



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, February 13, 2014
Board Room
6 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

BOARD AGENDA ITEMS

January

Student Fall Demographic Profile

February

Authorize Budget Preparation
Tenure Recommendations
Non-tenured Faculty Contracts
Reduction in Force
Tuition and Fee Review
Five-year Financial Forecast

March

Strategic Plan Update
President's Evaluation

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
IT Strategic Plan
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance (every 3 years)

September

Protection, Health, and Safety Projects
Cash Farm Lease
Program Review Report
Approval of College Calendar (even years)
Student Accomplishments
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
Update Key Performance Indicators
ICCTA Award Nominations

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, February 13, 2014 – 6 p.m. – Board Room (C307)

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Campus Update – University of Illinois Extension (Jill Guynn and Reed Wilson)
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – January 9, 2014 Board Meeting and January 29, 2014 Audit/Finance Committee Meeting (Pages 1-7)
 - 7.2 Approval of Bills - \$1,608,916.87
 - 7.2.1 Education Fund - \$1,275,958.01
 - 7.2.2 Operations & Maintenance Fund - \$78,698.14
 - 7.2.3 Operations & Maintenance Fund (Restricted) - \$107,599.20
 - 7.2.4 Auxiliary Fund - \$130,178.45
 - 7.2.5 Restricted Fund - \$16,333.07
 - 7.2.6 Liability, Protection & Settlement Fund - \$150.00
 - 7.3 Treasurer's Report (Pages 8-25)
 - 7.3.1 Financial Highlights (Pages 9-10)
 - 7.3.2 Balance Sheet (Pages 11-12)
 - 7.3.3 Summary of FY13 Budget by Fund (Page 13)
 - 7.3.4 Budget to Actual Comparison (Pages 14-20)
 - 7.3.5 Budget to Actual by Budget Officers (Page 21)
 - 7.3.6 Statement of Cash Flows (Page 22)
 - 7.3.7 Investment Status Report (Pages 23-24)
 - 7.3.8 Check Register - \$5,000 or more (Page 25)
 - 7.4 Personnel - Stipends for Pay Periods Ending January 11, 2014 and January 25, 2014 (Pages 26-31)

8. President's Report
9. Committee Reports
10. Tenure Recommendations (Pages 32-40)
 - 10.1 Christine Blaydes, Certified Nursing Assistant (CNA) Instructor (Pages 32-34)
 - 10.2 Jared Olesen, Sociology Instructor (Pages 35-37)
 - 10.3 Tony Ruda, Fitness Center Instructor (Pages 38-40)
11. FY2015 Budget (Pages 41-44)
 - 11.1 Resolution to Designate a Fiscal Year (Page 42)
 - 11.2 Resolution to Designate a Person to Prepare a Tentative Budget (Page 43)
 - 11.3 Budget Calendar (Page 44)
12. Tuition Adjustment (Page 45)
13. Course Fees/Adjustments (Pages 46-51)
14. Staff Retirement – Marianne Dzik, Dean of English, Mathematics and Education (Pages 52-53)
15. Staff Retirement – Gary K. Johnson, Director of Facilities (Pages 54-55)
16. Staff Appointment – Scott Curley, Interim Director of Facilities (Page 56)
17. University of Illinois Extension Service and Illinois Valley Community College Agreement (Pages 57-74)
18. Ottawa I-80 North TIF Extension (Pages 75-85)
19. Items for Information (Pages 86-91)
 - 19.1 Renewal of Non-Tenure Faculty for 2014/2015 (Page 86)
 - 19.2 Fall 2013 Graduation (Page 87)
 - 19.3 American Federation of Teachers Local 1810 Notice to Bargain (Page 88)
 - 19.4 Statement of Final Completion – Exterior Egress Concrete Replacement (Page 89)
 - 19.5 Baldrige Performance Excellence Program – Dr. Lori Scroggs (Page 90)
 - 19.6 Illinois Online Network – Mary Smith, Certified Online Learning Administrator (Page 91)
20. Trustee Comment
21. Closed Session – 1) student disciplinary case; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 3) probable litigation; 4) pending litigation; and 5) closed session minutes.
22. Closed Session Minutes – January 9, 2014 Board Meeting
23. Other
24. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
January 9, 2014

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6 p.m. on January 9, 2014 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Melissa M. Olivero, Chair
Michael C. Driscoll, Vice Chair
Larry D. Huffman, Secretary
Laurie A. Bonucci
Jane E. Goetz
David O. Mallery
Everett J. Solon
Taylor A. Gunia, Student Trustee

Members Absent:

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Lori Scroggs, Vice President for Learning and Student Development
Walt Zukowski, Attorney

APPROVAL OF AGENDA

It was moved by Mr. Solon and seconded by Dr. Huffman to approve the agenda, as presented. Motion passed by voice vote.

PUBLIC COMMENT

None.

CONSENT AGENDA

It was moved by Mr. Mallery and seconded by Dr. Huffman to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Bills - \$1,796,179.80

Education Fund - \$1,048,040.32; Operations & Maintenance Fund - \$83,017.72; Operations & Maintenance Fund (Restricted) - \$250,969.70; Auxiliary Fund - \$364,009.99; Restricted Fund - \$10,424.59; and Liability, Protection and Settlement Fund - \$39,717.48

Treasurer's Report

Personnel

Approved the stipends for the pay periods ending December 14, 2013 and December 28, 2013.

PRESIDENT'S REPORT

Dr. Corcoran reported Kelly McDonough, IVCC student and Sigma Kappa Delta member, has had her original writing "Between the Lines" accepted for presentation at the 2014 Sigma Tau Delta International Convention in Savannah, GA February 26 – March 4. This is the third consecutive year an IVCC, Sigma Kappa Delta student has been recognized. Sigma Kappa Delta (English Honor Society) faculty sponsors are Kim Radek, Adam Oldaker, and Delores Robinson. IVCC student athletes are doing very well in the classroom: Director of Athletics Tommy Canale recently reported the overall Athletics GPA for the fall semester was 2.99 across eight sports. Dr. Corcoran commended all of the coaches and staff affiliated with the Athletics program for a job well done. Jared Olesen recently earned his PhD from the University of California, Irvine and Margie Francisco earned her EdD from the University of Phoenix. Dr. Corcoran congratulated Jared and Margie on their academic achievements. Cheryl Roelfsema and her Business Office staff were commended for their great work in producing IVCC's third Popular Annual Financial Report. Along with being a dedicated cashier within the Business Office, Jill Hejl is also a talented artist and she has been experiencing some excitement lately concerning her artwork. One of her illustrations has been included in the book "Quotes Illustrated: 100 Works of Art Inspired by Words", and she had an art opening at the Bucktown Center for the Arts in Davenport, IA in November. This year's Irish Night fundraiser for the IVCC Foundation will be held on Saturday, March 1 at the Ottawa Knights of Columbus Hall. The very popular Larkin and Moran Brothers will provide the entertainment so Dr. Corcoran encouraged everyone to mark their calendars and plan on attending. The 18th annual employee recognition event is scheduled for Friday, April 25 at Grand Bear Lodge. Sue Monroe, of IVCC's Foundation office, has been elected to a two-year term as an at-large board director for the Central Illinois Association of Fundraising Professionals. Dr. Corcoran congratulated Sue on being recognized by her peers for her professionalism and leadership.

COMMITTEE REPORTS

Dr. Huffman reported the Audit/Finance Committee will meet on Wednesday, January 29 at 6 p.m. in the Board Room.

STAFF APPOINTMENT – SUSAN L. ISERMANN, INTERIM VICE PRESIDENT FOR LEARNING AND STUDENT DEVELOPMENT

It was moved by Ms. Goetz and seconded by Mr. Solon to approve the appointment of Susan L. Isermann as Interim Vice President for Learning and Student Development with an annualized salary of \$113,750, effective March 1, 2014. Sue appreciates the opportunity to "keep the wheels on the bus and the bus moving forward." She looks forward to bringing a new Vice President on board in the future. Motion passed by voice vote.

STAFF APPOINTMENT – MS. KATHRYN M. ROSS, CONTROLLER

It was moved by Dr. Driscoll and seconded by Ms. Goetz to approve the appointment of Ms. Kathryn M. Ross as Controller at an annualized salary of \$74,000. Kathryn is looking forward to the opportunity. Motion passed by voice vote.

LASALLE POWER STATION REAL PROPERTY TAX ASSESSMENT SETTLEMENT AGREEMENT

It was moved by Dr. Huffman and seconded by Mr. Mallery to approve the LaSalle Power Station Real Property Tax Assessment Settlement Agreement providing for a guaranteed payment in lieu of property taxes through tax year 2019. Mr. Mallery expressed his appreciation on the work done by IVCC and the other taxing bodies on this agreement.

Student Advisory Vote: "Aye" – Ms. Gunia. Roll Call Vote: "Ayes" – Dr. Driscoll, Ms. Goetz, Dr. Huffman, Mr. Mallery, Mr. Solon, Ms. Bonucci, and Ms. Olivero. "Nays" – None. Motion carried.

PURCHASE REQUEST – EQUIPMENT FOR CTC

It was moved by Dr. Driscoll and seconded by Ms. Goetz to approve the purchase of a Fryer MB-10R, a CNC 3-Axis Bed Type Mill, from Iverson & Company in the amount of \$55,105. Motion passed by voice vote.

STUDENT SUPPORT SERVICES – PROJECT SUCCESS – LOCAL MATCH

It was moved by Ms. Bonucci and seconded by Dr. Huffman to approve the annual \$10,000 transfer from the Education Fund (Fund 01) to Restricted Funds (Fund 06) for the Student Support Services grant for FY2014. Motion passed by voice vote.

TRUSTEE COMMENT

Ms. Goetz encouraged everyone to attend Irish Night.

CLOSED SESSION

It was moved by Dr. Huffman and seconded by Dr. Driscoll to convene a closed session at 6:12 p.m. to discuss 1) probable litigation; 2) pending litigation; and 3) closed session minutes.

Student Advisory Vote: "Aye" – Ms. Gunia. Roll Call Vote: "Ayes" – Dr. Driscoll, Ms. Goetz, Dr. Huffman, Mr. Mallery, Mr. Solon, Ms. Bonucci, and Ms. Olivero. "Nays" – None. Motion carried.

After a short break, the Board entered closed session at 6:18 p.m. On a motion by Mr. Solon and seconded by Ms. Goetz, the regular meeting resumed at 6:53 p.m. Motion passed by voice vote.

CLOSED SESSION MINUTES

It was moved by Dr. Huffman and seconded by Ms. Bonucci to approve and retain the closed session minutes of the December 17, 2013 board meeting, as amended. Motion passed by voice vote.

OTHER

None.

ADJOURNMENT

Ms. Olivero declared the meeting adjourned at 6:54 p.m.

Melissa M. Olivero, Board Chair

Larry D. Huffman, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Audit/Finance Committee Meeting
January 29, 2014

The Audit/Finance Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 6 p.m. on Wednesday, January 29, 2014 in the Board Room (C307) at Illinois Valley Community College.

Committee Members Larry D. Huffman, Chair

Physically Present: Michael C. Driscoll
Everett J. Solon

Others Physically Present: Jerry Corcoran, President

Cheryl Roelfsema, Vice President for Business Services and Finance
Lori Scroggs, Vice President for Learning and Student Development

The meeting was called to order at 6 p.m. by Dr. Huffman.

FINANCIAL FORECAST FOR FY2015 – 2019

Cheryl Roelfsema prepared a financial forecast for FY2015 – 2019 based on specific factors, assumptions, and findings. Cheryl projected the Equalized Assessed Valuation (EAV) will remain constant for the next five years. Exelon's EAV decreased to \$485,000,000 in tax year 2013 and with the recent negotiated agreement the value of the plant will decrease to \$455,000,000 in 2014; \$435,000,000 in 2015; \$430,000,000 in 2016 and 2017 and then increase to \$435,000,000 in 2018 and \$460,000,000 in 2019. Cheryl was optimistic in projecting the decrease in the value of the Exelon Generating Plant would be offset by an increase in the EAV of farmland. The total tax rate is estimated at \$.3634 which is the current rate and will be held constant for five years. The bond levy for the debt certificates will cease in 2015 and the Liability, Protection, and Settlement levy will resume. The College has not levied for this fund since tax year 2007 to deliberately lower the fund balance. Credit hours were projected to remain level in FY2015 and then increase one percent each year from 2016 through 2019. Tuition is projected to increase between five and 10 percent annually for the next five years. State funding is forecasted to decrease by one percent in each of the next five years due to low credit-hour reimbursements. For expenses, Cheryl projected salary increases to drop to one percent in 2015 and slowly climb back to 2.5 percent by 2019. This appears to be the only way to control tuition costs. Health insurance rates increase five percent each year from 2015 through 2019. She estimated paying a \$350,000 Cadillac Tax per year starting in 2018 due to the Affordable Care Act. The level of benefits on two of the College's three plans would need to be substantially reduced to avoid this tax. A high deductible health plan was offered to employees in 2014 as a step toward avoiding the Cadillac Tax. Contract services, materials and supplies, fixed charges, and capital were increased by two percent each year. Travel is held at a constant \$200,000 annually for employee development. Utilities were increased by two percent in 2015-2017 and increased by three percent for all remaining years. Interest from the Working Cash Fund is transferred to the operating funds each year. An annual transfer of \$10,000 is made to

Project Success for tuition waivers in 2015 and 2016 and an annual \$27,000 transfer is planned to the Small Business Development Center. Athletics continues to be funded by the Bookstore fund balance. Cheryl projects this fund balance will be depleted by the year 2021. An increase in credit hours would increase the revenues and would help keep the tuition increases down. The question was asked how many credit hours would be needed to help offset the 10 percent increase in tuition. This number was estimated at a 10 percent increase in credit hours. It was suggested to highlight the new Community Technology Center (CTC) and the Certified Production Technician (CPT) program. Jennifer Scheri has been promoting this program through presentations to different organizations. Dr. Huffman noted the financial forecast is a dismal outlook and puts everything on the table for consideration. He mentioned dual credit tuition which is half of the College's current tuition rate. He suggested looking at this rate and possibly raising it to 2/3 or equal to the current tuition rate. The decline of credit hours has eaten up the increase in tuition. Finding ways to avoid the Cadillac Tax would free up \$350,000 that could be spent somewhere else. He suggested not making the transfer to athletics every year by going to Division III with no tuition waivers or doing away with athletics all together. This would mean spending \$400,000 somewhere else. If some of these things have to happen to balance the budget, the administration will have to make these decisions and bring their recommendation to the whole Board. Dr. Driscoll would like all of the citizens of the IVCC district too see the value of IVCC and how it could improve their quality of life. Dr. Huffman noted that only 10 to 12 percent of the community is touched. Many people do not know the College exists and this is a burden to overcome. Getting the community on campus is the first step in seeing what the College has to offer.

TUITION ADJUSTMENT

The administration recommended increasing tuition by \$10 per credit hour from \$93.60 to \$103.60 per credit hour. This is approximately a 10 percent increase. IVCC has been behind its ICCB Peer Group average. With this increase it will be near the Peer Group average and close to the State average. IVCC is a great value compared to the tuition costs of NIU, SIU, etc. IVCC's website is set up to compare the price of four-year universities with IVCC. The question was asked how the College gets the word out on the value of the community college. Tracy Morris noted that IVCC has a strong relationship with its district high schools even though in recent years there are fewer high school students to pull from. From the class of 2012, 38.1 percent of the district graduates enrolled in classes at IVCC. This is the highest percentage of high school penetration in IVCC's history. It was suggested to expand into the junior high grade schools. Tracy does not feel the College has the number of staff needed to reach all of the grade schools. Marketing and recruiting by student ambassadors were suggested, but the high schools want them in the morning and the students have classes and the scheduling is very difficult. IVCC has scheduled preview nights for grade schools at Marquette and this has been successful and they schedule college night for junior and seniors. Dr. Driscoll suggested tying marketing into career days. The dual credit coordinator attends many of the eighth grade previews for dual credit opportunities and has participated in many career activities. What speaks best is when the students come on campus. IVCC hosts a career expo every spring which brings between 600 – 800 eighth grade and freshmen students to campus. Hall High School has expressed an interest in bringing their students to the CTC. The local career center will be bringing their students to the campus on February 28. Mr. Solon asked about continuing education for people in the 25 to 45 age group and have companies cut back on the dollars used for training. Jamie Gahm noted

that the contractual training where IVCC travels to the companies for training is increasing a little. Continuing Education does a lot of professional training, but Jamie sees a trend of going online for continuing education. There are a number of companies who pay their employees to continue their education at IVCC. Admissions is seeing a trend of middle-level students only taking one or two classes because they need the money for living expenses. It is the next group beyond high school that the College needs to focus on. There was consensus among the Audit/Finance Committee to recommend increasing the tuition by \$10 at the February board meeting.

COURSE FEES/ADJUSTMENTS

Sue Isermann and Harriet Custer developed guidelines many years ago for reviewing course fees on an annual basis. This has worked well and course fees are reviewed and adjusted, if necessary, at the same time the annual tuition is adjusted. The recommendation is to change 108 of the 371 course fees: 79 increases, 28 decreases, and elimination of one course fee. Deans and program coordinators who worked on the course fees tried to keep the cost down and tried to align them properly. There was consensus to recommend the course fee adjustments, as presented, at the February Board meeting.

CITY OF OTTAWA AGREEMENT

Five years ago the City of Ottawa was willing to purchase a building and customize it for IVCC. The Ottawa Center has been very effective in providing classes for Ottawa residents as well as the entire eastern portion of the College's district. Worksheets on enrollments at the Ottawa Center since its inception were presented. The current lease agreement with the City of Ottawa for the Ottawa Center building will expire on June 30, 2015. If the College is going to take action on the agreement, it will have to be in the Fall. Dr. Corcoran made the Committee aware of the fact that he has had a conversation with the Mayor of Ottawa about the possibility of a continuation of the agreement. If there is any information that the Board would like in helping them make a decision of extending the agreement, Dr. Corcoran would appreciate knowing. Dr. Driscoll noted the worksheet on Adult Education and Continuing Education should include a footnote that registration for FY2014 is still in progress. Statistics that Dr. Huffman would like to know, but knows this would be very difficult to obtain, is how many of these students would not be taking courses if the Ottawa Center did not exist. Would these students be driving to the campus? If we had six or ten more students sitting in a class on campus, this would be more cost effective. The administration conducted surveys for the first three semesters asking these kinds of questions, but the students stopped doing the surveys. Sue believes the students would not be taking as many courses because of the transportation costs. When the College was entering into the agreement with the City of Ottawa, letters of support from the high schools on the eastern side of the IVCC district saw this as a wise move by the College and would do everything to steer their students to the Ottawa Center. IVCC has seen the percentage of high school graduates from Ottawa, Serena, Marquette, Streator, Earlville, and Seneca grow significantly in the last two years. Overall, the profile of the College has been elevated on the east side of the district. Marquette, Serena, and Earlville high schools release their students to attend the Ottawa Center. These students are paying full tuition for these courses because it is on the College's site. The question was asked about an extension site on the west side of the district. The administration was not sure of the volume on the west side that is seen on the east side. The east side has growth from the suburbs and the Route 71 and 47 corridors.

UNIVERSITY OF ILLINOIS EXTENSION AGREEMENT

Reed Wilson, Special Projects Assistant to the President, has been the point person on exploring a partnership with the University of Illinois Extension Service. The four-county regional office of the Extension is looking to lease space from IVCC with the office being located in Building C formerly housed by the financial aid office before its relocation to the Community Technology Center. The \$18,200 in annual rent represents a new stream of revenue for IVCC. This is a great opportunity for the Extension and IVCC to work together. Locally, the regional Extension annually serves 60,000 area residents who could be potential individuals that IVCC could cultivate a relationship with and boost credit hours. This partnership will introduce many people to this campus that would not otherwise be here. There has been a concern of competition by Extension programming with current IVCC continuing education programs. There is no interest in competing. The goal is to combine resources to generate more revenue for the IVCC continuing education program. There was consensus among the committee members to move forward with this partnership. The standard agreement will be presented to the Board for approval and then approved by the University of Illinois and be ready to accommodate the Extension Service to be on campus for FY2015. Walt has reviewed the contract with no substantial comments.

PROPOSED EXTENSION OF OTTAWA TIF I

Dr. Corcoran reported that he, Cheryl Roelfsema, and Reed Wilson met with the Mayor of Ottawa and the city engineer, Dave Noble regarding the extension of the Ottawa TIF I agreement for another 12 years. This will need to be approved by the General Assembly. The College was offered the opportunity to consider drafting a letter to Representative Mautino and Senator Rezin in support of the extension. It is recommended to continue to extend the TIF not only to capture the increment on properties that have developed, but to continue with the same arrangement striving for a make-whole agreement for those properties yet to be developed. The College has been assured that it will lose nothing and gain something. This has been a successful TIF for the City and has been able to create over 2,000 jobs. Mr. Solon asked for the incremental increase rate. The recommendation to draft a letter of support will be presented to the whole Board at the February meeting for approval. Once approved by the General Assembly, the actual agreement will be presented to the Board for approval.

ADJOURNMENT

Dr. Huffman declared the meeting adjourned at 7:02 p.m.

Larry D. Huffman
Audit/Finance Committee Chair

Melissa M. Olivero, Board Chair

Larry D. Huffman, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

JANUARY 2014

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – January 2013

Revenues

- As of January 24, the student headcount for spring semester was 3,532, which is 332 students, or 8.59 percent, less than at this same point in time last year. Credit hours were at 31,377, which is 2,552, or 7.52 percent, less than one year ago. A 5.3 percent decrease in credit hours was included in the fiscal year 2014 budget. Enrollment at the Oglesby campus decreased by 1,814 credit hours, or 6.33 percent; enrollment at the Ottawa Center decreased by 340 credit hours, or 12.72 percent; Early Entry College enrollment decreased by 243 credit hours; and the IBEW (International Brotherhood of Electrical Workers) credit hours decreased by 96 from this same point in time one year ago. The following table compares 10th day credit hours by semester for FY2013 and FY2014:

Term	FY2013	FY2014	% Change
Summer	7,147	7,055	1.35
Fall	36,290	34,022	6.25
Spring	33,929	31,377	7.52
Total	77,366	72,454	6.35

- So far we have received 18 notices of property tax objection Board of Review hearings in LaSalle County asking for reduced assessments in the amount of \$5,567,581 for tax year 2013. We have also received two notices of property tax objection from Lee County for two wind farms asking for a reduction in assessed valuation of \$2,276,678.
- The State of Illinois Base Operating Grant and Equalization Grant have been paid through November 2013. The federal share of Adult Education grants has been paid through December 2013 and the state share through October 2013.

