



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, September 11, 2014
Board Room
6 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

BOARD AGENDA ITEMS

January

Student Fall Demographic Profile

February

Authorize Budget Preparation
Tenure Recommendations
Non-tenured Faculty Contracts
Reduction in Force
Tuition and Fee Review
Five-year Financial Forecast

March

Strategic Plan Update
President's Evaluation

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
IT Strategic Plan
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance (every 3 years)

September

Protection, Health, and Safety Projects
Cash Farm Lease
Program Review Report
Approval of College Calendar (even years)
Student Accomplishments
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
Update Key Performance Indicators
ICCTA Award Nominations

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, September 11, 2014 – 6 p.m. – Board Room (C307)

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Campus Update – Employee Demographics Report (Glenna Jones)
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – July 10, 2014 Facilities Committee Meeting; August 14, 2014 Board Meeting; August 22, 2014 Special Board Meeting, September 3, 2014 Special Board Meeting (Pages 1-8)
 - 7.2 Approval of Bills - \$1,687,508.99
 - 7.2.1 Education Fund - \$785,651.10
 - 7.2.2 Operations & Maintenance Fund - \$97,800.97
 - 7.2.3 Operations & Maintenance (Restricted Fund) - \$42,012.58
 - 7.2.4 Auxiliary Fund - \$515,069.02
 - 7.2.5 Restricted Fund - \$37,409.61
 - 7.2.6 Liability, Protection & Settlement Fund - \$209,565.71
 - 7.3 Treasurer’s Report (Pages 9-26)
 - 7.3.1 Financial Highlights (Pages 10-11)
 - 7.3.2 Balance Sheet (Pages 12-13)
 - 7.3.3 Summary of FY15 Budget by Fund (Page 14)
 - 7.3.4 Budget to Actual Comparison (Pages 15-21)
 - 7.3.5 Budget to Actual by Budget Officers (Page 22)
 - 7.3.6 Statement of Cash Flows (Page 23)
 - 7.3.7 Investment Status Report (Pages 24-25)
 - 7.3.8 Disbursements - \$5,000 or more (Page 26)

- 7.4 Personnel - Stipends for Pay Periods Ending August 9, 2014 and August 23, 2014 (Pages 27-33)
- 7.5 Bid Results – Printing Supplies (Page 34)
- 8. President’s Report
- 9. Committee Reports
- 10. Building A Chiller/Air Handler Unit Budget Modification (Pages 35-38)
- 11. Protection, Health, and Safety Projects for Tax Year 2014 (Pages 39-61)
 - 11.1 Building B Chiller/Air Handler Replacement (Pages 41-47)
 - 11.2 Exterior Door Replacement (Pages 48-54)
 - 11.3 Cultural Centre Carpet Replacement (Pages 55-61)
- 12. Student Support Services – Project Success – Local Match (Page 62)
- 13. Cash Farm #8842 Lease Renewal – Year 2015 (Page 63)
- 14. New Position – Full-time Dental Assistant Instructor/Program Coordinator (Pages 64-68)
- 15. Academic Calendars – 2015-2016 and 2016-2017 (Pages 69-77)
- 16. Bid Results – ADA Parking Lot & Lot #1 Reconstruction (Page 78)
- 17. Resolution Designating Date, Time and Place for Filing Board of Trustees Nominating Petitions (Pages 79-80)
- 18. Approval of Service Employees International Union Local 138 Contract (Page 81)
- 19. Items for Information (Pages 82-90)
 - 19.1 Staff Appointment – Cory J. Tomasson, Interim Athletic Director (Page 82)
 - 19.2 Staff Appointment – Christopher W. Herman, Men’s head Basketball Coach (Page 83)
 - 19.3 Staff Retirement – Mary Jean Entwistle, Part-time Administrative Assistant, Continuing Education (Page 84)
 - 19.4 Staff Retirement – Carol Wheeler, Part-time GED Instructor (Page 85)
 - 19.5 Staff Retirement – Gary Carruthers, Part-time Counselor (Page 86)
 - 19.6 Staff Retirement – Judith Ferguson, Health Professions Part-time Faculty (Page 87)
 - 19.7 Staff Resignation – Arlena Juarez, Part-time ESL Instructor (Page 88)
 - 19.8 Staff Resignation – Alejandro Botero, Programmer/Analyst (Page 89)
 - 19.9 Summer 2014 Graduation (Page 90)
- 20. Trustee Comment

21. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) collective negotiations; 3) pending litigation; and 4) closed session minutes.
22. Closed Session Minutes – August 14, 2014 and August 22, 2014 Board Meetings
23. Letter of Understanding – Nursing Instructor
24. Possible Ratification of American Federation of Teachers Local 1810 Contract
25. Increase in Part-time Faculty Pay Scale
26. Vice President's Contract
27. Compensation for FY15 – Employees not Affected by Negotiated Labor Agreements
28. Athletic Salary Schedule
29. Other
30. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Facilities Committee Meeting
July 10, 2014

The Facilities Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 5:30 p.m. on Thursday, July 10, 2014 in the Board Room (C307) at Illinois Valley Community College.

Committee Members David O. Mallery, Chair
Physically Present: Laurie A. Bonucci (entered the meeting at 5:43 p.m.)
Melissa M. Olivero

Committee Members
Absent:

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Scott Curley, Interim Director of Facilities

The meeting was called to order at 5:30 p.m. by Mr. Mallery.

BUILDING A CHILLER/AIR HANDLER UNIT BUDGET MODIFICATION

The six chillers on campus are on a rotation cycle to replace each one. A previous engineer hired by Basalay, Cary & Alstadt (BCA) gave an estimate of \$718,523.00 for replacement of the Building A chiller/air handler and this was submitted to the Illinois Community College Board (ICCB) for approval as a Protection, Health, and Life Safety project. Now with a new engineer and a revised assessment by Scott Curley, interim director of facilities, the cost was escalated to \$1,049,950.00, a 30 percent increase. The Board's options are: 1) to proceed with the project as submitted to ICCB which would be short-sited or 2) to move forward and request ICCB to amend the budget to accomplish the additional tasks. An outline was provided on the timeline if the Board wanted to request an amended budget for the project. Ms. Roelfsema called Mr. Ed Smith, Senior Director of Financial Compliance and Program Accountability for ICCB, and he suggested receiving the Board's approval and then proceed with the bidding process and once the College has firm numbers then submit the project to ICCB. The difference of approximately \$300,000 would come from surplus funds. The committee supported this recommendation. The administration will request approval from the Board to have BCA and Millies Engineering proceed with the project and the additional scope and move forward with the bidding documents.

ADJOURNMENT

Mr. Mallery declared the meeting adjourned at 5:45 p.m.

David O. Mallery, Committee Chair

Melissa M. Olivero, Board Chair

Larry D. Huffman, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
August 14, 2014

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6 p.m. on Thursday, August 14, 2014 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Melissa M. Olivero, Chair
Michael C. Driscoll, Vice Chair
Larry D. Huffman, Secretary
Laurie A. Bonucci
Jane E. Goetz
David O. Mallery
Everett J. Solon
Amy M. Rogowski, Student Trustee

Members Absent:

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Deborah Anderson, Vice President for Academic Affairs
Sue Isermann, Associate Vice President for Academic Affairs
Mark Grzybowski, Interim Associate Vice President for Student Services
Walt Zukowski, Attorney

PUBLIC HEARING

This being the time and place published for a Public Hearing regarding the FY2015 Budget, Board Chair, Melissa Olivero, called for questions and/or comments from the audience. Since there were no questions and/or comments, Ms. Olivero called for a motion to close the Public Hearing. It was moved by Mr. Solon and seconded by Dr. Huffman to close the Public Hearing. Motion passed by voice vote.

APPROVAL OF AGENDA

It was moved by Dr. Huffman and seconded by Dr. Driscoll to approve the agenda, as presented. Motion passed by voice vote.

PUBLIC COMMENT

Mr. Mike Phillips, President of Faculty Local 1810, noted the faculty are concerned that they may begin the semester without an agreement on their contract. The faculty's relationship with the administration and Board has been and remains both positive and productive. They are

looking forward to returning to the classroom and their students on Monday. It is their hope that the Board will grant its team the authority to bring negotiations to a prompt and successful conclusion, perhaps as soon as tomorrow. Mr. Phillips' team will remain during closed session in the event the Board would have any questions.

CONSENT AGENDA

It was moved by Ms. Goetz and seconded by Mr. Solon to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – July 10, 2014 Board Meeting.

Approval of Bills - \$1,272,302.27

Education Fund - \$966,591.51; Operations & Maintenance Fund - \$107,192.55; Operations & Maintenance (Restricted Fund) - \$15,332.83; Auxiliary Fund - \$74,986.65; Restricted Fund - \$10,219.00; Audit Fund - \$3,000.00; and Liability, Protection and Settlement Fund - \$94,979.73

Treasurer's Report

Personnel

Approved the stipends for the pay periods ending June 28, 2014; July 12, 2014; and July 26, 2014.

Purchase Request – FY2015 Billboard Advertising Contracts

Approved to expend \$29,250 for annual billboard advertising contracts for fiscal year 2015 from Key Outdoor, Inc.

PRESIDENT'S REPORT

Dr. Corcoran gave an update on construction - the Cultural Centre sound system upgrade is moving along nicely with the goal being to have it completed by late November/early December; and bid documents for the ADA parking lot and resurfacing of Lot No. 1 are being finalized by Chamlin and Associates. The LPN pinning ceremony held on July 22 in the gymnasium was a very nice program thanks to Dean Bonnie Campbell and the Nursing faculty. Dr. Corcoran thanked the board members who were able to attend that evening. Next summer it will be back in the Cultural Centre. This summer the Continuing Education staff did their typical fine job of offering high quality programs for kids from ages 5-14 primarily in fine arts and STEM-related topics. Overall, 490 students were served with 85 in the Outdoor Ed' Venture Day Camp. On behalf of Jamie Gahm, Kim Koehler was the lead program manager and she was assisted by Jennifer Sowers, Monica Near, Bonnie Jasiak, Mary Jean Entwistle, 22 teachers and 18 aids. Dr. Corcoran noted that when one steps back and observes hundreds of students visiting the IVCC campus, you cannot help but be impressed by Kim and her coworkers with the attention to detail that goes into making sure that the campers have a safe and memorable experience. This investment in such programs will pay dividends for years to come because, eventually, IVCC may become the students' first choice for postsecondary education. This morning members of the administration were involved with welcoming staff back for the fall in-service which included Glenna Jones introducing Dr. Deborah Anderson as the new Vice President for

Academic Affairs and Dr. Robyn Schiffman, the new dean for English, math and education. Dr. Anderson talked about her experience as a peer reviewer for the Higher Learning Commission, the role she played in handling accreditation responsibilities with her previous employer, and her plan for making sure that IVCC is on track for AQIP-compliance, including the submission of an updated systems portfolio, over the 2014-2015 academic year. Dr. Anderson will also be working with her new team of academic administrators on a review of IVCC's current mix of programs, and exploring opportunities for enrollment growth.

COMMITTEE REPORTS

None.

FISCAL YEAR 2015 BUDGET

It was moved by Dr. Huffman and seconded by Dr. Driscoll to approve the Resolution to adopt the FY2015 Budget, as presented.

Student Advisory Vote: "Aye" – Ms. Rogowski. Roll Call Vote: "Ayes" – Dr. Driscoll, Ms. Goetz, Dr. Huffman, Mr. Mallery, Mr. Solon, Ms. Bonucci, and Ms. Olivero. "Naye" – None. Motion carried.

INSURANCE RENEWALS

It was moved by Ms. Goetz and seconded by Ms. Bonucci to accept the recommendation of the insurance consultant to renew all coverage with the same carriers at \$317,172. Motion passed by voice vote.

FACULTY APPOINTMENT – EMILY LESMAN, DEVELOPMENTAL MATHEMATICS LAB INSTRUCTOR

It was moved by Dr. Driscoll and seconded by Mr. Solon to approve the appointment of Emily Lesman as Developmental Mathematics Lab Instructor assigned to the Division of English, Math and Education, with placement on the salary schedule at Step B-5 - \$42,543, based on the 2013/2014 faculty contract. Adam Oldaker chaired the selection committee and stated that Ms. Lesman was the obvious choice. She has eight years of experience as a math learning instructor and was the lead teacher at the Ottawa High School math learning lab since its inception. Her teaching demonstration was of exceptional quality. Adam looks forward to working with her. Motion passed by voice vote.

STAFF RESIGNATION–AMY SMITH, DIRECTOR OF INSTITUTIONAL RESEARCH

It was moved by Ms. Bonucci and seconded by Ms. Goetz to accept with regret Amy Smith's resignation as Director of Institutional Research, effective August 7, 2014 and wish her good luck in her future endeavors. Motion passed by voice vote.

CHANGE IN EMPLOYMENT STATUS – CHRIS WARREN, ADULT EDUCATION LITERACY SPECIALIST/GED INSTRUCTIONAL AIDE

It was moved by Dr. Huffman and seconded by Dr. Driscoll to approve, with regret, the change of status from full-time to part-time of Chris Warren, Literacy Specialist effective October 14, 2014. Mr. Mallery asked for further clarification on this item. It was noted that in order to continue to qualify for the Adult Education Grant, the Illinois Community College Board has added additional programming requirements which require additional costs. The reduction in employment status will allow Adult Education to continue to provide the necessary services for

its students. The Adult Education staff will have to take on some of Ms. Warren's duties. Motion passed by voice vote.

BID RESULTS – TREE REMOVAL

It was moved by Mr. Solon and seconded by Ms. Goetz to accept the bid from Shearer Tree Service LLC as the lowest, most responsible bid for Tree Removal in the amount of \$26,800. Motion passed by voice vote.

ADDITIONAL SECURITY OFFICER – INFORMATION DESK

It was moved by Ms. Goetz and seconded by Dr. Driscoll to add an amendment to the contract with G4S Secure Solutions to provide a security officer for duty at the information desk at an hourly rate of \$18.46 for 20 hours per week. Motion passed by voice vote.

TRUSTEE COMMENT

Mr. Mallery thanked Mark Grzybowski for the clarification on Item for Information, No. 17.7 – Student-Athlete Drug Testing Procedure and Related Penalties.

Dr. Huffman received a letter from the College's auditors, McGladrey, LLP. The auditors plan to be on campus on Monday, August 18. A meeting of the Audit/Finance Committee will be scheduled with McGladrey, LLP to discuss the audit.

CLOSED SESSION

It was moved by Dr. Huffman and seconded by Ms. Bonucci to convene a closed session at 6:16 p.m. to discuss 1) collective negotiating matters; 2) pending litigation; and 3) closed session minutes. Motion passed by voice vote.

After a short break, the Board entered closed session at 6:22 p.m. On a motion by Mr. Solon and seconded by Ms. Goetz, the regular meeting resumed at 8:42 p.m. Motion passed by voice vote.

CLOSED SESSION MINUTES

It was moved by Ms. Bonucci and seconded by Mr. Mallery to approve and retain the closed session minutes of the July 10, 2014 Board meeting. Motion passed by voice vote.

OTHER

None.

ADJOURNMENT

Ms. Olivero declared the meeting adjourned at 8:44 p.m.

Melissa M. Olivero, Board Chair

Larry D. Huffman, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Special Meeting
August 22, 2014

The Board of Trustees of Illinois Valley Community College District No. 513 convened a special session at 5 p.m. on Friday, August 22, 2014 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Michael C. Driscoll, Vice Chair
Janc E. Goetz
Larry D. Huffman, Secretary
David O. Mallery
Everett J. Solon

Members Absent: Melissa M. Olivero, Board Chair
Laurie A. Bonucci
Amy M. Rogowski, Student Trustee

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Deborah Anderson, Vice President for Academic Affairs
Sue Isermann, Associate Vice President for Academic Affairs
Glenna Jones, Director of Human Resources
Walt Zukowski, Attorney

Dr. Driscoll called the meeting to order at 5 p.m.

CLOSED SESSION

It was moved by Ms. Goetz and seconded by Dr. Huffman to convene a closed session to discuss collective negotiating matters. Motion passed by voice vote. The Board entered closed session at 5:01 p.m.

On a motion by Dr. Huffman and seconded by Ms. Goetz, the regular meeting resumed at 7:21 p.m. Motion passed by voice vote.

ADJOURNMENT

Dr. Driscoll declared the meeting adjourned at 7:22 p.m.

Melissa M. Olivero, Board Chair

Larry D. Huffman, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Special Meeting
September 3, 2014

The Board of Trustees of Illinois Valley Community College District No. 513 convened a special session at 7:30 p.m. on Wednesday, September 3, 2014 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Michael C. Driscoll, Vice Chair
Jane E. Goetz
Larry D. Huffman, Secretary
David O. Mallery
Everett J. Solon

Members Absent: Melissa M. Olivero, Board Chair
Laurie A. Bonucci
Amy M. Rogowski, Student Trustee

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Deborah Anderson, Vice President for Academic Affairs
Glenna Jones, Director of Human Resources
Walt Zukowski, Attorney

Dr. Driscoll called the meeting to order at 7:30 p.m.

CLOSED SESSION

It was moved by Ms. Goetz and seconded by Dr. Huffman to convene a closed session to discuss 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; and 2) collective negotiating matters. Motion passed by voice vote. The Board entered closed session at 7:32 p.m.

On a motion by Dr. Huffman and seconded by Ms. Goetz, the regular meeting resumed at 9 p.m. Motion passed by voice vote.

ADJOURNMENT

Dr. Driscoll declared the meeting adjourned at 9:01 p.m.

Melissa M. Olivero, Board Chair

Larry D. Huffman, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

AUGUST 2014

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – August 2014

Revenues

- As of August 29, the headcount for fall semester 2014 is 3,525, which is 180 students less than at the same point in time last year. Credit hours for fall 2014 decreased by 1,488, or 4.38 percent, for a total of 32,533, from this point in time one year ago. The Early Entry College credit hours are at 2,236, a decrease of 6.17 percent from this time last year. Credit hours at the Ottawa Center are down by 512, or 19.10 percent from the same point in time last year. Level enrollment (no increase or decrease in credit hours) was assumed for the proposed budget for Fiscal Year 2015. Traditional, on campus credit hours are down by 3.07 percent from this point in time one year ago.
- The first installment of property tax payments has been received from all eight counties. The second installment in LaSalle County, the largest county in our district, is due September 9;
- The State of Illinois Base Operating Grant has been paid through June 2014 and the Equalization Grant has been paid through January 2014. Fiscal Year 2015 ICCB system grants are \$2,234,072, a decrease of \$52,213 from Fiscal Year 2014. Both years include \$88,700 to offset the state mandated veterans grant and \$50,000 for the equalization grant;
- The federal and state portions of Adult Education grants have been paid through June 2014. The Fiscal Year 2015 Adult Education funding is \$400,933, an increase of \$16,639 from Fiscal Year 2014, yet still below the Fiscal Year 2013 funding level of \$428,224. The state basic grant increased by \$7,500 for Fiscal Year 2015 and the federal basic grant increased by \$5,700 for Fiscal Year 2015.

