



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

**815 North Orlando Smith Road  
Oglesby, IL 61348-9692**

**Board Meeting  
A G E N D A**

**Thursday, October 13, 2016  
Board Room  
6:30 p.m.**

**NOTE:** If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

# ILLINOIS VALLEY COMMUNITY COLLEGE

## College Core Values

**Responsibility   Caring   Honesty   Fairness   Respect**

## Vision Statement

Leading our community in learning, working and growing.

## Mission Statement

IVCC teaches those who seek and is enriched by those who learn.

## The Purposes of IVCC are:

- \* The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- \* Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- \* Courses and academic support services designed to prepare students to succeed in college-level coursework.
- \* Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- \* Student support services to assist in developing personal, social, academic and career goals.
- \* Academic and student support programs designed to supplement and enhance teaching and learning.

## Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

## College Goals

1. Assist all students in identifying and achieving their educational and career goals.
2. Promote the value of higher education.
3. Grow and nurture college resources needed to provide quality programs and services.
4. Promote understanding of diverse cultures and beliefs.
5. Demonstrate IVCC's core values through an inclusive and collaborative environment.

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees Meeting**  
**Thursday, October 13, 2016 – 6:30 p.m. – Board Room (C307)**

---

## **A G E N D A**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Campus Update – Employee Demographics Report (Glenna Jones)
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
  - 7.1 Approval of Minutes – September 8, 2016 Board Meeting and September 28, 2016 Facilities Committee Meeting (Pages 1-6)
  - 7.2 Approval of Bills - \$2,465,997.68
    - 7.2.1 Education Fund - \$1,751,743.44
    - 7.2.2 Operations & Maintenance Fund - \$199,475.30
    - 7.2.3 Operations & Maintenance (Restricted Fund) - \$188,831.72
    - 7.2.4 Auxiliary Fund - \$211,572.41
    - 7.2.5 Restricted Fund - \$54,099.73
    - 7.2.6 Audit Fund - \$14,000.00
    - 7.2.7 Liability Protection & Settlement Fund - \$46,275.08
  - 7.3 Treasurer’s Report (Pages 7-24)
    - 7.3.1 Financial Highlights (Pages 8-9)
    - 7.3.2 Balance Sheet (Pages 10-11)
    - 7.3.3 Summary of FY17 Budget by Fund (Page 12)
    - 7.3.4 Budget to Actual Comparison (Pages 13-19)
    - 7.3.5 Budget to Actual By Budget Officers (Page 20)
    - 7.3.6 Statement of Cash Flows (Page 21)
    - 7.3.7 Investment Status Report (Pages 22-23)
    - 7.3.8 Disbursements - \$5,000 or more (Page 24)
  - 7.4 Personnel - Stipends for Pay Periods Ending September 3, 2016 and September 17, 2016 (Pages 25-32)

- 7.5 Bid Results – Simulaids SMART STAT Basic Patient Simulator (Page 33)
8. President’s Report
9. Committee Reports
10. Resolution Authorizing Preparation of 2016 Tax Levy (Pages 34-35)
11. Protection, Health, and Safety Projects for Tax Year 2016 (Pages 36-58)
  - 11.1 Building E – Air Handler/Chiller Replacement (Pages 38-44)
  - 11.2 Building G – HVAC Controls (Pages 45-51)
  - 11.3 Building J – Overhead Door Replacement (Pages 52-58)
12. Faculty Resignation – Rebecca Donna, Criminal Justice and Forensic Program Coordinator (Pages 59-60)
13. Cash Farm #8842 Lease Renewal – 2016 and 2017 (Page 61)
14. Student Support Services – Project Success Match – Local Match (Pages 62-63)
15. Health Insurance
16. Items for Information (Pages 64-68)
  - 16.1 Staff Resignation – Cynthia Reif, Dental Assistant Instructor (part-time) (Page 64)
  - 16.2 Ivan Baker, EDCNCI – Thank You (Page 65)
  - 16.3 Community College Progress Report of Degree-Seeking Undergraduates at Illinois State University (Page 66)
  - 16.4 Arbor Day Foundation – Tree Campus USA Recognition (Pages 67-68)
17. Trustee Comment
18. Closed Session - 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) litigation; 3) collective negotiations; and 4) closed session minutes.
19. Approval of Closed Session Minutes
20. Other
21. Adjournment

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees**

**Minutes of Regular Meeting**  
**September 8, 2016**

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Thursday, September 8, 2016 in the Board Room (C307) at Illinois Valley Community College.

**Members Physically Present:** Melissa M. Olivero, Chair  
Michael C. Driscoll, Vice Chair  
Laurie A. Bonucci  
David O. Mallery  
Jane E. Goetz  
Everett J. Solon  
Sarah J. Tipton, Student Trustee

**Members Absent:** Larry D. Huffman, Secretary

**Others Physically Present:** Jerry Corcoran, President  
Cheryl Roelfsema, Vice President for Business Services and Finance  
Deborah Anderson, Vice President for Academic Affairs  
Bonnie Campbell, Associate Vice President for Academic Affairs  
Mark Grzybowski, Associate Vice President for Student Services  
Walt Zukowski, Attorney

**APPOINTMENT OF SECRETARY PRO-TEM**

In the absence of Dr. Larry Huffman, Ms. Olivero appointed Ms. Laurie Bonucci as Secretary Pro-Tem.

**APPROVAL OF AGENDA**

It was moved by Mr. Mallery and seconded by Dr. Driscoll to approve the agenda, as presented. Motion passed by voice vote.

**PUBLIC COMMENT**

Mr. Bryan Divine, representative for the Support Staff Union, noted that negotiating teams have met twice since the last board meeting – once being immediately after the last board meeting and he thanked the members of the administrative negotiating team for staying late to work out a deal. The Board will be presented with an agreement that is a compromise from the Union to try to resolve the Unfair Labor Practice charges that were discussed at the last board meeting. This agreement will be considered in closed session and he asked the board members when it is time to vote to make a motion to act on this memorandum of agreement in a popular way so that the negotiation process can move forward. He encouraged the board members to ask the

administrative bargaining team why they have no tentative agreements to bring to the Board tonight. He noted he would be available during closed session for any questions the Board may have.

### **CONSENT AGENDA**

It was moved by Mr. Solon and seconded by Dr. Driscoll to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

#### Approval of Minutes – August 18, 2016 Board Meeting

##### Approval of Bills - \$1,588,456.16

Education Fund - \$588,457.62; Operations & Maintenance Fund - \$99,714.97; Operations & Maintenance (Restricted Fund) - \$150,013.00; Auxiliary Fund - \$497,244.81; Restricted Fund - \$921.74; Audit Fund - \$1,100.00 and Liability, Protection & Settlement Fund - \$249,630.42; and Grants, Loans, & Scholarships - \$1,373.60

##### Personnel

Approved the stipends for pay periods ending August 6, 2016 and August 20, 2016

##### Consortium Purchase – Rock Salt

Approved to purchase 280 tons of rock salt from Cargill Incorporated Salt Division through the Illinois Department of Central Management Services at \$63.36 per ton, delivered, for a total of \$17,740.80.

### **PRESIDENT'S REPORT**

Dr. Corcoran reported one of the goals IVCC's Board and he agreed to last year was to establish an endowment so that the College could offer more scholarships, particularly to those with unmet financial needs. The initial target was set at \$500,000 and Dr. Corcoran was happy to report that the goal was achieved because of 106 generous supporters of the college's mission. Thanks to Fran Brolley and his Foundation Office Team, \$512,381 was raised, which has already benefitted nearly 80 students. A few years ago 240 donors contributed to the College's capital campaign for the latest technology and equipment in the Peter Miller Community Technology Center by raising \$2.1 million. Despite the state's inability to craft a budget that prioritizes the needs of public higher education, IVCC remains true to its mission and focuses on doing everything it can to give people in its large district the opportunity to receive a first-class education at a cost that is a fraction of what it would be for a student going straight from high school to a four-year college or university. IVCC is also in the minority again by covering MAP grants in FY2017. IVCC does the right thing and lets the chips fall where they may. Both the capital campaign and steps taken to establish an endowment were firsts for IVCC and Dr. Corcoran is very proud of what has been accomplished – neither of which would have happened without lots of great people in the community, many of whom were in the room. Patty Williamson, director of financial aid, was the architect of the Tuition Assistance Program designed to benefit four specific populations of students: HSE/GED or ESL students in "bridge" programs, middle-class students who qualify for very little (if any) financial aid, returning students who want to finish up work on a certificate or degree, or returning-summer

students without access to financial aid. Even though the average award has only been in the \$333-\$357 range, what these students have been able to accomplish because of the program has been impressive. In the same way as a recognition display is near the main entrance celebrating those who contributed towards the capital campaign, a similar display is planned for contributors to the endowment campaign. On behalf of the many faculty and staff who benefitted from the capital campaign, the 80 students who have received tuition assistance so that they could pursue their academic and career goals, and the generations of student who will benefit from this point forward because of the endowment, Dr. Corcoran thanked everyone for a job well done.

### **COMMITTEE REPORTS**

Mr. Mallery noted that he received notification of the recent legislation which required elected and appointed community college trustees to receive four hours of leadership training in specific legal and other subject areas during the 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> years of their terms. The new law becomes effective on January 1, 2017 for anyone appointed or elected after January 1, 2017. Each community college district shall maintain on its website a listing of all board members who have successfully completed the training, as well as those who have not successfully completed the training. Each trustee shall certify completion of the training to the Secretary of the Board. ICCTA plans to offer a qualified four-hour training seminar for all trustees who are first elected or re-elected at the April 4, 2017 election. The program is scheduled for ICCTA's June 2, 2017 annual convention in Bloomington, IL.

### **STAFF APPOINTMENT – DIANN JABUSCH, DIRECTOR OF INFORMATION TECHNOLOGY SERVICES**

It was moved by Mr. Solon and seconded by Ms. Bonucci to appoint Diann Jabusch as Director of Information Technology Services at an annualized salary of \$89,000. Motion passed by voice vote.

### **BID REQUEST – SIMULAIDS SMART STAT BASIC PATIENT SIMULATOR**

It was moved by Dr. Driscoll and seconded by Ms. Goetz to seek bids for a Simulaids SMART STAT Basic patient simulator. Motion passed by voice vote.

### **RESOLUTION DESIGNATING DATE, TIME AND PLACE FOR FILING BOARD OF TRUSTEE NOMINATING PETITIONS**

It was moved by Mr. Solon and seconded by Ms. Goetz to adopt the Resolution designating date, time and place for filing Board of Trustee nominating petitions for the April 4, 2017 election, as presented. Motion passed by voice vote.

### **CLOSED SESSION**

It was moved by Ms. Bonucci and seconded by Ms. Goetz to convene a closed session at 6:42 p.m. to discuss 1) litigation; 2) collective negotiations; and 3) closed session minutes. Motion passed by voice vote.

After a short break, the Board entered closed session at 6:47 p.m. On a motion by Dr. Driscoll and seconded by Mr. Solon, the regular meeting resumed at 8:06 p.m. Motion passed by voice vote.

**AMENDED AGENDA**

It was moved by Ms. Goetz and seconded by Mr. Mallery to amend the agenda by switching agenda Items 14 and 16 with Item 16 – Other following Item #13 – Closed Session.

**OTHER**

Ms. Goetz was happy to see IVCC’s enrollment and the number of credit hours increased slightly where other state universities’ enrollment is down. Ms. Olivero also noted that the state-mandated leadership training requires public university trustees to complete a one-time training program and community college trustees receive four hours of leadership training in specific legal and other subject areas during the 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> years of their terms.

**CLOSED SESSION MINUTES**

It was moved by Mr. Solon and seconded by Dr. Driscoll to approve and retain the closed session minutes of the August 18, 2016 Closed Session Meeting. Motion passed by voice vote.

**SUPPORT STAFF COMPENSATION MEMORANDUM OF AGREEMENT**

Due to Ms. Olivero’s employment, she could not vote or handle the motion of this agreement. She turned the meeting over to Dr. Driscoll, Vice Chair. It was moved by Ms. Goetz and seconded by Mr. Solon to approve the Memorandum of Agreement, as presented. Mr. Mallery believes the agreement is fair and it got to a point where the employees who work so hard at the College will be getting their increases in pay that other employees received. He was glad the Union agreed to this and it is something that some of the Board intended on doing anyway. Motion passed by voice vote with Ms. Olivero abstaining.

**ADJOURNMENT**

Ms. Olivero declared the meeting adjourned at 8:11 p.m.

\_\_\_\_\_  
Melissa M. Olivero, Board Chair

\_\_\_\_\_  
Larry D. Huffman, Secretary



**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees**

**Facilities Committee Meeting**  
**September 28, 2016**

The Facilities Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 9 a.m. on Wednesday, September 28, 2016 in the Board Room (C307) at Illinois Valley Community College.

**Committee Members** David O. Mallery, Chair  
**Physically Present:** Laurie A. Bonucci (arrived at 9:15 a.m.)  
Larry D. Huffman

**Committee Members**  
**Absent:** None.

**Other Board Members**  
**Present:** None.

**Others Physically Present:** Jerry Corcoran, President  
Cheryl Roelfsema, Vice President for Business Services and Finance  
Mark Grzybowski, Associate Vice President for Student Services  
Fran Brolley, Director of Community Relations and Development  
Scott Curley, Director of Facilities  
Dominick Demonica, Demonica/Kemper Architects

The meeting was called to order at 9 a.m. by Mr. Mallery.

**PROTECTION, HEALTH, AND SAFETY PROJECTS FOR TAX YEAR 2016**

Three Protection, Health, and Safety (PHS) projects were chosen in preparation for the tax year 2016 levy. The first project is the replacement of the air handler/chiller in Building E at an estimate of \$1,111,745. This is a continuation of replacing the air handlers in each of the five original buildings. Age of the existing equipment justifies its replacement. The biggest challenge is the window in which to complete the project, over the winter break. Bids will be requested early next year which will allow an entire year to get everything fabricated and ready to go. The second PHS project is the replacement of the HVAC controls in Building G at an estimate of \$175,756. This project will update the building controls providing a more comfortable environment and energy savings. This work is also in preparation for replacement of the HVAC system in Building G as a future PHS project. The existing components used by the air handling units are no longer being produced and replacement parts are becoming more difficult to find. Mr. Mallery asked if it would be beneficial in replacing the controls at the same time as replacing the air handlers. The engineering firm thought this would be insignificant. The controls would transfer to the new equipment. The third project is the replacement of four overhead doors in Building J at an estimate of \$124,296. The block walls in the welding area create a safety hazard with one overhead door. The block wall runs perpendicular to the overhead door and a person can be trapped in the space between the wall and the door. Replacement is necessary to safely protect personnel. The project

will reduce the 30 ft. door to a 16 ft. door. The other three doors will be replaced to be in compliance with current safety codes. The new doors will also provide energy efficiency by having better insulation and seals.

### **CULTURAL CENTRE UPGRADES**

The recommended upgrades to the Cultural Centre are a result of an approximate \$400,000 bequest from the estate of the late Walter Durley Boyle to be used for capital or building purposes. Mr. Boyle had a love for the College for many years and served on the Board of Trustees and also as a director of the IVCC Foundation. The project will include energy-efficient LED lighting and contemporary wood wall treatments to improve acoustics and aesthetics. The \$395,841 estimated cost for the work also includes ceiling painting, wallcoverings, handrails, and electrical and fire alarm improvements. The administration received faculty feedback from the division of Humanities, Fine Arts, and Social Sciences on their wish list for the Cultural Centre. The recommended upgrades were very well received. Dominick Demonica will be working closely with the company that recently installed a new sound system so that the acoustical properties are not reduced. Mr. Boyle's bequest reaches the level of a naming opportunity which will be done in the future.

