

**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Avenue
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Tuesday, May 17, 2011
Board Room
6:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

BOARD AGENDA ITEMS

January

Strategic Plan Update
Student Demographic Profile

February

Authorize Budget Preparation
Tenure Recommendations
Non-tenured Faculty Contracts
Reduction in Force
Tuition and Fee Review
Five-year Financial Forecast

March

President's Evaluation

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
Bid Approval for Spring and Summer/Fall
Schedules
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses
IT Strategic Plan

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing

August Budget

a. Public Hearing
b. Resolution to Adopt Budget
College Insurance (every 3 years)
Program Review Report

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)

October

Authorize Preparation of Levy
Audit Report
Key Performance Indicators
ICCTA Award Nominations

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Campus Update – Nursing Program Status (Kathryn Kott and Michael Gorman)
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – April 19, 2011 Board Meeting and April 28, 2011 Meeting (Pages 1-11)
 - 7.2 Approval of Bills - \$1,084,968.39
 - 7.2.1 Education Fund - \$825,294.38
 - 7.2.2 Operations & Maintenance Fund - \$82,938.42
 - 7.2.3 Operations & Maintenance (Restricted Fund) - \$38,430.00
 - 7.2.4 Auxiliary Fund - \$45,238.01
 - 7.2.5 Restricted Fund - \$83,006.77
 - 7.2.6 Liability, Protection & Settlement Fund - \$10,060.81
 - 7.3 Treasurer's Report (Pages 12-29)
 - 7.3.1 Financial Highlights (Pages 13-14)
 - 7.3.2 Balance Sheet (Pages 15-16)
 - 7.3.3 Summary of FY11 Budget by Fund (Page 17)
 - 7.3.4 Budget to Actual Comparison (Pages 18-25)
 - 7.3.5 Budget to Actual by Budget Officers (Page 26)
 - 7.3.6 Statement of Cash Flows (Page 27)
 - 7.3.7 Investment Status Report (Page 28)
 - 7.3.8 Check Register - \$5,000 or more (Page 29)

- 7.4 Personnel - Stipends for Pay Periods Ending April 9, 2011 and April 23, 2011 (Pages 30-35)
- 7.5 Request to Purchase – Mobile Folding State System (Pages 36-38)
8. President’s Report
9. Committee Reports
10. Chargeback – Parkland College, Case New Holland Service Technician AAS Degree (Pages 39-40)
11. Approval to Terminate Depository Status (Page 41)
12. Transfer of Funds – Small Business Development Center (Page 42)
13. Board Policies (Pages 43-50)
 - 13.1 Suspension (first reading) (Pages 43-45)
 - 13.2 Civil Union Policy Changes (first reading) (Pages 46-50)
14. Information Items (Pages 51-64)
 - 14.1 Staff Resignation – Veronica Yancy, Administrative Assistant I, DWC at Sauk Valley (Page 51)
 - 14.2 Staff Resignation – Anna Poundstone, Administrative Assistant I, Ottawa Center (Page 52)
 - 14.3 Staff Resignation – Sylvia Orvis, Enrollment Assistant (Page 53)
 - 14.4 Interim Director of Safety Services Appointment (Page 54)
 - 14.5 Government Finance Officers Association Budget Award (Pages 55-56)
 - 14.6 The Illinois Clean Energy Grant – Geothermal Installation, \$90,000 (Page 57)
 - 14.7 Illinois Student Assistance Commission – 2009-2010 Student Financial Aid (Pages 58-59)
 - 14.8 Volunteer Income Tax Assistance Program (Pages 60-62)
 - 14.9 Thank you from Marquette Academy – Tour of Biology and Cadaver Labs (Page 63)
 - 14.10 Emails from 1958-59 LPO Basketball Team – Hall of Fame Inductees (Page 64)
15. Trustee Comment
16. Closed Session - 1) imminent litigation and 2) closed session minutes
17. Presentation on Interest-Based Bargaining – Walt Zukowski
18. Other
19. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
April 19, 2011

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Tuesday, April 19, 2011 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Dennis N. Thompson, Chair
David O. Mallery, Secretary
Michael C. Driscoll
Leslie-Anne Englehaupt
Larry D. Huffman
Melissa M. Olivero
Brad Cockrel, Student Trustee

Members Absent: Thomas C. Setchell, Vice Chair

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Rick Pearce, Vice President for Learning and Student Development
Lori Scroggs, Vice President for Planning and Institutional Effectiveness
Walt Zukowski, Attorney
David S. Zallis, 2010-2011 Student Trustee

Mr. Dennis Thompson introduced Mr. Brad Cockrel as the new student trustee and Mr. James Narczewski, board member elect.

APPROVAL OF AMENDED AGENDA

It was moved by Dr. Huffman and seconded by Dr. Driscoll to approve the amended agenda (added Item #25 – Confirmation of Authorization to Pursue Litigation) as presented and move Item #19 – Resolution to Withdraw from the Bureau/Putnam Area Enterprise Zone after closed session. Motion passed by voice vote.

PUBLIC COMMENT

None.

RECOGNITION – WOMEN’S BASKETBALL TEAM

The IVCC record-setting women’s basketball team was honored, each receiving a commemorative plaque. A commemorative banner was also presented to be displayed in IVCC’s gym. The team finished with a school record of 29 wins against only 5 losses and won its second straight Region IV Championship. Sophomore forward Shannon Washington received a plaque for scoring 1,101 points, winning two Region IV MVP trophies and advancing to the

NJCAA tournament twice. It was noted the women's basketball team had an average g.p.a. of 3.0. The coaches and trainers were recognized along with Gene Vogelgesang who has been the official scorekeeper for 31 solid years. IVCH was also recognized for sponsoring the games on the radio.

RECOGNITION- DAVID ZALLIS, STUDENT TRUSTEE

Mr. Thompson presented David Zallis with a resolution honoring him for his service to the College as a student trustee. Mr. Zallis was very appreciative and thanked everyone for the support and encouragement.

CAMPUS UPDATE – STUDENT SUCCESSES (TRACY MORRIS)

Tracy Morris presented a PowerPoint slide show on the many student successes this past year. She touched on academic and athletic successes along with contributions to the community. Students are recognized for academic excellence through initiation into honor societies as well as in state and national competitions. The annual Honors Banquet serves as a formal event to recognize individuals who have excelled at IVCC. Community and campus service is demonstrated through the activities of Project Success student leaders, Student Ambassadors, and 21st Century Scholars. Several IVCC students who have received accolades at the local, state, and national levels were acknowledged for their outstanding commitment to education and service.

CONSENT AGENDA

It was moved by Dr. Huffman and seconded by Mr. Mallery to withdraw Item #8.5.1 – Asbestos Abatement for Chemistry Lab Renovation at Building E. Motion passed by voice vote. The motion was changed from \$3.00 to cut and remove to \$2.00 to cut and remove. Motion passed by voice vote.

Bid Results – Asbestos Abatement for Chemistry Lab Renovation at Building E

It was moved by Dr. Driscoll and seconded by Dr. Huffman to approve to accept the base bid for the Asbestos Abatement for Chemistry Lab Renovation at Building E from Colfax Corporation – Chicago, IL, in the amount of \$33,600 with unit rates per square foot for drywall/skim coat of \$4.00 to scrape and \$2.00 to cut and remove. Motion passed by voice vote.

It was moved by Mr. Mallery and seconded by Dr. Huffman to approve the Consent Agenda as presented with the removal of the item above. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – March 15, 2011 Board Meeting and April 7, 2011 Facilities Committee Meeting

Approval of the Bills - \$1,657,756.32

Education Fund - \$1,076,689.54; Operations and Maintenance Fund - \$117,735.43; Operations and Maintenance (Restricted Fund) - \$148,735.32; Auxiliary Fund - \$54,761.97; Restricted Fund - \$257,377.50; and Liability, Protection and Settlement Fund - \$2,456.56.

Treasurer's Report

Personnel

Approved the stipends for the pay periods ending March 12, 2011 and March 26, 2011.

Accepted the bid from MSC Industrial Supply Co., Machesney Park Illinois, as the lowest, most responsible bid for a Frejoth International Machinery 9 x 48" J Head Type Vertical Milling Machine in the amount of \$12,600.89.

Purchase Requests

Approved to purchase the Emergency Care Simulation Mannequin, Related Software and Training from Medical Education Technologies, Inc., in the amount of \$40,197.12.

Approved to purchase e-books for Jacobs Library in the amount of \$15,925.06.

PRESIDENT'S REPORT

Elections for the Student Government Association were held last week and Dr. Corcoran congratulated Claire Kunkel on being elected student body president; Andrew Morgan, vice president; Christopher Winn, treasurer; Brian Byrd, secretary; Brad Cockrel, student trustee; Mitch Shafer, sophomore representative; and Oliver Kah, sophomore programming board. Dr. Corcoran also thanked this past year's outgoing officers which included Caitlin Rinker, president; Katie Brodzik, vice president; Brad Cockrel, treasurer; Abby Bertrand, secretary; Patrick Guilfoyle, sophomore representative; Andrew Morgani, freshmen representative; David Zallis, student trustee; Taylor Young and Sam Debosik, sophomore programming board; and Taylor Lowry, freshmen programming board. The College's vice presidents and Dr. Corcoran had the pleasure of meeting with the outgoing SGA members several times this past year and not only did they walk away from each of those meetings very impressed with the group's goals, but also appreciative of the opportunity to have a very open dialog with the students regarding matters of mutual concern. They look forward to continuing that dialog in the next academic year. Dr. Corcoran has had two meetings with Brad Cockrel regarding the role of the student trustee and he is convinced that Brad will do a great job in this very important leadership position. On March 28th, Professor Margie Francisco and her colleagues in the nursing department inducted nine nursing students into the Alpha Delta Nu Nursing Society honors program. That was a first for IVCC and a very nice way of recognizing outstanding nursing students in one of our most demanding academic programs. That same day Eric Schroeder and LeeAnn Johnson worked with the Phi Theta Kappa leadership on inducting another 50 students into the PTK honor society. Dr. Corcoran recognized LeeAnn and Eric, who were present at the meeting, for the wonderful job they are doing as PTK program coordinators. Last weekend, Eric and Dr. Corcoran were in New Orleans to attend the USA Today All-USA Academic Team Presidents Breakfast and witnessed IVCC's top honor student, Caitlin Rinker, receive her award which included a check for \$2,500 and \$15,000 in textbook scholarships for IVCC students. The College received a beautiful obelisk to commemorate this special occasion—the first time IVCC has had a student receive this prestigious honor. At the same time, LeeAnn was with several PTK students at the national conference in Seattle where they showcased one of their team projects. Reed Wilson recently complimented Fran Brolley on the great job he did with his story for the press on Caitlin Rinker. Reed made it a point to say that nothing in the way of paid

advertising can compare to the College issuing press releases which showcase student success. A good example of that point is the fact that Stephen Halm of Utica, a LaSalle Peru High School senior, won the Worldwide Youth Science and Engineering competition at the University of Illinois last Tuesday. Halm won the computer science category over more than 200 of Illinois' top students despite the fact LP offers no computer science courses – he was self-taught. The best part of the story is Stephen will be attending IVCC next fall. Dr. Corcoran is very proud of the fact that so many of the top students in the district are choosing IVCC for postsecondary education. Professor Rick Shields and the students participating in the Volunteer Income Tax Assistance program had a great year culminating in \$376,757 in refunds for 307 clients and saving them more than \$90,000 in preparation fees. The students also participated in the VITA program located in Ottawa. A press conference regarding the success of this program will be held later in the month. Dr. Corcoran commended Rick Shields on a great program. On April 4th, Representative Pam Roth visited the campus for the first time and the administration was impressed with her knowledge of the community college system. In fact on her next visit, the administration will try to do everything they can to have her meet with student groups so that she can talk about her background and some of the challenges she has faced in her life prior to being elected to her current position. Congressman Adam Kinzinger was welcomed to the campus today so that he, too, could hear about IVCC's mission and strategic goals. After meeting with the administration for 30 minutes, he spoke to and fielded questions from well over 100 students and faculty. It was a great experience for everyone and the administration looks forward to more visits from these two dignitaries in the future. Dr. Corcoran thanked Fran Brolley, Sue Monroe and Donna Swiskoski for the fine job they did of coordinating last Saturday's hall of fame induction ceremony. There was a nice turnout and everyone in attendance was very complimentary of the program. Dr. Corcoran thanked chairman, Dennis Thompson and his wife Linda, for representing the board of trustees at this important annual event. He also thanked Walt and Nancy Zukowski for attending the event. A special thanks went to Sandy Beard and Dr. Rick Pearce for handling this year's student awards banquet on April 5. From a continuous quality improvement standpoint, Dr. Corcoran thought it was the best one yet. Dr. Corcoran thanked Mellissa Olivero, Dr. Mike Driscoll and Dr. Larry Huffman for being in attendance and representing the board of trustees. There are four full-time employees that have given notice of their intent to retire; they are Jane Norem, head librarian, Rosemarie Harer, custodian, Betty Clydesdale, senior bookstore assistant, and Sharon Barthelemy, career services coordinator. All of these individuals have served the college with distinction, and they will be missed. They have worked hard, been team players, and have made IVCC a wonderful place in which to work. Dr. Corcoran wished them nothing but the best. Dr. Corcoran recognized the facilities staff for the terrific job they have done of keeping the buildings and grounds so attractive. The College received many compliments from visitors to the campus for programs like the hall of fame and job fair.

COMMITTEE REPORTS

Mr. Thompson reported on the Facilities Committee meeting held on April 7. The master plan is due for an update and several meetings have been held to receive feedback on future needs of the campus for master planning purposes. Some ideas were more of a dream than reality, but will remain in the master plan to hold a place for future potential ideas. Some of these items include - student housing, sports facility, wind turbine, early childcare center, road access to the river area. These items will also be discussed in a Board Retreat. A Protection, Health and Safety (PHS)

project was discussed. Excess funds from previous PHS projects will be used to replace aluminum wire feeders and electrical panels in Buildings D and E. Request for Proposals for Security Services was discussed. The committee was in agreement to pursue options for security services on campus. Of 35 Illinois community colleges surveyed, nine outsource security and 25 have sworn (armed) officers.

Mr. Mallery noted that the PHS project is possible because of money saved on previous projects due to the tough economy. He suggested since that benefit is still available, perhaps it would be possible to use other funds or borrow against the PHS levy now to get a better price for projects. It was noted that this could be discussed in the Board Retreat.

**FACULTY RETIREMENT – STEVEN A. SWETT, WAREHOUSING INSTRUCTOR
AT SHERIDAN CORRECTIONAL CENTER**

It was moved by Dr. Huffman and seconded by Dr. Driscoll to accept Steven A. Swett's request for retirement effective May 31, 2011 and wish him a long, happy, and healthy retirement. Motion passed by voice vote.

SABBATICAL LEAVE REQUEST – DR. REBECCA DONNA

It was moved by Ms. Englehaupt and seconded by Ms. Olivero to approve the sabbatical leave for Dr. Rebecca Donna for fall semester 2011. Said leave to be governed by the conditions stipulated in the agreement between the American Federation of Teachers Local 1810 and the Board of Trustees of Illinois Valley Community College District No. 513. Motion passed by voice vote.

SABBATICAL LEAVE REQUEST – MERRI MATTISON

It was moved by Ms. Englehaupt and seconded by Mr. Mallery to approve the sabbatical leave for Merri Mattison for spring semester 2012. Said leave to be governed by the conditions stipulated in the agreement between the American Federation of Teachers Local 1810 and the Board of Trustees of Illinois Valley Community College District No. 513. Motion passed by voice vote.

