



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

**815 North Orlando Smith Road  
Oglesby, IL 61348-9692**

**Board Meeting  
A G E N D A**

**Tuesday, November 19, 2013  
Board Room  
6:30 p.m.**

**NOTE:**

**If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.**

## IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

### BOARD AGENDA ITEMS

#### **January**

Student Fall Demographic Profile

#### **February**

Authorize Budget Preparation  
Tenure Recommendations  
Non-tenured Faculty Contracts  
Reduction in Force  
Tuition and Fee Review  
Five-year Financial Forecast

#### **March**

Strategic Plan Update  
President's Evaluation

#### **April**

Board of Trustees Election (odd years)  
Organization of Board (odd years)

#### **May**

Budget Adjustments  
President's Contract Review  
Vice Presidents' Contract Renewals

#### **June**

RAMP Reports  
IT Strategic Plan  
Prevailing Wage Resolution  
Authorization of Continued Payment for  
Standard Operating Expenses

#### **July**

Tentative Budget

- a. Resolution Approving Tentative Budget
- b. Authorization to Publish Notice of  
Public Hearing

#### **August**

Budget

- a. Public Hearing
- b. Resolution to Adopt Budget  
College Insurance (every 3 years)

#### **September**

Protection, Health, and Safety Projects  
Cash Farm Lease  
Program Review Report  
Approval of College Calendar (even years)  
Student Accomplishments  
Employee Demographics Report

#### **October**

Authorize Preparation of Levy  
Audit Report  
Update Key Performance Indicators  
ICCTA Award Nominations

#### **November**

Adopt Tentative Tax Levy

#### **December**

Adopt Tax Levy  
Schedule of Regular Meeting Dates and Times

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees Meeting**  
**Tuesday, November 19, 2013 – 6:30 p.m. – Board Room (C307)**

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## **A G E N D A**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Campus Update – IVSustainability at IVCC (Jared Olesen)
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
  - 7.1 Approval of Minutes – October 15, 2013 Board Meeting; October 22, 2013 Audit Finance Committee Meeting; and October 22, 2013 Facilities Committee Meeting (Pages 1-9)
  - 7.2 Approval of Bills - \$2,414,008.83
    - 7.2.1 Education Fund - \$1,418,389.47
    - 7.2.2 Operations & Maintenance Fund - \$106,013.66
    - 7.2.3 Operations & Maintenance Fund (Restricted) - \$625,336.84
    - 7.2.4 Auxiliary Fund - \$46,961.48
    - 7.2.5 Restricted Fund - \$35,669.26
    - 7.2.6 Audit Fund - \$10,000.00
    - 7.2.7 Liability, Protection & Settlement Fund - \$171,638.12
  - 7.3 Treasurer's Report (Pages 10-27)
    - 7.3.1 Financial Highlights (Pages 11-12)
    - 7.3.2 Balance Sheet (Pages 13-14)
    - 7.3.3 Summary of FY13 Budget by Fund (Page 15)
    - 7.3.4 Budget to Actual Comparison (Pages 16-22)
    - 7.3.5 Budget to Actual by Budget Officers (Page 23)
    - 7.3.6 Statement of Cash Flows (Page 24)
    - 7.3.7 Investment Status Report (Pages 25-26)
    - 7.3.8 Check Register - \$5,000 or more (Pages 27-28)

- 7.4 Personnel - Stipends for Pay Periods Ending October 5, 2013; October 19, 2013; November 2, 2013 (Pages 29-34)
8. President's Report
9. Committee Reports
10. Tentative Tax Levy 2013 (Pages 35-38)
11. High Deductible Health Plan/Health Savings Accounts (Page 39)
12. Faculty Appointment – English Instructor
13. Staff Appointment – Dean of Humanities, Fine Arts and Social Sciences
14. Bid Results – 2013 PHS Project – Building G Water System Heat Exchanger Replacement (Pages 40-42)
15. Bid Results - Cash Farm Lease (Page 43)
16. Items for Information (Pages 44-53)
  - 16.1 Staff Appointment – Gerilynn Smith, Administrative Assistant I, Facilities (Page 44)
  - 16.2 Staff Retirement – Joseph M. Jakupcak, Part-time Instructor, Natural Sciences and Business (Page 45)
  - 16.3 Board Policy 3.29 – Revised Administrative Procedures (Page 46)
  - 16.4 FY2014 Student Organization Budgets (Pages 47-48)
  - 16.5 Higher Learning Commission Notification – Certified Production Technician Certificate (Page 49)
  - 16.6 Seneca I-80 Railport Tax Increment Finance District – Termination (Page 50)
  - 16.7 City of Spring Valley – Recognizes Bev Malooley (Page 51)
  - 16.8 Capital Development Board – Art-in-Architecture Selection Process (Page 52)
  - 16.9 American Chemical Society – Honorable Mention Award (Page 53)
17. Trustee Comment
18. Closed Session – 1) ) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) collective negotiating matters; 3) pending litigation; 4) probable litigation; and 5) closed session minutes.
19. Creation of Temporary Full-time Disabilities Services Coordinator Position
20. Staff Retirement – Dr. Lori E. Scroggs, Vice President for Learning and Student Development
21. Closed Session Minutes – October 15, 2013 Board Meeting
22. Other
23. Adjournment

# ILLINOIS VALLEY COMMUNITY COLLEGE

## Board of Trustees

### Minutes of Regular Meeting

October 15, 2013

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on October 15, 2013 in the Board Room (C307) at Illinois Valley Community College.

**Members Physically Present:** Melissa M. Olivero, Chair  
Michael C. Driscoll, Vice Chair  
Laurie A. Bonucci  
Jane E. Goetz  
Everett J. Solon  
Taylor A. Gunia, Student Trustee

**Members Absent:** Larry D. Huffman, Secretary  
David O. Mallery

**Others Physically Present:** Jerry Corcoran, President  
Cheryl Roelfsema, Vice President for Business Services and Finance  
Lori Scroggs, Vice President for Learning and Student Development  
Walt Zukowski, Attorney

#### CALL TO ORDER

Ms. Olivero called the meeting to order at 6:30 p.m.

#### APPOINTMENT OF SECRETARY PRO-TEM

In the absence of Dr. Huffman, Ms. Olivero appointed Ms. Bonucci as Secretary Pro-Tem.

#### APPROVAL OF AMENDED AGENDA

It was moved by Dr. Driscoll and seconded by Ms. Goetz to approve the amended agenda with the deletion of agenda item #13. – Staff Appointment – Kimberly Krenz, Controller. Motion passed by voice vote.

#### PUBLIC COMMENT

Ms. Michelle Carboni, Director of Purchasing, introduced Mr. Luke Holly, IVCC's farm tenant. Mr. Holly addressed the Board and explained his decision to discontinue his current lease agreement for the 2014 crop year. He had a contract with Pioneer to grow seed corn, but because Pioneer had a crop failure in their seed fields on the north half of the ground, Mr. Holly in unable to secure a contract with Pioneer for next year and it would not be a good financial decision for him to continue with the lease.

**CONSENT AGENDA**

It was moved by Ms. Goetz and seconded by Mr. Solon to approve the consent agenda as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – September 17, 2013 Board Meeting

Approval of the Bills - \$1,204,734.70

Education Fund - \$784,531.80; Operations & Maintenance Fund - \$131,060.41; Operations & Maintenance Fund (Restricted) - \$4,276.20; Auxiliary Fund - \$75,097.81; Restricted Fund - \$22,984.84; Audit Fund - \$8,300.00 and Liability, Protection and Settlement Fund - \$178,483.64

Treasurer’s Report

Personnel

Approved the stipends for the pay periods ending September 7, 2013 and September 21, 2013

**PRESIDENT’S REPORT**

Jamie Gahm, director of Continuing Education, advised Dr. Corcoran that Jennifer Scheri, training specialist for the business training center, was recently honored by her peers across the state as the winner of this year’s WeTrain Lifetime Achievement Award. Dr. Corcoran noted that Jennifer has been with IVCC for 20 years and there is no one more deserving of this recognition than she. Also from Continuing Education, Bev Malooley’s 40 under 40 event held on September 26 was a great success. Dr. Corcoran noted that Bev does a fine job of promoting the college across the community and the role the Small Business Development Center is going to play in the future for working with entrepreneurs to either start their own businesses or expand what’s in place is going to grow significantly. Dean Marianne Dzik has reported that IVCC’s Education Department and future educator’s group, T.E.A.C.H., have joined with Project Unify to raise awareness of disability-related issues. Project Unify is a national project funded by the U.S. Department of Education. Their goal is to get youth, with and without disabilities, to work together to foster change and promote dignity for people with cognitive disabilities. As of last month, IVCC was the first and only Project Unify community college in the state. Director of learning technologies, Emily Vescogni, has reported that the board of directors of the Consortium of Academic and Research Libraries in Illinois has invited Frances Whaley to be part of an elite group of professionals to develop a new library directors development program. Dr. Corcoran congratulated Frances on her recognition. IVCC’s Women’s Volleyball Team is having a great season with a record of 19 wins and 10 losses. Every season this team has improved under Coach Julie Sherbeyn’s supervision. Last week’s Dig Pink fundraiser commemorating Breast Cancer Awareness was very successful. Dr. Corcoran congratulated the team and especially student trustee, Taylor Gunia, on a job well done. Next Tuesday is the last home game before regional play begins on November 3 so Dr. Corcoran wished the team well. Another IVCC team that’s having a great season is Women’s Tennis. The team recently qualified for the national tournament to be held in Tyler, Texas in the spring. Dr. Corcoran congratulated Coach Julie Milota and the Women’s Tennis team for a job well done. Last Wednesday’s College Night program was held in the gym. The turnout of 50 colleges and universities from

around the state was attributed to the planning of Connie Skerston, Assistant Director of Admissions and Records. Dr. Corcoran recognized Connie, her many coworkers in Student Services, and the faculty for their fine work. Dr. Corcoran noted this is the last regular meeting of the board before the November 1 grand opening of the Peter Miller Community Technology Center. A lot of good people have really worked hard to make sure that the ribbon-cutting will be a special event. Almost all of the furniture is in and quite a bit of the technology has been installed. Sue Isermann and Tim Bias have been working closely with Fives Machining Systems, Inc. on installing the vertical machining center. Fran Brolley has been coordinating installation of the beautiful recognition display. Contractors are finishing up their review of punch list items. Phase 2 architects and engineers are conducting a walk-through with substantial completion scheduled for next week. The new stage floor has been installed in the cultural centre. Dr. Corcoran expressed how proud he is of the faculty and staff and noted the Board will be too when they see the finished product at the end of the month.

### **COMMITTEE REPORTS**

Ms. Olivero noted the Audit/Finance Committee meeting will be held on Tuesday, October 22 at 6 p.m. with the Facilities Committee meeting to immediately follow.

### **RESOLUTION AUTHORIZING PREPARATION OF THE 2013 TAX LEVY**

It was moved by Dr. Driscoll and seconded by Mr. Solon to authorize Dr. Jerry Corcoran to begin preparing the 2013 tax levy. Motion passed by voice vote.

### **REQUEST TO PURCHASE – EQUIPMENT FOR COMMUNITY TECHNOLOGY CENTER**

It was moved by Ms. Goetz and seconded by Ms. Bonucci to purchase two Integrated Hydraulic Training Systems from Parker Hannifin Corporation in the amount of \$43,715.70. Motion passed by voice vote.

### **REQUEST TO PURCHASE – DIGITAL SIGNAGE SYSTEM FOR THE COMMUNITY TECHNOLOGY CENTER**

It was moved by Mr. Solon and seconded by Ms. Bonucci to proceed with the purchase of the digital signage system for the Community Technology Center from Springfield Electric in the amount of \$12,575. Motion passed by voice vote.

### **REQUEST TO PURCHASE – ADDITIONAL LATERAL FILE CABINETS FOR COMMUNITY TECHNOLOGY CENTER**

It was moved by Dr. Driscoll and seconded by Ms. Goetz to authorize the purchase of additional lateral file cabinets for the Peter Miller Community Technology Center through the Illinois Public Higher Educational Cooperative at a cost of \$11,577.21. Motion passed by voice vote.

### **BOARD POLICIES**

It was moved by Dr. Driscoll and seconded by Ms. Goetz to approve revisions made to Board Policy 3.21 – Medical/Occupational Examinations, as presented; Board Policy 6.3 – Drug-Free Campus, as presented; and the new Board Policy on Bicycles and Skateboards on Campus, as presented. Motion passed by voice vote.

**NAMING RIGHTS FOR THE MANUFACTURING CENTER**

It was moved by Mr. Solon and seconded by Ms. Goetz to name the manufacturing center in the Peter Miller Community Technology Center the Fives Cincinnati/Giddings & Lewis Manufacturing Center. Motion passed by voice vote.

**NAMING RIGHTS FOR THE MIMC MEETING ROOM**

It was moved by Ms. Bonucci and seconded by Ms. Goetz to name the area designated for MIMIC students and staff in the Peter Miller Community Technology Center the Ralph Scriba MIMIC Meeting Room. Motion passed by voice vote.

**TRUSTEE COMMENT**

Ms. Bonucci noted the impressive article in the newspaper on Ms. Melissa Olivero. Ms. Bonucci congratulated Ms. Olivero on her accomplishments and noted she was proud to serve on the Board with her.

Dr. Corcoran noted the College received a letter from the City of Hennepin asking IVCC to support a TIF. In being consistent with the College’s practice in support of other TIF districts, the Board agreed to support the Hennepin TIF district if the College was made “whole.”

**CLOSED SESSION**

It was moved by Ms. Bonucci and seconded by Dr. Driscoll to convene a closed session at 6:47 p.m. to discuss 1) collective negotiating matters; 2) pending litigation; 3) probable litigation; and 4) closed session minutes.

Student Advisory Vote: “Aye” – Ms. Gunia. Roll Call Vote: “Ayes” – Mr. Solon, Ms. Bonucci, Dr. Driscoll, Ms. Goetz, and Ms. Olivero. “Nays” – None. Motion carried.

After a short break, the Board entered closed session at 6:51 p.m. On a motion by Dr. Driscoll and seconded by Mr. Solon, the regular meeting resumed at 7:50 p.m. Motion passed by voice vote.

**CLOSED SESSION MINUTES**

It was moved by Mr. Solon and seconded by Ms. Goetz to approve and retain the closed session minutes of the September 17, 2013 meeting. Motion passed by voice vote.

**ADJOURNMENT**

Ms. Olivero declared the meeting adjourned at 7:52 p.m.

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Melissa M. Olivero, Board Chair

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Larry D. Huffman, Secretary



**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees**

**Audit/Finance Committee Meeting**  
**October 22, 2013**

The Audit/Finance Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 6 p.m. on Tuesday, October 22, 2013 in the Board Room (C307) at Illinois Valley Community College.

**Committee Members** Larry D. Huffman, Chair

**Physically Present:** Michael C. Driscoll  
Melissa M. Olivero

**Others Physically Present:** Jerry Corcoran, President

Cheryl Roelffsema, Vice President for Business Services and Finance  
Lori Scroggs, Interim Vice President for Learning and Student Development

The meeting was called to order at 6 p.m. by Dr. Huffman.

**FY2013 AUDIT**

The comprehensive annual financial report for fiscal year ending June 30, 2013, had been distributed to the committee members. Mr. Randy Regan of McGladrey, LLP, reviewed portions of the report and the auditors' opinion is unmodified which is the highest level an institution can receive. The single audit had two or three minor items that were noted, but no problems in the system of controls or processes. There were no deficiencies or material weaknesses. Ms. Jill Prescher of McGladrey, LLP, reviewed the Comprehensive Annual Financial Report with no significant changes. Tests are performed by the auditors to determine the adequacy of the internal control structure, including that portion related to federal financial assistance programs, as well as to determine that the College has complied with applicable laws and regulations. The results of the tests for the fiscal year ended June 30, 2013 identified one deficiency in the internal control structure but there were no significant violations of applicable laws and regulations. The deficiency was in the TRIO grant where the College transferred the required match, but the money had not been expended. It is a technicality of expending the money. Controls will be put into place to make sure this is done. The business office was commended for a job well done.

**PREPARATION OF TAX LEVY 2013**

The administration anticipates a 2.5 percent drop in assessed valuations for Tax Year 2013 for an estimated equalized assessed valuation (EAV) of \$2,980,685,675. The Illinois Community College Board (ICCB) has notified the College of the authority to levy .0943 as the Additional Tax (Equalization). This is a 6.8 percent increase from the .0883 tax rate in Tax Year 2012. The Education, Operations and Maintenance, Protection, Health and Safety, and Audit tax rates are limited. The Bond and Interest and Social Security fund levies are not limited and the proposed levy request is similar to prior years. It is estimated the total tax rate for 2013 will be .3663, which is 3.6 percent higher than 2012. This is due to a decrease in EAV and the higher

Additional Tax rate. The anticipated tax extensions for Tax Year 2013 are \$117,194 higher than Tax Year 2012 but \$126,714 less than Tax Year 2011. The administration proposed a tax levy of \$11,260,800 be submitted to the county clerks at the end of December. This amount is slightly under a five percent increase and will not require a public notice and hearing. The request for a higher levy than is estimated will ensure that if the EAV is higher than the estimate, the levies for the Education and Operations and Maintenance funds will be at the tax-rate limit and maximize tax revenues for these funds. The Audit/Finance committee was in consensus and the full Board will review the tentative tax levy at the November board meeting.

### **TUITION AND FEES – PART-TIME EMPLOYEES**

Per Board Policy #3.29, full-time employees have the benefit of enrolling in a fitness center course and having both tuition and fees waived. Part-time employees have the opportunity to take one IVCC credit course per semester, tuition-free (fees must be paid). Frequently, they choose to take advantage of the on-site fitness center for their one-credit hour course tuition waiver. In the fall of 2012, there were eight part-time employees enrolled in the fitness center class. If they were given the opportunity to take fitness center courses for free (tuition and fees), the cost to the College would be \$419.20. The administration feels it is important for IVCC to invest in the wellness of part-time employees and providing these individuals access to the Fitness Center would be viewed positively. There was consensus among the committee to bring this recommendation to the November board meeting.

### **HIGH DEDUCTIBLE HEALTH PLAN**

In addressing the Affordable Care Act, the administration is recommending to offer the College's full-time employees a high deductible plan (HDHP) in addition to the two health insurance plans now in place to reduce health insurance costs and provide an affordable option. The College's annual savings on employees choosing the HDHP versus Plan 2 of the current insurance would be single coverage - \$2,800; employee + 1 - \$5,972; and family coverage - \$7,257. The rates are estimated, but the new rates are three percent higher. The administration would also like to contribute to a health savings account (HSA) for those employees who choose to participate in the high deductible health plan. The suggested annual contributions would be \$2,000 – employee; \$3,000 – employee +1; and \$5,000 – family. If the employee were to add the portion of premium savings to their HSA, it would cover the high deductible. Employees will be able to add up to \$6,500 to their HSA per year. The HSA would be administered by a bank. The College will prepare an RFP with the three local banks that the College currently has banking relationships with to determine the third party administrator. Out of the six community colleges in the insurance coop, three have a HDHP and three are anticipating to having it in place for January 1. There was consensus among the committee members that the HDHP will help both the employee and the College on costs.

### **COMMUNITY INSTRUCTIONAL CENTER PROJECT – PHASE 3**

A committee of College administrators and Steve Halm, Paul Basalay, and Mike Alstadt met to discuss Phase 3 of the Community Instructional Center (CIC) project. There are not sufficient funds to do all of Phase 3 work so the committee gave priority to the following programs: 1) Student Life Space (estimated cost of \$615,000); Emergency Medical Services lab and classrooms (estimated at \$323,750); CETLA move (estimated at \$72,000); conversion of the current Bursar's office to additional library space (estimated at \$54,000); and the move of the

Forensic Lab and classroom (estimated at \$75,000). Many of the other vacated spaces require only minor changes to accommodate new uses. The College's facilities staff is very capable of making these minor changes. Also discussed were the funds available for Phase 3. Monies available from Phase 1 and 2 are \$273,000; the furniture and moveable equipment budget was \$1,000,000 and there is an estimated \$275,000 remaining. These two amounts can only be spent on Phase 3; they cannot be appropriated for other use. The College also has \$259,000 available in Capital Renewal Funds and the elevator in Building E (\$300,000) could be funded with a portion of the Protection, Health and Safety annual tax levy for a total of \$1,107,000 fund available and the estimated cost is \$1,139,750 without contingencies. It was suggested to bid the project with alternates – Forensics Lab (\$75,000) and the EMS classroom (\$63,750). As the project gets closer to the new estimates, options would be to drop off a priority or look for additional funds. The committee was in consensus for the administration to return to the whole board with better numbers.

