,685	834,998	66.8%	1,038,841	64.9%	1,599,477
Student Services:						
Salaries	1,245,962	900,290	72.3%	942,938	76.9%	1,226,134
Employee Benefits	327,463	261,420	79.8%	243,467	75.5%	322,348
Contractual Services	8,300	4,949	59.6%	4,144	56.0%	7,400
Materials & Supplies	62,129	27,965	45.0%	38,148	70.3%	54,260
Conference & Meeting Expenses	30,895	7,717	25.0%	10,993	47.9%	22,955
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Student Services	1,674,749	1,202,341	71.8%	1,239,690	75.9%	1,633,097
Public Services/Continuing Education:						
Salaries	514,353	278,287	54.1%	302,753	66.8%	453,520
Employee Benefits	86,351	55,201	63.9%	51,104	99.6%	51,310
Contractual Services	250,600	130,766	52.2%	135,476	60.4%	224,150
Materials & Supplies	90,320	56,146	62.2%	68,459	87.4%	78,350
Conference & Meeting Expenses	19,375	5,708	29.5%	8,518	43.8%	19,465
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	500	510	0.0%	-	0.0%	750
Total Public Services/Continuing Education	961,499	526,618	54.8%	566,310	68.4%	827,545
Institutional Support:						
Salaries	1,834,609	1,353,412	73.8%	1,330,636	74.2%	1,792,349
Employee Benefits	580,295	579,154	99.8%	417,290	85.8%	486,552
Contractual Services	542,830	470,942	86.8%	504,949	81.0%	623,325
Materials & Supplies	447,585	235,540	52.6%	329,664	65.6%	502,230
Conference & Meeting Expenses	73,390	18,334	25.0%	25,828	42.9%	60,150
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	26,395	6,847	25.9%	9,313	91.1%	10,228
Capital Outlay	237,000	-	0.0%	93,727	59.6%	157,250
Other	59,200	(261)	-0.4%	(535)	-2.2%	24,375
Provision for Contingency	222,092	-	0.0%	-	0.0%	151,767
Total Institutional Support	4,023,396	2,663,968	66.2%	2,710,872	71.2%	3,808,226
Scholarships, Grants and Waivers	493,400	401,445	81.4%	331,835	67.9%	488,750
TOTAL EDUCATION FUND EXPENDITURES	\$ 19,833,295	\$ 13,818,650	69.7%	\$ 14,441,765	73.1%	\$ 19,761,497
INTERFUND TRANSFERS - NET	\$ 252,352	\$ 5,000	0.0%	\$ 45,640	0.0%	\$ 580,268

**Illinois Valley Community College District No. 513
Fiscal Year 2017 Budget to Actual Comparison
For the nine months ended March 31, 2017**

	<u>Annual Budget FY2017</u>	<u>Actual 3/31/17</u>	<u>Act/Budget 75.0%</u>	<u>Actual 3/31/16</u>	<u>Act/Budget 75.0%</u>	<u>Annual Budget FY2016</u>
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,200,000	\$ 1,190,931	99.2%	\$ 1,194,677	99.8%	\$ 1,197,142
Corporate Personal Property Replacement Tax	178,500	68,983	38.6%	79,425	47.9%	165,921
TIF	127,000	127,415	100.3%	126,275	99.4%	127,000
Total Local Government	<u>1,505,500</u>	<u>1,387,329</u>	<u>92.2%</u>	<u>1,400,377</u>	<u>94.0%</u>	<u>1,490,063</u>
State Government:						
ICCB Credit Hour Grant	218,833	-	0.0%	-	0.0%	174,704
Total State Government	<u>218,833</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>	<u>0.0%</u>	<u>174,704</u>
Student Tuition and Fees:						
Tuition	585,844	566,774	96.7%	558,967	91.6%	610,408
Total Tuition and Fees	<u>585,844</u>	<u>566,774</u>	<u>96.7%</u>	<u>558,967</u>	<u>91.6%</u>	<u>610,408</u>
Other Sources:						
Facilities Revenue	135,000	69,419	51.4%	135,402	108.3%	125,000
Investment Revenue	2,000	7,489	374.5%	2,760	184.0%	1,500
Other	-	58,732	0.0%	1,085	-	-
Total Other Sources	<u>137,000</u>	<u>135,640</u>	<u>99.0%</u>	<u>139,247</u>	<u>110.1%</u>	<u>126,500</u>
TOTAL OPERATIONS & MAINTENANCE FUND REVENUES	<u>\$ 2,447,177</u>	<u>\$ 2,089,743</u>	<u>85.4%</u>	<u>\$ 2,098,591</u>	<u>87.4%</u>	<u>\$ 2,401,675</u>
OPERATIONS & MAINTENANCE FUND						
Operations & Maintenance of Plant:						
Salaries	\$ 898,774	\$ 628,153	69.9%	\$ 654,423	75.2%	\$ 870,560
Employee Benefits	256,648	225,597	87.9%	200,244	76.6%	261,511
Contractual Services	214,300	97,985	45.7%	125,337	63.9%	196,000
General Materials & Supplies	230,070	205,161	89.2%	109,467	48.9%	224,070
Conference & Meeting Expenses	5,675	170	3.0%	301	5.3%	5,675
Fixed Charges	64,500	57,658	89.4%	61,995	88.9%	69,750
Utilities	776,250	539,087	69.4%	547,808	84.3%	649,713
Capital Outlay	-	-	0.0%	9,846	10.5%	94,000
Provision for Contingency	-	-	0.0%	-	0.0%	25,000
Other	(63,000)	-	0.0%	(63,000)	0.0%	(63,000)
Total Operations & Maintenance of Plant	<u>2,383,217</u>	<u>1,753,811</u>	<u>73.6%</u>	<u>1,646,421</u>	<u>70.6%</u>	<u>2,333,279</u>
Institutional Support:						
Salaries	43,808	33,094	75.5%	33,085	68.7%	48,149
Employee Benefits	10,103	8,811	87.2%	9,174	89.1%	10,297
Contractual Services	2,500	2,491	99.6%	2,491	166.1%	1,500
Materials & Supplies	3,340	1,735	51.9%	1,451	42.1%	3,450
Conference & Meeting Expenses	-	38	0.0%	-	0.0%	-
Fixed Charges	4,210	4,210	100.0%	4,210	84.2%	5,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>63,961</u>	<u>50,379</u>	<u>78.8%</u>	<u>50,411</u>	<u>73.7%</u>	<u>68,396</u>
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	<u>\$ 2,447,178</u>	<u>\$ 1,804,190</u>	<u>73.7%</u>	<u>\$ 1,696,832</u>	<u>70.7%</u>	<u>\$ 2,401,675</u>

Illinois Valley Community College District No. 513
Fiscal Year 2017 Budget to Actual Comparison
For the nine months ended March 31, 2017

	Annual Budget FY2017	Actual 3/31/17	Act/Budget 75.0%	Actual 3/31/16	Act/Budget 75.0%	Annual Budget FY2016
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources						
Current Taxes	\$ 1,576,454	\$ 1,488,664	94.4%	\$ 1,493,346	99.8%	\$ 1,496,428
State Government Sources	-	11,850	0.0%	-	0.0%	235,000
Investment Revenue	8,500	13,400	157.6%	6,682	187.1%	3,572
Other Revenue	-	-	0.0%	-	0.0%	-
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 1,584,954	1,513,914	95.5%	1,500,028	86.5%	1,735,000
OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES						
Operations & Maintenance						
Contractual Services	\$ -	1,180	0.0%	48,145	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	1,450,000	1,245,905	85.9%	2,005,256	67.4%	2,977,071
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 1,450,000	1,247,085	86.0%	2,053,401	69.0%	2,977,071
INTERFUND TRANSFERS - NET	\$ -	\$ -		\$ -		\$ -
BOND & INTEREST FUND REVENUES						
Local Government Sources						
Current Taxes	\$ 265,000	\$ 265,379	100.1%	\$ 1,263,099	99.7%	\$ 1,267,175
Investment Revenue	1,400	2,527	180.5%	1,340	134.0%	1,000
TOTAL BOND & INTEREST FUND REVENUES	266,400	267,906	100.6%	1,264,439	99.7%	1,268,175
BOND & INTEREST FUND EXPENDITURES						
Institutional Support:						
Debt Principal Retirement	\$ 265,000	265,000	100.0%	1,245,000	100.0%	1,245,000
Interest on Bonds	3,313	2,760	83.3%	18,875	0.0%	22,188
Fees	500	500	100.0%	500	100.0%	500
TOTAL BOND & INTEREST FUND EXPENDITURES	\$ 268,813	\$ 268,260	99.8%	\$ 1,264,375	99.7%	\$ 1,267,688
WORKING CASH FUND REVENUES						
Investment Revenue	\$ 20,000	\$ 22,671	113.4%	\$ 18,566	92.8%	\$ 20,000
TOTAL WORKING CASH REVENUES	20,000	22,671	113.4%	18,566	92.8%	20,000
Transfers In (Out)	\$ 20,000	\$ -	0.0%	\$ -		\$ 70,000

