



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

**815 North Orlando Smith Road  
Oglesby, IL 61348-9692**

**Board Meeting  
A G E N D A**

**Thursday, April 10, 2014  
Board Room  
6 p.m.**

**NOTE: If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.**

## IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

### BOARD AGENDA ITEMS

#### **January**

Student Fall Demographic Profile

#### **February**

Authorize Budget Preparation  
Tenure Recommendations  
Non-tenured Faculty Contracts  
Reduction in Force  
Tuition and Fee Review  
Five-year Financial Forecast

#### **March**

Strategic Plan Update  
President's Evaluation

#### **April**

Board of Trustees Election (odd years)  
Organization of Board (odd years)

#### **May**

Budget Adjustments  
President's Contract Review  
Vice Presidents' Contract Renewals

#### **June**

RAMP Reports  
IT Strategic Plan  
Prevailing Wage Resolution  
Authorization of Continued Payment for  
Standard Operating Expenses

#### **July**

Tentative Budget  
a. Resolution Approving Tentative Budget  
b. Authorization to Publish Notice of  
Public Hearing

#### **August**

Budget  
a. Public Hearing  
b. Resolution to Adopt Budget  
College Insurance (every 3 years)

#### **September**

Protection, Health, and Safety Projects  
Cash Farm Lease  
Program Review Report  
Approval of College Calendar (even years)  
Student Accomplishments  
Employee Demographics Report

#### **October**

Authorize Preparation of Levy  
Audit Report  
Update Key Performance Indicators  
ICCTA Award Nominations

#### **November**

Adopt Tentative Tax Levy

#### **December**

Adopt Tax Levy  
Schedule of Regular Meeting Dates and Times

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees Meeting**  
**Thursday, April 10, 2014 – 6 p.m. – Board Room (C307)**

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## **A G E N D A**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Recognition – Taylor A. Gunia, Student Trustee
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
  - 7.1 Approval of Minutes – March 13, 2014 Board (Pages 1- 7)
  - 7.2 Approval of Bills - \$1,081,768.37
    - 7.2.1 Education Fund - \$579,804.12
    - 7.2.2 Operations & Maintenance Fund - \$70,063.05
    - 7.2.3 Operations & Maintenance (Restricted Fund) - \$159,739.60
    - 7.2.4 Auxiliary Fund - \$32,474.67
    - 7.2.5 Restricted Fund - \$200,943.80
    - 7.2.6 Liability, Protection & Settlement Fund - \$38,743.13
  - 7.3 Treasurer’s Report (Pages 8-25)
    - 7.3.1 Financial Highlights (Pages 9-10)
    - 7.3.2 Balance Sheet (Pages 11-12)
    - 7.3.3 Summary of FY14 Budget by Fund (Page 113)
    - 7.3.4 Budget to Actual Comparison (Pages 14-20)
    - 7.3.5 Budget to Actual by Budget Officers (Page 21)
    - 7.3.6 Statement of Cash Flows (Page 22)
    - 7.3.7 Investment Status Report (Pages 23-24)
    - 7.3.8 Disbursements - \$5,000 or more (Page 25)
  - 7.4 Personnel - Stipends for Pay Periods Ending March 8, 2014 and March 22, 2014 (Pages 26-28)

8. President's Report
9. Committee Reports
10. Technology Purchase Requests (Pages 29-34)
  - 10.1 Graphic Arts Lab Upgrades (Pages 29-30)
  - 10.2 Student Laptop Computer Upgrades (Pages 31-34)
11. Faculty Resignation – Julie A. Sherbeyn, Health & Wellness Instructor/Head Women's Volleyball Coach (Pages 35-36)
12. Temporary Special Assignments (Page 37)
13. FY2015 Board Budget (Pages 38-39)
14. Inter-district Cooperative Agreement between Illinois Valley Community College and Joliet Junior College (Pages 40-41)
15. Security Services Contract Extension (Pages 42-45)
16. Building G Electrical Repairs (Pages 46-50)
17. Items for Information (Pages 51-62)
  - 17.1 Art-in-Architecture CIC Project (Pages 51-52)
  - 17.2 Inactivation of the Warehousing and Distribution Certificate (Page 53)
  - 17.3 The Certificate of Achievement for Excellence in Financial Reporting – GFOA (Pages 54-55)
  - 17.4 Distinguished Budget Presentation Award – GFOA (Pages 56-57)
  - 17.5 National Association for the Education of Young Children – Diane Christianson (Page 58)
  - 17.6 Sigma Kappa Delta Recognition – Delores Robinson (Page 59)
  - 17.7 Creating Entrepreneurship Opportunities Program (Page 60)
  - 17.8 Arbor Day Foundation – 2013 Tree Campus USA Recognition (Page 61)
  - 17.9 Service Employees International Union Local No. 138 (Page 62)
18. Trustee Comment
19. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending litigation; and 3) closed session minutes.
20. Closed Session Minutes – March 13, 2014
21. Other
22. Adjournment

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees**

**Minutes of Regular Meeting**  
**March 13, 2014**

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6 p.m. on Thursday, March 13, 2014 in the Board Room (C307) at Illinois Valley Community College.

**Members Physically**

**Present:**

Michael C. Driscoll, Vice Chair  
Larry D. Huffman, Secretary  
Laurie A. Bonucci  
Jane E. Goetz  
David O. Mallery (entered the meeting at 6:22 p.m.)  
Everett J. Solon

**Members Absent:**

Melissa M. Olivero, Chair  
Taylor A. Gunia, Student Trustee

**Others Physically**

**Present:**

Jerry Corcoran, President  
Cheryl Roelfsema, Vice President for Business Services and Finance  
Walt Zukowski, Attorney

In the absence of Ms. Olivero, Dr. Driscoll called the meeting to order at 6 p.m.

**APPROVAL OF AGENDA**

It was moved by Dr. Huffman and seconded by Mr. Solon to approve the agenda, as presented. Motion passed by voice vote.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

It was moved by Dr. Huffman and seconded by Ms. Goetz to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Bills - \$1,469,023.47

Education Fund - \$1,033,727.20; Operations & Maintenance Fund - \$166,110.97; Operations & Maintenance Fund (Restricted) - \$18,886.76; Auxiliary Fund - \$180,608.47; Restricted Fund - \$16,597.10; and Liability, Protection and Settlement Fund - \$53,092.97

## Treasurer's Report

### Personnel

Approved the stipends for the pay periods ending February 8, 2014 and February 22, 2014.

### Bid Results – Multi-Purpose Paper

Accepted the bid of \$23,377.20 from Midland Paper for multi-purpose paper.

### Purchase Request – Fuel for Truck Driver Training Program

Approved to spend an estimated \$53,000 for fuel for the Truck Driving Training Program from Sapp Bros., Peru, Illinois and Flying J, LaSalle, Illinois.

## **PRESIDENT'S REPORT**

Construction update: The general contractor for Phase 1 continues to address warranty issues as they arise. Phase 2 is at substantial completion except for demolition, re-grading, and seeding. Phase 3 is at design development and the Board is being asked to take action on the funding options this evening. The Building G heat exchanger replacement project has been completed and the sound system project is at the 95-percent-design review stage and ready to go to bid this month. Glenna Jones advised Dr. Corcoran that Abhijeet Bhattacharya has earned his Doctorate of Business Administration – Global Business and Leadership from California Intercontinental University. Dr. Corcoran congratulated Dr. Bhattacharya. Per Adam Oldaker, IVCC's Mu Alpha chapter of Sigma Kappa Delta was recently honored with the Chapter Activity Award at the Sigma Kappa Delta *International* Convention in Savannah, Georgia. This is a wonderful recognition for the college and the dedicated faculty in the English, Math and Education division. Congratulations to Adam Oldaker, Kim Radek and Delores Robinson in the English department on their fine work. On March 6, IVCC's TEACH club held a birthday party for Dr. Seuss. The student group, led by Jill Urban-Bollis and Tina Hardy, welcomed 43 children who enjoyed a wide range of activities. The TEACH club also participated in a polar plunge in Yorkville and raised over \$1200 for Special Olympics. Dawn Wiggins, faculty sponsor for Indefinite Limit, announced upcoming events for the student math organization. T-shirts are being sold to raise funds for a charity and later this month the group, along with SGA, will celebrate Einstein's Birthday and *Pi Day*. The event will include a digits-of-Pi contest and a "Pi"-e-a-professor fundraiser. Jennifer Bubb, Kathryn Gibbs, Becky Perkins, Kim Radek, Adam Oldaker, Tracy Lee, and Carly Mayberry attended the annual Assessment Fair held at Moraine Valley on February 21. Sessions focused on using data to institute college-wide improvements with the overarching goal being student success. Diane Christianson was elected to the National ACCESS board as a representative of the Illinois ACCESS group of which she is treasurer. ACCESS supports and advocates for associate degree Early Childhood Education programs. The Building Trades Expo will be held on the IVCC east campus on Friday, March 28 from 9:30 until approximately noon in partnership with the Starved Rock Associates for Vocational and Technical Education, Illinois Valley Labor Management Committee, and Illinois Valley Building Trades Council. This is a great annual event and hundreds of students are expected to be on campus. Dr. Corcoran thanked the board members who were able to attend the IVCC Foundation's Irish Night annual fundraiser where approximately \$15,000 was raised to support scholarships. Sue Monroe, Donna Swiskoski, David Dodge, Carey Burns and Fran Brolley did a great job of organizing the event and everyone in attendance seemed to have a good time. Cathy



Buck and Cristina Sarabia did an excellent job of coordinating an etiquette dinner for the benefit of IVCC students a few weeks ago. The response was terrific. Thanks to Cathy and Cristina it looks like this could resume being an annual event. Dean Brian Holloway has played a key role in helping to prepare for the Alex Boye concert to be held in the IVCC cultural centre on March 29. Mr. Boye is a British-born Mormon singer and actor of Nigerian descent. IVCC is partnering with Starved Rock Country Group on this event and Dr. Corcoran is hoping for more events to follow. The program will begin at 6 p.m. with a local group, Bagshot Row, followed by Mr. Boye. Dr. Corcoran noted it is going to be a great evening and he is planning on a sellout crowd, thanks especially to the work behind the scenes by Dr. Holloway. The best part about working at IVCC is the getting to know the many fine people that work here on a daily basis. On Friday, April 25 at Grand Bear Lodge, the College will be recognizing employees for years of service, retirement, having been awarded tenure, and two other special categories: (1) faculty nominated for the Stephen Charry Memorial Award for Teaching, including Charles Kwiatkowski, Jim Moskalewicz, Adam Oldaker, Sue Caley-Opsal, Michael Pecherek, Kim Radek, Delores Robinson and this year's winner, Nora Villarreal, as well as (2) support staff nominated for the Distinguished Service Award including Tracie Klieber, Marlene Merkel, Kelly Obermiller, Frances Whaley and this year's winner, Jeannette Frahm. Dr. Corcoran congratulated these fine coworkers.

#### **COMMITTEE REPORTS**

None.

#### **STAFF APPOINTMENT – ADAM OLDAKER, INTERIM DEAN OF ENGLISH, MATHEMATICS, AND EDUCATION**

It was moved by Dr. Huffman and seconded by Mr. Solon to approve the appointment of Adam Oldaker as Interim Dean of the English, Mathematics, and Education division, with compensation as noted in the March 4, 2014 memorandum from Sue Isermann. Dr. Corcoran noted that Adam is a great choice and will be a great dean. Motion passed by voice vote.

#### **STAFF RESIGNATION – DR. TRACY MORRIS, ASSOCIATE VICE PRESIDENT FOR STUDENT SERVICES**

It was moved by Dr. Huffman and seconded by Ms. Goetz to accept with sincere regret the resignation of Dr. Tracy Morris, Associate Vice President for Student Services, effective March 28, 2014. Dr. Corcoran noted that Dr. Morris has been at IVCC for 13 years and the College has moved forward under her leadership. He wished her success at Illinois Central College. Dr. Driscoll expressed his best wishes for her. Motion passed by voice vote.

#### **STAFF APPOINTMENT – INTERIM ASSOCIATE VICE PRESIDENT FOR STUDENT SERVICES**

It was moved by Mr. Solon and seconded by Ms. Bonucci to approve the appointment of Mark Grzybowski, Interim Associate Vice President for Student Services, with additional compensation of \$350 per pay period until a new Associate Vice President is employed. Dr. Corcoran noted Mark has been a wonderful team player and he is looking forward to working with him and is convinced he will do a great job. Motion passed by voice vote.

### **SABBATICAL LEAVE REQUEST – DIANE CHRISTIANSON**

It was moved by Ms. Goetz and seconded by Dr. Huffman to approve the sabbatical leave for Diane Christianson for the 2014 fall semester. Said leave to be governed by the conditions stipulated in the agreement between the American Federation of Teachers Local 1810 and the Board of Trustees of Illinois Valley Community District No. 513. Dr. Huffman applauds the reason for the sabbatical. It certainly is something that will benefit the students. He had concerns with the troubled financial situation. The administration has given assurance to Dr. Huffman that the cost to the College is very minimal. He recommended moving forward with what we can afford and take into consideration the priorities used in the budget. Motion passed by voice vote.

### **TEMPORARY SPECIAL ASSIGNMENTS**

It was moved by Dr. Huffman and seconded by Mr. Solon to recommend temporarily re-assigning responsibilities during the period that Ms. Isermann is the interim Vice President for Learning & Student Development as follows:

Danielle Stoddard – Grant Coordinator (\$2,500) effective 3/1/14 to 9/1/14; assuming responsibility for the Perkins Grant, PTR Grant and the iNam Grant.

Steve Alvin – Leadership of the IVCC Curriculum Process (one hour of overload); responsible for the Curriculum Process including chair and coordinating the monthly Curriculum Committee meeting, preparing documentation for ICCB, and working with faculty, Deans, Adult Education, and Continuing Education on new courses and program proposals.

Dr. Rose Marie Lynch – AQIP accreditation (\$50 per hour for less than 29 hours per week); responsible for directing and overseeing the entire AQIP accreditation process.

Dr. Driscoll was happy to see that the College has people behind the strategic planning process (AQIP) and resources to drive a quality process. Motion passed by voice vote.

### **DUAL CREDIT TUITION ADJUSTMENT**

It was moved by Dr. Huffman and seconded by Ms. Bonucci to approve increasing tuition for dual credit high school students to 60 percent of the standard tuition rate, effective with the summer 2014 semester. Dr. Huffman noted that this is one of the items that the College needs to look at in the decline of revenues. A small increase is appropriate and the College may need to continue to look at this in the future. Ms. Goetz believes it is still a great bargain for the students and it is fair the students pay a little more. Dr. Corcoran did have discussions on the increase of tuition with the superintendents from schools that represent the greatest number of students taking dual credit courses. Motion passed by voice vote.

### **INTER-DISTRICT COOPERATIVE AGREEMENT BETWEEN ILLINOIS VALLEY COMMUNITY COLLEGE AND HEARTLAND COMMUNITY COLLEGE**

It was moved by Ms. Bonucci and seconded by Mr. Solon to approve the Inter-district Cooperative Agreement between Illinois Valley Community College and Heartland Community College, as presented. Dr. Morris noted that ten or eleven years ago one of her first tasks was to have conversations with Sauk Valley Community College and Illinois Central College to develop



an inter-district cooperative agreement to provide students the option of attending either community college at the in-district tuition rate where a high school has two different community college districts within their high school district. The recommendation with Heartland Community College will serve the students in the edges of the Fieldcrest and Woodland school districts. Dr. Morris indicated another inter-district cooperative agreement may be coming forward next month. Motion passed by voice vote.

### **INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF OTTAWA**

It was moved by Mr. Solon and seconded by Ms. Goetz to approve the intergovernmental agreement with the City of Ottawa, as presented. Motion passed by voice vote.

Mr. Mallery entered the meeting at 6:22 p.m.