EXELON PROPERTY TAX APPEAL RESOLUTION

It was moved by Mr. Cockrel and seconded by Dr. Huffman to adopt the Resolution authorizing the filing of a complaint to the Property Tax Appeal Board as presented. Motion passed by voice vote.

**PROTECTION, HEALTH, AND SAFETY PROJECT – ALUMINUM WIRE
REPLACEMENT AND BRANCH PANELS IN BUILDINGS D & E**

It was moved by Mr. Thompson and seconded by Ms. Englehaupt to approve the PHS Project – Aluminum Wire Replacement and Branch Panels in Buildings D & E and to submit the project to the Illinois Community College Board for funding from surplus Protection, Health, and Safety funds.

**APPROVAL OF NEW ADVANCED RENEWABLE WIND ENERGY TECHNICIAN
CERTIFICATE**

It was moved by Dr. Driscoll and seconded by Ms. Englehaupt to approve the Advanced Renewable Energy Technician Certificate as presented. Motion passed by voice vote.

**RESULTS FROM REQUEST FOR PROPOSAL – EMPLOYEE MEDICAL, RX,
DENTAL, AND VISION INSURANCE**

It was moved by Mr. Cockrel and seconded by Dr. Driscoll to authorize to continue the College's health insurance contract with CCIC, with a change of provider networks to Healthlink with a Multiplan Wrap. This change could result in a savings of approximately \$600,000. Motion passed by voice vote.

REQUEST FOR PROPOSALS – SECURITY SERVICES

It was moved by Dr. Huffman and seconded by Mr. Thompson to approve to soliciting requests for proposals for security services. Mr. Thompson noted that this is a proposal and nothing more at this point. The Board is looking at the type of services and cost relationship as well as the services provided by the College's staff from the private sector. The proposal has three options: unarmed security officers, armed sworn officers, and a combination of unarmed security officers and armed sworn officers. Once the proposals are received, the Board will decide which option fits the needs of the College. There was concern on the wording of the proposal which stated the vendor will provide security officers that are capable of being trained in basic life-saving procedures. In order to be a security officer, twenty hours of training with eight hours of refresher training is required. The vendor will be responsible for the training before a security officer is placed on campus. The administration will revise the proposal to state the vendor will provide security officers that are trained in basic life-saving procedures and also trained in the basic awareness level training of hazardous materials, blood borne pathogens, and the use of the personal protective equipment as well as the use of electronic communication equipment. Dr. Huffman and Mr. Thompson agreed to amend the motion to approve to solicit requests for proposals for security services with the suggested changes made to the request for proposals. Motion passed by voice vote.

**DISCONTINUATION OF EDUCATIONAL PROGRAMMING AT SHERIDAN
CORRECTIONAL CENTER**

It was moved by Dr. Huffman and seconded by Mr. Thompson to not renew the contract with the Illinois Department of Corrections for educational programs at the Sheridan Correctional Center. Motion passed by voice vote.

It was moved by Ms. Englehaupt and seconded by Dr. Huffman to approve the termination of employees of the educational program at the Sheridan Correctional Center at the end of the current fiscal year. The employees include: Harry Bell, Jr., Margaret Blair, Jerry Christensen, Mary Neps, Suzanne Porter, Janice Sharp, Keith Stevenson, and Steve Swett. When the current contract expires and if there is a demonstrated need for another month of services to facilitate a smooth transition, the College would provide the services. Motion passed by voice vote.

BOARD POLICY SECTION 4 (SECOND OF TWO READINGS)

It was moved by Dr. Driscoll and seconded by Dr. Huffman to approve Board Policy Section 4, as presented. The Board Planning Committee reviewed the section and unanimously brought it to the Board for approval. There was concern on the definition of a direct family member. This will be reviewed. Motion passed by voice vote.

TRUSTEE COMMENT

The reorganization meeting was scheduled for Thursday, April 28 at 6:30 p.m. in the board room.

The Board Planning Committee plans to meet the second week of May to discuss changing policies to include civil unions, strategic goals and objectives, and the systems portfolio.

The Board plans to conduct a Board Retreat on Saturday, May 21 from 8 a.m. to noon in the board room. Mr. Thompson asked Brad Cockrel to be prepared to share his thoughts on what he plans to bring to the Board.

Mr. Mallery noted that he received information from ICCTA on 30 different pieces of legislation that directly affects community colleges. He encouraged board members to be more active in following the House and Senate Bills. He pointed out that HB1864 reduces the 85 percent rule to 70 percent (currently a community college district must maintain a minimum required combined in-district tuition and universal fee rate per semester credit hour equal to 85 percent of the state-average combined rate as determined by the Illinois Community College Board). He asked the Board to support this Bill as his main concern is to slow the state average rate down. Mr. Thompson stated it may slow it down for a while but the average will keep moving up. Mr. Mallery stated it could buy students time during these economical times. Cheryl Roelfsema noted there is another part to the Bill. The total revenue received by the community college district from combined in-district tuition and universal fees must be at least 30 percent of the total revenue received by the community college district. Mr. Mallery also referenced Senate Bill 114 which would lock in this year's tuition and fee rates for next year. Mr. Mallery noted that even it causes more work in calculating tuition for students, it would benefit students. Mr. Mallery encouraged board members to be more active in the ICCTA, but Ms. Olivero does not see the value of these meetings especially in the current economic times.

CLOSED SESSION

It was moved by Mr. Mallery and seconded by Ms. Englehaupt to convene a closed session to discuss 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) collective negotiating matters between the public body and its employees or their representatives; 3) imminent litigation; 4) closed session minutes; and 5) hearing testimony on a complaint lodged against an employee to determine its validity.

Student Advisory Vote: "Aye" – Mr. Cockrel. Roll Call Vote: "Ayes" – Ms. Olivero, Ms. Englehaupt, Mr. Mallery, Dr. Driscoll, Dr. Huffman, and Mr. Thompson. "Nays" – None, motion carried.

The Board recessed at 8:24 p.m. The Board entered closed session at 8:35 p.m. On a motion by Mr. Mallery and seconded by Dr. Huffman, the regular meeting resumed at 11:05 p.m. Motion passed by voice vote.

CLOSED SESSION MINUTES

It was moved by Ms. Englehaupt and seconded by Ms. Olivero to approve and retain the minutes of the Closed Session meeting on March 15, 2011. Motion passed by voice vote.

CONFIRMATION OF AUTHORIZATION TO PURSUE LITIGATION

It was moved by Ms. Englehaupt and seconded by Dr. Huffman to confirm to authorize the College's legal counsel to pursue litigation for correction of tax abatement in the Bureau/Putnam Enterprise Zone.

Student Advisory Vote: "Aye" – Mr. Cockrel. Roll Call Vote: "Ayes" – Ms. Olivero, Ms. Englehaupt, Mr. Mallery, Dr. Driscoll, Dr. Huffman, and Mr. Thompson. "Nays" – None, motion carried.

**RESOLUTION TO WITHDRAW FROM THE BUREAU/PUTNAM AREA
ENTERPRISE ZONE**

It was moved by Dr. Huffman and seconded by Dr. Driscoll to withdraw from participation in the Bureau/Putnam Enterprise Zone, effective immediately.

Student Advisory Vote: "Aye" – Mr. Cockrel. Roll Call Vote: "Ayes" – Ms. Olivero, Ms. Englehaupt, Mr. Mallery, Dr. Driscoll, Dr. Huffman, and Mr. Thompson. "Nays" – None, motion carried.

ADJOURNMENT

It was moved by Dr. Huffman, seconded by Ms. Englehaupt, and carried unanimously to adjourn the meeting at 11:12 p.m. Motion passed by voice vote.

Dennis N. Thompson, Chair

Leslie-Anne Englehaupt, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Special Meeting
April 28, 2011

The Board of Trustees of Illinois Valley Community College District No. 513 convened a special session at 6:30 p.m. on Thursday, April 28, 2011 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Dennis N. Thompson, Board Chair
David O. Mallery, Secretary
Michael C. Driscoll
Leslie-Anne Englehaupt
Larry Huffman
Melissa M. Olivero
Brad Cockrel, Student Trustee

Members Absent: Thomas C. Setchell, Vice Chair

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Walt Zukowski, Attorney

Mr. Dennis Thompson called the meeting to order at 6:30 p.m.

RESOLUTION DECLARING RESULTS OF BOARD OF TRUSTEES
ELECTION HELD APRIL 5, 2011

It was moved by Ms. Olivero and seconded by Mr. Mallery to approve the resolution declaring results of the April 5, 2011 election in which the candidates receiving the highest number of votes for the three six-year terms were Mr. David Mallery, Dr. Michael Driscoll, and Dr. Larry Huffman and the candidate for the one unexpired two-year term was Mr. James Narczewski and were hereby elected as members of the Board of Trustees of Community College District No. 513. Motion passed by voice vote.

ADJOURNMENT SINE DIE

It was moved by Dr. Driscoll, seconded by Dr. Huffman, and carried unanimously that the meeting adjourn sine die at 6:32 p.m.

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:33 p.m. with members Mr. Cockrel, Dr. Driscoll, Ms. Englehaupt, Dr. Huffman, Mr. Mallery, Mr. Narczewski, Ms. Olivero, and Mr. Thompson present.

REORGANIZATION OF THE BOARD

It was moved by Ms. Olivero, seconded by Dr. Driscoll, and carried unanimously that Dr. Jerry Corcoran be named Chair Pro-Tem for the purpose of reorganizing the Board.

It was moved by Dr. Huffman, seconded by Ms. Englehaupt, and carried unanimously that Mrs. Jeanne Hayden be named Secretary Pro-Tem for the purpose of reorganizing the Board.

It was moved by Ms. Olivero and seconded by Dr. Driscoll to nominate Mr. Dennis N. Thompson for the Board Chair. It was moved by Dr. Driscoll, seconded by Ms. Englehaupt, and carried unanimously to close the nominations for Board Chair. The motion to name **Mr. Dennis N. Thompson** as Board Chair passed by voice vote.

It was moved by Dr. Huffman and seconded by Ms. Englehaupt to nominate Ms. Melissa M. Olivero for the Board Vice Chair. It was moved by Ms. Englehaupt, seconded by Dr. Driscoll, and carried unanimously to close the nominations for Board Vice Chair. The motion to name **Ms. Melissa M. Olivero** as Board Vice Chair passed by voice vote.

It was moved by Mr. Mallery and seconded by Mr. Narczewski to nominate Ms. Leslie-Anne Englehaupt for the Board Secretary. It was moved by Dr. Huffman and seconded by Mr. Thompson to nominate Dr. Driscoll for the Board Secretary. It was moved by Mr. Mallery, seconded by Dr. Huffman, and carried unanimously to close the nominations for Board Secretary. A roll call vote was taken for the nomination of Ms. Leslie-Anne Englehaupt. Student Advisory Vote: "Aye" – Mr. Cockrel. Roll Call Vote: "Ayes" – Ms. Englehaupt, Mr. Mallery, Mr. Narczewski, Dr. Driscoll, Dr. Huffman, Ms. Olivero, and Mr. Thompson. "Nays" – None. **Ms. Leslie-Anne Englehaupt** was named Board Secretary.

BOARD APPOINTMENTS

It was moved by Dr. Driscoll, seconded by Mr. Narczewski, and carried unanimously to appoint **Walter Zukowski & Associates as its Attorney.**

It was moved by Dr. Huffman, seconded by Ms. Olivero, and carried unanimously to appoint **Ms. Cheryl Roelfsema as its Treasurer.**

It was moved by Ms. Englehaupt, seconded by Dr. Driscoll, and carried unanimously to appoint **Mrs. Jeanne Hayden as Secretary to the Board.**

REGULAR MEETING DATES AND TIMES

It was moved by Dr. Huffman, seconded by Ms. Englehaupt, and carried unanimously to set the **third Tuesday of each month as its regular meeting day, at 6:30 p.m.** in Room C307, the Board Room, on the campus of Illinois Valley Community College, 815 N. Orlando Smith Avenue, Oglesby, Illinois with one exception – the August Board meeting will be held on the fourth Tuesday to allow 30 days between the July Board meeting and the August Board meeting to display the budget.

TRUSTEE APPOINTMENTS

Mr. Dennis Thompson appointed **Mr. David Mallery as the Illinois Community College Trustees Association Representative** and appointed **Dr. Larry Huffman as the Illinois Community College Trustees Association Alternate Representative.**

Other appointments to Board committees:

Audit/Finance Committee

Dr. Larry Huffman, Chair
Dr. Michael Driscoll
Ms. Melissa Olivero

Facilities Committee

Mr. David Mallery, Chair
Ms. Leslie-Anne Englehaupt
Mr. Dennis Thompson

Planning Committee

Dr. Michael Driscoll, Chair
Ms. Melissa Olivero
Mr. James Narczewski

Closed Session Minutes Committee

Ms. Leslie-Anne Englehaupt, Chair
Dr. Larry Huffman
Mr. James Narczewski

Mr. Thompson asked Ms. Melissa Olivero and Dr. Larry Huffman to serve on the advisory committee for the Early Childhood Education Center and Ms. Leslie Englehaupt to serve on the committee to review the proposals for Safety Service.

ADJOURNMENT

It was moved by Ms. Englehaupt, seconded by Dr. Driscoll, and carried unanimously to adjourn at 6:55 p.m.

Mr. Dennis N. Thompson, Board Chair

Ms. Leslie-Anne Englehaupt, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

APRIL 2011

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Patrick Berry, CPA
Controller

FINANCIAL HIGHLIGHTS – April 2011

Revenues

- As of May 6, the headcount for spring semester 2011, excluding Sheridan Correctional Center, is 4,954, which is 86 students less than at that same point in time last year. Credit hours for spring 2011 decreased by 584, or 1.56 percent, for a total of 36,862. The pre-summer session begins May 23. It is too early to begin making meaningful comparisons of enrollments for summer and fall semesters.
- Preliminary Equalized Assessed Valuation (EAV) numbers from the county clerks indicate the District's EAV will be well below the six percent that was projected last fall. LaSalle County, the largest county in our district with approximately 75 percent of the total EAV, is estimating a decrease of .5 percent. The decline in residential home values and numerous appeals to the Board of Review have reduced the EAV.
- We are current with our monthly payments from the State of Illinois for our operating grant monies and have received one-half of our equalization grant. The State has not made any payments for the Sheridan Correctional Center contract. There was an overpayment from FY2010 that was applied to FY2011.

