



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

**815 North Orlando Smith Road  
Oglesby, IL 61348-9692**

**Board Meeting  
A G E N D A**

**Tuesday, May 15, 2012  
Board Room  
6:30 p.m.**

**NOTE:**

**If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.**

## **IVCC'S MISSION STATEMENT**

IVCC teaches those who seek and is enriched by those who learn.

### **BOARD AGENDA ITEMS**

#### **January**

#### **February**

Authorize Budget Preparation  
Tenure Recommendations  
Non-tenured Faculty Contracts  
Reduction in Force  
Tuition and Fee Review  
Five-year Financial Forecast

#### **March**

Strategic Plan Update  
President's Evaluation  
Student Demographic Profile

#### **April**

Board of Trustees Election (odd years)  
Organization of Board (odd years)

#### **May**

Budget Adjustments  
Bid Approval for Spring and Summer/Fall  
Schedules  
President's Contract Review  
Vice Presidents' Contract Renewals

#### **June**

RAMP Reports  
IT Strategic Plan  
Prevailing Wage Resolution  
Authorization of Continued Payment for  
Standard Operating Expenses

#### **July**

Tentative Budget  
a. Resolution Approving Tentative Budget  
b. Authorization to Publish Notice of  
Public Hearing

#### **August**

Budget  
a. Public Hearing  
b. Resolution to Adopt Budget  
College Insurance (every 3 years)

#### **September**

Protection, Health, and Safety Projects  
Cash Farm Lease  
Program Review Report  
Performance Results – KPIs  
Annual Employee Demographics Report  
Approval of College Calendar (even years)

#### **October**

Authorize Preparation of Levy  
Audit Report  
Key Performance Indicators  
ICCTA Award Nominations

#### **November**

Adopt Tentative Tax Levy

#### **December**

Adopt Tax Levy  
Schedule of Regular Meeting Dates and Times

## **A G E N D A**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
  - 6.1 Approval of Minutes – April 17, 2012 Board Meeting (Pages 1-7)
  - 6.2 Approval of Bills - \$1,584,301.91
    - 6.2.1 Education Fund - \$1,261,487.19
    - 6.2.2 Operations & Maintenance Fund - \$66,541.30
    - 6.2.3 Operations & Maintenance (Restricted Fund) - \$25,582.38
    - 6.2.4 Auxiliary Fund - \$35,233.93
    - 6.2.5 Restricted Fund - \$137,962.35
    - 6.2.6 Liability, Protection & Settlement Fund - \$57,494.76
  - 6.3 Treasurer's Report (Pages 8-26)
    - 6.3.1 Financial Highlights (Pages 9-10)
    - 6.3.2 Balance Sheet (Pages 11-12)
    - 6.3.3 Summary of FY12 Budget by Fund (Page 13)
    - 6.3.4 Budget to Actual Comparison (Pages 14-21)
    - 6.3.5 Budget to Actual by Budget Officers (Page 22)
    - 6.3.6 Statement of Cash Flows (Page 23)
    - 6.3.7 Investment Status Report (Pages 24-25)
    - 6.3.8 Check Register - \$5,000 or more (Page 26)
  - 6.4 Personnel - Stipends for Pay Periods Ending April 7, 2012 and April 21, 2012 (Pages 27-31)

- 6.5 Bid Results – Asbestos Abatement for Protection, Health, and Safety (PHS) Projects in Buildings A, B, D, and E (Pages 32-35)
- 6.6 Bid Results – Protection, Health, and Safety (PHS) Projects (Pages 36-39)
7. President’s Report
8. Committee Reports
9. Tennis Program – Elimination of Tuition Waivers and Coaching Salaries (Pages 40-41)
10. Staff Appointment – Ms. Bonnie Bennett-Campbell, Dean of Health Professions and Interim Director of Nursing Programs (Pages 42-43)
11. Items for Information (Pages 44-49)
  - 11.1 Staff Resignation – George Needs, Human Resources Specialist (Page 44)
  - 11.2 Government Finance Officers Association – Distinguished Budget Presentation Award (Page 45)
  - 11.3 Midwestern Higher Education Compact Cross-State Tuning Initiative – Rick Mangold (Pages 46-47)
  - 11.4 Tree Campus USA Recognition (Page 48)
  - 11.5 Forrest “Woody” Miller (college baseball umpire) (Page 49)
12. Trustee Comment
13. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending litigation; and 3) closed session minutes.
14. Staff Appointment – Interim Vice President for Learning and Student Development
15. Additional Compensation for Interim Responsibilities – Vice President for Business Services and Finance.
16. Other
17. Adjournment

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees**

**Minutes of Regular Meeting**  
**April 17, 2012**

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Tuesday, April 17, 2012 in the Board Room (C307) at Illinois Valley Community College.

**Members Physically Present:** Dennis N. Thompson, Chair  
Melissa M. Olivero, Vice Chair  
Michael C. Driscoll  
Leslie-Anne Englehaupt, Secretary  
Larry D. Huffman  
David O. Mallery  
James A. Narczewski  
Brad Cockrel, Student Trustee (2011-2012)  
Britney Burkart, Student Trustee (2012-2013)

**Members Absent:**

**Others Physically Present:** Jerry Corcoran, President  
Cheryl Roelfsema, Vice President for Business Services and Finance  
Rick Pearce, Vice President for Learning and Student Development  
Lori Scroggs, Vice President for Planning and Institutional Effectiveness  
Walt Zukowski, Attorney

**MOMENT OF SILENCE**

Dr. Corcoran led a moment of silence for Melvin Feik who passed away on April 6. Mr. Feik was the stepfather of board chair, Dennis Thompson.

**APPROVAL OF AGENDA**

It was moved by Dr. Huffman and seconded by Mr. Narczewski to amend the agenda by moving Agenda Item No. 19 after the Public Comment. Motion passed by voice vote.

**PUBLIC COMMENT**

Dr. Corcoran stated the Board agenda which was prepared a week ago had a recommendation to eliminate the men's and women's tennis programs at the end of the spring 2012 semester. Since then a meeting took place with a number of stakeholders interested in the tennis program. Recommendations were made to the administration for its consideration. Community colleges respond to the needs of the community it serves and the agenda item has changed. The administration is recommending keeping the tennis program, but eliminating waivers and eliminating coaches on a paid basis and looking forward to fundraising to solve this issue. Julie

Milota, a former IVCC tennis player, and a group of local tennis advocates felt there was a lack of communication between the coaches and the players and parents. She stated the group liked the proposed plan and definitely wanted IVCC to keep tennis. Board members apologized for the lack of communication and was disappointed that local media does not cover and recognize tennis as a sport at IVCC.

### **TENNIS PROGRAM – RECOMMENDATION TO ELIMINATE TUITION WAIVERS AND COACHING SALARIES**

It was moved by Larry Huffman and seconded by Mr. Narczewski to eliminate tuition waivers and coaching salaries for Men's Tennis and Women's Tennis programs at the end of the spring 2012 semester and terminate the employment of Head Men's Tennis Coach Lukas Burkon and Head Women's Tennis Coach Bonnie Petersen, effective May 18, 2012. There were questions regarding insurance coverage and the employee-employer relationship with the students. It was suggested to table the motion until all board members were comfortable with the recommendation and all questions were answered. Dr. Larry Huffman then made the motion to table the item until the next board meeting. The motion was seconded by Mr. Narczewski and passed by voice vote.

### **RECOGNITION**

Dr. Corcoran recognized Erin Salz as a Coca Cola Community College Academic Team Silver Scholar. This is only the sixth time IVCC has had a student make the USA Today's All-USA Academic Team. She will receive a check for \$1,250 from the Coca Cola Foundation and have her name included in the USA Today April 23<sup>rd</sup> edition. There were 1700 nominations for recognition. An independent panel of judges considered outstanding academic rigor, grade point average, academic and leadership awards, and engagement in college and community service in the selection process. Erin is planning to transfer to the University of Illinois and major in veterinary medicine. Erin was also the IVCC Foundation's 21<sup>st</sup> Century Scholar.

Mr. Thompson presented Brad Cockrel with a resolution honoring him for his service to the College as a student trustee for the 2011-2012 academic year. Mr. Cockrel described his year as an amazing experience. He had the opportunity to meet student trustees from all over the state and one of many lessons he learned was that people care about your opinion.

### **CAMPUS UPDATE – SUPPORT STAFF SERVICE PROJECT, SANDY BEARD**

Sandy Beard presented an overview of the 2011-2012 Support Staff Service Project. Each year the Support Staff selects an organization that can benefit from IVCC's support. This year the Illinois Valley Food Pantry was chosen. Monetary and food donations were collected through an Easter basket distribution, cookout, cereal and macaroni and cheese drive, penny wars, zombie photo contest and raffles, food for fines, craft fair, food fight, great book giveaway, and lasagna dinner. Total monetary donations were \$4,754.78 and total pounds of food collected were 2,128. Sandy thanked everyone who participated in any way to make this year's project a success.

### **CONSENT AGENDA**

It was moved by Dr. Huffman and seconded by Ms. Olivero to approve the consent agenda as presented. Motion passed by voice vote.



The following items were approved in the consent agenda:

Approval of Minutes – March 20, 2012 Board Meeting; April 3, 2012 Facilities Committee Meeting; and April 3, 2012 Audit/Finance Committee Meeting.

Approval of the Bills - \$1,618,952.77

Education Fund - \$965,507.21; Operations and Maintenance Fund - \$89,562.84; Operations and Maintenance (Restricted Fund) \$198,775.97; Auxiliary Fund - \$40,493.79; Restricted Fund - \$308,928.30; and Liability, Protection and Settlement Fund - \$15,684.66.

Treasurer's Report

Personnel

Approved the stipends for the pay periods ending March 10, 2012 and March 24, 2012.

Bid Results – Exmark Lazer X Mower

Accepted the bid from Smith's Sales and Service as the lowest, most responsible bid for an Exmark Lazer X Mower in the amount of \$6,178.

## **PRESIDENT'S REPORT**

Dr. Corcoran reported the process of pouring foundations for the Peter Miller Community Technology Center has begun. Ameren has scheduled an electrical tie-in for Sunday, April 29 – power will be shut down to the entire campus that day. Steel erection for the new building is scheduled to start the week of May 21. Three rigs are drilling in the geothermal field at the rate of one well per day, per rig. An estimated 192 wells will be drilled. Dr. Corcoran noted if anyone would like to follow the chronology of events and always be apprised of what's ahead, he encouraged them to visit a link at the college's homepage which the IVCC staff has developed with pictures, videos and even a live webcam. He thanked Carey Burns, Kim Stahly, David Dodge, Fran Brolley and Cheryl Roelfsema for their fine work on that project. Last week's Student Government Association elections yielded the following results: Omar Aburomi was elected student body president; Toni Kessel, vice president; Britney Burkart, student trustee; Steffan O'Brien secretary; Nick Finney, treasurer; and Delaney Ridley, Brandon Harmon, and Hailee Brayton as programming board members. Dr. Corcoran congratulated all of the candidates for demonstrating their leadership abilities by stepping forward to serve. He is looking forward to working with the new officers over the next fiscal year. The Phi Theta Kappa induction ceremony was held on March 21 and 78 students were inducted into the honor society in addition to the 56 last fall for a grand total of 260 active participants. Dr. Corcoran thanked Chairman Dennis Thompson and Dr. Larry Huffman for attending the program and representing the board of trustees as well as Iner Anderson from the Foundation Board of Directors for being there. Eric Schroeder and Dr. Corcoran will be attending the PTK Banquet and Recognition Ceremony on April 18 in Springfield where students Oliver Kah and Erin Salz will be recognized for their fine scholastic work. Oliver is from Cameroon and has been accepted to Bradley University where he'll be majoring in social work. The building trades expo was held on March 23 and IVCC had nearly 900 students visit the campus and learn more about a number of careers. Dr. Corcoran thanked Jim Conness from the Electrical Workers and representatives of 10 trades for working with the Area Career Center, IVCC faculty and staff on this important

annual event. A representative from Interactive Health Solutions (IHS) was on campus on March 23 to present an award to IVCC for being recognized as one of the healthiest companies in America. Out of 1,700 that IHS works with, IVCC was included in a group of 70 based on overall participation in the wellness program and low-risk health-assessment scores. The I-Read Volunteer Tutor Appreciation event was held on March 26 and Angie Dunlap, Sara Escatel, Carol Wheeler, Cindy Lock and Chris Warren were commended for a job well done in organizing the program. Dr. Corcoran believes the program has approximately 70 dedicated volunteers. The annual staff recognition event is scheduled for Friday, April 20. Ninety-five employees will be recognized for years of service, recently being awarded tenure, excellence in teaching and distinguished service. Regarding the distinguished service award, there were four nominees for recognition this year, Sue Harding, Sandy Kosciwicz, Judy Day, and Dawn Lockwood with Sue Harding ultimately being awarded the honor. Dr. Corcoran congratulated all four outstanding employees. The Professional Development Committee and Human Resources organized the annual support staff development day which was well received by 90 support staff on March 28. The theme for the day was "What's Your Passion?" Twelve of the fifteen breakout session topics were presented by IVCC faculty, staff and administrators. Last night's Alpha Delta Nu Nursing Honor Society induction ceremony was coordinated by Professors Margie Francisco and Pam Mammano under the watchful eye of Nursing Program Director Bonnie Campbell. It was a very nice ceremony with 20 students recognized for their academic achievements. Dr. Corcoran congratulated the Nursing Program faculty and staff for a job well done. Dr. Corcoran will be attending Lobby Day scheduled for Wednesday, May 2. Dr. Corcoran reported George Needs, Human Resources Specialist, submitted his resignation, effective May 4 to further his career goals for the betterment of his family. Dr. Corcoran wished him nothing but the best.

### **COMMITTEE REPORTS**

Dr. Huffman reported the Audit/Finance Committee met on Tuesday, April 3, 2012 and supported the recommendations of the administration on the proposals for the audit services and banking services. A budget update was provided on this year's current budget and where the estimated amounts did not meet the actual and the reasons why. A budget update and the budget parameters were also given for next year's budget and the College is basically looking at a budget of \$1.1 million below this year's budget levels. The administration, faculty, and staff are looking at everything and that is why the recommendation came forward regarding the tennis program. When 77 percent of the budget is salaries and benefits, there is not much to cut. The Board will have tough decisions ahead but must act in the best interest of the College.