### **COMMUNITY INSTRUCTIONAL CENTER PROJECT – PHASE 3**

It was moved by Dr. Huffman and seconded by Ms. Goetz to approve using \$270,000 from the Operations & Maintenance fund balance to complete Phase 3. In FY2013 this fund had a surplus of \$443,106 due to reduced utility costs and unexpended contingency funds. The fund balance in the Operations and Maintenance fund would still be above the 25 percent of annual expenditures that is required by the College's board policy. Mr. Mallery noted that the College is paying a higher percentage of the cost on the remaining Community Instructional Center project. He commended the staff in doing a good job in reassessing their immediate needs and their prioritization in working with the money they had. A large part of Phase 3 is going to the Student Life Space which was originally in the CTC building but a decision was made that the counseling space would be a better place – an increase in square footage and a better investment. He asked if the student activity funds could be reprioritized and this money be used for capital improvements. The students have pledged to pay for the student life space furniture with some of these funds. Motion passed by voice vote.

### **BUILDING C LOBBY RENOVATION CAPITAL PROJECT APPLICATION APPROVAL**

It was moved by Dr. Huffman and seconded by Ms. Bonucci to approve the capital project application for the Building C lobby renovation, as presented. Dr. Corcoran noted that when you assess all of the projects on the wish list, you need to take into consideration those that have the most impact on the students. Renovation of the lobby will be a first-class opportunity for students to interact outside of classrooms and really take the College forward. He was pleased that the Facilities Committee supported this project. Motion passed by voice vote.

### **PROTECTION, HEALTH, AND SAFETY PROJECT – BUILDING E ACCESSIBLE ELEVATOR INSTALLATION**

It was moved by Mr. Mallery and seconded by Dr. Huffman to approve the Building E Accessible Elevator Installation Protection, Health, and Safety project as presented for a total cost of \$370,642, and authorize submission of the resolution to the Illinois Community College Board. Mr. Mallery noted that the staff has prioritized this project and it has come to the top of the list because of its location to the student life space. The current elevator in the student life space is not large enough to accommodate the ADA requirements. Motion passed by voice vote.

**PROTECTION, HEALTH, AND SAFETY PROJECT – ABATEMENT OF ASBESTOS**

It was moved by Ms. Bonucci and seconded by Mr. Solon to approve the Abatement of Asbestos Protection, Health, and Safety project as presented for a total cost of \$134,250, and authorize submission of the resolution to the Illinois Community College Board. Motion passed by voice vote.

**2014 ICCTA OUTSTANDING FACULTY AWARD NOMINATION – NORA VILLARREAL**

It was moved by Mr. Solon and seconded by Dr. Huffman to nominate Nora Villarreal, English Instructor and Writing Center Coordinator and the 2014 recipient of IVCC’s Stephen Charry Memorial Award for Teaching Excellence, to represent IVCC for the Illinois Community College Trustee Association’s Outstanding Faculty Award. Marianne Dzik noted that Ms. Villarreal is the Director of the Honors Program at IVCC. The Honors Program was totally redone and this year there was a total of 17 new students in the Honors Program. This number is high. Honors project courses were created and the students presented their projects at Honorspalooza. Marianne stated the projects were unbelievable. Nora is very good instructor and a very popular instructor. Nora was one of those students who came to IVCC and didn’t know what she wanted to be. Her instructor took her under her wing and put her on the path to being an English instructor. Adam Oldaker stated Nora is a wonderful, supportive colleague. Marianne is extremely proud of Nora. Motion passed by voice vote.

**2014 ICCTA OUTSTANDING PART-TIME FACULTY MEMBER AWARD NOMINATION – VALERY CALVETTI**

It was moved by Ms. Goetz and seconded by Dr. Huffman to nominate Valery Calvetti, Part-time Counselor, for the Illinois Community College Trustee Association’s Outstanding Part-time Faculty Member Award. Motion passed by voice vote.

**TRUSTEE COMMENT**

Ms. Goetz noted that Irish Night was a fun evening and thanked those who organized it.

The ICCTA Northwest Region meeting will take place at Kishwaukee College. Possible dates for the meeting include June 16, June 18, and June 25. The other colleges in the Northwest Region (Highland, Rock Valley, and Sauk Valley) were leaning towards Wednesday, June 25. Laurie Bonucci indicated she would attend on the 25<sup>th</sup> if she did not have any conflicts and Larry Huffman also indicated he may be able to attend.

**CLOSED SESSION**

It was moved by Ms. Bonucci and seconded by Mr. Solon to convene a closed session at 6:42 p.m. to discuss 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) collective negotiating matters; 3) probable litigation; 4) pending litigation; 5) lease of real property; and 6) closed session minutes. Motion passed by voice vote.

After a short break, the Board entered closed session at 6:49 p.m. On a motion by Dr. Huffman and seconded by Ms. Goetz, the regular meeting resumed at 9:18 p.m. Motion passed by voice vote.

**CLOSED SESSION MINUTES**

It was moved by Mr. Solon and seconded by Ms. Bonucci to approve and retain the closed session minutes of the February 6, 2014 and February 13, 2014 board meetings. Motion passed by voice vote.

**OTHER**

Dr. Corcoran noted that the cost of taking the GED test increased from \$50 to \$120 in FY2014. Dedicated support staff came forward with an initiative that raised \$1,344 to help pay for 11 GED tests at IVCC. Dawn Watson deserves credit for spearheading this initiative.

**ADJOURNMENT**

Dr. Driscoll declared the meeting adjourned at 9:22 p.m.

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Melissa M. Olivero, Board Chair

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Larry D. Huffman, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

MARCH 2014

Cheryl Roelfsema, CPA  
Vice President for Business Services and Finance/Treasurer

Kathy Ross  
Controller

## FINANCIAL HIGHLIGHTS – March 2014

### Revenues

- As of March 21, the student headcount for spring semester was 4,094, which is 355 students, or 7.98 percent, less than at this same point in time last year. Credit hours were at 31,881, which is 2,010, or 5.93 percent, less than one year ago. A 5.3 percent decrease in credit hours was included in the fiscal year 2014 budget. Enrollment at the Oglesby campus decreased by 1,753 credit hours, or 6.23 percent; enrollment at the Ottawa Center decreased by 393 credit hours, or 14.89 percent; Early Entry College enrollment decreased by 221 credit hours; and the IBEW (International Brotherhood of Electrical Workers) credit hours decreased by 96 from this same point in time one year ago. The following table compares 10<sup>th</sup> day credit hours by semester for FY2013 and FY2014:

<b>Term</b>	<b>FY2013</b>	<b>FY2014</b>	<b>% Change</b>
Summer	7,147	7,055	1.35
Fall	36,290	34,022	6.25
Spring	33,696	31,245	7.27
<b>Total</b>	<b>77,133</b>	<b>72,322</b>	<b>6.24</b>

- LaSalle County Board of Review property tax appeals asking for an adjustment of more than \$100,000 in equalized assessed valuation (EAV) was \$5,567,581 on a total property value of \$18,998,749. The Board of Review's decision was a total of \$3,279,961 in adjustments. This equates to a total reduction of tax revenue for the College of \$12,011; an \$8,669 reduction for the operating funds.
- The State of Illinois Base Operating Grant has been paid through January 2014 and the Equalization Grant has been paid through December 2013. The federal and state portions of Adult Education grants have been paid through January 2014.

### Expenditures

Some of the more significant variances in expenditures for the nine months ending March 31, 2014 include the following:

- Fund 01 – Education Fund – Instruction – Fixed Charges – includes \$154,000 in annual rent for the Ottawa Center and \$40,313 for the Truck Driver Training truck and trailer lease;
- Fund 01 – Education Fund – Academic Support – Contractual Services – annual software license fees including \$71,273 for Blackboard and \$34,400 for the purchase of the Starfish software for counseling/retention;



- Fund 01 – Education Fund – Academic Support – Materials & Supplies – includes \$166,116 for computers and \$14,292 for projectors for classrooms in the CTC and Building J; \$23,311 for electronic resources for the library; and \$13,000 for Accuplacer testing;
- Fund 01 – Education Fund – Institutional Support – Contractual Services – includes \$217,972 for Ellucian (formerly Datatel) annual support; \$144,720 in legal fees; \$24,580 in consulting fees to expand and upgrade wireless access points and the virtual desktop project; and \$31,715 in other software renewal fees;
- Fund 01 – Education Fund – Institutional Support – Materials & Supplies – includes \$122,885 for advertising; \$11,108 for ICCTA dues; \$26,535 for credit card processing fees; \$45,100 for postage; \$273,325 for computers, software, and audio visual equipment; and \$37,100 for software and software renewals;
- Fund 01 – Education Fund – Institutional Support – Capital Outlay – includes \$202,950 for instructor stations and \$121,650 for technology in the CTC, most of which will be reimbursed by the capital campaign.

#### **Protection, Health & Safety Projects:**

- Facility Door Hardware/Rekeying Upgrades – project is nearly complete;
- Culture Centre Sound System – bids are due April 16; project timeline was extended one month to accommodate more detailed planning and drawings;
- Building G Heat Exchanger Replacement – project is complete;
- Building A Air Handler/Chiller Replacement – approved by ICCB;
- Building E Elevator – submitted to ICCB for approval; and,
- Asbestos Removal – CIC Phase 3 – submitted to ICCB for approval.

#### **Capital Renewal Project:**

- Building C Lobby Remodel – submitted to ICCB for approval;

#### **Other Projects:**

- Community Instructional Center Project –  
**Phase 1** – General contractor is working on warranty items;  
**Phase 2** –Regrading and seeding will start as weather permits;  
**Phase 3** – CDB is moving forward with design development.

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 March 31, 2014

	Governmental Fund Types			Proprietary	Fiduciary	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	# Fund Types Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
<b>Assets and Other Debits</b>								
Cash and cash equivalents	\$ (3,493,374)	6,213,609	\$ (135,398)	\$ 1,366,322	\$ 251,987			\$ 4,203,146
Investments	10,360,559	7,984,167	978,794	-				19,323,520
Receivables								
Property taxes	7,942,405	1,658,516	1,270,329	-	-			10,871,250
Governmental claims	-	43,928	-	-	547,873			591,801
Tuition and fees	430,098	-	-	1,433	-			431,531
Due from other funds	175,937	41,042		1,036,251	-			1,253,230
Bookstore inventories	-	-	-	643,513	-			643,513
Other assets	16,420						1,470,712	1,487,132
Fixed assets - net where applicable	-	-	-	20,465	-	58,497,163		58,517,628
Other debits								
Amount available in Debt Service Fund	-						1,254,288	1,254,288
Amount to be provided to retire debt								-
<b>Total Assets and Other Debits</b>	<u>\$15,432,045</u>	<u>\$15,941,262</u>	<u>\$ 2,113,725</u>	<u>\$ 3,067,984</u>	<u>\$ 799,860</u>	<u>\$58,497,163</u>	<u>\$ 2,725,000</u>	<u>\$ 98,577,039</u>

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Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 March 31, 2014

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
<b>Liabilities</b>								
Accounts payable	\$ 1,268,853	\$ 1,786	\$ 7,645	\$ 15,366	\$ 11	\$ -	\$ -	\$ 1,293,661
Accrued salaries & benefits	264,771	22,331	-	17,255	-	-	-	304,357
Post-retirement benefits & other	127,667	-	-	-	-	-	-	127,667
Unclaimed property	2,440	401	-	-	18	-	-	2,859
Due to other funds	179,340	523,775	-	-	550,115	-	-	1,253,230
Due to student groups/deposits	12,812	-	-	-	249,716	-	-	262,528
Deferred revenue								-
Property taxes	3,972,466	829,521	635,368	-	-	-	-	5,437,355
Tuition and fees	141,460	-	-	-	-	-	-	141,460
Grants	-	-	-	-	-	-	-	-
Bonds payable	-	-	-	-	-	-	2,725,000	2,725,000
Total liabilities	<u>5,969,809</u>	<u>1,377,814</u>	<u>643,013</u>	<u>32,621</u>	<u>799,860</u>	<u>-</u>	<u>2,725,000</u>	<u>11,548,117</u>
<b>Equity and Other Credits</b>								
Investment in general fixed assets						58,497,163		58,497,163
Contributed capital								-
Retained earnings								-
Fund balance								-
Reserved for grant purposes		78,333						78,333
Reserved for building purposes		6,082,706						6,082,706
Reserved for debt service			1,470,712					1,470,712
Reserved for Liab., Prot., Sett.		3,663,419						3,663,419
Unreserved	<u>9,462,236</u>	<u>4,738,990</u>		<u>3,035,363</u>				<u>17,236,589</u>
Total equity and other credits	<u>9,462,236</u>	<u>14,563,448</u>	<u>1,470,712</u>	<u>3,035,363</u>	<u>-</u>	<u>58,497,163</u>	<u>-</u>	<u>87,028,922</u>
<b>Total Liabilities, Equity and Other Credits</b>	<u>\$15,432,045</u>	<u>\$15,941,262</u>	<u>\$ 2,113,725</u>	<u>\$ 3,067,984</u>	<u>\$ 799,860</u>	<u>\$58,497,163</u>	<u>\$ 2,725,000</u>	<u>\$ 98,577,039</u>

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

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Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2014 Revenues & Expenditures by Fund  
 Nine Months Ended March 31, 2014

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 16,360,134	\$ 2,396,189	\$ 5,375,581	\$ 1,259,108	\$ -	\$ 2,159,857	\$ 5,874,385	\$ 259,389	\$ 34,976	\$ 33,719,619
Actual Expenditures	(15,143,457)	(1,846,524)	(7,267,610)	(1,231,375)	-	(2,241,619)	(5,948,903)	(650,214)	(32,900)	(34,362,602)
Other Financing Sources (Uses)	5,000					61,414	10,000	-	-	76,414
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	1,221,677	549,665	(1,892,029)	27,733	-	(20,348)	(64,518)	(390,825)	2,076	(566,569)
Fund balances July 1, 2013	4,628,258	3,012,421	7,974,011	1,442,977	4,691,403	3,055,718	142,855	4,054,245	28,571	29,030,459
Fund balances March 31, 2014	\$ 5,849,935	\$ 3,562,086	\$ 6,081,982	\$ 1,470,710	\$ 4,691,403	\$ 3,035,370	\$ 78,337	\$ 3,663,420	\$ 30,647	\$ 28,463,890

Illinois Valley Community College District No. 513  
Fiscal Year 2014 Budget to Actual Comparison  
Nine Months Ended March 31, 2014

	Annual Budget FY2014	Actual 3/31/14	Act/Budget 75.0%	Actual 3/31/13	Act/Budget 75.0%	Annual Budget FY2013
<b>EDUCATION FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 6,646,368	\$ 6,629,788	99.8%	\$ 6,610,935	100.0%	\$ 6,611,055
Corporate Personal Property Replacement Tax	798,556	440,993	55.2%	392,861	44.7%	878,840
TIF Revenues	381,000	360,002	94.5%	376,909	98.9%	381,000
Total Local Government	<u>7,825,924</u>	<u>7,430,783</u>	95.0%	<u>7,380,705</u>	93.8%	<u>7,870,895</u>
State Government:						
ICCB Credit Hour Grant	1,923,233	1,121,601	58.3%	482,645	25.1%	1,923,233
Equalization	50,000	25,000	50.0%	31,505	23.6%	133,618
Career/Technical Education Formula Grant	165,000	92,818	56.3%	97,866	59.3%	165,000
Other	-	-	-	-	-	-
Total State Government	<u>2,138,233</u>	<u>1,239,419</u>	58.0%	<u>612,016</u>	27.5%	<u>2,221,851</u>
Federal Government						
PELL Administrative Fees	10,000	-	0.0%	8,490	84.9%	10,000
ARRA Grant	-	-	-	-	-	-
Total Federal Government	<u>10,000</u>	<u>-</u>	0.0%	<u>8,490</u>	84.9%	<u>10,000</u>
Student Tuition and Fees:						
Tuition	6,766,042	6,449,016	95.3%	6,242,989	98.6%	6,329,675
Fees	971,730	908,771	93.5%	962,465	101.3%	950,335
Total Tuition and Fees	<u>7,737,772</u>	<u>7,357,787</u>	95.1%	<u>7,205,454</u>	99.0%	<u>7,280,010</u>
Other Sources:						
Investment Revenue	21,000	2,739	13.0%	16,443	82.2%	20,000
Public Service Revenue	421,850	201,329	47.7%	334,373	73.1%	457,450
Nongovernmental Gifts	1,048,000	77,170	7.4%	195,500	407.3%	48,000
Other	17,100	50,907	297.7%	17,202	100.6%	17,100
Total Other Sources	<u>1,507,950</u>	<u>332,145</u>	22.0%	<u>563,518</u>	103.9%	<u>542,550</u>
<b>TOTAL EDUCATION FUND REVENUE</b>	<u>\$ 19,219,879</u>	<u>16,360,134</u>	85.1%	<u>15,770,183</u>	88.0%	<u>17,925,306</u>
<b>EDUCATION FUND EXPENDITURES</b>						
Instruction:						
Salaries	\$ 8,492,966	6,679,108	78.6%	6,600,812	78.0%	8,461,066
Employee Benefits	1,535,040	1,285,549	83.7%	1,255,485	85.3%	1,471,033
Contractual Services	126,219	63,545	50.3%	57,562	43.0%	133,779
General Materials & Supplies	402,788	227,653	56.5%	228,310	59.8%	382,084
Conference & Meeting Expenses	53,514	24,286	45.4%	21,048	45.8%	45,992
Fixed Charges	219,700	194,313	88.4%	186,810	89.6%	208,600
Utilities	500	448	89.6%	526	52.6%	1,000
Capital Outlay	1,000,000	230,448	23.0%	173,516	771.2%	22,500
Other	-	-	-	-	-	-
Total Instruction	<u>\$ 11,830,727</u>	<u>\$ 8,705,350</u>	73.6%	<u>\$ 8,524,069</u>	79.5%	<u>\$ 10,726,054</u>