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**Illinois Valley Community College District No. 513
Fiscal Year 2017 Budget to Actual Comparison
For the nine months ended March 31, 2017**

	<u>Annual Budget FY2017</u>	<u>Actual 3/31/17</u>	<u>Act/Budget 75.0%</u>	<u>Actual 3/31/16</u>	<u>Act/Budget 75.0%</u>	<u>Annual Budget FY2016</u>
AUXILIARY ENTERPRISES FUND						
Service Fees	\$ 2,257,200	\$ 1,751,635	77.6%	\$ 1,868,905	78.3%	\$ 2,385,600
Other Revenue	-	7,773	0.0%	2,272	0.0%	-
Investment Revenue	1,700	3,240	190.6%	1,275	42.5%	3,000
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	<u>2,258,900</u>	<u>1,762,648</u>	<u>78.0%</u>	<u>1,872,452</u>	<u>78.4%</u>	<u>2,388,600</u>

	<u>Annual Budget FY2017</u>	<u>Actual 3/31/17</u>	<u>Act/Budget 75.0%</u>	<u>Actual 3/31/16</u>	<u>Act/Budget 75.0%</u>	<u>Annual Budget FY2016</u>
AUXILIARY ENTERPRISES FUND						
Salaries	\$ 320,725	221,352	69.0%	244,304	72.0%	339,239
Employee Benefits	93,123	50,578	54.3%	63,161	70.3%	89,872
Contractual Services	46,000	35,216	76.6%	35,832	84.8%	42,230
Materials & Supplies	1,857,965	1,398,201	75.3%	1,507,801	76.4%	1,973,765
Conference & Meeting	27,255	21,327	78.2%	19,612	69.0%	28,430
Fixed Charges	64,282	31,980	49.7%	48,188	106.7%	45,150
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	33,391	27,712	83.0%	-	0.0%	5,748
Other	104,500	1,711	1.6%	64,500	57.8%	111,500
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	<u>2,547,241</u>	<u>1,788,077</u>	<u>70.2%</u>	<u>1,983,398</u>	<u>75.2%</u>	<u>2,635,934</u>

Transfer In (Out)	<u>\$ (180,938)</u>	<u>\$ 61,414</u>	<u>0.0%</u>	<u>\$ 20,774</u>	<u>0.0%</u>	<u>\$ (475,336)</u>
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	<u>Annual Budget FY2017</u>	<u>Actual 3/31/17</u>	<u>Act/Budget 75.0%</u>	<u>Actual 3/31/16</u>	<u>Act/Budget 75.0%</u>	<u>Annual Budget FY2016</u>
RESTRICTED PURPOSES FUND						
State Government Sources	-	78,365	0.0%	7,800	2.5%	\$ 313,970
Federal Government Sources	5,731,194	4,521,111	78.9%	4,885,477	83.8%	5,826,932
Service Fees	1,500	3,035	202.3%	1,430	47.7%	3,000
Nongovernmental gifts or grants	65,857	65,711	99.8%	115,325	0.0%	-
Other Revenue	-	1,128	0.0%	386	0.0%	58,768
TOTAL RESTRICTED PURPOSES FUND REVENUES	<u>\$ 5,798,551</u>	<u>4,669,350</u>	<u>80.5%</u>	<u>5,010,418</u>	<u>80.8%</u>	<u>6,202,670</u>

	<u>Annual Budget FY2017</u>	<u>Actual 3/31/17</u>	<u>Act/Budget 75.0%</u>	<u>Actual 3/31/16</u>	<u>Act/Budget 75.0%</u>	<u>Annual Budget FY2016</u>
RESTRICTED PURPOSES FUND						
Instruction:						
Salaries	\$ 221,132	242,046	109.5%	331,911	70.0%	474,258
Employee Benefits	62,178	86,837	139.7%	102,499	94.4%	108,540
Contractual Services	19,235	15,032	78.1%	22,845	90.9%	25,135
Materials & Supplies	22,822	21,696	95.1%	58,141	100.5%	57,846
Conference & Meeting	22,749	8,508	37.4%	16,153	66.4%	24,339
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	1,602	64.1%	2,500
Capital Outlay	14,023	65,096	464.2%	34,644	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Instruction	<u>\$ 362,139</u>	<u>\$ 439,215</u>	<u>121.3%</u>	<u>\$ 567,795</u>	<u>82.0%</u>	<u>\$ 692,618</u>

Illinois Valley Community College District No. 513
 Fiscal Year 2017 Budget to Actual Comparison
 For the nine months ended March 31, 2017

RESTRICTED PURPOSES FUND	Annual Budget FY2017	Actual 3/31/17	Act/Budget 75.0%	Actual 3/31/16	Act/Budget 75.0%	Annual Budget FY2016
Student Services						
Salaries	196,440	144,474	73.5%	144,289	76.0%	189,882
Employee Benefits	87,705	64,198	73.2%	68,413	88.3%	77,435
Contractual Services	2,500	915	36.6%	1,387	64.5%	2,150
Materials & Supplies	1,926	787	40.9%	2,432	115.8%	2,100
Conference & Meeting	1,500	112	7.5%	1,637	53.3%	3,071
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Tuition Waivers (TRIO Grant)	9,000	10,800	120.0%	6,600	41.2%	16,014
Total Student Services	<u>299,071</u>	<u>221,286</u>	<u>74.0%</u>	<u>224,758</u>	<u>77.3%</u>	<u>290,652</u>
Public Service						
Salaries	53,038	35,809	67.5%	97,573	65.1%	149,970
Employee Benefits	16,319	8,502	52.1%	22,806	57.0%	39,999
Contractual Services	500	1,459	291.8%	2,216	443.2%	500
Materials & Supplies	500	537	107.4%	368	21.3%	1,731
Conference & Meeting	500	2,770	554.0%	4,583	163.7%	2,800
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	198	0.0%	297	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Public Service	<u>70,857</u>	<u>49,275</u>	<u>69.5%</u>	<u>127,843</u>	<u>65.6%</u>	<u>195,000</u>
Institutional Support						
Salaries (Federal Work Study)	\$ 89,554	\$ 87,642	97.9%	\$ 88,364	100.0%	\$ 88,364
Total Institutional Support	<u>89,554</u>	<u>87,642</u>	<u>97.9%</u>	<u>88,364</u>	<u>100.0%</u>	<u>88,364</u>
Student grants and waivers (PELL & SEOG)	<u>4,986,429</u>	<u>4,123,639</u>	<u>82.7%</u>	<u>4,298,076</u>	<u>86.2%</u>	<u>4,987,268</u>
TOTAL RESTRICTED FUND EXPENDITURES	<u>5,808,050</u>	<u>\$ 4,921,057</u>	<u>84.7%</u>	<u>\$ 5,082,078</u>	<u>81.3%</u>	<u>\$ 6,253,902</u>
Transfer In (Out)		<u>\$ 10,000</u>	<u>0.0%</u>	<u>\$ 10,000</u>	<u>37.8%</u>	<u>\$ 26,482</u>

Illinois Valley Community College District No. 513
Fiscal Year 2017 Budget to Actual Comparison
For the nine months ended March 31, 2017