Expenditures

Some of the more significant variances in expenditures for the six months ending December 31, 2013 include the following:

- Fund 01 – Education Fund – Instruction – Fixed Charges – Includes \$154,000 in annual rent for the Ottawa Center and \$30,982 for the Truck Driver Training truck and trailer lease;
- Fund 01 – Education Fund – Academic Support – Contractual Services – Annual software license fees including \$71,273 for Blackboard and \$34,400 for the purchase of the Starfish software for counseling/retention;

- Fund 01 – Education Fund – Academic Support – Materials & Supplies – includes \$166,116 for computers and \$11,900 for projectors for classrooms in the CTC Building and Building J; \$23,311 for electronic resources for the library; and \$13,000 for Accuplacer testing;
- Fund 01 – Education Fund – Institutional Support – Employee Benefits – includes \$152,000 for deposits in employee Health Savings Accounts as a result of the lower health insurance premiums for the High Deductible Health Plan;
- Fund 01 – Education Fund – Institutional Support – Contractual Services – includes \$212,850 for Ellucian (formerly Datatel) annual support and \$86,305 in legal fees; \$21,800 in consulting fees to expand and upgrade wireless access points; and \$31,715 in other software renewal fees;
- Fund 01 – Education Fund – Institutional Support – Materials & Supplies – includes \$92,870 for advertising; \$11,108 for ICCTA dues; \$39,000 for postage; \$265,100 for computers, software, and audio visual equipment; and \$32,160 for software and software renewals;
- Fund 01 – Education Fund – Institutional Support – Capital Outlay – includes \$202,950 for instructor stations and \$78,211 for technology in the CTC Building.

Protection, Health & Safety Projects in progress:

- Facility Door Hardware/Rekeying Upgrades – project is nearly complete;
- Exterior Egress Concrete Replacement – work is complete;
- Cultural Centre Stage Upgrade – work is complete;
- Culture Centre Sound System – audio study was completed in December and design work is in progress;
- Building G Heat Exchanger Replacement – John’s Service and Sales was awarded the contract and work will take place in March, over spring break;
- Building A Air Handler/Chiller Replacement – approved by ICCB.

Other Projects:

- Community Instructional Center Project –

Phase 1 – General contractor is working on warranty items;

Phase 2 –Asbestos abatement on Buildings 6, 11 and 12 will be complete February 10, 2014;

Phase 3 – User group meeting was held January 29 to finalize design.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 January 31, 2014

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ (3,281,081)	5,828,563	\$ (362,695)	\$ 1,526,511	\$ 620,648			\$ 4,331,946
Investments	10,873,357	8,567,275	978,772	-				20,419,404
Receivables								
Property taxes	7,942,405	1,658,516	1,270,329	-	-			10,871,250
Governmental claims	-	278,760	-	-	-			278,760
Tuition and fees	2,165,039	-	-	123	-			2,165,162
Due from other funds	491,587	10,198	225,675	467,454				1,194,914
Bookstore inventories	-	-	-	643,513	-			643,513
Other assets	208,176	2,010	-	7,123	-		1,468,708	1,686,017
Fixed assets - net where applicable	-	-	-	20,465	-	58,497,163		58,517,628
Other debits								
Amount available in Debt Service Fund	-						2,441,292	2,441,292
Amount to be provided to retire debt								-
Total Assets and Other Debits	<u>\$18,399,483</u>	<u>\$16,345,322</u>	<u>\$ 2,112,081</u>	<u>\$ 2,665,189</u>	<u>\$ 620,648</u>	<u>\$58,497,163</u>	<u>\$ 3,910,000</u>	<u>\$ 102,549,886</u>

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 January 31, 2014

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	\$ 230,044	\$ (54)	\$ 7,645	\$ 14,532	\$ 206			\$ 252,373
Accrued salaries & benefits	1,308,537	22,331	-	17,255				1,348,123
Post-retirement benefits & other	127,667	-	-	-				127,667
Unclaimed property	2,440	401	-	-	18			2,859
Due to other funds	376,176	354,736	360	-	463,642			1,194,914
Due to student groups/deposits	-	-	-	-	156,782			156,782
Deferred revenue								-
Property taxes	3,972,344	829,521	635,368	-	-			5,437,233
Tuition and fees	-	-	-	-	-			-
Grants	-	132,000	-	-	-			132,000
Bonds payable	-	-	-	-	-		3,910,000	3,910,000
Total liabilities	<u>6,017,208</u>	<u>1,338,935</u>	<u>643,373</u>	<u>31,787</u>	<u>620,648</u>	-	<u>3,910,000</u>	<u>12,561,951</u>
Equity and Other Credits								
Investment in general fixed assets						58,497,163		58,497,163
Contributed capital								-
Retained earnings								-
Fund balance								-
Reserved for grant purposes		277,014						277,014
Reserved for building purposes		6,316,955						6,316,955
Reserved for debt service		4,704,089	1,468,708					6,172,797
Reserved for Liab., Prot., Sett.		3,708,329						3,708,329
Unreserved	<u>12,382,275</u>			<u>2,633,402</u>				<u>15,015,677</u>
Total equity and other credits	<u>12,382,275</u>	<u>15,006,387</u>	<u>1,468,708</u>	<u>2,633,402</u>	<u>-</u>	<u>58,497,163</u>	<u>-</u>	<u>89,987,935</u>
Total Liabilities, Equity and Other Credits	<u>\$18,399,483</u>	<u>\$16,345,322</u>	<u>\$ 2,112,081</u>	<u>\$ 2,665,189</u>	<u>\$ 620,648</u>	<u>\$58,497,163</u>	<u>\$ 3,910,000</u>	<u>\$ 102,549,886</u>

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2014 Revenues & Expenditures by Fund
 Seven Months Ended January 31, 2014

	Operations & Education	Operations & Maintenance Fund	Bond & Interest	Working Cash	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)	
Actual Revenues	\$ 15,745,991	\$ 2,333,589	\$ 5,372,963	\$ 1,257,105	\$ 12,686	\$ 1,437,823	\$ 3,604,439	\$ 258,169	\$ 34,920	\$ 30,057,685
Actual Expenditures	(12,033,767)	(1,359,430)	(7,030,743)	(1,231,375)	-	(1,921,547)	(3,510,865)	(604,083)	(32,900)	(27,724,710)
Other Financing Sources (Uses)	5,000				61,414	10,000	-	-	-	76,414
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	3,717,224	974,159	(1,657,780)	25,730	12,686	(422,310)	103,574	(345,914)	2,020	2,409,389
Fund balances July 1, 2013	4,628,258	3,012,421	7,974,011	1,442,977	4,691,403	3,055,718	142,855	4,054,245	28,571	29,030,459
Fund balances January 31, 2014	<u>\$ 8,345,482</u>	<u>\$ 3,986,580</u>	<u>\$ 6,316,231</u>	<u>\$ 1,468,707</u>	<u>\$ 4,704,089</u>	<u>\$ 2,633,408</u>	<u>\$ 246,429</u>	<u>\$ 3,708,331</u>	<u>\$ 30,591</u>	<u>\$ 31,439,848</u>

**Illinois Valley Community College District No. 513
Fiscal Year 2014 Budget to Actual Comparison
Seven Months Ended January 31, 2014
1/31/2014**

	Annual Budget FY2014	Actual 1/31/14	Act/Budget 58.3%	Actual 1/31/13	Act/Budget 58.3%	Annual Budget FY2013
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 6,646,368	\$ 6,619,265	99.6%	\$ 6,610,668	100.0%	\$ 6,611,055
Corporate Personal Property Replacement Tax	798,556	389,026	48.7%	349,412	39.8%	878,840
TIF Revenues	381,000	298,660	78.4%	287,263	75.4%	381,000
Total Local Government	<u>7,825,924</u>	<u>7,306,951</u>	93.4%	<u>7,247,343</u>	92.1%	<u>7,870,895</u>
State Government:						
ICCB Credit Hour Grant	1,923,233	847,126	44.0%	482,645	25.1%	1,923,233
Equalization	50,000	12,500	25.0%	-	0.0%	133,618
Career/Technical Education Formula Grant	165,000	92,818	56.3%	97,866	59.3%	165,000
Other	-	-	-	-	-	-
Total State Government	<u>2,138,233</u>	<u>952,444</u>	44.5%	<u>580,511</u>	26.1%	<u>2,221,851</u>
Federal Government						
PELL Administrative Fees	10,000	-	0.0%	405	4.1%	10,000
ARRA Grant	-	-	-	-	-	-
Total Federal Government	<u>10,000</u>	<u>-</u>	0.0%	<u>405</u>	4.1%	<u>10,000</u>
Student Tuition and Fees:						
Tuition	6,766,042	6,385,048	94.4%	6,186,792	97.7%	6,329,675
Fees	971,730	901,518	92.8%	952,043	100.2%	950,335
Total Tuition and Fees	<u>7,737,772</u>	<u>7,286,566</u>	94.2%	<u>7,138,835</u>	98.1%	<u>7,280,010</u>
Other Sources:						
Investment Revenue	21,000	2,516	12.0%	12,471	62.4%	20,000
Public Service Revenue	421,850	147,845	35.0%	307,939	67.3%	457,450
Nongovernmental Gifts	1,048,000	16,000	1.5%	171,500	357.3%	48,000
Other	17,100	33,669	196.9%	33,936	198.5%	17,100
Total Other Sources	<u>1,507,950</u>	<u>200,030</u>	13.3%	<u>525,846</u>	96.9%	<u>542,550</u>
TOTAL EDUCATION FUND REVENUE	<u>\$ 19,219,879</u>	<u>15,745,991</u>	81.9%	<u>15,492,940</u>	86.4%	<u>17,925,306</u>
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	\$ 8,492,966	5,024,710	59.2%	4,973,276	58.8%	8,461,066
Employee Benefits	1,535,040	1,033,140	67.3%	996,895	67.8%	1,471,033
Contractual Services	126,219	47,030	37.3%	42,999	32.1%	133,779
General Materials & Supplies	402,788	162,120	40.2%	145,172	38.0%	382,084
Conference & Meeting Expenses	53,514	15,721	29.4%	13,390	29.1%	45,992
Fixed Charges	219,700	185,276	84.3%	177,922	85.3%	208,600
Utilities	500	378	75.6%	475	47.5%	1,000
Capital Outlay	1,000,000	121,496	12.1%	147,500	655.6%	22,500
Other	-	-	-	-	-	-
Total Instruction	<u>\$ 11,830,727</u>	<u>\$ 6,589,871</u>	55.7%	<u>\$ 6,497,629</u>	60.6%	<u>\$ 10,726,054</u>

Illinois Valley Community College District No. 513
Fiscal Year 2014 Budget to Actual Comparison
Seven Months Ended January 31, 2014
1/31/2014

EDUCATION FUND EXPENDITURES (continued)	Annual Budget FY2014	Actual 1/31/14	Act/Budget 58.3%	Actual 1/31/13	Act/Budget 58.3%	Annual Budget FY2013
Academic Support:						
Salaries	\$ 681,604	\$ 384,366	56.4%	\$ 356,339	57.8%	\$ 617,016
Employee Benefits	131,760	87,571	66.5%	73,792	67.6%	109,095
Contractual Services	165,102	143,309	86.8%	129,028	82.5%	156,464
General Materials & Supplies	304,326	280,934	92.3%	137,340	67.0%	204,882
Conference & Meeting Expenses	7,115	728	10.2%	169	1.6%	10,437
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	50,700	15,822	31.2%	20,571	38.8%	52,955
Capital Outlay	200,763	93,527	46.6%	-	0.0%	23,750
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	<u>1,541,370</u>	<u>1,006,257</u>	65.3%	<u>717,239</u>	61.1%	<u>1,174,599</u>
Student Services:						
Salaries	1,177,829	709,108	60.2%	664,988	58.2%	1,141,956
Employee Benefits	290,105	186,391	64.2%	180,833	64.8%	278,952
Contractual Services	5,100	3,079	60.4%	3,318	161.9%	2,050
General Materials & Supplies	52,895	20,954	39.6%	26,708	55.6%	48,045
Conference & Meeting Expenses	15,125	4,952	32.7%	3,310	26.1%	12,700
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Student Services	<u>1,541,054</u>	<u>924,484</u>	60.0%	<u>879,157</u>	59.3%	<u>1,483,703</u>
Public Services/Continuing Education:						
Salaries	424,443	237,297	55.9%	252,926	60.4%	418,792
Employee Benefits	55,924	34,648	62.0%	31,453	63.7%	49,405
Contractual Services	276,800	95,238	34.4%	173,017	58.5%	296,000
General Materials & Supplies	79,175	43,670	55.2%	54,269	61.7%	87,950
Conference & Meeting Expenses	9,970	7,584	76.1%	6,683	79.8%	8,375
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	498	0.0%	-	0.0%	250
Total Public Services/Continuing Education	<u>846,312</u>	<u>418,935</u>	49.5%	<u>518,348</u>	60.2%	<u>860,772</u>
Institutional Support:						
Salaries	1,672,936	1,048,946	62.7%	1,026,483	60.8%	1,688,680
Employee Benefits	471,283	494,053	104.8%	308,957	66.8%	462,246
Contractual Services	505,516	380,096	75.2%	439,869	107.4%	409,635
General Materials & Supplies	558,267	525,861	94.2%	217,957	54.8%	397,499
Conference & Meeting Expenses	59,305	15,792	26.6%	23,493	32.4%	72,410
Fixed Charges	-	-	0.0%	5,475	32.2%	17,000
Utilities	19,500	5,680	29.1%	7,547	36.6%	20,613
Capital Outlay	310,829	288,553	92.8%	159,406	43.9%	362,951
Other	38,000	(7,141)	-18.8%	(3,561)	-9.4%	38,000
Total Institutional Support	<u>3,635,636</u>	<u>2,751,840</u>	75.7%	<u>2,185,626</u>	63.0%	<u>3,469,034</u>
Scholarships, Grants and Waivers	574,200	342,380	59.6%	340,370	53.9%	631,095
TOTAL EDUCATION FUND EXPENDITURES	<u>\$ 19,969,299</u>	<u>\$ 12,033,767</u>	60.3%	<u>\$ 11,138,369</u>	60.7%	<u>\$ 18,345,257</u>
INTERFUND TRANSFERS - NET	<u>\$ -</u>	<u>\$ 5,000</u>	0.0%	<u>\$ -</u>	0.0%	<u>\$ 419,951</u>

Illinois Valley Community College District No. 513
Fiscal Year 2014 Budget to Actual Comparison
Seven Months Ended January 31, 2014
1/31/2014

	Annual Budget FY2014	Actual 1/31/14	Act/Budget 58.3%	Actual 1/31/13	Act/Budget 58.3%	Annual Budget FY2013
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,221,821	\$ 1,212,716	99.3%	\$ 1,247,535	100.2%	\$ 1,245,606
Corporate Personal Property Replacement Tax	140,921	68,652	48.7%	61,661	39.8%	155,089
TIF	127,000	99,553	78.4%	95,083	74.9%	127,000
Total Local Government	<u>1,489,742</u>	<u>1,380,921</u>	<u>92.7%</u>	<u>1,404,279</u>	<u>91.9%</u>	<u>1,527,695</u>
State Government:						
ICCB Credit Hour Grant	339,394	149,493	44.0%	85,173	25.1%	339,394
Total State Government	<u>339,394</u>	<u>149,493</u>	<u>44.0%</u>	<u>85,173</u>	<u>25.1%</u>	<u>339,394</u>
Student Tuition and Fees:						
Tuition	551,081	738,293	134.0%	705,663	104.9%	672,792
Total Tuition and Fees	<u>551,081</u>	<u>738,293</u>	<u>134.0%</u>	<u>705,663</u>	<u>104.9%</u>	<u>672,792</u>
Other Sources:						
Facilities Revenue	124,000	60,185	48.5%	75,494	80.3%	94,000
Investment Revenue	2,000	1,380	69.0%	905	45.3%	2,000
Non-Governmental Gifts & Grants	-	-	0.0%	-	-	-
Other	-	3,317	0.0%	3,615	-	-
Total Other Sources	<u>126,000</u>	<u>64,882</u>	<u>51.5%</u>	<u>80,014</u>	<u>83.3%</u>	<u>96,000</u>
TOTAL OPERATIONS & MAINTENANCE FUND REVENUES	\$ 2,506,217	\$ 2,333,589	93.1%	\$ 2,275,129	86.3%	\$ 2,635,881

	Annual Budget FY2014	Actual 01/31/14	Act/Budget 58.3%	Actual 01/31/13	Act/Budget 58.3%	Annual Budget FY2013
OPERATIONS & MAINTENANCE FUND						
Operations & Maintenance of Plant:						
Salaries	\$ 840,042	\$ 540,524	64.3%	\$ 485,897	57.3%	\$ 848,004
Employee Benefits	221,972	144,790	65.2%	139,032	61.3%	226,694
Contractual Services	222,820	131,707	59.1%	115,025	62.5%	183,900
General Materials & Supplies	250,000	127,427	51.0%	88,292	31.3%	282,500
Conference & Meeting Expenses	4,000	708	17.7%	1,027	25.7%	4,000
Fixed Charges	52,500	668	1.3%	50,032	125.1%	40,000
Utilities	794,980	355,737	44.7%	345,272	42.7%	809,410
Capital Outlay	104,000	18,376	17.7%	80,865	62.7%	129,000
Facility Charges to Other Funds	(63,000)	-	0.0%	-	0.0%	(63,000)
Provision for Contingency	-	-	0.0%	-	0.0%	100,000
Total Operations & Maintenance of Plant	<u>2,427,314</u>	<u>1,319,937</u>	<u>54.4%</u>	<u>1,305,442</u>	<u>51.0%</u>	<u>2,560,508</u>
Institutional Support:						
Salaries	49,065	27,353	55.7%	35,857	63.0%	56,881
Employee Benefits	21,738	5,828	26.8%	6,398	72.8%	8,792
Contractual Services	2,400	-	0.0%	2,395	99.8%	2,400
General Materials & Supplies	1,700	1,462	86.0%	1,070	32.4%	3,300
Conference & Meeting Expenses	-	-	0.0%	25	0.0%	-
Fixed Charges	4,000	4,850	121.3%	2,703	67.6%	4,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>78,903</u>	<u>39,493</u>	<u>50.1%</u>	<u>48,448</u>	<u>64.3%</u>	<u>75,373</u>
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	\$ 2,506,217	\$ 1,359,430	54.2%	\$ 1,353,890	51.4%	\$ 2,635,881

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Illinois Valley Community College District No. 513
 Fiscal Year 2014 Budget to Actual Comparison
 Seven Months Ended January 31, 2014
 1/31/2014

	Annual Budget FY2014	Actual 1/31/14	Act/Budget 58.3%	Actual 1/31/13	Act/Budget 58.3%	Annual Budget FY2013
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources						
Current Taxes	\$ 1,362,330	\$ 1,354,488	99.4%	\$ 1,559,190	100.1%	\$ 1,557,008
State Government Sources	7,350,000	4,013,193	54.6%	3,301,302	26.4%	12,500,000
Investment Revenue	15,000	5,282	35.2%	24,968	13.9%	180,000
Other Revenue	-	-	0.0%	-	0.0%	-
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 8,727,330	5,372,963	61.6%	4,885,460	34.3%	14,237,008
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Operations & Maintenance						
Contractual Services	\$ -	-	0.0%	45,500	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	8,727,330	7,030,743	80.6%	5,722,844	40.2%	14,237,008
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 8,727,330	7,030,743	80.6%	5,768,344	40.5%	14,237,008

Fiscal Year 2014 Budget to Actual Comparison

	Annual Budget FY2014	Actual 1/31/14	Act/Budget 58.3%	Actual 1/31/13	Act/Budget 58.3%	Annual Budget FY2013
BOND & INTEREST FUND						
Local Government Sources						
Current Taxes	\$ 1,258,919	\$ 1,254,433	99.6%	\$ 1,254,903	99.5%	\$ 1,261,840
Investment Revenue	5,000	2,672	53.4%	2,046	102.3%	2,000
TOTAL BOND & INTEREST FUND REVENUES	1,263,919	1,257,105	99.5%	1,256,949	99.5%	1,263,840
BOND & INTEREST FUND						
Institutional Support:						
Debt Principal Retirement	\$ 1,185,000	1,185,000	100.0%	1,090,000	86.4%	1,261,840
Interest on Bonds	78,419	45,875	58.5%	125,965	0.0%	-
Fees	500	500	100.0%	500	100.0%	500
TOTAL BOND & INTEREST EXPENDITURES	\$ 1,263,919	\$ 1,231,375	97.4%	\$ 1,216,465	96.4%	\$ 1,262,340

Fiscal Year 2014 Budget to Actual Comparison

	Annual Budget FY2014	Actual 1/31/14	Act/Budget 58.3%	Actual 1/31/13	Act/Budget 58.3%	Annual Budget FY2013
WORKING CASH FUND						
Investment Revenue	\$ 35,000	\$ 12,686	36.2%	\$ 6,874	34.4%	\$ 20,000
TOTAL WORKING CASH REVENUES	35,000	12,686	36.2%	6,874	34.4%	20,000
Transfers In (Out)		\$ -	0.0%	\$ -	0.0%	\$ (120,000)

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**Illinois Valley Community College District No. 513
Fiscal Year 2014 Budget to Actual Comparison
Seven Months Ended January 31, 2014
1/31/2014**

AUXILIARY ENTERPRISES FUND	Annual Budget FY2014	Actual 1/31/14	Act/Budget 58.3%	Actual 1/31/13	Act/Budget 58.3%	Annual Budget FY2013
Service Fees	\$ 2,472,700	\$ 1,434,621	58.0%	\$ 1,734,215	65.0%	\$ 2,666,700
Other Revenue	1,000	50	5.0%	2,984	298.4%	1,000
Investment Revenue	8,000	3,152	39.4%	80	1.6%	5,000
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	2,481,700	1,437,823	57.9%	1,737,279	65.0%	2,672,700
					0.0%	
					0.0%	
					0.0%	
Salaries	\$ 339,281	204,321	60.2%	210,394	60.2%	349,348
Employee Benefits	94,629	57,605	60.9%	57,531	61.8%	93,053
Contractual Services	45,300	12,018	26.5%	35,652	69.9%	51,035
Materials & Supplies	1,998,478	1,614,924	80.8%	1,870,153	83.5%	2,240,300
Conference & Meeting	23,363	12,943	55.4%	13,487	62.2%	21,683
Fixed Charges	42,400	24,486	57.8%	32,215	60.3%	53,400
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	3,840	-	0.0%	20,610	536.7%	3,840
Other	111,500	(4,750)	-4.3%	229	0.2%	103,000
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	2,658,791	1,921,547	72.3%	2,240,271	76.8%	2,915,659
Transfer In (Out)	\$ -	\$ 61,414	0.0%	\$ (200)	0.1%	\$ (265,537)