**Illinois Valley Community College District No. 513  
Fiscal Year 2014 Budget to Actual Comparison  
Nine Months Ended March 31, 2014**

<b>EDUCATION FUND EXPENDITURES</b> (continued)	<b>Annual Budget FY2014</b>	<b>Actual 3/31/14</b>	<b>Act/Budget 75.0%</b>	<b>Actual 3/31/13</b>	<b>Act/Budget 75.0%</b>	<b>Annual Budget FY2013</b>
Academic Support:						
Salaries	\$ 681,604	\$ 482,397	70.8%	\$ 450,314	73.0%	\$ 617,016
Employee Benefits	131,760	111,103	84.3%	95,637	87.7%	109,095
Contractual Services	165,102	161,493	97.8%	129,028	82.5%	156,464
General Materials & Supplies	304,326	308,089	101.2%	156,647	76.5%	204,882
Conference & Meeting Expenses	7,115	1,122	15.8%	934	8.9%	10,437
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	50,700	23,161	45.7%	26,521	50.1%	52,955
Capital Outlay	200,763	93,510	46.6%	8,445	35.6%	23,750
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	<u>1,541,370</u>	<u>1,180,875</u>	<u>76.6%</u>	<u>867,526</u>	<u>73.9%</u>	<u>1,174,599</u>
Student Services:						
Salaries	1,177,829	883,468	75.0%	824,275	72.2%	1,141,956
Employee Benefits	290,105	237,937	82.0%	225,590	80.9%	278,952
Contractual Services	5,100	3,390	66.5%	3,318	161.9%	2,050
General Materials & Supplies	52,895	27,631	52.2%	32,506	67.7%	48,045
Conference & Meeting Expenses	15,125	6,988	46.2%	5,215	41.1%	12,700
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Student Services	<u>1,541,054</u>	<u>1,159,414</u>	<u>75.2%</u>	<u>1,090,904</u>	<u>73.5%</u>	<u>1,483,703</u>
Public Services/Continuing Education:						
Salaries	424,443	316,205	74.5%	318,597	76.1%	418,792
Employee Benefits	55,924	46,221	82.6%	43,732	88.5%	49,405
Contractual Services	276,800	116,014	41.9%	200,262	67.7%	296,000
General Materials & Supplies	79,175	58,097	73.4%	57,487	65.4%	87,950
Conference & Meeting Expenses	9,970	8,815	88.4%	7,288	87.0%	8,375
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	498	0.0%	-	0.0%	250
Total Public Services/Continuing Education	<u>846,312</u>	<u>545,850</u>	<u>64.5%</u>	<u>627,366</u>	<u>72.9%</u>	<u>860,772</u>
Institutional Support:						
Salaries	1,672,936	1,316,912	78.7%	1,272,116	75.3%	1,688,680
Employee Benefits	471,283	408,644	86.7%	374,572	81.0%	462,246
Contractual Services	505,516	447,810	88.6%	503,482	122.9%	409,635
General Materials & Supplies	558,267	602,127	107.9%	267,609	67.3%	397,499
Conference & Meeting Expenses	59,305	20,264	34.2%	29,686	41.0%	72,410
Fixed Charges	-	-	0.0%	5,475	32.2%	17,000
Utilities	19,500	8,224	42.2%	11,786	57.2%	20,613
Capital Outlay	310,829	324,602	104.4%	185,561	51.1%	362,951
Other	38,000	(7,181)	-18.9%	(3,686)	-9.7%	38,000
Total Institutional Support	<u>3,635,636</u>	<u>3,121,402</u>	<u>85.9%</u>	<u>2,646,601</u>	<u>76.3%</u>	<u>3,469,034</u>
Scholarships, Grants and Waivers	574,200	430,566	75.0%	439,715	69.7%	631,095
<b>TOTAL EDUCATION FUND EXPENDITURES</b>	<u>\$ 19,969,299</u>	<u>\$ 15,143,457</u>	<u>75.8%</u>	<u>\$ 14,196,181</u>	<u>77.4%</u>	<u>\$ 18,345,257</u>
<b>INTERFUND TRANSFERS - NET</b>	<u>\$ -</u>	<u>\$ 5,000</u>	<u>0.0%</u>	<u>\$ (22,291)</u>	<u>-5.3%</u>	<u>\$ 419,951</u>

Illinois Valley Community College District No. 513  
Fiscal Year 2014 Budget to Actual Comparison  
Nine Months Ended March 31, 2014

	Annual Budget FY2014	Actual 3/31/14	Act/Budget 75.0%	Actual 3/31/13	Act/Budget 75.0%	Annual Budget FY2013
<b>OPERATIONS &amp; MAINTENANCE FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 1,221,821	\$ 1,214,644	99.4%	\$ 1,247,585	100.2%	\$ 1,245,606
Corporate Personal Property Replacement Tax	140,921	77,822	55.2%	69,328	44.7%	155,089
TIF	127,000	120,001	94.5%	124,965	98.4%	127,000
Total Local Government	<u>1,489,742</u>	<u>1,412,467</u>	<u>94.8%</u>	<u>1,441,878</u>	<u>94.4%</u>	<u>1,527,695</u>
State Government:						
ICCB Credit Hour Grant	339,394	198,400	58.5%	85,173	25.1%	339,394
Total State Government	<u>339,394</u>	<u>198,400</u>	<u>58.5%</u>	<u>85,173</u>	<u>25.1%</u>	<u>339,394</u>
Student Tuition and Fees:						
Tuition	551,081	737,097	133.8%	704,599	104.7%	672,792
Total Tuition and Fees	<u>551,081</u>	<u>737,097</u>	<u>133.8%</u>	<u>704,599</u>	<u>104.7%</u>	<u>672,792</u>
Other Sources:						
Facilities Revenue	124,000	93,656	75.5%	111,527	118.6%	94,000
Investment Revenue	2,000	1,439	72.0%	1,032	51.6%	2,000
Non-Governmental Gifts & Grants	-	-	0.0%	-	-	-
Other	-	(46,870)	0.0%	3,693	-	-
Total Other Sources	<u>126,000</u>	<u>48,225</u>	<u>38.3%</u>	<u>116,252</u>	<u>121.1%</u>	<u>96,000</u>
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND REVENUES</b>	<u>\$ 2,506,217</u>	<u>\$ 2,396,189</u>	<u>95.6%</u>	<u>\$ 2,347,902</u>	<u>89.1%</u>	<u>\$ 2,635,881</u>

	Annual Budget FY2014	Actual 03/31/14	Act/Budget 75.0%	Actual 03/31/13	Act/Budget 75.0%	Annual Budget FY2013
<b>OPERATIONS &amp; MAINTENANCE FUND</b>						
Operations & Maintenance of Plant:						
Salaries	\$ 840,042	\$ 672,032	80.0%	\$ 617,298	72.8%	\$ 848,004
Employee Benefits	221,972	184,819	83.3%	173,421	76.5%	226,694
Contractual Services	222,820	160,227	71.9%	129,313	70.3%	183,900
General Materials & Supplies	250,000	181,445	72.6%	116,663	41.3%	282,500
Conference & Meeting Expenses	4,000	1,246	31.2%	1,111	27.8%	4,000
Fixed Charges	52,500	63,229	120.4%	50,420	126.1%	40,000
Utilities	794,980	507,122	63.8%	420,055	51.9%	809,410
Capital Outlay	104,000	28,371	27.3%	80,865	62.7%	129,000
Facility Charges to Other Funds	(63,000)	-	0.0%	-	0.0%	(63,000)
Provision for Contingency	-	-	0.0%	-	0.0%	100,000
Total Operations & Maintenance of Plant	<u>2,427,314</u>	<u>1,798,491</u>	<u>74.1%</u>	<u>1,589,146</u>	<u>62.1%</u>	<u>2,560,508</u>
Institutional Support:						
Salaries	49,065	34,028	69.4%	45,780	80.5%	56,881
Employee Benefits	21,738	7,343	33.8%	8,226	93.6%	8,792
Contractual Services	2,400	-	0.0%	2,395	99.8%	2,400
General Materials & Supplies	1,700	1,811	106.5%	1,241	37.6%	3,300
Conference & Meeting Expenses	-	-	0.0%	25	0.0%	-
Fixed Charges	4,000	4,851	121.3%	3,379	84.5%	4,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>78,903</u>	<u>48,033</u>	<u>60.9%</u>	<u>61,046</u>	<u>81.0%</u>	<u>75,373</u>
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND EXPENDITURES</b>	<u>\$ 2,506,217</u>	<u>\$ 1,846,524</u>	<u>73.7%</u>	<u>\$ 1,650,192</u>	<u>62.6%</u>	<u>\$ 2,635,881</u>

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**Illinois Valley Community College District No. 513  
Fiscal Year 2014 Budget to Actual Comparison  
Nine Months Ended March 31, 2014**

	<u>Annual Budget FY2014</u>	<u>Actual 3/31/14</u>	<u>Act/Budget 75.0%</u>	<u>Actual 3/31/13</u>	<u>Act/Budget 75.0%</u>	<u>Annual Budget FY2013</u>
<b>OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED)</b>						
Local Government Sources						
Current Taxes	\$ 1,362,330	\$ 1,356,642	99.6%	\$ 1,559,252	100.1%	\$ 1,557,008
State Government Sources	7,350,000	4,013,193	54.6%	3,301,302	26.4%	12,500,000
Investment Revenue	15,000	5,746	38.3%	27,046	15.0%	180,000
Other Revenue	-	-	0.0%	-	0.0%	-
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) REVENUES</b>	<u>\$ 8,727,330</u>	<u>5,375,581</u>	61.6%	<u>4,887,600</u>	34.3%	<u>14,237,008</u>
<b>OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED)</b>						
Operations & Maintenance						
Contractual Services	\$ -	-	0.0%	114,625	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	8,727,330	7,267,610	83.3%	6,034,648	42.4%	14,237,008
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) EXPENDITURES</b>	<u>\$ 8,727,330</u>	<u>7,267,610</u>	83.3%	<u>6,149,273</u>	43.2%	<u>14,237,008</u>

**Fiscal Year 2014 Budget to Actual Comparison**

	<u>Annual Budget FY2014</u>	<u>Actual 3/31/14</u>	<u>Act/Budget 75.0%</u>	<u>Actual 3/31/13</u>	<u>Act/Budget 75.0%</u>	<u>Annual Budget FY2013</u>
<b>BOND &amp; INTEREST FUND</b>						
Local Government Sources						
Current Taxes	\$ 1,258,919	\$ 1,256,409	99.8%	\$ 1,254,953	99.5%	\$ 1,261,840
Investment Revenue	5,000	2,699	54.0%	2,046	102.3%	2,000
<b>TOTAL BOND &amp; INTEREST FUND REVENUES</b>	<u>1,263,919</u>	<u>1,259,108</u>	99.6%	<u>1,256,999</u>	99.5%	<u>1,263,840</u>
<b>BOND &amp; INTEREST FUND</b>						
Institutional Support:						
Debt Principal Retirement	\$ 1,185,000	1,185,000	100.0%	1,090,000	86.4%	1,261,840
Interest on Bonds	78,419	45,875	58.5%	125,965	0.0%	-
Fees	500	500	100.0%	500	100.0%	500
<b>TOTAL BOND &amp; INTEREST EXPENDITURES</b>	<u>\$ 1,263,919</u>	<u>\$ 1,231,375</u>	97.4%	<u>\$ 1,216,465</u>	96.4%	<u>\$ 1,262,340</u>

**Fiscal Year 2014 Budget to Actual Comparison**

	<u>Annual Budget FY2014</u>	<u>Actual 3/31/14</u>	<u>Act/Budget 75.0%</u>	<u>Actual 3/31/13</u>	<u>Act/Budget 75.0%</u>	<u>Annual Budget FY2013</u>
<b>WORKING CASH FUND</b>						
Investment Revenue	\$ 35,000	\$ -	0.0%	\$ 17,383	86.9%	\$ 20,000
<b>TOTAL WORKING CASH REVENUES</b>	<u>35,000</u>	<u>-</u>	0.0%	<u>17,383</u>	86.9%	<u>20,000</u>
Transfers In (Out)		\$ -	0.0%	\$ -	0.0%	\$ (120,000)

**Illinois Valley Community College District No. 513  
Fiscal Year 2014 Budget to Actual Comparison  
Nine Months Ended March 31, 2014**

<b>AUXILIARY ENTERPRISES FUND</b>	<b>Annual Budget FY2014</b>	<b>Actual 3/31/14</b>	<b>Act/Budget 75.0%</b>	<b>Actual 3/31/13</b>	<b>Act/Budget 75.0%</b>	<b>Annual Budget FY2013</b>
Service Fees	\$ 2,472,700	\$ 2,156,163	87.2%	\$ 2,275,070	85.3%	\$ 2,666,700
Other Revenue	1,000	60	6.0%	3,024	302.4%	1,000
Investment Revenue	8,000	3,634	45.4%	80	1.6%	5,000
<b>TOTAL AUXILIARY ENTERPRISES FUND REVENUES</b>	<b>2,481,700</b>	<b>2,159,857</b>	<b>87.0%</b>	<b>2,278,174</b>	<b>85.2%</b>	<b>2,672,700</b>
					0.0%	
					0.0%	
					0.0%	
Salaries	\$ 339,281	257,044	75.8%	263,098	75.3%	349,348
Employee Benefits	94,629	72,191	76.3%	71,699	77.1%	93,053
Contractual Services	45,300	18,291	40.4%	64,233	125.9%	51,035
Materials & Supplies	1,998,478	1,837,684	92.0%	1,954,785	87.3%	2,240,300
Conference & Meeting	23,363	21,600	92.5%	18,297	84.4%	21,683
Fixed Charges	42,400	30,936	73.0%	35,836	67.1%	53,400
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	3,840	-	0.0%	-	0.0%	3,840
Other	111,500	3,873	3.5%	1,729	1.7%	103,000
<b>TOTAL AUXILIARY ENTERPRISES EXPENDITURES</b>	<b>2,658,791</b>	<b>2,241,619</b>	<b>84.3%</b>	<b>2,409,677</b>	<b>82.6%</b>	<b>2,915,659</b>
<b>Transfer In (Out)</b>	<b>\$ -</b>	<b>\$ 61,414</b>	<b>0.0%</b>	<b>\$ 61,364</b>	<b>-23.1%</b>	<b>\$ (265,537)</b>

