



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Tuesday, January 15, 2013
Board Room
6:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

BOARD AGENDA ITEMS

January

Student Fall Demographic Profile

February

Authorize Budget Preparation
Tenure Recommendations
Non-tenured Faculty Contracts
Reduction in Force
Tuition and Fee Review
Five-year Financial Forecast

March

Strategic Plan Update
President's Evaluation

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
Bid Approval for Spring and Summer/Fall
Schedules
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
IT Strategic Plan
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Employee Demographics Report

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance (every 3 years)
Employee Demographics Report

September

Protection, Health, and Safety Projects
Cash Farm Lease
Program Review Report
Approval of College Calendar (even years)
Student Accomplishments

October

Authorize Preparation of Levy
Audit Report
Update Key Performance Indicators
New Key Performance Indicators (every 3 years)
ICCTA Award Nominations

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Tuesday, January 15, 2013 – 6:30 p.m. – Board Room (C307)

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 6.1 Approval of Minutes – December 18, 2012 Board Meeting (Pages 1-5)
 - 6.2 Approval of Bills - \$1,584,098.90
 - 6.2.1 Education Fund - \$926,572.20
 - 6.2.2 Operations & Maintenance Fund - \$46,068.98
 - 6.2.3 Operations & Maintenance (Restricted Fund) - \$60,641.14
 - 6.2.4 Auxiliary Fund - \$485,757.75
 - 6.2.5 Restricted Fund - \$34,136.72
 - 6.2.6 Liability, Protection & Settlement Fund - \$30,922.11
 - 6.3 Treasurer's Report (Pages 6-24)
 - 6.3.1 Financial Highlights (Pages 7-8)
 - 6.3.2 Balance Sheet (Pages 9-10)
 - 6.3.3 Summary of FY13 Budget by Fund (Page 11)
 - 6.3.4 Budget to Actual Comparison (Pages 12-19)
 - 6.3.5 Budget to Actual by Budget Officers (Page 20)
 - 6.3.6 Statement of Cash Flows (Page 21)
 - 6.3.7 Investment Status Report (Pages 22-23)
 - 6.3.8 Check Register - \$5,000 or more (Page 24)
 - 6.4 Personnel - Stipends for Pay Periods Ending December 1, 2012 and December 15, 2012 (Pages 25-27)
7. President's Report
8. Committee Reports

9. Protection, Health, and Safety Project – Cultural Centre Stage Upgrades (Pages 28-35)
10. Community Technology Center Furniture Procurement
11. Board of Trustees Resignation – Leslie-Anne Englehaupt (Pages 36-37)
12. Items for Information (Pages 38-40)
 - 12.1 Staff Appointment – Nicholas Lower, Custodian (Page 38)
 - 12.2 American Chemical Society - Commendable Award (Page 39)
 - 12.3 Fall 2012 Graduation (Page 40)
13. Trustee Comment
14. Closed Session – 1) pending litigation; 2) selection of a person to fill a public office; and 3) closed session minutes.
15. Other
16. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
December 18, 2012

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Tuesday, December 18, 2012 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Dennis N. Thompson, Chair
Melissa M. Olivero, Vice Chair
Larry D. Huffman, Secretary
Michael C. Driscoll
David O. Mallery
Britney Burkart, Student Trustee

Members Absent: Leslie-Anne Englehaupt
James A. Narczewski

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Lori Scroggs, Interim Vice President for Learning and Student Development
Walt Zukowski, Attorney

AMENDED AGENDA

In the absence of Leslie-Anne Englehaupt, Mr. Thompson requested an amended agenda by adding an action item to appoint a board secretary.

APPROVAL OF AMENDED AGENDA

It was moved by Ms. Olivero and seconded by Dr. Driscoll to approve the amended agenda, as presented. Motion passed by voice vote.

BOARD SECRETARY APPOINTMENT

Mr. Thompson made a motion to appoint Dr. Huffman as Board Secretary until the Board reorganizes in April. Dr. Driscoll seconded the motion and it passed by voice vote.

PUBLIC COMMENT

The 2012 IVCC Women's Tennis Team members were present to express their thanks and appreciation to the Board for allowing them the opportunity to continue the tennis program this year. The team did extremely well in their regular season conference play as well as at the regional tournament where many of them took home medals. A member of the team read a letter to the Board relating their experience playing tennis to qualities such as team work, persistence, time management, and self-discipline which were all critical to their academic and athletic success.

Dr. Corcoran introduced Taylor Gunia, an IVCC student and member of the volleyball team, who attended the meeting because of her interest in the position of student trustee for next year.

CONSENT AGENDA

It was moved by Dr. Huffman and seconded by Ms. Burkart to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – November 20, 2012 Board Meeting

Approval of the Bills - \$2,814,724.24

Education Fund - \$1,102,698.08; Operations and Maintenance Fund - \$70,945.38; Operations & Maintenance (Restricted Fund) - \$115,352.83; Bond & Interest Fund - \$1,216,464.58; Auxiliary Fund - \$55,223.74; Restricted Fund - \$215,242.79; Audit Fund - \$4,050.00; and Liability, Protection and Settlement Fund - \$34,746.84

Treasurer's Report

Personnel

Approved the stipends for the pay periods ending November 3, 2012 and November 17, 2012

Request for Proposal – Information Security Consultant

Granted permission to seek proposals for an Information Security Consultant

PRESIDENT'S REPORT

Dr. Corcoran reported on the construction update: Peter Miller Community Technology Center window trim and zinc panel installation is in progress. Elevator installation is scheduled to begin January 15 and casework installation January 31. Second floor drywall should wrap up by the end of the month and painting has begun. All of the Phase 2 East Campus work, including the East addition to the welding and auto shop as well as construction of the new maintenance building, is progressing nicely. Dean Marianne Dzik had advised Dr. Corcoran that adjunct instructor, Andrew Fisher, has a book out just in time for Christmas that would be a great read for children and adults. The book is entitled *Christmas 1588: Beginnings*. It is volume one of the *Kringle Manuscripts* series, available on Amazon.com for 99 cents and ready for download to any Kindle. Nora Hamilton has been awarded a Nurse Educator Fellowship by the Illinois Board of Higher Education because of her excellent work and the recommendation of Dean Bonnie Campbell. The amount of the fellowship award is \$9,061 and it is to be used for expenses related to professional development and continuing education. Dr. Corcoran congratulated Professor Nora Hamilton and thanked Dean Campbell for going the extra mile in supporting the outstanding nursing faculty. Also within the Health Professions Division, congratulations to Professor Cherie Monterestelli and the Massage Therapy faculty including Roxanne Cherpeske, Wendy Lamboley, Jane Sorrentino, Dan Retoff, Marlene Moshage, Carrie Gonzalez, and Craig Castaneda for hosting an excellent Massage Therapy graduation ceremony on December 12. The students and their loved ones enjoyed the program and Dr. Corcoran was very proud of the work

done by the employees. Jean Batson-Turner's Human Services program honoring students and community partners was held on December 11. Dr. Corcoran stated that Jean is one of the most outgoing and positive people he knows and he always looks forward to attending events that she coordinates because of the fine job she does of modeling our core values to the community we serve. Professors Norm Engstrom, Dr. David Kuester and Don Grant Zellmer recently directed the IVCC choir and show choir performances on December 7 and 8. He noted special thanks is in order to St. Bede Academy for allowing the College to have these events in the Academy's theatre while IVCC's Cultural Centre is closed during construction. Dr. Corcoran congratulated Dorene Perez, Jim Gibson, and Dr. Rosie Lynch for the recognition the college has received as a result of the Edible Car Contest again being nominated for the prestigious Bellwether Award. He noted these three valued employees do a great job of representing the college across the State, and, frequently, across the nation. Last week, AFT Local 1810 held officer elections and the following faculty were elected: President--Mike Phillips, Vice President--Rebecca Donna, Treasurer--Cynthia Schultz, Corresponding Secretary--Vince Brolley, Recording Secretary--Delores Robinson, and Sergeant at Arms --Renee Prine, Michelle Story, and Jill Urban-Bollis. He congratulated these fine individuals for stepping forward to lead the faculty for two-year terms. Cheryl Roelfsema, Pat Berry and Dawn Watson have done an excellent job of producing the college's second Popular Annual Financial Report, which has been distributed to all members of the board this evening. This report is for the year ending June 30, 2012. As noted on p. 10, the college has received 18 consecutive awards from the GFOA for CAFRs (audits) and three consecutive awards for budgets. Last year was the first time the college was the recipient of three awards for excellence in financial reporting in one year. He congratulated Cheryl, Pat, Dawn and everyone in the Business Office on a job well done.

COMMITTEE REPORTS

A Facilities Committee meeting is scheduled for Wednesday, January 9 at 8:30 a.m. in the Board Room. An Audit/Finance Committee meeting will be scheduled for either Monday, January 28 or Tuesday, January 29. A member of the committee will check their schedule and a time will be determined.

TAX LEVY 2012

It was moved by Ms. Olivero and seconded by Dr. Huffman to adopt the Tax Levy Resolution, Certificate of Tax Levy, Resolution of Intent and Notice of Intent to Levy an Additional Tax, and Certificate of Compliance with the Truth and Taxation Act, as presented.

Student Advisory Vote: "Aye" – Ms. Burkart. Roll Call Vote: "Ayes" – Ms. Olivero, Dr. Driscoll, Dr. Huffman, and Mr. Thompson. "Nays" – Mr. Mallery, motion carried.

LETTER OF AGREEMENT BETWEEN BOARD OF TRUSTEES COMMUNITY COLLEGE DISTRICT NO. 513 AND AMERICAN FEDERATION OF TEACHERS LOCAL 1810

It was moved by Dr. Huffman and seconded by Mr. Mallery to approve the Letter of Agreement between the Board of Trustees Community College District No. 513 and the American Federation of Teachers Local 1810, as presented. Motion passed by voice vote.

SCHEDULE OF REGULAR MEETING DATES AND TIMES

It was moved by Dr. Driscoll and seconded by Dr. Huffman to approve the following dates for 2013 and provide public notice of this schedule. All meetings will take place at 6:30 p.m. in Room C307, the Board Room, on the campus of Illinois Valley Community College, 815 North Orlando Smith Road, Oglesby, Illinois. Motion passed by voice vote.

Tuesday, January 15, 2013	Tuesday, July 16, 2013
Tuesday, February 19, 2013	Tuesday, August 20, 2013
Tuesday, March 19, 2013	Tuesday, September 17, 2013
Tuesday, April 16, 2013	Tuesday, October 15, 2013
Tuesday, May 21, 2013	Tuesday, November 19, 2013
Tuesday, June 18, 2013	Tuesday, December 17, 2013

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES

It was moved by Dr. Huffman and seconded by Dr. Driscoll to continue to retain the minutes of closed session meetings. Motion passed by voice vote.