**ADJOURNMENT**

Dr. Huffman declared the meeting adjourned at 6:47 p.m.

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Larry D. Huffman  
Audit/Finance Committee Chair

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Melissa M. Olivero, Board Chair

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Larry D. Huffman, Board Secretary

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees**

**Facilities Committee Meeting**  
**October 22, 2013**

The Facilities Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 7:30 p.m. on Tuesday, October 22, 2013 in the Board Room (C307) at Illinois Valley Community College.

**Committee Members** David O. Mallery, Chair

**Physically Present:** Melissa M. Olivero  
Laurie A. Bonucci

**Others Physically Present:** Jerry Corcoran, President  
Cheryl Roelfsema, Vice President for Business Services and Finance  
Lori Scroggs, Interim Vice President for Learning and Student Development  
Gary Johnson, Director of Facilities  
Paul Basalay, Architect  
Michael Alstadt, Architect  
Steve Halm, Capital Development Board

The meeting was called to order at 7:30 p.m. by Mr. Mallery.

**COMMUNITY INSTRUCTIONAL PROJECT – PHASE 3**

A committee of College administrators and Steve Halm, Paul Basalay, and Mike Alstadt met to discuss Phase 3 of the Community Instructional Center (CIC) project. Paul reviewed what was discussed at the meeting. The committee reviewed how much money was available from Phase 1 and 2 of the CIC project along with other revenues and compared this with the original scope of Phase 3. Monies available from Phase 1 and 2 are \$273,000; the furniture and moveable equipment budget was \$1,000,000 and there is an estimated \$275,000 remaining. The College also has \$259,000 available in Capital Renewal Funds and the elevator in Building E (\$300,000) could be funded with a portion of the Protection, Health and Safety annual tax levy. The committee reviewed the spaces for Phase 3 with program changes and scope changes. Dollar amounts were assigned to each project and then ranked in priority. The total cost of Phase 3 is estimated at \$1,139,750 (without contingencies) and only \$1,107,000 in funds available. This was close enough to include some alternate bids. IVCC would have to come up with additional funds of \$900,000 to do everything in the original scope of Phase 3. It was recommended to include one elevator in the building where other high priority projects would take place. The other two elevators were left out because they were not a high priority and not in buildings where work would be done. There was consensus among the committee members with the priority list. Paul Basalay is hoping for more competitive bids by putting the projects together. The first step is to re-evaluate each of the areas, to update the estimates, and then come back to the Board. Steve Halm noted he would need a letter from Cheryl Roelfsema noting the projects to be included in Phase 3 and the College's total commitment. No money would be transferred now,

but the College would be committed to the amount. It was moved by Laurie Bonucci and seconded by Ms. Olivero to approve the priorities of Phase 3 as listed on page 2, item 5 in the notes prepared by Basalay, Cary & Alstadt Architects of the meeting held on October 8, 2013 of with a dollar amount of \$1,139,750 plus a ten percent contingency. Motion passed by voice vote.

**SOFTBALL AND BASEBALL FIELDS**

Due to the conditions of the softball and baseball fields, The Wright Insurance Group was asked to review the College athletic field areas for safety and liability issues. Recommendations for improvement were shared with the Facilities Committee. The condition of the baseball facilities is very unsafe and the recommendation was to use this field only for practices. Jason Goode, the new baseball coach, Tracy Morris, and Tommy Canale entered into an agreement with the City of Oglesby to use their Dickinson House field for baseball games. Local trade groups are donating labor for the softball field to build new dugouts and Maze Lumber is supplying half of the materials, Cyclops did the posts, and Western Sand & Gravel did the concrete work. Cory Tomasson has worked closely with Gary Johnson and the field will be in good condition and the materials selected will blend in nicely with the new building and the east campus. The fencing around the field was noted as not being safe. The price tag on the fence is a little under \$10,000 and will be funded by the facilities budget. Once this is completed the focus will be on the baseball field. The plan is to continue the agreement with the City of Oglesby and use their field until funds are raised to upgrade the baseball field. There was consensus of the committee to proceed with the plan.

**ADJOURNMENT**

It was moved by Ms. Olivero, seconded by Ms. Bonucci, and carried unanimously to adjourn the meeting at 8:25 p.m. Motion passed by voice vote.

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David O. Mallery, Committee Chair

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Melissa M. Olivero, Board Chair

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Larry D. Huffman, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

OCTOBER 2013

Cheryl Roelfsema, CPA  
Vice President for Business Services and Finance/Treasurer

## FINANCIAL HIGHLIGHTS – October 2013

### Revenues

- As of November 1, the student headcount for fall semester was 4,181, which is 191 students, or 4.37 percent, less than at this same point in time last year. Credit hours were at 33,701, which is 1,792, or 5.05 percent, less than one year ago. A 5.3 percent decrease in credit hours was included in the fiscal year 2014 budget. Enrollment at the Oglesby campus decreased by 1,808 credit hours, or 6.12 percent; enrollment at the Ottawa Center decreased by 211 credit hours, or 7.89 percent; Early Entry College enrollment increased by 46 credit hours; and the IBEW (International Brotherhood of Electrical Workers) credit hours decreased by 57 from this same point in time one year ago.
- The second installment distribution of 2012 real estate taxes from all eight counties was paid. A total of \$34,686 was held back by LaSalle County for 2010, 2011, and 2012 real estate taxes for St. Mary's Hospital and Community Hospital of Ottawa (currently OSF St. Elizabeth). State legislation was enacted exempting not-for-profit hospitals from real estate taxes.
- The State of Illinois Base Operating Grant has been paid through July 2013 and the annual Equalization Grant has been paid. The federal share of Adult Education grants has been paid through September 2013.

### Expenditures

Some of the more significant variances in expenditures for the four months ending October 31, 2013 include the following:

- Fund 01 – Education Fund – Instruction – Fixed Charges – includes \$77,000 in rent for July 1 – December 31, 2013 for the Ottawa Center and \$17,704 in rental fees for the truck driver training program;
- Fund 01 – Education Fund – Academic Support – Contractual Services – Annual software license fees including \$71,273 for Blackboard and \$34,400 for the purchase of the Starfish software for counseling/retention;
- Fund 01 – Education Fund – Academic Support – Materials & Supplies – includes \$160,129 for computers for classrooms in the CTC building;
- Fund 01 – Education Fund – Academic Support – Capital Outlay – includes \$93,510 for instructor stations in the CTC building and East Campus;

- Fund 01 – Education Fund – Institutional Support – Contractual Services – includes \$201,284 for Ellucian (formerly Datatel) annual support and \$26,964 in legal fees;
- Fund 01 – Education Fund – Institutional Support – Materials & Supplies – includes \$62,957 for advertising; \$19,765 for postage and \$233,071 for computers, software, and audio visual equipment;
- Fund 01 – Education Fund – Institutional Support – Capital Outlay – includes \$202,950 for instructor stations and \$78,211 for technology in the CTC building;
- Fund 02 – Operations & Maintenance Fund – Operations & Maintenance – Contractual – includes \$53,967 in annual maintenance fees for the McQuay chillers; \$13,083 for elevator maintenance and \$11,668 for energy consulting;
- Fund 12 – Liability, Protection & Settlement Fund – Fixed Charges – includes \$198,180 in payments for general liability insurance and \$175,675 for workers' compensation insurance.

**Protection, Health & Safety Projects in progress:**

- Facility Door Hardware/Rekeying Upgrades – project is in progress;
- Exterior Egress Concrete Replacement – structures have been replaced;
- Cultural Centre Stage Upgrade – new stage floor has been installed, curtain rehung and work is progressing;
- Culture Centre Sound System – approved by ICCB;
- Building G Heat Exchanger Replacement – asking Board to approve bid submitted by John's Service and Sales;
- Building A Air Handler/Chiller Replacement – approved by ICCB.

**Other Projects:**

- Community Instructional Center Project –
  - Phase 1 – Student Services is in the process of moving into the CTC building;
  - Phase 2 - substantial completion was October 22, 2013;
  - Phase 3 – submitted a scope and budget to the CDB to finish design work.



Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 October 31, 2013

|  | Governmental Fund Types |                     |                     | Proprietary<br>Fund Types | Fiduciary<br>Fund Types      | Account Groups             |                              | Total<br>(Memorandum<br>Only) |
|--|-------------------------|---------------------|---------------------|---------------------------|------------------------------|----------------------------|------------------------------|-------------------------------|
|  | General                 | Special<br>Revenue  | Debt<br>Service     | Enterprise                | Trust and<br>Agency<br>Funds | General<br>Fixed<br>Assets | General<br>Long-Term<br>Debt |                               |
| <b>Assets and Other Debits</b>           |                         |                     |                     |                           |                              |                            |                              |                               |
| Cash and cash equivalents                | \$ 919,559              | \$ 1,717,200        | \$ 353,251          | \$ 1,933,651              | \$ 17,326                    |                            |                              | \$ 4,940,987                  |
| Investments                              | 9,196,364               | 12,991,809          | 1,438,930           | -                         |                              |                            |                              | 23,627,103                    |
| Receivables                              |                         |                     |                     |                           |                              |                            |                              |                               |
| Property taxes                           | 7,942,405               | 1,658,516           | 1,270,329           | -                         |                              |                            |                              | 10,871,250                    |
| Governmental claims                      | 782,772                 | 512,988             | -                   | -                         | 439,394                      |                            |                              | 1,735,154                     |
| Tuition and fees                         | 2,110,203               | -                   | -                   | 199                       |                              |                            |                              | 2,110,402                     |
| Due from other funds                     | 930,031                 | 4,048               | 216,230             | 615,410                   |                              |                            |                              | 1,765,719                     |
| Bookstore inventories                    |                         |                     |                     | 643,513                   |                              |                            |                              | 643,513                       |
| Other assets                             | 536                     | 23,720              | 2,243               | 7,123                     |                              |                            | 2,637,610                    | 2,671,232                     |
| Fixed assets - net<br>where applicable   |                         |                     |                     | 20,465                    |                              | 58,497,163                 |                              | 58,517,628                    |
| Other debits                             |                         |                     |                     |                           |                              |                            |                              |                               |
| Amount available in<br>Debt Service Fund |                         |                     |                     |                           |                              |                            | 1,272,390                    | 1,272,390                     |
| Amount to be provided<br>to retire debt  |                         |                     |                     |                           |                              |                            |                              | -                             |
| <b>Total Assets and<br/>Other Debits</b> | <u>\$21,881,870</u>     | <u>\$16,908,281</u> | <u>\$ 3,280,983</u> | <u>\$ 3,220,361</u>       | <u>\$ 456,720</u>            | <u>\$58,497,163</u>        | <u>\$ 3,910,000</u>          | <u>\$ 108,155,378</u>         |

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 October 31, 2013

|  | Governmental Fund Types |                     |                     | Proprietary<br>Fund Types | Fiduciary<br>Fund Types      | Account Groups             |                              | Total<br>(Memorandum<br>Only) |
|--|-------------------------|---------------------|---------------------|---------------------------|------------------------------|----------------------------|------------------------------|-------------------------------|
|  | General                 | Special<br>Revenue  | Debt<br>Service     | Enterprise                | Trust and<br>Agency<br>Funds | General<br>Fixed<br>Assets | General<br>Long-Term<br>Debt |                               |
| <b>Liabilities</b>   |                         |                     |                     |                           |                              |                            |                              |                               |
| Accounts payable   | \$ 1,364,566            | \$ (54)             | \$ 7,645            | \$ 14,732                 |                              |                            |                              | \$ 1,386,889                  |
| Accrued salaries & benefits                                | 170,034                 | 22,331              | -                   | 17,255                    |                              |                            |                              | 209,620                       |
| Post-retirement benefits & other                           | 127,667                 | -                   |                     |                           |                              |                            |                              | 127,667                       |
| Unclaimed property   | 2,440                   | 401                 |                     |                           | 41                           |                            |                              | 2,882                         |
| Due to other funds   | 947,088                 | 258,592             | 360                 | 103,000                   | 456,679                      |                            |                              | 1,765,719                     |
| Due to student groups/deposits                             | 129,715                 | -                   |                     |                           |                              |                            |                              | 129,715                       |
| Deferred revenue   |                         |                     |                     |                           |                              |                            |                              | -                             |
| Property taxes   | 3,972,343               | 829,522             | 635,368             |                           |                              |                            |                              | 5,437,233                     |
| Tuition and fees   | -                       | -                   | -                   |                           |                              |                            |                              | -                             |
| Grants   | -                       | 132,000             | -                   |                           |                              |                            |                              | 132,000                       |
| Bonds payable  | -                       | -                   | -                   |                           |                              |                            | 3,910,000                    | 3,910,000                     |
| Total liabilities  | <u>6,713,853</u>        | <u>1,242,792</u>    | <u>643,373</u>      | <u>134,987</u>            | <u>456,720</u>               | <u>-</u>                   | <u>3,910,000</u>             | <u>13,101,725</u>             |
| <b>Equity and Other Credits</b>                            |                         |                     |                     |                           |                              |                            |                              |                               |
| Investment in general fixed assets                         |                         |                     |                     |                           |                              | 58,497,163                 |                              | 58,497,163                    |
| Contributed capital  |                         |                     |                     |                           |                              |                            |                              | -                             |
| Retained earnings  |                         |                     |                     |                           |                              |                            |                              | -                             |
| Fund balance   |                         |                     |                     |                           |                              |                            |                              | -                             |
| Reserved for grant purposes                                |                         | (80,750)            |                     |                           |                              |                            |                              | (80,750)                      |
| Reserved for building purposes                             |                         | 7,222,633           |                     |                           |                              |                            |                              | 7,222,633                     |
| Reserved for debt service                                  |                         |                     | 2,637,610           |                           |                              |                            |                              | 2,637,610                     |
| Reserved for Liab., Prot., Sett.                           |                         | 3,796,191           |                     |                           |                              |                            |                              | 3,796,191                     |
| Unreserved   | <u>15,168,017</u>       | <u>4,727,415</u>    |                     | <u>3,085,374</u>          |                              |                            |                              | <u>22,980,806</u>             |
| Total equity and<br>other credits                          | <u>15,168,017</u>       | <u>15,665,489</u>   | <u>2,637,610</u>    | <u>3,085,374</u>          | <u>-</u>                     | <u>58,497,163</u>          | <u>-</u>                     | <u>95,053,653</u>             |
| <b>Total Liabilities,<br/>Equity and<br/>Other Credits</b> | <u>\$21,881,870</u>     | <u>\$16,908,281</u> | <u>\$ 3,280,983</u> | <u>\$ 3,220,361</u>       | <u>\$ 456,720</u>            | <u>\$58,497,163</u>        | <u>\$ 3,910,000</u>          | <u>\$ 108,155,378</u>         |

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

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Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2014 Revenues & Expenditures by Fund  
 Four Months Ended October 31, 2013

|   | Education Fund | Operations & Maintenance Fund | Operations & Maintenance Fund (Restricted) | Bond & Interest Fund | Working Cash Fund | Auxiliary Enterprises Fund | Restricted Purposes Fund | Liability Protection & Settlement Fund | Audit Fund | Total (Memorandum Only) |
|---|----------------|-------------------------------|--|----------------------|-------------------|----------------------------|--------------------------|--|------------|-------------------------|
| Actual Revenues   | \$ 13,403,578  | \$ 1,974,725                  | \$ 3,679,333                               | \$ 1,194,632         | \$ 1,492          | \$ 1,223,579               | \$ 2,942,758             | \$ 238,994                             | \$ 33,249  | \$ 24,692,340           |
| Actual Expenditures   | (7,104,956)    | (796,224)                     | (4,431,434)                                | -                    | -                 | (1,193,919)                | (3,166,360)              | (497,045)                              | (27,300)   | (17,217,238)            |
| Other Financing Sources (Uses)  | -              | -                             | -  | -                    | -                 | -                          | -                        | -                                      | -          | -                       |
| Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses | 6,298,622      | 1,178,501                     | (752,101)                                  | 1,194,632            | 1,492             | 29,660                     | (223,602)                | (258,051)                              | 5,949      | 7,475,102               |
| Fund balances July 1, 2013  | 4,628,258      | 3,012,421                     | 7,974,011                                  | 1,442,977            | 4,691,403         | 3,055,718                  | 142,855                  | 4,054,245                              | 28,571     | 29,030,459              |
| Fund balances October 31, 2013  | \$ 10,926,880  | \$ 4,190,922                  | \$ 7,221,910                               | \$ 2,637,609         | \$ 4,692,895      | \$ 3,085,378               | \$ (80,747)              | \$ 3,796,194                           | \$ 34,520  | \$ 36,505,561           |