Expenditures

Some of the more significant variances in expenditures for the two months ending August 31, 2014 include the following:

- Fund 01 – Education Fund – Instruction – Fixed Charges – includes Ottawa Center annual rent of \$154,000 and semi/trailer leases for Truck Driver Training of \$13,278;
- Fund 01 – Education Fund – Institutional Support – Contractual Services – includes \$220,100 to Ellucian for annual software support and \$10,000 to Ektron for maintenance services on audio/visual equipment;
- Fund 05 – Auxiliary Enterprises Fund – Materials and Supplies – includes books and supplies for resale in the bookstore for fall and spring semester that arrived after July 1;

- Fund 12 – Liability, Protection & Settlement Fund – Fixed Charges – includes workers’ compensation insurance premium of \$165,271 and athletic insurance of \$34,520.

Protection, Health & Safety Projects:

- Culture Centre Sound System – construction is underway with an estimated completion date of November 14;
- Building A Air Handler/Chiller Replacement – original budget approved by ICCB, however, a budget modification is being developed and is being presented to the Board for approval this month;
- Building E Elevator – approved by ICCB; will be installed during the Community Instructional Center Project Phase 3; and,
- Asbestos Removal – CIC Phase 3 – approved by ICCB; will occur prior to the Community Instructional Center Project Phase 3.

Capital Renewal Project:

- Building C Lobby Remodel – approved by ICCB; will be done at the same time as the Community Instructional Center Project Phase 3.

Other Projects:

- Community Instructional Center Project –
 - **Phase 1 and Phase 2** –complete. Warranty on HVAC system will continue one more year;
 - **Phase 3** – pre-bid meeting is set for October 21;
- ADA Parking Lot –
 - Bid results are presented for approval this month; and,
- Parking Lot #1 Repairs
 - Bid results are presented for approval this month.

Other Items:

The conversion of the Ellucian software system from Unidata to Microsoft SQL was completed on September 1. Our IT Department should be complimented for their hard work and dedication to this 18-month project.

The Cisco core switch and Cisco edge switches for the network upgrade have been ordered.

The removal of the 45 ash trees is scheduled for September 2014.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 August 31, 2014

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 668,843	1,739,122	289,800	\$ 400,036	\$ 290,205			\$ 3,388,006
Investments	7,578,886	12,095,521	1,215,975	920,039	-			21,810,421
Receivables								
Property taxes	7,981,051	1,775,132	1,266,013	-	-			11,022,196
Governmental claims	-	-	-	-	47,963			47,963
Tuition and fees	1,429,332	211	-	1,004,629	-			2,434,172
Due from other funds	1,195,743	19,782	3,267		3,757			1,222,549
Bookstore inventories	-	-	-	643,513	-			643,513
Other assets	7,624		-	3,167	-		2,136,409	2,147,200
Fixed assets - net where applicable	-	-	-	14,412	-	62,752,742		62,767,154
Other debits								
Amount available in Debt Service Fund	-						588,591	588,591
Amount to be provided to retire debt								-
Total Assets and Other Debits	<u>\$18,861,479</u>	<u>\$15,629,768</u>	<u>\$ 2,775,055</u>	<u>\$ 2,985,796</u>	<u>\$ 341,925</u>	<u>\$62,752,742</u>	<u>\$ 2,725,000</u>	<u>\$ 106,071,765</u>

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 August 31, 2014

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	\$ 407,536	\$ 49	\$ 5,424	\$ (41,501)		\$ -	\$ -	\$ 371,508
Accrued salaries & benefits	813,469	13,350	-		-	-	-	826,819
Post-retirement benefits & other	127,667	-	-	-	-	-	-	127,667
Unclaimed property	1,926	401	-	-	-	-	-	2,327
Due to other funds	283,995	363,783	-	578,301	(3,530)	-	-	1,222,549
Due to student groups/deposits	-	-	-	-	345,455	-	-	345,455
Deferred revenue								-
Property taxes	3,991,867	887,865	633,222	-	-	-	-	5,512,954
Tuition and fees	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-
Bonds payable	-	-	-	-	-	-	2,725,000	2,725,000
Total liabilities	<u>5,626,460</u>	<u>1,265,448</u>	<u>638,646</u>	<u>536,800</u>	<u>341,925</u>	<u>-</u>	<u>2,725,000</u>	<u>11,134,279</u>
Equity and Other Credits								
Investment in general fixed assets						62,752,742		62,752,742
Contributed capital								-
Retained earnings								-
Fund balance								-
Reserved for grant purposes		96,477						96,477
Reserved for building purposes		6,291,196						6,291,196
Reserved for debt service		4,711,292	2,136,409					6,847,701
Reserved for Liab., Prot., Sett.		3,221,406						3,221,406
Unreserved	13,235,019	43,949		2,448,996				15,727,964
Total equity and other credits	<u>13,235,019</u>	<u>14,364,320</u>	<u>2,136,409</u>	<u>2,448,996</u>	<u>-</u>	<u>62,752,742</u>	<u>-</u>	<u>94,937,486</u>
Total Liabilities, Equity and Other Credits	<u>\$18,861,479</u>	<u>\$15,629,768</u>	<u>\$ 2,775,055</u>	<u>\$ 2,985,796</u>	<u>\$ 341,925</u>	<u>\$62,752,742</u>	<u>\$ 2,725,000</u>	<u>\$ 106,071,765</u>

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2015 Revenues & Expenditures by Fund
 For the two months ended August 31, 2014

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 8,150,972	\$ 1,010,205	\$ 820,511	\$ 697,490	\$ (746)	\$ 237,345	\$ 255,929	\$ 132,758	\$ 19,982	\$ 11,324,446
Actual Expenditures	(3,559,530)	(285,337)	185,496	-	-	(691,775)	(413,735)	(243,098)	-	(5,007,979)
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	4,591,442	724,868	1,006,007	697,490	(746)	(454,430)	(157,806)	(110,340)	19,982	6,316,467
Fund balances July 1, 2014 (unaudited)	4,628,258	3,012,421	7,974,011	1,442,977	4,691,403	3,055,718	142,855	4,054,245	28,571	29,030,459
Fund balances August 31, 2014	\$ 9,219,700	\$ 3,737,289	\$ 8,980,018	\$ 2,140,467	\$ 4,690,657	\$ 2,601,288	\$ (14,951)	\$ 3,943,905	\$ 48,553	\$ 35,346,926

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**Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the two months ended August 31, 2014**

	<u>Annual Budget FY2015</u>	<u>Actual 8/31/14</u>	<u>Act/Budget 16.7%</u>	<u>Actual 8/31/13</u>	<u>Act/Budget 8.3%</u>	<u>Annual Budget FY2014</u>
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 6,762,916	\$ 3,729,908	55.2%	\$ 3,635,651	54.7%	\$ 6,646,368
Corporate Personal Property Replacement Tax	798,556	18,576	2.3%	20,356	2.5%	798,556
TIF Revenues	381,000	-	0.0%	75,160	19.7%	381,000
Total Local Government	<u>7,942,472</u>	<u>3,748,484</u>	<u>47.2%</u>	<u>3,731,167</u>	<u>47.7%</u>	<u>7,825,924</u>
State Government:						
ICCB Credit Hour Grant	1,923,233	-	0.0%	458,849	23.9%	1,923,233
Equalization	50,000	(16,667)	-33.3%	47,257	94.5%	50,000
Career/Technical Education Formula Grant	165,000	-	0.0%	-	0.0%	165,000
Other	-	-	0.0%	-	0.0%	-
Total State Government	<u>2,138,233</u>	<u>(16,667)</u>	<u>-0.8%</u>	<u>506,106</u>	<u>23.7%</u>	<u>2,138,233</u>
Federal Government						
PELL Administrative Fees	10,000	-	0.0%	-	0.0%	10,000
Total Federal Government	<u>10,000</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>	<u>0.0%</u>	<u>10,000</u>
Student Tuition and Fees:						
Tuition	7,399,631	3,867,426	52.3%	3,561,124	52.6%	6,766,042
Fees	966,527	481,028	49.8%	509,568	52.4%	971,730
Total Tuition and Fees	<u>8,366,158</u>	<u>4,348,454</u>	<u>52.0%</u>	<u>4,070,692</u>	<u>52.6%</u>	<u>7,737,772</u>
Other Sources:						
Investment Revenue	21,000	331	1.6%	34	0.2%	21,000
Public Service Revenue	413,960	59,781	14.4%	22,356	5.3%	421,850
Nongovernmental Gifts	40,000	-	0.0%	-	0.0%	1,048,000
Other	88,472	10,589	12.0%	3,047	17.8%	17,100
Total Other Sources	<u>563,432</u>	<u>70,701</u>	<u>12.5%</u>	<u>25,437</u>	<u>1.7%</u>	<u>1,507,950</u>
TOTAL EDUCATION FUND REVENUE	<u>\$ 19,020,295</u>	<u>8,150,972</u>	<u>42.9%</u>	<u>8,333,402</u>	<u>43.4%</u>	<u>19,219,879</u>
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	\$ 8,893,252	1,650,291	18.6%	1,670,763	19.7%	8,492,966
Employee Benefits	1,567,960	291,668	18.6%	296,309	19.3%	1,535,040
Contractual Services	140,588	10,608	7.5%	14,035	11.1%	126,219
General Materials & Supplies	441,166	36,119	8.2%	23,782	5.9%	402,788
Conference & Meeting Expenses	70,829	2,250	3.2%	2,207	4.1%	53,514
Fixed Charges	219,500	167,278	76.2%	85,894	39.1%	219,700
Utilities	800	-	0.0%	55	11.0%	500
Capital Outlay	3,245	-	0.0%	-	0.0%	1,000,000
Other	-	-	0.0%	-	0.0%	-
Total Instruction	<u>\$ 11,337,140</u>	<u>\$ 2,158,214</u>	<u>19.0%</u>	<u>\$ 2,093,045</u>	<u>17.7%</u>	<u>\$ 11,830,727</u>

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Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the two months ended August 31, 2014

EDUCATION FUND EXPENDITURES (continued)

	Annual Budget FY2015	Actual 8/31/14	Act/Budget 16.7%	Actual 8/31/13	Act/Budget 8.3%	Annual Budget FY2014
Academic Support:						
Salaries	\$ 672,958	\$ 82,951	12.3%	\$ 117,714	17.3%	\$ 681,604
Employee Benefits	134,630	29,275	21.7%	25,735	19.5%	131,760
Contractual Services	167,246	93,129	55.7%	15,084	9.1%	165,102
General Materials & Supplies	243,898	45,568	18.7%	49,015	16.1%	304,326
Conference & Meeting Expenses	11,885	172	1.4%	134	1.9%	7,115
Fixed Charges	-	2,700	0.0%	-	0.0%	-
Utilities	25,283	-	0.0%	2,511	5.0%	50,700
Capital Outlay	850	-	0.0%	-	0.0%	200,763
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	1,256,750	253,795	20.2%	210,193	13.6%	1,541,370
Student Services:						
Salaries	1,194,194	161,798	13.5%	224,549	19.1%	1,177,829
Employee Benefits	296,852	56,333	19.0%	56,435	19.5%	290,105
Contractual Services	6,250	2,350	37.6%	645	12.6%	5,100
General Materials & Supplies	53,560	7,310	13.6%	3,326	6.3%	52,895
Conference & Meeting Expenses	20,675	721	3.5%	270	1.8%	15,125
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Student Services	1,571,531	228,512	14.5%	285,225	18.5%	1,541,054
Public Services/Continuing Education:						
Salaries	445,953	100,244	22.5%	78,160	18.4%	424,443
Employee Benefits	51,932	15,773	30.4%	10,382	18.6%	55,924
Contractual Services	283,250	11,910	4.5%	10,317	3.7%	276,800
General Materials & Supplies	85,025	20,378	24.0%	20,099	25.4%	79,175
Conference & Meeting Expenses	12,510	1,890	15.1%	1,237	12.4%	9,970
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Public Services/Continuing Education	858,670	150,195	17.5%	120,195	14.2%	846,312
Institutional Support:						
Salaries	1,686,123	199,502	11.8%	333,310	19.9%	1,672,936
Employee Benefits	505,137	100,834	20.0%	111,783	23.7%	471,283
Contractual Services	535,329	235,591	44.0%	215,270	42.6%	505,516
General Materials & Supplies	484,584	74,208	15.3%	154,665	27.7%	558,267
Conference & Meeting Expenses	66,900	3,269	4.9%	2,713	4.6%	59,305
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	11,228	1,040	9.3%	837	4.3%	19,500
Capital Outlay	751,280	38,037	5.1%	78,211	25.2%	310,829
Other	41,000	(449)	-1.1%	(672)	-1.8%	38,000
Provision for Contingency	77,203	-	0.0%	-	0.0%	-
Total Institutional Support	4,158,784	652,032	15.7%	896,117	24.6%	3,635,636
Scholarships, Grants and Waivers	588,700	116,782	19.8%	143,640	25.0%	574,200
TOTAL EDUCATION FUND EXPENDITURES	\$ 19,771,575	\$ 3,559,530	18.0%	\$ 3,748,415	18.8%	\$ 19,969,299
INTERFUND TRANSFERS - NET	\$ 751,280	\$ -	0.0%	\$ -	0.0%	\$ -

**Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the two months ended August 31, 2014**

OPERATIONS & MAINTENANCE FUND REVENUES	Annual Budget FY2015	Actual 8/31/14	Act/Budget 16.7%	Actual 8/31/13	Act/Budget 8.3%	Annual Budget FY2014
Local Government Sources:						
Current Taxes	\$ 1,206,048	\$ 665,206	55.2%	\$ 666,061	54.5%	\$ 1,221,821
Corporate Personal Property Replacement Tax	140,921	3,278	2.3%	3,592	2.5%	140,921
TIF	127,000	-	0.0%	25,053	19.7%	127,000
Total Local Government	<u>1,473,969</u>	<u>668,484</u>	<u>45.4%</u>	<u>694,706</u>	<u>46.6%</u>	<u>1,489,742</u>
State Government:						
ICCB Credit Hour Grant	339,394	-	0.0%	80,973	23.9%	339,394
Total State Government	<u>339,394</u>	<u>-</u>	<u>0.0%</u>	<u>80,973</u>	<u>23.9%</u>	<u>339,394</u>
Student Tuition and Fees:						
Tuition	589,134	330,035	56.0%	417,132	75.7%	551,081
Total Tuition and Fees	<u>589,134</u>	<u>330,035</u>	<u>56.0%</u>	<u>417,132</u>	<u>75.7%</u>	<u>551,081</u>
Other Sources:						
Facilities Revenue	115,000	11,221	9.8%	7,716	6.2%	124,000
Investment Revenue	2,000	169	8.5%	14	0.7%	2,000
Non-Governmental Gifts & Grants	-	-	0.0%	-	0.0%	-
Other	-	296	0.0%	126	-	-
Total Other Sources	<u>117,000</u>	<u>11,686</u>	<u>10.0%</u>	<u>7,856</u>	<u>6.2%</u>	<u>126,000</u>
TOTAL OPERATIONS & MAINTENANCE FUND REVENUES	<u>\$ 2,519,497</u>	<u>\$ 1,010,205</u>	<u>40.1%</u>	<u>\$ 1,200,667</u>	<u>47.9%</u>	<u>\$ 2,506,217</u>

OPERATIONS & MAINTENANCE FUND	Annual Budget FY2015	Actual 08/31/14	Act/Budget 16.7%	Actual 08/31/13	Act/Budget 8.3%	Annual Budget FY2014
Operations & Maintenance of Plant:						
Salaries	\$ 858,848	\$ 88,326	10.3%	\$ 172,865	20.6%	\$ 840,042
Employee Benefits	266,394	48,959	18.4%	44,088	19.9%	221,972
Contractual Services	178,550	38,709	21.7%	71,319	32.0%	222,820
General Materials & Supplies	218,470	14,696	6.7%	28,767	11.5%	250,000
Conference & Meeting Expenses	1,725	146	8.5%	289	7.2%	4,000
Fixed Charges	66,250	107	0.2%	95	0.2%	52,500
Utilities	726,900	84,469	11.6%	44,858	5.6%	794,980
Capital Outlay	626,038	-	0.0%	18,376	17.7%	104,000
Provision for Contingency	100,000	-	0.0%	-	0.0%	-
Other	(63,000)	-	0.0%	-	0.0%	(63,000)
Total Operations & Maintenance of Plant	<u>2,980,175</u>	<u>275,412</u>	<u>9.2%</u>	<u>380,657</u>	<u>15.7%</u>	<u>2,427,314</u>
Institutional Support:						
Salaries	49,556	5,000	10.1%	8,958	18.3%	49,065
Employee Benefits	9,665	1,923	19.9%	1,890	8.7%	21,738
Contractual Services	1,500	2,491	166.1%	-	0.0%	2,400
General Materials & Supplies	3,601	511	14.2%	1,059	62.3%	1,700
Conference & Meeting Expenses	-	-	0.0%	-	0.0%	-
Fixed Charges	5,000	-	0.0%	641	16.0%	4,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>69,322</u>	<u>9,925</u>	<u>14.3%</u>	<u>12,548</u>	<u>15.9%</u>	<u>78,903</u>
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	<u>\$ 3,049,497</u>	<u>\$ 285,337</u>	<u>9.4%</u>	<u>\$ 393,205</u>	<u>15.7%</u>	<u>\$ 2,506,217</u>

Illinois Valley Community College District No. 513
 Fiscal Year 2015 Budget to Actual Comparison
 For the two months ended August 31, 2014

	Annual Budget FY2015	Actual 8/31/14	Act/Budget 16.7%	Actual 8/31/13	Act/Budget 8.3%	Annual Budget FY2014
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources						
Current Taxes	\$ 1,498,515	\$ 820,265	54.7%	\$ 743,741	54.6%	\$ 1,362,330
State Government Sources	2,000,000	-	0.0%	-	0.0%	7,350,000
Investment Revenue	8,000	246	3.1%	461	3.1%	15,000
Other Revenue	-	-	0.0%	-	0.0%	-
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 3,506,515	820,511	23.4%	744,202	8.5%	8,727,330
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Operations & Maintenance						
Contractual Services	\$ -	(41,850)	0.0%	-	0.0%	-
Fixed Charges	-	(143,646)	0.0%	-	0.0%	-
Capital Outlay	3,500,000	-	0.0%	254,905	2.9%	8,727,330
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 3,500,000	(185,496)	-5.3%	254,905	2.9%	8,727,330
INTERFUND TRANSFERS - NET	\$ 270,000	\$ -		\$ -		\$ -

Fiscal Year 2015 Budget to Actual Comparison

	Annual Budget FY2015	Actual 8/31/14	Act/Budget 16.7%	Actual 8/31/13	Act/Budget 8.3%	Annual Budget FY2014
BOND & INTEREST FUND						
Local Government Sources						
Current Taxes	\$ 1,266,316	\$ 697,414	55.1%	\$ 689,022	54.7%	\$ 1,258,919
Investment Revenue	3,500	76	2.2%	4	0.1%	5,000
TOTAL BOND & INTEREST FUND REVENUES	1,269,816	697,490	54.9%	689,026	54.5%	1,263,919
BOND & INTEREST FUND						
Institutional Support:						
Debt Principal Retirement	\$ 1,215,000	-	0.0%	-	0.0%	1,185,000
Interest on Bonds	51,425	-	0.0%	-	0.0%	78,419
Fees	500	-	0.0%	-	0.0%	500
TOTAL BOND & INTEREST EXPENDITURES	\$ 1,266,925	\$ -	0.0%	\$ -	0.0%	\$ 1,263,919