AUTHORIZATION FOR DESTRUCTION OF VERBATIM RECORDINGS OF CLOSED SESSION MEETINGS

It was moved by Ms. Olivero and seconded by Dr. Huffman that the Board adopt the following resolution:

“Be it resolved that the Board of Trustees of Community College District 513, accepts for destruction the verbatim audiotapes of Closed Session Meetings from April 22, 2010, May 12, 2010, and May 27, 2010.”

“Be it further resolved that the Board of Trustees of Community College District 513 authorizes the destruction of Closed Session audiotapes from April 22, 2010, May 12, 2010, and May 27, 2010 as all the criteria for destruction of these tapes under the Open Meetings Act have been met.”

Motion passed by voice vote.

TRUSTEE COMMENT

None.

CLOSED SESSION

It was moved by Mr. Mallery and seconded by Dr. Huffman to convene a closed session at 6:51 p.m. to discuss 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending litigation; and 3) closed session minutes. Motion carried by voice vote.

After a short break, the Board entered a closed session at 6:55 p.m. On a motion by Ms. Olivero and seconded by Dr. Driscoll, the regular meeting resumed at 7:20 p.m. Motion passed by voice vote.

OTHER

Mr. Thompson and Dr. Corcoran received an email from a board member that a letter of resignation would be forthcoming. At the time of the board meeting, no letter was received. Mr. Thompson asked Dr. Corcoran to pursue clarification as to what the board member's intention is and submit it in writing. If the letter is received before the next board meeting, the Board will be notified and the Chair will follow the steps to be taken to fill the vacancy as outlined in Board Policy 1.5 – Vacancies. In accordance with state statute, the vacancy must be filled within 60 days.

CLOSED SESSION MINUTES

It was moved by Ms. Olivero and seconded by Dr. Huffman to approve and retain the amended closed session minutes of the November 20, 2012 meeting. Motion passed by voice vote.

ADJOURNMENT

It was moved by Dr. Driscoll, seconded by Dr. Huffman, and carried unanimously to adjourn the meeting at 7:31 p.m.

Dennis N. Thompson, Board Chair

Larry D. Huffman, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

DECEMBER 2012

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Patrick Berry, CPA
Controller

FINANCIAL HIGHLIGHTS – December 2012

Revenues

- As of December 21, the headcount for fall semester 2012 is 4,429, which is 386 students less than at the same point in time last year. Credit hours for fall 2012 decreased by 3,060, or 8.2 percent, from this point in time one year ago, for a total of 34,389 credit hours. As of January 4, the headcount spring semester was 3,511, which is 200 students less than at this same point in time last year. Credit hours were at 32,676 which is 2,814, or 7.9 percent, less than one year ago. A ten percent decrease in credit hours was budgeted for fiscal year 2013. It is estimated that an additional 1,916 credit hours for spring semester are necessary in order to meet our budgeted revenue for tuition and fees.
- As of January 4, we have received 36 notices of property tax appeals each asking for a decrease in assessed value of \$100,000 or more from LaSalle County. The appeals request a decrease of \$290,806,016 in assessed value. However, Exelon's request is for a \$261,037,678 decrease leaving a decrease of \$29,768,338 from the other 35 notices. Exelon's LaSalle County Board of Review hearing is scheduled for January 30, 2013.
- The State of Illinois Base Operating Grant has been paid for July and August. No equalization grant or adult education grant payments have been received.

Expenditures

Some of the more significant variances in expenditures for the six months ending December 31, 2012 include the following:

- Fund 01 – Education Fund – Instruction – Capital Outlay – includes the purchase of the Hampden Home Efficiency Auditor Training Facility approved at the July 2012 board meeting; this purchase has been reimbursed through the capital campaign;
- Fund 01 – Education Fund – Academic Support – Contractual Services – includes \$70,600 for Blackboard support, \$7,130 in fees to the University of Illinois for library services, and other software renewals;
- Fund 01 – Education Fund – Institutional Support – Contractual Services – includes \$25,245 of maintenance support and consulting for IBM equipment, \$193,275 for Ellucian (formerly Datatel) support, \$11,250 for Blackboard support, \$25,075 for the Marquis Energy Ethanol Plant appraisal, and \$99,920 in legal fees;
- Fund 02 – Operations & Maintenance – Fixed Charges – includes \$49,030 for annual property and casualty insurance;

- Fund 06 – Restricted Purposes – Public Service – Contractual Services – Materials & Supplies – Conference & Meeting - Dislocated Workers Center funding exceeds budget for clients’ expenses such as tuition and travel;

Protection, Health & Safety Projects in progress:

- Restroom Renovations Phase II –wall cover work is ready to proceed in the Building A restrooms and when this is done, the contractor will proceed to Building B restrooms; work is progressing on the replacement of the water valves;
- Replace Door Panic Hardware – the project is nearing completion;
- Ceiling/Lighting Replacement – anticipated completion date is January 4 for Building E and January 10 for Building D;
- Building C Boiler Room Upgrades, Facility Door Hardware/Rekeying Upgrades, and Exterior Egress Concrete Replacement – scheduled to be bid in March and April 2013.

- Other Projects:

- Community Instructional Center Project – (substantial completion September 15, 2013) project is on schedule. A tentative work schedule follows:

Site work	Landscaping around the CTC and relocation of the circle drive will start in the spring as weather permits.
CTC – building shell	Curtain wall and zinc panel installation continue.
CTC – 1 st Floor	Metal framing in west end continues; drywall is started in the east end; electrical wall rough-in and mechanical piping is in progress; HVAC and IU (indoor unit) ductwork is in progress.
CTC – 2 nd Floor	Drywall taping is in progress; painting is started; electrical wire pull through is started; acoustical ceiling grid is in progress; millwork (cabinetry) will be delivered the week of January 21.
CIC – Phase 2	Maintenance building – start interior metal framing; install doors; electrical and plumbing rough-in in walls; start drywall; East addition – Start interior block walls; Building #10 – demolition depending on weather; Maintenance Building substantial completion – March 10, 2013 Welding and Auto Shop additions completion – Oct. 22, 2013 Final Acceptance - June 23, 2014

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 December 31, 2012

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 3,549,121	\$ 1,095,255	\$ 254,264	\$ 239,415	\$ 159,693	\$ -	\$ -	\$ 5,297,748
Investments	5,517,289	18,469,347	598,949	1,200,000	-			25,785,585
Receivables								
Property taxes	7,904,725	1,877,976	1,262,083					11,044,784
Governmental claims	-	182,713			2,265			184,978
Tuition and fees	2,279,264	-		1,322				2,280,586
Due from other funds	37,070	5,175	3,704	560,306	-	-	-	606,255
Bookstore inventories				643,513				643,513
Other assets	17,695	61,126	-	8,120	-	-		86,941
Fixed assets - net where applicable				27,614		60,560,483		60,588,097
Other debits								
Amount available in Debt Service Fund							2,119,000	2,119,000
Amount to be provided to retire debt							2,881,000	2,881,000
Total Assets and Other Debits	<u>\$19,305,164</u>	<u>\$21,691,592</u>	<u>\$ 2,119,000</u>	<u>\$ 2,680,290</u>	<u>\$ 161,958</u>	<u>\$60,560,483</u>	<u>\$ 5,000,000</u>	<u>\$ 111,518,487</u>

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 December 31, 2012

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	\$ 21,235	\$ 689	\$ -	\$ 15,706	\$ -	\$ -	\$ -	\$ 37,630
Accrued salaries & benefits	1,045,987	4,882	-	12,698	-	-	-	1,063,567
Post-retirement benefits & other	116,678	77,000	75,000	-	-	-	-	268,678
Unclaimed property	2,124	401	-	-	41	-	-	2,566
Due to other funds	191,955	97,489	-	-	316,811	-	-	606,255
Due to student groups/deposits	72,726	-	-	-	(154,894)	-	-	(82,168)
Deferred revenue								-
Property taxes	3,952,363	938,989	631,043					5,522,395
Tuition and fees	-	-	-					-
Grants	-	-	-					-
Bonds payable							5,000,000	5,000,000
Total liabilities	<u>5,403,068</u>	<u>1,119,450</u>	<u>706,043</u>	<u>28,404</u>	<u>161,958</u>	<u>-</u>	<u>5,000,000</u>	<u>12,418,923</u>
Equity and Other Credits								
Investment in general fixed assets						60,560,483		60,560,483
Contributed capital								-
Retained earnings				2,651,886				2,651,886
Fund balance								-
Reserved for grant purposes		(390,557)						(390,557)
Reserved for building purposes		11,724,440						11,724,440
Reserved for debt service			1,412,957					1,412,957
Reserved for Liab., Prot., Sett.		4,545,194						4,545,194
Unreserved	13,902,096	4,693,065						18,595,161
Total equity and other credits	<u>13,902,096</u>	<u>20,572,142</u>	<u>1,412,957</u>	<u>2,651,886</u>	<u>-</u>	<u>60,560,483</u>	<u>-</u>	<u>99,099,564</u>
Total Liabilities, Equity and Other Credits	<u>\$19,305,164</u>	<u>\$21,691,592</u>	<u>\$ 2,119,000</u>	<u>\$ 2,680,290</u>	<u>\$ 161,958</u>	<u>\$60,560,483</u>	<u>\$ 5,000,000</u>	<u>\$ 111,518,487</u>

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2013 Revenues & Expenditures by Fund
 Six Months Ended December 31, 2012

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund (Restricted)	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 14,866,487	\$ 2,179,292	\$ 4,882,210	\$ 1,255,308	\$ 7,124	\$ 1,380,689	\$ 3,500,023	\$ 280,994	\$ 34,226	\$ 28,386,353
Actual Expenditures	(9,328,338)	(1,060,853)	(3,773,994)	(1,216,465)	-	(1,994,712)	(4,035,566)	(532,052)	(34,050)	(21,976,030)
Other Financing Sources (Uses)	-	-	-	-	-	(200)	-	-	-	(200)
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	5,538,149	1,118,439	1,108,216	38,843	7,124	(614,223)	(535,543)	(251,058)	176	6,410,123
Fund balances July 1, 2012	4,676,192	2,569,316	10,616,224	1,374,114	4,655,537	3,266,109	144,986	4,796,252	30,228	32,128,958
Fund balances December 31, 2012	<u>\$ 10,214,341</u>	<u>\$ 3,687,755</u>	<u>\$ 11,724,440</u>	<u>\$ 1,412,957</u>	<u>\$ 4,662,661</u>	<u>\$ 2,651,886</u>	<u>\$ (390,557)</u>	<u>\$ 4,545,194</u>	<u>\$ 30,404</u>	<u>\$ 38,539,081</u>

**Illinois Valley Community College District No. 513
Fiscal Year 2013 Budget to Actual Comparison
Six Months Ended December 31, 2012**