	Annual Budget FY2017	Actual 3/31/17	Act/Budget 75.0%	Actual 3/31/16	Act/Budget 75.0%	Annual Budget FY2016
LIABILITY, PROTECTION, & SETTLEMENT FUND						
Local Government Sources	\$ 868,950	\$ 583,231	67.1%	\$ 268,542	99.4%	\$ 270,255
Investment Revenue	10,000	3,903	39.0%	6,070	121.4%	5,000
Other	-	-	0.0%	5,759	0.0%	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	878,950	587,134	66.8%	280,371	101.9%	275,255
LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES						
Operations & Maintenance of Plant						
Contractual Services	\$ 429,075	\$ 361,245	84.2%	\$ 281,505	79.0%	\$ 356,550
Material & Supplies	200	164	82.0%	150	45.5%	330
Conference & Meeting	305	-	0.0%	289	57.8%	500
Utilities	450	279	62.0%	302	54.9%	550
Capital Outlay	-	-	0.0%	55,151		-
Total for Operations & Maintenance of Plant	\$ 430,030	\$ 361,688	84.1%	\$ 337,397	94.3%	\$ 357,930
Institutional Support						
Salaries	\$ 80,332	\$ 59,621	74.2%	\$ 60,728	67.1%	\$ 90,462
Employee Benefits	210,660	13,957	17.4%	8,925	4.2%	211,001
Contractual Services	111,950	26,816	24.0%	56,886	245.7%	23,150
Materials & Supplies	300	114	38.0%	154	9.9%	1,550
Conference & Meeting	-	1,141	0.0%	2,000	0.0%	-
Fixed Charges	344,600	252,258	73.2%	241,616	75.5%	319,850
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	40,510	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	747,842	394,417	52.7%	370,309	57.3%	646,013
TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	\$ 1,177,872	\$ 756,105	64.2%	\$ 707,706	70.5%	\$ 1,003,943
AUDIT FUND						
Local Government Sources	\$ 36,125	\$ 35,427	98.1%	\$ 39,012	103.5%	\$ 37,708
Investment Revenue	100	66	66.0%	24	9.6%	250
TOTAL AUDIT FUND REVENUES	36,225	35,493	98.0%	39,036	102.8%	37,958
AUDIT FUND						
Contractual Services	35,750	29,825	83.4%	32,475	92.8%	35,000
TOTAL AUDIT FUND EXPENDITURES	\$ 35,750	\$ 29,825	83.4%	\$ 32,475	92.8%	\$ 35,000

**Illinois Valley Community College District No. 513
Fiscal Year 2017 Budget to Actual Comparison
All Funds - By Budget Officer
For the nine months ended March 31, 2017**

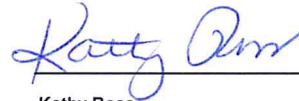
<u>Department</u>	<u>Annual Budget FY2017</u>	<u>Actual 3/31/2017</u>	<u>Act/Budget 75.0%</u>	<u>Explanation</u>
President	\$ 340,432	\$ 255,323	75.0%	
Board of Trustees	3,250	1,490	45.8%	
Community Relations	399,468	296,743	74.3%	
Continuing Education	918,353	527,920	57.5%	
Facilities	3,833,216	3,034,607	79.2%	
Information Technologies	2,656,087	1,375,151	51.8%	
Academic Affairs	362,918	209,798	57.8%	
Academic Affairs (AVPCE)	593,634	498,440	84.0%	
Adult Education	263,324	262,744	99.8%	Allocated grant funds exceed budgeted revenues
Learning Technologies	584,316	373,239	63.9%	
Career & Tech Education Division	1,733,397	1,194,678	68.9%	
Natural Science & Business Division	2,346,394	1,719,519	73.3%	
Humanities & Fine Arts/Social Science Division	2,194,226	1,573,160	71.7%	
Health Professions Division	2,214,425	1,562,450	70.6%	
English, Mathematics, Education Division	2,609,010	1,893,121	72.6%	
Admissions & Records	392,338	290,421	74.0%	
Counseling	656,795	464,533	70.7%	
Student Services	170,125	153,499	90.2%	
Financial Aid	5,288,862	4,501,532	85.1%	Includes summer, fall and spring financial aid
Athletics	265,954	196,953	74.1%	
TRiO (Student Success Grant)	299,071	221,286	74.0%	
Campus Security	428,125	358,419	83.7%	
Business Services/General Institution	1,205,382	1,115,233	92.5%	Includes bond payment of \$268,313
Risk Management	602,747	397,687	66.0%	
Tuition Waivers	493,400	401,444	81.4%	
Purchasing	117,799	86,201	73.2%	
Human Resources	132,335	87,049	65.8%	
Bookstore	2,287,426	1,450,815	63.4%	
Shipping & Receiving	63,961	50,380	78.8%	
Copy Center	111,429	79,414	71.3%	
Total FY17 Expenditures	<u><u>\$ 33,568,199</u></u>	<u><u>\$ 24,633,249</u></u>	73.4%	

Illinois Valley Community College
Statement of Cash Flows
for the Month ended March 31, 2017

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 1,848,936.62	\$ 362,987.78	\$ 304,082.88	\$ 171,895.68	\$ 562,551.94	\$ (711,604.40)	\$ 1,280,191.00	\$ 15,008.92	\$ 217,109.37	\$ (525.98)	\$ 4,050,633.81
Total Receipts	319,720.50	76,151.63	126.26	54.80	30,150.58	-	337.79	5.22	64.98	2,232.00	\$ 428,843.76
Total Cash	2,168,657.12	439,139.41	304,209.14	171,950.48	592,702.52	(711,604.40)	1,280,528.79	15,014.14	217,174.35	1,706.02	4,479,477.57
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	803,699.51	107,434.47	-	-	255,587.07	40,900.00	-	-	-	1,463.00	1,209,084.05
Expenditures	(1,498,326.93)	(231,770.80)	(26,166.74)	-	(89,449.47)	(80,348.32)	-	-	(49,465.14)	-	(1,975,527.40)
ACCOUNT BALANCE	1,474,029.70	314,803.08	278,042.40	171,950.48	758,840.12	(751,052.72)	1,280,528.79	15,014.14	167,709.21	3,169.02	3,713,034.22
Deposits in Transit	(12,718.24)										(12,718.24)
Outstanding Checks	251,669.70										251,669.70
BANK BALANCE	1,712,981.16	314,803.08	278,042.40	171,950.48	758,840.12	(751,052.72)	1,280,528.79	15,014.14	167,709.21	3,169.02	3,951,985.68
Certificates of Deposit	-	-	1,000,000.00	-	248,000.00	-	2,395,976.98	-	1,100,000.00	-	4,743,976.98
Illinois Funds	2,575,206.53	1,992,633.29	2,672,325.44	636,281.88	242,990.88	536,335.44	905,262.94	2,328.88	1,143.63	-	9,564,508.91
Bldg Reserve-ILLFund			1,089,020.74								1,089,020.74
Total Investment	\$ 2,575,206.53	\$ 1,992,633.29	\$ 4,761,346.18	\$ 636,281.88	\$ 490,990.88	\$ 536,335.44	\$ 3,301,239.92	\$ 2,328.88	\$ 1,101,143.63	\$ -	\$ 15,397,506.63

LaSalle State Bank	\$ 171,182.45
Centrue Bank	3,780,803.23
	<u>\$ 3,951,985.68</u>