Mr. Mallery reported the Facilities Committee met on Tuesday, April 3, 2012. The committee was directed to prioritize the four alternates in the bid documents to utilize the Phase 2 funds. The four alternates were: 1) Construction of the Maintenance Building; 2) Addition to the Maintenance Building; 3) Replace/pave service drive to Maintenance Building; and 4) Entry towers for additions to the Welding/Auto Shop. A recommendation to accept the bids will be decided by the whole Board. Phase 1 was \$1.2 million over budget and the College reduced the contingency by 5 percent. Mr. Mallery is still concerned that when the project gets to Phase 3, there will not be enough money to complete the renovations in the main buildings. Mr. Mallery noted that Paul Basalay reported the construction has had surprises – some positive and some negative – and it looks like the 5 percent will be enough to cover Phase 1. A brick paved



entryway was discussed as part of the Community Technology Center capital campaign. This gives stakeholders in the community who are less fortunate to make a large donation to the capital campaign an opportunity to have their name embossed on one of the pavers. The committee also discussed the University of Illinois Extension program and its location on the IVCC campus. The Extension office will rent space currently being occupied by the financial aid office. The capital campaign committee hopes to reach out to prospective donors to cover the cost of this renovation.

**STAFF RESIGNATION – DR. RICHARD R. PEARCE, VICE PRESIDENT FOR LEARNING AND STUDENT DEVELOPMENT**

It was moved by Dr. Huffman and seconded by Ms. Olivero to accept with regret the resignation of Dr. Richard R. Pearce, Vice President for Learning and Student Development, effective May 19, 2012. Dr. Corcoran thanked him for his outstanding service and wished him nothing but the best on his new appointment. Motion passed by voice vote.

**FACULTY RETIREMENT – DANIEL J. O’CONNOR, AUTOMOTIVE TECHNOLOGY INSTRUCTOR**

It was moved by Dr. Huffman and seconded by Dr. Driscoll to accept Dan O’Connor’s request for retirement effective May 31, 2012 and wish him a long, happy, and healthy retirement. Dr. Corcoran noted that the reputation of the auto program is outstanding in the community and Dan has done a great job. Motion passed by voice vote.

**FACULTY RETIREMENT – DOUGLAS L. STOCKLEY, COMPUTER INSTRUCTOR**

It was moved by Mr. Mallery and seconded by Dr. Huffman to accept Douglas L. Stockley’s request for retirement effective June 15, 2012 and wish him a long, happy, and healthy retirement. Dr. Corcoran commended Doug Stockley’s contribution to the reputation of the College. Motion passed by voice vote.

**SABBATICAL LEAVE REQUEST – STEVE ALVIN**

It was moved by Ms. Olivero and seconded by Ms. Englehaupt to approve the sabbatical leave for Steve Alvin for spring semester 2013. Said leave to be governed by the conditions stipulated in the agreement between the American Federation of Teachers Local 1810 and the Board of Trustees of Illinois Valley Community College District No. 513. Dr. Corcoran wished Steve nothing but the best and he looks forward to his return. Motion passed by voice vote.

**REQUEST FOR PROPOSAL RESULTS – AUDIT SERVICES**

It was moved by Dr. Huffman and seconded by Dr. Driscoll to accept the proposal of McGladrey & Pullen, LLP for audit services, as presented. Motion passed by voice vote.

**REQUEST FOR PROPOSAL RESULTS – BANKING SERVICES**

It was moved by Dr. Driscoll and seconded by Mr. Thompson to accept the proposal of Centru Bank for banking services for the College’s operating account, as presented. Dr. Huffman noted the Audit/Finance Committee supported the recommendation of Centru Bank because it offered the best interest rate and the lowest fees. Motion passed by voice vote with Dr. Huffman and Mr. Mallery abstaining.

**PROPERTY TAX APPEAL RESOLUTION**

It was moved by Dr. Huffman and seconded by Mr. Mallery to adopt the Resolution authorizing the filing of a complaint to the Property Tax Appeal Board, as presented. The objection is to set the equalized assessed valuation (EAV) of the LaSalle Nuclear Power Station at \$704,000,000 versus the \$504,000,000 set by the LaSalle County Board of Review. An independent appraisal authorized by 11 taxing bodies affected by the plant's EAV set the LaSalle Station's EAV at \$704,000,000. Motion passed by voice vote.

**CIVIL ENGINEERING PROPOSAL – WEST RAVINE EROSION CONTROL**

It was moved by Mr. Mallery and seconded by Dr. Huffman to accept the proposal of Chamlin & Associates to perform civil engineering services to investigate and analyze the integrity of the dam on the west ravine at a cost of \$22,900. Dr. Driscoll noted that this is a cost effective way of finding the best solution to a maintenance problem that needs attention. He commended the administration for their action. This is an investigative report and a recommendation will be made to the whole board at a later date based on data. Motion passed by voice vote.

**ATHLETIC TUITION WAIVERS**

It was moved by Ms. Olivero and seconded by Dr. Huffman to approve the assignment of athletic tuition waivers by credit hour and that the Board set the allowable credit-hour total as outlined, to go into effect immediately. Board members were concerned with the change if coaches were actively recruiting. Rick Pearce informed the Board that the coaches are well aware of the pending recommendations and have been directed to honor the tuition waivers that have been promised. A list of these students has been provided to the administration by the coaches. Rick Pearce prepared a comparison of the cost of athletic waivers under the current guidelines to the proposed guidelines. Waivers can only be applied to the student-athlete's unmet financial needs. Therefore, the actual cost of athletic waivers varies from semester to semester and year to year. Changing the number of tuition waivers to credit hours allows the coaches to better utilize the tuition waivers. Motion passed by voice vote with Ms. Englehaupt voting naye.

**TRUSTEE COMMENT**

None.

**CLOSED SESSION**

It was moved by Mr. Narczewski and seconded by Dr. Huffman to convene a closed session at 8:17 p.m. to discuss 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending litigation; and 3) closed session minutes. Motion passed by voice vote.

After a short break, the Board entered closed session at 8:25 p.m. On a motion by Dr. Driscoll and seconded by Ms. Englehaupt, the regular meeting resumed at 8:55 p.m. Motion passed by voice vote.

**OTHER**

Dr. Corcoran received a letter from the City of Oglesby requesting Illinois Valley Community College to consider annexing property which it currently owns into the corporate limits of the City of Oglesby. The primary objective of the City is for the Oglesby Electrical Department to extend electrical service to the College. The City believes they can provide electrical service at a rate lower than the current electrical provider, but there is a question as to whether the City can provide power at a lower rate. It was noted that the College could consider purchasing electricity from the City of Oglesby without annexing. There was consensus of the Board that there is no benefit to annex at this time.

A special Board meeting to approve Phase 2 bids of the Community Instructional Center Project was scheduled for Tuesday, May 29, 2012 at 5:30 p.m. in the Board Room. Dr. Driscoll, Dr. Huffman, Mr. Mallery, Ms. Olivero, and Mr. Thompson indicated their availability.

Mr. Thompson asked Dr. Driscoll to introduce the Board of Trustees at the IVCC Commencement on May 19. Dr. Driscoll accepted.

**REDUCTION OF DUTIES ASSIGNED TO ATHLETIC DIRECTOR AND REDUCTION FROM FULL-TO PART-TIME STATUS OF TOMMY CANALE**

It was moved by Dr. Huffman and seconded by Mr. Narzewski to recommend the reduction of Retention Coordinator/Advisor duties and responsibilities from the Athletic Director position, effective July 1, 2012. Motion passed by voice vote.

It was moved Dr. Huffman and seconded by Dr. Driscoll to recommend a reduction from full- to part-time status of Tommy Canale, effective July 1, 2012. Motion passed by voice vote.

**ADJOURNMENT**

It was moved by Dr. Driscoll, seconded by Mr. Cockrel, and carried unanimously to adjourn the meeting at 9:10 p.m. Motion passed by voice vote.

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Dennis N. Thompson, Board Chair

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Leslie-Anne Englehaupt, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

APRIL 2012

Cheryl Roelfsema, CPA  
Vice President for Business Services and Finance/Treasurer

Patrick Berry, CPA  
Controller

## FINANCIAL HIGHLIGHTS – April 2012

### Revenues

- As of April 27, the headcount for spring semester 2012 was 4,636, which was 304 students less than at that same point in time last year, excluding Sheridan Correctional Center. Credit hours for spring 2012 were 2,042 less, or a 5.54 percent decline, for a total of 34,817. Registration for summer semester began on April 3. The headcount for summer semester 2012 is 1,465, which is 291 students less than at the same point in time last year, excluding Sheridan Correctional Center. Credit hours for summer 2012 decreased by 2,002, or 22.03 percent, for a total of 7,082, from this point in time one year ago.
- Equalized assessed valuation (EAV) for the IVCC District declined by approximately \$45,044,000 for tax year 2011. This will result in \$113,500 less in tax revenue for the operating funds. The assessment is divided over two fiscal years so the revenue decline for FY2012 will be \$56,750 and the full \$113,500 decrease for FY2013.
- The State base operating grant is paid through December. The equalization grant and Adult Education grants are paid through October. Per the ICCB, it is likely we will only receive another two or three monthly base operating grant payments during the current fiscal year. The remainder will be paid during the lapse period, July through December 2012. The funding of the equalization grant is even more uncertain.

### Expenditures

Some of the more significant variances in expenditures for the ten-month period ending April 30, 2012 include the following:

- Fund 01 – Education Fund – Institutional Support – Contractual Services – includes annual software maintenance renewal and consulting with Datatel for \$189,531, IBM hardware support for \$16,856, other software renewals for \$37,594, and legal fees of \$157,600;
- Fund 01 – Education Fund – Scholarships, Grants and Waivers – along with institutional waivers, this line item also includes \$5,862 in waivers for senior citizens, \$212,875 for dual credit reduced tuition, and tuition chargebacks of \$6,533 from Parkland and \$13,490 from ILCCO;
- Fund 06 – Restricted Purposes Fund – Instruction – Capital Outlay – Grant equipment purchases – SBA Earmark Grant (\$123,818); USDA Rural Development Grant (\$99,000); and Perkins Grant (\$37,219);



- Fund 06 – Restricted Purposes Fund – Public Service – Salaries and Employee Benefits – personnel costs for Small Business Development and Dislocated Workers Center are running over budget, but both programs are reimbursed with grant funds;
- Fund 06 – Restricted Purposes Fund – Public Service – Contractual Services – includes tuition and fees and childcare paid for Dislocated Workers Center clients, to be reimbursed by grant funds;
- Fund 05 – Restricted Purposes Fund – Public Service – Materials and Supplies – Dislocated Workers Center client books and supplies;
- Fund 03 – Operations and Maintenance Fund (Restricted) – Capital Outlay:

Protection, Health & Safety Projects in progress:

- The Aluminum Feeder Wire and Branch Panel Replacement at Buildings D and E – the project is at substantial completion with punch list items still to be completed;
- For the three current PHS projects – Restroom Renovations Phase II, Replace Panic Hardware, and Ceiling/ Lighting Replacement –Vanguard Contractors submitted the low bid at \$767,800 for the construction and Bay Remediation submitted the low bid for asbestos removal at \$55,000. The Music Room Accessibility project is pending further review—the planned accessibility improvements would hinder the programmatic needs of the room. Alternative improvements are being considered.
- Other Projects:
  - Community Instructional Center Project Phase 1 – progress continues on schedule. A tentative schedule for the CTC project follows:
    - Geothermal drilling - as of April 30, 125 wells were drilled
    - Building G - substantial completion - June 12
    - CTC - foundations are in progress; steel erection will start May 21;
  - Community Instructional Center Project Phase 2 – asbestos removal bids were submitted May 1 with Midwest Services submitting the low bid at \$79,885; prime contractor bids are due 5/10/2012; and general contractor bids are due 5/17/2012.
  - Slope Erosion Project - tree removal is complete; the concrete retaining wall was poured April 26; the clearing and cleanup between buildings C and G is 95 percent complete.

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 April 30, 2012

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
<b>Assets and Other Debits</b>								
Cash and cash equivalents	\$ 1,567,339	\$ 1,157,587	\$ 55	\$ 211,664	\$ 898,673	\$ -	\$ -	\$ 3,835,318
Investments	4,552,669	17,723,112	789,670	1,200,000	-			24,265,451
Receivables								
Property taxes	8,010,043	1,901,661	1,269,682					11,181,386
Governmental claims	-	-						-
Tuition and fees	2,551,803	-		1,202				2,553,005
Due from other funds	328,484	195,290	825	1,249,477	-	-	-	1,774,076
Bookstore inventories				562,878				562,878
Other assets	46,254	-	-	9,655	-	-		55,909
Fixed assets - net where applicable				31,764		64,121,967		64,153,731
Other debits								
Amount available in Debt Service Fund							2,060,232	2,060,232
Amount to be provided to retire debt							4,145,979	4,145,979
<b>Total Assets and Other Debits</b>	<u>\$17,056,592</u>	<u>\$20,977,650</u>	<u>\$ 2,060,232</u>	<u>\$ 3,266,640</u>	<u>\$ 898,673</u>	<u>\$64,121,967</u>	<u>\$ 6,206,211</u>	<u>\$ 114,587,965</u>