	Annual Budget FY2013	Actual 12/31/12	Act/Budget 50.0%	Actual 12/31/11	Act/Budget FY12	Annual Budget FY2012
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 6,611,055	\$ 6,602,051	99.9%	\$ 6,590,639	98.8%	\$ 6,671,791
Corporate Personal Property Replacement Tax	878,840	210,580	24.0%	284,676	23.9%	1,190,000
TIF Revenues	381,000	278,329	73.1%	218,513	60.7%	360,000
Total Local Government	<u>7,870,895</u>	<u>7,090,960</u>	<u>90.1%</u>	<u>7,093,828</u>	<u>86.3%</u>	<u>8,221,791</u>
State Government:						
ICCB Credit Hour Grant	1,923,233	329,696	17.1%	617,371	35.0%	1,765,157
Equalization	133,618	-	0.0%	70,987	52.1%	136,345
Career/Technical Education Formula Grant	165,000	-	0.0%	83,276	82.4%	101,121
Dept of Corrections	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total State Government	<u>2,221,851</u>	<u>329,696</u>	<u>14.8%</u>	<u>771,634</u>	<u>38.5%</u>	<u>2,002,623</u>
Federal Government						
PELL Administrative Fees	10,000	405	4.1%	1,825	22.8%	8,000
ARRA Grant	-	-	0.0%	-	0.0%	-
Total Federal Government	<u>10,000</u>	<u>405</u>	<u>4.1%</u>	<u>1,825</u>	<u>22.8%</u>	<u>8,000</u>
Student Tuition and Fees:						
Tuition	6,329,675	6,013,686	95.0%	6,080,554	90.7%	6,706,315
Fees	950,335	925,783	97.4%	990,619	83.9%	1,180,439
Total Tuition and Fees	<u>7,280,010</u>	<u>6,939,469</u>	<u>95.3%</u>	<u>7,071,173</u>	<u>89.7%</u>	<u>7,886,754</u>
Other Sources:						
Investment Revenue	20,000	10,477	52.4%	13,508	33.8%	40,000
Public Service Revenue	457,450	293,299	64.1%	266,291	29.4%	904,812
Nongovernmental Gifts	48,000	171,500	357.3%	20,000	41.7%	48,000
Other	17,100	30,681	179.4%	26,862	28.9%	92,894
Total Other Sources	<u>542,550</u>	<u>505,957</u>	<u>93.3%</u>	<u>326,661</u>	<u>30.1%</u>	<u>1,085,706</u>
TOTAL EDUCATION FUND REVENUE	<u>17,925,306</u>	<u>14,866,487</u>	<u>82.9%</u>	<u>15,265,121</u>	<u>79.5%</u>	<u>19,204,874</u>
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	8,461,066	4,130,869	48.8%	4,861,110	52.6%	9,236,909
Employee Benefits	1,471,033	810,985	55.1%	874,014	56.8%	1,539,288
Contractual Services	133,779	33,008	24.7%	35,714	27.9%	128,150
General Materials & Supplies	382,084	127,036	33.2%	155,341	33.9%	457,723
Conference & Meeting Expenses	45,992	11,767	25.6%	33,138	32.5%	101,811
Fixed Charges	208,600	101,862	48.8%	170,483	71.0%	240,000
Utilities	1,000	367	36.7%	422	42.2%	1,000
Capital Outlay	22,500	147,500	655.6%	-	0.0%	23,916
Other	-	-	0.0%	-	0.0%	-
Total Instruction	<u>\$ 10,726,054</u>	<u>\$ 5,363,394</u>	<u>50.0%</u>	<u>\$ 6,130,222</u>	<u>52.3%</u>	<u>\$ 11,728,797</u>

**Illinois Valley Community College District No. 513
Fiscal Year 2013 Budget to Actual Comparison
Six Months Ended December 31, 2012**

EDUCATION FUND EXPENDITURES (continued)	Annual Budget FY2013	Actual 12/31/12	Act/Budget 50.0%	Actual 12/31/11	Act/Budget FY12	Annual Budget FY2012
Academic Support:						
Salaries	\$ 617,016	\$ 290,407	47.1%	\$ 322,771	47.5%	\$ 679,854
Employee Benefits	109,095	60,195	55.2%	55,268	49.5%	111,647
Contractual Services	156,464	126,032	80.6%	99,851	65.2%	153,059
General Materials & Supplies	204,882	113,431	55.4%	179,703	56.1%	320,491
Conference & Meeting Expenses	10,437	169	1.6%	523	3.3%	15,782
Fixed Charges	-	-	0.0%	-	0.0%	4,680
Utilities	52,955	17,159	32.4%	4,523	10.2%	44,143
Capital Outlay	23,750	-	0.0%	5,745	0.0%	19,750
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	<u>1,174,599</u>	<u>607,393</u>	<u>51.7%</u>	<u>668,384</u>	<u>49.5%</u>	<u>1,349,406</u>
Student Services:						
Salaries	1,141,956	539,946	47.3%	625,508	56.2%	1,113,536
Employee Benefits	278,952	146,846	52.6%	152,311	55.2%	275,791
Contractual Services	2,050	1,444	70.4%	2,263	32.9%	6,885
General Materials & Supplies	48,045	23,168	48.2%	28,129	48.0%	58,567
Conference & Meeting Expenses	12,700	3,127	24.6%	4,921	22.8%	21,550
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Student Services	<u>1,483,703</u>	<u>714,531</u>	<u>48.2%</u>	<u>813,132</u>	<u>55.1%</u>	<u>1,476,329</u>
Public Services/Continuing Education:						
Salaries	418,792	219,354	52.4%	192,310	55.0%	349,346
Employee Benefits	49,405	26,918	54.5%	21,838	61.1%	35,766
Contractual Services	296,000	168,233	56.8%	156,040	43.5%	358,700
General Materials & Supplies	87,950	43,830	49.8%	27,926	21.5%	130,100
Conference & Meeting Expenses	8,375	5,867	70.1%	4,076	49.1%	8,300
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	250	-	0.0%	-	0.0%	250
Total Public Services/Continuing Education	<u>860,772</u>	<u>464,202</u>	<u>53.9%</u>	<u>402,190</u>	<u>45.6%</u>	<u>882,462</u>
Institutional Support:						
Salaries	1,688,680	834,858	49.4%	1,017,590	53.2%	1,914,461
Employee Benefits	462,246	257,818	55.8%	299,804	60.6%	494,372
Contractual Services	409,635	398,553	97.3%	345,896	86.1%	401,651
General Materials & Supplies	397,499	178,802	45.0%	214,207	50.9%	421,070
Conference & Meeting Expenses	72,410	20,717	28.6%	23,933	31.6%	75,720
Fixed Charges	17,000	-	0.0%	25,888	107.9%	24,000
Utilities	20,613	6,184	30.0%	6,973	43.7%	15,956
Capital Outlay	362,951	166,765	45.9%	3,077	8.0%	38,650
Other	38,000	(2,789)	-7.3%	1,405	0.0%	-
Total Institutional Support	<u>3,469,034</u>	<u>1,860,908</u>	<u>53.6%</u>	<u>1,938,773</u>	<u>57.3%</u>	<u>3,385,880</u>
Scholarships, Grants and Waivers	631,095	317,910	50.4%	345,539	81.9%	422,000
TOTAL EDUCATION FUND EXPENDITURES	<u>\$ 18,345,257</u>	<u>\$ 9,328,338</u>	<u>50.8%</u>	<u>\$ 10,298,240</u>	<u>53.5%</u>	<u>\$ 19,244,874</u>
INTERFUND TRANSFERS - NET	<u>\$ 419,951</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ 40,000</u>

**Illinois Valley Community College District No. 513
Fiscal Year 2013 Budget to Actual Comparison
Six Months Ended December 31, 2012**

	Annual Budget FY2013	Actual 12/31/12	Act/Budget 50.0%	Actual 12/31/11	Act/Budget FY12	Annual Budget FY2012
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,245,606	\$ 1,245,910	100.0%	\$ 1,245,841	98.9%	\$ 1,260,330
Corporate Personal Property Replacement Tax	155,089	37,161	24.0%	50,237	23.9%	210,000
TIF	127,000	92,105	72.5%	72,838	62.3%	116,885
Total Local Government	<u>1,527,695</u>	<u>1,375,176</u>	90.0%	<u>1,368,916</u>	86.2%	<u>1,587,215</u>
State Government:						
ICCB Credit Hour Grant	339,394	58,182	17.1%	108,948	35.0%	311,498
Total State Government	<u>339,394</u>	<u>58,182</u>	17.1%	<u>108,948</u>	35.0%	<u>311,498</u>
Student Tuition and Fees:						
Tuition	672,792	691,115	102.7%	741,460	97.1%	743,178
Total Tuition and Fees	<u>672,792</u>	<u>691,115</u>	102.7%	<u>741,460</u>	97.1%	<u>743,178</u>
Other Sources:						
Facilities Revenue	94,000	50,348	53.6%	44,133	23.6%	187,000
Investment Revenue	2,000	856	42.8%	6,669	133.4%	5,000
Non-Governmental Gifts & Grants	-	-	0.0%	-	0.0%	-
Other	-	3,615	0.0%	7,872	0.0%	-
Total Other Sources	<u>96,000</u>	<u>54,819</u>	57.1%	<u>58,674</u>	30.6%	<u>192,000</u>
TOTAL OPERATIONS & MAINTENANCE FUND REVENUES	<u>\$ 2,635,881</u>	<u>\$ 2,179,292</u>	82.7%	<u>\$ 2,257,998</u>	79.7%	<u>\$ 2,833,891</u>

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	Annual Budget FY2013	Actual 12/31/12	Act/Budget 50.0%	Actual 12/31/11	Act/Budget FY12	Annual Budget FY2012
OPERATIONS & MAINTENANCE FUND						
Operations & Maintenance of Plant:						
Salaries	\$ 848,004	\$ 390,358	46.0%	\$ 456,954	53.0%	\$ 862,900
Employee Benefits	226,694	113,332	50.0%	120,137	55.1%	218,101
Contractual Services	183,900	100,792	54.8%	104,038	56.6%	183,700
General Materials & Supplies	282,500	79,241	28.0%	93,860	37.4%	250,976
Conference & Meeting Expenses	4,000	1,027	25.7%	374	6.2%	6,000
Fixed Charges	40,000	49,859	124.6%	41,918	104.8%	40,000
Utilities	809,410	219,237	27.1%	292,497	35.7%	819,410
Capital Outlay	129,000	67,865	52.6%	9,860	5.9%	167,900
Facility Charges to Other Funds	(63,000)	-	0.0%	-	0.0%	-
Provision for Contingency	100,000	-	0.0%	-	0.0%	200,000
Total Operations & Maintenance of Plant	<u>2,560,508</u>	<u>1,021,711</u>	39.9%	<u>1,119,638</u>	40.7%	<u>2,748,987</u>
Institutional Support:						
Salaries	56,881	28,358	49.9%	29,756	53.1%	56,007
Employee Benefits	8,792	4,984	56.7%	5,002	58.9%	8,497
Contractual Services	2,400	2,395	99.8%	2,395	95.8%	2,500
General Materials & Supplies	3,300	1,015	30.8%	1,047	21.4%	4,900
Conference & Meeting Expenses	-	25	0.0%	-	0.0%	-
Fixed Charges	4,000	2,365	59.1%	2,365	18.2%	13,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>75,373</u>	<u>39,142</u>	51.9%	<u>40,565</u>	47.8%	<u>84,904</u>
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	<u>\$ 2,635,881</u>	<u>\$ 1,060,853</u>	40.2%	<u>\$ 1,160,203</u>	40.9%	<u>\$ 2,833,891</u>