Fiscal Year 2014 Budget to Actual Comparison

RESTRICTED PURPOSES FUND	Annual Budget FY2014	Actual 1/31/14	Act/Budget 58.3%	Actual 1/31/13	Act/Budget 58.3%	Annual Budget FY2013
State Government Sources	\$ 360,972	\$ 385,404	106.8%	\$ 4,927	1.1%	\$ 468,498
Federal Government Sources	6,743,340	3,204,325	47.5%	3,594,682	46.7%	7,701,634
Service Fees	3,000	2,175	72.5%	8,793	293.1%	3,000
Other Revenue	15,700	12,535	79.8%	12,542	114.0%	11,000
TOTAL RESTRICTED PURPOSES FUND REVENUES	\$ 7,123,012	3,604,439	50.6%	3,620,944	44.2%	8,184,132
RESTRICTED PURPOSES FUND						
Instruction:						
Salaries	\$ 486,019	255,757	52.6%	222,776	53.6%	415,474
Employee Benefits	115,559	65,631	56.8%	57,702	70.9%	81,388
Contractual Services	85,284	30,737	36.0%	40,138	65.1%	61,654
Materials & Supplies	144,092	27,767	19.3%	68,365	62.3%	109,812
Conference & Meeting	67,273	21,145	31.4%	21,254	28.9%	73,520
Fixed Charges	500	-	0.0%	-	0.0%	3,000
Utilities	3,500	-	0.0%	1,150	48.9%	2,350
Capital Outlay	212,723	18,849	8.9%	15,468	46.5%	33,286
Other (P-16 Grant Waivers)	-	-	0.0%	-	0.0%	9,030
Total Instruction	\$ 1,114,950	\$ 419,886	37.7%	\$ 426,853	54.1%	\$ 789,514

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Illinois Valley Community College District No. 513
 Fiscal Year 2014 Budget to Actual Comparison
 Seven Months Ended January 31, 2014
 1/31/2014

RESTRICTED PURPOSES FUND	Annual Budget FY2014	Actual 1/31/14	Act/Budget 58.3%	Actual 1/31/13	Act/Budget 58.3%	Annual Budget FY2013
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
Employee Benefits	-	-	0.0%	-	0.0%	-
Contractual Services	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	2,150	0.0%	-	0.0%	-
Conference & Meeting	-	-	0.0%	-	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	(27,996)	0.0%	160,000
Total Academic Support	<u>-</u>	<u>2,150</u>	<u>0.0%</u>	<u>(27,996)</u>	<u>0.0%</u>	<u>160,000</u>
Student Services						
Salaries	187,260	111,902	59.8%	111,625	55.9%	199,755
Employee Benefits	65,102	40,048	61.5%	39,596	64.7%	61,214
Contractual Services	3,320	2,190	66.0%	5,799	139.7%	4,150
Materials & Supplies	5,200	1,165	22.4%	5,980	84.2%	7,100
Conference & Meeting	4,500	795	17.7%	2,448	20.1%	12,209
Fixed Charges	-	121	0.0%	98	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Tuition Waivers (TRiO Grant)	24,175	11,300	46.7%	10,720	33.5%	32,000
Total Student Services	<u>289,557</u>	<u>167,521</u>	<u>57.9%</u>	<u>176,266</u>	<u>55.7%</u>	<u>316,428</u>
Public Service						
Salaries	151,098	91,476	60.5%	323,141	79.8%	405,046
Employee Benefits	29,701	23,756	80.0%	70,260	85.3%	82,379
Contractual Services	500	1,280	256.0%	195,689	133.4%	146,701
Materials & Supplies	6,330	6,508	102.8%	71,922	88.3%	81,470
Conference & Meeting	7,931	9,602	121.1%	46,056	94.0%	49,017
Fixed Charges	-	-	0.0%	23,715	124.0%	19,119
Utilities	1,000	31	3.1%	3,045	59.6%	5,105
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	360	0.0%	15	7.5%	200
Total Public Service	<u>196,560</u>	<u>133,013</u>	<u>67.7%</u>	<u>733,843</u>	<u>93.0%</u>	<u>789,037</u>
Auxiliary Services						
Materials & Supplies	-	-		5,561	0.0%	-
Total Auxiliary Services	<u>-</u>	<u>-</u>		<u>5,561</u>	<u>0.0%</u>	<u>-</u>
Institutional Support						
Salaries (Federal Work Study)	\$ 91,245	\$ 65,008	71.2%	\$ 43,259	47.4%	\$ 91,245
Total Institutional Support	<u>91,245</u>	<u>65,008</u>	<u>71.2%</u>	<u>43,259</u>	<u>47.4%</u>	<u>91,245</u>
Student grants and waivers (PELL & SEOG)	<u>5,485,000</u>	<u>2,723,287</u>	<u>49.6%</u>	<u>2,884,417</u>	<u>47.4%</u>	<u>6,088,493</u>
TOTAL RESTRICTED FUND EXPENDITURES	<u>7,177,312</u>	<u>\$ 3,510,865</u>	<u>48.9%</u>	<u>\$ 4,242,203</u>	<u>51.5%</u>	<u>\$ 8,234,717</u>
Transfer In (Out)		<u>\$ 10,000</u>	<u>0.0%</u>	<u>\$ 37,291</u>	<u>0.0%</u>	<u>\$ 27,000</u>

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Illinois Valley Community College District No. 513
 Fiscal Year 2014 Budget to Actual Comparison
 Seven Months Ended January 31, 2014
 1/31/2014

LIABILITY, PROTECTION, & SETTLEMENT FUND	Annual Budget FY2014	Actual 1/31/14	Act/Budget 58.3%	Actual 1/31/13	Act/Budget 58.3%	Annual Budget FY2013
Local Government Sources	\$ 250,473	\$ 248,235	99.1%	\$ 273,472	99.8%	\$ 274,033
Investment Revenue	30,000	9,934	33.1%	7,563	37.8%	20,000
Other	-	-	0.0%	315	0.0%	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	280,473	258,169	92.0%	281,350	95.7%	294,033

Fiscal Year 2014 Budget to Actual Comparison

LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	Annual Budget FY2014	Actual 1/31/14	Act/Budget 58.3%	Actual 1/31/13	Act/Budget 58.3%	Annual Budget FY2013
Operations & Maintenance of Plant						
Contractual Services	\$ 351,500	\$ 138,693	39.5%	\$ 158,882	39.6%	\$ 401,500
Material & Supplies	100	112	112.0%	174	174.0%	100
Conference & Meeting	500	490	98.0%	503	100.6%	500
Utilities	-	255	0.0%	283	0.0%	-
Total for Operations & Maintenance of Plant	\$ 352,100	\$ 139,550	39.6%	\$ 159,842	39.8%	\$ 402,100
Institutional Support						
Salaries	\$ 70,929	\$ 47,156	66.5%	\$ 45,888	67.4%	\$ 68,073
Employee Benefits	240,849	9,188	13.0%	8,837	3.8%	233,919
Contractual Services	14,500	11,885	82.0%	16,321	29.7%	55,000
Material & Supplies	2,750	682	24.8%	2,394	87.1%	2,750
Conference & Meeting	-	-	0.0%	-	0.0%	-
Fixed Charges	373,250	395,622	106.0%	331,618	87.6%	378,500
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	702,278	464,533	66.1%	405,058	54.9%	738,242
TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	\$ 1,054,378	\$ 604,083	57.3%	\$ 564,900	49.5%	\$ 1,140,342

Fiscal Year 2014 Budget to Actual Comparison

AUDIT FUND	Annual Budget FY2014	Actual 1/31/14	Act/Budget 58.3%	Actual 1/31/13	Act/Budget 58.3%	Annual Budget FY2013
Local Government Sources	\$ 34,900	\$ 34,919	100.1%	\$ 34,267	99.3%	\$ 34,500
Investment Revenue	-	1	0.0%	5	0.0%	-
TOTAL AUDIT FUND REVENUES	34,900	34,920	100.1%	34,272	99.3%	34,500
AUDIT FUND						
Contractual Services	34,900	32,900	94.3%	34,050	98.7%	34,500
TOTAL AUDIT FUND EXPENDITURES	\$ 34,900	\$ 32,900	94.3%	\$ 34,050	98.7%	\$ 34,500

Illinois Valley Community College District No. 513
Fiscal Year 2013 Budget to Actual Comparison
All Funds
1/31/2014

<u>Department</u>	<u>Annual Budget FY2014</u>	<u>Actual 1/31/2014 #</u>	<u>Act/Budget 58.3%</u>	<u>Explanation</u>
President	\$ 308,482	\$ 195,680	63.4%	
Board of Trustees	16,900	12,636	74.8%	Includes ICCTA dues of \$11,108
Community Relations	330,793	252,884	76.4%	Includes payroll & benefits for Foundation to be reimbursed
Continuing Education	1,118,350	594,161	53.1%	
Facilities	10,504,644	8,942,089	85.1%	Includes completed PHS projects
Information Technologies	1,733,820	1,381,687	79.7%	Includes annual software licenses & SQL Conversion
Academic Affairs	225,423	141,919	63.0%	
Academic Affairs (AVPCE)	1,025,666	457,599	44.6%	
Adult Education	531,518	288,048	54.2%	
Learning Technologies	664,014	400,052	60.2%	
Career & Tech Education Division	1,784,514	925,358	51.9%	
Natural Science & Business Division	2,151,066	1,343,811	62.5%	
Humanities & Fine Arts/Social Science Division	2,074,146	1,270,103	61.2%	
Health Professions Division	2,042,654	1,156,293	56.6%	
English, Mathematics, Education Division	2,442,190	1,500,101	61.4%	
Admissions & Records	382,557	230,739	60.3%	
Student Development	620,080	391,762	63.2%	
Student Services	146,425	85,055	58.1%	
Financial Aid	5,923,618	2,992,077	50.5%	
Athletics	237,332	154,898	65.3%	
TRIO (Student Success Grant)	289,256	167,521	57.9%	
Campus Security	350,000	139,035	39.7%	
Business Services/General Institution	2,185,911	1,956,901	89.5%	Includes annual bond payment
Risk Management	704,378	465,048	66.0%	
Tuition Waivers	634,200	342,380	54.0%	
Purchasing	111,089	69,477	62.5%	
Human Resources	130,655	72,470	55.5%	
Bookstore	2,246,100	1,708,012	76.0%	Includes book purchases for fall & spring semesters
Shipping & Receiving	78,903	39,493	50.1%	
Copy Center	135,709	47,421	34.9%	
Total FY14 Expenditures	<u>\$ 41,130,393</u>	<u>\$ 27,724,710</u>	67.4%	

Illinois Valley Community College
Statement of Cash Flows
for the Month ended January 31, 2014

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	TOTAL
Balance on Hand	\$ (522,018.63)	\$ 484,677.61	\$ 73,706.66	\$ (144,106.95)	\$ 2,757,976.36	\$ (555,630.62)	\$ 1,530,664.13	\$ (8,613.51)	\$ 2,346,282.20	\$ 5,962,937.25
Total Receipts	350,688.35	29,034.10	16.67	15.43	329,359.02	169,499.98	-	0.44	68.44	878,682.43
Total Cash	(171,330.28)	513,711.71	73,723.33	(144,091.52)	3,087,335.38	(386,130.64)	1,530,664.13	(8,613.07)	2,346,350.64	6,841,619.68
Due To/From Accts										-
Transfers/Bank CDs										-
Expenditures	(1,700,088.16)	(366,415.32)	(255,781.29)	-	(238,730.69)	(254,873.97)	-	-	(22,939.03)	(2,838,828.46)
ACCOUNT BALANCE	(1,871,418.44)	147,296.39	(182,057.96)	(144,091.52)	2,848,604.69	(641,004.61)	1,530,664.13	(8,613.07)	2,323,411.61	4,002,791.22
Deposits in Transit	(5,104.74)									(5,104.74)
Outstanding Checks	653,529.06									653,529.06
BANK BALANCE	(1,222,994.12)	147,296.39	(182,057.96)	(144,091.52)	2,848,604.69	(641,004.61)	1,530,664.13	(8,613.07)	2,323,411.61	4,651,215.54
Certificates of Deposit	-	-	-	-	-	-	1,150,000.00	-	1,100,000.00	2,250,000.00
Illinois Funds	8,340,516.45	2,532,442.39	2,323,073.33	978,732.11	-	744,960.96	-	27,159.18	193,706.22	15,140,590.64
CDB Trust Fund CTC			1,945,269.00							1,945,269.00
Bldg Reserve-ILLFund			1,082,982.00							1,082,982.00
Total Investment	\$ 8,340,516.45	\$ 2,532,442.39	\$ 5,351,324.33	\$ 978,732.11	\$ -	\$ 744,960.96	\$ 1,150,000.00	\$ 27,159.18	\$ 1,293,706.22	\$ 20,418,841.64

LaSalle State Bank	\$ 337,721.41
Centrue Bank	<u>4,313,494.13</u>
	<u>\$ 4,651,215.54</u>

Respectfully submitted,



Cheryl Roelfsema
Vice President for Business Services & Finance/Treasurer

ILLINOIS VALLEY COMMUNITY COLLEGE
 INVESTMENT STATUS REPORT
 January 31, 2014

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
3/20/2014						1,000,000		1,000,000	FSB	0.70%	0.70%	1015080074
4/22/2014							100,000	100,000	MB	0.45%	0.45%	914161
10/24/2014							1,000,000	1,000,000	MB	0.60%	0.60%	16139
11/7/2013						150,000		150,000	MB	0.65%	0.65%	915192
Total CD	-	-	-	-	-	1,150,000	1,100,000	2,250,000				

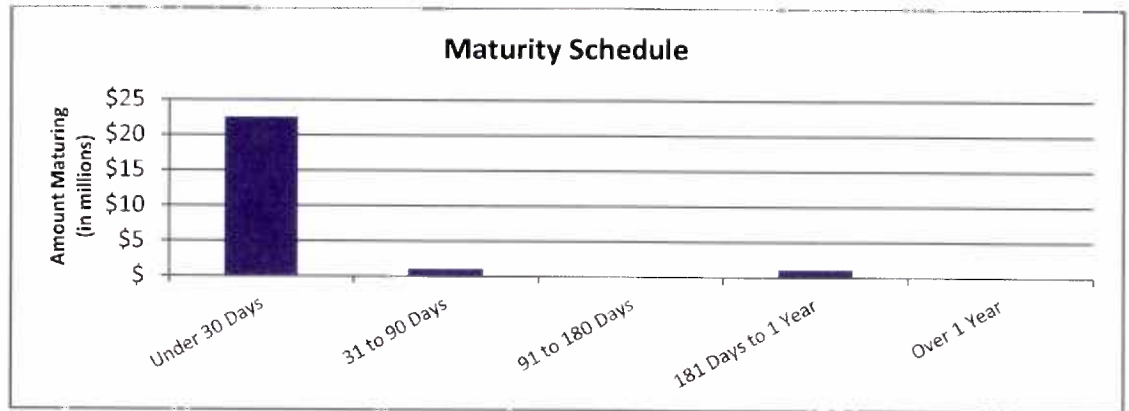
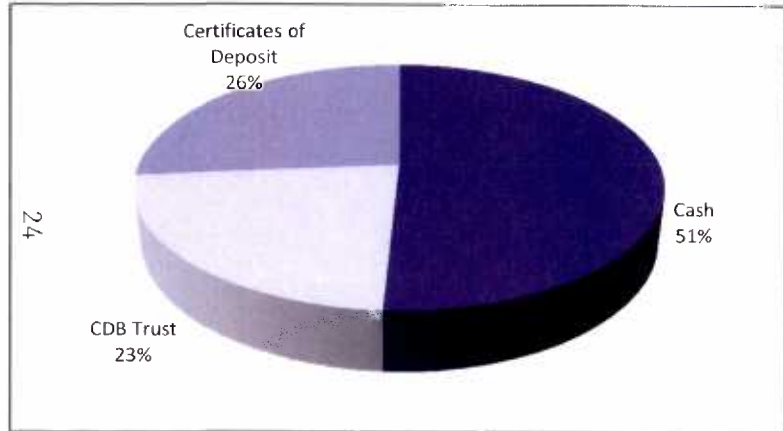
CB	Centrue Bank	LSB	LaSalle State Bank
CBNA	Commerce Bank, NA	MB	Marseilles Bank
HBT	Heartland Bank and Trust	MSB	Midland State Bank
FSB	First State Bank of Mendota	NCB	North Central Bank - Ladd
HNB	Hometown National Bank	PFS	Peru Federal Savings

** Current IL Funds interest rate: 0.017%

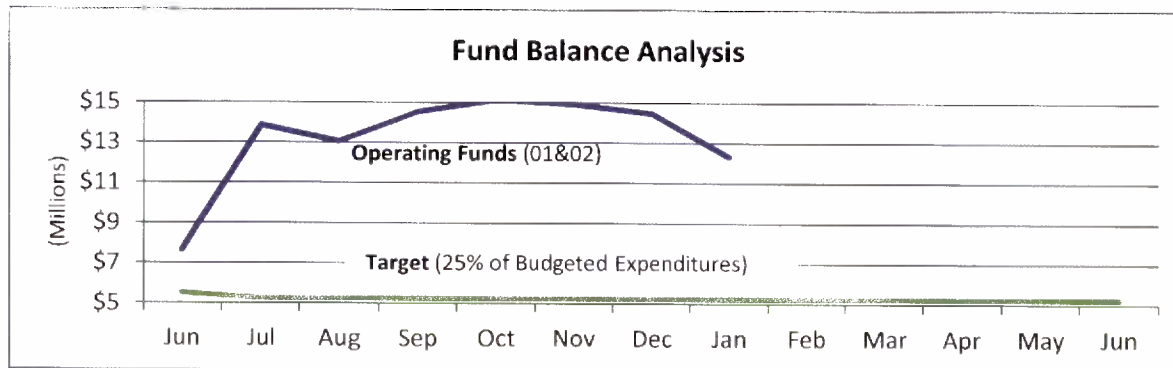
**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
January 31, 2014**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	17.5%	\$ 4,329,752	0.34%
CDB Trust	7.9%	1,945,269	0.25%
Certificates of Deposit	9.1%	2,250,000	
Illinois Investment Pool		16,224,134	
Total		\$ 24,749,155	

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds (US Bank)	\$ 16,224,134			\$ 16,224,134	66%
Centrue Bank			3,077,551	3,077,551	12%
First State Bank		1,000,000		1,000,000	4%
LaSalle State Bank			622,689	622,689	3%
Heartland Trust Acct			1,945,269	1,945,269	8%
Cash on Hand			2,762	2,762	0%
Heartland Bank			626,750	626,750	3%
Marseilles Bank		1,250,000		1,250,000	
	\$ 16,224,134	\$ 2,250,000	\$ 6,275,021	\$ 24,749,155	100%



Weighted Average Maturity of CD's 133 Days



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\$5,000 and Over Check Register

01/01/14 - 01/31/14

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
ACH	ACH		VALIC Retirement Services	\$ 13,792.16	403(b) & 457(b)Payroll (01/02/14)
711068	01/02/14	0000001	Illinois Valley Community College	82,388.39	Federal & State Payroll Taxes (01/02/14)
711070	01/02/14	0082897	SURS	45,172.78	Payroll (01/02/14)
711077	01/02/14	0082994	Eureka Savings Bank	85,000.00	HSA Employer Deposit
711078	01/02/14	0195549	Heartland Bank and Trust	67,500.00	HSA Employer Deposit
711129	01/10/14	0081443	American Express	63,857.49	CDW Government, Inc., Cengage Learning Inc. , McGraw Hill Publishing, Pearson Education, Inc.
711134	01/10/14	0126547	Basalay, Cary, & Alstadt Architects	23,675.00	Cultural Center Sound System*
711140	01/10/14	0115159	City of Ottawa	77,000.00	Facility Rental (01/01/14-06/30/14)
711165	01/10/14	0000948	Nebraska Book Co., Inc.	33,300.96	Books for Resale
711167	01/10/14	0180447	Prudential Insurance Company	5,342.70	Life & Disability Insurance (January)
711183	01/10/14	0128401	Vanguard Contractors, Inc.	38,226.00	Exterior Egress Concrete,*Facility Door Hardware*
711209	01/16/14	0001369	Ameren Illinois	28,522.01	Gas (11/07/13-12/10/13), Electricity (11/07/13-12/10/13)
711211	01/16/14	0147539	Anaca Technologies Ltd.	7,935.00	Career Cruising Software Renewal (Perkins Grant)
711235	01/16/14	0193643	Haddock Education Technologies	25,071.30	Projectors
711243	01/16/14	0000001	Illinois Valley Community College	14,879.90	Return of Pell Funds
ACH	01/17/14		VALIC Retirement Services	13,242.34	403(b) & 457(b)Payroll (01/17/14)
711280	01/17/14	0066555	United States Postal Service	6,000.00	Reimburse Postage Meter
711289	01/17/14	0000001	Illinois Valley Community College	80,738.94	Federal & State Payroll Taxes (01/16/14)
711291	01/17/14	0082897	State Universities	42,813.36	Payroll (01/17/14)
711384	01/23/14	0190646	CNE Gas Division, LLC	13,242.10	Natural Gas (12/01/13-12/31/13)
711400	01/23/14	0138734	Krueger International	21,864.26	Furniture
711407	01/23/14	0001634	MPS	6,881.00	Books for Resale
711444	01/23/14	0001450	Thyssenkrupp Elevator Corporation	6,372.63	Quarterly Elevator Maintenance
711492	01/30/14	0108916	CCIC	287,099.53	Health Insurance (January)
711502	01/30/14	0195242	K.K. Stevens Publishing Co.	7,344.64	Spring Continuing Education Schedule
711519	01/30/14	0128401	Vanguard Contractors, Inc.	21,967.00	Facility Door Hardware*
711520	01/30/14	0001927	Walter J Zukowski & Associates	29,782.36	Legal Services
711521	01/30/14	0066555	United States Postal Service	6,000.00	Reimburse Postage Meter
ACH	01/31/14		VALIC Retirement Services	13,857.97	403(b) & 457(b)Payroll (01/30/14)
711531	01/31/14	0000001	Illinois Valley Community College	87,872.65	Federal & State Payroll Taxes (01/30/14)
711532	01/31/14	0082897	SURS	48,117.87	Payroll (01/30/14)

\$ 1,304,860.34

*Protection, Health, & Safety (PHS) Projects

Stipends For Pay Period 01/11/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Jenrich, Chuck	ZipPak	12/17/2013	12/19/2013	12/19/2013	ST	2,000.00	14210331051320	CEU-8258-12	Addressing Emotions At Work	
Killian, Melissa J.	42 Sessions	1/6/2014	1/11/2014	1/11/2014	ST	2,132.28	13230030851540			
Moskalewicz, James P	42 Sessions	1/6/2014	1/11/2014	1/11/2014	ST	2,426.10	13230030851540			
Newell, Leonard Steven	Assistant Baseball Coach	1/10/2014	5/15/2014	5/17/2014	ST	2,500.00	56430360151900		Assistant Baseball Coach	
Prine, Renee Marie	35 Sessions	1/6/2014	1/11/2014	1/11/2014	ST	1,925.00	13230030851540			
Sack, Jane E	56 Sessions	1/6/2014	1/11/2014	1/11/2014	ST	3,702.80	13230030851540			
Tomasson, Cory J	Head Softball Coach	1/10/2014	5/5/2014	5/17/2014	ST	8,456.00	56430360751900		Head Softball Coach	
TOTAL						23,142.18				