Respectfully submitted,

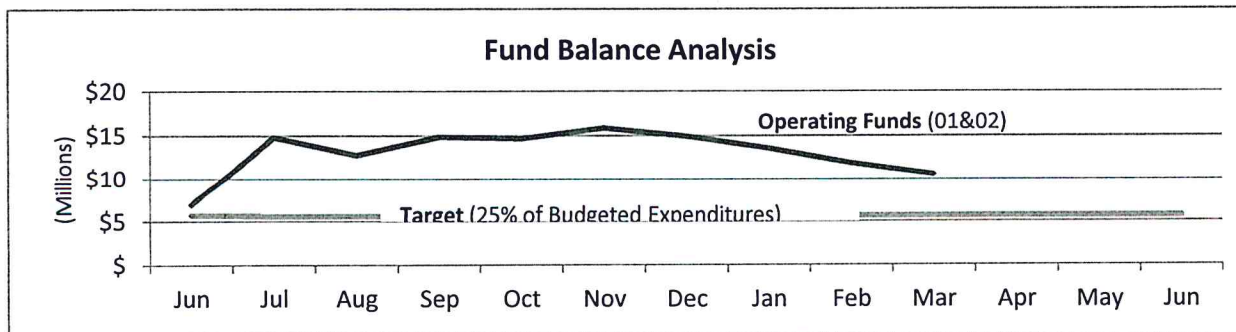
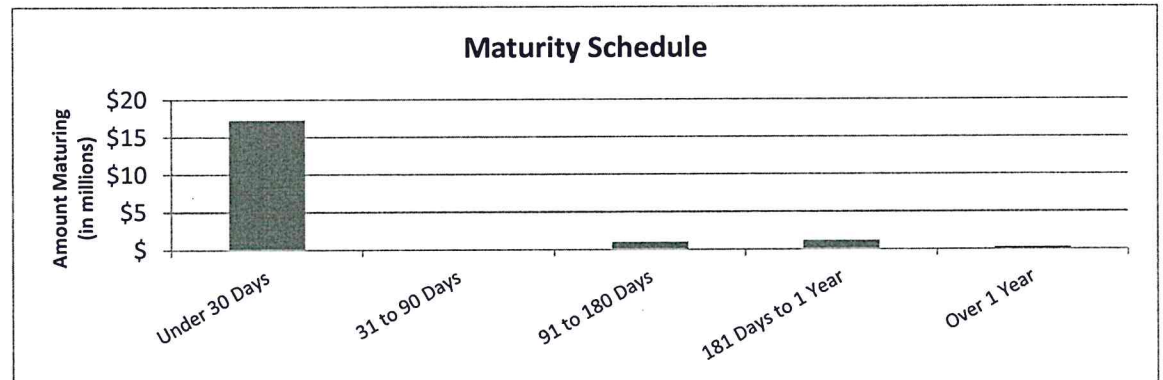
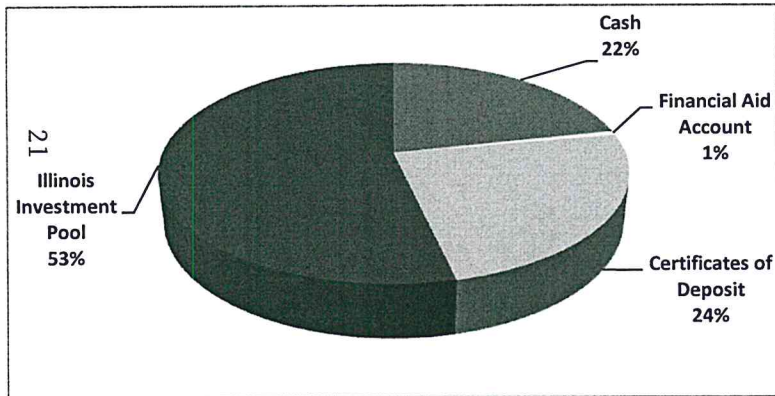


Kathy Ross
Controller

**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
March 31, 2017**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	21.8%	\$ 4,277,325	0.35%
Financial Aid Account	0.5%	106,896	0.35%
Certificates of Deposit	24.1%	4,744,000	0.70%
Illinois Investment Pool	53.5%	10,520,450	0.63%
Total		\$ 19,648,671	0.57%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 9,432,077	-	-	\$ 9,432,077	48%
IL Funds -Building	1,088,373			\$ 1,088,373	6%
Centrue Bank	-	1,000,000	4,000,596	\$ 5,000,596	25%
Centrue Financial Aid			106,896	106,896	1%
LaSalle State Bank	-	1,000,000	166,278	1,166,278	6%
First State Bank	-	-	-	-	0%
Multi Bank Securities	-	1,494,000	-	1,494,000	8%
Heartland Bank	-	-	110,451	110,451	1%
Marseilles Bank	-	1,250,000	-	1,250,000	6%
	\$ 10,520,450	\$ 4,744,000	\$ 4,384,221	\$ 19,648,671	100%



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ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
March 31, 2017

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
4/2/2017			1,000,000					1,000,000	LSB	0.39%	0.39%	
4/10/2017						248,000		248,000	MBS	0.85%	0.85%	Discover Bank
4/13/2017						1,000,000		1,000,000	CB	0.70%	0.70%	2131035592
4/22/2017							100,000	100,000	MB	0.60%	0.60%	914161
7/17/2017						250,000		250,000	MBS	1.15%	1.24%	Barclay Bank
7/17/2017						250,000		250,000	MBS	1.15%	1.24%	Goldman Sachs
7/18/2017						250,000		250,000	MBS	1.15%	1.24%	BMW Bank NA
7/31/2017						248,000		248,000	MBS	1.20%	1.24%	State Bank India
10/24/2017							1,000,000	1,000,000	MB	0.95%	0.95%	916139
11/7/2017						150,000		150,000	MB	0.95%	0.95%	915192
5/20/2020					248,000			248,000	MBS	2.05%	2.05%	American Express
Total CD	-	-	1,000,000	-	248,000	2,396,000	1,100,000	4,744,000				

CB	Centrue Bank	MB	Marseilles Bank
HBT	Heartland Bank and Trust	MBS	Multi-Bank Securities, Inc.
FSB	First State Bank of Mendota	MSB	Midland State Bank
HNB	Hometown National Bank	NCB	North Central Bank - Ladd
LSB	LaSalle State Bank	PFS	Peru Federal Savings

\$5,000 and Over Disbursements
03/01/17 - 03/31/17

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
733512	03/01/17	0001369	Ameren Illinois	\$ 29,783.86	Electricity (01/13/17-02/10/17)
733520	03/01/17	0108916	CCIC	98,374.24	Health Insurance-Unfunded Claims Balance
733601	03/08/17	0190646	CNE Gas Division, LLC	12,353.81	Natural Gas (January)
733605	03/08/17	0174412	Demonica Kemper Architects	20,655.02	Building "D" Chiller/Air Handler Replacement*, Overhead Door Replacement*, Cultural Centre Renovations
733643	03/08/17	0165771	Santander Bank, N.A.	17,132.00	Lease Payment-Shuttles
733653	03/08/17	0081443	American Express	23,459.04	CDW Government, Inc., Cengage Learning, Inc., Elsevier Science, McGraw Hill Global Education, Pearson Education, Inc.
ACH	03/09/17		Internal Revenue Service	69,318.69	Federal Payroll Taxes (03/09/17)
ACH	03/09/17		Illinois Department of Revenue	16,481.40	State Payroll Taxes (03/09/17)
ACH	03/09/17		VALIC Retirement Services	14,297.39	403(b) & 457(b)Payroll (03/09/17)
733686	03/10/17	0082897	SURS	46,350.86	Payroll (03/09/17)
ACH	03/14/17		CCHC	241,493.68	Health Insurance (March)
733701	03/15/17	0209567	Delta Dental of Illinois	11,524.33	Dental Insurance (02/01/17-02/28/17)
733711	03/15/17	0001469	John's Service & Sales Inc.	7,687.37	Water Leak Repair-Outside "A" Building
733712	03/15/17	0138734	Krueger International	7,831.50	Office Chairs
733793	03/22/17	0108962	Carquest	6,810.47	Auto Shop Supplies
733844	03/22/17	0156243	United Power & Battery Corporation	5,094.32	Batteries for IT Power Backup
ACH	03/23/17		Internal Revenue Service	74,820.09	Federal Payroll Taxes (03/23/17)
ACH	03/23/17		Illinois Department of Revenue	17,479.94	State Payroll Taxes (03/23/17)
ACH	03/23/17		VALIC Retirement Services	14,247.39	403(b) & 457(b)Payroll (03/23/17)
733867	03/23/17	0082897	SURS	48,270.28	Payroll (03/23/17)
733889	03/29/17	0001369	Ameren Illinois	34,524.11	Electricity (02/10/17-03/15/17)
733899	03/29/17	0190646	CNE Gas Division, LLC	9,212.62	Natural Gas (February)
733907	03/29/17	0181795	G4S Secure Solutions (USA) Inc	32,044.59	Security Services-Main (02/01/17-02/28/17), Ottawa Center (03/13/17-03/19/17)
ACH	03/31/17		Employee Benefit Corporation	6,797.18	H.R.A., F.S.A., Cobra (March)
				\$ 866,044.18	