Fiscal Year 2015 Budget to Actual Comparison

	Annual Budget FY2015	Actual 8/31/14	Act/Budget 16.7%	Actual 8/31/13	Act/Budget 8.3%	Annual Budget FY2014
WORKING CASH FUND						
Investment Revenue	\$ 25,000	(746)	-3.0%	-	0.0%	\$ 35,000
TOTAL WORKING CASH REVENUES	25,000	(746)	-3.0%	-	0.0%	35,000
Transfers In (Out)	\$ -	\$ -	0.0%	\$ -	0.0%	\$ (120,000)

**Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the two months ended August 31, 2014**

AUXILIARY ENTERPRISES FUND	Annual Budget FY2015	Actual 8/31/14	Act/Budget 16.7%	Actual 8/31/13	Act/Budget 8.3%	Annual Budget FY2014
Service Fees	\$ 2,228,700	\$ 237,282	10.6%	\$ 273,486	11.1%	\$ 2,472,700
Other Revenue	-	10	0.0%	50	5.0%	1,000
Investment Revenue	4,500	53	1.2%	-	0.0%	8,000
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	2,233,200	237,345	10.6%	273,536	11.0%	2,481,700

AUXILIARY ENTERPRISES FUND	Annual Budget FY2015	Actual 8/31/14	Act/Budget 16.7%	Actual 8/31/13	Act/Budget 8.3%	Annual Budget FY2014
Salaries	\$ 336,026	36,978	11.0%	61,076	18.0%	339,281
Employee Benefits	92,335	14,332	15.5%	17,567	18.6%	94,629
Contractual Services	45,050	3,907	8.7%	2,606	5.8%	45,300
Materials & Supplies	1,975,230	634,992	32.1%	926,688	46.4%	1,998,478
Conference & Meeting	26,456	1,528	5.8%	2,350	10.1%	23,363
Fixed Charges	45,150	-	0.0%	2,304	5.4%	42,400
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	3,838	-	0.0%	-	0.0%	3,840
Other	104,500	38	0.0%	-	0.0%	111,500
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	2,628,585	691,775	26.3%	1,012,591	38.1%	2,658,791
Transfer In (Out)	\$ (338,586)	\$ -	0.0%	\$ -	0.0%	\$ -

Fiscal Year 2015 Budget to Actual Comparison

RESTRICTED PURPOSES FUND	Annual Budget FY2015	Actual 8/31/14	Act/Budget 16.7%	Actual 8/31/13	Act/Budget 8.3%	Annual Budget FY2014
State Government Sources	\$ 390,814	\$ (542)	-0.1%	\$ 52,575	14.6%	\$ 360,972
Federal Government Sources	6,765,584	254,679	3.8%	477,231	7.1%	6,743,340
Service Fees	3,000	1,760	58.7%	315	10.5%	3,000
Nongovernmental gifts or grants	60,000	-	0.0%	-	0.0%	-
Other Revenue	-	32	0.0%	1	0.0%	15,700
TOTAL RESTRICTED PURPOSES FUND REVENUES	7,219,398	255,929	3.5%	530,122	7.4%	7,123,012

RESTRICTED PURPOSES FUND	Annual Budget FY2015	Actual 8/31/14	Act/Budget 16.7%	Actual 8/31/13	Act/Budget 8.3%	Annual Budget FY2014
Instruction:						
Salaries	\$ 495,023	53,607	10.8%	58,154	12.0%	486,019
Employee Benefits	111,838	14,266	12.8%	18,299	15.8%	115,559
Contractual Services	75,830	-	0.0%	5,925	6.9%	85,284
Materials & Supplies	124,746	35,917	28.8%	11,597	8.0%	144,092
Conference & Meeting	63,266	5,416	8.6%	6,668	9.9%	67,273
Fixed Charges	-	-	0.0%	-	0.0%	500
Utilities	1,314	-	0.0%	-	0.0%	3,500
Capital Outlay	211,541	-	0.0%	-	0.0%	212,723
Other (P-16 Grant Waivers)	-	-	0.0%	-	0.0%	-
Total Instruction	\$ 1,083,558	\$ 109,206	10.1%	\$ 100,643	9.0%	\$ 1,114,950

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Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the two months ended August 31, 2014

RESTRICTED PURPOSES FUND	Annual Budget FY2015	Actual 8/31/14	Act/Budget 16.7%	Actual 8/31/13	Act/Budget 8.3%	Annual Budget FY2014
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
Employee Benefits	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	2,104	0.0%	1,361	0.0%	-
Conference & Meeting	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	-	2,104	0.0%	1,361	0.0%	-
Student Services						
Salaries	187,602	31,703	16.9%	33,762	18.0%	187,260
Employee Benefits	68,484	12,815	18.7%	12,287	18.9%	65,102
Contractual Services	2,320	-	0.0%	1,378	41.5%	3,320
Materials & Supplies	5,400	106	2.0%	32	0.6%	5,200
Conference & Meeting	6,112	-	0.0%	347	7.7%	4,500
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Tuition Waivers (TRiO Grant)	20,000	-	0.0%	-	0.0%	24,175
Total Student Services	289,918	44,624	15.4%	47,806	16.5%	289,557
Public Service						
Salaries	152,530	31,802	20.8%	26,413	17.5%	151,098
Employee Benefits	34,845	7,921	22.7%	5,781	19.5%	29,701
Contractual Services	600	1,760	293.3%	(319)	-63.8%	500
Materials & Supplies	2,275	226	9.9%	2,089	33.0%	6,330
Conference & Meeting	4,750	2,899	61.0%	3,028	38.2%	7,931
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	31	3.1%	1,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	360	0.0%	-
Total Public Service	195,000	44,608	22.9%	37,383	19.0%	196,560
Operations and Maintenance of Plant						
Contractual Services	-	-	0.0%	-	0.0%	-
Capital Outlay	73,600	-	0.0%	-	0.0%	-
Total Auxiliary Services	-	-	0.0%	-	0.0%	-
Institutional Support						
Salaries (Federal Work Study)	\$ 91,689	\$ 3,694	4.0%	\$ 8,260	9.1%	\$ 91,245
Total Institutional Support	91,689	3,694	4.0%	8,260	9.1%	91,245
Student grants and waivers (PELL & SEOG)	5,495,633	209,499	3.8%	233,501	4.3%	5,485,000
TOTAL RESTRICTED FUND EXPENDITURES	7,155,798	\$ 413,735	5.8%	\$ 428,954	6.0%	\$ 7,177,312
Transfer In (Out)	\$ (15,000)	\$ -	0.0%	\$ -	0.0%	\$ -

**Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the two months ended August 31, 2014**

LIABILITY, PROTECTION, & SETTLEMENT FUND	Annual Budget FY2015	Actual 8/31/14	Act/Budget 16.7%	Actual 8/31/13	Act/Budget 8.3%	Annual Budget FY2014
Local Government Sources	\$ 260,808	\$ 137,809	52.8%	\$ 136,315	54.4%	\$ 250,473
Investment Revenue	25,000	(5,051)	-20.2%	1,528	5.1%	30,000
Other	-	-	0.0%	-	0.0%	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	285,808	132,758	46.5%	137,843	49.1%	280,473

Fiscal Year 2015 Budget to Actual Comparison

LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	Annual Budget FY2015	Actual 8/31/14	Act/Budget 16.7%	Actual 8/31/13	Act/Budget 0.0%	Annual Budget FY2014
Operations & Maintenance of Plant						
Contractual Services	\$ 351,500	\$ 33,938	9.7%	\$ 25,622	7.3%	\$ 351,500
Material & Supplies	250	56	22.4%	4	4.0%	100
Conference & Meeting	500	210	42.0%	-	0.0%	500
Utilities	500	48	0.0%	39	0.0%	-
Total for Operations & Maintenance of Plant	\$ 352,750	\$ 34,252	9.7%	\$ 25,665	7.3%	\$ 352,100
Institutional Support						
Salaries	\$ 73,689	\$ 9,166	12.4%	\$ 14,972	21.1%	\$ 70,929
Employee Benefits	217,616	(640)	-0.9%	2,576	1.1%	240,849
Contractual Services	29,000	159	0.5%	319	2.2%	14,500
Material & Supplies	1,000	24	2.4%	573	20.8%	2,750
Conference & Meeting	-	-	0.0%	-	0.0%	-
Fixed Charges	361,500	200,137	55.4%	90,178	24.2%	373,250
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	682,805	208,846	30.6%	108,618	15.5%	702,278
TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	\$ 1,035,555	\$ 243,098	23.5%	\$ 134,283	12.7%	\$ 1,054,378

Fiscal Year 2015 Budget to Actual Comparison

AUDIT FUND	Annual Budget FY2015	Actual 8/31/14	Act/Budget 16.7%	Actual 8/31/13	Act/Budget 0.0%	Annual Budget FY2014
Local Government Sources	\$ 35,277	\$ 19,978	56.6%	\$ 19,174	54.9%	\$ 34,900
Investment Revenue	-	4	0.0%	-	0.0%	-
TOTAL AUDIT FUND REVENUES	35,277	19,982	56.6%	19,174	54.9%	34,900
AUDIT FUND						
Contractual Services	35,700	-	0.0%	9,000	25.8%	34,900
TOTAL AUDIT FUND EXPENDITURES	\$ 35,700	\$ -	0.0%	\$ 9,000	25.8%	\$ 34,900

Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
All Funds
For the two months ended August 31, 2014

Department	Annual Budget FY2015	Actual 8/31/2014	Act/Budget 16.7%	Explanation
President	\$ 320,600	\$ 42,730	13.3%	
Board of Trustees	16,000	5,713	35.7%	First installment of ICCTA dues
Community Relations	399,207	57,532	14.4%	
Continuing Education	1,001,064	190,210	19.0%	
Facilities	6,380,175	89,916	1.4%	
Information Technologies	2,484,810	507,850	20.4%	
Academic Affairs	327,945	33,298	10.2%	
Academic Affairs (AVPCE)	1,130,619	249,367	22.1%	
Adult Education	486,555	64,790	13.3%	
Learning Technologies	676,994	105,469	15.6%	
Career & Tech Education Division	1,807,419	250,607	13.9%	
Natural Science & Business Division	2,258,167	449,559	19.9%	
Humanities & Fine Arts/Social Science Division	2,184,124	432,415	19.8%	
Health Professions Division	2,156,899	425,419	19.7%	
English, Mathematics, Education Division	2,527,729	422,556	16.7%	
Admissions & Records	382,679	59,327	15.5%	
Student Development	627,789	118,736	18.9%	
Student Services	154,530	4,208	2.7%	
Financial Aid	5,944,270	255,912	4.3%	
Athletics	240,349	24,858	10.3%	
TRiO (Student Success Grant)	289,918	44,624	15.4%	
Campus Security	350,650	34,042	9.7%	
Business Services/General Institution	2,283,856	110,416	4.8%	
Risk Management	684,905	209,057	30.5%	Annual workers' comp and athletic insurance payments
Tuition Waivers	588,700	116,782	19.8%	
Purchasing	98,229	17,002	17.3%	
Human Resources	130,065	14,318	11.0%	
Bookstore	2,199,721	653,530	29.7%	Books and supplies for fall and spring semester
Shipping & Receiving	69,322	9,925	14.3%	
Copy Center	136,742	7,811	5.7%	
Total FY14 Expenditures	\$ 38,340,032	\$ 5,007,979	13.1%	

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Illinois Valley Community College
Statement of Cash Flows
for the Month ended August 31, 2014

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT. & SETTLEMENT	TOTAL
Balance on Hand	\$ 1,757,078.36	\$ 662,779.85	\$ 928,058.51	\$ 289,800.48	\$ 266,833.58	\$ 141,093.10	\$ 417,075.13	\$ 18,227.79	\$ 173,131.22	\$ 4,654,078.02
Total Receipts	666,310.10	37,414.81	17,202.36	11,809.72	363,871.46	61,204.00	-	335.21	2,332.64	1,160,480.30
Total Cash	2,423,388.46	700,194.66	945,260.87	301,610.20	630,705.04	202,297.10	417,075.13	18,563.00	175,463.86	5,814,558.32
Due To/From Accts										-
Transfers/Bank CDs										-
Expenditures	(1,504,624.31)	(182,822.80)	(42,012.58)	-	(550,601.20)	(107,519.64)	-		(216,056.99)	(2,603,637.52)
ACCOUNT BALANCE	918,764.15	517,371.86	903,248.29	301,610.20	80,103.84	94,777.46	417,075.13	18,563.00	(40,593.13)	3,210,920.80
Deposits in Transit	(5,315.81)									(5,315.81)
Outstanding Checks	454,433.22									454,433.22
BANK BALANCE	1,367,881.56	517,371.86	903,248.29	301,610.20	80,103.84	94,777.46	417,075.13	18,563.00	(40,593.13)	3,660,038.21
Certificates of Deposit	-	-	-	-	-	-	1,394,048.28	-	2,100,000.00	3,494,048.28
Illinois Funds	5,310,317.83	2,273,754.43	2,962,031.76	1,216,801.28	920,048.50	9,417.99	2,900,197.46	7,720.34	1,051,080.33	16,651,369.92
CDB Trust Fund CTC			502,691.50							502,691.50
Bldg Reserve-ILLFund			1,083,080.27							1,083,080.27
Total Investment	\$ 5,310,317.83	\$ 2,273,754.43	\$ 4,547,803.53	\$ 1,216,801.28	\$ 920,048.50	\$ 9,417.99	\$ 2,900,197.46	\$ 7,720.34	\$ 1,051,080.33	\$ 18,237,141.69
LaSalle State Bank	\$ 992,047.49									
Centrue Bank	2,667,990.72									
	<u>\$ 3,660,038.21</u>									

Respectfully submitted,

Cheryl Roelfsema

Cheryl Roelfsema
Vice President for Business Services & Finance/Treasurer

ILLINOIS VALLEY COMMUNITY COLLEGE
 INVESTMENT STATUS REPORT
 August 31, 2014

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
10/24/2014							1,000,000	1,000,000	MB	0.60%	0.60%	16139
11/7/2014						150,000		150,000	MB	0.65%	0.65%	915192
3/26/2015							1,000,000	1,000,000	NCB	0.35%	0.35%	
3/31/2015						248,000		248,000	MBS	0.40%	0.40%	
4/22/2015							100,000	100,000	MB	0.45%	0.45%	914161
7/18/2017						996,048		996,048	MBS	1.24%	1.24%	RMB-027327
Total CD	-	-	-	-	-	1,394,048	2,100,000	3,494,048				

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CB	Centrue Bank	MB	Marsilles Bank
HBT	Heartland Bank and Trust	MBS	Multi-Bank Securities, Inc.
FSB	First State Bank of Mendota	MSB	Midland State Bank
HNB	Hometown National Bank	NCB	North Central Bank - Ladd
LSB	LaSalle State Bank	PFS	Peru Federal Savings

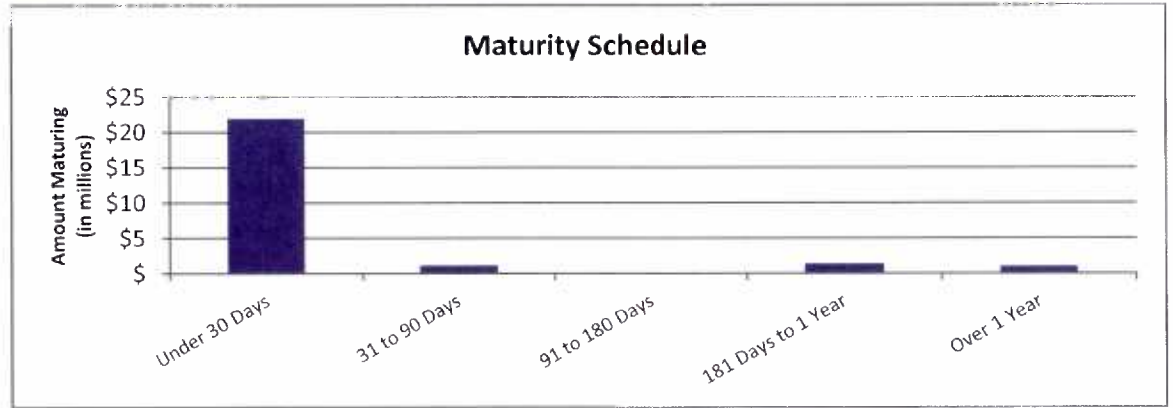
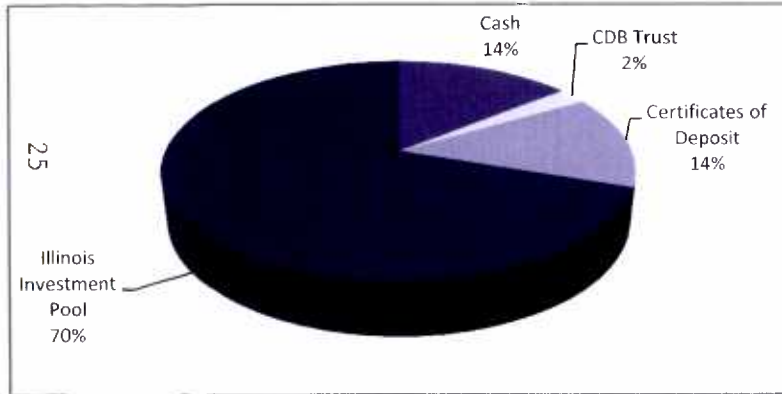
** Current IL Funds interest rate: 0.010%

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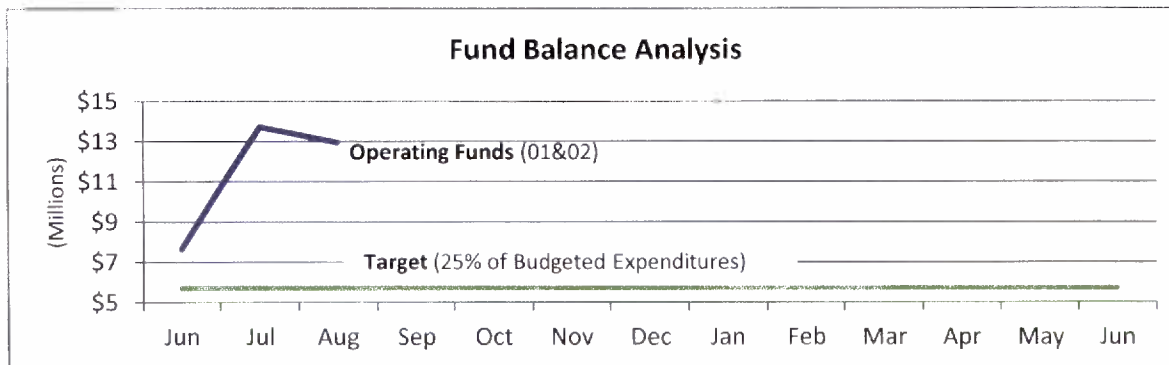
Illinois Valley Community College District No. 513
Investment Status Report
All Funds
August 31, 2014