Cheryl Roelfsema
 Cheryl Roelfsema
 Vice President of Business Services and Finance

Jerry Corcoran 2/3/14
 Dr. Jerry Corcoran
 President

*Earntypes
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
 Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
 MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 01/25/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Aleksy, Donald J	MGT 1230 300 2220 300	1/13/14	5/17/14	5/17/14	ST	\$4,092.00	011120570051320	MGT-1230-300	Owning & Operating Small Bus.	
Alfano, Maddalena Lucia	ALH 1000 01	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011420730051320	ALH-1000-01	Introduction To Nutrition	
Alfano, Maddalena Lucia	NUR 1211 04	1/13/14	3/7/14	3/8/14	ST	\$3,307.50	011420730051320	NUR-1211-04	Holistic Nursing I	
Alvarado, Ruben Joseph	SPN 1001 630	1/13/14	5/17/14	5/17/14	ST	\$2,624.00	011120650051320	SPN-1001-630	Elementary Spanish I	
Anderson, Jeanette K	DLA 1202 012201 01 2203 01 02	1/13/14	5/17/14	5/17/14	ST	\$4,284.00	011420730051320	DLA-1202-01	Supervised Dental Assist. Prac	
Anderson, Michael Joseph	CSP 1203 600	1/13/14	5/17/14	5/17/14	ST	\$2,205.00	011320410051320	CSP-1203-630	Microsoft Office Professional I	
Andree, Christopher D	WLD Series 02	1/13/14	3/7/14	3/8/14	ST	\$2,047.50	011320410051320			
Baker, Kathryn June	CSP 2203 100	1/13/14	5/17/14	5/17/14	ST	\$2,562.00	011320410051320	CSP-2203-100	Microsoft Office Professional II	
Barleen, Steven D	HIS 1000 509	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011120650051320	HIS-1000-509	History of Western Civilization I	
Barr, Annette Denise	HFA 1007 300	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011120650051320	HFA-1007-300	S/T:Digital Photography	
Blood, Trisha Marie	MTH 1003 03 300	1/13/14	5/17/14	5/17/14	ST	\$5,040.00	011120910051320	MTH-1003-03	College Algebra	
Blumer, Ronald Glenn	HIS 1000 560 2001 500	1/13/14	5/17/14	5/17/14	ST	\$4,092.00	011120650051320	HIS-1000-560	History of Western Civilization I	
Bokus, Michael Todd	CSP 2201 300	1/13/14	5/17/14	5/17/14	ST	\$1,534.50	011320410051320	CSP-2201-300	Help Desk/User Support	
Borkowski, Andrew Joseph	EMS 2200 2201 Co Coordinator	1/13/14	5/17/14	5/17/14	ST	\$4,920.00	011420730051320	EMS-2200-01	Emergency Medical Responder	
Bouxsein, Barbara Jean	CAD 1200 300	1/13/14	5/17/14	5/17/14	ST	\$2,387.00	011320410051320	CAD-1200-300	Computer Aided Draft I AutoCAD	
Boyle- Bruch, Ida Lee	Proctoring FS Exam	1/14/14	1/14/14	1/25/14	ST	\$50.00	014110394151320			
Bray, Kristal A	ALH 1214 01 06	1/13/14	5/17/14	5/17/14	ST	\$6,809.28	011420730051320	ALH-1214-01	Certified Nursing Assistant	
Bugelhoff, Theresa R	MTH 2002 500	1/13/14	5/17/14	5/17/14	ST	\$1,000.00	011120910051320	MTH-2002-500	Calculus & Analytic Geom II	
Carter, John James	CNC Series 300	1/13/14	5/17/14	5/17/14	ST	\$2,835.00	011320410051320			
Castaneda, Craig Alexander	BIO 1008 09 1200 01 1008 301	1/13/14	5/17/14	5/17/14	ST	\$6,396.00	011120570051320	BIO-1008-09	Anatomy & Physiology II	
Cherpeske, Roxanne Gay	THM 1200 01	1/13/14	3/7/14	3/8/14	ST	\$1,193.50	011420730051320	THM-1200-01	Introduction to Therapeutic Massage	
Cherpeske, Roxanne Gay	THM 1204 01	1/13/14	5/17/14	5/17/14	ST	\$1,023.00	011420730051320	THM-1204-01	Therapeutic Massage Tech. I	
Christmann, Mark Henry	ELE 1201 300	1/13/14	5/17/14	5/17/14	ST	\$3,280.00	011320410051320	ELE-1201-300	Basic Industry Electricity II	
Cooper, Debra S	MTH 0907 07 0907 08	1/13/14	5/17/14	5/17/14	ST	\$6,129.00	011520910051320	MTH-0907-07	Intermediate Algebra	
Corrigan, Kevin J	GEG 1005 300	1/13/14	5/17/14	5/17/14	ST	\$3,181.50	011120570051320	GEG-1005-300	Introduction To Astronomy	
Curtin, Walter Michael	EMS 2213 2214 2215 2216 CoCord	1/13/14	5/17/14	5/17/14	ST	\$5,386.50	011420730051320	EMS-2213-300	Paramedic IV - Med. Emerg. I	
Deffenbaugh, Gloria Renee	ALH 1214 02 07	1/13/14	5/17/14	5/17/14	ST	\$6,539.40	011420730051320	ALH-1214-02	Certified Nursing Assistant	
Dellatori, Beth Ann	PSY 2001 350	1/13/14	5/17/14	5/17/14	ST	\$1,968.00	011120910051320	PSY-2001-350	Child Growth and Development	
Depaz, Veronica	ALH 1214 601	1/13/14	3/7/14	3/7/14	ST	\$3,269.70	011420730051320	ALH-1214-601	Certified Nursing Assistant	
Dittmer, Alejandro Joseph	SPH 1001 300 511 510 572	1/13/14	5/17/14	5/17/14	ST	\$7,560.00	011120650051320	SPH-1001-300	Fundamentals of Speech	
Dockins, Sherry Marie	HSR 1204 01	1/13/14	5/17/14	5/17/14	ST	\$1,965.00	011220650051320	HSR-1204-01	Addictive Disorders	
Dove, Christine E	ANT 1002 100	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011120650051320	ANT-1002-100	Cultural Anthropology	
Dzurisin, Juliana Mae	ALH 1214 300	1/13/14	3/7/14	3/8/14	ST	\$3,608.00	011420730051320	ALH-1214-300	Certified Nursing Assistant	

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Stipends For Pay Period 01/25/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Eccles, Kimberly A	CSP 1203 100	1/13/14	5/17/14	5/17/14	ST	\$2,474.50	011320410051320	CSP-1203-100	Microsoft Office Professional I	
Essl, Rhonda Kay	SOC 1000 300	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011120650051320	SOC-1000-300	Introduction To Sociology	
Ewers, Kathryn Ciara	BIO 1000 500	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011120570051320	BIO-1000-500	The Global Environment	
Fess, Frederick E	ELT 1203 300	1/13/14	5/17/14	5/17/14	ST	\$1,875.50	011320410051320	ELT-1203-300	Industrial Instrumentation	
Fisher, Andrew	ENG 1001 09 12 1002 502	1/13/14	5/17/14	5/17/14	ST	\$5,895.00	011120910051320	ENG-1001-09	English Composition I	
Forst, Jean	ENG 1001 06 1002 10 1002 13	1/13/14	5/17/14	5/17/14	ST	\$5,670.00	011120910051320	ENG-1001-06	English Composition I	
Fox, Amber Rae	ACT 1210 300	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011120570051320	ACT-1210-300	Fundamentals of Accounting	
Frahm, Jeannette Michelle	SFC 1000 600	1/13/14	5/17/14	5/17/14	ST	\$1,312.00	011120910051320	SFC-1000-600	Strategies for College	
Gaefcke, William Richard	CRJ 2260 01	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011120570051320	CRJ-2260-01	Police Community Relations	
Gibbs, Kathryn Ann	RED 0900 600	1/13/14	5/17/14	5/17/14	ST	\$2,121.00	011520910051320	RED-0900-600	Basic Reading II	
Gnidovec, Gary F	CRJ 2020 01	1/13/14	5/17/14	5/17/14	ST	\$2,046.00	011120570051320	CRJ-2020-01	Criminal Law	
Groleau, Ronald W	BIO 1008 1008 1200	1/13/14	5/17/14	5/17/14	ST	\$6,363.00	011120570051320	BIO-1008-09	Anatomy & Physiology II	
Gustafson, Janelle L	ECE 2005 300	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011220910051320	ECE-2005-300	Students/Disabilities Schools	
Hammen, Michael A	CRJ 1030 300	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011120570051320	CRJ-1030-300	Juvenile Delinquency	
Hardy, Tina L.	EDC 1000 150	1/13/14	5/17/14	5/17/14	ST	\$2,121.00	011220910051320	EDC-1000-150	Introduction To Education	
Hartman, Bruce Charles	Mileage Reimbursement	1/8/14	1/25/14	1/25/14	ML	\$12.43	011320410455211			
Harvey, Eva M	PHL 1001 100 1002 100	1/13/14	5/17/14	5/17/14	ST	\$3,780.00	011120650051320	PHL-1001-100	Introduction To Philosophy	
Hauger, Elizabeth Lynne	MLC Princeton	1/13/14	5/17/14	5/17/14	ST	\$2,728.00	011520910051320			
Haynes, Tricia Lynn	ENG 0900 03 04	1/13/14	5/17/14	5/17/14	ST	\$3,930.00	011520910051320	ENG-0900-03	Basic Composition II	
Hinterlong, James Edward	BUL 2000 01	1/13/14	5/17/14	5/17/14	ST	\$2,121.00	011120570051320	BUL-2000-01	The Legal Envnmnt of Business	
Hope, Katherine Faith	SOC 1000 600	1/13/14	5/17/14	5/17/14	ST	\$1,965.00	011120650051320	SOC-1000-600	Introduction To Sociology	
Jauch, Christian Martin	CSP 1203 01 300 2203 300	1/13/14	5/17/14	5/17/14	ST	\$7,150.50	011320410051320	CSP-1203-01	Microsoft Office Professional I	
Johnson, Laura Elizabeth	Hot Glass Experience II	1/7/14	1/7/14	1/25/14	ST	\$80.00	014110394151320	HLR-2751-410	Hot Glass Experience II	
Kalis, Linda Spenny	MTH 0907 601	1/13/14	5/17/14	5/17/14	ST	\$2,835.00	011520910051320	MTH-0907-601	Intermediate Algebra	
Karth, Timothy R	MUP 1004 300	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011120650051320	MUP-1004-300	Jazz Ensemble	
Kelly, Amy L	ALH 1000 101	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011420730051320	ALH-1000-101	Introduction To Nutrition	
Koehler, Richard A	LC #906 CDV 6000 02	1/13/14	1/15/14	1/25/14	ST	\$150.00	014110394251320	CDV-6000-02	LaSalle Co Driver Improvement	
Koehler, Richard A	BC # 186 Driver Improvment	1/11/14	1/11/14	1/25/14	ST	\$150.00	014110394351320	CDV-7000-02	Bureau Co. Driver Improvement	
Kowalski, Dena Louise	ALH 1250 1251 301 303	1/13/14	5/17/14	5/17/14	ST	\$3,780.00	011420730051320	ALH-1250-301	Principle/Practice Phlebotomy	
Kreier, Rodney John	IMT 1205 01 02 1206 300	1/13/14	5/17/14	5/17/14	ST	\$5,985.00	011320410051320	IMT-1205-01	Industrial Hydraulics	
Kusek, Karl Kenneth	ELE 1202 02 1206 01 300	1/13/14	5/17/14	5/17/14	ST	\$5,084.00	011320410051320	ELE-1202-02	Motors and Controls I	
Kusek, Karl Kenneth	Welding Series 11 301	1/14/13	4/22/14	5/3/14	ST	\$4,095.00	011320410051320			
Lambley, Wendy Lynn	THM 1202 01	1/13/14	5/17/14	5/17/14	ST	\$4,222.20	011420730051320	THM-1202-01	Musculoskeletal System	

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Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Landgraf, Tammy Lynn	ECE 1203 01 2219 01	1/13/14	5/17/14	5/17/14	ST	\$4,086.88	011220910051320	ECE-1203-01	Creative Activities	
Lange, Marilyn Lee	MTH 0906 07 0907 09	1/13/14	5/17/14	5/17/14	ST	\$6,129.00	011520910051320	MTH-0906-07	Basic Algebra	
Leonard, Bryan Donald	CHM 1004 403	1/13/14	5/17/14	5/17/14	ST	\$3,069.00	011120570051320	CHM-1004-403	Chemistry	
Lesman, Emily Elizabeth	MTH 0900 02 MLC Ottawa	1/13/14	5/17/14	5/17/14	ST	\$6,129.00	011520910051320	MTH-0900-02	Pre-Algebra	
Lockwood, DawnAnne	EDC 1203 150	1/13/14	5/17/14	5/17/14	ST	\$2,196.00	011220910051320	EDC-1203-150	Educational Technology	
Loebach, Nancy Ann	MTH 0906 301	1/13/14	5/17/14	5/17/14	ST	\$2,835.00	011520910051320	MTH-0906-301	Basic Algebra	
Lynch, Theresa Marie	DLA 1206 2201 2203 COOR	1/13/14	5/17/14	5/17/14	ST	\$5,040.00	011420730051320	DLA-1206-01	Dental Office Management	
Malavolti, Steven Otto	WND 2200 300	1/13/14	5/17/14	5/17/14	ST	\$3,280.00	011320410051320	WND-2200-300	Wind Turbine Cntrl, Oper, Main	
Mandujano, James Edward	CRJ 1030 01	1/13/14	5/17/14	5/17/14	ST	\$1,968.00	011120570051320	CRJ-1030-01	Juvenile Delinquency	
Martin, Todd Allen	HIS 2000 02 2001 01	1/13/14	5/17/14	5/17/14	ST	\$3,780.00	011120650051320	HIS-2000-02	U.S. History To 1865	
Maurice, Jeanette A	RWSS Lab Night	1/13/14	5/17/14	5/17/14	ST	\$2,121.00	011520910051320			
Mayberry, Carly Lizbeth	MTH 0900 02	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011520910051320	MTH-0900-02	Pre-Algebra	
McCabe-Pinn, Linda	ALH 1002 300	1/13/14	5/17/14	5/17/14	ST	\$2,046.00	011420730051320	ALH-1002-300	Human Growth & Development	
McCarthy, Melissa R	PSY 1000 507 1000 530	1/13/14	5/17/14	5/17/14	ST	\$3,780.00	011120650051320	PSY-1000-507	General Psychology	
McKee, Larry E	MLC Nights	1/13/14	5/17/14	5/17/14	ST	\$4,092.00	011520910051320			
McLain, William F	WED 2200 311	1/13/14	5/17/14	5/17/14	ST	\$2,205.00	011320410051320	WED-2200-311	Welding Blueprint Reading	
Mellott, Carmen J	HIS 1000 630	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011120650051320	HIS-1000-630	History of Western Civilization I	
Mills, Jennifer P	MUS 1000 630	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011120650051320	MUS-1000-630	Music Appreciation	
Mills, Michael Edward	EMS 2200 01 2201 300	1/13/14	5/17/14	5/17/14	ST	\$3,780.00	011420730051320	EMS-2200-01	Emergency Medical Responder	
Modeen, Trisha Dee	ALH 1000 600	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011420730051320	ALH-1000-600	Introduction To Nutrition	
Montgomery, D Gene	MUP 1002 300	1/13/14	5/17/14	5/17/14	ST	\$2,121.00	011120650051320	MUP-1002-300	Wind Ensemble	
Moore, Anni	BIO 1009 300 301 1009 300N	1/13/14	5/17/14	5/17/14	ST	\$4,100.00	011120570051320	BIO-1009-300	Microbiology	
Nickel, Paul A	IMT 1220 300	1/13/14	5/17/14	5/17/14	ST	\$2,460.00	011320410051320	IMT-1220-300	Rigging Systems	
Norlin, Marilyn Kaye	PSY 2200 300	1/13/14	5/17/14	5/17/14	ST	\$1,968.00	011120650051320	PSY-2200-300	Human Relations/World of Work	
O'Brien, Tina Marie	MLC Streator Ottawa	1/13/14	5/17/14	5/17/14	ST	\$5,456.00	011520910051320			
O'Connor, Daniel J	ATO 1220 01 02	1/13/14	5/17/14	5/17/14	ST	\$4,240.00	011320410051320	ATO-1220-01	Basic Automotive Electricity	
Olesen, Kyle R	CSN 1202 300	1/13/14	5/17/14	5/17/14	ST	\$2,205.00	011320410051320	CSN-1202-300	Web Site Development	
Opsal, James Allen	BIO 1008 1200 301 630 1008 302	1/13/14	5/17/14	5/17/14	ST	\$6,615.50	011120570051320	BIO-1008-11	Anatomy & Physiology II	
Parisot, Debora	GDT 1203 408	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011320650051320	GDT-1203-408	Printing Technology	
Paul, Kristine	SDT 1201 01 1203 300	1/13/14	3/7/14	3/8/14	ST	\$1,260.00	011320410051320	SDT-1201-01	Career Exploration	
Petersen, Bonnie S	HPE 1003 600 1004 03 1004 600	1/13/14	5/17/14	5/17/14	ST	\$3,936.00	011120570051320	HPE-1003-600	Personal and Community Health	
Ponder, Monica M	ALH 1214 600 605	1/13/14	5/17/14	5/17/14	ST	\$6,539.40	011420730051320	ALH-1214-600	Certified Nursing Assistant	
Reeder, Brennan Trahern	Open Lab Hours	1/13/14	5/17/14	5/17/14	ST	\$5,670.00	011120570051320			

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Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Reif, Cynthia Lou	DLA 1202 1205 2200 2204	1/13/14	5/17/14	5/17/14	ST	\$6,060.90	011420730051320	DLA-1202-01	Supervised Dental Assist. Prac	
Renn, Kristine Marie	BIO 1008 10 Open Lab Hours	1/13/14	5/17/14	5/17/14	ST	\$3,370.00	011120570051320	BIO-1008-10	Anatomy & Physiology II	
Retoff, Dan J	ALH 1030 01 1031 01	1/13/14	5/17/14	5/17/14	ST	\$2,828.00	011420730051320	ALH-1030-01	Yoga	
Retoff, Dan J	BIO 1008 301	1/13/14	5/17/14	5/17/14	ST	\$2,121.00	011120570051320	BIO-1008-301	Anatomy & Physiology II	
Rodda, Jeanna Michele	FRS 2030 01	1/13/14	5/17/14	5/17/14	ST	\$1,968.00	011120570051320	FRS-2030-01	Trace Evidence	
Sarver, Gregory Stephen	LC # 907 Driver Improvement	1/18/14	1/18/14	1/25/14	ST	\$187.50	014110394251320	CDV-6000-02	LaSalle Co Driver Improvement	
Schuerman, Patrick	GNT 1220 01	1/13/14	5/17/14	5/17/14	ST	\$2,835.00	011320410051320	GNT-1220-01	Intr Manu & OSHA 10-hr Safety	
Schulte, Glen Walter	WLD Series 01	1/13/14	3/7/14	3/8/14	ST	\$2,047.50	011320410051320			
Schultz, Kim Ann	ALH 1214 600 601 601 604	1/13/14	5/17/14	5/17/14	ST	\$6,734.70	011420730051320	ALH-1214-600	Certified Nursing Assistant	
Serafini, Daniel J	MTH 1004 300 1008 05 1010 300	1/13/14	5/17/14	5/17/14	ST	\$5,904.00	011120910051320	MTH-1004-300	Trigonometry	
Shields, Richard Maurice	ACT 1220 600	1/13/14	5/17/14	5/17/14	ST	\$300.00	011120570051320	ACT-1220-600	Practical Income Tax Prep	
Sienza, Kristopher John	MTH 0907 301	1/13/14	5/17/14	5/17/14	ST	\$2,835.00	011520910051320	MTH-0907-301	Intermediate Algebra	
Silvey, Anne Marie S.	SPH 1001 600 601 501	1/13/14	5/17/14	5/17/14	ST	\$5,670.00	011120650051320	SPH-1001-600	Fundamentals of Speech	
Smith, Mary Helen	CAD 1203 300	1/13/14	5/17/14	5/17/14	ST	\$1,702.50	011320410051320	CAD-1203-300	Electronics Drafting	
Smith, Paul C.	CAD 2204 300	1/13/14	5/17/14	5/17/14	ST	\$2,205.00	011320410051320	CAD-2204-300	Geom Dimension & Tolerance	
Smith, Paul C.	GNT 1230 01 1235 01	1/13/14	5/17/14	5/17/14	ST	\$3,780.00	011320410051320	GNT-1230-01	Manufacturing Processes	
Sobin, Betsy Lynn	RED 0900 03	1/13/14	5/17/14	5/17/14	ST	\$2,043.00	011520910051320	RED-0900-03	Basic Reading II	
Spayer, Rodney Gene	ELE 1202 01 ELT 2204 01	1/13/14	5/17/14	5/17/14	ST	\$5,512.50	011320410051320	ELE-1202-01	Motors and Controls I	
Spears Johnson, Chaya Riannon	ANT 1000 01 600	1/13/14	5/17/14	5/17/14	ST	\$3,780.00	011120650051320	ANT-1000-01	Introduction To Anthropology	
Sphar, Ronald E	HVC 1240 300 2210 300	1/13/14	5/17/14	5/17/14	ST	\$4,774.00	011320410051320	HVC-1240-300	Design Installation/Serviceing	
Spires, Summer Lee	ALH 1000 301	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011420730051320	ALH-1000-301	Introduction To Nutrition	
Sramek, Katherine Lynn	CSO 1202 100 CSP 1231 300	1/13/14	5/17/14	5/17/14	ST	\$3,780.00	011320410051320	CSO-1202-100	Microsoft Windows	
Stevens, Shannon Leigh	ENG 1002 630	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011120910051320	ENG-1002-630	English Composition II	
Stevenson, Keith Howard	WHS 1220 300	1/14/14	1/25/14	1/25/14	ST	\$300.00	011320410051320	WHS-1220-300	Warehousing & Workforce Skills	
Stockley, Douglas L	AGR 1002 01	1/13/14	5/17/14	5/17/14	ST	\$3,392.00	011120570051320	AGR-1002-01	Intro Agriculture Mechanics	
Stone, Donna P	SPH 1001 630 THE 2002 600	1/13/14	5/17/14	5/17/14	ST	\$3,780.00	011120650051320	SPH-1001-630	Fundamentals of Speech	
Strickler, Andrew Robert	MTH 0900 300	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011520910051320	MTH-0900-300	Pre-Algebra	
Swett, Steven A	ALH 1221 630	1/13/14	3/7/14	3/8/14	ST	\$50.00	011420730051320	ALH-1221-630	Industrial First Aid	
Swett, Steven A	SFC 1000 02	1/13/14	5/17/14	5/17/14	ST	\$1,696.00	011120910051320	SFC-1000-02	Strategies for College	
Swett, Steven A	MKT 1220 300	1/13/14	5/17/14	5/17/14	ST	\$2,544.00	011120570051320	MKT-1220-300	Sales/Retailing	
Taylor, James Edward	IMT 1207 300	1/13/14	5/17/14	5/17/14	ST	\$1,640.00	011320410051320	IMT-1207-300	Pipefitting	
Templeton, Thomas J	FRS 2050 300	1/13/14	5/17/14	5/17/14	ST	\$2,121.00	011120570051320	FRS-2050-300	Crime Scene Analysis	
Torbeck, Joel A	ECN 2003 300	1/13/14	5/17/14	5/17/14	ST	\$2,121.00	011120570051320	ECN-2003-300	Principles of Macroeconomics	