*Protection, Health, & Safety (PHS) Projects

Stipends For Pay Period 03/04/17

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Baker, Kathryn June	Beginning Excel 2016	02/07/17	02/28/17	03/04/17	ST	420.00	14110394151320	CEU-4121-632	Beginning Excel 2016	
Bandstra, Arnold B	Heirloom Woodworking	02/21/17	02/28/17	03/04/17	ST	200.00	14110394151320	HLR-2307-402	Shaving Horse	
Beem, Jessica Anne	Putnam County Art Classes	02/27/17	02/27/17	03/04/17	ST	100.00	14210331051320			
Boyle- Bruch, Ida Lee	Food Service Sanitation	02/13/17	02/17/17	03/04/17	ST	450.00	14110394151320	CEU-1503-02	Food Service Sanitation-8 Hour	
Boyle- Bruch, Ida Lee	Food Service Sanitation	02/21/17	02/21/17	03/04/17	ST	500.00	14110394151320	CEU-1503-12	Food Service Sanitation-8 Hour	
Crawley, Heather A	SAT Test Prep	02/18/17	02/18/17	03/04/17	ST	200.00	14110394151320	YOU-3502-02	Sat Test Prep	
Crawley, Heather A	SAT Test Prep	02/25/17	02/25/17	03/04/17	ST	200.00	14110394151320	YOU-3502-602	Sat Test Prep	
Data, Dorene Marie	Beginning Metal Art	02/25/17	02/25/17	03/04/17	ST	210.00	14110394151320	HLR-2775-02	Beginning Metal Art	
Davey, Barbara Ann	Mileage Reimbursement	02/01/17	02/28/17	03/04/17	ML	38.52	11120952355210			
Dossett, Amy M	Mileage Reimbursement	01/11/17	05/20/17	05/27/17	ML	1,200.00	11120650055210			
Francisco, Marjorie Lynn	16/17 Overload	03/04/17	03/04/17	03/04/17	OV	640.00	11420730051340			
Jenrich, Chuck	ISO 9001 2015 Internal Audit	02/28/17	02/28/17	03/04/17	ST	2,000.00	14110394151320	CEU-6113-02	ISO 9001 2015 Internal Audit	
Johannsen-Talsky, Karen K	Mileage Reimbursement	02/01/17	02/28/17	03/04/17	ML	68.48	11120952355210			
Klieber, Tracie Marie	Yoga Unique to You	01/17/17	02/23/17	03/04/17	ST	450.00	14110394151320	HLR-6218-301	Yoga Unique To You	
Klieber, Tracie Marie	Strength Core Fat Burn Cardio	01/23/17	03/01/17	03/04/17	ST	360.00	14110394151320	HLR-6212-301	Strength Core Fat Burn Cardio	
Landgraf, Tammy Lynn	Mileage Reimbursement	02/01/17	02/28/17	03/04/17	ML	81.32	11220946155210			
Lee, Tracy Denise	New Faculty Orientation Presenter	02/02/17	02/02/17	03/04/17	ST	75.00	11120080151900			
Moore, Bernard A	SAT Test Prep	02/25/17	02/25/17	03/04/17	ST	170.00	14110394151320	YOU-3502-02	SAT Test Prep	
Oldaker, Adam Gregory	Presenter	10/15/16	10/15/16	03/04/17	ST	75.00	11120080151900			
Phillips, Michael Alan	New Faculty Orientation Presenter	02/02/17	02/02/17	03/04/17	ST	75.00	11120080151900			
Pytel, Kyle Edwin	Driver Improvement LaSalle	02/18/17	02/18/17	03/04/17	ST	140.00	14110394251320	CDV-6000-12	LaSalle Co Driver Improvement	
Retoff, Dan J	Tai Chi	01/20/17	02/17/17	03/04/17	ST	218.75	14110394151320	HLR-6104-601	Tai Chi	
Sarver, Gregory Stephen	LC Driver Improvement	02/22/17	02/22/17	03/04/17	ST	150.00	14110394251320	CDV-6000-312	LaSalle Co Driver Improvement	
Suppan, Heinz Dietrich	Ottawa Rescue Case	02/21/17	02/21/17	03/04/17	ST	100.00	14110394151320	HLR-7605-302	Ottawa Rescue Case	
Villarreal, Nora Lynn	New Faculty Orientation Presenter	03/02/17	03/02/17	03/04/17	ST	75.00	11120080151900			
						Total	8,197.07			

Cheryl Roelfsema
 Cheryl Roelfsema
 Vice President of Business Services and Finance

Jerry Corcoran 4/5/17
 Dr. Jerry Corcoran
 President

*Earn types
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
 MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 03/18/17

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Abel, Kimberly Helen	Alternative Scheduling	03/09/17	05/20/17	05/27/17	ST	\$910.00	011420730051320			
Antle, Tracey Ann	NUR 2211 08 Clinical	03/09/17	05/20/17	05/27/17	ST	\$2,868.75	011420730051320	NUR-2211-08	Holistic Nursing III	
Baker, Kathryn June	One on One Training Session	02/21/17	02/21/17	03/18/17	ST	\$105.00	014110394151320			
Biagi, Dorothy A.	Italian Tortellaci	03/01/17	03/01/17	03/18/17	ST	\$220.00	014110394151320	HLR-3943-303	Italian Tortellaci	
Bias, Timothy John	Flexco Co AWS Cert Testing	03/02/17	03/02/17	03/18/17	ST	\$250.00	014210331051320			
Bray, Kristal A	ALH 1214 06 Lab/Clinical	03/09/17	05/20/17	05/27/17	ST	\$3,648.57	011420730051320	ALH-1214-06	Certified Nursing Assistant	
Chaffee, Candice Sue	Introduction to Herbalism	03/15/17	03/15/17	03/18/17	ST	\$700.00	014110394151320	CPD-3245-03	Introduction To Herbalism for Healthcare	
Dellinger, Douglas Albert	Introduction to Photography	02/07/17	03/07/17	03/18/17	ST	\$455.00	014110394151320			
Donna, Rebecca S	SOC 1000 101 100	03/09/17	05/20/17	05/27/17	ST	\$5,460.00	011120650051320	SOC-1000-101	Introduction To Sociology	
Fahning, Julie Ann	Mileage Reimbursement	02/01/17	02/28/17	03/18/17	ML	\$77.04	011120952355210			
Fahning, Julie Ann	Mileage Reimbursement	03/15/17	03/15/17	03/18/17	ML	\$17.12	011120952355210			
Ferguson, William Charles	Gourd Art Workshop Bird Feeder	03/11/17	03/11/17	03/18/17	ST	\$150.00	014110394151320	HLR-2310-303	Gourd Art Bird Feeders	
Fitzpatrick, Sara Elizabeth	Use This Not That	02/28/17	02/28/17	03/18/17	ST	\$150.00	014110394151320	HLR-3511-302	Use This Not That	
Garcia, Jose Arturo	SPN 1002 350	03/09/17	05/20/17	05/27/17	ST	\$2,700.00	011120650051320	SPN-1002-350	Elementary Spanish II	
Hogue, Julie Ann	NUR-1205-80	03/09/17	05/20/17	05/27/17	ST	\$75.00	011420730051320		Independent Study for student transferring in from another college	
Hogue, Julie Ann	NUR 1206 150	03/09/17	05/20/17	05/27/17	ST	\$480.00	011420730051320		Covering for resigning Eris Simons	
Kowalski, Dena Louise	ALH 1250 301 Lecture	03/09/17	05/20/17	05/27/17	ST	\$2,025.00	011420730051320	ALH-1250-301	Principle/Practice Phlebotomy	
Kozell, Denise Colleen	Essential Oil for Pets	03/02/17	03/02/17	03/18/17	ST	\$200.00	014110394151320	HLR-5616-303	Essential Oils for Pets	
Kusek, Karl Kenneth	ELE 1206 300	02/13/17	05/20/17	05/27/17	ST	\$1,406.04	011320410051320	ELE-1206-300	Electrical Wiring	
Leadingham, Paul	FLEXCO AWS Cert Testing	03/02/17	03/02/17	03/18/17	ST	\$4,440.00	014210331051320			
Leadingham, Paul	16/17 Overload	03/09/17	05/20/17	05/27/17	OV	\$4,224.00	011320410051340			
Mahoney, James Joseph	WLD Series 321, Multi-Prep	03/09/17	05/20/17	05/27/17	ST	\$2,109.00	011320410051320			
Mills, Melissa S	CSP 1210-300	03/09/17	05/20/17	05/27/17	ST	\$843.75	011320410051320	CSP-1210-300	Basic Computer Skills Workplace	
Monterastelli, Scott James	Introduction to Web Development	02/21/17	03/02/17	03/18/17	ST	\$420.00	014110394151320	CEX-4626-302	Introduction To Web Development	
Moore, Bernard A	SAT Test Prep	03/04/17	03/04/17	03/18/17	ST	\$170.00	014110394151320	YOU-3502-602	SAT Test Prep	
Peek, Anna Zofia	NUR 1211 09, 2212 08 Clinical	03/09/17	05/20/17	05/27/17	ST	\$5,737.50	011420730051320	NUR-1211-09	Holistic Nursing I	
Pytel, Kyle Edwin	CDV 6000 03	03/04/17	03/04/17	03/18/17	ST	\$175.00	014110394251320		LC Driver Improvement	
Sarver, Gregory Stephen	Mileage Reimbursement	01/14/17	03/11/17	03/18/17	ML	\$80.25	014110394355212			
Sarver, Gregory Stephen	CDV 6000 303	03/08/17	03/08/17	03/18/17	ST	\$150.00	014110394251320		LC Driver Improvement	
Sarver, Gregory Stephen	CDV 7000 02	03/11/17	03/11/17	03/18/17	ST	\$150.00	014110394351320		BC Driver Improvement #323	
Schomas, Jane Elizabeth	Wedding Reception Survival	02/07/17	03/14/17	03/18/17	ST	\$360.00	014110394151320	HLR-5108-402	Wedding Reception Survival	
Schomas, Jane Elizabeth	Two Step	02/07/17	03/14/17	03/18/17	ST	\$360.00	014110394151320	HLR-5124-402	Two Step	
Schomas, Jane Elizabeth	Beginners 2 Swing	02/09/17	03/16/17	03/18/17	ST	\$360.00	014110394151320	HLR-5123-402	Beginners 2 Swing	
Schuerman, Patrick	SDT 1201-300	03/09/17	05/20/17	05/27/17	ST	\$675.00	011320410051320	SDT-1201-300	Career Exploration	
Schulte, Glen Walter	WLD Series 21, Multi Prep	03/09/17	05/20/17	05/27/17	ST	\$2,025.00	011320410051320			
Schultz, Kim Ann	ALH 1214 604, 605 Lecture	03/09/17	05/20/17	05/27/17	ST	\$3,866.50	011420730051320	ALH-1214-605	Certified Nursing Assistant	
Smith, Paul C.	GNT 1235 350	03/09/17	05/20/17	05/27/17	ST	\$1,757.50	011320410351320	GNT-1235-350	Introduction Manufacture Maintenance	
Smith, Sara E	Food Service Sanitation	02/27/17	03/09/17	03/18/17	ST	\$600.00	014110394151320			