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	14.2%	\$ 3,613,795	0.34%
CDB Trust	2.3%	594,206	0.25%
Certificates of Deposit	13.7%	3,494,048	0.50%
Illinois Investment Pool	69.7%	17,722,166	0.01%
Total		\$ 25,424,215	0.28%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds (US Bank)	\$ 17,722,166			\$ 17,722,166	70%
Centrue Bank			2,325,802	2,325,802	9%
North Central Bank		1,000,000		1,000,000	4%
Heartland Trust Acct			594,206	594,206	2%
LaSalle State Bank			997,363	997,363	4%
Multi Bank Securities		1,244,048		1,244,048	5%
Heartland Bank			290,630	290,630	1%
Marseilles Bank		1,250,000		1,250,000	5%
	\$ 17,722,166	\$ 3,494,048	\$ 4,208,001	\$ 25,424,215	100%



Weighted Average Maturity of CD's 133 Days



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\$5,000 and Over Disbursements

08/01/14 - 08/31/14

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
714251	08/05/14	0153694	IVCC Bookstore	\$ 5,000.00	Book Rental Refunds
714272	08/06/14	0099391	Blackboard, Inc.	73,411.00	Licensing Renewal
714274	08/06/14	0089239	Castle Prin Tech	7,795.00	Fall 2014 Mini Course Schedule
714276	08/06/14	0108916	CCIC	278,490.16	Health Insurance (August)
714278	08/06/14	0001169	City of Oglesby	13,682.81	Police Services, Water/Sewer
714279	08/06/14	0115159	City of Ottawa	154,000.00	Facility Rental (07/01/14-06/30/15)
714300	08/06/14	0000948	Nebraska Book Co., Inc.	14,728.45	Books for Resale
714309	08/06/14	0001331	Springfield Electric Supply	5,315.30	Maintenance Supplies, Instructional Supplies (NSF Sustainability Grant)
714317	08/07/14	0081443	American Express	292,097.36	CDW Government, Inc. ,Cengage Learning Inc., McGraw Hill Publishing, Pearson Education Inc.
714321	08/14/14	0001369	Ameren Illinois	52,320.59	Electricity (06/11/14-06/30/14)
714357	08/14/14	0001634	MPS	25,068.00	Books for Resale
714374	08/14/14	0001594	Service Wholesale	7,647.03	Supplies for Resale
714379	08/14/14	0066555	United States Postal Service	6,000.00	Reimburse Postage Meter
714399	08/14/14	0082897	SURS	44,441.91	Payroll (08/14/14)
ACH	08/14/14		Internal Revenue Service	64,824.03	Federal Payroll Taxes (08/14/14)
ACH	08/14/14		Illinois Department of Revenue	20,384.62	State Payroll Taxes (08/14/14)
ACH	08/14/14		VALIC Retirement Services	12,434.86	403(b) & 457(b)Payroll (08/14/14)
714440	08/20/14	0132827	Chamlin & Associates, Inc.	9,625.00	ADA Parking Lot Design
714443	08/20/14	0001131	Revere Electric	9,521.77	Instructional Supplies (NSF Sustainability Grant)
714448	08/20/14	0104200	D.J. Sickley Construction Co.	42,012.58	Cultural Center Sound System*
714451	08/20/14	0001111	Dell Computers	35,515.12	Computer Equipment
714457	08/20/14	0109033	Elsevier Science	93,140.59	Books for Resale
714461	08/20/14	0181795	G4S Secure Solutions (USA) Inc.	30,670.33	Security Services (July)
714477	08/20/14	0101216	MBS Textbook Exchange, Inc.	9,730.28	Books for Resale
714588	08/27/14	0188283	BrickStreet Mutual Insurance Co.	165,271.00	Worker's Compensation Insurance(09/01/14 - 09/01/15)
714594	08/27/14	0190646	CNE Gas Division, LLC	9,448.18	Natural Gas (07/01/14-07/31/14)
714599	08/27/14	0001515	Ellucian, Inc.	5,125.00	Consulting Services (07/01/14-07/31/14)
714613	08/27/14	0094132	JA Majors Company LTD	5,230.62	Books for Resale
714666	08/29/14	0082897	SURS	46,183.24	Payroll (08/28/14)
ACH	08/29/14		Internal Revenue Service	67,113.04	Federal Payroll Taxes (08/28/14)
ACH	08/29/14		Illinois Department of Revenue	21,462.13	State Payroll Taxes (08/28/14)
ACH	08/26/14		VALIC Retirement Services	13,020.52	403(b) & 457(b)Payroll (08/28/14)

\$ 1,640,710.52

*Protection, Health, & Safety (PHS) Projects

Stipends For Pay Period 08/09/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Amor, Stephanie Yolanda	Follow Your Dreams	07/21/14	07/21/14	08/09/14	SS	53.63	14110394151320	YOU-8186-01	Follow Your Dreams	
Brolley, Vincent Depaul	Mileage Reimbursement	04/02/14	05/12/14	08/09/14	ML	156.80	11120650055210			
Bruch, Anna Marie Faletti	Substitute	07/29/14	08/05/14	08/09/14	SS	518.27	11420730051340			
Contreras, Mayra Alejandra	YOU 8001 8175 8188 8187	07/21/14	07/24/14	08/09/14	SS	214.50	14110394151320	YOU-8001-06	Wild & Crazy Portraits / Wild Crazy Music	
Goslin, Vanessa Marie	YOU 8001 8179 01 8172 8179 03	07/21/14	07/24/14	08/09/14	SS	500.00	14110394151320	YOU-8001-05	Imagination Animation	
Haynes, Tricia Lynn	YOU 8001 8183 8188 8103	07/21/14	07/24/14	08/09/14	SS	500.00	14110394151320	YOU-8001-01	Camp Homestead / Bugs Bugs Bugs / Jungle In There / Bubble Palooza	
Haywood, Mary Margaret	you 8001 8186 8186 8187	07/21/14	07/24/14	08/09/14	SS	315.00	14110394151320	YOU-8001-02	Upcycle Your Recycle / Follow your Dreams / Origami	
Heredia, Hugo	YOU 8001 06 8119 01 02 8104 03	07/21/14	07/25/14	08/09/14	SS	500.00	14110394151320	YOU-8001-06	Wild & Crazy Portraits / Wild Crazy Music	
Hodgson, Laura Ann	Class Preparation	07/29/14	08/05/14	08/09/14	SS	1,782.52	11420730051340			
Jenrich, Chuck	Six Sigma Class	07/29/14	08/07/14	08/09/14	SS	2,000.00	14210331051320	CEU-6242-26	Six Sigma Green Belt Training	
Killian, Melissa J.	21 Sessions	07/28/14	08/08/14	08/09/14	SS	803.38	13230030851540			
Koehler, Richard A	LC Driver Improvement #937	08/06/14	08/06/14	08/09/14	ST	150.00	14110394251320		LaSalle Co Driver Improvement	
Koehler, Richard A	LC Driver Improvement #933	07/09/14	07/09/14	08/09/14	SS	150.00	14110394251320		LaSalle Co Driver Improvement	
Koehler, Richard A	BC Driver Improvement #291	07/12/14	07/12/14	08/09/14	SS	150.00	14110394351320	CDV-7000-01	Bureau Co Driver Improvement	
Koehler, Richard A	Mileage Reimbursement	07/12/14	08/09/14	08/09/14	ML	56.00	14110394355212			
Leadingham, Paul	SABIC Welding Training	06/30/14	08/04/14	08/09/14	SS	3,600.00	14210331051320	CEU-5301-06	Welding Training	
Magana, Kathleen Kay	YOU 8001 8180 8175	07/21/14	07/24/14	08/09/14	SS	165.00	14110394151320	YOU-8001-01	Camp Homestead / Beauty and the Beast / Good Eats	
Moskalewicz, James P	35 Sessions	07/28/14	08/08/14	08/09/14	SS	2,021.75	13230030851540			
Mounce, Stacey Marie	YOU 8001 8181 8186 8179 01-03	07/21/14	07/24/14	08/09/14	SS	214.50	14110394151320	YOU-8001-01	Camp Homestead / Enchanted Garden / Beginning Puppetry / Bubble Palooza	
Oldaker, Adam Gregory	Interim Dean	07/28/14	08/08/14	08/09/14	SS	1,841.45	11120910051110		Interim Dean	
Panizzi, Gerald W	LC Driver Improvement #936	07/26/14	07/26/14	08/09/14	SS	187.50	14110394251320		LaSalle Co Driver Improvement	
Phillips, Michael Alan	Reading the Rocks / Fossil Hunt	07/21/14	07/24/14	08/09/14	SS	400.00	14110394151320	YOU-8001-04	Reading The Rocks	
Prine, Renee Marie	35 Sessions	07/28/14	08/08/14	08/09/14	SS	1,764.00	13230030851540			
Sarver, Gregory Stephen	LC Driver Imporvement #936	07/23/14	07/23/14	08/09/14	SS	150.00	14110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Savoia, Jennifer L	Substitute	07/29/14	08/05/14	08/09/14	SS	628.20	11420730051340			

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Stipends For Pay Period 08/09/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Smith, Tanya Allison	YOU 8001 8181 8174 8182	07/21/14	07/24/14	08/09/14	SS	500.00	14110394151320	YOU-8001-02	Upcycle Your Recycle / Enchanted Garden / Beginning Puppetry / Let's Make Music	
Sparr, Dennis E	Blast Off Rocketry	07/21/14	07/24/14	08/09/14	SS	350.00	14110394151320	YOU-8001-07	Blast Off Rocketry	
Staranowicz, Miranda Adline	YOU 2501 2318 8001 8181 8174	07/21/14	07/24/14	08/09/14	SS	455.81	14110394151320	YOU-2501-07	Dinosaur Daze / Getting into Guts / Where the Sidewalk Ends / Enchanted	
Swanson, Ashley Sue	Where the Sidewalk Ends	07/21/14	07/24/14	08/09/14	SS	450.00	14110394151320	YOU-8001-03	Where The Sidewalk Ends / Good Eats	
Wasmer, Susan Marie	ALH 1251 300	07/28/14	09/05/14	09/06/14	SS	1,968.00	11420730051340	ALH-1251-300	Phlebotomy Practicum	
TOTAL						22,546.31				

Cheryl Roelfsema
 Cheryl Roelfsema
 Vice President of Business Services and Finance

Jerry Corcoran 8/19/14
 Dr. Jerry Corcoran
 President

*Earntypes
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend,
 OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
 MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 08/23/14

Name	Description	Start Date	End Date	Last Pay Date	Ea rn	Amount	GL No.	Section Name	Section Title	Comments
Abbott, Mark D	MLC Ottawa	08/18/14	12/17/14	12/27/14	ST	2,724.00	011520910051320			
Aleksy, Donald J	MGT 2010 01	08/18/14	12/17/14	12/27/14	RE	2,046.00	011120570051320	MGT-2010-01	Principles of Management	
Aleksy, Donald J	MGT 1230 300	08/18/14	12/17/14	12/27/14	RE	2,046.00	011220570051320	MGT-1230-300	Owning & Operating Small Business	
Alfano, Maddalena Lucia	Nursing Clinicals	08/18/14	10/09/14	10/18/14	RE	5,014.80	011420730051320	NUR-1201-02	Fundamental of Nursing I	
Alvarado, Ruben Joseph	SPN 1001 01	08/18/14	12/17/14	12/27/14	ST	2,624.00	011120650051320	SPN-1001-01	Elementary Spanish I	
Anderson, Jeanette K	DLA 1201 1203 01 02 Pro Coordinator	08/18/14	12/17/14	12/27/14	RE	7,623.00	011420730051320	DLA-1201-01	Dental Material & Lab Procedure	
Anderson, Michael Joseph	CSP 1203 300	08/18/14	12/17/14	12/27/14	RE	2,205.00	011320410051320	CSP-1203-300	Microsoft Office Professional I	
Andree, Christopher D	WLD Series 04 Multi Prep 04	08/18/14	10/09/14	10/18/14	RE	1,890.00	011320410051320			
Andree, Christopher D	WLD Series 311 Multi Prep 311	08/18/14	11/25/14	11/29/14	RE	1,890.00	011320410051320			
Andree, Christopher D	WLD Series 312 Multi Prep 312	08/18/14	11/20/14	11/29/14	RE	1,890.00	011320410051320			
Baker, Kathryn June	CSP 1203 600	08/18/14	12/17/14	12/27/14	RE	2,562.00	011320410051320	CSP-1203-600	Microsoft Office Profess I	
Blood, Trisha Marie	MTH 1000 600 1003 070	08/18/14	12/17/14	12/27/14	ST	4,592.00	011120910051320	MTH-1000-600	Math for Liberal Arts	
Borkowski, Andrew Joseph	EMS 2200 01 2201 300 Pro Coordinator	08/18/14	12/17/14	12/27/14	RE	5,904.00	011420730051320	EMS-2200-01	Emergency Medical Responder	
Bray, Kristal A	ALH 1214 02 06 lab	08/18/14	12/27/14	12/27/14	RE	6,809.28	011420730051320	ALH-1214-02	Certified Nursing Assistant	
Bugelhoff, Theresa R	MTH 2001 500	08/18/14	12/17/14	12/27/14	ST	1,250.00	011120910051320	MTH-2001-500	Calculus & Analytic Geometry I	
Burke, Ryan Michael	EMS 2200 2201 300 01	08/18/14	12/17/14	12/27/14	RE	2,520.00	011420730051320	EMS-2200-01	Emergency Medical Responder	
Canale, Tommy James	Head Mens Basketball for July 2014	07/01/14	07/31/14	08/23/14	ST	325.23	056430360251900			
Carter, John James	CNC Series 300 Multi Prep	08/18/14	12/17/14	12/27/14	RE	2,835.00	011320410051320			
Castaneda, Craig Alexander	BIO 1007 09 301 303 304	08/18/14	12/17/14	12/27/14	RE	6,396.00	011120570051320	BIO-1007-09	Anatomy & Physiology I	
Cherpeske, Roxanne Gay	THM 1200 01 300 LAB	08/18/14	10/09/14	10/18/14	RE	2,387.00	011420730051320	THM-1200-01	Intro. To Therapeutic Massage	
Christmann, Mark Henry	ELE 1200 300	08/18/14	12/17/14	12/27/14	RE	3,280.00	011320410051320	ELE-1200-300	Basic Indus. Electricity I	
Cooper, Debra S	MTH 0907 07	08/18/14	12/17/14	12/27/14	ST	3,064.50	011520910051320	MTH-0907-07	Intermediate Algebra	
Corrigan, Kevin J	GEG 1005 300	08/18/14	12/17/14	12/27/14	RE	3,181.50	011120570051320	GEG-1005-300	Introduction To Astronomy	
Cox, Laurie Ann	ART 1000 600 1007 300	08/18/14	12/17/14	12/27/14	ST	3,780.00	011120650051320	ART-1000-600	Art Survey	
Curtin, Walter Michael	EMS 2210 2211 2212 300	08/18/14	12/27/14	12/27/14	RE	7,194.60	011420730051320	EMS-2210-300	Paramedic I-Introduction	
Czubachowski, Brandon Lee	MUP 1004 300	08/18/14	12/17/14	12/27/14	ST	1,890.00	011120650051320	MUP-1004-300	Jazz Ensemble	
Deffenbaugh, Gloria Renee	ALH 1214 01 1214 05	08/18/14	12/17/14	12/27/14	RE	6,539.40	011420730051320	ALH-1214-01	Certified Nursing Assistant	
Dellatori, Beth Ann	PSY 2001 350	08/18/14	12/17/14	12/27/14	ST	2,046.00	011120910051320	PSY-2001-350	Child Growth and Development	
Denton, Justin A	CSP 1203 100	08/18/14	12/17/14	12/27/14	RE	2,205.00	011320410051320	CSP-1203-100	Microsoft Office Profess I	
Depaz, Veronica	ALH 1214 300	08/18/14	10/09/14	10/18/14	RE	3,269.70	011420730051320	ALH-1214-300	Certified Nursing Assistant	
Dittmer, Alejandro Joseph	SPH 1001 300 509	08/18/14	12/17/14	12/27/14	ST	3,780.00	011120650051320	SPH-1001-300	Fundamentals of Speech	
Dockins, Sherry Marie	Substance Abuse Coordinator	08/18/14	12/17/14	12/27/14	ST	655.00	011120650051900			
Dove, Christine E	ANT 1002 100	08/18/14	12/17/14	12/27/14	ST	1,890.00	011120650051320	ANT-1002-100	Cultural Anthropology	
Dunlap, Angela Jane	ENG 0900 300	08/18/14	12/17/14	12/27/14	RE	2,121.00	011520910051320	ENG-0900-300	Basic Composition II	
Dzierzynski, Amber Arlene	SPH 1001 505 600 602	08/18/14	12/17/14	12/27/14	ST	5,670.00	011120650051320	SPH-1001-505	Fundamentals of Speech	
Dzurisin, Juliana Mae	ALH 1214 300 301 1214 607	08/18/14	12/17/14	12/27/14	RE	7,012.64	011420730051320	ALH-1214-300	Certified Nursing Assistant	