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Towne, Brian J	CRJ 2020 300	1/13/14	5/17/14	5/17/14	ST	\$2,046.00	011120570051320	CRJ-2020-300	Criminal Law	
Trench, Michael Shawn	GNT 1225 01	1/13/14	5/17/14	5/17/14	ST	\$1,575.00	011320410051320	GNT-1225-01	Quality & Measurement	
Turchi, Mary Lynn	SFC 1000 100	1/13/14	5/17/14	5/17/14	ST	\$1,414.00	011120910051320	SFC-1000-100	Strategies for College	
Turchi, Mary Lynn	SSK 0902 100 0903 100	1/13/14	5/17/14	5/17/14	ST	\$300.00	011520910051320	SSK-0902-100	Test Taking Techniques	
Vesper, Kathy Ruth	ALH 1214 602 604 605	1/13/14	5/17/14	5/17/14	ST	\$7,825.08	011420730051320	ALH-1214-602	Certified Nursing Assistant	
Volker, Todd D	PHL 1001 600	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011120650051320	PHL-1001-600	Introduction To Philosophy	
Walczynski, Mark J	CRJ 1000 300 2040 01 02	1/13/14	5/17/14	5/17/14	ST	\$5,904.00	011120570051320	CRJ-1000-300	Introduction To Criminal Just	
Walker, Amie Lynn	ALH 1001 01	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011420730051320	ALH-1001-01	Terminology Health Field	
Wasilewski, Philip Martin	ENG 1001 630	1/13/14	5/17/14	5/17/14	ST	\$1,890.00	011120910051320	ENG-1001-630	English Composition I	
Wasmer, Susan Marie	ALH 1250300 01 03	1/13/14	5/17/14	5/17/14	ST	\$5,904.00	011420730051320	ALH-1250-300	Principle/Practice Phlebotomy	
Weber, Lynne Suzanne	ECE 2208 80 IND STUDY	1/13/14	5/17/14	5/17/14	ST	\$150.00	011220910051320	ECE-2208-80	Language Development	
Weise, Edith Penelope	ENG 0900 02	1/13/14	5/17/14	5/17/14	ST	\$1,968.00	011520910051320	ENG-0900-02	Basic Composition II	
Weitl, Jamie B	ENG 0909 100	1/13/14	5/17/14	5/17/14	ST	\$630.00	011520910051320	ENG-0909-100	English Lab	
Whightsil, Greg Allen	ELE 1200 01	1/18/14	5/10/14	5/17/14	ST	\$3,280.00	011320410051320	ELE-1200-01	Basic Indus. Electricity I	
Whited, Barry Gene	ECN 2002 300	1/13/14	5/17/14	5/17/14	ST	\$1,968.00	011120570051320	ECN-2002-300	Principles of Microeconomics	
Woest, Sandra L	ENG 0900 01	1/13/14	5/17/14	5/17/14	ST	\$1,968.00	011520910051320	ENG-0900-01	Basic Composition II	
Zebron, Wayne Edward	Mileage Reimbursement	1/14/14	5/17/14	5/17/14	ML	\$240.64	011120910055210			
Zellmer, Donald G.	1/2 Spring Show Choir	1/13/14	5/17/14	5/17/14	ST	\$750.00	011120650051900			
TOTAL						449,818.61				

Cheryl Roelfsema
 Cheryl Roelfsema
 Vice President of Business Services and Finance

Jerry Corcoran 2/4/14
 Dr. Jerry Corcoran
 President

*Earn types
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
 Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
 MI=Miscellaneous, SS=Summer School

Faculty Tenure Recommendation – Christine Blaydes

Dr. Lori Scroggs, Vice President for Learning and Student Development, Sue Isermann, Associate Vice President for Academic Affairs, and Bonnie Campbell, Dean of Health Professions have completed their evaluations of Christine Blaydes, Certified Nursing Assistant (CNA) Instructor. Ms. Blaydes is eligible for tenure appointment. The tenure recommendation is attached.

Recommendation:

The administration recommends the approval of tenure for Christine Blaydes, CNA Instructor.

**Recommendation for Tenure
In a Teaching Position at
Illinois Valley Community College**

Christine Blaydes is being recommended for tenure in her position as a Certified Nursing Assistant Instructor at Illinois Valley Community College. This tenure appointment will commence Spring 2014.

This recommendation is based on the following:

1. Exemplary Teaching Performance:

Chris Blaydes has demonstrated that she is a teacher who cares. She cares about the students in her classroom and she cares about the appropriateness of their education related to current demands and trends in the field of nursing that impact the certified nursing assistant. Chris challenges her students to think beyond what they see through the use of a variety of teaching strategies utilized in the formal classroom and the clinical setting. She creates a classroom atmosphere where students are engaged, relaxed and willing to participate. Chris regularly communicates with representatives from the Illinois Department of Public Health. In this way she, and subsequently our Certified Nursing Assistant program, stay abreast of current and potential policies and procedures that guide the curriculum. Her student feedback forms consistently cite Chris as a compassionate, caring, supportive and knowledgeable instructor who has the students' best interests at heart.

2. Contribution to the College:

Chris is an active member of and regularly attends monthly Health Profession Division meetings. As program coordinator for the CNA program she facilitates the educational process for approximately 350-400 CNA students each year. Chris coordinates a curriculum that utilizes a number of part-time clinical instructors at two different sites (on campus in Oglesby and the Ottawa Center). She has served as a consultant with the Adult Education Department in the development of the Health Career Bridge Course, which focuses on ESL students interested in careers in the health arena. She extends herself to assist current and past students through involvement in departmental, division and college initiatives. The following list illustrates examples of her participation:

- Actively participates in monthly Health Professions Division Meetings;
- Provides weekly updates to the Dean to review student and curricular issues;
- Assisted in development and implementation of IVCC's CNA Train the Trainer program;
- Updates, communicates, and assures compliance with Illinois Department of Public Health;
- Communicates IDPH policy and procedure to part-time faculty to ensure compliance;
- Participated on the search committee for Dean of Health Professions;
- Participated in Student Convocation, Nursing Pinning ceremonies and graduation;
- Mentors new CNA instructors at the two sites.

3. Contributions to the Community:

Chris is very aware of the importance of promoting IVCC in the community. The following list illustrates examples of her contributions and participation:

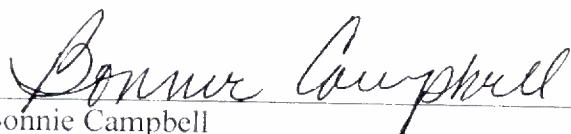
- Participated in the Annual Career Expo;
- Participated in the College Career Night;
- Volunteered as a BLS Healthcare Provider CPR Instructor;
- Member IVCC Nursing Advisory Council.

4. Professional Involvement:

Chris's professional involvement focuses on increasing her knowledge in nursing education which will ultimately enhance her teaching practice, interaction with students, and evaluation of student performance in the classroom and clinical settings. Following is a listing of her professional organizations and activities:

- Member Certified Nursing Assistant Education Association
- Member National Association of Associate Degree Nursing
- Member Illinois Association of Associate Degree Nursing
- Member National League for Nursing
- Participant in New Faculty Orientation class
- Train the Trainer Instructor.
- Approved Evaluator with the Illinois Department of Public Health

Chris Blaydes has proven herself to be a dedicated instructor who exemplifies the Core Values and Valued Practices that serve the mission of Illinois Valley Community College. Chris is an asset to both the institution and our community. It is with pleasure I recommend her for tenure.



Bonnie Campbell
Dean of Health Professions

2-4-14
Date



Sue Isermann
Associate Vice President for Academic Affairs

2/4/14
Date



Dr. Lori Scroggs
Vice President for Learning & Student Development

2-4-14
Date

Faculty Tenure Recommendation – Jared Olesen

Dr. Lori Scroggs, Vice President for Learning and Student Development, Sue Isermann, Associate Vice President for Academic Affairs, and Dr. Brian Holloway, Dean of Humanities, Fine Arts, and Social Sciences have completed their evaluations of Jared Olesen, Sociology Instructor. Dr. Olesen is eligible for tenure appointment. The tenure recommendation is attached.

Recommendation:

The administration recommends the approval of tenure for Jared Olesen, Sociology Instructor.

**Recommendation for Tenure
In a Teaching Position at
Illinois Valley Community College**

Dr. Jared Olesen is being recommended for tenure in his position at Illinois Valley Community College. This tenure appointment will commence with the Fall 2014 semester.

This recommendation is based on the following:

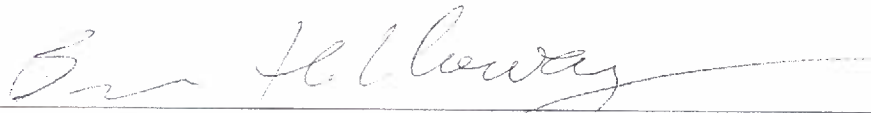
1. Exemplary Teaching Performance:
Dr. Olesen's dedication to teaching and affection for the discipline make him an excellent instructor dedicated to showing students how the abstract and particular concepts of sociology are meaningful in everyday life. His enthusiasm for the subject is a recurring theme in his evaluations. In class, I have observed Dr. Olesen present controlled discussions of major concepts in sociology, drawing the students to an understanding of these concepts inductively using a variety of media and approaches—including directed readings, in-class writing assignments, video, and Socratic interchange. He showed how everyday occurrences have meaning within the study of sociology, and demonstrated to students that the seemingly arcane concepts within sociology can have hidden, but important impact on daily life and routine decision-making. In doing so, he challenged students to think in new ways and to examine their lives with a questioning, analytical spirit. Dr. Olesen is open to continuous improvement and refining of his classroom work as evidenced by the assessment tools built into his presentation. His use of multiple media in the classroom is effective and captures the attention of students through a variety of teaching and learning styles.
2. Contributions to the College:
Dr. Olesen is consistently active in college activities, having participated as a speaker on a panel to celebrate Darwin's birthday; having co-organized the Green Expo; having participated in the Professional Development Initiative Pilot Group, serving as Faculty Sustainability Team Leader, co-organizing community screening of Forks Over Knives; and organizing a breakout session on sustainability at IVCC during development days in November 2011 and March 2012. He serves as IVCC representative to the Illinois Green Economy Network of community colleges (IGEN), and has established a new student organization, IV Sustainability. Because of the nature of many of these activities, they also have significance for the larger community.
3. Contribution to the Community:
In addition to the items cited above that are not just college but also community activities (Green Expo, Forks Over Knives, and IGEN), Dr. Olesen has begun an initiative to establish a community garden adjacent to IVCC that will provide a practical introduction to sustainability, food purity, and related environmental concerns while it engages college personnel and local residents in a common effort to establish community connections.

4. Professional Involvement:

Dr. Olesen has recently and successfully defended his dissertation. His engagement with his profession is evidenced in the collaborative work he has done in his field. For example, with sociologists David John Frank and Karen Jeong Robinson, he co-authored an article in Comparative Education Review titled "The Global Expansion of Environmental Education in Universities" (November, 2011). This article looks at the proliferation of environmental education on campuses by analyzing a global sample of institutions and presents the authors' research and analysis in seeking to derive a validatable model for how such endeavors arise. Work in the article derives from a previous presentation at the 2010 Pacific Sociological Association meeting.

In conclusion, Dr. Olesen has established himself as an instructor of distinction and dedication, willing to try new things to help his students learn new concepts. His professional growth in sociology will continue and the connections it builds will enhance further work in his field. His activity in areas of sustainability and environmental issues will continue to benefit both IVCC and the community which IVCC serves. Dr. Olesen's work both upholds IVCC's core values and promotes its mission of service and education. I recommend Dr. Olesen for tenure.

Recommended by:



Dr. Brian Holloway
Dean, Division of Humanities, Fine Arts, and Social Sciences

1-22-14
Date



Sue Isermann
Associate Vice President for Academic Affairs

2/4/14
Date



Dr. Lori Scroggs
Vice President for Learning and Student Development

2/4/14
Date

Faculty Tenure Recommendation – Tony Ruda

Dr. Lori Scroggs, Vice President for Learning and Student Development, Sue Isermann, Associate Vice President for Academic Affairs, and Ron Groleau, Dean of Natural Sciences and Business have completed their evaluations of Tony Ruda, Fitness Center Instructor. Mr. Ruda is eligible for tenure appointment. The tenure recommendation is attached.

Recommendation:

The administration recommends the approval of tenure for Tony Ruda, Fitness Center Instructor.

**Recommendation for Tenure
In a Teaching Position at
Illinois Valley Community College**

Tony Ruda is being recommended for tenure in his position as Fitness Center Instructor/Director at Illinois Valley Community College. This tenure appointment will commence in the Fall 2014 semester.

This recommendation is based on the following:

1. Exemplary Teaching Performance:

Tony places students first where teaching and learning is concerned. He understands that the student must learn the content of health, wellness, and exercise in order to effectively apply it to their everyday lives. Tony uses effective teaching techniques. These include interactive presentations, modeling, guided and independent practice. Assessment of student learning is accomplished with a very good questioning technique as well as pre- and post-course assessment scores. Tony has incorporated the latest in technology to perform these assessment measures. Body composition analysis is measured with an instrument that impedes the flow of a small electrical current. This instrument accurately measures the body fat and hydration composition of the student. In addition to his Fitness Center courses, Tony has also effectively rendered service in the teaching of Wellness, HPE 1000. He has done this in both face-to-face and online formats. Administrative and student evaluations have been very positive. Tony has willingly used formative evaluations to improve his teaching. His efforts in Health and Wellness have positively changed the lives of many an IVCC student.

2. Contributions to the College:

Tony has attended and participated in all Division meetings. He has very good professional working relationships with many of the IVCC faculty, staff, students, and administration. Tony is involved in the following college activities:

- Focus on Fitness Club – Faculty sponsor
- Member of IVCC Biggest Loser Committee
- IVCC First Responder
- IVCC Basketball scorekeeper

Tony is a past member of the:

- IVCC Diversity Committee
- IVCC Say Yes Sign Committee
- Trends in Wellness Committee
- IVCC Cross Country Race Committee

Tony has been instrumental in the creation of three IVCC Foundation Scholarships. These include:

- The Steinberg Scholarship
\$1000.00 annually to an IVCC student majoring in Human Services
- Anthony A. Ruda Veteran's Scholarship
\$500.00 annually to an IVCC student who is a veteran
- Alyse and Josh Ruda Spirit Scholarship
\$500.00 annually to the student serving as the IVCC Spirit mascot

3. Contributions to the Community:

Tony created several satellite Fitness Centers during his tenure at IVCC. These have included successful partnerships with LTV Steel, Oglesby Washington, and Ottawa Shephard Elementary Schools. The creation of summer youth programs with the communities of Spring Valley, Granville, Ladd, and Magnolia have benefitted numerous children. Tony has also played a leadership role in key partnership with IVCC and St. Margaret's Hospital in the development of the Healthy Kids Camps offered each summer. In addition, Tony has volunteered his time as a Spring Valley youth soccer, flag football, and baseball coach. He is a past member of the Spring Valley Park Board, serving as the President for four years. Tony is a current member of the Spring Valley Little League Baseball Board.

4. Professional Involvement:

Tony is a member of the American Council of Exercise, the National Academy of Sports Medicine, and the National Speed and Explosion Academy. Tony attends the annual Club Industry Conference. This conference highlights the latest equipment, developments, and certifications in exercise, health, and wellness. Tony also attended the 2007 IVCC Leadership and Core Values Retreat.

It is with much pleasure that we recommend Tony for tenure. He is a valued member of the Natural Sciences and Business Division and Illinois Valley Community College.



Ron Groleau
Dean of Natural Sciences and Business

2/4/14

Date



Sue Isermann
Associate Vice President for Academic Affairs

2/4/14

Date



Dr. Lori Scroggs
Vice President for Learning and Student Development

2/4/14

Date

Resolutions Designating the Fiscal Year and a Person to Prepare the Tentative Budget

The administration requests Board authorization to designate a fiscal year and identify an officer of the District to prepare the tentative budget. In keeping with past practice, the recommended fiscal year would be from July 1, 2014 to June 30, 2015, and the College's President would be responsible for preparing the tentative budget. The following resolutions and budget calendar are therefore presented for Board consideration.

Recommendation:

The administration recommends the Board take the following action:

- 1. Adopt the resolution designating the fiscal year be from July 1, 2014 to June 30, 2015;**
- 2. Adopt the resolution designating Dr. Jerry Corcoran as the District's officer appointed to prepare the tentative budget; and**
- 3. Approve the budget calendar, as presented.**

RESOLUTION TO DESIGNATE A FISCAL YEAR

RESOLUTION

_____ moved, seconded by _____ that the
fiscal year of Illinois Valley Community College, District No. 513, Counties of La Salle, Bureau,
Marshall, Lee, Putnam, DeKalb, Grundy, and Livingston, in the State of Illinois, be July 1, 2014
to June 30, 2015.

ADOPTED this 13th day of February, 2014.

Chair, Board of Trustees

ATTEST:

Secretary, Board of Trustees

RESOLUTION TO DESIGNATE A PERSON(S) TO PREPARE A BUDGET

RESOLUTION

BE IT RESOLVED BY the Board of Community College District No. 513, in the counties of La Salle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy, and Livingston, in the State of Illinois, that Dr. Jerry Corcoran be and is hereby appointed to prepare a budget for said college district for the fiscal year beginning July 1, 2014 and ending June 30, 2015, which budget shall be filed with the Secretary of this Board.

ADOPTED this 13th day of February, 2014.

Chair, Board of Trustees

ATTEST:

Secretary, Board of Trustees

ILLINOIS VALLEY COMMUNITY COLLEGE

BUDGET CALENDAR — FY2015

- | | | |
|-------------------|---|--|
| February 13, 2014 | | Resolution to Designate a Fiscal Year
Resolution to Designate a Person(s) to Prepare a Tentative Budget |
| July 10, 2014 | - | Resolution to Adopt Tentative Budget
Notice of Public Hearing |
| July 11, 2014 | - | Budget Available for Public Inspection |
| July 14, 2014 | | Notice of Public Hearing published |
| August 14, 2014 | - | Public Hearing — 6:00 p.m.
Resolution to Adopt Budget |

Tuition Adjustment

The administration recommends increasing tuition from \$93.60 to \$103.60 per credit hour to be effective with the summer 2014 semester. The universal fee would remain at \$7.40. The combined tuition and universal fee would be \$111.00. The increase of \$10.00 per credit hour is a 10.0 percent increase over the FY2014 combined tuition and universal fee of \$101.00.

The State average combined tuition and universal fee is \$112.65 for fiscal year 2014. For ICCB Peer Group II the average FY2014 tuition and fees is \$112.00; for ICCB Peer Group III, which includes IVCC, the average FY2014 tuition and fees is \$105.63.

This action is being recommended with the anticipation of State funding remaining at the same level as FY2014 and lower property values that will result in a decrease in property tax levies.

IVCC State Funding History (Base operating grant, equalization, and workforce development)

FY2009	\$3,079,570 (after mid-year reduction)
FY2010	2,863,337
FY2011	2,526,063
FY2012	2,493,122
FY2013	2,480,318
FY2014	2,424,985

Tax Levies

2007	\$10,111,961	(Fiscal years 2008 and 2009)
2008	10,158,381	(Fiscal years 2009 and 2010)
2009	11,083,078	(Fiscal years 2010 and 2011)
2010	11,179,060	(Fiscal years 2011 and 2012)
2011	11,044,966	(Fiscal years 2012 and 2013)
2012	10,874,709	(Fiscal years 2013 and 2014)

Recommendation:

The administration recommends Board approval to increase tuition by \$10.00, from \$93.60 to \$103.60 per credit hour beginning with the summer 2014 semester.

Course Fees/Adjustments

Course fees are reviewed annually by Program Coordinators and Deans using the approved Course Fee Guidelines. A copy of the current course fee guidelines is attached, along with a copy of the proposed fee changes for FY15.

IVCC currently has 371 active courses with approved course fees. The Program Coordinators and Deans recommend increasing fees for 79 courses, decreasing fees for 28 courses, and eliminating one course fee. This recommendation will bring the total number of active courses with approved course fees to 370.

A memo from Sue Isermann, Associate Vice President for Academic Affairs, for the Recommendation for Course Fee Changes for FY15 is also attached.

Recommendation:


The administration recommends increasing fees for 79 courses, decreasing fees for 28 courses, and eliminating fees for one course, as presented in the attached documents.



ILLINOIS VALLEY
COMMUNITY COLLEGE

Date: January 21, 2014

To: Dr. Lori Scroggs
Vice President for Learning and Student Development

From: Sue Isermann 
Associate Vice President for Academic Affairs

SUBJECT: Recommendation for Course Fee Changes for FY15

Course fees are reviewed annually by Program Coordinators and Deans using the approved Course Fee Guidelines. A copy of the current course fee guidelines are attached along with a copy of the proposed fee changes for FY15.

As per the Guidelines, courses taught in a dedicated instructional computer lab will have a technical support fee included in the final course fee. The FY15 fee included in those course fees will be the same as used in FY14, \$5.40 per credit hour.

All significant changes (more than a \$10 increase) have a brief rationale listed after the proposed fee. The number of courses with high fee increases has significantly decreased from last year as we have now been able to adjust for software license renewal & maintenance costs that previously were paid from grant sources.

IVCC currently has 371 active courses with approved course fees. Due to curriculum changes, we have eliminated several courses (that had fees) which will no longer be offered. This recommendation is to change 108 course fees: 79 increases, 28 decreases, and elimination of one course fee. This will bring the total number of active courses with approved course fees to 370.