Expenditures

Some of the more significant variances in expenditures for the ten-month period ending April 30, 2011 include the following:

- Fund 01 – Education – Academic Support – Contractual Services – includes annual software renewals including Blackboard;
- Fund 01 – Education – Public Services – Contractual Services – includes contracted educational services for the continuing education department and is offset by under-spending for general supplies and materials;
- Fund 01 – Education – Institutional Support – Contractual Services – includes annual payment for administrative software support – Datatel \$174,940, iStrategy \$15,000, IBM support \$15,850, and other desktop software; also includes \$53,900 in legal fees;
- Fund 01 – Education – Scholarships, Grants and Waivers – includes tuition waivers for summer, fall, and spring semesters;
- Fund 05 – Auxiliary Enterprises Fund – Materials and Supplies – includes bookstore purchases for fall and spring semesters;

- Fund 06 – Restricted Purposes Fund – Public Service – Conferences and Meetings – includes \$135,800 paid for Dislocated Workers Center participants for mileage;
- Fund 6 – Restricted Purposes Fund – Student grants and waivers – more of our students are receiving PELL grants than budgeted;
- Fund 12 – Liability, Protection, & Settlement Fund – Fixed Charges – includes general liability and workers’ compensation insurance premiums for September 1, 2010 through September 1, 2011;
- Fund 03 – Operations and Maintenance Fund (Restricted) – Capital Outlay:

Projects in progress:

- Security Office Relocation/Fire Alarm Upgrade – Notifier has had difficulty supplying the amplifiers for this project but advised our architects on May 5 that the project would be completed by the end of May which is still on schedule.
- Chemistry Lab renovation – The asbestos removal will begin the week of May 16.
- Other Projects:
 - The Community Instructional Center Project continues to move forward. On April 7 the Capital Development Board approved for this project to proceed under a Single Prime with Protected Subs delivery plan. This will streamline the construction process and still allow local contractors to participate. Plans for this project are dependent upon the release of State funds. The Illinois Supreme Court has agreed to hear arguments in the case of Illinois’ \$31 billion capital spending plan, which was struck down by an appellate court in January. The bill authorized \$31 billion in capital spending and expanded video gaming terminals, provided for lottery privatization, increased taxes and fees on vehicle titles, candy, hygiene products, and liquor. It is widely believed that the General Assembly is prepared to reauthorize the capital program, if the Supreme Court does not rule in favor of the State.
 - The Slope Maintenance Project financed with Capital Renewal funds has been approved by both the ICCB and the CDB. An orientation meeting was held with the CDB and Chamlin & Associates on March 24, 2011. The project will begin in late summer. If possible, this work will be combined with site work for the Community Instructional Center Project.
 - The Aluminum Feeder Wire and Branch Panel Replacement project was submitted to the Illinois Community College Board for approval on April 20, 2011.

Illinois Valley Community College District #513
 Combined Balance Sheet
 All Fund Types and Account Groups
 April 30, 2011

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types		Account Groups			Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General	Fixed Assets	General	Long-Term Debt		
Liabilities											
Accounts payable	\$ 21,935	\$ 10,762	\$ -	\$ 62,383	\$ 1,332	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 96,412
Accrued Salaries & Benefits	330,503	34,148	-	15,118	-	-	-	-	-	-	379,769
Post Retirement Benefits & Other	123,860	290	-	-	30	-	-	-	-	-	124,180
Unclaimed Property	2,054	401	-	-	41	-	-	-	-	-	2,496
Due to other funds	80,721	31,146	-	-	467,978	-	-	-	-	-	579,845
Due to student groups/deposits	7,930	-	-	-	319,783	-	-	-	-	-	327,713
Deferred revenue	-	-	-	-	-	-	-	-	-	-	-
Property taxes	4,019,097	889,911	632,532	-	-	-	-	-	-	-	5,541,540
Tuition and fees	2,819,093	-	-	-	-	-	-	-	-	-	2,819,093
Grants	-	-	-	-	-	-	-	-	-	-	-
Bonds payable	-	-	-	-	-	-	-	1,206,211	-	-	1,206,211
Total liabilities	7,405,193	966,658	632,532	77,501	789,164	-	-	1,206,211	1,206,211	-	11,077,259
Equity and Other Credits											
Investment in general fixed assets	-	-	-	-	-	-	61,022,305	-	-	-	61,022,305
Contributed capital	-	-	-	-	-	-	-	-	-	-	-
Retained earnings	-	-	-	3,413,093	-	-	-	-	-	-	3,413,093
Fund balance	-	-	-	-	-	-	-	-	-	-	-
Reserved for grant purposes	-	(298,381)	-	-	-	-	-	-	-	-	(298,381)
Reserved for building purposes	-	5,113,297	-	-	-	-	-	-	-	-	5,113,297
Reserved for debt service	-	-	1,398,727	-	-	-	-	-	-	-	1,398,727
Reserved for Liab., Prot., Sett.	-	5,653,797	-	-	-	-	-	-	-	-	5,653,797
Unreserved	10,196,534	4,685,700	-	-	-	-	-	-	-	-	14,882,234
Total equity and other credits	10,196,534	15,154,413	1,398,727	3,413,093	-	-	61,022,305	-	-	-	91,185,072
Total Liabilities, Equity and Other Credits	\$17,601,727	\$16,121,071	\$ 2,031,259	\$ 3,490,594	\$ 789,164	\$61,022,305	\$ 1,206,211	\$ -	\$ -	\$ -	\$ 102,262,331

*Student accounts receivable are adjusted on a monthly basis. However, Taxes receivable and Inventories are only adjusted at fiscal year end.

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Illinois Valley Community College District #513
 Summary of Fiscal Year 2011 Revenues & Expenditures by Fund
 Ten Months Ended April 30, 2011

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund (Restricted)	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 16,821,161	\$ 2,808,263	\$ 1,564,654	\$ 1,225,233	\$ 31,291	\$ 2,885,415	\$ 8,287,719	\$ 231,014	\$ 215	\$ 33,854,965
Actual Expenditures	(14,718,861)	(1,933,804)	(2,093,997)	(1,265,400)	-	(3,131,215)	(8,750,450)	(982,137)	(31,500)	(32,907,384)
Other Financing Sources (Uses)	(3,226)	-	-	-	-	61,414	3,226	-	-	61,414
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	2,099,054	874,459	(529,343)	(40,167)	31,291	(184,386)	(469,505)	(751,123)	(31,285)	1,008,995
Fund balances July 1, 2010	5,778,463	1,444,558	5,642,640	1,438,894	4,643,718	3,597,479	161,124	6,404,920	41,976	29,153,772
Fund balances April 30, 2011	\$ 7,877,517	\$ 2,319,017	\$ 5,113,297	\$ 1,398,727	\$ 4,675,009	\$ 3,413,093	\$ (288,381)	\$ 5,653,797	\$ 10,691	\$ 30,162,767

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Illinois Valley Community College District #513
 Fiscal Year 2011 Budget to Actual Comparison
 Ten Months Ended April 30, 2011

EDUCATION FUND REVENUES

Local Government Sources:

	Annual Budget FY2011	Actual 4/30/11	Act/Budget 83.3%	Actual 4/30/10	Act/Budget FY10	Annual Budget FY2010
Current Taxes	\$ 6,778,669	\$ 6,501,869	95.9%	\$ 6,003,383	96.3%	\$ 6,234,013
Corporate Personal Property Replacement Tax	850,000	796,304	93.7%	579,941	58.0%	1,000,000
TIF Revenues	300,000	359,873	120.0%	303,614	104.7%	290,000
Total Local Government	7,928,669	7,658,046	96.6%	6,886,938	91.5%	7,524,013

State Government:

ICCB Credit Hour Grant	1,765,165	1,470,964	83.3%	1,492,280	73.7%	2,026,000
Equalization	170,118	56,706	33.3%	49,884	11.7%	425,000
Career/Technical Education Formula Grant	120,000	84,570	70.5%	89,860	74.9%	120,000
Dept of Corrections	31,513	-	0.0%	-	0.0%	20,000
Other	-	-	0.0%	-	0.0%	-
Total State Government	2,086,796	1,612,240	77.3%	1,632,024	63.0%	2,591,000

Federal Government

PELL Administrative Fees	8,000	7,785	97.3%	7,955	144.6%	5,500
ARRA Grant	-	-	0.0%	-	0.0%	-
Total Federal Government	8,000	7,785	97.3%	7,955	144.6%	5,500

Student Tuition and Fees:

Tuition	5,915,228	5,797,924	98.0%	5,323,985	110.7%	4,810,610
Fees	1,048,468	1,031,251	98.4%	1,004,352	119.3%	841,621
Total Tuition and Fees	6,963,696	6,829,175	98.1%	6,328,337	112.0%	5,652,231

Other Sources:

Investment Revenue	40,000	51,557	128.9%	29,638	28.2%	105,000
Public Service Revenue	1,099,707	575,882	52.4%	749,579	72.2%	1,037,962
Nongovernmental Gifts	48,000	48,000	100.0%	48,000	90.6%	53,000
Other	88,202	38,476	43.6%	30,371	195.9%	15,500
Total Other Sources	1,275,909	713,915	56.0%	857,588	70.8%	1,211,462

TOTAL EDUCATION FUND REVENUE

Annual Budget FY2011	18,263,070	16,821,161	92.1%	15,712,842	92.5%	16,984,206
Actual 4/30/11			83.3%			
Actual 4/30/10						

EDUCATION FUND EXPENDITURES

Instruction:

Salaries	8,740,223	6,896,878	78.9%	6,530,965	80.9%	8,069,091
Employee Benefits	1,381,825	1,192,832	86.3%	1,052,232	92.8%	1,133,809
Contractual Services	158,595	78,693	49.6%	117,388	75.1%	156,230
General Materials & Supplies	431,112	292,923	67.9%	300,272	69.4%	458,803
Conference & Meeting Expenses	114,743	70,286	61.3%	61,976	34.4%	180,103
Fixed Charges	171,000	137,226	80.2%	92,370	85.5%	108,000
Utilities	1,000	668	66.8%	477	47.7%	1,000
Capital Outlay	-	27,950	0.0%	2,690	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Instruction	10,998,498	8,697,456	79.1%	8,158,370	80.7%	10,107,036

**Illinois Valley Community College District #613
Fiscal Year 2011 Budget to Actual Comparison
Ten Months Ended April 30, 2011**

EDUCATION FUND EXPENDITURES (continued)

	Annual Budget FY2011	Actual 4/30/11	Act/Budget 83.3%	Actual 4/30/10	Act/Budget FY10	Annual Budget FY2010
Academic Support:						
Salaries	\$ 654,144	\$ 529,585	81.0%	\$ 535,542	83.9%	\$ 638,115
Employee Benefits	102,973	94,562	91.8%	92,744	79.2%	117,052
Contractual Services	136,324	130,162	95.5%	116,679	80.4%	145,051
General Materials & Supplies	391,808	281,389	71.8%	252,670	93.6%	269,958
Conference & Meeting Expenses	11,035	2,708	24.5%	8,298	26.6%	31,160
Fixed Charges	4,680	-	0.0%	-	0.0%	4,680
Utilities	46,148	44,187	95.8%	26,447	74.8%	35,375
Capital Outlay	-	25,429	0.0%	-	0.0%	10,000
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	<u>1,347,112</u>	<u>1,108,022</u>	<u>82.3%</u>	<u>1,032,380</u>	<u>82.5%</u>	<u>1,251,391</u>
Student Services:						
Salaries	1,106,619	939,628	84.9%	893,307	84.3%	1,059,148
Employee Benefits	240,204	219,858	91.5%	184,151	77.7%	236,966
Contractual Services	18,150	1,648	9.1%	11,107	67.0%	16,580
General Materials & Supplies	55,475	48,242	87.0%	43,721	87.1%	50,200
Conference & Meeting Expenses	26,800	8,298	31.2%	15,155	53.9%	28,100
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	9,716	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Student Services	<u>1,447,048</u>	<u>1,217,674</u>	<u>84.1%</u>	<u>1,157,157</u>	<u>83.2%</u>	<u>1,390,994</u>
Public Services/Continuing Education:						
Salaries	362,361	290,464	80.2%	292,201	77.8%	375,807
Employee Benefits	33,156	30,970	93.4%	39,807	115.5%	34,462
Contractual Services	234,500	242,490	103.4%	126,015	64.4%	195,800
General Materials & Supplies	200,350	73,293	36.6%	173,480	64.9%	267,500
Conference & Meeting Expenses	10,865	7,513	69.1%	16,218	120.1%	13,500
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	250	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	250
Total Public Services/Continuing Education	<u>841,482</u>	<u>644,730</u>	<u>76.6%</u>	<u>647,721</u>	<u>73.0%</u>	<u>887,319</u>
Institutional Support:						
Salaries	1,840,630	1,491,803	81.0%	1,428,279	86.6%	1,648,913
Employee Benefits	475,844	387,465	81.4%	354,105	78.9%	448,860
Contractual Services	374,590	366,091	97.7%	283,242	81.0%	349,838
General Materials & Supplies	484,722	346,129	71.4%	489,868	72.7%	646,142
Conference & Meeting Expenses	84,970	36,423	42.9%	53,579	38.4%	139,596
Fixed Charges	37,500	26,769	71.4%	22,015	58.7%	37,500
Utilities	15,458	16,117	104.3%	11,562	93.4%	12,384
Capital Outlay	28,416	7,626	26.8%	46,684	73.3%	63,700
Other	(1,700)	(2,026)	119.2%	2,641	-264.1%	(1,000)
Total Institutional Support	<u>3,340,430</u>	<u>2,676,397</u>	<u>80.1%</u>	<u>2,671,975</u>	<u>79.9%</u>	<u>3,345,933</u>
Scholarships, Grants and Waivers	348,500	374,602	107.5%	350,334	87.2%	401,533
TOTAL EDUCATION FUND EXPENDITURES	\$ 18,323,070	\$ 14,718,881	80.3%	\$ 14,017,937	80.6%	\$ 17,384,206
INTERFUND TRANSFERS - NET	\$ (340,000)	\$ (3,226)	0.9%	\$ 2,136	0.0%	\$ -

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**Illinois Valley Community College District #513
Fiscal Year 2011 Budget to Actual Comparison
Ten Months Ended April 30, 2011**

OPERATIONS & MAINTENANCE FUND REVENUES

Local Government Sources:

Current Taxes	Annual Budget FY2011	Actual 4/30/11	Act/Budget 83.3%	Actual 4/30/10	Act/Budget FY10	Annual Budget FY2010
Corporate Personal Property Replacement Tax	\$ 1,281,479	\$ 1,230,669	96.0%	\$ 1,134,993	96.3%	\$ 1,178,452
TIF	150,000	140,524	93.7%	102,343	58.5%	175,000
	100,000	119,958	120.0%	101,205	106.5%	95,000
Total Local Government	1,531,479	1,491,151	97.4%	1,338,541	92.4%	1,448,452

State Government:

ICCB Credit Hour Grant	311,498	259,582	83.3%	263,343	68.4%	385,000
Total State Government	311,498	259,582	83.3%	263,343	68.4%	385,000

Student Tuition and Fees:

Tuition	929,274	930,835	100.2%	833,498	116.9%	713,280
Total Tuition and Fees	929,274	930,835	100.2%	833,498	116.9%	713,280

Other Sources:

Facilities Revenue	119,000	105,812	88.9%	108,452	83.4%	130,000
Investment Revenue	5,000	5,343	106.9%	4,952	23.6%	21,000
Non-Governmental Gifts & Grants	-	260	0.0%	-	0.0%	-
Other	-	15,280	0.0%	116	0.0%	-
Total Other Sources	124,000	126,695	102.2%	113,520	75.2%	151,000

TOTAL OPERATIONS & MAINTENANCE FUND REVENUES

Annual Budget FY2011	2,896,251	Actual 4/30/11	2,808,263	Act/Budget 83.3%	Actual 04/30/10	2,548,902	Annual Budget FY2010	2,697,732
\$	2,896,251	\$	2,808,263	97.0%	\$	2,548,902	\$	2,697,732

OPERATIONS & MAINTENANCE FUND

Operations & Maintenance of Plant:

Salaries	813,862	642,418	78.9%	654,941	84.4%	776,017
Employee Benefits	197,843	172,811	87.3%	148,906	100.7%	147,898
Contractual Services	159,592	125,198	78.4%	137,862	84.6%	162,910
General Materials & Supplies	372,200	293,389	78.8%	186,756	54.1%	345,000
Conference & Meeting Expenses	6,000	326	5.4%	404	3.6%	11,300
Fixed Charges	7,800	36,235	464.6%	35,593	1423.7%	2,500
Utilities	902,150	523,618	58.0%	582,535	67.5%	862,500
Capital Outlay	186,500	143,782	91.9%	25,828	22.0%	117,346
Facility Charges to Other Funds	-	(63,000)	0.0%	(63,000)	0.0%	-
Provision for Contingency	200,000	-	0.0%	-	0.0%	200,000
Total Operations & Maintenance of Plant	2,815,947	1,874,777	66.6%	1,709,824	65.1%	2,625,471

Institutional Support:

Salaries	53,754	43,869	81.6%	42,383	87.3%	48,564
Employee Benefits	7,950	7,499	94.3%	6,338	96.4%	6,647
Contractual Services	1,000	2,395	239.5%	3,302	0.0%	-
General Materials & Supplies	4,800	1,885	41.0%	-	81.5%	4,050
Conference & Meeting Expenses	-	-	0.0%	-	0.0%	-
Fixed Charges	13,000	3,379	26.0%	1,754	13.5%	13,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	80,304	59,027	73.5%	56,172	77.7%	72,261

TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES

Annual Budget FY2011	2,896,251	Actual 4/30/11	1,933,804	Act/Budget 66.8%	Actual 04/30/10	1,766,996	Annual Budget FY2010	2,697,732
\$	2,896,251	\$	1,933,804	66.8%	\$	1,766,996	\$	2,697,732

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Illinois Valley Community College District #513
 Fiscal Year 2011 Budget to Actual Comparison
 Ten Months Ended April 30, 2011

OPERATIONS & MAINTENANCE FUND (RESTRICTED)	Annual Budget FY2011	Actual 4/30/11	Act/Budget 83.3%	Actual 4/30/10	Act/Budget FY10	Annual Budget FY2010
Local Government Sources						
Current Taxes	\$ 1,589,936	\$ 1,519,206	95.6%	\$ 1,373,027	95.0%	\$ 1,444,846
State Government Sources	-	5,999	0.0%	-	0.0%	-
Investment Revenue	55,000	39,449	71.7%	63,102	66.4%	95,000
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	1,644,936	1,564,654	95.1%	1,436,129	93.3%	1,539,846
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Operations & Maintenance						
Contractual Services	-	-	0.0%	364,561	0.0%	-
Capital Outlay	1,617,500	2,093,997	129.5%	1,753,619	121.3%	1,445,000
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	1,617,500	2,093,997	129.5%	2,117,180	146.5%	1,445,000
Transfer In (Out)	\$ 400,000	\$ -	0.0%	\$ 400,000	100.0%	\$ 400,000

Fiscal Year 2011 Budget to Actual Comparison

BOND & INTEREST FUND	Annual Budget FY2011	Actual 4/30/11	Act/Budget 83.3%	Actual 4/30/10	Act/Budget FY10	Annual Budget FY2010
Local Government Sources						
Current Taxes	\$ 1,265,000	\$ 1,216,716	96.2%	\$ 1,266,078	100.2%	\$ 1,265,000
Investment Revenue	5,000	8,517	170.3%	5,496	22.0%	25,000
TOTAL BOND & INTEREST FUND REVENUES	1,270,000	1,225,233	96.5%	1,273,574	98.7%	1,290,000
BOND & INTEREST FUND						
Institutional Support:						
Debt Principal Retirement	1,265,000	1,265,000	100.0%	1,270,000	100.0%	1,270,000
Interest on Bonds	-	-	0.0%	-	0.0%	-
Fees	400	400	100.0%	400	80.0%	500
TOTAL BOND & INTEREST EXPENDITURES	1,265,400	\$ 1,265,400	100.0%	\$ 1,270,400	100.0%	\$ 1,270,500

Fiscal Year 2011 Budget to Actual Comparison

WORKING CASH FUND	Annual Budget FY2011	Actual 4/30/11	Act/Budget 83.3%	Actual 4/30/10	Act/Budget FY10	Annual Budget FY2010
Investment Revenue	\$ 60,000	\$ 31,291	52.2%	\$ 45,065	45.1%	\$ 100,000
TOTAL WORKING CASH REVENUES	60,000	31,291	52.2%	45,065	45.1%	100,000
Transfers In (Out)	\$ (60,000)	\$ -	0.0%	\$ (400,000)	100.0%	\$ (400,000)

Illinois Valley Community College District #613
 Fiscal Year 2011 Budget to Actual Comparison
 Ten Months Ended April 30, 2011

AUXILIARY ENTERPRISES FUND	Annual Budget FY2011	Actual 4/30/11	Act/Budget 83.3%	Actual 4/30/10	Act/Budget FY10	Annual Budget FY2010
Student Fees	\$ -	\$ -	0.0%	-	0.0%	-
Service Fees	3,254,475	2,869,621	88.2%	2,779,482	108.1%	2,571,250
Data Processing Rentals	1,672	-	0.0%	172,255	44.4%	387,650
Other Revenue	-	1,755	0.0%	1,135	0.0%	-
Investment Revenue	10,000	14,039	140.4%	3,093	3.1%	100,000
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	3,266,147	2,885,415	88.3%	2,955,965	96.6%	3,058,900
AUXILIARY ENTERPRISES FUND						
Salaries	601,776	509,460	84.7%	567,724	69.9%	812,196
Employee Benefits	196,490	166,486	84.7%	158,101	71.8%	220,055
Contractual Services	36,260	41,731	115.1%	82,697	95.1%	86,930
Materials & Supplies	2,395,922	2,290,499	96.6%	2,058,814	111.2%	1,851,135
Conference & Meeting	22,885	28,012	122.4%	30,894	114.8%	26,920
Fixed Charges	48,000	26,439	55.1%	1,515	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	1,325	2,700	203.8%	19,500	143.9%	13,550
Other	63,000	65,888	104.6%	63,000	92.6%	68,000
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	3,365,658	3,131,215	93.0%	2,982,245	96.9%	3,078,786
Transfer In (Out)	\$ 62,000	\$ 61,414	99.1%	\$ 63,414	103.3%	\$ 61,414

Fiscal Year 2011 Budget to Actual Comparison

RESTRICTED PURPOSES FUND	Annual Budget FY2011	Actual 4/30/11	Act/Budget 83.3%	Actual 4/30/10	Act/Budget FY10	Annual Budget FY2010
State Government Sources	\$ 938,668	\$ 532,924	56.8%	644,222	60.5%	1,065,490
Federal Government Sources	7,721,710	7,747,136	100.3%	6,727,746	122.6%	5,488,702
Service Fees	-	1,120	0.0%	-	0.0%	2,100
Other Revenue	5,000	6,539	130.8%	933	18.7%	5,000
TOTAL RESTRICTED PURPOSES FUND REVENUES	8,665,378	8,287,719	95.6%	7,372,901	112.4%	6,561,292
RESTRICTED PURPOSES FUND						
Salaries	779,528	664,593	72.4%	554,370	73.5%	753,940
Employee Benefits	174,121	142,233	81.7%	133,472	63.4%	210,476
Contractual Services	126,408	114,156	90.3%	95,846	108.7%	88,143
Materials & Supplies	208,936	94,573	45.3%	119,300	104.7%	113,898
Conference & Meeting	75,500	39,607	52.5%	30,255	59.3%	51,046
Fixed Charges	1,900	-	0.0%	750	42.9%	1,750
Utilities	1,250	1,759	140.7%	1,815	82.5%	2,200
Capital Outlay	194,000	164,647	84.9%	34,683	0.0%	-
Other (P-16 Grant Waivers)	31,286	1,515	4.8%	1,728	16.6%	10,410
Total Instruction	1,592,929	1,123,083	70.5%	972,219	78.9%	1,231,862

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Illinois Valley Community College District #513
 Fiscal Year 2011 Budget to Actual Comparison
 Ten Months Ended April 30, 2011

RESTRICTED PURPOSES FUND

	Annual Budget FY2011	Actual 4/30/11	Act/Budget 83.3%	Actual 4/30/10	Act/Budget FY10	Annual Budget FY2010
Academic Support						
Salaries	\$ 89,838	\$ 62,207	69.2%	\$ 87,811	92.0%	\$ 95,399
Employee Benefits	27,732	8,725	31.5%	16,186	56.8%	28,574
Contractual Services	-	1,438	0.0%	1,770	0.0%	-
Materials & Supplies	4,490	4,309	96.0%	642	5.4%	11,990
Conference & Meeting	4,000	1,198	30.0%	1,918	48.0%	4,000
Fixed Charges	5,200	3,064	58.9%	3,100	59.6%	5,200
Total Academic Support	131,260	80,941	61.7%	111,427	76.8%	145,163
Student Services						
Salaries	175,415	132,853	75.7%	134,270	58.3%	230,132
Employee Benefits	41,143	35,951	87.4%	31,701	41.7%	75,959
Contractual Services	2,000	12,201	810.1%	16,760	71.6%	23,392
Materials & Supplies	15,100	19,092	126.4%	33,464	101.4%	32,992
Conference & Meeting	26,431	13,410	50.7%	13,150	50.0%	26,300
Capital Outlay	-	-	0.0%	-	0.0%	49,505
Tuition Waivers (TRIO Grant)	22,500	37,004	164.5%	42,700	305.0%	14,000
Total Student Services	282,589	250,511	88.6%	272,045	60.1%	452,280
Public Service						
Salaries	495,671	418,154	84.4%	386,040	85.2%	453,202
Employee Benefits	110,187	102,182	92.7%	79,650	87.2%	91,390
Contractual Services	489,670	354,276	72.3%	725,390	111.8%	648,870
Materials & Supplies	214,347	133,676	62.4%	196,803	63.7%	308,729
Conference & Meeting	94,994	147,940	155.7%	155,029	110.2%	140,714
Fixed Charges	29,130	27,545	94.8%	26,238	23.7%	110,600
Utilities	7,305	4,232	57.9%	5,234	60.9%	8,600
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	190	79	41.6%	401	0.0%	3,000
Total Public Service	1,441,494	1,188,084	82.4%	1,574,785	89.2%	1,765,105
Auxiliary Services						
Salaries	4,000	2,650	66.3%	3,413	88.3%	5,000
Employee Benefits	320	49	15.3%	297	396.0%	75
Contractual Services	-	-	0.0%	-	0.0%	-
Materials & Supplies	19,680	788	4.1%	4,640	39.7%	11,875
Conference & Meeting	1,000	25	2.5%	425	42.5%	1,000
Other (Child Care Subsidies)	10,000	7,357	73.6%	15,057	115.8%	13,000
Total Auxiliary Services	35,000	10,879	31.1%	23,832	77.5%	30,750

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Illinois Valley Community College District #513
 Fiscal Year 2011 Budget to Actual Comparison
 Ten Months Ended April 30, 2011

	Annual Budget FY2011	Actual 4/30/11	Act/Budget 83.3%	Actual 4/30/10	Act/Budget FY10	Annual Budget FY2010
Institutional Support						
Salaries (Federal Work Study)	\$ 75,496	\$ 76,300	101.1%	\$ 83,483	92.1%	\$ 90,630
Employee Benefits	-	-	0.0%	-	0.0%	-
Contractual Services	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	-	0.0%	-	0.0%	-
Conference & Meeting	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>75,496</u>	<u>76,300</u>	<u>101.1%</u>	<u>83,483</u>	<u>92.1%</u>	<u>90,630</u>
Student grants and waivers (PELL & SEOG)	5,111,610	6,020,652	117.8%	4,837,542	169.7%	2,850,500
TOTAL RESTRICTED FUND EXPENDITURES	\$ 8,670,378	\$ 8,750,450	100.9%	\$ 7,875,333	119.9%	\$ 6,566,291
Transfer In (Out)	-	3,226	0.0%	(2,136)	0.0%	-

Fiscal Year 2011 Budget to Actual Comparison

	Annual Budget FY2011	Actual 4/30/11	Act/Budget 83.3%	Actual 4/30/10	Act/Budget FY10	Annual Budget FY2010
LIABILITY, PROTECTION, & SETTLEMENT FUND						
Local Government Sources	\$ 200,250	\$ 192,769	96.3%	\$ 275,190	98.3%	\$ 280,000
Investment Revenue	85,000	32,607	38.4%	94,396	111.1%	85,000
Other	-	5,638	0.0%	-	0.0%	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	285,250	231,014	81.0%	369,586	101.3%	365,000

LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES

Operations & Maintenance of Plant						
Salaries	311,885	190,777	61.2%	208,579	77.8%	268,213
Employee Benefits	72,561	47,723	65.8%	54,711	127.9%	42,765
Contractual Services	3,500	3,316	94.7%	8,814	267.1%	3,300
Material & Supplies	-	7,947	0.0%	5,960	39.7%	15,000
Conference & Meeting	550	445	80.9%	463	30.9%	1,500
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	652	0.0%	997	99.7%	1,000
Capital Outlay	-	-	0.0%	-	0.0%	23,000
Other	-	-	0.0%	-	0.0%	-
Total for Operations & Maintenance of Plant	\$ 388,496	\$ 250,860	64.6%	\$ 279,524	78.8%	\$ 354,778

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Illinois Valley Community College District #613
 Fiscal Year 2011 Budget to Actual Comparison
 Ten Months Ended April 30, 2011

**LIABILITY, PROTECTION, & SETTLEMENT FUND
 EXPENDITURES (continued)**

	Annual Budget FY2011	Actual 4/30/11	Act/Budget 83.3%	Actual 4/30/10	Act/Budget FY10	Annual Budget FY2010
Institutional Support						
Salaries	\$ 357,629	\$ 267,489	74.8%	\$ 274,519	76.2%	\$ 360,269
Employee Benefits	319,702	56,785	17.8%	59,130	17.2%	344,186
Contractual Services	16,500	28,610	173.4%	16,936	86.9%	19,500
Material & Supplies	250	3,613	1445.2%	11,694	2598.7%	450
Conference & Meeting	-	-	0.0%	-	0.0%	700
Fixed Charges	317,000	374,780	118.2%	322,657	69.4%	465,000
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>1,011,081</u>	<u>731,277</u>	<u>72.3%</u>	<u>684,936</u>	<u>57.6%</u>	<u>1,190,105</u>
TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	\$ 1,399,577	\$ 982,137	70.2%	\$ 964,460	62.4%	\$ 1,544,883

Fiscal Year 2011 Budget to Actual Comparison

	Annual Budget FY2011	Actual 4/30/11	Act/Budget 83.3%	Actual 4/30/10	Act/Budget FY10	Annual Budget FY2010
AUDIT FUND						
Local Government Sources	\$ 18,034	\$ -	0.0%	\$ 31,144	103.8%	\$ 30,000
Investment Revenue	200	215	107.5%	192	19.2%	1,000
TOTAL AUDIT FUND REVENUES	<u>18,234</u>	<u>215</u>	<u>1.2%</u>	<u>31,336</u>	<u>101.1%</u>	<u>31,000</u>
AUDIT FUND						
Contractual Services	32,500	31,500	96.9%	30,500	100.0%	30,500
TOTAL AUDIT FUND EXPENDITURES	\$ 32,500	\$ 31,500	96.9%	\$ 30,500	100.0%	\$ 30,500

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Illinois Valley Community College District #513
 Fiscal Year 2011 Budget to Actual Comparison
 All Funds