25

OK

Stipends For Pay Period 03/18/17

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Sorce, Adrianna Lyn	Rustic Floral Window Painting	02/28/17	02/28/17	03/18/17	ST	\$150.00	014110394151320	HLR-1114-302	Rustic Floral Window Painting	
Sorrentino, Jane Elizabeth	THM Program Coordinator	03/10/17	05/20/17	05/27/17	ST	\$1,456.00	011420730051320			
Sowers, Jennifer Lynn	YOU 1120 01 Putnam County	01/23/17	03/13/17	03/18/17	ST	\$500.00	014210331051320	YOU-1120-01	Putnam County Picassos	
Stevenson, Keith Howard	WHS 1200 02	03/09/17	05/20/17	05/27/17	ST	\$910.00	011320410351320	WHS-1200-02	Basic Forklift Operation	
Suppan, Heinz Dietrich	Pana Crossroads of Crisis	03/07/17	03/07/17	03/18/17	ST	\$100.00	014110394151320	HLR-7606-303	Pana Crossroad of Crisis	
Trench, Michael Shawn	GNT 1225 350	03/09/17	05/20/17	05/27/17	ST	\$1,687.50	011320410351320	GNT-1225-350	Quality & Measurement	
Wasmer, Susan Marie	ALH 1251 03, 04 Lecture/Clinic	03/09/17	05/20/17	05/27/17	ST	\$2,190.00	011420730051320	ALH-1251-04	Phlebotomy Practicum	
Total						57,394.52				

Cheryl Roelfsema

Cheryl Roelfsema
Vice President of Business Services and Finance

Jerry Corcolan 3/27/17

Dr. Jerry Corcolan
President

*Earntypes

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend,
OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
MI=Miscellaneous, SS=Summer School

Staff Appointment – Dr. Robyn Schiffman, Interim Dean of Humanities, Fine Arts, and Social Sciences

With the retirement of Dr. Brian Holloway, Dean of Humanities, Fine Arts, and Social Science, the administration reached out to all employees for individuals who may have an interest in the Interim Dean opportunity. Interested employees submitted letters of interest to Human Resources. A committee consisting of Dr. Deborah Anderson, Vice President for Academic Affairs, Bonnie Campbell, Associate Vice President for Academic Affairs, and Jeff Spanbauer, Instructor in the Humanities, Fine Arts, and Social Sciences division, met with each individual and discussed the role of the Interim Dean position and the expectations of the position. Dr. Robyn Schiffman, Dean of English, Mathematics, and Education, has been identified as the most qualified individual to serve in this interim capacity.

Dr. Schiffman would assume all of the responsibilities of the Dean of Humanities, Fine Arts, and Social Sciences as outlined in the job description at the agreed upon compensation for her assumption of additional duties.

Recommendation:

The administration recommends Board approval of the appointment of Dr. Robyn Schiffman, Interim Dean of Humanities, Fine Arts, and Social Sciences, with additional compensation of \$400 per pay period, effective April 1, 2017 to September 30, 2017.

KPI 6: Resource Management

Approval of the Associate in Applied Science Degree: Agricultural Business Management

Willard Mott, Agriculture Program Coordinator, and Ron Groleau, Dean Natural Science and Business Division, have been working closely with local agricultural leaders and representatives on both the Agriculture Steering Committee and the Agriculture Advisory Committee to create the Agricultural Business Management curriculum. In February 2017, Mr. Mott and Mr. Groleau introduced the concept of the Agricultural Business Management program/curriculum. In March 2017, five new courses and two revisions of current agriculture courses were brought forward and approved by the Curriculum Committee. These courses were submitted to the ICCB with notification of approval of the courses on March 16, 2017.

The IVCC Curriculum Committee is recommending that the Board of Trustees approve the Associate of Applied Science degree in Agricultural Business Management, as presented in the attached curriculum guide.

Recommendation:

Approve the Associate of Applied Science degree in Agricultural Business Management, as presented.

KPI 1: Student Academic Success

KPI 5: District Population Served

Agricultural Business Management Associate in Applied Science

		Credit Hours
Fall Year 1		
AGR 1000	Introduction to Field Crop Science	4
AGR 1002	Introduction to Agricultural Mechanics	3
	*General Education Course	3
AGR 1202	Introduction to Agricultural Industry	2
AGR 1200	Introduction to Agricultural Business Management	<u>3</u>
		15
Spring Year 1		
AGR 1001	Introduction to Agricultural Economics	3
	*General Education Course (2)	6
AGR 1206	Introduction to Precision Agriculture	4
AGR 1215	Agriculture Marketing	<u>3</u>
		16
Fall Year 2		
AGR 1005	Introduction to Soil Science	4
	*General Education Course	3
AGR 1212	Agricultural Sales	3
AGR 1207	Agricultural Credit and Finance	3
AGR 1208	Advanced Agricultural Business Management	<u>3</u>
		16
Spring Year 2		
AGR 1004	Microcomputer Applications in Agriculture	3
AGR 1213	Agriculture Internship	3
AGR 1214	Agriculture Internship Seminar	1
	General Education Course	3
	Agriculture Elective	<u>3</u>
		13
	Total Credit Hours	60

*General Education Courses (All 3 credit hours)

- SPH 1204 – Oral Communication Skills or SPH 1001 – Fundamentals of Speech
- Social Science General Education (choose one from the following)
 - HIS 2000 – US History to 1865
 - HIS 2001 – US History from 1865
 - PSI 1000 – American National Government
 - PSY 1000 – General Psychology
 - SOC 1000 – Introduction to Sociology
- MTH 1206 – Technical Mathematics I or any General Education Math from the AS guide sheet
- ENG 1205 – Written Communication Skills or ENG 1001 – English Composition I
- Any Humanities or Fine Arts General Education – select any Humanities (Group I) or Fine Arts (Group II) course listed in the AS guide sheet

Inter-district Cooperative Agreement Between Illinois Valley Community College and Joliet Junior Community College

The inter-district cooperative agreement in place between IVCC and JJC which allows split-district high school students to attend either community college, regardless of residency, without paying an out-of-district tuition rate, has recently resulted in approximately \$30,000 in lost revenue to IVCC. At a time when the college needs to do everything it can to protect its student base, just like it does its tax base, the administration recommends terminating the agreement with JJC in order to allow every program IVCC has to reach its maximum potential for growth and sustainability.