**Fiscal Year 2014 Budget to Actual Comparison**

<b>RESTRICTED PURPOSES FUND</b>	<b>Annual Budget FY2014</b>	<b>Actual 3/31/14</b>	<b>Act/Budget 75.0%</b>	<b>Actual 3/31/13</b>	<b>Act/Budget 75.0%</b>	<b>Annual Budget FY2013</b>
State Government Sources	\$ 360,972	\$ 448,933	124.4%	\$ 181,231	38.7%	\$ 468,498
Federal Government Sources	6,743,340	5,410,387	80.2%	6,248,614	81.1%	7,701,634
Service Fees	3,000	2,265	75.5%	9,203	306.8%	3,000
Other Revenue	15,700	12,800	81.5%	24,552	223.2%	11,000
<b>TOTAL RESTRICTED PURPOSES FUND REVENUES</b>	<b>\$ 7,123,012</b>	<b>5,874,385</b>	<b>82.5%</b>	<b>6,463,600</b>	<b>79.0%</b>	<b>8,184,132</b>
<b>RESTRICTED PURPOSES FUND</b>						
Instruction:						
Salaries	\$ 486,019	324,093	66.7%	300,837	72.4%	415,474
Employee Benefits	115,559	79,001	68.4%	74,373	91.4%	81,388
Contractual Services	85,284	37,684	44.2%	40,870	66.3%	61,654
Materials & Supplies	144,092	38,587	26.8%	96,893	88.2%	109,812
Conference & Meeting	67,273	28,018	41.6%	29,323	39.9%	73,520
Fixed Charges	500	-	0.0%	-	0.0%	3,000
Utilities	3,500	1,497	42.8%	1,764	75.1%	2,350
Capital Outlay	212,723	18,849	8.9%	15,468	46.5%	33,286
Other (P-16 Grant Waivers)	-	-	0.0%	-	0.0%	9,030
<b>Total Instruction</b>	<b>\$ 1,114,950</b>	<b>\$ 527,729</b>	<b>47.3%</b>	<b>\$ 559,528</b>	<b>70.9%</b>	<b>\$ 789,514</b>

**Illinois Valley Community College District No. 513  
Fiscal Year 2014 Budget to Actual Comparison  
Nine Months Ended March 31, 2014**

	<u>Annual Budget FY2014</u>	<u>Actual 3/31/14</u>	<u>Act/Budget 75.0%</u>	<u>Actual 3/31/13</u>	<u>Act/Budget 75.0%</u>	<u>Annual Budget FY2013</u>
<b>RESTRICTED PURPOSES FUND</b>						
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
Employee Benefits	-	-	0.0%	-	0.0%	-
Contractual Services	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	2,150	0.0%	-	0.0%	-
Conference & Meeting	-	-	0.0%	-	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	(27,996)	0.0%	160,000
Total Academic Support	-	2,150	0.0%	(27,996)	0.0%	160,000
Student Services						
Salaries	187,260	140,323	74.9%	139,718	69.9%	199,755
Employee Benefits	65,102	50,601	77.7%	49,476	80.8%	61,214
Contractual Services	3,320	2,190	66.0%	5,799	139.7%	4,150
Materials & Supplies	5,200	1,351	26.0%	6,475	91.2%	7,100
Conference & Meeting	4,500	1,247	27.7%	3,002	24.6%	12,209
Fixed Charges	-	121	0.0%	98	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Tuition Waivers (TRIO Grant)	24,175	16,100	66.6%	19,600	61.3%	32,000
Total Student Services	289,557	211,933	73.2%	224,168	70.8%	316,428
Public Service						
Salaries	151,098	114,351	75.7%	390,558	96.4%	405,046
Employee Benefits	29,701	30,175	101.6%	81,802	99.3%	82,379
Contractual Services	500	1,701	340.2%	317,240	216.2%	146,701
Materials & Supplies	6,330	8,803	139.1%	110,141	135.2%	81,470
Conference & Meeting	7,931	9,859	124.3%	59,056	120.5%	49,017
Fixed Charges	-	-	0.0%	25,143	131.5%	19,119
Utilities	1,000	31	3.1%	4,233	82.9%	5,105
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	360	0.0%	15	7.5%	200
Total Public Service	196,560	165,280	84.1%	988,188	125.2%	789,037
Auxiliary Services						
Materials & Supplies	-	-		5,561	0.0%	-
Total Auxiliary Services	-	-		5,561	0.0%	-
Institutional Support						
Salaries (Federal Work Study)	\$ 91,245	\$ 88,207	96.7%	\$ 64,427	70.6%	\$ 91,245
Total Institutional Support	91,245	88,207	96.7%	64,427	70.6%	91,245
Student grants and waivers (PELL & SEOG)	5,485,000	4,953,604	90.3%	5,289,287	86.9%	6,088,493
<b>TOTAL RESTRICTED FUND EXPENDITURES</b>	<u>7,177,312</u>	<u>\$ 5,948,903</u>	82.9%	<u>\$ 7,103,163</u>	86.3%	<u>\$ 8,234,717</u>
<b>Transfer In (Out)</b>		<u>\$ 10,000</u>	0.0%	<u>\$ 37,291</u>	0.0%	<u>\$ 27,000</u>



Illinois Valley Community College District No. 513  
 Fiscal Year 2014 Budget to Actual Comparison  
 Nine Months Ended March 31, 2014

LIABILITY, PROTECTION, & SETTLEMENT FUND	Annual Budget FY2014	Actual 3/31/14	Act/Budget 75.0%	Actual 3/31/13	Act/Budget 75.0%	Annual Budget FY2013
Local Government Sources	\$ 250,473	\$ 248,629	99.3%	\$ 273,483	99.8%	\$ 274,033
Investment Revenue	30,000	10,760	35.9%	7,563	37.8%	20,000
Other	-	-	0.0%	315	0.0%	-
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUES</b>	<b>280,473</b>	<b>259,389</b>	<b>92.5%</b>	<b>281,361</b>	<b>95.7%</b>	<b>294,033</b>

Fiscal Year 2014 Budget to Actual Comparison

LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	Annual Budget FY2014	Actual 3/31/14	Act/Budget 75.0%	Actual 3/31/13	Act/Budget 75.0%	Annual Budget FY2013
Operations & Maintenance of Plant	\$ 351,500	\$ 222,855	63.4%	\$ 209,921	52.3%	\$ 401,500
Contractual Services	100	131	131.0%	186	186.0%	100
Material & Supplies	500	490	98.0%	503	100.6%	500
Conference & Meeting	-	280	0.0%	379	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Total for Operations & Maintenance of Plant	\$ 352,100	\$ 223,756	63.5%	\$ 210,989	52.5%	\$ 402,100
Institutional Support	\$ 70,929	\$ 63,465	89.5%	\$ 57,457	84.4%	\$ 68,073
Salaries	240,849	10,690	15.1%	11,058	4.7%	233,919
Employee Benefits	14,500	12,086	83.4%	19,718	35.9%	55,000
Contractual Services	2,750	680	24.7%	2,394	87.1%	2,750
Material & Supplies	-	-	0.0%	-	0.0%	-
Conference & Meeting	373,250	339,537	91.0%	335,149	88.5%	378,500
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	702,278	426,458	60.7%	425,776	57.7%	738,242
<b>TOTAL LIABILITY, PROTECTION, &amp; SETTLEMENT FUND EXPENDITURES</b>	<b>\$ 1,054,378</b>	<b>\$ 650,214</b>	<b>61.7%</b>	<b>\$ 636,765</b>	<b>55.8%</b>	<b>\$ 1,140,342</b>

Fiscal Year 2014 Budget to Actual Comparison

AUDIT FUND	Annual Budget FY2014	Actual 3/31/14	Act/Budget 75.0%	Actual 3/31/13	Act/Budget 0.0%	Annual Budget FY2013
Local Government Sources	\$ 34,900	\$ 34,974	100.2%	\$ 34,268	99.3%	\$ 34,500
Investment Revenue	-	2	0.0%	5	0.0%	-
<b>TOTAL AUDIT FUND REVENUES</b>	<b>34,900</b>	<b>34,976</b>	<b>100.2%</b>	<b>34,273</b>	<b>99.3%</b>	<b>34,500</b>
AUDIT FUND						
Contractual Services	34,900	32,900	94.3%	34,050	98.7%	34,500
<b>TOTAL AUDIT FUND EXPENDITURES</b>	<b>\$ 34,900</b>	<b>\$ 32,900</b>	<b>94.3%</b>	<b>\$ 34,050</b>	<b>98.7%</b>	<b>\$ 34,500</b>

**Illinois Valley Community College District No. 513  
Fiscal Year 2014 Budget to Actual Comparison  
All Funds  
Nine Months Ended March 31, 2014**

<u>Department</u>	<u>Annual Budget FY2014</u>	<u>Actual 3/31/2014 #</u>	<u>Act/Budget 75.0%</u>	<u>Explanation</u>
President	\$ 308,482	\$ 245,116	79.5%	
Board of Trustees	16,900	12,997	76.9%	
Community Relations	330,793	320,054	96.8%	Includes payroll & benefits for Foundation to be reimbursed
Continuing Education	1,118,350	760,108	68.0%	
Facilities	10,504,644	9,774,038	93.0%	Includes completed PHS projects & CIC Phases 1 & 2
Information Technologies	1,733,820	1,605,061	92.6%	Includes annual software licenses & SQL Conversion
Academic Affairs	225,423	172,239	76.4%	
Academic Affairs (AVPCE)	1,025,666	529,337	51.6%	
Adult Education	531,518	374,511	70.5%	
Learning Technologies	664,014	507,527	76.4%	
Career & Tech Education Division	1,784,514	1,280,102	71.7%	
Natural Science & Business Division	2,151,066	1,761,804	81.9%	
Humanities & Fine Arts/Social Science Division	2,074,146	1,652,976	79.7%	
Health Professions Division	2,042,654	1,558,868	76.3%	
English, Mathematics, Education Division	2,442,190	1,922,882	78.7%	
Admissions & Records	382,557	289,163	75.6%	
Student Development	620,080	477,992	77.1%	
Student Services	146,425	110,075	75.2%	
Financial Aid	5,923,618	5,301,924	89.5%	Includes financial aid for all three semesters
Athletics	237,332	195,902	82.5%	
TRIO (Student Success Grant)	289,256	211,934	73.3%	
Campus Security	350,000	223,240	63.8%	
Business Services/General Institution	2,185,911	1,974,595	90.3%	Includes annual bond payment
Risk Management	704,378	426,973	60.6%	
Tuition Waivers	634,200	430,567	67.9%	
Purchasing	111,089		0.0%	
Human Resources	130,655	91,461	70.0%	
Bookstore	2,246,100	1,954,422	87.0%	Includes book purchases for fall & spring semesters
Shipping & Receiving	78,903	48,031	60.9%	
Copy Center	135,709	148,703	109.6%	Includes additional copier rentals and supplies
<b>Total FY14 Expenditures</b>	<b>\$ 41,130,393</b>	<b>\$ 34,362,602</b>	<b>83.5%</b>	

**Illinois Valley Community College**  
**Statement of Cash Flows**  
**for the Month ended March 31, 2014**

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	TOTAL
Balance on Hand	\$ (3,869,008.83)	\$ 317,259.36	\$ 263,079.09	\$ (135,398.15)	\$ 1,180,719.99	\$ (693,686.97)	\$ 3,553,262.38	\$ (14,163.15)	\$ 2,247,037.23	\$ 2,849,100.95
Total Receipts	2,080,481.54	34,196.67	723,875.27	-	50,799.16	30,254.00	7,005.13	-	-	2,926,611.77
Total Cash	(1,788,527.29)	351,456.03	986,954.36	(135,398.15)	1,231,519.15	(663,432.97)	3,560,267.51	(14,163.15)	2,247,037.23	5,775,712.72
Due To/From Accts										-
Transfers/Bank CDs							(248,000.00)			(248,000.00)
Expenditures	(1,342,082.55)	(156,215.99)	(159,739.60)	-	(65,521.03)	(208,943.11)	-	-	(44,226.40)	(1,976,728.68)
ACCOUNT BALANCE	(3,130,609.84)	195,240.04	827,214.76	(135,398.15)	1,165,998.12	(872,376.08)	3,312,267.51	(14,163.15)	2,202,810.83	3,550,984.04
Deposits in Transit	(15,175.16)									(15,175.16)
Outstanding Checks	388,913.94									388,913.94
BANK BALANCE	(2,756,871.06)	195,240.04	827,214.76	(135,398.15)	1,165,998.12	(872,376.08)	3,312,267.51	(14,163.15)	2,202,810.83	3,924,722.82
Certificates of Deposit	-	-	-	-	-	-	398,000.00	-	2,100,000.00	2,498,000.00
Illinois Funds	7,761,635.14	2,598,924.12	2,323,220.11	978,793.52	-	916,047.02	-	27,160.18	193,719.09	14,799,499.18
CDB Trust Fund CTC			1,191,015.59							1,191,015.59
Bldg Reserve-ILLFund			1,083,005.32							1,083,005.32
Total Investment	\$ 7,761,635.14	\$ 2,598,924.12	\$ 4,597,241.02	\$ 978,793.52	\$ -	\$ 916,047.02	\$ 398,000.00	\$ 27,160.18	\$ 2,293,719.09	\$ 19,571,520.09

LaSalle State Bank      \$ 174,946.00  
Centrue Bank              3,749,776.82  
\$ 3,924,722.82

Respectfully submitted,



Cheryl Roelfsema  
Vice President for Business Services & Finance/Treasurer

ILLINOIS VALLEY COMMUNITY COLLEGE  
 INVESTMENT STATUS REPORT  
 March 31, 2014

<u>DUE</u>	<u>Education</u>	<u>Oper &amp; Maint</u>	<u>O&amp;M Restricted</u>	<u>Bond &amp; Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection &amp; Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
4/22/2014							100,000	100,000	MB	0.45%	0.45%	914161
10/24/2014							1,000,000	1,000,000	MB	0.60%	0.60%	16139
11/7/2014						150,000		150,000	MB	0.65%	0.65%	915192
3/26/2015							1,000,000	1,000,000	NCB	0.35%	0.35%	
3/31/2015						248,000		248,000	MBS	0.40%	0.40%	
<b>Total CD</b>	-	-	-	-	-	398,000	2,100,000	2,498,000				

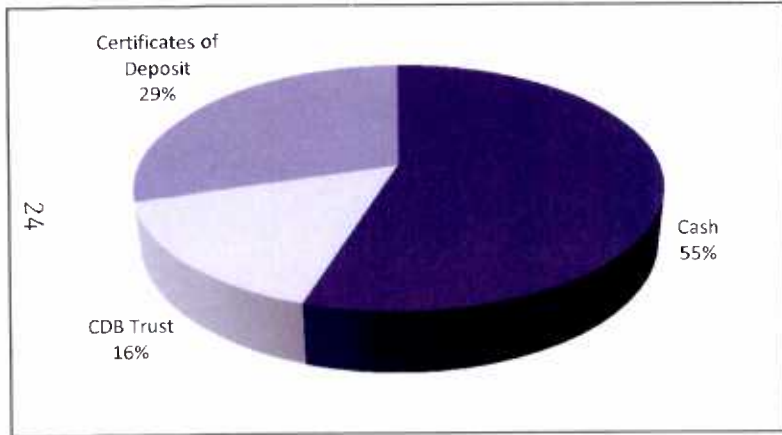
CB	Centrue Bank	MB	Marseilles Bank
HBT	Heartland Bank and Trust	MBS	Multi-Bank Securities, Inc.
FSB	First State Bank of Mendota	MSB	Midland State Bank
HNB	Hometown National Bank	NCB	North Central Bank - Ladd
LSB	LaSalle State Bank	PFS	Peru Federal Savings