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 April 30, 2012

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
<b>Liabilities</b>								
Accounts payable	\$ 143,018	\$ 6,646	\$ -	\$ 65,630	\$ 109	\$ -	\$ -	\$ 215,403
Accrued salaries & benefits	1,263,929	24,746	-	27,618	-	-	-	1,316,293
Post-retirement benefits & other	113,650	46,557	-	-	-	-	-	160,207
Unclaimed property	1,733	401	-	-	41	-	-	2,175
Due to other funds	696,182	207,715	-	4,469	865,710	-	-	1,774,076
Due to student groups/deposits	7,122	-	-	-	32,813	-	-	39,935
Deferred revenue								-
Property taxes	4,006,220	951,112	635,029	-	-	-	-	5,592,361
Tuition and fees	2,520,624	-	-	-	-	-	-	2,520,624
Grants	-	-	-	-	-	-	-	-
Bonds payable							6,206,211	6,206,211
Total liabilities	<u>8,752,478</u>	<u>1,237,177</u>	<u>635,029</u>	<u>97,717</u>	<u>898,673</u>	<u>-</u>	<u>6,206,211</u>	<u>17,827,285</u>
<b>Equity and Other Credits</b>								
Investment in general fixed assets						64,121,967		64,121,967
Contributed capital								-
Retained earnings				3,168,923				3,168,923
Fund balance								-
Reserved for grant purposes		(539,972)						(539,972)
Reserved for building purposes		10,573,946						10,573,946
Reserved for debt service			1,425,203					1,425,203
Reserved for Liab., Prot., Sett.		4,999,788						4,999,788
Unreserved	<u>8,304,114</u>	<u>4,706,711</u>						<u>13,010,825</u>
Total equity and other credits	<u>8,304,114</u>	<u>19,740,473</u>	<u>1,425,203</u>	<u>3,168,923</u>	<u>-</u>	<u>64,121,967</u>	<u>-</u>	<u>96,760,680</u>
<b>Total Liabilities, Equity and Other Credits</b>	<u>\$17,056,592</u>	<u>\$20,977,650</u>	<u>\$ 2,060,232</u>	<u>\$ 3,266,640</u>	<u>\$ 898,673</u>	<u>\$64,121,967</u>	<u>\$ 6,206,211</u>	<u>\$ 114,587,965</u>

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2012 Revenues & Expenditures by Fund  
 Ten Months Ended April 30, 2012

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund (Restricted)	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 16,559,747	\$ 2,476,976	\$ 1,658,442	\$ 1,254,156	\$ 37,963	\$ 2,649,425	\$ 7,830,531	\$ 298,353	\$ 33,724	\$ 32,799,317
Actual Expenditures	(16,026,106)	(1,896,057)	(1,138,916)	(1,265,400)	-	(3,018,803)	(8,512,839)	(743,481)	(32,500)	(32,634,102)
Other Financing Sources (Uses)	-	-	5,000,000	-	-	61,414	-	-	-	5,061,414
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	533,641	580,919	5,519,526	(11,244)	37,963	(307,964)	(682,308)	(445,128)	1,224	5,226,629
Fund balances July 1, 2011	5,159,998	2,029,556	5,054,420	1,436,447	4,639,293	3,476,887	142,336	5,444,916	28,231	27,412,084
Fund balances April 30, 2012	<u>\$ 5,693,639</u>	<u>\$ 2,610,475</u>	<u>\$ 10,573,946</u>	<u>\$ 1,425,203</u>	<u>\$ 4,677,256</u>	<u>\$ 3,168,923</u>	<u>\$ (539,972)</u>	<u>\$ 4,999,788</u>	<u>\$ 29,455</u>	<u>\$ 32,638,713</u>

**Illinois Valley Community College District No. 513  
Fiscal Year 2012 Budget to Actual Comparison  
Ten Months Ended April 30, 2012**

	<b>Annual Budget FY2012</b>	<b>Actual 4/30/12</b>	<b>Act/Budget 83.3%</b>	<b>Actual 4/30/11</b>	<b>Act/Budget FY11</b>	<b>Annual Budget FY2011</b>
<b>EDUCATION FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 6,671,791	\$ 6,600,072	98.9%	\$ 6,501,869	95.9%	\$ 6,778,669
Corporate Personal Property Replacement Tax	1,190,000	665,831	56.0%	796,304	93.7%	850,000
TIF Revenues	360,000	301,077	83.6%	359,873	120.0%	300,000
Total Local Government	<u>8,221,791</u>	<u>7,566,980</u>	92.0%	<u>7,658,046</u>	96.6%	<u>7,928,669</u>
State Government:						
ICCB Credit Hour Grant	1,765,157	926,057	52.5%	1,470,964	83.3%	1,765,165
Equalization	136,345	79,535	58.3%	56,706	33.3%	170,118
Career/Technical Education Formula Grant	101,121	83,276	82.4%	84,570	70.5%	120,000
Dept of Corrections	-	-	0.0%	-	0.0%	31,513
Other	-	-	0.0%	-	0.0%	-
Total State Government	<u>2,002,623</u>	<u>1,088,868</u>	54.4%	<u>1,612,240</u>	77.3%	<u>2,086,796</u>
Federal Government						
PELL Administrative Fees	8,000	10,630	132.9%	7,785	97.3%	8,000
ARRA Grant	-	-	0.0%	-	0.0%	-
Total Federal Government	<u>8,000</u>	<u>10,630</u>	132.9%	<u>7,785</u>	97.3%	<u>8,000</u>
Student Tuition and Fees:						
Tuition	6,706,315	6,263,268	93.4%	5,797,924	98.0%	5,915,228
Fees	1,180,439	1,024,122	86.8%	1,031,251	98.4%	1,048,468
Total Tuition and Fees	<u>7,886,754</u>	<u>7,287,390</u>	92.4%	<u>6,829,175</u>	98.1%	<u>6,963,696</u>
Other Sources:						
Investment Revenue	40,000	24,403	61.0%	51,557	128.9%	40,000
Public Service Revenue	904,812	519,936	57.5%	575,882	52.4%	1,099,707
Nongovernmental Gifts	48,000	48,000	100.0%	48,000	100.0%	48,000
Other	92,894	13,540	14.6%	38,476	43.6%	88,202
Total Other Sources	<u>1,085,706</u>	<u>605,879</u>	55.8%	<u>713,915</u>	56.0%	<u>1,275,909</u>
<b>TOTAL EDUCATION FUND REVENUE</b>	<u>19,204,874</u>	<u>16,559,747</u>	86.2%	<u>16,821,161</u>	92.1%	<u>18,263,070</u>
<b>EDUCATION FUND EXPENDITURES</b>						
Instruction:						
Salaries	9,236,909	7,759,338	84.0%	6,896,878	78.9%	8,740,223
Employee Benefits	1,539,288	1,396,757	90.7%	1,192,832	86.3%	1,381,825
Contractual Services	128,150	76,637	59.8%	78,693	49.6%	158,595
General Materials & Supplies	457,723	299,327	65.4%	292,923	67.9%	431,112
Conference & Meeting Expenses	101,811	47,157	46.3%	70,286	61.3%	114,743
Fixed Charges	240,000	193,116	80.5%	137,226	80.2%	171,000
Utilities	1,000	832	83.2%	668	66.8%	1,000
Capital Outlay	23,916	-	0.0%	27,950	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Instruction	<u>\$ 11,728,797</u>	<u>\$ 9,773,164</u>	83.3%	<u>\$ 8,697,456</u>	79.1%	<u>\$ 10,998,498</u>



**Illinois Valley Community College District No. 513  
Fiscal Year 2012 Budget to Actual Comparison  
Ten Months Ended April 30, 2012**

<b>EDUCATION FUND EXPENDITURES</b> (continued)	<b>Annual Budget FY2012</b>	<b>Actual 4/30/12</b>	<b>Act/Budget 83.3%</b>	<b>Actual 4/30/11</b>	<b>Act/Budget FY11</b>	<b>Annual Budget FY2011</b>
Academic Support:						
Salaries	\$ 679,854	\$ 515,047	75.8%	\$ 529,585	81.0%	\$ 654,144
Employee Benefits	111,647	91,943	82.4%	94,562	91.8%	102,973
Contractual Services	153,059	136,681	89.3%	130,162	95.5%	136,324
General Materials & Supplies	320,491	263,030	82.1%	281,389	71.8%	391,808
Conference & Meeting Expenses	15,782	1,045	6.6%	2,708	24.5%	11,035
Fixed Charges	4,680	-	0.0%	-	0.0%	4,680
Utilities	44,143	18,144	41.1%	44,187	95.8%	46,148
Capital Outlay	19,750	5,745	29.1%	25,429	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	<u>1,349,406</u>	<u>1,031,635</u>	<u>76.5%</u>	<u>1,108,022</u>	<u>82.3%</u>	<u>1,347,112</u>
Student Services:						
Salaries	1,113,536	974,127	87.5%	939,628	84.9%	1,106,619
Employee Benefits	275,791	243,717	88.4%	219,858	91.5%	240,204
Contractual Services	6,885	3,948	57.3%	1,648	9.1%	18,150
General Materials & Supplies	58,567	38,845	66.3%	48,242	87.0%	55,475
Conference & Meeting Expenses	21,550	8,865	41.1%	8,298	31.2%	26,600
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Student Services	<u>1,476,329</u>	<u>1,269,502</u>	<u>86.0%</u>	<u>1,217,674</u>	<u>84.1%</u>	<u>1,447,048</u>
Public Services/Continuing Education:						
Salaries	349,346	301,134	86.2%	290,464	80.2%	362,361
Employee Benefits	35,766	33,974	95.0%	30,970	93.4%	33,156
Contractual Services	358,700	210,839	58.8%	242,490	103.4%	234,500
General Materials & Supplies	130,100	56,247	43.2%	73,293	36.6%	200,350
Conference & Meeting Expenses	8,300	6,558	79.0%	7,513	69.1%	10,865
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	250	-	0.0%	-	0.0%	250
Total Public Services/Continuing Education	<u>882,462</u>	<u>608,752</u>	<u>69.0%</u>	<u>644,730</u>	<u>76.6%</u>	<u>841,482</u>
Institutional Support:						
Salaries	1,914,461	1,564,186	81.7%	1,491,803	81.0%	1,840,630
Employee Benefits	494,372	430,045	87.0%	387,465	81.4%	475,844
Contractual Services	401,651	445,013	110.8%	366,091	97.7%	374,590
General Materials & Supplies	421,070	332,127	78.9%	346,129	71.4%	484,722
Conference & Meeting Expenses	75,720	40,399	53.4%	36,423	42.9%	84,970
Fixed Charges	24,000	33,842	141.0%	26,769	71.4%	37,500
Utilities	15,956	11,902	74.6%	16,117	104.3%	15,458
Capital Outlay	38,650	12,763	33.0%	7,626	26.8%	28,416
Other	-	1,079	0.0%	(2,026)	119.2%	(1,700)
Total Institutional Support	<u>3,385,880</u>	<u>2,871,356</u>	<u>84.8%</u>	<u>2,676,397</u>	<u>80.1%</u>	<u>3,340,430</u>
Scholarships, Grants and Waivers	422,000	471,697	111.8%	374,602	107.5%	348,500
<b>TOTAL EDUCATION FUND EXPENDITURES</b>	<u>\$ 19,244,874</u>	<u>\$ 16,026,106</u>	<u>83.3%</u>	<u>\$ 14,718,881</u>	<u>80.3%</u>	<u>\$ 18,323,070</u>
<b>INTERFUND TRANSFERS - NET</b>	<u>\$ 40,000</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ (3,226)</u>	<u>0.0%</u>	<u>\$ (340,000)</u>

**Illinois Valley Community College District No. 513  
Fiscal Year 2012 Budget to Actual Comparison  
Ten Months Ended April 30, 2012**

	<u>Annual Budget FY2012</u>	<u>Actual 4/30/12</u>	<u>Act/Budget 83.3%</u>	<u>Actual 4/30/11</u>	<u>Act/Budget FY11</u>	<u>Annual Budget FY2011</u>
<b>OPERATIONS &amp; MAINTENANCE FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 1,260,330	\$ 1,247,613	99.0%	\$ 1,230,669	96.0%	\$ 1,281,479
Corporate Personal Property Replacement Tax	210,000	117,500	56.0%	140,524	93.7%	150,000
TIF	116,885	100,359	85.9%	119,958	120.0%	100,000
Total Local Government	<u>1,587,215</u>	<u>1,465,472</u>	<u>92.3%</u>	<u>1,491,151</u>	<u>97.4%</u>	<u>1,531,479</u>
State Government:						
ICCB Credit Hour Grant	311,498	163,422	52.5%	259,582	83.3%	311,498
Total State Government	<u>311,498</u>	<u>163,422</u>	<u>52.5%</u>	<u>259,582</u>	<u>83.3%</u>	<u>311,498</u>
Student Tuition and Fees:						
Tuition	743,178	725,850	97.7%	930,835	100.2%	929,274
Total Tuition and Fees	<u>743,178</u>	<u>725,850</u>	<u>97.7%</u>	<u>930,835</u>	<u>100.2%</u>	<u>929,274</u>
Other Sources:						
Facilities Revenue	187,000	102,712	54.9%	105,812	88.9%	119,000
Investment Revenue	5,000	11,648	233.0%	5,343	106.9%	5,000
Non-Governmental Gifts & Grants	-	-	0.0%	260	0.0%	-
Other	-	7,872	0.0%	15,280	0.0%	-
Total Other Sources	<u>192,000</u>	<u>122,232</u>	<u>63.7%</u>	<u>126,695</u>	<u>102.2%</u>	<u>124,000</u>
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND REVENUES</b>	<b>\$ 2,833,891</b>	<b>\$ 2,476,976</b>	<b>87.4%</b>	<b>\$ 2,808,263</b>	<b>97.0%</b>	<b>\$ 2,896,251</b>

	<u>Annual Budget FY2012</u>	<u>Actual 04/30/12</u>	<u>Act/Budget 83.3%</u>	<u>Actual 04/30/11</u>	<u>Act/Budget FY11</u>	<u>Annual Budget FY2011</u>
<b>OPERATIONS &amp; MAINTENANCE FUND</b>						
Operations & Maintenance of Plant:						
Salaries	\$ 862,900	\$ 700,682	81.2%	\$ 642,418	78.9%	\$ 813,862
Employee Benefits	218,101	180,979	83.0%	172,811	87.3%	197,843
Contractual Services	183,700	152,685	83.1%	125,198	78.4%	159,592
General Materials & Supplies	250,976	183,457	73.1%	293,389	78.8%	372,200
Conference & Meeting Expenses	6,000	794	13.2%	326	5.4%	6,000
Fixed Charges	40,000	42,264	105.7%	36,235	464.6%	7,800
Utilities	819,410	535,362	65.3%	523,618	58.0%	902,150
Capital Outlay	167,900	34,613	20.6%	143,782	91.9%	156,500
Facility Charges to Other Funds	-	-	0.0%	(63,000)	0.0%	-
Provision for Contingency	200,000	-	0.0%	-	0.0%	200,000
Total Operations & Maintenance of Plant	<u>2,748,987</u>	<u>1,830,836</u>	<u>66.6%</u>	<u>1,874,777</u>	<u>66.6%</u>	<u>2,815,947</u>
Institutional Support:						
Salaries	56,007	47,387	84.6%	43,869	81.6%	53,754
Employee Benefits	8,497	7,935	93.4%	7,499	94.3%	7,950
Contractual Services	2,500	2,395	95.8%	2,395	239.5%	1,000
General Materials & Supplies	4,900	3,787	77.3%	1,885	41.0%	4,600
Conference & Meeting Expenses	-	-	0.0%	-	0.0%	-
Fixed Charges	13,000	3,717	28.6%	3,379	26.0%	13,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>84,904</u>	<u>65,221</u>	<u>76.8%</u>	<u>59,027</u>	<u>73.5%</u>	<u>80,304</u>
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND EXPENDITURES</b>	<b>\$ 2,833,891</b>	<b>\$ 1,896,057</b>	<b>66.9%</b>	<b>\$ 1,933,804</b>	<b>66.8%</b>	<b>\$ 2,896,251</b>