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Name	Description	Start Date	End Date	Last Pay Date	Rate	Amount	GL No.	Section Name	Section Title	Comments
Dzwonnik, Marian C.	ENG 0900 08	08/18/14	12/17/14	12/27/14	ST	1,890.00	011520910051320	ENG-0900-08	Basic Composition II	
Dzwonnik, Marian C.	ENG 1001 502 1002 01	08/18/14	12/17/14	12/27/14	ST	3,780.00	011120910051320	ENG-1001-502	English Composition I	
Dzwonnik, Marian C.	AFDA Module 1	08/23/14	08/23/14	08/23/14	ST	75.00	011120080151900			
Eccles, Kimberly A	CSN 1200 300	08/18/14	12/17/14	12/27/14	RE	2,474.50	011320410051320	CSN-1200-300	Using Internet/World Wide Web	
Ennenbach, William Ross	HIS 1000 506	08/18/14	12/17/14	12/27/14	RE	1,890.00	011120650051320	HIS-1000-506	History of Western Civilization I	
Ewers, Kathryn Ciara	BIO 1001 500	08/18/14	12/17/14	12/27/14	RE	2,835.00	011120570051320	BIO-1001-500	General Biology I	
Foemmel, Mary Beth	ALH 1214 01 02	08/18/14	10/09/14	10/18/14	RE	3,751.00	011420730051320	ALH-1214-01	Certified Nursing Assistant	
Forst, Jean	ENG 0900 07	08/18/14	12/17/14	12/27/14	ST	1,968.00	011520910051320	ENG-0900-07	Basic Composition II	
Forst, Jean	ENG 1002 06 LIT 2001 01	08/18/14	12/17/14	12/27/14	RE	3,936.00	011120910051320	ENG-1002-06	English Composition II	
Fox, Amber Rae	ACT 1210 300 100	08/18/14	12/17/14	12/27/14	RE	3,780.00	011220570051320	ACT-1210-300	Fundamentals of Accounting	
Frahm, Jeannette Michelle	SFC 1000 600	08/18/14	12/17/14	12/27/14	ST	1,312.00	011120910051320	SFC-1000-600	Strategies for College	
Fuller, Susan Marie	PSY 1000 504	08/18/14	12/17/14	12/27/14	RE	1,890.00	011120650051320	PSY-1000-504	General Psychology	
Fuller, Susan Marie	AFDA Module 1	08/23/14	08/23/14	08/23/14	ST	75.00	011120080151900			
Gibbs, Kathryn Ann	RED 0900 600	08/18/14	12/17/14	12/27/14	ST	2,121.00	011520910051320	RED-0900-600	Basic Reading II	
Glenn, Mary Jean	DLA 1201 01 Lecture	08/18/14	12/17/14	12/27/14	RE	1,260.00	011420730051320	DLA-1201-01	Dental Mater. & Lab Procedure	
Gnidovec, Gary F	CRJ 2030 01 2050 01	08/18/14	12/17/14	12/27/14	RE	4,092.00	011120570051320	CRJ-2030-01	Evidence and Criminal Procedure	
Goodwin, Charles M	PSI 1000 504	08/18/14	12/17/14	12/27/14	RE	1,968.00	011120650051320	PSI-1000-504	American National Government	
Grenda, Amber	PSY 1000 514	08/18/14	12/17/14	12/27/14	RE	1,890.00	011120650051320	PSY-1000-514	General Psychology	
Groleau, Ronald W	BIO 1007 09 10 11 12 1200 01	08/18/14	12/17/14	12/27/14	ST	6,363.00	011120570051320	BIO-1007-09	Anatomy & Physiology I	
Gustafson, Janelle L	ECE 2005 300	08/18/14	12/17/14	12/27/14	ST	1,890.00	011220910051320	ECE-2005-300	The Exceptional Learner	
Guttilla, Thomas L	Real Estate 1200 -300	08/18/14	12/17/14	12/27/14	ST	4,242.00	014110394151320	REA-1200-350	Real Estate Broker Pre-License I	
Hardy, Tina L.	EDC 1000 350	08/18/14	12/17/14	12/27/14	ST	2,121.00	011220910051320	EDC-1000-350	Introduction To Education	
Hauger, Elizabeth Lynne	MLC Princeton	08/18/14	12/17/14	12/27/14	ST	2,728.00	011520910051320			
Haynes, Tricia Lynn	ENG 0900 01 02 04	08/18/14	12/17/14	12/27/14	ST	5,895.00	011520910051320	ENG-0900-01	Basic Composition II	
Haynes, Tricia Lynn	ENG 1002 Substitute	08/04/14	08/04/14	08/23/14	ST	30.70	011520910051320			
Hinterlong, James Edward	BUL 2000 01	08/18/14	12/17/14	12/27/14	RE	2,121.00	011120570051320	BUL-2000-01	The Legal Environment of Business	
Hinterlong, James Edward	PSI 1000 501 572	08/18/14	12/17/14	12/27/14	RE	4,242.00	011120650051320	PSI-1000-501	American National Government	
Jauch, Christian Martin	CSP 1203 01	08/18/14	12/17/14	12/27/14	RE	2,383.50	011320410051320	CSP-1203-01	Microsoft Office Professional I	
Jenrich, Chuck	U S Silica Zip Pak Level 11 1	08/12/14	08/14/14	08/23/14	ST	3,000.00	014210331051320	CEU-6220-17	Value Stream Mapping	
Johnson, D. Scott	HVC 1210 1220 300	08/18/14	12/17/14	12/27/14	ST	4,410.00	011320410351320	HVC-1210-300	Basic Heating	
Johnson, D. Scott	AFDA Module 1	08/23/14	08/23/14	08/23/14	ST	75.00	011120080151900			
Kalis, Linda Spenny	MTH 0907 601	08/18/14	12/17/14	12/27/14	ST	2,835.00	011520910051320	MTH-0907-601	Intermediate Algebra	
Kelly, Amy L	ALH 1000 100 Lecture	08/18/14	12/17/14	12/27/14	RE	1,890.00	011420730051320	ALH-1000-100	Introduction To Nutrition	
Killian, Melissa J.	21 Sessions	08/11/14	08/22/14	08/23/14	ST	1,066.14	013230030851540			
Kilmartin, Laura Dawn	RWSS Lab Night	08/18/14	12/17/14	12/27/14	ST	1,890.00	011520910051320			
Kilmartin, Laura Dawn	AFDA Module 1	08/23/14	08/23/14	08/23/14	ST	75.00	011120080151900			

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Name	Description	Start Date	End Date	Last Pay Date	Ea rn	Amount	GL No.	Section Name	Section Title	Comments
Klieber, Tracie Marie	Yoga Session 2	07/08/14	08/07/14	08/23/14	ST	375.00	014110394151320	HLR-6218-307	Yoga Unique To You	
Klobucher, Courtney Elizabeth	ART 1000 630	08/18/14	12/17/14	12/27/14	RE	1,890.00	011120650051320	ART-1000-630	Art Survey	
Koehler, Richard A	BC Driver Improvement #292	08/09/14	08/09/14	08/23/14	ST	150.00	014110394351320	CDV-7000-01	Bureau Co. Driver Improvement	
Koehler, Richard A	LC Driver Improvement 940	08/20/14	08/20/14	08/23/14	ST	150.00	014110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Kreier, Rodney John	DFT 1203 300	08/18/14	12/17/14	12/27/14	RE	1,890.00	011320410051320	DFT-1203-300	Machine Blueprint Reading	
Kusek, Kari Kenneth	ELE 1202 01 300 1206 300	08/18/14	12/17/14	12/27/14	RE	5,248.00	011320410051320	ELE-1202-01	Motors and Controls I	
Landgraf, Tammy Lynn	ECE 1000 1005 2202 2206 2219	08/18/14	12/17/14	12/27/14	ST	9,384.00	011220910051320	ECE-1000-01	Introduction To Early Childhood Education	
Lange, Marilyn Lee	MTH 0906 08 0907 08	08/18/14	12/17/14	12/27/14	ST	6,363.00	011520910051320	MTH-0906-08	Basic Algebra	
Lau, Michael S	PSY 1000 300	08/18/14	12/17/14	12/27/14	RE	2,121.00	011120650051320	PSY-1000-300	General Psychology	
Leadingham, Paul	AWS Certification 5 Sessions	07/08/14	08/19/14	08/23/14	ST	3,430.00	014210331051320			
Lockwood, DawnAnne	EDC 1203 150	08/18/14	12/17/14	12/27/14	ST	2,196.00	011220910051320	EDC-1203-150	Educational Technology	
Loebach, Nancy Ann	MTH 0900 600 0907 09 MLC OTT	08/18/14	12/17/14	12/27/14	ST	8,856.00	011520910051320	MTH-0900-600	Pre-Algebra	
Mahoney, James Joseph	WLD Series 11 Multi Prep	08/18/14	11/22/14	11/29/14	RE	1,890.00	011320410051320			
Malavolti, Steven Otto	ELE 1220 300	08/18/14	10/09/14	10/18/14	RE	656.00	011320410051320	ELE-1220-300	Electrical Safety	
Malavolti, Steven Otto	WND 1200 300 1210 300	08/18/14	12/17/14	12/27/14	RE	3,772.00	011320410051320	WND-1200-300	Wind Energy Concepts	
Manaligod, John M	ENG 1001 300 630	08/18/14	12/17/14	12/27/14	ST	3,780.00	011120910051320	ENG-1001-300	English Composition I	
Manaligod, John M	AFDA Module 1	08/23/14	08/23/14	08/23/14	ST	75.00	011120080151900			
Martin, Todd Allen	HIS 1000 502 1001 02 2000 500	08/18/14	12/17/14	12/27/14	RE	7,560.00	011120650051320	HIS-1000-502	History of Western Civilization I	
McCabe-Pinn, Linda	ALH 1002 300 Lecture	08/18/14	12/17/14	12/27/14	RE	2,046.00	011420730051320	ALH-1002-300	Human Growth & Development	
McCarthy, Melissa R	PHL 1001 600 PSY 1000 507 601	08/18/14	12/17/14	12/27/14	RE	5,904.00	011120650051320	PHL-1001-600	Introduction To Philosophy	
McKee, Larry E	MLC Evening	08/18/14	12/17/14	12/27/14	ST	4,092.00	011520910051320			
Mellott, Carmen J	HIS 2007 600	08/18/14	12/17/14	12/27/14	RE	1,890.00	011120650051320	HIS-2007-600	History & Civilization China	
Michael, James N	GER 1001 01	08/18/14	12/17/14	12/27/14	RE	3,392.00	011120650051320	GER-1001-01	Elementary German I	
Mika, Judyann	SSK 0904 200	08/18/14	12/17/14	12/27/14	ST	2,043.00	011520910051320	SSK-0904-200	College Study Skills	
Mills, Jennifer P	MUS 1000 600	08/18/14	12/17/14	12/27/14	RE	1,890.00	011120650051320	MUS-1000-600	Music Appreciation	
Mills, Michael Edward	EMS 2200 2201 01 300	08/18/14	12/17/14	12/27/14	RE	2,520.00	011420730051320	EMS-2200-01	Emergency Medical Responder	
Montgomery, D Gene	MUP 1002 300	08/18/14	12/17/14	12/27/14	RE	2,121.00	011120650051320	MUP-1002-300	Wind Ensemble	
Moskalewicz, James P	21 Sessions	08/11/14	08/22/14	08/23/14	ST	1,213.05	013230030851540			
O'Brien, Tina Marie	MLC Ottawa MLC Streater	08/18/14	12/17/14	12/27/14	ST	5,456.00	011520910051320			
O'Connor, Daniel J	ATO 2210 01	08/18/14	12/17/14	12/27/14	RE	5,512.00	011320410051320	ATO-2210-01	Adv Eng Perform & Driveability	
Oldaker, Adam Gregory	Interim Dean	08/11/14	08/22/14	08/23/14	ST	353.66	011120910051110			
Opsal, James Allen	BIO 1007 11 12 01 1200 300	08/18/14	12/17/14	12/27/14	RE	6,142.50	011120570051320	BIO-1007-11	Anatomy & Physiology I	
Padoan-Gallardo, Atti V	FEN 1001 01	08/18/14	12/17/14	12/27/14	RE	2,828.00	011120650051320	FEN-1001-01	Elementary French I	
Panizzi, Gerald W	LC Driver Improvement 939	08/09/14	08/16/14	08/23/14	ST	150.00	014110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Paul, Kristine	SDT 1201 01 1203 300	08/18/14	10/09/14	10/18/14	RE	1,312.00	011320410051320	SDT-1201-01	Career Exploration	
Perkins, Roger W.	CSN 1231 300	08/18/14	12/17/14	12/27/14	RE	2,387.00	011320410051320	CSN-1231-300	Network Administration II	

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Name	Description	Start Date	End Date	Last Pay Date	La rn	Amount	GL No.	Section Name	Section Title	Comments
Petersen, Bonnie S	HPE 1000 01 1003 01 600 1004	08/18/14	12/17/14	12/27/14	RE	6,138.00	011120570051320	HPE-1000-01	Wellness	
Polte, Duwayne Alan	ELT 1200 300	08/18/14	12/17/14	12/27/14	RE	1,732.50	011320410051320	ELT-1200-300	Beginning Industrial Electronics	
Ponder, Monica M	ALH 1214 602 608	08/18/14	12/17/14	12/27/14	RE	6,539.40	011420730051320	ALH-1214-602	Certified Nursing Assistant	
Reeder, Brennan Trahern	BION 1009 301	08/18/14	12/17/14	12/27/14	RE	1,417.50	011120570051320	BION-1009-301	Microbiology Night Lab	
Reif, Cynthia Lou	DLA 1200 1204 01 02 03 1209 01	08/18/14	12/17/14	12/27/14	RE	8,716.80	011420730051320	DLA-1200-01	Dental Science I	
Renn, Kristine Marie	BIO 1007 10 1007 304 OPEN LAB	08/18/14	12/17/14	12/27/14	RE	5,169.28	011120570051320	BIO-1007-10	Anatomy & Physiology I	
Retoff, Dan J	ALH 1002 01 1030 01 1031 01	08/18/14	12/17/14	12/27/14	RE	4,774.00	011420730051320	ALH-1002-01	Human Growth & Development	
Retoff, Dan J	BIO 1007 301 1007 302	08/18/14	12/17/14	12/27/14	RE	3,580.50	011120570051320	BIO-1007-301	Anatomy & Physiology I	
Reynolds, Tod E	HVC 1230 300	08/18/14	12/17/14	12/27/14	ST	2,205.00	011320410351320	HVC-1230-300	Sheet Metal Fabrication	
Rodda, Jeanna Michele	FRS 1000 01 300	08/18/14	12/17/14	12/27/14	RE	3,936.00	011120570051320	FRS-1000-01	Introduction Forensic Science	
Sarver, Gregory Stephen	LC Driver Improvement #938	08/09/14	08/09/14	08/23/14	RE	150.00	014110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Schuerman, Patrick	GNT 1220 01	08/18/14	12/17/14	12/27/14	ST	2,835.00	011320410351320	GNT-1220-01	Introductory Manul & OSHA 10-hr Safety	
Schuerman, Patrick	AFDA Module 1	08/23/14	08/23/14	08/23/14	ST	75.00	011120080151900			
Schulte, Glen Walter	WLD Series 01 Multi Prep	08/18/14	10/09/14	10/23/14	ST	1,890.00	011320410051320			
Serafini, Daniel J	MTH 1004 01 1008 70	08/18/14	12/17/14	12/27/14	ST	3,936.00	011120910051320	MTH-1004-01	Trigonometry	
Sherbeyn, Julie A	HPE 1003 100	08/18/14	12/17/14	12/27/14	RE	1,364.00	011120570051320	HPE-1003-100	Personal and Community Health	
Skeen, Janice C	ENG 0800 01 0900 03 05	08/18/14	12/17/14	12/27/14	ST	5,670.00	011520910051320	ENG-0800-01	Basic Composition I	
Skeen, Janice C	AFDA Module 1	08/23/14	08/23/14	08/23/14	ST	75.00	011120080151900			
Smith, Amy Joann	Payout Adjustment	07/24/14	08/09/14	08/23/14	ST	21.03	018710585051210			
Smith, Paul C.	GNT 1230 1235	08/18/14	12/17/14	12/27/14	ST	3,936.00	011320410351320	GNT-1230-01	Manufacturing Processes	
Sobin, Betsy Lynn	RED 0900 02	08/18/14	12/17/14	12/27/14	ST	2,043.00	011520910051320	RED-0900-02	Basic Reading II	
Sorrentino, Jane Elizabeth	THM 1226 01	08/18/14	12/17/14	12/27/14	RE	1,890.00	011420730051320	THM-1226-01	Theraputic Massage Business Practice	
Spayer, Rodney Gene	ELE 1200 01 ELT 1204 01	08/18/14	12/17/14	12/27/14	RE	6,930.00	011320410051320	ELE-1200-01	Basic Indus. Electricity I	
Spears Johnson, Chaya Riannon	ANT 1000 600 01 1002 01	08/18/14	12/17/14	12/27/14	RE	5,670.00	011120650051320	ANT-1000-01	Introduction To Anthropology	
Spires, Summer Lee	ALH 1000 301	08/18/14	12/17/14	12/27/14	RE	1,890.00	011420730051320	ALH-1000-301	Introduction To Nutrition	
Sramek, Katherine Lynn	CSP 1210 300	08/18/14	10/09/14	10/18/14	ST	787.50	011320410051320	CSP-1210-300	Bas Computer Skills Workplace	
Stevens, Shannon Leigh	ENG 1002 630	08/18/14	12/17/14	12/27/14	ST	1,890.00	011120910051320	ENG-1002-630	English Composition II	
Stevenson, Keith Howard	WHS 1200 01	08/23/14	09/27/14	10/04/14	ST	851.25	011320410351320	WHS-1200-01	Basic Forklift Operation	
Stoddard, Danielle Annette	PSY 1000 560	08/18/14	12/17/14	12/27/14	ST	1,890.00	011120650051320	PSY-1000-560	General Psychology	
Strickler, Andrew Robert	MTH 0900 300	08/18/14	12/17/14	12/27/14	ST	1,968.00	011520910051320	MTH-0900-300	Pre-Algebra	
Swett, Steven A	MKT 2210 300	08/18/14	12/17/14	12/27/14	RE	300.00	011220570051320	MKT-2210-300	Principles of Advertising	
Swett, Steven A	SFC 1000 01	08/18/14	12/17/14	12/27/14	ST	1,696.00	011120910051320	SFC-1000-01	Strategies for College	
Templeton, Thomas J	CRJ 2010 01	08/18/14	12/17/14	12/27/14	RE	2,121.00	011120570051320	CRJ-2010-01	Criminal Investigation	
Theodosopoulos, Vasilios Panagiotis	MET 2201 300	08/18/14	12/17/14	12/27/14	ST	2,205.00	011320410051320	MET-2201-300	Statistical Quality Control Technician	
Theodosopoulos, Vasilios Panagiotis	AFDA Module 1	08/23/14	08/23/14	08/23/14	ST	75.00	011120080151900			
Torbeck, Joel A	ECN 2002 300	08/18/14	12/17/14	12/27/14	RE	2,121.00	011120570051320	ECN-2002-300	Principles of Microeconomics	

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Towne, Brian J	CRJ 2010 300	08/18/14	12/17/14	12/27/14	RE	2,046.00	011120570051320	CRJ-2010-300	Criminal Investigation	
Trench, Michael Shawn	GNT 1225 01	08/18/14	12/17/14	12/27/14	ST	1,575.00	011320410351320	GNT-1225-01	Quality & Measurement	
Turchi, Mary Lynn	CSP 1230 300	08/18/14	12/17/14	12/27/14	ST	1,944.25	011320410051320	CSP-1230-300	Keyboarding Applications	
Turchi, Mary Lynn	SSK 0902 100 0903 100	08/18/14	12/17/14	12/27/14	ST	350.00	011520910051320	SSK-0902-100	Test Taking Techniques	
Turchi, Mary Lynn	SFC 1000 100	08/18/14	12/17/14	12/27/14	ST	1,414.00	011120910051320	SFC-1000-100	Strategies for College	
Vetos, Kevin James	MTH 0900 01 02	08/18/14	12/17/14	12/27/14	ST	3,780.00	011520910051320	MTH-0900-01	Pre-Algebra	
Vetos, Kevin James	AFDA Module 1	08/23/14	08/23/14	08/23/14	ST	75.00	011120080151900			
Walczynski, Mark J	CRJ 1210 01 02 300	08/18/14	12/17/14	12/27/14	RE	5,670.00	011220570051320	CRJ-1210-01	Policing in America	
Walker, Amie Lynn	ALH 1001 01	08/18/14	12/17/14	12/27/14	ST	1,890.00	011420730051320	ALH-1001-01	Terminology Health Field	
Wasmer, Susan Marie	ALH 1250 300 ALH 1251 01	08/18/14	12/17/14	12/27/14	RE	5,904.00	011420730051320	ALH-1250-300	Principle/Practice Phlebotomy	
Weber, Lynne Suzanne	ECE 1201 150 2207 2208 150	08/18/14	12/27/14	12/27/14	ST	6,588.00	011220910051320	ECE-1201-150	Child Guidance/Child Study	
Weise, Edith Penelope	ENG 0900 06 0900 600	08/18/14	12/17/14	12/27/14	ST	3,936.00	011520910051320	ENG-0900-06	Basic Composition II	
Weitl, Jamie B	ENG 0909 100	08/18/14	12/17/14	12/27/14	ST	656.00	011520910051320	ENG-0909-100	English Lab	
Whightsil, Greg Allen	ELE 1200 02	08/18/14	12/17/14	12/27/14	ST	3,410.00	011320410051320	ELE-1200-02	Basic Industrial Electricity I	
Wiltse, Nicole Christine	Making Math Fun 2 Sessions	08/04/14	08/07/14	08/23/14	ST	200.00	014110394151320	YOU-2204-08	Making Math Fun & Easy	
Zellmer, Donald G.	1st Half Fall 2014 Choir	08/10/14	08/23/14	08/23/14	ST	1,310.00	011120650051900			
TOTAL						461,632.71				

Cheryl Roelfsema

Cheryl Roelfsema
Vice President of Business Services and Finance

Jerry Corcoran 9/3/14
Dr. Jerry Corcoran
President

*Earntypes
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend,
OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
MI=Miscellaneous, SS=Summer School

Bid Results – Printing Supplies

Bids for printing supplies were received and publicly opened on August 19, 2014. The supplies consist of OEM toner cartridges for campus-wide use in printers. Blackhawk, Inc. of Eagan, MN submitted the lowest, most responsible bid in the amount of \$27,761.51. The following is a summary of the bids received.