\*\* Current IL Funds interest rate: 0.017%

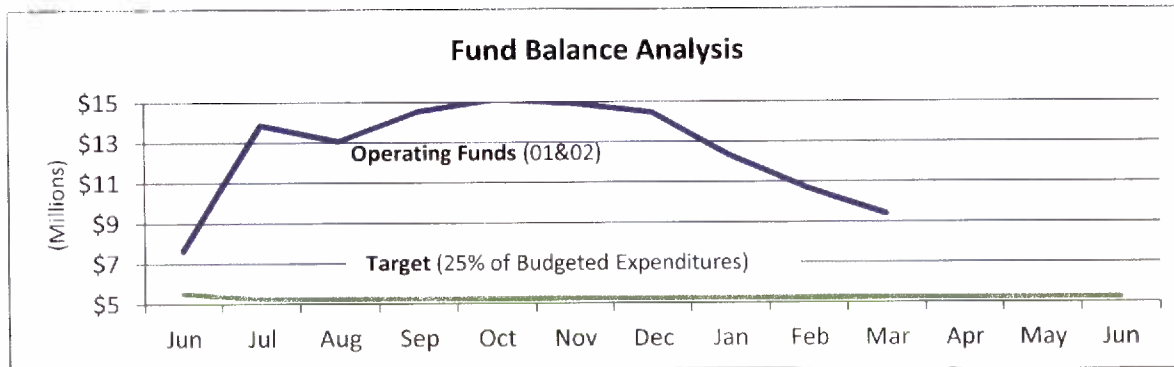
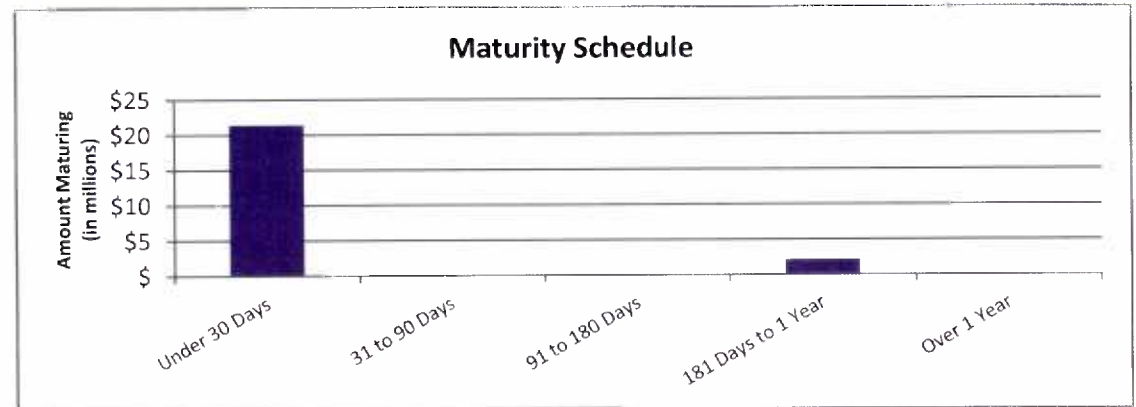
**Illinois Valley Community College District No. 513  
Investment Status Report  
All Funds  
January 31, 2014**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	17.9%	\$ 4,203,146	0.34%
CDB Trust	5.1%	1,191,016	0.25%
Certificates of Deposit	9.6%	2,250,000	
Illinois Investment Pool		15,882,504	
<b>Total</b>		<b>\$ 23,526,666</b>	

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds (US Bank)	\$ 15,882,504			\$ 15,882,504	68%
Centrue Bank			3,811,690	3,811,690	16%
North Central Bank		1,000,000		1,000,000	4%
LaSalle State Bank			169,242	169,242	1%
Heartland Trust Acct			1,191,016	1,191,016	5%
Cash on Hand			2,761	2,761	0%
Heartland Bank			219,453	219,453	1%
Marseilles Bank		1,250,000		1,250,000	
	<b>\$ 15,882,504</b>	<b>\$ 2,250,000</b>	<b>\$ 5,394,162</b>	<b>\$ 23,526,666</b>	<b>100%</b>



**Weighted Average Maturity of CD's** 133 Days



*ck*

**\$5,000 and Over Disbursements**

**03/01/14 -03/31/14**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
712060	03/06/14	0108916	CCIC	\$ 284,287.15	Health Insurance (March)
712083	03/06/14	0005039	IDES	5,528.34	4th Quarter Unemployment
712090	03/06/14	0138734	Krueger International	5,681.00	Furniture
712100	03/06/14	0000933	M.S.C. Industrial Supply Co.	8,932.92	Hand Hydraulic Press, Wet Miter Band Saw
712109	03/06/14	0180447	Prudential Insurance Company	5,342.70	Life & Disability Insurance (March)
712127	03/06/14	0001927	Walter J Zukowski & Associates	10,141.75	Legal Services
712141	03/13/14	0082897	SURS	49,254.93	Payroll (03/13/14)
712154	03/13/14	0142736	Central Illinois Trucks, Inc.	6,909.88	Tractor/Trailer Lease & Maintenance Fees
712166	03/13/14	0181795	G4S Secure Solutions (USA) Inc.	27,123.90	Security Services (February)
712211	03/13/14	0066555	United States Postal Service	6,000.00	Reimburse Postage Meter
712212	03/13/14	0128401	Vanguard Contractors, Inc.	49,137.00	Facility Door Hardware*
712219	03/13/14	0081443	American Express	21,335.62	CDW Government, Inc., Elsevier, Inc. , McGraw Hill Publishing, Pearson Education, Inc.
ACH	03/13/14		Illinois Department of Revenue	22,372.63	State Payroll Taxes (03/13/14)
ACH	03/13/14		Internal Revenue Service	67,538.26	Federal Payroll Taxes (03/13/14)
ACH	03/13/14		VALIC Retirement Services	13,823.25	403(b) & 457(b)Payroll (03/13/14)
712231	03/20/14	0128254	Cargill Inc. Salt Division	8,553.57	Road Salt
712235	03/20/14	0190646	CNE Gas Division, LLC	31,689.14	Natural Gas (02/01/14-02/28/14)
712253	03/20/14	0113796	Illinois Department of Corrections	189,665.69	Sheridan Credit Hour Reimbursement
712268	03/20/14	0001011	NILRC	6,603.45	Library Databases
712363	03/27/14	0001469	John's Service & Sales Inc.	94,279.00	Heat Exchanger-Building G*
712369	03/27/14	0138734	Krueger International	10,642.60	Furniture
ACH	03/27/14		Prudential Insurance Company	5,252.79	Life & Disability Insurance (April)
712453	03/28/14	0082897	SURS	48,704.52	Payroll (03/27/14)
ACH	03/28/14		Illinois Department of Revenue	21,752.47	State Payroll Taxes (03/27/14)
ACH	03/28/14		Internal Revenue Service	66,440.46	Federal Payroll Taxes (03/27/14)
ACH	03/28/14		VALIC Retirement Services	13,067.25	403(b) & 457(b)Payroll (03/27/14)

**\$ 1,080,060.27**

\*Protection, Health, & Safety (PHS) Projects



Stipends For Pay Period 03/08/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Baker, Kathryn June	Excel/Quickbooks/Basic Computer Skills	02/03/14	02/24/14	03/08/14	ST	1,260.00	014110394151320	CEU-4115-602	Excel/Quickbooks/Basic Computer Skills	
Balzarini, Doreen J	Computer Basics	02/04/14	02/25/14	03/08/14	ST	420.00	014110394151320	CEX-4408-302	Introduction To Windows	
Bouxsein, Gloria J	ALH 1214 303 304	03/07/14	05/17/14	05/17/14	ST	4,664.00	011420730051320	ALH-1214-303	Certified Nursing Assistant	
Boyle- Bruch, Ida Lee	Food Service Sanitation	02/19/14	03/03/14	03/08/14	ST	756.00	014110394151320	FSS-1200-01	Applied Food Service Sanitation	
Boyle- Bruch, Ida Lee	Food Service Recertification	02/22/14	02/22/14	03/08/14	ST	250.00	014110394151320	CEU-1501-02	Food Service Recertification	
Chaffee, Candice Sue	Aromatherapy, Health and Well Being	02/19/14	02/19/14	03/08/14	ST	700.00	014110394151320	CPD-3103-02	Introduction To Aromatherapy	
Ellis, Susan Marie	Beginning Cake Decorating	02/04/14	02/04/14	03/08/14	ST	270.00	014110394151320	HLR-3301-302	Beginning Cake Decorating	
Freed, Timothy Daniel	Old World Classics	03/03/14	03/03/14	03/08/14	ST	140.00	014110394151320	HLR-3934-303	Old World Classics: Eastern Europe	
Gibson, James A	PLC Consulting LCN	02/25/14	03/07/14	03/08/14	ST	877.50	014210331051320			
Inman, Leah J	Gluten Free Diet	03/06/14	03/06/14	03/08/14	ST	75.00	014110394151320	HLR-6309-303	Gluten Free Diet Lifestyle	
Johnson, Laura Elizabeth	Hot Glass Experience II	02/22/14	02/22/14	03/08/14	ST	120.00	014110394151320	HLR-2751-402	Hot Glass Experience II	
McBride, Melissa Kay	Scoreboard	01/01/14	03/08/14	03/08/14	ST	420.00	056430360251900		Mens and Womens Basketball Games	
Panizzi, Gerald W	LC Driver Improvement #914	02/22/14	02/22/14	03/08/14	ST	187.50	014110394251320	CDV-6000-02	LaSalle Co Driver Improvement	
Retoff, Dan J	Breathing for Life	02/05/14	02/19/14	03/08/14	ST	105.00	014110394151320	HLR-6108-302	Breathing for Life	
Ruda, Anthony J	Scoreboard	01/01/14	03/08/14	03/08/14	ST	210.00	056430360251900		Mens and Womens Basketball Games	
Scheri, Jennifer C	Mileage Reimbursement	11/12/13	02/28/14	03/08/14	ML	115.36	014210331055211		Mileage Reimbursement	
Smith, Sara E	Food Service Recertification	02/24/14	02/27/14	03/08/14	ST	250.00	014110394151320	CEU-1501-632	Food Service Recertification	
Thompson, Eric Shane	PWS 1201 349	02/04/14	05/13/14	05/17/14	ST	1,890.00	014110394151320	PWS-1201-349	Water Supply Operation II	
Vogl, Robert	Small Wind Generators	02/22/14	02/22/14	03/08/14	ST	100.00	014110394151320	HLR-5521-02	Small Wind Generators for Home	
Whaley, Frances A	Meal Reimbursement	02/14/14	02/14/14	03/08/14	MI	4.05	012120321255211		Meal Reimbursement	
						TOTAL	12,814.41			

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*Ceryl Roelfsema*  
 Ceryl Roelfsema  
 Vice President of Business Services and Finance

*Jerry Corcoran* 3/19/14  
 Dr. Jerry Corcoran  
 President

\*Earn types  
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
 Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage  
 MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 03/22/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Alvin, Stephen R	Curriculum Chair Temporary	03/01/14	05/16/14	05/17/14	ST	\$640.00	018120080051900			
Booras, Pamela H	HLR 5609 303 / CPD 3132 03	03/13/14	03/13/14	03/22/14	ST	\$315.00	014110394151320	HLR-5609-303	Speaker	
Buck, Catherine Margaret	SDT 1203 01	03/17/14	05/17/14	05/17/14	ST	\$630.00	011320410051320	SDT-1203-01	Job Seeking Skills	
Carter, John James	CNC 1206 300	03/17/14	05/17/14	05/17/14	ST	\$315.00	011320410051320	CNC-1206-300	CNC Training Operations II	
Engstrom, Norman Bruce	Voice Lessons / 8	02/13/14	03/05/14	03/22/14	ST	\$256.00	011120650051340			
Frahm, Jeannette Michelle	SFC 1000 300	03/17/14	05/17/14	05/17/14	ST	\$1,312.00	011120910051320	SFC-1000-300	Strategies for College	
Freed, Timothy Daniel	DIY Steak House	03/12/14	03/12/14	03/22/14	ST	\$140.00	014110394151320	HLR-3422-303	Steak House Night	
Gibson, James A	Allegion PLC Consulting	03/10/14	03/21/14	03/22/14	ST	\$845.00	014210331051320			
Grebner, Barbara Eugenia	ALH 1214 300	01/13/14	01/13/14	03/22/14	ST	\$177.18	011420730051320			
Haynes, Tricia Lynn	Reading Redesign Meeting	03/05/14	03/08/14	03/22/14	ST	\$30.00	011520910051900			
Hodgson, Laura Ann	CNA CPR CLASS	01/22/14	01/22/14	03/22/14	ST	\$141.35	011420730051340			
Jakubek, Kathleen Ann	ALH 1214 303	03/17/14	05/17/14	05/17/14	ST	\$3,269.70	011420730051320	ALH-1214-303	Certified Nursing Assistant	
Jenrich, Chuck	Teldweld Prep and Training	03/18/14	03/20/14	03/22/14	ST	\$2,000.00	014210331051320		Teldweld Prep and Training	
Jenrich, Chuck	ZIP PAK CO LEVEL IV	03/11/14	03/13/14	03/22/14	ST	\$1,000.00	014210331051320	CEU-8291-11	Optimizing Team Performance	
Johnson, Laura Elizabeth	Hot Glass I	03/08/14	03/12/14	03/22/14	ST	\$120.00	014110394151320	HLR-2748-403	Hot Glass Experience 1	
Jones, Glenna Sue	CEU 7817 303	03/19/14	05/21/14	06/03/14	ST	\$1,750.00	014110394151320	CEU-7817-303	PHR Certification	
King, Keith Robert	CON 1200 300	01/27/14	04/21/14	05/03/14	ST	\$640.00	011120910051340	CON-1200-300	Intro Class Assess & Research	
Koehler, Richard A	BC Driver Improvement #188	03/08/14	03/08/14	03/22/14	ST	\$150.00	014110394351320	CDV-7000-02	Bureau Co. Driver Improvement	
Leadingham, Paul	AWS Training Woodridge Flexco	03/07/14	03/09/14	03/22/14	ST	\$3,884.72	014210331051320			
Mahoney, James Joseph	WLD Series 321	03/17/14	05/17/14	05/17/14	ST	\$2,047.50	011320410051320			
Moskalewicz, James P	21 Sessions	03/01/14	03/22/14	03/22/14	ST	\$1,213.05	013230030851540			
Olesen, Jared Jeffrey	Presenter for Sustainability	03/12/14	03/12/14	03/22/14	ST	\$75.00	018440184051900			
Paul, Kristine	SDT 1201 300	03/17/14	05/17/14	05/17/14	ST	\$630.00	011320410051320	SDT-1201-300	Career Exploration	
Rambo, Randy R	Facilitate English Seminar	03/13/14	03/13/14	03/22/14	ST	\$250.00	061120990051900			
Robinson, Delores R.	Facilitate English Seminar	03/13/14	03/13/14	03/22/14	ST	\$300.00	061120990051900			
Sarver, Gregory Stephen	LC Driver Improvement # 917	03/15/14	03/15/14	03/22/14	ST	\$187.50	014110394251320	CDV-6000-02	LaSalle Co Driver Improvement	
Schomas, Jane Elizabeth	HLR 5108 402 / HLR 5119 402	02/04/14	03/11/14	03/22/14	ST	\$720.00	014110394151320	HLR-5108-402	Wedding Reception Survival	
Schulte, Glen Walter	WLD Series 21	03/17/14	05/17/14	05/17/14	ST	\$2,047.50	011320410051320			

Stipends For Pay Period 03/22/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Sobin, Betsy Lynn	Reading Redesign Meeting	02/26/14	03/05/14	03/22/14	ST	\$60.00	011520910051900			
Stoddard, Danielle Annette	PTR Grant	03/01/14	06/14/14	06/14/14	ST	\$500.00	061320153651900			
Stoddard, Danielle Annette	INAM Grant	03/01/14	06/28/14	06/28/14	ST	\$664.00	061320182051900			
Stoddard, Danielle Annette	Perkins Grant	03/01/14	06/28/14	06/28/14	ST	\$664.00	061320152751900			
Whaley, Frances A	LIB 1000 100	03/17/14	05/17/14	05/17/14	ST	\$630.00	011120910051320	LIB-1000-100	Research Strategies	
<b>TOTAL</b>						<b>\$27,604.50</b>				

*Cheryl Roelfsema*

Cheryl Roelfsema  
Vice President of Business Services and Finance

*Jerry Corcoran* 4/2/14

Dr. Jerry Corcoran  
President

\*Earntypes  
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage  
MI=Miscellaneous, SS=Summer School

**Purchase Request – Graphic Arts Lab Upgrades**

The Information and Technology Services department recommends replacing the Graphic Arts lab server and student computers. The current equipment was purchased in 2009. ITS's goal is to replace student computers on a four-year cycle.

The FY2014 budget includes \$21,250 from student technology fees and \$21,250 from the Perkins grant to replace the Graphic Arts equipment. The actual cost for this equipment is \$39,256.

The Illinois Purchasing Act provides an exception for bidding “data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services.”

**Recommendation:**

**The administration recommends Board approval to purchase 21 iMac computers and a Mac OS X server from Apple in the amount of \$39,256.**



# Apple Store for Education Institution

## Proposal 2101215065

Proposer: Chris Dunlap

Thank you for your proposal dated 03/05/2014. The details we've provided below are based on the terms assigned to account 508583, ILLINOIS VALLEY COMMUNITY COLLEGE.