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**Illinois Valley Community College District No. 513
Fiscal Year 2013 Budget to Actual Comparison
Six Months Ended December 31, 2012**

	<u>Annual Budget FY2013</u>	<u>Actual 12/31/12</u>	<u>Act/Budget 50.0%</u>	<u>Actual 12/31/11</u>	<u>Act/Budget FY12</u>	<u>Annual Budget FY2012</u>
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources						
Current Taxes	\$ 1,557,008	\$ 1,557,158	100.0%	\$ 1,557,069	101.3%	\$ 1,537,220
State Government Sources	12,500,000	3,301,302	0.0%	-	0.0%	-
Investment Revenue	180,000	23,750	13.2%	53,874	107.7%	50,000
Other Revenue	-	-	0.0%	-	0.0%	-
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	<u>14,237,008</u>	<u>4,882,210</u>	<u>34.3%</u>	<u>1,610,943</u>	<u>101.5%</u>	<u>1,587,220</u>
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Operations & Maintenance						
Contractual Services	-	45,500	0.0%	-	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	14,237,008	3,728,494	26.2%	624,045	9.5%	6,587,220
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	<u>14,237,008</u>	<u>3,773,994</u>	<u>26.5%</u>	<u>624,045</u>	<u>9.5%</u>	<u>6,587,220</u>
Other Financing Source - Bond Issuance	-	-	0.0%	(5,000,000)	0.0%	(5,000,000)
Transfer In (Out)	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -

Fiscal Year 2013 Budget to Actual Comparison

	<u>Annual Budget FY2013</u>	<u>Actual 12/31/12</u>	<u>Act/Budget 50.0%</u>	<u>Actual 12/31/11</u>	<u>Act/Budget FY12</u>	<u>Annual Budget FY2012</u>
BOND & INTEREST FUND						
Local Government Sources						
Current Taxes	\$ 1,261,840	\$ 1,253,266	99.3%	\$ 1,242,130	98.2%	\$ 1,265,000
Investment Revenue	2,000	2,042	102.1%	4,316	86.3%	5,000
TOTAL BOND & INTEREST FUND REVENUES	<u>1,263,840</u>	<u>1,255,308</u>	<u>99.3%</u>	<u>1,246,446</u>	<u>98.1%</u>	<u>1,270,000</u>
BOND & INTEREST FUND						
Institutional Support:						
Debt Principal Retirement	1,261,840	1,090,000	86.4%	-	0.0%	1,265,000
Interest on Bonds	-	125,965	0.0%	27,083	0.0%	-
Fees	500	500	100.0%	-	0.0%	400
TOTAL BOND & INTEREST EXPENDITURES	<u>\$ 1,262,340</u>	<u>\$ 1,216,465</u>	<u>96.4%</u>	<u>\$ 27,083</u>	<u>2.1%</u>	<u>\$ 1,265,400</u>

Fiscal Year 2013 Budget to Actual Comparison

	<u>Annual Budget FY2013</u>	<u>Actual 12/31/12</u>	<u>Act/Budget 50.0%</u>	<u>Actual 12/31/11</u>	<u>Act/Budget FY12</u>	<u>Annual Budget FY2012</u>
WORKING CASH FUND						
Investment Revenue	\$ 20,000	\$ 7,124	35.6%	\$ 16,247	40.6%	\$ 40,000
TOTAL WORKING CASH REVENUES	<u>20,000</u>	<u>7,124</u>	<u>35.6%</u>	<u>16,247</u>	<u>40.6%</u>	<u>40,000</u>
Transfers In (Out)	\$ (120,000)	\$ -	0.0%	\$ -	0.0%	\$ (40,000)

**Illinois Valley Community College District No. 513
Fiscal Year 2013 Budget to Actual Comparison
Six Months Ended December 31, 2012**

AUXILIARY ENTERPRISES FUND	Annual Budget FY2013	Actual 12/31/12	Act/Budget 50.0%	Actual 12/31/11	Act/Budget FY12	Annual Budget FY2012
Service Fees	\$ 2,666,700	\$ 1,377,635	51.7%	\$ 1,641,095	49.4%	\$ 3,324,756
Data Processing Rentals	-	-	0.0%	-	0.0%	-
Other Revenue	1,000	2,974	297.4%	830	0.0%	-
Investment Revenue	5,000	80	1.6%	7,914	52.8%	15,000
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	2,672,700	1,380,689	51.7%	1,649,839	49.4%	3,339,756

AUXILIARY ENTERPRISES FUND

Salaries	349,348	167,909	48.1%	329,359	56.9%	578,459
Employee Benefits	93,053	46,723	50.2%	113,041	53.0%	213,312
Contractual Services	51,035	30,152	59.1%	32,836	83.7%	39,230
Materials & Supplies	2,240,300	1,708,051	76.2%	1,941,352	80.4%	2,415,319
Conference & Meeting	21,683	11,556	53.3%	12,989	43.0%	30,196
Fixed Charges	53,400	30,092	56.4%	17,580	39.1%	45,000
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	3,840	-	0.0%	-	0.0%	5,826
Other	103,000	229	0.2%	-	0.0%	63,000
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	2,915,659	1,994,712	68.4%	2,447,157	72.2%	3,390,342
Transfer In (Out)	\$ (265,537)	\$ (200)	0.1%	\$ -	0.0%	\$ 62,000

Fiscal Year 2013 Budget to Actual Comparison

RESTRICTED PURPOSES FUND	Annual Budget FY2013	Actual 12/31/12	Act/Budget 50.0%	Actual 12/31/11	Act/Budget FY12	Annual Budget FY2012
State Government Sources	\$ 468,498	\$ (10,966)	-2.3%	\$ 46,957	12.6%	\$ 371,408
Federal Government Sources	7,701,634	3,499,186	45.4%	3,976,283	59.2%	6,711,969
Service Fees	3,000	5,738	191.3%	3,145	0.0%	-
Other Revenue	11,000	6,065	55.1%	9,842	28.1%	35,000
TOTAL RESTRICTED PURPOSES FUND REVENUES	8,184,132	3,500,023	42.8%	4,036,227	56.7%	7,118,377

RESTRICTED PURPOSES FUND

Instruction:

Salaries	415,474	187,268	45.1%	200,994	56.2%	357,432
Employee Benefits	81,388	46,799	57.5%	49,424	54.7%	90,287
Contractual Services	61,654	29,602	48.0%	55,488	81.2%	68,360
Materials & Supplies	109,812	62,739	57.1%	56,166	43.1%	130,453
Conference & Meeting	73,520	20,814	28.3%	21,641	52.4%	41,279
Fixed Charges	3,000	-	0.0%	1,000	44.4%	2,250
Utilities	2,350	1,150	48.9%	1,059	36.5%	2,900
Capital Outlay	33,286	5,569	16.7%	64,142	128.3%	50,000
Other (P-16 Grant Waivers)	9,030	-	0.0%	1,670	19.2%	8,679
Total Instruction	\$ 789,514	\$ 353,941	44.8%	\$ 451,584	60.1%	\$ 751,640

**Illinois Valley Community College District No. 513
Fiscal Year 2013 Budget to Actual Comparison
Six Months Ended December 31, 2012**

RESTRICTED PURPOSES FUND	Annual Budget FY2013	Actual 12/31/12	Act/Budget 50.0%	Actual 12/31/11	Act/Budget FY12	Annual Budget FY2012
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ 312	0.0%	\$ -
Employee Benefits	-	-	0.0%	102	0.0%	-
Contractual Services	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	-	0.0%	-	0.0%	-
Conference & Meeting	-	-	0.0%	-	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Other	160,000	(27,996)	-17.5%	-	0.0%	-
Total Academic Support	<u>160,000</u>	<u>(27,996)</u>	<u>0.0%</u>	<u>414</u>	<u>0.0%</u>	<u>-</u>
Student Services						
Salaries	199,755	90,477	45.3%	96,303	53.3%	180,825
Employee Benefits	61,214	32,187	52.6%	33,380	77.2%	43,259
Contractual Services	4,150	5,719	137.8%	5,623	140.6%	4,000
Materials & Supplies	7,100	2,323	32.7%	6,997	51.8%	13,500
Conference & Meeting	12,209	1,060	8.7%	4,864	19.1%	25,500
Fixed Charges	-	98	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Tuition Waivers (TRIO Grant)	32,000	10,720	33.5%	18,005	56.3%	32,000
Total Student Services	<u>316,428</u>	<u>142,584</u>	<u>45.1%</u>	<u>165,172</u>	<u>55.2%</u>	<u>299,084</u>
Public Service						
Salaries	405,046	264,605	65.3%	290,393	59.4%	488,912
Employee Benefits	82,379	57,340	69.6%	73,732	67.8%	108,782
Contractual Services	146,701	187,789	128.0%	143,258	98.7%	145,205
Materials & Supplies	81,470	71,157	87.3%	83,544	108.9%	76,683
Conference & Meeting	49,017	41,635	84.9%	66,020	131.0%	50,410
Fixed Charges	19,119	6,173	32.3%	6,211	24.1%	25,735
Utilities	5,105	2,786	54.6%	2,776	45.6%	6,088
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	200	15	7.5%	-	0.0%	178
Total Public Service	<u>789,037</u>	<u>631,500</u>	<u>80.0%</u>	<u>665,934</u>	<u>73.8%</u>	<u>901,993</u>
Auxiliary Services						
Salaries	-	-	0.0%	1,240	31.0%	4,000
Employee Benefits	-	-	0.0%	9	2.8%	320
Contractual Services	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	5,561	0.0%	3,106	16.5%	18,844
Conference & Meeting	-	-	0.0%	-	0.0%	1,000
Other (Child Care Subsidies)	-	-	0.0%	3,539	35.4%	10,000
Total Auxiliary Services	<u>-</u>	<u>5,561</u>	<u>-</u>	<u>7,894</u>	<u>0</u>	<u>34,164</u>
Operations & Maintenance of Plant:						
Contractual Services	-	-	0.0%	-	0.0%	-
Total Operations & Maintenance	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ -</u>