**Illinois Valley Community College District No. 513  
Fiscal Year 2014 Budget to Actual Comparison  
Four Months Ended October 31, 2013**

|   | <u>Annual Budget<br/>FY2014</u> | <u>Actual<br/>10/31/13</u> | <u>Act/Budget<br/>33.3%</u> | <u>Actual<br/>10/31/12</u> | <u>Act/Budget<br/>FY13</u> | <u>Annual Budget<br/>FY2013</u> |
|---|---------------------------------|----------------------------|-----------------------------|----------------------------|----------------------------|---------------------------------|
| <b>EDUCATION FUND REVENUES</b>              |                                 |                            |                             |                            |                            |                                 |
| Local Government Sources:                   |                                 |                            |                             |                            |                            |                                 |
| Current Taxes                               | \$ 6,646,368                    | \$ 6,301,876               | 94.8%                       | \$ 6,423,376               | 97.2%                      | \$ 6,611,055                    |
| Corporate Personal Property Replacement Tax | 798,556                         | 162,181                    | 20.3%                       | 158,309                    | 18.0%                      | 878,840                         |
| TIF Revenues                                | 381,000                         | 165,397                    | 43.4%                       | 209,074                    | 54.9%                      | 381,000                         |
| Total Local Government                      | <u>7,825,924</u>                | <u>6,629,454</u>           | <u>84.7%</u>                | <u>6,790,759</u>           | <u>86.3%</u>               | <u>7,870,895</u>                |
| State Government:                           |                                 |                            |                             |                            |                            |                                 |
| ICCB Credit Hour Grant                      | 1,923,233                       | 764,393                    | 39.7%                       | 23,796                     | 1.2%                       | 1,923,233                       |
| Equalization                                | 50,000                          | 63,010                     | 126.0%                      | 11,362                     | 8.5%                       | 133,618                         |
| Career/Technical Education Formula Grant    | 165,000                         | 92,819                     | 56.3%                       | -                          | 0.0%                       | 165,000                         |
| Dept of Corrections                         | -                               | -                          | -                           | -                          | -                          | -                               |
| Other                                       | -                               | -                          | -                           | -                          | -                          | -                               |
| Total State Government                      | <u>2,138,233</u>                | <u>920,222</u>             | <u>43.0%</u>                | <u>35,158</u>              | <u>1.6%</u>                | <u>2,221,851</u>                |
| Federal Government                          |                                 |                            |                             |                            |                            |                                 |
| PELL Administrative Fees                    | 10,000                          | -                          | 0.0%                        | 405                        | 4.1%                       | 10,000                          |
| ARRA Grant                                  | -                               | -                          | -                           | -                          | -                          | -                               |
| Total Federal Government                    | <u>10,000</u>                   | <u>-</u>                   | <u>0.0%</u>                 | <u>405</u>                 | <u>4.1%</u>                | <u>10,000</u>                   |
| Student Tuition and Fees:                   |                                 |                            |                             |                            |                            |                                 |
| Tuition                                     | 6,766,042                       | 5,072,168                  | 75.0%                       | 4,764,082                  | 75.3%                      | 6,329,675                       |
| Fees  | 971,730                         | 678,652                    | 69.8%                       | 690,258                    | 72.6%                      | 950,335                         |
| Total Tuition and Fees                      | <u>7,737,772</u>                | <u>5,750,820</u>           | <u>74.3%</u>                | <u>5,454,340</u>           | <u>74.9%</u>               | <u>7,280,010</u>                |
| Other Sources:                              |                                 |                            |                             |                            |                            |                                 |
| Investment Revenue                          | 21,000                          | 1,262                      | 6.0%                        | 6,059                      | 30.3%                      | 20,000                          |
| Public Service Revenue                      | 421,850                         | 88,914                     | 21.1%                       | 200,475                    | 43.8%                      | 457,450                         |
| Nongovernmental Gifts                       | 1,048,000                       | -                          | 0.0%                        | 24,000                     | 50.0%                      | 48,000                          |
| Other                                       | 17,100                          | 12,906                     | 75.5%                       | 10,992                     | 64.3%                      | 17,100                          |
| Total Other Sources                         | <u>1,507,950</u>                | <u>103,082</u>             | <u>6.8%</u>                 | <u>241,526</u>             | <u>44.5%</u>               | <u>542,550</u>                  |
| <b>TOTAL EDUCATION FUND REVENUE</b>         | <u>\$ 19,219,879</u>            | <u>13,403,578</u>          | <u>69.7%</u>                | <u>12,522,188</u>          | <u>69.9%</u>               | <u>17,925,306</u>               |
| <b>EDUCATION FUND EXPENDITURES</b>          |                                 |                            |                             |                            |                            |                                 |
| Instruction:                                |                                 |                            |                             |                            |                            |                                 |
| Salaries                                    | \$ 8,492,966                    | 2,927,047                  | 34.5%                       | 2,867,002                  | 33.9%                      | 8,461,066                       |
| Employee Benefits                           | 1,535,040                       | 528,879                    | 34.5%                       | 559,167                    | 38.0%                      | 1,471,033                       |
| Contractual Services                        | 126,219                         | 26,427                     | 20.9%                       | 23,618                     | 17.7%                      | 133,779                         |
| General Materials & Supplies                | 402,788                         | 83,489                     | 20.7%                       | 91,781                     | 24.0%                      | 382,084                         |
| Conference & Meeting Expenses               | 53,514                          | 8,083                      | 15.1%                       | 4,821                      | 10.5%                      | 45,992                          |
| Fixed Charges                               | 219,700                         | 99,269                     | 45.2%                       | 84,007                     | 40.3%                      | 208,600                         |
| Utilities                                   | 500                             | 179                        | 35.8%                       | 258                        | 25.8%                      | 1,000                           |
| Capital Outlay                              | 1,000,000                       | -                          | 0.0%                        | 147,725                    | 656.6%                     | 22,500                          |
| Other                                       | -                               | -                          | -                           | -                          | -                          | -                               |
| Total Instruction                           | <u>\$ 11,830,727</u>            | <u>\$ 3,673,373</u>        | <u>31.0%</u>                | <u>\$ 3,778,379</u>        | <u>35.2%</u>               | <u>\$ 10,726,054</u>            |

**Illinois Valley Community College District No. 513  
Fiscal Year 2014 Budget to Actual Comparison  
Four Months Ended October 31, 2013**

| <b>EDUCATION FUND EXPENDITURES (continued)</b>    | <b>Annual Budget<br/>FY2014</b> | <b>Actual<br/>10/31/13</b> | <b>Act/Budget<br/>33.3%</b> | <b>Actual<br/>10/31/12</b> | <b>Act/Budget<br/>FY13</b> | <b>Annual Budget<br/>FY2013</b> |
|---|---------------------------------|----------------------------|-----------------------------|----------------------------|----------------------------|---------------------------------|
| <b>Academic Support:</b>                          |                                 |                            |                             |                            |                            |                                 |
| Salaries  | \$ 681,604                      | \$ 215,698                 | 31.6%                       | \$ 195,193                 | 31.6%                      | \$ 617,016                      |
| Employee Benefits                                 | 131,760                         | 46,630                     | 35.4%                       | 41,612                     | 38.1%                      | 109,095                         |
| Contractual Services                              | 165,102                         | 142,276                    | 86.2%                       | 116,691                    | 74.6%                      | 156,464                         |
| General Materials & Supplies                      | 304,326                         | 244,159                    | 80.2%                       | 92,695                     | 45.2%                      | 204,882                         |
| Conference & Meeting Expenses                     | 7,115                           | 628                        | 8.8%                        | 169                        | 1.6%                       | 10,437                          |
| Fixed Charges                                     | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| Utilities   | 50,700                          | 9,791                      | 19.3%                       | 10,350                     | 19.5%                      | 52,955                          |
| Capital Outlay                                    | 200,763                         | 93,509                     | 46.6%                       | -                          | 0.0%                       | 23,750                          |
| Other   | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| <b>Total Academic Support</b>                     | <b>1,541,370</b>                | <b>752,691</b>             | <b>48.8%</b>                | <b>456,710</b>             | <b>38.9%</b>               | <b>1,174,599</b>                |
| <b>Student Services:</b>                          |                                 |                            |                             |                            |                            |                                 |
| Salaries  | 1,177,829                       | 407,002                    | 34.6%                       | 374,541                    | 32.8%                      | 1,141,956                       |
| Employee Benefits                                 | 290,105                         | 101,515                    | 35.0%                       | 101,590                    | 36.4%                      | 278,952                         |
| Contractual Services                              | 5,100                           | 1,085                      | 21.3%                       | 1,173                      | 57.2%                      | 2,050                           |
| General Materials & Supplies                      | 52,895                          | 10,860                     | 20.5%                       | 17,289                     | 36.0%                      | 48,045                          |
| Conference & Meeting Expenses                     | 15,125                          | 4,236                      | 28.0%                       | 2,500                      | 19.7%                      | 12,700                          |
| Fixed Charges                                     | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| Capital Outlay                                    | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| Other   | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| <b>Total Student Services</b>                     | <b>1,541,054</b>                | <b>524,698</b>             | <b>34.0%</b>                | <b>497,093</b>             | <b>33.5%</b>               | <b>1,483,703</b>                |
| <b>Public Services/Continuing Education:</b>      |                                 |                            |                             |                            |                            |                                 |
| Salaries  | 424,443                         | 135,241                    | 31.9%                       | 152,535                    | 36.4%                      | 418,792                         |
| Employee Benefits                                 | 55,924                          | 18,858                     | 33.7%                       | 14,548                     | 29.4%                      | 49,405                          |
| Contractual Services                              | 276,800                         | 38,266                     | 13.8%                       | 93,287                     | 31.5%                      | 296,000                         |
| General Materials & Supplies                      | 79,175                          | 25,968                     | 32.8%                       | 33,519                     | 38.1%                      | 87,950                          |
| Conference & Meeting Expenses                     | 9,970                           | 3,751                      | 37.6%                       | 3,711                      | 44.3%                      | 8,375                           |
| Fixed Charges                                     | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| Utilities   | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| Capital Outlay                                    | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| Other   | -                               | -                          | 0.0%                        | -                          | 0.0%                       | 250                             |
| <b>Total Public Services/Continuing Education</b> | <b>846,312</b>                  | <b>222,084</b>             | <b>26.2%</b>                | <b>297,600</b>             | <b>34.6%</b>               | <b>860,772</b>                  |
| <b>Institutional Support:</b>                     |                                 |                            |                             |                            |                            |                                 |
| Salaries  | 1,672,936                       | 594,294                    | 35.5%                       | 584,059                    | 34.6%                      | 1,688,680                       |
| Employee Benefits                                 | 471,283                         | 177,816                    | 37.7%                       | 181,202                    | 39.2%                      | 462,246                         |
| Contractual Services                              | 505,516                         | 258,018                    | 51.0%                       | 313,072                    | 76.4%                      | 409,635                         |
| General Materials & Supplies                      | 558,267                         | 389,667                    | 69.8%                       | 125,336                    | 31.5%                      | 397,499                         |
| Conference & Meeting Expenses                     | 59,305                          | 8,482                      | 14.3%                       | 10,984                     | 15.2%                      | 72,410                          |
| Fixed Charges                                     | -                               | -                          | 0.0%                        | -                          | 0.0%                       | 17,000                          |
| Utilities   | 19,500                          | 3,406                      | 17.5%                       | 3,718                      | 18.0%                      | 20,613                          |
| Capital Outlay                                    | 310,829                         | 281,162                    | 90.5%                       | -                          | 0.0%                       | 362,951                         |
| Other   | 38,000                          | (6,711)                    | -17.7%                      | (2,484)                    | -6.5%                      | 38,000                          |
| <b>Total Institutional Support</b>                | <b>3,635,636</b>                | <b>1,706,134</b>           | <b>46.9%</b>                | <b>1,215,887</b>           | <b>35.0%</b>               | <b>3,469,034</b>                |
| Scholarships, Grants and Waivers                  | 574,200                         | 225,976                    | 39.4%                       | 233,790                    | 37.0%                      | 631,095                         |
| <b>TOTAL EDUCATION FUND EXPENDITURES</b>          | <b>\$ 19,969,299</b>            | <b>\$ 7,104,956</b>        | <b>35.6%</b>                | <b>\$ 6,479,459</b>        | <b>35.3%</b>               | <b>\$ 18,345,257</b>            |
| <b>INTERFUND TRANSFERS - NET</b>                  | <b>\$ -</b>                     | <b>\$ -</b>                | <b>0.0%</b>                 | <b>\$ -</b>                | <b>0.0%</b>                | <b>\$ 419,951</b>               |

**Illinois Valley Community College District No. 513  
Fiscal Year 2014 Budget to Actual Comparison  
Four Months Ended October 31, 2013**

| <b>OPERATIONS &amp; MAINTENANCE FUND REVENUES</b>       | <b>Annual Budget<br/>FY2014</b> | <b>Actual<br/>10/31/13</b> | <b>Act/Budget<br/>33.3%</b> | <b>Actual<br/>10/31/12</b> | <b>Act/Budget<br/>FY13</b> | <b>Annual Budget<br/>FY2013</b> |
|---|---------------------------------|----------------------------|-----------------------------|----------------------------|----------------------------|---------------------------------|
| Local Government Sources:                               |                                 |                            |                             |                            |                            |                                 |
| Current Taxes   | \$ 1,221,821                    | \$ 1,154,564               | 94.5%                       | \$ 1,212,185               | 97.3%                      | \$ 1,245,606                    |
| Corporate Personal Property Replacement Tax             | 140,921                         | 28,620                     | 20.3%                       | 27,937                     | 18.0%                      | 155,089                         |
| TIF   | 127,000                         | 55,133                     | 43.4%                       | 69,020                     | 54.3%                      | 127,000                         |
| Total Local Government                                  | <u>1,489,742</u>                | <u>1,238,317</u>           | <u>83.1%</u>                | <u>1,309,142</u>           | <u>85.7%</u>               | <u>1,527,695</u>                |
| State Government:                                       |                                 |                            |                             |                            |                            |                                 |
| ICCB Credit Hour Grant                                  | 339,394                         | 134,893                    | 39.7%                       | 4,199                      | 1.2%                       | 339,394                         |
| Total State Government                                  | <u>339,394</u>                  | <u>134,893</u>             | <u>39.7%</u>                | <u>4,199</u>               | <u>1.2%</u>                | <u>339,394</u>                  |
| Student Tuition and Fees:                               |                                 |                            |                             |                            |                            |                                 |
| Tuition   | 551,081                         | 583,650                    | 105.9%                      | 535,275                    | 79.6%                      | 672,792                         |
| Total Tuition and Fees                                  | <u>551,081</u>                  | <u>583,650</u>             | <u>105.9%</u>               | <u>535,275</u>             | <u>79.6%</u>               | <u>672,792</u>                  |
| Other Sources:  |                                 |                            |                             |                            |                            |                                 |
| Facilities Revenue                                      | 124,000                         | 13,713                     | 11.1%                       | 24,558                     | 26.1%                      | 94,000                          |
| Investment Revenue                                      | 2,000                           | 835                        | 41.8%                       | 545                        | 27.3%                      | 2,000                           |
| Non-Governmental Gifts & Grants                         | -                               | -                          | 0.0%                        | -                          | -                          | -                               |
| Other   | -                               | 3,317                      | 0.0%                        | 3,105                      | -                          | -                               |
| Total Other Sources                                     | <u>126,000</u>                  | <u>17,865</u>              | <u>14.2%</u>                | <u>28,208</u>              | <u>29.4%</u>               | <u>96,000</u>                   |
| <b>TOTAL OPERATIONS &amp; MAINTENANCE FUND REVENUES</b> | <u>\$ 2,506,217</u>             | <u>\$ 1,974,725</u>        | <u>78.8%</u>                | <u>\$ 1,876,824</u>        | <u>71.2%</u>               | <u>\$ 2,635,881</u>             |

| <b>OPERATIONS &amp; MAINTENANCE FUND</b>                    | <b>Annual Budget<br/>FY2014</b> | <b>Actual<br/>10/31/13</b> | <b>Act/Budget<br/>33.3%</b> | <b>Actual<br/>10/31/12</b> | <b>Act/Budget<br/>FY13</b> | <b>Annual Budget<br/>FY2013</b> |
|---|---------------------------------|----------------------------|-----------------------------|----------------------------|----------------------------|---------------------------------|
| Operations & Maintenance of Plant                           |                                 |                            |                             |                            |                            |                                 |
| Salaries  | \$ 840,042                      | \$ 303,462                 | 36.1%                       | \$ 268,255                 | 31.6%                      | \$ 848,004                      |
| Employee Benefits   | 221,972                         | 79,487                     | 35.8%                       | 75,235                     | 33.2%                      | 226,694                         |
| Contractual Services  | 222,820                         | 110,564                    | 49.6%                       | 87,676                     | 47.7%                      | 183,900                         |
| General Materials & Supplies                                | 250,000                         | 56,220                     | 22.5%                       | 51,197                     | 18.1%                      | 282,500                         |
| Conference & Meeting Expenses                               | 4,000                           | 435                        | 10.9%                       | 567                        | 14.2%                      | 4,000                           |
| Fixed Charges   | 52,500                          | 386                        | 0.7%                        | 49,611                     | 124.0%                     | 40,000                          |
| Utilities   | 794,980                         | 202,070                    | 25.4%                       | 153,351                    | 18.9%                      | 809,410                         |
| Capital Outlay  | 104,000                         | 18,376                     | 17.7%                       | 67,865                     | 52.6%                      | 129,000                         |
| Facility Charges to Other Funds                             | (63,000)                        | -                          | 0.0%                        | -                          | 0.0%                       | (63,000)                        |
| Provision for Contingency                                   | -                               | -                          | 0.0%                        | -                          | 0.0%                       | 100,000                         |
| Total Operations & Maintenance of Plant                     | <u>2,427,314</u>                | <u>771,000</u>             | <u>31.8%</u>                | <u>753,757</u>             | <u>29.4%</u>               | <u>2,560,508</u>                |
| Institutional Support:                                      |                                 |                            |                             |                            |                            |                                 |
| Salaries  | 49,065                          | 15,800                     | 32.2%                       | 19,178                     | 33.7%                      | 56,881                          |
| Employee Benefits   | 21,738                          | 3,294                      | 15.2%                       | 3,385                      | 38.5%                      | 8,792                           |
| Contractual Services  | 2,400                           | -                          | 0.0%                        | 2,395                      | 99.8%                      | 2,400                           |
| General Materials & Supplies                                | 1,700                           | 1,280                      | 75.3%                       | 819                        | 24.8%                      | 3,300                           |
| Conference & Meeting Expenses                               | -                               | -                          | 0.0%                        | 25                         | 0.0%                       | -                               |
| Fixed Charges   | 4,000                           | 4,850                      | 121.3%                      | 1,690                      | 42.3%                      | 4,000                           |
| Capital Outlay  | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| Other   | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| Total Institutional Support                                 | <u>78,903</u>                   | <u>25,224</u>              | <u>32.0%</u>                | <u>27,492</u>              | <u>36.5%</u>               | <u>75,373</u>                   |
| <b>TOTAL OPERATIONS &amp; MAINTENANCE FUND EXPENDITURES</b> | <u>\$ 2,506,217</u>             | <u>\$ 796,224</u>          | <u>31.8%</u>                | <u>\$ 781,249</u>          | <u>29.6%</u>               | <u>\$ 2,635,881</u>             |

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Illinois Valley Community College District No. 513  
 Fiscal Year 2014 Budget to Actual Comparison  
 Four Months Ended October 31, 2013

|  | Annual Budget<br>FY2014 | Actual<br>10/31/13 | Act/Budget<br>33.3% | Actual<br>10/31/12 | Act/Budget<br>FY13 | Annual Budget<br>FY2013 |
|--|-------------------------|--------------------|---------------------|--------------------|--------------------|-------------------------|
| <b>OPERATIONS &amp; MAINTENANCE FUND<br/>(RESTRICTED)</b>                    |                         |                    |                     |                    |                    |                         |
| Local Government Sources   |                         |                    |                     |                    |                    |                         |
| Current Taxes  | \$ 1,362,330            | \$ 1,289,646       | 94.7%               | \$ 1,515,010       | 97.3%              | \$ 1,557,008            |
| State Government Sources   | 7,350,000               | 2,387,332          | 32.5%               | 3,301,302          | 26.4%              | 12,500,000              |
| Investment Revenue   | 15,000                  | 2,355              | 15.7%               | 19,131             | 10.6%              | 180,000                 |
| Other Revenue  | -                       | -                  | 0.0%                | -                  | 0.0%               | -                       |
| <b>TOTAL OPERATIONS &amp; MAINTENANCE FUND<br/>(RESTRICTED) REVENUES</b>     | <b>\$ 8,727,330</b>     | <b>3,679,333</b>   | <b>42.2%</b>        | <b>4,835,443</b>   | <b>34.0%</b>       | <b>14,237,008</b>       |
| <b>OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED)</b>                        |                         |                    |                     |                    |                    |                         |
| Operations & Maintenance   |                         |                    |                     |                    |                    |                         |
| Contractual Services   | \$ -                    | -                  | 0.0%                | -                  | 0.0%               | -                       |
| Fixed Charges  | -                       | -                  | 0.0%                | -                  | 0.0%               | -                       |
| Capital Outlay   | 8,727,330               | 4,431,434          | 50.8%               | 3,708,931          | 26.1%              | 14,237,008              |
| <b>TOTAL OPERATIONS &amp; MAINTENANCE FUND<br/>(RESTRICTED) EXPENDITURES</b> | <b>\$ 8,727,330</b>     | <b>4,431,434</b>   | <b>50.8%</b>        | <b>3,708,931</b>   | <b>26.1%</b>       | <b>14,237,008</b>       |
| Other Financing Source - Bond Issuance                                       | -                       | -                  | 0.0%                | -                  | 0.0%               | -                       |
| Transfer In (Out)  | \$ -                    | \$ -               | 0.0%                | \$ -               | 0.0%               | \$ -                    |

Fiscal Year 2014 Budget to Actual Comparison

|  | Annual Budget<br>FY2014 | Actual<br>10/31/13 | Act/Budget<br>33.3% | Actual<br>10/31/12 | Act/Budget<br>FY13 | Annual Budget<br>FY2013 |
|--|-------------------------|--------------------|---------------------|--------------------|--------------------|-------------------------|
| <b>BOND &amp; INTEREST FUND</b>                |                         |                    |                     |                    |                    |                         |
| Local Government Sources                       |                         |                    |                     |                    |                    |                         |
| Current Taxes                                  | \$ 1,258,919            | \$ 1,194,362       | 94.9%               | \$ 1,219,406       | 96.6%              | \$ 1,261,840            |
| Investment Revenue                             | 5,000                   | 270                | 5.4%                | 354                | 17.7%              | 2,000                   |
| <b>TOTAL BOND &amp; INTEREST FUND REVENUES</b> | <b>1,263,919</b>        | <b>1,194,632</b>   | <b>94.5%</b>        | <b>1,219,760</b>   | <b>96.5%</b>       | <b>1,263,840</b>        |
| <b>BOND &amp; INTEREST FUND</b>                |                         |                    |                     |                    |                    |                         |
| Institutional Support:                         |                         |                    |                     |                    |                    |                         |
| Debt Principal Retirement                      | \$ 1,185,000            | -                  | 0.0%                | -                  | 0.0%               | 1,261,840               |
| Interest on Bonds                              | 78,419                  | -                  | 0.0%                | -                  | 0.0%               | -                       |
| Fees   | 500                     | -                  | 0.0%                | -                  | 0.0%               | 500                     |
| <b>TOTAL BOND &amp; INTEREST EXPENDITURES</b>  | <b>\$ 1,263,919</b>     | <b>\$ -</b>        | <b>0.0%</b>         | <b>\$ -</b>        | <b>0.0%</b>        | <b>\$ 1,262,340</b>     |