Course Fee Guidelines

Qualifying Expenses

Course fees may be charged in order to cover costs of the following.

Per course section

1. Consumable supplies
2. Printing (handouts of less than 10 pages)
3. Program or course-specific software and licenses, other than those applications in use by the general student body, such as Microsoft Office Products
4. Lab assistants for specific programs courses
5. Expert guest speakers

Per credit hour

6. Technical support of instructional computer labs

Per student

7. Special 3rd party or certification/licensure testing
8. Extra-ordinary instructional costs, such as per hour pay for private music lessons.

Expenses covered by grants or other external sources are not to be considered.

Calculation of Fees

$$\begin{aligned} & (\text{Expenses per course section}) / (\text{enrollments in all sections}) \\ & + (\text{Per credit hour expenses}) \times \text{credit hours} \\ & + (\text{Per student expenses}) \\ & \text{Course Fee} \end{aligned}$$

1. Estimate the dollar amount to be spent on identified qualifying expenses, per course section, through review of past expenditures and consideration of anticipated variances.
2. Annualize irregular expenditures by dividing the total expense by the useful life of the supply, service, or license.
3. Sum all expenses.
4. Divide that amount by the number of students enrolled in all sections of the course (or those consuming the resource) for the previous year or the minimum number of students per section, whichever is larger.
5. Add in technical support for classes taught in instructional computer labs. The fee is calculated by ITS annually as the cost of support per computer lab PC divided by the average annual credit hours generated in instructional labs. The calculation does not include costs covered by student technology fees. The technical support element must be multiplied by the number of credit hours in the course.
6. Add special, per student fees, such as insurance, testing and criminal background checks at the actual anticipated rate per student.

The resulting figure, rounded to the next dollar, is the course fee to be assessed. The maximum increase in a course fee will not exceed 50% in a given year.

Review and Adjustment of Fees

Course fees should be reviewed annually by Program Coordinators and Deans.

PROPOSED IVCC COURSE FEE CHANGES FY15

Course	Title	Credits	2010-11 Fees	2011-12 Fees	2012-13 Fees	2013-14 Fees	Proposed 2014-15 Fees	Rationale for Increases \$10 or more
ACT 1280	QuickBooks- Pro Accounting	3.0	35			36	\$38	
AGR 1002	Introduction Agricultural Mechanics	3.0	25	38	57	72	\$75	
AGR 1005	Introductory Soil Science	4.0	20	35	52	77	\$82	
ALH 1214	Certified Nursing Assistant	8.0	20	100		105	\$108	
ART 1009	Ceramics I	3.0	35	45	55	60	\$40	
ART 2009	Ceramics II	3.0	40	50	55		\$40	
BIO 1001	General Biology I	4.0	30	31	32	34	\$36	
BIO 1002	General Biology II	4.0	30	31	32	34	\$36	
BIO 1003	Principles of Biology	4.0	30	31	32	34	\$36	
BIO 1007	Anatomy & Physiology I	4.0	35	36	37	40	\$42	
BIO 1008	Anatomy & Physiology II	4.0	27	28	29	32	\$34	
BIO 1009	Microbiology	4.0	27	28	29	32	\$34	
BUS 2260	Integrated Business Operations	3.0	10				\$12	
CHM 1004	Chemistry	4.0	22	23	24	26	\$28	
CHM 1006	General Chemistry I	5.0	22	23	24	26	\$28	
CHM 1007	General Chemistry II	5.0	27	28	29	31	\$33	
CHM 2002	Organic Chemistry I	5.0	27	28	30	32	\$34	
CHM 2003	Organic Chemistry II	5.0	27	28	30	32	\$34	
CRJ 1000	Introduction to Criminal Justice	3.0	4	5	6	8	\$10	
CSG 2202	Advanced Photoshop- SP	3.0	8	46	34	39	\$32	
CSM 2240	Office Management	3.0	27	46	34	39	\$32	
CSN 1200	Using Internet and The World Wide Web	3.0	27	56	34	39	\$32	
CSN 1201	Web Page Development & HTML	3.0	27	56	34	39	\$32	
CSN 1202	Web Site Development	3.0	30	56	34	39	\$32	
CSO 1202	MS Windows	2.0	27	40	28	33	\$26	
CSP 1203	Microsoft Office Professional I	3.0	27	56	34	39	\$32	
CSP 1231	Adv Keyboarding/Document Formatting	3.0	27	56	34	39	\$32	
CSP 2203	Microsoft Office Professional II	3.0	27	56	34	39	\$32	
CSP 2204	Microsoft Office Professional III	3.0	27	56	34	38	\$32	
DLA 1204	Dental Radiography I	2.0	155	160			\$165	
DLA 2204	Dental Radiography II	2.0	175	180			\$185	
EMS 2210	Paramedic I - Intro to Paramedicine	4.0	112	255		270	\$275	
FRS 1000	Introduction to Forensic Science	3.0	15		17		\$18	
FRS 2010	Basic Principles of Forensic Doc. and Comm.	3.0	15			18	\$19	
GDT 2214	Multimedia I	3.0	20		25	30	\$40	
GEG 1001	Weather & Climate	4.0	10			12	\$14	
GEG 1005	Introduction To Astronomy	4.0	10			12	\$14	
GEL 1007	Environmental Geology	4.0	10	11	12	14	\$16	

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PROPOSED IVCC COURSE FEE CHANGES FY15

GEL 1008	Physical Geology	4.0	12	13	14		\$16	
GEL 1009	Historical Geology	4.0	12	13	14		\$16	
GNT 1220	Introduction to Manufacturing & Safety	4.0				252	\$257	
GNT 1225	Quality & Measurement	2.0				181	\$185	
GNT 1230	Manufacturing Processes	3.0				187	\$191	
GNT 1235	Introduction to Manufacturing Maintenance	2.0				181	\$185	
HPE 1001	Wellness Lab	1.0	36		37	40	\$42	
HPE 1004	First Aid	2.0	11		38	40	\$42	
HPE 1020	Physical Fitness I	1.0	38	40		42	\$44	
HPE 1021	Physical Fitness II	1.0	38	40		42	\$44	
HPE 1201	Physical Fitness in The Workplace	1.0	38	40		42	\$44	
HPE 1301	Physical Fitness in The Workplace II	1.0	38	40		42	\$44	
HPE 1302	Physical Fitness Workplace III	1.0	38	40		42	\$44	
HPE 1303	Physical Fitness Workplace IV	1.0	38	40		42	\$44	
HPE 1304	Physical Fitness Workplace V	1.0	38	40		42	\$44	
HPE 1305	Physical Fitness Workplace VI	1.0	38	40		42	\$44	
HPE 1306	Physical Fitness Workplace VII	1.0	38	40		42	\$44	
HPE 1307	Physical Fitness Workplace VIII	1.0	38	40		42	\$44	
HPE 1308	Physical Fitness Workplace IX	1.0	38	40		42	\$44	
HPE 1309	Physical Fitness Workplace X	1.0			40	42	\$44	
HPE 1310	Physical Fitness Workplace XI	1.0			40	42	\$44	
HPE 2020	Physical Fitness III	1.0	38	40		42	\$44	
HPE 2021	Physical Fitness IV	1.0	38	40		42	\$44	
HRT 1010	Prin of Horticulture	3.0		45	64		\$69	
HVC 1210	Basic Heating	3.0	38		47	42	\$47	
HVC 1220	Basic Refrigeration	3.0	38		47	42	\$47	
HVC 1230	Sheet Metal Fabrication	3.0	38		47	42	\$47	
HVC 1240	Design, Installation, and Servicing	3.0	38		47	42	\$47	
HVC 2210	Advanced Heating	3.0	38		47	42	\$47	
IMT 1207	Pipefitting	2.0	80		66	76	\$86	Increase in cost of copper, PVC, and solder
MUP 2001	Applied Music- Vocal	2.0	250	275	300	305	\$308	
MUP 2005	Applied Music- Piano	2.0	250	275	300	305	\$308	
MUP 2013	Applied Music- Guitar	2.0	250	275	300	305	\$308	
MUP 2014	Applied Music- Trumpet	2.0	250	275	300	305	\$308	
MUP 2015	Applied Music - Percussion	2.0	250	275	300	305	\$308	
MUP 2022	Applied Music- Oboe	2.0	250	275	300	305	\$308	
MUP 2023	Applied Music- Violin	2.0	250	275	300	305	\$308	
MUP 2024	Applied Music- Trombone	2.0	250	275	300	305	\$308	
MUP 2025	Applied Music- Drum Set	2.0	250	275	300	305	\$308	
MUP 2032	Applied Music- Clarinet	2.0	250	275	300	305	\$308	

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PROPOSED IVCC COURSE FEE CHANGES FY15

MUP 2033	Applied Music- Viola	2.0	250	275	300	305	\$308	
MUP 2034	Applied Music- French Horn	2.0	250	275	300	305	\$308	
MUP 2042	Applied Music- Bassoon	2.0	250	275	300	305	\$308	
MUP 2043	Applied Music- Bass	2.0	250	275	300	305	\$308	
MUP 2044	Applied Music- Tuba	2.0	250	275	300	305	\$308	
MUP 2052	Applied Music- Saxophone	2.0	250	275	300	305	\$308	
MUP 2053	Applied Music- Cello	2.0	250	275	300	305	\$308	
MUP 2062	Applied Music- Flute	2.0	250	275	300	305	\$308	
MUP 2072	Applied Music- Piccolo	2.0	250	275	300	305	\$308	
PHY 1001	Gen Physics (Mechanical) Engineering	4.0	31	32	33	35	\$37	
PHY 2001	Gen Physics (Heat, Wave, Motion, Sound and El)	4.0	31	32	33	35	\$37	
PHY 2002	Gen Physics (Electricity, Magnetism, Light) Eng.	4.0	31	32	33	35	\$37	
PHY 2003	Gen Physics (Mechanical, Heat, Wave, Motion &	5.0	31	32	33	35	\$37	
PHY 2004	Gen Physics (Electricity, Magnetism, Light, Atom)	5.0	31	32	33	35	\$37	
TDT 1201	Truck Driving Training I	6.0	165		183	228	\$237	
WHS 1202	Intro to Warehousing	1.0		15	19		\$0	
WLD 1205	Plate, Tig, Flat	2.0	125				\$109	
WLD 1206	Plate, Tig, Horizontal	2.0	125				\$109	
WLD 1207	Plate, Tig, Vertical	2.0	125				\$109	
WLD 1208	Plate, Tig, Overhead	2.0	125				\$109	
WLD 1210	GMAW (MIG) Mild Steel	2.0	125	114	115		\$109	
WLD 2201	MIG(wire) Vertical Plate Arc Welding	2.0	125				\$109	
WLD 2202	MIG(wire) Overhead Plate Arc Welding	2.0	125				\$109	
WLD 2205	Pipe, MIG	2.0	135				\$139	
WLD 2210	GMAW (MIG) Mild Steele	2.0	125				\$109	
WLD 2211	OAW Special Topics	2.0	125				\$109	
WLD 2220	GTAW (TIG) Mild Steel	2.0	125				\$109	
WLD 2230	FCAW Mild Steel	2.0	125				\$109	
WND 1200	Wind Energy Concepts	3.0		43	64	96	\$120	Automation Studio Software License
WND 2200	Wind Turbine Control, Operation and Maintenance	4.0		43	64	96	\$120	Automation Studio Software License
	108 = Total number of courses with Fees							

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Staff Retirement – Marianne Dzik, Dean of English, Mathematics, and Education

Marianne Dzik, Dean of English, Mathematics, and Education has submitted her request to retire effective March 31, 2014, with her last work day being March 28, 2014. Her retirement letter is attached.

Recommendation:

Accept Marianne Dzik's request for retirement effective March 31, 2014, and wish her a long, happy, and healthy retirement.

January 31, 2014

Dr. Lori Scroggs
Vice-President of Learning and Student Development
Illinois Valley Community College
815 Orlando Smith Road
Oglesby, Illinois 61348

RE: Retirement Letter from Marianne Dzik

Dear Lori:

This letter states my intent to retire from my position as Dean of English, Mathematics, and Education. My last day of employment will be March 28, 2014, and my first day of retirement will be March 31, 2014.

My association with IVCC started in 1966 as a member of the first freshman class of the newly formed IVCC. My two years as a student proved to be enlightening, challenging, and enjoyable. The instructors, especially Bob Mueller, assisted in helping me choose a career path. I was excited and honored to begin my professional career at IVCC in 1984 and work along side the teachers from whom I learned and admired.

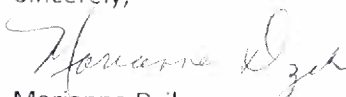
In the years I have worked at IVCC, I've grown as a teacher and as an administrator. To work under the guidance of Harriet Custer and the Academic Administrators team was an experience which molded me into the person I am. It taught me the meaning of being a team member and showed me how teams through collaboration and hard work can accomplish great things. I will always be grateful for that opportunity. As a dean, I have tried to emulate what I learned from Dr. Custer to enhance my division's departments, to add support services and innovative programs and to keep the faculty engaged and current.

Going forward, it is my hope that IVCC continues to recognize the diversity of our students, their needs, and their ways of learning. I hope that the support services I assisted in creating will continue to be supported by the College and will continue to be recognized as valuable retention tools. I hope that developmental education will continue to be valued as an important second chance for many students who go on to meet their educational goals. I hope that the Division of English, Mathematics, and Education will continue to honor its talented faculty who provide an outstanding education to students.

I will prepare the division office for my departure and will be available to offer assistance to the interim dean and to my replacement.

It has been a privilege and honor working for Illinois Valley Community College.

Sincerely,



Marianne Dzik
Dean of English, Mathematics, and Education

Staff Retirement – Gary K. Johnson, Director of Facilities

Gary Johnson, Director of Facilities, has submitted his request to retire effective March 1, 2014, with his last work day being February 28, 2014. His retirement letter is attached.

Recommendation:

Accept Gary Johnson's request for retirement effective March 1, 2014, and wish him a long, happy, and healthy retirement.

January 31, 2014

Cheryl Roelfsema,

I have made a decision to retire from my position, Director of Facilities at Illinois Valley Community College, effective March 1, 2014. I have enjoyed the years of energy and enthusiasm at IVCC. Thanks to everyone for their trust, support, and friendship in my personal/professional growth. It is time to move forward and absorb the years I strived for.

Thank you for the experience at IVCC.

Sincerely,

A handwritten signature in black ink that reads "G K Johnson". The signature is written in a cursive style with a large, looped "G" and "K".

Director of Facilities

Staff Appointment – Scott Curley, Interim Director of Facilities

The administration recommends appointing Scott Curley, Supervisor of Facilities to the position of Interim Director of Facilities due to the retirement of Gary Johnson. The administration recommends a salary adjustment for Scott Curley of \$200 per pay period, said adjustment beginning March 1, 2014 and continuing until such time as a new Director of Facilities reports to duty.

Recommendation:

Approve the appointment and salary adjustment for Mr. Scott Curley as Interim Director of Facilities with a \$200 per pay period salary adjustment beginning March 1, 2014 and continuing until such time as a new Director of Facilities reports to duty.

University of Illinois Extension Service and Illinois Valley Community College Agreement

As noted in the following memo by Reed Wilson, discussions with representatives of the University of Illinois Extension and Illinois Valley Community College have resulted in agreement that both the University and College could benefit by establishing the Extension's Unit #8 on behalf of Bureau, LaSalle, Marshall and Putnam Counties on the IVCC main campus in the area previously occupied by IVCC's Financial Aid Office personnel at the annualized rate of \$18,204. The agreement would take effect July 1, 2014 and end June 30, 2017. Specific terms regarding the arrangement are noted in the draft agreement.

Recommendation:

The administration recommends approval of the University of Illinois Extension Service and Illinois Valley Community College agreement to establish the Extension's Unit #8 on the IVCC main campus to take effect on July 1, 2014 through June 30, 2017, as presented.

MEMORANDUM

TO: President Jerry Corcoran

FROM: Reed Wilson

RE: Proposed Partnership Between IVCC and the University of Illinois
Extension Service

DATE: January 21, 2014

1. Background

For the past two and one half years, IVCC and the University of Illinois Extension Service have been exploring a partnership which would feature the locating of the regional Extension headquarters on the IVCC campus. For nearly a century, the Extension Service has provided rural and small town communities in Illinois with a wealth of valuable information and services. This service continues today – although many people living in urban areas now benefit as well from Extension programs. You can review the University of Illinois Extension by visiting its website at www.extension.uiuc.edu.

It is interesting to note the University of Illinois Extension annually serves almost 2.5 million Illinois residents – including almost 300,000 4-H Club members.

Locally, the regional Extension annually serves 60,000 area residents – including 6,000 youth via 4-H (youth ages 8 – 18), after school programs, the Ag in the Classroom program and others.

The local Extension region includes the counties of Bureau, LaSalle, Marshall and Putnam – almost the entire IVCC District. Locating to IVCC would be the Extension Executive Director, the three member Extension professional educator staff and a secretarial staff person. The current satellite offices in Princeton, Henry and Ottawa will remain in operation.

Highlights of this exploration have included two visits to IVCC by the now retired University of Illinois College of Agriculture, Consumer and Environmental Science (ACES) professor who was the state director of the Extension program. His recently appointed replacement is expected to visit IVCC later this summer.

2. Proposed Office Location and Agreement

It is proposed the new office be located in Building C in the office suite which formerly housed the Financial Aid office before its relocation to the CTC.

This space would be leased to the Extension Service at the rate of \$14 per square foot for approximately 1,300 square feet of space. The resulting \$18,204 in annual rental for the initial year would represent a new stream of revenue for IVCC. It is likely the contract will cover at least several years. The rental rate is based on the IVCC/City of Ottawa rental agreement for the IVCC Ottawa Center.

The contract draft is now being prepared and – in addition to approval by the IVCC Trustees -- will also need to be approved by the University of Illinois. Preliminary discussions indicate University approval will not be a problem. The agreement would go into effect on July 1, 2014, the beginning of Fiscal Year 2015.

IVCC's commitment to preparing the space is limited to a thorough cleaning of the office space and the painting of the walls. The Extension will provide its own office furniture and equipment.

3. Partnership

This agreement between IVCC and the University of Illinois Extension Service envisions far more than a simple business arrangement.

Instead, it represents a far-reaching partnership which has major potential benefits for both IVCC and the Extension.

It should be noted that several partnerships already exist between IVCC and the Extension. These include:

- **International Day** – scheduled for March 22 in the CTC and sponsored by IVCC, the Extension and the Illinois Valley Hispanic Partnership Council. Among other things, it will feature intercultural displays created by 4-H Clubs and IVCC student organizations.
- **Spring Garden Seminar** – scheduled for March 8 at IVCC and sponsored by the Extension Service and the IVCC Horticulture Club.

- **IVCC Sustainability Club** – the Extension Service has already begun to work with Dr. Jared Olesen of IVCC, the sponsor of the IVCC Sustainability Club, as part of a new partnership featuring the use of one acre of IVCC farmland and focusing on small farms and the development of local food systems.

Future partnership benefits may include the following:

- **New programming** held on the IVCC campus which would introduce large numbers of people – especially youth – to Illinois Valley Community College. These might include regional 4-H events and leadership conferences and a wide variety of workshops.
- **New continuing education programming** which the Extension could develop with IVCC and result in the generation of new continuing education revenue for IVCC. An example might be the use of the new CTC kitchen facilities to create a youth cooking school which the Extension could market to 4-H Club members in addition to the usual IVCC continuing education marketing efforts.
- **Use of Extension resources to bolster the marketing** of current IVCC continuing education and other educational programs such as the IVCC summer youth program.
- **Opening the door** to the development of additional educational partnerships with the University of Illinois – especially, perhaps, in the area of agriculture – which would be appropriate given the huge role which tax revenue generated from farmland plays in the College’s finances.

4. Competition Concerns

A concern which has been expressed involves the perception of competition by Extension programming with current IVCC continuing education programs. This issue has been frankly discussed with the Extension leadership and will be resolved through additional discussions with the appropriate IVCC personnel. If any areas of current or potential competition are identified, appropriate boundaries may need to be drawn.

Of course, the ultimate goal in this area will be to combine the resources of IVCC and the Extension to generate more revenue for the IVCC continuing education program while building a greater awareness about IVCC with even larger numbers of IVCC District residents.

5. Leadership

Only one other community college in the State of Illinois has any direct relationship with the University of Illinois Extension Service and it is simply a business agreement to rent space. Thus, the opportunity exists for Illinois Valley Community College to lead the way in the development of a pilot project which may further demonstrate to the University of Illinois the value of community colleges and perhaps lead to new partnerships with the University.

Interestingly, Dr. George Czapar, Associate Dean and Director of University of Illinois Extension and Outreach, the recently appointed director of Extension for the State of Illinois, has already expressed his interest in working more closely with Illinois community colleges.

Draft

**Gross Lease Standard Base Form
Local Government / No Tenant Improvements
Modified for U. of I. Extension**

**THE BOARD OF TRUSTEES
OF
THE UNIVERSITY OF ILLINOIS**

Standard Commercial Lease Form Abstract

Campus Unit for which the space is leased:	<u>U. of I. Extension- Bureau, LaSalle, Marshall, Putnam, Unit #8</u>
Campus funding source (CFOAPAL)	<u>(Office Name) 1-631938-384614-191200</u>
Campus Unit point of contact:	<u>Wayne Mosser (217) 333-5062</u>
Address of property under lease:	<u>Illinois Valley Community College 815 North Orlando Smith Road Oglesby, IL 61348</u>
Landlord's Name, Address & Telephone #:	<u>Dr. Jerry Corcoran 815 North Orlando Smith Road Oglesby, IL 61348 (815) 224-2720</u>
Lease Period:	<u>July 1, 2014 – June 30, 2017</u>
Options w/cost & date of extensions:	<u></u>
Rental - Monthly / Annually:	<u>\$1,517. - Monthly \$4,551. - Quarterly \$18,204. – Annually</u>
Sq. Ft. Leased/ Rent per Sq. Ft.:	<u>1,300 square feet/\$14. per square foot</u>
Comments (project/property description):	<u>Unit #8 Main Extension Office</u>

This cover sheet is for information purposes and is not a part of the following Lease Agreement.

LEASE AGREEMENT

PREAMBLE

THIS LEASE is made and entered into by and between Illinois Valley Community College, a
d/b/a _____ located at _____, IL (hereinafter referred to
as "Landlord") and THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS, a body corporate
and politic of the State of Illinois, with its principal office in Urbana, IL 61801, (hereinafter referred to as
"Tenant").

WITNESSETH:

WHEREAS, Landlord and Tenant wish to enter into an agreement (the "Lease") for the lease of the
premises commonly known as Illinois Valley Community College; and

WHEREAS, the parties hereto desire to reflect the agreed upon terms and conditions of this
agreement in writing.