To access this proposal online, please search by referencing proposal number 2101215065.

Comments from Proposer:  
Chris, How does this look?

Part Number	Description	Total Quantity	Unit Price	Total Price
MD389LL/A	Mac mini with OS X Server 2.3GHz Quad-core Intel Core i7 4GB 1600MHz DDR3 SDRAM - 2x2GB 2x1TB Serial ATA Drive @ 5400 rpm User's Guide (English)	1	979.00	<b>979.00 USD</b>
S3132LL/A	AppleCare Protection Plan for Mac mini - Auto Enroll	1	99.00	<b>99.00 USD</b>
Z0PF	iMac 27-inch 3.2GHz Quad-core Intel Core i5, Turbo Boost up to 3.6GHz NVIDIA GeForce GT 755M 1 GB GDDR5 8GB 1600MHz DDR3 SDRAM - 2x4GB 1TB Serial ATA Drive @ 7200 rpm Apple Mouse Apple Keyboard with numeric keypad (English) / User's Guide (English)	21	1,699.00	<b>35,679.00 USD</b>
S3128LL/A	AppleCare Protection Plan for iMac - Auto-enroll	21	119.00	<b>2,499.00 USD</b>
<b>Subtotal</b>				<b>39,256.00 USD</b>
<b>Estimated Tax</b>				<b>0.00 USD</b>
<b>Total</b>				<b>39,256.00 USD</b>

Please note that your order subtotal does not include Sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed.

## How to Order

If you would like to convert this Proposal to an order, log into the Apple Store for Education Institution [ <https://ecommerce.apple.com> ] and click on Proposals. Then search for this Proposal by entering the Proposal number referenced above.

Note: A Purchaser login is required to order. To request Purchaser access for your Apple Account, log into Apple Store for Education Institution and select the 'Register' link from the store login page. Purchases under a Proposal are subject to the terms and conditions of your agreement with Apple and the Apple Store for Education Institution.

**Purchase Request – Student Laptop Computer Upgrades**

Due to the high demand for the instructional computer labs at the Ottawa Center, in 2013, a classroom was equipped with 20 used laptops, donated by State Farm. These older laptops are well past our four-year replacement cycle and need to be replaced. At this time, five of the library's student laptops also need to be replaced.

Student computer upgrades were budgeted in the FY14 Student Technology budget. This expense will be charged to the Student Technology Fee account.

**Recommendation:**

**The administration recommends Board approval to purchase 25 laptops from Dell, Inc. in the amount of \$19,421.75.**





## QUOTATION

**Quote #:** 679100330  
**Customer #:** 131807  
**Contract #:** 45ABZ  
**Customer Agreement #:** 090701.02 MHEC  
**Quote Date:** 03/31/2014  
**Customer Name:** ILLINOIS VALLEY COMMUNITY  
 COLL

**Date:** 3/31/2014

Thanks for choosing Dell! Your quote is detailed below; please review the quote for product and informational accuracy. If you find errors or desire certain changes please contact your sales professional as soon as possible.

### Sales Professional Information

**SALES REP:** JOSEPH C CANTU **PHONE:** 1800 - 4563355  
**Email Address:** [Joseph\\_Cantu@Dell.com](mailto:Joseph_Cantu@Dell.com) **Phone Ext:** 5130516

**GROUP: 1 QUANTITY: 25 SYSTEM PRICE: \$776.87 GROUP TOTAL: \$19,421.75**

Description	Quantity
Latitude 14 5000 Series (210-ABCM)	25
4GB Single Channel DDR3 1600MHz (4GBx1) (370-AAPD)	25
Internal English Single Pointing Keyboard (583-BBJE)	25
Intel Integrated HD Graphics 4400 (490-BBNB)	25
Dell Wireless 1506 Driver (555-BBDN)	25
500GB (5400 rpm) Serial ATA Hard Drive (400-ABDB)	25
Windows 7 Professional, 64-bit, No Media, Latitude, English (421-8067)	25
Non-Canada Orders only (332-1286)	25
6-cell (65Wh) Lithium Ion battery with ExpressCharge (451-BBDW)	25
No Wireless Wan Card (362-BBBB)	25
8X DVD+/-RW Media Bay Drive (429-AAIJ)	25
Dell Wireless 1506 802.11g/n Single Band Wi-Fi Half Mini Card (555-BBCZ)	25
US Power Cord (537-BBBD)	25
No Media (620-AAOH)	25
Dell Backup and Recovery Basic 1.6 (637-AAAS)	25
BTO Standard shipment Air (800-BBGF)	25
System Documentation, English (340-ACOS)	25
Software for Integrated Camera (319-BBBH)	25
Basic Hardware Service: Next Business Day Onsite Service After Remote Diagnosis 1 Year Extended (955-7464)	25
Basic Hardware Service: Next Business Day Onsite Service After Remote Diagnosis Initial Year (955-7468)	25
Dell Limited Hardware Warranty Plus Service Extended Year(s) (955-7525)	25
Dell Limited Hardware Warranty Plus Service Initial Year (955-7526)	25
No Out-of-Band Systems Management (631-AAEX)	25
No Resource DVD (430-XXYG)	25

No Fingerprint Reader (Single Pointing) Palmrest (346-BBHO)	25
System Documentation, English (340-ADNT)	25
Energy Star 5.2 (387-BBDK)	25
4th Gen Intel Core i3-4010U Processor (1.7 GHz, 3M Cache) (338-BCJW)	25
Intel Core i3-4010U Processor base with Integrated Graphics (329-BBSM)	25
No DDPE Encryption Software (954-3465)	25
Light Sensitive Webcam and Noise Cancelling Digital Array Mic (325-BBCR)	25
Ship Material, Shuttle, Mix Model (340-AFZO)	25
No Power DVD (430-XXYY)	25
Reg Label, Non-Touch (389-BCPV)	25
NO INTEL RESPONSIVE (551-BBBJ)	25
Intel Core i3 Processor Label (389-BCCH)	25
HD, Non-Touch, WLAN only (391-BBHT)	25
Microsoft Office Trial, MUI, OptiPlex, Precision, Latitude (630-AABP)	25
Windows 7 Label, Latitude, Vostro and Mobile Precision Notebooks (330-6322)	25
Dell Digital Delivery Cirrus Client (340-AAUC)	25
Thank you for buying Dell (421-9982)	25
Dell Data Protection Security Tools Digital Delivery/NB (422-0007)	25
SW,MY-DELL,CRRS (422-0052)	25
Latitude 14 5000 Software Drivers (551-BBBT)	25
Adobe Reader 11 (640-BBDI)	25
Dell Data Protection   Protected Workspace (640-BBEU)	25
Not Selected in this Configuration (640-BBHQ)	25
Visit <a href="http://www.dell.com/encryption">www.dell.com/encryption</a> (640-BBHR)	25
Waves Maxx Audio Royalty (658-BBNF)	25
No Anti-Virus Software (650-AAAM)	25
E5 90W AC Adapter, 3-pin (492-BBCU)	25

<b>*Total Purchase Price:</b>	<b>\$19,421.75</b>
<b>Product Subtotal:</b>	\$19,421.75
<b>Tax:</b>	\$0.00
<b>Shipping &amp; Handling:</b>	\$0.00
<b>State Environmental Fee:</b>	\$0.00
<b>Shipping Method:</b>	LTL 5 DAY OR LESS
	(* Amount denoted in \$)

**Statement of Conditions**

The information in this document is believed to be accurate. However, Dell assumes no responsibility for inaccuracies, errors, or omissions, and shall not be liable for direct, indirect, special, incidental, or consequential damages resulting from any such error or omission. Dell is not responsible for pricing or other errors, and reserves the right to cancel orders arising from such errors. Dell may make changes to this proposal including changes or updates to the products and services described, including pricing, without notice or obligation.

**Terms of Sale**

This quote is valid for 30 days unless otherwise stated. Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request.

If this purchase is for your internal use only: Dell's Commercial Terms of Sale ([www.dell.com/CTS](http://www.dell.com/CTS)), which incorporate Dell's U.S.

Return Policy ([www.dell.com/returnpolicy](http://www.dell.com/returnpolicy)) and Warranty ([www.dell.com/warrantyterms](http://www.dell.com/warrantyterms)).

If this purchase is intended for resale: Dell's Reseller Terms of Sale ([www.dell.com/resellerterms](http://www.dell.com/resellerterms)).

If this purchase includes services: in addition to the foregoing applicable terms: Dell's Service Terms ([www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global)).

If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A ([www.dell.com/AEULA](http://www.dell.com/AEULA)) and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S ([www.dell.com/SEULA](http://www.dell.com/SEULA)).

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

#### **Additional Terms for Public Customers**

If you are a department, agency, division, or office of any district, state, county or municipal government within the United States ("Public Customer"), the following terms ("Public Customer Terms") apply in addition to the foregoing terms: A. If any portion of the foregoing terms and conditions (or any terms referenced therein) is prohibited by law, such portion shall not apply to you. Notwithstanding anything to the contrary, the End User License Agreements shall take precedence in all conflicts relevant to your use of any software. B. By placing your order, you confirm that (1) you are a contracting officer or other authorized representative of Public Customer with authority to bind the Public Customer to these terms and conditions, and (2) you have read and agree to be bound by these terms and conditions.

#### **Pricing, Taxes, and Additional Information**

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Sales tax on products shipped is based on your "Ship To" address, and for software downloads is based on your "Bill To" address. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: Dell Marketing L.P. Note: All tax quoted above is an estimate, final taxes will be listed on the invoice. If you have any questions regarding tax please send an e-mail to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com).

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.

All information supplied to ILLINOIS VALLEY COMMUNITY COLL for the purpose of this proposal is to be considered confidential information belonging to Dell.

#### **About Dell**

Dell Inc. listens to customers and delivers innovative technology and services they trust and value. Uniquely enabled by its direct business model, Dell is a leading global systems and services company and No. 34 on the Fortune 500. For more information, visit [www.dell.com](http://www.dell.com).

#### **Privacy Policy**

Dell respects your privacy. Across our business, around the world, Dell will collect, store, and use customer information only to support and enhance our relationship with your organization, for example, to process your purchase, provide service and support, and share product, service, and company news and offerings with you. Dell does not sell your personal information. For a complete statement of our Global Privacy Policy, please visit [dell.com/privacy](http://dell.com/privacy).

**Faculty Resignation – Julie Sherbeyn, Health and Wellness Instructor/Head Women’s Volleyball Coach**

Julie Sherbeyn, Health and Wellness Instructor/Head Women’s Volleyball Coach, has submitted her notice of resignation effective July 21, 2014. Her resignation letter is attached.

**Recommendation:**

**Accept with regret the resignation of Julie Sherbeyn, Health and Wellness Instructor/Head Women’s Volleyball Coach, effective July 21, 2014.**

April 1, 2014

Ms. Glenna Jones  
Illinois Valley Community College  
815 North Orlando Smith Avenue  
Oglesby, Illinois 61348

Dear Ms. Jones,

I would like to inform you I am resigning from my position as Professor of Health and Wellness and Head Volleyball Coach at Illinois Valley Community College. My last day serving as a faculty member will be on July 21, the last day of my summer B course. I plan on fulfilling my coaching responsibilities until my replacement is named to ensure a seamless transition for my team with the final day of my availability on June 30.

I appreciate the friendships I have cultivated and the experiences that have fostered my professional growth at IVCC, but the current climate of the college, especially regarding athletics, has led me to search elsewhere to continue my career. I am taking a position at an institution that regards athletics as a vehicle to enhance enrollment and unmistakably values the contributions of its athletes on the court, in the classroom, across campus and in their community. Again, I will do my best to ensure the team I have recruited is cared for in the transition as my commitment to them remains.

Sincerely,



Julie A. Sherbeyn  
Professor of Health & Wellness/Head Women's Volleyball Coach  
Illinois Valley Community College  
Phone: (815) 224-0475  
Email: [julie\\_sherbeyn@ivcc.edu](mailto:julie_sherbeyn@ivcc.edu)

### **Temporary Special Assignments**

Mark Grzybowski, Director of Admissions and Records, has assumed the role of interim Associate Vice President of Student Services with the recent resignation of Dr. Tracy Morris. In order for Mr. Grzybowski to effectively handle the responsibilities of the interim position, some of his current responsibilities and duties will need to be temporarily assigned to other staff.

Responsibilities and duties of implementing an online diploma production module as well as data cleanup and record management within Colleague and the National Student Clearinghouse will be the responsibility of Lynn Moore, Enrollment Services Assistant. Connie Skerston, Assistant Director of Admissions and Records, will assume management duties of the Colleague Communication Management and perform additional recruitment and admission duties as assigned by the Strategic Enrollment Management Team. In addition, she will also coordinate all aspects of the Nursing Admission Information Sessions and process all court ordered subpoenas as received by the Office of Admissions and Records.

### **Recommendation:**

**The administration recommends temporarily re-assigning responsibilities during the period that Mr. Grzybowski is the interim Associate Vice President for Student Services as follows:**

**Lynn Moore – Responsible for accurate record management with Colleague and the National Student Clearinghouse and for the implementation of an electronic diploma processing module with additional compensation of \$50 per pay period, effective 3/24/14 and continuing until staffing levels have been restored.**

**Connie Skerston – Responsible for managing both the prospective and applied student Communication Management modules, coordinating all aspects of the Nursing Information Sessions, processing court-ordered subpoenas as received, and conducting Colleague training of new employees with additional compensation of \$75 per pay period, effective 3/24/14 and continuing until staffing levels have been restored.**



**FY2015 Board of Trustees Budget**

On behalf of the Board of Trustees, Melissa M. Olivero has reviewed the tentative FY2015 Board of Trustees budget and is recommending Board approval.

**Recommendation:**

**Approve the tentative FY2015 Board of Trustees Budget, as presented.**

**Budget Request Report  
Fiscal Year 2015**

<b>Department</b>	<b>Obj &amp; Desc</b>	<b>GL Number</b>	<b>FY15 Budget</b>	<b>FY14 Budget</b>	<b>FY13 Actual</b>	<b>FY12 Actual</b>
100910 - Board	53200 - Consultants	01-85-100910-53200		-	-	-
	54110 - Office supplies	01-85-100910-54110	500	500	576	310
	54200 - Printing	01-85-100910-54200	1,400	1,600	783	1,248
	54600 - Publications and dues	01-85-100910-54600	11,200	11,000	11,022	10,890
	55110 - Catering	01-85-100910-55110	400	500	327	167
	55111 - Conference fees-Admin	01-85-100910-55111	1,000	1,200	695	810
	55211 - Travel IS-Admin	01-85-100910-55211	1,900	2,100	2,882	2,127
	55311 - Travel OOS-Admin	01-85-100910-55311		-	-	-
100910 - Board Total			16,400	16,900	16,285	15,552
			16,400	16,900	16,285	15,552

**Inter-district Cooperative Agreement between Illinois Valley Community College and Joliet Junior College**

Since July 1990, the entire state has been included within community college district boundaries. As high schools have combined and reorganized their borders, instances have arisen where a high school has two different community college districts within their high school district. As a way to provide equal opportunity and access, IVCC previously developed Inter-district Cooperative Agreements with Illinois Central College, Sauk Valley Community College, and just recently Heartland Community College. This is also beneficial for those students who take dual credit with one school to have the opportunity to continue their education with that school, even if their official address is in the other community college district.

Such agreements currently address the needs of students in the Bureau Valley, Henry-Senachwine, Fieldcrest, and Midland school districts. Over the past 10 years with these agreements, we have not seen any overall population declines within these split-district schools, rather enrollment percentages for each of the schools have increased. Last month the Board approved the agreement with Heartland Community College which addressed students in the Fieldcrest and Woodland school districts.

Therefore, the administration recommends IVCC enter into a similar Inter-district Cooperative Agreement with Joliet Junior College in order to serve the students in the Seneca school district.