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Illinois Valley Community College District No. 513
 Fiscal Year 2013 Budget to Actual Comparison
 Six Months Ended December 31, 2012

	Annual Budget FY2013	Actual 12/31/12	Act/Budget 50.0%	Actual 12/31/11	Act/Budget FY12	Annual Budget FY2012
Institutional Support						
Salaries (Federal Work Study)	\$ 91,245	\$ 36,120	39.6%	\$ 67,654	89.6%	\$ 75,496
Employee Benefits	-	-	0.0%	-	0.0%	-
Contractual Services	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	-	0.0%	-	0.0%	-
Conference & Meeting	-	-	0.0%	-	0.0%	-
Total Institutional Support	91,245	36,120	39.6%	67,654	89.6%	75,496
Student grants and waivers (PELL & SEOG)	6,088,493	2,893,856	47.5%	3,448,469	68.1%	5,061,000
TOTAL RESTRICTED FUND EXPENDITURES	\$ 8,234,717	\$ 4,035,566	49.0%	\$ 4,807,121	67.5%	\$ 7,123,377
Transfer In (Out)	\$ 27,000	\$ -	0.0%	\$ -	0.0%	\$ -

Fiscal Year 2013 Budget to Actual Comparison

LIABILITY, PROTECTION, & SETTLEMENT FUND	Annual Budget FY2013	Actual 12/31/12	Act/Budget 50.0%	Actual 12/31/11	Act/Budget FY12	Annual Budget FY2012
Local Government Sources	\$ 274,033	\$ 273,116	99.7%	\$ 270,679	104.8%	\$ 258,368
Investment Revenue	20,000	7,563	37.8%	14,607	29.2%	50,000
Other	-	315	0.0%	-	0.0%	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	294,033	280,994	95.6%	285,286	92.5%	308,368

LIABILITY, PROTECTION, & SETTLEMENT FUND
 EXPENDITURES

Operations & Maintenance of Plant						
Salaries	-	-	0.0%	26,634	0.0%	-
Employee Benefits	-	-	0.0%	5,474	0.0%	-
Contractual Services	401,500	132,392	33.0%	105,050	26.2%	401,500
Material & Supplies	100	98	98.0%	626	626.0%	100
Conference & Meeting	500	503	100.6%	480	96.0%	500
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	236	0.0%	507	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total for Operations & Maintenance of Plant	\$ 402,100	\$ 133,229	33.1%	\$ 138,771	34.5%	\$ 402,100

**Illinois Valley Community College District No. 513
Fiscal Year 2013 Budget to Actual Comparison
Six Months Ended December 31, 2012**

**LIABILITY, PROTECTION, & SETTLEMENT FUND
EXPENDITURES (continued)**

	<u>Annual Budget FY2013</u>	<u>Actual 12/31/12</u>	<u>Act/Budget 50.0%</u>	<u>Actual 12/31/11</u>	<u>Act/Budget FY12</u>	<u>Annual Budget FY2012</u>
Institutional Support						
Salaries	\$ 68,073	\$ 37,210	54.7%	\$ 31,674	46.4%	\$ 68,291
Employee Benefits	233,919	7,171	3.1%	10,554	4.1%	254,530
Contractual Services	55,000	15,406	28.0%	13,371	111.4%	12,000
Material & Supplies	2,750	2,275	82.7%	60	2.6%	2,300
Conference & Meeting	-	-	0.0%	-	0.0%	-
Fixed Charges	378,500	336,761	89.0%	387,030	99.0%	390,750
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>738,242</u>	<u>398,823</u>	<u>54.0%</u>	<u>442,689</u>	<u>60.8%</u>	<u>727,871</u>
TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	<u>\$ 1,140,342</u>	<u>\$ 532,052</u>	<u>46.7%</u>	<u>\$ 581,460</u>	<u>51.5%</u>	<u>\$ 1,129,971</u>

Fiscal Year 2013 Budget to Actual Comparison

	<u>Annual Budget FY2013</u>	<u>Actual 12/31/12</u>	<u>Act/Budget 50.0%</u>	<u>Actual 12/31/11</u>	<u>Act/Budget FY12</u>	<u>Annual Budget FY2012</u>
AUDIT FUND						
Local Government Sources	\$ 34,500	\$ 34,221	99.2%	\$ 33,570	106.5%	\$ 31,508
Investment Revenue	-	5	0.0%	87	43.5%	200
TOTAL AUDIT FUND REVENUES	<u>34,500</u>	<u>34,226</u>	<u>99.2%</u>	<u>33,657</u>	<u>106.1%</u>	<u>31,708</u>
AUDIT FUND						
Contractual Services	<u>34,500</u>	<u>34,050</u>	<u>98.7%</u>	<u>32,500</u>	<u>100.0%</u>	<u>32,500</u>
TOTAL AUDIT FUND EXPENDITURES	<u>\$ 34,500</u>	<u>\$ 34,050</u>	<u>98.7%</u>	<u>\$ 32,500</u>	<u>100.0%</u>	<u>\$ 32,500</u>

Illinois Valley Community College District No. 513
Fiscal Year 2013 Budget to Actual Comparison
All Funds
Six Months Ended December 31, 2012

<u>Department</u>	<u>Annual Budget FY2013</u>	<u>Actual 12/31/2012</u>	<u>Act/Budget 50.0%</u>	<u>Explanation</u>
President	\$ 301,234	\$ 148,957	49.4%	
Board of Trustees	21,000	12,006	57.2%	
Community Relations	332,604	144,846	43.5%	
Development Office	-	17,298	0.0%	
Continuing Education	1,098,209	629,657	57.3%	
Facilities	16,797,516	4,943,205	29.4%	
Information Technologies	1,923,871	1,012,245	52.6%	
Academic Affairs	227,778	122,669	53.9%	
Academic Affairs (AVPCE)	905,283	290,498	32.1%	
Adult Education	516,636	250,964	48.6%	
Dislocated Workers Center	597,452	492,846	82.5%	Additional funding
Learning Technologies	607,529	310,746	51.1%	
Career & Tech Education Division	1,761,722	865,265	49.1%	
Natural Science & Business Division	2,107,206	1,031,016	48.9%	
Humanities & Fine Arts/Social Science Division	2,168,613	1,023,421	47.2%	
Health Professions Division	1,939,030	891,458	46.0%	
English, Mathematics, Education Division	2,421,081	1,259,279	52.0%	
Admissions & Records	360,857	182,204	50.5%	
Student Development	639,502	300,096	46.9%	
Student Services	128,371	65,259	50.8%	
Financial Aid	6,520,976	3,091,982	47.4%	
Athletics	241,247	138,186	57.3%	
TRIO (Student Success Grant)	300,652	142,584	47.4%	
Safety Service	400,000	131,940	33.0%	
Business Services/General Institution	2,174,356	1,779,253	81.8%	Bond Payment
Risk Management	740,342	400,111	54.0%	
Tuition Waivers	631,095	317,910	50.4%	
Purchasing	108,502	52,526	48.4%	
Human Resources	121,403	54,130	44.6%	
Bookstore	2,501,943	1,768,079	70.7%	Bookstore purchases
Shipping & Receiving	75,373	39,143	51.9%	
Copy Center	134,321	66,251	49.3%	
Total FY13 Expenditures	\$ 48,805,704	\$ 21,976,030	45.0%	

Illinois Valley Community College
Statement of Cash Flows
for the Month ended December 31, 2012

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB. PROT. & SETTLEMENT	TOTAL
Balance on Hand	\$ 939,837.23	\$ 492,417.99	\$ 848,026.24	\$ (954,382.48)	\$ 688,616.38	\$ (747,489.71)	\$ 194,365.74	\$ 1,462.74	\$ 493,053.93	\$ 1,955,908.06
Total Receipts	1,034,997.00	90,952.71	11,314.40	8,646.67	67,821.95	199,552.22	16,257.74	137.85	10,928.75	1,440,609.29
Total Cash	1,974,834.23	583,370.70	859,340.64	(945,735.81)	756,438.33	(547,937.49)	210,623.48	1,600.59	503,982.68	3,396,517.35
Due To/From Accts	(3,802.26)	1,374.60	-	-	5,387.39	(3,018.90)	-	-	59.17	(0.00)
Transfers/Bank CDs	2,100,000.00	500,000.00	-	1,200,000.00	-	143,445.66	-	10,564.19	83,009.64	4,037,019.49
Expenditures	(1,472,460.44)	(136,395.56)	(60,641.14)	-	(522,811.07)	(152,117.34)	-	-	(37,898.67)	(2,382,324.22)
ACCOUNT BALANCE	2,598,571.53	948,349.74	798,699.50	254,264.19	239,014.65	(559,628.07)	210,623.48	12,164.78	549,152.82	5,051,212.62
Deposits in Transit	(10,085.46)									(10,085.46)
Outstanding Checks	54,464.04									54,464.04
BANK BALANCE	2,642,950.11	948,349.74	798,699.50	254,264.19	239,014.65	(559,628.07)	210,623.48	12,164.78	549,152.82	5,095,591.20
Certificates of Deposit	2,400,000.00	500,000.00	1,000,000.00	500,000.00	1,200,000.00		4,450,000.00	-	3,800,000.00	13,850,000.00
Illinois Funds	1,358,796.82	1,258,491.91	1,566,114.34	98,949.04	-	22,002.65	-	586.89	4,610.35	4,309,552.00
CDB Trust Fund CTC			6,543,377.21							6,543,377.21
Bldg Reserve-ILLFund			1,082,655.31							1,082,655.31
Total Investment	\$ 3,758,796.82	\$ 1,758,491.91	\$ 10,192,146.86	\$ 598,949.04	\$ 1,200,000.00	\$ 22,002.65	\$ 4,450,000.00	\$ 586.89	\$ 3,804,610.35	\$ 25,785,584.52

LaSalle State Bank	\$ 494,922.02
Centrue Bank	4,592,341.18
Peru Savings Bank	8,328.00
	<u>\$ 5,095,591.20</u>

Respectfully submitted,



Cheryl Roelfsema
Vice President for Business Services & Finance/Treasurer

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
December 31, 2012

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
1/30/2013						100,000		100,000	NCB	0.60%	0.60%	35803
2/7/2013	1,000,000							1,000,000	CB	0.20%	0.20%	2041030961
3/14/2013	1,000,000							1,000,000	FSB	0.35%	0.35%	1014668698
3/21/2013						1,000,000		1,000,000	FSB	0.65%	0.65%	1013615272
4/22/2013							100,000	100,000	MB	0.80%	0.80%	914161
6/6/2013		300,000			1,200,000			1,500,000	FSB	0.75%	0.75%	1013923309
8/8/2013							2,000,000	2,000,000	FSB	0.70%	0.70%	1014179832
9/19/2013	100,000	100,000	300,000			500,000		1,000,000	FSB	0.75%	0.75%	1014349142
10/10/2013	300,000	100,000	200,000			200,000	200,000	1,000,000	FSB	0.80%	0.80%	1014434018
11/7/2013						150,000		150,000	MB	1.00%	1.00%	915192
11/29/2013						1,500,000		1,500,000	FSB	0.80%	0.80%	1014620792
12/12/2013			500,000				1,000,000	1,500,000	FSB	0.85%	0.85%	1014668663
12/19/2013				500,000		1,000,000	500,000	2,000,000	FSB	0.85%	0.85%	1014703493
Total CD	2,400,000	500,000	1,000,000	500,000	1,200,000	4,450,000	3,800,000	13,850,000				