NOW, THEREFORE, it is agreed by the parties hereto as follows:

ARTICLE 1 - PREMISES

1.1 Description. Landlord hereby leases to Tenant and Tenant hereby leases from Landlord, upon
the terms and conditions herein set forth, that certain real property and its appurtenances, situated in the
County of LaSalle, State of Illinois, and described as follows: premises known as a portion of Illinois Valley
Community College, Oglesby IL, consisting of approximately 1300 rentable square feet of space (the
"Premises") as designated in **Exhibit A**, which is attached and incorporated herein by reference, said Premises
located in the building at 815 North Orlando Smith Road, Oglesby, IL (the "Building").

1.2 Non-Exclusive Use Areas. Tenant will also have the non-exclusive right to use, in common
with other tenants in the Building, any and all of the following areas which may be appurtenant to the
Premises: common entrances, lobbies, elevators, stairways and access ways, loading and unloading areas,
visitor parking areas, ramps, drives, platforms, public restrooms, and common walkways and sidewalks
necessary for access to the Premises.

1.3 Parking Areas. Landlord agrees to make available parking spaces for both staff and visitors
with reasonable access to business entrance of building. Parking must also accommodate the Environmental
Barrier Act, P.A. 84-948 and ADA accessibility standards.

ARTICLE 2 - TERM

2.1 Primary Lease Term. The term of this Lease (the "Lease Term") will be for 3 years,
commencing on July 1, 2014 or the date of full execution of this Lease, whichever is later ("Lease
Commencement Date") and ending June 30, 2017 ("Lease Expiration Date"), with such rights of termination
and extension of the Lease as are hereinafter set forth. In the event the Lease Commencement Date is other
than the first day of a calendar month, the initial Lease Term shall still end on the Lease Expiration Date
notwithstanding the aforementioned number of years described for the Lease Term.

2.2 Option Period(s). Intentionally omitted

ARTICLE 3 - RENT

3.1 Primary Lease Term. Tenant will pay to Landlord as Base Rent a fixed annual rental for each year during the Lease Term the total annual sum of Eighteen thousand two hundred four dollars (\$18,204._____) payable in equal __ monthly X quarterly __ annual installments of Four thousand five hundred fifty one dollars (\$ 4,551._____) on the first day of the __ month X quarter __ year beginning July 1, 2014 (“Rent Commencement Date”). Rent will be payable to Landlord by University check at Landlord’s address specified herein or at such other address as Landlord may from time to time designate in writing. Annualized Base Rent represents a rental rate of (\$ 14.____) per square foot for the rentable floor area of 1300 sq.ft. Notwithstanding any of the foregoing, in no event shall Tenant be required to make any payment of Base Rent prior to Tenant’s occupancy of the Premises.

3.2 Option Period. Intentionally omitted

ARTICLE 4 - STATUTORY PROVISION

This Lease is subject to termination and cancellation without any penalty, accelerated payment, or other recoupment mechanism as provided herein in any fiscal year for which the Illinois General Assembly, the Board of Trustees of the University of Illinois, or any Federal, county or local funding source fails to make an adequate appropriation, or fails to release any such appropriation, to make these payments under the terms of this Lease. Illinois Procurement Code [30 ILCS 500/40-25(c)].

ARTICLE 5 - PROPERTY TAX AND ASSESSMENT EXEMPTION

Landlord hereby affirms and both the parties mutually agree that property taxes and special assessments on the Premises will be paid in full by Landlord.

ARTICLE 6 - NOTICES AND PAYMENTS

All notices provided for herein will be effective only if made in writing, and either personally delivered with an executed acknowledgment of receipt or deposited in the United States mail, certified return receipt requested, postage prepaid, and addressed as follows:

To Landlord: Illinois Valley Community College
815 North Orlando Smith Road
Oglesby, IL 61348

To Tenant: Wayne M. Mosser
U. of I. ACES Administration & Finance
118 Mumford Hall
1301 W. Gregory Dr.
Urbana, IL 61801

Any notice will be deemed delivered no later than five (5) days after notice is mailed or, if personally delivered, when acknowledgment of receipt is signed, as provided above. Either party may change its own mailing address by written notice to the other, as provided herein.

Rent payments and regular correspondence will be made to Landlord and Tenant at the addresses above by regular U.S. Mail.

ARTICLE 7 - TENANT IMPROVEMENTS

Intentionally Deleted

ARTICLE 8 - NOTICE OF COMPLETION

Intentionally Deleted

ARTICLE 9 - RIGHT OF POSSESSION

Intentionally Deleted

ARTICLE 10 - USE

10.1 Use. Tenant will use the Premises for office space and Extension programs. Tenant may alter said use to any lawful purpose, upon the written consent of Landlord, which consent will not be unreasonably withheld.

10.2 Compliance with Laws. Landlord represents and warrants to Tenant that, to the best of Landlord's knowledge, the construction (including all Landlord-constructed Tenant Improvements), the current and proposed uses, and the operation of the Building are in full compliance with applicable building and seismic codes, environmental, zoning and land use laws, and other applicable local, state and federal laws, regulations and ordinances.

10.3 Hazardous Substances. Tenant will have no liability or responsibility for toxic or hazardous materials or substances in existence on Premises prior to Tenant's occupancy of Premises or which result from Landlord's acts or omissions or which occur on any portion of Landlord's property not occupied by Tenant, unless caused by Tenant, its agents, or employees. Landlord specifically warrants that at the time of execution of this Lease that all known areas where hazardous or toxic materials or substances (including, but not limited to, asbestos or PCBs) have been used, stored, or deposited on the Landlord's property have been properly remediated or are being managed in compliance with applicable state and federal requirements. Tenant will comply with all applicable laws concerning the handling or discharge of hazardous materials in connection with its use of Premises.

ARTICLE 11 - OPERATING EXPENSES

Operating Expenses: This Lease is considered a "gross lease." Landlord, throughout the Lease Term, shall maintain and keep the parking area and common facilities in good order, condition and repair, including adequate lighting, painting, snow removal, drainage, supervision and the like, and all costs and expenses incurred in connection therewith, including, but not limited to, real estate taxes, special assessments, repairs, janitorial expenses for all common facilities, garbage storage and garbage removal expenses, shall be paid by Landlord. **Exhibit B**, Summary of Services and Utilities and Article 12 herein, provide the level of responsibility for services and utilities to Premises and **Exhibit C**, Summary of Repair and Maintenance Responsibilities and Article 16 herein specify the Tenant and Landlord responsibilities for repair and maintenance of Premises.

ARTICLE 12 - SERVICES AND UTILITIES

Services and utilities will be furnished and the cost borne as outlined in **Exhibit B**. In the event of failure by Landlord to furnish, in a satisfactory manner, any of the services and utilities to the Premises, Tenant may notify Landlord of such failure, and if not remedied by Landlord within five (5) days after the receipt of written notice then Tenant may deduct the amount thereof, including Tenant's service costs, from rent or other remuneration due Landlord hereunder, and furthermore, Tenant may take any other remedy permitted by law.

ARTICLE 13 - INDEMNIFICATION

It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law, and this Agreement shall not be construed as seeking to either enlarge or diminish any obligation or duty owed by one party against the other or against third parties.

ARTICLE 14 - INSURANCE REQUIREMENTS

14.1 Tenant's Insurance. Tenant will, at its sole cost and expense, at all times during the Lease Term, maintain in full force a policy or policies of insurance, written by one or more responsible insurance carriers, which will insure Landlord against liability for bodily injury and/or property damage occurring in or about Premises. The liability under such insurance will not be less than One Million Dollars (\$1,000,000) for any one occurrence. Tenant will annually provide Landlord, on the anniversary date of Tenant's liability insurance renewal, with a certificate of insurance naming the Landlord as additional insured as it respects liability the Landlord incurs as a result of the operations of the Tenant on the leased premises. Tenant agrees to provide thirty (30) days advance written notice to Landlord of any modifications, changes or cancellations.

The Tenant, as a State Institution, provides any necessary Workers' Compensation benefits required by State Statute.

14.2 Landlord's Insurance. Landlord will, at its sole cost and expense, at all times during Lease Term, maintain in full force a policy or policies of insurance, written by one or more responsible insurance carriers, which will insure Tenant against liability for bodily injury and/or property damage occurring in or about the common facilities. The liability under such insurance will not be less than One Million Dollars (\$1,000,000) for any one occurrence.

Further, Landlord will, at its own expense, at all times during the Lease Term, maintain in full force property insurance on the Building for the full insurable value of the Building and its permanent improvements. Such insurance will protect against fire and other perils commonly associated with a "broad-form" perils insurance policy. Landlord will provide Tenant a certificate of insurance evidencing said coverage at Lease commencement. Landlord agrees to provide thirty (30) days advance written notice to Tenant of any modifications, changes or cancellations.

ARTICLE 15 - WAIVERS OF SUBROGATION

Landlord and Tenant each hereby waive any right of recovery against the other due to loss of or damage to the property of either Landlord or Tenant when such loss of or damage to property arises out of the acts of God or any of the property perils, such as fire and other perils commonly associated with a broad-form insurance policy, whether or not such perils have been insured, self-insured or non-insured.

ARTICLE 16 - REPAIR AND MAINTENANCE

16.1 Landlord and Tenant Obligations. The respective repair and maintenance responsibilities of Landlord and Tenant are set forth in **Exhibit C**, Summary of Repair and Maintenance Responsibilities, which by this reference is incorporated herein.

16.2 Negligent Acts or Omissions of Tenant. Notwithstanding the foregoing, Tenant will pay to Landlord the reasonable cost of any repairs or maintenance required as a direct result of the negligent acts or omissions of Tenant, its agents, or employees.

16.3 Failure of Landlord to Make Repairs. If Landlord fails to maintain the Premises or to make the repairs required in this Article 16 within a reasonable time after written notice from Tenant, Tenant may

perform such maintenance or make such repairs at its expense and deduct the reasonable cost thereof from the rent due hereunder.

ARTICLE 17 - ALTERATIONS AND MECHANICS' LIENS

17.1 Alterations. No wall, structural, mechanical or electrical alterations or improvements will be made to Premises by Tenant or at Tenant's request without the prior written consent of Landlord, which consent will not be unreasonably withheld.

17.2 Condition at Termination. Tenant may remove any fixtures, machinery and equipment installed in the Premises by Tenant upon termination of this Lease, if Tenant is not then in default under this Lease and if Tenant repairs any damage to the Premises caused by such removal. Upon termination of this Lease, Tenant will return the Premises in the same condition as when delivered to Tenant, reasonable wear and tear, damage by casualty, and alterations approved by Landlord excepted.

17.3 Mechanics' Liens. The parties will keep the Premises free from any liens arising out of any work performed by, materials furnished to, or obligations incurred by the parties.

ARTICLE 18 - ASSIGNMENT AND SUBLETTING

Tenant will not assign or sublet all or any portion of the Premises without the prior written consent of Landlord, which consent will not be unreasonably withheld.

ARTICLE 19 - ENTRY BY LANDLORD

Tenant will permit Landlord and Landlord's agents to enter the Premises, with reasonable advance written notice (except in the case of emergency), provided such entry is made in a reasonable manner and does not unreasonably interfere with the conduct of Tenant's business.

ARTICLE 20 - DESTRUCTION

20.1 Total Destruction. If the Premises are totally destroyed by fire or other casualty, either Landlord or Tenant may terminate this Lease immediately by giving notice to the other party. In case of destruction during the Lease Term rent will abate during the period and to the extent that the Premises are rendered unusable for Tenant's purposes.

20.2 Partial Destruction.

a. Notification by Landlord. If the Premises are partially destroyed, Landlord must within thirty (30) days of the destruction notify Tenant, in writing, of the time period in which restoration will be complete. If such casualty will render ten percent (10%) or less of the floor space of the Premises unusable for the purposes intended, Landlord will effect restoration of the Premises as quickly as is reasonably possible, but in any event within thirty (30) days after such destruction. Landlord may terminate this Lease by written notice within thirty (30) days of the loss if such loss is not covered by any insurance described in the provisions of this Lease. Rent will abate during the period and to the extent that the Premises are rendered unusable for Tenant's purposes.

b. Notification by Tenant. Tenant may terminate this Lease by giving written notice within thirty (30) days after any of the following: if it is determined Landlord cannot restore the Premises to substantially the same condition as before destruction; if Tenant is notified that such restoration period will be more than one hundred twenty (120) days; if restoration

extends beyond the time period for completion as contained in the notification to Tenant unless such extension is due to a reasonable delay. Rent will abate during the period and to the extent that the Premises are rendered unusable for Tenant's purposes.

ARTICLE 21 - DEFAULT BY TENANT

21.1 **Default.** If any of the following events occur, each such event will constitute a material breach of this Lease, and Landlord may, at Landlord's option, exercise any or all rights available to a landlord under the laws of the State of Illinois.

- a default in the payment of rent when such default continues for a period of thirty (30) days after written notice, except for the month of July of each year (in which case, 40 days are allowed), or
- Tenant fails to faithfully perform or observe any other covenant or undertaking required under this Lease and such failure continues for a period of thirty (30) days after written notice thereof.

21.2 **Remedies.** If this Lease terminates pursuant to a default by Tenant hereunder, Landlord may immediately enter upon and repossess the Premises and seek any remedies allowable under the laws of the State of Illinois including specific performance.

ARTICLE 22 - DEFAULT BY LANDLORD

22.1 **Default.** Landlord will be in default if Landlord fails to perform its obligations under this Lease within thirty (30) days after written notice by Tenant to Landlord specifying wherein Landlord has failed to perform such obligations. If the nature of Landlord's obligation is such that more than thirty (30) days are required for performance, then Landlord will not be in default if Landlord commences performance within such thirty (30) day period and thereafter diligently prosecutes the same to completion.

22.2 **Remedies.** If Landlord fails to cure a default within the time period set forth in Section 22.1 herein, Tenant will have the option to terminate this Lease, in addition to any other remedies allowable under the laws of the State of Illinois, including specific performance and may receive an award for all reasonable damages and reimbursement for all reasonable costs and attorneys' fees. If Landlord's default hereunder prevents Tenant's use of the Premises, there will be a proportional abatement of rental payments for the period of such non-use.

ARTICLE 23 - LAWS AND CERTIFICATIONS

23.1 **Equal Employment/Non-discrimination.** The policy of Tenant and Landlord is to comply with all mandatory Federal and State nondiscrimination, equal opportunity and affirmative action laws, orders, and regulations. The Tenant and Landlord will not engage in discrimination or harassment against any person because of race, color, religion, sex, national origin, ancestry, age, marital status, handicap, unfavorable discharge from the military, or status as a disabled veteran or a veteran from the Viet Nam era. This nondiscrimination policy applies to admissions, employment, access to and treatment in the Tenant and Landlord programs and activities.

23.2 **Environmental Barriers Act/Handicapped Accessibility.** Landlord complies with applicable provisions of the Environmental Barriers Act (410 ILCS 25/1 et seq.) and the Illinois Accessibility Code, 71 Ill. Adm. Code 400.

23.3 **State Laws.** This Lease is governed and interpreted in accordance with the laws of the State of Illinois.

ARTICLE 24 - MISCELLANEOUS PROVISIONS

24.1 Waiver. The waiver by Landlord or Tenant of any term, covenant or condition herein contained shall not be deemed to be a waiver of any other term, covenant or condition nor shall either party's consent to any breach of any term, covenant or condition be deemed to constitute or imply its consent to any subsequent breach of the same or other term, covenant or condition herein contained.

24.2 No Amendments. No amendment of this Lease will be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on either party hereto.

24.3 Time of the Essence. Time is of the essence of each term and provision of this Lease.

24.4 Binding Effect. Subject to any provision hereof restricting assignment or subletting by Tenant, this Lease shall bind the parties, their personal representatives, heirs, devisees, legatees, administrators, successors, beneficiaries, and assigns of the parties hereto, as the case may be.

24.5 Invalidity. The invalidity of any provision of this Lease as determined by a court of competent jurisdiction will in no way affect the validity of any other provision hereof.

24.6 Commission. Intentionally omitted

24.7 Signature Authorization. Each individual signing this Lease represents that he/she is authorized to sign on behalf of their respective entity and that the entity is bound by the terms hereof.

ARTICLE 25 - PRONOUNS

Landlord and Tenant will include individuals male or female, singular or plural, corporations or partnerships, as may fit the particular party.

SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF, Landlord and Tenant have caused these presents to be executed in the manner appropriate to each, all as of the date and year of the last to sign below.

LANDLORD:

**TENANT: THE BOARD OF TRUSTEES OF
THE UNIVERSITY OF ILLINOIS**

By: _____

By: _____
Comptroller Date

Title: _____

Date: _____

Attest: _____

Title: _____

APPROVED:

Regional Director-UI Extension

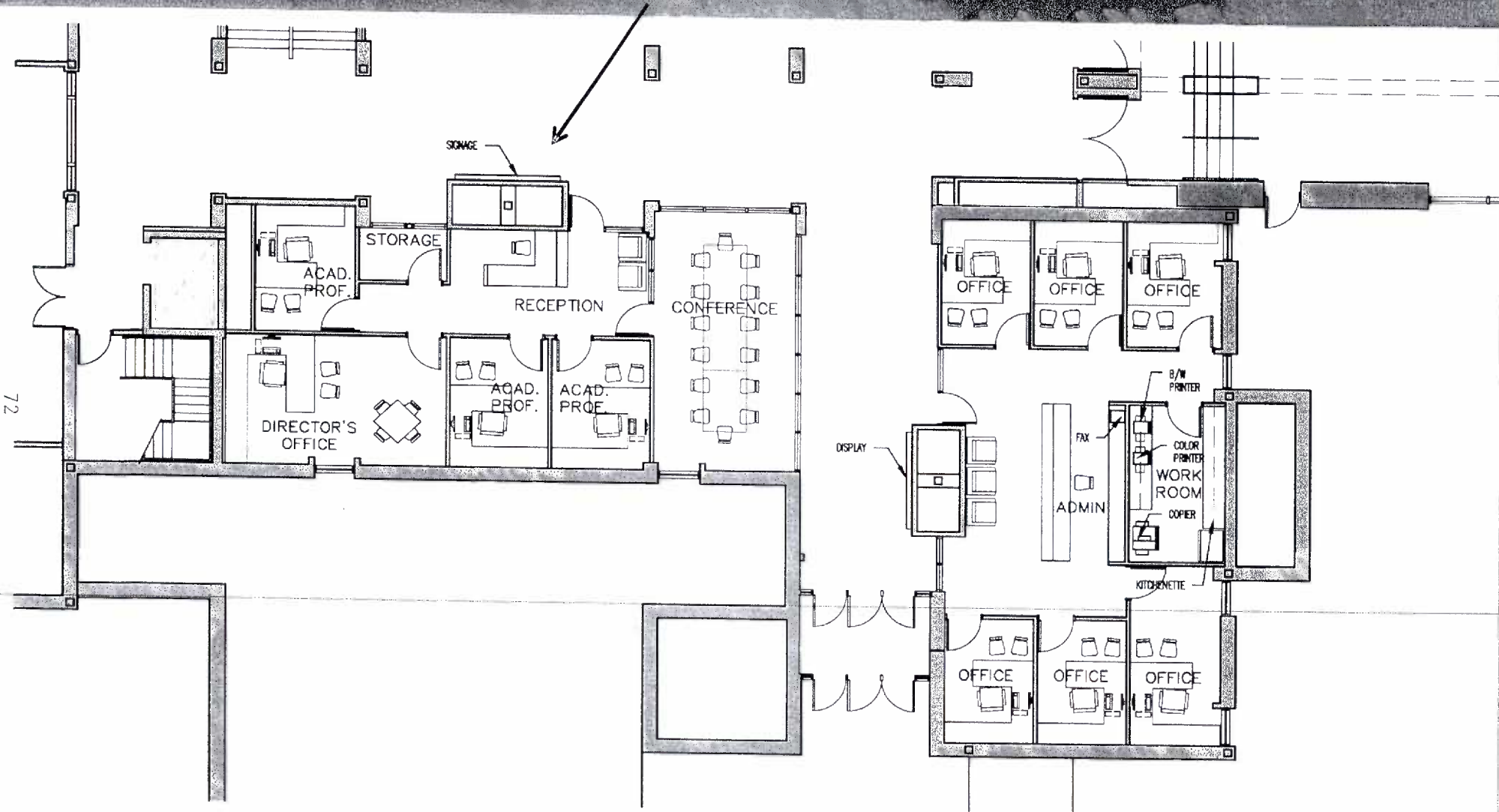
Associate Dean or designee

STANDARD FORM APPROVED BY LEGAL COUNSEL (WWC 1-10-14)

EXHIBIT A
Floor Plan and Description of Premises

ATTACHED

Proposed University of Illinois Extension Site



DEMONICA KEMPER ARCHITECTS



FLOOR PLAN
UNIVERSITY OF ILLINOIS EXTENSION CENTER
OGLESBY, IL
MAY 02, 2012

EXHIBIT B
SUMMARY OF SERVICES AND UTILITIES
(COMMERCIAL UNIT)

The following is a summary of service and utility responsibilities of Landlord and Tenant:

<i>Service or Utility Item</i>	<i>Landlord</i>	<i>Tenant</i>	<i>Not Applicable</i>
Dispensers for toilet paper, hand soap and hand towels in restrooms	x		
Paper Supplies and waste containers (Premises)	x		
Replacement light bulbs & fluorescent light tubes (Premises)			
Ballasts and transformers for fluorescent lights, light switches and electrical outlets (Building and Premises)	x		
Heating and air conditioning control switches	x		
Janitorial service including waste removal to buildings dumpster (Premises)	x		
Janitorial service for Building exterior and common areas	x		
Carpet, tile and linoleum (Premises)	x		
Gas (Premises)	x		
Electric (Premises)	x		
Water and municipal sanitary district fees	x		
Window washing - exterior ⁽¹⁾	x		
Window washing - interior	x		
Landscaping and gardening	x		
Snow removal	x		
Cleaning of drapes, blinds, window shades (Premises)	x		
Maintenance and repair of window treatments	x		
Kitchen appliances			x
Sufficiently sized dumpster for Tenants refuse and disposal services	x		
Pest control	x		
Other:			
Phone service \$20. per month per extension for direct dial numbers			
Access without charge to IVCC internet system (new iFiber.org) restricted high speed bandwidth access including WIFI at no cost			
Services of the Public Relations and Marketing Department/IVCC Community Relations Department			
Full access without charge to all IVCC facilities (on reservation basis) including classrooms, meeting rooms, 600 seat cultural center, new Peter Miller Community Technology Center meeting and conference rooms, teaching kitchen, exercise room, gyms and outdoor space			
Full access to rented office space as needed 365 days per year			
24 hour security personnel			
Indoor & outdoor signage & roadside signage			
Use of cafeteria and caterer (costs) paid by Extension			
Shared/public computer lab meeting/training space with Extension furniture/equipment and IVCC shared computers			

⁽¹⁾ Annually

• **EXHIBIT C**
SUMMARY OF REPAIR AND MAINTENANCE RESPONSIBILITIES

The following is a summary of repairs and maintenance responsibilities of Landlord and Tenant:

<i>Maintenance or Repair Item</i>	<i>Landlord</i>	<i>Tenant</i>	<i>Not Applicable</i>
Foundations	x		
Exterior % Bearing Walls	x		
Roof	x		
Electrical Systems	x		
Lighting Systems	x		
Plumbing Systems	x		
Heating Systems	x		
Ventilation Systems	x		
Air Conditioning Systems	x		
Alarm Systems	x		
Plate Glass	x		
Window & Window Frames	x		
Gutters, Drains, Downspouts	x		
Elevators	x		
Floor Slabs	x		
Common Areas (Interior and Exterior)	x		
Ceilings	x		
Interior Walls	x		
Interior Doors	x		
Interior Surfaces & Windows	x		
Appliances & Fixtures	x		
Repainting of Interior Walls (every _____ years)	x		
Base and/or Moldings	x		
Parking Lot Area	x		
Other:			

Ottawa I-80 North TIF Extension

The City of Ottawa is asking the College to support extending the life of the I-80 North TIF District for an additional 12 years. The TIF is scheduled to expire in 2016.