**Illinois Valley Community College District No. 513  
Fiscal Year 2012 Budget to Actual Comparison  
Ten Months Ended April 30, 2012**

	<u>Annual Budget FY2012</u>	<u>Actual 4/30/12</u>	<u>Act/Budget 83.3%</u>	<u>Actual 4/30/11</u>	<u>Act/Budget FY11</u>	<u>Annual Budget FY2011</u>
<b>OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED)</b>						
Local Government Sources						
Current Taxes	\$ 1,537,220	\$ 1,559,284	101.4%	\$ 1,519,206	95.6%	\$ 1,589,936
State Government Sources	-	-	0.0%	5,999	0.0%	-
Investment Revenue	50,000	99,158	198.3%	39,449	71.7%	55,000
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) REVENUES</b>	<u>1,587,220</u>	<u>1,658,442</u>	104.5%	<u>1,564,654</u>	95.1%	<u>1,644,936</u>
<b>OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED)</b>						
Operations & Maintenance						
Contractual Services	-	-	0.0%	-	0.0%	-
Fixed Charges	-	27,083	0.0%	-	0.0%	-
Capital Outlay	6,587,220	1,111,833	16.9%	2,093,997	129.5%	1,617,500
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) EXPENDITURES</b>	<u>6,587,220</u>	<u>1,138,916</u>	17.3%	<u>2,093,997</u>	129.5%	<u>1,617,500</u>
Other Financing Source - Bond Issuance	5,000,000	5,000,000	100.0%	-	0.0%	-
Transfer In (Out)	\$ -	\$ -	0.0%	\$ -	0.0%	\$ 400,000

**Fiscal Year 2012 Budget to Actual Comparison**

	<u>Annual Budget FY2012</u>	<u>Actual 4/30/12</u>	<u>Act/Budget 83.3%</u>	<u>Actual 4/30/11</u>	<u>Act/Budget FY11</u>	<u>Annual Budget FY2011</u>
<b>BOND &amp; INTEREST FUND</b>						
Local Government Sources						
Current Taxes	\$ 1,265,000	\$ 1,243,895	98.3%	\$ 1,216,716	96.2%	\$ 1,265,000
Investment Revenue	5,000	10,261	205.2%	8,517	170.3%	5,000
<b>TOTAL BOND &amp; INTEREST FUND REVENUES</b>	<u>1,270,000</u>	<u>1,254,156</u>	98.8%	<u>1,225,233</u>	96.5%	<u>1,270,000</u>
<b>BOND &amp; INTEREST FUND</b>						
Institutional Support:						
Debt Principal Retirement	1,265,000	1,265,000	100.0%	1,265,000	100.0%	1,265,000
Interest on Bonds	-	-	0.0%	-	0.0%	-
Fees	400	400	100.0%	400	100.0%	400
<b>TOTAL BOND &amp; INTEREST EXPENDITURES</b>	<u>\$ 1,265,400</u>	<u>\$ 1,265,400</u>	100.0%	<u>\$ 1,265,400</u>	100.0%	<u>\$ 1,265,400</u>

**Fiscal Year 2012 Budget to Actual Comparison**

	<u>Annual Budget FY2012</u>	<u>Actual 4/30/12</u>	<u>Act/Budget 83.3%</u>	<u>Actual 4/30/11</u>	<u>Act/Budget FY11</u>	<u>Annual Budget FY2011</u>
<b>WORKING CASH FUND</b>						
Investment Revenue	\$ 40,000	\$ 37,963	94.9%	\$ 31,291	52.2%	\$ 60,000
<b>TOTAL WORKING CASH REVENUES</b>	<u>40,000</u>	<u>37,963</u>	94.9%	<u>31,291</u>	52.2%	<u>60,000</u>
Transfers In (Out)	\$ (40,000)	\$ -	0.0%	\$ -	0.0%	\$ (60,000)

**Illinois Valley Community College District No. 513  
Fiscal Year 2012 Budget to Actual Comparison  
Ten Months Ended April 30, 2012**

	<u>Annual Budget FY2012</u>	<u>Actual 4/30/12</u>	<u>Act/Budget 83.3%</u>	<u>Actual 4/30/11</u>	<u>Act/Budget FY11</u>	<u>Annual Budget FY2011</u>
<b>AUXILIARY ENTERPRISES FUND</b>						
Service Fees	\$ 3,324,756	\$ 2,639,019	79.4%	\$ 2,869,621	88.2%	\$ 3,254,475
Data Processing Rentals	-	-	0.0%	-	0.0%	1,672
Other Revenue	-	890	0.0%	1,755	0.0%	-
Investment Revenue	15,000	9,516	63.4%	14,039	140.4%	10,000
<b>TOTAL AUXILIARY ENTERPRISES FUND REVENUES</b>	<u>3,339,756</u>	<u>2,649,425</u>	<u>79.3%</u>	<u>2,885,415</u>	<u>88.3%</u>	<u>3,266,147</u>
<b>AUXILIARY ENTERPRISES FUND</b>						
Salaries	578,459	464,430	80.3%	509,460	84.7%	601,776
Employee Benefits	213,312	147,977	69.4%	166,486	84.7%	196,490
Contractual Services	39,230	48,830	124.5%	41,731	115.1%	36,260
Materials & Supplies	2,415,319	2,296,837	95.1%	2,290,499	95.6%	2,395,922
Conference & Meeting	30,196	22,724	75.3%	28,012	122.4%	22,885
Fixed Charges	45,000	31,710	70.5%	26,439	55.1%	48,000
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	5,826	4,795	82.3%	2,700	203.8%	1,325
Other	63,000	1,500	2.4%	65,888	104.6%	63,000
<b>TOTAL AUXILIARY ENTERPRISES EXPENDITURES</b>	<u>3,390,342</u>	<u>3,018,803</u>	<u>89.0%</u>	<u>3,131,215</u>	<u>93.0%</u>	<u>3,365,658</u>
<b>Transfer In (Out)</b>	<u>\$ 62,000</u>	<u>\$ 61,414</u>	<u>99.1%</u>	<u>\$ 61,414</u>	<u>99.1%</u>	<u>\$ 62,000</u>

**Fiscal Year 2012 Budget to Actual Comparison**

	<u>Annual Budget FY2012</u>	<u>Actual 4/30/12</u>	<u>Act/Budget 83.3%</u>	<u>Actual 4/30/11</u>	<u>Act/Budget FY11</u>	<u>Annual Budget FY2011</u>
<b>RESTRICTED PURPOSES FUND</b>						
State Government Sources	\$ 371,408	\$ 335,564	90.3%	\$ 532,924	56.8%	\$ 938,668
Federal Government Sources	6,711,969	7,452,803	111.0%	7,747,136	100.3%	7,721,710
Service Fees	-	6,120	0.0%	1,120	0.0%	-
Other Revenue	35,000	36,044	103.0%	6,539	130.8%	5,000
<b>TOTAL RESTRICTED PURPOSES FUND REVENUES</b>	<u>7,118,377</u>	<u>7,830,531</u>	<u>110.0%</u>	<u>8,287,719</u>	<u>95.6%</u>	<u>8,665,378</u>
<b>RESTRICTED PURPOSES FUND</b>						
Instruction:						
Salaries	357,432	369,200	103.3%	564,593	72.4%	779,528
Employee Benefits	90,287	78,813	87.3%	142,233	81.7%	174,121
Contractual Services	68,360	86,199	126.1%	114,156	90.3%	126,408
Materials & Supplies	130,453	100,092	76.7%	94,573	45.3%	208,936
Conference & Meeting	41,279	42,099	102.0%	39,607	52.5%	75,500
Fixed Charges	2,250	1,000	44.4%	-	0.0%	1,900
Utilities	2,900	1,769	61.0%	1,759	140.7%	1,250
Capital Outlay	50,000	274,151	548.3%	164,647	84.9%	194,000
Other (P-16 Grant Waivers)	8,679	1,670	19.2%	1,515	4.8%	31,286
<b>Total Instruction</b>	<u>\$ 751,640</u>	<u>\$ 954,993</u>	<u>127.1%</u>	<u>\$ 1,123,083</u>	<u>70.5%</u>	<u>\$ 1,592,929</u>

**Illinois Valley Community College District No. 513  
Fiscal Year 2012 Budget to Actual Comparison  
Ten Months Ended April 30, 2012**

<b>RESTRICTED PURPOSES FUND</b>	<b>Annual Budget FY2012</b>	<b>Actual 4/30/12</b>	<b>Act/Budget 83.3%</b>	<b>Actual 4/30/11</b>	<b>Act/Budget FY11</b>	<b>Annual Budget FY2011</b>
<b>Academic Support</b>						
Salaries	\$ -	\$ 312	0.0%	\$ 62,207	69.2%	\$ 89,838
Employee Benefits	-	102	0.0%	8,725	31.5%	27,732
Contractual Services	-	-	0.0%	1,438	0.0%	-
Materials & Supplies	-	-	0.0%	4,309	96.0%	4,490
Conference & Meeting	-	-	0.0%	1,198	30.0%	4,000
Fixed Charges	-	-	0.0%	3,064	58.9%	5,200
<b>Total Academic Support</b>	<b>-</b>	<b>414</b>	<b>0.0%</b>	<b>80,941</b>	<b>61.7%</b>	<b>131,260</b>
<b>Student Services</b>						
Salaries	180,825	151,604	83.8%	132,853	75.7%	175,415
Employee Benefits	43,259	52,713	121.9%	35,951	87.4%	41,143
Contractual Services	4,000	6,304	157.6%	12,201	610.1%	2,000
Materials & Supplies	13,500	8,854	65.6%	19,092	126.4%	15,100
Conference & Meeting	25,500	6,332	24.8%	13,410	50.7%	26,431
Capital Outlay	-	-	0.0%	-	0.0%	-
Tuition Waivers (TRIO Grant)	32,000	26,095	81.5%	37,004	164.5%	22,500
<b>Total Student Services</b>	<b>299,084</b>	<b>251,902</b>	<b>84.2%</b>	<b>250,511</b>	<b>88.6%</b>	<b>282,589</b>
<b>Public Service</b>						
Salaries	488,912	461,853	94.5%	418,154	84.4%	495,671
Employee Benefits	108,782	116,471	107.1%	102,182	92.7%	110,187
Contractual Services	145,205	245,420	169.0%	354,276	72.3%	489,670
Materials & Supplies	76,683	129,436	168.8%	133,676	62.4%	214,347
Conference & Meeting	50,410	94,681	187.8%	147,940	155.7%	94,994
Fixed Charges	25,735	28,043	109.0%	27,545	94.6%	29,130
Utilities	6,088	4,836	79.4%	4,232	57.9%	7,305
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	178	-	0.0%	79	0.0%	190
<b>Total Public Service</b>	<b>901,993</b>	<b>1,080,740</b>	<b>119.8%</b>	<b>1,188,084</b>	<b>82.4%</b>	<b>1,441,494</b>
<b>Auxiliary Services</b>						
Salaries	4,000	4,265	106.6%	2,650	66.3%	4,000
Employee Benefits	320	46	14.4%	49	15.3%	320
Contractual Services	-	-	0.0%	-	0.0%	-
Materials & Supplies	18,844	4,931	26.2%	798	4.1%	19,680
Conference & Meeting	1,000	94	9.4%	25	2.5%	1,000
Other (Child Care Subsidies)	10,000	5,921	59.2%	7,357	73.6%	10,000
<b>Total Auxiliary Services</b>	<b>34,164</b>	<b>15,257</b>	<b>0</b>	<b>10,879</b>	<b>0</b>	<b>35,000</b>
<b>Operations &amp; Maintenance of Plant:</b>						
Contractual Services	-	30,000	0.0%	-	0.0%	-
<b>Total Operations &amp; Maintenance</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>



Illinois Valley Community College District No. 513  
 Fiscal Year 2012 Budget to Actual Comparison  
 Ten Months Ended April 30, 2012

	Annual Budget FY2012	Actual 4/30/12	Act/Budget 83.3%	Actual 4/30/11	Act/Budget FY11	Annual Budget FY2011
Institutional Support						
Salaries (Federal Work Study)	\$ 75,496	\$ 98,963	131.1%	\$ 76,300	101.1%	\$ 75,496
Employee Benefits	-	-	0.0%	-	0.0%	-
Contractual Services	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	-	0.0%	-	0.0%	-
Conference & Meeting	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>75,496</u>	<u>98,963</u>	131.1%	<u>76,300</u>	101.1%	<u>75,496</u>
Student grants and waivers (PELL & SEOG)	<u>5,061,000</u>	<u>6,080,570</u>	120.1%	<u>6,020,652</u>	117.8%	<u>5,111,610</u>
<b>TOTAL RESTRICTED FUND EXPENDITURES</b>	<u>\$ 7,123,377</u>	<u>\$ 8,512,839</u>	119.5%	<u>\$ 8,750,450</u>	100.9%	<u>\$ 8,670,378</u>
Transfer In (Out)	<u>\$ -</u>	<u>\$ -</u>	0.0%	<u>\$ 3,226</u>	0.0%	<u>\$ -</u>