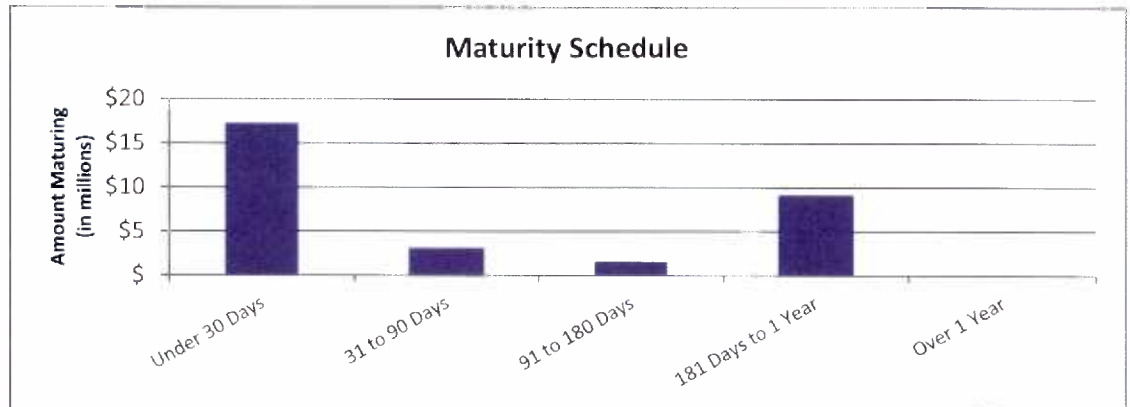
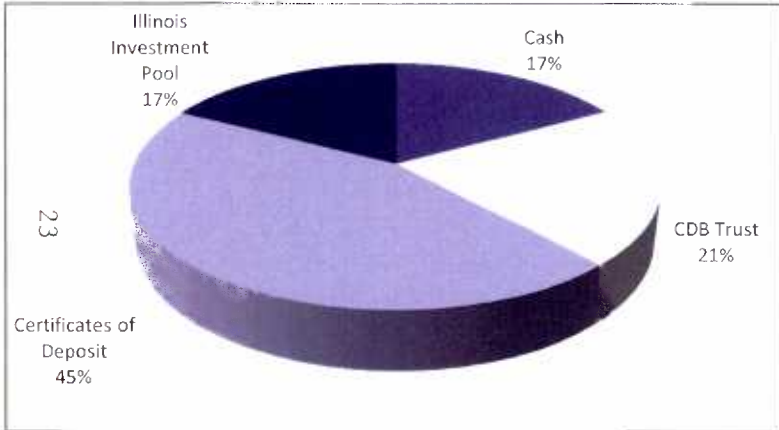
CB	Centrue Bank	LSB	LaSalle State Bank
CBNA	Commerce Bank, NA	MB	Marseilles Bank
CFNB	Citizens First National Bank	MSB	Midland State Bank
FSB	First State Bank of Mendota	NCB	North Central Bank - Ladd
HNB	Hometown National Bank	PFS	Peru Federal Savings

** Current IL Funds interest rate: 0.13%

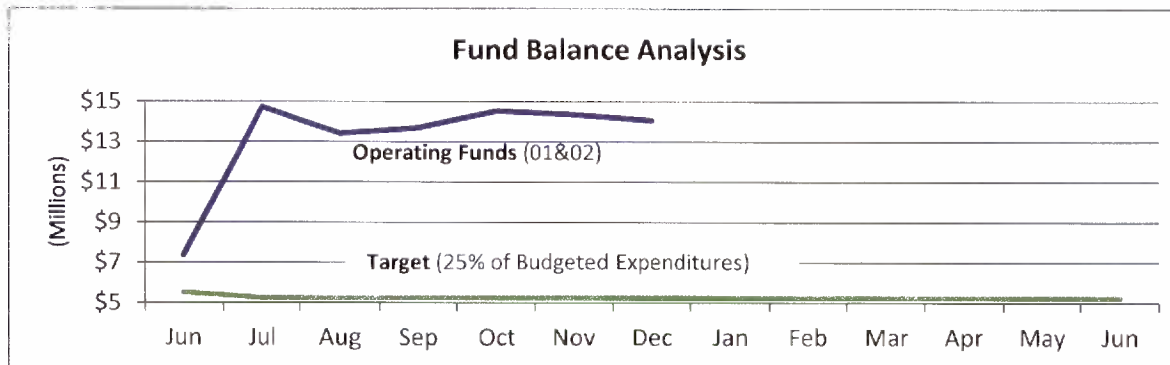
**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
December 31, 2012**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	17.0%	\$ 5,297,748	0.33%
CDB Trust	21.1%	6,543,377	0.25%
Certificates of Deposit	44.6%	13,850,000	0.67%
Illinois Investment Pool	17.3%	5,392,207	0.10%
Total	100.0%	\$ 31,083,333	0.42%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds (US Bank)	\$ 5,392,207			\$ 5,392,207	17%
Centrue Bank		1,000,000	4,550,563	5,550,563	18%
First State Bank		12,500,000		12,500,000	40%
LaSalle State Bank			494,922	494,922	2%
Marseilles Bank		250,000		250,000	1%
North Central Bank		100,000		100,000	0%
Citizens First National			6,787,312	6,787,312	22%
Peru Federal Savings			8,328	8,328	0%
Total	\$ 5,392,207	\$ 13,850,000	\$ 11,841,125	\$ 31,083,333	100%



Weighted Average Maturity of CD's 229 Days



\$5,000 and Over Check Register

12/01/12 - 12/31/12

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
702975	12/06/12	0173733	American Digital Corporation	\$ 168,651.91	Ellucian SQL Implementation, AIX Upgrade and Health check
702976	12/06/12	0081443	American Express	170,384.06	CDW Government, Inc, Cengage, McGraw Hill Publishing, Pearson Education, Inc., W.W. Norton & Co Inc.
702982	12/06/12	0187355	Bay Remediation LLC	9,500.00	Asbestos Abatement-Building A
702992	12/06/12	0108916	CCIC	280,510.44	Health Insurance (December)
703058	12/06/12	0189011	Goodman Electric Supply	8,981.67	Excel Hand Dryers
702960	12/06/12	0000001	Illinois Valley Community College	91,325.04	Federal & State Payroll Taxes (12/06/12)
702995	12/06/12	0000001	Illinois Valley Community College	66,340.00	Book Rental Refunds
703044	12/06/12	0180447	Prudential Insurance Company	6,610.78	Life & Disability Insurance (December)
703052	12/06/12	0165771	Sovereign Leasing LLC	16,472.00	Lease (2) 15 Passenger Buses
702967	12/06/12	0082897	SURS	48,856.71	Payroll (12/06/12)
703064	12/06/12	0001927	Walter J. Zukowski & Associates	18,972.91	Legal Services
ACH	12/13/12		VALIC Retirement Services	14,684.06	403(b) & 457(b)Payroll (12/06/12)
703079	12/13/12	0081443	American Express	18,509.21	Cengage, McGraw Hill Publishing, Pearson Education, Inc., W.W. Norton & Co Inc.
703113	12/13/12	0001296	Follett Higher Education Group	5,515.20	Books for Resale
703134	12/13/12	0001499	John Wiley & Sons, Inc	22,182.89	Books for Resale
703147	12/13/12	0001658	McGraw Hill Publishing	11,777.69	Books for Resale
703152	12/13/12	0101216	Missouri Book Company Textbook	13,366.38	Books for Resale
703155	12/13/12	0000948	Nebraska Book Co., Inc.	46,576.81	Books for Resale
703183	12/13/12	0117008	Spirit of Peoria	20,530.00	Elderhostel
703249	12/20/12	0081443	American Express	12,125.97	CDW Government, Inc, Elsevier Science, Pearson Education, Inc.
703250	12/20/12	0147539	Anaca Technologies Ltd.	7,935.00	Career Cruising Software Renewal (Perkins Grant)
703263	12/20/12	0147977	Bushue Human Resources, Inc.	5,120.00	Insurance Consulting and Background Checks
703271	12/20/12	0169822	Constellation NewEnergy - Gas	12,426.73	Natural Gas (11/01/12-11/30/12)
703287	12/20/12	0001317	Elsevier, Inc.	5,406.00	HESI Exams-Nursing
703294	12/20/12	0181795	G4S Secure Solutions (USA) Inc	25,226.36	Security Services (November)
703298	12/20/12	0001479	Goodheart-Willcox Company, Inc	11,487.51	Books for Resale
703299	12/20/12	0142157	Governet	10,700.00	Maintenance & Support - CurricUNET
703311	12/20/12	0005259	ICCTA	5,445.00	2nd Half of FY13 Dues
703231	12/20/12	0000001	Illinois Valley Community College	97,488.37	Federal & State Payroll Taxes (12/20/12)
703424	12/20/12	0000948	Nebraska Book Co., Inc.	43,193.70	Fall 2012 Buyback
703237	12/20/12	0082897	SURS	50,895.22	Payroll (12/20/12)
703394	12/20/12	0128401	Vanguard Contractors, Inc.	49,239.00	Restroom Modification Phase 2*
703396	12/20/12	0001927	Walter J Zukowski & Associates	16,286.25	Legal Services
ACH	12/20/12		VALIC Retirement Services	<u>14,684.01</u>	403(b) & 457(b)Payroll (12/20/12)