Blackhawk, Inc. – Eagan, MN	\$ 27,761.51
Tiger Direct – Naperville, IL	\$ 28,420.03
Connecting Point Computer Centers – Peru, IL	\$ 28,492.75
Mark Andy Print Products – Des Plaines, IL	\$ 33,019.10

Recommendation:

The administration recommends the Board accept the bid from Blackhawk, Inc. for printing supplies in the amount of \$27,761.51.

Building A Chiller/Air Handler Unit Budget Modification

As was discussed with the Board's Facilities Committee on July 10, 2014, the Building A Chiller/Air Handler Unit Protection, Health, and Safety Project (PHS) was reviewed by our Interim Director of Facilities and Millies Engineering and it was determined that some budget modifications should be considered. The attached narrative prepared by Kurt Rimmele, of Basalay, Cary and Alstadt, describes the recommended changes and associated costs. The revised budget is as follows:

	Revised Budget	Original Budget
Demolition	\$ 12,876.00	\$ 8,000.00
Chiller	277,955.00	250,633.00
Air Handling Unit	269,092.00	241,770.00
Return Air Fan	48,000.00	Not included
VAV Valves/Coils	96,000.00	Not included
System Monitoring	10,000.00	Not included
Spot Cooling	15,815.00	Not included
Controls	100,262.00	67,600.00
Sub-total	830,000.00	568,003.00
General Conditions/OH&P (15%)	124,500.00	85,200.00
Sub-total	954,500.00	653,203.00
Contingency (10%)	95,450.00	65,320.00
A/E Fees	83,520.00	78,384.00
Reimbursable Printing Cost	1,000.00	1,000.00
TOTAL	\$ 1,134,470.00	\$ 797,907.00

Recommendation:

The administration recommends approval of the revised budget of \$1,134,470 for PHS project – Building A Chiller/Air Handler Unit. Excess PHS funds (Restricted Operations and Maintenance Fund) will be used for the additional costs.

Building A Chiller/Air Handler Unit Budget Modification

The Building A Chiller Replacement Project budget was developed on information provided by KJWW Engineering. Basalay, Cary & Alstadt (BCA) Architects asked for Millies Engineering to review the project and as a result several suggestions were made which are listed below. Millies Engineering, located in Munster, Indiana, provides mechanical, electrical, plumbing & HVAC systems design and analysis, as well as other engineering services.

Scott Curley, interim director of facilities, and BCA's Kurt Rimmel met with Millies Engineering Group on Tuesday, June 24, 2014 to discuss their estimate of probable construction cost for the Building A Chiller/Air Handler Unit project. Kurt's goal was to try and identify the major differences between Millies estimate (\$1,049,950.00) and the number developed by KJWW that was included in the ICCB submittal (\$718,523.00). The following outlines Kurt's understanding of the differences in estimated cost: **(Note all numbers include overhead, profit and contingency.)**

- Original estimate of probable construction cost as submitted to ICCB including 10% contingency. \$718,523.00

- Millies Engineering feels the bidding climate has changed since original estimate. Cost escalation (4%) +\$28,740.00

- Scott Curley pointed out that 32 Building A hot water coils are original and have different reheat valves than all other buildings on campus. Non-standard valves require additional maintenance and also require the facility department to stock additional parts. When the project was being discussed with Millies, all parties reasoned that it would be most cost effective to replace the coils and related valves at this time to standardize components throughout campus. \$121,440.00

- Scott Curley made the engineer aware of the fact that the existing power monitoring equipment located in Building A is no longer operational. The system no longer has connectivity to the building automation system. When the project was being discussed with Millies, all parties reasoned that it would be most cost effective to re-establish the link to the power monitoring equipment as part of this project because of the significant amount of control work being completed in that location. \$6,325.00

- Scott Curley informed the engineer that the Biology Lab mechanical unit is currently not monitored as part of Building A. When the unit was added, point space was not available in Building A, so controls were connected to available space in a completely different building. All equipment in an individual building should be monitored within the building it serves. All parties reasoned it would be best to increase/consolidate control capacity at this time. \$6,325.00

- Scott Curley pointed out that fin tube heaters and cabinet heaters in Building A need connectivity to the building automation system. All parties reasoned that it would be most cost effective at this time with other control work taking place. \$22,770.00
 - Updated scope includes replacing the return air fan in Building A. After walking the facility with Millies and learning that the fan is as old as the Air Handler Unit, all parties reasoned that it would be most cost effective to replace the fan now and coordinate the life cycle of all components. \$60,720.00
 - Millies included allowance for the spot cooling equipment to provide temporary cooling based upon possible summer construction schedule (see schedule discussion below). \$20,000.00
 - A discrepancy was found in the original control estimates of probable construction cost from Dynamic Controls, Inc. \$18,548.00
 - Millies put a higher premium on the project “difficulty factor” due to space constraints and desire for “limited equipment downtime.” (4%) \$40,383.00
 - Millies Engineering feels space requirements will require partial wall/duct removal/reinstallation to move equipment into the space. \$6,176.00
- Total **\$1,049,950.00**

As one can see, reviewing the project with Scott Curley revealed some issues that were not mentioned during the college’s initial project discussion with KJWW. It is also apparent that Millies is concerned that the physical constraints of the existing building will impact contractor bids. Taking this information into account, the project budget will need to be addressed.

Kurt tried to determine how the work indicated above could be broken out as a separate project to address the added cost. All parties felt it would be best to present the project to ICCB again, address the equipment expected useful life, and how it could impact occupant comfort. Kurt’s concerns with a separate project, as opposed to revising the original submittal, are the possibility of getting different contractors on each project (which could lead to coordination issues) and the inability of the second project to cover any cost overruns on the initial project due to 5% overage limits (this would be easier to address with the same contractor on each project).

They also discussed possible project schedule scenarios. All parties agreed that the optimal project schedule would allow for the chiller to be replaced late fall or early spring (non-cooling season) and the air handler be replaced over the college Christmas break (least amount of building occupants while building lacks air movement). Associated work would take place in between. Lead times investigated (14 weeks for most equipment) will not allow to hit the Christmas break window in 2014. Based upon this development, the project could be pushed back for actual construction at Christmas 2015 or Building A work could be completed during a

summer/fall scenario which would need to be coordinated with the college because classes would need to be moved out of Building A for the summer session (library and biology lab could remain operational with temporary spot cooling units).

Summer/fall scenario schedule:

Determine method of additional funding	9/11/14
Execute Owner/Architect agreement	9/15/14
Execute consultant agreements	9/22/14
Construction documents	9/29/14
Documents out to bid	11/25/14
Bids due	12/18/14
ICCB response	1/29/15
Letter of recommendation	2/5/15
Board approval	2/12/15
Contractor notice of award	2/13/15
Execute Owner/Contractor agreement	2/20/15
Shop drawings	3/15/15
Complete shop drawings/order equipment	4/1/15
Equipment lead time	7/1/15
Mobilize Air handler replacement	June/July
Chiller Replacement	October/November
Associated control work would take place in between these dates	

This could be the only building that would be serviced over the summer. The College could get back to the optimal project schedule by moving forward with documents to allow work in Building B to take place in December of 2015, immediately following Building A.

Protection, Health, and Safety Projects for Tax Year 2014

The administration has been working with the architect and Operations Committee on developing a list of Protection, Health, and Safety (PHS) projects for the Tax Year 2014 levy. It is anticipated that the 2014 PHS levy will generate approximately \$1.548 million in revenue. Following is a summary of the projects recommended for approval.

Building B Chiller/Air Handler Replacement

The chiller at Building B was replaced in 1996 and is nearing the end of its 20-year expected useful life. It has required more repairs recently including repairs to the oil reservoir and soft starters. The iNet protocol building automation components are no longer produced. Conversion to BACnet protocol components is highly recommended.

The air handler in Building B was installed when the building was built in the early 1970's. Deterioration of the housing has caused the unit to lean and it is being supported with wood blocks to steady the unit.

Following are the cost estimates for this project:

Project costs	\$998,660
Contingency	99,866
A/E fees	<u>85,886</u>
Total	\$1,184,412

Exterior Door Replacement

The majority of exterior exit doors are original from the 1970's. The doors do not operate or lock reliably. Pivot style hinges cause the doors to bind/hang-up, making it difficult for students and staff to enter and/or exit the building at certain locations.

Following are cost estimates for this project:

Project costs	\$247,325
Contingency	24,733
A/E fees	<u>25,533</u>
Total	\$297,591

Cultural Centre Carpet Replacement

The carpeting in the Cultural Centre was installed at the time of the original construction in 1979. It is extremely worn and the seams are starting to fail with runs/snags in the matted surface. This has caused some concern about tripping hazards.

Following are cost estimates for this project:

Project costs	\$54,476
Contingency	5,448
A/E fees	<u>5,948</u>
Total	\$65,872

The total cost of these three projects is \$1,547,875.

Earlier discussions with the Operations Committee and the Board's Facilities Committee included lighting upgrades and replacements in the Library and Learning Commons. However, these are not allowable PHS projects. The Operations Committee then selected the exterior door replacement as a PHS project. Alternative sources of funding are being sought for the lighting upgrades and replacements in the Library and Learning Commons.

Recommendation:

The administration recommends Board approval for the three Protection, Health, and Safety projects as presented for a combined total cost of \$1,547,875, and authorize submission of the appropriate resolutions for each to the Illinois Community College Board.

CAPITAL PROJECT APPLICATION FORM
(One Application Form per Project)

District/College and District # 513 Illinois Valley Community College

Contact Person Cheryl Roelfsema Phone # (815) 224-0419

Project Title Building "B" Chiller/Air Handler Replacement

Project Budget \$1,184,412.00 () check here if the proposed project is to be financed with a combination of local,

State, federal, foundation gifts, etc., and disclose on funding attachment 2.

Date: August 29, 2014

Application Type (check the appropriate application type and follow instructions):

- Locally Funded New Construction--complete/submit Sections I, II, and III.
- Locally Funded Remodeling--complete/submit Sections I and III.
- Locally Funded New Construction and Remodeling--complete/submit Sections I, II and III.
- Protection, Health and Safety--complete/submit Section I and Attachment PHS.
- Capital Renewal Project--complete/submit Section I and Architect Recommendation form.
- ADA Project--complete/submit Section I, Attachment ADA, and Architect Recommendation form.

Section I (submit for ALL project approval requests):

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

Section II:

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes _____ No _____
If no, please update your District's Site and Construction Master Plan and submit to ICCB. Anticipated date of completion _____
- B. Submit the new square footage allocation. (*Use Square Footage Summary Attachment*).
- C. Has the site been determined professionally to be suitable for construction purposes?
Yes _____ No _____
If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) _____

Section III:

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

The air-cooled chiller at Building "B" was last replaced in 1996. The unit is nearing the end of its 20 year expected useful life and is starting to require more maintenance. Repairs to the oil reservoir and soft starters have been required. The College is concerned that failure of the chiller would leave Building "B" without air-conditioning for occupant comfort. In addition, the iNet protocol building automation components used by the current chiller are no longer being produced. Component production ceased on December 31, 2013. Conversion to BACnet protocol components is a priority before iNet replacement components are completely sold out.

The air handler at Building "B" was installed when the building was built in the early 1970's. Over time, deterioration of the housing caused the unit to start leaning. The unlevel stance of the unit affected fan/motor assembly performance. Mounts had to be supplemented with 4 x 6 wood blocks to steady the unit.

The College would like to replace the chiller, air handler, associated components, and controls to ensure comfort levels of students, faculty, and staff.

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

Scope of Work would include:

- A. Replace existing VAV air-handling supply unit (nominal 40,000 CFM) and separate associated return/relief fan and associated ductwork, piping, controls, electrical connections, etc.
 - 1. The unit consists of hot water heating coil, chilled water cooling coil, filter sections, and supply fan.
 - 2. Replace portions of existing ductwork systems, and hot water and chilled water piping systems necessary for new unit connections.
 - 3. Replace existing outside air, return air, and relief dampers.
 - 4. Replace original duct mounted zone heating coils and associated hot water piping connection, specialties and controls at VAV box locations.

- B. Replace existing nominal 150 ton exterior packaged air-cooled chiller and associated piping, pumps, controls, electrical connections, glycol feed system, etc.

- C. Replace existing iNET direct digital temperature control system and associated wiring, controllers, sensors, etc. with new BACnet protocol control system including:
 - 1. Existing air-handling system and associated VAV terminal units.
 - 2. Existing chiller and associated pumping and feed systems.
 - 3. Existing boiler system and associated pumping systems.
 - 4. Existing fin-tube, cabinet heater, unit heaters, etc.
 - 5. System upgrade to allow for operating iNET and BACnet controls from same workstations.

Cost Estimate:

Air Handling Unit Work:	\$399,000.00
Chiller Work:	\$279,000.00
VAV Box/Control Work:	<u>\$190,400.00</u>
Sub-Total:	\$868,400.00
General Conditions/O & P @ 15%:	<u>\$130,260.00</u>
Sub-Total:	\$998,660.00
Contingency @ 10%:	\$99,866.00
A/E Fees:	\$84,886.00
Reimbursable Printing Cost:	<u>\$1,000.00</u>
Total:	\$1,184,412.00

Attachment #1

Project Budget

Check One:

New Construction

Remodeling

Project Name

Budget Amounts

New Construction

Remodeling

Land
 Site Development
 Construction (including Fixed Equipment)
 Mechanical
 Electrical
 General Conditions
 Contingency (10%)
 A/E Professional Fees

N/A
N/A

Total

Protection, Health, and Safety Project Name: Building "B" Chiller/Air Handler Replacement

Budget Amounts

Project Costs	\$998,660.00
Contingency	\$99,866.00
A/E Professional Fees	\$84,886.00
Printing Cost	<u>\$1,000.00</u>

Total **\$1,184,412.00**

Attachment #2
Funding Source

District/College Name: District #513 Illinois Valley Community College

Project Name: Building "B" Chiller/Air Handler Replacement

Check the source(s) of funds:

Available fund balance Fund name (s): Excess Protection, Health, and Safety Funds.

(including excess funds from health, and safety projects)

Bond Proceeds Type of bond issuance (s):
(including protection, health, and safety bonds)

Protection, Health, and Safety Tax Levy Tax rate/fiscal year: 2015
(ILCS 805/3-20.3.01)

Contract for Deed Term of Contract for Deed in months:
(ILCS 805/3-36)

Lending Arrangement with a Financial Institution Term of Lending Arrangements in months:
(ILCS 805/3-37)

Lease Agreement Term of Lease in months:
(ILCS 805/3-38)

Capital Renewal Funding Proposed Fiscal Year Source(s):

ADA Proposed Fiscal Year Source(s):
Access for All Funding

Protection, Health, and Safety Signature/Certification Page

Check if Applicable

Energy Conservation Certification (see attachment, if applicable)

Structural Integrity Certification (see attachment, if applicable)

Budget Certification (see attachment, always required) X

Feasibility Study Identifying Need of the Project

Other Documentation which May Support the Justification of this Project

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Illinois Valley Community College Board of Trustees

Date: _____

Signed: _____, Chairperson

_____, Secretary

PROTECTION, HEALTH, AND SAFETY PROJECT

Budget and Certification

Name and address of architect/engineer providing the estimate:

Kurt H. Rimmele
Basalay, Cary, and Alstadt Architects, Ltd.
620 W. Lafayette Street
Ottawa, IL 61350

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.


Architect/Engineer's Signature

August 29, 2014
Date

Illinois Registration or License Number

184.002170 (Firm)
001.016097 (Kurt H. Rimmele)



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

CAPITAL PROJECT APPLICATION FORM
(One Application Form per Project)

District/College and District # 513 Illinois Valley Community College

Contact Person Cheryl Roelfsema Phone # (815) 224-0419

Project Title Exterior Door Replacement

Project Budget \$297,591.00 () check here if the proposed project is to be financed with a combination of local,

State, federal, foundation gifts, etc., and disclose on funding attachment 2.

Date: August 29, 2014

Application Type (check the appropriate application type and follow instructions):

- Locally Funded New Construction--complete/submit Sections I, II, and II.
- Locally Funded Remodeling--complete/submit Sections I and III.
- Locally Funded New Construction and Remodeling--complete/submit Sections I, II and III.
- Protection, Health and Safety--complete/submit Section I and Attachment PHS.
- Capital Renewal Project--complete/submit Section I and Architect Recommendation form.
- ADA Project--complete/submit Section I, Attachment ADA, and Architect Recommendation form.

Section I (submit for ALL project approval requests):

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

Section II:

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes _____ No _____
If no, please update your District's Site and Construction Master Plan and submit to ICCB. Anticipated date of completion _____
- B. Submit the new square footage allocation. (*Use Square Footage Summary Attachment*).
- C. Has the site been determined professionally to be suitable for construction purposes?
Yes _____ No _____
If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) _____

Section III:

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

Majority of exterior exit doors at Buildings A, B, C, D, E, F and G are original (approximately 35 years old). Due to years of use, the doors do not operate or lock reliably. Failure of pivot style hinges is causing doors to bind/hang-up making it difficult for students and staff to enter and/or exit the building at these locations. By replacing the doors, hinges and associated original hardware, the College would provide reliable access/exiting for students and staff. Door replacement would also ensure lock down of doors when desired.