Fiscal Year 2012 Budget to Actual Comparison

	Annual Budget FY2012	Actual 4/30/12	Act/Budget 83.3%	Actual 4/30/11	Act/Budget FY11	Annual Budget FY2011
<b>LIABILITY, PROTECTION, &amp; SETTLEMENT FUND</b>						
Local Government Sources	\$ 258,368	\$ 271,063	104.9%	\$ 192,769	96.3%	\$ 200,250
Investment Revenue	50,000	27,290	54.6%	32,607	38.4%	85,000
Other	-	-	0.0%	5,638	0.0%	-
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUES</b>	<u>308,368</u>	<u>298,353</u>	96.8%	<u>231,014</u>	81.0%	<u>285,250</u>

**LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES**

Operations & Maintenance of Plant						
Salaries	-	28,480	0.0%	190,777	61.2%	311,885
Employee Benefits	-	5,590	0.0%	47,723	65.8%	72,561
Contractual Services	401,500	216,387	53.9%	3,316	94.7%	3,500
Material & Supplies	100	861	861.0%	7,947	0.0%	-
Conference & Meeting	500	480	96.0%	445	80.9%	550
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	747	0.0%	652	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total for Operations & Maintenance of Plant	<u>\$ 402,100</u>	<u>\$ 252,545</u>	62.8%	<u>\$ 250,860</u>	64.6%	<u>\$ 388,496</u>

**Illinois Valley Community College District No. 513  
Fiscal Year 2012 Budget to Actual Comparison  
Ten Months Ended April 30, 2012**

<b>LIABILITY, PROTECTION, &amp; SETTLEMENT FUND EXPENDITURES (continued)</b>	<b>Annual Budget FY2012</b>	<b>Actual 4/30/12</b>	<b>Act/Budget 83.3%</b>	<b>Actual 4/30/11</b>	<b>Act/Budget FY11</b>	<b>Annual Budget FY2011</b>
Institutional Support						
Salaries	\$ 68,291	\$ 58,415	85.5%	\$ 267,489	74.8%	\$ 357,629
Employee Benefits	254,530	15,326	6.0%	56,785	17.8%	319,702
Contractual Services	12,000	24,831	206.9%	28,610	173.4%	16,500
Material & Supplies	2,300	180	7.8%	3,613	1445.2%	250
Conference & Meeting	-	-	0.0%	-	0.0%	-
Fixed Charges	390,750	392,184	100.4%	374,780	118.2%	317,000
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>727,871</u>	<u>490,936</u>	67.4%	<u>731,277</u>	72.3%	<u>1,011,081</u>
<b>TOTAL LIABILITY, PROTECTION, &amp; SETTLEMENT FUND EXPENDITURES</b>	<b>\$ 1,129,971</b>	<b>\$ 743,481</b>	<b>65.8%</b>	<b>\$ 982,137</b>	<b>70.2%</b>	<b>\$ 1,399,577</b>

**Fiscal Year 2012 Budget to Actual Comparison**

<b>AUDIT FUND</b>	<b>Annual Budget FY2012</b>	<b>Actual 4/30/12</b>	<b>Act/Budget 83.3%</b>	<b>Actual 4/30/11</b>	<b>Act/Budget FY11</b>	<b>Annual Budget FY2011</b>
Local Government Sources	\$ 31,508	\$ 33,616	106.7%	\$ -	0.0%	\$ 18,034
Investment Revenue	200	108	54.0%	215	107.5%	200
<b>TOTAL AUDIT FUND REVENUES</b>	<u>31,708</u>	<u>33,724</u>	106.4%	<u>215</u>	1.2%	<u>18,234</u>
<b>AUDIT FUND</b>						
Contractual Services	32,500	32,500	100.0%	31,500	96.9%	32,500
<b>TOTAL AUDIT FUND EXPENDITURES</b>	<u>\$ 32,500</u>	<u>\$ 32,500</u>	100.0%	<u>\$ 31,500</u>	96.9%	<u>\$ 32,500</u>

**Illinois Valley Community College District No. 513  
Fiscal Year 2012 Budget to Actual Comparison  
All Funds**

**Ten Months Ended April 30, 2012**

<b>Department</b>	<b>Annual Budget FY2012</b>	<b>Actual 4/30/2012</b>	<b>Act/Budget 83.3%</b>	<b>Explanation</b>
President	\$ 292,518	\$ 249,166	85.2%	
Board of Trustees	21,000	13,602	64.8%	
Community Relations	338,649	259,224	76.5%	
Development Office	71,194	6,211	8.7%	
Continuing Education	1,286,419	957,987	74.5%	
Facilities	9,336,207	2,969,751	31.8%	
Information Technologies	1,701,698	1,385,700	81.4%	
Academic Affairs	259,150	207,478	80.1%	
Academic Affairs (AVPCE)	761,164	897,866	118.0%	NSF Grant Carryover from FY11
Adult Education	504,753	471,665	93.4%	
Dislocated Workers Center	653,548	859,125	131.5%	Carryover funding from FY11
Learning Technologies	706,958	513,953	72.7%	
Career & Tech Education Division	2,445,046	1,925,875	78.8%	
Natural Science & Business Division	2,176,823	1,828,238	84.0%	
Humanities & Fine Arts/Social Science Division	2,191,115	1,870,552	85.4%	
Health Professions Division	2,080,015	1,654,619	79.5%	
English, Mathematics, Education Division	2,909,411	2,477,311	85.1%	
Admissions & Records	355,315	299,391	84.3%	
Student Development	621,026	593,002	95.5%	
Student Services	125,604	103,959	82.8%	
Financial Aid	5,484,630	6,442,237	117.5%	Additional Pell grants available
Athletics	250,124	241,354	96.5%	
TRIO (Student Success Grant)	298,584	250,205	83.8%	
Safety Service	400,000	251,054	62.8%	
Business Services/General Institution	2,119,165	2,142,521	101.1%	Legal costs - Putnam County litigation
Risk Management	729,971	492,425	67.5%	
Tuition Waivers	422,000	471,697	111.8%	Under budgeted
Purchasing	112,173	81,506	72.7%	
Human Resources	179,067	145,179	81.1%	
Bookstore	2,544,746	2,392,819	94.0%	Products for resale
Shipping & Receiving	84,904	65,221	76.8%	
Copy Center	144,598	113,209	78.3%	
<b>Total FY12 Expenditures</b>	<b>\$ 41,607,575</b>	<b>\$ 32,634,102</b>	<b>78.4%</b>	

**Illinois Valley Community College**  
**Statement of Cash Flows**  
**for the Month ended April 30, 2012**

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	TOTAL
Balance on Hand	\$ 1,271,862.23	\$ 546,932.76	\$ 97,204.90	\$ 54.42	\$ 208,109.08	\$ (607,540.78)	\$ 426,231.40	\$ 1,377.60	\$ 623,952.40	\$ 2,568,184.01
Total Receipts	455,326.38	27,859.97	11,592.73	0.13	62,736.21	249,092.12	1,024.77	3.31	2,503.80	810,139.42
Total Cash	1,727,188.61	574,792.73	108,797.63	54.55	270,845.29	(358,448.66)	427,256.17	1,380.91	626,456.20	3,378,323.43
Due To/From Accts	(694.70)	270.88	-	-	9,345.76	(3,412.15)	-	-	(5,509.79)	-
Transfers/Bank CDs	955,676.04	300,000.00	500,000.00	-	-	44,323.96	-	-	-	1,800,000.00
Expenditures	(1,840,709.05)	(144,721.93)	(25,582.38)	-	(75,591.20)	(254,741.64)	-	-	(64,468.10)	(2,405,814.30)
ACCOUNT BALANCE	841,460.90	730,341.68	583,215.25	54.55	204,599.85	(572,278.49)	427,256.17	1,380.91	556,478.31	2,772,509.13
Deposits in Transit	(66,124.21)									(66,124.21)
Outstanding Checks	365,391.14									365,391.14
BANK BALANCE	1,140,727.83	730,341.68	583,215.25	54.55	204,599.85	(572,278.49)	427,256.17	1,380.91	556,478.31	3,071,776.06
Certificates of Deposit	3,500,000.00	300,000.00	1,000,000.00	500,000.00	1,200,000.00	-	4,250,000.00	-	4,100,000.00	14,850,000.00
Illinois Funds	189,116.41	563,552.99	614,645.25	289,670.15	-	-	-	10,555.66	122,632.72	1,790,173.18
CDB Trust Fund CTC			6,543,377.21							6,543,377.21
Bldg Reserve-ILLFund			1,081,901.55							1,081,901.55
Total Investment	\$ 3,689,116.41	\$ 863,552.99	\$ 9,239,924.01	\$ 789,670.15	\$ 1,200,000.00	\$ -	\$ 4,250,000.00	\$ 10,555.66	\$ 4,222,632.72	\$ 24,265,451.94
LaSalle State Bank	\$ 127,012.37									
Peru Savings Bank	2,944,763.69									
	<u>\$ 3,071,776.06</u>									

Respectfully submitted,

*Cheryl Roelfsema*

Cheryl Roelfsema  
Vice President for Business Services & Finance/Treasurer

ILLINOIS VALLEY COMMUNITY COLLEGE  
INVESTMENT STATUS REPORT  
April 30, 2012

<u>DUE</u>	<u>Education</u>	<u>Oper &amp; Maint</u>	<u>O&amp;M Restricted</u>	<u>Bond &amp; Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection &amp; Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
6/1/2012		300,000			1,200,000			1,500,000	FSB	0.95%	0.95%	24553
6/22/2012	1,000,000							1,000,000	FSB	0.50%	0.50%	25440
7/20/2012	2,000,000							2,000,000	FSB	0.95%	0.95%	1011570115
8/3/2012							2,000,000	2,000,000	FSB	0.95%	0.95%	25092
9/21/2012						500,000		500,000	FSB	0.95%	0.95%	25440
9/29/2012			500,000				500,000	1,000,000	FSB	0.95%	0.95%	25522
11/7/2012						150,000		150,000	MB	1.00%	1.00%	915192
11/23/2012						1,500,000		1,500,000	FSB	0.65%	0.65%	26001
12/14/2012	500,000		500,000				1,000,000	2,000,000	FSB	0.65%	0.65%	2041022024
12/22/2012				500,000		1,000,000	500,000	2,000,000	FSB	0.65%	0.65%	1011466946
1/30/2013						100,000		100,000	NCB	0.60%	0.60%	35803
3/21/2013						1,000,000		1,000,000	FSB	0.65%	0.65%	
4/22/2013							100,000	100,000	MB	0.80%	0.80%	914161
<b>Total CD</b>	<b>3,500,000</b>	<b>300,000</b>	<b>1,000,000</b>	<b>500,000</b>	<b>1,200,000</b>	<b>4,250,000</b>	<b>4,100,000</b>	<b>14,850,000</b>				

CB	Centrue Bank	LSB	LaSalle State Bank
CBNA	Commerce Bank, NA	MB	Marseilles Bank
CFNB	Citizens First National Bank	MSB	Midland State Bank
FSB	First State Bank of Mendota	NCB	North Central Bank - Ladd
HNB	Hometown National Bank	PFS	Peru Federal Savings

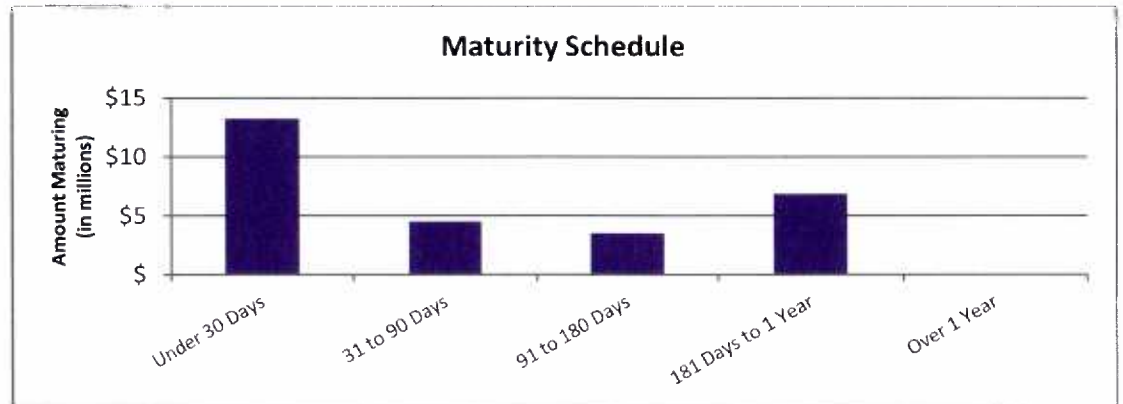
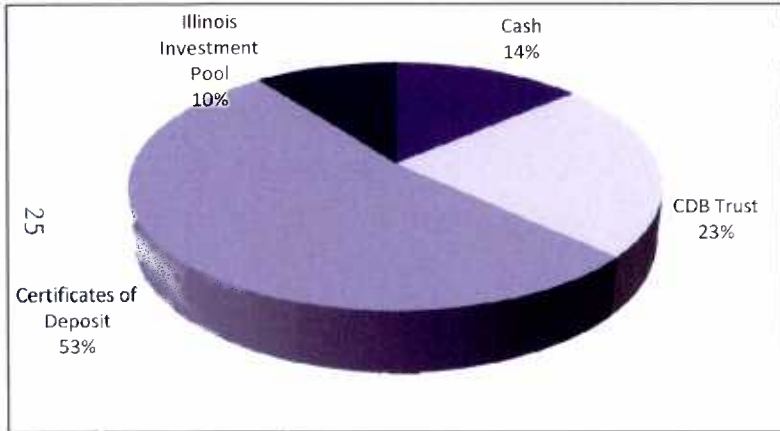
\*\* Current II. Funds interest rate: 0.12%