### **BARN REPAIRS**

The administration requested direction from the Board on making repairs to the barn located south of the main campus buildings. Total costs to reroof and paint the barn are in the range of \$66,000 to \$92,000. There was concern that the College is cutting everything else to support teaching and learning and spending this amount of money falls in the realm of poor judgment. The barn is an historical structure to many people and there will be complaints if it is taken down, but eventually that will pass. The barn needs so many improvements – structure, safety issues, continuing repairs, etc. At some point if the College does not maintain it, it will need to be taken down. Ms. Bonucci noted she would be willing to investigate options for personal or private fundraising before tearing the barn down. She would also personally create a barn quilt with the College logo and mascot. Ms. Bonucci will have a timeline for fundraising efforts at the next board meeting with an end date of December 2017.

### **OTHER**

None.

### **ADJOURNMENT**

Mr. Mallery declared the meeting adjourned at 9:33 a.m.

---

David O. Mallery, Committee Chair

---

Melissa M. Olivero, Board Chair

---

Larry D. Huffman, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT  
SEPTEMBER 2016

Cheryl Roelfsema, CPA  
Vice President for Business Services and Finance/Treasurer

Kathy Ross  
Controller

## FINANCIAL HIGHLIGHTS – September 2016

### Revenues

- As of September 30, the headcount for fall semester was 3,412, which is 158 students less than at the same point in time last year. Credit hours for fall 2016 decreased by 699, or 2.32 percent, from this point in time one year ago, for a total of 29,437. Second eight-week classes begin October 14.

Total FY2016 credit hours submitted to ICCB were 63,193, a 6.5 percent decrease from FY2015.

Semester	FY2016 Total Credit Hours	FY2015 Total Credit Hours
Summer 2015	6,193	6,021
Fall 2015	28,964	31,533
Spring 2016	28,036	30,048
<b>Total Credit Hours</b>	<b>63,193</b>	<b>67,602</b>

- On June 30, the State Legislature passed SB2047 which provided for “stopgap” funding for higher education for the first six months of fiscal year 2017 along with funding for Adult Education for FY2017 and MAP grant funds for the remaining claims for the 2015-2016 academic year. The College received the total \$862,216 for the stopgap funding and \$213,046 in MAP grant funds. There is no further information regarding Adult Education funding.
- Estimates of equalized assessed value (EAV) for tax year 2016 have been received from LaSalle and Livingston counties. LaSalle County estimates a 2.8 percent increase in EAV and Livingston estimates a 7.3 percent decrease. LaSalle County represents approximately 75 percent of the District’s EAV. Livingston County represents less than two percent of the District’s EAV. LaSalle County estimates increase EAV in all real property types, but a 3.8 percent increase in farm properties.

### Expenditures

Fund 01 – Education Fund – Instruction – Fixed Charges – includes \$132,000 Ottawa Center annual lease payment and \$11,160 Truck Driver Training Program equipment leases;

Fund 01 – Education Fund – Academic Support – Contractual – includes Blackboard annual fee of \$75,600;

Fund 01 – Education Fund – Institutional Support – Contractual – includes legal fees of \$26,925 and Ellucian (administrative software) annual maintenance fee of \$236,000;

Fund 06 – Restricted Fund – Capital – includes a 3-D printer paid with capital campaign funds and dental assisting program equipment paid with Carl Perkins grant funds.

### **Protection, Health & Safety Projects:**

- Building B Air Handler/Chiller Replacement – a pre-construction meeting was held with John's Service and Sales on April 7, 2016; installation to start in December 2016; United Analytical Services performed the asbestos testing and determined that no asbestos removal is required for this project;
- Building D Air Handler/Chiller Replacement – approved by ICCB with installation planned for winter 2017;
- Lecture Hall D225 Renovation – punch list items still pending but lecture hall was open for classes the first day of fall semester;
- Building E Air Handler/Chiller Replacement – asking for Board approval to submit to ICCB;
- Building G Temperature Controls – asking for Board approval to submit to ICCB;
- Building J Overhead Door Replacement – asking for Board approval to submit to ICCB.

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 September 30, 2016

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
<b>Assets and Other Debits</b>								
Cash and cash equivalents	\$ 4,190,885	\$ 2,298,811	\$ 397,651	\$ 540,057	\$ 563,438			\$ 7,990,842
Investments	3,802,830	12,072,253	634,566	480,706				16,990,355
Receivables								
Property taxes	8,769,100	1,797,330	266,083	-	-			10,832,513
Governmental claims	-	423,338	-	-	27,966			451,304
Tuition and fees	616,338	676		50,932	2,600			670,546
Due from other funds	2,704,096	2,005	4,142	223,479	2,500			2,936,222
Due to/from student groups	581,198				388,627			969,825
Bookstore inventories	-	-	-	814,524	-			814,524
Other assets	33,269	51,436	-	571	-			85,276
Fixed assets - net where applicable	-	-	-	58,886	-	62,115,706	-	62,174,592
Other debits								
Amount available in Debt Service Fund	-		-		-	-	-	-
Amount to be provided to retire debt	-		-		-		265,000	265,000
<b>Other Debits</b>	<u>\$20,697,716</u>	<u>\$16,645,849</u>	<u>\$ 1,302,442</u>	<u>\$ 2,169,155</u>	<u>\$ 985,131</u>	<u>\$62,115,706</u>	<u>\$ 265,000</u>	<u>\$ 104,180,999</u>

*ok*

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 September 30, 2016

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
<b>Liabilities</b>								
Accounts payable	\$ 115,116	\$ 46,764	\$ 552	\$ 9,514	\$ 8,440	\$ -	\$ -	\$ 180,386
Accrued salaries & benefits	926,585	25,328	-	14,753	-	-	-	966,666
Post-retirement benefits & other	63,930	-	-	-	-	-	-	63,930
Unclaimed property	2,235	2,404	-	-	18	-	-	4,657
Due to other funds	308,180	1,651,369	-	-	976,673	-	-	2,936,222
Due to student groups/deposits	-	-	-	-	-	-	-	-
Deferred revenue								
Property taxes	4,425,842	899,275	133,090	-	-	-	-	5,458,207
Tuition and fees	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-
Leases Payable	-	-	-	56,989	-	-	-	-
Bonds payable	-	-	-	-	-	-	265,000	265,000
<b>Total liabilities</b>	<u>5,841,888</u>	<u>2,625,140</u>	<u>133,642</u>	<u>81,256</u>	<u>985,131</u>	<u>-</u>	<u>265,000</u>	<u>9,932,057</u>
<b>Equity and Other Credits</b>								
Investment in general fixed assets				58,886		62,115,706	-	62,174,592
Contributed capital							-	-
Retained earnings							-	-
Fund balance							-	-
Reserved for restricted purposes		14,020,709					-	14,020,709
Reserved for debt service			1,168,800				-	1,168,800
Unreserved	<u>14,855,828</u>	<u>-</u>	<u>-</u>	<u>2,029,013</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>16,884,841</u>
<b>Total equity and other credits</b>	<u>14,855,828</u>	<u>14,020,709</u>	<u>1,168,800</u>	<u>2,087,899</u>	<u>-</u>	<u>62,115,706</u>	<u>-</u>	<u>94,248,942</u>
<b>Total Liabilities, Equity and Other Credits</b>	<u>\$20,697,716</u>	<u>\$16,645,849</u>	<u>\$ 1,302,442</u>	<u>\$ 2,169,155</u>	<u>\$ 985,131</u>	<u>\$62,115,706</u>	<u>\$ 265,000</u>	<u>\$ 104,180,999</u>

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

*al*

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2017 Revenues & Expenditures by Fund  
 For the three months ended September 30, 2016

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund	Bond & Interest Fund	Working Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 12,287,582	\$ 1,421,613	\$ 1,308,526	\$ 241,638	\$ 9,175	\$ 973,252	\$ 2,212,645	\$ 508,622	\$ 31,304	\$ 18,994,357
Actual Expenditures	(4,850,237)	(566,585)	(338,845)	-	-	(944,852)	(2,415,316)	(394,045)	(15,100)	(9,524,980)
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	7,437,345	855,028	969,681	241,638	9,175	28,400	(202,671)	114,577	16,204	9,469,377
Fund balances July 1, 2016	4,006,154	2,557,303	5,848,982	941,157	4,573,073	2,059,498	(20,552)	1,765,543	27,382	21,758,540
Fund balances September 30, 2016	<u>\$ 11,443,499</u>	<u>\$ 3,412,331</u>	<u>\$ 6,818,663</u>	<u>\$ 1,182,795</u>	<u>\$ 4,582,248</u>	<u>\$ 2,087,898</u>	<u>\$ (223,223)</u>	<u>\$ 1,880,120</u>	<u>\$ 43,586</u>	<u>\$ 31,227,917</u>

*ck*



**Illinois Valley Community College District No. 513  
Fiscal Year 2017 Budget to Actual Comparison  
For the three months ended September 30, 2016**

	<u>Annual Budget FY2017</u>	<u>Actual 9/30/16</u>	<u>Act/Budget 25.0%</u>	<u>Actual 9/30/15</u>	<u>Act/Budget 25.0%</u>	<u>Annual Budget FY2016</u>
<b>EDUCATION FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 7,708,916	\$ 6,695,448	86.9%	\$ 5,940,428	87.0%	\$ 6,826,706
Corporate Personal Property Replacement Tax	1,098,835	20,995	1.9%	24,206	2.8%	873,556
TIF Revenues	381,000	196,913	51.7%	157,787	41.4%	381,000
Total Local Government	<u>9,188,751</u>	<u>6,913,356</u>	75.2%	<u>6,122,421</u>	75.8%	<u>8,081,262</u>
State Government:						
ICCB Credit Hour Grant	1,419,017	862,216	60.8%	-	0.0%	2,009,096
Equalization	50,000	-	0.0%	-	0.0%	50,000
Career/Technical Education Formula Grant	190,000	-	0.0%	-	0.0%	165,000
Other	-	-	0.0%	-	0.0%	-
Total State Government	<u>1,659,017</u>	<u>862,216</u>	52.0%	<u>-</u>	0.0%	<u>2,224,096</u>
Federal Government						
PELL Administrative Fees	8,000	765	9.6%	345	4.2%	8,300
Total Federal Government	<u>8,000</u>	<u>765</u>	9.6%	<u>345</u>	4.2%	<u>8,300</u>
Student Tuition and Fees:						
Tuition	7,344,081	4,000,709	54.5%	3,939,637	52.9%	7,451,219
Fees	846,132	442,198	52.3%	458,134	51.1%	897,300
Total Tuition and Fees	<u>8,190,213</u>	<u>4,442,907</u>	54.2%	<u>4,397,771</u>	52.7%	<u>8,348,519</u>
Other Sources:						
Public Service Revenue	427,800	50,319	11.8%	51,428	12.0%	428,950
Other	107,163	18,019	16.8%	16,944	18.8%	90,102
Total Other Sources	<u>534,963</u>	<u>68,338</u>	12.8%	<u>68,372</u>	13.2%	<u>519,052</u>
<b>TOTAL EDUCATION FUND REVENUE</b>	<u>\$ 19,580,944</u>	<u>12,287,582</u>	62.8%	<u>10,588,909</u>	55.2%	<u>19,181,229</u>
<b>EDUCATION FUND EXPENDITURES</b>						
Instruction:						
Salaries	\$ 8,822,920	2,065,424	23.4%	2,316,934	26.0%	8,915,712
Employee Benefits	1,655,386	328,420	19.8%	351,788	22.2%	1,585,859
Contractual Services	186,403	16,367	8.8%	24,938	16.9%	147,647
Materials & Supplies	444,189	66,962	15.1%	72,247	15.7%	461,421
Conference & Meeting Expenses	107,169	2,078	1.9%	9,238	10.0%	92,169
Fixed Charges	197,500	148,215	75.0%	133,245	67.5%	197,500
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	15,999	-	0.0%	-	0.0%	4,094
Other	-	-	0.0%	-	0.0%	-
Total Instruction	<u>\$ 11,429,566</u>	<u>\$ 2,627,466</u>	23.0%	<u>\$ 2,908,390</u>	25.5%	<u>\$ 11,404,402</u>

ck

**Illinois Valley Community College District No. 513  
Fiscal Year 2017 Budget to Actual Comparison  
For the three months ended September 30, 2016**

<b>EDUCATION FUND EXPENDITURES (continued)</b>	<b>Annual Budget FY2017</b>	<b>Actual 9/30/16</b>	<b>Act/Budget 25.0%</b>	<b>Actual 9/30/15</b>	<b>Act/Budget 25.0%</b>	<b>Annual Budget FY2016</b>
<b>Academic Support:</b>						
Salaries	\$ 669,903	\$ 158,269	23.6%	\$ 179,271	25.9%	\$ 692,859
Employee Benefits	129,256	23,058	17.8%	36,258	25.0%	144,988
Contractual Services	184,276	144,525	78.4%	105,184	61.1%	172,207
General Materials & Supplies	232,080	38,670	16.7%	41,584	8.8%	473,885
Conference & Meeting Expenses	9,010	-	0.0%	381	3.3%	11,445
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	26,160	3,855	14.7%	5,012	19.8%	25,343
Capital Outlay	-	-	0.0%	31,890	40.5%	78,750
Other	-	-	0.0%	-	0.0%	-
<b>Total Academic Support</b>	<b>1,250,685</b>	<b>368,377</b>	<b>29.5%</b>	<b>399,580</b>	<b>25.0%</b>	<b>1,599,477</b>
<b>Student Services:</b>						
Salaries	1,245,962	315,107	25.3%	351,962	28.7%	1,226,134
Employee Benefits	327,463	66,477	20.3%	66,088	20.5%	322,348
Contractual Services	8,300	3,125	37.7%	1,850	25.0%	7,400
Materials & Supplies	62,129	8,175	13.2%	7,678	14.2%	54,260
Conference & Meeting Expenses	30,895	2,636	8.5%	2,645	11.5%	22,955
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
<b>Total Student Services</b>	<b>1,674,749</b>	<b>395,520</b>	<b>23.6%</b>	<b>430,223</b>	<b>26.3%</b>	<b>1,633,097</b>
<b>Public Services/Continuing Education:</b>						
Salaries	514,353	104,863	20.4%	137,699	30.4%	453,520
Employee Benefits	86,351	14,186	16.4%	17,163	33.4%	51,310
Contractual Services	250,600	64,776	25.8%	23,873	10.7%	224,150
Materials & Supplies	90,320	24,675	27.3%	28,431	36.3%	78,350
Conference & Meeting Expenses	19,375	2,289	11.8%	1,268	6.5%	19,465
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	500	-	0.0%	-	0.0%	750
<b>Total Public Services/Continuing Education</b>	<b>961,499</b>	<b>210,789</b>	<b>21.9%</b>	<b>208,434</b>	<b>25.2%</b>	<b>827,545</b>
<b>Institutional Support:</b>						
Salaries	1,834,609	465,655	25.4%	463,157	25.8%	1,792,349
Employee Benefits	580,295	125,550	21.6%	119,215	24.5%	486,552
Contractual Services	542,830	321,995	59.3%	264,562	42.4%	623,325
Materials & Supplies	447,585	135,915	30.4%	131,880	26.3%	502,230
Conference & Meeting Expenses	73,390	5,129	7.0%	6,167	10.3%	60,150
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	26,395	1,612	6.1%	2,219	21.7%	10,228
Capital Outlay	237,000	-	0.0%	24,068	15.3%	157,250
Other	59,200	(209)	-0.4%	(442)	-1.8%	24,375
Provision for Contingency	222,092	-	0.0%	-	0.0%	151,767
<b>Total Institutional Support</b>	<b>4,023,396</b>	<b>1,055,647</b>	<b>26.2%</b>	<b>1,010,826</b>	<b>26.5%</b>	<b>3,808,226</b>
Scholarships, Grants and Waivers	493,400	192,438	39.0%	166,911	34.2%	488,750
<b>TOTAL EDUCATION FUND EXPENDITURES</b>	<b>\$ 19,833,295</b>	<b>\$ 4,850,237</b>	<b>24.5%</b>	<b>\$ 5,124,364</b>	<b>25.9%</b>	<b>\$ 19,761,497</b>
<b>INTERFUND TRANSFERS - NET</b>	<b>\$ 252,352</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ 580,268</b>