Ten Months Ended April 30, 2011

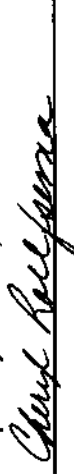
Department	Annual	Actual	Act/Budget	Explanation
	Budget FY2011	4/30/2011		
President	\$ 271,275	\$ 230,608	83.33%	
Board of Trustees	21,000	13,409	63.85%	
Community Relations	437,733	321,183	73.37%	
Development Office	68,202	38,633	56.64%	
Continuing Education	1,076,324	862,218	80.11%	
Facilities	4,433,447	3,968,774	89.52%	
Information Technologies	1,651,428	1,381,541	83.66%	
Academic Affairs	256,467	201,384	78.52%	
Academic Affairs (AVPCE)	1,591,734	1,094,425	68.76%	
Adult Education	479,230	421,755	88.01%	
Dislocated Workers Center	1,276,998	1,024,288	80.21%	
Learning Technologies	720,282	580,002	80.52%	
Career & Tech Education Division	2,435,307	1,767,427	72.58%	
Natural Science & Business Division	1,894,421	1,509,303	79.67%	
Humanities & Fine Arts/Social Science Division	2,074,729	1,644,820	79.28%	
Health Professions Division	2,017,306	1,570,613	77.86%	
English, Mathematics, Education Division	2,819,055	2,349,801	83.35%	
Admissions & Records	345,154	285,292	82.66%	
Student Development	777,745	669,753	86.11%	
Financial Aid	5,480,655	6,343,914	115.75%	Additional financial aid available
Athletics	228,443	223,233	97.72%	Men's & women's basketball
TRIO (Student Success Grant)	282,589	250,311	88.58%	
Safety Service	384,217	250,249	65.13%	
Business Services/General Institution	2,209,602	2,054,982	93.00%	
Risk Management	1,015,360	731,887	72.08%	
Tuition Waivers	348,500	374,602	107.49%	Under budgeted. Actual is consistent with historical.
Human Resources	199,398	138,156	69.29%	
Bookstore	2,544,701	2,439,901	95.88%	Increase in volume
Shipping & Receiving	80,304	59,027	73.50%	
Copy Center	148,728	105,893	71.20%	
Total FY11 Expenditures	\$ 37,570,334	\$ 32,907,384	87.59%	

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Illinois Valley Community College
Statement of Cash Flows
for the Month ended April 30, 2011

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB. PROT, & SETTLEMENT	TOTAL
Balance on Hand	1,069,737.77	154,206.84	95,505.47	61,603.11	744,376.45	(624,822.71)	406,485.82	6,370.78	531,944.72	2,445,307.25
Total Receipts	288,783.78	26,655.14	157.26	169.46	82,246.37	302,409.71	1,129.30	17.56	1,293.10	702,861.67
Total Cash	1,358,521.55	180,861.98	95,662.73	61,672.57	826,621.82	(322,413.00)	407,615.12	6,388.33	533,237.82	3,148,168.92
Due To/From Accts	22,442.11	(95.75)	-	-	18,287.97	(40,630.61)	-	-	(3.72)	0.00
Transfers/Bank CDs	800,000.00	300,000.00	-	-	-	190,000.00	-	-	-	1,290,000.00
Expenditures	(1,378,584.13)	(161,882.68)	(38,430.00)	-	(108,689.55)	(227,055.37)	-	-	(62,624.26)	(1,977,275.99)
ACCOUNT BALANCE	802,379.53	318,883.55	57,232.73	61,672.57	736,220.24	(400,108.98)	407,615.12	6,388.33	470,609.84	2,460,892.93
Deposits in Transit	(23,466.59)									(23,466.59)
Outstanding Checks	452,823.55									452,823.55
BANK BALANCE	1,231,736.49	318,883.55	57,232.73	61,672.57	736,220.24	(400,108.98)	407,615.12	6,388.33	470,609.84	2,890,249.89
Certificates of Deposit	2,500,000.00	-	1,000,000.00	500,000.00	2,000,000.00	-	4,250,000.00	-	4,800,000.00	15,050,000.00
Illinois Funds	1,777,246.59	933,664.64	713,808.19	236,431.62	6,425.57	16,217.63	17,393.12	4,302.94	265,560.50	3,971,050.80
CDB Trust Fund CTC			1,508,472.43							1,508,472.43
Bldg Reserve-ILLFund			1,081,230.30							1,081,230.30
Total Investment	4,277,246.59	933,664.64	4,303,510.92	736,431.62	2,006,425.57	16,217.63	4,267,393.12	4,302.94	5,065,560.50	21,610,753.53
Midian States Bank	67.81									
LaSalle State Bank	79,627.83									
Peru Savings Bank	2,810,554.25									
	2,890,249.89									

Respectfully Submitted,



Cheryl Roelfsema
Vice President for Business Services & Finance/Treasurer

ILLINOIS VALLEY COMMUNITY COLLEGE
 INVESTMENT STATUS REPORT
 April 30, 2011

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
5/16/2011							200,000	200,000	LSB	0.550	0.550	80014656
5/23/2011					1,500,000			1,500,000	FSB	0.900	0.900	24553
7/14/2011	1,000,000				500,000		500,000	2,000,000	FSB	0.650	0.650	1011570115
7/30/2011							2,000,000	2,000,000	FSB	1.150	1.150	25092
9/17/2011	1,000,000				500,000			1,500,000	FSB	1.000	1.000	25440
9/23/2011			500,000				500,000	1,000,000	FSB	1.000	1.000	25522
11/7/2011						150,000		150,000	MB	1.250	1.250	15192
11/18/2011						1,500,000		1,500,000	FSB	0.900	0.900	26001
12/10/2012							1,000,000	1,000,000	CB	0.750	0.750	2041022024
12/15/2011	500,000		500,000					1,000,000	FSB	1.100	1.100	1011428351
12/22/2011				500,000		1,000,000	500,000	2,000,000	FSB	1.100	1.100	1011466946
1/30/2011						100,000		100,000	NCB	1.000	1.000	35803
3/23/2012						1,000,000		1,000,000	FSB	0.950	0.950	26766
4/22/2012							100,000	100,000	MB	1.150	1.150	914161
Total CD	2,500,000	-	1,000,000	500,000	2,000,000	4,250,000	4,800,000	15,050,000				

<u>CB</u>	<u>Centrue Bank</u>	<u>LSB</u>	<u>LaSalle State Bank</u>
<u>CBNA</u>	<u>Commerce Bank, NA</u>	<u>MB</u>	<u>Marseilles Bank</u>
<u>CFNB</u>	<u>Citizens First National Bank</u>	<u>MSB</u>	<u>Midland State Bank</u>
<u>FSB</u>	<u>First State Bank of Mendota</u>	<u>NCB</u>	<u>North Central Bank - Ladd</u>
<u>HNB</u>	<u>Hometown National Bank</u>	<u>PFS</u>	<u>Peru Federal Savings</u>

** Current IL Funds interest rate: 0.094%

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**Check Register \$5,000 or More
04/01/11 - 04/30/11**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
515498	04/07/11	0002577	AT&T	\$ 6,396.72	Telephone
515508	04/07/11	0108916	CCIC	285,991.97	Health Insurance (April)
515534	04/07/11	0004117	Gallagher Benefit Services, Inc	6,263.99	Life Insurance (April)
515557	04/07/11	0001533	Kishwaukee College	6,952.13	Tuition (DWC)
515689	04/14/11	0000001	Illinois Valley Community College	103,250.16	Federal & State Payroll Taxes (04/14/11)
515785	04/14/11	0000845	MCS Advertising	5,244.71	Print President's Report
515694	04/14/11	0082897	SURS	53,736.15	Payroll (04/14/11)
515892	04/21/11	0099391	Blackboard, Inc.	15,000.00	Software Renewal
515905	04/21/11	0001139	CDW Government, Inc	17,765.32	McAfee Antivirus
515908	04/21/11	0169822	Constellation NewEnergy - Gas	16,269.14	Natural Gas (03/01/11-03/31/11)
516040	04/21/11	0079038	IVCC Student Activity	8,538.23	Illinois National Guard Awards
515946	04/21/11	0177280	J.W. Terrill Benefit Services	9,750.00	Health Insurance Consulting
515958	04/21/11	0176682	Lite Construction, Inc.	35,910.00	Relocate Security/Alarm System Upgrade*
515990	04/21/11	0089772	Sapp Bros Illini Inc	7,700.61	Diesel Fuel for TDT
516002	04/21/11	0179423	Southeast Lineman Training Center	10,283.00	Tuition (DWC)
516016	04/21/11	0001927	Walter J Zukowski & Assoc	8,137.75	Legal Services
516045	04/28/11	0001369	Ameren Illinois	24,025.21	Electricity (3/11/11-4/12/11)
516082	04/28/11	0109033	Elsevier Science	8,356.40	Books for Resale
516099	04/28/11	0000001	Illinois Valley Community College	5,000.00	Rental Book Refunds
516220	04/28/11	0000001	Illinois Valley Community College	102,314.40	Federal & State Payroll Taxes (04/28/11)
516225	04/28/11	0082897	SURS	52,740.38	Payroll (04/28/11)
516184	04/28/11	0066555	United States Postal Service	6,000.00	Reimburse Postage Meter

\$ 795,626.27

*Protection, Health, & Safety (PHS) Projects

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Ault, Richard L	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Baker, Kathryn June	CEX 4114-603	3/4/2011	4/1/2011	4/9/2011	ST	\$420.00	1-41-103941-51320	CEX-4114-603	Beginning Excel 2007	
Batson-Turner, Jean	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Bazydio, Nora Beth	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Bennett-Campbell, Bonnie L	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Bergstecker, David E	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Beyer, Jason Adam	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Bhattacharya, Abhijeet	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Bias, Timothy John	Metal Fabrication - US Silica	1/20/2011	3/31/2011	4/9/2011	ST	\$3,250.00	1-42-103310-51320			
Blydes, Christine Ann	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Blydes, Janna Renee	Sub for CSI 1011-300, 1012-300	3/28/2011	4/17/2011	4/23/2011	RE	\$1,071.96	1-11-204100-51320			
Brolley, Vincent Depaul	Mileage - Mendota / Taxable	1/10/2011	3/16/2011	4/9/2011	ML	\$329.97	1-11-206500-55212			
Brolley, Vincent Depaul	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Brown, Ida L	Meal Reimbursements / Taxable	3/22/2011	3/23/2011	4/9/2011	TF	\$14.00	1-34-300310-55211			
Brown, Mark Sheffield	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Bruch, Anna Marie Faietti	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Bubb, Jennifer Lee	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Calley Opaal, Susan Mary	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Carey, Lauri L	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Christianson, Diane C	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Cinotte, Lori Maret	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Coburn, Tara L	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Cook Fesperman, Amanda Pauline	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Denton, Justin A	Sub for CSI 1002-02, 1002-300	3/28/2011	4/17/2011	4/23/2011	RE	\$690.00	1-11-204100-51320			
Donna, Rebecca S	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Dove, Christine E	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Elias, Gina Rae	Substitute CSN 1225-01, -300	3/28/2011	4/17/2011	4/23/2011	OV	\$892.80	1-11-204100-51340			
Elias, Gina Rae	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Engstrom, Norman Bruce	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Foockle, Lorri Sue	Meal Reimbursements / Taxable	3/22/2011	3/23/2011	4/9/2011	TF	\$14.00	1-34-300310-55211			
Frahm, Jeannette Michelle	Substitute for CEX 4408-603	3/30/2011	3/30/2011	4/9/2011	ST	\$70.00	1-41-103941-51320			

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Francisco, Marjorie Lynn	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Freed, Timothy Daniel	HLR 3410-304	4/4/2011	4/4/2011	4/9/2011	ST	\$105.00	1-41-103941-51320	HLR-3410-304	Fish-Tastic Favorites	
Gibson, James A	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Hamley, Linda Cheryl	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Hardy, Tina L.	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$150.00	6-13-201833-51900			
Hartman, Bruce Charles	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Hobneck, Cheryl I	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Hodgson, Laura Ann	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Hogue, Julie Ann	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Jagasia, Kaushalya Ghanshyam	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Jezak, Jon P	Mileage Reimbursement/ Taxable	3/30/2011	3/30/2011	4/9/2011	ML	\$30.00	1-11-206500-55210			
Johli, Matthew E.	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Johnson, LeeAnn	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
King, Keith Robert	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Kott, Kathryn B	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Kuester, David A	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Lange, Marilyn Lee	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$150.00	6-13-201833-51900			
Lethiot, Nora Lynn	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Linker-Jafrenz, Cathleen M	HLR 5527-304	4/2/2011	4/2/2011	4/9/2011	ST	\$270.00	1-41-103941-51320	HLR-5527-304	Homesteading Conference	
Lockwood, Kirk D	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Lynch, Grant C	CPD 1209-403	3/7/2011	3/28/2011	4/9/2011	ST	\$300.00	1-41-103941-51320	CPD-1209-403	Plays You Should Know	
Mammano, Pamela M	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Mangold, Richard F	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Matteson, Gregory A	Adjusted Open Lab Hours	3/27/2011	5/20/2011	5/21/2011	ST	\$318.50	1-11-205700-51320			
Mattison, Merris-Susan Jayne	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Mika, Judyann	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$150.00	6-13-201833-51900			
Monterastelli, Cherie A	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Morris, Tracy Lynn	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Mudge, Linda Gail	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Nett, Steve A	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Niemann-Bohle, Deborah M	HLR 5527-304	4/2/2011	4/2/2011	4/9/2011	ST	\$270.00	1-41-103941-51320	HLR-5527-304	Homesteading Conference	

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Nink, Tina M	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Oldaker, Adam Gregory	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Oseland, Gregory A	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Paritzi, Gerald W	CDV 6000-02, #750, 751	3/26/2011	4/2/2011	4/9/2011	ST	\$337.50	1-41-103942-51320	CDV-6000-02	LaSalle Co Driver Improvement	
Pecherek, Michael John	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Pence, Patricia Lynn	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Perez, Dorene Marie	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Perkins, Rebecca W	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$75.00	6-13-201833-51900			
Phillips, Michael Alan	Suppt Staff Retreat Presenter	3/23/2011	3/23/2011	4/9/2011	ST	\$50.00	1-84-401840-51900			
Pietrolonardo, Anna Marie	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Pratt, Sue Ellen	ALH 1280-725, -726, -727	3/22/2011	3/28/2011	4/9/2011	ST	\$862.50	1-14-207300-51320	ALH-1280-725	CPR/First Aid	
Pumo, Deborah J	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Radek, Kimberly M	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Rambo, Randy R	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Reese, Robert C	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Robinson, Delores R.	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Roden, David Malcolm	CPD 1210-403	3/24/2011	3/24/2011	4/9/2011	ST	\$75.00	1-41-103941-51320	CPD-1210-403	Evolution Am Musical Theatre	
Sankovich, Michael W	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Sarsah, Dominic K	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Savoia, Jennifer L	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Schroeder, Eric Steven	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Schultz, Cynthia L	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Schuster, Janice B	CEU 1501-04	4/2/2011	4/2/2011	4/9/2011	ST	\$250.00	1-41-103941-51320	CEU-1501-04	Food Sanitation Recert	
Serafini, Richard Joseph	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Skoflanc, Francie A	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Smith, Mary Theresa	Design of Summer 2011 schedule	4/9/2011	4/9/2011	4/9/2011	ST	\$375.00	1-41-103941-51320			
Spanbauer, Jeffrey A	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Stevenson, Keith Howard	WHS 1220-300	2/17/2011	3/8/2011	4/9/2011	ST	\$450.00	1-13-204100-51320	WHS-1220-300	Warehousing & Workforce Skills	
Stevenson, Keith Howard	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Stinson, Jenna S	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$150.00	6-13-201833-51900			
Story, Michelle M	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Swett, Steven A	ALH 1280-723 Correction	3/13/2011	3/13/2011	4/9/2011	ST	\$37.50	1-14-207300-51320			
Swett, Steven A	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Thomas, Linda Ann	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Thomas, Terry R	Mileage - Ottawa Center	3/2/2011	3/16/2011	4/9/2011	ML	\$270.00	1-11-206500-55210			
Towne, Brian J	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$150.00	6-13-201833-51900			
Tunnell, Thomas D	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Twardowski, Eileen M	Meal Reimbursement / Taxable	3/22/2011	3/23/2011	4/9/2011	TF	\$7.00	1-34-300310-55211			
Urban-Bollis, Jill L	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Vesper, Kathy Ruth	ALH 1215-600	4/1/2011	5/6/2011	5/7/2011	ST	\$1,350.00	1-14-207300-51320	ALH-1215-600	C.N.A. Refresher	
Volker, Todd D	HLR 5430-602	2/28/2011	3/28/2011	4/9/2011	ST	\$93.75	1-41-103941-51320	HLR-5430-602	The Life & Times of Honest Abe	
Wiggins, Dawn M	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Williamson, Patricia A	Meal Reimbursements / Taxable	3/22/2011	3/23/2011	4/9/2011	TF	\$14.00	1-34-300310-55211			
Young, Promise K.	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Zellman, Karen Elaine	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$50.00	6-13-201833-51900			
Zellmer, Donald G.	Career Expo	3/18/2011	3/18/2011	4/9/2011	SG	\$150.00	6-13-201833-51900			
Total Stipends						\$15,843.48				