\$ 1,407,406.88

*Protection, Health, & Safety (PHS) Projects

Stipends For Pay Period 12/01/12

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Baker, Kathryn June	Microsoft Word Level 3	10/29/12	12/01/12	12/01/12	ST	\$420.00	14110394151320	CEX-4023-610	Advanced Microsoft Word 2010	
Baker, Kathryn June	Quickbooks Pro 2011 Part II	10/29/12	12/01/12	12/01/12	ST	\$385.00	14110394151320	CEX-4709-310	Quickbooks Pro 2011-PART 2	
Blood, Trisha Marie	Developmental Math Inst Mtg	11/19/12	12/01/12	12/01/12	ST	\$45.00	11520910051900			
Broadstone, Derek Lee	Developmental Math Inst Mtg	11/19/12	12/01/12	12/01/12	ST	\$45.00	11520910051900			
Cooper, Debra S	Developmental Math Inst Mtg	11/19/12	12/01/12	12/01/12	ST	\$45.00	11520910051900			
Duffy, Patricia	Two Pie Basket	11/17/12	12/01/12	12/01/12	ST	\$125.00	14110394151320	HLR-2155-11	Two Pie Basket	
Engstrom, Norman Bruce	Voice Lessons / 4	10/24/12	12/01/12	12/01/12	ST	\$128.00	11120650051340	MUP-2001-01	Applied Music- Vocal	
Ferguson, William Charles	Creative Gourd Art	10/09/12	12/01/12	12/01/12	ST	\$300.00	14110394151320	HLR-2301-640	Creative Gourd Art	
Fiorentini, Jo Ellen	Art of Tree Decorating	11/27/12	12/01/12	12/01/12	ST	\$75.00	14110394151320	HLR-4401-641	The Art of Tree Decorating	
Herout, Kimberly Ruth	Potential Liability Winner Oct	10/01/12	12/01/12	12/01/12	MI	\$80.00	128640090151900			
Jenrich, Chuck	Adapting to Change & Team Adv	11/20/12	12/01/12	12/01/12	ST	\$1,000.00	14210331051320	CEU-8250-11	Adapting To Change	Level I and Level II
Johnson, Laura Elizabeth	Hot Glass Level II	11/17/12	12/01/12	12/01/12	RE	\$120.00	14110394151320	HLR-2751-421	Hot Glass Experience II	
Krischel, Susan Ruth	Intro To Trigger Point Therapy	11/17/12	12/01/12	12/01/12	ST	\$420.00	14110394151320	CPD-3135-11	Intro. To Trigger Point Therapy	
Landgraf, Tammy Lynn	ECE FAIR	11/15/12	12/01/12	12/01/12	ST	\$150.00	11120910051320			
Lange, Marilyn Lee	Developmental Math Inst Mtg	11/19/12	12/01/12	12/01/12	ST	\$45.00	11520910051900			
Lesman, Emily Elizabeth	Developmental Math Inst Mtg	11/19/12	12/01/12	12/01/12	ST	\$45.00	11520910051900			
Loebach, Nancy Ann	Developmental Math Inst Mtg	11/19/12	12/01/12	12/01/12	ST	\$45.00	11520910051900			
Matteson, Gregory A	Partial Lab for Semester	11/15/12	12/01/12	12/01/12	ST	\$386.40	11220570051320			Completing Lab for Kris Renn
McClure, Colleen S	Developmental Math Inst Mtg	11/19/12	12/01/12	12/01/12	ST	\$45.00	11520910051900			
Mekeel, Ashley Marie	Piano Lessons / 14	11/08/12	12/01/12	12/01/12	ST	\$403.62	11120650051320	MUP-2005-01	Applied Music:Piano	
Mekeel, Ashley Marie	Accompanying Mr. Engstrom	11/16/12	12/01/12	12/01/12	ST	\$200.00	11120650051900			
Nelson, Catherine Lee	Developmental Math Inst Mtg	11/19/12	12/01/12	12/01/12	ST	\$45.00	11520910051900			
Norris, Blanche L	Training Managers to Train	11/13/12	12/01/12	12/01/12	ST	\$800.00	14210331051320	CEU-7619-21	Training Managers To Train	
O'Brien, Tina Marie	Developmental Math Inst Mtg	11/19/12	12/01/12	12/01/12	ST	\$45.00	11520910051900			
Panizzi, Gerald W	LaSalle Co Driver Imp. #844	11/17/12	12/01/12	12/01/12	ST	\$187.50	14110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Perez, Dorene Marie	Intro to Solid Modeling Works	11/17/12	12/01/12	12/01/12	ST	\$140.00	14110394151320	CEX-5025-11	Solid Modeling Using Solid Work	
Pierog, Corinne M	Non-Profit All Day Seminar	11/15/12	12/01/12	12/01/12	RE	\$500.00	14110394151320	CEU-8415-11	Non Profit Sem. Hr, Lgl, Grnt	
Ricci, Kathleen Ann	Developmental Math Inst Mtg	11/19/12	12/01/12	12/01/12	ST	\$45.00	11520910051900			
Schrowang, Tamara Sue	Stained Glass for Beginners	10/03/12	12/01/12	12/01/12	ST	\$400.00	14110394151320	HLR-1301-310	Stained Glass for Beginners	
Schuster, Janice B	Food Service Sanitation	10/29/12	12/01/12	12/01/12	ST	\$828.00	14110394151320	FSS-1200-301	Appl. Food Service Sanitation	

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Stipends For Pay Period 12/01/12

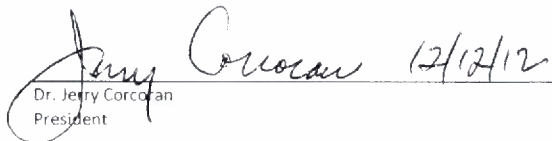
Skoflanc, Francie A	Miscellaneous Reimbursement	10/09/12	12/01/12	12/01/12	MI	\$14.92	11320621655212			
Spanbauer, Jeffrey A	Mileage Reimbursement	11/09/12	12/01/12	12/01/12	ML	\$99.90	11120650055210			
Streit, Doris Isolde	Entrelac Knitting	11/06/12	12/01/12	12/01/12	ST	\$100.00	14110394151320	HLR-2713-411	Entrelac Knitting	
Weber, Lynne Suzanne	ECE FAIR	11/15/12	12/01/12	12/01/12	ST	\$150.00	11120910051320			
TOTAL						\$7,863.34				

*Earntypes
 RE=Regular,
 TF=Taxable
 Reimbursements,
 ST/SG=Stipend,
 ES=SURS Exempt
 Stipend,
 OV=Overload,
 VA=Vacation
 Payout, ML=
 Commuting
 Mileage
 MI=Miscellaneous,
 SS=Summer School

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Cheryl Roelfsema
 Vice President of Business Services and Finance



Dr. Jerry Corcoran
 President

Stipends For Pay Period 12/15/12

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Ault, Richard L	Percussions Lessons / 8	10/19/12	12/15/12	12/15/12	RE	256.00	11120650051340	MUP-2015-01	Applied Music: Drums/Orchestra	
Balzarini, Doreen J	Beginning Word	11/26/12	12/15/12	12/15/12	ST	70.00	64410335051320	CEX-4018-411	Beginning Word 2007	
Balzarini, Doreen J	Beginning Internet and Email	11/12/12	12/15/12	12/15/12	ST	210.00	64410335051320	CEX-4607-411	Beginning Internet & E-mail New Use	
Burns, Carey Ann	Holiday Mixed Media Charm Bracelet	12/04/12	12/15/12	12/15/12	ST	75.00	14110394151320	HLR-2756-312	Holiday Mixed M C Bracelet	
Czubachowski, Brandon Lee	Tuba Lessons / 4	10/18/12	12/15/12	12/15/12	RE	115.32	11120650051320	MUP-2044-01	Applied Music: Tuba	
Engstrom, Norman Bruce	Voice Lessons / 16	10/08/12	12/15/12	12/15/12	RE	512.00	11120650051340	MUP-2001-01	Applied Music- Vocal	
Freed, Timothy Daniel	A German Christmas	12/03/12	12/15/12	12/15/12	ST	160.00	14110394151320	HLR-3922-312	A German Christmas	
Jenrich, Chuck	Adapting to change and Team Adv	12/05/12	12/15/12	12/15/12	ST	2,575.00	14210331051320			
Koehler, Richard A	LC Driver Improvement #845 846	11/28/12	12/15/12	12/15/12	ST	300.00	14110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Koehler, Richard A	BPC Driver Improvement #173	12/08/12	12/15/12	12/15/12	ST	150.00	14110394351320	CDV-7000-01	Bureau Co. Driver Improvement	
Leadingham, Paul	Welding Training / Assessment	11/30/12	12/15/12	12/15/12	ST	600.00	14210331051320			
Lock, Cynthia Marie	Mileage Reimbursement	08/09/12	12/15/12	12/15/12	ML	56.61	61620269055212			
Mattson, Robert	Vacation Payout	12/15/12	12/15/12	12/15/12	VA	3,816.92	18710585051210			
Mekeel, Ashley Marie	Piano Lessons / 13	11/26/12	12/15/12	12/15/12	ST	374.79	11120650051320	MUP-2005-01	Applied Music:Piano	
Norris, Blanche L	Mileage Reimbursement	11/13/12	12/15/12	12/15/12	ST	49.95	14210331055212			
Olivero, Luke C	Mileage Reimbursement	09/10/12	12/15/12	12/15/12	ML	79.37	61620269055212			
Panizzi, Gerald W	LC Driver Improvement #846	12/01/12	12/15/12	12/15/12	ST	187.50	14110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Peterson, Delle Jeanne	Cello Lessons / 16	10/22/12	12/15/12	12/15/12	RE	461.28	11120650051320	MUP-2053-01	Applied Music: Cello	
Retoff, Dan J	Beginning Yoga	10/10/12	12/15/12	12/15/12	ST	225.00	14110394151320	HLR-6101-310	Beginning Yoga - Level I	
Smith, Sara E	Food Service Sanitation	11/26/12	12/15/12	12/15/12	ST	250.00	14110394151320	CEU-1501-641	Food Sanitation Recertification	
Spanbauer, Jeffrey A	Mileage Reimbursement	11/13/12	12/15/12	12/15/12	ML	59.94	11120650055210			
Strickler, Andrew Robert	MTH 0907 350 Subbing	11/27/12	12/15/12	12/15/12	ST	57.66	11520910051320			
TOTAL						\$10,642.34				

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Cheryl Roelfsema

Cheryl Roelfsema
Vice President of Business Services and Finance

Dr. Jerry Corcoran 12/14/12

Dr. Jerry Corcoran
President

*Earntypes
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
MI=Miscellaneous, SS=Summer School

PHS Project - Cultural Centre Stage Upgrades

The Cultural Centre stage is the original tongue and groove wood flooring system over a concrete base built in 1979. Years of rehearsal and performance foot traffic, set construction, and set fastening have caused the stage surface to crack, splinter, and become uneven. This wear and tear has deteriorated the surface to a point that it has become a trip hazard to the students, faculty, staff, and guests who use the stage.

Budget

Construction Costs	\$ 86,250
10% Contingency	8,625
A/E Fees	13,938
Specialty Consultants	<u>2,200</u>
Total	<u>\$111,013</u>

Funding for this project would come from Project 513-T-2133-1011 – Accessibility Modifications to Music Room D223. That project was approved by the ICCB in November 2011, but it was later determined by the Humanities and Fine Arts faculty and staff that the suggested modifications would impact acoustics and other programmatic considerations. It was decided to research other options to make room D223 more accessible, but so far no viable options have been identified.