OK

**Illinois Valley Community College District No. 513  
Fiscal Year 2017 Budget to Actual Comparison  
For the three months ended September 30, 2016**

	<u>Annual Budget FY2017</u>	<u>Actual 9/30/16</u>	<u>Act/Budget 25.0%</u>	<u>Actual 9/30/15</u>	<u>Act/Budget 25.0%</u>	<u>Annual Budget FY2016</u>
<b>OPERATIONS &amp; MAINTENANCE FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 1,200,000	\$ 1,042,761	86.9%	\$ 1,055,820	88.2%	\$ 1,197,142
Corporate Personal Property Replacement Tax	178,500	3,705	2.1%	4,271	2.6%	165,921
TIF	127,000	65,637	51.7%	52,596	41.4%	127,000
Total Local Government	<u>1,505,500</u>	<u>1,112,103</u>	<u>73.9%</u>	<u>1,112,687</u>	<u>74.7%</u>	<u>1,490,063</u>
State Government:						
ICCB Credit Hour Grant	218,833	-	0.0%	-	0.0%	174,704
Total State Government	<u>218,833</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>	<u>0.0%</u>	<u>174,704</u>
Student Tuition and Fees:						
Tuition	585,844	323,131	55.2%	319,742	52.4%	610,408
Total Tuition and Fees	<u>585,844</u>	<u>323,131</u>	<u>55.2%</u>	<u>319,742</u>	<u>52.4%</u>	<u>610,408</u>
Other Sources:						
Facilities Revenue	135,000	(15,997)	-11.8%	23,753	19.0%	125,000
Investment Revenue	2,000	2,102	105.1%	459	30.6%	1,500
Other	-	274	0.0%	-	-	-
Total Other Sources	<u>137,000</u>	<u>(13,621)</u>	<u>-9.9%</u>	<u>24,212</u>	<u>19.1%</u>	<u>126,500</u>
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND REVENUES</b>	<u>\$ 2,447,177</u>	<u>\$ 1,421,613</u>	<u>58.1%</u>	<u>\$ 1,456,641</u>	<u>60.7%</u>	<u>\$ 2,401,675</u>
<b>OPERATIONS &amp; MAINTENANCE FUND EXPENDITURES</b>						
Operations & Maintenance of Plant:						
Salaries	\$ 898,774	\$ 193,837	21.6%	\$ 223,301	25.7%	\$ 870,560
Employee Benefits	256,648	47,481	18.5%	50,164	19.2%	261,511
Contractual Services	214,300	56,700	26.5%	61,105	31.2%	196,000
General Materials & Supplies	230,070	43,114	18.7%	34,690	15.5%	224,070
Conference & Meeting Expenses	5,675	-	0.0%	-	0.0%	5,675
Fixed Charges	64,500	26,175	40.6%	942	1.4%	69,750
Utilities	776,250	182,981	23.6%	143,172	22.0%	649,713
Capital Outlay	-	-	0.0%	-	0.0%	94,000
Provision for Contingency	-	-	0.0%	-	0.0%	25,000
Other	(63,000)	-	0.0%	-	0.0%	(63,000)
Total Operations & Maintenance of Plant	<u>2,383,217</u>	<u>550,288</u>	<u>23.1%</u>	<u>513,374</u>	<u>22.0%</u>	<u>2,333,279</u>
Institutional Support:						
Salaries	43,808	10,741	24.5%	11,393	23.7%	48,149
Employee Benefits	10,103	1,923	19.0%	2,545	24.7%	10,297
Contractual Services	2,500	2,491	99.6%	2,491	166.1%	1,500
Materials & Supplies	3,340	1,142	34.2%	612	17.7%	3,450
Conference & Meeting Expenses	-	-	0.0%	-	0.0%	-
Fixed Charges	4,210	-	0.0%	-	0.0%	5,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>63,961</u>	<u>16,297</u>	<u>25.5%</u>	<u>17,041</u>	<u>24.9%</u>	<u>68,396</u>
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND EXPENDITURES</b>	<u>\$ 2,447,178</u>	<u>\$ 566,585</u>	<u>23.2%</u>	<u>\$ 530,415</u>	<u>22.1%</u>	<u>\$ 2,401,675</u>

Illinois Valley Community College District No. 513  
 Fiscal Year 2017 Budget to Actual Comparison  
 For the three months ended September 30, 2016

	Annual Budget FY2017	Actual 9/30/16	Act/Budget 25.0%	Actual 9/30/15	Act/Budget 25.0%	Annual Budget FY2016
<b>OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED)</b>						
Local Government Sources						
Current Taxes	\$ 1,576,454	\$ 1,304,639	82.8%	\$ 1,319,774	88.2%	\$ 1,496,428
State Government Sources	-	-	0.0%	-	0.0%	235,000
Investment Revenue	8,500	3,887	45.7%	1,595	44.7%	3,572
Other Revenue	-	-	0.0%	-	0.0%	-
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) REVENUES</b>	<b>\$ 1,584,954</b>	<b>1,308,526</b>	<b>82.6%</b>	<b>1,321,369</b>	<b>76.2%</b>	<b>1,735,000</b>
<b>OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED)</b>						
Operations & Maintenance						
Contractual Services	\$ -	-		-	0.0%	-
Fixed Charges	-	-		-	0.0%	-
Capital Outlay	1,450,000	338,845	23.4%	587,867	19.7%	2,977,071
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) EXPENDITURES</b>	<b>\$ 1,450,000</b>	<b>338,845</b>	<b>23.4%</b>	<b>587,867</b>	<b>19.7%</b>	<b>2,977,071</b>
<b>INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>
<b>BOND &amp; INTEREST FUND</b>						
Local Government Sources						
Current Taxes	\$ 265,000	\$ 240,897	90.9%	\$ 1,116,353	88.1%	\$ 1,267,175
Investment Revenue	1,400	741	52.9%	422	42.2%	1,000
<b>TOTAL BOND &amp; INTEREST FUND REVENUES</b>	<b>266,400</b>	<b>241,638</b>	<b>90.7%</b>	<b>1,116,775</b>	<b>88.1%</b>	<b>1,268,175</b>
<b>BOND &amp; INTEREST FUND</b>						
Institutional Support:						
Debt Principal Retirement	\$ 265,000	-	0.0%	-	0.0%	1,245,000
Interest on Bonds	3,313	-	0.0%	-	0.0%	22,188
Fees	500	-	0.0%	-	0.0%	500
<b>TOTAL BOND &amp; INTEREST EXPENDITURES</b>	<b>\$ 268,813</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ 1,267,688</b>
<b>WORKING CASH FUND</b>						
Investment Revenue	\$ 20,000	\$ 9,175	45.9%	\$ 7,261	36.3%	\$ 20,000
<b>TOTAL WORKING CASH REVENUES</b>	<b>20,000</b>	<b>9,175</b>	<b>45.9%</b>	<b>7,261</b>	<b>36.3%</b>	<b>20,000</b>
Transfers In (Out)	\$ 20,000	\$ -	0.0%	\$ -		\$ 70,000

**Illinois Valley Community College District No. 513  
Fiscal Year 2017 Budget to Actual Comparison  
For the three months ended September 30, 2016**

<b>AUXILIARY ENTERPRISES FUND</b>	<b>Annual Budget FY2017</b>	<b>Actual 9/30/16</b>	<b>Act/Budget 25.0%</b>	<b>Actual 9/30/15</b>	<b>Act/Budget 25.0%</b>	<b>Annual Budget FY2016</b>
Service Fees	\$ 2,257,200	\$ 971,114	43.0%	\$ 1,002,552	42.0%	\$ 2,385,600
Other Revenue	-	1,181	0.0%	20	0.0%	-
Investment Revenue	1,700	957	56.3%	397	13.2%	3,000
<b>TOTAL AUXILIARY ENTERPRISES FUND REVENUES</b>	<b>2,258,900</b>	<b>973,252</b>	<b>43.1%</b>	<b>1,002,969</b>	<b>42.0%</b>	<b>2,388,600</b>

<b>AUXILIARY ENTERPRISES FUND</b>	<b>Annual Budget FY2017</b>	<b>Actual 9/30/16</b>	<b>Act/Budget 25.0%</b>	<b>Actual 9/30/15</b>	<b>Act/Budget 25.0%</b>	<b>Annual Budget FY2016</b>
Salaries	\$ 320,725	80,825	25.2%	82,124	24.2%	339,239
Employee Benefits	93,123	12,222	13.1%	19,478	21.7%	89,872
Contractual Services	46,000	11,965	26.0%	7,672	18.2%	42,230
Materials & Supplies	1,857,965	793,312	42.7%	1,033,557	52.4%	1,973,765
Conference & Meeting	27,255	9,182	33.7%	8,749	30.8%	28,430
Fixed Charges	64,282	9,533	14.8%	10,212	22.6%	45,150
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	33,391	27,711	83.0%	-	0.0%	5,748
Other	104,500	102	0.1%	-	0.0%	111,500
<b>TOTAL AUXILIARY ENTERPRISES EXPENDITURES</b>	<b>2,547,241</b>	<b>944,852</b>	<b>37.1%</b>	<b>1,161,792</b>	<b>44.1%</b>	<b>2,635,934</b>

<b>Transfer In (Out)</b>	<b>\$ (180,938)</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ (475,336)</b>
--------------------------	---------------------	-------------	-------------	-------------	-------------	---------------------

<b>RESTRICTED PURPOSES FUND</b>	<b>Annual Budget FY2017</b>	<b>Actual 9/30/16</b>	<b>Act/Budget 25.0%</b>	<b>Actual 9/30/15</b>	<b>Act/Budget 25.0%</b>	<b>Annual Budget FY2016</b>
State Government Sources	-	-	0.0%	365,783	116.5%	\$ 313,970
Federal Government Sources	5,731,194	2,210,078	38.6%	2,686,248	46.1%	5,826,932
Service Fees	1,500	-	0.0%	1,010	33.7%	3,000
Nongovernmental gifts or grants	65,857	-	0.0%	317,596	0.0%	-
Other Revenue	-	2,567	0.0%	80	0.0%	58,768
<b>TOTAL RESTRICTED PURPOSES FUND REVENUES</b>	<b>\$ 5,798,551</b>	<b>2,212,645</b>	<b>38.2%</b>	<b>3,370,717</b>	<b>54.3%</b>	<b>6,202,670</b>

<b>RESTRICTED PURPOSES FUND</b>	<b>Annual Budget FY2017</b>	<b>Actual 9/30/16</b>	<b>Act/Budget 25.0%</b>	<b>Actual 9/30/15</b>	<b>Act/Budget 25.0%</b>	<b>Annual Budget FY2016</b>
<b>Instruction:</b>						
Salaries	\$ 221,132	56,506	25.6%	105,284	22.2%	474,258
Employee Benefits	62,178	15,814	25.4%	27,668	25.5%	108,540
Contractual Services	19,235	240	1.2%	493	2.0%	25,135
Materials & Supplies	22,822	11,594	50.8%	31,762	54.9%	57,846
Conference & Meeting	22,749	2,014	8.9%	5,207	21.4%	24,339
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	586	23.4%	2,500
Capital Outlay	14,023	55,305	394.4%	38,195	0.0%	-
Other	-	-	0.0%	-	0.0%	-
<b>Total Instruction</b>	<b>\$ 362,139</b>	<b>\$ 141,473</b>	<b>39.1%</b>	<b>\$ 209,195</b>	<b>30.2%</b>	<b>\$ 692,618</b>

*ck*

Illinois Valley Community College District No. 513  
Fiscal Year 2017 Budget to Actual Comparison  
For the three months ended September 30, 2016

RESTRICTED PURPOSES FUND	Annual Budget FY2017	Actual 9/30/16	Act/Budget 25.0%	Actual 9/30/15	Act/Budget 25.0%	Annual Budget FY2016
<b>Student Services</b>						
Salaries	196,440	46,635	23.7%	48,218	25.4%	189,882
Employee Benefits	87,705	15,625	17.8%	19,620	25.3%	77,435
Contractual Services	2,500	122	4.9%	696	32.4%	2,150
Materials & Supplies	1,926	185	9.6%	1,922	91.5%	2,100
Conference & Meeting	1,500	112	7.5%	1,064	34.6%	3,071
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Tuition Waivers (TRIO Grant)	9,000	6,000	66.7%	3,000	18.7%	16,014
<b>Total Student Services</b>	<u>299,071</u>	<u>68,679</u>	<u>23.0%</u>	<u>74,520</u>	<u>25.6%</u>	<u>290,652</u>
<b>Public Service</b>						
Salaries	53,038	20,336	38.3%	28,805	19.2%	149,970
Employee Benefits	16,319	4,467	27.4%	6,160	15.4%	39,999
Contractual Services	500	185	37.0%	1,790	358.0%	500
Materials & Supplies	500	11	2.2%	30	1.7%	1,731
Conference & Meeting	500	2,626	525.2%	669	23.9%	2,800
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	99	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
<b>Total Public Service</b>	<u>70,857</u>	<u>27,625</u>	<u>39.0%</u>	<u>37,553</u>	<u>19.3%</u>	<u>195,000</u>
<b>Institutional Support</b>						
Salaries (Federal Work Study)	\$ 89,554	\$ 12,485	13.9%	\$ 21,202	24.0%	\$ 88,364
<b>Total Institutional Support</b>	<u>89,554</u>	<u>12,485</u>	<u>13.9%</u>	<u>21,202</u>	<u>24.0%</u>	<u>88,364</u>
<b>Student grants and waivers (PELL &amp; SEOG)</b>	<u>4,986,429</u>	<u>2,165,054</u>	<u>43.4%</u>	<u>3,295,802</u>	<u>66.1%</u>	<u>4,987,268</u>
<b>TOTAL RESTRICTED FUND EXPENDITURES</b>	<u>5,808,050</u>	<u>\$ 2,415,316</u>	<u>41.6%</u>	<u>\$ 3,563,752</u>	<u>57.0%</u>	<u>\$ 6,253,902</u>
<b>Transfer In (Out)</b>		<u>\$ -</u>	<u>0.0%</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ 26,482</u>

*ck*

Illinois Valley Community College District No. 513  
 Fiscal Year 2017 Budget to Actual Comparison  
 For the three months ended September 30, 2016