The College has an intergovernmental agreement with the City of Ottawa to annually receive three percent of the TIF funds. This essentially makes the College “whole” in regards to any lost property tax revenues.

The I-80 North TIF District has been very successful; however, there are 26 vacant parcels in the TIF district, or approximately 136 acres to develop. The City is proposing to declare a surplus of all TIF revenues received from the developed parcels. This surplus would be distributed by the County Clerk to all taxing districts based on current tax rates. The College would continue to receive three percent of the TIF revenues from the undeveloped parcels. There would be no significant change in the amount of revenues received from the TIF district.

Tax year 2012 assessed valuation	\$30,981,569
Original assessed valuation	<u>1,915,922</u>
TIF Increase in value	\$29,065,647
IVCC's tax rate	.3536
Tax revenues	<u>\$ 102,776</u>

Recommendation:

Authorize the administration to send letters of support for the proposed extension of the City of Ottawa I-80 North Tax Increment Financing district, as presented.

MEMORANDUM

TO: Ottawa I-80 North Taxing Districts

FROM: Dave Noble, City Engineer

DATE: January 14, 2014

RE: City of Ottawa / Extension of the I-80 North TIF

I. Background.

The Ottawa I-80 North TIF has had tremendous success in attracting and retaining commercial and light industrial businesses to the City of Ottawa. Numerous jobs have been created and/or retained. These investments in the City would not have occurred without the benefit of the TIF District.

The City seeks your support in extending the life of this TIF District for an additional 12-years. The TIF otherwise expires in 2016 with the last increment received by the City in 2017.

II. Reasons Extension is Necessary.

- A. Despite the success of the TIF, 26 vacant parcels remain;
- B. Approximately 136 acres remain available for development;
- C. To encourage development of new business, or for existing business to expand, a greater incentive is needed than what can be offered;
- D. Construction in 2013 will likely not be assessed until 2014 and only 2-3 years of tax increment will be available;
- E. Establishment of a new TIF for remaining vacant parcels may create contiguity issues and negatively impact the City's ability to finance infrastructure improvements.

III. Benefits to Extension for All.

A. For Taxing Bodies:

1. City will declare as Surplus all increment generated by currently developed (as of 12/31/2013) properties as of Tax Year 2017 (payable in 2018);
2. Those vacant parcels (as of 12/31/2013) will be exempt from the Surplus declaration;
3. Taxing Districts will receive all real estate tax revenue from developed properties as if the TIF expired in 2016;
4. New assessment from development after 12/31/2013, whether new buildings or expansions, will be exempt from the Surplus declaration;
5. Surplus revenues received by Taxing Districts are not restricted to capital expenditures. Those funds can be spent as the Taxing District deems appropriate;
6. Funds received by School Districts as Surplus TIF funds will not impact the State School Funding formula;
7. All existing intergovernmental agreements will be extended upon the same terms for non-surplus properties;

B. For Community:

1. City able to offer meaningful incentive to attract/retain new business;
2. TIF contiguity remains in place;
3. No impediment to immediate development/expansion projects commencing;
4. The infrastructure remains within the TIF boundary allowing the City to utilize TIF funds to maintain/improve such, thereby allowing City funds to address community-wide needs;
5. City will seek to add several parcels to the TIF thereby expanding the City boundary and tax base;
6. Increased employment opportunities for community.

**OTTAWA I-80 NORTH TIF DISTRICT
INTERGOVERNMENTAL AGREEMENT**

by and between

THE CITY OF OTTAWA, ILLINOIS

and

ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT 513

This Intergovernmental Agreement by and between the City of Ottawa, an Illinois Municipal Corporation, and Illinois Valley Community College District 513, an Illinois Community College District, is entered into pursuant to the 1970 Illinois Constitution and Illinois Revised Statutes.

In consideration of their mutual promises, the Parties hereto agree as follows:

1. The City of Ottawa ("City") is an Illinois Municipal Corporation organized under the Constitution and Statutes of the State of Illinois.
2. The Illinois Valley Community College District 513 ("Community College District") is an Illinois Community College District organized under the Statutes of the State of Illinois.
3. The 1970 Illinois Constitution, Article VII, Section 10, and the Illinois Compiled Statutes, as amended, Ch. 5 Section 220/1 et seq. provide legal authority for intergovernmental privileges and authority to be enjoyed jointly by counties and municipalities as well as other public bodies politic.
4. The Tax Increment Allocation Redevelopment Act ("TIF Act"), Illinois Compiled Statutes, as amended, Ch. 65 Section 5/11-74.4-1 et seq. authorizes a municipality to enter into all contracts necessary or incidental to the implementation and furtherance of its redevelopment plan and project.
5. On December 29, 1993, the City approved a Redevelopment Plan and Projects, designated a Redevelopment Project Area and adopted Tax Increment Financing pursuant to the TIF Act for the Ottawa I-80 North TIF District ("TIF District") which is an area located in the Community College District and which impacts the growth of the Community College District's tax base.
6. On December 20, 1993, the City approved an Intergovernmental Agreement with the Community College District for the Ottawa I-80 North TIF District to reimburse the Community College District for capital costs.
7. Pursuant to Section 11-74.4-3(n)(J)(3) of the TIF Act, the City is seeking an extension of the term of the TIF District from twenty-three (23) years to thirty-five (35) years.
8. This Intergovernmental Agreement is contingent in its entirety upon the Legislature's

passage and the Governor's approval of a Bill to extend the life of the Ottawa I-80 North TIF District for an additional twelve (12) years beyond its current scheduled termination in tax year 2016 payable 2017.

9. The City has determined that it wishes to reduce some of the negative impact on the real estate tax base of the Community College District caused by the creation and extension of the TIF District.
10. The City wishes to exercise its authority under Section 5/11-74.4-7 of the TIF Act to declare, on an annual basis, a certain amount of the incremental property tax revenues as surplus funds (as defined in the TIF Act), to be returned to the County Collector of LaSalle County for distribution to all taxing districts as described in *Section 1(B)(1)* below, including the Community College, from the Special Tax Allocation Fund established for the Ottawa I-80 North TIF District. Any surplus payments provided for hereunder are not payments in lieu of taxes as defined in the TIF Act.
11. In consideration of the City's pledge to reimburse the Community College District as described herein, the Community College District agrees that it shall provide a written letter and/or resolution of support that is acceptable to City and further take no action, directly or indirectly, to object to the City's initiative to secure an extension of the term of the I-80 North TIF district for an additional twelve year period.
12. The Parties declare that this Agreement is adopted pursuant to the 1970 Illinois Constitution, Article VII, Section 10 and Chapter 65 Section 5/11-74.4-4(b) of the TIF Act and other applicable statutes and will become effective on January 1, 2017. As of January 1, 2017, the existing Intergovernmental Agreement between the parties will be terminated without further action and this Agreement shall be in full force and effect.

NOW, THEREFORE, the Parties agree as follows:

I. REIMBURSEMENT

A. TAX INCREMENT

The Parties agree that the LaSalle County Clerk will provide to the Parties the actual annual gross real estate tax increment generated within the TIF District and within the boundaries of the Community College District and report such increment to the Parties.

B. REIMBURSEMENT CALCULATION

1. **Surplus Funds:**
 - a. In exchange for the Community College District's support, the City agrees that commencing with tax year 2017 payable 2018, the City will declare as "Surplus Funds" and set aside annually **one hundred percent (100%)** of the gross real estate tax increment deposited into the Ottawa I-80 North Special Tax Allocation Fund for all parcels within the TIF District that are currently developed with a fully completed and assessed building value or fully completed and assessed parking lot value as of

12/31/2013 (the “Developed Parcels”). The Community College District shall then receive from the LaSalle County Collector, pursuant to Section 11-74.4-7 of the TIF Act, its pro-rata share of the total amount of declared “surplus funds” as part of the annual distribution to the respective taxing districts in the same manner and proportion as the most recent distribution by the LaSalle County Collector to the affected districts of real property taxes from real property in the TIF District Redevelopment Project Area. The Community College District shall use such funds received under paragraph 1 for any purposes as allowed by law.

- b. Any parcels that are vacant as of 12/31/2013 shall be exempt from the Surplus declaration (the “Vacant Parcels”). For all purposes of this Agreement, the term “vacant” shall mean any parcel that does not have a building or parking lot constructed thereon as of 12/31/13.
- c. The City agrees that all new annual real estate tax increment that is generated pursuant to a Redevelopment Agreement approved by the City after 1/1/2014, whether due to increased assessments resulting from new construction, expansions, rehabilitation/renovation projects (“new development”), or other reasons shall be exempt from the Surplus declaration.
- d. The parcels described in (b) and (c) above are defined as “Exempt Parcels”.

2. **Payment by City to Community College District for Reimbursement of Capital Costs:**

- a. Commencing in tax year 2017 payable 2018 and each year thereafter, the City agrees to annually reimburse to the Community College District as follows from the new real estate tax increment generated by the Exempt Parcels. The Community College District shall use this reimbursed sum for the expenditures of capital costs as authorized by law.
- b. As a result of the information provided annually by the State Department of Education and the LaSalle County Clerk, the parties will compute the actual real estate tax loss, if any, realized by the Community College District. In the event that either or both of these offices fail to provide the information requested, the parties will use their own best efforts to obtain the necessary information.

An example of this computation follows:

- 1. The Community College District will provide its operating tax rate: 0.35379 %
- 2. The County Clerk will certify the real estate tax equalized assessed valuation increment within the TIF District over the base year and within the Community College District’s boundaries for all Exempt Parcels: \$ 100,000
- 3. Item #1 times Item #2 = \$ 354

- c. The City will pay the sum described above to the Community College District from the Special Tax Allocation Fund as an impact fee to be used for capital costs, pursuant to current Section 4-3(q)(7) of the TIF Act, and the Community College District shall provide the City with a list of such expenditures annually.

C. REIMBURSEMENT TIMING

The City shall pay the sum determined above to the Community College District in two installments, such being made within sixty (60) days of the City's receipt from the County of the second installment and the final installment, respectively, of real estate tax increment generated as a preference and in the same proportions as actually received by the City provided that the Community College District has filed with the City a list of eligible project costs equal to or exceeding the calculated sum to be paid to the Community College District under the terms of this Agreement.

II. GENERAL

Binding Effect:

This Agreement shall be binding on the Parties and their respective successors--including successors in office.

Governing Law:

This Agreement is governed by and shall be construed in accordance with the laws of the State of Illinois.

Term:

This Agreement shall become effective on January 1, 2017. As of January 1, 2017, the existing Intergovernmental Agreement between the parties will be terminated without further action and this Agreement shall be in full force and effect. The obligation of the Parties hereto shall continue for the duration of the TIF District but only if the TIF District is legislatively extended. The TIF District shall terminate upon completion of all redevelopment projects or thirty-five (35) years from the creation of the TIF District, if legislatively extended, whichever occurs first. Whether the TIF District exists for the entire thirty-five (35) years or terminates earlier upon completion of all redevelopment projects, the City will pay in the following year thereafter, the sums due to the Community College District for the prior year or years. The City shall terminate the District upon completion of payment of costs paid for any bond debt service, private redevelopment agreement obligations, and any public redevelopment and other eligible project costs.

Amendments, Waivers, Modifications:

No amendment, waiver or modification of any term or condition of this Agreement shall be binding or effective for any purpose unless expressed in writing and adopted by each of the Parties as required by law.

Waiver of All Rights to Contest TIF District:

The Community College District by its execution and approval of this Agreement hereby waives forever any and all right to directly or indirectly set aside, modify or contest in any manner the establishment, administration or legislative extension of the Ottawa I-80 North TIF District including the Redevelopment Project Area, Plan and Projects. Nothing contained herein is to be construed to give the Community College District any right to participate in the administration of the TIF District or Plan or Projects.

Enlargement of the TIF District:

The City agrees that it will notify the Community College District of any proposed enlargement of the TIF District at least 60 days prior to the adoption of ordinances changing the District boundaries.

Amending the TIF District:

The City will not otherwise amend the TIF Plan except after providing written notice to the Community College District and holding such public hearings as required by statute.

Real Estate Tax Increment Information:

- (1) The Administrators of the TIF Plan and City agree to provide the Community College District with information developed to establish the initial equalized assessed valuation of the TIF District and the calculations for successive years' computation of the real estate tax increment for the TIF District as a whole and, if possible, for the Community College District alone.
- (2) The City agrees that its Administrators shall provide the Community College District with a copy of the TIF Annual Report when it is presented to the City Council. Such Report shall set forth: (a) the balance in the Special Tax Allocation Fund ("Fund") at the beginning of the year; (b) all amounts deposited in the Fund by source; (c) all expenditures from the Fund by categories; and (d) the balance in the Fund at the end of the year by source.

Complete Agreement:

This Agreement expresses the complete and final understanding of the Parties with respect to the subject matter. Any existing agreements in conflict herewith are hereby repealed.

Authority to Execute:

The undersigned represent that they have the authority of their respective governing authorities to execute this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on this _____ day of _____, 2014.

**ILLINOIS VALLEY COMMUNITY
COLLEGE DISTRICT 513**

CITY OF OTTAWA,
an Illinois Municipal Corporation

By: _____
Chairman

By: _____
Mayor

Attest: _____
Secretary

Attest: _____
City Clerk

H:\OTTEAWA\THF 1 (1-80 North)\THF Extension\Agreements\IG.A\WCC Draft IG.A_1-80 N THF Extension.wpd

**Office of the President
Jerome M. Corcoran, EdD**

February 14, 2014

The Honorable Frank Mautino
State Representative
300 Capitol Building
Springfield, IL 62706

Re: Proposed Extension of City of Ottawa I-80 North TIF District

Dear Representative Mautino:

The City of Ottawa, Illinois, established its I-80 North Tax Increment Financing District pursuant to the Tax Increment Allocation Redevelopment Act (the "Act", 65 ILCS 5/11-74.4 *et. seq.*) on December 29, 1993. Since its inception, tax increment financing within the Ottawa I-80 North TIF District has facilitated the completion of numerous public and private redevelopment projects. The private redevelopment which has occurred within Ottawa I-80 North TIF District has added many new jobs and played a major role in attracting new residents and has helped to sustain enrollments in our Schools. However, because there are additional private development projects to be undertaken and many critically important public improvements which remain to be completed within this redevelopment area, the City now seeks to extend the life of the TIF District for an additional twelve (12) years beyond its current termination of December 31, 2016, which will result in the last increment being received by December 31, 2017.

Illinois Valley Community College Board of Trustees supports the City's request for the 12-year Extension of the Ottawa I-80 North TIF District and joins in asking for your help and support for securing the approval in the State Legislature. The City and our District share a common interest in stimulating economic development within the Ottawa I-80 North TIF District Redevelopment Project Area. Please contact me with any questions you may have.

Respectfully yours,

Dr. Jerry Corcoran
President

cc: Hon. Robert Eschbach, Mayor, City of Ottawa

Office of the President
Jerome M. Corcoran, EdD

February 14, 2014

The Honorable Sue Rezin
State Senator
105C Capitol Building
Springfield, IL 62706

Re: Proposed Extension of City of Ottawa I-80 North TIF District

Dear Senator Rezin:

The City of Ottawa, Illinois, established its I-80 North Tax Increment Financing District pursuant to the Tax Increment Allocation Redevelopment Act (the "Act", 65 ILCS 5/11-74.4 *et seq.*) on December 29, 1993. Since its inception, tax increment financing within the Ottawa I-80 North TIF District has facilitated the completion of numerous public and private redevelopment projects. The private redevelopment which has occurred within Ottawa I-80 North TIF District has added many new jobs and played a major role in attracting new residents and has helped to sustain enrollments in our Schools. However, because there are additional private development projects to be undertaken and many critically important public improvements which remain to be completed within this redevelopment area, the City now seeks to extend the life of the TIF District for an additional twelve (12) years beyond its current termination of December 31, 2016, which will result in the last increment being received by December 31, 2017.

Illinois Valley Community College Board of Trustees supports the City's request for the 12-year Extension of the Ottawa I-80 North TIF District and joins in asking for your help and support for securing the approval in the State Legislature. The City and our District share a common interest in stimulating economic development within the Ottawa I-80 North TIF District Redevelopment Project Area. Please contact me with any questions you may have.

Respectfully yours,

Dr. Jerry Corcoran
President

cc: Hon. Robert Eschbach, Mayor, City of Ottawa

Renewal of Non-tenured Faculty for 2014/2015

The administration is pleased to announce the following non-tenured faculty will have their contracts renewed for the academic year 2014/2015.

Mary A. Black, Laboratory Instructor in Developmental Mathematics
Carmen N. Hartford, Biology Instructor
Shane W. Lange, Automotive Technology Instructor/Program Coordinator
Tracy D. Lee, English and Creative Writing Instructor
Karie J. Stecken, Nursing Instructor
Samantha D. Whiteaker, Nursing Instructor

Fall 2013 Graduation

There were 264 graduating students earning a total of 293 degrees and certificates in the following areas:

15	Associate in Arts Degree
39	Associate in Science Degree
20	Associate in Applied Science Degree
6	Associate in General Studies Degree
1	Associate in Arts in Teaching
212	Certificates of Completion

By comparison, in Fall 2012, we graduated 243 students with a total of 271 degrees and certificates.



Illinois Federation of Teachers
A Union of Professionals

Local 1810
Illinois Valley Community College

February 2, 2014

Dr. Jerry Corcoran, President
Illinois Valley Community College
815 N. Orlando Smith Rd
Oglesby, IL 61348

Dr. Corcoran,

In accordance with the current Collective Bargaining Agreement between the Board of Trustees of Community College District Number 513 and the American Federation of Teachers Local 1810, Article One, the Federation is submitting this demand to bargain the successor agreement for the 2014-2015 Academic Year and beyond.

I will be chairing the Union's team, along with Rebecca Donna, the Federation's Vice President, and one or two others. We are looking forward to using, as in the past, an interest based approach to these negotiations that will lead to a fair and equitable contract for both parties. I will be in further contact with you, or your appointed representative to schedule meeting dates.

Sincerely,

Mike Phillips
President
Local 1810, American Federation of Teachers

Protection, Health, and Safety Project

Statement of Final Construction Compliance

**Exterior Egress Concrete Replacement
(ICCB #513-T-2200-1012)**

Name and address of Architect/Engineer providing the Statement of Final Construction Compliance:

Kurt H. Rimmele
Basalay, Cary & Alstadt Architects, Ltd.
620 W. Lafayette St.
Ottawa, IL 61350

Final cost of the project: (including A/E fees and reimbursables)

Approved Budget \$162,018.00 Actual Cost \$108,718.00

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.


Architect/Engineer's Signature

December 17, 2013

Date

001-016097



Approved by the _____ Board of Trustees

Date _____

Signed _____, Chairperson

Signed _____, Secretary



Baldrige Performance Excellence Program

January 9, 2014

Dr. Jerry Corcoran
Illinois Valley Community College
815 North Orlando Smith Road
Oglesby, IL 61348

Dear Dr. Corcoran:

One of the strengths of the Baldrige Performance Excellence Program is its public-private partnership and the many volunteers who contribute to its success. One of my most pleasant and important opportunities each year is to recognize the contributions of our volunteers. You and your organization are to be commended for Lori Scroggs' participation on the Board of Examiners for the Malcolm Baldrige National Quality Award. Without the contributions of dedicated examiners like Lori, the Baldrige Program could not function.

The award's voluntary system also depends on the support of visionary leaders like you, who encourage their employees to serve as Baldrige examiners. Thank you for your help and understanding. You and your associates should take pride in what we are accomplishing in promoting performance excellence and elevating national competitiveness.

This national effort continues to grow in importance as more attention to innovation and agility, performance improvement, and the achievement of results balanced by ethical performance, good governance, and societal responsibility is needed. The hard work and enthusiasm of people like Lori and the support of leaders like you have made the Baldrige Award unique in our national life.

Again, I offer you my thanks along with my best wishes for the success of your own performance improvement efforts.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'R. Fangmeyer'.

Robert Fangmeyer, Director
Baldrige Performance Excellence Program



Illinois Online Network
Supporting Online Education Throughout the World

January 3, 2014

Mary Smith
307 Woodland Court
Utica, IL 61373
United States

Dear Mary,

Congratulations! You have been awarded the Certified Online Learning Administrator from the Illinois Online Network and the University of Illinois.

In earning the certificate you have completed the following courses in the Making the Virtual Classroom a Reality (MVCR) series:

Course	Section	Grade
Administrator of Online Learning Seminar	AS1321	A
Issues and Strategies for Faculty Training	IS1141	A
Practicum for Online Learning Administrators	PA1351	A
Quality Assurance and Accountability in Online/Distance Learning	QA1311	A
Student Assessment in Online Courses	SA0621	A
Supporting Students Online	SS1331	A

Your completion of the Practicum, the cap stone course in the certification program, demonstrates that you have mastered the content and perspectives necessary to administer and support online programs.

Your dedication in pursuit of the certificate indicates that you are committed to high standards in integrating online teaching with your institutional mission. You are an individual who is Making the Virtual Classroom a Reality for your institution!

Sincerely,

Scott B. Johnson
Program Director, Illinois Online Network

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Leading our community in learning, working and growing.

Mission Statement

IVCC teaches those who seek and is enriched by those who learn.

The Purposes of IVCC are:

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Assist all students in identifying and achieving their educational and career goals.
2. Promote the value of higher education.
3. Grow and nurture college resources needed to provide quality programs and services.
4. Promote understanding of diverse cultures and beliefs.
5. Demonstrate IVCC's core values through an inclusive and collaborative environment.