*Earn Types
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend,
 ES-SURS Exempt Stipend, OV=Overload, VA=Vacation Payout,
 ML= Commuting Mileage
 MI=Macellaneous, SS=Summer School

Cheryl Roelfsema
 Cheryl Roelfsema
 Vice President of Business Services and Finance

Jerry Corcoran 7/18/11
 Dr. Jerry Corcoran
 President

Stipends for Pay Period Ending 4/23/11

Name	Description	Start Date	End Date	Last Pay Date	Earn Type	Amount	GL No.	Section Name	Section Title	Comments
Abel, Kimberly Helen	Mileage - Peoria Clinicals	3/7/2011	3/23/2011	4/23/2011	ML	\$285.60	1-14-207300-55210			
Anderson, David Anthony	HLR 5203-04	4/16/2011	4/16/2011	4/23/2011	ST	\$125.00	1-41-103941-51320	HLR-5203-04	Wildflowers in The Woodland	
Baker, Kathryn June	CEX 4408-603	3/30/2011	4/15/2011	4/23/2011	ST	\$350.00	1-41-103941-51320	CEX-4408-603	Intro to Windows	
Balzarini, Doreen J	CEX 4019-303	3/8/2011	4/5/2011	4/23/2011	ST	\$420.00	1-41-103941-51320	CEX-4019-303	Intermediate Word 2007 Level 2	
Bartholomew, Jeffrey Alexander	Drum Set/Orchestra Lessons /12	3/11/2011	4/15/2011	4/23/2011	ST	\$323.40	1-11-206500-51320	MUP-2015-01	Applied Music: Drums/Orchestra	
Bluemner, Ronald Glenn	Mileage - Midland / Marquette	3/1/2011	3/28/2011	4/23/2011	ML	\$289.17	1-11-206500-55212			
Bruch, Anna Marie Faletti	Mileage - Nursing Preceptorship	3/15/2011	3/31/2011	4/23/2011	ML	\$44.88	1-14-207300-55210			
Buonomo, Vince A.	Mileage - Princeton H.S.	3/14/2011	4/20/2011	4/23/2011	ML	\$163.20	1-11-206500-55210			
Burns, Carey Ann	Support Staff Service Award	4/22/2011	4/23/2011	4/23/2011	ES	\$555.85	1-81-200800-51900			
Butkus, Larry W	Tuba Lessons / 4	3/28/2011	4/18/2011	4/23/2011	ST	\$121.88	1-11-206500-51320	MUP-2044-01	Applied Music: Tuba	during L. Ault's absence
Byrne, Robert C	Physical Science Lab coverage	4/23/2011	4/23/2011	4/23/2011	ST	\$772.20	1-11-205700-51320			
Christianson, Diane C	CCampus Administrative Stipend	4/23/2011	4/23/2011	4/23/2011	ST	\$1,500.00	6-63-209392-51900			
Codo, Kim G	Guitar Lessons / 50	2/11/2011	3/31/2011	4/23/2011	ST	\$1,523.50	1-11-206500-51320	MUP-2013-01	Applied Music: Guitar	
Cornwall, Mary Elizabeth	Pianist for Spring 2011 Play	4/14/2011	4/17/2011	4/23/2011	ST	\$200.00	1-36-206701-51900			
Engstrom, Norman Bruce	Voice Lessons / 32	2/18/2011	4/14/2011	4/23/2011	OV	\$1,024.00	1-11-206500-51940	MUP-2001-01	Applied Music: Vocal	
Ferguson, Judith June	ALH 1215-01	4/13/2011	5/11/2011	5/21/2011	ST	\$1,150.00	1-14-207300-51320	ALH-1215-01	Cert Nurs Assist Refresher	
Freed, Timothy Daniel	HLR 3108-304	4/11/2011	4/11/2011	4/23/2011	ST	\$105.00	1-41-103941-51320	HLR-3108-304	Girls Night Int With Chef Tim	during J. Sherbeyn's absence
Frund, Blake Jordan	Coverage of CPR classes	4/23/2011	4/23/2011	4/23/2011	ST	\$828.00	1-11-205700-51320			
Hardy, Tina L.	Part-Time Faculty Award	4/23/2011	4/23/2011	4/23/2011	ES	\$267.23	1-81-200800-51900			
Hartford, Carmen Nichole	Natural Science Lab coverage	4/23/2011	4/23/2011	4/23/2011	ST	\$971.75	1-11-205700-51320			
Hauger, Elizabeth Lynne	Mileage - Princeton H.S.	3/7/2011	3/21/2011	4/23/2011	ML	\$52.02	1-11-209100-55210			
Jauch, Christian Martin	Substitute for SFC 1000-03	4/11/2011	4/11/2011	4/23/2011	ST	\$35.16	1-11-209100-51320			
Johnson, Laura Elizabeth	HLR 2748-404	4/5/2011	4/5/2011	4/23/2011	ST	\$90.00	1-41-103941-51320	HLR-2748-404	Hot Glass Experience	
Koehler, Richard A	CDV 6000-02, #752	4/6/2011	4/6/2011	4/23/2011	ST	\$150.00	1-41-103942-51320	CDV-6000-02	LaSalle Co Driver Improvement	
Koehler, Richard A	CDV 7000-02, #153	4/9/2011	4/9/2011	4/23/2011	ST	\$150.00	1-41-103943-51320	CDV-7000-02	Bureau Co. Driver Improvement	
Koehler, Richard A	Mileage - Princeton Driver Imp	3/12/2011	4/9/2011	4/23/2011	ML	\$51.00	1-41-103943-55212			
Kranican, Mary Ellen	FSS 1200-492	3/28/2011	4/13/2011	4/23/2011	ST	\$750.00	1-41-103941-51320	FSS-1200-492	Appl. Food Service Sanitation	
Langs, Marilyn Lee	Mileage - Princeton H.S.	3/7/2011	4/11/2011	4/23/2011	ML	\$15.30	1-11-209100-55210			
Lesman, Emily Elizabeth	Substitute for RED 0900-02	4/7/2011	4/7/2011	4/23/2011	ST	\$35.16	1-15-209100-51320			
Loebach, Nancy Ann	Substitute for ENG 1002-500	4/11/2011	4/11/2011	4/23/2011	ST	\$26.95	1-11-209100-51320			
McCabe-Phip, Linda	Mileage - Ottawa Center	3/2/2011	3/30/2011	4/23/2011	ML	\$67.32	1-14-207300-55210			
McCarthy, Melissa R	Mileage - Stretator / Ogleby	3/11/2011	4/11/2011	4/23/2011	ML	\$280.50	1-11-206500-55210			
Mothten, Heidi Rebecca	Admin CCampus Grant / 2nd half	4/23/2011	4/23/2011	4/23/2011	ST	\$325.00	6-63-209392-51900			

Stipends for Pay Period Ending 4/23/11

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Niemann-Boehle, Deborah M	HLR 3500-304	4/19/2011	4/19/2011	4/23/2011	ST	\$90.00	1-41-103941-51320	HLR-3500-304	Cheesemaking	
Morris, Blanche L	CEX 7704-04	4/14/2011	4/14/2011	4/23/2011	ST	\$150.00	1-42-103310-51320	CEX-7704-04	Superior Customer Service	
Norris, Blanche L	Mileage - Yorkville to IVCC	4/14/2011	4/14/2011	4/23/2011	ML	\$51.00	1-42-103310-55212			
Penizzi, Gerald W	CDV 6000-02, #752	4/16/2011	4/16/2011	4/23/2011	ST	\$187.00	1-41-103941-51320	CDV-6000-02	LaSalle Co Driver Improvement	
Pecherek, Michael John	Cello Lessons / 12	2/11/2011	4/15/2011	4/23/2011	OV	\$384.00	1-11-206500-51340	MUP-2053-01	Applied Music: Cello	
Perz, Dorene Marie	Meal Reimbursement / Taxable	3/16/2011	3/16/2011	4/23/2011	TF	\$4.27	6-13-201837-55212			
Petersen, Bonnie S	Mileage - Ottawa Center	3/21/2011	3/30/2011	4/23/2011	ML	\$128.52	1-11-205715-55210			
Phillips, Michael Alan	Stephen Charty Teaching Award	4/21/2011	4/23/2011	4/23/2011	ES	\$534.47	1-81-200800-51900			
Pierog, Corinne M	CEU 8407-04	4/15/2011	4/15/2011	4/23/2011	ST	\$500.00	1-41-103941-51320	CEU-8407-04	Non-profit Leadership	
Pokryfke, Virginia Ann	Admin CCampis Grant / 2nd Half	4/23/2011	4/23/2011	4/23/2011	ST	\$250.00	6-63-209392-51900			
Pratt, Sue Ellen	ALH 1280-729	4/6/2011	4/6/2011	4/23/2011	ST	\$287.50	1-14-207300-51320	ALH-1280-729	CPR/First Aid	
Schallhorn, Mary R	Piano Lessons / 88	3/9/2011	4/15/2011	4/23/2011	ST	\$2,578.40	1-11-206500-51320	MUP-2005-01	Applied Music: Piano	
Schuller, Shuh Kuen K	Mileage - Bloomington to IVCC	3/3/2011	3/3/2011	4/23/2011	ML	\$265.20	1-14-207300-55210			
Stevenson, Keith Howard	WHS 1240-300	4/14/2011	5/19/2011	5/21/2011	ST	\$500.00	1-13-204100-51320	WHS-1240-300	Representative Warehousing Skills	
Story, Michelle M	Update/Score Comp Tests - PQ	4/5/2011	4/5/2011	4/23/2011	ST	\$20.00	1-42-103310-51320			
Swett, Steven A	ALH 1280-728	4/3/2011	4/3/2011	4/23/2011	ST	\$325.00	1-14-207300-51320	ALH-1280-728	CPR/First Aid	
Treend, Gayle A	CDV 5305-304	4/13/2011	4/13/2011	4/23/2011	ST	\$120.00	1-41-103941-51320	CDV-5305-304	Market Business Social Media	
Vogl, Robert	Mileage - Oregon, IL to IVCC	2/26/2011	2/26/2011	4/23/2011	ML	\$69.36	1-41-103941-55210			
Wasmer, Susan Marie	ALH 1251-01 Correction	4/23/2011	4/23/2011	4/23/2011	ST	\$75.00	1-14-207300-51320			
Watland, Courtney Mae	Completion of COIN 1200-01	4/23/2011	4/23/2011	4/23/2011	ST	\$150.00	1-11-204100-51320			
Wiggins, Steven Lee	Mileage - Streator M.S.	3/1/2011	3/29/2011	4/23/2011	ML	\$65.28	1-11-209100-55210			
Zebron, Wayne Edward	Mileage - Streator/Ottawa	3/1/2011	3/30/2011	4/23/2011	ML	\$185.64	1-11-209100-55210			
Zellmer, Donald G	Coord Show Chair 11SP/2nd Half	4/23/2011	4/23/2011	4/23/2011	ST	\$750.00	1-36-206650-51900			
									Total Stipends	\$20,719.71

*Employees
 RE-Regular, TF-Taxable Reimbursements, ST/SG-Stipend
 ES-SURS, Exempt Stipend, OTC-Cheerlead, Vacation Pay/Pou,
 ML-Commuting Mileage
 MH-Miscellaneous, SS-Summer School

Cheryl Roelissema
 Cheryl Roelissema
 Vice President of Business Services and Finance

Jerry Cannon 5/10/11
 Dr. Jerry Cannon
 President

Purchase Request - Mobile Folding Stage System

The administration requests authorization to purchase a mobile folding stage system in the amount of \$15,207.00. This system will allow the Theatre Department to build portable sets that can easily be moved by one person. During construction of the Community Technology Center, the Theatre Department can utilize the system at other venues, such as high schools or banquet halls. When construction is complete, the system can be used in the Cultural Center to allow additional configurations on the stage for college and community programs.

Attached is Quote No. ST-3268B in the amount of \$15,207.00 and documentation from Sico America Inc. stating they are the sole manufacturer and sole resource for this type of mobile folding stage system.

This purchase will be paid with General Fund monies.

Recommendation:

The administration recommends Board approval to purchase a mobile folding stage system from Sico America Inc. in the amount of \$15,207.00.



SICO AMERICA INC., 7525 Cahill Road, Minneapolis, Minnesota 55439 USA

Laurie Pittman
 Illinois Valley Community College
 815 North Orlando Smith Avenue
 Oglesby IL 61348
 Phone: (815) 224-2720

Quotation Date: 5/4/2011

Quotation No: ST-3268B

BUDGET QUOTE

We are pleased to quote on the following, subject to the terms herein:
 OPEN FOR ACCEPTANCE FOR 60 DAYS
 Pricing excludes applicable sales tax

Qty	Part Number	Description	Unit Price	Total Price
1800 Series mobile folding stage system.				
4	1811-408B22	4' x 8' x 8"h Single Height 1800 Series Mobile Folding Stage, Grey carpet	1,105.00	4,420.00
4	1812-424B22	4' x 8' x 16"-24"h Dual Height 1800 Series Mobile Folding Stage, Grey carpet	1,382.00	5,528.00
2	SAS11B22	2-Step w/wheels & rails 16 or 24", carpeted	575.00	1,150.00
9	1561-808DE	8'w x 8"l Multi-Length Drape, Duravel Black	87.00	783.00
4	1562-824-DE	8'w x 16" - 24"l Multi-Length Drape, Duravel Black	178.00	712.00
2	1851-004B	4' Guard Rail, black, 42" high with toe rail.	305.00	610.00
4	1851-008B	8' Guard Rail, black, 42" high with toe rail.	361.00	1,444.00
		Estimated Freight to your dock via BJ		560.00
		Total		<u>\$15,207.00</u>

Terms of Sale: FOB Factory
 Payment Terms: Net 30 Days with approved credit
 Production Lead Time: 4-6 weeks

Comments: Sico strongly suggests the use of guardrails with all Sico stages and risers. Guardrails are a necessary safety component for the proper operation of all Sico staging and riser systems. Please feel free to call if you have any questions.