	Annual Budget FY2017	Actual 9/30/16	Act/Budget 25.0%	Actual 9/30/15	Act/Budget 25.0%	Annual Budget FY2016
<b>LIABILITY, PROTECTION, &amp; SETTLEMENT FUND</b>						
Local Government Sources	\$ 868,950	\$ 508,417	58.5%	\$ 237,503	87.9%	\$ 270,255
Investment Revenue	10,000	205	2.1%	34	0.7%	5,000
Other	-	-	0.0%	-	0.0%	-
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUES</b>	<b>878,950</b>	<b>508,622</b>	<b>57.9%</b>	<b>237,537</b>	<b>86.3%</b>	<b>275,255</b>
<b>LIABILITY, PROTECTION, &amp; SETTLEMENT FUND EXPENDITURES</b>						
Operations & Maintenance of Plant						
Contractual Services	\$ 429,075	\$ 119,487	27.8%	\$ 72,706	20.4%	\$ 356,550
Material & Supplies	200	128	64.0%	41	12.4%	330
Conference & Meeting	305	-	0.0%	210	42.0%	500
Utilities	450	78	17.3%	100	18.2%	550
Capital Outlay	-	-	-	-	-	-
Total for Operations & Maintenance of Plant	\$ 430,030	\$ 119,693	27.8%	\$ 73,057	20.4%	\$ 357,930
Institutional Support						
Salaries	\$ 80,332	\$ 20,623	25.7%	\$ 21,253	23.5%	\$ 90,462
Employee Benefits	210,660	6,271	7.8%	2,325	1.1%	211,001
Contractual Services	111,950	11,313	10.1%	17,477	75.5%	23,150
Materials & Supplies	300	114	38.0%	141	9.1%	1,550
Conference & Meeting	-	-	0.0%	2,000	0.0%	-
Fixed Charges	344,600	236,031	68.5%	215,189	67.3%	319,850
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	747,842	274,352	36.7%	258,385	40.0%	646,013
<b>TOTAL LIABILITY, PROTECTION, &amp; SETTLEMENT FUND EXPENDITURES</b>	<b>1,177,872</b>	<b>394,045</b>	<b>33.5%</b>	<b>331,442</b>	<b>33.0%</b>	<b>1,003,943</b>
<b>AUDIT FUND</b>						
Local Government Sources	\$ 36,125	\$ 31,283	86.6%	\$ 34,183	90.7%	\$ 37,708
Investment Revenue	100	21	21.0%	3	1.2%	250
<b>TOTAL AUDIT FUND REVENUES</b>	<b>36,225</b>	<b>31,304</b>	<b>86.4%</b>	<b>34,186</b>	<b>90.1%</b>	<b>37,958</b>
<b>AUDIT FUND</b>						
Contractual Services	35,750	15,100	42.2%	21,075	60.2%	35,000
<b>TOTAL AUDIT FUND EXPENDITURES</b>	<b>35,750</b>	<b>15,100</b>	<b>42.2%</b>	<b>21,075</b>	<b>60.2%</b>	<b>35,000</b>

ck

**Illinois Valley Community College District No. 513  
Fiscal Year 2017 Budget to Actual Comparison  
All Funds - By Budget Officer  
For the three months ended September 30, 2016**

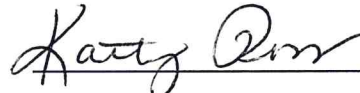
<u>Department</u>	<u>Annual Budget FY2017</u>	<u>Actual 9/30/2016</u>	<u>Act/Budget 100.0%</u>	<u>Explanation</u>
President	\$ 340,432	\$ 83,265	24.5%	
Board of Trustees	3,250	432	13.3%	
Community Relations	399,468	117,151	29.3%	
Continuing Education	918,353	223,641	24.4%	
Facilities	3,833,216	922,844	24.1%	
Information Technologies	2,656,087	702,908	26.5%	
Academic Affairs	362,918	81,992	22.6%	
Academic Affairs (AVPCE)	593,634	256,936	43.3%	
Adult Education	263,324	67,735	25.7%	
Learning Technologies	584,316	145,602	24.9%	
Career & Tech Education Division	1,733,397	356,577	20.6%	
Natural Science & Business Division	2,346,394	539,171	23.0%	
Humanities & Fine Arts/Social Science Division	2,194,226	474,864	21.6%	
Health Professions Division	2,214,425	499,162	22.5%	
English, Mathematics, Education Division	2,609,010	592,780	22.7%	
Admissions & Records	392,338	89,753	22.9%	
Counseling	656,795	160,876	24.5%	
Student Services	170,125	44,199	26.0%	
Financial Aid	5,288,862	2,270,373	42.9%	
Athletics	265,954	66,673	25.1%	
TRiO (Student Success Grant)	299,071	68,679	23.0%	
Campus Security	428,125	117,198	27.4%	
Business Services/General Institution	1,205,382	259,722	21.5%	
Risk Management	602,747	276,847	45.9%	
Tuition Waivers	493,400	192,438	39.0%	
Purchasing	117,799	23,381	19.8%	
Human Resources	132,335	27,312	20.6%	
Bookstore	2,287,426	812,243	35.5%	
Shipping & Receiving	63,961	16,297	25.5%	
Copy Center	111,429	33,929	30.4%	
<b>Total FY17 Expenditures</b>	<b><u>\$ 33,568,199</u></b>	<b><u>\$ 9,524,980</u></b>	<b>28.4%</b>	



**Illinois Valley Community College**  
**Statement of Cash Flows**  
**for the Month ended September 30, 2016**

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 3,293,089.13	\$ 691,847.57	\$ 719,256.21	\$ 322,314.02	\$ 513,829.34	\$ (498,413.89)	\$ 1,268,600.43	\$ 40,801.26	\$ 365,806.15	\$ 91,013.96	\$ 6,808,144.18
Total Receipts	<u>2,729,885.15</u>	<u>422,642.22</u>	<u>458,180.12</u>	<u>80,441.51</u>	<u>34,417.51</u>	<u>75,570.00</u>	<u>314.73</u>	<u>12,670.61</u>	<u>178,014.26</u>	<u>3,727.91</u>	<u>\$ 3,995,864.02</u>
Total Cash	6,022,974.28	1,114,489.79	1,177,436.33	402,755.53	548,246.85	(422,843.89)	1,268,915.16	53,471.87	543,820.41	94,741.87	10,804,008.20
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	283,223.27	-	-	-	-	-	-	-	-	-	283,223.27
Expenditures	<u>(2,559,701.79)</u>	<u>(283,058.38)</u>	<u>(188,831.72)</u>	<u>-</u>	<u>(284,606.68)</u>	<u>(126,835.61)</u>	<u>-</u>	<u>(14,000.00)</u>	<u>(52,978.52)</u>	<u>-</u>	<u>(3,510,012.70)</u>
ACCOUNT BALANCE	3,746,495.76	831,431.41	988,604.61	402,755.53	263,640.17	(549,679.50)	1,268,915.16	39,471.87	490,841.89	94,741.87	7,577,218.77
Deposits in Transit	(37,244.11)										(37,244.11)
Outstanding Checks	1,345,491.32										1,345,491.32
<b>BANK BALANCE</b>	<u>5,054,742.97</u>	<u>831,431.41</u>	<u>988,604.61</u>	<u>402,755.53</u>	<u>263,640.17</u>	<u>(549,679.50)</u>	<u>1,268,915.16</u>	<u>39,471.87</u>	<u>490,841.89</u>	<u>94,741.87</u>	<u>8,885,465.98</u>
Certificates of Deposit	-	-	1,000,000.00	-	248,000.00	-	2,395,976.98	-	1,103,003.10	-	4,746,980.08
Illinois Funds	1,899,158.98	1,903,671.50	2,665,117.43	634,565.66	232,705.79	50,030.51	902,821.21	2,322.60	1,140.54	-	8,291,534.22
CDB Trust Fund CTC			-								-
Bldg Reserve-ILLFund			1,086,065.86								1,086,065.86
<b>Total Investment</b>	<u>\$ 1,899,158.98</u>	<u>\$ 1,903,671.50</u>	<u>\$ 3,751,183.29</u>	<u>\$ 634,565.66</u>	<u>\$ 480,705.79</u>	<u>\$ 50,030.51</u>	<u>\$ 3,298,798.19</u>	<u>\$ 2,322.60</u>	<u>\$ 1,104,143.64</u>	<u>\$ -</u>	<u>\$ 13,124,580.16</u>
LaSalle State Bank	\$ 363,365.18										
Centrue Bank	<u>8,522,100.80</u>										
	<u>\$ 8,885,465.98</u>										

Respectfully submitted,

  
 Kathy Ross  
 Controller

ILLINOIS VALLEY COMMUNITY COLLEGE  
INVESTMENT STATUS REPORT  
September 30, 2016

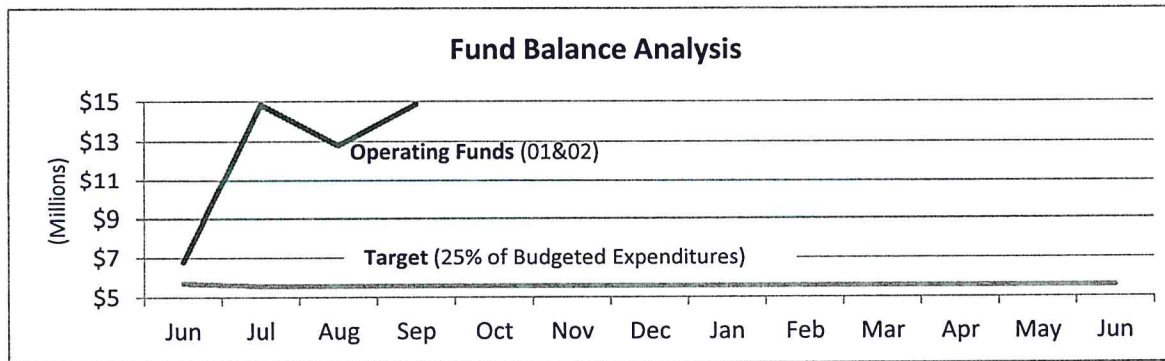
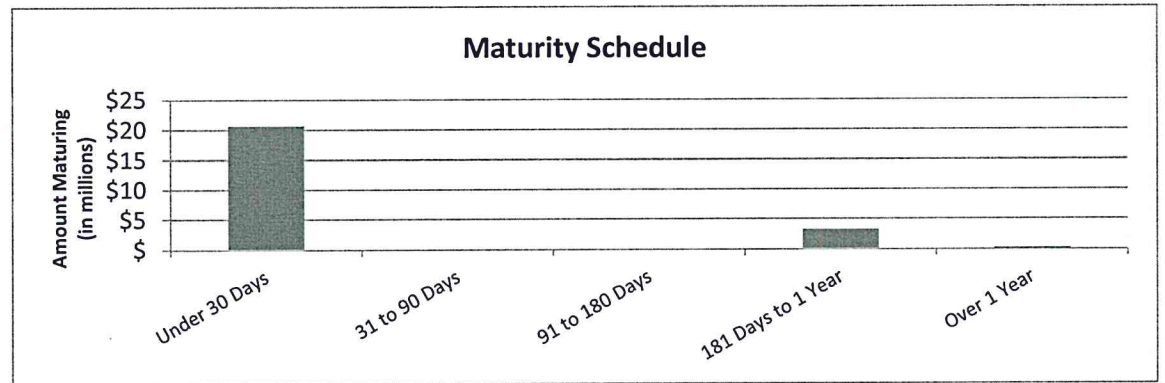
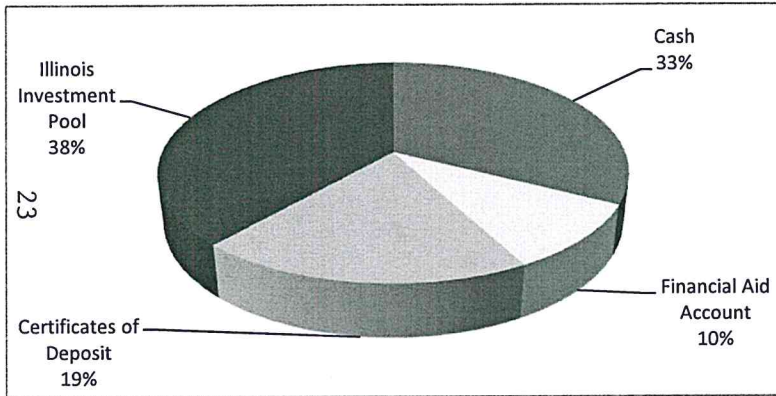
<u>DUE</u>	<u>Education</u>	<u>Oper &amp; Maint</u>	<u>O&amp;M Restricted</u>	<u>Bond &amp; Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection &amp; Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
10/29/2016							1,003,003	1,003,003	MB	0.60%	0.60%	916139
11/7/2016						150,485		150,485	MB	0.65%	0.65%	915192
4/2/2017						1,000,000		1,000,000	LSB	0.39%	0.39%	
4/10/2017						248,000		248,000	MBS	0.85%	0.85%	
4/13/2017							1,000,000	1,000,000	CB	0.70%	0.70%	2131035592
4/22/2017							100,000	100,000	MB	0.60%	0.60%	914161
7/18/2017						997,492		997,492	MBS	1.24%	1.24%	RMB-02732'
5/20/2020					248,000			248,000	MBS	2.05%	2.05%	
<b>Total CD</b>	-	-	-	-	248,000	2,395,977	2,103,003	4,746,980				

CB	Centrue Bank	MB	Marseilles Bank
HBT	Heartland Bank and Trust	MBS	Multi-Bank Securities, Inc.
FSB	First State Bank of Mendota	MSB	Midland State Bank
HNB	Hometown National Bank	NCB	North Central Bank - Ladd
LSB	LaSalle State Bank	PFS	Peru Federal Savings

**Illinois Valley Community College District No. 513  
Investment Status Report  
All Funds  
September 30, 2016**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	32.6%	\$ 7,962,956	0.35%
Financial Aid Account	9.6%	2,355,974	0.35%
Certificates of Deposit	19.4%	4,746,980	0.80%
Illinois Investment Pool	38.4%	9,377,600	0.36%
<b>Total</b>		<b>\$ 24,443,510</b>	<b>0.44%</b>

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds (US Bank)	\$ 9,377,600	-	-	\$ 9,377,600	38%
Centrue Bank	-	1,000,000	7,465,287	\$ 8,465,287	35%
North Central Bank	-	-	-	-	0%
Centrue Financial Aid	-	-	2,355,974	2,355,974	10%
LaSalle State Bank	-	1,000,000	364,298	1,364,298	6%
First State Bank	-	-	-	-	0%
Multi Bank Securities	-	1,493,492	-	1,493,492	6%
Heartland Bank	-	-	133,371	133,371	1%
Marseilles Bank	-	1,253,488	-	1,253,488	5%
	<b>\$ 9,377,600</b>	<b>\$ 4,746,980</b>	<b>\$ 10,318,930</b>	<b>\$ 24,443,510</b>	<b>100%</b>



*ck*

**\$5,000 and Over Disbursements**

**09/01/16 - 09/30/16**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
729095	09/01/16	0001369	Ameren Illinois	\$ 60,386.63	Electricity (07/13/16-08/10/16)
729107	09/01/16	0108916	CCIC	227,752.67	Health Insurance (September)
729132	09/01/16	0204158	Interact Communications, Inc.	18,175.00	Marketing Materials
729142	09/01/16	0204384	McGraw-Hill Global Education	15,195.98	Books for Resale
729171	09/01/16	0066555	United States Postal Service	6,000.00	Postage Meter Reimbursement
729250	09/07/16	0001469	John's Service & Sales Inc.	7,534.80	Building "B" Chiller/Air Handler Replacement*
729286	09/07/16	0128401	Vanguard Contractors, Inc.	172,260.00	D225 Lecture Hall Renovations*
729290	09/07/16	0081443	American Express	86,278.46	American Red Cross, CDW Government, Inc., Cengage Learning, Inc., Elsevier Science, McGraw Hill Publishing, Pearson Education, Inc.
ACH	09/08/16		Internal Revenue Service	65,538.29	Federal Payroll Taxes (09/08/16)
ACH	09/08/16		Illinois Department of Revenue	15,969.08	State Payroll Taxes (09/08/16)
ACH	09/08/16		VALIC Retirement Services	17,055.22	403(b) & 457(b) Payroll (09/08/16)
729306	09/08/16	0082897	SURS	46,432.95	Payroll (09/08/16)
729345	09/14/16	0174412	Demonica Kemper Architects	7,339.20	D225 Lecture Hall Renovations*
24 729352	09/14/16	0181795	G4S Secure Solutions (USA) Inc.	35,931.99	Security Services (August)
729365	09/14/16	0094132	JA Majors Company LTD	11,846.68	Books for Resale
729367	09/14/16	0139434	JBH Technologies, Inc.	33,711.00	3D Printer
729368	09/14/16	0001499	John Wiley & Sons, Inc.	6,462.00	Books for Resale
729404	09/14/16	0201804	Wipfli LLP	14,000.00	Financial Audit
729598	09/21/16	0001927	Walter J Zukowski & Associates	11,930.00	Legal Services
ACH	09/22/16		Internal Revenue Service	73,974.11	Federal Payroll Taxes (09/22/16)
ACH	09/22/16		Illinois Department of Revenue	17,749.51	State Payroll Taxes (09/22/16)
ACH	09/22/16		VALIC Retirement Services	15,567.09	403(b) & 457(b) Payroll (09/22/16)
729613	09/22/16	0082897	SURS	50,339.45	Payroll (09/22/16)
729629	09/28/16	0001369	Ameren Illinois	61,778.33	Electricity (08/10/16-09/09/16)
729638	09/28/16	0108916	CCIC	235,524.09	Health Insurance (October)
729642	09/28/16	0199422	Daikin Applied	38,900.00	Annual Service Contract for Chillers
729657	09/28/16	0199805	Marco, Inc.	6,462.29	Copier Usage
729683	09/28/16	0117010	Patterson Dental Supply, Inc.	16,478.00	Dental Equipment (Carl Perkins Grant)