Fiscal Year 2014 Budget to Actual Comparison

|                                    | Annual Budget<br>FY2014 | Actual<br>10/31/13 | Act/Budget<br>33.3% | Actual<br>10/31/12 | Act/Budget<br>FY13 | Annual Budget<br>FY2013 |
|------------------------------------|-------------------------|--------------------|---------------------|--------------------|--------------------|-------------------------|
| <b>WORKING CASH FUND</b>           |                         |                    |                     |                    |                    |                         |
| Investment Revenue                 | \$ 35,000               | \$ 1,492           | 4.3%                | \$ 1,109           | 5.5%               | \$ 20,000               |
| <b>TOTAL WORKING CASH REVENUES</b> | <b>35,000</b>           | <b>1,492</b>       | <b>4.3%</b>         | <b>1,109</b>       | <b>5.5%</b>        | <b>20,000</b>           |
| Transfers In (Out)                 |                         | \$ -               | 0.0%                | \$ -               | 0.0%               | \$ (120,000)            |

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**Illinois Valley Community College District No. 513  
Fiscal Year 2014 Budget to Actual Comparison  
Four Months Ended October 31, 2013**

|  | <b>Annual Budget<br/>FY2014</b> | <b>Actual<br/>10/31/13</b> | <b>Act/Budget<br/>33.3%</b> | <b>Actual<br/>10/31/12</b> | <b>Act/Budget<br/>FY13</b> | <b>Annual Budget<br/>FY2013</b> |
|--|---------------------------------|----------------------------|-----------------------------|----------------------------|----------------------------|---------------------------------|
| <b>AUXILIARY ENTERPRISES FUND</b>                |                                 |                            |                             |                            |                            |                                 |
| Service Fees                                     | \$ 2,472,700                    | \$ 1,222,350               | 49.4%                       | \$ 1,285,442               | 48.2%                      | \$ 2,666,700                    |
| Other Revenue                                    | 1,000                           | 50                         | 5.0%                        | 2,954                      | 295.4%                     | 1,000                           |
| Investment Revenue                               | 8,000                           | 1,179                      | 14.7%                       | 80                         | 1.6%                       | 5,000                           |
| <b>TOTAL AUXILIARY ENTERPRISES FUND REVENUES</b> | <b>2,481,700</b>                | <b>1,223,579</b>           | <b>49.3%</b>                | <b>1,288,476</b>           | <b>48.2%</b>               | <b>2,672,700</b>                |
| <b>AUXILIARY ENTERPRISES FUND</b>                |                                 |                            |                             |                            |                            |                                 |
| Salaries   | \$ 339,281                      | 113,634                    | 33.5%                       | 114,414                    | 32.8%                      | 349,348                         |
| Employee Benefits                                | 94,629                          | 31,697                     | 33.5%                       | 32,384                     | 34.8%                      | 93,053                          |
| Contractual Services                             | 45,300                          | 8,066                      | 17.8%                       | 22,370                     | 43.8%                      | 51,035                          |
| Materials & Supplies                             | 1,998,478                       | 1,024,638                  | 51.3%                       | 1,203,097                  | 53.7%                      | 2,240,300                       |
| Conference & Meeting                             | 23,363                          | 10,132                     | 43.4%                       | 9,471                      | 43.7%                      | 21,683                          |
| Fixed Charges                                    | 42,400                          | 5,752                      | 13.6%                       | 5,280                      | 9.9%                       | 53,400                          |
| Utilities  | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| Capital Outlay/Depreciation                      | 3,840                           | -                          | 0.0%                        | -                          | 0.0%                       | 3,840                           |
| Other  | 111,500                         | -                          | 0.0%                        | -                          | 0.0%                       | 103,000                         |
| <b>TOTAL AUXILIARY ENTERPRISES EXPENDITURES</b>  | <b>2,658,791</b>                | <b>1,193,919</b>           | <b>44.9%</b>                | <b>1,387,016</b>           | <b>47.6%</b>               | <b>2,915,659</b>                |
| <b>Transfer In (Out)</b>                         | <b>\$ -</b>                     | <b>\$ -</b>                | <b>0.0%</b>                 | <b>\$ (200)</b>            | <b>0.1%</b>                | <b>\$ (265,537)</b>             |

**Fiscal Year 2014 Budget to Actual Comparison**

|  | <b>Annual Budget<br/>FY2014</b> | <b>Actual<br/>10/31/13</b> | <b>Act/Budget<br/>33.3%</b> | <b>Actual<br/>10/31/12</b> | <b>Act/Budget<br/>FY13</b> | <b>Annual Budget<br/>FY2013</b> |
|--|---------------------------------|----------------------------|-----------------------------|----------------------------|----------------------------|---------------------------------|
| <b>RESTRICTED PURPOSES FUND</b>                |                                 |                            |                             |                            |                            |                                 |
| State Government Sources                       | \$ 360,972                      | \$ 88,921                  | 24.6%                       | \$ (11,996)                | -2.6%                      | \$ 468,498                      |
| Federal Government Sources                     | 6,743,340                       | 2,851,890                  | 42.3%                       | 3,316,738                  | 43.1%                      | 7,701,634                       |
| Service Fees                                   | 3,000                           | 1,940                      | 64.7%                       | 5,108                      | 170.3%                     | 3,000                           |
| Other Revenue                                  | 15,700                          | 7                          | 0.0%                        | 6,049                      | 55.0%                      | 11,000                          |
| <b>TOTAL RESTRICTED PURPOSES FUND REVENUES</b> | <b>\$ 7,123,012</b>             | <b>2,942,758</b>           | <b>41.3%</b>                | <b>3,315,899</b>           | <b>40.5%</b>               | <b>8,184,132</b>                |
| <b>RESTRICTED PURPOSES FUND</b>                |                                 |                            |                             |                            |                            |                                 |
| Instruction:                                   |                                 |                            |                             |                            |                            |                                 |
| Salaries                                       | \$ 486,019                      | 139,873                    | 28.8%                       | 115,480                    | 27.8%                      | 415,474                         |
| Employee Benefits                              | 115,559                         | 35,126                     | 30.4%                       | 31,203                     | 38.3%                      | 81,388                          |
| Contractual Services                           | 85,284                          | 17,344                     | 20.3%                       | 17,551                     | 28.5%                      | 61,654                          |
| Materials & Supplies                           | 144,092                         | 21,515                     | 14.9%                       | 25,187                     | 22.9%                      | 109,812                         |
| Conference & Meeting                           | 67,273                          | 11,198                     | 16.6%                       | 13,294                     | 18.1%                      | 73,520                          |
| Fixed Charges                                  | 500                             | -                          | 0.0%                        | -                          | 0.0%                       | 3,000                           |
| Utilities                                      | 3,500                           | -                          | 0.0%                        | 589                        | 25.1%                      | 2,350                           |
| Capital Outlay                                 | 212,723                         | 18,849                     | 8.9%                        | 23,479                     | 70.5%                      | 33,286                          |
| Other (P-16 Grant Waivers)                     | -                               | -                          | 0.0%                        | -                          | 0.0%                       | 9,030                           |
| <b>Total Instruction</b>                       | <b>\$ 1,114,950</b>             | <b>\$ 243,905</b>          | <b>21.9%</b>                | <b>\$ 226,783</b>          | <b>28.7%</b>               | <b>\$ 789,514</b>               |

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Illinois Valley Community College District No. 513  
Fiscal Year 2014 Budget to Actual Comparison  
Four Months Ended October 31, 2013

| RESTRICTED PURPOSES FUND                  | Annual Budget<br>FY2014 | Actual<br>10/31/13  | Act/Budget<br>33.3% | Actual<br>10/31/12  | Act/Budget<br>FY13 | Annual Budget<br>FY2013 |
|---|-------------------------|---------------------|---------------------|---------------------|--------------------|-------------------------|
| <b>Academic Support</b>                   |                         |                     |                     |                     |                    |                         |
| Salaries                                  | \$ -                    | \$ -                | 0.0%                | \$ -                | 0.0%               | \$ -                    |
| Employee Benefits                         | -                       | -                   | 0.0%                | -                   | 0.0%               | -                       |
| Contractual Services                      | -                       | -                   | 0.0%                | -                   | 0.0%               | -                       |
| Materials & Supplies                      | -                       | 2,150               | 0.0%                | -                   | 0.0%               | -                       |
| Conference & Meeting                      | -                       | -                   | 0.0%                | -                   | 0.0%               | -                       |
| Fixed Charges                             | -                       | -                   | 0.0%                | -                   | 0.0%               | -                       |
| Other                                     | -                       | -                   | 0.0%                | (27,996)            | 0.0%               | 160,000                 |
| Total Academic Support                    | -                       | 2,150               | 0.0%                | (27,996)            | 0.0%               | 160,000                 |
| <b>Student Services</b>                   |                         |                     |                     |                     |                    |                         |
| Salaries                                  | 187,260                 | 62,075              | 33.1%               | 62,436              | 31.3%              | 199,755                 |
| Employee Benefits                         | 65,102                  | 22,193              | 34.1%               | 22,277              | 36.4%              | 61,214                  |
| Contractual Services                      | 3,320                   | 2,190               | 66.0%               | 5,769               | 139.0%             | 4,150                   |
| Materials & Supplies                      | 5,200                   | 388                 | 7.5%                | 1,375               | 19.4%              | 7,100                   |
| Conference & Meeting                      | 4,500                   | 450                 | 10.0%               | 866                 | 7.1%               | 12,209                  |
| Fixed Charges                             | -                       | -                   | 0.0%                | 98                  | 0.0%               | -                       |
| Capital Outlay                            | -                       | 121                 | 0.0%                | -                   | 0.0%               | -                       |
| Tuition Waivers (TRIO Grant)              | 24,175                  | 11,300              | 46.7%               | 10,720              | 33.5%              | 32,000                  |
| Total Student Services                    | 289,557                 | 98,717              | 34.1%               | 103,541             | 32.7%              | 316,428                 |
| <b>Public Service</b>                     |                         |                     |                     |                     |                    |                         |
| Salaries                                  | 151,098                 | 51,399              | 34.0%               | 193,638             | 47.8%              | 405,046                 |
| Employee Benefits                         | 29,701                  | 11,313              | 38.1%               | 45,661              | 55.4%              | 82,379                  |
| Contractual Services                      | 500                     | (319)               | -63.8%              | 175,722             | 119.8%             | 146,701                 |
| Materials & Supplies                      | 6,330                   | 3,352               | 53.0%               | 65,888              | 80.9%              | 81,470                  |
| Conference & Meeting                      | 7,931                   | 7,503               | 94.6%               | 26,610              | 54.3%              | 49,017                  |
| Fixed Charges                             | -                       | -                   | 0.0%                | 4,653               | 24.3%              | 19,119                  |
| Utilities                                 | 1,000                   | 31                  | 3.1%                | 1,522               | 29.8%              | 5,105                   |
| Capital Outlay                            | -                       | -                   | 0.0%                | -                   | 0.0%               | -                       |
| Other                                     | -                       | 360                 | 0.0%                | 15                  | 7.5%               | 200                     |
| Total Public Service                      | 196,560                 | 73,639              | 37.5%               | 513,709             | 65.1%              | 789,037                 |
| <b>Auxiliary Services</b>                 |                         |                     |                     |                     |                    |                         |
| Materials & Supplies                      | -                       | -                   |                     | 5,561               | 0.0%               | -                       |
| Total Auxiliary Services                  | -                       | -                   |                     | 5,561               | 0.0%               | -                       |
| <b>Institutional Support</b>              |                         |                     |                     |                     |                    |                         |
| Salaries (Federal Work Study)             | \$ 91,245               | \$ 31,878           | 34.9%               | \$ 18,394           | 20.2%              | \$ 91,245               |
| Employee Benefits                         | -                       | -                   | 0.0%                | -                   | 0.0%               | -                       |
| Contractual Services                      | -                       | -                   | 0.0%                | -                   | 0.0%               | -                       |
| Materials & Supplies                      | -                       | -                   | 0.0%                | -                   | 0.0%               | -                       |
| Conference & Meeting                      | -                       | -                   | 0.0%                | -                   | 0.0%               | -                       |
| Total Institutional Support               | 91,245                  | 31,878              | 34.9%               | 18,394              | 20.2%              | 91,245                  |
| Student grants and waivers (PELL & SEOG)  | 5,485,000               | 2,716,071           | 49.5%               | 2,866,554           | 47.1%              | 6,088,493               |
| <b>TOTAL RESTRICTED FUND EXPENDITURES</b> | <b>7,177,312</b>        | <b>\$ 3,166,360</b> | <b>44.1%</b>        | <b>\$ 3,706,546</b> | <b>45.0%</b>       | <b>\$ 8,234,717</b>     |
| <b>Transfer In (Out)</b>                  |                         | <b>\$ -</b>         | <b>0.0%</b>         | <b>\$ -</b>         | <b>0.0%</b>        | <b>\$ 27,000</b>        |

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**Illinois Valley Community College District No. 513  
Fiscal Year 2014 Budget to Actual Comparison  
Four Months Ended October 31, 2013**

| <b>LIABILITY, PROTECTION, &amp; SETTLEMENT FUND</b>               | <b>Annual Budget<br/>FY2014</b> | <b>Actual<br/>10/31/13</b> | <b>Act/Budget<br/>33.3%</b> | <b>Actual<br/>10/31/12</b> | <b>Act/Budget<br/>FY13</b> | <b>Annual Budget<br/>FY2013</b> |
|---|---------------------------------|----------------------------|-----------------------------|----------------------------|----------------------------|---------------------------------|
| Local Government Sources  | \$ 250,473                      | \$ 236,345                 | 94.4%                       | \$ 265,743                 | 97.0%                      | \$ 274,033                      |
| Investment Revenue  | 30,000                          | 2,649                      | 8.8%                        | 3,036                      | 15.2%                      | 20,000                          |
| Other   | -                               | -                          | 0.0%                        | 315                        | 0.0%                       | -                               |
| <b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUES</b> | <b>280,473</b>                  | <b>238,994</b>             | <b>85.2%</b>                | <b>269,094</b>             | <b>91.5%</b>               | <b>294,033</b>                  |

**Fiscal Year 2014 Budget to Actual Comparison**

| <b>LIABILITY, PROTECTION, &amp; SETTLEMENT FUND EXPENDITURES</b>       | <b>Annual Budget<br/>FY2014</b> | <b>Actual<br/>10/31/13</b> | <b>Act/Budget<br/>33.3%</b> | <b>Actual<br/>10/31/12</b> | <b>Act/Budget<br/>FY13</b> | <b>Annual Budget<br/>FY2013</b> |
|--|---------------------------------|----------------------------|-----------------------------|----------------------------|----------------------------|---------------------------------|
| <b>Operations &amp; Maintenance of Plant</b>                           |                                 |                            |                             |                            |                            |                                 |
| Salaries   | \$ -                            | \$ -                       | 0.0%                        | \$ -                       | 0.0%                       | \$ -                            |
| Employee Benefits  | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| Contractual Services   | 351,500                         | 78,757                     | 22.4%                       | 78,926                     | 19.7%                      | 401,500                         |
| Material & Supplies  | 100                             | 107                        | 107.0%                      | 42                         | 42.0%                      | 100                             |
| Conference & Meeting   | 500                             | 417                        | 83.4%                       | 345                        | 69.0%                      | 500                             |
| Fixed Charges  | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| Utilities  | -                               | 114                        | 0.0%                        | 141                        | 0.0%                       | -                               |
| Capital Outlay   | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| Other  | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| Total for Operations & Maintenance of Plant                            | \$ 352,100                      | \$ 79,395                  | 22.5%                       | \$ 79,454                  | 19.8%                      | \$ 402,100                      |
| <b>Institutional Support</b>   |                                 |                            |                             |                            |                            |                                 |
| Salaries   | \$ 70,929                       | \$ 26,392                  | 37.2%                       | \$ 25,561                  | 37.5%                      | \$ 68,073                       |
| Employee Benefits  | 240,849                         | 4,497                      | 6.3%                        | 4,949                      | 2.1%                       | 233,919                         |
| Contractual Services   | 14,500                          | 5,542                      | 38.2%                       | 6,884                      | 12.5%                      | 55,000                          |
| Material & Supplies  | 2,750                           | 643                        | 23.4%                       | 60                         | 2.2%                       | 2,750                           |
| Conference & Meeting   | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| Fixed Charges  | 373,250                         | 380,576                    | 102.0%                      | 335,542                    | 88.7%                      | 378,500                         |
| Utilities  | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| Capital Outlay   | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| Other  | -                               | -                          | 0.0%                        | -                          | 0.0%                       | -                               |
| Total Institutional Support  | 702,278                         | 417,650                    | 59.5%                       | 372,996                    | 50.5%                      | 738,242                         |
| <b>TOTAL LIABILITY, PROTECTION, &amp; SETTLEMENT FUND EXPENDITURES</b> | <b>\$ 1,054,378</b>             | <b>\$ 497,045</b>          | <b>47.1%</b>                | <b>\$ 452,450</b>          | <b>39.7%</b>               | <b>\$ 1,140,342</b>             |

**Fiscal Year 2014 Budget to Actual Comparison**

| <b>AUDIT FUND</b>                    | <b>Annual Budget<br/>FY2014</b> | <b>Actual<br/>10/31/13</b> | <b>Act/Budget<br/>33.3%</b> | <b>Actual<br/>10/31/12</b> | <b>Act/Budget<br/>FY13</b> | <b>Annual Budget<br/>FY2013</b> |
|--------------------------------------|---------------------------------|----------------------------|-----------------------------|----------------------------|----------------------------|---------------------------------|
| Local Government Sources             | \$ 34,900                       | \$ 33,249                  | 95.3%                       | \$ 33,303                  | 96.5%                      | \$ 34,500                       |
| Investment Revenue                   | -                               | -                          | 0.0%                        | 3                          | 0.0%                       | -                               |
| <b>TOTAL AUDIT FUND REVENUES</b>     | <b>34,900</b>                   | <b>33,249</b>              | <b>95.3%</b>                | <b>33,306</b>              | <b>96.5%</b>               | <b>34,500</b>                   |
| <b>AUDIT FUND</b>                    |                                 |                            |                             |                            |                            |                                 |
| Contractual Services                 | 34,900                          | 27,300                     | 78.2%                       | 30,000                     | 87.0%                      | 34,500                          |
| <b>TOTAL AUDIT FUND EXPENDITURES</b> | <b>\$ 34,900</b>                | <b>\$ 27,300</b>           | <b>78.2%</b>                | <b>\$ 30,000</b>           | <b>87.0%</b>               | <b>\$ 34,500</b>                |