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

Scope of Work would include:

Building A (Lower Level):	Four (4) pair
Building A (Main Level):	One (1) single and one (1) pair
Building B (Lower Level):	Four (4) pair
Building B (Main Level):	Two (2) pair
Building C (Lower Level):	Two (2) pair
Building D (Lower Level):	One (1) pair
Building D (Main Level):	Two (2) pair
Building E (Lower Level):	Two (2) pair
Building E (Main Level):	Two (2) single and one (1) pair
Building F (Main Level):	Three (3) single
Building G (Lower Level):	Two (2) pair
Building G (Main Level):	Two (2) single and one (1) pair

Cost Estimate:

Demolition:	\$7,500.00
Pairs of Doors:	\$176,000.00
Single Doors:	<u>\$32,000.00</u>
Sub-Total:	\$215,000.00
General Conditions/O & P @ 15%:	<u>\$32,325.00</u>
Sub-Total:	\$247,325.00
Contingency @ 10%:	\$24,733.00
A/E Fees:	\$24,733.00
Reimbursable Printing Cost:	<u>\$800.00</u>
Total:	\$297,591.00

Attachment #1

Project Budget

Check One:

New Construction

Remodeling

Project Name

Budget Amounts

New Construction

Remodeling

Land
Site Development
Construction (including Fixed Equipment)
Mechanical
Electrical
General Conditions
Contingency (10%)
A/E Professional Fees

N/A
N/A

Total

Protection, Health, and Safety Project Name: Exterior Door Replacement

Budget Amounts

Project Costs \$247,325.00
Contingency \$24,733.00
A/E Professional Fees \$24,733.00
Printing Cost \$800.00

Total **\$297,591.00**

Attachment #2
Funding Source

District/College Name: District #513 Illinois Valley Community College

Project Name: Exterior Door Replacement

Check the source(s) of funds:

Available fund balance Fund name (s): Excess Protection, Health,
and Safety Funds.

(including excess funds from
health, and safety projects)

Bond Proceeds Type of bond issuance (s):
(including protection, health,
and safety bonds)

Protection, Health, and Tax rate/fiscal year: 2015
Safety Tax Levy
(ILCS 805/3-20.3.01)

Contract for Deed Term of Contract for Deed in months:
(ILCS 805/3-36)

Lending Arrangement with a Term of Lending Arrangements in months:
Financial Institution
(ILCS 805/3-37)

Lease Agreement Term of Lease in months:
(ILCS 805/3-38)

Capital Renewal Funding Proposed Fiscal Year Source(s):

ADA Proposed Fiscal Year Source(s):
Access for All Funding

Protection, Health, and Safety Signature/Certification Page

Check if Applicable

Energy Conservation Certification (see attachment, if applicable)

Structural Integrity Certification (see attachment, if applicable)

Budget Certification (see attachment, always required) X

Feasibility Study Identifying Need of the Project

Other Documentation which May Support the Justification of this Project

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Illinois Valley Community College Board of Trustees

Date: _____

Signed: _____, Chairperson

_____, Secretary

PROTECTION, HEALTH, AND SAFETY PROJECT

Budget and Certification

Name and address of architect/engineer providing the estimate:

Kurt H. Rimmele
Basalay, Cary, and Alstadt Architects, Ltd.
620 W. Lafayette Street
Ottawa, IL 61350

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.



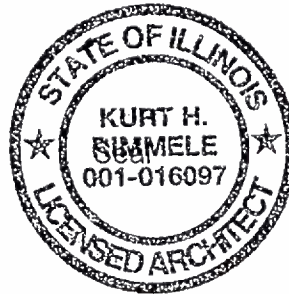
Architect/Engineer's Signature

August 29, 2014

Date

Illinois Registration or License Number

184.002170 (Firm)
001.016097 (Kurt H. Rimmele)



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

CAPITAL PROJECT APPLICATION FORM
(One Application Form per Project)

District/College and District # 513 Illinois Valley Community College

Contact Person Cheryl Roelfsema Phone # (815) 224-0419

Project Title Cultural Centre Carpet Replacement

Project Budget \$65,872.00 () check here if the proposed project is to be financed with a combination of local,

State, federal, foundation gifts, etc., and disclose on funding attachment 2. Date: August 29, 2014

Application Type (check the appropriate application type and follow instructions):

- Locally Funded New Construction--complete/submit Sections I, II, and III.
- Locally Funded Remodeling--complete/submit Sections I and III.
- Locally Funded New Construction and Remodeling--complete/submit Sections I, II and III.
- Protection, Health and Safety--complete/submit Section I and Attachment PHS.
- Capital Renewal Project--complete/submit Section I and Architect Recommendation form.
- ADA Project--complete/submit Section I, Attachment ADA, and Architect Recommendation form.

Section I (submit for ALL project approval requests):

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

Section II:

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes _____ No _____
If no, please update your District's Site and Construction Master Plan and submit to ICCB. Anticipated date of completion _____
- B. Submit the new square footage allocation. (*Use Square Footage Summary Attachment*).
- C. Has the site been determined professionally to be suitable for construction purposes?
Yes _____ No _____
If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) _____

Section III:

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

The Cultural Centre on Campus was constructed in 1979. The space is home to theatrical productions, concerts, assemblies, and doubles as classroom space. The fully adhered carpet throughout the aisles/circulation space in the seating area, orchestra pit, and control booth, is original. Foot traffic over the years has left surface extremely worn. Carpet seams are starting to fail and runs/snags are present in the matted surface. Tripping has become a concern in some areas. By replacing the carpet, the college would provide a stable surface for travel by students, staff, and theatre patrons alike.

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

Scope of Work would include:

- Removal/preparation/replacement of carpet, adhesive, and associated resilient base/transition strips.
- Removal and re-installation of existing low voltage aisle lighting, in conjunction with carpet replacement.
- Surface preparation/carpet installation at walls/steps in orchestra pit.

Cost Estimate:

Demolition Work:	\$7,600.00
Floor Preparation:	\$11,400.00
Aisle Lighting Work:	\$1,200.00
Base/Transition Strip:	\$2,250.00
Carpet:	\$22,800.00
Carpet Walls/Steps:	<u>\$2,120.00</u>
Sub-Total:	\$47,370.00
General Conditions/O & P @ 15%:	<u>\$7,106.00</u>
Sub-Total:	\$54,476.00
Contingency @ 10%:	\$5,448.00
A/E Fees:	\$5,448.00
Reimbursable Printing Cost:	<u>\$500.00</u>
Total:	\$65,872.00

Attachment #1

Project Budget

Check One:

New Construction

Remodeling

Project Name

Budget Amounts

New Construction

Remodeling

Land
Site Development
Construction (including Fixed Equipment)
Mechanical
Electrical
General Conditions
Contingency (10%)
A/E Professional Fees

N/A
N/A

Total

Protection, Health, and Safety Project Name:

Cultural Centre Carpet Replacement

Budget Amounts

Project Costs
Contingency
A/E Professional Fees
Printing Cost

\$54,476.00
\$5,448.00
\$5,448.00
\$500.00

Total

\$65,872.00

58

Attachment #2
Funding Source

District/College Name: District #513 Illinois Valley Community College
Project Name: Cultural Centre Carpet Replacement

Check the source(s) of funds:

Available fund balance (including excess funds from health, and safety projects)		Fund name (s): Excess Protection, Health, and Safety Funds.
Bond Proceeds (including protection, health, and safety bonds)		Type of bond issuance (s):
Protection, Health, and Safety Tax Levy (ILCS 805/3-20.3.01)	<input checked="" type="checkbox"/>	Tax rate/fiscal year: <u>2015</u>
Contract for Deed (ILCS 805/3-36)		Term of Contract for Deed in months:
Lending Arrangement with a Financial Institution (ILCS 805/3-37)		Term of Lending Arrangements in months:
Lease Agreement (ILCS 805/3-38)		Term of Lease in months:
Capital Renewal Funding		Proposed Fiscal Year Source(s):
ADA Access for All Funding		Proposed Fiscal Year Source(s):

Protection, Health, and Safety Signature/Certification Page

Check if Applicable

Energy Conservation Certification (see attachment, if applicable)

Structural Integrity Certification (see attachment, if applicable)

Budget Certification (see attachment, always required)

Feasibility Study Identifying Need of the Project

Other Documentation which May Support the Justification of this Project

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Illinois Valley Community College Board of Trustees

Date: _____

Signed: _____, Chairperson

_____, Secretary

PROTECTION, HEALTH, AND SAFETY PROJECT

Budget and Certification

Name and address of architect/engineer providing the estimate:

Kurt H. Rimmele
Basalay, Cary, and Alstadt Architects, Ltd.
620 W. Lafayette Street
Ottawa, IL 61350

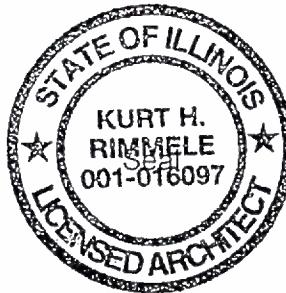
I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

Kurt H. Rimmele
Architect/Engineer's Signature

August 29, 2014
Date

Illinois Registration or License Number

184.002170 (Firm)
001.016097 (Kurt H. Rimmele)



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

Student Support Services – Project Success – Local Match

On September 24, 2009, the Board of Trustees took action to provide a local match of \$10,000 annually for the five-year period of the grant FY2012 – FY2016 for the federal Student Support Services grant. One of the grant conditions requires a local match of one-third of the dollars provided for student aid (tuition waivers.)

Recommendation:

The administration recommends Board approval of the annual \$10,000 transfer from the Education Fund (Fund 01) to Restricted Funds (Fund 06) for the Student Support Services grant for FY2015.

Cash Farm #8842 Lease Renewal – Year 2015

The Board of Trustees accepted the bid of \$380.00 per acre from Chris Kolodziej at the November 19, 2013 meeting. This is the second year of a four-year lease. The lease is renewed annually to reserve both the rights of the College and the lessee.

Recommendation:

The administration recommends Board approval to renew the lease with Chris Kolodziej at \$380.00 per acre on 149 acres for year 2015 for an annual lease payment of \$56,620.

New Position – Full-time Dental Assisting Instructor and Program Coordinator

As indicated in the attached memo from Bonnie Campbell, Dean of Health Professions, it is a recommendation from the Commission on Dental Accreditation to have a full-time dental assisting instructor and program coordinator.

Recommendation:


The administration recommends that a full-time Dental Assisting Instructor and Program Coordinator position be created in the Health Professions Division.



ILLINOIS VALLEY
COMMUNITY COLLEGE

Memorandum

To: Glenna Jones, Director Human Resources

From: Bonnie Campbell, Dean Health Profession
Interim Director of Nursing 

Date: August 29, 2014

Re: Dental Full-Time Faculty/Program Coordinator

In September 2013 IVCC's Dental Assisting Certificate Program participated in a site visit conducted by the Commission on Dental Accreditation (CODA). Overall, the program fared very well, but specific recommendations were cited by the visitors. These recommendations must be met in order to continue our accreditation status. The third recommendation stated that "... the program administrator have a full-time commitment to the institution and an appointment which provides time for program operation, evaluation and revision." The need for a full-time program coordinator position was shared with the IVCC Board of Trustees at the December 2013 Board meeting. This position was prioritized in Budget Council meetings and included in the final budget approved by the Board of Trustees at the August 2014 meeting.

I believe that a full-time faculty/program coordinator position will provide program leadership and support the necessary compliance with the other cited recommendations related to curriculum alignment, student evaluation, and increased retention and program completion. I am now seeking approval to go forward with the hiring process so that we can maintain compliance with the CODA standards, continue our accreditation status, and prepare students for employment through a high-quality program.

Instructor/Program Coordinator in Dental Laboratory Assistant (Tenure Track)
Illinois Valley Community College

Reports to: Dean, Division of Health Professions

GOAL STATEMENT:

Teach and assess student learning outcomes in Dental Laboratory Assisting and related Allied Health courses and coordinate program activities including collaboration with the Dental community. In collaboration with colleagues, be responsible for ongoing curriculum evaluation and improvement within the context of IVCC's general education philosophy. Facilitate student learning outside of the classroom through participation in student activities, college, and community events. Assist with student recruitment and work with community stakeholders to maintain and develop clinical sites.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- **Learner-centered Teaching:** Teach Dental Laboratory Assisting courses according to relevant student learning objectives in: dental materials, laboratory procedures, infection control, preventive dentistry, office management, chairside procedures, and dental radiology. Regularly assess student learning to continuously improve instruction.
- **Program Oversight and Management:** Serve as Program Coordinator in the area of Dental Laboratory Assisting. Complete necessary documentation and reports for program evaluation and other accrediting bodies as applicable. Ability to multi-task and prioritize tasks based on deadlines and/or urgency of the issue. Make recommendations for program changes based on evaluation, including plans for program improvement. Assist with recruiting, interviewing, and checking references for adjunct faculty to staff program course sections. Mentor adjunct faculty and communicate potential teaching schedules to adjunct faculty. Assist with monitoring adjunct faculty in teaching required material per the course outline and reviewing the effectiveness of adjunct faculty, including review of student evaluations.
- **Community Outreach to Community and Agency Partners:** Build collaborative relationships with the College's dental and other appropriate agencies.
- **Curriculum Development:** Revise course(s) in collaboration with colleagues and in response to community need.
- **Technology:** Integrate instructional technology as appropriate in the discipline of Dental Laboratory Assisting including exploration of blended course delivery and web-based course components.

- **Involvement:** Support IVCC's Student Development activities, and participate in divisional and/or college-wide committees. Participate in institutional and community activities. Assist in recruitment of students. Conduct at least one advisory council meetings per academic year.
- **Professional Development:** Initiate and maintain active participation in professional development opportunities that encompass the discipline of Dental Laboratory Assisting and teaching effectiveness.
- **Philosophy:** Continually strive to achieve the college **Mission, Vision and Purposes**, and model the college's **Valued Practices**.

QUALIFICATIONS:

Required:

- Dental Assisting National Board "Certified Dental Assistant", or eligible to take the CDA certification exam, or a dentist licensed to practice in the state of Illinois. Dental hygienists may apply. CDA certification exam must be completed within six months of hire date.
- A minimum of two years occupational experiences in the application of fourhanded dentistry principles, either as a dental assistant or working with a chairside assistant.
- Baccalaureate degree.
- Instruction in educational theory and methodology, (e.g., curriculum development, educational psychology, test construction, measurement and evaluation). Documented instruction may occur through recognized continuing education providers, online courses, seminars, conferences or meetings.
- Current Health Care Provider CPR certification

Preferred:

- Teaching experience at the community college level
- Graduate of an accredited Dental Assisting Program

FULL-TIME FACULTY OPEN POSITION FORM

TO: Ms. Glenna Jones, Director of Human Resources

Date: August 26, 2014

Discipline: Dental Laboratory Assisting

Replacement For: _____

New Position: _____

Qualifications: Doctorate Degree

Master's Degree

Bachelor's Degree
application of fourhanded dentistry principles, either as a dental assistant or working with a chair side assistant.

Industry Experience: Occupational experiences in the

Associate's Degree

Other: _____

Within Budget: Yes No

Requested By: Bonnie Bennett-Campbell

Position/Department: Dental Laboratory Assisting Instructor/Program Coordinator/Health Professions

Search Approved/Position within Budget:

Bonnie Campbell
Dean

8-29-14
Date

Deborah L. Anderson 8-29-14

Vice President for Academic Affairs Date

Cheryl Reelfson 9-2-2014

Vice President for Business Services
and Finance

Date

Jimmy Cozart
President

9/2/14
Date

Academic Calendars for Fall 2015, Spring 2016, Summer 2016 & Fall 2016, Spring 2017, Summer 2017

An ad-hoc committee made up of administrators, faculty, and support staff has completed work on the proposed college calendars for the next two years. Representatives of the committee met several times during the summer of 2014 to build a calendar that would benefit all stakeholders of the college.

The following calendars meet the requirements of the ICCB, including at least 75 instructional days per term and 84 total contact days per term.

Noteworthy items:

1. The commencement ceremony in May will remain on a Saturday afternoon for both calendar years.
2. New Student Convocation will remain prior to the beginning of the fall semester, but after the faculty in-service.
3. Fall Break has been removed from the calendar for both academic years.
4. During the Fall 2015 semester, minutes must be added to Wednesday evening and Friday only courses due to days the college is closed or when classes are not in session.
5. During the Spring 2016 semester, minutes must be added to Monday evening courses due to days the college is closed or when classes are not in session.
6. During the Fall 2016 semester, minutes must be added to Friday-only courses due to days the college is closed or when classes are not in session.
7. During the Spring 2017 semester, minutes must be added to Monday evening courses due to days the college is closed or when classes are not in session.

Recommendation:

The administration recommends Board approval of the academic calendars for 2015-2016, 2016-2017, and the 2016 and 2017 summer terms as presented.

ILLINOIS VALLEY COMMUNITY COLLEGE CALENDAR

FALL 2015

August 13 (R)	In-service
August 14 (F)	New Student Convocation
August 17 (M)	CLASSES BEGIN
August 21 (F)	Last day for refund 1 st 8-week classes
August 28 (F)	Last day for refund 16-week classes
September 7 (M)	Labor Day (College closed)
September 11 (F)	Midterm 1 st 8-week classes
September 24 (R)	Last day to withdraw 1 st 8-week classes
October 8 (R)	Midterm 16-week classes First 8-week classes end
October 9 (F)	Development Day (No Classes)
October 12 (M)	Second 8-week classes begin
October 16 (F)	Last day for refund 2 nd 8-week classes
November 4 (W)	Last day to withdraw 16-week classes
November 5 (R)	Midterm 2 nd 8-week classes
November 11 (W)	Veterans Day (College closed)
November 19 (R)	Last day to withdraw 2 nd 8-week classes
November 25-28 (W,R,F,S)	Thanksgiving Break (College closed)
November 30 (M)	Classes resume
December 8-11 (T,W,R,F)	Day Semester Exams
December 1,7,9,10 (T,M,W,R)	Evening Semester Exams
December 16 (W)	Final Grades due in Records Office at 10 am Semester Ends
December 16 (W)	Faculty Break begins
December 18 (F)	College Closes at 4:30 pm Staff Break begins at 4:30 pm

ILLINOIS VALLEY COMMUNITY COLLEGE CALENDAR

SPRING 2016

January 4 (M)	Staff return
January 13 (W)	In-service
January 14 (R)	CLASSES BEGIN
January 18 (M)	Martin Luther King Jr. Day (College Closed)
January 21 (R)	Last day for refund 1 st 8-week classes
January 28 (R)	Last day for refund 16-week classes
February 10 (W)	Midterm 1 st 8-week classes
February 15 (M)	President's Day (College closed)
February 24 (W)	Last day to withdraw 1 st 8-week classes
March 9 (W)	Midterm 16-week classes
March 11 (F)	First 8-week classes end
March 14 (M)	Second 8-week classes begin
March 18 (F)	Last day for refund 2 nd 8 week classes
March 25 (F)	Development Day (No Classes)
March 28 – April 2 (M,T,W,R,F,S)	Spring Break for faculty and students (no classes)
April 1-2 (F,S)	Spring Break for staff (College closed)
April 12 (T)	Last day to withdraw 16-week classes
April 14 (R)	Midterm 2 nd 8-week classes
April 28 (R)	Last day to withdraw 2 nd 8-week classes
May 10,11,12,13 (T,W,R,F)	Day Semester Exams
May 5,10,11,16 (R,T,W,M)	Evening Semester Exams
May 18 (W)	Final Grades due in Records Office at 10 am
May 21 (S)	Semester Ends/Commencement