**\$ 1,376,572.82**

\*Protection, Health, & Safety (PHS) Projects

Stipends For Pay Period 09/03/16

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Baker, Kathryn J.	CSP 2204 100	8/18/2016	12/19/2016	12/24/2016	ST	1,370.25	011320410051320	CSP-2204-100	Microsoft Office Pro III	
Bubb, Jennifer L.	RWSS Lab	6/15/2016	8/10/2016	9/3/2016	ST	1,080.00	011520910051340			
Butler, Paul D.	New Part-time Orientation	8/13/2016	8/13/2016	9/3/2016	ST	75.00	011120080151900			
Cinotte, Lori M.	Retro Pay for E18 to F18	8/7/2016	8/20/2016	9/3/2016	ST	92.62	011120650051310			
Coffman, Kara J.	New Part-time Orientation	8/13/2016	8/13/2016	9/3/2016	ST	75.00	011120080151900			
Eccles, Kimberly A.	CSS 2200 80	8/18/2016	12/19/2016	12/24/2016	ST	150.00	011320410051320	CSS-2200-80	Advanced Excel	
Engelman, John A.	WLD 2209 08	8/18/2016	12/19/2016	12/24/2016	ST	250.00	011320410051320	WLD-2209-80	Fabrication	
Frahm, Jeannette M.	SFC 1000 650	8/18/2016	12/19/2016	12/24/2016	ST	1,460.00	011120910051320	SFC-1000-650	Strategies for College	
Furlan, Michael J.	New Part-time Orientation	8/13/2016	8/13/2016	9/3/2016	ST	75.00	011120080151900			
Gunderson, Ryan R.	New Part-time Orientation	8/18/2016	8/18/2016	9/3/2016	ST	75.00	011120080151900			
Haskell Free, Stephanie A.	New Part-time Orientation	8/13/2016	8/13/2016	9/3/2016	ST	75.00	011120080151900			
Hendricks, Jaquelyne C.	New Part-time Orientation	8/13/2016	8/13/2016	9/3/2016	ST	75.00	011120080151900			
Hendricks, Jaquelyne C.	Add to Current Stipend CODA Reg	8/18/2016	12/19/2016	12/24/2016	ST	4,320.00	011420730051320			Adding money to current stipend per CODA Regulations
Henkel, Katie J.	New Part-time Orientation	8/13/2016	8/13/2016	9/3/2016	ST	75.00	011120080151900			
Jenrich, Chuck	Travel Reimbursement	8/18/2016	12/19/2016	12/24/2016	MI	858.50	014210331055312			
Jones, Sarah M.	Add to Current Stipend CODA Reg	8/18/2016	12/19/2016	12/24/2016	ST	4,320.00	011420730051320			Adding money to current stipend per CODA Regulations
Klieber, Tracie M.	Yoga Unique to You 307 317	7/28/2016	8/29/2016	9/3/2016	ST	735.00	014110394151320	HLR-6218-307	Yoga Unique To You	
Kusek, Karl K.	ELE 1220 300	8/31/2016	10/12/2016	10/15/2016	ST	632.70	011320410051320	ELE-1220-300	Electrical Safety	Changed Stipend for dates paying out remainder in 4 pays per Dean
Lange, Shane W.	Retro Pay for step C05	8/7/2016	8/20/2016	9/3/2016	ST	47.31	011320410051310			
Leynaud, Donald C.	New Part-time Orientation	8/18/2016	8/18/2016	9/3/2016	ST	75.00	011120080151900			
Mills, Michael E.	EMR/EMT-B Coordinator	8/18/2016	12/19/2016	12/24/2016	ST	1,054.50	011420730051320			
Pumo, Deborah J.	ALH 1002 100 Course Development	8/18/2016	9/3/2016	9/3/2016	ST	1,920.00	011420730051340			
Pytel, Kyle E.	LC Driver Improvement #1037	8/20/2016	8/20/2016	9/3/2016	ST	175.00	014110394251320	CDV-6000-01	LaSalle Co Driver Improvement	

25

ck

**Stipends For Pay Period 09/03/16**

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Roach, Josh J.	New Part-time Orientation	8/13/2016	8/13/2016	9/3/2016	ST	75.00	011120080151900			
Roether, Jenilyn E.	New Part-time Orientation	8/18/2016	8/18/2016	9/3/2016	ST	75.00	011120080151900			
Sarver, Gregory S.	LC Driver Improvement #1038	8/24/2016	8/24/2016	9/3/2016	ST	150.00	014110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Smith, Mary H.	CAD 1202 100	8/18/2016	12/19/2016	12/24/2016	ST	1,057.00	011320410051320	CAD-1202-100	Civil Applications of CAD	
Smith, Sara E.	Food Service Sanitation	8/15/2016	8/25/2016	9/3/2016	ST	600.00	014110394151320	CEU-1503-638	Food Service Sanitation-8 Hour	
Sramek, Katherine L.	CSO 1202 100	8/18/2016	12/19/2016	12/24/2016	ST	527.25	011320410051320	CSO-1202-100	Microsoft Windows	
Story, Michelle M.	Additional Pay Per Hours Submitted	6/1/2016	8/17/2016	9/3/2016	SS	1,344.00	011320410051340			
Zellmer, Donald G.	1st Half of Fall Show Choir	8/18/2016	9/3/2016	9/3/2016	ST	1,310.00	011120650051900			
<b>Total</b>						<b>24,204.13</b>				

  
 Cheryl Roelfsema  
 Vice President of Business Services and Finance

 9/30/16  
 Dr. Jerry Conoran  
 President

\*Earntypes  
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
 Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage  
 MI=Miscellaneous, SS=Summer School

**Stipends For Pay Period 09/17/16**

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Alvin, Stephen R.	Meal Reimbursement	09/07/16	09/17/16	09/17/16	MI	\$19.45	011120651355212			
Bruch, Anna M.	Nursing Orientation	07/27/16	07/28/16	09/17/16	ST	\$549.68	011420730051340			
Bruessard, Tiffany M.	Mileage Reimbursement	08/18/16	12/19/16	12/24/16	ML	\$751.68	011120650055210			
Butler, Paul D.	Mileage Reimbursement	08/18/16	12/19/16	12/24/16	ML	\$800.00	011120650055210			
Butler, Paul D.	Dual Credit Workshop	09/06/16	09/17/16	09/17/16	ST	\$50.00	018120080051900			
Coffman, Kara J.	Open Lab Hours	08/18/16	12/19/16	12/24/16	ST	\$2,220.75	011120570051320			
Cooper, Debra S.	MTH 0906 07 0907 07	08/18/16	12/19/16	12/24/16	ST	\$6,795.00	011520910051320	MTH-0907-07	Intermediate Algebra	
Cox, Laurie A.	Mileage Reimbursement	08/18/16	12/19/16	12/24/16	ST	\$400.00	011120650055210			
Dossett, Amy M.	Mileage Reimbursement	08/18/16	12/19/16	12/24/16	ST	\$1,200.00	011120650055210			
Dzurisin, Juliana M.	Dual Credit Workshop	09/06/16	09/06/16	09/17/16	ST	\$50.00	018120080051900			
Ewers, Kathryn C.	Dual Credit Workshop	09/06/16	09/06/16	09/17/16	ST	\$50.00	018120080051900			
Forkner, Kelsey G.	ENG 0900 06	08/18/16	12/19/16	12/24/16	ST	\$2,025.00	011520910051320			
Forkner, Zachariah L.	ENG 0900 04 08	08/18/16	12/19/16	12/24/16	ST	\$4,050.00	011520910051320			
Forst, Jean	Dual Credit Workshop	09/06/16	09/06/16	09/17/16	ST	\$50.00	018120080051900			
Gibbs, Kathryn A.	ENG 0900 RED 0800 0900	08/18/16	12/19/16	12/24/16	ST	\$7,047.00	011520910051320	RED-0900-600	Basic Reading II	
Gibson, James A.	Wedron Silica Electrical Exams	09/09/16	09/09/16	09/17/16	ST	\$375.00	014210331051320			
Gillio, Susan M.	MUP 1012 01	08/18/16	12/19/16	12/24/16	ST	\$250.00	011120650051320	MUP-1012-01	Flute Ensemble	
Hauger, Elizabeth L.	MLC Princeton	08/18/16	12/19/16	12/24/16	ST	\$3,032.00	011520910051320			
Jenrich, Chuck	Teleweld INC Surveillance	08/23/16	09/09/16	09/17/16	ST	\$3,000.00	014210331051320			
Kowalski, Andrea B.	Mileage Reimbursement	08/18/16	12/19/16	12/24/16	ML	\$240.00	011120650055210			
Kowalski, Andrea B.	Dual Credit Workshop	09/06/16	09/06/16	09/17/16	ST	\$50.00	018120080051900			
Landgraf, Tammy L.	Dual Credit Workshop	09/06/16	09/06/16	09/17/16	ST	\$50.00	018120080051900			
Lange, Marilyn L.	MTH 0906 08 0907 08	08/18/16	12/19/16	12/24/16	ST	\$6,795.00	011520910051320	MTH-0907-08	Intermediate Algebra	
Lee, Tracy D.	Dual Credit Workshop	09/06/16	09/06/16	09/17/16	ST	\$50.00	018120080051900			
Leonard, Bryan D.	Dual Credit Workshop	09/06/16	09/06/16	09/17/16	ST	\$50.00	018120080051900			
Martin, Todd A.	Mileage Reimbursement	08/18/16	12/19/16	12/24/16	ML	\$576.00	011120650055210			
McCarthy, Melissa R.	Mileage Reimbursement	08/18/16	12/19/16	12/24/16	ST	\$576.00	011120650055210			

27

*OK*

**Stipends For Pay Period 09/17/16**

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
McKee, Larry E.	MLC IVCC	08/18/16	12/19/16	12/24/16	ST	\$4,548.00	011520910051320			
Mercer, Jon S.	Clothing Allowance	08/03/16	09/17/16	09/17/16	TF	\$49.98	027210472052900			
Michael, James N.	GER 1000 80 1001 80	08/18/16	12/19/16	12/24/16	ST	\$1,140.00	011120650051320	GER-1000-80	Conversational German	
Moskalewicz, James P.	Dual Credit Workshop	09/06/16	09/06/16	09/17/16	ST	\$50.00	018120080051900			
Mott, Willard D.	Dual Credit Workshop	09/06/16	09/06/16	09/17/16	ST	\$50.00	018120080051900			
O'Brien, Tina M.	MLC Ottawa	08/18/16	12/19/16	12/24/16	ST	\$5,840.00	011520910051320			
Oldaker, Adam G.	Dual Credit Workshop	09/06/16	09/06/16	09/17/16	ST	\$50.00	018120080051900			
Padoan-Gallardo, Atti V.	FEN ITL SPN	08/18/16	12/19/16	12/24/16	ST	\$4,382.00	011120650051320	FEN-1001-01	Elementary French I	
Parisot, Debora	Dual Credit Workshop	09/06/16	09/06/16	09/17/16	ST	\$50.00	018120080051900			
Phillips, Alan G.	Mileage Reimbursement	08/18/16	12/19/16	12/24/16	ST	\$800.00	011120650055210			
Prine, Renee M.	Dual Credit Workshop	09/06/16	09/06/16	09/17/16	ST	\$50.00	018120080051900			
Radek, Kimberly M.	Retro Pay for Salary Movement	08/07/16	09/03/16	09/17/16	MI	\$171.22	011120910051310			
Rebholz, Matthew R.	LC Driver Improvement #1039	09/10/16	09/10/16	09/17/16	ST	\$175.00	014110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Safranske, Sandra K.	Clothing Allowance	09/15/16	09/17/16	09/17/16	TF	\$49.99	027210472052900			
Scheri, Jennifer C.	Mileage Reimbursement	09/17/16	09/17/16	09/17/16	ML	\$59.40	014210331055211			
Simons, Eris J.	Nursing Orientation	07/27/16	07/28/16	09/17/16	ST	\$248.25	011420730051340			
Stoddard, Danielle A.	Developing PSY 1000 Fall 2016	09/17/16	09/17/16	09/17/16	ST	\$1,350.00	011120650051320			
Story, Michelle M.	Dual Credit Workshop	09/06/16	09/06/16	09/17/16	ST	\$50.00	018120080051900			
Turchi, Mary L.	Dual Credit Workshop	09/06/16	09/06/16	09/17/16	ST	\$50.00	018120080051900			
Whited, Barry G.	BUS 1010 300	08/18/16	12/19/16	12/24/16	ST	\$84.00	011120570051320	BUS-1010-300	Introduction To Business	
Zellmer, Donald G.	THE 2005 03	08/18/16	12/19/16	12/24/16	ST	\$300.00	011120650051320	THE-2005-03	Theatre Play Production	
<b>TOTAL</b>						<b>60,650.40</b>				

*Cheryl Roelfsema*  
 Cheryl Roelfsema  
 Vice President of Business Services and Finance

*Jerry Cordogan 9/26/16*  
 Dr. Jerry Cordogan  
 President

\*Earntypes  
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
 Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage  
 MI=Miscellaneous, SS=Summer School



Stipends For Pay Period 09/17/16

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Bowen, Teresa	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MG	8.64	063230530151610			
Bowen, Teresa	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MG	607.80	063230530151610			
Cardosi, Cynthia A.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MG	1,365.00	063230530151210			
Cardosi, Cynthia A.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MG	95.58	063230530151210			
Lock, Cynthia M.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MG	318.59	061620296351610			
Lock, Cynthia M.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MG	101.56	061620296351610			
Scoma, Diane M.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MG	1,244.00	063230530151210			
Scoma, Diane M.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MG	87.12	063230530151210			
Avila, Shante D.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	149.67	018240082051610			
Avila, Shante D.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	600.00	018240082051610			
Brown, Ida L.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	830.40	013430031051610			
Brown, Ida L.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	262.80	013430031051610			
Burns, Carey A.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	220.80	018310183051610			
Burns, Carey A.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	697.00	018310183051610			
Carlson, Jackie L.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	681.12	056240262051610			
Carlson, Jackie L.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	220.80	056240262051610			
Carranco, Theresa L.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	817.44	011120910051610			
Carranco, Theresa L.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	261.28	011120910051610			
Carranco, Theresa L.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	22.42	061620269051520			
Curley, Kristyne K.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	1,359.00	018810595051210			
Curley, Kristyne K.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	549.78	018810595051210			
Foockle, Lorri S.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	1,152.80	013430031051610			
Foockle, Lorri S.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	368.00	013430031051610			
Gonzalez, Amber L.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	213.40	018810595051610			
Gonzalez, Amber L.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	623.11	018810595051610			