Recommendation:

Authorize the administration to terminate the March 11, 2014 inter-district agreement with Joliet Junior College.

KPI 6: Resource Management

INTER-DISTRICT COOPERATIVE AGREEMENT

BETWEEN

ILLINOIS VALLEY COMMUNITY COLLEGE

AND

JOLIET JUNIOR COLLEGE

WHEREAS, the legal boundaries of certain unit and high school districts extend into both the Joliet Junior College District #525 and Illinois Valley Community College District #513, and

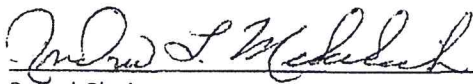
WHEREAS, it is desirable to provide students of these districts with the option of attending either community college at in-district tuition rate charges.


NOW THEREFORE, the Board of Trustees of Joliet Junior College District #525 and Illinois Valley Community College District #513 agree that students living in the unit and high school districts located in both community college districts may attend either community college and pay in-district tuition rates. Additionally, it is agreed that both colleges will be able to actively recruit students only in those unit and high school districts referenced above and advertise only in those unit and high school districts.

Either Joliet Junior College or Illinois Valley Community College can terminate this Agreement with a 60-day written notice to the other party; otherwise, the Agreement will be continuing. In the event this Agreement is terminated, any students who have paid for or enrolled in courses prior to the effective date of termination of the Agreement may complete those courses at the in-district tuition rate.

This Agreement has received a majority affirmative vote of a quorum of Trustee members and is executed by the respective Board Chair of each college and is attested to by the respective Board Secretary of each college, to wit:

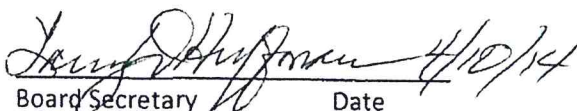
JOLIET JUNIOR COLLEGE


Board Chair

 3-11-14
Board Secretary Date

ILLINOIS VALLEY COMMUNITY COLLEGE


Board Chair

 4/10/14
Board Secretary Date

Purchase Request – Emergency Repairs Following Power Outage

On March 7, 2017, the College suffered a power outage lasting several hours. Once power was restored at approximately 11 a.m., the Facilities staff set about restarting equipment and checking for equipment damage. There were several issues identified and a claim was filed with our insurance carrier who has accepted the claim and is in the process of verifying the damage and associated costs to repair.

The equipment repairs/replacement included in the insurance claim include:

- Cleaver Brooks Sales and Service came out to restart the boilers and check for damage. The PLCs are working but show an error. Cleaver Brooks verified that the safety equipment is functioning and in the case of a malfunction, will shut down the boilers. The touch screens no longer work so staff cannot monitor the operation of the boilers. Attached is a proposal from Cleaver Brooks to replace the touchscreens in the amount of \$30,900 (\$15,450 per boiler). The boilers were manufactured by Cleaver Brooks and all parts would need to be purchased from Cleaver Brooks as well as programming done by Cleaver Brooks certified technicians.
- In addition to the boiler repairs, there was approximately \$4,000 to replace small motors from exhaust fans and variable frequency drives and \$679 for a Daiken service call to restart two of the heat pumps in the Community Technology Center.

In the event the insurance carrier will not accept Cleaver Brooks' proposal, a RFP (request for proposals) or bidding process will be followed to select a vendor to make the repairs.

Recommendation:

Authorize the emergency repairs by Cleaver Brooks to the boilers in the amount of \$30,900.

KPI 6: Resource Management



1103 Martin Luther King Dr#1c
Bloomington, IL 61701
Phone: 309-821-9960
Fax: 309-944-3199
Toll Free: 800-535-4652
www.cbsevice.com

PROPOSAL

Proposal: JM17-63

Date: March 27, 2017

Attn Scott Curley
Company IVCC
Address 815 N. Orlando Smith Rd
City, St Oglesby IL 61348
Phone 815-224-0301

Equipment: Cleaver Brooks
Model CB700-350-125
Serial: OL103090
ID: Left Hand Slave Unit
E-Mail: Scott_Curley@ivcc.edu

In response to your inquiry for a quotation, we at Cleaver Brooks Sales & Service are pleased to present our proposal for your review and consideration. All work to be performed by Cleaver Brooks Factory Trained Boiler Service Technicians.

Scope of Work: Upgrade Obsolete Hawk ICS 6 inch touchscreen

Remove and Replace with new 7" PanelView Plus Color Touch Screen and other necessary components

- 1 - Compact Logix L35E Processor
- 1 - 7" PanelView Plus Color Touch Screen
- 1 - SM2 Communication Module
- 2 - RJ45 Interface Connector
- 1 - ModBus Cable for SM2 Module
- 1 - OF4 Analog Current Output Module
- 1 - IF8 Analog Inout Module
- 1 - Water Temperature Transmitter
- 1 - Stack Temperature Transmitter
- 1 - DIN rail cooling fan
- Updated PLC and HMI Programs
- 1 - Wiring Diagrams

PRICE \$15,450.00 per boiler

Please Indicate Accepted Declined

Payment: Net 30 Days

"By executing this Work Order Write-Up" ("WOWU"), customer agrees that the work performed by Cleaver Brooks, Inc. under this WOWU will be subject to the terms and conditions on the reverse side, attached or incorporated by reference on this WOWU for all purposes.

"Terms & Conditions of Sale: This proposal and any goods and/or services provided by Cleaver Brooks Sales & Service. pursuant to this proposal will be subject to and governed by Cleaver Brooks Sales & Service Standard Terms and Conditions of Sale Revision Dated 12/01/2014 (which are attached or incorporated by reference into this proposal for all purposes). Either signing or returning an acknowledgement copy of this proposal to Cleaver Brooks Sales & Service and placing the order pursuant to this proposal constitutes your agreement to and acceptance of Cleaver Brooks Sales & Service terms and conditions."

Purchaser: Please sign and date this proposal and return with a copy of your purchase order. Please include your tax status and attach all applicable tax documents. To start the processes just fax this "signed & completed" proposal to us and we will acknowledge your acceptance. Proposal Price Does Not Include Tax or Freight. Please see attached sheets for Special Project Notes and terms & conditions.

Date Accepted _____

Project Tax Status Please Indicate Taxable Non-Taxable

By _____

Tax Exemption Number _____

P.O. _____

Proposal furnished by: Jim Myers

If there are any questions or I may help in any way, please contact me.

jmyers@cbsevice.com

Thank You, for choosing Cleaver Brooks Sales & Service.

(309) 205-0319 - Mobile



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

Memorandum

To: Jerry Corcoran, Ed.D., President

From: Deborah Anderson, Ph.D., Vice President for Academic Affairs *da*

Date: March 29, 2017

Subject: Recommendation for IVCC's Reaffirmation of Accreditation

On March 13, 2017, IVCC received the final report from the peer review team that had performed the Comprehensive Quality Evaluation of the College October 17-19, 2016. The College has been recommended for reaffirmation of accreditation through 2026; however, as the team suggested, a report updating the Higher Learning Commission on progress being made in the areas of strategic planning, academic program review beyond CTE programs, and a fully-operational IR function is in order. We have been advised that our report is due by November 1, 2017.

As you are aware, we have made substantial progress in all of these areas, and we have outlined that progress in our response to the review team's report. We have been told to expect the Higher Learning Commission's Institutional Actions Council (IAC) to officially act upon this matter within six weeks. Once our accreditation has been reaffirmed by the IAC, IVCC will have the option to choose its accreditation pathway. In other words, as an institution, we will be able to determine whether or not we wish to remain on the AQIP Pathway or change to the new Open Pathway. My recommendation is that we give serious consideration to choosing the Open Pathway option--a trend I am seeing amongst comparable community colleges.