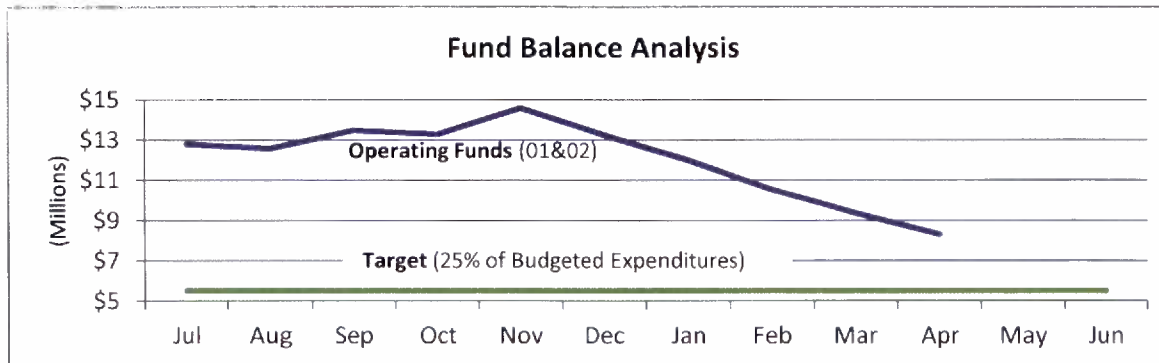
**Illinois Valley Community College District No. 513  
Investment Status Report  
All Funds  
April 30, 2012**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	13.6%	\$ 3,835,318	3.58%
CDB Trust	23.3%	6,543,377	1.90%
Certificates of Deposit	52.8%	14,850,000	0.77%
Illinois Investment Pool	10.2%	2,872,075	0.71%
<b>Total</b>	<b>100.0%</b>	<b>\$ 28,100,770</b>	<b>1.41%</b>

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds (US Bank)	\$ 2,872,075			\$ 2,872,075	10%
Centrue Bank		-		-	0%
First State Bank		14,500,000		14,500,000	52%
LaSalle State Bank			127,012	127,012	0%
Marseilles Bank		250,000		250,000	1%
North Central Bank		100,000		100,000	0%
Citizens First National			7,603,585	7,603,585	27%
Peru Federal Savings			2,648,098	2,648,098	9%
<b>Total</b>	<b>\$ 2,872,075</b>	<b>\$ 14,850,000</b>	<b>\$ 10,378,695</b>	<b>\$ 28,100,770</b>	<b>100%</b>



**Weighted Average Maturity of CD's**      154 Days



**\$5,000 and Over Check Register**

**04/01/12 - 04/30/12**

<b>Check Number</b>	<b>Check Date</b>	<b>Vendor Number</b>	<b>Payee</b>	<b>Check Amount</b>	<b>Description</b>
523375	04/05/12	0108916	CCIC	\$ 278,041.60	Health Insurance (April)
523405	04/05/12	0041932	IVCC Tuition	72,056.19	Tuition (DWC)
ACH	04/12/12		VALIC Retirement Services	16,010.08	403(b) & 457(b)Payroll (04/12/12)
523488	04/12/12	0081443	American Express	43,034.89	Apple Computer, CDW Government, Inc., Cengage Learning Inc., Central Illinois Trucks, Inc., McGraw Hill Publishing
523519	04/12/12	0001296	Follett Higher Education Group	9,990.75	Bookstore Charges at Sauk Valley (DWC)
523566	04/12/12	0160286	Mr. Peter R. Safflund	6,000.00	Professional Fees-Grant Evaluation (NSF Grant)
523582	04/12/12	0066555	United States Postal Service	6,000.00	Reimburse Postage Meter
523609	04/13/12	0000001	Illinois Valley Community College	95,151.41	Federal & State Payroll Taxes (04/12/12)
523618	04/13/12	0082897	SURS	50,106.89	Payroll (04/12/12)
523643	04/19/12	0169822	Constellation NewEnergy - Gas	13,792.27	Natural Gas (03/01/12-03/31/12)
523661	04/19/12	0181795	G4S Secure Solutions (USA) Inc	28,065.51	Security Services (March)
523675	04/19/12	0079038	IVCC Student Activity	477,345.99	MAP Funds
523701	04/19/12	0185561	S & K Excavating & Trucking	6,463.59	Water Line Repairs
523717	04/19/12	0001927	Walter J Zukowski & Associates	8,197.50	Legal Services
523730	04/26/12	0145770	All Risk Training and Safety	8,525.00	Consulting-Business Seminars
523779	04/26/12	0001404	AmSan	7,078.28	Windsor Extractor, Custodial Supplies
523735	04/26/12	0126547	Basalay, Cary, & Alstadt Architects	25,582.38	Ceiling & Lighting Replacement*, Replace Panic Door Hardware*, Restroom Modification PH2*, Feeder Wire D & E*
523841	04/26/12	0185636	Bestblanks	6,975.68	Roland Engraver, Vinyl Cutter & Supplies (NSF Grant)
523766	04/26/12	0181795	G4S Secure Solutions (USA) Inc	25,520.02	Security Services (February)
523775	04/26/12	0183815	Holman Boiler Works, Inc.	6,325.00	Boiler Tube Replacement and Boiler Repairs
523855	04/26/12	0000001	Illinois Valley Community College	99,107.39	Federal & State Payroll Taxes (04/26/12)
523863	04/26/12	0082897	SURS	51,393.42	Payroll (04/26/12)
523835	04/26/12	0001927	Walter J Zukowski & Associates	8,513.00	Legal Services
ACH	04/27/12		VALIC Retirement Services	18,346.89	403(b) & 457(b)Payroll (04/26/12)

**\$ 1,367,623.73**

\*Protection, Health, & Safety (PHS) Projects

**Stipends for Pay Period Ending 04/07/2012**

Name	Description	Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name	Section Title	Comments	
Baker, Kathryn June	Internet and Email	03/05/12	04/07/12	04/07/12	ST	\$420.00	14110394151320	SRS-1103-603	Internet & Email		
Crowley, Michael R	You are Going To Disney World	03/22/12	04/07/12	04/07/12	ST	\$60.00	14110394151320	HLR-8101-303	So You're Going to Disney World		
Deal, Constance L	Violin Lessons / 16	03/20/12	04/07/12	04/07/12	ST	\$464.96	11120650051320	MUP-2023-01	Applied Music: Violin		
Engstrom, Norman Bruce	Voice Lessons / 16	02/21/12	04/02/12	04/07/12	ST	\$512.00	11120650051340	MUP-2001-01	Applied Music: Vocal		
Fisher, Andrew	Presentation Support Staff Dev	03/28/12	04/07/12	04/07/12	ST	\$75.00	18440184051900				
Freed, Timothy Daniel	Southern Desserts!	04/02/12	04/07/12	04/07/12	ST	\$135.00	14110394151320	HLR-3606-304	Southern Desserts! Butter		
Holman, Stacy Ann	Zumba	02/21/12	04/07/12	04/07/12	ST	\$250.00	14110394151320	HLR-6214-302	Zumba		
Hunter, Robert Laurence	NSF Webpage Updates	04/07/12	04/07/12	04/07/12	ST	\$500.00	61320183751900				
Jauch, Christian Martin	Presentation Support Staff Dev	03/28/12	04/07/12	04/07/12	ST	\$75.00	18440184051900				
Johnson, Laura Elizabeth	Hot Glass Experience I	03/29/12	04/07/12	04/07/12	ST	\$120.00	14110394151320	HLR-2748-423	Hot Glass Experience I		
Johnson, Laura Elizabeth	Hot Glass Experience II	03/22/12	04/07/12	04/07/12	ST	\$80.00	14110394151320	HLR-2751-413	Hot Glass Experience II		
Mekeel, Ashley Marie	Piano Lessons / 36	03/12/12	04/07/12	04/07/12	ST	\$1,004.04	11120650051320	MUP-2005-01	Applied Music: Piano		
Moore, Bernard A	ACT Test Preparation	03/24/12	04/07/12	04/07/12	ST	\$340.00	14110394151320	YOU-3501-03	ACT Test Preparation	03/24 and 03/31	
Novak, M. Elaine	Presentation Support Staff Dev	03/28/12	04/07/12	04/07/12	ST	\$75.00	18440184051900				
O'Brien, Clint Michael	Focus on Fixed Income	03/14/12	04/07/12	04/07/12	ST	\$54.00	14110394151320	CDV-5012-303	Focus on Fixed Income		
O'Brien, Tina Marie	Subbed for C McClure	03/28/12	04/07/12	04/07/12	ST	\$120.60	11520910051320				
Olesen, Jared Jeffrey	Presentation Support Staff Dev	03/28/12	04/07/12	04/07/12	ST	\$75.00	18440184051900				
Panizzi, Gerald W	CDV-6000-02	03/24/12	04/07/12	04/07/12	ST	\$187.50	14110394251320	CDV-6000-02	LaSalle Co Driver Improvement		
Pierog, Corinne M	Non-Profit Leadership	03/14/12	04/07/12	04/07/12	ST	\$500.00	14110394151320	CEU-8407-03	Non-Profit Leadership		
Prendergast, James M	Diagnostic Screenings	02/23/12	04/07/12	04/07/12	ST	\$270.00	11120910051900			02/23, 02/19, 02/16, 02/21	
Radek, Kimberly M	ENG 1002	04/07/12	04/07/12	04/07/12	ST	\$640.00	11120910051340	ENG-1002-101	English Composition II		
Ray, Darlene A	Put Spring In Your Garden	03/24/12	04/07/12	04/07/12	ST	\$60.00	14110394151320	HLR-5209-603	Get Growing, Spring in Garden		
Retoff, Dan J	HLR-6108-303	03/07/12	04/07/12	04/07/12	ST	\$75.00	14110394151320	HLR-6108-303	Breathing for Life		
Strickler, Andrew Robert	YOU-3501-403	03/24/12	04/07/12	04/07/12	ST	\$160.00	14110394151320	YOU-3501-403	ACT Test Preparation		
Volker, Todd D	CEU-1612-633, HLR-5114-03	03/14/12	04/07/12	04/07/12	ST	\$150.00	14110394151320	CEU-1612-633	Guerilla Marketing		
Wallis, H Scott	Waste Water Treatment	02/15/12	04/21/12	04/21/12	ST	\$1,200.00	14110394151320	WWT-1201-349	Intermediate Waste Water Trmnt		
Zellmer, Donald G.	Coordinator for Show Chior	04/05/12	04/07/12	04/07/12	ST	\$750.00	13620663051900				
Total Stipends						\$8,353.10					

27

*Cheryl Roelfsema*  
 Cheryl Roelfsema

Vice President of Business Services and Finance

*Jerry Corcoran 5/4/12*  
 Dr. Jerry Corcoran

President

\*Earmtypes  
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS  
 Exempt Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting  
 Mileage  
 MI=Miscellaneous, SS=Summer School

### Stipends for Pay Period Ending 04/21/2014

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Ault, Richard L	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Baker, Kathryn June	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$150.00	61320152751900			
Baker, Kathryn June	Microsoft Excel 2010 Level 2	03/09/12	04/21/12	04/21/12	ST	\$420.00	14110394151320	CEX-4116-603	Microsoft Excel 2010 Level 2	
Balzarini, Doreen J	Inman Electric	04/20/12	04/21/12	04/21/12	ST	\$35.00	14210331051320			
Balzarini, Doreen J	Microsoft Word 2010 Level 2	03/06/12	04/21/12	04/21/12	ST	\$420.00	14110394151320	CEX-4022-303	Intermediate Microsoft Word 2010	
Batson-Turner, Jean	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Bazydlo, Nora Beth	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Bennett-Campbell, Bonnie L	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Bergsieker, David E	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Beyer, Jason Adam	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Bhattacharya, Abhijeet	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Bias, Timothy John	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Black, Mary A	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Black, Wesley Taylor	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Blaydes, Christine Ann	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Brolley, Vincent Depaul	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Brown, Mark Sheffield	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Bruch, Anna Marie Faletti	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Bubb, Jennifer Lee	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Carey, Lauri L	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Christianson, Diane C	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Cinotte, Lori Maret	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Codo, Kim G	Guitar Lessons / 24	02/06/12	04/21/12	04/21/12	ST	\$753.84	11120650051320	MUP-2013-01	Applied Music: Guitar	
Dockins, Sherry Marie	Meal Reimbursement	03/26/12	04/21/12	04/21/12	MI	\$13.38	11120650055212			
Donna, Rebecca S	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Dove, Christine E	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Elias, Gina Rae	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Engstrom, Norman Bruce	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900			
Engstrom, Norman Bruce	Voice Lessons / 16	02/21/12	04/21/12	04/21/12	ST	\$512.00	11120650051340	MUP-2001-01	Applied Music- Vocal	



**Stipends for Pay Period Ending 04/21/2014**

29

Ferguson, William Charles	Creative Gourd Art	03/09/12	04/21/12	04/21/12	ST	\$300.00	14110394151320	HLR-2301-633	Creative Gourd Art
Fesperman, Jeffrey Norris	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Foster, Christine M	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Francisco, Marjorie Lynn	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Freed, Timothy Daniel	Mushrooms The Fungus Among Us	04/16/12	04/21/12	04/21/12	ST	\$105.00	14110394151320	HLR-3110-304	Mushrooms The Fungus Among Us
Fryxell, David William	Bass Lessons /11	03/06/12	04/21/12	04/21/12	ST	\$332.53	11120650051320	MUP-2043-01	Applied Music: Bass
Gibbs, Kathryn Ann	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$75.00	61320152751900		
Gibson, James A	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Hanley, Linda Cheryl	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Hardy, Tina L.	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$150.00	61320152751900		
Hobneck, Cheryl I	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Hodgson, Laura Ann	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Hogue, Julie Ann	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Jauch, Christian Martin	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$150.00	61320152751900		
Johll, Matthew E.	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Johnson, LeeAnn	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Killian, Melissa J.	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
King, Keith Robert	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Klopcic, Elizabeth Ann	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Koehler, Richard A	Bureau / Putnam County #165	04/14/12	04/21/12	04/21/12	ST	\$150.00	14110394351320	CDV-7000-02	Bureau Co. Driver Improvement
Koehler, Richard A	Driver Improvement # 808	04/11/12	04/21/12	04/21/12	ST	\$150.00	14110394251320	CDV-6000-01	LaSalle Co Driver Improvement
Koudelka, Arthur Edward	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Krasnican, Mary Ellen	Applied Food Service Sanitation	03/26/12	04/21/12	04/21/12	ST	\$387.00	14110394151320	FSS-1200-631	Appl. Food Service Sanitation
Kuester, David A	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Lange, Marilyn Lee	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$150.00	61320152751900		
Lanning, Susan I	Ethics For Body Workers	04/13/12	04/21/12	04/21/12	ST	\$300.00	14110394151320	CPD-3107-04	Ethics for Bodyworkers
Leadingham, Paul	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Lockwood, Kirk D	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Mammano, Pamela M	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Mangold, Richard F	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Mekeel, Ashley Marie	Piano Lessons / 23	04/06/12	04/21/12	04/21/12	ST	\$641.47	11120650051320	MUP-2005-01	Applied Music: Piano
Mika, Judyann	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$150.00	61320152751900		