29

ck

**Stipends For Pay Period 09/17/16**

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Gregorich, Karen L.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	128.80	013130030751610			
Harding, Suzanne	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	901.28	056430361451610			
Harding, Suzanne	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	287.04	056430361451610			
Hawkins, Linda K.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	268.64	013830030051610			
Hawkins, Linda K.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	838.40	013830030051610			
Hejl, Jill E.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	738.50	018240082051610			
Hejl, Jill E.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	235.52	018240082051610			
Herout, Kimberly R.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	235.52	013430031051610			
Herout, Kimberly R.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	733.60	013430031051610			
Herout, Kimberly R.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	40.34	013430031051610			
Hooper, Laura L.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	193.33	018710585051210			
Hunter, Robert L.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	1,496.00	018120080051210			
Hunter, Robert L.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	605.11	018120080051210			
Jagodzinski, Neil	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	312.80	013430031051610			
Jagodzinski, Neil	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	985.12	013430031051610			
Jasiek, Bonnie J.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	659.84	014810342051610			
Jasiek, Bonnie J.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	213.44	014810342051610			
King, Stephanie M.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	1,000.00	012120321251210			
King, Stephanie M.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	404.44	012120321251210			
Kosciewicz, Sandra K.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	253.92	058640569051610			
Kosciewicz, Sandra K.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	796.48	058640569051610			
Kreiser, Diane M.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	283.36	018240082051610			
Kreiser, Diane M.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	880.32	018240082051610			
Lane, Diane M.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	1,074.00	018810595051210			
Lane, Diane M.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	434.22	018810595051210			

30

*ck*

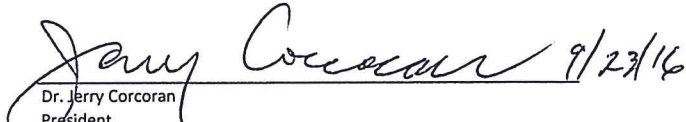
**Stipends For Pay Period 09/17/16**

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Lock, Cynthia M.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	477.88	061620269051610			
Lock, Cynthia M.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	152.36	061620269051610			
Markwell, Susan V.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	1,000.00	012120321251210			
Markwell, Susan V.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	404.44	012120321251210			
Merkel, Marlene K.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	287.04	011120650051610			
Merkel, Marlene K.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	901.28	011120650051610			
Mitchum, Sheri L.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	342.24	012410595451210			
Mitchum, Sheri L.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	1,080.44	012220322251210			
Moore, Lynn A.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	811.30	013130030751610			
Moore, Lynn A.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	254.18	013130030751610			
Pittman, Laurie S.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	261.28	018440568051610			
Pittman, Laurie S.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	819.00	018440568051610			
Ragazincky, Polly A.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	670.72	011420730051610			
Ragazincky, Polly A.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	213.44	011420730051610			
Smith, Gerilynn	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	187.68	027810480051610			
Smith, Gerilynn	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	586.88	027810480051610			
Sramek, Katherine L.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	880.32	013130030751610			
Sramek, Katherine L.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	283.36	013130030751610			
Stash, Janna L.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	651.62	012410595051210			
Stash, Janna L.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	209.76	018810595051210			
Swiskoski, Donna J.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	261.28	018610293051610			
Swiskoski, Donna J.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	817.44	018610293051610			
Twardowski, Eileen M.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	1,006.08	013430031051610			
Twardowski, Eileen M.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	320.16	013430031051610			
Waligora, Walter R.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	401.12	018810595051210			

**Stipends For Pay Period 09/17/16**

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Waligora, Walter R.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	1,257.60	012410595051210			
Wallin, Terry E.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	1,278.56	012410595051210			
Wallin, Terry E.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	408.48	018810595051210			
Wisniewski, Maryann	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	459.83	018240082051610			
Wisniewski, Maryann	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	198.72	018240082051610			
Witalka, Lisa A.	FY17 Retro Pay	09/17/16	09/17/16	09/17/16	MI	231.84	013210367051610			
Witalka, Lisa A.	FY16 Retro Pay	09/17/16	09/17/16	09/17/16	MI	733.60	013210367051610			
<b>Total</b>						<b>44,708.06</b>				

  
 Cheryl Roelfsema  
 Vice President of Business Services and Finance

 9/27/16  
 Dr. Jerry Corcoran  
 President

\*Earntypes  
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
 Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage  
 MI=Miscellaneous, SS=Summer School

**Bid Results – Simulaids SMART STAT Basic Patient Simulator**

Bids for a Simulaids SMART STAT Basic Patient Simulator were received and publicly opened on September 26, 2016. Global Technologies was the low bidder. The results are shown below.

<b>Bidder</b>	<b>Simulaids SMART STAT Basic w/ iPad</b>	<b>Shipping</b>	<b>Total Net Cost</b>
<b>Global Technologies Davie, FL</b>	<b>\$9,791.00</b>	<b>0</b>	<b>\$9,791.00</b>
Gaumard Scientific Co., Inc. Miami, FL	\$9,785.00*	\$200.00	\$9,985.00
* Equivalent item Gaumard Code Blue II Adult w/ wireless control			
Shop Anatomical, Inc. Lexington, SC	\$10,198.20	Included	\$10,198.20
Bound Tree Medical LLC Dublin, OH	\$10,891.06	0	\$10,891.06
CPR-Savers & First Aid Supply Scottsdale, AZ	\$11,566.80	\$173.00	\$11,739.80
Quad Med, Inc. Jacksonville, FL	\$12,240.00	0	\$12,240.00
Moore Medical LLC Farmington, CT	\$20,060.98	\$109.70	\$20,170.68

**Recommendation:**

**The administration recommends the Board accept the bid from Global Technologies as the lowest, most responsible bid for a Simulaids SMART STAT Basic Patient Simulator in the amount of \$9,791.**

KPI 8: Utilization of Technology for Teaching and Learning

**Resolution Authorizing Preparation of the 2016 Tax Levy**

The administration would like Board authorization to begin preparing the 2016 tax levy. In keeping with past practice, a tentative tax levy will be presented to the November Board for approval and the levy will be finalized in December.

**Recommendation:**

**The administration recommends that the Board authorize Dr. Jerry Corcoran to begin preparing the 2016 tax levy.**

KPI 5: Fiscal Responsibility/Affordability

RESOLUTION TO PREPARE TAX LEVY

RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ILLINOIS VALLEY COMMUNITY COLLEGE, DISTRICT NO. 513, COUNTIES OF LASALLE, BUREAU, MARSHALL, LEE, PUTNAM, DEKALB, GRUNDY, AND LIVINGSTON, STATE OF ILLINOIS, as follows:

SECTION 1: That Dr. Jerry Corcoran be and is hereby authorized and directed to prepare a tax levy for the calendar year 2016 to be collected in calendar year 2017.

ADOPTED this 13th day of October, 2016.

---

Chair, Board of Trustees

ATTEST:

---

Secretary, Board of Trustees

**Protection, Health, and Safety Projects for Tax Year 2016**

The administration has been working with the architect and Operations Committee on developing a list of Protection, Health, and Safety (PHS) projects for the Tax Year 2016 levy. Following is a summary of the projects recommended for approval.

**Building E Chiller/Air Handler Replacement**

This project is fourth in a series of five to replace the air handler/chiller equipment for each of the five original buildings.

Following are the cost estimates for this project:

Project costs	\$ 931,500
Contingency	93,150
A/E fees	<u>87,095</u>
Total	\$1,111,745

**Building G HVAC Controls**

This project will update the building controls providing a more comfortable environment and energy savings. This work is also in preparation for replacing the HVAC system in Building G as a future PHS project.

Following are cost estimates for this project:

Project costs	\$143,750
Contingency	14,375
A/E fees	<u>17,631</u>
Total	\$175,756

**Building J – Overhead Door Replacement**

The block walls in the welding area create a safety hazard with the overhead door. The block wall runs perpendicular to the overhead door and if a person is in the space the door can down and injure someone. Replacement is necessary to safely protect personnel. The project is to reduce the 30 ft door to a 16 ft door. The other three doors (two in auto department and one in warehousing) will be replaced to be in compliance with current overhead door safety codes. The new doors will also provide energy efficiency by having better insulation and seals.

Following are cost estimates for this project:

Project costs	\$ 99,360
Contingency	9,936
A/E fees	<u>15,000</u>
Total	\$124,296



---

**Recommendation:**

**The administration recommends Board approval of the three Protection, Health, and Safety projects as presented for a combined total cost of \$1,411,797, and authorize submission of the appropriate resolutions for each to the Illinois Community College Board.**

KPI 5: Fiscal Responsibility/Affordability

**CAPITAL PROJECT APPLICATION FORM**  
(One Application Form per Project)

District/College and District #: Illinois Valley Community College District #513

Contact Person: Ms. Cheryl Roelfsema, VP for Business Services & Finance Phone # 815.224.0419

Project: AHU / Chiller Replacement – Building E

Project Budget: \$1,111,745 ( ) check \* here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc  
and disclose on funding attachment 2

Date September 22, 2016

**Application Type (check the appropriate application type and follow instruction):**

- Locally Funded New Construction-complete/submit Sections I, II, and III.  
 Locally Funded Remodeling-complete/submit Sections I and III.  
 Locally Funded New Construction and Remodeling-complete/submit Sections I, II, and III.  
 Protection, Health, and Safety-complete/submit Section I and Attachment PHS.  
 Capital Renewal Project-complete/submit Section I and the Architect Recommendation Form  
 ADA Project-complete/submit Section I, Attachment ADA, and Architect Recommendation Form.

**Section I (submit for ALL project approval requests)**

- A. Board of Trustees action-attach a copy of the local board's resolution and certified minutes  
 B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*).  
 C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)  
 D. Board of Trustees approved budget (*use the appropriate format on Attachment #1*)  
 E. Funding source (*use the appropriate format on Attachment #2*)

**Section II**

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes  No

If no, please update your District's Site and Construction Master Plan and submit to the ICCB.  
Anticipated date of completion \_\_\_\_\_

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)

- C. Has the site been determined professionally to be suitable for construction purposes?

Yes  No

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

**Section III**

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

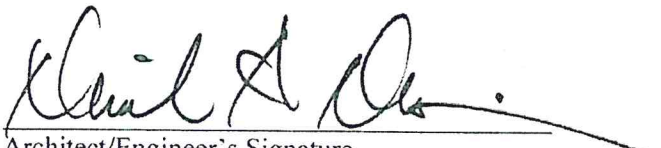
**PROTECTION, HEALTH, AND SAFETY PROJECT**

**Budget and Certification**

Name and address of architect/engineer providing the estimate:

**Dominick Demonica, AIA, LEED AP  
Demonica Kemper Architects  
125 North Halsted Street, Suite 301  
Chicago, Illinois 60661**

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my direct supervision, and to the best of my knowledge the description of the existing conditions and cost funds became available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

  
Architect/Engineer's Signature

September 26, 2016  
Date



001-014368  
Illinois Registration or License Number

Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

**Protection, Health, and Safety Signature/Certification Page**

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	_____ <u>X</u> _____
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify that we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above, and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment#2 (Funding Source).

Further, we certify the Board has approved the architect’s recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the **Illinois Valley Community College District No. 513** Board of Trustees

Date \_\_\_\_\_

Signed \_\_\_\_\_, Chairperson

\_\_\_\_\_, Secretary

### SCOPE OF WORK

Provide an explanation of the specific work to be performed as part of this project.

The scope of the project includes the following:

- Removal and disposal of chiller, air handler, and associated components.
- Installation of new air-cooled chiller and air handling unit including replacement of associated piping, valves, coils, water pump, expansion tank, chilled water buffer tanks, mounts and related controls.
- Replacement of remaining iNet mechanical controls throughout Building “E” to complete transition to BACnet protocol.

Cost Estimates:

Demolition Work	\$15,000.00
Air Handling Unit Work	\$365,000.00
Chiller Work	\$345,000.00
Temperature Controls Work:	<u>\$85,000.00</u>
<b>Sub Total:</b>	<b>\$810,000.00</b>
General Conditions/O & P @ 15%	<u>\$121,500.00</u>
<b>Subtotal:</b>	<b>\$931,500.00</b>
Contingency @ 10%	<u>\$93,150.00</u>
<b>Total:</b>	<b>\$1,024,650.00</b>

### **Programmatic Justification**

Provide an explanation of the programmatic impact of the proposed project.

The existing air cooled chiller at Building “E” was last replaced in 1996. The unit is nearing the end of its 20 year expected useful life, is starting to require additional maintenance and replacement parts are becoming more difficult to find. The College is concerned that failure of the chiller would leave Building “E” without air-conditioning for occupant comfort. In addition, the iNet protocol building automation components used by the current chiller are no longer being produced. Component production ceased on December 31, 2013. Conversion to BACnet protocol components is a priority before iNet replacement components are completely sold out.

The air handler at Building “E” was installed when the building was built in the 1970’s and is past the expected years of useful life (30 years). The air handler housing has deteriorated over time. Deterioration is causing issues with fan/motor assembly performance and operational efficiency. Unit mounts have also deteriorated over time leading to vibration issues in the system.

The College would like to replace the chiller, air handler, associated components and controls to ensure comfort levels of students, faculty and staff and to improve operational efficiency.

**Attachment #1  
Project Budget**

**Check One: (LOCALLY FUNDED – other than Protection, Health, and Safety – see below)**  
**New Construction**  
**Remodeling**

**Project Name:** \_\_\_\_\_

	<u>Budget Amounts</u>	
	<u>New Construction</u>	<u>Remodeling</u>
Land	_____	_____
Site Development	_____	_____
Construction (including Fixed Equipment)	_____	_____
Mechanical	_____	_____
Electrical	_____	_____
General Conditions	_____	_____
Contingency	_____	_____
A/E Professional Fees	_____	_____
<b>Total</b>	_____	_____

**Protection, Health, and Safety Project Name** **Illinois Valley Community College – AHU / Chiller Replacement – Building E**

	<u>Budget Amounts</u>
Project Costs	<u>\$ 931,500</u>
Contingency	<u>\$ 93,150</u>
A/E Professional Fees	<u>\$ 87,095</u>
<b>Total</b>	<u><b>\$ 1,111,745</b></u>

## Attachment #2 Funding Source

**District/College Name:** Illinois Valley Community College District #513

**Project Name:** AHU / Chiller Replacement – Building E

**Check the source(s) of funds:**

Available Fund Balance \_\_\_\_\_ Fund name(s): \_\_\_\_\_  
(Including excess funds from  
previously approved protection,  
health, and safety projects)

Bond Proceeds \_\_\_\_\_ Type of bond issuance(s): \_\_\_\_\_  
(Including protection, health,  
and safety bonds)

Protection, Health, and \_\_\_\_\_ X Tax rate/fiscal year: 2016/2017  
Safety Tax Levy \_\_\_\_\_  
(ILCS 805/3-20.3.01)

Contract for Deed \_\_\_\_\_ Term of Contract for Deed in months: \_\_\_\_\_  
(ILCS 805/3-36)

Lending Arrangement with a \_\_\_\_\_ Term of Lending Arrangement in months: \_\_\_\_\_  
Financial Institution \_\_\_\_\_  
(ILC 805/3-37)

Lease Agreement \_\_\_\_\_ Term of Lease in months: \_\_\_\_\_  
(ILCS 805/3-38)

Capital Renewal Funding \_\_\_\_\_ Proposed Fiscal Year Source(s): \_\_\_\_\_



**CAPITAL PROJECT APPLICATION FORM***(One Application Form per Project)*District/College and District #: Illinois Valley Community College District #513Contact Person: Ms. Cheryl Roelfsema, VP for Business Services & Finance Phone # 815.224.0419Project: Temperature Controls Replacement – Building GProject Budget: \$175,756 ( ) check \* here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc.

and disclose on funding attachment 2

Date September 22, 2016**Application Type (check the appropriate application type and follow instruction):**

- Locally Funded New Construction-complete/submit Sections I, II, and III.
- Locally Funded Remodeling-complete/submit Sections I and III.
- Locally Funded New Construction and Remodeling-complete/submit Sections I, II, and III.
- Protection, Health, and Safety-complete/submit Section I and Attachment PHS.
- Capital Renewal Project-complete/submit Section I and the Architect Recommendation Form
- ADA Project-complete/submit Section I, Attachment ADA, and Architect Recommendation Form.