**Recommendation:**

**Approve the Inter-district Cooperative Agreement between Illinois Valley Community College and Joliet Junior College, as presented.**

**INTER-DISTRICT COOPERATIVE AGREEMENT**

**BETWEEN**

**ILLINOIS VALLEY COMMUNITY COLLEGE**

**AND**

**JOLIET JUNIOR COLLEGE**

**WHEREAS**, the legal boundaries of certain unit and high school districts extend into both the Joliet Junior College District #525 and Illinois Valley Community College District #513, and

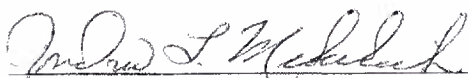
**WHEREAS**, it is desirable to provide students of these districts with the option of attending either community college at in-district tuition rate charges.


**NOW THEREFORE**, the Board of Trustees of Joliet Junior College District #525 and Illinois Valley Community College District #513 agree that students living in the unit and high school districts located in both community college districts may attend either community college and pay in-district tuition rates. Additionally, it is agreed that both colleges will be able to actively recruit students only in those unit and high school districts referenced above and advertise only in those unit and high school districts.

Either Joliet Junior College or Illinois Valley Community College can terminate this Agreement with a 60-day written notice to the other party; otherwise, the Agreement will be continuing. In the event this Agreement is terminated, any students who have paid for or enrolled in courses prior to the effective date of termination of the Agreement may complete those courses at the in-district tuition rate.

This Agreement has received a majority affirmative vote of a quorum of Trustee members and is executed by the respective Board Chair of each college and is attested to by the respective Board Secretary of each college, to wit:

**JOLIET JUNIOR COLLEGE**

  
Board Chair

 3-11-14  
Board Secretary Date

**ILLINOIS VALLEY COMMUNITY COLLEGE**

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**Security Services Contract Extension**

G4S Secure Solutions has provided security services for the College since August 8, 2011. The original agreement expires on June 30, 2014. G4S Secure Solutions has provided excellent service helping us to maintain a safe campus. All feedback has been positive. Therefore, the administration recommends extending this professional service contract for another three years the same way as the audit/finance committee recommended we extend our agreement with our former auditing firm several years ago. Section 19 of the original agreement provides that both parties have a 90-day “No Fault” cancellation period in which the agreement may be cancelled by written notice from either party.

The proposed amendment to the agreement includes two percent annual increases starting July 1, 2014.

**Recommendation:**

**The administration recommends Board approval to extend the security services contract with G4S Secure Solutions for another three-year period, ending June 30, 2017.**



## AMENDMENT NO. 2

The Independent Contractor Security Services Agreement dated July 6, 2011 (“Agreement”), by and between Illinois Valley Community College, District No. 513, with its principal place of business at 815 N. Orlando Smith St., Oglesby, IL (“Client”), and G4S Secure Solutions (USA) Inc., a Florida corporation (“Contractor”), is hereby amended as follows:

Whereas, Client and Contractor desire to amend the Agreement;

Whereas, Client and Contractor desire for this amendment to be effective July 1, 2014;

Now therefore, in consideration of the promises and accords made herein, and the exchange of such good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Client and Contractor agree as follows:

1. Definitions: All capitalized terms not otherwise defined herein shall have the meaning ascribed to them in the Agreement.
2. The Parties hereby desire to extend the term of the Agreement and amend the Fees to be paid for the Services beginning on and after the expiration date of the original agreement.
3. Amendment of Section 1, Duration of Agreement. The current Duration of the Agreement is hereby extended to cover an additional period of three (3) years beginning on July 1, 2014, and ending June 30, 2017.
4. Amendment of Section 17, Schedule of Rates. Effective as of August 8, 2014, the rates provided for in Section 17 of the Agreement are replaced in their entirety with the rates provided by the following new Schedule A, which is attached hereto and incorporated into the Agreement as Schedule A. The rates incorporate all costs listed in Section 17 of the Agreement. With the signing of this Amendment a new patrol vehicle will be provided by G4S for the use of the G4S employees assigned to Illinois Valley Community College.
5. Confirmation and Integration. Except as expressly amended by this Second Amendment, the parties hereby confirm and ratify the Agreement in its entirety. The Agreement, as amended hereby, constitutes the entire agreement between the parties and their predecessors pertaining to the subject matter of the Agreement, as so amended, and supersedes all prior and contemporaneous agreements and understandings of the parties and their predecessors in connection therewith.
6. Counterparts. This Second Amendment may be executed in any number of counterparts, each of which shall constitute an original and all of which together shall constitute but one and the same original document.
7. Headings. The section headings herein are for convenience only and do not define, limit, or construe the contents of such sections.



IN WITNESS WHEREOF, the parties hereto have caused this Second Amendment to be signed by their duly authorized officers, all done the day and year first above written.

All other terms and conditions of the Agreement remain in full force and effect.

Agreed to and accepted by:

G4S Secure Solutions (USA) Inc.

Illinois Valley Community College  
District No. 513

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

**SERVICE CONTRACT WAGE & BILLING INFORMATION**  
**EXHIBIT A**

G4S SECURE SOLUTIONS (USA) INC

1	CURRENT G4S SECURE SOLUTIONS USA CONTRACT EFFECTIVE DATE: 8/1/11
2	ILLINOIS VALLEY COMMUNITY COLLEGE
3	815 N. ORLANDO SMITH STREET, OGLESBY, IL 61348-9692
4	PRICING REVISION, ANNUAL
6	PROPOSED RATES FOR 3-YEAR EXTENSION
6	ALL OFFICER POSITIONS ARE UNIFORMED AND UNARMED
7	

PROPOSED RATES EFFECTIVE 7/1/14

ITEM	POSITION	CURRENT WAGES	REGULAR BILLING	HOLIDAY WORKED BILLING	HOLIDAY NOT WORKED BILLING	OT BILLING
1	CPO SUPERVISOR	\$17.75	\$27.36	\$54.71	\$27.36	\$41.03
2	OFFICER	\$12.75	\$20.20	\$40.39	\$20.20	\$30.29
3	INFORMATION SPECIALIST	\$11.75	\$18.10	\$36.20	\$18.10	\$27.15

ITEM	POSITION	PROPOSED WAGES	REGULAR BILLING	HOLIDAY WORKED BILLING	HOLIDAY NOT WORKED BILLING	OT BILLING
1	CPO SUPERVISOR	\$18.11	\$27.91	\$55.81	\$27.91	\$41.86
2	OFFICER	\$13.01	\$20.60	\$41.21	\$20.60	\$30.91
3	INFORMATION SPECIALIST	\$11.99	\$18.46	\$36.92	\$18.46	\$27.69

WAGE INCREASE: 2%  
BILL INCREASE: 2%

PROPOSED RATES EFFECTIVE 7/1/15

ITEM	POSITION	CURRENT WAGES	REGULAR BILLING	HOLIDAY WORKED BILLING	HOLIDAY NOT WORKED BILLING	OT BILLING
1	CPO SUPERVISOR	\$18.11	\$27.91	\$55.81	\$27.91	\$41.86
2	OFFICER	\$13.01	\$20.60	\$41.21	\$20.60	\$30.91
3	INFORMATION SPECIALIST	\$11.99	\$18.46	\$36.92	\$18.46	\$27.69

ITEM	POSITION	PROPOSED WAGES	REGULAR BILLING	HOLIDAY WORKED BILLING	HOLIDAY NOT WORKED BILLING	OT BILLING
1	CPO SUPERVISOR	\$18.47	\$28.47	\$56.93	\$28.47	\$42.70
2	OFFICER	\$13.27	\$21.02	\$42.03	\$21.02	\$31.52
3	INFORMATION SPECIALIST	\$12.23	\$18.83	\$37.66	\$18.83	\$28.25

WAGE INCREASE: 2%  
BILL INCREASE: 2%

PROPOSED RATES EFFECTIVE 7/1/16

ITEM	POSITION	CURRENT WAGES	REGULAR BILLING	HOLIDAY WORKED BILLING	HOLIDAY NOT WORKED BILLING	OT BILLING
1	CPO SUPERVISOR	\$18.47	\$28.47	\$56.93	\$28.47	\$42.70
2	OFFICER	\$13.27	\$21.02	\$42.03	\$21.02	\$31.52
3	INFORMATION SPECIALIST	\$12.23	\$18.83	\$37.66	\$18.83	\$28.25

ITEM	POSITION	PROPOSED WAGES	REGULAR BILLING	HOLIDAY WORKED BILLING	HOLIDAY NOT WORKED BILLING	OT BILLING
1	CPO SUPERVISOR	\$18.84	\$29.03	\$58.07	\$29.03	\$43.55
2	OFFICER	\$13.54	\$21.44	\$42.87	\$21.44	\$32.15
3	INFORMATION SPECIALIST	\$12.47	\$19.21	\$38.42	\$19.21	\$28.61

WAGE INCREASE: 2%  
BILL INCREASE: 2%

**Building G Electrical Repairs**

PHS Project 513-T-2009-1009 – Replace Aluminum Feeder Wire, Branch Panels & Medium Voltage Transformers at Building G was completed in 2010. Basalay, Cary & Alstadt Architects Ltd. and KJWW provided the architectural and engineer services and oversight for the project. Excel Electric, Inc., from Frankfort, Illinois, was the contractor. In 2011, while performing on-site inspections prior to construction of the Community Technology Center, KJWW determined that the ground wire installation did not comply with electrical code. It was verified by the National Fire Protection Association (NFPA), who has jurisdiction, that the installation did not comply with the National Electrical Code (NEC).

The administration contacted Excel Electric, Inc. directly and later engaged Attorney Walt Zukowski to send correspondence to Excel Electric, Inc. with our concern. The performance bonding company, NAS Surety, was also contacted and replied that we were outside the statute of limitations when the situation was brought to their attention. The poor workmanship and lack of cooperation should be considered if Excel Electric, Inc. were to bid on any future projects with the College.

The administration then turned to Basalay, Cary & Alstadt Architects and KJWW for assistance in correcting this faulty installation. Attached is a letter from Basalay, Cary & Alstadt Architects Ltd. including two quotes to perform the necessary work to bring the Building G electrical system into compliance. The letter also states that Basalay, Cary & Alstadt Architects Ltd. does not think they or any of their subcontractors are responsible for the non-compliant installation.

The quotes are from Indicom Electric Company at \$24,700 and JB Contracting Corp. at \$28,615.

It has been the College's practice to conduct a bidding process for all purchases of supplies, materials and work in an amount in excess of \$10,000. However, our board policy #4.11 states "purchases will be made in accordance with State of Illinois statutes." ILCS 805/3-27.1 requires purchases in excess of \$25,000 be awarded by a competitive bidding process. Indicom Electric's quote of \$24,700 is under that threshold.

**Recommendation:**

**The administration recommends accepting the quote from Indicom Electric Company for \$24,700 to replace and reconnect the ground wire at Building G according to NEC specifications.**



February 28, 2014

Cheryl Roelfsema, Vice-President for Business Services & Finance/Treasurer  
Illinois Valley Community College  
815 N. Orlando Smith Road  
Oglesby, IL 61348

RE: Replace Aluminum Feeder Wire, Branch Panels &  
Medium Voltage Transformers at Building G  
2009 Protection, Health & Safety Projects  
ICCB No. 513-T-2009-1009  
BC&A Project No. 0953

Cheryl:

Per the college's request, BC&A met with two electrical contractors on campus to discuss code compliance repairs for the above referenced project. Attached you will find a copy of the proposal submitted by each company. Both proposals address necessary medium voltage cable, ground cable and testing work. A follow-up discussion with each contractor found that the difference in price seems to stem from each contractor's approach to completing the work. The contractor is solely responsible for construction means, methods, techniques, sequences and procedures for coordinating all portions of the work. JB Contracting Corp. based their proposal on a solution which completes all work during premium time (weekend) hours to eliminate disruption to college classes. Indicom Electric Company based their proposal on a solution which completes all work during standard time (weekday) hours. Indicom feels that any disruption in service can be accomplished during early morning hours before classes start for the day. The college will need to decide which approach they would prefer if a contractor is selected. If you have any questions in regard to the proposals, please do not hesitate to call.

In addition, during a recent meeting on campus, Dr. Corcoran asked BC&A, on behalf of the IVCC Board of Trustees, if there was any possibility of BC&A sharing in the cost of the above referenced repairs. The college is aware that BC&A is not responsible for the non-compliant installation, but after unsuccessful attempts to gain reimbursement from the original contractor, the college would like to find an avenue to pay for the repair work without litigation. Since IVCC has been a long term client, BC&A carefully reviewed our project costs to see if some assistance could be offered. Review found that BC&A has invested just under \$10,000.00 in additional professional services to date, since the improper ground installation was found, while helping the college to try and resolve this issue. Based upon these findings,

Cheryl Roelfsema, Vice-President for Business Services & Finance/Treasurer  
Illinois Valley Community College  
February 28, 2014  
Page 2

BC&A does not feel that an additional financial contribution is warranted. BC&A will continue to provide professional services to support and assist IVCC through the resolution of this matter. It is our hope that one of the proposals discussed above are accepted and repair work can proceed this spring to put the issue to rest.

Sincerely,

A handwritten signature in black ink that reads "Kurt Rimmele". The signature is written in a cursive style with a large, sweeping initial "K".

Kurt Rimmele

Cc: Scott Curley, IVCC Interim Director of Facilities  
BC&A File

# Proposal



**CONTRACTING  
CORP.**

Electrical / Mechanical Contractors

2999 E. 350th Road  
P.O. Box 1309  
LaSalle, Illinois 61301  
Bus. 815.223.9800  
Fax. 815.223-3119

8719

Page 1 of 1 Pages

ATTN:  
TO: ILLINOIS VALLEY COMMUNITY COLLEGE  
815 N. ORLANDO SMITH ROAD  
OGLESBY, IL 61348  
(Purchaser)

FAX #  
Phone No. 815-224-2720 Date 01/29/2014  
Job Name/Location CABLE REPLACEMENT  
Job No. \_\_\_\_\_ Job Phone \_\_\_\_\_

### JOB DESCRIPTION:

REPLACE THE (3) - 1/C - #350 - 15 KV CABLES AND (1) #2/0 - THHN - 600 VOLT GROUND WIRE INTO ONE EXISTING CONDUIT BETWEEN BLDG "C" AND BLDG. "G". PRICE INCLUDES NEW WIRE, NEW TERMINATIONS AND TESTING.

ESTIMATED COST \$ 28,615.00

WE WOULD BE WILLING TO DO THIS ON A "NOT TO EXCEED" BASIS

EOE M/F/H/V

### PAYMENT TERMS:

1.5% INTEREST PER MONTH (18%) PER YEAR DUE ON ALL ACCOUNTS 30 DAYS PAST DUE.

All work to be completed as provided herein. Any alteration or deviation from above specifications involving extra costs must be in writing. The cost of the alteration or deviation shall be in addition to the above estimate. Proposal withdrawn 30 days from above date. THIS PROPOSAL IS FURTHER SUBJECT TO THE TERMS, CONDITIONS, AND DEFINITIONS SET FORTH ON THE BACK OF THIS PROPOSAL.

**J B Contracting Corp.**

By: JEFF SLOAN  
Authorized Agent

**ACCEPTANCE OF PROPOSAL:** The above prices, specifications and conditions are satisfactory and are hereby accepted. JB Contracting Corp. ("Contractor") is authorized to begin the job specified herein. The undersigned represents and warrants that the undersigned is an authorized agent of Purchaser.

Purchaser

By: \_\_\_\_\_  
Authorized Agent

Date of Acceptance: \_\_\_\_\_





PROPOSAL

No: 001
Date: February 21, 1014

PROPOSAL SUBMITTED TO:

WORK TO BE PERFORMED AT:

Table with 2 columns: Label (Contact, Company, E-Mail) and Value (Kurt Rimmele, Basalay, Cary & Alstadt Architects, Ltd., krimmele@bca-architects.com, Project, Date of Plans, Architect)

We hereby propose to furnish the materials, tools, labor and supervision for: Electrical work associated with IVCC - MV Cable Replacement per site meeting with Kurt Rimmele. We acknowledge 0 Addendums at this time \*\* Please note all inclusions and exceptions (See Below).

Proposal includes:

- Removal of existing MV Cable to 'G' Building Sectionalizer
Disposal of removed Cable
(3) 1/c 15kv 350kcmil Conductors @ 275'/ea per spec provided
(1) 2/0 Ground with 600v insulation @ 275'
(3) Cold Shrink Stress Cone terminations at 'C' Building
(3) Load Break Elbow terminations at 'G' Building
Hi-Pot Testing per spec provided

Proposal Does Not Include:

- Sales Tax
Local Permits/Inspection/Ameren Fees

Base Bid: Twenty-Four Thousand Seven Hundred Dollars and 00/100\*\*\*.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for the above work and completed in a substantial workman-like manner for the sum of \$24,700.00

Respectively Submitted:

Handwritten signature of Todd Lukas
Todd Lukas
Project Manager / Estimator

Note: This proposal may be withdrawn by us if not accepted within 30 days.