**Stipends for Pay Period Ending 04/21/2014**

Monterastelli, Cherie A	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Montgomery, D Gene	Clarinet, Oboe, Saxophone / 12	03/07/12	04/21/12	04/21/12	ST	\$376.92	11120650051320	MUP-2032-01	Applied Music: Clarinet
Moroni, Theresa Marie	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$150.00	61320152751900		
Moskalewicz, James P	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Nadolny, Ronald Raymond	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$150.00	61320152751900		
Nett, Steve A	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Niemann-Boehle, Deborah M	Cheesemaking / How to Publish What You Write	04/10/12	04/21/12	04/21/12	ST	\$180.00	14110394151320	HLR-3500-304	Cheesemaking
Nink, Tina M	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Oldaker, Adam Gregory	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Olesen, Jared Jeffrey	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Olivero, Luke C	Mileage Reimbursement	04/05/12	04/21/12	04/21/12	ML	\$109.89	61620296355212		
Opsal, James Allen	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$150.00	61320152751900		
Oseland, Gregory A	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Panizzi, Gerald W	Driver Improvement # 807/809	04/07/12	04/21/12	04/21/12	ST	\$375.00	14110394251320	CDV-6000-02	LaSalle Co Driver Improvement
Pence, Patricia Lynn	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Perez, Dorene Marie	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Perkins, Rebecca W	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$75.00	61320152751900		
Peterson, Delle Jeanne	Cello Lessons / 8	02/17/12	04/21/12	04/21/12	ST	\$223.12	11120650051320	MUP-2053-01	Applied Music: Cello
Phillips, Michael Alan	Career Fair	04/20/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Pietrolonardo, Anna Marie	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Prine, Renee Marie	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Ptasnik, Tara Larie Coburn	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Pumo, Deborah J	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Radek, Kimberly M	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Rambo, Randy R	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Reese, Robert C	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Reif, Cynthia Lou	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$150.00	61320152751900		
Robinson, Delores R.	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Russell, Thomas Shawn	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$150.00	61320152751900		
Sankovich, Michael W	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Sarsah, Dominic K	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		

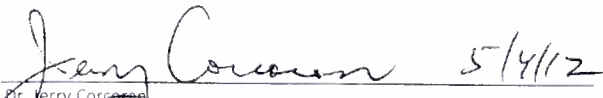


**Stipends for Pay Period Ending 04/21/2014**

Savoia, Jennifer L	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Schroeder, Eric Steven	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Schultz, Cynthia L	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Serafini, Richard Joseph	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Simon, Nedda	Can We Talk ?	04/16/12	04/21/12	04/21/12	ST	\$75.00	14110394151320	CEU-7617-404	Can We Talk?
Skoflanc, Francie A	Caer Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Smith, Mary Theresa	Summer Camp Schedule Design Wk	04/21/12	04/21/12	04/21/12	ST	\$400.00	14110394151320		
Smith, Mary Theresa	PMC Silver Jewelry	04/03/12	04/21/12	04/21/12	ST	\$96.82	14110394151320	HLR-2710-304	PMC Silver Jewelry
Smith, Sara E	Food Sanitation Service	03/26/12	04/12/12	04/21/12	ST	\$402.00	14110394151320	FSS-1200-631	Appl. Food Service Sanitation
Stockley, Douglas L	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Swett, Steven A	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$150.00	61320152751900		
Thomas, Linda Ann	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Urban-Bollis, Jill L	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Villarreal, Nora Lynn	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Volker, Richard H	It's Decision Time	04/04/12	04/18/12	04/21/12	ST	\$112.50	14110394151320	HLR-1113-304	It's Decision Time
Volker, Todd D	Continuing Issues Of American Civil War	04/21/12	04/21/12	04/21/12	ST	\$75.00	14110394151320	HLR-5432-634	Continuing Issues Of American Civil War
Whaley, Philip	Trumpet Lessons / 4	03/15/12	04/21/12	04/21/12	ST	\$111.56	11120650051320	MUP-2014-01	Applied Music: Trumpet
Wiggins, Dawn M	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Yong, Promise K.	Career Fair	04/10/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Zeilman, Karen Elaine	Career Fair	04/20/12	04/21/12	04/21/12	ST	\$50.00	61320152751900		
Total Stipends						\$12,508.03			

31

  
 Cheryl Roelfsema  
 Vice President of Business Services and Finance

 5/4/12  
 Dr. Jerry Corcoran  
 President

\*Earntypes  
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend,  
 ES=SURS Exempt Stipend, OV=Overload, VA=Vacation Payout,  
 ML= Commuting Mileage  
 MI=Miscellaneous, SS=Summer School

**Bid Results – Asbestos Abatement for Protection, Health and Safety (PHS) Projects in Buildings A, B, D, and E.**

Bids for the Asbestos Abatement for PHS Projects in Buildings A, B, D, and E were received and publicly opened on May 3, 2012. Bay Remediation, LLC submitted the low bid and met all bidding requirements and specifications. Attached are a letter of recommendation from United Analytical Services, Inc. and the summary of bids received.

**Recommendation:**

**The administration recommends Board approval to accept the base bid for the Asbestos Abatement for PHS Projects in Buildings A, B, D, and E from Bay Remediation, LLC – Chicago, IL, in the amount of \$55,000.**



**UNITED ANALYTICAL SERVICES, INC.**

A Woman Owned Business

1429 Centre Circle Drive  
Downers Grove, IL 60515  
PHONE: (630) 691-8271  
FAX: (630) 691-1819  
E-Mail: [uasinc@uas1.com](mailto:uasinc@uas1.com)

May 4, 2012

Illinois Valley Community College  
815 N. Orlando Smith Avenue  
Oglesby, Illinois 61348

**Attn: Mr. Gary Johnson, Director of Facilities**  
**RE: Bid Acceptance Letter for Bay Remediation**  
**Illinois Valley Community College**  
**815 N. Orlando Smith Avenue, Oglesby, Illinois 61348**  
**2012 Protection, Health & Safety Project - BCA Project #1126**  
**Restroom Modifications - Phase 2 & Classroom Ceiling Lighting Modifications**

Dear Mr. Johnson:

On May 3, 2012, seven (7) bids were received, opened, and read by Illinois Valley Community College regarding the project indicated above. The bids ranged from \$55,000 to \$298,000. The apparent low bidder was Bay Remediation of Chicago, Illinois at \$55,000. UAS' estimate for the work was \$62,050. The lowest bid was approx. \$14,540 lower than the next three bids. The lower bid result can be attributed to a reported slower work period for the contractor in which the proposed work will be conducted, competition with other contractors of the same trade, and current economic conditions. We have contacted Pat Kramer, President of Bay Remediation and reviewed his bid with him. Mr. Kramer stated that he fully understands the scope of work, the addendum, the time frames for construction, manpower needed for the project and current site conditions. Mr. Kramer stated that he was comfortable and confident with the bid. Therefore, the A/E recommends award of the project to the apparent low bidder, Bay Remediation.

Sincerely,

UNITED ANALYTICAL SERVICES, INC.

Thad Daniels  
Director of Field Services

cc: Mike Glenn (UAS), Kurt Rimmel (BCA) and Kevin Aikman (UAS)

**Illinois Valley Community College  
Asbestos Abatement  
Main Campus Buildings A, B, D & E**

UAS Project #1191238-02

	Contractor's Name, Address, email	Has Bidding Docs	Addenda Acknowledged	Base Bid	Required Documents Included
1	Pat Connolly Universal Asbestos Removal 1385 101 <sup>st</sup> St., Suite D Lemont, IL 60439 <a href="mailto:Uas1987@aol.com">Uas1987@aol.com</a>	Yes	--	--	--
2	Brian Hughes Midwest Service Group <a href="mailto:bhughes@midwestchicago.com">bhughes@midwestchicago.com</a>	Yes	Yes	\$69,960	Yes
3	Tim Holian Holian Asbestos Removal & Encapsulation 7504 Meyer Road Spring Grove, IL 60081 <a href="mailto:tim@holianind.com">tim@holianind.com</a>	Yes	Yes	\$298,000	Yes
4	Bill Crook Midwest Construction Services  <a href="mailto:tflorida@mcs-ia.com">tflorida@mcs-ia.com</a>	Yes	Yes	\$108,000	Yes
5	Alexander Tennant Colfax Corporation 2441 N. Leavitt St. Chicago, IL 60647 <a href="mailto:atennant@colfaxcorp.com">atennant@colfaxcorp.com</a>	Yes	Yes	\$69,400	Yes

Illinois Valley Community College  
 Asbestos Abatement  
 Main Campus Buildings A, B, D & E

UAS Project #1191238-02

	Contractor's Name, Address, email	Has Bidding Docs	Addenda Acknowledged	Base Bid	Required Documents Included
6	Pat Doyle Kinsale Contracting Group 648 Black Hawk Drive Westmont, IL patd@kinsalecg.com	Yes	Yes	\$113,000	Yes
7	Scott Montgomery Valor Technologies, Inc. 3 North Point Court Bolingbrook, IL	Yes	Yes	\$69,260	Yes
8	Derrick Beckhart Advanced Environmental shawn@goocta.com	Yes	--	--	--
9	Elias Vazquez Bay Remediation bayenvironmental@sbcglobal.net	Yes	Yes	\$55,000	Yes



**Bid Results – Protection, Health and Safety (PHS) Projects**

Bids for the following PHS Projects were received and opened on May 3, 2012:

- ICCB Project # 513-T-2131-1011 – Restroom Modifications – Phase II
- ICCB Project # 513-T-2132-1011 – Door Panic Hardware Replacement
- ICCB Project # 513-T-2141-1111 – Ceiling and Lighting Replacement

Vanguard Contractors, Inc. – Pekin, IL, submitted the low bid and met all bidding requirements and specifications. Attached are a letter of recommendation from Basalay, Cary & Alstadt Architects and the summary of bids received.

**Recommendation:**

**The administration recommends Board approval to accept the base bid from Vanguard Contractors, Inc. – Pekin, IL, in the amount of \$747,200 for the PHS Projects for Restroom Modifications – Phase II, Door Panic Hardware Replacement, and Ceiling and Lighting Replacement, Alternate Bid No. 1 for \$7,300 for additional valve and piping replacements in Buildings A and B, and Alternate Bid No. 2 for \$6,300 for additional valve and piping replacements in Buildings D, E, and G, for a total of \$760,800.**



May 4, 2012

Michelle Carboni, Director of Purchasing  
Illinois Valley Community College  
815 N. Orlando Smith Road  
Oglesby, IL 61348

RE: 2012 Protection, Health & Safety Projects  
ICCB No. 513-T-2131-1011, ICCB No. 513-T-2132-1011 & ICCB No. 513-T-2141-1111  
BC&A Project No. 1126 A, C & D

Dear Ms. Carboni:

Bids were received on May 3, 2012 for the above referenced project. Four bids were received, with Vanguard Contractors, Inc. (VCI) being the apparent low bidder with a base bid of \$747,200.00. The bid from VCI acknowledged receipt of the addendum, included the IVCC Certification form, included the required bid bond and was based upon the plans and specifications. No exceptions/voluntary alternates were listed. Mandatory site visit requirements were met. In addition, the VCI bid also included an add Alternate Bid (No. 1) of \$7,300.00 to provide additional valve and piping replacement in Buildings A & B and an add Alternate Bid (No. 2) of \$6,300.00 to provide additional valve and piping replacement in Buildings D, E and G, if so desired.

VCI's bid falls well within IVCC's budget for the work. College funds available for construction equal \$931,076.00 for the restroom modification portion of the work, \$123,510.00 for door hardware replacement and \$152,042.00 for classroom ceiling/lighting replacement. VCI's cost for each portion of the work is \$550,100.00, \$94,400.00 and \$102,700.00 respectively. As you can see, the total VCI bid is considerably lower than IVCC's budget. Immediately after the bid opening, BC&A asked VCI to go back and review their numbers to determine if something was inadvertently left out of their price. Upon completion of their review, they reported no omissions. VCI contributed their fair price to the current economy, their dire need for work and their familiarity with the IVCC campus since they completed the Phase I Restroom Modification project in 2009-2010.

Based upon this information, we see no reason not to accept VCI's bid. BC&A recommends that the college accept VCI's base bid, Alternate Bid No. 1 and Alternate Bid No. 2 for a total of \$760,800.00. Since the bids are substantially lower than anticipated, BC&A also recommends that the college maintain a 10% contingency minimum through the construction period.

Michelle Carboni, Director of Purchasing  
Illinois Valley Community College  
May 4, 2012  
Page 2

A bid tabulation summarizing all of the bids for the project is attached for further review. If you have any questions regarding the bids, please do not hesitate to call.

In addition, the college may want to strongly consider expediting desired heating valve replacement project to take advantage of the aggressive bidding climate encountered at this time.

Sincerely,

A handwritten signature in black ink that reads "Kurt Rimmele". The signature is written in a cursive style with a large, prominent "K" and "R".

Kurt Rimmele

KR/dr

Cc: Gary Johnson, IVCC Director of Facilities  
BC&A File

BID TABULATION SHEET

PROJECT NAME: 2012 PROTECTION, HEALTH & SAFETY PROJECTS  
 ILLINOIS VALLEY COMMUNITY COLLEGE  
 DISTRICT NO. 513  
 OGLESBY, IL 61348  
 BC&A PROJECT NO. 1126



620 West Lafayette Street • Ottawa, IL 61350 • Phone (815) 434-0108 • Fax (815) 434-1603

BIDS DUE: MAY 3, 2012 @ 2:00 P.M.