**Section I (submit for ALL project approval requests)**

- A. Board of Trustees action-attach a copy of the local board's resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*).
- C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- D. Board of Trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

**Section II**

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes  No

If no, please update your District's Site and Construction Master Plan and submit to the ICCB.

Anticipated date of completion \_\_\_\_\_

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
- C. Has the site been determined professionally to be suitable for construction purposes?

Yes  No 

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

**Section III**

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

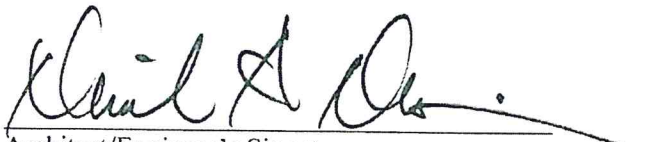
**PROTECTION, HEALTH, AND SAFETY PROJECT**

**Budget and Certification**

Name and address of architect/engineer providing the estimate:

**Dominick Demonica, AIA, LEED AP**  
**Demonica Kemper Architects**  
**125 North Halsted Street, Suite 301**  
**Chicago, Illinois 60661**

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my direct supervision, and to the best of my knowledge the description of the existing conditions and cost funds became available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

  
Architect/Engineer's Signature

September 26, 2016  
Date

001-014368  
Illinois Registration or License Number



Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

**Protection, Health, and Safety Signature/Certification Page**

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	_____ <u>X</u> _____
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify that we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above, and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment#2 (Funding Source).

Further, we certify the Board has approved the architect’s recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the **Illinois Valley Community College District No. 513** Board of Trustees

Date \_\_\_\_\_

Signed \_\_\_\_\_, Chairperson

\_\_\_\_\_, Secretary

### SCOPE OF WORK

Provide an explanation of the specific work to be performed as part of this project.

The scope of the project includes the following:

- Replacement of remaining building automation controls throughout Building “G” to complete transition to BACnet protocol.

Cost Estimates:

Temperature Controls Work:	<u>\$125,000.00</u>
<b>Sub Total:</b>	<b>\$125,000.00</b>
General Conditions/O & P @ 15%	<u>\$18,750.00</u>
<b>Subtotal:</b>	<b>\$143,750.00</b>
Contingency @ 10%	<u>\$14,375.00</u>
<b>Total:</b>	<b>\$158,125.00</b>

### **Programmatic Justification**

Provide an explanation of the programmatic impact of the proposed project.

The existing air building automation components used by the air handling units, cabinet heaters, exhaust fans, etc. are no longer being produced and replacement parts are becoming more difficult to find. Conversion to BACnet protocol components is a priority before lack of replacement parts becomes an operational issue.

The College would like to replace the building automation controls to ensure comfort levels of students, faculty and staff.

**Attachment #1  
Project Budget**

**Check One: (LOCALLY FUNDED – other than Protection, Health, and Safety – see below)**

**New Construction**

**Remodeling**

**Project Name:** \_\_\_\_\_

Budget Amounts

	<u>New Construction</u>	<u>Remodeling</u>
Land	_____	_____
Site Development	_____	_____
Construction (including Fixed Equipment)	_____	_____
Mechanical	_____	_____
Electrical	_____	_____
General Conditions	_____	_____
Contingency	_____	_____
A/E Professional Fees	_____	_____
<b>Total</b>	_____	_____

**Protection, Health, and Safety Project Name** **Illinois Valley Community College – Temperature Controls Replacement – Building G**

Budget Amounts

Project Costs	<u>\$ 143,750</u>
Contingency	<u>\$ 14,375</u>
A/E Professional Fees	<u>\$ 17,631</u>
<b>Total</b>	<u><b>\$ 175,756</b></u>

## Attachment #2 Funding Source

**District/College Name:** Illinois Valley Community College District #513

**Project Name:** Temperature Controls Replacement – Building G

**Check the source(s) of funds:**

Available Fund Balance \_\_\_\_\_ Fund name(s): \_\_\_\_\_  
(Including excess funds from  
previously approved protection,  
health, and safety projects)

Bond Proceeds \_\_\_\_\_ Type of bond issuance(s): \_\_\_\_\_  
(Including protection, health,  
and safety bonds)

Protection, Health, and \_\_\_\_\_ X Tax rate/fiscal year: 2016/2017  
Safety Tax Levy \_\_\_\_\_  
(ILCS 805/3-20.3.01)

Contract for Deed \_\_\_\_\_ Term of Contract for Deed in months: \_\_\_\_\_  
(ILCS 805/3-36)

Lending Arrangement with a \_\_\_\_\_ Term of Lending Arrangement in months: \_\_\_\_\_  
Financial Institution \_\_\_\_\_  
(ILC 805/3-37)

Lease Agreement \_\_\_\_\_ Term of Lease in months: \_\_\_\_\_  
(ILCS 805/3-38)

Capital Renewal Funding \_\_\_\_\_ Proposed Fiscal Year Source(s): \_\_\_\_\_

**CAPITAL PROJECT APPLICATION FORM**  
*(One Application Form per Project)*

District/College and District #: Illinois Valley Community College District #513  
 Contact Person: Ms. Cheryl Roelfsema, VP for Business Services & Finance Phone # 815.224.0419  
 Project: Overhead Door Replacement – Building J  
 Project Budget: \$124,296 ( ) check \* here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc.  
 and disclose on funding attachment 2 Date September 22, 2016

**Application Type (check the appropriate application type and follow instruction):**

- Locally Funded New Construction-complete/submit Sections I, II, and III.
- Locally Funded Remodeling-complete/submit Sections I and III.
- Locally Funded New Construction and Remodeling-complete/submit Sections I, II, and III.
- Protection, Health, and Safety-complete/submit Section I and Attachment PHS.
- Capital Renewal Project-complete/submit Section I and the Architect Recommendation Form
- ADA Project-complete/submit Section I, Attachment ADA, and Architect Recommendation Form.

**Section I (submit for ALL project approval requests)**

- A. Board of Trustees action-attach a copy of the local board’s resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished *(complete the narration section and attach)*.
- C. A detailed description of the project’s programmatic justification *(complete the narration section and attach)*
- D. Board of Trustees approved budget *(use the appropriate format on Attachment #1)*
- E. Funding source *(use the appropriate format on Attachment #2)*

**Section II**

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes \_\_\_\_\_ No \_\_\_\_\_

If no, please update your District’s Site and Construction Master Plan and submit to the ICCB.  
 Anticipated date of completion \_\_\_\_\_

- B. Submit the new square footage allocation *(use Square Footage Summary Attachment)*
- C. Has the site been determined professionally to be suitable for construction purposes?  
 Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

**Section III**

- A. Submit the remodeled square footage allocation *(use Square Footage Summary Attachment)*



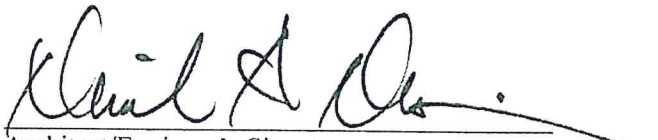
**PROTECTION, HEALTH, AND SAFETY PROJECT**

**Budget and Certification**

Name and address of architect/engineer providing the estimate:

**Dominick Demonica, AIA, LEED AP**  
**Demonica Kemper Architects**  
**125 North Halsted Street, Suite 301**  
**Chicago, Illinois 60661**

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my direct supervision, and to the best of my knowledge the description of the existing conditions and cost funds became available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

  
Architect/Engineer's Signature

September 26, 2016  
Date

001-014368  
Illinois Registration or License Number



Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

**Protection, Health, and Safety Signature/Certification Page**

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	_____ <u>X</u> _____
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify that we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above, and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment#2 (Funding Source).

Further, we certify the Board has approved the architect’s recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the **Illinois Valley Community College District No. 513** Board of Trustees

Date \_\_\_\_\_

Signed \_\_\_\_\_, Chairperson

\_\_\_\_\_, Secretary

## SCOPE OF WORK

Provide an explanation of the specific work to be performed as part of this project.

The scope of the project includes the following:

- Removal and disposal of (4) existing overhead doors, sawcutting and removal of existing concrete slab and steel bollards at Welding Lab door, and removal of existing metal panel wall system around Welding Lab door
- Installation of new concrete foundation, bollards, and steel framing as required to reduce size of door opening at Welding Lab
- Infill wall panel system around perimeter of Welding Lab Door
- Installation of (4) new insulated, electrically-operated overhead doors with appropriate perimeter seals

### **Programmatic Justification**

Provide an explanation of the programmatic impact of the proposed project.

The configuration of the existing concrete block wall in relation to the overhead door within the welding area has created a safety hazard. The block wall runs perpendicular to the overhead door and if a person is in this space when the overhead door is closed, the person can become trapped within this area. Reconfiguration and replacement of the door and adjacent wall construction is necessary to safely protect students and staff.

Additionally, the other three doors (two in the auto department and one in warehousing) require replacement to be in compliance with current overhead door safety requirements and to provide increased energy efficiency by improving insulation properties and seals.

**Attachment #1  
Project Budget**

**Check One: (LOCALLY FUNDED – other than Protection, Health, and Safety – see below)**

- New Construction**
- Remodeling**

**Project Name:** \_\_\_\_\_

	<u>Budget Amounts</u>	
	<u>New Construction</u>	<u>Remodeling</u>
Land	_____	_____
Site Development	_____	_____
Construction (including Fixed Equipment)	_____	_____
Mechanical	_____	_____
Electrical	_____	_____
General Conditions	_____	_____
Contingency	_____	_____
A/E Professional Fees	_____	_____
<b>Total</b>	_____	_____

**Protection, Health, and Safety Project Name** **Illinois Valley Community College – Overhead Door Replacement – Building J**

	<u>Budget Amounts</u>
Project Costs	<u>\$ 99,360</u>
Contingency	<u>\$ 9,936</u>
A/E Professional Fees	<u>\$ 15,000</u>
<b>Total</b>	<u><b>\$ 124,296</b></u>

## Attachment #2 Funding Source

**District/College Name:** Illinois Valley Community College District #513

**Project Name:** Overhead Door Replacement – Building J

**Check the source(s) of funds:**

Available Fund Balance \_\_\_\_\_ Fund name(s): \_\_\_\_\_  
(Including excess funds from  
previously approved protection,  
health, and safety projects)

Bond Proceeds \_\_\_\_\_ Type of bond issuance(s): \_\_\_\_\_  
(Including protection, health,  
and safety bonds)

Protection, Health, and \_\_\_\_\_ X Tax rate/fiscal year: 2016/2017  
Safety Tax Levy \_\_\_\_\_  
(ILCS 805/3-20.3.01)

Contract for Deed \_\_\_\_\_ Term of Contract for Deed in months: \_\_\_\_\_  
(ILCS 805/3-36)

Lending Arrangement with a \_\_\_\_\_ Term of Lending Arrangement in months: \_\_\_\_\_  
Financial Institution \_\_\_\_\_  
(ILC 805/3-37)

Lease Agreement \_\_\_\_\_ Term of Lease in months: \_\_\_\_\_  
(ILCS 805/3-38)

Capital Renewal Funding \_\_\_\_\_ Proposed Fiscal Year Source(s): \_\_\_\_\_

Action Item 12.

**Faculty Resignation – Dr. Rebecca Donna, Criminal Justice Instructor and Program Coordinator**

Dr. Rebecca Donna, Criminal Justice Instructor and Program Coordinator, has submitted her resignation notice effective December 31, 2016. Her resignation letter is attached.

**Recommendation:**

**Accept with regret the resignation of Dr. Rebecca Donna, Criminal Justice Instructor and Program Coordinator effective December 31, 2016.**

KPI 6: Job Satisfaction

September 29, 2016

Mr. Ron Groleau  
Dean, Natural Science and Business  
Illinois Valley Community College  
815 Orlando Smith Ave.  
Oglesby, IL 61348

Mr. Groleau,

It is with mixed emotions that I would inform you that I am resigning from my position as Criminal Justice and Forensic Program Coordinator effective December 31, 2016. I intend to serve the members of our district in other venues.

As I write this letter, I am forced to reflect on my many years at IVCC and the quality friendships I have formed. In short, I will sincerely miss my daily interactions with my colleagues and members of the tremendous support staff. Because of them, my days at IVCC have been filled with laughter and genuine compassion. The kindness and support that they have extended to me over the years has allowed me to grow both professionally and personally.

I am saddened that I will not have the opportunity to collaborate further with Dr. Deborah Anderson and participate in the future she will help create. She has been a shining light since her arrival at IVCC.

If I can be of any assistance during the transition, please let me know. I would be glad to help however I can.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rebecca Donna".

Rebecca Donna, PhD

Rebecca Donna, PhD  
Director Criminal Justice and Forensics  
Illinois Valley Community College



**Cash Farm #8842 Lease Renewal – 2016 and 2017**

The College entered into a four-year cash farm lease with Chris Kolodziej on November 19, 2013. The lease was for 149 acres at \$380/acre, an annual lease payment of \$56,620. Crop year 2017 is the final year of the four-year lease. The lease is renewed annually to preserve both the rights of the College and the lessee.

Mr. Kolodziej approached the administration and asked that we consider lowering the rent due to low commodity prices. He can plant seed corn on 66 of the 149 acres every other year and would be willing to pay \$350/acre for the 66 acres those years and pay \$300/acre on the remaining 83 acres. This would make the annual lease payment for 2016 (seed corn year) \$48,000. The administration feels this is a fair request. In 2013, the next highest bid came in at \$278/acre.

**Recommendations:**

- 1. The administration recommends Board approval to revise the lease with Chris Kolodziej to \$350 per acre on 66 acres and \$300 per acre for the remaining 83 acres for an annual lease payment of \$48,000 for 2016.**
- 2. The administration recommends Board approval to revise the lease with Chris Kolodziej to \$300 per acre for 149 acres for an annual lease payment of \$44,700 for 2017.**

KPI 5: Fiscal Responsibility/Affordability

**Student Support Services – Project Success – Local Match**

As part of the grant application, the College agreed to provide a local match of \$10,000 annually for the five-year period of the grant FY2016 – FY2020 for the federal Student Support Services (TRiO) grant. One of the grant conditions requires a local match of one-third of the dollars provided for student aid (tuition waivers).

**Recommendation:**

**The administration recommends Board approval of the annual \$10,000 transfer from the Education Fund (Fund 01) to Restricted Funds (Fund 06) for the Student Support Services grant for FY2017.**

KPI 1 – Student Academic Success

---

---

**INTEROFFICE MEMORANDUM**

---

---

**TO:** CHERYL ROELFSEMA  
**FROM:** CHRIS HERMAN  
**SUBJECT:** FY2017 INSTITUTIONAL MATCH FOR PROJECT SUCCESS GRANT AID  
**DATE:** SEPTEMBER 7, 2016  
**CC:** MARK GRZYBOWSKI

---

**Dear Cheryl,**

I am submitting this memorandum to request that the college make the annual contribution of \$10,000 for the cost-share match amount to supplement federal grant aid to students in Project Success/Student Support Services.