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**Illinois Valley Community College District No. 513**  
**Fiscal Year 2013 Budget to Actual Comparison**  
**All Funds**  
**Four Months Ended October 31, 2013**

| <u>Department</u>                              | <u>Annual<br/>Budget<br/>FY2014</u> | <u>Actual<br/>10/31/2013</u> | <u>Act/Budget<br/>33.3%</u> | <u>Explanation</u>  |
|--|-------------------------------------|------------------------------|-----------------------------|---|
| President                                      | \$ 308,482                          | \$ 108,511                   | 35.2%                       |   |
| Board of Trustees                              | 16,900                              | 6,098                        | 36.1%                       |   |
| Community Relations                            | 330,793                             | 149,643                      | 45.2%                       | Includes Foundation expenses to be reimbursed                         |
| Continuing Education                           | 1,118,350                           | 322,522                      | 28.8%                       |   |
| Facilities                                     | 10,504,644                          | 5,617,723                    | 53.5%                       | CDB Project Phases 1 & 2 are complete<br>Annual software support fees |
| Information Technologies                       | 1,733,820                           | 1,037,212                    | 59.8%                       |   |
| Academic Affairs                               | 225,423                             | 81,801                       | 36.3%                       |   |
| Academic Affairs (AVPCE)                       | 1,025,666                           | 255,641                      | 24.9%                       |   |
| Adult Education                                | 531,518                             | 158,397                      | 29.8%                       |   |
| Learning Technologies                          | 664,014                             | 242,506                      | 36.5%                       |   |
| Career & Tech Education Division               | 1,784,514                           | 521,656                      | 29.2%                       |   |
| Natural Science & Business Division            | 2,151,066                           | 760,610                      | 35.4%                       |   |
| Humanities & Fine Arts/Social Science Division | 2,074,146                           | 730,525                      | 35.2%                       |   |
| Health Professions Division                    | 2,042,654                           | 661,774                      | 32.4%                       |   |
| English, Mathematics, Education Division       | 2,442,190                           | 861,214                      | 35.3%                       |   |
| Admissions & Records                           | 382,557                             | 127,321                      | 33.3%                       |   |
| Student Development                            | 620,080                             | 226,998                      | 36.6%                       |   |
| Student Services                               | 146,425                             | 47,868                       | 32.7%                       |   |
| Financial Aid                                  | 5,923,618                           | 2,863,738                    | 48.3%                       | Includes summer and fall financial aid                                |
| Athletics                                      | 237,332                             | 80,336                       | 33.8%                       |   |
| TRIO (Student Success Grant)                   | 289,256                             | 98,718                       | 34.1%                       |   |
| Safety Service                                 | 350,000                             | 78,953                       | 22.6%                       |   |
| Business Services/General Institution          | 2,185,911                           | 297,934                      | 13.6%                       |   |
| Risk Management                                | 704,378                             | 418,092                      | 59.4%                       | Includes annual insurance premiums                                    |
| Tuition Waivers                                | 634,200                             | 252,120                      | 39.8%                       |   |
| Purchasing                                     | 111,089                             | 37,887                       | 34.1%                       |   |
| Human Resources                                | 130,655                             | 39,135                       | 30.0%                       |   |
| Bookstore                                      | 2,246,100                           | 1,077,892                    | 48.0%                       | Fall & Spring semester book purchases                                 |
| Shipping & Receiving                           | 78,903                              | 25,224                       | 32.0%                       |   |
| Copy Center                                    | 135,709                             | 29,189                       | 21.5%                       |   |
| <b>Total FY14 Expenditures</b>                 | <b>\$ 41,130,393</b>                | <b>\$ 17,217,238</b>         | <b>41.9%</b>                |   |

**Illinois Valley Community College**  
**Statement of Cash Flows**  
**for the Month ended October 31, 2013**

|                         | EDUCATION              | OP/MAINT               | OP / MAINT.<br>RESTRICTED | BOND &<br>INTEREST     | AUXILIARY           | RESTRICTED           | WORKING<br>CASH        | AUDIT               | LIAB, PROT, &<br>SETTLEMENT | TOTAL                   |
|-------------------------|------------------------|------------------------|---------------------------|------------------------|---------------------|----------------------|------------------------|---------------------|-----------------------------|-------------------------|
| Balance on Hand         | \$ 1,810,416.24        | \$ 374,420.30          | \$ 441,031.22             | \$ 497,533.24          | \$ 1,869,827.64     | \$ (348,179.55)      | \$ 326,877.71          | \$ (1,410.70)       | \$ 1,864,674.35             | \$ 6,835,190.45         |
| Total Receipts          | 1,421,314.88           | 228,253.82             | 294,460.45                | 85,856.17              | 27,456.50           | 925.00               | 201,602.00             | 2,687.70            | 218,588.26                  | 2,481,144.78            |
| Total Cash              | 3,231,731.12           | 602,674.12             | 735,491.67                | 583,389.41             | 1,897,284.14        | (347,254.55)         | 528,479.71             | 1,277.00            | 2,083,262.61                | 9,316,335.23            |
| Due To/From Accts       | -                      | -                      | -                         | -                      | -                   | -                    | -                      | -                   | -                           | -                       |
| Transfers/Bank CDs      |                        |                        |                           |                        |                     |                      |                        |                     | (1,000,000.00)              | (1,000,000.00)          |
| Expenditures            | (2,084,988.51)         | (192,377.22)           | (625,336.84)              | -                      | (83,758.28)         | (134,861.34)         | -                      | (10,000.00)         | (178,308.64)                | (3,309,630.83)          |
| ACCOUNT BALANCE         | 1,146,742.61           | 410,296.90             | 110,154.83                | 583,389.41             | 1,813,525.86        | (482,115.89)         | 528,479.71             | (8,723.00)          | 904,953.97                  | 5,006,704.40            |
| Deposits in Transit     | (36,079.35)            |                        |                           |                        |                     |                      |                        |                     |                             | (36,079.35)             |
| Outstanding Checks      | 937,752.70             |                        |                           |                        |                     |                      |                        |                     |                             | 937,752.70              |
| <b>BANK BALANCE</b>     | <b>2,048,415.96</b>    | <b>410,296.90</b>      | <b>110,154.83</b>         | <b>583,389.41</b>      | <b>1,813,525.86</b> | <b>(482,115.89)</b>  | <b>528,479.71</b>      | <b>(8,723.00)</b>   | <b>904,953.97</b>           | <b>5,908,377.75</b>     |
| Certificates of Deposit | -                      | -                      | 500,000.00                | 500,000.00             | -                   | -                    | 3,650,000.00           | -                   | 2,600,000.00                | 7,250,000.00            |
| Illinois Funds          | 6,864,605.84           | 2,332,111.33           | 2,280,200.99              | 938,929.74             | -                   | 398,162.77           | -                      | 26,059.46           | 185,842.13                  | 13,025,912.26           |
| CDB Trust Fund CTC      |                        |                        | 2,268,864.18              |                        |                     |                      |                        |                     |                             | 2,268,864.18            |
| Bldg Reserve-ILLFund    |                        |                        | 1,082,942.20              |                        |                     |                      |                        |                     |                             | 1,082,942.20            |
| <b>Total Investment</b> | <b>\$ 6,864,605.84</b> | <b>\$ 2,332,111.33</b> | <b>\$ 6,132,007.37</b>    | <b>\$ 1,438,929.74</b> | <b>\$ -</b>         | <b>\$ 398,162.77</b> | <b>\$ 3,650,000.00</b> | <b>\$ 26,059.46</b> | <b>\$ 2,785,842.13</b>      | <b>\$ 23,627,718.64</b> |

|                    |                        |
|--------------------|------------------------|
| LaSalle State Bank | \$ 65,135.79           |
| Centrue Bank       | 5,843,241.96           |
|                    | <u>\$ 5,908,377.75</u> |

Respectfully submitted,

*Cheryl Roelfsema*

Cheryl Roelfsema  
Vice President for Business Services & Finance/Treasurer

**ILLINOIS VALLEY COMMUNITY COLLEGE  
INVESTMENT STATUS REPORT  
October 31, 2013**

| <u>DUE</u>      | <u>Education</u> | <u>Oper &amp; Maint</u> | <u>O&amp;M<br/>Restricted</u> | <u>Bond &amp; Int</u> | <u>Auxiliary</u> | <u>Working Cash</u> | <u>Liability<br/>Protection &amp;<br/>Settlement</u> | <u>Total</u> | <u>Bank</u> | <u>Rate<br/>%</u> | <u>APY<br/>%</u> | <u>Certificate<br/>Number</u> |
|-----------------|------------------|-------------------------|-------------------------------|-----------------------|------------------|---------------------|--|--------------|-------------|-------------------|------------------|-------------------------------|
| 11/7/2013       |                  |                         |                               |                       |                  | 150,000             |  | 150,000      | MB          | 1.00%             | 1.00%            | 915192                        |
| 11/29/2013      |                  |                         |                               |                       |                  | 1,500,000           |  | 1,500,000    | FSB         | 0.80%             | 0.80%            | 1014620792                    |
| 12/12/2013      |                  |                         | 500,000                       |                       |                  |                     | 1,000,000  | 1,500,000    | FSB         | 0.85%             | 0.85%            | 1014668663                    |
| 12/19/2013      |                  |                         |                               | 500,000               |                  | 1,000,000           | 500,000  | 2,000,000    | FSB         | 0.85%             | 0.85%            | 1014703493                    |
| 3/20/2014       |                  |                         |                               |                       |                  | 1,000,000           |  | 1,000,000    | FSB         | 0.70%             | 0.70%            | 1015080074                    |
| 4/22/2014       |                  |                         |                               |                       |                  |                     | 100,000  | 100,000      | MB          | 0.45%             | 0.45%            | 914161                        |
| 10/24/2014      |                  |                         |                               |                       |                  |                     | 1,000,000  | 1,000,000    | MB          | 0.60%             | 0.60%            | 16139                         |
| <b>Total CD</b> | -                | -                       | 500,000                       | 500,000               | -                | 3,650,000           | 2,600,000  | 7,250,000    |             |                   |                  |                               |

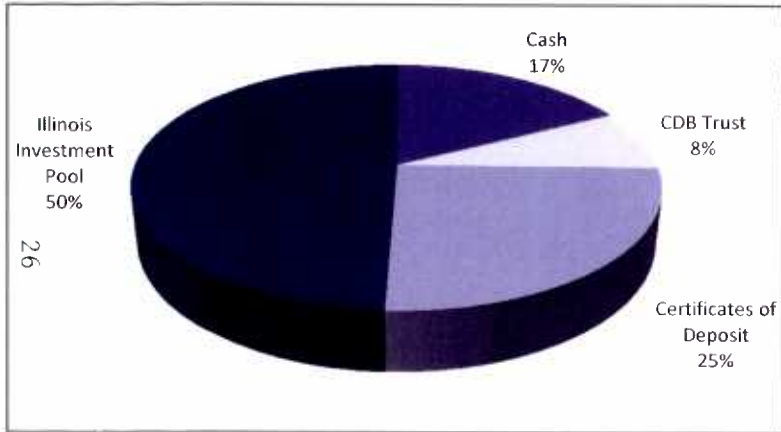
|      |                             |     |                           |
|------|-----------------------------|-----|---------------------------|
| CB   | Centrue Bank                | LSB | LaSalle State Bank        |
| CBNA | Commerce Bank, NA           | MB  | Marseilles Bank           |
| HBT  | Heartland Bank and Trust    | MSB | Midland State Bank        |
| FSB  | First State Bank of Mendota | NCB | North Central Bank - Ladd |
| HNB  | Hometown National Bank      | PFS | Peru Federal Savings      |

\*\* Current IL Funds interest rate: 0.032%

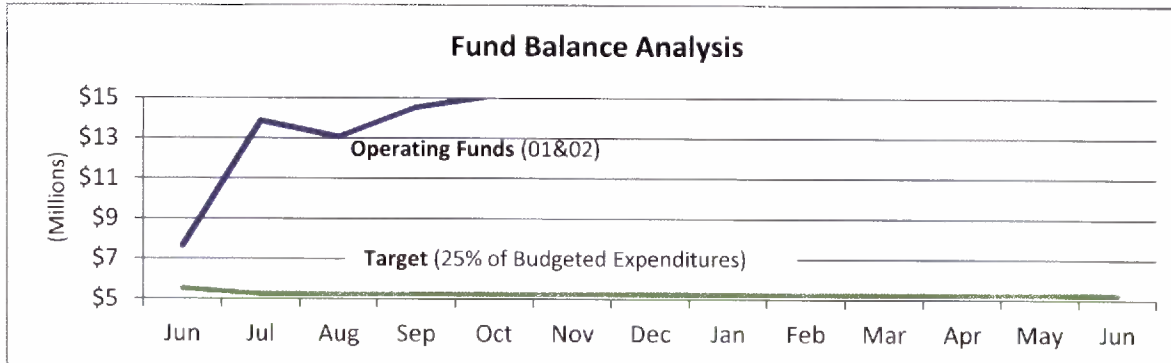
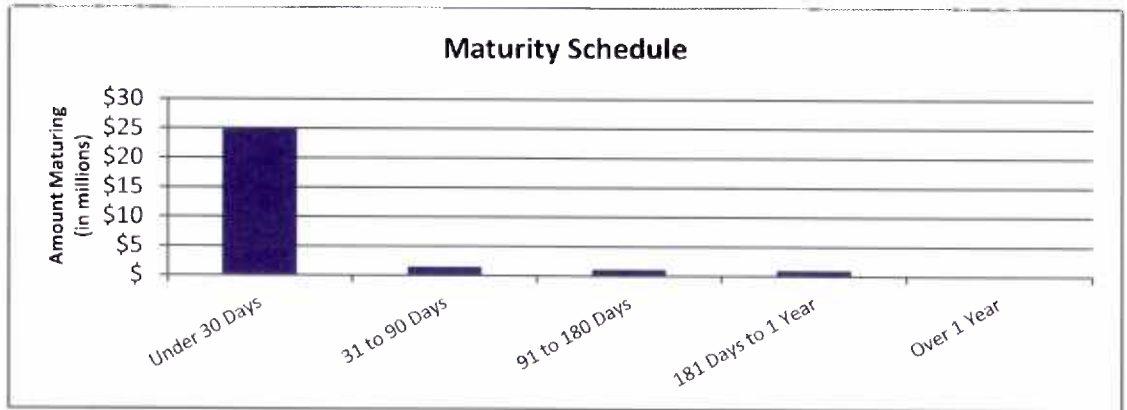
**Illinois Valley Community College District No. 513  
Investment Status Report  
All Funds  
October 31, 2013**

| Instrument               | Current Portfolio Distribution | Current Portfolio    | Weighted Average Yield |
|--------------------------|--------------------------------|----------------------|------------------------|
| Cash                     | 17.3%                          | \$ 4,940,372         | 0.34%                  |
| CDB Trust                | 7.9%                           | 2,268,864            | 0.25%                  |
| Certificates of Deposit  | 25.4%                          | 7,250,000            | 0.78%                  |
| Illinois Investment Pool | 49.4%                          | 14,108,854           | 0.02%                  |
| <b>Total</b>             | <b>100.0%</b>                  | <b>\$ 28,568,090</b> | <b>0.28%</b>           |

| Institution        | Illinois Investment Pool | Certificates of Deposit | Cash & Trusts       | Total                | Current Distribution |
|--------------------|--------------------------|-------------------------|---------------------|----------------------|----------------------|
| IL Funds (US Bank) | \$ 14,108,854            |                         |                     | \$ 14,108,854        | 49%                  |
| Centrue Bank       |                          |                         | 4,857,346           | 4,857,346            | 17%                  |
| First State Bank   |                          | 6,000,000               |                     | 6,000,000            | 21%                  |
| LaSalle State Bank |                          |                         | 80,264              | 80,264               | 0%                   |
| Marseilles Bank    |                          | 1,250,000               |                     | 1,250,000            | 4%                   |
| Heartland Bank     |                          |                         | 2,268,864           | 2,268,864            | 8%                   |
| Cash on Hand       |                          |                         | 2,762               | 2,762                | 0%                   |
| <b>Total</b>       | <b>\$ 14,108,854</b>     | <b>\$ 7,250,000</b>     | <b>\$ 7,209,236</b> | <b>\$ 28,568,090</b> | <b>100%</b>          |



**Weighted Average Maturity of CD's** 133 Days



*ce*

**\$5,000 and Over Check Register  
10/01/13 - 10/31/13**

| Check Number | Check Date | Vendor Number | Payee                                 | Check Amount | Description  |
|--------------|------------|---------------|---------------------------------------|--------------|--|
| 709773       | 10/04/13   | 0001139       | CDW Government, Inc.                  | \$ 31,819.21 | Microsoft Agreement Renewal  |
| 709814       | 10/04/13   | 0193137       | Nomad Technologies, Inc.              | 235,923.51   | Instructor Podiums   |
| 709817       | 10/04/13   | 0180447       | Prudential Insurance Company          | 5,342.70     | Life & Disability Insurance (October)  |
| 709847       | 10/10/13   | 0000001       | Illinois Valley Community College     | 90,334.62    | Federal & State Payroll Taxes (10/10/13)   |
| 709849       | 10/10/13   | 0082897       | SURS                                  | 48,263.21    | Payroll (10/10/13)   |
| 709906       | 10/10/13   | 0001111       | Dell Computers                        | 5,945.04     | Computers  |
| 709942       | 10/10/13   | 0162354       | Iverson & Company                     | 18,849.00    | Coordinate Measuring Machine for CNC Manufacturing (INAM Grant)  |
| 709979       | 10/10/13   | 0191665       | Progressive Impressions International | 12,700.00    | Marketing  |
| 709982       | 10/10/13   | 0194427       | Unidesk Corporation                   | 9,800.00     | Software for VDI Project   |
| ACH          | 10/10/13   |               | VALIC Retirement Services             | 13,907.76    | 403(b) & 457(b)Payroll (10/10/13)  |
| 710001       | 10/17/13   | 0188283       | BrickStreet Mutual Insurance          | 138,099.00   | Workers' Compensation Insurance  |
| 710006       | 10/17/13   | 0108916       | CCIC                                  | 271,724.24   | Health Insurance (October)   |
| 710020       | 10/17/13   | 0190646       | CNE Gas Division, LLC                 | 6,506.42     | Natural Gas (09/01/13-09/30/13)  |
| 710033       | 10/17/13   | 0001469       | John's Service & Sales Inc.           | 57,556.80    | Building "C" Boiler Room Upgrades*   |
| 710042       | 10/17/13   | 0194212       | Media Resources, Inc.                 | 9,126.40     | Audio Visual Materials   |
| 710051       | 10/17/13   | 0001010       | Newsbank, Inc.                        | 5,335.00     | Electronic Periodicals   |
| 710075       | 10/17/13   | 0128401       | Vanguard Contractors, Inc.            | 136,876.00   | Exterior Egress Concrete *, Facility Door Hardware*, Restroom Modifications Phase II*, Panic Door Hardware Replacement*, Ceiling & Lighting Replacement* |
| 710076       | 10/17/13   | 0001927       | Walter J Zukowski & Associates        | 24,826.25    | Legal Services   |
| 710125       | 10/24/13   | 0159150       | Altorfer, Inc.                        | 5,703.64     | Man lift Repairs   |
| 710154       | 10/24/13   | 0181795       | G4S Secure Solutions (USA) Inc.       | 26,509.28    | Security Services (September)  |
| 710162       | 10/24/13   | 0041932       | IVCC Tuition                          | 6,324.32     | Veteran Rehabilitation Funds   |
| 710175       | 10/24/13   | 0187054       | McGladrey LLP                         | 10,000.00    | Audit Financials   |
| 710202       | 10/24/13   | 0194154       | Starfish Retention Solutions,         | 34,400.00    | Counseling/Retention Software  |
| 710210       | 10/24/13   | 0066555       | United States Postal Service          | 6,000.00     | Reimburse Postage Meter  |
| 710241       | 10/24/13   | 0000001       | Illinois Valley Community College     | 89,744.67    | Federal & State Payroll Taxes (10/24/13)   |
| 710243       | 10/24/13   | 0082897       | SURS                                  | 48,150.90    | Payroll (10/24/13)   |
| ACH          | 10/24/13   |               | VALIC Retirement Services             | 13,907.76    | 403(b) & 457(b)Payroll (10/24/13)  |
| 710250       | 10/31/13   | 0001369       | Ameren Illinois                       | 40,163.05    | Gas-EC (09/11/13-10/09/13), Electricity (09/10/13-10/09/13)  |
| 710270       | 10/31/13   | 0001111       | Dell Computers                        | 275,615.47   | Computers  |