ILLINOIS VALLEY COMMUNITY COLLEGE CALENDAR

SUMMER 2016

May 23 (M)	Summer A Begins
May 24 (T)	Last day for refund – Summer A
May 30 (M)	Memorial Day (College Closed)
May 31 (T)	Summer B (No Fridays) Begins
June 2 (R)	Midterm – Summer A
June 6 (M)	Last day for refund – Summer B
June 8 (W)	Last day to withdraw – Summer A
June 14 (T)	Summer A Ends
June 15 (W)	Summer C Begins & Summer D Begins
June 16 (R)	Last day for refund – Summer C
June 21 (T)	Last day for refund – Summer D
June 27 (M)	Midterm – Summer B
June 28 (T)	Midterm – Summer C
July 4 (M)	Independence Day (College Closed)
July 6 (W)	Last day to withdraw – Summer C
July 12 (T)	Last day to withdraw – Summer B
July 13 (W)	Summer C Ends & Midterm – Summer D
July 26 (T)	Summer B Ends
July 27 (W)	Last day to withdraw – Summer D
August 10 (W)	Summer D Ends

SUMMER A (3-week)

- May 23-June 14
- 16 Contact Days

SUMMER B (8-week)

- May 31-July 26
- 32 Contact Days
- No Fridays

SUMMER C (4-week)

- June 15-July 13
- 16 Contact Days
- No Fridays

SUMMER D (8-week)

- June 15-August 10
- 32 Contact Days
- No Friday

ILLINOIS VALLEY COMMUNITY COLLEGE CALENDAR

FALL 2016

August 16 (T)	In-service
August 17 (W)	New Student Convocation
August 18 (R)	CLASSES BEGIN
August 24 (W)	Last day for refund 1 st 8-week classes
August 31 (W)	Last day for refund 16-week classes
September 5 (M)	Labor Day (College closed)
September 13 (T)	Midterm 1 st 8-week classes
September 27 (T)	Last day to withdraw 1 st 8-week classes
October 7 (F)	Development Day (No Classes)
October 12 (W)	Midterm 16-week classes First 8-week classes end
October 14 (F)	Second 8-week classes begin
October 20 (R)	Last day for refund 2 nd 8-week classes
November 7 (M)	Last day to withdraw 16-week classes
November 8 (T)	Midterm 2 nd 8-week classes
November 11 (F)	Veterans Day (College closed)
November 23-26 (W,R,F,S)	Thanksgiving Break (College closed)
November 28 (M)	Last day to withdraw 2 nd 8-week classes
November 28 (M)	Classes resume
December 6,8,12,14 (T,R,M,W)	Evening Semester Exams
December 12-15 (M,T,W,R)	Day Semester Exams
December 19 (M)	Final Grades due in Records Office at 10 am Semester Ends
December 19 (W)	Faculty Break begins
December 21 (W)	College Closes at 4:30 pm Staff Break begins at 4:30 pm

ILLINOIS VALLEY COMMUNITY COLLEGE CALENDAR

SPRING 2017

January 3 (T)	Staff return
January 10 (T)	In-service
January 11 (W)	CLASSES BEGIN
January 16 (M)	Martin Luther King Jr. Day (College Closed)
January 18 (W)	Last day for refund 1 st 8-week classes
January 25 (W)	Last day for refund 16-week classes
February 6 (M)	Midterm 1 st 8-week classes
February 20 (M)	President's Day (College closed)
February 21 (T)	Last day to withdraw 1 st 8-week classes
March 7 (T)	Midterm 16-week classes
March 7 (T)	First 8-week classes end
March 9 (R)	Second 8-week classes begin
March 15 (W)	Last day for refund 2 nd 8-week classes
March 24 (F)	Development Day (No Classes)
March 27 – April 1 (M,T,W,R,F,S)	Spring Break for faculty and students (no classes)
March 31-April 1 (F,S)	Spring Break for staff (College closed)
April 10 (M)	Last day to withdraw 16-week classes
April 11 (T)	Midterm 2 nd 8-week classes
April 25 (T)	Last day to withdraw 2 nd 8-week classes
May 8,9,10,11 (M,T,W,R)	Day Semester Exams
May 3,4,9,15 (W,R,T,M)	Evening Semester Exams
May 17 (W)	Final Grades due in Records Office at 10 am
May 20 (S)	Semester Ends/Commencement

ILLINOIS VALLEY COMMUNITY COLLEGE CALENDAR

SUMMER 2017

May 22 (M)	Summer A Begins
May 23 (T)	Last day for refund – Summer A
May 29 (M)	Memorial Day (College Closed)
May 30 (T)	Summer B (No Fridays) Begins
June 1 (R)	Midterm – Summer A
June 5 (M)	Last day for refund – Summer B
June 7 (W)	Last day to withdraw – Summer A
June 13 (T)	Summer A Ends
June 14 (W)	Summer C Begins & Summer D Begins
June 15 (R)	Last day for refund – Summer C
June 20 (T)	Last day for refund – Summer D
June 26 (M)	Midterm – Summer B
June 27 (T)	Midterm – Summer C
July 4 (T)	Independence Day (College Closed)
July 5 (W)	Last day to withdraw – Summer C
July 11 (T)	Last day to withdraw – Summer B
July 12 (W)	Summer C Ends & Midterm – Summer D
July 25 (T)	Summer B Ends
July 26 (W)	Last day to withdraw – Summer D
August 9 (W)	Summer D Ends

SUMMER A (3-week)

- May 22-June 13
- 16 Contact Days

SUMMER B (8-week)

- May 30-July 25
- 32 Contact Days
- No Fridays

SUMMER C (4-week)

- June 14-July 12
- 16 Contact Days
- No Fridays

SUMMER D (8-week)

- June 14-August 9
- 32 Contact Days
- No Fridays

ANALYSIS OF PROPOSED CALENDAR

Fall Semester 2015

Month	Description	Non-student Contact	Instructional Days	Total Contact Days
August	In-service day	1		
	Convocation	1		
	Student Contact		11	
September	Student Contact		21	
October	Development Day	1		
	Student Contact		21	
November	Student Contact		17	
December	Student Contact		5	
	Exam Days	4		
	Grading Days	2		84

COLLEGE CLOSED: Labor Day (Sept. 7), Veteran's Day (Nov. 11), Thanksgiving Break (Nov. 25-28), Winter Break (Dec. 19)

NO CLASSES: Development Day (Oct. 9)

Spring Semester 2016

Month	Description	Non-student Contact	Instructional Days	Total Contact Days
January	In-service day	1		
	Student Contact		11	
February	Student Contact		20	
March	Development Day	1		
	Student Contact		18	
April	Student Contact		20	
May	Student Contact		6	
	Exam Days	4		
	Grading Days	2		
	Commencement	1		84

COLLEGE CLOSED: MLK Jr. Day (Jan. 18), President's Day (Feb. 15), Spring Break – Staff, Faculty, Students (Apr. 1-2)

NO CLASSES: Development Day (Mar. 25), Spring Break – Faculty & Students (Mar. 28-31)

ANALYSIS OF PROPOSED CALENDAR

Fall Semester 2016

Month	Description	Non-student Contact	Instructional Days	Total Contact Days
August	In-service day	1		
	Convocation	1		
	Student Contact		10	
September	Student Contact		21	
October	Development Day	1		
	Student Contact		20	
November	Student Contact		18	
December	Student Contact		7	
	Exam Days	4		
	Grading Days	2		85

COLLEGE CLOSED: Labor Day (Sept. 5), Veteran's Day (Nov. 11), Thanksgiving Break (Nov. 23-26), Winter Break (Dec. 22)

NO CLASSES: Development Day (Oct. 7)

Spring Semester 2017

Month	Description	Non-student Contact	Instructional Days	Total Contact Days
January	In-service day	1		
	Student Contact		14	
February	Student Contact		19	
March	Development Day	1		
	Student Contact		17	
April	Student Contact		20	
May	Student Contact		5	
	Exam Days	4		
	Grading Days	2		
	Commencement	1		84

COLLEGE CLOSED: MLK Jr. Day (Jan. 16), President's Day (Feb. 20), Spring Break – Staff, Faculty, Students (Mar. 31- Apr. 1)

NO CLASSES: Development Day (Mar. 24), Spring Break – Faculty & Students (Mar. 27-30)

Bid Results – ADA Parking Lot and Lot 1 Reconstruction

Bids for the proposed ADA Parking Lot and Lot 1 Reconstruction Project were received and opened on September 4, 2014. Len Trovero Construction – La Salle, IL, submitted the low bid and met all bidding requirements and specifications. The following is a summary of the bids received.

Len Trovero Construction – LaSalle, IL	\$ 416,870.27
Universal Asphalt & Excavating, Inc. – LaSalle, IL	\$ 512,806.35

Recommendation:

The administration recommends Board approval to accept the base bid from Len Trovero Construction – LaSalle, IL, in the amount of \$416,870.27 for the proposed ADA Parking Lot and Lot 1 Reconstruction Project.

**Resolution Designating Date, Time and Place for Filing Board of Trustee
Nominating Petitions**

The following resolution designating date, time and place for filing nominating petitions and designating the Secretary's representative to receive and file nominating petitions conforms to guidelines established for the 2015 election of community college district trustees.

Recommendation:

The administration recommends Board adoption of the following Resolution:

WHEREAS, an election is to be held in Community College District No. 513 on April 7, 2015, for the election of two trustees to the Board for a full term of six years each; and,

WHEREAS, the Election Code and the Public Community College Act direct the Board Secretary to perform certain functions with respect to the receipt and filing of nominating petitions and statements of candidacy, or to designate a representative to perform such functions; and,

WHEREAS, the Board finds it convenient and necessary to designate a member of the College staff to represent the Board Secretary in the performance of such functions, and at the request of and with the concurrence of the Board Secretary, the Board desires to designate the Secretary to the Board of Trustees as such representative;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 513, COUNTIES OF LASALLE, BUREAU, PUTNAM, DEKALB, MARSHALL, GRUNDY, LEE, AND LIVINGSTON, as follows:

Section 1. The place for receiving and filing nominating petitions and statements of candidacy for the election to be held on April 7, 2015 is hereby designated as Room Number C301, Illinois Valley Community College, 815 N. Orlando Smith Road, Oglesby, Illinois 61348.

Section 2. Pursuant to the authority conferred by the Public Community College Act, the Board hereby designates Jeanne Hayden, Secretary to the Board of Trustees of Illinois Valley Community College, to represent the Secretary in the performance of the Secretary's duties with respect to the receipt and filing of nominating petitions and statements of candidacy.

Section 3. The designated representative's office will be open for the receipt and filing of nominating petitions and statements of candidacy between 8 a.m. and 4:30 p.m., Monday through Friday from December 15 through December 19, 2014 and between 8 a.m. and 5 p.m. on Monday, December 22, 2014.

Section 4. The procedure to be followed by the designated representative of the Secretary for the receipt and filing of nominating petitions and statements of candidacy shall be substantially as follows:

- a) The designated representative of the Secretary shall receive petitions in the order presented. She will mark upon each the date and hour received and the numerical order in which they were received. All petitions filed by persons waiting in line as of 8 a.m. on December 15, 2014, shall be deemed filed as of 8 a.m. Petitions filed by mail and received in the office of the local election official in the first mail delivery or pickup on the first day of filing shall be deemed simultaneously filed as of 8 a.m. on December 15, 2014. All petitions received thereafter shall be deemed filed in the order of actual receipt. Two or more petitions filed within the last hour of the filing deadline (between 4 p.m. and 5 p.m. on the last filing day) shall be deemed filed simultaneously and are included in the lottery drawing to determine the final ballot position.
- b) Where two or more petitions are received simultaneously at the opening hour of the filing period or filed within the last hour of the filing deadline, the designated representative of the Secretary shall break ties and determine the order of filing by means of a lottery, as provided by the Election Code.

Approval of Service Employees International Union Local 138 Contract

Negotiations between the bargaining team for the Service Employees International Union Local 138 and the Board's administrative team ended on August 27, 2014 with a tentative agreement for a proposed new four-year contract. Below is a summary of the changes:

Existing custodial and maintenance staff will receive an increase of two percent each year of the contract. The two-tier system will remain in place with the same language.

All Service Employees will change to the High-Deductible Medical Insurance Plan effective January 1, 2015 and continue for each year of the contract. The College will continue to pay 80 percent of the premium and service employees will pay the remaining 20 percent pursuant to Article XVI Option A or the College will pay 78 percent of the premium and the employees paying the remaining 22 percent pursuant to Article XVI Option B.

The College will deposit a minimum of \$2,500 annually for single coverage or \$5,000 annually for employee plus one or family coverage into a Health Savings Account for the Service Employees on January 1st of each applicable year.

Members of the Union shall receive four (4) personal days each year during the term of the contract.

Recommendation:

Approve the four-year contract with the Service Employees International Union Local 138, as negotiated.

RECOMMENDED FOR STAFF APPOINTMENT
2014-2015

GENERAL INFORMATION:

POSITION TO BE FILLED: Interim Athletic Director

NUMBER OF APPLICANTS: 3

NUMBER OF APPLICANTS INTERVIEWED: 2

APPLICANTS INTERVIEWED BY:

Mr. Brolley, Mr. Grzybowski, Ms. Harding, Mr. Immel, Mr. Ptak,
Ms. Williamson

APPLICANT RECOMMENDED:

Cory J. Tomasson

EDUCATIONAL PREPARATION:

Illinois State University - MS in Communications

St. Ambrose University - BA in Speech and Communications

Illinois Central College - AA

Illinois Online Network/University of Illinois – Master Online Teacher Certificate

EXPERIENCE:

Illinois Valley Community College – Women’s Head Softball Coach, Coordinator of Student Activities, Speech Instructor

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Displayed a true belief and demonstrated a track record of student-athlete academic success
2. Displayed an understanding of the positive correlation between student engagement and student success
3. Success as a head softball coach
4. Demonstrated a well thought out fundraising plan

RECOMMENDED SALARY: \$9,000 Annualized Stipend

Glenna Jones, SPHR
Director of Human Resources

RECOMMENDED FOR STAFF APPOINTMENT
2014-2015

GENERAL INFORMATION:

POSITION TO BE FILLED: Head Men's Basketball Coach

NUMBER OF APPLICANTS: 13

NUMBER OF APPLICANTS INTERVIEWED: 3

APPLICANTS INTERVIEWED BY:

Mr. Brolley, Mr. Groleau, Mr. Grzybowski, Ms. Harding, Mr. Jagodzinski,
Mr. Tomasson

APPLICANT RECOMMENDED:

Christopher W. Herman

EDUCATIONAL PREPARATION:

Southern Illinois University, Carbondale, IL – MS in Education

Southern Illinois University, Carbondale, IL – BS in Education

Illinois Central College, East Peoria, IL – AA in Liberal Arts

EXPERIENCE:

Illinois Valley Community College – Assistant Men's Basketball Coach- 6 years

Illinois Central College, East Peoria, IL – Assistant Men's Basketball Coach – 4 years

John A. Logan College, Carterville, IL – Assistant Men's Basketball Coach – 3 years

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Committed to promoting student academic success
2. History of playing/coaching athletics at the collegiate level
3. Former assistant basketball coach at IVCC for six years
4. Experience working with student-athletes as director of Project Success
5. Displayed wonderful knowledge of support services that are available to all students

RECOMMENDED SALARY: \$7,047 Stipend

Ms. Glenna Jones, SPHR
Director, Human Resources



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Road
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

August 6, 2014

Dear Jamie-

It is with regret that I inform you of my retirement with my last day worked effective September 30, 2014. My family obligations need to take priority at this time.

This was no easy decision for me. Working in the Continuing Education Center has always been a great place to work. I wish you continued success with the great team that you have in this office and will miss you all.

Sincerely-

Mary Jean Entwistle

RECEIVED

AUG - 3 2014

HUMAN RESOURCES

August 10, 2014

To Whom It May Concern:

I have elected to begin my retirement from the State Universities Retirement System (SURS) as of August 15, 2014.

Therefore, to meet the 60 day requirement of not being employed with a SURS employer, I wish to have this letter serve as my resignation from Illinois Valley Community College, effective immediately.

After the 60-day limitation has passed (on/about October 15, 2014) I would be interested in resuming teaching on a part-time basis for Adult Education at Illinois Valley Community College as an i-Pathways GED-prep online instructor.

Sincerely,



Carol J. Wheeler
311 Wade Drive
P. O. Box 167
LaMoille, IL 61330

Home phone: 815-638-2004
Cell phone: 815-866-8197

RECEIVED

AUG 14 2014

COMMUNICATIONS SERVICES



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Road
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

Illinois Valley Community College
815 N. Orlando Smith Road
Oglesby, IL 61348

July 23, 2014

Attention: Mark Grzybowski

Dear Mark,

Please accept this letter as my formal resignation from my Counseling position at IVCC. My last day will be Wednesday, September 17, 2014.

I have enjoyed my ten plus years in the Counseling Center and am appreciative of the opportunity I had to be employed at the college.

Sincerely,

Gary Carruthers

RECEIVED

AUG 11 2014

RECEIVED

Thursday, July 31, 2014

Mrs. Bonnie Campbell, RN, MSN, Dean of Health Professions

Mrs. Christine Blaydes, RN, BNATP Coordinator

Illinois Valley Community College, Oglesby, IL

Dear Bonnie and Chris,

This is to inform you that I have decided to retire, and am submitting my resignation as a CNA/CPR Instructor effective July 31, 2014. I have enjoyed my association with IVCC and the instructors I have had the great privilege to work with, primarily Chris Blaydes and Kathy Vesper.

The past 10 years have passed so quickly and I feel so fortunate to have met and taught the CNA students assigned to me. Thank you for the many kindnesses shown to me and the amazing opportunity IVCC gave me to do this job.

Sincerely,

Judy Ferguson RN, MSN

Judy Ferguson, RN, MSN

RECEIVED

AUG - 6 2014

HUMAN SERVICES

8/21/14

Sara,

This letter is to notify you that effective 8/22/14, I resign as ESL Instructional Teacher due to another teaching opportunity. Thank you for all your help and support.

Arlena Juarez

RECEIVED

AUG 23 2014

HUMAN RESOURCES

08/26/2014

To Whom it may concern

This letter is to officially present my resignation from my position here at IVCC. As per our agreement I will remain here for two weeks as to make sure everything I need to do is done.

I wanted to thank IVCC for giving me the chance to be a part of the team for this time, and it's a shame that things did not work out.

Sincerely,


Alejandro Botero

HUMAN RESOURCES

AUG 29 2014

RECEIVED

Summer 2014 Graduation

There were 170 graduating students earning a total of 189 degrees and certificates in the following areas:

14	Associate in Arts Degree
38	Associate in Science Degree
9	Associate in Applied Science Degree
1	Associate in General Studies Degree
2	Associate in Engineering Science
125	Certificates of Completion

The LPN July graduates are included in the total number of certificates. There were 22 graduates who earned this certificate.

By comparison, in Summer 2013, we graduated 222 students with a total of 240 degrees and certificates.

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Leading our community in learning, working and growing.

Mission Statement

IVCC teaches those who seek and is enriched by those who learn.

The Purposes of IVCC are:

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Assist all students in identifying and achieving their educational and career goals.
2. Promote the value of higher education.
3. Grow and nurture college resources needed to provide quality programs and services.
4. Promote understanding of diverse cultures and beliefs.
5. Demonstrate IVCC's core values through an inclusive and collaborative environment.