Recommendation:

The administration recommends Board approval for the Protection, Health, and Safety project for the Cultural Center Stage Upgrades as presented for a total cost of \$111,013 and authorizes submission of the appropriate resolution to the Illinois Community College Board.

CAPITAL PROJECT APPLICATION FORM
(One Application Form per Project)

District/College and District No. 513 Illinois Valley Community College

Contact Person Cheryl Roelfsema Phone # 815-224-0419

Project Title Cultural Centre Stage Upgrades

Project Budget \$111,013.00 () check here if the proposed project is to be financed with a combination of local.

State, federal, foundation gifts, etc., and disclose on funding attachment 2. Date: December 18, 2012

Application Type (check the appropriate application type and follow instructions):

- Locally Funded New Construction--complete/submit Sections I, II, and III.
- Locally Funded Remodeling--complete/submit Sections I and III.
- Locally Funded New Construction and Remodeling--complete/submit Sections I, II and III.
- Protection, Health and Safety--complete/submit Section I and Attachment PHS.
- Capital Renewal Project--complete/submit Section I and Architect Recommendation form.
- ADA Project--complete/submit Section I, Attachment ADA, and Architect Recommendation form.

Section I (submit for ALL project approval requests):

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

Section II:

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes _____ No _____
If no, please update your District's Site and Construction Master Plan and submit to ICCB. Anticipated date of completion _____
- B. Submit the new square footage allocation. (*Use Square Footage Summary Attachment*).
- C. Has the site been determined professionally to be suitable for construction purposes?
Yes _____ No _____
If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.) _____

Section III:

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

The Cultural Centre on campus was constructed in 1979. The space is home to theatrical productions, concerts, assemblies, and doubles as classroom space.

The Centre's stage is the original tongue and groove wood flooring system over a concrete base. Years of rehearsal and performance foot traffic, set construction, and set fastening have caused the stage surface to crack, splinter, and become uneven. This wear and tear has deteriorated the surface to a point that it has become a trip hazard to the students, faculty, staff, and guests who use the stage.

The College would like to replace the deteriorated stage surface with a stable hardboard stage floor system for safety of students, faculty, staff, and guests.

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

The Scope of Work would include:

- Removal and storage of stage curtain to allow access to floor.
- Removal of tongue and groove wood floor system at stage down to concrete base.
- Installation of vapor barrier, neoprene pads, wood sleepers, wood sheathing, and painted hardboard floor system.
- Integration of electrical feeds and audio jacks at perimeter of stage.

Cost Estimate

	Amount
Curtain removal/care	\$4,900.00
Stage floor removal	\$5,490.00
New stage floor	\$47,250.00
Raceway at stage	\$7,970.00
Electrical/audio/integration	<u>\$9,390.00</u>
Sub-Total	\$75,000.00
General Conditions / O & P @ 15%	<u>\$11,250.00</u>
Sub-Total	\$86,250.00
Contingency @ 10%	\$8,625.00
A/E Fees	\$12,938.00
Specialty Consultants	\$2,200.00
Reimbursable Printing Cost	\$1,000.00
Total	<u>\$111,013.00</u>

Attachment #1

Project Budget

Check One:

New Construction

Remodeling

Project Name

Budget Amounts

New Construction

Remodeling

Land
 Site Development
 Construction (including Fixed Equipment)
 Mechanical
 Electrical
 General Conditions
 Contingency (10%)
 A/E Professional Fees

N/A
N/A

Total

Protection, Health, and Safety Project Name:

Cultural Centre Stage Upgrades

Budget Amounts

Project Costs	\$86,250.00
Contingency	\$8,625.00
A/E Professional Fees	\$12,938.00
Specialty Consultants	\$2,200.00
Printing Cost	<u>\$1,000.00</u>

Total **\$111,013.00**

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Attachment #2
Funding Source

District/College Name: District 513 Illinois Valley Community College

Project Name: Cultural Centre Stage Upgrades

Check the source(s) of funds:

Available fund balance Fund name (s): Excess Protection, Health, and Safety Funds.

(including excess funds from health, and safety projects)

Bond Proceeds Type of bond issuance (s):
(including protection, health, and safety bonds)

Protection, Health, and Safety Tax Levy Tax rate/fiscal year: 2013
(ILCS 805/3-20.3.01)

Contract for Deed Term of Contract for Deed in months:
(ILCS 805/3-36)

Lending Arrangement with a Financial Institution Term of Lending Arrangements in months:
(ILCS 805/3-37)

Lease Agreement Term of Lease in months:
(ILCS 805/3-38)

Capital Renewal Funding Proposed Fiscal Year Source(s):

ADA Proposed Fiscal Year Source(s):
Access for All Funding

Protection, Health, and Safety Signature/Certification Page

Check if Applicable

Energy Conservation Certification (see attachment, if applicable)

Structural Integrity Certification (see attachment, if applicable)

Budget Certification (see attachment, always required) X

Feasibility Study Identifying Need of the Project

Other Documentation which May Support the Justification of this Project

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Illinois Valley Community College Board of Trustees

Date: _____

Signed: _____, Chairperson

_____, Secretary

PROTECTION, HEALTH, AND SAFETY PROJECT

Budget and Certification

Name and address of architect/engineer providing the estimate:

**Kurt H. Rimmele
Basalay, Cary, and Alstadt Architects, Ltd.
620 W. Lafayette Street
Ottawa, IL 61350**

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

Architect/Engineer's Signature

December 18, 2012

Date

Illinois Registration or License Number

184.002170 (Firm)
001.016097 (Kurt H. Rimmele)

Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

IVCC Board of Trustees Resignation – Leslie-Anne Englehaupt

Ms. Leslie-Anne Englehaupt has submitted her letter of resignation as a member of the IVCC Board of Trustees. Ms. Englehaupt was elected to the Board in April 2009.

Recommendation:

Accept with regret the resignation of Ms. Leslie-Anne Englehaupt as a member of the IVCC Board of Trustees, effective January 8, 2013.

Leslie-Anne Englehaupt
644 Marquette Street
La Salle, IL 61301

Mr. Dennis Thompson
President, Board of Trustees
Illinois Valley Community College
815 North Orlando Smith Boulevard
Oglesby, Illinois 61348

January 2, 2013

Dear Dennis:

It is with deep regret that I'm writing to inform you of my decision to resign from the Board of Trustees, effective immediately.

My other commitments have become too great for me to be able to fulfill the requirements of my position on the Board; therefore, I feel it is best for me to step down in order to make room for someone with the time and energy to devote to the job.

If I can be of any assistance during the time it will take to fill the position, please don't hesitate to ask.

Sincerely,
Leslie-Anne Englehaupt

Received electronically on Tuesday, January 8, 2013.

RECOMMENDED FOR STAFF APPOINTMENT
2012-2013

GENERAL INFORMATION:

POSITION TO BE FILLED: Custodian, 3rd Shift

NUMBER OF APPLICANTS: 80

NUMBER OF APPLICANTS INTERVIEWED: 3

APPLICANTS INTERVIEWED BY:

Mr. Baracani, Mr. Bolleli, Mr. Curley, Mr. Johnson, Ms. Kurtz

APPLICANT RECOMMENDED:

Nicholas Lower

EDUCATIONAL PREPARATION:

Hall High School – Diploma

EXPERIENCE:

Illinois Valley Community College – Utility for Facilities, Part Time

Menards, Peru, IL – Salesman/Yard Worker

Loch Countryside Kennel, Peru, IL – Animal Caretaker

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Knowledge and ability in use of commercial cleaning equipment
2. Demonstrated ability to work in a team environment
3. Previous direct custodial experience
4. Versatility with grounds type work

RECOMMENDED SALARY: \$17.42 per hour

Ms. Glenna Jones, SPHR
Director of Human Resources

OFFICE OF THE PRESIDENT

Bassam Z. Shakhshiri
President-Elect, 2011
President, 2012
Immediate Past President, 2013

1155 SIXTEENTH STREET, N.W.
WASHINGTON, D.C. 20036
Phone 202-872-4461
Fax 202-872-6338

October 25, 2012

Dr. Ron Groleau
Department Chair
Illinois Valley Community College
815 N Orlando Smith Avenue
Oglesby, IL 61348-9692

Dear Dr. Ron Groleau:

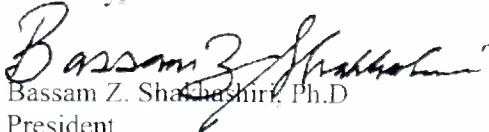
I am very pleased to inform you that the American Chemical Society (ACS) student chapter at Illinois Valley Community College has been selected to receive a Commendable Award for its activities conducted during the 2011-12 academic year.

For the 2011-12 academic year, over 362 reports were submitted and The Society Committee on Education presented **46** outstanding, **81** commendable, and **114** honorable mention awards. Lists of award winning chapters will be published in *Chemical & Engineering News* and in the November/December issue of *inChemistry*, the student member magazine. The award winning chapters will also be honored at the 245th ACS National Meeting in New Orleans, LA on Sunday, April 7, 2013.

Professor Matthew Johll and Professor Promise Yong, faculty advisors of the chapter, deserve special commendation. Few faculty members are willing to make the great commitment of time and energy that a successful chapter requires. Professor Johll and Professor Yong's efforts certainly represent the best in undergraduate science education and mentoring around the country. We extend our warmest congratulations to the students and Professors Johll and Yong for setting such a fine example for other chapters and being exemplary chemistry ambassadors!

If you have any further questions regarding ACS Undergraduate Programs, please contact Nancy Bakowski, ACS Undergraduate Programs Office at 202-872-6166; or n_bakowski@acs.org.

Sincerely,



Bassam Z. Shakhshiri, Ph.D.
President

American Chemical Society
Professor of Chemistry
University of Wisconsin-Madison

cc: Dr. Matthew Johll
Dr. Promise Yong
Dr. Jerry Corcoran, President ✓

Fall 2012 Graduation

There were 243 graduating students earning a total of 271 degrees and certificates in the following areas:

22	Associate in Arts Degree
37	Associate in Science Degree
22	Associate in Applied Science Degree
10	Associate in General Studies Degree
1	Associate in Arts in Teaching
179	Certificates of Completion

By comparison, in Fall 2011, 334 students graduated with a total of 375 degrees and certificates.

(Note: The Fall 2011 total includes 56 graduates from Sheridan Correctional Center)

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Leading our community in learning, working and growing.

Mission Statement

IVCC teaches those who seek and is enriched by those who learn.

The Purposes of IVCC are:

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Assist all students in identifying and achieving their educational and career goals.
2. Promote the value of higher education.
3. Grow and nurture college resources needed to provide quality programs and services.
4. Promote understanding of diverse cultures and beliefs.
5. Demonstrate IVCC's core values through an inclusive and collaborative environment.