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**\$5,000 and Over Check Register**  
**10/01/13 - 10/31/13**

| <b>Check Number</b> | <b>Check Date</b> | <b>Vendor Number</b> | <b>Payee</b>             | <b>Check Amount</b> | <b>Description</b> |
|---------------------|-------------------|----------------------|--------------------------|---------------------|--------------------|
| 710281              | 10/31/13          | 0029614              | GRAINCO FS, Inc.         | 6,394.50            | Ice Melt           |
| 710300              | 10/31/13          | 0138734              | Krueger International    | 425,389.04          | Furniture          |
| 710318              | 10/31/13          | 0193137              | Nomad Technologies, Inc. | 54,607.29           | Instructor Podiums |

**\$ 2,165,845.08**

\*Protection, Health, & Safety (PHS) Projects



Stipends For Pay Period 10/05/13

| Name                     | Description                | Start Date | End Date | Last Pay Date | Earn Type* | Amount     | GL No.         | Section Name | Section Title                 | Comments |
|--------------------------|----------------------------|------------|----------|---------------|------------|------------|----------------|--------------|-------------------------------|----------|
| Alvin, Stephen R         | Interim Dean               | 09/09/13   | 09/20/13 | 10/05/13      | ST         | \$1,276.85 | 11120650051110 |              |                               |          |
| Baker, Kathryn June      | QuickBooks and Beg Word    | 09/09/13   | 09/30/13 | 10/05/13      | ST         | \$840.00   | 14110394151320 | CEU-4708-309 | QuickBooks Pro 2013 [part 1]  |          |
| Black, Mary A            | Bridging The Gap           | 09/24/13   | 09/24/13 | 10/05/13      | ST         | \$100.00   | 61120990051900 |              |                               |          |
| Broadstone, Derek Lee    | Math Instructor Meeting    | 09/16/13   | 09/16/13 | 10/05/13      | ST         | \$30.00    | 11520910051900 |              |                               |          |
| Cooper, Debra S          | Math Instructor Meeting    | 09/16/13   | 09/16/13 | 10/05/13      | ST         | \$30.00    | 11520910051900 |              |                               |          |
| Cooper, Debra S          | Subbed for Mary Black      | 09/24/13   | 09/24/13 | 10/05/13      | ST         | \$63.94    | 61120990051900 |              |                               |          |
| Dunlap, Angela Jane      | Math Instructor Meeting    | 09/16/13   | 09/16/13 | 10/05/13      | ST         | \$30.00    | 11520910051900 |              |                               |          |
| Dzik, Marianne           | CON 1301 150               | 09/16/13   | 11/25/13 | 11/30/13      | ST         | \$2,121.00 | 11120910051320 | CON-1301-150 | New Faculty Orientation       |          |
| Engstrom, Norman Bruce   | Voice Lessons / 8          | 08/22/13   | 09/26/13 | 10/05/13      | ST         | \$256.00   | 11120650051320 | MUP-2001-01  | Applied Music- Vocal          |          |
| Freed, Timothy Daniel    | German Fest                | 09/30/13   | 09/30/13 | 10/05/13      | ST         | \$170.00   | 14110394151320 | HLR-3917-309 | German Fest                   |          |
| Gibson, James A          | NSF Summer Graduate Course | 10/05/13   | 10/05/13 | 10/05/13      | ST         | \$1,280.00 | 61320183851900 |              |                               |          |
| Greening, James Elmer    | Math Instructor Meeting    | 09/16/13   | 09/16/13 | 10/05/13      | ST         | \$30.00    | 11520910051900 |              |                               |          |
| Greening, James Elmer    | Subbed in MTH and MLC      | 09/27/13   | 10/05/13 | 10/05/13      | ST         | \$228.19   | 11520910051320 |              |                               |          |
| Hamilton, Nora Beth      | Retro Pay                  | 09/21/13   | 10/05/13 | 10/05/13      | MI         | \$629.67   | 11420730051310 |              |                               |          |
| Hartman, Bruce Charles   | Mileage Reimbursement      | 07/15/13   | 10/05/13 | 10/05/13      | ST         | \$68.37    | 11320410455211 |              |                               |          |
| Hauger, Elizabeth Lynne  | Math Instructor Meeting    | 09/16/13   | 09/16/13 | 10/05/13      | ST         | \$30.00    | 11520910051900 |              |                               |          |
| Haynes, Tricia Lynn      | Subbed for Oldaker         | 09/24/13   | 09/24/13 | 10/05/13      | ST         | \$73.82    | 61120990051900 |              |                               |          |
| Johnson, Laura Elizabeth | Hot Glass Experience I     | 09/21/13   | 09/21/13 | 10/05/13      | ST         | \$240.00   | 14110394151320 | HLR-2748-409 | Hot Glass Experience I        |          |
| Koehler, Richard A       | LC Driver Improvement #893 | 10/02/13   | 10/02/13 | 10/05/13      | ST         | \$150.00   | 14110394251320 | CDV-6000-01  | LaSalle Co Driver Improvement |          |
| Lange, Marilyn Lee       | Math Instructor Meeting    | 09/16/13   | 09/16/13 | 10/05/13      | ST         | \$30.00    | 11520910051900 |              |                               |          |
| Lange, Shane Wilson      | Retro Pay                  | 09/08/13   | 09/21/13 | 10/05/13      | MI         | \$67.31    | 11320410051310 |              |                               |          |
| Leadingham, Paul         | Welding Assessment Test    | 09/25/13   | 09/25/13 | 10/05/13      | ST         | \$375.00   | 14210331051320 |              |                               |          |
| Lesman, Emily Elizabeth  | Math Instructor Meeting    | 09/16/13   | 09/16/13 | 10/05/13      | ST         | \$30.00    | 11520910051900 |              |                               |          |
| Loebach, Nancy Ann       | Math Instructor Meeting    | 09/16/13   | 09/16/13 | 10/05/13      | ST         | \$30.00    | 11520910051900 |              |                               |          |
| Mayberry, Carly Lizbeth  | Subbed for Zebron          | 09/10/13   | 09/10/13 | 10/05/13      | ST         | \$125.50   | 11520910051320 |              |                               |          |
| Mayberry, Carly Lizbeth  | Math Instructor Meeting    | 09/16/13   | 09/16/13 | 10/05/13      | ST         | \$30.00    | 11520910051900 |              |                               |          |
| Mayberry, Carly Lizbeth  | Subbed for MLC             | 09/24/13   | 10/01/13 | 10/05/13      | ST         | \$250.50   | 11520910051320 |              |                               |          |

Stipends For Pay Period 10/05/13

| Name                  | Description                   | Start Date | End Date | Last Pay Date | Earn Type* | Amount     | GL No.         | Section Name | Section Title                 | Comments |
|-----------------------|-------------------------------|------------|----------|---------------|------------|------------|----------------|--------------|-------------------------------|----------|
| McClure, Colleen S    | Subbed for Emily Lesman       | 08/26/13   | 08/26/13 | 10/05/13      | ST         | \$44.30    | 11520910051320 |              |                               |          |
| McClure, Colleen S    | Math Instructor Meeting       | 09/16/13   | 09/16/13 | 10/05/13      | ST         | \$30.00    | 11520910051900 |              |                               |          |
| Nelson, Catherine Lee | Math Instructor Meeting       | 09/16/13   | 09/16/13 | 10/05/13      | ST         | \$30.00    | 11520910051900 |              |                               |          |
| O'Brien, Tina Marie   | Subbed for Wayne Zebron       | 09/11/13   | 09/11/13 | 10/05/13      | ST         | \$125.50   | 11520910051320 |              |                               |          |
| O'Brien, Tina Marie   | Math Instructor Meeting       | 09/16/13   | 09/16/13 | 10/05/13      | ST         | \$30.00    | 11520910051900 |              |                               |          |
| O'Brien, Tina Marie   | Subbed for MLC                | 09/25/13   | 10/02/13 | 10/05/13      | ST         | \$250.00   | 11520910051320 |              |                               |          |
| Oldaker, Adam Gregory | Bridging The Gap              | 09/24/13   | 09/24/13 | 10/05/13      | ST         | \$100.00   | 61120990051900 |              |                               |          |
| Panizzi, Gerald W     | LC Driver Improvement #892    | 09/28/13   | 09/28/13 | 10/05/13      | ST         | \$187.50   | 14110394251320 | CDV-6000-01  | LaSalle Co Driver Improvement |          |
| Ponder, Monica M      | ALH 1214 602                  | 08/11/13   | 10/05/13 | 10/05/13      | ST         | \$3,269.70 | 11420730051320 | ALH-1214-602 | Certified Nursing Assistant   |          |
| Ptak, Thomas John     | Head Women's Basketball Coach | 10/01/13   | 03/29/14 | 03/29/14      | ST         | \$7,047.00 | 56430360351900 |              |                               |          |
| Rambo, Randy R        | Retro Pay                     | 09/08/13   | 09/21/13 | 10/05/13      | MI         | \$96.12    | 11120910051310 |              |                               |          |
| Robinson, Delores R.  | Bridging The Gap              | 09/24/13   | 09/24/13 | 10/05/13      | ST         | \$100.00   | 61120990051900 |              |                               |          |
| Rossmann, Teri Lynn   | Bridging The Gap              | 09/24/13   | 09/24/13 | 10/05/13      | ST         | \$100.00   | 61120990051900 |              |                               |          |
| Schultz, Cynthia L    | Bridging The Gap              | 09/24/13   | 09/24/13 | 10/05/13      | ST         | \$100.00   | 61120990051900 |              |                               |          |
| Serafini, Daniel J    | Facilitator Bridging The Gap  | 07/01/13   | 09/24/13 | 10/05/13      | ST         | \$800.00   | 61120990051900 |              |                               |          |
| Smith, Sara E         | Applied Food Service          | 09/09/13   | 09/26/13 | 10/05/13      | ST         | \$848.40   | 14110394151320 | FSS-1200-630 | Appl. Food Service Sanitation |          |
| Smith, Vicki Lynn     | Math Instructor Meeting       | 09/16/13   | 09/16/13 | 10/05/13      | ST         | \$30.00    | 11520910051900 |              |                               |          |
| Thatcher, Fred F      | Clothing Reimbursement        | 10/03/13   | 10/03/13 | 10/05/13      | TF         | \$92.97    | 27210472052900 |              |                               |          |
| Vahle, Larry E        | Math Instructor Meeting       | 09/16/13   | 09/16/13 | 10/05/13      | ST         | \$30.00    | 11520910051900 |              |                               |          |
| Watson, Robb Corey    | Math Instructor Meeting       | 09/16/13   | 09/16/13 | 10/05/13      | ST         | \$30.00    | 11520910051900 |              |                               |          |
| TOTAL                 |                               |            |          |               |            | 21,927.64  |                |              |                               |          |

*Cheryl Roelfsema*  
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 Vice President of Business Services and Finance

*Jerry Corcoran 11/7/13*  
 Dr. Jerry Corcoran  
 President

\*Earn types  
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
 Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage  
 MI=Miscellaneous, SS=Summer School

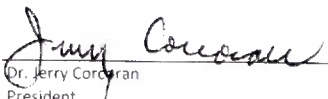
**Stipends For Pay Period 10/19/13**

| Name                      | Description   | Start Date | End Date | Last Pay Date | Earn Type* | Amount     | GL No.         | Section Name | Section Title   | Comments |
|---------------------------|---|------------|----------|---------------|------------|------------|----------------|--------------|---|----------|
| Alvin, Stephen R          | Interim Dean  | 09/23/13   | 10/04/13 | 10/19/13      | ST         | \$1,065.80 | 11120650051110 |              |   |          |
| Baker, Kathryn June       | Beginning Excel   | 09/13/13   | 10/04/13 | 10/19/13      | ST         | \$420.00   | 14110394151320 | CEU-4115-609 | Beginning Excel 2010                                    |          |
| Balzarini, Doreen J       | Computer Basics/Beginning Excel/Introduction to Windows | 09/10/13   | 10/01/13 | 10/19/13      | ST         | \$840.00   | 14110394151320 | CEX-4408-309 | Computer Basics/Beginning Excel/Introduction to Windows |          |
| Barthelemy, Sharon L      | SABIC   | 10/16/13   | 10/16/13 | 10/19/13      | ST         | \$150.00   | 14210331051320 |              |   |          |
| Bouxsein, Gloria J        | ALH 1214 304 305 306                                    | 10/14/13   | 12/18/13 | 12/28/13      | ST         | \$4,664.00 | 11420730051320 | ALH-1214-304 | Certified Nursing Assistant                             |          |
| Boyle- Bruch, Ida Lee     | Food Service Sanitation Refresher                       | 10/01/13   | 10/03/13 | 10/19/13      | ST         | \$250.00   | 14110394151320 | CEU-1501-310 | Food Service Recertification                            |          |
| Cardona, Joseph L         | Clothing Allowance                                      | 09/24/13   | 10/19/13 | 10/19/13      | TF         | \$79.75    | 27210472052900 |              |   |          |
| Chaffee, Candice Sue      | Reclaim Your Living Health                              | 10/03/13   | 10/03/13 | 10/19/13      | ST         | \$700.00   | 14110394151320 | CPD-3233-10  | Reclaim Your Health                                     |          |
| Dockins, Sherry Marie     | PSY 1000 06   | 10/14/13   | 12/18/13 | 12/28/13      | ST         | \$1,965.00 | 11120650051320 | PSY-1000-06  | General Psychology                                      |          |
| Engstrom, Norman Bruce    | Voice Lessons / 12                                      | 09/24/13   | 10/16/13 | 10/19/13      | ST         | \$384.00   | 11120650051320 | MUP-2001-01  | Applied Music- Vocal                                    |          |
| Fiorentini, Jo Ellen      | Garden Stepping Stone Mosaic 1                          | 09/24/13   | 10/03/13 | 10/19/13      | ST         | \$200.00   | 14110394151320 |              |   |          |
| Fiorentini, Jo Ellen      | Garden Mosaic II  | 09/24/13   | 10/10/13 | 10/19/13      | ST         | \$250.00   | 14110394151320 | HLR-2767-309 | Garden Mosaic II You Pick                               |          |
| Frahm, Jeannette Michelle | SFC 1000 301  | 10/14/13   | 12/18/13 | 12/28/13      | ST         | \$1,312.00 | 11120910051320 | SFC-1000-301 | Strategies for College                                  |          |
| Freed, Timothy Daniel     | Oktoberfest German I                                    | 10/07/13   | 10/07/13 | 10/19/13      | ST         | \$140.00   | 14110394151320 | HLR-3932-310 | Oktoberfest: German I                                   |          |
| Jakubek, Kathleen Ann     | ALH 1214 305  | 10/14/13   | 12/18/13 | 12/28/13      | ST         | \$3,269.70 | 11420730051320 | ALH-1214-305 | Certified Nursing Assistant                             |          |
| Jenrich, Chuck            | CEU 8292 10   | 10/09/13   | 10/09/13 | 10/19/13      | ST         | \$500.00   | 14210331051320 | CEU-8292-10  | Launching a Successful Team                             |          |
| Johnson, Laura Elizabeth  | Hot Glass Experience                                    | 10/05/13   | 10/05/13 | 10/19/13      | ST         | \$120.00   | 14110394151320 | HLR-2748-410 | Hot Glass Experience                                    |          |
| Koehler, Richard A        | LC Driver Improvement #895                              | 10/16/13   | 10/16/13 | 10/19/13      | ST         | \$150.00   | 14110394251320 | CDV-6000-01  | LaSalle Co. Driver Improvement                          |          |
| Kowalski, Dena Louise     | ALH 1250 301  | 10/14/13   | 12/18/13 | 12/28/13      | ST         | \$1,890.00 | 11420730051320 | ALH-1250-301 | Principle/Practice Phlebotomy                           |          |
| Lesman, Emily Elizabeth   | Facilitating MTH 0900 MTG                               | 10/09/13   | 10/09/13 | 10/19/13      | ST         | \$50.00    | 11520910051900 |              |   |          |
| Mayberry, Carly Lizbeth   | MTH 0900 Meeting  | 10/09/13   | 10/09/13 | 10/19/13      | ST         | \$30.00    | 11520910051900 |              |   |          |
| Panizzi, Gerald W         | LC Driver Improvement #894                              | 10/05/13   | 10/05/13 | 10/19/13      | ST         | \$187.50   | 14110394251320 | CDV-6000-01  | LaSalle Co. Driver Improvement                          |          |
| Petersen, Bonnie S        | HPE 1000 02   | 10/14/13   | 12/18/13 | 12/28/13      | ST         | \$656.00   | 11120570051320 | HPE-1000-02  | Wellness  |          |
| Ponder, Monica M          | ALH 1214 606 607 608                                    | 10/14/13   | 12/18/13 | 12/28/13      | ST         | \$3,465.00 | 11420730051320 | ALH-1214-606 | Certified Nursing Assistant                             |          |

Stipends For Pay Period 10/19/13

| Name                     | Description                   | Start Date | End Date | Last Pay Date | Earn Type* | Amount     | GL No.         | Section Name | Section Title                  | Comments |
|--------------------------|-------------------------------|------------|----------|---------------|------------|------------|----------------|--------------|--------------------------------|----------|
| Prine, Renee Marie       | Sessions / 3                  | 10/09/13   | 10/09/13 | 10/19/13      | ST         | \$96.00    | 13230030851540 |              |                                |          |
| Reese, Robert C          | Meal Reimbursement            | 10/04/13   | 10/04/13 | 10/19/13      | ST         | \$34.98    | 11120511555212 |              |                                |          |
| Sarver, Gregory Stephen  | BC Driver Improvement #183    | 10/12/13   | 10/12/13 | 10/19/13      | ST         | \$150.00   | 14110394351320 | CDV-7000-01  | Bureau Co. Driver Improvement  |          |
| Sarver, Gregory Stephen  | Mileage Reimbursement         | 10/12/13   | 10/12/13 | 10/19/13      | ML         | \$28.25    | 14110394355212 |              |                                |          |
| Scroggs, Lori E          | Strategic Plan                | 10/08/13   | 10/08/13 | 10/19/13      | ST         | \$500.00   | 14210331054120 |              |                                |          |
| Serafini, Richard Joseph | Meal Reimbursement            | 09/17/13   | 09/17/13 | 10/19/13      | MI         | \$32.64    | 11120511555212 |              |                                |          |
| Smith, Mary Helen        | Excel Intermediate            | 09/24/13   | 09/26/13 | 10/19/13      | ST         | \$300.00   | 14210331051320 | CEU-4116-09  | Excel 2010: Intermediate       |          |
| Smith, Sara E            | FSS Refresher                 | 10/07/13   | 10/10/13 | 10/19/13      | ST         | \$250.00   | 14110394151320 | CEU-1501-640 | Food Service Recertification   |          |
| Stevenson, Keith Howard  | WHS 1250 300                  | 10/10/13   | 10/31/13 | 11/02/13      | ST         | \$750.00   | 11320410051320 | WHS-1250-300 | Warehouse/Distribution Process |          |
| Stevenson, Keith Howard  | WHS 1240 300 1200 01          | 09/10/13   | 09/26/13 | 11/02/13      | ST         | \$1,226.25 | 11320410051320 | WHS-1240-300 | Represent Warehousing Skills   |          |
| Strickler, Andrew Robert | MTH Meeting                   | 10/09/13   | 10/09/13 | 10/19/13      | ST         | \$30.00    | 11520910051900 |              |                                |          |
| Swett, Steven A          | ALH 1221 300                  | 10/14/13   | 12/18/13 | 12/28/13      | ST         | \$848.00   | 11420730051320 | ALH-1221-300 | Industrial First Aid           |          |
| Vogl, Robert             | Small Wind Generators         | 10/12/13   | 10/12/13 | 10/19/13      | ST         | \$100.00   | 14110394151320 | HLR-5521-10  | Small Wind Generaters for Home |          |
| Vogt, Jane Ann           | Learn to Knit                 | 09/24/13   | 10/08/13 | 10/19/13      | ST         | \$225.00   | 14110394151320 | HLR-2712-639 | Learn To Knit: The Basics      |          |
| Vogt, Jane Ann           | Learn to Crochet              | 10/02/13   | 10/16/13 | 10/19/13      | ST         | \$225.50   | 14110394151320 | HLR-2769-310 | Learn To Crochet               |          |
| Zellmer, Donald G.       | Fall 2013 Show Choir 2nd half | 10/01/13   | 10/01/13 | 10/19/13      | ST         | \$750.00   | 11120650051900 |              |                                |          |
|                          |                               |            |          |               |            | TOTAL      | 28,285.37      |              |                                |          |