NOTE: Receipt of this Quotation does not constitute an order being placed with Sico. To place an order, Sico must receive a signature on this Quotation or a separate signed PO with PO number.

Phone: 866-702-8308
 Fax: 952-941-6688
 Email: rharing@sicoinc.com

THANK YOU, WE LOOK FORWARD TO SERVING YOU

Rich Haring
 Regional Sales Manager

NOTE: All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance. Typographical and stenographic errors subject to correction. Conditions not specifically herein shall be governed by established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the seller.
 An Equal Opportunity employer. Affiliate Sico companies in Japan, England, Australia and Singapore



SICO AMERICA INC., 7525 Cahill Road, Minneapolis, Minnesota 55439 USA

May 4, 2011

Illinois Valley Community College
815 North Orlando Smith Avenue
Oglesby IL 61348

To- The Purchasing Department

This letter is to inform Illinois Valley Community College that Sico America Inc. is the, "sole manufacturer and sole resource," for Sico brand staging, tables and portable dance floor products. Sico America Inc. deals on a direct basis with all Convention Centers, Conference Centers, Arenas and the College/University Markets. In doing so, Sico insures our customers are working with knowledgeable people, and receiving our most competitive pricing. Sico employs no wholesale or retail network for distribution in these markets.

Thank you for your interest in Sico brand products.

A handwritten signature in black ink that reads "Stephen Gardner". The signature is written in a cursive style with a long horizontal stroke at the end.

Stephen Gardner
National Sales Manager
Sico America Inc.

Partial Student Support

If a student in the IVCC district wishes to attend an Illinois community college in a program that IVCC does not offer and IVCC does not have a cooperative agreement with any other community college, per Board Policy 2.26, IVCC is obligated to pay the difference between the student's tuition at the in-district tuition rate and the out-of district tuition rate. Due to the number of cooperative agreements established between IVCC and other community colleges in the State, IVCC does not receive many requests for Partial Student Support.

We have received a request from a student to be considered for Partial Student Support for the Case New Holland Service Technician Associate in Applied Science Degree program offered by Parkland College. This is the first request for this type of program we have received. We have researched this program and cannot find a comparable one at an Illinois community college with which we have a Cooperative Agreement.

Recommendation:

Approve the partial student support as presented.

ILLINOIS VALLEY COMMUNITY COLLEGE

APPLICATION FOR PARTIAL STUDENT SUPPORT 2011-2012

<u>STUDENT</u>	<u>COLLEGE & CURRICULUM</u>	<u>TERM OF APPROVAL</u>
Luke Turner 107 W. Livingston Rd. Streator, IL 61364	Parkland College Case New Holland Service Technician AAS	Fall 2011 – Summer 2012

Jerry Corcoran
President

Dennis N. Thompson
Chair, Board of Trustees
Illinois Valley Community College
District # 513

Approval to Terminate Depository Status

After lengthy consideration, the administration is proposing that IVCC terminate its status as a Federal Depository Library, also withdrawing from the Illinois depository program.

Congress designated IVCC's Jacobs Library as a Federal Depository Library in 1975, requiring the College to provide free and unrestricted access to government information to all citizens of the 11th Congressional District of Illinois. The duty to serve this district is shared with Governor's State University, South Suburban Community College, and Illinois State University. Of the 23 Illinois Documents Depositories, IVCC is the only community college participating in the state program, a status held for over 30 years.

The benefits realized by IVCC in earlier years were plentiful, including: ready access to thousands of print publications; computer hardware to help people access information; free professional development activities for the staff; and the opportunity to serve members of the community needing government information, especially legal references and census data.

Many of these benefits are no longer realized. Facing their own financial challenges, the government is no longer publishing some of the print titles that the College considered to be most valuable. This trend is expected to continue. The College's own staffing and space needs also contribute to this decision.

It was the late 1990's when the government began to transition resources to the electronic format. Now, to a large degree, citizen needs can be fulfilled through resources available online. The time spent processing under-utilized print documents impedes the College's obligation to develop and sustain an expertise with electronic government information resources.

The process of relinquishing the status may include an opportunity for the College to retain some materials that complement its collection. The regional depository will guide the College in the intensive project of de-accessioning its collection.

The College will communicate its intentions to Congressional Representative, Adam Kinzinger, the Illinois State Library, and the Federal Depository Library Program, as required.

Recommendation:

The administration recommends Board approval to terminate the College's status as a Federal Depository Library and withdraw from the Illinois depository program.

Transfer of Funds

The administration seeks authorization for the transfer of \$5,000 from the Illinois Community College Board Workforce Development Grant to the Small Business Development Center as a required match for the Small Business Development Center operating funds.

The administration also seeks authorization to transfer \$5,000 of excess funds from the Illinois Manufacturing Extension Center to the Small Business Development Center as a required match for the Small Business Development Center operating funds.

These transfers will complete the College's Fiscal Year 2011 obligation to the Small Business Development Center.

Recommendation:

The administration recommends Board approval for the following:

- 1. Transfer of \$5,000 within Fund 06 (Restricted Purposes Fund) from the ICCB Workforce Development Grant to the Small Business Development Center.**
- 2. Transfer of \$5,000 within Fund 06 (Restricted Purposes Fund) from the Illinois Manufacturing Extension Center to the Small Business Development Center.**

Board Policy – Suspension

The IVCC Board Planning Committee met on Tuesday, May 10, 2011 to review a new policy – Suspension 3.31. This is the first of two readings and there is no action at this time. This policy will be presented for a second reading at the June board meeting.

Illinois Valley Community College Board Policy

Subject: **Suspension Policy**

Effective Date:

Number: **3.17**

Last Reviewed:

Last Revised:

This Policy is intended to provide employees with general guidance about the College's current rules and operating procedures regarding suspension of all employees not affected by a labor agreement. The College may reinterpret, change, supplement, or rescind any part of this policy or any of its other policies from time to time as it deems appropriate. Nothing in this Policy is an express or implied contract, promise, legal interest, or property right. This policy does not affect the at-will status of employees.

Suspension With Pay

The Board or President may suspend an employee with pay after the employee's supervisor and Director of Human Resources have recommended such action: (1) during an investigation into allegations of disobedience or misconduct whenever the employee's continued presence in his or her position would not be in the College's best interests, (2) as a disciplinary measure for misconduct that is detrimental to the College as defined above, (3) pending a Board hearing to suspend an employee without pay, or (4) pending a Board hearing to terminate an employee.

An employee with an Employment Contract for a defined term may not be suspended without pay until that employee has been provided notice and/or hearing as required pursuant to the terms of that person's Employment Contract, if any.

The Board or President, depending upon the source recommending the proposed suspension with pay, shall meet with the employee, the employee's supervisor, and the Director of Human Resources to present the allegations and give the employee an opportunity to refute the charges. The employee will be told the dates and times the suspension will begin and end.

Suspension Without Pay For 5 or Less Working Days

In cases of employee misconduct where a danger is presented to others at the college, or the misconduct was otherwise sufficiently severe or recurrent, a suspension without pay can be instituted requiring only abbreviated notice and an abridged pre-suspension hearing in front of the person/entity recommending the suspension. A suspension under such terms may be for no more than 5 working days.

The Board or President, depending upon the source recommending the proposed suspension without pay, shall meet with the employee, the employee's supervisor, and Director of Human Resources to present the allegations in writing and give the employee an opportunity to refute the charges. The employee will be told the dates and times the suspension will begin and end and suspension can thereafter commence immediately.

Upon the written request of the impacted employee within 5 calendar days of the commencement of the suspension, the Board shall schedule a post-suspension hearing and provide written notice to the employee.

At the post-suspension hearing, the employee or his/her representative may present evidence and cross examine witnesses. If the suspension is found by the Board to be invalid or unsupported by the evidence, it will order the payment of income lost by the employee during the suspension period and will have the employee's record purged of documentation relating to the suspension. The Board may also order any other relief it deems necessary.

If the Board or President wish to suspend the employee without pay for up to an additional 25 days, such information will be provided in the notice to the employee regarding the post-suspension hearing and said hearing will be held consistent with the procedures set forth in this policy.

Suspension Without Pay For More Than 5 Working Days

The Board or President may suspend an employee without pay: (1) pending a dismissal hearing, or (2) as a disciplinary measure for misconduct that is detrimental to the College (the President may not suspend an employee without pay for more than thirty (30) employment days) or (3) during an investigation into allegations of misconduct.

Misconduct that is detrimental to the College includes:

- Insubordination, including any failure to follow an oral or written directive from a supervisor;
- Violation of Board policy or Administrative Procedure;
- Conduct that disrupts or may disrupt the educational or administrative program or process;
- Conduct that violates any State or federal law that relates to the employee's duties; and
- Other sufficient causes.

At the request of the employee made within 5 calendar days of receipt of a written pre-suspension notification, the Board or Board-appointed hearing examiner will conduct a pre-suspension hearing. The Board or its designee shall notify the employee of the alleged charges and the date and time of the hearing. At the pre-suspension hearing, the employee or his/her representative may present evidence and cross examine witnesses.

Criminal Convictions

Any criminal conviction resulting from the investigation or allegations shall require the employee to repay to the College all compensation and the value of all benefits received by the employee during the suspension.

Civil Union Policy Changes

The Civil Union law will go into effect on June 1, 2011. The administration has identified board policies that will require modification to comply with the law and/or need clarification for employees and other stakeholders. Attached are the policies that have been revised. The changes are indicated by either a strikethrough or italics. The IVCC Board Planning Committee met on Tuesday, May 10, 2011 to review the revisions made by the administration. This is the first of two readings and there is no action at this time. These policies will be presented for a second reading at the June board meeting.

Illinois Valley Community College Board Policy

Subject: **Family and Medical Leave**
Number: **3.16**

Effective Date: 10/19/10
Last Reviewed: ~~10/19/10~~ 5/10/11
Last Revised: 10/19/10

~~It is the policy of the Board of Trustees of Illinois Valley Community College to fully comply with the Family and Medical Leave Act of 1993, in its original form and as amended by law.~~

It is the policy of the Board of Trustees of Illinois Valley Community College to fully comply with the Illinois Family and Medical Leave Act, in its original form and as amended by law.

Illinois Valley Community College Board Policy

Subject: **Nepotism**
Number: **3.24**

Effective Date: 10/19/10
Last Reviewed: ~~10/19/10~~ 5/10/11
Last Revised: 10/19/10

It is the policy of the Board of Trustees of Illinois Valley Community College that close family members (e.g., spouse, *a party to a civil union*, parent, parent of current spouse, *parent of a party to a civil union*, child, brother, sister, brother-in-law, sister-in-law, grandparents, grandchildren, and legal guardians) or members of the same household may not be employed in positions within the College where one family member would have authority over or be required to supervise another. The nepotism policy applies to all employees of the College including members of the Board of Trustees.

Illinois Valley Community College Board Policy

Subject: **Tuition Policies**

Effective Date: 10/19/10

Number: **3.29**

Last Reviewed: ~~10/19/10~~ 5/10/11

Last Revised: 10/19/10

Tuition Waiver (Employee/Spouse/Dependent - Retiree/Spouse)

Tuition for an IVCC credit course(s) will be waived for all full-time employees, their spouses, *a party to a civil union* and dependent children *and dependent step-children* of full-time employees, and retirees (all college retirees covered under SURS), spouses, *a party to a civil union* and dependent children *and dependent step-children* of retirees.

Illinois Valley Community College Board Policy

Subject: **Ethics Resolution**
Number: **4.14**

Effective Date: 4/19/11
Last Reviewed: ~~4/19/11~~ 5/10/11
Last Revised: 4/19/11

PREAMBLE

WHEREAS,.....

ARTICLE 10

GIFT BAN

SECTION 10.1 Gift Ban. Except...

SECTION 10.2. Exceptions. Exceptions...

- (6) A gift from a relative, meaning those people related to the individual as a father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncles, first cousin, nephew, niece, husband, wife, *a party to a civil union*, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse, the individual's fiancée and *the individual's party to a civil union*.

Veronica Yancy
86 S. Galena Suite 310
Dixon, IL 61021
April 11, 2011

Joel Torbeck
DWC Director
IVCC
815 N. Orlando Smith Ave.
Oglesby, IL 61348

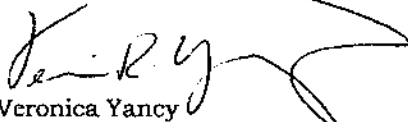
cc: Human Resources

Dear Joel:

With this letter, I hereby submit my resignation from IVCC Dislocated Workers Center effective April 29, 2011, to focus on completing my education.

I have greatly enjoyed my time here and leave with a heavy heart.

Sincerely,


Veronica Yancy
Administrative Assistant - DWC

RECEIVED

APR 12 2011

Anna Poundstone
PO Box 135
Marseilles, IL 61341
815-405-0722
apstone2008@aol.com

April 25, 2011

Sue Isermann
Ottawa Center Admin
Illinois Valley Community College
815 North Orlando Smith Avenue
Oglesby, Illinois 61348

Dear Ms. Isermann:

Please accept this letter as notification that I am resigning from my position with Illinois Valley Community College on April 25th. I apologize for not being able to provide two weeks notice. However, I regret that, due to circumstances beyond my control, I need to resign immediately.

Please forward my last paycheck to my home address.

Thank you for the support that you have provided me during my tenure with the college.

Sincerely,

Anna Poundstone

Anna Poundstone

RECEIVED

APR 25 2011

HUMAN RESOURCES

Mark Grzybowski

From: Sylvia Orvis
Sent: Thursday, May 05, 2011 6:31 PM
To: Mark Grzybowski
Subject: Two week notice
Attachments: image001.gif

Hi Mark,

I wanted to let you know as of tonight Thursday May 5, 2011 I am putting my two week notice in. I have talked it over with Leigh and we decided that it would be in my best interest to put in my two weeks and put my full attention in my education. I must say it was a hard decision to make but I feel it was the correct one for me at this time.

I have also spoke and told Glenna that I was putting my two weeks in as well before she left tonight. Glenna also mentioned to me about working me here (the noon to 7) shift instead of over at the Ottawa center.

I have met some wonderful people here who all started off as friends but are now part of my family who I will miss very, very much. I especially want to thank you for lending that ear and with the help you offered me through a lot of difficult times I had. That means a lot to me. You're a very, very good friend.

Sylvia Orvis
Enrollment Assistant

RECEIVED

MAY 06 2011

HUMAN RESOURCES

Memo

To: Dr. Corcoran
From: Glenna Jones
Date: 5/10/2011
Re: Interim Director of Safety Services

The Administration is pleased to welcome Seth Unzicker to IVCC's Safety Services department as the Interim Director. Mr. Unzicker will be completing a paid internship as part of his A.A.S. degree in Criminal Justice. Mr. Unzicker brings to the Safety Services department current experience as a part-time police officer for the Village of Granville and past experience with the Peru Mall Security. He has completed the forty-hour law enforcement firearms safety training with Winnebago County and is currently attending the Illinois part-time basic law enforcement academy.

Mr. Unzicker is a 10 year member of the Illinois National Guard with a current rank of E-5, Sergeant. Seth's military experience has provided him with artillery training and experience as a team leader with the 333rd Military Police Company. Mr. Unzicker began his internship on May 11, 2011 and will continue in that role until July 31, 2011 working a flexible schedule of 20 hours per week at the rate of \$11.00 per hour.