RECOMMENDED FOR STAFF APPOINTMENT
2016-2017

GENERAL INFORMATION:

POSITION TO BE FILLED: Senior Bookstore Assistant

NUMBER OF APPLICANTS: 26

NUMBER OF APPLICANTS INTERVIEWED: 4

APPLICANTS INTERVIEWED BY:

Ms. Jackie Carlson, Ms. Chapman, Ms. Diane Kreiser, Ms. Roelfsema,
Ms. Catalina

APPLICANT RECOMMENDED:

Gabriella Sorenson

EDUCATIONAL PREPARATION:

Alpha and Omega Homeschool Academy, Yorkville, IN

EXPERIENCE:

Illinois Valley Community College, Oglesby, IL – Part-time Bookstore Assistant
Acosta Sales & Marketing, Ottawa, IL – Retail Merchandiser
Kohl's Distribution Center, Ottawa, IL – Warehouse Worker

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Experience with Colleague/Datatel software system and the bookstore's back office system, WinPrism
2. Assumed duties of Senior Bookstore Assistant during the past year
3. Excellent data entry score
4. Previous retail experience

RECOMMENDED SALARY: \$11.25 per hour, effective March 20, 2017

Ms. Glenna Jones, SPHR
Director of Human Resources

Illinois Valley Community College Board Policy

Subject: **Tuition Policies**
Number: **3.29**

Effective Date: 10/19/10
Last Reviewed: 06/21/11
Last Revised: 06/21/11

Tuition Waiver (Employee/Spouse/Dependent - Retiree/Spouse)

Tuition for an IVCC credit course(s) will be waived for all full-time employees, their spouses, a party to a civil union and dependent children and dependent step-children of full-time employees, and retirees (all college retirees covered under SURS), spouses, a party to a civil union and dependent children and dependent step-children of retirees.

Illinois Valley Community College Administrative Procedure

Subject: **Tuition Policies**
Number: **3.29**

Effective Date: 10/19/10
Last Reviewed: xx/xx/xx
Last Revised: xx/xx/xx

Tuition Waiver (Employee/Dependent/Retiree/Spouse)

Tuition for an IVCC credit course(s) will be waived (fees must be paid) for all full-time employees, their spouses and dependent children (as defined by the IRS *and are under the age of 25*); and retirees (all college retirees covered under SURS), including spouses and dependent children of retirees. *Dependent children of deceased employees or deceased retirees qualify for the tuition waiver, as long as the dependent children meet the IRS definition of a dependent and are under the age of 25. Spouses of deceased employees or deceased retirees qualify for the tuition waiver.*

Dependents of an employee are eligible for the tuition waiver if the employee's employment began prior to the 10th day of the semester.

An employee may attend class during his or her regularly scheduled work hours only with prior approval from the supervisor. Flextime is available for employees at IVCC as long as they meet all office needs and total work hours.

Tuition for regular part-time employees, other than student workers, will be waived on the following basis:

1. Any part-time employee who regularly works 10 or more hours per week or who teaches a credit course may take one class for each semester employed. Time limit: Employee has one full year from the beginning date of the semester of employment to enroll in a course.

2. For purposes of this policy, summer term is included as a semester.
3. With the exception of Fitness Center courses, tuition waivers do not apply toward audited classes.

Fitness Center Enrollment

Tuition and fees will be waived for all AH full-time employees and spouses, retirees (covered under SURS) and spouses, deceased employees' spouses and deceased retirees' spouses – tuition and fees will be waived. Employees, retirees, and their spouses will enroll in *one of* a twenty-sequence series of Fitness Center courses for credit, which may be taken for a letter or P/F grade. Upon successful completion of the sequence, enrollees may enroll in Fitness Center courses on an audit basis. Tuition is waived for dependents *children* of these groups, fees must be paid.

Part-time employees (who regularly work 10 or more hours per week or who teach a credit course) may take this course as their one tuition-free class for the semester. Tuition and fees are waived for the Fitness Center.

Professional Development Course Enrollment

Employees may enroll free of charge in IVCC courses *for professional development* as approved by their supervisor ~~designed for their professional development.~~

PAID LEAVES

Bereavement Leave

When death occurs in the immediate family/step family, (i.e., spouse/partner, parent, parent of current spouse/partner, child, brother, sister, brother-in-law, sister-in-law, grandparents, grandchildren, and legal guardians), a full-time employee, on request, may be excused for three days leave without loss of pay. Medical leave may be used, if appropriate, to supplement bereavement leave or where bereavement leave is not applicable.

The Child Bereavement Leave Act became effective July 29, 2016, and it provides up to two weeks (10 working days) of unpaid leave to an eligible employee in the event of the death of an employee's child. A child is defined broadly to include step, foster and adopted children. Employees are required to provide employers with at least 48 hours advance notice of their intention to take bereavement leave, unless doing so would be unreasonable or impracticable. Bereavement leave can be used to attend the funeral or other service of the child, make arrangements necessitated by the death of the child, or simply to grieve over the death of the child. An eligible employee is defined as eligible to take leave under the federal Family and Medical Leave Act (FMLA). An employee who has used all of his or her allotted 12 weeks of FMLA leave may not take an additional 10 days of leave under the Act for reasons related to the death of a child. Bereavement leave under this Act must be completed within 60 days after the date on which the employee receives notice of the death of the child. IVCC retains the right to request reasonable documentation such as a death certificate, a published obituary, or written verification of death, burial, or memorial services. In the event of the death of more than one child in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period. Employees may substitute earned paid leave in the form of vacation, personal, or sick leave for this bereavement period.

Sick Leave

Full-time employees of the College may take up to 96 hours (twelve days) of paid leave per year due to illness or injury. Full-time employees are permitted to accumulate any unused hours from year to year with no limit. These hours may not be converted to compensation when the employee terminates employment, but they ensure continued compensation for a period of time in the event of an extended illness or injury.

The Employee Sick Leave Act was signed into law and takes effect January 1, 2017. The law allows a full-time employee to use sick leave benefits for absences due to an illness, injury, or medical appointment of the employee's child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or step-parent, on the same terms upon which the full-time employee is able to use sick leave benefits for his/her own illness or injury. IVCC retains the right to limit the use of personal sick leave benefits under this law to 12 days in a fiscal year.

Frequent or lengthy absence due to illness or injury places a burden on work units and the College, which may require the College to terminate ~~your~~ employment and hire a replacement. Generally, an employee will be permitted to return to the same or an equivalent position after absences of no more than 12 weeks in a 12-month period. If the employee is absent for longer periods, continued employment may depend on a number of factors, including but not limited to the frequency and length of absences, anticipated return date, the burden imposed on the College by the absences and the availability of a position for which the employee is qualified.

In the event of an illness or injury, the employee may be required to provide medical documentation verifying the need for leave and of the ability to return to work with or without restrictions. In the event an employee seeks leave for reasons related to child-birth, documentation verifying the need for leave will generally not be required if the leave does not extend beyond six weeks.

When an employee has exhausted all paid leave and FMLA, the employee may request an unpaid leave of absence according to Board Policy 3.22. Medical insurance benefits will continue under all paid and FMLA approved absences as long as the employee makes advance payment of the employee's share of the premiums. When an employee is on an unpaid leave of absence medical insurance benefits will end unless the employee makes advance payment of the full premium (employer and employee contribution).

Salary/Wage Payment Schedules

Hourly Employees – paid bi-weekly in arrears.

Example: 80 hours worked (October 2 – October 15) paycheck issued on October 20

Salaried Staff Employees – annual salary is divided by the number of work days in the fiscal year and paid bi-weekly. Most fiscal years will have 26 pay days, however, there are years with 27 pay days.

Faculty – nine-month salary is paid over 12 months. Salary is divided between fall and spring semesters, and if necessary by the number of days worked within a semester if a faculty member begins or ends employment in mid-semester. Faculty salaries are paid over the academic year and as with staff employees there are normally 26 pay days, but occasionally an academic year will have 27 pay days.

Part-time faculty – stipend is paid bi-weekly over the length of the course taught.



Government Finance Officers Association

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Presented to

**Illinois Valley
Community College**

For its Annual
Financial Report
for the Fiscal Year Ended

June 30, 2016

Executive Director/CEO



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Illinois Valley Community College
Illinois**

For the Fiscal Year Beginning

July 1, 2016

Executive Director

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Leading our community in learning, working and growing.

Mission Statement

IVCC teaches those who seek and is enriched by those who learn.

The Purposes of IVCC are:

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Assist all students in identifying and achieving their educational and career goals.
2. Promote the value of higher education.
3. Grow and nurture college resources needed to provide quality programs and services.
4. Promote understanding of diverse cultures and beliefs.
5. Demonstrate IVCC's core values through an inclusive and collaborative environment.