\*\*This price is based on today's copper prices only. Prices are subject to change everyday hereafter depending on the increase in copper. \*

2433 Reeves Road, Joliet, 60436 Phone (815) 725-7993 Fax (815) 725-5909

**Illinois Valley Community College**  
**Art-in-Architecture**  
**Community Instructional Center Project**

The Capital Development Board (CDB) sets aside .5 percent of the approved budget for artwork from any state funds used in construction. In the case of IVCC's Community Instructional Center (CIC) Project, the art-in-architecture budget was \$114,224.

The Capital Development Board Art-in-Architecture Coordinator worked with a college committee made up of Dennis Thompson, Jerry Corcoran, Paul Basalay, Lori Scroggs, Rick Pearce, David Bergsieker, and Cheryl Roelfsema to determine what type of artwork should be selected for the CIC project. The committee directed the CDB to solicit proposals for a three-dimensional landmark to be located at the southeast (or secondary) entrance to the Community Technology Center. Per CDB regulations, the request for proposals was limited to Illinois artists. There were 37 proposals submitted.

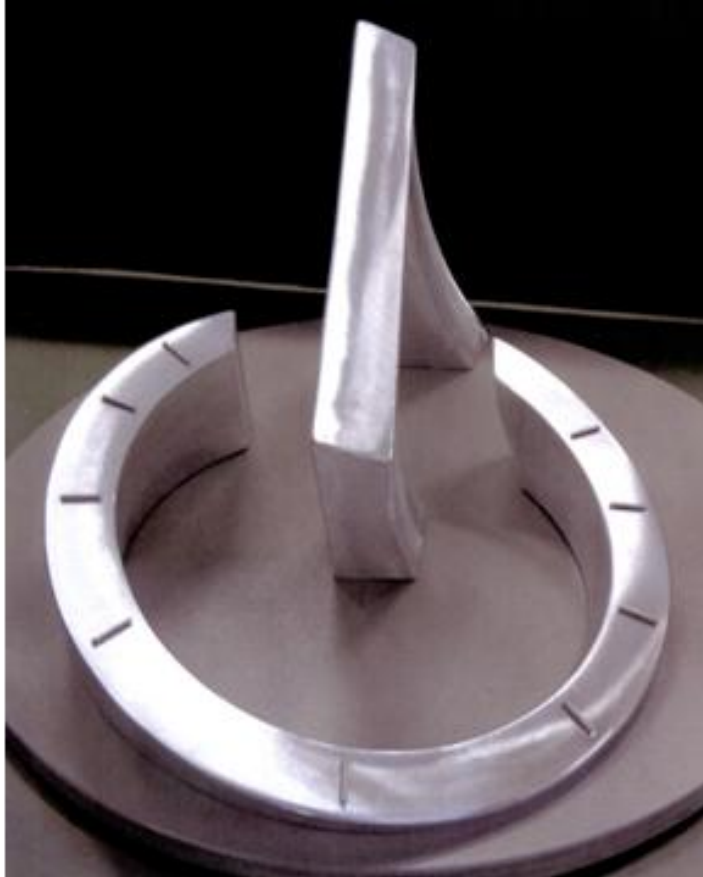
Also per CDB guidelines, a Fine Arts Review Committee for this particular project was selected which included two representatives from LaSalle County, one representative from the City of Oglesby, the architect, and one representative from each the Illinois Arts Council and the Illinois State Museum. Committee members were:

Jerry Hicks, LaSalle County  
Robert Eschbach, LaSalle County  
Lee McCullough, City of Oglesby  
Jodie Kavensky, Illinois Arts Council  
Jim Zimmer, Illinois State Museum  
Michael Alstadt, Basalary, Carey & Alstadt Architects.

The four finalists presented their site-specific proposals. John Adduci was selected by the committee as the artist to build a three-dimensional piece of art for the exterior of the Community Technology Center.


John's work will be a fabricated stainless steel piece that will work as a functional sundial and resemble a universal on/off technology power symbol. It will sit on a 24-foot diameter concrete base with outdoor light fixtures uplighting the sculpture at night. The arch will be 14 feet at the highest point and 12 feet across. The partial circle will be 15 feet in diameter, five feet at the tallest end and 12 inches at the lowest point.

The piece is expected to be installed during the upcoming summer months.





TO: Dr. Jerry Corcoran

FROM: Sue Isermann   
Interim Vice President for Learning & Student Development

RE: Warehousing and Distribution Certificate – Inactive Status

DATE: April 2, 2014

---

The Warehousing and Distribution Certificate was initially offered in the spring of 2007. It was originally developed to meet the needs of the expanding warehousing and logistics industries in the Illinois Valley area. The certificate program was designed to educate and train entry level warehousing operators for current available jobs and for projected future expansions in area companies.

In 2008, economic conditions forced a contraction in actual jobs in logistic companies in the Illinois Valley area. Companies have not replaced lost positions nor do they anticipate future expansions at this time. The North Central Illinois Logistics Council has served as the advisory committee for this program for at least the past four (4) years. The industry members on this council have reviewed the certificate program at their last three Steering Committee meetings.

Local industries have reported that the certificate is not of value in their hiring process. The entry level positions are unskilled, basic entry level positions and are paid at a low rate. They do not require the certificate for employment and do not offer any hiring wage incentive for the certificate completion.

Based on consistent low enrollments and lack of commitment from local employers, the IVCC Curriculum Committee has approved placing the Warehousing & Distribution Certificate program on inactive status. There are no full-time staffing implications to inactivating this program as these courses are only taught by part-time faculty.

IVCC will continue to offer WHS 1200 - Basic Forklift Operation since there is a demand from industry and it is required in other certificate programs. The Continuing Education and Business Service division will continue to work with industry representatives for current and possible future program needs.

Students who have this declared as their academic program will be contacted and informed they have through the spring 2015 semester to complete the certificate. A regular schedule of classes will be offered in the fall of 2104 and spring of 2015 to allow those students to complete the certificate.



Government Finance Officers Association  
203 N. LaSalle Street - Suite 2700  
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

03/14/2014

NEWS RELEASE

For Information contact:  
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **Illinois Valley Community College** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

**Cheryl Roelfsema, Vice President for Business Services and Finance/Treasurer**

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.



Government Finance Officers Association

Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting

Presented to

**Illinois Valley  
Community College**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

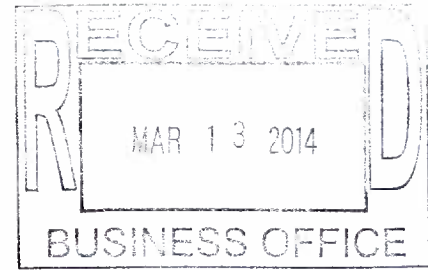
**June 30, 2013**

Executive Director/CEO





**Government Finance Officers Association**  
203 North LaSalle Street, Suite 2700  
Chicago, Illinois 60601-1210  
312.977.9700 fax: 312.977.4806



February 27, 2014

Ms. Cheryl Roelfsema  
Vice President for Business Services & Finance  
Illinois Valley Community College  
815 N. Orlando Smith Road  
Oglesby, IL 91348

Dear Ms. Roelfsema:

I am pleased to notify you that Illinois Valley Community College, Illinois has received the Distinguished Budget Presentation Award for the current budget from the Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting and represents a significant achievement by your organization.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to:

**Business Office**

We hope you will arrange for a formal public presentation of the award, and that appropriate publicity will be given to this notable achievement. A press release is enclosed for your use.

We appreciate your participation in GFOA's Budget Awards Program. Through your example, we hope that other entities will be encouraged to achieve excellence in budgeting.

Sincerely,

A handwritten signature in cursive script that reads 'Stephen J. Gauthier'.

Stephen J. Gauthier, Director  
Technical Services Center

Enclosure



**Government Finance Officers Association**  
 203 North LaSalle Street, Suite 2700  
 Chicago, Illinois 60601-1210  
 312.977.9700 fax: 312.977.4806

February 27, 2014

**PRESS RELEASE**

For Further Information Contact  
 Stephen J. Gauthier (312) 977-9700

\*\*\*\*\*

Chicago--The Government Finance Officers Association of the United States and Canada (GFOA) is pleased to announce that **Illinois Valley Community College, Illinois** has received the GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to **Business Office**.

For budgets including fiscal period 2013, over 1,340 entities are expected to receive the Award. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

The Government Finance Officers Association is a nonprofit professional association serving over 17,800 government finance professionals throughout North America. The GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting.



## National Association for the Education of Young Children

### • Early Childhood Associate Degree Accreditation

1313 L Street NW, Suite 500, Washington, DC 20005-4101  
202-232-8777 800-424-2460 Fax 202-350-8799 www.naeyc.org

**NAEYC Commission on  
Early Childhood Associate Degree  
Accreditation  
2014**

Elisa Huss-Hage, *Commission Chair*  
Owens Community College

Katherine Allen  
Blue Ridge Community College

Tracey Bennett  
Vance-Granville Community College

Jana Fleming  
Erikson Institute

Rebecca Gorton  
Northampton Community College

Diane Horn  
University of Oklahoma-Tulsa

Pamela Ray  
St. Philip's College

Crystal Swank  
Truckee Meadows Community College

Reginald Williams  
South Carolina State University

Ex Officio  
Marica Cox Mitchell, *Director*

February 28, 2014

Dr. Jerry Corcoran  
Illinois Valley Community College  
815 N Orlando Smith Rd.  
Oglesby, IL 61348

Dear Dr. Corcoran:

We write to bring your attention to the service, scholarly work, and national leadership provided by Diane Christianson to the National Association for the Education of Young Children (NAEYC) and the early childhood field. Over the past year, we have relied on her service as a peer review in our Early Childhood Associate Degree Accreditation work. Because of the contributions of Ms. Christianson and her colleagues, we have conducted site visits that have resulted in the accreditation of associate degree programs at 156 institutions through fair and thorough reviews of their ability to meet national standards.

Ms. Christianson's review of Early Childhood Associate Degree programs has involved a considerable time commitment and collaboration with colleagues at other institutions toward a thoughtful scholarly evaluation of programs relative to the standards put forth by NAEYC and the early childhood field. As you may know, the recommendation Ms. Christianson makes regarding a program's evidence of meeting standards is extremely important and often high stakes. We are grateful that she accepted the responsibility associated with being a peer reviewer, and we appreciate her expertise in guiding this important work. We are grateful to Illinois Valley Community College for sharing Ms. Christianson's time and expertise with NAEYC and the field of early childhood.

Sincerely,

Rhian Evans Allvin  
Executive Director  
NAEYC

Marica Mitchell  
Director, Higher Education Accreditation  
NAEYC

*Promoting quality  
through accreditation*

# SIGMA KAPPA DELTA

## THE ENGLISH HONOR SOCIETY

Dr. Sheila Byrd • ΣΚΔ Executive Director • Calhoun Community College  
P.O. Box 2216 • Decatur, AL 35609 • Office: 256-306-2720 • shb@calhoun.edu

**March 2014**

Dr. Jerry Corcoran, President  
Illinois Valley Community College  
815 North Orlando Smith Road  
Oglesby, IL 61348

Dear Dr. Corcoran,

The Sigma Kappa Delta Board of Directors recognizes outstanding chapter sponsor service. Faculty member Ms. Delores Robinson has faithfully sponsored Mu Alpha Chapter of ΣΚΔ for five consecutive years.

We applaud her dedication and steadfastness in keeping Mu Alpha Chapter active and thriving during this long period of time. Her commitment to Illinois Valley Community College as well as to ΣΚΔ is commendable, and she deserves the recognition and gratitude we hope you will bestow upon her with the enclosed certificate.

Please choose a time you think appropriate to make this award.

Sigma Kappa Delta has now grown to 115 chapters nationwide, and Mu Alpha Chapter continues to be a leader among us. Thank you for your support of your sponsors and of Sigma Kappa Delta.

Sincerely,



Dr. Sheila H. Byrd  
Executive Director

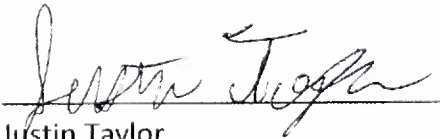


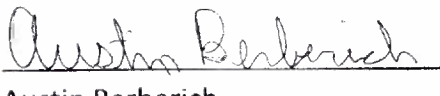
Dear Mr. Corcoran,


Thank you for use of the IVCC Cultural Centre for our event. It was a fantastic facility to host our symposium. The staff we worked with was very friendly and helpful. We'd like to give a special thanks to Fran Brolley, Dawn Watson, and Jenna Stinson for making use of the auditorium an all-around great experience.

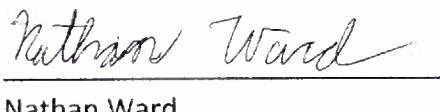
Thank you,

CEO Class of 2013-2014

  
Justin Taylor

  
Austin Berberich

  
David Bartley

  
Nathan Ward

  
Blake Billig



**Arbor Day Foundation®**

211 N. 12th St. • Lincoln, NE 68508 • 888-448-7337 • [arborday.org](http://arborday.org)

*We inspire people to plant, nurture, and celebrate trees.*

March 14, 2014

Jerry Corcoran, President  
Illinois Valley Community College District No. 513  
815 N Orlando Smith Ave.  
Oglesby, IL 61348

Dear Tree Campus USA supporter,

Congratulations on Illinois Valley Community College District No. 513 earning 2013 Tree Campus USA® recognition. Tree Campus USA, a national program launched in 2008 by the Arbor Day Foundation and Toyota, honors colleges and universities and their leaders for promoting healthy trees and engaging students and staff in the spirit of conservation.

To obtain this distinction, Illinois Valley Community College District No. 513 met the five core standards for effective campus forest management: a tree advisory committee, a campus tree-care plan, dedicated annual expenditures for its campus tree program, an Arbor Day observance and student service-learning project. Your entire campus community should be proud of your sustained commitment to environmental stewardship.

As you know, trees are a vital component of campus infrastructure and landscaping. First, properly-placed trees create a welcoming space for students, staff and alumni, providing much-needed relief from heat and a quiet place to reflect or study. Second, trees keep our air and water clean and remove harmful pollutants. Third, trees save money by reducing energy use and improving storm water management.


Again, congratulations. Your diligence in improving the environment and quality of life at Illinois Valley Community College District No. 513 contributes to a healthier planet for all of us.

Best regards,

John Rosenow  
Chief Executive



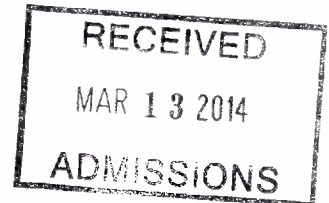


Service Employees International Union  
Local No. 138  
Affiliated With The A.F. of L. - C. I. O.  
LASALLE, ILLINOIS 61301  
®  8

To Whom It May Concern:

Service Employees International Union, Local No. 138 is contacting you in regards to starting negotiations with your employees. Please contact Lori Pyszka (223-1356) at your earliest convenience to set up a date and time.

Thank you,  
Matt Tomsha



MAR 13 2014

# ILLINOIS VALLEY COMMUNITY COLLEGE

## College Core Values

**Responsibility   Caring   Honesty   Fairness   Respect**

## Vision Statement

Leading our community in learning, working and growing.

## Mission Statement

IVCC teaches those who seek and is enriched by those who learn.

## The Purposes of IVCC are:

- \* The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- \* Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- \* Courses and academic support services designed to prepare students to succeed in college-level coursework.
- \* Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- \* Student support services to assist in developing personal, social, academic and career goals.
- \* Academic and student support programs designed to supplement and enhance teaching and learning.

## Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

## College Goals

1. Assist all students in identifying and achieving their educational and career goals.
2. Promote the value of higher education.
3. Grow and nurture college resources needed to provide quality programs and services.
4. Promote understanding of diverse cultures and beliefs.
5. Demonstrate IVCC's core values through an inclusive and collaborative environment.