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

April 13, 2011

Ms. Cheryl Roelfsema
Vice President for Business Services & Finance
Illinois Valley Community College
815 N. Orlando Smith Road
Oglesby, IL 61348

Dear Ms. Roelfsema:

I am pleased to notify you that Illinois Valley Community College, Illinois has received the Distinguished Budget Presentation Award for the current budget from the Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting and represents a significant achievement by your organization.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to:

Business Office

We hope you will arrange for a formal public presentation of the award, and that appropriate publicity will be given to this notable achievement. A press release is enclosed for your use.

We appreciate your participation in GFOA's Budget Awards Program. Through your example, we hope that other entities will be encouraged to achieve excellence in budgeting.

Sincerely,

Stephen J. Gauthier, Director
Technical Services Center

Enclosure



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Illinois Valley Community College

For the Fiscal Year Beginning

July 1, 2010

President

Executive Director



Illinois Clean Energy
community foundation

April 28, 2011

Dr. Jerry Corcoran
President
Illinois Valley Community College
815 N. Orlando Smith Avenue
Oglesby, IL 61348-9692

Re: **Request ID: 5489**
Geothermal Installation

Dear Dr. Corcoran:

We are very pleased to inform you that the Illinois Clean Energy Community Foundation has approved a grant of \$90,000 to the Illinois Valley Community College for the above referenced project.

The enclosed grant agreement defines the terms and conditions of the grant. Two copies are provided.

To accept the grant, please review, sign and return one complete copy of the grant agreement to the Foundation as soon as possible, and no later than one month from today.

On behalf of the Foundation's Board of Trustees and staff, we would like to extend our best wishes for the success of this project.

Sincerely,

Dennis F. O'Brien
Executive Director

Enclosure

Jerry Corcoran

From: Calcara, Debbie [Debbie.Calcara@isac.illinois.gov] on behalf of Davis, Andrew [Andrew.Davis@isac.illinois.gov]
Sent: Thursday, April 14, 2011 2:55 PM
To: Jerry Corcoran
Subject: ISAC Administered Aid
Attachments: ILLINOIS VALLEY COMM COLLEGE.pdf

Although it has been a difficult year for higher education, I want you to know how much we appreciate the support and assistance we receive from your institution, especially staff in your Financial Aid, Admissions, Registrar and Business Offices. The good working relationship we have with them is essential to the efficient distribution of the state's student financial aid awards. We could not do our job without their assistance.

I also want to thank you for your commitment to MAP. Due to our combined efforts during the past several years, funding for MAP has actually increased a little despite the state budget woes. ISAC continues to advocate for student financial aid and I hope we can count on you to do the same during the coming year.

A few modifications and expansions to existing ISAC programs occurred this year that might be of interest to you.

- Our ISACorps Program changed its name, but not its mission. Our 70 field staff in the newly-dubbed College Illinois Corps continue to expand ISAC's college access and outreach programs to help students navigate the process of applying to and entering college. The Corps are helping to build ISAC's partnerships with local schools, businesses, and nonprofits in order to deliver free career and college planning and preparation services to students from families with no prior college-going experience.
- At the Chicago Public Schools' behest, we are in the fifth year of a data sharing program that lets CPS track FAFSA completions of its students. The results have been very good. FAFSA filers at these schools have increased from less than 50% five years ago to nearly 80% this year. Other schools have begun to participate in the program and we hope to expand it across the state to any Illinois school district who wants it.
- Our MAP 2+2 program is expanding. A MAP 2+2 program is a joint endeavor between a community college and a four-year institution that smoothes the path to a four-year degree for transfer students, helping them to complete their degrees on time and very cost-effectively. We are in the process of accepting proposals for implementing MAP 2+2 programs for next year.

As always, I urge you to express your ideas to ISAC about ways we can improve services to you and your students. Please contact us at 217-782-2020 to talk about your issues or if you need any additional information that we can provide. Attached is the information I'm pleased to provide to you every year detailing the number of students attending your school who benefited from the state scholarship and grant programs administered by ISAC during the previous school year. If you would like a hard copy of the data, please email Debbie Calcara at debbie.calcara@isac.illinois.gov.

Andrew A. Davis
Executive Director
Illinois Student Assistance Commission

Illinois Student Assistance Commission

2009-2010 Student Financial Aid

ILLINOIS VALLEY COMM COLLEGE

<u>ISAC Grant Programs</u>	# Awards	\$ Awarded
Monetary Award Program	767	\$866,867
Illinois Incentive for Access Program	156	\$39,000
Illinois Veteran Grant Program	123	\$30,668
Illinois National Guard Grant Program	19	\$23,049
Student to Student Program of Matching Grants	0	\$ 0
Grant Program for Dependents of Police/Fire/Correctional Officers	0	\$ 0
Subtotal	1,065	\$959,584
 <u>ISAC Scholarship Programs</u>		
Minority Teachers of Illinois Scholarship Program	0	\$ 0
Illinois Future Teacher Corps Scholarship Program	0	\$ 0
Illinois Future Teacher Corps / Golden Apple	0	\$ 0
Nurse Educator Scholarship Program	0	\$ 0
Subtotal	0	\$ 0
 <u>Other Aid</u>		
Robert C. Byrd Honors Scholarship Program (Federal)	0	\$ 0
Higher Education License Plate Program	0	\$ 0
Subtotal	0	\$ 0
 Total Financial Aid Administered by ISAC	 1,065	 \$959,584

PRESS RELEASE

From: United Way of Eastern LaSalle County

To: WCMY, WLPO, The Times, The News Tribune, The Bureau County Republican, Ottawa Delivered, Goodwill of Northern Illinois

Contact: Michelle Nelson

Date: April 28, 2011

Re: VITA tax program results

FOR IMMEDIATE RELEASE

United Way of Eastern LaSalle County is proud to announce its Volunteer Income Tax Assistance (VITA) program, a free tax preparation service, filed a total of 542 returns for 2011. VITA sites were hosted at Goodwill Industries-Ottawa, and the Illinois Valley Community College (IVCC) Oglesby campus. There were 207 returns filed at Eastern LaSalle County sites and 335 returns filed at IVCC. Total tax credits/refunds secured were \$647,066, with \$270,309 from Eastern LaSalle County sites and \$376,757 at IVCC. VITA targets low to moderate income workers and families, students, seniors and disabled individuals.

These results were a substantial increase over United Way's 2010 results. This is the second year in a row United Way of Eastern LaSalle County's VITA program has increased assistance to individuals and families in excess of 140% over the previous year.

United Way of Eastern LaSalle County's 2011 VITA program secured Child Tax Credits (\$81,710), Education Credits (\$26,382), and Retirement Saver's Credit (\$3,660). Another \$196,060 in Earned Income Tax Credits (EITC) benefitted 238 adults and 128 children. These funds helped low-income families meet their basic needs, including rent, mortgage and utility payments. EITC is the government's largest antipoverty program and lifts an estimated 6.6 million people out of poverty, half of those are children. Economists believe that for every dollar of EITC, it stimulates the local economy by as much as \$2.

Sixty percent of United Way's 2011 VITA tax clients had incomes that fell below the federal poverty level.

United Way of Eastern LaSalle County's partnership with IVCC was expanded in 2011 to include an internship program available to Accounting and Business students. Interns provided 225 hours of service in exchange for credit that was necessary for their degrees. The VITA program used real-life tax

scenarios as learning tools in addition to providing a unique opportunity for volunteers to interact with the public. The VITA program can become a bridge into the workforce for students.

The interns prepared approximately half of the returns this tax season. Volunteers, students and IVCC interns completed the IRS's training program which certified them to prepare taxes under the VITA program. Training included how to handle security, privacy and confidentiality issues involving tax client information.

The interns helped implement a new aspect to the VITA program by coordinating mobile tax preparation sites. These sessions were provided at-Ottawa Savings Bank, Sheridan and Spring Valley libraries, Friendship House, Horizon House, Youth Service Bureau of Illinois Valley, Housing Authority of LaSalle County hi-rise locations in Ottawa and Peru, and the IVCC Ottawa Center. 147 returns were prepared through the mobile sites, while students and volunteers gained an appreciation for the services provided by local agencies.

The VITA program attracted younger tax-payers ages 15 to 24 in 2011 due to increased marketing to students. Access to quality, free tax preparation services to include rural communities and clients in neighboring communities within the IVCC district also contributed to the growth of VITA this tax year.

VITA mobilized 25 volunteers between both VITA sites. Student and volunteer tax preparers amassed more than 1,100 hours of tax preparation; while Greeters, Schedulers, and other VITA volunteers increased the total number of volunteer hours to over 1,300.

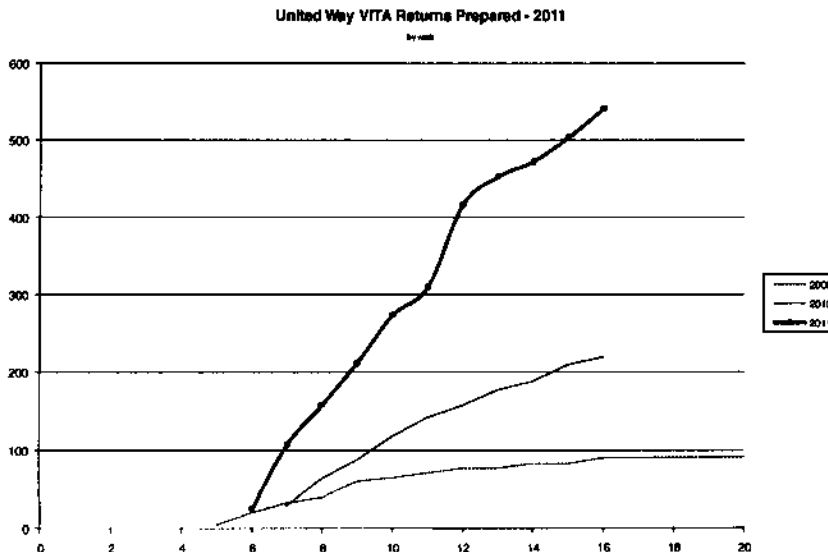
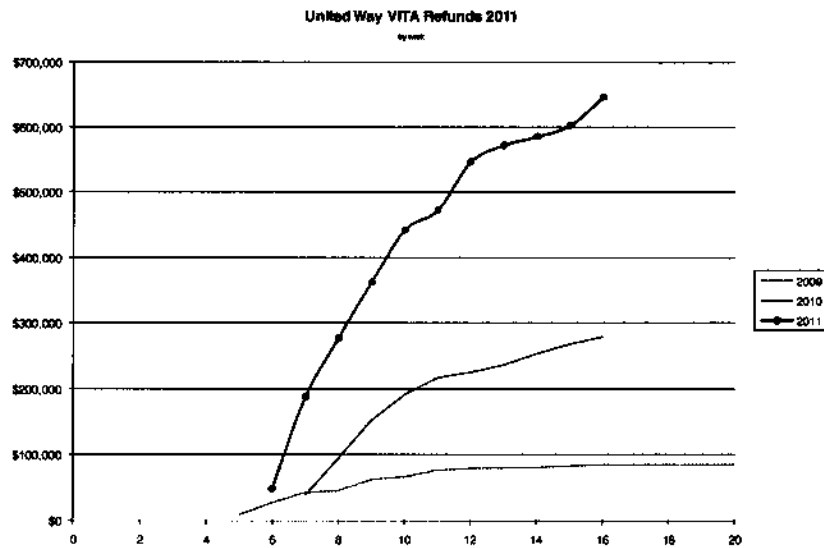
United Way of Eastern LaSalle County's newest VITA partner, Goodwill Industries, opened its community room to the volunteer tax preparers. Goodwill's generosity enabled United Way to provide tax assistance to low to moderate income tax payers on Saturdays. United Way looks forward to continuing its positive affiliation with area partners while moving forward into 2012.

The goals of the VITA program include promoting tax understanding, preparing accurate tax returns for the public and encouraging personal asset building. VITA can help low income families to achieve their personal financial goals by offering e-file and direct deposit to provide taxpayers with faster and safer refunds. VITA also offered taxpayers the option to set aside a portion of a refund toward the purchase of U.S. Savings Bonds. These simple steps can start taxpayers on the path to financial stability.

VITA RESULTS

	VITA 2011			VITA 2010		
	<u>IVCC</u>	<u>Ottawa</u>	<u>Total</u>	<u>IVCC</u>	<u>Ottawa</u>	<u>Total</u>
Returns	335	207	542	71	148	219
Refunds						
Federal	352,651	254,133	606,784	102,299	155,990	258,289
States	24,106	16,176	40,282	7,798	12,849	20,647
10 States						6 States
Total	376,757	270,309	647,066	110,097	168,839	278,936

	VITA 2011				VITA 2010		
	<u>IVCC</u>	<u>Ottawa</u>	<u>Total</u>	<u>Increase</u>	<u>IVCC</u>	<u>Ottawa</u>	<u>Total</u>
Age 15-24	78	38	116	263%	12	20	32
Age 35-64	222	136	358	142%	51	97	148
Age 65+	35	33	68	74%	8	31	39
Total	335	207	542	147%	71	148	219



Mr. Goleau,

Words could not express the gratitude we have for allowing our biology II classes to visit your cadaver lab.

The effort put forth in the classroom to relate concepts to real world applications came full circle for me. On the bus back to school, students used their knowledge of what they learned from the cadaver and asked many additional questions. Students were impressed with their own knowledge & comprehension of anatomy & physiology.

Students could not stop talking about how "awesome" their experience was. I had many students ask if I was going to return to the lab next year when they take bio II as well!

Many faculty & staff members commented on the excitement on the students' faces after their visit.

We are grateful for the opportunity you granted.

Sincerely,
Harrison Evans & Marquette Academy.

Emails from 1958-59 LPO basketball team inductees

From: David Simkins, Punta Gorda, Fla., Thursday, April 21, 2011 to Susan Monroe

Hi Susan,

Thank you for the tons of work and time you spent getting the Hall of Fame evening off the ground. I hope you and all the folks working on the evening had a wonderful feeling of accomplishment. It was obvious to me you really cared about all the inductees and their families.

Unfortunately, my parents were unable to be a part of the ceremonies. However, my younger brother, Garth, was with me ... he too attended IVCC at one time. Thank you so much for the wonderful evening.

The memory of the event will be a part of me for the rest of my life. I look forward to seeing the pictures and any other information that was a by-product of The Hall of Fame Induction.

With best wishes,

David Simkins

I would like to have the e-mails and addresses of the basketball team if they are available. DKS

From: Dr. Jim Mini of Naples, Fla., to Susan Monroe, Thursday April 21

Subject: Thank you ever so much

Sue, a large and gracious THANK YOU to you and Fran for making the Induction such a memorable evening. My only regret is that I may never see my basketball mates again although I certainly will keep in contact with them either via e-mail or telephone. Again thank you for such a beautiful memory ... God Bless ... Ciao ... Dr. Jim

From: Irving Batten, Clearwater, Fla., Thursday, April 26, 2011

Hi Susan, I want to thank you and IVCC for one great time. It was over and beyond. It was really nice to see all the guys. I haven't seen any of them for 50 years, what a surprise! Most everybody had hair. I want to thank you for all the hard work putting everything together, it was well organized. Thank you again, Irv

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Leading our community in learning, working and growing.

Mission Statement

IVCC teaches those who seek and is enriched by those who learn.

The Purposes of IVCC are:

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Assist all students in identifying and achieving their educational and career goals.
2. Promote the value of higher education.
3. Grow and nurture college resources needed to provide quality programs and services.
4. Promote understanding of diverse cultures and beliefs.
5. Demonstrate IVCC's core values through an inclusive and collaborative environment.