Bidder	Base Bid	Alternate Bid No. 1	Alternate Bid No. 2	Voluntary Alternate Bid(s)	Bid Security	Addenda No. 1	Certif. Form	Mandatory Site Visit	Remarks
DJ Sickley Construction 3650 2975th Road Peru, IL 61354	\$778,653.00	\$7,684.00	\$6,587.00	N/A	X	X	X	Yes	Zeller Electric CMI Plumbing Benassi Tile American Ind. Door
Lite Construction 711 S. Lake St. Montgomery, IL 60538	\$799,997.00	\$7,500.00	\$6,500.00	N/A	X	X	X	Yes	JB Contracting CMI Plumbing LCI Security Door
Vanguard Contractors 15 S. Capitol St. Pekin, IL 61554	\$747,200.00	\$7,300.00	\$6,300.00	N/A	X	X	X	Yes	Zeller Electric CMI Plumbing Benassi Tile VCI
Vissering Construction 175 Benchmark Industrial Streator, IL 61364	\$887,000.00	\$14,000.00	\$12,000.00	N/A	X	X	X	Yes	Zeller Electric CMI Plumbing Rockford Tile American Ind. Door

39

**Tennis Program – Elimination of Tuition Waivers and Coaching Salaries**

On April 17, 2012, the IVCC Board tabled the recommendation to eliminate Tennis Program tuition waivers and coaching salaries until the College's insurance coverage for volunteer coaches was reviewed. The College's insurance consultant has confirmed that medical payments for athletic participants, students and instructors is excluded under the general liability policy; thus, there would be no access to medical payments for volunteers, only negligence-based coverage of the standard bodily injury/property damage. All volunteer tennis coaches will be asked to sign a form acknowledging their understanding that they are strictly volunteers and ineligible for workers' compensation.

The following memo from Dr. Pearce presents a recap of the meetings that have taken place with Tennis Program stakeholders since April 17, 2012. The administration's position regarding the recommendation to eliminate tuition waivers and paid coaches salaries remains unchanged.

**Recommendation:**

**The administration recommends the Board of Trustees eliminate tuition waivers and coaching salaries for Men's Tennis and Women's Tennis programs at the end of the spring 2012 semester and terminate the employment of Head Men's Tennis Coach Lukas Burkon and Head Women's Tennis Coach Bonnie Petersen, effective May 18, 2012.**



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

# Memorandum

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**To:** Jerry Corcoran, President  
**From:** Rick Pearce, VP for Learning and Student Development *RP*  
**Date:** May 7, 2012  
**Subject:** Tennis Program

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After the Board's tabling of the proposed changes to the Men's and Women's Tennis Programs, two meetings were arranged in order to get further information and input from the community, student-athletes, coaches, and parents.

Tracy Morris met with a group on April 24<sup>th</sup> in order to clarify the logistics of the proposal to continue the Tennis Programs with no waivers and no coaching salaries. Tracy outlined the expectations for fundraising and clarified the nature of the relationship between volunteer coaches and the college.

A second meeting was held on May 3<sup>rd</sup>, which both you and I also attended. At that time, the administration was able to clarify the recommendation planned to go to the Board of Trustees this month and to address questions from community members and parents concerning what are allowable fundraising activities and to explain the fundraising process.

Athletic Director Tommy Canale provided a benchmark fundraising goal of \$2,000 per team per year to maintain operating expenses (equipment and travel) as well as a \$2,000 contingency fund for post-season travel, which could be banked from year to year.

All those in attendance at the meeting expressed their support of the administration's recommendation and their commitment to fundraising to support the program.

Therefore, I recommend we present the action item tabled at the April Board meeting for action by the Board at the May meeting.



**Appointment of Dean of Health Professions and Interim Director of Nursing Programs**

Upon the recommendation of the search advisory committee, the Vice President for Learning and Student Development is recommending Ms. Bonnie Bennett-Campbell as the Dean of Health Professions and Interim Director of Nursing Programs. Information on this applicant is attached.

**Recommendation:**

**The administration recommends Board approval of the appointment of Ms. Bonnie Bennett-Campbell to the position of Dean of Health Professions with an annualized salary of \$70,500, effective June 1, 2012.**

**The administration recommends Board approval of the appointment of Ms. Bonnie Bennett-Campbell to the position of Interim Director of Nursing Programs with an annualized compensation of \$12,000, effective June 1, 2012.**

**RECOMMENDED FOR STAFF APPOINTMENT**  
**2011-2012**

GENERAL INFORMATION:

POSITION TO BE FILLED: Dean of Health Professions

NUMBER OF APPLICANTS: 14

NUMBER OF APPLICANTS INTERVIEWED: 2

APPLICANTS INTERVIEWED BY:

Ms. Dzik, Ms. Francisco, Mr. Groleau, Ms. Isermann, Ms. Monterastelli,  
Ms. Nink, Dr. Pearce, Ms. Ragazincky, Dr. Sack

APPLICANT RECOMMENDED:

Bonnie Bennett-Campbell

EDUCATIONAL PREPARATION:

Loyola University, Chicago, IL – MS in Nursing

Illinois Wesleyan University, Bloomington, IL – BS in Nursing

EXPERIENCE:

Illinois Valley Community College – Nursing Instructor, Interim Director of Nursing

Illinois Valley Community Hospital, Peru, IL – Staff Nurse

Illinois Valley Community College – Division Chair/Director of Nursing, Instructor

Loyola University Medical Center, Maywood, IL – Nurse Clinician, Staff Nurse

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Five years of significant experience and responsibility in an administrative position
2. Demonstrated ability to lead and manage faculty and staff, budgets, and program development on time and within constraints
3. Demonstrated commitment to increasing both faculty and student diversity
4. Demonstrated commitment to the community college mission

RECOMMENDED SALARY: \$70,500

Ms. Glenna Jones, SPHR  
Director of Human Resources

April 12, 2012

Ms. Glenna Jones, Human Resources Director  
Illinois Valley Community College  
815 N. Orlando Smith Road  
Oglesby, IL 61348

Dear Glenna,

It is with great reluctance that I submit this letter as my formal notice of resignation as Human Resources Specialist effective May 4, 2012. I have accepted a position with another local company as an opportunity to further my current career goals.

The friendships and associations I have made during my employment with Illinois Valley Community College are very special. I will have fond memories for many years to come of my time working with one of the most talented workforces in the Illinois Valley.

It has been a privilege to serve IVCC's students, staff, faculty and administration for the past eight years. I am grateful for the confidence you and my coworkers have shown in me. I very much appreciate my experience at IVCC and wish everyone continued success in all endeavors.

Sincerely,



George Needs  
Human Resources Specialist

cc: Dr. Jerry Corcoran, President



**Government Finance Officers Association**  
203 North LaSalle Street, Suite 2700  
Chicago, Illinois 60601-1210  
312.977.9700 fax: 312.977.4806

March 7, 2012

Ms. Cheryl Roelfsema  
Vice President for Business Services & Finance  
Illinois Valley Community College  
815 North Orlando Smith Road  
Oglesby, IL 61348

Dear Ms. Roelfsema:

I am pleased to notify you that Illinois Valley Community College, Illinois has received the Distinguished Budget Presentation Award for the current budget from the Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting and represents a significant achievement by your organization.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to:

**Business Office**

We hope you will arrange for a formal public presentation of the award, and that appropriate publicity will be given to this notable achievement. A press release is enclosed for your use.

We appreciate your participation in GFOA's Budget Awards Program. Through your example, we hope that other entities will be encouraged to achieve excellence in budgeting.

Sincerely,

A handwritten signature in black ink that reads "Stephen J. Gauthier". The signature is written in a cursive style with a large, stylized 'S' and 'G'.

Stephen J. Gauthier, Director  
Technical Services Center

Enclosure



April 6, 2012

Dr. Rick Pierce  
Vice President for Learning and Student Development  
Illinois Valley Community College  
815 N. Orlando Smith Ave.  
Oglesby, IL 61348

Dear Colleague,

On behalf of the Midwestern Higher Education Compact (MHEC), I am writing to express deep appreciation for the contributions of Rick Mangold, an instructor with the Department of Psychology and Sociology at Illinois Valley Community College, to the MHEC Cross-State Tuning Initiative. This initiative, funded by Lumina Foundation for Education, involves teams of faculty from Illinois, Indiana, and Missouri working collaboratively to define what students should know and be able to do upon completing a degree in their discipline.

The MHEC project teams are comprised of faculty in marketing and in psychology representing public research universities, public comprehensive institutions, community colleges, and private non-profit colleges. As project director, I am impressed with and grateful for the commitment Rick Mangold has made to the Tuning initiative on behalf of his institution, academic discipline, and students.

The MHEC project is one of several Tuning efforts that are underway or have been completed in the United States since 2009. Similar work has been pursued in Europe under the auspices of the Bologna process to increase the transparency of what a particular type of degree represents. The Tuning process ensures that faculty expertise remains the basis for defining the curriculum while engaging employers and other stakeholders on the general competencies and skills that are needed by degree holders in a particular discipline or field. Ultimately, the work can enhance the portability of learning outcomes across institutions for students who transfer, increase the overall quality of teaching and learning, and enhance communication with employers and other audiences about the skills and competencies degree-holders bring with them to graduate school, to the workforce, and to their communities.

Defining the core essence of the discipline and establishing measurable learning outcomes at each level along a student's educational pathway is arduous work, especially among faculty from different types of institutions and located in different states. Faculty participants in the MHEC project have been working since January on the first step in the Tuning process—developing initial drafts of competencies and learning outcomes at the associate, bachelor's, and master's degree levels. Following this step, participants will map career and professional pathways for degree holders and then gather input from students, recent graduates, faculty colleagues, employers, and other stakeholders. Faculty teams will then use this input to hone core competencies and learning outcomes.

*Midwestern Higher Education Compact*

1300 South Second Street, Suite 130 • Minneapolis, Minnesota 55454-1079 • Telephone: (612) 626-8288 • Fax: (612) 626-8290

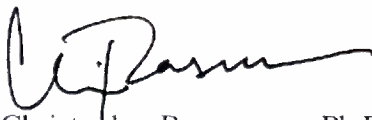
E-Mail: [mhec@mhec.org](mailto:mhec@mhec.org) • Web: [www.mhec.org](http://www.mhec.org)

Dr. Rick Pierce  
April 6, 2012  
Page 2

In addition to monthly in-person working meetings, participants are actively engaged with colleagues between meetings to achieve project objectives. Based on surveys and conversations with faculty, I estimate that participants devote an average of 3-4 days per month to the project. Participants have made an 18-month commitment to the project, which will conclude with a conference in the late spring of 2013.

I encourage you to support the continued involvement of Rick Mangold in this project and to provide opportunities for him to discuss the work and its implications with colleagues at your institution. Information on the Tuning process is available online from the Institute for Evidence-Based Change at [www.iebcnow.org](http://www.iebcnow.org) and at [www.tuningusa.org](http://www.tuningusa.org). Please also feel free to contact me with any questions you might have. Again, I want to express my gratitude for Rick's dedication and commitment to the MHEC Cross-State Tuning Initiative and all of the work that entails.

Sincerely,



Christopher Rasmussen, Ph.D.  
Project Director, MHEC Cross-State Tuning Initiative  
Vice President for Research and Policy Analysis  
Midwestern Higher Education Compact

cc: Rick Mangold  
Instructor  
Department of Psychology and Sociology  
Illinois Valley Community College





April 5, 2012

Jerry Corcoran  
Illinois Valley Community College District No. 513  
815 N Orlando Smith Ave.  
Oglesby, IL 61348

Dear Dr. Corcoran,

I write to congratulate Illinois Valley Community College District No. 513 for receiving 2011 Tree Campus USA® recognition. Tree Campus USA, a national program launched in 2008 by the Arbor Day Foundation and Toyota Motor North America, Inc., honors colleges and universities and their leaders for promoting healthy trees and engaging students and staff in the spirit of conservation.

To obtain this distinction, Illinois Valley Community College District No. 513 has met the five core standards for sustainable campus forestry required by Tree Campus USA, including establishment of a tree advisory committee, evidence of a campus tree-care plan, dedicated annual expenditures for its campus tree program, an Arbor Day observance and the sponsorship of student service-learning projects. Your entire campus community should be proud of this sustained commitment to environmental stewardship.

As you know, trees are a vital component of campus infrastructure and landscaping. First, properly-placed trees create a welcoming environment for students, staff and alumni. Second, the shade provided by trees offers much-needed relief and quiet place to reflect or study on hot summer days. Third, trees keep the air cleaner and reduce energy costs, to everyone's benefit.

Again, congratulations. Your diligence in improving the environment and quality of life at Illinois Valley Community College District No. 513 contributes to a healthier, more sustainable world for us all.

Best regards,

John Rosenow  
Chief Executive

A partnership of:



Dear President:

Recently I had the pleasure of umpire a college baseball contest involving a team representing your institution. I just wanted to let you know how very respectful, courteous & kind all of the players, coaches & fans were. It all starts at the top with their head coach & his catcher. They were both very cordial & polite while being very "professional".

They not only represent your school in a most favorable way, but all of them are great assets and ambassadors to your community as well! I hope you will pass along these words of praise to all those who are so well deserving of them.

Please let me know you received this letter. Thank you for your time & attention regarding this matter.

Sincerely,

A handwritten signature in cursive script that reads "Forrest 'Woody' Miller".

Forrest "Woody" Miller (college baseball umpire)  
243 N. 6<sup>th</sup> St.  
Clinton, IA 52732

(563)249-2540

millerforrest@yahoo.com

# ILLINOIS VALLEY COMMUNITY COLLEGE

## College Core Values

**Responsibility   Caring   Honesty   Fairness   Respect**

## Vision Statement

Leading our community in learning, working and growing.

## Mission Statement

IVCC teaches those who seek and is enriched by those who learn.

## The Purposes of IVCC are:

- \* The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- \* Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- \* Courses and academic support services designed to prepare students to succeed in college-level coursework.
- \* Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- \* Student support services to assist in developing personal, social, academic and career goals.
- \* Academic and student support programs designed to supplement and enhance teaching and learning.

## Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization’s work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

## College Goals

1. Assist all students in identifying and achieving their educational and career goals.
2. Promote the value of higher education.
3. Grow and nurture college resources needed to provide quality programs and services.
4. Promote understanding of diverse cultures and beliefs.
5. Demonstrate IVCC’s core values through an inclusive and collaborative environment.