  
 Cheryl Roelfsema  
 Vice President of Business Services and Finance

 11/12/13  
 Dr. Jerry Conroy  
 President

\*Earntypes  
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend, OV=Overload, VA=Vacation Payout, ML= Co.mmuting Mileage  
 MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 11/02/13

| Name                        | Description                   | Start Date | End Date | Last Pay Date | Earn Type* | Amount     | GL No.         | Section Name | Section Title                 | Comments |
|-----------------------------|-------------------------------|------------|----------|---------------|------------|------------|----------------|--------------|-------------------------------|----------|
| Alvin, Stephen R            | Interim Dean                  | 10/07/13   | 10/18/13 | 11/02/13      | ST         | \$1,688.40 | 11120650051110 |              |                               |          |
| Andree, Christopher D       | WLD Series 22                 | 10/14/13   | 12/11/13 | 12/14/13      | ST         | \$2,047.50 | 11320410051320 |              |                               |          |
| Blood, Trisha Marie         | Presented & Attended ROE/IVCC | 10/11/13   | 10/11/13 | 11/02/13      | ST         | \$230.00   | 11120910051900 |              |                               |          |
| Blood, Trisha Marie         | Subbed for Mary Black         | 10/25/13   | 10/25/13 | 11/02/13      | ST         | \$225.00   | 11520910051320 |              |                               |          |
| Booras, Pamela H            | CPD 3138 11                   | 10/11/13   | 10/11/13 | 11/02/13      | ST         | \$280.00   | 14110394151320 | CPD-3138-10  | Facial Massage Technician     |          |
| Brady-Crite, Stephanie Jean | Subbed for Linda Thomas       | 10/18/13   | 10/18/13 | 11/02/13      | ST         | \$30.00    | 11520910051320 |              |                               |          |
| Buck, Catherine Margaret    | SDT 1203 01                   | 10/14/13   | 12/18/13 | 12/28/13      | ST         | \$630.00   | 11320410051320 | SDT-1203-01  | Job Seeking Skills            |          |
| Carlson, Ronald Alan        | Assistant Womens Basketball   | 10/30/13   | 03/29/14 | 03/29/14      | ST         | \$2,500.00 | 56430360351900 |              |                               |          |
| Duffy, Patricia             | Pumpkin Bean Basket           | 10/19/13   | 10/19/13 | 11/02/13      | ST         | \$150.00   | 14110394151320 | HLR-2115-10  | Pumpkin Basket                |          |
| Engstrom, Norman Bruce      | Voice Lessons / 8             | 09/17/13   | 10/09/13 | 11/02/13      | ST         | \$256.00   | 11120650051320 | MUP-2001-01  | Applied Music- Vocal          |          |
| Gregorich, Karen L          | Meal Reimbursement            | 10/23/13   | 10/23/13 | 11/02/13      | MI         | \$10.92    | 13130030755211 |              |                               |          |
| Hardy, Tina L.              | Presented at ROE/IVCC         | 10/11/13   | 10/11/13 | 11/02/13      | ST         | \$50.00    | 11120910051900 |              |                               |          |
| Jenrich, Chuck              | Zip Pak Training Level 1 2 4  | 10/15/13   | 10/17/13 | 11/02/13      | ST         | \$2,375.00 | 14210331051320 | CEU-8291-10  | Optimizing Team Performance   |          |
| Jenrich, Chuck              | Six Sigma Yellow / Champion   | 10/28/13   | 10/30/13 | 11/02/13      | ST         | \$3,000.00 | 14210331051320 |              |                               |          |
| Johnson, Laura Elizabeth    | Hot Glass Experience II       | 10/22/13   | 10/22/13 | 11/02/13      | ST         | \$80.00    | 14110394151320 | HLR-2751-410 | Hot Glass Experience II       |          |
| Koehler, Richard A          | LC Driver Improvement #896    | 10/19/13   | 10/19/13 | 11/02/13      | ST         | \$187.50   | 14110394251320 | CDV-6000-01  | LaSalle Co Driver Improvement |          |
| Lockwood, DawnAnne          | Make an IMovie with your IPAD | 10/10/13   | 10/17/13 | 11/02/13      | ST         | \$120.00   | 14110394151320 | CEX-1209-310 | Make an IMovie with your IPAD |          |
| Mahoney, James Joseph       | WLD Series 321                | 10/14/13   | 12/11/13 | 12/14/13      | ST         | \$2,047.50 | 11320410051320 |              |                               |          |
| Mika, Judyann               | Presented at ROE/IVCC         | 10/11/13   | 10/11/13 | 11/02/13      | ST         | \$50.00    | 11120910051900 |              |                               |          |
| Mika, Judyann               | SSK 0904 08 Independant Study | 10/14/13   | 12/18/13 | 12/28/13      | ST         | \$300.00   | 11120910051900 | SSK-0904-80  | College Study Skills          |          |
| Moore, Lynn Ann             | Meal Reimbursement            | 10/23/13   | 10/23/13 | 11/02/13      | MI         | \$10.92    | 13130030755211 |              |                               |          |
| O'Brien, Clint Michael      | Focus On Fixed income         | 10/09/13   | 10/23/13 | 11/02/13      | ST         | \$54.00    | 14110394151320 | CDV-5012-310 | Focus on Fixed Income         |          |
| Panizzi, Gerald W           | LC Driver Improvement #897    | 10/26/13   | 10/26/13 | 11/02/13      | ST         | \$187.50   | 14110394251320 | CDV-6000-01  | LaSalle Co Driver Improvement |          |
| Perry, Matt Frank           | Assistant Mens Basketball     | 10/01/13   | 03/29/14 | 03/29/14      | ST         | \$2,500.00 | 56430360251900 |              |                               |          |
| Reeder, Brennan Trahern     | Open Lab Hours                | 09/20/13   | 10/21/13 | 11/02/13      | ST         | \$315.00   | 11120570051320 |              |                               |          |

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Stipends For Pay Period 11/02/13

| Name                    | Description                                  | Start Date | End Date | Last Pay Date | Earn Type* | Amount     | GL No.         | Section Name | Section Title                                | Comments |
|-------------------------|--|------------|----------|---------------|------------|------------|----------------|--------------|--|----------|
| Sarabia, Cristina       | Meal Reimbursement                           | 10/23/13   | 10/23/13 | 11/02/13      | MI         | \$10.92    | 13130030755211 |              |  |          |
| Schomas, Jane Elizabeth | Beginning Foxtrot Wedding Reception Survival | 09/10/13   | 10/22/13 | 11/02/13      | ST         | \$840.00   | 14110394151320 | HLR-5121-409 | Beginning Foxtrot Wedding Reception Survival |          |
| Schulte, Glen Walter    | WLD Series 21                                | 10/14/13   | 12/11/13 | 12/14/13      | ST         | \$2,047.50 | 11320410051320 |              |  |          |
| Serafini, Daniel J      | Present for ROE/Math Meeting                 | 10/11/13   | 10/23/13 | 11/02/13      | ST         | \$80.00    | 11120910051900 |              |  |          |
| Sobin, Betsy Lynn       | Subbed for Linda Thomas                      | 10/18/13   | 10/18/13 | 11/02/13      | ST         | \$60.00    | 11520910051320 |              |  |          |
| Vogl, Robert            | Basics of Solar Energy                       | 10/26/13   | 10/26/13 | 11/02/13      | ST         | \$100.00   | 14110394151320 | HLR-5522-10  | Basics of Solar Energy                       |          |
| Vogl, Robert            | Mileage Reimbursement                        | 10/12/13   | 10/26/13 | 11/02/13      | ML         | \$150.29   | 14110394155212 |              |  |          |
| Volker, Richard H       | It's Decision Time-Medicare                  | 10/02/13   | 10/23/13 | 11/02/13      | ST         | \$157.90   | 14110394151320 | SRS-1113-310 | Decision Time: Medicare & Medicaid           |          |
| Woest, Sandra L         | Present for ROE/Math Meeting                 | 10/11/13   | 10/11/13 | 11/02/13      | ST         | \$100.00   | 11120910051900 |              |  |          |
| TOTAL                   |  |            |          |               |            | 22,871.85  |                |              |  |          |

*Cheryl Roelfsema*

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MI=Miscellaneous, SS=Summer School

**2013 Tentative Tax Levy**

The administration anticipates a 2.5 percent decline in assessed valuations for Tax Year 2013 for an estimated equalized assessed valuation (EAV) of \$2,980,685,675. The Illinois Community College Board (ICCB) has notified IVCC of the authority to levy .0943 as the Additional Tax (Equalization). This is a 6.8 percent increase from the .0883 tax rate in Tax Year 2012. The Education, Operations and Maintenance, Protection, Health and Safety, and Audit tax rates are limited. As per past practice, the administration will try to maximize the tax extensions for these particular levies. The Bond and Interest and Social Security fund levies are not limited and the proposed levy request is similar to prior years. It is estimated the total tax rate for 2013 will be .3663, which is 3.6 percent higher than 2012. This is due to a decrease in EAV and the higher Additional Tax rate.

The anticipated tax extensions for Tax Year 2013 are \$117,194 higher than Tax Year 2012 but \$126,714 less than Tax Year 2011.

The administration is proposing a tax levy of \$11,260,800 be submitted to the county clerks at the end of December. This amount is slightly under a five percent increase and will not require a public notice and public hearing. The request for a higher levy than is estimated will insure that if the EAV is higher than the estimate, the levies for the Education and Operations and Maintenance funds will be at the tax rate limit and maximize the tax revenue for these funds.

The attached schedule shows actual assessed valuations, tax rates, and tax extensions for the last 10 years. Also included are estimated amounts for Tax Year 2013.

**Recommendation:**

**The administration recommends the Board adopt the Resolution approving a Tentative Tax Levy and Tentative Certificate of Tax Levy, as presented.**

Illinois Valley Community College District #513  
 Schedule of Property Tax Equalized Assessed Valuations  
 Last Ten Fiscal Years

| <u>Levy Year</u> | <u>Residential Property</u> | <u>Commercial Property</u> | <u>Industrial Property*</u> | <u>Farm Property</u> | <u>Mineral Property*</u> | <u>Railroad Property</u> | <u>Total Equalized Assessed Valuation</u> | <u>Total Tax Rate</u> | <u>Estimated Total Extension</u> |
|------------------|-----------------------------|----------------------------|-----------------------------|----------------------|--------------------------|--------------------------|---|-----------------------|----------------------------------|
| 2012             | \$ 1,389,099,352            | \$ 394,340,909             | \$ 693,001,393              | \$ 538,577,691       | \$ 9,729,372             | \$ 32,364,796            | 3,057,113,513                             | \$ 35.36              | \$ 10,874,709                    |
| 2011             | 1,477,601,397               | 401,802,370                | 704,932,628                 | 515,788,889          | 2,252,229                | 30,418,799               | 3,132,796,312                             | 35.23                 | 11,036,841                       |
| 2010             | 1,531,749,242               | 396,608,320                | 694,638,725                 | 499,361,239          | 34,685,705               | 26,060,324               | 3,183,103,555                             | 35.12                 | 11,179,060                       |
| 2009             | 1,588,567,835               | 400,966,271                | 685,325,088                 | 479,203,345          | 21,475,553               | 23,105,952               | 3,198,644,044                             | 34.65                 | 11,083,078                       |
| 2008             | 1,588,318,680               | 400,961,722                | 406,110,977                 | 452,850,028          | 716,246                  | 19,449,782               | 2,868,407,435                             | 35.45                 | 10,168,504                       |
| 2007             | 1,519,676,401               | 373,913,066                | 394,561,413                 | 419,693,709          | 603,994                  | 16,865,933               | 2,725,314,516                             | 35.92                 | 9,789,330                        |
| 2006             | 1,417,184,845               | 344,278,519                | 397,057,548                 | 394,610,203          | 598,377                  | 14,761,446               | 2,568,490,938                             | 40.24                 | 10,335,608                       |
| 2005             | 1,289,386,180               | 326,755,341                | 383,520,310                 | 389,080,533          | 598,077                  | 13,500,680               | 2,402,841,121                             | 44.26                 | 10,634,975                       |
| 2004             | 1,175,096,775               | 301,219,879                | 469,505,271                 | 397,817,876          | 598,077                  | 14,898,754               | 2,359,136,632                             | 44.68                 | 10,540,622                       |
| 2003             | 1,174,534,469               | 614,162,229                | 141,682,226                 | 418,761,321          | 598,077                  | 15,354,981               | 2,365,093,303                             | 45.49                 | 10,758,809                       |

\*Wind turbines were classified as mineral property in 2009 and 2010. All other years are recorded as industrial property.



RESOLUTION APPROVING A TENTATIVE TAX LEVY

RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT NO. 513, COUNTIES OF LASALLE, BUREAU, MARSHALL, LEE, PUTNAM, DEKALB, GRUNDY, AND LIVINGSTON, STATE OF ILLINOIS as follows:

SECTION 1: That the following amounts of money, as indicated on the Tentative Certificate of Tax Levy hereto attached and made a part hereof, must be raised for the various purposes as in said Tentative Certificate of Tax Levy and that the levy for the year 2012 be allocated 50 percent for FY 2014 and 50 percent for FY 2015.

SECTION 2: That the Chairperson and Secretary are hereby authorized and directed to sign said Tentative Certificate and related documents.

APPROVED this 19th day of November, 2013.

\_\_\_\_\_  
Chairperson, Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees

TENTATIVE CERTIFICATE OF TAX LEVY

Community College District No. 513 Counties LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy & Livingston

Community College District Name Illinois Valley Community College and State of Illinois

We hereby certify that we require:

- the sum of \$ 4,044,000 to be levied as a tax for educational purposes(110 ILCS 805/3-1), and
- the sum of \$ 1,244,200 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and
- the sum of \$ 2,933,500 to be levied as an additional tax for educational purposes (110 ILCS 805/3-14.3), and
- the sum of \$ -0- to be levied as a special tax for purposes of the Local Governmental and Governmental Employees Tort Immunity Act (745 ICLS 10/9-107), and
- the sum of \$ 250,000 to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and
- the sum of \$ 35,800 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
- the sum of \$ 1,489,600 to be levied as a special tax for protection, health, and safety purposes (110 ILCS 805/3-20.3.01),and
- the sum of \$ -0- to be levied as a special tax for (specify) \_\_\_\_\_ purposes, on the taxable property of our community college district for the year 20 \_\_\_\_\_.

Signed this 19th day of November, 2013

\_\_\_\_\_  
Chair of the Board of Said Community College District

\_\_\_\_\_  
Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 1.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

-----  
(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

This is to certify that the Certificate of Tax Levy for Community College District No. 513 County(ies) of \_\_\_\_\_ and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2013 was filed in the office of the County Clerk of this county on \_\_\_\_\_, 2013.

In addition to an extension of taxes authorized by levies made by the board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 2013 is \$ \_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Clerk and County

**High Deductible Health Plan/ Health Savings Accounts**

In an effort to reduce health insurance costs and provide an affordable option under the Affordable Care Act, the administration is offering the College's full-time employees a high deductible health plan (HDHP) in addition to the two health insurance plans now in place. For those employees who choose to participate in the high deductible health plan the administration would also like to offer a health savings account (HSA). These options would be available to employees starting January 1, 2014.

**Monthly Premiums (Medical only) – January 1 to December 31, 2014**

| Type of Coverage | Plan One |            | Plan Two |            | HDHP     |            |
|------------------|----------|------------|----------|------------|----------|------------|
|                  | Employee | IVCC       | Employee | IVCC       | Employee | IVCC       |
| Individual       | \$183.60 | \$734.39   | \$183.94 | \$735.77   | \$126.70 | \$506.81   |
| Employee +1      | \$361.19 | \$1,444.78 | \$371.51 | \$1,486.02 | \$249.85 | \$999.41   |
| Family           | \$455.54 | \$1,822.14 | \$462.89 | \$1,851.57 | \$313.25 | \$1,252.98 |

Though we offer three levels for premiums, there are only two levels for deductibles and out-of-pocket maximums – individual and family. Employees choosing the Employee +1 coverage will have the same deductible and out-of-pocket maximum as Family coverage.

Suggested annual contributions for the Health Savings Account per employee would be:

|             |         |
|-------------|---------|
| Individual  | \$2,500 |
| Employee +1 | \$5,000 |
| Family      | \$5,000 |

**Recommendation:**

**The administration requests authorization to establish Health Savings Plans as stated above for employees electing the High Deductible Health Plan.**

**Bid Results – Protection, Health, and Safety (PHS) Projects**

Bids were received and opened on October 31, 2013 for the following PHS Project:

- ICCB Project # 513-TE-2248-0913 – Building “G” Water System Heat Exchanger Replacement

John’s Service & Sales, Inc. – Oglesby, IL, submitted the low bid and met all bidding requirements and specifications. Attached are a letter of recommendation from Basalay, Cary & Alstadt Architects and the summary of bids received.

**Recommendation:**

**The administration recommends approval to accept the base bid from John’s Service & Sales, Inc. – Oglesby, IL, in the amount of \$94,279.00 for the PHS Project for Building “G” Water System Heat Exchanger Replacement.**



November 1, 2013

Michelle Carboni, Director of Purchasing  
Illinois Valley Community College  
815 N. Orlando Smith Road  
Oglesby, IL 61348

RE: Building "G" Water System Heat Exchanger Replacement  
2013 Protection, Health & Safety Project  
ICCB No. 513-TE-2248-0913  
BC&A Project No. 1339

Dear Ms. Carboni:

Bids were received on October 31, 2013 for the above referenced project. Eight bids were received, with John's Service & Sales, Inc. (JSS) being the apparent low bidder with a base bid of \$94,279.00. The bid from JSS acknowledged receipt of the addendum, included the IVCC Certification form, included the required bid bond and was based upon the plans and specifications. No exceptions/voluntary alternates were listed. Mandatory site visit requirements were met.

College funds available for construction equal \$120,000.00 (without contingency). As you can see, the JSS bid is lower than the estimated cost and average bid price of \$113,869.00. Immediately after the bid opening, BC&A asked JSS to go back and review their numbers to determine if something was inadvertently left out of their price. Upon completion of their review, JSS responded that the price they submitted is complete. JSS contributed their fair price to their need for work and their familiarity with the IVCC campus.

Based upon this information, we see no reason not to award the contract to JSS for a total \$94,279.00. A bid tabulation summarizing all of the bids for the project is attached for further review. If you have any questions regarding the bids, please do not hesitate to call.

Sincerely,

A handwritten signature in black ink that reads 'Kurt Rimmele'. The signature is written in a cursive, flowing style.