As you know Project Success just received its Grant Award Notification for fiscal year 2017. Included in this year's award was an increase of 3%. This increase has returned us to fiscal Year 2010 funding levels as we saw decreases in our funding amount on 2 separate occasions between 2010 and 2015. The institutional commitment of \$10,000 allows us to reward some of our outstanding students and participants that also have financial need. This amount of institutional commitment has been instrumental in lessening loan burden and the cost of attendance for many of our participants. Please share with our administration and the College Board of Trustees how important these funds are to our program and students.

Thank you for your continued support of Project Success and our mission of assisting and empowering students from disadvantaged backgrounds!

Sincerely,

Chris Herman, Director  
Project Success/Student Support Services  
Illinois Valley Community College

9/14/2016

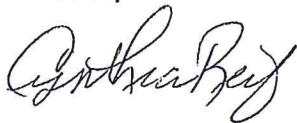
Cynthia Reif RDH, CDA  
1932 N 2653 Road  
Ottawa, IL 61350

Human Resources  
IVCC  
815 N Orlando Smith Ave.  
Oglesby, IL 61348

Paula

I am writing to inform IVCC that I do not intend, at this time, to enter into a new agreement as part-time faculty. All previous agreements have been completed.

Sincerely



Cynthia Reif RDH, CDA

RECEIVED

SEP 14 2016

HUMAN RESOURCES

**From:** Ivan Baker [<mailto:ibaker@edcnci.org>]  
**Sent:** Tuesday, September 27, 2016 2:50 PM  
**To:** Jerry Corcoran  
**Subject:** Very Special Thank you!

Jerry –

In every way, my board, Gina, and I cannot thank you enough for your efforts to make the EDC welcome here at IVCC.

Please know that at every step....we have been very impressed with your friendly, helpful and professional staff. Whether helping us with the new office, deliveries, IT, internship, facilities or graphic....IVCC staff has always been accommodating.

We know you are proud of them.

In particular, special thanks to Jeanne Hayden, Scott Curley, Chris Dunlap, Cheryl Roelfsema, Gerilynn Smith, Janna Stash, Walter Waligora, Ryan Ziegler, Paula Hallock, Glenna Jones, Lynn Moore, Bob Reese, and Francie Skoflanc.

We know we have a lot to do, but having a great working relationship with you and IVCC will help insure our success.

Thanks for your support and leadership. As always, let us know how to assist you.

**Ivan Baker**, CEcD, AICP, FM  
*CEO*  
**Economic Development Corporation of  
North Central Illinois**  
Counties of Bureau, LaSalle and Putnam



IVCC – 815 N. Orlando Smith Road – Suite E323  
Oglesby, IL 61348-9692  
815-224-0645 (office)  
815-663-7483 (mobile)



**Community College Progress Report of Degree-Seeking Undergraduates at Illinois State University**  
**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**FALL 2015**

		<u>Total Count</u>	<u>Freshmen</u>	<u>Sophomores</u>	<u>Juniors</u>	<u>Seniors</u>
<b>Your Institution</b>	Count	246	4	28	96	118
	Term GPA	3.26	3.38	2.96	3.16	3.42
	Cum GPA	3.22	3.38	2.85	3.17	3.34
<b>All Community Colleges</b>	Count	5,196	246	697	1,845	2,408
	Term GPA	2.99	2.34	2.59	2.96	3.19
	Cum GPA	2.99	2.36	2.58	2.99	3.17
<b>Four-Year Institutions</b>	Count	958	121	251	251	335
	Term GPA	2.89	2.28	2.83	2.93	3.11
	Cum GPA	2.92	2.31	2.83	2.97	3.17
<b>Native ISU Undergrads</b>	Count	12,147	4,649	2,632	2,317	2,549
	Term GPA	2.94	2.68	2.97	3.09	3.27
	Cum GPA	2.97	2.72	3.06	3.11	3.20
<b>All ISU Undergrads</b>	Count	18,324	5,017	3,585	4,417	5,305
	Term GPA	2.95	2.65	2.89	3.03	3.23
	Cum GPA	2.97	2.69	2.95	3.05	3.19

Data is as of fall 2015 census day (09/12/2015). The population represents all degree-seeking undergraduate students enrolled as of census day who transferred from the identified institution ("Your Institution"), who transferred from any community college ("All Community Colleges"), who transferred from any four-year institution or university ("Four-Year Institutions"), who were first time in college students at Illinois State University ("Native ISU Undergrads"), as well as a culmination of all degree-seeking undergraduate students enrolled at ISU for the given term. Average GPA was only calculated for students who had a



September 30, 2016

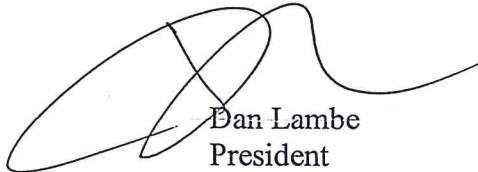
Dr. Jerry Corcoran  
President  
Illinois Valley Community College  
815 N Orlando Smith St  
Oglesby, IL 61348-9692

Dear Dr. Corcoran,

Congratulations Illinois Valley Community College on receiving Tree Campus USA® recognition in 2015! This special distinction sets your campus apart from other schools and shows your commitment to encouraging students and university personnel to care for our planet's tree resources.

Enclosed is a copy of the *Chronicle of Higher Education* ad which ran on September 30, 2016. The Arbor Day Foundation thanks you for your efforts and encourages you to apply for recertification by December 31, 2016. Together we can foster a sense of environmental stewardship in college students across the country. Congratulations again on your achievement!

Sincerely,



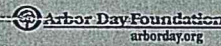
Dan Lambe  
President

# Congratulations and Thank You to the 2015 Tree Campus USA® Schools

As shown in the September 30, 2016, *Chronicle of Higher Education*



The Arbor Day Foundation congratulates these colleges and universities for earning Tree Campus USA® recognition.



- |  |  |  |  |  |
|--|--|--|--|--|
| Abilene Christian University                             | Elmhurst College   | Middle Georgia State University                  | State University of New York College of Environmental Science & Forestry | University of Louisiana at Lafayette       |
| Abraham Baldwin Agricultural College                     | Emory University   | Middlebury College                               | Stetson University   | University of Louisville                   |
| Agnes Scott College                                      | Emporia State University                                       | Mississippi State University                     | Stony Brook University   | University of Maryland Washington          |
| Alamance Community College                               | Florida Atlantic University - John D. MacArthur Campus         | Missouri State University                        | SUNY Geneseo   | University of Maryland Baltimore County    |
| Albany Technical College                                 | Florida Gulf Coast University                                  | Montana State University - Bozeman               | Syracuse University  | University of Maryland Eastern Shore       |
| Allegheny College of Maryland                            | Florida Institute of Technology                                | Moraine Valley Community College                 | Tarrant County College Southeast   | University of Massachusetts Lowell         |
| American University                                      | Florida International University                               | Moravian College                                 | Temple University Ambler Campus  | University of Miami                        |
| Appalachian State University                             | Fordham University   | Morehead State University                        | Tennessee Wesleyan College   | University of Michigan                     |
| Arizona State University                                 | Franklin & Marshall College                                    | Morrisville State College                        | Texas A&M University   | University of Mississippi                  |
| Arkansas Tech University                                 | Franklin College   | Mountain View College                            | Texas Southern University  | University of Mount Union                  |
| Ashland Community and Technical College                  | Frostburg State University                                     | Muhlenberg College                               | Texas State University   | University of Nebraska Omaha               |
| Athens State University                                  | Furman University  | Nash Community College                           | The Catholic University of America                                       | University of Nebraska Medical Center      |
| Auburn University  | Georgia Institute of Technology (Georgia Tech)                 | Nebraska College of Technical Agriculture        | The College of Wooster   | University of Nebraska - Lincoln           |
| Auburn University at Montgomery                          | Goshen College   | Nebraska Wesleyan University                     | The Ohio State University  | University of Nevada, Las Vegas            |
| Aurora University  | Gwinnett Technical College                                     | North Dakota State University                    | The Ohio State University Wooster Campus                                 | University of Nevada, Reno                 |
| Austin Peay State University                             | Hannibal - LaGrange University                                 | North Lake College                               | The University of Alabama  | University of North Carolina at Pembroke   |
| Baker University   | Hastings College   | Northeastern Illinois University                 | The University of Alabama in Huntsville                                  | University of North Carolina at Greensboro |
| Bard College   | Haverford College Arboretum                                    | Northeastern State University                    | The University of Georgia  | University of North Texas                  |
| Belarmine University                                     | Hennepin Technical College                                     | Northern Arizona University                      | The University of Kansas   | University of Northern Colorado            |
| Belmont University                                       | High Point University  | Northern Kentucky University                     | The University of Montana  | University of Pennsylvania                 |
| Berea College  | Hobart and William Smith Colleges                              | Northwest Missouri State University              | The University of North Carolina at Charlotte                            | University of Pittsburgh at Bradford       |
| Berry College  | Hocking College  | Northwest Nazarene University                    | The University of Southern Mississippi                                   | University of Puget Sound                  |
| Blackfeet Community College                              | Huntingdon College   | Northwood University Texas Campus                | The University of Tennessee at Chattanooga                               | University of Redlands                     |
| Buegrass Community and Technical College                 | Illinois College   | Occidental College                               | The University of Texas at Austin  | University of Rochester                    |
| Brookhaven College                                       | Illinois State University                                      | Ohio Northern University                         | The University of Texas Rio Grande Valley                                | University of South Carolina               |
| Butler University  | Illinois Valley Community College                              | Okahoma City Community College                   | The University of Vermont  | University of South Carolina Upstate       |
| California Baptist University                            | Indiana State University                                       | Okahoma State University                         | The University of West Alabama   | University of South Florida                |
| California Polytechnic State University, San Luis Obispo | Indiana University Bloomington                                 | Old Dominion University                          | Trevecca Nazarene University   | University of Utah                         |
| California State University Channel Islands              | Inter American University of Puerto Rico - Metropolitan Campus | Oregon State University                          | Troy University  | University of Washington                   |
| California State University Northridge                   | Iowa State University  | Oxford College of Emory University               | Troy University - Dothan   | University of West Georgia                 |
| Calvin College   | IUPUI (Indiana University - Purdue University, Indianapolis)   | Penn State Erie, the Behrend College             | Troy University - Montgomery   | University of Wisconsin - Stevens Point    |
| Cameron University                                       | Ivy Tech Community College - Southern Indiana                  | Pennsylvania College of Technology               | Troy University - Phenix City  | University of Wisconsin - Oshkosh          |
| Carnegie Mellon University                               | Jacksonville State University                                  | Portland Community College                       | Truman State University  | University of Wisconsin - Fox Valley       |
| Cazenovia College  | Jacksonville University  | Presbyterian College                             | Tulane University  | Urbana University                          |
| Central Baptist College                                  | Jamestown Community College                                    | Purdue University                                | Tulsa Community College - Northeast Campus                               | Utah State University                      |
| Centre College   | Jefferson Community College                                    | Rhode College                                    | United Tribes Technical College  | Valdosta State University                  |
| Chatham University                                       | John Brown University  | Roosevelt University                             | University of Alabama at Birmingham                                      | Vassar College                             |
| Chippewa Valley Technical College                        | Johnson & Wales University - North Miami Campus                | Sacramento State University                      | University of Alaska Anchorage   | Vincennes University, Jasper Campus        |
| Clark College  | Kalamazoo Valley Community College                             | Saint Louis University                           | University of Arizona Campus Arboretum                                   | Virginia Tech                              |
| Clarke University  | Kansas State University  | Salisbury University                             | University of Arkansas - Monticello                                      | Wake Forest University                     |
| Clayton State University                                 | Kennebec Valley Community College                              | Salve Regina University                          | University of Arkansas for Medical Science                               | Warren Wilson College                      |
| Clemson University                                       | Kent State University  | Sam Houston State University                     | University of California Davis   | Washington & Jefferson College             |
| Cleveland State Community College                        | Kent State University - Salem Campus                           | Santa Rosa Junior College                        | University of California, Irvine   | Washington State University                |
| College of Central Florida                               | Kent State University at Stark                                 | Sheridan College - NWCCO                         | University of Central Florida  | Washington State University Vancouver      |
| College of Coastal Georgia                               | Kernon College   | Skidmore College                                 | University of Colorado-Boulder   | Washington University in St. Louis         |
| College of the Holy Cross                                | Kirkwood Community College                                     | Smith College                                    | University of Connecticut  | Waubesa Community College                  |
| Colorado Mesa University                                 | Lander University  | South Dakota State University                    | University of Florida  | Weber State University                     |
| College of the Holy Cross                                | Lewis University   | Southeastern Community College                   | University of Hawaii   | West Chester University                    |
| Colorado State University                                | Lone Star College - Montgomery                                 | Southern Illinois University Carbondale          | University of Houston  | West Virginia State University             |
| Colorado State University                                | Los Angeles Valley College                                     | Southern Oregon University                       | Pearland Campus  | Western Illinois University                |
| Columbia Basin College                                   | Louisiana State University                                     | Southern Utah University                         | University of Illinois at Chicago  | Western Kentucky University                |
| Cornell University                                       | Marietta College   | Spelman College                                  | University of Illinois at Urbana-Champaign                               | Western Michigan University                |
| Creighton University                                     | McLennan Community College                                     | St. John's River State College                   | University of Iowa   | Western Oregon University                  |
| Dallas Baptist University                                | Medical University of South Carolina                           | St. John's University                            | University of Kansas Medical Center                                      | Western State Colorado University          |
| Delaware State University                                | Messiah College  | St. Mary's College of Maryland                   | University of Kentucky   | Western Technical College                  |
| Denison University                                       | Metropolitan Community College                                 | State University of New York College at Cortland |  | Wilbur Wright College                      |
| Drake University   |  |  |  | William Marsh Rice University              |
| Drury University   |  |  |  | William Woods University                   |
| Duke University  |  |  |  | Wmna State University                      |
| Earlham College  |  |  |  | Youngstown State University                |
| Eastern Kentucky University                              |  |  |  |  |
| Eastfield College  |  |  |  |  |
| Eckerd College   |  |  |  |  |

Learn more about Tree Campus USA at [arborday.org/TreeCampusUSA](http://arborday.org/TreeCampusUSA)



## IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

### BOARD AGENDA ITEMS

#### January

Student Fall Demographic Profile

#### February

Authorize Budget Preparation  
Reduction in Force  
Non-tenured Faculty Contracts  
Tuition and Fee Review  
Five-year Financial Forecast  
ICCTA Award Nominations  
(Alumnus, Student Trustee, Ethical)

#### March

Tenure Recommendations  
President's Evaluation  
ICCTA Award Nominations  
(FT/PT Faculty, Student Essay,  
Business/Industry)

#### April

Board of Trustees Election (odd years)  
Organization of Board (odd years)

#### May

Budget Adjustments  
President's Contract Review  
Vice Presidents' Contract Renewals

#### June

RAMP Reports  
Prevailing Wage Resolution  
Authorization of Continued Payment for  
Standard Operating Expenses  
Semi-annual Review of Closed Session Minutes

#### July

Tentative Budget  
a. Resolution Approving Tentative Budget  
b. Authorization to Publish Notice of  
Public Hearing  
Athletic Insurance

#### August

Budget  
a. Public Hearing  
b. Resolution to Adopt Budget  
College Insurance

#### September

Protection, Health, and Safety Projects  
Cash Farm Lease  
Approval of College Calendar (even years)  
Employee Demographics Report

#### October

Authorize Preparation of Levy  
Audit Report

#### November

Adopt Tentative Tax Levy

#### December

Adopt Tax Levy  
Schedule of Regular Meeting Dates and Times  
Semi-annual Review of Closed Session Minutes