Kurt Rimmele

Cc: Gary Johnson, IVCC Director of Facilities  
BC&A File



620 West Lafayette Street • Ottawa, IL 61350

Phone (815) 434-0108 • Fax (815) 434-1603

**BID TABULATION SHEET**

**PROJECT NAME:** BUILDING "G" WATER SYSTEM HEAT EXCHANGER REPLACEMENT  
 2013 PROTECTION, HEALTH & SAFETY PROJECTS  
 ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT #513  
 OGLESBY, IL 61348  
 BC&A PROJECT NO. 1339

**BIDS DUE:** OCTOBER 31, 2013 @ 2:00 P.M.

| Bidder   | Base Bid     | Voluntary Alternate Bid(s) | Bid Security | Addenda No. 1 | Certif Form | Mandatory Site Visit | Remarks |
|--|--------------|----------------------------|--------------|---------------|-------------|----------------------|---------|
| Chapman's Mechanical Systems<br>4140 Ed Urban Drive<br>Peru, IL 61354          | \$116,500.00 |                            | X            | X             | X           | X                    |         |
| Commercial Mechanical Inc.<br>50 First St.<br>Dunlap, IL 61525                 | \$102,000.00 |                            | X            | X             | X           | X                    |         |
| Core Mechanical, Inc.<br>2650 W. Montrose Ave., Suite 118<br>Chicago, IL 60618 | NO BID       |                            |              |               |             |                      |         |
| Cryer & Olsen Mechanical Inc.<br>1734 E. Cass St.<br>Joliet, IL 60432          | \$106,800.00 |                            | X            | X             | X           | X                    |         |
| Dodson Plumbing & Heating<br>823 N. Ladd St.<br>Pontiac, IL 60432              | \$106,800.00 |                            | X            | X             | X           | X                    |         |
| JB Contracting Corp.<br>2999 St. Vincents Ave.<br>LaSalle, IL 61301            | \$117,675.00 |                            | X            | X             | X           | X                    |         |
| John's Service & Sales<br>119 Walnut St.<br>Oglesby, IL 61348                  | \$94,279.00  |                            | X            | X             | X           | X                    |         |
| Loescher Heating & Air<br>1860 South Walnut Road<br>Freeport, IL 61032         | \$128,500.00 |                            | X            | X             | X           | X                    |         |
| Quality Control Systems<br>21750 Main Street<br>Matteson, IL 60443             | \$138,400.00 |                            | X            | X             | X           | X                    |         |

**Bid Results – Cash Farm Lease**

Bids for the cash lease of 149 acres of farmland were publicly opened on November 7, 2013. The bid announcement was published in the local newspapers and posted on the college's website. The following is a summary of bids received.

| <b>Bidder</b>                          | <b>Price Per<br/>Acre</b> | <b>Annual Lease<br/>Payment</b> |
|--|---------------------------|---------------------------------|
| <b>Chris Kolodziej<br/>LaSalle, IL</b> | <b>\$388.00</b>           | <b>\$56,620.00</b>              |
| Luke Holly<br>Granville, IL            | \$278.00                  | \$41,422.00                     |
| Michelini Farms<br>Peru, IL            | \$277.00                  | \$41,273.00                     |
| Randall & Ryan Michelini<br>Ottawa, IL | \$226.00                  | \$33,674.00                     |
| Jack Mills<br>Oglesby, IL              | \$225.00                  | \$33,525.00                     |

To reserve the rights and options of the college, the lease is written for the term of one (1) year with the option to renew the lease annually but not to exceed an additional three (3) years.

**Recommendation:**

**The administration recommends Board approval to accept the bid in the amount of \$380.00 per acre from Chris Kolodziej, LaSalle, Illinois.**

**RECOMMENDED FOR STAFF APPOINTMENT**  
**2013-2014**

GENERAL INFORMATION:

POSITION TO BE FILLED: Administrative Assistant I, Facilities

NUMBER OF APPLICANTS: 104

NUMBER OF APPLICANTS INTERVIEWED: 3

APPLICANTS INTERVIEWED BY: Mr. Gary Johnson, Mr. Scott Curley,  
Mr. Paul Hartwig, Mr. Dennis O'Shea, and Ms. Dawn Watson

APPLICANT RECOMMENDED:

Ms. Gerilynn Smith

EDUCATIONAL PREPARATION:

LaSalle-Peru Township High School – LaSalle, IL

EXPERIENCE:

City of Wenona – Administrative Assistant/Bill Collector

Illinois Valley Community College – Division Secretary, Business & Engineering

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Excellent customer service skills
2. Experience in Excel spreadsheets and other Microsoft Office products
3. Previous knowledge of the IVCC campus and a desire to return to IVCC

RECOMMENDED SALARY: \$11.00 per hour

Ms. Glenna Jones, SPHR  
Director of Human Resources



7 October 2013  
523 Union Street  
Marseilles, IL 61341

Ms. Glenna Jones  
IVCC – Human Resources  
815 Orlando Smith Road  
Oglesby, IL 61348

Dear Glenna,

This letter is to notify the College that I intend to retire effective 1 January 2014.  
My 55 semesters on the adjunct faculty has been quite enjoyable.

Thank you!

Sincerely,



Joseph M. Jakupcak

RECEIVED  
OCT 11 2013  
HUMAN RESOURCES

### **Tuition and Fees for Part-time Employees**

Per Board Policy No. 3.29, part-time employees have the opportunity to take one IVCC credit course per semester tuition-free (although fees must be paid). Frequently, part-time employees choose to take advantage of the on-site fitness center for their one-credit hour course tuition waiver. Currently, full-time employees have the benefit of having both tuition and fees waived for enrolling in a fitness center course. The administration feels it is important for IVCC to invest in the wellness of part-time employees and providing these individuals access to the Fitness Center through a tuition and fees waiver would be viewed positively.

The actual Board Policy 3.29 does not have to be modified as the policy is written in broad terms. The administrative procedure is specific as to how tuition and fees are applied for full-and part-time staff utilizing the fitness center.

### **Revised Administrative Procedures for Board Policy 3.29**

#### Tuition Waiver (Employee/Dependent/Retiree/Spouse)

Tuition for an IVCC credit course(s) will be waived (fees must be paid) for all full-time employees, their spouses and dependent children (as defined by the IRS); and retirees (all college retirees covered under SURS), including spouses and dependent children of retirees.

An employee may attend class during his or her regularly scheduled work hours only with prior approval from the supervisor. Flextime is available for employees at IVCC as long as they meet all office needs and total work hours.

Tuition for regular part-time employees, other than student workers, will be waived on the following basis:

1. Any part-time employee who regularly works 10 or more hours per week or who teaches a credit course may take one class for each semester employed. Time limit: Employee has one full year from the beginning date of the semester of employment to enroll in a course.
2. For purposes of this policy, summer term is included as a semester.
3. With the exception of Fitness Center courses, tuition waivers do not apply toward audited classes.

#### Fitness Center Enrollment

All full-time employees and spouses, retirees (covered under SURS) and spouses, - tuition and fees will be waived. Employees, retirees, and their spouses will enroll in a twenty-sequence series of Fitness Center courses for credit, which may be taken for a letter or P/F grade. Upon successful completion of the sequence, enrollees may enroll in Fitness Center courses on an audit basis. Tuition is waived for dependents of these groups, fees must be paid.

Part-time employees (who regularly work 10 or more hours per week or who teach a credit course) may take this course as their one tuition-free class for the semester. Tuition and fees will be waived for the fitness center course.

#### Professional Development Course Enrollment

Employees may enroll free of charge in IVCC courses as approved by their supervisor designed for their professional development.

**MEMORANDUM**

TO: Dr. Tracy Morris  
Associate Vice President for Student Development

FROM: Cory Tomasson  
Coordinator of Student Activities

RE: FY '14 Student Organization Budgets

DATE: October 30, 2013

Attached is the proposed 2013-2014 Budget for Student Activities.

This budget has been created by the Student Government Association and approved by the Coordinator of Student Activities. We would ask for your approval of these allocations for the 2013-2014 school year.

Johnna Schultz  
Taylor Dunbar  
Max Z. Klein  
Chris Beck  
Stephanie Vera  
Jenna Sobin  
Ali Balay  
April Kutz

Ly Man  
Jann Corcoran  
Christy Kallstrom

|    | ORGANIZATION                        | 2012-2013 Allocations | 2013-2014 Requests | Suggested 2013-2014 Allocations |
|----|-------------------------------------|-----------------------|--------------------|---------------------------------|
| 1  | IVNUA (Information Tech)            | 1,000.00              | 1,000.00           | 1,000.00                        |
| 2  | Alpha Delta Nu (Nursing Honors)     | 250.00                | 250.00             | 250.00                          |
| 3  | American Chemical Society           | 4,000.00              | 4,000.00           | 4,000.00                        |
| 4  | Black Student Association           | 500.00                | 500.00             | 500.00                          |
| 5  | College Democrats                   | 650.00                | 650.00             | 650.00                          |
| 6  | Dead Poet's Society                 | 250.00                | 0.00               | 0.00                            |
| 7  | Disc Golf Club                      | 350.00                | 350.00             | 350.00                          |
| 8  | IVSustainability                    | 3,000.00              | 3,500.00           | 3,500.00                        |
| 9  | Economics Student Association       | 250.00                | 250.00             | 250.00                          |
| 10 | Focus On Fitness                    | 2,500.00              | 2,750.00           | 2,750.00                        |
| 11 | Gaming Society                      | 1,000.00              | 1,000.00           | 1,000.00                        |
| 12 | Gay/Straight Alliance               | 1,000.00              | 1,000.00           | 1,000.00                        |
| 13 | Honors Program                      | 0.00                  | 0.00               | 0.00                            |
| 14 | Horticulture Club                   | 2,500.00              | 2,500.00           | 2,500.00                        |
| 15 | Human Service Organization          | 1,000.00              | 1,000.00           | 1,000.00                        |
| 16 | Human Service Honors Society        | 250.00                | 250.00             | 250.00                          |
| 17 | Illinois Valley Leaders for Service | 250.00                | 250.00             | 250.00                          |
| 18 | Indefinite Limits (Math Club)       | 1,000.00              | 700.00             | 700.00                          |
| 19 | International Society               | 2,500.00              | 2,500.00           | 2,500.00                        |
| 20 | IVLeader                            | 11,300.00             | 10,000.00          | 10,000.00                       |
| 21 | Lambda Alpha Epsilon (CRI)          | 5,000.00              | 5,000.00           | 5,000.00                        |
| 22 | OSAKA Anmine Club                   | 500.00                | 500.00             | 500.00                          |
| 23 | Paintball Club                      | 250.00                | 250.00             | 250.00                          |
| 24 | Phi Theta Kappa                     | 5,500.00              | 5,500.00           | 5,500.00                        |
| 25 | Physics Club                        | 150.00                | 150.00             | 150.00                          |
| 26 | Psychology Club                     | 750.00                | 750.00             | 750.00                          |
| 27 | Red Cross                           | 250.00                | 750.00             | 750.00                          |
| 28 | River Currents                      | 2,000.00              | 2,000.00           | 2,000.00                        |
| 29 | Running Club                        | 0.00                  | 0.00               | 0.00                            |
| 30 | SAGE                                | 200.00                | 200.00             | 200.00                          |
| 31 | Sigma Delta Mu (Spanish)            | 175.00                | 175.00             | 175.00                          |
| 32 | Sigma Kappa Delta (English)         | 2,000.00              | 2,000.00           | 2,000.00                        |
| 33 | SPAMO                               | 2,500.00              | 2,500.00           | 2,500.00                        |
| 34 | Student Ambassadors                 | 1,000.00              | 1,000.00           | 1,000.00                        |
| 35 | Student Government Association      | 7,500.00              | 7,500.00           | 7,500.00                        |
| 36 | Student Nurses Association          | 7,500.00              | 7,500.00           | 7,500.00                        |
| 37 | Student Veteran's Association       | 250.00                | 400.00             | 400.00                          |
| 38 | TEACH                               | 1,000.00              | 1,000.00           | 1,000.00                        |
| 39 | Transformed                         | 0.00                  | 0.00               | 0.00                            |
| 40 | World Languages                     | 2,300.00              | 2,300.00           | 2,300.00                        |
| 41 | Young Republicans                   | 650.00                | 650.00             | 650.00                          |
|    | <b>Subtotal</b>                     | <b>73,025.00</b>      | <b>72,575.00</b>   | <b>72,575.00</b>                |
|    | Coordinator's Stipend               | 15,000.00             | 15,000.00          | 15,000.00                       |
|    | Athletics                           | 61,414.00             | 61,414.00          | 61,414.00                       |
|    | <b>TOTAL</b>                        | <b>149,439.00</b>     | <b>148,989.00</b>  | <b>148,989.00</b>               |



November 7, 2013

President Jerome M. Corcoran  
Illinois Valley Community College  
815 N. Orlando Smith Road  
Oglesby, IL 61348-9692

Dear President Corcoran:

This letter is formal notification of the action taken concerning Illinois Valley Community College by the Higher Learning Commission. At its meeting on October 30, 2013, the Institutional Actions Council (IAC) acted on the items below. This letter serves as the official record of this action, and the date of this action constitutes the effective date of your new status with the Commission.

**Action.** The IAC approved Illinois Valley Community College's request for the certificate, Certified Production Technician.

If the current Commission action includes changes to your institution's *Statement of Affiliation Status (SAS)* or *Organizational Profile (OP)*, the changes will appear in these documents within three weeks of the date of action. The *SAS* is a summary of your institution's ongoing relationship with the Commission. The *OP* is generated from data you provided in your most recent Institutional Update.

The Commission posts the SAS, OP and this action letter with the institution's directory listing on its website. Information for institutions on notifying the public of this action is available at <http://ncahlc.org/Information-for-Institutions/institutional-reporting-of-actions.html>.

If you have questions about these documents after viewing them, please contact Dr. Jeffrey Rosen. On behalf of the Board of Trustees, I thank you and your associates for your cooperation.

Sincerely,

Sylvia Manning  
President



## Village of Seneca

340 N. Cash Street • P.O. Box 27 • Seneca, IL 61360

**phone.** 815.357.8771      **web.** www.senecail.org  
**fax.** 815.357.8772      **email.** seneca@krausonline.com

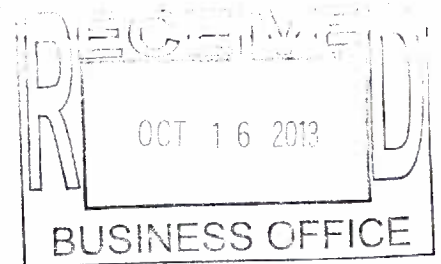
### NOTICE OF DISSOLUTION OF TAX INCREMENT FINANCE DISTRICT

**TO:** All Interested Taxing Districts  
All Registrants on the Interested Parties Registry

**FROM:** Therese Russell, Village Clerk

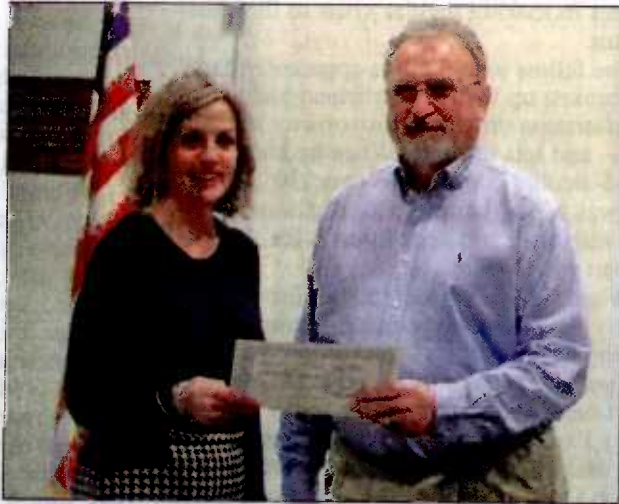
**DATE:** October 14, 2013

**RE:** Seneca I-80 Railport Tax Increment Finance District



The Village of Seneca has been notified by the Developer of the Seneca I-80 Railport TIF that an intermodal facility is no longer feasible in the Tax Increment Finance District. Therefore, on November 19, 2013, the Mayor and Council intend to adopt an Ordinance terminating the Tax Increment Finance District. The District will be terminated effective December 31, 2013. In the event that any money remains in the Special Tax Allocation Fund after payment of final expenses, a "surplus" will be declared.

Please call (815) 357-8771 if you have any questions.



NewsTribune photo/Alicia LeGrand-Riniker

## **Bev Malooley recognized**

Spring Valley Mayor Walt Marini presents Bev Malooley, executive director of the Small Business Development Center, with a certificate in recognition of her continued professional support and expertise educating, guiding and promoting entrepreneurship efforts throughout the region, resulting in the growth of economic development in Spring Valley. The honor came a few days after several local businesses were recognized by the SBDC.



## Building a Better Illinois

JIM UNDERWOOD • Executive Director

October 10, 2013

### Board Members

Peter J. O'Brien, Sr.  
*Chairman*

Glyn M. Ramage

Michael Y. Chin

Stewart A. Muñoz

Miles W. Beatty, III

Anthony J. Garippo

Dr. Jerry Corcoran  
President  
Illinois Valley Community College  
815 North Orlando Smith Road  
Oglesby, IL 61348

Dear Dr. Corcoran:

On behalf of the Capital Development Board, I would like to thank you and all the hard-working and dedicated staff and faculty at Illinois Valley Community College for the assistance you provided during the Art-in-Architecture selection process for the Peter Miller Community Technology Center.

Every interaction I have had throughout the project was with a competent and responsive professional. No detail was too small to be overlooked, from arranging tours for the artists, to providing computer support, to ensuring we had cold water and hot coffee. My job was made so much easier because of all of this support.

As we move forward the beneficiaries of this process are not only the students, faculty, and staff of IVCC but the IVCC District community and the citizens of Illinois who will enjoy this building and artwork for decades to come. I look forward to the next step of the process and working closely with you during the creation and installation of the artwork on campus.

Sincerely,

Linda Norbut Suits  
Art-in-Architecture Coordinator

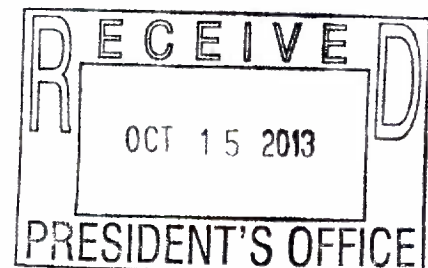
**Wm. G. Stratton Building**  
401 South Spring Street  
Third Floor  
Springfield, Illinois  
62706-4050

**James R. Thompson Center**  
100 West Randolph Street  
Suite 14-600  
Chicago, Illinois  
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**ACS**  
Chemistry for Life™

American Chemical Society

OFFICE OF THE PRESIDENT

Marinda Li Wu  
President-Elect, 2012  
President, 2013  
Immediate Past President, 2014

1155 SIXTEENTH STREET, N.W.  
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October 17, 2013

Dr. Jerry Corcoran  
President  
Illinois Valley Community College  
815 N Orlando Smith Road  
Oglesby, IL 61348-9692

Dear Dr. Corcoran:

I am very pleased to inform you that the American Chemical Society (ACS) student chapter at Illinois Valley Community College has been selected to receive an Honorable Mention award for its activities conducted during the 2012-13 academic year.

For the 2012-13 academic year, over 367 chapter activity reports were submitted and The Society Committee on Education presented **53** outstanding, **85** commendable, and **125** honorable mention awards. Lists of award winning chapters will be published in *Chemical & Engineering News* and in the November/December issue of *inChemistry*, the student member magazine. The award winning chapters will also be honored at the 247<sup>th</sup> ACS National Meeting in Dallas, TX on Sunday, March 16, 2014.

Professors Matthew Johll, faculty advisor of the chapter, deserves special commendation. Few faculty members are willing to make the great commitment of time and energy that a successful chapter requires. Professor Johll's efforts certainly represent the best in undergraduate science education and mentoring around the country. We extend our warmest congratulations to the students and Professor Johll for setting such a fine example for other chapters and being exemplary chemistry ambassadors!

If you have any further questions regarding ACS Undergraduate Programs, please contact Nancy Bakowski, ACS Undergraduate Programs Office at 202-872-6166; or [n\\_bakowski@acs.org](mailto:n_bakowski@acs.org).

Sincerely,

Marinda Li Wu, Ph.D  
President  
American Chemical Society

cc: Dr. Matthew Johll  
Dr. Ron Groleau, Dean

# ILLINOIS VALLEY COMMUNITY COLLEGE

## College Core Values

**Responsibility   Caring   Honesty   Fairness   Respect**

## Vision Statement

Leading our community in learning, working and growing.

## Mission Statement

IVCC teaches those who seek and is enriched by those who learn.

## The Purposes of IVCC are:

- \* The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- \* Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- \* Courses and academic support services designed to prepare students to succeed in college-level coursework.
- \* Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- \* Student support services to assist in developing personal, social, academic and career goals.
- \* Academic and student support programs designed to supplement and enhance teaching and learning.

## Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

## College Goals

1. Assist all students in identifying and achieving their educational and career goals.
2. Promote the value of higher education.
3. Grow and nurture college resources needed to provide quality programs and services.
4. Promote understanding of diverse cultures and beliefs.
5. Demonstrate IVCC's core values through an inclusive and collaborative environment.